

# **Correctional Association of New York; Records**

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M.E. Grenander Department of Special Collections & Archives

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## **Summary Information**

<b>Repository:</b>	M.E. Grenander Department of Special Collections & Archives
Title:	Correctional Association of New York Records
ID:	apap014
Date [inclusive]:	1844-1988
Physical Description:	30.97 cubic ft. 11 reels of microfilm
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Abstract:	The Correctional Association of New York Records includes records from the Board of Directors, annual reports, prison visit files, Narcotics Committee files, program and bureau files, project files, subject files, and publications. The only records of the organization available from the nineteenth century are the annual reports, which have been microfilmed and are available in the University Library.

### **Preferred Citation**

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Correctional Association of New York Records 1844-1988 (APAP-014). M. E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Correctional Association of New York Records).

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# **Administrative History**

The Correctional Association of New York was founded in 1844 by John W. Edmonds, President of the Board of Inspectors at Sing Sing Prison [Unless otherwise noted, all information is taken from *The Correctional Association of New York, A History: 1844-1989*]. Originally named the Prison Association of New York, the organization was formed to ameliorate the conditions of criminal defendants and prisoners, improve the discipline and administration of local jails and state prisons, and furnish assistance and encouragement to reformed convicts after discharge. It is the only private organization in the state

that has the power to conduct on-site examinations of state and local correctional facilities and report its findings and recommendations to governmental authorities ["The Correctional Association of New York: A Public Interest Criminal Justice Membership Organization", in Resources Committee-Cocktail Part, 1982, folder, in Series 1, Board of Directors Files, 1942-88].

Since 1846, it has been charged with submitting an annual report on prison conditions in New York State to the New York State Assembly.

The Association has always furnished aid to male and female prisoners. However, roughly a decade after its foundation a number of members became convinced that the special needs of female offenders were not being addressed. Led by Issac G. Hopper, the chair of the Association's Female Department, they left the Association and formed their own group, the Women's Prison Association of New York ["Draft-Scope of the Association's Activities", circa 1975, in Correctional Association History, 1955-83, folder, in Series 1, Board of Directors Files, 1942-88. For more information about this organization, see: Women's Prison Association and Home, 150 Years in the Forefront: The Women's Prison Association and Home (1995). Available [online]: http://www.correctionhistory.org/html/chronicl/wpa/html/wpaopen.htm [13 April 2000]].

During the nineteenth century, the organization took a leading role in prison reform in the United States and the world. It formed the National Prison Association (now the American Prison Association), a nationwide umbrella organization, in 1870. Two years later, it started the International Prison Congress, a world-wide gathering of prison officials and social reformers that met every five years. The League of Nations eventually assumed responsibility for running the conferences, which are now held under the auspices of the United Nations.

The Association was active in promoting numerous criminal justice system reforms in New York State. The organization was instrumental in creating New York State's first probation and parole systems (c.1875) and pressed for the creation of separate facilities for youthful offenders (1864-74) and a separate juvenile justice system (1874-1904) ["A Brief Description of the Correctional Association's Purpose, History, Recent Publications, Current Program", in Correctional Association History, 1955-83, folder, in Series 1, Board of Directors Files, 1942-88, and untitled typescript notes beginning with "Parole/ Probation", in Correctional Association History, Files, 1942-88].

The Association sought to ensure that prisoners had opportunities to acquire formal education and advocated the creation of prison libaries (1904-24). It also fought to ensure that prisoners could learn a trade while incarcerated and that their labor was not exploited. Other policies the Association advocated included: a prison classification system; opposition to corporal punishment (1844-64); the Presidential Commutation Act; special care facilities for inmates afflicted with tuberculosis; establishment of a psychiatric clinic at Sing Sing Prison; creation of the New York City Parole Commission; establishment of prison libraries (1904-24); development of policies which enabled prisoners to contribute to the war effort by working in war-related industries (1940-42); establishment of a Crime Victims Compensation Board (1965-66); creation of an adequate public defender system [. The Prison Association of New York, One Hundred Years of Faithful Service, 1844-1944 (New York: The Prison Association of New York, 1944), 3-7. A copy of this publication is housed in the Correctional Association History, 1955-83, folder, in Series 1, Board of Directors Files, 1942-88].

In the 1960s and 1970s, the organization advocated the establishment of a Crime Victims Compensation Board (1965-66) and pressed for the decriminalization of pornography, sexual acts between consenting adults, and other crimes it deemed "victimless" ["Draft-Scope of the Association's Activities", circa 1975, in Correctional Association History, 1955-83, folder, in Series 1, Board of Directors Files, 1942-88].

Recent activities of the Association include the AIDS in Prison Project, the Public Policy Project, the Prison Overcrowding Project, the Prison and Jail Conditions Project, and the Prison Visiting Committee (1980-present). The Association has also been active in efforts to educate the public about the immense costs incurred by city, county, and state correctional agencies and to promote alternatives to incarceration for non-violent offenders ["The Correctional Association of New York: A Public Interest Criminal Justice Membership Organization"].

For more information about the Correctional Association and its history, visit http:// www.correctionalassociation.org/ and http://www.correctionhistory.org/html/chronicl/cany/html/ cany01.html.

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# **Scope and Contents**

Series 1 contains the Board of Directors Files, roughly between 1942 and 1986. This series consists of correspondence, meeting minutes of the Board of Directors (1977-85) and the Executive Committee (1971-73, 1984), and committee files created or gathered by the executive director, chairman, president, general secretary, and committee chairs of the Association. It also contains biographical information about prospective board members gathered by the Nominating Committee (1963-67, 1969, 1971-72, 1974-82, 1984). Other documents in the series include meeting agendas, memoranda, grant proposals, reports, membership statistics, and records concerning bequests and endowments made to the Association. This material concerns prison conditions, children of offenders, sentencing policies, court rulings concerning prisoners' efforts to form labor unions, construction of new correctional facilities, and the operations of the Association itself. Letters from inmates concerning living conditions in various correctional facilities, transfers from one facility to another, health issues, allegations of abuse by corrections officers, and post-release work arrangements and drug-rehabilitation programs are scattered throughout the series. One of the letters (1985) directed to Correctional Association President Robert Gangi was written by Jean Harris, who became interested in the special problems of female inmates and their children during her imprisonment for murder. Note that the files created by the Institution's Visiting Committee are housed in Series 3, Prison Visits Files, circa 1915-85, and files created by the Narcotics Committee are housed in Series 4, Narcotics Committee Files, 1949-75.

Series 2 contains annual reports from 1846-1979 on 11 reels of 35 mm microfilm in the University Library's Microfilm Collection (Call No. HV 8987 P684). This series consists exclusively of the printed annual reports on prison and jail conditions that the Prison Association/Correctional Association submitted to the New York State Assembly. The reports contain minutes of meetings, presidential addresses, committee reports, reports on individual prisons and prison conditions, prison reform campaigns in New York State, transcripts of testimony before the NYS legislature on pending policy

measures, and lists of members and corresponding members of the Association. Reports published during the latter half of the nineteenth century chronicled the Association's role in establishing national and international prison reform organizations and conferences and furnished information about prison policies elsewhere in the United States and the world. Bound copies of the 1867-1878 and 1921-1969 Annual Reports are also available in the M.E. Grenander Department of Special Collections and Archives.

Prison Visits Files (circa 1915, 1962, 1974-85) may be found in Series 3. This series consists of material generated in connection with the Correctional Association's statutory responsibility for inspecting jails, prisons, and adolescent detention facilities in New York State. Documents in this series were created by the Association's General Secretary, Institution's Visiting Committee, and other personnel. The series includes correspondence, prison visit reports, prison tour requests, memoranda, affidavits, and various court records. Also included is records concerning Correctional Association President Adam McQuillan's 1977 visit to the Southern Ohio Correctional Facility. The only document from circa 1915 is a pamphlet describing a traveling exhibition about the New York State prison system.

