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M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	Office of the Assistant to the President Records
ID:	ua000.005
Date [inclusive]:	1949-1974
Physical Description:	11.16 cubic ft.
Physical Location:	Materials are located onsite in the department.
Language of the Material:	English .
Abstract:	This collection contains materials related to administration of the University at Albany and was created by the Assistant to the President.

Preferred Citation

Preferred citation for this material is as follows: Identification of specific item, series, box, folder, Office of the Assistant to the President Records, 1961-1970. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Records of the Office of the Assistant to the President).

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Administrative History

The Office of the Assistant to the President has been a dynamic role in the University Administration. They have worked performing day to day clerical work, corresponding with other institutions and sometimes acting in the president's stead.

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Scope and Contents

This collection is made up of materials collected by the Office of the Assistant to the President. They include budgets requests for the university, correspondence with university employees as well as other institutions, and other general administrative materials.

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Arrangement of the Collection

Collection is organized in five different series covering various assistants as well as general administrative documents.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Processing Information

Processed in 2017 by Erik Stolarski

Acquisition Information

Materials were given to the University at Albany from the Office of the Assistant to the President at an unknown date.

Access

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Controlled Access Headings

- Administrative records.
- School budgets
- Administrative assistants
- UAlbany Presidential Offices
- Universities and colleges--Administration

Collection Inventory

Budget Requests, 1961-1971

Box 1

Physical Description: 1.0 cubic ft.

Language of the Material: English.

Arrangement

Series is arranged in original order.

Scope and Contents

Series is made up of various collected budget requests submitted to the main SUNY Administrative offices. They contain plans for the completion of various aspects of the campus during its initial construction in the late 1960s and early 1970s.

Title/Description	Instances	
Middle States Association Evaluation, 1961	Box 1	Folder 1
Justification for Proposed Henry Hudson Planetarium, 1965	Box 1	Folder 2
Supplementary Report to the National Council for Accreditation of Teacher Education, 1962	Box 1	Folder 3
Hudson Planetarium Prospectus, 1968	Box 1	Folder 4
Instructional Resources Center Budget Estimate Justification with Draft, 1967-1970	Box 1	Folder 5
Preliminary Capital Construction Budget Request, 1969-1970	Box 1	Folder 6
Short Range Enrollment Goals for 1970-1971, 1969	Box 1	Folder 7
Facilities Project Justifications Budget Request, 1969-1970	Box 1	Folder 8
A Study of the Food Service, 1971	Box 1	Folder 9
A Study of the Bookstore, 1971	Box 1	Folder 10
Degree and Other Formal Programs Currently Offered in SUNY System, 1969	Box 1	Folder 11
University Senate Rough Draft of Minutes and Bills, 1970-1971	Box 1	Folder 12
Interim Revision to 1968 Master Plan, 1970	Box 1	Folder 13
State University of New York Development Document, 1968	Box 1	Folder 14
Suggested Administrative Organization for SUNY Albany, 1964	Box 1	Folder 15
Budget Supplementals, 1970-1971	Box 1	Folder 16
Administrative Salaries, 1970	Box 1	Folder 17
Program for Henry Hudson Planetarium, 1970	Box 1	Folder 18
National Science Foundation Curriculum Evaluation Package I (1 of 2), 1969	Box 1	Folder 19
National Science Foundation Curriculum Evaluation Package I (2 of 2), 1969	Box 1	Folder 20
National Science Foundation Curriculum Evaluation Package II, 1969	Box 1	Folder 21
National Science Foundation Curriculum Evaluation Package III, 1969	Box 1	Folder 22

"The Academy in Turmoil" First Report of the Temporary Commission to Study the Causes of Campus Unrest, 1970

Box 1

Folder 23

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Records of Clara Maidenbaum , 1968 October 25-1971 June 1

Box 2

Physical Description: 0.33 cubic ft.

Language of the Material: English.

Arrangement

Series is arranged in original order.

Scope and Contents

Series is made up of correspondence and requests from Clara Maidenbaum's work as Assistant to the Vice President.

Title/Description	Instances	
Report of the Task Force on the Academic Calendar, 1969	Box 1	Folder 1
Tenure Committee Reports, 1968	Box 1	Folder 2
Center for Science and Society, 1967-1971	Box 1	Folder 3
Radical Student Leader, Appearance at SUNY A, 1968 November	Box 1	Folder 4
Taylor Laws, 1968	Box 1	Folder 5

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Records of Edward Jennings, 1959-1970

Box 1

Physical Description: 2.50 cubic ft.

