



ArchivesSpace

New York State Conference of Local Mental Hygiene Directors; Records

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M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	New York State Conference of Local Mental Hygiene Directors Records
ID:	apap315
Date [inclusive]:	1950-2009
Physical Description:	36.5 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Abstract:	The records of the New York State Conference of Local Mental Hygiene Directors trace the development of mental healthcare throughout the state from the early 1950s through the beginning of the twenty-first century. Established in the mid-1970s, the Conference's records include correspondence, memos, meeting minutes, reports, and manuals that chronicle the efforts of mental health professionals as they encourage local, county, and state agencies to provide quality, affordable services for persons living with mental illness, chemical dependency, and/or developmental disability.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, New York State Conference of Local Mental Hygiene Directors (NYSCLMHD) Records, 1950-2009. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the NYSCLMHD Records).

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Organizational Sketch

The New York State Conference of Local Mental Hygiene Directors (NYSCLMHD) specializes in advocacy for the mentally ill, the developmentally disabled, and/or people with chemical dependencies. The Conference also extends outreach efforts to the families of those they serve. Its efforts focus on

ensuring that people with various mental health needs have quality, affordable care, guiding formation of local and state policies to make sure that they are as current and relevant as possible. [1]

The NYSCLMHD was formed in 1976 under Article 41 of the state Mental Hygiene Law, which covers local and unified services. Article 41 was "designed to enable and encourage local governments to develop in the community preventive, rehabilitative, and treatment services offering continuity of care" and stresses the need for cooperation among local, county, and state governments in order to provide the best level of mental healthcare. [2] As such, the Conference—operating at the county level—serves as a link between statewide and local services, confirming that policies are carried out efficiently in the realms of clinical and rehabilitative work. The Conference opened its Albany, New York headquarters in 1978, and as an affiliate of the New York State Association of Counties (NYSAC), it was originally located in the NYSAC building on State Street. [3] The Conference continues to be affiliated with NYSAC but has since moved to a different building in downtown Albany.

The NYSCLMHD, which is a not-for-profit organization, oversees a complex and extensive network of professionals, requiring participation by mental health directors and commissioners from New York State's 57 counties and New York City*. [4] These are the people who are already coordinating mental health care services in their own counties and therefore have the knowledge and background to correlate services between local, county, and state agencies. Over the years they have worked closely with the New York State Office of Mental Retardation and Developmental Disabilities, Office of Mental Health, Division of Alcoholism and Alcohol Abuse, and Division of Substance Abuse as they analyze the state's mental healthcare system and make recommendations for improvement. Daily operations are overseen by the Conference's executive director, who in turn reports to the executive committee and chairperson. The executive committee, which meets monthly, is made up of past and present committee chairpersons, current officers, and regional representatives. All members meet twice a year at conferences, and officers are elected for two-year terms, as per the Conference's bylaws. [5]

The Conference has devoted itself to a vast number of projects since its inception in the mid-1970s. A sample of its work includes children's mental welfare, adult housing needs, affordable services, and care of the mentally ill during and after prison sentences. Over the years, members have both sponsored and attended many workshops and conferences designed to enhance the skills of those working on behalf of the mentally ill, chemically dependent, and developmentally disabled. It also continues to focus effort on bringing greater understanding of mental health issues to the general public as well as to key professions, such as law enforcement and education, so that people with special needs can be more efficiently integrated into everyday life.

*New York State officially has 62 counties; New York City's five boroughs are each considered to be a separate county. (See www.nysegov.com)

[1] New York State Conference of Local Mental Hygiene Directors, Inc. "About Us." Accessed 18 January 2011 from <http://www.clmhd.org/aboutus.aspx>.

[2] Justia US Law. "2006 New York Code: Declaration of Purpose. Article 41.01." Accessed 28 February 2011 from http://law.justia.com/newyork/codes/2006/mental-hygiene/mhy041.01_41.01.html.

[3] Background information on Conference's formation/early days, Series 1 Administrative, Box 1, Folder 7 New York State Conference of Local Mental Hygiene Directors Records, 1950-2008. M. E.

Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York.

[4] New York State Conference of Local Mental Hygiene Directors, Inc. Home page. Accessed 15 February 2011 from <http://www.clmhd.org>.

[5] Background information on Conference's formation/early days, Series 1 Administrative, Box 1, Folder 7 New York State Conference of Local Mental Hygiene Directors Records, 1950-2008. M. E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York.