Series 4 is the Narcotics Committee Files, (1949, 1962-72, 1975). This series was created by the Association's Narcotics Committee, which apparently kept its records separate from other material generated by members of the Board of Directors. It contains reports, pamphlets, articles, brochures, memoranda, news clippings, and some correspondence. Among the subjects covered are: the New York State Narcotics Addiction Control Commission, drug rehabilitation programs, the Federal Bureau of Narcotics, and methadone maintenance programs.

Program and Bureau Files from 1967-83 are in Series 5. This series contains material created or collected by Correctional Association staffers responsible for operating programs that furnished direct services to inmates and their families. The Association's Family Services Bureau, Legal Services Bureau, and Social Services Bureau were long-term programs that were phased out during the late 1970s and early 1980s. Programs established during the 1980s were grant-funded demonstration projects designed to encourage emulation; the Association did not have the financial resources needed to sustain long-term social service programs. Of interest particular interest was the Association's short-term program to furnish counseling services to young offenders sent to the Adolescent Reception and Detention Center on Riker's Island (1981-82). Also of interest are the documents generated in connection with the Association's efforts to establish an Ombudsman Program (1972-73) and the ensuing resistance of Governor Nelson Rockefeller and state correction officials to such a program.

Project Files from 1974-88 are found in Series 6. This series consists of material created or collected by Correctional Association staffers and board members engaged in short-term projects designed to produce written reports about various aspects of the correctional system; copies of many of these reports are included. Of particular interest are the Case Histories Project (1983-85), Idle Time Project (1981-85), and the Prison and Jail Conditions Project (1982-86), which entailed extensive surveys of conditions and inmate programs available in New York State correctional facilities and generated correspondence and other material from inmates. Also of note is the Prison Mental Hygiene Project (1985-88) that documents the programs and resources then available to prisoners with mental illness and developmental disabilities. Two of the projects, the State Planning Project (1981-82) and the Prison Overcrowding Project (1982-84), concern crowding in prisons and alternatives to new prison construction. This series also contains material generated in connection with the AIDS in Prison Project (1985-88), the Budget Education Project (1983-85), the Latino Project (1985-88), and proposals for several other projects that

the Association did not complete. Please note that all material that contains inmates' names and other identifying information is restricted.

Series 7 contains subject files from 1947-88, but the majority of files are from 1970-85. This series consists of a wide array of material concerning correctional facility operations, criminal law and the criminal courts, juvenile offenders, rehabilitation programs, and other subjects in which the Correctional Association was interested. Documents include published reports, news clippings and newsletters of other organizations, affidavits, and brochures. Correspondence from various Correctional Association personnel is scattered throughout this series. Most of it is routine (e.g., requests for copies of reports), but some of the files dating from the 1960s contain copies of letters detailing specific aspects of New York State criminal law and correctional facility policies.

Miscellaneous Publication Files can be found in Series 8 and are rather sporadic (1944, 1976-79, 1982-86). This series consists of material produced or collected by the Correctional Association. It contains a handbook, manual, brochure, book, pamphlet, bulletins, and annual reports published by the Correctional Association. There is also published and unpublished material that the Association gathered and reproduced upon request. Topics covered include alcoholism, the prison population explosion, correctional costs, and annual reports of the Association to the New York State Legislature. Only one publication dates from 1944.

Series 9 is the Publication by Others Series, 1961-75 and contains articles, papers and reports created or received by the Association and reprinted for distribution on request. Topics included are alcoholism, narcotics addiction, problems of the criminal justice system, recidivism, mental health, juveniles and crime, pornography, victimless crimes, and General Secretary reports of the Association.

Series 10 contains foundations and fundraising files from 1962-88. This series contains information about numerous philanthropic foundations from which the Association sought funding. These files were kept separate from other records created or gathered by Association staff and contain annual reports and other items published by numerous foundations, applications for funding, and correspondence. Also included is Association staffers' and board members' manuscript lists of contacts, fundraising ideas, and internal memoranda.

Additional records were received from the Correctional Association of New York in August 2006. These records have not yet been intellectually or physically integrated into the collection. An inventory of the records created by the staff of the Correctional Association is available in the Records received in August 2006 section of the finding aid.

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## **Arrangement of the Collection**

The collection is organized as follows:

- 1 Series 1: Board of Directors Files, 1942-1960, 1962-1988, 1970-1986
- 2 Series 2: Annual Reports, 1844-1979

- 3 Series 3: Prison Visits Files, ca. 1915, 1962, 1974-1985
- 4 Series 4: Narcotics Committee Files, 1949, 1962-1972, 1975
- 5 Series 5: Program and Bureau Files, 1967-1983
- 6 Series 6: Project Files, 1974-1988
- 7 Series 7: Subject Files, 1947-1988, 1970-1985
- 8 Series 8: Miscellaneous Publication Files, 1944, 1976-1979, 1982-1986
- 9 Series 9: Reprint Series, 1961-1975
- 10 Series 10: Foundations and Fundraising Files, 1962-1988
- 11 Records received in August 2006

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# **Administrative Information**

### **Publication Statement**

M.E. Grenander Department of Special Collections & Archives

### **Revision Description**

EAD file created Encoded in EAD by Conversion and encoding by ArchProteus 2014 2014

### **Processing Information**

Processed in 1990 by Cynthia A. Morrison with revisions made in 2000 by Bonita L. Weddle and Rosann Santos. The 2006 accession is described in the finding aid but is not arranged. The 2017 and 2024 accessions are not arranged or described.

### **Acquisition Information**

All items in this manuscript group were donated to the University Libraries, M.E. Grenander Department of Special Collections and Archives, by the Correctional Association of New York in 1990. Additional accessions were received in 2006, 2017 and 2024.

#### Access

Access to portions of Series 1, 3, 5, 6, and 7 is restricted as they contain personal identifiable information related to incarcerted individuals and others. Restricted folders in these series are noted at the file-level and requests to view these materials must be discussed with a staff member. All other series are unrestricted. Consult a staff member for further details.

# Copyright

The researcher assumes full responsibility for conforming with the laws of copyright. Whenever possible, the M.E. Grenander Department of Special Collections and Archives will provide information about copyright owners and other restrictions, but the legal determination ultimately rests with the researcher. Requests for permission to publish material from this collection should be discussed with the Head of Special Collections and Archives.

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# **Related Materials**

### **Related Materials**

Related collections in the M.E. Grenander Department of Special Collections and Archives can be found in the subject guide for Criminal Justice and Prisons.

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# **Controlled Access Headings**

- Death Penalty
- Criminal Justice and Prisons
- Prisons--New York (State).
- Prison reformers--New York (State).
- Prisoners--New York (State).
- Prisoners--Legal status, laws, etc.
- Criminal justice, Administration of--New York (State).
- Minutes (administrative records)
- Contracts
- Annual reports
- Files by subject
- Correctional Association of New York
- Prison Association of New York

# **Collection Inventory**

### Board of Directors Files , 1942-19601962-1988 (1970-1986)

Physical Description: 9.33 cubic ft.

#### **Scope and Contents**

This series consists of correspondence, meeting minutes of the Board of Directors (1977-1985) and the Executive Committee (1971-1973, 1984), and committee files created or gathered by the executive director, chairman, president, general secretary, and committee chairs of the Association. It also contains biographical information about prospective board members gathered by the Nominating Committee (1963-1967, 1969, 1971-1972, 1974-1982, 1984). Other documents in the series include meeting agendas, memoranda, grant proposals, reports, membership statistics, and records concerning bequests and endowments made to the Association. This material concerns prison conditions, children of offenders, sentencing policies, court rulings concerning prisoners' efforts to form labor unions, construction of new correctional facilities, and the operations of the Association itself. Letters from inmates concerning living conditions in various correctional facilities, transfers from one facility to another, health issues, allegations of abuse by corrections officers, and post-release work arrangements and drug-rehabilitation programs are scattered throughout the series. One of the letters (1985) directed to Correctional Association President Robert Gangi was written by Jean Harris, who became interested in the special problems of female inmates and their children during her imprisonment for murder. Note that the files created by the Institution's Visiting Committee are housed in Series 3, Prison Visits Files, circa 1915-1985, and files created by the Narcotics Committee are housed in Series 4, Narcotics Committee Files, 1949-1975.

