Civil Service

America's Largest Weekly for Public Employees

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See Page 14



MAPPING STRATEGY - Prior to a hearing before the State Grievance Board filed by Sing Sing chapter of the Civil Service Employees Assn., these four men met to map out the strategy for their appeal. From left are Harry W. Albright, Jr., CSEA counsel; and James O. Anderson, secretary; Harold O'Mara, president, and Frank Leonard, delegate, all of Sing Sing chapter. Story on this page.

Wilm Seeks Upgradings In Conservation; Cites More Complicated Duties

ALBANY, Feb. 12-An application for reallocation and reclassification of the State's game protectors has been filed with the Director of Compensation and Classification by the Conservation Department.

The appeal, transmitted over the signature of Conservation Commissioner Harold Wilm, covered the entire wildlife protective the request, Wilm notified the Compensation and Classification (G11), Division that he wished to establish new minimum qualifications for the Conservation Officer Conservation Officer (G14).

Recent Appointee

ALBANY, Feb. 12 - Mrs. Katherine N. Britt of Warsaw is the most recent appointee to the Allereplaces John C. Ward of Buffalo, whose term expired.

The application would reallocate and reclassify:

1. Game protector (G8) and title series. In addition, as part of marine fisheries protector (G7). both to Conservation Officer

> 2. Assistant district game protector (G12) to assistant regional

> 3. District game protector (G16) and district marine fisheries protector (G15), both to regional Conservation Officer (G18).

Reasons Cited

The department set forth eight basic reasons for the reallocation ghany State Park Commission. She and reclassification requests in its application.

(Continued on Page 16)

CSEA Scores Total Victory on Prison Guards' Grievance

ALBANY, Feb. 12-Total victory in an 18-month fight by the Civil Service Employees Assn. was assured last week with the announcement that \$175,000 had been included in Governor Rockefeller's Budget for construction of sanitary services at Sing Sing Prison.

Wagner Assures CSEA On Rent Agency Aides

ALBANY, Feb. 12-Mayor Robert Wagner has assured the Civil Service Employees Association that the civil service protection of some 800 employees of the State Housing the necessary remedial steps at Rent Commission "will not be jeapardized by their transfer the downstate prison. to the jurisdiction of the City of New York."

Wagner's assurance was made in a telegram to CSEA President these employees and, as a strong Joseph F. Feily, in which he said believer in the civil service sys-

Suffolk CSEA Offers School Dist. Schedules

Salary schedules and accompanying fringe benefits in Suffolk County school districts have been surveyed and the results may be had by interested persons by writing to Suffolk County chapter, Civil Service Employees Assn., P. O. Box 223, Bayshore, N. Y.

The pamphlet has been prepared by Suffolk chapter as a service to members.

he was "mindful of the rights of tem, his administration will act and the governor's office.

> "This position is made clear and unequivocal," Feily was told.

The CSEA President had urged Mayor Wagner to co-operate in amending the housing bill before the Legislature to insure maximum protection to the 800 employees who would be considered for transfer from the State to the factorily resolved. City agency.

Urges Amendments Support

Pelly urged that the Mayor support amendments that would provide:

(Continued on Page 16)

Deputy Correction Commissioner William E. Leonard made the announcement before the State Grievance Board, which had convened to hear a CSEA-directed complaint on sanitary conditions at Sing Sing guard posts. The complaint was part of a group grievance involving Sing Sing. Clinton Prison and Eastern Correctonal Institution.

The conditions at Clinton and Eastern were corrected, following a successful hearing in November. 1960, before Leonard. The Sing Sing action was carried to the full State Grievance Board, however, because of a long delay in taking

New Facilities

At last week's hearing, Leonard said the \$175,000 was earmarked for construction of new sanitary facilities at the Sing Sing guard to protect these rights in dis- posts and for the re-routing of cussions with legislative leaders present sewer pipes. He said surveys of the work needed are completed and formal bids for the jobs would be advertised for in June of this year.

> The State Grievance Board is expected to render a final determination of the action, which will show that the complaints at all three institutions have been satis-

> The group grievance was originally brought by Frank Leonard, of Sing Sing; Charles Raymond, of Clinton, and Robert Bleiden, of Eastern. At last week's hearing, the correction officers were represented by Harold O'Mara, president of Sing Sing chapter, CSEA; James O. Anderson, and Leonard. CSEA counsel Harry W. Albright, Jr., represented the Employees Association in the action.

Lower Paid Aides Need 70% of Final Pay For Retirement, Survey Says

(Special to The Leader)

ALBANY. Feb. 12-A private consulting firm has recom- criticized the State's 55-year plan by the firm call for increased benemended that the State Retirement System provide pensions as discriminatory against lower- fits, which have been sought by for lower paid state and municipal employees equal to 70 per paid workers, who "have the the Civil Service Employees Ascent of their final salary.

The study, made by the New York Gity firm of Powers, age." Perrin, Forster and Crosby at the request of State Comptroller Arthur Levitt, suggested the 70 per cent figure for those workers earning up to \$4,000 a year.

The percentage should be gradually decreased, the firm indicated, | in the \$20,000 and up bracket. to about 40 per cent for employees In other comments, the firm

The consultant also noted that the State's present death benefit supplemental pensions. program was inadequate for employees with 10 or less years of

Many of the suggestions made

greatest need of assistance in old sociation. The CSEA now is seeking legislative approval for improvements in death benefits and

55 Plan Called Luxury

At one point in its report, which praised the System as being "well civil service worker," the Man-

(Continued on Page 3) (Continued on Page 16)

Zaretzki Asks 10% For Lower Grades. **Effective April**

ALBANY, Feb. 12 - Senate Minority Leader Joseph Zaretzki wants the Legislature to give a ten per cent pay hike to lower paid State workers and a five per cent raise to those in the higher salary brackets.

In debate on the Senate floor, last week, Zaretzki called for a review of Governor Rockefeller's proposed five per cent across-theboard State pay raise.

"It isn't fair to the lower paid

Municipal B'nai B'rith In City Service **Lodge Planning New Membership Drive**



CLASS PLANS - Philip Melzer, chairman of the Abraham D. Beame Membership Class B'nai B'rith; Comptroller Abraham D. Beame; Leibel Katz, international president, and Saul Moskoff, president of the Municipal Lodge B'nai B'rith, look over plans for class sponsored by Municipal Lodge, 2121.

B'rith, is in the process of planning of his father, in a prepared statea crash membership campaign, it ment he said that "B'nai B'rith, was announced this week by Philip the world's oldest and largest I. Meltzer, General Chairman,

of which Mr. Beame is a charter wholeheartedly." member and founder, is comprised urged persons interested and eliof New York City employees and gible to contact campaign coordiofficials in over 40 different city nator Ben Stern at WHithall 3cles. Although Comptroller Beame kin at WHitehall 4-8300, extencould not be present at the plan- sion 88, for further information.

Municipal Lodge No. 2121, B'nai ning meeting due to the death Jewish service organization has Over 75 committee officials and been serving the community since members of Municipal Lodge, B'nai 1840 and only through an in-B'rith met recently to formulate creased membership in Municipal the plans for the Abraham D. Lodge can we accelerate the price-Beame Membership Class of 1962. less services that B'nai B'rith Municipal Lodge, B'nai B'rith, renders so effectively and so Mr. departments, bureaus and agen- 3600, extension 2696, or Jack El-

Purchase Commissioner Roger J. Browne to Be Cited by Rutledge Group

The Rutledge Society of the a citation to Purchase Commis-Department of Purchase will mark sioner Roger J. Browne at cere-

Barnes Foreses Good Relations With Local 832

Barnes is looking forward to a "pleasant relationship" with employees in his department, he declared this week.

Commissioner Barnes has appointed Deputy Commissioner Stanley Posess to handle labor grievances with the understanding an information center regarding that he will enter any case which annot be solved by Posess and representatives of Local 832. Lo- tions. It is also a social center for cal 832 holds collective bargain- it's membership, ing rights for both the supervising and non-supervising forces of

discuss several problems being faced by members of the Terminal Employees local. Herbert S. Bauch, president of the local, said that topics for the first meeting will include: 35-hour week; modified late tours to end at 9 p.m. instead of 11 p.m.; promotional opportunities; legal representation; compensation; transfers; and uniform allowance. They will also discuss problems of "imaginary summons quotas," he said.

Bauch will be assisted by borough shop stewards during the meeting.

Brotherhood Week by presenting monies to be held in Room 2317 of the Municipal Building, on Monday, Feb. 19 at 5:15 p.m., according to Frank L. Johnson, society presiednt.

Commissioner Browne will be cited for, "his leadership and sincere efforts to promote the cause Traffic Commissioner Henry of brotherhood among all peoples".

The Rutledge Society is an organization composed of Negro employees of the Department of Purchase.

Its purpose is to encourage advancement in the civil service for its members. The Society acts as training classes and study groups to assist in promotional examina-

Commissioner Browne, a West Point graduate, retired from the the parking meter attendant force. U.S. Air Force in 1957 with the A meeting is being planned to rank of Major General.

General Browne's decorations include the Legion of Merit with three Oak Leaf Clusters; the Bronze Star Medal; the Air Medal; the French Legion of Honor; The French Croix De Guerre Avec Palm; The Croix De Guerre of Luxembourg; the Greek Order of Phoenix; and several decorations awarded by individual states.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Civie Center Women's Synagogue To Meet

A regular business meeting of the Women's Division of the Civic Center Synagogue will be held at the Center, 81 Duane St., on Tuesday, February 20, at 5:45 p.m.

Plans for future events and other important matters will be discussed, according to Edma Carlin, president.

Aegis Society Elects Samuel Wright

Samuel Wright has been elected president of the Aegis Society, a member of the Federation of Negro Civil Service Organizations. Wright is a senior investigator in the office of the Corporation Counsel. He succeds Hinton King. Also elected to serve two year term were: Hannibal Herring, chairman of the board of directors; Florence Hamilton and Lucia Conyers, vice presidents; Jacquie Luckie, treasurer; Edna Woolridge, corresponding secretary, Gladys Hamm, recording secretary, Marjorie Beverly, financial secretary and Ronald Shane, executive secretary.

Auto Deaths Up; Murphy Asks Halt

doubled in New York City in January, while pedestrian deaths jumped 124 per cent, Police Commissioner Michael J. Murphy reported this week. Injuries and accidents also rose in the first month the first 31 days of this year as month of 1961.

Sixty-five persons were killed in

American School Of Home Study Is in 65th Year

The famous, not - for - profit, American School of Home Study is now celebrating its 65th Anniversary. The American School was founded by a group of professors from MIT and Harvard University declared an open season on pedesin 1897 for the purpose of helping people improve themselves and earn more through home study.

The American School offers halted now!" close to 300 subjects and 35 complete courses, including engineering, Architecture, business management, secretarial and its famous high school course, whose graduates have entered over 500 different colleges.

The American School offers a free booklet to anyone interested in finding out more about the interesting rewards of home study.

Your Public Relations 10

By LEO J. MARGOLIN



(Mr. Margolin is Adjunct Professor of Public Retations in the New York University School of Public Administration and is a vicepresident of the public relations firm of Martial & Company, Inc.)

GOOD PUBLIC relations for Building Construction Code and lic money requires no louder voice housing projects. than for a million dollars.

job being done in administering the billion dollars plus? Or in the care of the million dollars?

NEW YORK State's Division of Housing and Community Renewal is a fine case history of the ledger adding up to good public relations when a good job in the public interest is being done and is transmitted by a full information program pitched in conversational. factual tones rather than in very loud hi-fi stereo.

THE DIVISION of Housing administers \$1,190,578,609 in public funds-not including its own operating budget.

IT DOES this for low rent public housing in 38 communities; in middle income housing totalling 45 projects, and more coming; and Automobile deaths more than in urban renewal, funds for which are now committed for 54 projects in 43 communities.

IT ALSO administers the State

of 1961 - an increase of 103 per

Commissioner Murphy said: "We are off to the worst start possible in traffic safety. The alarming increase so far this year indicates that attention to traffic safety, which has been emphasized for years, seems to be diminishing. We cannot afford this unnecessary sacrifice to carelessness. Most of these accidents and deaths could have been avoided. No one has trians. I urge everyone to drive defensively and walk watchfully in order that this shocking toll be

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THESE FIDUCIARY duties are THE TEST is simple: Is a good huge armfuls of responsibilities, requiring extensive, carefully documented facts-and-figures files.

IT IS THE facts-and-figures technique which is the cornerstone of the Division's public relations. The nuts and bolts of their public relations program is "public information". It is based on the theory: "Give light and the people will find their own way."

BUT THE LIGHT must be clear and bright, not diffused, murky and gray - meaning, of course, that the good performance and good achievement in the public interest must be present. If these elements are missing, only bad public relations can result.

THE DIVISION'S public information, or public relations, program is unique. It is supervised by a highly respected public relations specialist, Grace Bliss, Commissioner James W. Gaynor's executive assistant.

ITS BACKBONE is the Public Information & Reports Bureau, of which Avrum Hyman is director. of 1962 as compared to the first compared to 32 in the first month It is staffed by economists and statisticians rather than publicity personnel. Explaining this unusual. but successful arrangement, a top official said:

> "WITH THE present composition of technical personnel we feel we are best able to supply the public with accurate information abou otur programs. Provided with this information, the citizenry of this State have been willing to support our efforts."

THERE IS hardly any arguing one can do with \$1,190,578,609 worth of public support.

QUO VADIS?

No matter where you are going, let Civil Service Travel Club, Inc., plan your trip and get you there the best and safest way. Hundreds of Civil Service employees will vacation on our programs this year. For the finest in individual or group travel, contact Civil Service Travel Club, Inc., Time & Life Bldg., New York 20, N.Y. Or give us a call at JUdson 2-3616. We are proud of our title: "Travel agents for the Civil Service."

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MENTAL HYGIENE MEMO

By WILLIAM ROSSITER

CSEA Mental Hygiene Representative (The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any

MHEA Meeting—Aides Honored

THE MENTAL HYGIENE Employees Association recently held a two day meeting in Albany.