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Scope and Contents

The records of the New York State Conference of Local Mental Hygiene Directors (NYSCLMHD) contain meeting minutes, correspondence, reports, and newsletters documenting the founding and day-to-day activities of the group, including original by-laws and articles of incorporation. There are also records of many of the NYSCLMHD's specific projects from the late 1970s through the early 2000s, such as managed care/Medicaid/special needs plans, grant applications, juvenile care issues, housing concerns, partnerships with other organizations, disaster preparedness, and care of mental needs patients in prison.

Researchers will also find some materials on the history of mental health care in the state of New York. In addition, there are documents pertaining to mental health professionals' increased efforts to partner with law enforcement to achieve better understanding of those living with mental illness, developmental disabilities, or the effects of substance abuse.

In most instances, folder titles have been retained according to the record-keeping habits of the NYSCLMHD.

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Arrangement of the Collection

The collection is organized into the following series:

- 1 Series 1 - Administrative Files, 1950-2005, Undated
- 2 Series 2 - Chronological Files, 1995-2005, Undated
- 3 Series 3 - Office of Legislative and Government Affairs Director, 1991-2003, Undated
- 4 Series 4 - County Plans, Operations, and Government, 1980-2009, Undated
- 5 Series 5 - Projects and Committees, 1979-2001, Undated

- 6 Series 6 - Managed Care and Special Needs Plans, 1991-2000, Undated
- 7 Series 7 - Subject Files, 1985-2008, Undated
- 8 Series 8 - NYSCLMHD Newsletters, 1980-2008, Undated
- 9 Series 9 - Reports and Publications, 1982, 1989-2006, Undated

Most of the series in the New York State Conference of Local Mental Hygiene Directors Records are arranged in alphabetical order. Exceptions are Series #2, Chronological Files, which are in order by date, and Series #8, NYSCLMHD Newsletters, which are also arranged by date.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

Encoded in EAD by Kerry Lynch 2011

Processing Information

Processed in 2011 by Kerry Lynch.

Access

Access to this record group is mainly unrestricted; the exceptions are folders 20 through 26 in Series 5, Box 2. Researchers seeking access to this material should contact the head of archives.

Copyright

The researcher assumes full responsibility for conforming with the laws of copyright. Whenever possible, the M.E. Grenander Department of Special Collections and Archives will provide information about copyright owners and other restrictions, but the legal determination ultimately rests with the researcher. Requests for permission to publish material from this collection should be discussed with the Head of Special Collections and Archives.

Acquisition Information

All items in the New York State Conference of Local Mental Hygiene Directors Records were donated by the Conference to the University Libraries, M.E. Grenander Department of Special Collections and Archives, in 2009.

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Controlled Access Headings

- Medicine and Health Care
- Mental health--United States.
- Mental health--Adolescent.
- Mental health--New York (State)
- Substance abuse--Treatment--United States.
- Mental illness--Treatment--United States.
- Chemical dependency
- Developmental disability
- Albany (NY)
- New York (State)
- Correspondence
- Photographs
- Newsletters
- Newspaper clippings
- Legal documents
- Manuals (instructional materials)
- Minutes
- Bills (legislative records)
- Dvoskin, Joel
- New York State Conference of Local Mental Hygiene Directors
- New York State Association of Counties

Collection Inventory

Administrative Files, 1950-2005Undated

Physical Description: 1.6 cubic ft.

Arrangement

Arranged alphabetically

Scope and Contents

The administrative files contain executive meeting minutes from the Conference's earliest days through the late 1980s. During those years, members kept the minutes in large, hardcover binders; the archivist removed the papers from those binders for preservation purposes and placed them in acid-free folders in the order in which they appeared in the original binders. In the 1990s, Conference members began filing their meeting minutes under the heading of "chronological files" along with meeting announcements and correspondence. The chronological files

became series two of this collection and researchers will find more meeting minutes there. However, there is a gap in the Conference's meeting minutes from 1989-1994.

This series also contains founding documents such as original charters and by-laws as well as files pertaining to activities of the executive director. Please note that there are several executive committee meeting files in Series #5: Projects and Committees.