Box 2

Language of the Material: English.

Box 3

Arrangement

Box 4

Series is arranged in its original order.

Scope and Contents

This series is made up of materials transferred by Theodore Jennings. It contains files from the Office of the Assistant to the President including correspondence with other institutions, administrative documents, as well as documents from various events the President attended.

Title/Description	Instances	
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Chancellor's Panel On University Purposes, 1969-1970	Box 1	Folder 1
Minutes of the Chancellor's Student Cabinet, 1970 March 12-1970 March 13 1970 April 24	Box 1	Folder 2
Plant Department Memos, 1964-1971	Box 1	Folder 3
The Chancellor's Report to the President vol. 1 no. 1- vol 1 no. 4, 1969-1970	Box 1	Folder 4
Selected Activities at SUNYA, 1964 November-1964 December	Box 1	Folder 5
Selected Activities at SUNYA, 1965 January 1965	Box 1	Folder 6
Selected Activities at SUNYA, 1966 January-1966 December	Box 1	Folder 7
Monthly Report on Activities for the Newsletter, 1964-1965	Box 1	Folder 8
Assistantships/ Fellowships assigned to the University, 1965-1970	Box 1	Folder 9
School of Business Supplement to Annual Report, 1969-1970	Box 1	Folder 10
School of Criminal Justice Dean's report, 1968-1970	Box 1	Folder 11
College of Arts and Sciences Annual Report, Division and Department Head Annual Reports, 1968-1969 1969-1970	Box 1	Folder 12
School of Education, Annual Report, Department Head Annual Reports, 1968-1969 1969-1970	Box 1	Folder 13
College of General Studies, Annual Report, 1969-1970	Box 1	Folder 14
School of Library Science, Annual Reports, 1968-1969 1969-1970	Box 1	Folder 15
School of Nursing, Annual Reports, 1968-1969 1969-1970	Box 1	Folder 16
Graduate School of Public Affairs, Annual Reports, 1968-1969 1969-1970	Box 1	Folder 17
School of Social Welfare, Annual Reports, 1968-1969 1969-1970	Box 1	Folder 18
Office of Graduate Studies, Annual Reports, 1968-1969 1969-1970 1970-1971	Box 1	Folder 19
Graduate Academic Council, Annual Reports, 1970-1971	Box 1	Folder 20
Placement Service, Annual Report, 1970	Box 1	Folder 21
Office of the Vice President for Research, 1971 June	Box 1	Folder 22
Report of the President, 1969-1970 1970-1971	Box 1	Folder 23
Request and Guidelines for the Annual Report from the President's Office, 1969-1971	Box 1	Folder 24
President's Annual Report, Draft Material, 1969-1970 1970-1971	Box 1	Folder 25
Presidential Budget Message Material, 1970 July 7	Box 1	Folder 26
Environmental File Sub- file Benjamin Franklin College, 1970 October-1970 November	Box 1	Folder 27
Environmental Studies, 1969-1970	Box 1	Folder 28