ON JANUARY 22ND, MHEA representatives met with officials of the New York State Retirement System, Representing the Retirement System were Leon Braun, Deputy Comptroller, Isaac Hungerford, Administrative Director and Max Weinstein, Chief Actuary, Some of the MHEA representatives included John O'Brien, President, Arnold Moses, 2nd Vice-President, and Doris Blust, Secretary. Sam Cipolla, acted as chairman and did a splendid job.

SOME OF THE TOPICS discussed were: a non-contributory system, retirement after 25 years service, interest rates, variable annuity, vested rights and supplemental death benefits.

CONSIDERABLE interest and cooperation was displayed by the officials representing the retirement system. It was a successful and informative meeting.

THE BUSINESS MEETING of MHEA was held in the evening of January 22nd at the Wellington Hotel. Much time was spent on proposed legislation that will affect the mental hygiene employee. Direct action was taken to increase membership dues and place same on a payroll deduction basis. Final action will be taken at the February 27th meeting. MHEA membership has increased by 700 the past

A LUNCHEON MEETING was held on January 23rd at the Wellington Hotel. Guests from the New York State Department of Mental Hygiene were Dr. Paul Hoch, Commissioner, and Mrs. Hoch, Granville Hills, Personnel Director, Mrs. Margaret Farrar, Director of Mental Health Education and Information. Ann Bessette, Emil Bollman and this writer, CSEA mental hygiene representatives, were also

DELEGATES used whatever time was available visiting legislators at the Capitol re; bills that the Civil Service Employees Association has introduced that will benefit the civil servents.

MERIT AWARDS given recently to Mental Hygiene employees consist of the following:

LAWRENCE DOYLE, Central Islip State Hospital, won \$10 for constructing a wagon to carry barber equipment to wards.

LELAND COVILL and Edward Brennan, Rochester State Hospital, won \$25 for constructing a mobile utility cart for maintenance purposes.

THOMAS Umina, Middletown State Hospital, won \$10 for making a rubber mouthpiece to help prevent patients undergoing shock therapy from biting tongues and lips.

MICHAEL Ranaldo, Craig Colony, won \$10 for making a wind vane out of scrap formica for use in washing machines so that cover cannot be removed till machine has stopped; result: increased safety.

RUDOLPH HAHN, Central Islap State Hospital, won \$25 for making a portable hoisting rig to raise large valves and expansion joints.

ALBERT AEBERLI, Middletown State Hospital, won \$10 for suggesting that pool tables in children's units be covered with canvas instead of felt because canvas lasts longer.

MRS. PEARL Beers, Newark State School, won \$25 for her suggestion about a tolletry cabinet to hold tooth brushes, hair brushes, and other tolletry articles. A special feature of her cabine is the ultraviolet unit to help sterilize the articles.

OUR CONGRATULATIONS: We are always happy when state employees come up with constructive ideas that are rewarding. Think it over - send your suggestions to the Employees Suggestion Program, Civil Service Department, State Campus, Albany, New York.

IT COULD help your department, your fellow workers and New York State. Remember the money that the State saves by your suggestions will help you in many ways - concerted action by many could even aid (to some degree) in the reduction of your tax dollar. Think

'Long Weekends?' State Employees To Get Five This Year

ALBANY, Feb. 12 - State employees will have five "long weekends" this year, according to a report from the State Civil Service Department.

Of eleven legal holidays - one more than last year - five will be three-day weekends, also one more than provided in 1961.

The extended weekends result from New Year's Day, Lincoln's Birthday and Labor Day occuring on Monday, and from Columbus Day occuring on a Friday with Veterans' Day on Sunday.

The day following Veterans' Day, Monday, Nov. 12, will be ob-

The other six holidays are other date.

Education CSEA **Dinner Dance Set**

The annual dinner dance of the Education Chapter will be held on at the Circle Inn, located on Route 9 just north of Albany. Pleasant dining, light entertainment and an evening of enjoyable dancing will be combined, as they have in the past, to provide one of the gayest evenings to brighten the winter season. The invitation to attend this year's Dance is extended not only to members of CSEA, but to non-members as well.

Washington's Birthday, Feb. 22; Memorial Day, May 30; Independence Day, July 4; Election Day, Nov. 6; Thanksgiving, Nov. 22 and Christmas, Dec. 25.

Employees who must work on served as the holiday by all state any of these holidays will be given compensatory time off at an-



- Mrs. Ruth Gregory, center, proved herself the real go-getter this past year as a member of the membership committee of Pilgrim State Hospital chapter, Civil Service Employees Assn. She individually signed up 130 new members and is being congratulated here by Mrs. Julia E. Duffy, chairman of the committee, and

Lawrence Barning, chapter president. The good news was announced at a recent meeting of the membership committee, where a report on state CSEA membership was given by Michael Murphy. Also heard from was John Corcoran, CSEA field representative, and Louis George, president of Kings Park State Hospital chapter.

Retirement System Study Calls For Improvements In Pensions, Benefits

(Continued from Page 1) run and efficient," the consul-

"Considering the high amounts pay toward retirement, required to be contributed for the age 60 plan, it is easy to see that to put the State System on a a great many employees, especially the lower paid ones, could not timated cost to the State is about afford the luxury of the age 55 \$5,000,000 a year. plan. Thus . . . it seems to discriminate against the lower paid need of assistance in old age."

and in government was toward a crease this percentage in the hope

average of two to three per cent of

Levitt is sponsoring legislation non-contributory basis. The es-

Under the present law, the consultants noted that investment of workers, who have the greatest as much as 10 per cent of the System's assets in equities was The report told the Comptroller authorized. The firm said it might that the trend in private industry be desirable to substantially in-

non-contributory pension system, of increasing the long-range in-State workers now contribute an vestment performance of the fund.

System as 'Loan Agency'

The consultants also commented that Retirement System employees "must sometimes feel they are primarily operating a loan agency and only secondarily paying pensions." This was a reference to the large number of state employees who are required to take out loans while traveling on state business."

The firm said the administrative cost of about "\$2,000,000 for the State Retirement Division did not seem high in considering the large numbers of pensioners receiving checks, active members for whom contributions and other data must be carefully and correctly recorded, terminations of employment, deaths, retirements, and last, but not least, loans."

Variable Annuities

A large section was devoted to a discussion of variable annuities. On this subject the firm said: "There has been considerable attention in recent years to variable pensions as opposed to the more standard fixed pensions. The measures adopted are ones which are expected to produce pensions which will generally reflect increases or decreases in the cost of living. The variations can be based directly on cost-of-living statistics, or, as is commonly done, the measure can be the actual investment performance of the pension funda' portfolio compared with an assumed investment performance."

Don't Single Out One Group For Raises, Erie CSEA Urges Buffalo Mayor

(From Leader Correspondent)

BUFFALO, Feb. 12-All employees of the City of Buffalo are entitled to wage increases and "it is wrong for any group of employees to be favored by the city over any other group."

This, in essence, is the feeling of members of the Erie Chapter, Civil Service Employees Association, expressed in Wednesday evening, February 21st, a letter to Mayor Chester Kowal.

The letter, signed by Alexander T. Burke, chapter presdent, followed a recommendation by Police Commissioner Howard Finney, formerly of the New York City police department, for general wage increases for policemen.

Letter Gives Stand

Commissioner Finney recommended that patrolmen receive \$7200 annually-a jump of \$1900 over the present yearly wage. In support of his recommendation, Commissioner Finney said a Buffalo Police Department survey revealed that most city policemen are in debt.

The letter prepared by the CSEA unit declared, in part:

"We feel that it is wrong for any group of employees to be consideration due them, too,"

favored by the city over any other group.

All Have Problems

"All city workers have financial problems. Many of them, like policemen, have homes to pay for, children to be educated and debts to be repaid.

"The time has come for a searching study of the city's entire pay structure. That study will certainly show that the civil servant - the person who has dedicated his life to public serviceis worthy of his hire.

"We believe that policemen deserve better pay and we hope they get it. We believe that all city employees deserve more pay. And we hope that they get the

Correction

In a recent edition of The Leader, it was announced that the European tour sponsored this year by the Capital District Conference of the Civil Service Employees Association would depart on August 7 and return Sept. 7. The correct return date is Sept. 2. First Army Civilian

Sidney Mehr, a budget analyst

with the First U.S. Army Comp-

troller Section at Governors Island

since April 1954, is transferring to

the U.S. Naval Special Devices

Mehr was honored at First Army

Headquarters with a farewell

luncheon and was presented with

a letter of commendation by Col-

onel Paul L. DeHaas, First Army

Mrs. Lauretta C. Kronen, a

First U. S. Army civilian, has been

awarded a check for \$120, and a

superier performance award. She

also received an "outstanding"

Mrs. Kronen is assigned to the

First Army G-2 Officer as an Ad-

ministrative Assistant, G-2 in the

Intelligence Section for the Army.

Woman Wins \$120

U.S. Army Award

Center, Port Washington, N.Y.

Gets New Job

Comptroller.

civilian rating.

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY-The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader office.

Hours are 9 A.M. to 4 P.M. Closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRt Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

STATE - First floor at 270 Broadway, New York 7, N. Y., corner of Chambers St. telephone BArclay 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 100 at 155 West Main Street. Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month.

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions selected them from among 65 caapply. Mailed applications need reer women nominated by Federal not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Menday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N.Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

U.S. Service News Items

Federal Woman's Award Goes to Six

The six Government career women who will receive the second annual Federal Woman's Award were announced last week by Mrs. Katie Louchheim, chairman of the Federal Woman's Award board of trustees.

The women selected for this top honor represent high achievement in the fields of astronomy, chemistry, foreign service, law, pathology, and personnel administration.

They were chosen for their outstanding contributions to the quality and efficiency of the career service of the Federal Government, for their influence on major Government programs, and for personal qualities of dedication, judgment, integrity, and leadership.

The recipients of the Award

Mrs. Katherine W. Bracken, director, Office of Central American and Panamanian Affairs, Bureau of Inter-American Affairs, Department of State.

Margaret H. Brass, chief, General Litigation Section, Antitrust Division, Department of Justice.

Dr. Thelma B. Dunn, head of Cancer Induction and Pathogenesis Section, National Cancer Institute, National Institutes of Health, Public Health Service, Department of Health, Education, and Welfare.

Evelyn Harrison, deputy director, Bureau of Programs and Standards, U. S. Civil Service Com-

Dr. Allene R. Jeanes, chemist. chemical reactions and structure investigations, cereal properties laboratory, Northern Utilization Research and Development Division, Agricultural Research Service. Department of Agriculture.

Dr. Nancy Grace Roman, chief of astronomy and solar physics, Geophysics and Astronomy Programs, Office of Space Sciences, National Aeronautics and Space Administration.

They will receive the Award at a banquet in their honor on February 27 at the Statler Hilton Hotel in Washington, D.C., which will be attended by the heads of their agencies, the 5 judges who agency heads, the members of the Board of Trustees, and the public.

The Federal Woman's Award was established in 1960 and the first awards were given in February 1961. It is the only award pro-FEDERA! - Second U.S. Civil gram created exclusively for the purpose of honoring career women in the Federal Government.

Electronics Men Sought at \$2.50 In El Paso, Texas

The U. S. Civil Service Commission has announced examinations for electronic equipment repairers with fire direction systems experience.

Qualified applicants will be considered for employment at Fort Bliss, Texas, at salaries from \$2.50 to \$3.37 per hour, depending on the experience.

Applications must be filed with and may be obtained from the Executive Secretary, Board of U. S. Civil Service Examiners, Deparaments of Army and Air Force, Blumenthal Buildng, El Paso,

These applications may also be obtained at most post offices. A written test is not required.

Vacation Postal Jobs Offered to Students; Filing Ends March 15

at \$2.16 an hour.

The Brooklyn Post Office has April 27. announced that it is scheduling tests during the Easter recess from school to provide high school and college students a chance to participate.

Students who pass the tests N. Y. will be called for work during July and August, and again during the Christmas holidays.

No tests will be scheduled for Thursday, April 19 (Passover), or Rockefeller has appointed Bruce Friday, April 20 (Good Friday). W. Hislop of Troy and Emmett A.

form 5000-AB, and file it by March | Supreme Court Library in Troy.

Part time and temporary post 15. On it must be included a stateoffice, in the New York area, dur- ment as to whether the applicant ing vacation periods from schools, will be available for work during are being offered now to students the week of April 16 to April 20 and/or the week of April 23 to

> The form is available from, and should be filed with, the Executive Secretary, Board of U. S. Civil Service Examiners, General Post Office, Room 413, Brooklyn 1,

Governor Appoints **Library Trusteees**

ALBANY, Feb. 12 - Governor To apply, students must fill out Howd of Troy as trustees of the

How To Get A

DIPLOMA OR EQUIVALENCY CERTIFICATE AT HOME IN SPARE TIME

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no.12- sales

The

Veteran's Counselor

Dir., N.Y.S. Div. Vet's Affairs

Questions on veterans' and servicemens' rights will be answered in this column or by mail by the State Division of Veterans' Affairs. Address questions to Military Editor, The Leader, 97 Duane Street, New York 7, N. Y.

Orphan's Educational Assistance

American War, World War I, other than dishonorable. World War II, or the Korean Conflict. However, the veterans death must be connected with active ser-

Generally, the program applies to children between the ages of 18 and 23, although it is possible, In some cases, for children to begin school before 18 and to continue after 23. In no event may schooling extend beyond the 31st birthday of the children.

Young men and women in school under the War Orphans Program receive \$110 a month, if enrolled full time; \$80 a month, if three-quarter time, and \$50 a month, if one-half time. Schooling less than one-half time is not permitted.

Training under the War Orphans Education Program may be taken in schools and colleges only. On-the-job training, on the farm training, and correpsondence school training, are prohibited. All courses taken by young men and women must be approved for veterans under the Korea G.I. Bill; such approval carries over to the War Orphans Progrem.