Title/Description	Instances	
340-B Prescription drugs, 2004	Box 1 (1-Administrative Files)	Folder 1
Access to child psychiatry, 2002-2004	Box 1 (1-Administrative Files)	Folder 2
Adult homes, 1999-2002	Box 1 (1-Administrative Files)	Folder 3
Aid to localities fiscal system: Multi-agency request, 2003-2004	Box 1 (1-Administrative Files)	Folder 4
Albany/Rensselaer Housing Taskforce, 2004-2005	Box 1 (1-Administrative Files)	Folder 5
Annual spring meeting, 1996	Box 1 (1-Administrative Files)	Folder 6
Background information on conference's formation, early days, 1976-1989	Box 1 (1-Administrative Files)	Folder 7
By-laws binder: By-laws and rosters, 1976-1981	Box 1 (1-Administrative Files)	Folder 8
By-laws binder: Correspondence, finances, and executive committee, 1976-1982	Box 1 (1-Administrative Files)	Folder 9
By-laws binder: Executive committee cont.'d, 1976-1980	Box 1 (1-Administrative Files)	Folder 10
Costs of O.M.H. psychiatric hospitals, 2004	Box 1 (1-Administrative Files)	Folder 11
County commissioners' forums, 2004	Box 1 (1-Administrative Files)	Folder 12
Dual recovery coordinators, 2004		

	Box 1 (1-Administrative Files)	Folder 13
Electronic document management systems workshops, 2001	Box 1 (1-Administrative Files)	Folder 14
Financial management policy revision, 1999-2005	Box 1 (1-Administrative Files)	Folder 15
Financial reports, 2002-2003	Box 1 (1-Administrative Files)	Folder 16
Greenlight Program reports, 1999-2000	Box 1 (1-Administrative Files)	Folder 17
History of mental health care, 1950-1980	Box 1 (1-Administrative Files)	Folder 18-19
Integrated children's service/ TAP issue, 2000	Box 1 (1-Administrative Files)	Folder 20
Leadership retreat follow-up, 2003-2004	Box 1 (1-Administrative Files)	Folder 21
Medicaid neutrality, Undated	Box 1 (1-Administrative Files)	Folder 22
Meeting minutes, 1975-1976	Box 1 (1-Administrative Files)	Folder 23
Meeting minutes, 1977	Box 1 (1-Administrative Files)	Folder 24
Meeting minutes, 1978	Box 1 (1-Administrative Files)	Folder 25
Meeting minutes, 1979	Box 1 (1-Administrative Files)	Folder 26
Meeting minutes, 1980	Box 1 (1-Administrative Files)	Folder 27
Meeting minutes, 1981	Box 1 (1-Administrative Files)	Folder 28
Meeting minutes, 1982		

	Box 1 (1-Administrative Files)	Folder 29
Meeting minutes, 1983	Box 1 (1-Administrative Files)	Folder 30
Meeting minutes, 1984	Box 2 (1-Administrative Files)	Folder 1
Meeting minutes, 1985	Box 2 (1-Administrative Files)	Folder 2
Meeting minutes, 1986	Box 2 (1-Administrative Files)	Folder 3
Meeting minutes, 1987	Box 2 (1-Administrative Files)	Folder 4
Meeting minutes, 1988	Box 2 (1-Administrative Files)	Folder 5
Mental Health Committee minutes, 2002	Box 2 (1-Administrative Files)	Folder 6
Mental Health Glossary of Programs and Services, Undated	Box 2 (1-Administrative Files)	Folder 7
Mental Hygiene Services: Partnering at the local level, 2001	Box 2 (1-Administrative Files)	Folder 8
NACBHD Fall 2005 conference, 2005	Box 2 (1-Administrative Files)	Folder 9
NYSAC Fall conference-- Health and Mental Health Committee, 2004	Box 2 (1-Administrative Files)	Folder 10
NYS Conference of Local Mental Hygiene Directors Technical Assistance Project, 2004	Box 2 (1-Administrative Files)	Folder 11
Office of Mental Retardation and Developmental Disabilities: NYS-OPTS Analysis, 2003-2004	Box 2 (1-Administrative Files)	Folder 12
Office of Mental Retardation and Developmental Disabilities Partnership Committee, 2003	Box 2 (1-Administrative Files)	Folder 13
Officers' meetings with commissioners and legislative chairs, 2004		

	Box 3 (1-Administrative Files)	Folder 1
O.M.H. new initiatives- status update, 2000-2001	Box 3 (1-Administrative Files)	Folder 2
Planning meeting with Commissioner Carpinello, 2004	Box 3 (1-Administrative Files)	Folder 3
PROS county role, 2003Undated	Box 3 (1-Administrative Files)	Folder 4
PROS outcome measures, 2003-2004	Box 3 (1-Administrative Files)	Folder 5
PROS provider agreement, 2003-2004	Box 3 (1-Administrative Files)	Folder 6
PROS regulations- comments, 2003-2004Undated	Box 3 (1-Administrative Files)	Folder 7
Sample of Conference brochures, 19992004-2005Undated	Box 3 (1-Administrative Files)	Folder 8
Secure facilities, 2000	Box 3 (1-Administrative Files)	Folder 9
Standing committee planning and protocols, Undated	Box 3 (1-Administrative Files)	Folder 10
State Association survey, 1998	Box 3 (1-Administrative Files)	Folder 11
Telemedicine/telepsychiatry, 2004	Box 3 (1-Administrative Files)	Folder 12
Tuttle, Alfred: "Purposes of the Organization", Undated	Box 3 (1-Administrative Files)	Folder 13

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Chronological Files, 1995-2005Undated

Physical Description: 12.0 cu. ft.