#### Arrangement

Arranged alphabetically and chronologically.

Title/Description	Instances		
Accountant, 1972-1973	Box 1	Folder 1	
Scope and Contents			
Contains items housed in oversized materials folder and in flat file.			
Accountant, 1972-1973	Box 1	Folder 2	
Ad Hoc Committee on the Alcoholic Offender, 1964-1968	Box 1	Folder 3	
Scope and Contents			
Contains items housed in oversized materials folder.			
Ad Hoc Committee on the Alcoholic Offender, 1964-1968	Box 1	Folder 4	
Ad Hoc Committee on Censorship (Pornography), 1969-1970	Box 1	Folder 5	

Contains items housed in oversized materials folder and in flat file. Contains explicit materials.

Ad Hoc Committee on Censorship (Pornography), 1969-1970	Box 1	Folder 6	
Scope and Contents			
Contains explicit materials.			
Ad Hoc Committee on Censorship (Pornography), 1969-1970	Box 1	Folder 7	
Scope and Contents			
Contains explicit materials.			
Ad Hoc Committee on Commissioner of Corrections, 1965-1966	Box 1	Folder 8	
Ad Hoc Committee on Direct Services - Application and Correspondence, 1977-1978	Box 1	Folder 9	
Scope and Contents			
Contains items housed in oversized materials folder.			
Ad Hoc Committee on Direct Services - Application and Correspondence, 1977-1978	Box 1	Folder 10	
Ad Hoc Committee on the Judges and Paroles Conference, 1969-1970	Box 1	Folder 11	
Ad Hoc Committee on the Juvenile Offender, 1964-1965	Box 1	Folder 12	
Annual Report Mailings, 1976-1986	Box 1	Folder 13	
Annual Reports, 1970-1985	Box 1	Folder 14	
Anonymous Donors, 1985	Box 1	Folder 15	
Auditors, 1968-1982	Box 1	Folder 16	
Scope and Contents			
Contains items housed in flat file.			
Auditors, 1978-1982	Box 1	Folder 17	
Scope and Contents			
Contains items housed in flat file.			
Bequests and Endowments, 1938-1981	Box 1	Folder 18	
Scope and Contents			
Contains items housed in oversized materials folder.			
Bequests and Endowments, 1938-1981	Box 1	Folder 19	

Bequests and Endowments, 1944-1965	Box 1	Folder 20	
	DUX 1	Folder 20	
Scope and Contents			
Contains items housed in oversized materials folder.			
Bequests and Endowments, 1944-1965	Box 1	Folder 21	
Bequests and Endowments, 1946-1968	Box 1	Folder 22	
Scope and Contents			
Contains items housed in oversized materials folder.			
Bequests and Endowments, 1946-1968	Box 1	Folder 23	
Bequests and Endowments: Cockroft, 1946-1972	Box 1	Folder 24	
Scope and Contents			
Contains items housed in oversized materials folder.			
Bequests and Endowments: Cockroft, 1946-1972	Box 1	Folder 25	
Bequest: Forster, Bernard D., 1976-1979	Box 1	Folder 26	
Bequest: Howes, Leander Townsend, 1979	Box 1	Folder 27	
Board of Directors - Annual Meeting Agendas and Mailing Lists, 1963-1983	Box 1	Folder 28	
Scope and Contents			
Contains items housed in oversized materials folder.			
Board of Directors - Annual Meeting Agendas and Mailing Lists, 1963-1983	Box 1	Folder 29	
Board of Directors - Attendance Lists, 1977-1984	Box 1	Folder 30	
Board of Directors - Committee and Officers Lists, 1982-1985	Box 1	Folder 31	
Board of Directors - Committee Structure, 1973-1985	Box 1	Folder 32	
Board of Directors - Correspondence, 1974	Box 1	Folder 33	
Board of Directors - Correspondence, 1976-1982	Box 2	Folder 1	
Board of Directors - Contributions, 1980-1983	Box 2	Folder 2	
Board of Directors - List, 1975-1980	Box 2	Folder 3	
Board of Directors - List, 1977-1985	Box 2	Folder 4	
Board of Directors - Correspondence, 1985	Box 2	Folder 5	

Contains items housed in oversized materials folder.

Board of Directors - Correspondence, 1985	Box 2	Folder 6	
Board of Directors - Mailings, 1974-1978	Box 2	Folder 7	
Scope and Contents			
Contains items housed in oversized materials folder.			
Board of Directors - Mailings, 1974-1978	Box 2	Folder 8	
Board of Directors - Mailings, 1977-1978	Box 2	Folder 9	
Scope and Contents			
Includes Meeting Minutes.			
Board of Directors - Mailings, 1979	Box 2	Folder 10	
Scope and Contents			
Includes Meeting Minutes.			
Board of Directors - Mailings, 1980-1981	Box 2	Folder 11	
Scope and Contents			
Includes Meeting Minutes.			
Board of Directors - Mailings, 1980-1982	Box 2	Folder 12	
Scope and Contents			
Includes Meeting Minutes. Contains items housed in oversized materials folder.			
Board of Directors - Mailings, 1980-1982	Box 2	Folder 13	
Board of Directors - Mailings, 1981-1984	Box 2	Folder 14	
Scope and Contents			
Includes Meeting Minutes.			
Board of Directors - Mailings, 1983-1985	Box 2	Folder 15	
Scope and Contents			
Includes Meeting Minutes. Contains items housed in oversized materials folder.			
Board of Directors - Mailings, 1983-1985	Box 2	Folder 16	
Board of Directors Meetings, 1985	Box 2	Folder 17	
Board of Directors - Reports to 1976			

Board of Directors - Reports to, 1976

	Box 2	Folder 18	
Board of Directors - Standing Committees, 1986-1987	Box 2	Folder 19	
Brochure Ideas, 1971-1982	Box 2	Folder 20	
Budgets, 1973-1976	Box 2	Folder 21	

Contains items housed in oversized material folder.

Budgets, 1973-1976	Box 2	Folder 22
Budgets, 1977-1982	Box 2	Folder 23

#### **Scope and Contents**

Contains items housed in oversized material folder and in flat file.

Budgets, 1977-1982	Box 2	Folder 24
Building Committee, 1982	Box 2	Folder 25
Building file, 1976-1984	Box 3	Folder 1
OS Capital Construction, 1976-19781980-1984	Box 3	Folder 1

#### **Scope and Contents**

Workhouse of the City of New York, Riker's Island, 1958 and Adolescent Remand Center, Brooklyn, 1961.

Carey-Harding Material, 1975	Box 3	Folder 2
Capital Punishment - Volker Graber Bill, 1978	Box 3	Folder 3
Chase Manhattan Bank, 1981-1984	Box 3	Folder 4
Citibank, 1968-1982	Box 3	Folder 5
Committee on Future Policy, 1967-1972	Box 3	Folder 6

#### **Scope and Contents**

Contains items housed in oversized material folder.