SunyA- Student Association Central Council Preliminary Prospectus 2: The Development of a New Community, 1970 November	Box 1	Folder 29
Myren Richard, Dean School of Criminal Justice, 1964-1972	Box 1	Folder 30
Selected Activities at SUNYA, 1969-1971	Box 1	Folder 31
Project Themis and Dog Grants, 1967-1969	Box 1	Folder 32
New York State Teachers Association, 1970	Box 1	Folder 33
Nominations for National Awards, 1969-1970	Box 1	Folder 34
National Science Foundation, 1966-1970	Box 1	Folder 35
National Association of State Universities and Land-Grant Colleges, 1962-19661969-1970	Box 1	Folder 36
School of Nursing, 1965-1967	Box 1	Folder 37
Madrid Program, 1970	Box 1	Folder 38
Luchins, Abraham, 1964-19671970	Box 1	Folder 39
Joint Office of Institutional Research for Your Information, 1959-1963	Box 1	Folder 40
Job Openings at SUNYA, 1969-1970	Box 1	Folder 41
Inauguration Invitations to President Collins at College and Universities, 1969-1970	Box 1	Folder 42
Interact, Communities with SUNY Students, 1970	Box 1	Folder 43
International Fire Administration Institute, 1964-1966	Box 1	Folder 44
SUNYA Budget, 19631966-1971	Box 2	Folder 1
Faculty Information Coffee Hour, 1966-1970	Box 2	Folder 2
International Visitors, 1967-1968	Box 2	Folder 3
Tyler Ralph, Visit to SUNYA, 1968 February 28-1968 April 29	Box 2	Folder 4
Middle States Visitation (1 of 3), 1970	Box 2	Folder 5
Middle States Visitation (2 of 3), 1970	Box 2	Folder 6
Middle States Visitation (3 of 3), 1970	Box 2	Folder 7
University Goals, 1969	Box 2	Folder 8
Universities Fall and Spring, 1968-1969	Box 2	Folder 9
New Patterns of Undergraduate Education Fall, 1967	Box 2	Folder 10
Torch Night Procedure, 1966	Box 2	Folder 11
Trustees Conference, 1968 February 6	Box 2	Folder 12
Trustee Conference, 1968 February 14	Box 2	Folder 13

Summer Programs, 1968	Box 2	Folder 14
ECS, Education Commission of the States, 1970 January-1970 December 1971 January	Box 2	Folder 15
Short Responses in Education, School of Education, SUNYA vol. 4 no. 3, 1967	Box 2	Folder 16
ETS Development, 1962 September 1964 May 1965 February	Box 2	Folder 17
Dr. Paul Boomsliker, Chairman, Department of Speech Pathology and Audiology, 1963 1970	Box 2	Folder 18
Collective Bargaining, Undated	Box 2	Folder 19
Faculty Senate Bulletin and Membership, 1966-1970 1968-1969	Box 2	Folder 20
Congressional Correspondence, 1969-1971	Box 2	Folder 21
University Governance, 1969	Box 2	Folder 22
Printing Requests Central Stories Requisition, 1969-1970	Box 2	Folder 23
Institute on Math and Science, 1969-1970	Box 2	Folder 24
Conference on Science and Religion, 1969	Box 2	Folder 25
Communications, 1990	Box 2	Folder 26
Higher Education Conference, 1968 March 3	Box 2	Folder 27
Faculty Coffee Hours, 1968	Box 2	Folder 28
Equal Employment at SUNYA, 1969-1970	Box 2	Folder 29
Graduate Academic Council (1 of 3), 1970	Box 2	Folder 30
Graduate Academic Council (2 of 3), Undated	Box 3	Folder 1
Graduate Academic Council (3 of 3), Undated	Box 3	Folder 2
Hearing Committee, 1970	Box 3	Folder 3
Grapevine, Department of Educational Administration, 1969 June-1969 November	Box 3	Folder 4
Sept '66, 1966	Box 3	Folder 5
Sept '65, 1965	Box 3	Folder 6
Convocation , Commencement, 1965-1966	Box 3	Folder 7
Correspondence to and from SUNYA, 1969-1970	Box 3	Folder 8
Environmental Problems, 1970	Box 4	Folder 1
School of Library Science, 1963-1964	Box 4	Folder 2
School of Business, 1964-1967	Box 4	Folder 3

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Records of James M. Lewis, 1949-1971

Box 1

Physical Description: 1.33 cubic ft.

Box 2

Language of the Material: English.**Arrangement**

Series is arranged in its original order.

Scope and Contents

This series is made up of documents collected and created by James M. Lewis, Assistant to the President of the University. Items in the series include correspondence, profiles on faculty, plans for university initiatives, and invitations for the President to other University functions.