Questions Answered

What does the VA mean by a "presumptive period" in connection with diseases?

Generally, a war-time or Korean Conflict veteran who develops a chronic disease to a degree of 10 percent or more diasbility wthin one year of release or separation from service may be presumed to be service-connected for VA Disability compensation. n the case of actie tuberculosis, multiple sclerosis, or leprosy, present law provides for a threeyear presumptive period.

Because of my late husband's military service, I received some \$3,600 in death gratuity payment. Is this money subject to federal income tax?

No.

I have not been feeling well lately, and think I need a medical check-up. Will the VA do this for

No. The VA gives medical examination only to determine the presence of a condition claimed to be service-connected, when needed for government life insurance purposes, or when application is made for hospital or domiciliary

My father, a World War II veteran, died recently from causes not connected with his military service. in order for me to be eligtble for the VA pension, since I am unmarried and not yet 18, what service requirements must my deceased father have fulfilled?

Your father must have had at least 90 days service, part of which was during wartime. During

The War Orphans Educational World War II the wartime ser-Alssitsant Program provides fin- vice dates are December 7, 1941 to ancial aid for the children of de- December 31, 1946. He must have ceased veterans of the Spanish been discharged under conditions

> Has the GI loan guaranty reuse provision been extended for World War II veterans, and if so, how long?

. . .

Yes, PL 84 by the 87th Congress extended the restoration privilege until July 25, 1967, for World War II veterans, and until January 31. 1975, for Korea veterans. The VA must have been completely relieved of liability and no claim may have been made against it for the previous loan if restoration is to be granted.

to drape the casket at funeral services?

by the VA, used to drape the casket of deceased veterans may be

Social Investigator Trainees Sought in City From \$4,850

Social investigator trainees are being sought in New York City at \$4,850 a year. The jobs are with the City Welfare Department, and recruitment is on a continuous basis.

After a year of satisfactory training, social investigator train- St., second floor. The test will be ees will receive regular appointment to the title of social investigator at \$5,150 to \$6,590 a year.

A baccalaureate degree issued upon completion of a four-year course in an accredited college is required for the position. A college series application form must be filed by the applicant.

Test Counts All

A written test will count for all of the total grade and 60 is the passing mark. The test will be of the multiple choice type and will include questions on general intelligence, dealing with people, psychological and sociological concepts and general background in-

Applications can be filed, in person only, on each Tuesday between 8:30 and 9:30 at 241 Church

Scholarships For **Graduate Study**

ALBANY, Feb. 12 - State, fed-Who gets the burial flag used eral and local government employees are eligible for William E. Mosher Memorial Scholarships for The American Flag, provided gradaute study in public adminis-

Grants range from \$1,320 to \$3,given to the next of kin or close 660. For details write Admissions friend or associate of the de- Office, Maxwell Graduate School, Syracuse University, Syracuse, 10.

given on the same day. Candidates who have failed a test in the title in the preceding six months will not be eligible to take the written test.

Applications are available at the Applications Section of the ane St., New York 7, N. Y.

Foreman Demands Reinstatement

LACKAWANNA, Feb. 12 - A former public works foreman has served notice on this city that he plans legal action if he is not reinstated to his post.

Michael Kogutek said he was illegally discharged for the post which, he contends, is covered by civil service. He has demanded immediate reinstatement with back

His claim, referred to Corporation Counsel Norman Walawender for study, is pending. The city contends that Mr. Kogutek absented himself from his job with-Department of Personnel, 96 Du- out permission and had thus forfeited civil service protection.

SUCCESS Is Usually EARNED . . . Seldom WON!

Success in any field is rarely the result of "luck". This is certainly true as regards Civil Service exams. Both Entrance and Promotional tests today require specialized knowledge in many diverse fields. To depend on one's previous education or half-hearted, hit-or-miss study methods is to court failure and disappointment. DELEMANTY SPECIALIZED PREPARATION has helped thousands of men and women to pass their exams with high ratings that meant early appointment to fine career positions. Why not follow this proven route? Moderate fees may be paid in instalments. Be our guest at a class session of any course of interest to you and then decide for yourseft.

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TUESDAY, FEBRUARY 13, 1962 31

A Pension Study

OME weeks ago, these columns called for a study in depth of New York City and State retirement systems, with the hope that such a study would be non-partisan in effort and aimed at producing a uniform and equitable retirement plan for public employees.

At present, we pointed out, both systems are out of joint. Different benefits are paid to persons in the same service; interest rates vary, etc. Like Topsy, these deviations from original intentions "jess grew."

This week we are happy to report that one such study has been completed by a private firm at the request of State Comptroller. We cannot say at this time whether or not now. the study is accurate, but it certainly is interesting.

It suggests, for instance, that employees in the lower grades need a higher per centage of final pay for adequate retirement income than those in the higher grades. It calls for a larger investment of retirement funds in the general investment field. It points out that wholly-paid retirement plans are the trend in both public and private employment.

What we would like to see now is a similar study by all government units in the state, and a meeting of minds on this vital issue to re-align the retirement systems to suit contemporary needs, while at the same time projecting future demands. And it should most certainly be done on a non-

For the present, we commend Comptroller Levitt for issuing the results of this survey, which is sure to stimulate realize that by the time three thinking in this area.

Executive Order No. 2

M AYOR Wagner's executive order number two which was delivered to all department heads this week drew sharp lower, relative to those in private attention from all city employees.

The order now gives Deputy Mayor Edward F. Cavanagh, Jr., the sole power to allow the transfer of employees from one department to another. Interdepartmental "piracy" was given as the reason for the order.

What is drawing criticism is the possibility of interdepartmental promotions being stopped. This would be unsatisfactory to all, especially the civil service employee. The City would also lose good employees if this were the case. An eli- now. gible on the top of a city-wide list would possibly be frozen in his position if there were no openings for promotion in his department. A man at the bottom of the list may be in a department where there are many openings. This would allow the appointment of the last man on an eligible list before

However, Deputy Mayor Cavanagh pointed out the reason was the transfer of top aides from department to department. and crushing to employee morale, These transfers, he said, cost the city money in training and I can't find anything wrong with loss of continuity.

We hope this is the only reason. We would not like to see a competent civil service employee lose his chance for prome tion because he is not in the right department.

Four N.Y. State Thruway Aides' Suggestions Cited

ALBANY, Feb. 12 - Four State Thruway employees have received certificates of merit for ideas they suggested to improve the efficiency and economy of Thruway administration.

Abt of Tonowanda; Robert F. Burke of Chittenango; Harry W. Shafer of Altamont.

In addition to the certificate, given a cash award of \$25.

Dr. L. P. Roberts **Named Director** At Harlem Valley

ALBANY, Feb. 12 - Dr. Lawrence P. Roberts has been appointed director of Harlem Valley State Hospital. The opening salary is \$17,690 a year.

He succeeds Dr. Lee P. O'Don-The awards went to: Severin C. nell who retired after 12 years as head of the institution.

A career man in state service, Weeks of Weedsport and Howard Dr. Roberts served as an intern at Binghamton State Hospital in 1932. His most recent position State School, She succeeds Mrs. Mr. Abt and Mr. Burke both were was associate director at Rock- Josephine V. Catchpole of Willand State Hospital.

LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

Hits "Mirage Of Equality" With **Private Industry**

Editor, The Leader:

The Director of the Budget, after a long study of labor statistics and a Presidential panel that included some of the wealthiest industrialists in America, concluded that the wage of Federal employees were far below the national average for comparable work in virtually every category.

I am therefore deeply moved by the (Federal) Administration's generosity in offering to grant these employees the increase required by today's wages and today's prices. The increase will come over a period of three years. the first installment of which would be received nearly a year from

The President, who has often complimented "civil servants whether they be high or low," now positively flatters them. He apparently considers them patient enough to wait for the things that they deserve now, and which the average American doing comparable work now enjoys, until a future date. After all, what is a year or two or three out of the other guy's life?

But is it only three years? One need not be a student of economics, like President Kennedy, to years have passed and the longawaited third installment has been received, the march (or, if the international situation worsens, the gallop) of inflation will leave the salaries of Government employees industry, than they are now. Thus the mirage of equality with employees in private industry will be as far away as ever.

In these uncertain times it is incredbly unrealistic to determine what the standard of living of Government employees and their families will be three years from

> MAY ZEOLI NEW YORK CITY

Says Pay Proposal Okay, Except . . .

Editor, The Leader:

Aside from it being an insult, the Governor's pay proposal.

RICHARD VIGGERS BROOKLYN, N. Y. sh

Says State Aids Private Industry

Editor, The Leader:

I must say that in the area of salaries, morale and purchasing power, this year's budget represents another giant step toward placing State employees in private industry.

Nurse Appointed

ALBANY, Feb. 5-Mrs. Virginia DeSmit, a professional nurse of Williamson, has been named to the Board of Visitors at Newark liamson, who resigned.



Civil Service LAW & YOU

By HAROLD L. HERZSTEIN Mr. Herzstein is a member of the New York bar (The views expressed in this column are those of the writer and

not necessarily constitute the views of this newspaper or of any organization.)

Check Your Beneficiary

SUPREME COURT Justice Harold Tessler was elected in Queens County about a year ago. Long before that time, from 1946 to 1951, he was a member of the New York City Law Department with me. He had been in charge of real estate law in Queens County.

I ALWAYS had a terrific respect for Judge Tessler and it continues as he continues to write fine opinions like the one in Kruze v. Kelleher, which appeared in the New York Law Journal of October 27, 1961.

THE KRUZE CASE

MR. KRUZE had been an employee of New York City and a member of its Retirement System. He died on March 15, 1961. He had a credit for salary deductions and cash death benefits.

TO WHOM should these be paid? That was the question.

THERE WAS Mrs. Kruze, the plaintiff. She survived Mr. Kruze. However, the policy did not name her. Should the money have been paid to her?

THERE WAS Mrs. Marie Domingus Martinez, the former wife. Mr. Kruze had obtained a judgment of divorce against her in 1939 and she had remarried also. But the policy still named her as the beneficiary. Should she be paid in accordance with the policy?

THE RETIREMENT System had no difficulty finding an answer. It refused to provide the plaintiff with blanks upon which she might present her claim for the accumulated salary deductions and cash death benefit of her late husband, upon the ground that the same were not payable to her but were payable to the named beneficiary, Mrs. Martinez.

THE JUDGE DECIDES

THERE IS one thing that should be remembered about the Retirement System and that is the strength of a designation under it. Judge Tessler agreed with Retirement and wrote on this subject, as follows:

Upon the death of a member, the cash death benefit as well as the accumulated salary deductions then standing to his credit are payable to his estate to such person as he has nominated or shall nominate by written designation duly executed and filed during his lifetime.

THERE WAS nothing in this case which warranted the Court in making a finding that the money designated to be paid to Mrs. Martinez should be paid to Mrs. Kruze. Nor is it at all like the case of Quin v. Annese, New York Law Journal, October 14, 1940, page 1074, column 1, where the designated beneficiary acquiesced in the change and released all claims to the Fund. This was at best, perhaps, a plain case of a mere intention by a member of a retirement system to name his second wife as beneficiary in place of his first wife whose designation as beneficiary he never revoked nor took steps to change.

THE JUDGE decided this case in terms of retirement law as it is generally understood. The man who pays the premiums designates the beneficiary and when he dies his beneficiary remains unchanged by adversaries, retirement systems or courts. I wish that more of you knew this. A lot of policies which contain beneficiary provisions which seem like errors would be rewritten by more active pensioners.

Questions Answered On Social Security

Below are questions on Social ly to get Social Seccurity benefits? Security problems sent in by our uld write it out and send it to the Social Security Editor, Civil for the year. Service Leader, 97 Duane St., New York 7, N. Y.

My son joined the army in 1958 and decided to become a career serviceman. Does he receive Social Security coverage?

Yes. Members of the armed forces have been covered by Social Mrs. VIRGINIA McCARDELL Security in the same way as people QUEENS, NEW YORK in civilian employment since January 1, 1957. They receive Social Security credit for their base pay for active duty. Their share of the cial Security before I was 16 years Social Security tax is deducted old. Does this work count toward from their base pay just as the Social Security tax of civilian workers is deducted from their

Do I have to quit work complete- young or how old you are.

No. You can earn as much as

readers and answered by a legal \$1,200 in a year and collect all expert in the field. Anyone with your Social Security benefits. Eva question on Social Security en if you earn over \$1,200, you may

> I am thinking of opening a small business. Can I get Social Security coverage this way?

If your net earnings in a year amount to at least \$400, you will receive four quarters of coverage for the year. If your net earnings are less than \$400.00 in a year, you will receive no Social Security credit for that year.

I worker for two years under Sothe quarters I'll need when I re-

Yes. You can get Social Security credit for work covered by the Social Security Law no matter how

Engineer, Steno, Typist, Machine Jobs Offered

The New York City office of the U.S. Army Corps of Engineers has just released a list of current vacancies.

The vacancies are: civil engineer, paying \$6,435 (two positions); electrical engineer, \$6,-435; hydraulic engineer, \$6,435; civil engineer, \$7,095; electrical engineer, \$7,095; and architectural engineer (specs), \$8,3340.

All of the above require a degree in engineering or a engineering license, plus one year of experience for the \$6,435-a-year jobs, two years for the \$7,095 and three years for the \$8,340.

Also needed are bookkeeping machine operators, at \$3,760, (three to six months experience required); electric accounting machine operators, \$3,760 (nine months to a year of experience); and clerk-stenographers, \$3,760 (high school graduation and ability to take dictation at 80 words a minute required).

Applicants for the engineering positions should apply to Mr. J. Pagliaro, Personnel Branch, U.S. Army Engineer District, New York, SPring 7-4200, Extension 351.

Applicants interested in clerkstenographer and machine operator vacancies should apply to Miss M. Parisi, SPring 7-4200, Extension 343.

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FOR THE BEST IN ALL SECTIONS - PAGE 11



Private Nursing Care?