Arrangement

Arranged chronologically.

Scope and Contents

The name of this series comes right from the Conference's own record-keeping system. In the 1990s it stopped storing meeting minutes separately in oversized binders and began interfiling them with correspondence, meeting announcements, memorandums, and treasurer's reports in folders labeled with the current month and year. Minutes include regularly scheduled events, such as executive committee meetings, as well as ad hoc meetings. Memos include those sent by the NYSCLMHD as well as those received by the Conference from outside sources such as the New York State Office of Mental Health and the Division of Alcoholism and Alcohol Abuse.

Title/Description	Instances	
NYSAC correspondence, 1995 January-1995 November	Box 1 (2- Chronological Files)	Folder 1
January, 1995	Box 1 (2- Chronological Files)	Folder 2-3
February, 1995	Box 1 (2- Chronological Files)	Folder 4-5
March, 1995	Box 1 (2- Chronological Files)	Folder 6-7
April, 1995	Box 1 (2- Chronological Files)	Folder 8-10
May, 1995	Box 1 (2- Chronological Files)	Folder 11
June, 1995	Box 1 (2- Chronological Files)	Folder 12-13
July, 1995	Box 1 (2- Chronological Files)	Folder 14-15
August, 1995	Box 1 (2- Chronological Files)	Folder 16-17
September, 1995	Box 1 (2- Chronological Files)	Folder 18
October, 1995	Box 1 (2- Chronological Files)	Folder 19-20
November, 1995		

	Box 2 (2- Chronological Files)	Folder 1
December, 1995	Box 2 (2- Chronological Files)	Folder 2
January, 1996	Box 2 (2- Chronological Files)	Folder 3-4
February, 1996	Box 2 (2- Chronological Files)	Folder 5-6
March, 1996	Box 2 (2- Chronological Files)	Folder 7-9
April, 1996	Box 2 (2- Chronological Files)	Folder 10-12
May, 1996	Box 2 (2- Chronological Files)	Folder 13
June, 1996	Box 2 (2- Chronological Files)	Folder 14-16
July, 1996	Box 2 (2- Chronological Files)	Folder 17-19
August, 1996	Box 2 (2- Chronological Files)	Folder 20-21
September, 1996	Box 2 (2- Chronological Files)	Folder 22
October, 1996	Box 2 (2- Chronological Files)	Folder 23-24
October, 1996	Box 3 (2- Chronological Files)	Folder 1
November, 1996	Box 3 (2- Chronological Files)	Folder 2
December, 1996	Box 3 (2- Chronological Files)	Folder 3

Executive committee meeting minutes, 1997 December-1999 July

New York State Conference of Local Mental Hygiene Directors; Records

	Box 3 (2- Chronological Files)	Folder 4
January, 1997	Box 3 (2- Chronological Files)	Folder 5
February, 1997	Box 3 (2- Chronological Files)	Folder 6-8
March, 1997	Box 3 (2- Chronological Files)	Folder 9-10
April, 1997	Box 3 (2- Chronological Files)	Folder 11-15
May, 1997	Box 3 (2- Chronological Files)	Folder 16-17
June, 1997	Box 3 (2- Chronological Files)	Folder 18
July, 1997	Box 3 (2- Chronological Files)	Folder 19-20
August, 1997	Box 4 (2- Chronological Files)	Folder 1
September, 1997	Box 4 (2- Chronological Files)	Folder 2
October, 1997	Box 4 (2- Chronological Files)	Folder 3-5
November, 1997	Box 4 (2- Chronological Files)	Folder 6
December, 1997	Box 4 (2- Chronological Files)	Folder 7
Technical assistance correspondence, 1997 May-1998 April	Box 4 (2- Chronological Files)	Folder 8-9
Welfare-to-Work, 1997 January-1997 December	Box 4 (2- Chronological Files)	Folder 10
Managed care, 1998 February-1998 May		

