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Civil Service Facts

The New York City Civil Service Commission has compiled a series of questions and answers concerning its procedures. The information is of the utmost value to all who plan to apply for city jobs, to candidates, and to eligibles. The first section appeared last week. Part two follows:

What Does the Phrase "Or a Manifest Equivalent" Mean in the Eligibility Requirements?

This phrase is inserted in eligibility requirements because it is realized that there may be some persons who because of their experience, training or education are eminently qualified to compete in the particular examination, although they do not meet the exact terms of the specified eligibility requirements. The phrase is not designed to give borderline cases a loophole by which they may enter the competition.

Note—In filling out the experience sheet of the application, candidates should include all their experience that will tend to qualify them for the examination. They should list the details of their duties and they should attach extra paper if necessary to tell the whole story. Each year the Commission is forced to disqualify or reduce the experience ratings of many applicants who though qualified failed to give sufficient information in their experience sheet. Exaggeration of experience or education or the giving of false information may cause the applicant to be failed in the examination, disqualified from all future city appointments or in willful cases to be subject to criminal prosecution. If in doubt as to dates of work or education, answer to the best of your ability and say so. The Commission will never hold a mistake obviously made in good faith against an applicant.

In case of doubt or for information about filling out and filing applications, candidates should consult with the Application or Information Bureaus of the Civil Service Commission.

What Is a Provisional Appointment?

In the absence of an eligible list, a department is permitted to hire temporary or emergency employees until the eligible list is ready. These employees are called provisional employees and their services must terminate as soon as the eligible list has been certified. Provisional appointments are made by the various department heads subject to the approval of the Civil Service Commission. They are not made by the Civil Service Commission.

Examinations

What Are the Various Types of Tests in Examinations?

1. Written. 2. Oral. 3. Training and Experience. 4. Practical. 5. Medical. 6. Physical. Each of these 6 types may also be divided into qualifying and competitive tests.

How Does a Qualifying Test Differ From a Competitive Examination?

A qualifying test is one in which the candidates are rated as either having passed or failed. In a competitive test the applicants are graded from the person receiving the highest mark to the person receiving the lowest mark. An intermediate mark is selected as the passing grade. All receiving that percentage or higher are considered as having passed and those candidates receiving a lower percentage are considered as having failed.

How Soon After Applications Are Received Is the Examination Given?

The period of time that intervenes between the receipt of applications and the date of examination varies widely because there are several factors that operate to hasten or delay the examination. Some of these factors are the number of applicants; the difficulty of rating eligibility; the necessity of completing the examination as compared with other pending tests; the number of vacancies existing.

When Are Candidates Notified of Their Eligibility for an Examination?

Candidates who are not qualified are so notified immediately after their eligibility has been checked. Qualified candidates are notified shortly after. There is usually at least five days' advance notice prior to the date of the test.

Is It Possible to Have an Examination Postponed for a Good Reason?

In the case of a written test the Commission will accept only two excuses for non-appearance—a court order or military service. Since the essence of a competitive system is that all candidates take the same examination at the same time, all candidates must appear for the written test at the time and date indicated on their notice card. The Commission cannot assume the risk of individual illness for the candidate.

In the case of competitive physical, practical, medical and oral tests, the Commission sometimes will allow candidates to postpone their tests. However, the Commission always sets a final date beyond which no postponements will be granted.

What Are the Tentative Key Answers?

In order to give candidates every opportunity to satisfy themselves that their examinations are rated properly the Commission publishes the answers to short answer tests within a short time after the date of the test. The candidates have a period of twenty days to file objections to these tentative answers. If the Commission feels the objection is a meritorious one it will amend the key answers accordingly.

Because of technical difficulties it is not practical to publish a tentative or representative answer for an essay type question.

How Are the Final Averages for an Examination Computed?

The final average for an examination is computed by multiplying the percentage received in each part of the examination by the weight of that part. The products are then added and the total is divided by 100. The result is the final average.

For example, in an examination where the written had a weight of 40, the oral a weight of 30, and the physical a weight of 30, and the candidate received 85 percent in the written, 80 percent in the oral and 90 percent in the physical, his final average would be computed as follows:

Written	85 x 40 =	3400
Oral	80 x 30 =	2400
Physical	90 x 30 =	2700
			8500

8500 ÷ 100 = 85% final average

How Are Ties Resolved in an Examination?