Over eighty-five percent of eligible employees of

New York State, counties, towns, villages and school districts have chosen the Statewide Plan for protection against the total cost of medical care. This protection covers not only hospital and doctor bills but also many other medical expenses such as the cost of drugs outside the hospital.

BLUE CROSS-BLUE SHIELD

Because of their choice, these employees enjoy the unparalleled protection of: Blue Cross - 120 day plan for hospital care.

Blue Shield - for doctor bills. This plan provides generous allowances established by those who know medicine best - the doctor himself. This plan also permits choice of your own doctor.

MAJOR MEDICAL

The Statewide Plan also includes broad major medical coverage in addition to the extensive protection of Blue Cross and Blue Shield.

Major Medical (\$50 deductible) pays eighty percent of covered medical expenses. Here are a lew of the exclusive benefits:

ALL PRESCRIBED DRUGS AND MEDICINES (out of the hospital)

PRIVATE DUTY NURSING CARE (either in or out of the hospital)

LENGTHY HOSPITAL STAYS (for more than 120 days)

ANESTHESIA SUPPLIES (out of hospital)

SPECIAL BRACES, TRUSSES, EQUIPMENT

(purchase or rental of crutches, wheelchairs, prosthetic devices, etc.)

AMERICAN CHIEF CONTRACT

(out of the hospital)

HOSPITAL CARE, MENTAL AND NERVOUS DISORDERS (in a general or private hospital for

more than thirty days)

PSYCHIATRIC CARE BY PHYSICIAN

(at home, in nursing and convalescent homes, Rehabilitation Centers or at specialized Patient Care Institutions.)

BLOOD AND BLOOD PLASMA (out of hospital)

During the transfer period of January and February, 1962, eligible employees have the opportunity to transfer to the Statewide Plan. They may now join the 150,000 employees (390,000 persons) who enjoy the realistic protection provided ONLY by the Statewide Plan.

For full information, see your personnel or payroll officer now . . . or call your Blue Cross-Blue Shield office. Learn why the Statewide Plan offers the most liberal benefits at the lowest possible cost,

For full details and information see your payroll or personnel officer today!



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PRESENTATION - Certificate of Merit and a \$25 were awarded to Robert Blunt, Principal Stationary Engineer, and Richard Mucha, Plumber-Steam Fitter, for suggestions which involved improving operations of a dishwasher at Buffalo State

Hospital. Participants, reading from left to right: Duncan Whitehead, M.D., Director of the Buffalo State Hospital; Mr. Blunt, Glenn Green, Business Officer, Richard Mucha and Maxmillian Gurbacki, Head Stationary Engineer.

Postal Jobs Open To Men and Women: Pays \$2.16 to \$2.63

the full benefits of federal em- ing test and submit proof of a A written test is required. ployment, are open for filing now. These positions, open to both men and women, are in the clerk title. Men only are need for the carrier title which is also open.

The jobs pay from \$2.16 to \$2.63 an hour.

There are no residency requirements. However, certifications will be made first from a listing of residents in the filing area.

carrier jobs is a drivers license. States. A driver's license is re-

Post office career jobs, offering | Carriers will have to pass a driv- quired of applicants for most jobs safe driving record.

> Applications are being accepted at the New York General Post Office for jobs in Manhattan and the Bronx, and at the Brooklyn Post Office for jobs in Brooklyn and Queens County, which include Long Island City, Flushing, Jamaica, and Far Rockaway.

Applicants must be at least 17 years old at the time of filing and 18 by appointment. All applicants The main requirement for the must be citizens of the United

Either Position

Applicants may be considered for both clerk and carrier or for either position. Eligibility for both positions will be terminated upon career appointment to either posi-

Application forms 500-AB can be obtained from the Board of U.S. Civil Service Examiners, General Post Office, Room 3106, 33rd St., New York 1, N.Y.; from the Director, 2nd U.S. Civil Service Region, News Building, 220 East 42nd St., New York 17, N.Y.; or from the Board of U.S. Civil Service Examiners, Brooklyn Post Office, 271 Washington St., Brooklyn.

Recreation Leaders Needed in N.Y. City Pays to \$5,990

cruited on a continuous basis by pointment. the New York City Department top pay is \$5,990.

the Department of Parks and to the Department of Hospitals. Appointments to the Department of Hospitals. Appointments to the Department of Hospitals. Hospitals are exempt from the New York City residence require- Truck Inspectors

Requirements

Candidates for this test must be college graduates. The candidate's college studies should have included 18 credits in recreation, physical education, or group work. Six months of paid leadership experience in organized recreational programs may be substituted for the specific credit requirement.

The written test will be of the multiple choice type and may include questions covering such areas as general intelligence, reading comprehension and arithmetic reasoning. Questions on dealing | Commission, 220 E. 42nd St., New ground information may also be included.

Candidates will be required to date.

Recreation leaders are being re- pass a qualifying test before ap-

Applications will be issued at of Personnel. Salary for these posi- the Application Section of the tions starts at \$4,550 a year and Department of Personnel, 96 Duane St., New York 7, New York. Appointments will be made to Applications will be accepted on

Needed by U.S. at \$4,345 to Start

Truck inspectors are needed now by the Interstate Commerce Com-

The jobs pay \$4,345 a year to start and require at least two years of experience in investigation, supervision or administration involving motor vehicles or highway safety. Applicants must be at least 18 years of age and in good physical condition.

For further information and application forms, visit the second region of the U.S. Civil Service York 17, N. Y. The announcement is No. 259B. There is no closing

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Tax Collectors **Needed in City** From \$4,760

The State of New York has numerous tax collector jobs. for work in New York City, that pay \$4,760 a year to start and for which applications are now being accepted on a continuous basis. Testing for them will be conducted in

The specific requirements are either a bachelor's degree, or two years of experience in an investigative program of which one year avaliable from the State Departwas spent in field investigation, or ment of Civil Service, The State one year of experience in collection or investigation work, of New York City office, Room 2301, which six months was in the field 270 Broadway. collection of delinquent accounts.

Appointments

Appointments will be to the State Department of Taxation and Finance, and the Division of Employment, Department of Labor. The maximum salary for the title Is \$5,840.

Candidates whose applications are accepted will be notified of the time and place of examination. They must have with them when they go for the test the written notification.

The exam will be designed to test for a knowledge of collection principles, procedures, and terminology, and for general abilities, as paragraph reading, table interpretation, arithmetic reasoning and vocabulary.

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The official announcement, No. 314, and application forms are Campus, Albany, and from the

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MEMO

To: All Traveling State Employees Planning a trip to Albany in February? Some dates are busy already so call early so you won't be disappointed.

JOAN NOETH, Manager State and Federal Reservations HEMLOCK 4-1111

P.S. Our special State Reservation Department will place you if we cannot accommodate you.

Agriculture & **Printing Jobs** Are Offered

The U.S. Civil Service Commission has announced new are: examinations for jobs in the fields of printing and agri-

Printer-hand compositors are needed at \$3,25 an hour in the Government Printing Office and the Bureau of Engraving and Printing in Washington, D.C. No written test

practical printing experience equi- quality. valent to a completed apprenticeship, plus at least one year of have been with one of the classes journeyman experience as a hand of tobacco covered by the examincompositor on book and publica- ation. Full details are given in

Applications will be accepted Washington 25, D. C.

Agricultural commodity graders

To qualify, applicants must 25, D.C.

To qualify, applicants must have have had experience in the handcompleted a five-year apprentice- dling or marketing of tobacco ship, or have had five years of which required the ability to judge

At least one season of work must civil service announcement 273 B.

Applications must be filed by until further notice by the Board March 8, with the Board of U. S. of U. S. Civil Service Examiners, Civil Service Examiners, U. S. Government Printing Office, Department of Agriculture, Washington 25, D. C.

Announcements and application (tobacco), at \$4,345 a year, and forms may be obtained from the tobacco inspectors' aid, at \$3,760 a Executive Secretary, Board of U.S. year, are needed for duty with the Civil Service Examiners, General Department of Agriculture main- Post Office, Room 413, Brooklyn 1, ly in Southern and Southeastern New York; or from the U.S. Civil Service Commission, Washington

Auditors & Accountants Receive \$5,200 a-yr. **During Training Period**

needed now for jobs in New York apply for appointment at \$5,620. City with various state agencies. These jobs, paying from \$5,200 to a bachelor's degree or two years of start, are on an open continuous. filing basis.

The jobs are, with their exam numbers: rent accountant, No. accounting, 2) a two-year business 309; payroll examiner, No. 310; and payroll auditor, No. 311.

The \$5,200-a-year figure is the pay for a one-year training period, of the above, after which promotion will be made to the regular grade 14 level tact an office of the State De-

Candidates with an extra 30

hours of graduate training, aside NEW YORK'S LARGEST SELECTION BLAUPUNKT-

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Auditors and accountants are from the other requirements, can

The minimum requirements are accounting or auditing experience. or a combination, and one of the following: 1) 24 semester hours in school course in accounting, 3) one year of accounting or auditing experience, or 4) a combination

To apply for this exam, conpartment of Civil Service. In New York City the address is 270 Broadway.

Fair Dates Set

ALBANY, Feb. 12 - The State Fair will be held Aug. 28 through Labor Day, Sept. 3, this year.

File Continuously With City

The City of New York has over | to \$8,200 a year. 20 examinations, for jobs in various departments and locations, which are open for the filing of

For most of the exams, applications are available at the Applications Section, New York City Department of Personnel, 96 Duane St., New York 7, N. Y.

The titles, with salary ranges,

Assistant accountant, \$4,850 to

Assistant architect, \$6,400 to \$8,200 a year.

Assistant civil engineer, \$6,400

State Needs Institution Teachers

Institution teachers in nearly all fields of education are being recruited by the State of New York for positions paying from \$5,020.

No written test is required. Ratings will be made from information given by applicants in training and experience questionaires. An oral test may be given to candidates who qualify on the basis of the questionnaire.

Vacancies are in the Departments of Correction, Health, Mental Hygiene and Social Welfare.

Minimum requirements for institution teachers are college graduation and completion of the necessary teaching requirements for the provisional State teaching certificate. Senior institution teachers must have a permanent teaching certificate and two years of experience.

Applications and further information may be obtained from the Recruitment Unit, New York State Department of Civil Service, Box 12, The State Campus, Albany 1, N. Y.

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Civil engineering draftsman, \$5,190 to \$5,590 a year. Dental hygienist, \$3,500 to \$4,-

850 a year. Junior civil engineer, \$5,150 to

\$6,590 a year. Junior electrical engineer, \$5,-

150 to \$6,590 a year. Occupational therapist, \$4,250

to \$5,330 a year. Patrolman, \$6,133 to \$7,616 a

Public health nurse, \$4,590 to N. Y.

\$5,150 a year. Recreation leader, \$4,550 to \$5,-

996 a year. Senior street club worker, \$5,-150 to \$6,590 a year.

Architects Needed

By Housing Board

The New York City Housing and Redevelopment Board has vacancies for positions in the architectural service. Any architect who is interested may arrange an interview appointment by calling WO 4-5656, Extension 474.

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New scientific advancement, the Hollander Vision-Trainer, makes wearing of glasses or contect lenses unnecessary for thousands of men, women and children. To find out how Vision Training may help you to see without glasses, read the informative brochure "Modern Methods of Sight Correction." For your copy, without obligation, call PE 6-9636, or write to Sight Improvement Center, Inc., 25 West 43rd St., Dept. S, N.Y. 36, N.Y.

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Social Investigator Trainee, \$4,-

Social case worker, \$5,450 to \$6,890.

X-Ray technicial, \$4,000 to \$5,080 a year.

Secretarial Jobs

For the following secretarial jobs, apply to the Commercial Office of the New York State Employment Service, 1 East 19th St., Manhattan. After passing the test: there, candidates will be given City application forms, which they will then file at the Application Section of the Department of Personnel, 96 Duane St., New York 7,

College office assistant A, \$3,700 to \$5,100 a year.

College secretarial assistant A. \$3,700 to \$5,100 a year.

Stenographer, \$3,500 to \$4,580

Typist, \$3,250 to \$4,330 a year.

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appliances - television, dryers, etc. But the more electricity you use, the bigger the bargain. Thanks to Con Edison's step-down rates, the cost per kilowatt-hour goes down as your use of electricity goes up.

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DOUBLE LOSS - The State of New York lost two dedicated civil servants recently when Dr. and Mrs. Hyman W. Abrahamer retired from Marcy State Hospital. Both had long careers with the State before going to work at Marcy, where Dr. Abrahamer was assistant director, and Mrs. Abrahamer was chief of nursing services and er. 8045, \$10,550 to \$12,590. training. At the time of retirement, Dr. Abrahamer was also clinical assistant professor of psychiatry at the Upstate Medical Center in 000 to \$3,480. Syracuse. The Abrahamers now live in Fairhope, Alabama.

U.S. to Fill Thousands Of Career Jobs

The Federal Service Entrance Exam, through which some 9,000 jobs were filled last year, is open now for the fliing of applications and will remain open until April 26.

Jobs in nearly all branches of the Federal Government will be filled from the exam. They are located throughout the U.S. and in foreign countries.

Window Shade Repairers Are **Needed in City**

The Net York City Board of Education has openings for window shade repairers at a salary of \$3,500 a year, in its repair shops at 199 Elizabeth Street, New York City.

The Civil Service qualifications are three years' experience as a window shade repairer; or a satisfactory equivalent of experience and education.

Anyone interested in such provisional employment should apply in person to William E. Quigley at the Board of Education Repair Shops, 199 Elizabeth Street, New York 12, N.Y., or telephone him at CAnal 6-5314.

Craig Colony Aides Head Mason Lodges

Two members of the executive council of Craig Colony chapter of Civil Service Employees Assn. have been elected Masters of their Masonic Lodges, The Leader learned last week.

Samuel M. Seltzer, a past president of the chapter, was honored by being named master of the Lodge in Mount Morris and a simflar honor went to Benjamin Hoagland, Master of the Lodge in Nunda.