Committee on Future Policy, 1967-1972	Box 3	Folder 7
Committee on Institutions and Offender Services, 1975	Box 3	Folder 8
Conferences - Gangi, Robert, 1983-1984	Box 3	Folder 9
Constitution and Bylaws, 19761981-1982	Box 3	Folder 10
Constitution and Bylaws Committee, 1974	Box 3	Folder 11
Contribution Breakdowns, 1972-1975	Box 3	Folder 12
Correctional Association History, 1955-1983	Box 3	Folder 13

Correctional Association Legislative Mandate, 1973	Box 3	Folder 14	
Correctional Association Office, 1983-1986	Box 3	Folder 15	
Correctional Association Staff, 1983-1985	Box 3	Folder 16	
Correctional Association - Staff Media, 1986-1987	Box 3	Folder 17	
Correspondence - Attorneys, 1985-1986	Box 3	Folder 18	
Correspondence - Gangi, Robert (1 of 2), 1982	Box 3	Folder 19	
Physical Description: 2 folders			
Scope and Contents			
Contains items housed in oversized material folder.			
Correspondence - Gangi, Robert (2 of 2), 1982	Box 3	Folder 20	
Scope and Contents			
Contains items housed in oversized material folder.			
Correspondence - Gangi, Robert (1 of 3), 1983	Box 3	Folder 21	
Physical Description: 3 folders			
Scope and Contents			
Contains items housed in oversized material folder.			
Correspondence - Gangi, Robert (2 of 3), 1983	Box 3	Folder 22	
Correspondence - Gangi, Robert (3 of 3), 1983	Box 3	Folder 23	
Correspondence - Gangi, Robert (1 of 2), 1984	Box 3	Folder 24	
Physical Description: 2 folders			
Correspondence - Gangi, Robert (2 of 2), 1984	Box 3	Folder 25	
Correspondence - Gangi, Robert [RESTRICTED] (1 of 3), 1985	Box 3	Folder 26	
Physical Description: 3 folders			
Scope and Contents			
Contains a letter from Jean Harris concerning drug addition rates among prisoners; Contains items housed in oversized material folder.			
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Gangi, Robert (2 of 3), 1985	Box 3	Folder 27	

Correspondence - Gangi, Robert (3 of 3), 1985	Box 3	Folder 28	

Correspondence - Gangi, Robert, Outgoing, 1985	Box 4	Folder 1	
Correspondence - Gangi, Robert, Outgoing, 1985	Box 4	Folder 2	
Correspondence - Gangi, Robert/Board of Directors, 1982-1985	Box 4	Folder 3	
Correspondence - Gangi, Robert/Dean, William, 1984	Box 4	Folder 4	
Correspondence - Gangi, Robert/Mushlin, Michael, 1982-1985	Box 4	Folder 5	
Correspondence - Gangi, Robert/Powers, Susan, 1982-1985	Box 4	Folder 6	
Correspondence - General, 1965-1976	Box 4	Folder 7	
Correspondence - General, 1971-1974	Box 4	Folder 8	
Correspondence - General, 1982-1983	Box 4	Folder 9	
Correspondence - General, 1985-1986	Box 4	Folder 10	
Correspondence - General, 1985-1986	Box 4	Folder 11	
Correspondence - General [RESTRICTED], 1986	Box 4	Folder 12	
<u>Conditions Governing Access</u> <b>Conditions Governing Access</b> Must consult archivist before viewing this material.			
Correspondence - General [RESTRICTED], 1986	Box 4	Folder 13	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - General, 1986	Box 4	Folder 14	
Correspondence - General, 1986	Box 4	Folder 15	
Correspondence - Inmates [RESTRICTED], 1970-1972	Box 4	Folder 16	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates [RESTRICTED], 1973-1976	Box 4	Folder 17	
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates [RESTRICTED], 1977-1982	Box 4	Folder 18	
Conditions Governing Access:			

#### **Conditions Governing Access**

Must consult archivist before viewing this material.

Correspondence - Inmates [RESTRICTED], 1980-1981	Box 4	Folder 19	
Conditions Governing Access:			
<b>Conditions Governing Access</b>			
Must consult archivist before viewing this material.			
Correspondence - Inmates [RESTRICTED], 1982-1986	Box 4	Folder 20	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates - Attica Correctional Facility [RESTRICTED], 1983-1985	Box 4	Folder 21	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates - Fishkill Correctional Facility [RESTRICTED], 1976-1979	Box 4	Folder 22	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates - Form Letter Responses [RESTRICTED], 1981-1984	Box 4	Folder 23	
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Correspondence - Inmates - Green Meadow Correctional Facility [RESTRICTED], 1983	Box 4	Folder 24	
Conditions Governing Access:			
<b>Conditions Governing Access</b>			
Must consult archivist before viewing this material.			
Correspondence - Inmates - Stormville Correctional Facility [RESTRICTED], 1976-1985	Box 4	Folder 25	
Conditions Governing Access:			

#### **Conditions Governing Access**

Must consult archivist before viewing this material. Folder 26 Correspondence - Inmates - Wallkill Correctional Facility Box 4 [RESTRICTED], 1976 Conditions Governing Access: **Conditions Governing Access** Must consult archivist before viewing this material. Correspondence - McQuillan, Adam F. (President) Box 4 Folder 27 [RESTRICTED], 1977-1978 Conditions Governing Access: **Conditions Governing Access** Must consult archivist before viewing this material. Folder 28 Correspondence - McQuillan, Adam F. [RESTRICTED] (1 of 2), Box 4 1978 Physical Description: 2 folders **Scope and Contents** Contains items housed in oversized material folder. **Conditions Governing Access: Conditions Governing Access** Must consult archivist before viewing this material. Correspondence - McQuillan, Adam F. [RESTRICTED] (2 of 2), Box 4 Folder 29 1978 Conditions Governing Access: **Conditions Governing Access** Must consult archivist before viewing this material. Box 5 Folder 1 Correspondence - McQuillan, Adam F., President, 1977-1978 Box 5 Folder 2 Correspondence - McQuillan, Adam F., President, 1978 Correspondence - Media, 1980-1981 Box 5 Folder 3 Box 5 Folder 4 Correspondence - Media - Daily News, 1982-1986 Box 5 Folder 5 Correspondence - Media - Newsday, 1982-1985 Box 5 Folder 6 Correspondence - Media - Newsday, 1984 Box 5 Folder 7 Correspondence - Media - New York Times, 1982-1985 Correspondence - Media - Print, 1982-1985 Box 5 Folder 8 Folder 9 Correspondence - Media - Television, 1982-1985 Box 5

Correspondence - Media - Village Voice, 1982-1985	Box 5	Folder 10	
Correspondence - Membership, 1982-1984	Box 5	Folder 11	
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Must consult archivist before viewing this material.			
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Must consult archivist before viewing this material.			
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# Annual Reports, 1844-1979

Physical Description: 11 reels of 35 mm microfilm and bound copies

#### **Scope and Contents**

This series consists exclusively of the annual reports on prison and jail conditions that the Prison Association/ Correctional Association submitted to the New York State Assembly. The reports contain minutes of meetings, presidential addresses, committee reports, reports on individual prisons and prison conditions, prison reform campaigns in New York State, transcripts of testimony before the NYS legislature on pending policy measures, and lists of members and corresponding members of the Association. Reports published during the latter half of the nineteenth century chronicle the Association's role in establishing national and international prison reform organizations and conferences and furnish information about prison policies elsewhere in the United States and the world.

#### Arrangement

Arranged chronologically. The microfilm versions are housed in the University Library Microfilm Collection, call number HV 8987 P684. Bound copies of the 1867-1878 and 1921-1969 Annual Reports are also available in the M.E. Grenander Department of Special Collections and Archives.

#### Existence and Location of Copies:

#### **Existence and Location of Copies**

The Annual Reports are available on microfilm in the University Library's Microfilm Collection, call number HV 8987 P684.

Bound copies of the 1867-1878 and 1921-1969 Annual Reports are also available in the M.E. Grenander Department of Special Collections and Archives.

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Digital Object: 9306th41t130th Annual Report, 1975Reel 11Page 1-31Digital Object: 8336hk958Reel 11Page 1-40131st Annual Report, 1976Reel 11Page 1-40Digital Object: pn89ds31wReel 11Page 1-32132nd Annual Report, 1977Reel 11Page 1-32Digital Object: 6108vv609Reel 11Page 1-26133rd Annual Report, 1978Reel 11Page 1-26134th Annual Report, 1979Reel 11Page 1-35	-	Reel 11	•
Digital Object: 8336hk958131st Annual Report, 1976 Digital Object: pn89ds31wReel 11Page 1-40132nd Annual Report, 1977 Digital Object: 6108vv609Reel 11Page 1-32133rd Annual Report, 1978 Digital Object: jw827v80rReel 11Page 1-26134th Annual Report, 1979Reel 11Page 1-35	-	Reel 11	Page 1-35
Digital Object: pn89ds31w132nd Annual Report, 1977 Digital Object: 6108vv609Reel 11Page 1-32133rd Annual Report, 1978 Digital Object: jw827v80rReel 11Page 1-26134th Annual Report, 1979Reel 11Page 1-35	-	Reel 11	Page 1-31
Digital Object: 6108vv609133rd Annual Report, 1978Reel 11Page 1-26Digital Object: jw827v80rReel 11Page 1-35	-	Reel 11	Page 1-40
Digital Object:     jw827v80r       134th Annual Report, 1979     Reel 11   Page 1-35	-	Reel 11	Page 1-32
	-	Reel 11	Page 1-26
	-	Reel 11	Page 1-35

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### Prison Visits Files , ca. 191519621974-1985

Physical Description: 1.33 cubic ft.