	Box 4 (2- Chronological Files)	Folder 11
Medicaid Carveout, 1998 February	Box 4 (2- Chronological Files)	Folder 12
Public benefit corporations, 1996 January-1996 May	Box 4 (2- Chronological Files)	Folder 13
Welfare reform, 1998 April-1998 May	Box 4 (2- Chronological Files)	Folder 14
Temporary Assistance for Needy Families (TANF) information, 1998 March	Box 4 (2- Chronological Files)	Folder 15
AHLPR grant, 1998 March-1998 April	Box 4 (2- Chronological Files)	Folder 16
1998 Technical Assistance Plan, 1997 November	Box 4 (2- Chronological Files)	Folder 17
January, 1998	Box 4 (2- Chronological Files)	Folder 18-19
February, 1998	Box 4 (2- Chronological Files)	Folder 20
March, 1998	Box 4 (2- Chronological Files)	Folder 21-23
April, 1998	Box 5 (2- Chronological Files)	Folder 1-3
May, 1998	Box 5 (2- Chronological Files)	Folder 4-7
June, 1998	Box 5 (2- Chronological Files)	Folder 8-9
July, 1998	Box 5 (2- Chronological Files)	Folder 10-13
August, 1998	Box 5 (2- Chronological Files)	Folder 14
September, 1998		

	Box 5 (2- Chronological Files)	Folder 15-17
October, 1998	Box 5 (2- Chronological Files)	Folder 18-20
November, 1998	Box 5 (2- Chronological Files)	Folder 21
December, 1998	Box 6 (2- Chronological Files)	Folder 1-2
Minutes and treasurer's reports, 1998	Box 6 (2- Chronological Files)	Folder 3
January, 1999	Box 6 (2- Chronological Files)	Folder 4
February, 1999	Box 6 (2- Chronological Files)	Folder 5-6
March, 1999	Box 6 (2- Chronological Files)	Folder 7-8
April, 1999	Box 6 (2- Chronological Files)	Folder 9-11
May, 1999	Box 6 (2- Chronological Files)	Folder 12-15
June, 1999	Box 6 (2- Chronological Files)	Folder 16-18
July, 1999	Box 6 (2- Chronological Files)	Folder 19-20
August, 1999	Box 7 (2- Chronological Files)	Folder 1
September, 1999	Box 7 (2- Chronological Files)	Folder 2
October, 1999	Box 7 (2- Chronological Files)	Folder 3-5
November, 1999		

	Box 7 (2- Chronological Files)	Folder 6-7
December, 1999	Box 7 (2- Chronological Files)	Folder 8
January, 2000	Box 7 (2- Chronological Files)	Folder 9-10
February, 2000	Box 7 (2- Chronological Files)	Folder 11-12
March, 2000	Box 7 (2- Chronological Files)	Folder 13-15
April, 2000	Box 7 (2- Chronological Files)	Folder 16-18
May, 2000	Box 7 (2- Chronological Files)	Folder 19
June, 2000	Box 7 (2- Chronological Files)	Folder 20
July, 2000	Box 7 (2- Chronological Files)	Folder 21
August, 2000	Box 8 (2- Chronological Files)	Folder 1
September, 2000	Box 8 (2- Chronological Files)	Folder 2
October, 2000	Box 8 (2- Chronological Files)	Folder 3
November, 2000	Box 8 (2- Chronological Files)	Folder 4
December, 2000	Box 8 (2- Chronological Files)	Folder 5
January, 2001	Box 8 (2- Chronological Files)	Folder 6
February, 2001		

	Box 8 (2- Chronological Files)	Folder 7
March, 2001	Box 8 (2- Chronological Files)	Folder 8
April, 2001	Box 8 (2- Chronological Files)	Folder 9-10
May, 2001	Box 8 (2- Chronological Files)	Folder 11
June, 2001	Box 8 (2- Chronological Files)	Folder 12-13
July, 2001	Box 8 (2- Chronological Files)	Folder 14-15
August, 2001	Box 8 (2- Chronological Files)	Folder 16
September, 2001	Box 8 (2- Chronological Files)	Folder 17
October, 2001	Box 8 (2- Chronological Files)	Folder 18-19
November, 2001	Box 8 (2- Chronological Files)	Folder 20
December, 2001	Box 8 (2- Chronological Files)	Folder 21
December, 2001	Box 9 (2- Chronological Files)	Folder 1-2
January, 2002	Box 9 (2- Chronological Files)	Folder 3
February, 2002	Box 9 (2- Chronological Files)	Folder 4
March, 2002	Box 9 (2- Chronological Files)	Folder 5-6
April, 2002		