Mr. Seltzer told The Leader that for the same office at the Masonic Lodge in Attica.

There is no pension barrier in Federal employment against retired city and state employees, making this exam especially popular with these persons. Retired New York City and New York State workers cannot gain employment in city or state service wthout losing pension rights.

Filing for the test is limited to college graduates and those who will graduate within the next 21 months. However, three years or more experience in administrative, professional, investigative, technical or other responsible work will be accepted in lieu of the educational requirements.

For grade GS 5, paying from \$4,345 to \$5,830, candidates must meet the above experience or educational requirement. For the GS 7 positions, paying from \$5,355 to \$6,840, candidates must have an additional year of graduate study combination study and experience totaling one

Federal Service Entrance Examination tests will be given monthly until May.

Application form 5000 AB can be obtained from the regional office of the U.S. Civil Service Commission, 220 E. 42nd St., New York, 17, N. Y., or from the U. S. Civil Service Commission, Wash., D.C.

Mt. Vernon Offers Custodian Jobs

The Mount Vernon Civil Service Commission will be accepting applications until Feb. 27 for cus-Richard Middlebrook, of Attica todian jobs in that town. The jobs Prison chapter, CSEA, was elected pay from \$4,500 to \$5,100 a year in Mount Vernon.

State Offers Jobs In Many Titles For Filing From Feb. 16

The State of New York has jobs in nearly 40 titles for which it will be accepting applications beginning Feb. 16. The jobs are in many different departments of the State government and have starting salaries of from \$4,000 to \$15,000 a year. Applications can be filed, after Friday, until March 26.

The exams, listed with title, number and salary range, are:

- · Local assessment examiner. 8043, \$6,280 to \$7,620.
- · Senior real estate appraiser, 9044, \$9,030 to \$10,860.
- · Principal real estate apprais-
- · Senior biophysicist, 8056, \$7,-
- · Associate actuary, 8062, \$9-500 to \$11,400.
- · Director of communications, 8063, \$13,680 to \$16,085.
- · Senior draftsman (electrical), 8064, \$4,760 to \$5,840. · Assistant sanitary engineer,
- 8065, \$7,360 to \$8,910.
- · Occupational threapy trainee. 8066, \$4,000. · Senior social worker, 8067,
- \$6,280 to \$7,620. Industrial investigator, 8068.
- \$5,020 to \$6,150.
- Rent examiner, 8069, \$5,320

- Junior rent examiner, 8070, tions, 8076, \$15,200 to \$17,755. \$4,250 to \$5,250.
- · Senior rent examiner, 8071, \$6,280 to \$7,620.
- identification, 8073, \$9,030 to \$10,- \$6,540 to \$8,420.
- Senior Identification officer, 8079, \$5,620 to \$6,850. 8074, \$4,490 to \$5,5330.
- · Director of secondary education, 8075, \$13,860 to \$16,085.
- salary varies with location. Public librarian, 8443, \$5.620
- to \$6,850. · Recreation director, Essex
- mission, 8458, \$4,800. · Assistant nutritionist, West-
- · Assistant director of Workmen's Compensation Board opera-

- · Speech therapist Erie County. 8481, \$4,200 to \$5,400.
- · Assistant civil engineer (struc-· Assistant director of criminal tures), Westchester County, 8482,
 - · Civil defense representative.
 - · Civil defense safety representative, 8080, \$6,280 to \$7,620.
- · Assistant supervisor of civil • Public health nurse, 8427, defense radio services 8081, \$7,000 to \$8,480.
 - · Senior civil defense representative, 8082, \$7,000 to \$8,480.
- · Supervisor of civil defense County Keeseville Youth Com- rescue service 8083, \$8,150 to \$9,-
- · Supervising civil defense rachester County, 8470, \$4,880 to diological representative, 8084, \$8,-580 to \$10,340.
 - · Supervising civil defense representative, 8085, \$8,580 to \$10,340.
 - Supervisor of civil defense transportation, 8086, \$8,580 to \$10.340
 - · Associate publicity agent, 8087, \$9,030 to \$10,860.
 - · Supervisor of Civil defense radio services 8088, \$9,030 to \$10,-
 - · Assistant director of civil defense, administration, 8089, \$10,-020 to \$11,990.
 - · Assistant director of civil defense planning 8090, \$10,020 to \$11,990.
 - · Deputy directo rof civil defense, 8091, \$15,200 to \$17,776.

FREE BOOKLET by U. S. Government on Social Security. Mall only. Leader, 97 Duane Street,

Over 300 Jobs To Open With Internal Revenue

\$6,280.

Over 300 jobs will soon be available to qualified college seniors and recent college graduates, H. D. Taylor, New York City Regional Commissioner of Internal Revenue, has announced. The tax official said that those who majored in ac- New York 7, N. Y.

counting, law, business administration and related fields, will be considered for the positions of internal revenue agent, special agent, revenue officer, office aud-

Starting salaries range from \$4,345 to \$5,355 per year, and successful trainees may proceed rapidly to salaries of \$7,500 per year.

itor, etc.

These positions are located in Internal Revenue Service Offices throughout New York State.

Mr. Taylor pointed out that the vacation and sick leave policies. the low-cost expense-sharing insurance and health benefit programs and the retirement annuities compare favorably with those available anywhere.

Interested students and graduates should contact their college placement officer, the Internal Revenue Service at 90 Church Street, New York City or the nearest Internal Revenue District Of-

Mrs. Deane Named

ALBANY, Feb. 5 - Mrs. Anne Sneed Deane of Rock Tavern has been appointed to the Board of Visitors at Letchworth Village for a term ending Dec. 31, 1968. She and require one year's residence succeeds Edward G. O'Neill of Newburgh, whose term expired.



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HOLLIS ONLY \$900 CASH DOWN Brick Detached Colonial residence. S'2 rms. 5 bedrms, 1½ colored tile baths, stall shower, 22 living rm, with logburning fireplace, formal dining rm, moderalatic formica and mahogany hitchen with wall over. Sumptuous basement, detached ga-rage, Large garden plot.

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EXCLUSIVE WITH LIST ONLY!

BUNGALOW, with Income. 5 rooms, plus 3 room basement apt, bar, all unit, low tax, good area. Walk to everything.

UNIONDALE

GI NO CASH COLONIAL, 7 rooms and porch, 2 car garage, basement, oil unit, stairway to full attic—top area. No Cash GI, \$290 Civilian

FREEPORT

14 SOUTH FRANKLIN STREET HEMPSTEAD, L. I.

IV 9-8814 - 8815

Directions: Take Southern State Parkway Ext. 19, Peninsula Eculevard under the bridge to South Franklin Street.

135-30 ROCKAWAY BLVD., SO. OZONE PARK JA 9-5100

CONTRACTOR OF STREET

160-13 HILLSIDE AVE., JAMAICA

OL 7-1034

FOR RENT - BAYSIDE

OL 7-3838

INTEGRATED

ROOM, modern spt. \$130. Couple rith
teenase child preferred, HARTY, FI.
1-1950.

HEMPSTEAD

GORGEOUS brick, 4 bedrooms, ranch, oil heat, garage, finished basement, large plot. Only \$900 cash. G.I. only \$200 cash. IV 3-3400

SPRINGFIELD GARDENS
VACANT, redecorated, 7 beautiful rooms, tiled bath, formal dising room. Corner landscaped, garage, oil heat, painted in and out. Move right in.
OL 9-6700

Upstate Property

ACRE FARM—\$6,000. Sound center hall, 8 room home, overlooks village, lasts. MORT WIMPLE, REALTOR, Sloansville, N.Y.

SULLIVAN COUNTY — New York State.

Dairy-Poultry farms, taverns. Ecarding
Houses, Hotels, Dwellings, Hunting &
Building Acreage. The Teyeler Agency
Inc., Jeffersonville, New York.

Westbury, L.I.

INTEGRATED, 8 rooms, brick split level, on 10,000 square feet, landersped plot. 2% baths, 2 car garage, finished Essement, wall to wall carpeting, 4 appli-ances, Many extras, \$28,500. Call EU-4,4834.

LEGAL NOTICE

CITATION — The People of the State of New York, By the Grace of God Free and Independent To: EDWINA H. RING, DAISY E. HAMMOND, ANDREW HAMMOND BURNETT. YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on March 2, 1962, at 10:30 AM, why a certain writing dated Anguist 15, 1960, which has been offered for probate by Andrew Hammond Burnett, residing at 37 North Seventh Street, Allentown, Pennsylvania, should mot be probated as the last Will and Tostament, relating to real and personal property, of Florence H. Whiteside, deceased, who was at the time of her death a resident of Mayfair House, Park Avenue and 65th Street, City of New York, In the County of New York, New York, Dated, Attested and Sealed, January 24, 1962.

HON, JOSEPH A. COX, Surrogate, New

HON, JOSEPH A. COX, Surrogate, New ork County, Philip A. Donahue, Clerk.

CITATION. — THE PEOPLE OF THE STATE OF NEW YORK BY THE GRACE OF GOD FREE AND INDEPENDENT, TO: AUBREY GEORGE PALMER, Address Unknown, being the persons interested as creditors, legatees, devisees, benedicaries, distributees of otherwise in the Estate of ALFRED PALMER, deceased, who at the time of his death was a resident of New York County, SEND GREETING: Upon the petition of DAISY PALMER, residing at 60 Amsterdam Avenue, New York, N.Y.

You are hereby cited to show cause before the Surrogate's Court of New York County, at Room 509 in the Hall of Records, 31 Chambers Street, Borough of Manitatian, City and State of New York, on the 13th day of March, 1803, at 10:30 o'clock in the forenoon of that day, WHY the account of DAISY PALMER, as Administratix of the Estate of ALFRED PALMER, deceased, should not be judicially settled; WHY said Administrative should not be authorized to antisty the judgment entered in the causes of action pain and suffering for the sum of MINETEEN THOUSAND THREE HUNDRED AND FIFTY-SEVEN 68:/100 (\$19.357.68) DOLLARS: WHY the Administrative should not be permitted to exentic and deliver all papers necessary for the purpose of compromise, settlement and satisfaction of the Aforesaid claims, causes of action and judgment; WHY AUBREY GEORGE PALMER should not be deprived of any distributive share in the within extate by reason of his abandonment and his failure to maintain and support the deceased. WHY the entire proceeds to be collected in satisfaction of each judgment; why the Administratiry should not be annount neceived in satisfaction of the Petitioner in the sum of \$8.859.65 plus disbursements in the sum of \$8.

rogate of said County of New York, at the City of New York, the 29th day of January, in the year of our Lond, One Thousand nine hundred and skty-two. (Seal) Philip A. Donahue, Clack of the Surrogate's Court

File No. P 7, 1963 — CITATION —
THE PEOPLE OF THE STATE OF NEW
YORK, By the Grace of God Free and
Independent.
To: MAXINE LANDRY, MARGARET
NIXON, JOHN DUGAN SHEEDY, JR.
YOU ARE HEREBY CITED TO SHOW
CAUSE before the Surrogate's Court, New
York County, at Room 504 in the Hall of
Records in the County of New York, New
York, on February 26, 1962, at 10.30
A.M., why a certain writing dated July
15, 1959, which him been offered for
probate by Edgar K. Weich, residing at
19 East 8th St., New York, N.Y., should
not be probated as the last Will and
Testament, relating to real and personal
property, of NARY H. SHEEDY, Deceased,
who was at the time of her death a
resident of 100 West 89th St., in the
County of New York, New York,
Baied, Attested and Scaled, January 12,
1963.

HON, JOSEPH A. COX, Surrogate, New York County Philip A. Donabue, Clerk.

CITATION. — File No. P 67, 1962. —
THE PEOPLE OF THE STATE OF NEW
YORK, BY THE GRACE OF GOD FRIEL
AND INDEPENDENT, TO: Louis J. Lefkowitz. Altorney-General of the State of
New York, 80 Centre Street, New York
City, New York. Thomas I. Fitzgerald,
Public Administrator, 31 Chambers Street,
New York City, New York. Uninkown heirsat law, next of kin and distributers of
Margaret R. Payle Rose, deceased, if living and if any of them be dead, to their
heirs-at-law, next of kin, distributers and
legaless, executors, administrators, assigness and eleccessors in interest whose
names are unknown and cannot be ascertained after due diligence. YOU ARE
HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York
County, at Room 504 in the Hall of Records in the County of New York, New
York, on March 1, 1962, at 10:30 A.M.,
why a certain writing dated September
19, 1960 which has been offered for
probate by James P. Haich residing at
166 Ratzges Place, Nutley, New Jersey
should not be probated as the Last Wiland Testament, relating to real and personal property, of MARGARET R. PHYFE
ROSE, Deceased, who was at the time of
her death a resident of Hotel Regent,
194th Street and Broadway, in the County
of New York, New York Dated, Attested
and Sealed, January 18, 1962.

(L.S.) Surrogate, New York County
PHILIP A. DONARUE.

Cierk



TRIBUTE - In an unprecendented tribute to a summer employees, the U.S. Naval Training Device Center in Port Washington has presented a supervior achievement award to Zigurds Balodis, a general engineer working under the Center's summer employment program for graduate and undergraduate students. The award was the result of his work in designing a simple transistorized circuit which replaces bulky electrical-mechanical components in flight simulators. Mr. Balodis was born in Latvia, studied at Louisiana State University, served as a first lieutenant in the U.S. Army Signal Corps, and is now a graduate student at Brooklyn cinity of their colleges may in-Poloytechnic Institute. Shown at the presentation are, from left; G. J. Jaquiss, head, naval weapons branch; G. C. Norton, head, employment division; Mr. Balodis; J. H. Hickey, head, land and sea system trainers department; and C. W. Delamater, head, training safety and employees services division.

Summer Park Police Jobs Open In L. I. & Western New York

Summer park police jobs on Long Island and in Western New York are now open for the filing of application with the State Department of Civil Service. For both, applications will be accepted until Feb. 19, and the tests will be given on March 24. Details of both follow.

Long Island

Long Island State Park Commission.

The jobs pay \$96 a week.