#### **Scope and Contents**

This series consists of material generated in connection with the Correctional Association's statutory responsibility for inspecting jails, prisons, and adolescent detention facilities in New York State. Documents in this series were created by the Association's General Secretary, Institutions Visiting Committee, and other personnel and include correspondence, prison visit reports, prison tour requests, memoranda, affidavits, and other court records. Also included are records concerning Correctional Association President Adam McQuillan's 1977 visit to the Southern Ohio Correctional Facility. The only document from circa 1915 is a pamphlet describing a traveling exhibition concerning the New York State prison system.

#### Arrangement

Arranged alphabetically.

Title/Description	Instances	
Adolescent Detention and Reception Center and Adolescent Detention Center, Rikers Island [RESTRICTED], 1976-1978	Box 1	Folder 1
Conditions Governing Access:		

#### **Conditions Governing Access**

Must consult archivist before viewing this material.

Albion Correctional Facility, 1974	Box 1	Folder 2
Arthur Kill Correctional Facility, 1977-1978	Box 1	Folder 3
Attica Correctional Facility, 1976-1977	Box 1	Folder 4
Attica Visiting Committee [RESTRICTED], 1984	Box 1	Folder 5
Conditions Governing Access:		
<b>Conditions Governing Access</b>		
Must consult archivist before viewing this material.		
Bayview Correctional Facility, 1977-1978	Box 1	Folder 6
Bedford Hills Correctional Facility, 1976-1977	Box 1	Folder 7
Bronx House of Detention, 1976-1978	Box 1	Folder 8
Brooklyn House of Detention, 1974-1977	Box 1	Folder 9
Brooklyn House of Detention - Affadavits [RESTRICTED], 1977	Box 1	Folder 10
Conditions Governing Access:		
Conditions Governing Access		
Must consult archivist before viewing this material.		
what consult area vist before viewing this indertail.		
Chinlund v. New York City Department of Corrections [RESTRICTED], 1977	Box 1	Folder 11
Conditions Governing Access:		
Conditions Governing Access		
C		
Must consult archivist before viewing this material.		
Clinton Correctional Facility - Cancellation of Visit, 1984	Box 1	Folder 12
Correspondence, 1974-1976	Box 1	Folder 13
County Jails - Dutchess [RESTRICTED], 1976-1977	D . 1	
	Box 1	Folder 14
Conditions Governing Access:	BOX 1	Folder 14
Conditions Governing Access: Conditions Governing Access	Box 1	Folder 14
•	BOX I	Folder 14
Conditions Governing Access	Box 1 Box 1	Folder 14 Folder 15
<b>Conditions Governing Access</b> Must consult archivist before viewing this material.		

#### **Conditions Governing Access**

Must consult archivist before viewing this material.

County Jails - Nassau [RESTRICTED], 1976-1978	Box 1	Folder 17	
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Conditions Governing Access:

#### **Conditions Governing Access**

Must consult archivist before viewing this material.

County Jails - Rockland, 1976-1978	Box 1	Folder 18
County Jails - Suffolk, 1977-1978	Box 1	Folder 19
County Jails - Westchester, 1976-1978	Box 1	Folder 20
Eastern New York Correctional Facility, 1977	Box 1	Folder 21
Fishkill Correctional Facility, 1976-1978	Box 1	Folder 22
Great Meadow Correctional Facility, 1976	Box 1	Folder 23
Green Haven Correctional Facility, 1977-1978	Box 1	Folder 24
Green Haven - Complaints to Commissioner, 1981	Box 1	Folder 25
Guidelines for Local Visiting Committees, 1984	Box 1	Folder 26
House of Detention for Men (Rikers Island), 1975-1977	Box 1	Folder 27
House of Detention for Men (Rikers Island), 1975-1978	Box 1	Folder 28
House of Detention for Men (Rikers Island), 1977	Box 1	Folder 29
House of Detention for Men (Rikers Island), 1977-1978	Box 1	Folder 30
House of Detention for Men (Rikers Island) Transfer, 1979-1980	Box 1	Folder 31
Institutions Visiting Committee, 1977	Box 1	Folder 32
Institutions Visiting Committee, 1977-1980	Box 1	Folder 33
Institutions Visiting Committee, 1983-1984	Box 1	Folder 34
Institutions Visiting Committee, 1983-1985	Box 1	Folder 35
Institutions Visiting Committee, 1984	Box 1	Folder 36
Institutions Visiting Committee - Meetings and Visits, 1979-1981	Box 1	Folder 37
Institutions Visiting Committee - Seminar on Corrections, 1978	Box 1	Folder 38
Institutions Visiting Committee - Training, Reports, and Correspondence [RESTRICTED] 1984	Box 1	Folder 39

Correspondence [RESTRICTED], 1984

#### Conditions Governing Access: Conditions Governing Access

Must consult archivist before viewing this material.

Miscellaneous, ca. 1915197519831987	Box 1	Folder 41
New York City Correctional Institute for Men, 1974-1975	Box 1	Folder 42
New York City Correctional Institute for Women, 1975-1978	Box 1	Folder 43
New York State Department of Corrections Guidelines, 1984-1985	Box 1	Folder 44
On the City's Master Plan (House of Detention for Men), 1980	Box 1	Folder 45
On the City's Master Plan - Summary, 1983	Box 1	Folder 46
Prison-visiting Volunteers, 1977	Box 1	Folder 47
Ossining Correctional Facility - "Sing Sing", 1977	Box 1	Folder 48
Queensborough Correctional Facility, 1978	Box 1	Folder 49
Queens House of Detention, 1978	Box 2	Folder 1
Queens House of Detention - Branch, 1974-1975	Box 2	Folder 2
Rikers Island Hospital, 1975	Box 2	Folder 3
Southern Ohio Correctional Facility, 1977-1978	Box 2	Folder 4
Tables, 1978	Box 2	Folder 5
Taconic Correctional Facility, 1977	Box 2	Folder 6
The Tombs [RESTRICTED], 1977-1978	Box 2	Folder 7
Conditions Governing Access: Conditions Governing Access		
Must consult archivist before viewing this material.		
The Tombs - Study Report, 1974-1978	Box 2	Folder 8
Wallkill Correctional Facility, 1976-1978	Box 2	Folder 9
Westchester County Visiting Committee, 1984	Box 2	Folder 10
Woodfield Cottage and Detention Center, 1976	Box 2	Folder 11

## Narcotics Committee Files, 19491962-19721975

Physical Description: 1 cubic foot

#### **Scope and Contents**

This series was created by the Association's Narcotics Committee, which apparently kept its records separate from other material generated by members of the Board of Directors. It contains reports, pamphlets, articles, brochures, memoranda, news clippings, and some correspondence. Among the subjects covered are: the New York State [?]

Narcotics Addiction Control Commission, drug rehabilitation programs, the Federal Bureau of Narcotics, and methadone maintenance programs.

## Arrangement

Arranged alphabetically.

