

# **Business, School of; Records ua630**

---

This finding aid was produced using ArchivesSpace on June 12, 2019.  
English

---

## Table of Contents

---

Summary Information .....	3
Historical Note .....	3
Scope and Contents .....	4
Arrangement of the Collection .....	4
Administrative Information .....	4
Controlled Access Headings .....	5

---

## Summary Information

---

<b>Repository:</b>	M.E. Grenander Department of Special Collections & Archives
<b>Creator:</b>	State University of New York at Albany. School of Business
<b>Title:</b>	School of Business Records
<b>ID:</b>	ua630
<b>Date [inclusive]:</b>	1937-2003
<b>Physical Description:</b>	14.17 cubic ft.
<b>Physical Location:</b>	The materials are located onsite in the department.
<b>Language of the Material:</b>	English
<b>Language of the Material:</b>	English
<b>Mixed Materials [Collection]:</b>	X
<b>Abstract:</b>	Contains inactive records from the School of Business, including: planning documentation, reports and budgets, MBA proposals, and faculty meeting minutes.

### Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, School of Business Records, 1937-2003. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the School of Business Records).

[^ Return to Table of Contents](#)

---

## Historical Note

---

The School of Business was created in 1964 as a successor to the former Department of Business Education to provide analytical training for students interested in careers in business and in business

education. In 1973, it became the first school to be accredited by the AACSB (Association to Advance Collegiate Schools of Business) at both the undergraduate and graduate levels.

[^ Return to Table of Contents](#)

---

## Scope and Contents

---

Includes policy documentation; admissions statistics; student work; course exams; MBA proposals; reports and budgets; materials from various research centers overseen by the School of Business; correspondence and reports from the Somalia Management Training and Development Project (SOMTAD); and minutes of faculty meetings. Also includes annual reports from the Commerce Department of the New York State College for Teachers. Selected photographs of faculty and students from the School of Business from the University Archives Photograph Collection are available for viewing online from the University at Albany Libraries' Digital Collections database. This collection also includes VHS recordings of the television program *Business Matters*, 2001-2003, which was hosted by Richard Highfield, Dean of the School of Business.

[^ Return to Table of Contents](#)

---

## Arrangement of the Collection

---

The collection is unprocessed and is likely disorganized. Individual items may be difficult to find.

[^ Return to Table of Contents](#)

---

## Administrative Information

---

### Publication Statement

M.E. Grenander Department of Special Collections & Archives

### Revision Description

Encoded in EAD by Benjamin Covell 2017 March 2

## Processing Information

Processed in 2017 by unprocessed.

## Access

Access to this collection is restricted because it is unprocessed. Portions of the collection may contain recent administrative records and/or personally identifiable information. Please contact an archivist for more information.

## Copyright

This page may contain links to digital objects. Access to these images and the technical capacity to download them does not imply permission for re-use. Digital objects may be used freely for personal reference use, referred to, or linked to from other web sites.

Researchers do not have permission to publish or disseminate material from these collections without permission from an archivist and/or the copyright holder.

The researcher assumes full responsibility for conforming to the laws of copyright. Some materials in these collections may be protected by the U.S. Copyright Law (Title 17, U.S.C.) and/or by the copyright or neighboring-rights laws of other nations. More information about U.S. Copyright is provided by the Copyright Office. Additionally, re-use may be restricted by terms of University Libraries gift or purchase agreements, donor restrictions, privacy and publicity rights, licensing and trademarks.

The University Archives are eager to hear from any copyright owners who are not properly identified so that appropriate information may be provided in the future.

## Acquisition Information

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

[^ Return to Table of Contents](#)

---

## Controlled Access Headings

---

- Business and Industry
- Education, Higher--Administration
- Business education
- Master of business administration degree
- Administrative records

- Annual reports
- Correspondence
- UAlbany Schools & Colleges
- State University of New York at Albany