Ties are resolved by breaking an examination into its parts and placing the person higher who received the highest mark in the heaviest weighted part. After exhausting this method of resolving the tie, priority in filing applications finally determines the higher person in open competitive examinations.

May a Person Who Fails a Competitive Examination Obtain a Re-examination?

No. Only one examination is given in a competitive test and no further re-examination is permitted.

(To Be Continued)

100 Office Machine Vacancies to Be Filled

More than 100 vacancies exist in the operation of five business machines for which tests have been ordered by the New York City Civil Service Commission.

The five machines for which applications are expected to be opened in the fall are: I. B. M., Remington Rand, Powers key punch, Burroughs billing and bookkeeping and the National Cash Register machine. Salaries of these jobs are \$1,200 to \$1,800.

The decision to hold separate competitive tests for the first four machines was made after qualifying practicals had failed to produce sufficient number of qualified eligibles from the general roster for office appliance operator. No previous qualifying tests have ever been held for operators of the National Cash Register machine.

39 Remington Rand

A breakdown of the total number of vacancies now held by provisionals discloses that the Remington Rand machine leads with 39 openings. There are 28 provisionals now operating the IBM accounting machine in various city departments, 23 operating the Burroughs bookkeeping machine, 17 National Cash Register and four IBM key punchers.

The Commission's survey merely includes those vacancies which are now filled by provisionals. There may be others not account-

ed for by this tally because the jobs are now vacant or unfilled.

When the examination for office appliance operator was held in 1939, the Commission's plan was to establish a general list and then, by means of qualifying tests, to select eligibles to operate the various business machines used by the city. The Commission soon learned, however, that very few of the eligibles had the experience and skill to operate some of the more complicated machines.

After canvassing the entire list several times, the Commission decided to hold separate competitive tests for those machines which had proven too tough for the Office Appliance Operator eligibles.

No details have been released as yet by the Commission regarding the eligibility requirements for these five new tests. It is probable, however, that some experience in operating these machines will be required. There was no experience requirement in the 1939 test for Office Appliance Operator.

Although the dates for receiving applications have not been set as yet, they will most likely be issued by October, as the Commission expects to hold the examinations before the end of the year.

Persons planning to take the test are advised to begin preparing immediately. The LEADER will keep you fully informed on progress in this test.

Raises and Promotions In Comptroller's Office

Comptroller Joseph D. McGoldrick in an exclusive interview with a LEADER reporter this week made public statistics of interest to the 1,400 competitive employees of his office. The figures are compiled for the period from Jan. 1, 1938, when he assumed office, to June 30, 1941. During this period a total of 658 permanent competitive appointments were made, 221 promotions were obtained and 266 salary increases were granted exclusive of city employees of the mandatory grades for whom there were a to-

tal of 1,600. The breakdown of these figures is as follows:

In the main office of Comptroller McGoldrick, where 700 competitive workers are employed during the three and a half year period, there were seventy-one permanent appointments, ninety-five promotions and 101 salary increases other than mandatory.

In the Emergency Revenue Division of the Comptroller's office where about 700 more employees work during the same period there were 587 permanent appointments, 128 promotions and 165 salary increases other than mandatory.

What the Civil Service Commission Did Last Week

Among other things, the New York City Civil Service Commission at its last meeting O.K.'d a recommendation to extend from July 1 to December 31, 1942 the date until which the Board of Transportation may carry on leaves of absence without pay BMT and IRT employees who will soon be eligible for pension . . . approved a recommendation to defer the transfer of two exempt positions from the Board of Child Welfare to the Department of Welfare pending determination of their status . . . the jobs involved are secretary to

the Board and to the President . . . O.K.'d a recommendation to approve three provisional promotions in the IND Division and 35 provisional promotions in the BMT Division of the transit system pending the establishment of promotion lists . . . approved a request to remove the license requirements from the eligible lists for both city-wide promotion and open competitive Assistant Engineer (knowledge of accounting) lists . . . approved resolutions reclassifying 112 BMT and 71 IRT employees into the competitive service.

IMPORTANCE OF THOROUGH TRAINING

By DR. L. S. FRIEDMAN
President, Abbe Institute

The current embargo on silk with its repercussion in the employment field, the curtailment of gas and its detrimental effect upon employment, are two examples of the insecurity of employment.