Title/Description	Instances	
Marijuana, 1961-1972	Box 1 (4- Narcotics Committee Files)	Folder 1
Methadone, 1965-1973	Box 1 (4- Narcotics Committee Files)	Folder 2
Methadone, 1970	Box 1 (4- Narcotics Committee Files)	Folder 3
Narcotics - Articles, 1962-1971 <u>Physical Description</u> : 3 folders	Box 1 (4- Narcotics Committee Files)	Folder 4
Narcotics - Glasgow, 1967	Box 1 (4- Narcotics Committee Files)	Folder 5
Narcotics Addiction Control Commission - New York State, 1967	Box 1 (4- Narcotics Committee Files)	Folder 6
Narcotics Addiction Control Commission - Folder 1, 1966-1969	Box 1 (4- Narcotics Committee Files)	Folder 7
Narcotics Addiction Control Commission - Folder 2, 1966-1972	Box 1 (4- Narcotics Committee Files)	Folder 8
Narcotics Addiction Rehabilitation - Folder 1, 1971-1973	Box 1 (4- Narcotics Committee Files)	Folder 9
Narcotics Addiction Rehabilitation - Folder 2, 1965-1972	Box 1 (4- Narcotics Committee Files)	Folder 10

Narcotics Committee Correspondence, 1965-1972

	Box 1 (4- Narcotics Committee Files)	Folder 11
Narcotics, Federal Bureau of, 1949-1972	Box 1 (4- Narcotics Committee Files)	Folder 12

## Program and Bureau Files, 1967-1983

Physical Description: 1.66 cubic ft.

### **Scope and Contents**

This series contains material created or collected by Correctional Association staffers responsible for operating programs that furnished direct services to inmates and their families. The Association's Family Services Bureau, Legal Services Bureau, and Social Services Bureau were long-term programs that were phased out during the late 1970s and early 1980s. Programs established during the 1980s were grant-funded demonstration projects designed to encourage emulation; the Association did not have the financial resources needed to sustain long-term social service programs. Of interest particular interest is the Association's short-term program to furnish counseling services to young offenders sent to the Adolescent Reception and Detention Center on Rikers Island (1981-1982). Also of interest are the documents generated in connection with the Association's efforts to establish an Ombudsman Program (1972-1973) and the ensuing resistance of Governor Nelson Rockefeller and state corrections officials.

### Arrangement

Title/Description	Instances	
Adolescent Reception and Detention Center, 1982	Box 1	Folder 1
Adolescent Reception and Detention Center - Application and Contracts, 1980-1982	Box 1	Folder 2
Adolescent Reception and Detention Center - Correctional Association Task Force, 1981	Box 1	Folder 3
Adolescent Reception and Detention Center - Correspondence [RESTRICTED], 1981-1982	Box 1	Folder 4
Conditions Governing Access: Conditions Governing Access		
Must consult archivist before viewing this material.		
Adolescent Reception and Detention Center - Correspondence - Key, K. Michael (Counselor) [RESTRICTED], 1981	Box 1	Folder 5
Conditions Governing Access:		

## **Conditions Governing Access**

Must consult archivist before viewing this material.

Adolescent Reception and Detention Center - Counseling Project, 1981	Box 1	Folder 6	
Adolescent Reception and Detention Center - Counselors' Reports [RESTRICTED], 1981	Box 1	Folder 7	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Adolescent Reception and Detention Center - Foundation Appeal, 1981-1982	Box 1	Folder 8	
Adolescent Reception and Detention Center - Freggans, Richard [RESTRICTED], 1982	Box 1	Folder 9	
Conditions Governing Access: Conditions Governing Access			
0			
Must consult archivist before viewing this material.			
Adolescent Reception and Detention Center - Monthly Statistics, 1981	Box 1	Folder 10	
Adolescent Reception and Detention Center - Orientation Booklet, 1981	Box 1	Folder 11	
Adolescent Reception and Detention Center - Resumes/Personnel, 1980?	Box 1	Folder 12	
Adolescent Reception and Detention Center - Statistical Data Forms [RESTRICTED], 1981-1982	Box 1	Folder 13	
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Adolescent Reception and Detention Center - Status Report, 1981	Box 1	Folder 14	
Adolescent Reception and Detention Center - Vouchers, 1981-1983	Box 1	Folder 15	
Adolescent Reception and Detention Center - Women Offenders Report [RESTRICTED], 1981?	Box 1	Folder 16	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Children of Offenders Program - Law Enforcement Assistance Administration, 1976-1977	Box 1	Folder 17	

Administration, 1976-1977

Children of Offenders Program - Law Enforcement Assistance Administration, 1976-1980	Box 1	Folder 18
Children of Offenders Program - Law Enforcement Assistance Administration, 1978	Box 1	Folder 19
Children of Offenders Program - Law Enforcement Assistance Administration - Grant Proposal, 1976-1977	Box 1	Folder 20
Children of Offenders Program - Law Enforcement Assistance Administration - Grant Proposal and Budget, 1976-1977	Box 1	Folder 21
Family Prison Visiting Program, 1967-1974	Box 1	Folder 22
Family Services Bureau - Christmas, 1967-1980	Box 1	Folder 23
Family Services Bureau - Correspondence, 1970-1974	Box 1	Folder 24
Legal Services Bureau - Interim Reports, 1971-1974	Box 1	Folder 25
Legal Services Bureau - Reports, 1974-1975	Box 1	Folder 26
Ombudsman, 1972-1973	Box 1	Folder 27
Ombudsman - Bedford Hills, 1972-1973	Box 1	Folder 28
Ombudsman - News Clippings, 1972-1973	Box 1	Folder 29
Ombudsman - Committee, 1972	Box 1	Folder 30
Ombudsman - Correspondence, 1972-1973	Box 1	Folder 31
Ombudsman - Fundraising, 1972	Box 1	Folder 32
Ombudsman - Program Agencies, 1969-1972	Box 1	Folder 33
Ombudsman - Program Agencies, 1971-1978	Box 1	Folder 34
Ombudsman - Proposal, 1972	Box 2	Folder 1
Proposal - Alcoholism Program, ca. 1980	Box 2	Folder 2
Proposal - Lengthy Detention Program, 1974	Box 2	Folder 3
Social Services [RESTRICTED], 1977-1981	Box 2	Folder 4
Conditions Governing Access: Conditions Governing Access		
Must consult archivist before viewing this material.		
Social Services - Correspondence - Friedlander, Shelley (Director) [RESTRICTED], 1975-1976	Box 2	Folder 5
Conditions Governing Access: Conditions Governing Access		
Must consult archivist before viewing this material.		
Social Services - Correspondence - Friedlander, Shelley (1 of 2) [RESTRICTED], 1977	Box 2	Folder 6

### Physical Description: 2 folders

### Conditions Governing Access: Conditions Governing Access

Must consult archivist before viewing this material.

Social Services - Correspondence - Friedlander, Shelley (2 of 2) [RESTRICTED], 1977	Box 2	Folder 7	
Conditions Governing Access:			
<b>Conditions Governing Access</b>			
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Social Services - Correspondence - Friedlander, Shelley [RESTRICTED], 1978	Box 3	Folder 1	
Conditions Governing Access:			
<b>Conditions Governing Access</b>			
Must consult archivist before viewing this material.			
Social Services - Correspondence - Friedlander, Shelley [RESTRICTED], 1979-1981	Box 3	Folder 2	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Social Services - Reports, 1973-1981	Box 3	Folder 3	
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## Project Files, 1974-1988

Physical Description: 3.33 cubic ft.

## **Scope and Contents**

This series consists of material created or collected by Correctional Association staffers and board members engaged in short-term projects designed to produce written reports about various aspects of the correctional system; copies of many of these reports are included. Of particular interest are the Case Histories Project (1983-1985), Idle Time Project (1981-1985), and the Prison and Jail Conditions Project (1982-1986), which entailed extensive surveys of conditions and inmate programs available in New York State correctional facilities and generated correspondence and other material from inmates. Also of note is the Prison Mental Hygiene Project (1985-1988) that documents the programs and resources then available to prisoners with mental illness and developmental disabilities. Two of the projects, the State Planning Project (1981-1982) and the Prison Overcrowding Project (1982-1984), concern crowding in prisons and alternatives to new prison construction. This series also contains material generated in connection with the AIDS in Prison Project (1985-1988), the Budget Education Project (1983-1985), the Latino Project (1985-1988), and proposals for several other projects that the Association did not complete.