	Box 9 (2- Chronological Files)	Folder 7
May, 2002	Box 9 (2- Chronological Files)	Folder 8-10
June, 2002	Box 9 (2- Chronological Files)	Folder 11
July, 2002	Box 9 (2- Chronological Files)	Folder 12
August, 2002	Box 9 (2- Chronological Files)	Folder 13-14
September, 2002	Box 9 (2- Chronological Files)	Folder 15-17
October, 2002	Box 9 (2- Chronological Files)	Folder 18
November, 2002	Box 9 (2- Chronological Files)	Folder 19
December, 2002	Box 9 (2- Chronological Files)	Folder 20-21
January, 2003	Box 10 (2- Chronological Files)	Folder 1
February, 2003	Box 10 (2- Chronological Files)	Folder 2-4
March, 2003	Box 10 (2- Chronological Files)	Folder 5-6
April, 2003	Box 10 (2- Chronological Files)	Folder 7-9
May, 2003	Box 10 (2- Chronological Files)	Folder 10
June, 2003	Box 10 (2- Chronological Files)	Folder 11
July, 2003		

	Box 10 (2- Chronological Files)	Folder 12
August, 2003	Box 10 (2- Chronological Files)	Folder 13
September, 2003	Box 10 (2- Chronological Files)	Folder 14-15
October, 2003	Box 10 (2- Chronological Files)	Folder 16-17
November, 2003	Box 10 (2- Chronological Files)	Folder 18
December, 2003	Box 10 (2- Chronological Files)	Folder 19-20
January, 2004	Box 11 (2- Chronological Files)	Folder 1-2
February, 2004	Box 11 (2- Chronological Files)	Folder 3
March, 2004	Box 11 (2- Chronological Files)	Folder 4-5
April, 2004	Box 11 (2- Chronological Files)	Folder 6-7
May, 2004	Box 11 (2- Chronological Files)	Folder 8
June, 2004	Box 11 (2- Chronological Files)	Folder 9-11
July, 2004	Box 11 (2- Chronological Files)	Folder 12
August, 2004	Box 11 (2- Chronological Files)	Folder 13
September, 2004	Box 11 (2- Chronological Files)	Folder 14-15
October, 2004		

	Box 11 (2- Chronological Files)	Folder 16-17
November, 2004	Box 11 (2- Chronological Files)	Folder 18-19
December, 2004	Box 11 (2- Chronological Files)	Folder 20-21
January, 2005	Box 12 (2- Chronological Files)	Folder 1
February, 2005	Box 12 (2- Chronological Files)	Folder 2
March, 2005	Box 12 (2- Chronological Files)	Folder 3
April, 2005	Box 12 (2- Chronological Files)	Folder 4-5
May, 2005	Box 12 (2- Chronological Files)	Folder 6-7
June, 2005	Box 12 (2- Chronological Files)	Folder 8-9
July, 2005	Box 12 (2- Chronological Files)	Folder 10-11
August, 2005	Box 12 (2- Chronological Files)	Folder 12
September, 2005	Box 12 (2- Chronological Files)	Folder 13-14
October, 2005	Box 12 (2- Chronological Files)	Folder 15
November, 2005	Box 12 (2- Chronological Files)	Folder 16
December, 2005	Box 12 (2- Chronological Files)	Folder 17-18

General CLMHD information, Undated

Box 12 (2- Folder 19
 Chronological
 Files)

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Office of Legislative and Government Affairs Director, 1991-2003Undated

Physical Description: 3.0 cu. ft.

Arrangement

Arranged alphabetically.

Scope and Contents

This series contains information related to state reinvestment plans, Medicaid concerns, managed care, and housing. While materials on all of these topics also can be found in Series 5, 6, and 7, the documents in this series were all kept specifically by the director of legislative and government affairs and therefore remain together in their own series.

