



ArchivesSpace

Undergraduate Admissions, Office of; Records

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M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	Office of Undergraduate Admissions
ID:	ua511
Date [inclusive]:	1958-2000
Physical Description:	0.67 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Mixed Materials [Collection]:	X
Abstract:	Contains inactive records of the Office Of Undergraduate Admissions, including annual reports, enrollment data, and other administrative reports and correspondence.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Office of Undergraduate Admissions, 1958-1988. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Office of Undergraduate Admissions).

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Historical Note

The Office of Undergraduate Admissions grew out of the Faculty Committee on Admissions, which was originally chaired by the Dean of the College and, after 1948, by the Coordinator of Field Services. By the 1970s, graduate and undergraduate admissions were handled by separate offices: The Office of Graduate Studies and the Office of Undergraduate Admissions. As of 2017, the Office of Undergraduate Admissions is one of several offices overseen by the Associate Vice President for Enrollment Management, who operates within the Office of the Provost (Academic Affairs).

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Scope and Contents

Contains transfer student guides, annuals reports, informational materials for prospective students, sample admissions packets and applications, activity reports, policy documentation, and admissions data analysis reports.

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Arrangement of the Collection

The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

Encoded in EAD by Benjamin Covell 2017 February 16

Processing Information

Processed in 2017 by unprocessed.

Access

Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. Please contact an archivist for more information.

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The University Archives are eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

Acquisition Information

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

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Controlled Access Headings

- Education, Higher--Administration
- Universities and colleges--Admission
- College admission officers
- Administrative records
- Annual reports
- UAlbany Academic Administration
- State University of New York at Albany