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Academic Freedom, 1961	Box 1	Folder 1
Administrative Data Processing Review Board, 1966	Box 1	Folder 2
American Studies Proposal - Art Collins (english professor), 1964-1965	Box 1	Folder 3
Apthec Rev Problem, 1962	Box 1	Folder 4
Schaefer, Vincent (Atmospheric Science Research Center), 1962-1971	Box 1	Folder 5
By- Laws Question, 1953-1964-1965	Box 1	Folder 6
Classical Association of the Empire State, 1965	Box 1	Folder 7
Minutes - Collge of General Studies Meeting, 1969	Box 1	Folder 8
General Studies - Music, 1970-1971	Box 1	Folder 9
College of General Studies - Non-credit program, 1976	Box 1	Folder 10
Collins, Evan, 1963-1968	Box 1	Folder 11
Collins, Evan R. Folder 2, 1949-1965	Box 1	Folder 12
Committee on Speakers and Performers, 1965	Box 1	Folder 13
Comments on the ASP, 1969	Box 1	Folder 14
Committee on Student Publications, 1963-1964	Box 1	Folder 15
Cooperating Center Newspaper, 1968	Box 1	Folder 16
Correspondence Between SUNYA President Collins and Senators Ja Uits and Kennedy, 1965	Box 1	Folder 17
Hemenway, Curtis (Budley Observations), 1964	Box 1	Folder 18
Papers on Ecology, 1968	Box 1	Folder 19
Education, 1968	Box 1	Folder 20

Faculty Rights (campus political activities), 1964	Box 1	Folder 21
Federal Programs Meeting, 1965	Box 1	Folder 22
Corbrey, Malcolm (food service), 1966	Box 1	Folder 23
Free Speech on Campus, 1962-1968	Box 1	Folder 24
Finta, Mamfer, 1966-1969	Box 1	Folder 25
Historical Information Survey, 1936-1943-1962-1967	Box 1	Folder 26
Instrumental Center (Mrs. Cadbury), 1965	Box 1	Folder 27
Isreal Project File, 1964	Box 1	Folder 28
Leese, Joseph (Kettering Proposal), 1964-1965	Box 1	Folder 29
King, Martin Luther, 1968	Box 1	Folder 30
Faculty Handbook Review Committee, 1967-1968	Box 1	Folder 31
Lake George Project (atmospheric science), 1967-1969	Box 1	Folder 32
Building Plans, 1960-1963	Box 1	Folder 33
Campus Ministry, 1964	Box 1	Folder 34
Edsall, Naima (asst. Dean of women), 1965	Box 1	Folder 35
Digest of Master Plan, 1962	Box 1	Folder 35
Newspaper Clippings, 1965-1969	Box 1	Folder 36
Newspaper Clippings, 1949-1970	Box 1	Folder 37
Publications, Articles, 1969	Box 1	Folder 38
Center for Economic Education, 1966-1968	Box 1	Folder 39
Patent Policy, 1968	Box 1	Folder 40
Peace Proposal - Correspondence, 1965-1966	Box 1	Folder 41
Planetarium Memos, 1965	Box 1	Folder 42
Popularizing SUNYA, 1965	Box 1	Folder 43
Center for Advanced Studies in Human Population, 1965	Box 1	Folder 44
Publicity - New Campus, 1964-1965	Box 1	Folder 45
Review, Robert (National Consequence), 1966	Box 1	Folder 46
Rudrick, Albert, 1966	Box 1	Folder 47
Summer Offerings, 1965	Box 1	Folder 48
Schodak, Boning, 1964	Box 1	Folder 49
St. Mary's Park - Albany High School, 1967	Box 1	Folder 50
SUNY Expansion, 1967	Box 1	Folder 51

Rice, Richardson Jr. - School of Social Welfare, 1967	Box 1	Folder 52
SUNYA- Faculty/Staff Info (General), 1971	Box 1	Folder 53
Audio + Video / Radio + TV, 1964	Box 1	Folder 54
Rennesalaerele Institute (October Seminar), 1965	Box 1	Folder 55
Institute of Man and Science - Ford Foundation, 1965	Box 1	Folder 56
Institute of Man and Science - Man + Machines Seminar, 1966	Box 1	Folder 57
Institute of Man and Science - Correspondence, 1966	Box 1	Folder 58
Institute on Man and Sciences (Martin Brooks), 1966	Box 1	Folder 59
Institute of Man and Science - Seminar on Change, 1965	Box 1	Folder 60
Institutes on Man and Sciences - Broad Resolution, 1965	Box 1	Folder 61
Institute of Man and Science - Related Correspondence, 1965	Box 1	Folder 62
Institute of Man and Science - Papers on Cognition, 1965	Box 1	Folder 63
Institute of Man and Science - Collins, Evans, 1965	Box 1	Folder 64
Institute of Man and Science - SUNYA and Institute Affiliations, 1965-1966	Box 1	Folder 65
Invitations, 1967	Box 2	Folder 1
Invitations, 1961-1966	Box 2	Folder 2
Invitation File (No representation), 1961-1969	Box 2	Folder 3
Legislative, New York, 1964-1967	Box 2	Folder 4
Office of the President, 1970	Box 2	Folder 5
President, Benezet, 1969-1975	Box 2	Folder 6
President, Kuusisto, 1969-1970	Box 2	Folder 7
New York State Council of the Arts, 1963-1966	Box 2	Folder 8

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Administrative Records, 1951-1974

Physical Description: 7.0 cubic ft.