The examination is open only to residents of Nassau, Suffolk and Queens counties. Those who qualify for appointment will be eligible for re-employment in future years without taking another examination.

Traffic and park officers patrol the parks and parkways of the Conservation Department's Long Island State Park Commission. They enforce laws and parking ordinances, and give assisttion to the public.

Because of the extraordinary

LEGAL NOTICE

LEGAL NOTICE

SULLIVAN, WILLIAM J.—File No. P 411, 1962.—CITATION.—The People of the State of New York, By the Grace of God Free and Independent, To THE HEIRS AT LAW, NEXT OF KIN AND DISTRIBUTEES OF WILLIAM, SULLIVAN, SIO KNOWN AS WILLIAM J. SULLIVAN, AND WILLIAM SULLIVAN, DECEASED, IF LAYING, AND IF ANY OF THEM BE DEAD TO THEIR HEIRS AT LAW, NEXT OF KIN, DISTRIBUTEES, LEGATES, EXECUTORS, ADMINISTRATORS, ASSIGNEES AND SUCCESSORS IN INTEREST WHOSE NAMES ARE UNKNOWN AND CANNOT BE ASCERTAINED AFTER DUE DILIGENCE.

YOUR ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York county, at Room 504 in the Hall of Records in the County of New York, New York, on March 19, 1902, at 10:30 A.M., why a certain writing dated SEPTEMBEES, 1961, which has been offered for probate by MAX SICHERMAN, reading at G3-164 ALDERTON STREET, Rego Park, N.Y., should not be probated as the last Will and Testament, relating to real and personal property, of WILLIAM J. SULLIVAN, Deceased, who was at the time of his death a resident of 23 Haven Avenue, in the County of New York, New York, Dated, Allested and Sealed, N.Y. February S, 1962.

HON, S. SAMUEL DE FALCO.

(LS.)

SULTINGALE, NEW YORK COUNTY.

HON. S. SAMUEL DI PALCO. PHILIP A. DONAHUE. County | (L.S.)

Long Island residents may apply physical effort required of traffic taking another examination. for about 100 summer jobs as and park officers, candidates traffic and park officers with the must be between 20 and 34 years ways and parks of the Conservaof age, at least 5'10" tall, and in tion Department's Niagara Frongood health. They should also be tier State Park Commission. They high school graduates or have enforce laws and give information equivalent business, industrial or assistance and protection to the military experience.

Western New York

Park patrolman jobs with the Niagara Frontier State Park Commission are open to residents of Western New York counties, and pay \$91 a week.

The examination is open only, eighth Judicial Districts (Cayuga, Livingston, Monroe, Ontario, Seneca, Steuben, Wayne, Yates, Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara, Orleans, and Wyoming counties).

Those who qualify for appointment will be eligible for re-employment in future years without

Park patrolman patrol the high-

Candidates must be between 20 and 37 years of age, at least 5'10" tall, and in good health. They should also be high school graduates or have equivalent business industrial or military experience.

Applications and additional information may be obtained from to residents of the seventh and the Recruitment Unit, Box 64, New York State Department of Albany 1, N. Y.

Apply Now For Summer Camp Jobs

College students seeking summer camp counselor's jobs can start their search now, the New York State Employment Service has advised. Many job openings are listed with the Professional Placement Center's Camp Unit at 444 Madison Avenue, New York City.

Applicants should apply in perperson at the Camp Unit office. Those in Westchester County may apply at the Westchester Professional Placement Office, 300 Hamilton Avenue, White Plains.

Prospects for summer camps are excellent, the Employments Service pointed out, stressing the advisability of early registration either in person or by mail.

Students interested in day or resident counselor jobs in the viquire about local job openings at the Employment Service office in the area. Applicants should be over 18 years of age.

Camp counselor salaries range from \$100 to \$1,000 for the season, depending upon skills, specialties, experience, and degree of responsibility, in addition to round-trip transportation and room and board at resident camps.

For a descriptive pamphlet, "What Is a Camp Counselor?". applicants may write to either of the above addresses.

Army Needs Clerk-Stenos; Pays to \$78

The U. S. Army Transportation Terminal Command, Atlantic (US ATTCA) is recruiting for Clerk-Stenographers, GS-3 at \$72 per week and GS-4 at \$78 per week. Applicants must pass clerical, typing and stenography examinations. The minimum typing speed is 40 words per minute and the stenography test is dictated at the rate of 80 words per minute. Applicants who pass the examinations will be offered appointments leading to a career in the Federal Service.

Interested persons may apply at the Civilian Personnel Division, Employee Utilization Branch at Brooklyn Army Terminal, First Avenue and 58th St., Brooklyn, or telephone GEdney 9-5400, Exten-

Captain Tooke Named to Council

ALBANY, Feb. 12 - Governor Rockefeller has named Captain Merriam Tooke of Fulton to the Council of the State University College at Oswego. He replaces Civil Service, The State Campus, James Lagnigan of Fulton, whose term expired.

Shoppers Service

Help Wanted

GUARDS—Part-Full Time. Mut have pisted permit. Retred polce officers, preferred Inquire Veturas Detective Bureau, Inc., 4197 Park Ave. Br. 66, 11 AM to 7 PM.

WANTED

CASH PAID for copies of previous CIVIL SERVICE EXAMINATIONS. Civil Service Publishing Corp. UL 2-8501.

Wanted Help - Part-Time

ACCOUNTANTS — Experienced C.P.A.
firm needs part time men on permanent
basis for afternoon, evening or weekends.
Stats full details. Box 45. c/o The
Leader, 97 Duane St. New York 7, N.Y.

Appliance Services

CO. Authorized Chevrolet Dealer Wash Machinea, combo sinks, Guarasteed Wash Machinea, combo sinks, Guarasteed TRACY REPRIORATION—CV. 2-5900 Clerk. OPEN EVENINGS AND SATURDAYS

Sales & Service - recond. Refrigs, Stoves. Wash Machinea, combo sinks, Guarasteed TRACY REPRIORATION—CV. 2-5900 TRACY SERVICING CORP.

Wanted - Sign Painter

340. c/o The Civil Service Leader. 97 Duane Street, New York 7, N.Y.

TYPWRITER BARGAINS Smith-\$17.50: Underwood-\$22.50; others Pearl Bros., 476 Smith, Bkn, TE 6-8014



Adding Machines Typewriters Mimeographs

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Guaranteed. Also Rentals, Repair ALL LANGUAGES TYPEWRITER CO.

CHelses 3-8086 119 W. 23rd ST., NEW YORK 1, N. Y.

TEST AND LIST PROGRESS - N. Y. C.

Below is the complete progress of New York City examinations, listed by title, latest progress on tests or list and other information of

