



ArchivesSpace

# **Hispanic and Italian Studies, Department of; Records**

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M.E. Grenander Department of Special Collections & Archives

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## Summary Information

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<b>Repository:</b>	M.E. Grenander Department of Special Collections & Archives
<b>Title:</b>	Department of Hispanic and Italian Studies Records
<b>ID:</b>	ua605
<b>Date [inclusive]:</b>	1974-1985
<b>Physical Description:</b>	0.66 cubic ft.
<b>Physical Location:</b>	The materials are located onsite in the department.
<b>Language of the Material:</b>	English .
<b>Mixed Materials [Collection]:</b>	X
<b>Abstract:</b>	This collection contains administrative memoranda, correspondence with students, course materials, and other administrative records from the Department of Hispanic and Italian Studies, primarily dated from 1970-1986.

### Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Department of Hispanic and Italian Studies Records, 1974-1985. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Department of Hispanic and Italian Studies Records).

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## Historical Note

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The Department of Hispanic and Italian Studies was created, along with the Department of French Studies, when the Department of Romance Languages was restructured and split up in 1973. Currently, Spanish and Italian are both taught within the Department of Languages, Literatures, and Cultures.

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## Scope and Contents

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Materials in this collection include: event fliers, student work, course curricula and planning materials, departmental correspondence with students, faculty, and administrators, and reports. Subjects include program evaluation, course scheduling and curriculum planning, payroll, and budget.

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## Arrangement of the Collection

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The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

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## Administrative Information

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### Publication Statement

M.E. Grenander Department of Special Collections & Archives

### Revision Description

Encoded in EAD by Benjamin Covell 2017 February 21

### Processing Information

Processed in 2017 by unprocessed.

### Access

Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. Please contact an archivist for more information.

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The University Archives are eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

## Acquisition Information

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

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## Controlled Access Headings

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- Italian language--Study and teaching
- Spanish language--Study and teaching
- Education, Higher--Administration
- Administrative records
- Correspondence
- curricula
- UAlbany Academic Departments
- State University of New York at Albany