# Arrangement

Title/Description	Instances	
AIDS in Prison Project, 1985-1987	Box 1	Folder 1
Digital Object: Online Object Uploaded through Hyrax UI		
AIDS in Prison Project, 1988	Box 1	Folder 2
Budget Education Project, 1982	Box 1	Folder 3
Budget Education Project, 1983-1985	Box 1	Folder 4
Budget Education Project - Allies, 1984	Box 1	Folder 5
Budget Education Project - Allies - State and City, 1984-1985	Box 1	Folder 6
Budget Education Project - Batch Application, 1985	Box 1	Folder 7
Budget Education Project - Calculations, 1978-1984	Box 1	Folder 8
Budget Education Project - Correspondence, 1983-1984	Box 1	Folder 9
Budget Education Project - Correspondence, 1983-1985	Box 1	Folder 10
Budget Education Project - Correspondence, 1983-1986	Box 1	Folder 11
Budget Education Project - Correspondence, 1985-1986	Box 1	Folder 12
Budget Education Project - Correspondence - New York City Office of Management and Budget, 1984	Box 1	Folder 13
Budget Education Project - Cost of Corrections, 1980-1983	Box 1	Folder 14
Budget Education Project - Counterbudget, 1983-1985	Box 1	Folder 15
Budget Education Project - "Hidden Costs of Incarceration" - Correspondence, 1984	Box 1	Folder 16
Budget Education Project - "Hidden Costs of Incarceration" - Media, 1984-1985	Box 1	Folder 17
Budget Education Project - Matthias, Robert, 1985	Box 1	Folder 18
Budget Education Project - New York City Jail Crisis, 1984	Box 1	Folder 19
Budget Education Project - New York City Jail Crisis - Correspondence, 1984	Box 1	Folder 20
Budget Education Project - New York City Jail Crisis - Correspondence, 1984-1985	Box 1	Folder 21
Budget Education Project - Monthly Financial Reports, 1984	Box 1	Folder 22
Budget Education Project - Number 2, 1985-1987	Box 1	Folder 23
Budget Education Project - Prison Operating Costs, 1983-1985	Box 1	Folder 24
Budget Education Project - Prison Operating Costs - Press Release, 1984	Box 1	Folder 25

Budget Education Project - Proposal, 1983-1984	Box 1	Folder 26	
Budget Education Project - Proposal, 1984	Box 1	Folder 27	
Budget Education Project - Public Safety, 1983	Box 1	Folder 28	
Budget Education Project - Statewide Youth Advocates, 1984-1985	Box 1	Folder 29	
Budget Education Project - Steelman, Diane, 1983	Box 1	Folder 30	
Budget Education Project - Steelman, Diane - Reports, 1984	Box 1	Folder 31	
Budget Education Project - What Price Safety?, 1983	Box 1	Folder 32	
Case Histories Project, 1985	Box 1	Folder 33	
Case Histories Project - Correspondence [RESTRICTED], 1983-1985	Box 1	Folder 34	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Case Histories Project - Do They Belong in Prison? [RESTRICTED], 1985	Box 1	Folder 35	
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Case Histories Project - Do They Belong in Prison? - Advance Copies Correspondence, 1985	Box 1	Folder 36	
Case Histories Project - Do They Belong in Prison - Advance Copy, 1985	Box 1	Folder 37	
Case Histories Project - Proposal, 1982/1985	Box 1	Folder 38	
Case Histories Project - Release Forms [RESTRICTED], 1985	Box 1	Folder 39	
Conditions Governing Access:			
Conditions Governing Access			
Must consult archivist before viewing this material.			
Idle Time Project - "Doing Idle Time" [RESTRICTED], 1984	Box 1	Folder 40	
Conditions Governing Access: Conditions Governing Access			
Must consult archivist before viewing this material.			
Idle Time Project "Doing Idle Time" Commendation 1004	Doy 1	Folder 41	
Idle Time Project - "Doing Idle Time" - Correspondence, 1984	Box 1	Folder 41	
Idle Time Project - "Doing Idle Time" - Interviews and Correspondence, 1983-1984	Box 1	Folder 42	

Idle Time Project - "Doing Idle Time" - Report Mailing List and Correspondence, 1984	Box 1	Folder 43	
Idle Time Project - "Doing Idle Time" - Press Coverage, 1984	Box 1	Folder 44	
Idle Time Project - Other States, 1983	Box 1	Folder 45	
Idle Time Project - Proposal and Correspondence, 1983-1984	Box 1	Folder 46	
Idle Time Project - Prison Alcohol Programs, 1983	Box 1	Folder 47	
Idle Time Project - Survey - Adirondack Correctional Facility, 1983	Box 1	Folder 48	
Idle Time Project - Survey - Albion, 1983	Box 1	Folder 49	
Idle Time Project - Arthur Kill, 1980-1983	Box 1	Folder 50	
Idle Time Project - Survey - Auburn, 1982-1983	Box 1	Folder 51	
Idle Time Project - Survey - Bayview, 1983-1986	Box 1	Folder 52	
Idle Time Project - Survey - Bedford Hills, 1983-1986	Box 1	Folder 53	
Idle Time Project - Survey - Clinton, 1983	Box 1	Folder 54	
Idle Time Project - Survey - Collins, 1983	Box 1	Folder 55	
Idle Time Project - Survey - Coxsackie, 1981-1983	Box 1	Folder 56	
Idle Time Project - Survey - Downstate, 1983	Box 1	Folder 57	
Idle Time Project - Survey - Eastern/Naponoch, 1982-1986	Box 1	Folder 58	
Idle Time Project - Survey - Elmira, 1982-1983	Box 1	Folder 59	
Idle Time Project - Survey - Fishkill, 1981-1983	Box 1	Folder 60	
Idle Time Project - Survey - Great Meadow/Comstock [RESTRICTED], 1982-1985	Box 1	Folder 61	
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Must consult archivist before viewing this material.			
Idle Time Project - Survey - Green Haven, 1983	Box 1	Folder 62	
Idle Time Project - Survey - Groveland, 1983	Box 1	Folder 63	
Idle Time Project - Survey - Hudson, 1983	Box 1	Folder 64	
Idle Time Project - Survey - Lincoln, 1983	Box 1	Folder 65	
Idle Time Project - Survey - Long Island/Pilgrim/Brentwood, 1983-1985	Box 1	Folder 66	
Idle Time Project - Survey - Mid - Orange, 1982-1985	Box 1	Folder 67	
Idle Time Project - Survey - Ogdensburg, 1983	Box 1	Folder 68	
Idle Time Project - Survey - Otisville, 1982-1985	Box 1	Folder 69	

Idle Time Project - Survey - Sing Sing (Ossining)
[RESTRICTED], 1922-1984

Box 1

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## Conditions Governing Access: Conditions Governing Access

Must consult archivist before viewing this material.

Idle Time Project - Survey - Survey - Taconic, 1983	Box 1	Folder 71
Idle Time Project - Survey - Wallkill, 1982-1983	Box 1	Folder 72
Idle Time Project - Survey - Watertown, 1983	Box 1	Folder 73
Idle Time Project - Survey - Woodburne, 1983	Box 1	Folder 74
Latino Project, 1985-1987	Box 2	Folder 1
Latino Project - Impact of Prison on Inner City Black and Latino Communities, 1987	Box 2	Folder 2
New York City Pretrial Detention Project, 1982	Box 2	Folder 3
Prison and Jail Conditions Project, 1982-1986	Box 2	Folder 4
Prison and Jail Conditions Project - Director Search, 1983	Box 2	Folder 5
Prison and Jail Conditions Project - Meeting Announcements, 1984	Box 2	Folder 6
Prison and Jail Conditions Project - Neglected Population - Bayview Advisory Board, 1985	Box 2	Folder 7
Prison and Jail Conditions Project - Neglected Population - Commissioner's Response, 1985	Box 2	Folder 8
Prison and Jail Conditions Project - Neglected Population - Correspondence, 1985	Box 2	Folder 9
Prison and Jail Conditions Project - Neglected Population - Requests, 1985	Box 2	Folder 10
Prison and Jail Conditions Project - Neglected Population: Women Prisoners at Bayview, 1985	Box 2	Folder 11
Prison and Jail Conditions Project - Outline, 1984	Box 2	Folder 12
Prison and Jail Conditions Project - Policymaker Education, 1983	Box 2	Folder 13
Prison and Jail Conditions Project - Potler, Cathy - Correspondence, 1983-1985	Box 2	Folder 14
Prison and Jail Conditions Project - Potler, Cathy - Correspondence, 1984	Box 2	Folder 15
Prison and Jail Conditions Project - Potler, Cathy - Correspondence, 1985	Box 2	Folder 16
Prison and Jail Conditions Project - Potler, Cathy - Reports, 1983-1984	Box 2	Folder 17

