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Student Affairs, Division for; Records

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M.E. Grenander Department of Special Collections & Archives

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Summary Information

Repository:	M.E. Grenander Department of Special Collections & Archives
Title:	Division of Student Affairs Records
ID:	ua730
Date [inclusive]:	1926-2005
Physical Description:	18.33 cubic ft.
Physical Location:	The materials are located onsite in the department.
Language of the Material:	English .
Abstract:	Contains the records of the Division of Student Affairs, its subordinate offices, and its predecessor bodies, including the Office of the Dean of Students. Materials include: planning and policy documentation, admissions and financial aid statistics, correspondence, and meeting minutes.

Preferred Citation

Preferred citation for this material is as follows:

Identification of specific item, series, box, folder, Division of Student Affairs Records, 1926-2005. M.E. Grenander Department of Special Collections and Archives, University Libraries, University at Albany, State University of New York (hereafter referred to as the Division of Student Affairs Records).

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Administrative History

The Office of the Vice President for Student Affairs was created in 1965 to oversee a variety of aspects of student life at the University, including: residential life, counseling, athletics, financial aid, student activities, and health services. Most of these duties had previously been overseen by the Deans of Men and Women. The position of Vice President for Student Affairs was replaced by the Dean of Student Affairs (also referred to as Dean of Students) in 1972; the position reverted to a Vice Presidency in 1983. The Office was later renamed the Division of Student Success, but as of 2017 it is once again referred to as the Division of Student Affairs.

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Scope and Contents

This collection documents the work of the Division of Student Affairs Records and its predecessor offices. At different times the Division has overseen student counseling and student recreation, meaning these areas are documented as well. Recreation and athletics, particularly the University's move to Division I in the 1990s, is documented. A significant amount of this collection, focused in the mid-1980s and 1990s, documents the correspondence of the Division's Vice President. This collection also contains records on a number of Task Forces and Committees that representatives from Student Affairs sat on, including, the SIRS Design Team, the Task Force on EOP and MRP Admissions, and the Committee to Evaluate University Alcohol Policies as well as others. There is also admissions information, including population-level information on accepted students and proposed enrollment growth rates for the University. The collection also contains event notices; five-year planning records; files from the Five-Quad Ambulance Service and other student groups; and various other records pertaining to the administration of student affairs and activities at the University. Finally, the collection contains files of correspondence and planning documents and from the offices of the Deans of Men and Women, who oversaw many of the Division's responsibilities before the 1960s.

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Arrangement of the Collection

This collection has been arranged based upon labels on the original boxes when collection was transferred to the archives. Files in this collection were maintained in this original order and as such are not arranged chronologically.

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Administrative Information

Publication Statement

M.E. Grenander Department of Special Collections & Archives

Revision Description

Encoded in EAD by Benjamin Covell Collection-level processing revised by Miles Lawlor 2017 March 13 2019

Processing Information

Student disciplinary records containing personally identifying information and records containing student medical information removed in 2019 by Miles Lawlor.

Immediate Source of Acquisition

All items in this collection were transferred to the University Libraries, M.E. Grenander Department of Special Collections and Archives.

Access

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Controlled Access Headings

- Student affairs services
- Student affairs administrators

- Education, Higher--Administration
- College discipline
- Administrative records
- Correspondence
- UAlbany Student Affairs
- State University of New York at Albany

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