



ArchivesSpace

Capital Area Archivists of New York; Records

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Describing Archives: A Content Standard

M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	Capital Area Archivists of New York Records
ID:	apap162
Date [inclusive]:	1982-2006
Physical Description:	0.9 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Mixed Materials [Collection]:	X
Abstract:	The purpose of Capital Area Archivists of New York is to support the education of, and provide for professional discourse between, members of the archival profession and users and supporters of archives residing in and around New York's Capital Region. The collection includes board meeting minutes, correspondence, newsletters, financial records, and subject files.

Preferred Citation

Preferred citation for this material is as follows: Identification of specific item, series, box, folder, Capital Area Archivists of New York Records, 1982-2006. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Capital Area Archivists Records).

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Biographical / Historical

The purpose of Capital Area Archivists of New York is to support the education of, and provide for professional discourse between, members of the archival profession and users and supporters of archives residing in and around New York's Capital Region

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Scope and Contents

The collection includes board meeting minutes, correspondence, newsletters, financial records, and subject files.

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Arrangement

The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

Collection level finding aid created by Sheri Sarnoff 2020

Processing Information

Processed by unprocessed.

Immediate Source of Acquisition

Various Board of Directors including outgoing presidents Jean Root and Amy Schnider donated papers relating to the Capital Area Archivists in 2004. Additional acquisitions were donated in 2006-2007.

Conditions Governing Access

Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. While it is likely that portions of the collection may be viewed, access must be managed by an archivist.

Conditions Governing Use

The researcher assumes full responsibility for conforming with the laws of copyright. Whenever possible, the M.E. Grenander Department of Special Collections and Archives will provide information about copyright owners and other restrictions, but the legal determination ultimately rests with the researcher. Requests for permission to publish material from this collection should be discussed with the Head of Special Collections and Archives.

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Controlled Access Headings

- Capital Area Archivists of New York