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Summary Information

Repository: M.E. Grenander Department of Special Collections & Archives
Title: Division of Academic Planning and Development Records
ID: ua040
Date [inclusive]: 1980-1987
Physical Description: 3 cubic ft.
Physical Location: The materials are located onsite in the department.
Language of the Material: English.
Mixed Materials [Collection]: X

Abstract: Includes correspondence, memoranda, and reports relating to academic planning and development from the subject files of the Office of the Vice President for Academic Planning and Development. Material relates to the offices responsibilities for the improvement freshmen education, the Intensive English Language Program, interest in and the need for part-time study for disabled students in the Capital District; the Suburban Scholastic Council High School-College Partnership; and the Five Center Computer proposal. The office was created in 1985 and its functions dispersed in 1987.

Preferred Citation

Preferred citation for this material is as follows:

Administrative History

The Division of Academic Planning and Development was created in 1985 as a result of the reorganization of the Office of Academic Affairs and the Office of Research and Educational Development. Its functions were suspended in the Spring of 1987. Responsibility for the sub-units of the division was divided between the offices of Academic Affairs, Research and Graduate Education, Information Systems and Libraries, and University Affairs.

Scope and Contents

Includes correspondence, memoranda, background and administrative planning documents from the subject files of the Office of the Vice President for Academic Planning and Development, 1985-87, relating to its responsibilities for the improvement freshmen education; the Intensive English Language Program; interest in and the need for part-time study for disabled students in the Capital District; the Suburban Scholastic Council High School-College Partnership; and the Five Center Computer proposal. The office maintained a separate series of records on the University Libraries mainly relating to the University's membership in the Research Libraries Information Network (RLIN), 1980-87, and the continual upgrading of automated access to library holdings, 1985-87. Background correspondence files relating to membership in RLIN date from 1980.

Arrangement of the Collection

The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.
Administrative Information

Publication Statement
M.E. Grenander Department of Special Collections & Archives

Processing Information
Processed in 2015 by n/a.

Access
Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. While it is likely that portions of the collection may be viewed, access must be managed by an archivist.

Copyright
The researcher assumes full responsibility for conforming with the laws of copyright. Whenever possible, the M.E. Grenander Department of Special Collections and Archives will provide information about copyright owners and other restrictions, but the legal determination ultimately rests with the researcher. Requests for permission to publish material from this collection should be discussed with the Head of Special Collections and Archives.

Acquisition Information
All items in this manuscript group were donated to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

Controlled Access Headings
- Higher Education Administration
- Correspondence
- Memorandums
- Administrative reports
- UAlbany Presidential Offices

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