Apprentice John State Control of the	listed by title, latest progress on tests or list and other information of interest to anyone taking. City civil service open-competitive or promotion examinations, and the last number certified from each eligible list. Only the most recent step toward appointment is listed.	\$ /X 411_2_Wat	ek
Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and apprentite 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1907, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite 1905, section 1907, and a greater No. 9. Apprentite	Accountant, gen. prom. lbst, 13 certified Jan. 29 Accountant, prom. (Bruax Comm. College), 1 certified Feb. 5 1 Accountant, prom. (Dept. of Real Estate), 1 certified Jan. 5 1 Accountant, prom. (Triboro B & T Auth.), 1 certified Jan. 5 1 Accountant, prom. (Welfare Dept.), 2 certified Jan. 25 1 Accountant, prom. (Welfare Dept.), 2 certified Jan. 25 248 Administrative assistant, gen. prom. list, 14 certified Jan. 15 153 Administrative assistant, prom. (City Register), 2 certified Jan. 31 248 Administrative assistant, prom. (Correction), 1 certified Jan. 31 25 Administrative assistant, prom. (Hospitals), 3 certified Jan. 8 Administrative assistant, prom. (Poblic Works), 4 certified Jan. 8 Administrative assistant, prom. (Folic Works), 4 certified Jan. 8 Administrative assistant, prom. (Simitation), 3 certified Jan. 19 Administrative assistant, prom. (Simitation), 3 certified Jan. 19 Administrative assistant, prom. (Fanitation), 3 certified Jan. 19	Apprentice J	obs
Security States. A provided file. 1 and security states are appreciated professor. 2 and are in the mechanical trades, which are into the mechanical trades, which are into the mechanical trades, which are into the mechanical trades, and are in the mechanical trades, and are in the mechanical trades, and are in the mechanical trades, which are into the mechanical trades, and are in the mechanical trades, which are interest to the mechanical trades, and are in the mechanical trades, and are in the mechanical trades, and are in the mechanical trades, which are interest to the proposed of the mechanical trades and are in the mechanical trades, and	Asphalt worker, orom. (Manh. Pres.), 11 certified Feb. 5	Apprentice jobs, paying \$78.40 City area, including a few on	electrician (power plant), elec-
Services and the problems of t	Assistant electrical engineer, 1 certified Jan. 30	fered by the Brooklyn Navy Yard. The jobs are career-conditional, and are in the mechanical trades, which are listed below. There are no qualification or experiences requirements. The color of the property	ist, machinist (marine), molder, painter, patternmaker, pipe cover- er and insulator, pipfitter, rigger, sailmaker, sheetmetal worker, shipfitter, shipwright and welder.
Color simple (Principle March 1 applications still be accepted by the Color stream) of control in a 1 application forms are control in the color per color of the color per color per color of the color per color per color of the color per color pe	Bincksmiths helper, 13 certified fan 26 57 Breklayer, 26 certified Jan 30 85 Breklayer, 26 certified Jan 30 85 Breklayer and tunnel maiotaner, 48 certified Aug. 16 189 Bridge and tunnel officer, 55 certified Dec. 18 1.274 Bridge operator-in-charge, prom. (Phille Works) 6 certified Jan 9 22 Bus maintainer—group A, prom. 3 certified Jan 15 16	to measure aptitude for learning and performing the job's duties. The full title of the exam is "apprentice (first year) mechanical	n City
Silbippart, Naval Blue, Brocklyn Dauriments of the City government. Continues in the exam particulars. There was no age requirement of the continue of the con	Chief school lunch manager, prom. (Educ.), 6 certified Dec. 27 8	It and application forms are available from most post offices (except the main post office in Manhattan); from the Executive Secretary, Board of U.S. Civil March 21.	ations will be accepted by the 00 chauffeur and truck driver art. The filling period will end
Danies appendiculate trem: instantiants. How controlled to the control of the con	Correction officer (men) 45 certified Dec 18	al Shipyard, Naval Base, Brooklyn 1; and from the Second U.S. Civil Service Region office, 220 East 42 St., New York 17. Applications for the test must be partments of the City government. They pay a top salary of \$102 a week. There were no education or experience requirements for the last	change in the exam particulars. There was no age requirement for that last test. And candidates were required to have a valid chauffeurs license by the time
Electrician, community 1, certified Jan. 15. Electrician community 2, comparing 4, and 15. Electrician comparing 5, comparing 4, and 15. Formula separation where promoting 4, and 15. Formula separation where promoting 4, and 15. Formula separation where promoting 5, comparing 4, and 15. Formula co	District foreman (highway & sever main), prom. 17 17 certified Jan, 30 District superintendant, prom. (Sanitation), 10 certified Jan, 32 Denoty superintendant of womens prisons, prom. (Correction), 5 cert. Jan, 6 3 Denuty warden, prom. (Correction), 3 certified Dec. 28 District foreman, prom. (Dept. of Water Supply, Gas & Elec.), 11 cert. Dec. 28 11 Floridal imposion, 3 certified Jan, 31 16	locations throughout the New York there is no reason to expect any Plumber, 11 certified Jan 11	The current eligible list for motor vehicle operator was set up in February of 1959 and will ex- pire in February, 1963. Thus by the time the list from this exam
Forman (citatals pown. (TAs.) a certified Jan. 31. Forman (annuals pown. (TAs.) a certified Jan. 30. Forman (annuals pown. (Tas.) a certified Jan. 30. Forman of annuals (annuals pown. (Tas.) annuals (annuals pown.	Electrician, gen. prom. Hel. 1 certified Jan. 11 Electrician, (automobile). 18 certified Jan. 30 Electrician, open competitive, 2 certified Jan. 31 Elevator operator, 50 certified Jan. 30 Elevator operator, 50 certified Jan. 12 Elevator operator, 50 certified Jan. 12 Elevator operator, 50 certified Jan. 19 Elevator operator operator, 50 certified Jan. 19 Elevator operator operator, 50 certified	Radiation technician, 1 certified Jan. 25 2 2 2 2 3 3 3 3 3 3	The written test, to be held sometime in June, will be design- ed to measure candidates's knowl- edge of motor vehicle operation, general intelligence, aptitude, judgement and ability to follow
Reactic, labors class, 2 certified 3m. 25 Freedom of More Plancian, prom. (Thousing and prom. (Thousing a	Foreman (signals) prom. (TA). 3 certified Jan. 31. Foreman (traffic device maintenance), prom. (Traffic). 7 cert. Jan. 17. 35 Foreman nanhalt worker, gen. prom. list. 20 certified Jan. 30. 29 Foreman of asphalt worker, prom. (Richmood Pres.). 4 certified Jan. 30. 4 Foreman of asphalt worker, prom. (Richmood Pres.). 3 certified Jan. 30. 3 Foreman of housing caretakers, prom. (Housing Auth.). 30 certified Jan. 22. 30 Foreman of mechanics, prom. (Rd. of Ed.). 5 certified Jan. 26. 5 Gang foreman (track), prom. (TA). 5 certified Jan. 31. 13	Senior accountant, prom. (Fire Dept.) 3 certified Jan. 4 2.5 Senior accountant, prom. (Mag. Caurt), 2 certified Jan. 23 6 Senior accountant, prom. (Mag. Caurt), 2 certified Jan. 16 2 Senior accountant, prom. (Meanl Health Bid.) 2 certified Jan. 3 2 Senior accountant, prom. (Queens College), 2 certified Jan. 3 2 Senior accountant, prom. (Real Estate), 3 certified Jan. 3 3 Senior accountant, prom. (Traffic Dept.), 2 certified Jan. 3 3 Senior accountant, prom. (Traffic Dept.), 2 certified Jan. 4 2 Senior accountant, prom. (Countroller), 6 certified Jan. 18 15 Senior claim examiner, prom. (Countroller), 6 certified Jan. 18 15 Senior claim examiner, prom. (Countroller), 6 certified Jan. 18 15 Senior claim examiner, prom. (Countroller), 6 certified Jan. 18 2502 Senior claim examiner, (Hospitals Dept.), 36 certified Jan. 3 201	There are 70 provisionals serving in the title now, and there are 200 budgeted vacancies. This means that 200 more jobs may be filed during the year, pending the budget director's approval.
Junior deraftsman, 1 certified Jan. 16	Housing assistant, 4c certified 3.1. Housing officer lecutesant, prom. (Housing Auth.), 5 certified Jan. 23. Housing officer sergeant, prom. (Housing Auth.), 8 certified Jan. 23. Information assistant, 9 certified Jan. 15. Institutional trades instructor traitoring, 1 certified Dec. 13. Investigator, 76 certified Dec. 18. Junior attorney, 63 certified Dec. 14. Junior bacteriologist, 2 certified Dec. 14. P7 Junior bacteriologist, 2 certified Dec. 6. B Junior bacteriologist, 2 certified Dec. 6. B	Senior consultant public health suchal work, 3 certified Jan. 17 5.5 Senior custodial foreman, 5 certified Jan. 18 5.5 Senior custodial foreman, 5 certified Jan. 18 5.5 Senior housekeeper, prom. (Dept. of Water Supply, etc.), 2 cert. Jan. 26 2 Senior housekeeper, prom. (Hospital), 2 certified Jan. 17 3 8 Senior medical record librarian, prom. (Hospitals), 14 certified Jan. 29 14 Senior parking meter attendant (women), 19 settified Jan. 15 75 Senior real estate manager, 3 certified Jan. 22 75 Senior stationary engineer (electric), prom. (Public Works), 5 cert. Jan. 19 10 Senior stationary engineer (electric), prom. (Public Events), 1 certified Feb. 2 1 Senior stenographer, prom. (Commerce & Public Events), 1 certified Feb. 2 75	nouncements and application blanks will be available from the Applications Section of the New York City Department of Person nel, 96 Duane St., New York 7,
Maintainers helper, Group A, 4 certified Jan. 11 Maintainers helper, Group B, 45 certified Jan. 11 Maintainers helper, Group B, 65 certified Jan. 11 Maintainers helper, Group C, 2 certified Jan. 11 Marine enkiner, 1 certified Jan. 11 Marine enkiner, 1 certified Dec. 14 Marine enkiner, 2 certified Jan. 11 Marine enkiner, 2 certified Jan. 12 Mechanical enkiner, 1 certified Dec. 2 Marine stoker, 2 certified Jan. 15 Marine stoker, 2 certified Jan. 16 Marine stoker, 2 certified Jan. 18 Marine stoker, 2 certified Jan. 20 Marine stoker, 2 certified J	Junior draftsman, 1 certified Jan. 16 Junior methods analyst, 1 certified Dec. 5 Laboratory aide, 3 certified Jan. 24 Laborer, 129 certified Dec. 7 Laundry worker (men), 35 certified Oct. 24 Lieutenant, prom. (Fire), 20 certified Jan. 22 469	Senior stenographer, gen. prom. 161, 5 certified Jan. 31 423 Senior surface line operator, prom. (FA) 7 certified Jan. 30 8 Sheet metal worker, 17 certified Jan. 30 39.5 Special officer, 1 cert. Jan. 10 459 Stationary engineer, 4 certified Jan. 23 62 Steanfitter, gen. prom. 161, 9 certified Jan. 26 9 Stockman, prom. (City college), 1 certified Jan. 4 4 Superintendant of construction, 1 certified Jan. 26 4 Superintendant of construction, 1 certified Jan. 26 4 Superintendant of construction, 1 certified Jan. 26 300	Peace Corps To
Mechanical maintainer, group B, prom. [T, B certified Dec. 20	Maintenance man, 97 certified Jan. 26 800 Maintainers helper, Group A, 4 certified Jan. 11 243 Maintainers helper, Group B, 45 certified Feb. 5 450 Maintainers helper, Group C, 2 certified Jan. 11 157 Maintainers helper, Group D, 1 certified Jan. 11 154 Marine engineer, 1 certified Dec. 14 25 Marine oller, 6 certified Dec. 7 46 Marine styler, 7 certified Jan. 18 75 Meat enter, labor class, 16 certified Jan. 11 80 Mechanical engineer, 2 certified Jan. 25 10 Mechanical engineering draffsman, 8 certified Jan. 26 23	Supervising clerk, prom. (Buildings, 11 certified Jan. 5 Supervising clerk, prom. (Hospitals), 8 certified Jan. 15 Supervising clerk, prom. (Housing Auth.), 6 certified Jan. 15 Supervising clerk, prom. (Licenses), 4 certified Jan. 3 Supervising clerk, prom. (Mun. Court), 8 certified Jan. 2 Supervising clerk, prom. (Dept. of Purchase), 3 certified Jan. 15 Supervising clerk, prom. (Purchase), 3 certified Jan. 15 Supervising clerk, prom. (TA), 3 certified Jan. 2 Supervising clerk, prom. (TA)—Car maint.), 2 certified Jan. 18 Supervising clerk, prom. (TA)—maint, way Div.), 3 certified Jan. 18 Supervising clerk, prom. (TA)—maint, way Div.), 3 certified Jan. 18 Supervising clerk, prom. (TA)—maint, way Div.), 3 certified Jan. 18 Supervising clerk, prom. (TA)—maint, way Div.), 3 certified Jan. 18	ment test will be conducted on Feb. 17, Postmaster of New York, has announced. Applicants for this non-compet- itive examination, to be given
Patrolman (1975), 116 certified Jan. 29 Patrolman (1975), 265 certified Jan. 29 Patrolman (1975), 265 certified Jan. 29 Patrolman (1975), 275 certified Jan. 29 Patrolman (1975), 275 certified Jan. 29 Patrolman (1975), 275 certified Jan. 25 Patrolman (1975), 275 certified Jan.	Mechanical maintainer, group B, prom. (T), 8 certified Dec. 80 63 Mortuary caretaker, 1 certified Nov. 24 163.5 Motor vehicle operator, 124 certified Jan. 29 2,050 Oiler, & certified Nov. 30 234 Park foreman, prom. (Parks Dept.), 8 certified Dec. 26 26 Parking meter attendant (women), 26 certified Jan. 11 550	Supervising clerk, prom. (Debt. of Water Supply, etc.), 7 certified Jan. 3 26 Supervising clerk, prom. (Welfare), 5 certified Jan. 3 77 Supervising etastodial foreman, 3 certified Jan. 18 3 Supervising steno, prom. (Public Works), 3 certified Jan. 18 4 Supervising steno, prom. (Dept. of Water Supply, etc.), 3 certified Jan. 10 4 Supervising stenographer, gen. prom. (list. 25 certified Jan. 26 145 Supervising stenographer, prom. (Law), 3 certified Jan. 2 4 Supervising stenographer, prom. (Welfare), 25 certified Jan. 2 40 Supervising stenographer, prom. (Welfare), 25 certified Jan. 18 4 Telephone operator, 48 certified Jan. 18 266	Building, 641 Washington Street, New York 14, N.Y. Peace Corps posters announc- ing the examination will be dis- played on bulletin boards in local
	Patrolinan (19239), 116 certified Jan. 25 549.5 Patrolinan (Group 2), 265 certified Jan. 29 686 Patrolinan (8658), 35 certified Jan. 25 2.42 Patrolinan (8675), 31 certified Jan. 25 2.88 Personnel examiner, prom. (Dept. of Labor), 1 certified Jan. 2 22	Transcribing typist (Group I), 65 certified Jan. 18 81 Transit accitain, prom. (TA), 4 certified Jan. 2 14 Transit itestenant, prom. (TA), 7 certified Jan. 2 9 Transit patrolman, 16 cert Jan. 5 1,076.4 Transit accremnt, prom., 15 certified Jan. 22 15	Further information may be ob- tained by writing to Peace Corps,

Permanent Jobs

\$78.40-a-Week Apprentice Jobs n in Brooklyn

The Trades

requirement is to pass the test. Motor Vehicle It will contain questions designed **Drivers in City** Start From \$81

Insurance Protection Now Available Without Physical Under CSEA's Group Life Plan

New applicants for CSEA Group Vernon, who are or become mem- by ever increasing membership not be required to take the usual low-cost Group Life Insurance. medical examination if they apply during the month of February, 1962. This does not apply to applicants who have previously been rejected for this group plan on the basis of a medical examination. This announcement was made by Joseph F. Feily, CSEA President. Applicants 50 years or over will have to take the usual examination at the expense of the Insurance Company.

Any employee of the state, or of the counties of Westchester, St. Lawrence, Chemung and Schenectady, or the Cities of White Plains, Ogdensburg, Potsdam, Newburgh, Schenectady, Elmira and Mount

West Seneca Town Sets Pay Survey

WEST SENECA, Feb. 12 - The West Seneca Town Board has authorized a wage survey for the town's 125 employees. The survey. by Barrington Associates, will cost \$3750. It will not cover salaries of elected officials.

Most town employes are members of the Civil Service Employes Association. Raymond L. Johnson heads the West Seneca unit of the Erie Chapter, CSEA.

Applications and explanatory literature can be secured from any CSEA Chapter or from its headquarters at 8 Elk Street, Albany, and 11 Park Place, New York City.

Under the CSEA Group Life Plan, a member 29 years or younger secures Term Life Insurance protection for 10¢ bi-weekly per thousand. Older employees enjoy proportionately low rates.

In addition to low cost, the plan provides many advantages. Claims are paid to beneficiaries of deceased members within 24 hours after notice of death is received at CSEA headquarters without red tape. Payment of cost is made thru convenient payroll deductions.

The CSEA Plan now covers over 50,000 of its members and has been steadily developed and improved throughout the years. It provides double indemnity for accidental death and waiver of premium if total disability occurs before age 60. The premium charges to insured members under the plan have been reduced on several occasions in the past and cash refunds have been paid to insured

The continued development of the CSEA Plan was made possible

Life Insurance under age 50 will bers of CSEA may apply for its becoming insured thereunder. The total membership of CSEA is now over 98,000. Any employee of the state or any political subdivision is eligible for membership therein. State Police, prison guards, and other members who have hazardous employment usually have to pay additional premiums for Life Insurance, but in the CSEA Group Plan cost to all members, regardless of employment, is the same.

> The special offer is good only during February, 1962. Bring this matter to the attention of your fellow employees. Within CSEA circles, the usual reference to its Group Life Insurance is "How can I afford not to have it?"



FOR HEART RESEARCH - New York City Welfare Commissioner James R. Dumpson, joined by Deputy Commissioner Robert J. DeSanctis (left) presents check for \$936.06 to Paul W. Williams, former U.S. Attorney for the Southern District and vicechairman of the 1962 Heart Fund campaign. Check will help swell the total of \$1,750,000 needed this year to continue the Heart Associtaion's program of heart research, public health education and community service.

Manhattan State Chapter Insurance Queries Readies for Elections

Manhattan State Hospital chap- | Meeting, to be held in the Assemter, of the Civil Service Employees Assn. held a regular meeting at the Assembly Hall, on Jan. 24. CSEA field representative. The legislative program was discussed and the delegates to the Albany meeting were instructed by the members as to their wishes, in reference to a 35-hour work-week and other matters.

Prepare For Elections

Chapter President Charles Loucks, called for a vote on the designation of Jack Krajchy, as chairman of the Nomination and Election Committee. Under the Chairmanship of Mr. Krajchy, the following committee members will serve: Mrs. Sophie Slutz, Mrs. Leola Waterman, Mrs. Thelma Jones, Mr. Bob Magee, Mr. John Walsh, Mr. John Price and Mrs. Chas. Loucks.

The Committee will gladly accept the names of nominees for any of the Chapter offices. All nominees must be members in good standing in the Civil Service Employees Association, and want to serve as an Officer of the Chapter for a two year term of office. All members of the Chapter are urged to send in these names as soon as possible. Nominations for all offices will close on Wednes- Civil Service Employees Associa-

bly Hall, at 4:45 p.m.

The committee is seriously considering the use of voting ma-Guest speaker was Ben Sherman, chines for the convenience of our members. The machines will be on hand for two days, from 6 a.m. to 6 p.m. March 13 and 14. The next regular meeting of the Chapter will be held also on the 14 of March, and the results of the voting, and the installation of officers will be the main business of the evening. Refreshments will be served and all members are cordially invited to attend.

> Deepest sympathy is extended to the wife and relatives of the late Steve Murphy. Mr. Murphy was a motor vehicle operator, and very well liked by his co workers. He will be missed by many.

Lawmakers Discuss **Employee Bills At Binghamton Meeting**

BINGHAMTON, Feb. 12 -Assembly Majority Leader George L. Ingalls and Senator Warren M. Anderson, both of Binghamton. discussed proposed legislation affecting state employees at a meeting of the Binghamton Chapter,

To Be Answered On Personal Basis

Irving Flaumenbaum, president of the Nassau chapter of the Civil Service Employees Association, has indicated that requests for information on CSEA group life insurance will be handled on a personal basis.

Solicitors will contact each person idividually, and literature on the plan will be sent out

Flaumenbaum's statement came in answer to the many inquiries he has received in regard to previous Leader articles on the insurance plan.

Albany DE Plans Winter Dance This Month

Albany Division of Employment chapter, Civil Service Employees Assn., will hold its annual midwinter dance Feb. 21 at Herbert's and reservations for this highly popular event must be made no later than Feb. 19, it was announced last week.

Helen Larken, chairman of the Social Committee, said that tickets for the event could be obtained from chapter representatives and announced that members could bring guests.