Title/Description	Instances	
1998 Reinvestment extender, 2001Undated	Box 1 (3- Office of Legislative and Government Affairs)	Folder 1
Community Mental Health Reinvestment Bill letters sent to other organizations requesting support from D. Coughlin, 1992-1994	Box 1 (3- Office of Legislative and Government Affairs)	Folder 2
Community Mental Health Reinvestment Bill press clips, 1992-1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 3
Community Mental Health Reinvestment Bill press clips, 1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 4
Community Mental Health Resources Bill of 1992 #2, 1992	Box 1 (3- Office of Legislative and	Folder 5

	Government Affairs)	
Community Mental Health Resources Bill of 1992 #3- with lines and brackets, 1991-1992	Box 1 (3- Office of Legislative and Government Affairs)	Folder 6
Community Mental Health Resources Bill of 1993, 1992-1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 7-8
Community Mental Health Resources Bill of 1993- Comments, 1992-1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 9
Community Mental Health Resources Bill testimony, 1992-1994-1995	Box 1 (3- Office of Legislative and Government Affairs)	Folder 10-11
Community Mental Health Resources Bill: Language amendments, 1992-1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 12
Community Mental Health Resources Bill: Language amendments, 1994-1995Undated	Box 1 (3- Office of Legislative and Government Affairs)	Folder 13
Community Mental Health Resources Bill: Legislation (Drafts), 1991-1992Undated	Box 1 (3- Office of Legislative and Government Affairs)	Folder 14-15
Community Mental Health Resources Bill: Legislation (Drafts), 1992-1994-1995Undated	Box 1 (3- Office of Legislative and	Folder 16

	Government Affairs)	
Community Mental Health Resources Bill: Local Medicaid share, 1993	Box 1 (3- Office of Legislative and Government Affairs)	Folder 17
Community Mental Health Resources Trust Fund, 1992	Box 1 (3- Office of Legislative and Government Affairs)	Folder 18
Community Reinvestment Funding 1994-1995, 1994 August 08	Box 1 (3- Office of Legislative and Government Affairs)	Folder 19
County mental health Medicaid expenditures (county responses), 1997	Box 1 (3- Office of Legislative and Government Affairs)	Folder 20
County mental hygiene expenditures, 1992-1995	Box 1 (3- Office of Legislative and Government Affairs)	Folder 21
Developmental Disabilities Services Office feedback, 1995	Box 1 (3- Office of Legislative and Government Affairs)	Folder 22
Grants, 1994Undated	Box 1 (3- Office of Legislative and Government Affairs)	Folder 23
List of support for community mental health resources bill, 1992-1993	Box 1 (3- Office of Legislative and	Folder 24

	Government Affairs)	
Managed care, 1991-1992Undated	Box 1 (3- Office of Legislative and Government Affairs)	Folder 25
Managed care, 1992	Box 1 (3- Office of Legislative and Government Affairs)	Folder 26
Managed care demos under NYSDSS, 1991	Box 1 (3- Office of Legislative and Government Affairs)	Folder 27
Mandate Relief Project, 1994-1995	Box 2 (3- Office of Legislative and Government Affairs)	Folder 1
Medicaid budget bill- Health only, 1994	Box 2 (3- Office of Legislative and Government Affairs)	Folder 2
Medicaid managed care- Articles and reports, 1989-1991	Box 2 (3- Office of Legislative and Government Affairs)	Folder 3
Medicaid managed care- Articles and reports, 1991-1994	Box 2 (3- Office of Legislative and Government Affairs)	Folder 4
Medicaid Managed Care Coalition, 1993	Box 2 (3- Office of Legislative and	Folder 5

	Government Affairs)	
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Physical Description: 4.2 cu. ft.

Arrangement

Arranged alphabetically.

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These records are specific to the counties of New York as they participated in coordinated care efforts for people with mental health needs. There are documents regarding activities unique to certain counties, such as closures of facilities and resignations of Conference members. There are also letters, memos, and reports covering topics like mandate relief recommendations, comprehensive outpatient programs, health needs surveys, and funding issues.

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Projects and Committees, 1979-2001Undated

Physical Description: 5.0 cu. ft.

Arrangement

Arranged alphabetically.

Scope and Contents

This series focuses on some of the Conference's more specific endeavors, including (but not limited to) those with definitive start and end dates as opposed to ongoing tasks. Examples include the Kids Oneida project, the Commission on the 21st Century, various grant applications, and the committees for developmental disabilities and chemical dependency.

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Physical Description: 2.0 cu. ft.

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Arranged alphabetically.

Scope and Contents

Managed care, in its most general form, refers to coordination of health services in such a way that quality care is provided, but costs are kept low. Many of the records in this series deal with Medicare issues, of which special needs plans (SNPs) are an important part since they focus effort on particular groups of people with very specific needs. Researchers will find a variety of records such as memos, letters, information packets, and meeting notes covering areas like Medicare financing, managed care in rural areas, strategic planning, technical assistance, and committee work.

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Subject Files, 1985-2008Undated

Physical Description: 5.4 cu. ft.