Language of the Material: English.

Arrangement

Series ia arranged in its original order.

Scope and Contents

Series is made up of basic administrative records from the Assistant to the President. Items include correspondence, meeting minutes, documents on University protocol, Radio and television programs from local stations, and information on faculty.

Title/Description	Instances	
Administrative Data - Processing Review Board, 1961-1966	Box 1	Folder 1
Admissions, 1961-1966	Box 1	Folder 2
"The Colonial News" - SUNY-B Paper Student Government, 1968	Box 1	Folder 3
Bomb Threats - Policy and Procedures, 1965-1967	Box 1	Folder 4
Correspondence - General, 1966-1968	Box 1	Folder 5
Draft Statement for Lyndon B. Johnson, 1967	Box 1	Folder 6
Eastern Science Congress, 1963-1966	Box 1	Folder 7
Emeritus Committee, 1964-1967	Box 1	Folder 8
Oswego Conference - 1964, 1964	Box 1	Folder 9
Flinton, Edgar W. - School of Graduate Studies, 1962-1965	Box 1	Folder 10
French Cultural Exchange, 1964-1967	Box 1	Folder 11
G.E. College Bowl, 1963-1967	Box 1	Folder 12
Gifts to University, 1963-1967	Box 1	Folder 13
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Governor's Budget Recommendation, 1962-1967	Box 1	Folder 15
Grant, Mort - Israel Affiars, 1960-1964	Box 1	Folder 16
Honors Convocation, 1965-1966	Box 1	Folder 17
Hughes, Mrs. Marian I. - Associate Education Exchange (State Education Dept.), 1966-1967	Box 1	Folder 18
Hussain, Sadiq - West Pakistan, 1962-1967	Box 1	Folder 19
Immigration - Petition to Classify Status of Alien (Dept. of Justice), 1963-1967	Box 1	Folder 20
Institute of Internation Education, 1964-1964	Box 1	Folder 21
Langmuir-Whitney (Distinguished Scientist Program - Proposal), 1966	Box 1	Folder 22
Lee, Harry O., 1966	Box 1	Folder 23
Speech after death of John F. Kennedy, 1963	Box 1	Folder 24
Money Behind our Colleges (Moonshooter), 1963-1964	Box 1	Folder 25
NATO Briefing Team, 1964	Box 1	Folder 26