The chapter was congratulated by John F. Powers, CSEA field representative, on its fine charitable work during the recent holidays. The chapter gave both gifts and financial donations to St. Joseph's Infant Home, Albany Home for Children and the Jewish Community Center.

Membership Drive

Mr. Powers told the chapter that "it is this kind of evident community spirit that increases the good name of the civil service." He also congratulated the chapter on its fine party for the children of DE employees.

Mr. Powers, who was principal speaker at a recent meeting of the chapter, urged all-out support for Dorothy Honeywell and her membership committee in their attempt to contact non-members who should be enlisted in CSEA.

The chapter extended congratulations at the meeting to W. Tipps and A. Skinner, long active members who will soon be retir-

Personal Contact Called Most Important Point In Making Impressions

(Special to The Leader)

A recent issue of the Public Administration Review notes that the "point of sale," where an employee meets the public, is a significant factor in the determination of people's impressions of a government organization.

In discussing the public relations of government agencies, the author of the article, David Cox. a management consultant, emphasizes the point that legal interpretations hamper a government employee's ability to satisfy customers' wants. However, within the framework of rules which must be followed, an employee's behavior in dealing with the public is most important in establish-

ing good public relations. Need Is Low Sometimes

In his study of local unemployment offices in an unnamed state. Cox found that the need for "public relations" was low because of the stoical attitude of applicants and because of the inflexibility of the laws under which employees carried out their duties. Specific rules governed eligibility and amount of coverage.

Cox estimated that 85 percent of the activities of all government type organizations are constrained by regulations, leaving about 15 per cent where public relations might be important. In most cases where public relations is required. Cox said, "it is predominantly a point-of-sale focus with the customer-employee axis the significant one.

His Conclusions

Cox's conclusions about the importance of personal relations are supported by a little known study conducted by a large petroleum company. The report of the study

the minor means of communication - personal contact, observation, word-of-mouth - and 79.8 per cent of their unfavorable impressions by the same means. Print, sound, pictures - the most used media for establishing good public relations - accounted for more unfavorable impressions than favorable, results which were "both surprising and startling," the report said.



stated that people gained 94.7 ALBANY DE MEETS - Seen here at a per cent of their favorable im- recent meeting of Albany Division of Employment pressions about the company from chapter, CSEA are, from right, John F. Powers,

CSEA field representative and principal speaker; Ed Haverly, Robert Gaudette, Al Briere and John

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In Brooklyn, there are many openings for experienced service station attendants who have New York State drivers' licenses and checkable references. Jobs pay \$60 to \$75 for a 6-day week . . . A rayon skein winder is needed, a woman who can wind rayon yarn from skein to cone. \$55 a week . . Week-end car washers are again needed for work on Fridays and Saturdays or just Saturdays. No experience required. Apply any Thursday or Friday morning. \$1.00 an hour . . . Apply at the Brooklyn Industrial Office, 590 Fulton

Manhattan

Stone gluers are needed in Manhattan, men and women able to use a tube and glue to paste single stones, tooth pick and lacquer for multiple stones. Should have at least one year's experience. Piecework rates, 11 to 15 cents a gross or \$40 to \$50 a week . . . Button and buckle makers are wanted, men and women to operate a kick press and make cloth-covered buttons and buckles. At least two years' experience necessary, \$1.65 an hour . . . Apply at the Manhattan Industrial Office, 255 West 54th St.

In Queens, experienced die makers are needed to do repairs of die casting molds, including trouble shooting and the machinery and parts. Must pass physical examination. \$2.50 to \$3.50 an hour . .

Education Sets Date For Second Influenza Shots

A second round of influenza PREPARATORY inoculations will be administered COURSE FOR tion Department employees on February 16th, at an immunization clinic made possible through the co-sponsorship of the CSEA Education Chapter and of the Office of Business Management and Personnel of the Education Department. Supplies of necessary vaccine have been made available through the efforts of Kenneth Griswold, Secretary to the Pharmacy Board. A second shot of the vaccine is strongly recommended for adults by health authorities, in order to assure development of adequate immunization.

The February elinic will also provide an opportunity for those employees who missed getting an inoculation in December to obtain at least one for their protection.

There are 200 temporary jobs Apply at the Queens Industrial in Brooklyn for men to deliver Office, Chase Manhattan Bank

In Flushing

Typewriter repairmen are wanted in Flushing to service and repair all makes and models of manual and electric typewriters. Both inside and outside work. \$125 a week and up, depending on experience . . Apply at the Flushing Office. 42-09 Main St

Tax Collectors are needed by a State Government agency. Collection work in the field includes personal calls, examining records, arranging payments and tracing. Must have either a college degree or one or two years in collection or investigative work. Pay is \$4,-760 a year, increasing in five annual increments to \$5,840 a year ... Apply at the Manhattan Commercial Office, 1 East 19th St.

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SHOPPING FOR LAND OR HOMES LOOK AT PAGE 11 FOR LISTINGS



CANTON MEET - The Canton Agricultural and Technical Institute chapter of the Civil Service Employees Association held a dinner meeting recently at the St. Lawrence Inn, Canton, Byron Ringo of the Social Security office in Ogdensburg, and Joseph Mooney, Ter Bush and Powell representative, were speakers. Shown at the speakers' table are, from left: Mrs. Earl Horten, wife of the Chapter president; Mr. Ringo; Orvis Markulla, master of ceremonies; Mrs. Marian C. Murray, representative of St. Lawrence County chapter and member of the statewide membership committee; and, partially hidden, Chapter President Earl Horten,

Canton CSEA Chapter Holds Dinner Meeting

the Civil Service Employees As- talk on social security and anssociation held a dinner meeting wered questions of members. recently at the St. Lawrence Inn

It was the first meeting of its questions. kind and Chapter members considered it such a success that they

Wilm Seeks Title Changes

(Continued from Page 1)

These are:

I. Game protectors may now be appointed from eligible lists on a regional rather than a county ba-

2. A required training course for new appointees to be conducted by Cornell University.

2. New supervisory duties under

4. More responsibility in programs arising from the Fish and Wildlife Management Act.

5. Complete peace officer status under the game protector title.

6. Enforcement of the State Navigation Laws.

7. Greater participation handling of criminal cases.

3. Increased public relations

Has CSEA Support

Under the proposed new qualifications, Conservation Officers would be required to have completed two years of college training, including not less than six semester hours of biological sciences; or to have graduated from the New York State Ranger's School or its equivalent; or to have graduated from high school with two years of experience in game, fish or forestry work; or to have a satisfactory equivalent of any of the above.

These proposals have had the full supoprt of the Civil Service Employees Assn., which has worked for some years to better the careers of Conservation Department employees in these areas.

The Canton A.T.I. chapter of the principle speaker and gave a

Joseph Mooney of Albany, repin Canton with all members at- resentative for Ter Bush and Pow- year, ell, also gave a talk and answered

Other guests at the speakers' table included Mrs. Ringo, Mrs. hope to make in an annual affair. Horten, wife of Chapter presi-Byron Ringo of the Social Se- dent Earl Horten; Mrs. Frances curity office in Ogdensburg was Williams, vice president of St. Lawrence County chapter; and Mrs. Marian C. Murray, representative of St. Lawrence County chapter, and a member of the statewide membership committee of the CSEA.

> Orvis Markulla was master of ceremonies and Dr. Rollo Wicks gave the invocation. Chapter president Earl Horten welcomed members and guests.

> A program was presented by faculty members, including professional vocalists Mrs. Beverly Markulla and Lawrence Pries; a xylaphone player, William Viertel; a honky-tonk pianist, Richard Eno; and a magician, Ron O'Brien, who "can saw anyone in half but hasn't been able to put them to-

> The following committees were responsible for the success of the

> Dinner committee: Ann Cunnien, past president, Frank Hicks, past president, Mary Van Hyning and Ellen Pearl.

Entertainment: Pries. Larry chairman, Mary Parker. Jake Guyette, Bill Infantine, and W. K. Viertel.

Speakers: Adelaide Blanchard, chairman, June Taillon and Lester Leavitt.

Publicity: Richard Eno. Rollo Wicks, Eldred Billings and Elva

Pictures: Mrs. Sylvia Angus.

Pearl McHarg To Be Visitor

ALBANY, Feb. 12 - Mrs. Pearl B. McHarg of Amsterdam has been named to the Board of Visitors of the Woman's Relief Corps Home A. Wilbur of Binghamton, who

Two Meetings, Dance Set For Brooklyn State CSEA; Several Deaths Reported

Service Employees Association from 9:00 p.m. to 1:00 a.m. Andy McDermott and Miss Helen Kenwill be held on Wednesday, Febru- Prainito is chairman and Gus nedy. ary 14, at 4:30 p.m. in the Assembly Hall. Discussion will concern health plans and possible changes Psychiatric Forum will be held on Bencivenga of Bid. 10 Steno and in membership from one plan to Thursday, March 1, at 8:30 p.m. Mr. and Mrs. Giacomoni, formerly another. Instructions will be given CSEA meeting in Albany.

Winter Dance

The annual Winter Dance is being held on February .6 in the

Zaretski Asks 10%

(Continued from Page 1) hattan Democrat charged, adding "it costs just as much for him to live as the fellow on top."

Hits Effective Date

The Minority Leader pointed out that under the Governor's plan an official making \$12,000 would receive \$1,000 while a \$4,-000-a-year employee would get only \$200.

of the proposed raise as "too close to election day." He proposed that recent demise of his sister, Mrs. the raise be made effective on the April 1, start of the State's fiscal

In another development, the Senate received a bill from the Assembly where it passed with give civil service employees 20 days instead of eight days to answer charges which could lead to removal or other disciplinary ac-

Nassau Chapter Meets Feb. 21

Officers and board members of vice Employees Assn., will meet marriage. Feb. 21 at 6 p.m. in the Salisbury

members are urged to attend.

Posa is co-chairman.

The Brooklyn State Hospital in the Assembly Hall. Dr. John to delegates attending the annual A. T. Millet will speak on "Nost-

> Deepest sympathy to Mrs. Claumother; to Mrs. Catherine Bradshaw and family on the death of her father; to Mr. and Mrs. Richard Lord on the death of her brother; to Mr. and Mrs. Al Jensen on the death of his mother: to Mr. and Mrs. Inez Pearson on the death of her father; to Mrs. Winifred Scanlon on the death of her brother, and to Mildred Cuiro on the death of her father.

Recent word has come to the hospital that a retired employee, Martin Myhre, has recently passed away. Sympathy to his family.

Beckenstein's Loss

The Brooklyn State Hospital The Democratic leader also at- Chapter wishes to extend their tacked the August 1 effective date depest sympathy to Dr. Nathan Beckenstein and his family on the Rose Kleine. It is with deep regret that we mention the passing of Miss Bessie Duffy, an employee at the hospital for many years. Miss Duffy will be remembered at the hospital for her many only one dissenting vote, which kindnesses and consideration to her fellow employees and to the patients of the hospital and she will be sadly missed by us all. Our sincere sympathy to the family of Mrs. Rose Torre whose recent passing was a shock to her coworkers and friends.

Other News

Congratulations are in order to Nassau County chapter, Civil Ser- Elia May Barnes on her recent

The stork has been very busy Club, it was announced last week, and our congratulations go to Mr. A general meeting will be held & Mrs. Cecile Roberts on their for the membership at 8 p.m. new addition, a baby boy; Mr. & Agenda topics are group life in- Mrs. Joseph Ronno, a baby girl; surance and payroll deduction. All Mr. & Mrs. John Angelone, a baby boy.

A general meeting of the Brook- Assembly Hall of the hospital. [Recent visitors to the sunshine lyn State Hospital chapter, Civil There will be continuous dancing state were Mr. and Mrs. Daniel

> Congratulations also to Mr. & Mrs. Federico, formerly Grace Chessy Bonomi of B. 10 Steno.

Congratulations to Miss Loretta rums' Quackery and Fads in Psy- Taylor who recently married Mr. Joseph Hinton.

The following employees are dia Grant on the death of her making a good recovery in the sickbay: Dr. Daniel Durney, Gerard Gogettes, Hayward Walker, Agnes Searson, Delia Casey and Hattie Mason.

Good wishes to Florence Sabins and Emma Calley, employees of the hospital who recently retired for many years of good health and happiness in their retirement.

Rent Aides Assured

(Continued from Page 1)

- 1. That employees who are not transferred to the City of New York would go on city preferred lists as well as state preferred
- 2. Options to employees to retain their present medical coverage under the State Health Insur-
- 3. Full assurances that transfer shall not decrease gross annual
- 4.) Full conformance with section 70 of the Civil Service Law in its terminology. Felly said the present bill provides that New York City may certify to the State Civil Service Commission those employees who it will not accept. It is the obvious intent of the bill, Feily said, to provide great latitude to the city in the administration of the Rent Control Law.

However, Feily told the mayor, we are confident that you will share with us the view that civil service employees should receive even greater assurance of job security than are provided in the measure at this time."



NIAGARA PRESENTS - At the Annual Christmas Party of the Niagara Frontier State Park Commission, held at the Grand Island Fire Hall, Grand Island, N.Y., recently, 15 and 25 year service awards were presented by Arthur B. Williams, executive secretary and chief engineer of the at Oxford. She replaces Mrs. Mayo Commission. The recipients of the awards are, with years of service, front row, left to right: Matthew Haley, 25; Edward Zuchowski, 15; Irene Hare, 15;

Mr. Williams; Catherine Haller, 15; and Elmer C. Ellis, president of the Niagara Frontier Chapter of the Civil Service Employees Association. Back row, left to right; Leo Sutliff, 15; Mark Tillotson, 15; Gordon Webb, 15; Elmer Kaiser, 15 (retired); James Mackay, 15, and Albert Hillman, 25. The following also received awards: Francis C. Seyfried, 25; Al Bienkowski, 15; Mathew Krawczyk, 15; Frank Lubas, 15; Lieutenant Joseph Musgrave, 15; and Freeman Tamfar, 15.