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Normal College Executive Committee, New York State; Records

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Describing Archives: A Content Standard

M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	New York State Normal College Executive Committee Records
ID:	ua210
Date [inclusive]:	1844 June-1909 September
Physical Description:	0.48 cubic ft.
Physical Location:	Materials are located onsite in the department.
Language of the Material:	English .
Abstract:	This collection holds the meeting minutes of the executive committee of the State Normal school who were appointed by the Board of Regents to run the administration of the school.

Preferred Citation

Preferred citation for this material is as follows: Identification of specific item, series, box, folder, The Normal School Committee, Record of Proceedings 1844-1909. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Normal School Committee, Record of Proceedings).

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Biographical / Historical

The members of the first members of the Executive Committee were appointed by the Board of Regents in June of 1844. They were charged with the administration of this new state run school and oversaw the macro levels of running the school such as budget approval, naming of professors, and creation of annual reports to be sent to the Board of Regents.

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Scope and Contents

This collection holds the minutes of the monthly meetings of the Executive Committee to the State Normal School. The entire in these two volumes detail some aspects of the school's budget, listed graduates of each semester and includes a commencement program from that semester. The minutes also include basic school administration like the hiring and firing of professors, or proposed maintenance and expansion of the school's buildings. For the second volume there is a separate book acting as an index to major people and events at the Normal School from 1880 to 1909.

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Arrangement

Collection is arranged in chronological order.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Access

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The University Archives are eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

Immediate Source of Acquisition

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

Processing Information

Collection was processed in 2017 by Erik Stolarski

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Controlled Access Headings

- Minutes (administrative records)
- Management committees
- School management and organization -- New York (State)
- UAlbany Presidential Offices