Empie, Paul (Chairman Zoning Appeal Board Town of Guilderland, 1966	Box 1	Folder 27
New Campus Clippings, 1963-1967	Box 1	Folder 28
Building Names, 1963-1966	Box 1	Folder 29
New Campus Plans, 1963-1966	Box 1	Folder 30
New England Board of Higher Education, 1965	Box 1	Folder 31
New Paltz Branch of School of Library Science, 1962-1963	Box 1	Folder 32
"Newmanite" - Newman Association, 1962-1966	Box 1	Folder 33
Student Announcements (General), 1963-1967	Box 1	Folder 34
Student Association, 1962-1963	Box 1	Folder 35
Campus Chest, 1966	Box 1	Folder 36
Student Press Conference Notes, 1967	Box 1	Folder 37
Student Science Journal, 1965-1966	Box 1	Folder 38
Summer Programs, 1966	Box 1	Folder 39
Summer Program, 1965	Box 1	Folder 40
Summer Programs, 1964	Box 1	Folder 41
Tapes on File, 1963-1967	Box 1	Folder 42
Trustee Conference, 1964-1967	Box 1	Folder 43
New York State Teachers Retirement System, 1963-1966	Box 1	Folder 44
New York Teachers Association, 1962-1970	Box 1	Folder 45
New York State Health Insurance + Life Insurance (facts), 1965	Box 1	Folder 46
Nuclear Accelerator (Proposal), 1965	Box 1	Folder 47
Peace Corps, 1962-1966	Box 1	Folder 48
Perlmutter, O.W. Dr., 1963-1965	Box 1	Folder 49
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Programs and Courses, 1964-1967	Box 1	Folder 51
Proposal for Major in Language + Area Studies, 1963	Box 1	Folder 52
Proposal for Degree Program in Geology and Atmospheric Sciences, 1963	Box 1	Folder 53
Proposed Requirement - Bachelor of Fine Arts Degree, 1963-1964 Digital Object: Online Object Uploaded through Hyrax UI	Box 1	Folder 54
Recruitment Material, 1962-1966	Box 1	Folder 55
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Regional Accreditation - AAUP, 1965	Box 1	Folder 57
Revisions- Summary Bills Red book, Legislation Manual, 1964-1965	Box 2	Folder 1
Research Foundation, 1961-1967	Box 1	Folder 2
Reilly, Edwin, 1964-1966	Box 1	Folder 3
Salaries, 1958-1967	Box 1	Folder 4
J. Woodrow Sayre (Center for Economic Education), 1965-1967	Box 2	Folder 5
Correspondence- Material on "Seminar on Change", 1965	Box 2	Folder 6
Speakers on Campus, 1962-1966	Box 2	Folder 7
Specifications Survey for New Campus Needs, 1963	Box 2	Folder 8
Staff Prospects, 1963-1967	Box 2	Folder 9
School of Social Welfare, 1963	Box 2	Folder 10
Selective Service, 1966	Box 2	Folder 11
Seminar on Change, 1965	Box 2	Folder 12
Inaguration- State University of New York, 1965-1969	Box 2	Folder 13
Music Department - Performances, Concerts, 1964-1967	Box 2	Folder 14
State Univeristy of New York, 1962-1970	Box 2	Folder 15
Student Housing, 1962-1965	Box 2	Folder 16
Symposium "America at Mid-Century", 1964-1965	Box 2	Folder 17
University Seal, 1963-1964	Box 2	Folder 18
Data Book and Higher Education Enrollment, 1960-1964	Box 2	Folder 19
Visitors '67, 1967	Box 2	Folder 20
Physical Education Department - (DR Alfred Werner), 1963-1965	Box 2	Folder 21
Whittock, Donald, 1963-1967	Box 2	Folder 22
U.N. Seminar on Peaceful Change ., 1966	Box 2	Folder 23
Academic Teacher Certification Project, 1959-1960	Box 3	Folder 1
Accrediting Agency Middle States Association, 1952-1961	Box 3	Folder 2
Annual Reports, Master Plan, 1970-1973	Box 3	Folder 3
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DeMarco Ruling and Claims, 1947-1949		

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Herman Cooper, 1949	Box 3	Folder 10
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History of College, 195019521964	Box 3	Folder 20
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Inauguration of Emmett B. Fields, 1975	Box 3	Folder 22
Kirkpatrick, John (Report on slow learner and academically handicapped), 1959	Box 3	Folder 23
Kuusisto, Dr. Allan A., 1970	Box 3	Folder 24
Master Plan (Nelson Associates), 1963-1966	Box 3	Folder 25
McInty-Wilson-Robinson Laundry, 1965	Box 3	Folder 26
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Middle States Part A(1-34), 1960	Box 3	Folder 30
Middle States Part B(35-94), 1960	Box 3	Folder 31
Middle States- First Draft (Question by Question), 1960	Box 3	Folder 32
Middle States Accreditation, 1960-1966	Box 3	Folder 33
Middle States- Annual Report on new Activities, 1964	Box 3	Folder 34
Middle States Education, 1958-1961	Box 3	Folder 35
Middle States- Self Evaluation Report, 1960	Box 3	Folder 36
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Draft Protest, 1967-1968	Box 5	Folder 3
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Flowers, Arthur(Cooperative Research Project No.5-095), 1964	Box 5	Folder 5
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Fraternity- Sorority Housing	Box 5	Folder 7
Granito, John(Fire Administration Institute), 1963-1965	Box 5	Folder 8
Health Education & Welfare Department, 1963	Box 5	Folder 9
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Hemenway, Curtis Dr, 1965-1967	Box 5	Folder 11
Institute of Man and Science- Campaign Brochure, 1964-1967	Box 5	Folder 12
Inauguration File, 1961-1967	Box 5	Folder 13
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