Prison and Jail Conditions Project - Proposal and Budget, 1982-1983	Box 2	Folder 18
Prison and Jail Conditions Project - Proposal, 1984	Box 2	Folder 19
Prison and Jail Conditions Project - State of the Prisons, 1986	Box 2	Folder 20
Prison and Jail Conditions Project - Third Year Proposal, 1986?	Box 2	Folder 21
Prison Mental Hygiene and AIDS Projects - Public Officials, 1987	Box 2	Folder 22
Prison Mental Hygiene Project, 1987	Box 2	Folder 23
Prison Mental Hygiene Project, 1988	Box 2	Folder 24
Prison Mental Hygiene Project - Alliance for the Mentally III of Westchester County, 1988	Box 2	Folder 25
Prison Mental Hygiene Project - AMI Interviews, 1988	Box 2	Folder 26
Prison Mental Hygiene Project - Attica - Eng v. Smith, 1986-1987	Box 2	Folder 27
Prison Mental Hygiene Project - Background Reports, 1979-1981	Box 2	Folder 28
Prison Mental Hygiene Project - Crime and Mental Illness, 1986	Box 2	Folder 29
Prison Mental Hygiene Project - Deinstitutionalization, 1978-1987	Box 2	Folder 30
Prison Mental Hygiene Project - Epilepsy, 1982-1985	Box 2	Folder 31
Prison Mental Hygiene Project - Ex-mental Patients in Criminal Justice System, 1983	Box 2	Folder 32
Prison Mental Hygiene Project - General, 1986	Box 2	Folder 33
Prison Mental Hygiene Project - Grants and Budget, 1987	Box 2	Folder 34
Prison Mental Hygiene Project - Media, 1987	Box 2	Folder 35
Prison Mental Hygiene Project - Mental Health Alternatives to Incarceration Program, 1988	Box 2	Folder 36
Prison Mental Hygiene Project - Mental Health Literature, 1987	Box 2	Folder 37
Prison Mental Hygiene Project - Mental Health - Westchester County, 1988	Box 2	Folder 38
Prison Mental Hygiene Project - Mentally Impaired Prisoners, 1979-1987	Box 2	Folder 39
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Commission on Quality of Care for the Mentally Disabled, 1985-1987	Box 2	Folder 40
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Connelly/Feldman Report, 1988	Box 2	Folder 41
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Feldman Report, 1988	Box 2	Folder 42
Prison Mental Hygiene Project - Mentally Impaired Prisoners - H.E.L.P. and Other Family Groups, 1985-1987	Box 2	Folder 43

Prison Mental Hygiene Project - Mentally Impaired Prisoners - Legislative Hearings, 1986-1987	Box 2	Folder 44
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Meeting, ca. 1985	Box 2	Folder 45
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Mentally Impaired in New York's Prisons, 1987	Box 2	Folder 46
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Mentally Impaired in New York's Prisons - Reactions to Report, 1986-1987	Box 2	Folder 47
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Other State Programs, 1986	Box 2	Folder 48
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Prisoners' Legal Services, etc., 1985-1987	Box 2	Folder 49
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Problems and Treatment, 1980-1985	Box 2	Folder 50
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Report Mailing List, etc., 1986-1987	Box 2	Folder 51
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Retarded Offenders, 1973-1982	Box 2	Folder 52
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Steelman, Diane - Correspondence [RESTRICTED], 1985-1986 <u>Conditions Governing Access</u> <b>Conditions Governing Access</b> Must consult archivist before viewing this material.	Box 2	Folder 53
Prison Mental Hygiene Project - Mentally Impaired Prisoners - Texas - Ruiz v. Estelle, 1984-1986	Box 2	Folder 54
Prison Mental Hygiene Project - Miscellaneous, 1985-1987	Box 3	Folder 1
Prison Mental Hygiene Project - New York City Jails, 1983-1986	Box 3	Folder 2
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# Subject Files , 1947-1988 (1970-1985)

Physical Description: 11 cubic ft.

## **Scope and Contents**

This series consists of a wide array of material concerning correctional facility operations, criminal law and the criminal courts, juvenile offenders, rehabilitation programs, and other subjects in which the Correctional Association was interested. Documents include published reports, news clippings, newsletters of other organizations, affidavits,

and brochures. Correspondence from various Correctional Association personnel is scattered throughout this series. Most of it is routine (e.g., requests for copies of reports), but some of the files dating from the 1960s contain copies of letters detailing specific aspects of New York State criminal law and correctional facility policies.

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## Miscellaneous Publication Files, 19441976-19791982-1986

Physical Description: 0.33 cubic ft.

## **Scope and Contents**

This series consists of material produced or collected by the Correctional Association. It contains a handbook, manual, brochure, book, pamphlet, bulletins, annual reports, and bulletins published by the Correctional Association, and published and unpublished material that the Association gathered and reproduced upon request. Topics covered include alcoholism, the prison population explosion, correctional costs, and annual reports of the Association to the New York State Legislature. Only one publication dates from 1944.

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## Reprint Series, 1961-1975

Physical Description: 0.99 cubic ft.

## **Scope and Contents**

Contains articles, papers and reports created or received by the Association and reprinted for distribution on request. Topics included are alcoholism, narcotics addiction, problems of the criminal justice system, recidivism, mental health, juveniles and crime, pornography, victimless crimes, and General Secretary reports of the Association.

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Coopers and Lybrand. <i>The Cost of Incarceration in New York City</i> . The National Council on Crime and Delinquency, Hackensack, 1978	Box 1 (9- Reprint Series)	Folder 10
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Johnson, Carolyn and Marjorie Kravitz. <i>Overcrowding in</i> <i>Correctional Institutions: A Selected Bibliography</i> . National Institute of Law Enforcement and Criminal Justice, Washington, DC, 1978 February	Box 2 (9- Reprint Series)	Folder 12
Feins, Judith D.Partnerships for Neighborhood Crime Prevention. US Department of Justice, National Institute of Justice, Washington, DC, 1983 June	Box 3 (9- Reprint Series)	Folder 1
Medvene, Louis and Carol S. Whelan. <i>Prison Health Care in New York City: A Historical Perspective</i> . Community Service Society, New York, 1976 May	Box 3 (9- Reprint Series)	Folder 2

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## Foundations and Fundraising Files, 1962-1988

Physical Description: 2.0 cubic ft.

#### **Scope and Contents**

This series contains information about numerous philanthropic foundations from which the Association sought funding. These files were kept separate from other records created or gathered by Association staff, and contain annual reports and other items published by numerous foundations, applications for funding, and correspondence. Also included are Association staffers' and board members' manuscript lists of contacts, fundraising ideas, and internal memoranda.

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# **Records received in, 2006 August**

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The following records were received from the Correctional Association of New York in August 2006, but have not yet been intellectually or physically integrated into the collection. An inventory of the records created by the staff of the Correctional Association is available.

Title/Description	Instances
(untitled) Indenture regarding building purchase James J. Slevin, Register, 1887	Inventory 1
(untitled) note re: mortgage Eugene Smith, Secretary of Prison Association Executive Committee, 1900	Inventory 2

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(untitled) Register's Office mortgage certificate Frank Gass, County Register, 1908

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Shows that the mortgage was paid off.

(untitled) Report on decline in membership John Price Jones Company, Consultants, 1954

### **Scope and Contents**

Includes opinion poll.

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Inventory 7
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