Arrangement

Arranged alphabetically

Scope and Contents

The subject files house documents of long-term value that do not belong to the Conference's other record series. There are correspondence and memo files of specific members of the group, such as Peter Freed (counsel) and Gerry Landsberg (New York University), background on shared staff issues, and information on partnerships with the New York State divisions of alcohol abuse and chemical dependency as well as state housing committees. Researchers will also find documents pertaining to consolidation of services and positions over the years, particularly in the 1990s. Additionally, there are manuals, booklets, and conference materials about disaster preparedness in the mental health profession. Most of the collection's photographs are also located in this series, with the exception of the Commission on the 21st Century images which are in Series #5.

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"Transitions" training manual and handouts, 1999Undated	Box 6 (7-Subject Files)	Folder 10
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Newsletters, 1980-2008Undated

Physical Description: 0.6 cu. ft.

Arrangement

Arranged chronologically.

Scope and Contents

The Conference began publishing its own newsletter in the early days of its existence, but most of the issues from the 1980s and 1990s are not included in this collection. Researchers will find a consistent run from 1979 through 1981, a few issues from 1993, 1994, and the late 1990s, then another consistent run from 2000 through 2008. There are also several issues of a newsletter published specially by the Conference chair.

Title/Description	Instances	
January-December, 1980-1981	Box 1 (8-Newsletters)	Folder 2
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<i>Mental Hygiene News</i> , winter, 1994	Box 1 (8-Newsletters)	Folder 4
<i>Conference Update</i> , spring edition, 1996	Box 1 (8-Newsletters)	Folder 5
<i>Conference Update</i> , special anniversary issue, 1997	Box 1 (8-Newsletters)	Folder 6
January-February, 1999	Box 1 (8-Newsletters)	Folder 7
Spring and October-December, 2001	Box 1 (8-Newsletters)	Folder 8
January-December, 2002	Box 1 (8-Newsletters)	Folder 9
Conference updates from chair, spring edition, 2002		

	Box 1 (8- Newsletters)	Folder 10
January-December, 2003	Box 1 (8- Newsletters)	Folder 11
January-December, 2004	Box 1 (8- Newsletters)	Folder 12
January-December, 2005	Box 1 (8- Newsletters)	Folder 13
January-December, 2006	Box 2 (8- Newsletters)	Folder 1
January-December, 2007	Box 2 (8- Newsletters)	Folder 2
January-December, 2008	Box 2 (8- Newsletters)	Folder 3
Undated newsletters, Undated	Box 2 (8- Newsletters)	Folder 4

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Reports and Publications, 1982-1989-2006 Undated

Physical Description: 2.6 cu. ft.

Arrangement

Arranged alphabetically

Scope and Contents

This series consists of various reports and booklets that were used by the NYSCLMHD in the course of business, but were not always produced by the Conference. They are from organizations such as the New York State legislature, the Office of Mental Health, the Office of Alcoholism and Substance Abuse, the state prison system, and the Conference of Local Mental Hygiene Directors themselves. Topics range from mental healthcare in the twenty-first century, to juvenile mental health, to criminal offenders with mental illness.

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<i>AIDS: The Epidemic That Won't Wait</i> , 1989 June	Box 1 (9- Reports and Publications)	Folder 2
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Assessing the Nature and Prevalence of the Mentally Ill in Suffolk County's Criminal Justice System, 2000 March

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<i>Commission on the Community Mental Health System for the 21st Century Final Reports</i> , 1999 April	Box 1 (9- Reports and Publications)	Folder 9
<i>Community Mental Health System for the 21st Century: Critical Planning</i> , 2001	Box 1 (9- Reports and Publications)	Folder 10
<i>Confronting the Disaster: Restructuring personal support services for New York's high risk and troubled children</i> , 1991 March	Box 1 (9- Reports and Publications)	Folder 11
<i>"The Courage to Change": Guide, integrating services for co-occurring disorders in justice system</i> , 1999 December	Box 1 (9- Reports and Publications)	Folder 12
<i>Criminalizing the Seriously Mentally Ill: The Abuse of Jails as Mental Hospitals</i> , 1993 April	Box 1 (9- Reports and Publications)	Folder 13
<i>Crossing the Line from Empowerment to Neglect: The Case of Project L.I.F.E.</i> , 1994 July	Box 1 (9- Reports and Publications)	Folder 14
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<i>Guide to Understanding Supports and Services</i> , 2006 April	Box 1 (9- Reports and Publications)	Folder 22
<i>Integrated Systems of Care for Children's Mental Health: Final report</i> , 2000	Box 1 (9- Reports and Publications)	Folder 23
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