A month ago, many of those employed in the silk and gas industries would have staked their right arm concerning their job security. Yet today, they already are out of work or will be soon. This should bring home to young

people the importance of thorough training. Too many youngsters today, getting out of high school or even out of college, jump at the first job offered them without any thought as to what may happen next month and surely not next year.

Does anyone know how the defense of our country will affect industry? Does anyone know when the war will end and how that will affect industry? Those who are old enough to remember the last war, distinctly recall the similar situation which existed at that time. The young folks went after the ready money and then, for years thereafter, were without employment at all.

Parents should caution their children not to repeat this mistake, but to train properly and thoroughly now.

NEEDS MORE EMPLOYEES—ACCUSES COUNCIL

(Exclusive)

Markets Commissioner William Fellowes Morgan, Jr., charges the City Council with being responsible for his inability to increase the personnel of the department.

Commissioner Morgan reports to Mayor LaGuardia that it would be "quite possible" to increase the personnel of the department "without any cost to the taxpayer," provided some of the bills before the Council were enacted.

Specifically, he points to legislation that would tax all meat stores \$5. This, he says, would bring in sufficient revenue to take on additional inspectors needed to do a "thorough job" on checking scales.

The Council, Commissioner Morgan says, has failed, with few exceptions, to pass any bills sponsored or approved by his department.

Generally, Mr. Morgan said, he had in mind the Meat Grading Bill which was killed for the second time this spring; the Bread Bill which was killed in committee as also was a bill on stoopstands, the intention of which was to remove "these impediments" from the city streets.

The Hart Bill, aimed to curb itinerant peddling, is still in committee, according to Mr. Morgan.

Continuing, Mr. Morgan says: "A bill, which was introduced in the Council years ago but died in committee, in my estimation, is one of the best ways to solve the itinerant problem as it would license the stablemen who own, rent and house the pushcarts and wagons operated by peddlers. A clause could be put into this bill whereby the stable operator would be put out of business if he rented vehicles to unlicensed peddlers."

Mr. Morgan says he "strongly" recommends the activities of the department be extended and says it would be "quite possible" to increase the personnel of the department without cost to the taxpayer provided some of the bills referred to were enacted.

Personal Check Glamour

On Your VACATION

If you really want to look like "Big Business" while you are on vacation, why not enjoy the prominence of issuing regular bank checks with

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Facing the Endurance Test

The Men Who Pass It Will Make Courageous Firemen

Paul J. Kern, president of the Municipal Civil Service Commission, predicted today that the 2,500 young men who pass the physical test for fireman now going on at Ohio Field will prove to have the "intelligence, speed and brawn" to cope with any emergency that may arise in the defense of the city.

The physicals got under way on Monday, Aug. 11, at the New York University's Ohio Athletic Field; 5,000 survivors of the written test are competing.

Endurance Test Will Floor 12%

Paul Brennan estimates that from 12 to 15 percent of the candidates participating in the endurance part of the physical examination will fail. Candidates are required to run the mile in 7 minutes or better. So far, Brennan says, similar mile run tests show that 5 minutes and 5 seconds is the best time shown by any candidate. One of the local private schools training men for the test claims one candidate who did the mile run in 4:39.

"Since the endurance part of the competitive physicals has a weight

of 4 in the entire series of events, it follows that the grades achieved in this test will be telltale marks for standing on the resulting eligible list." This from Paul Brennan, in charge of the physical and medical bureau of the Civil Service Commission.

Mr. Brennan said that candidates completing the mile in 7 minutes or less will have demonstrated that they undoubtedly possess the courage necessary to be good firemen.

Without intending to hand out any "fatherly" advice, Mr. Bren-

nan nevertheless points out that candidates anxious to make a good showing should appear at the test with the proper type of running shoes; pace yourself properly by judicious use of both time and energy in running each of the ten laps; carry your arms properly for the least possible expenditure of energy which may be employed more profitably otherwise, and "Keep Your Head Up."

The mile run counts 4; agility 3; strength 2, and coordination 1 in computing grades.

Regardless of the order of the other parts of the physical, the mile run will be last on the program.

Mile Run Is Tough

The number of miles run by fireman hopefuls in the city's playgrounds, preparing for the exacting physical test and especially the seven-minute mile, would make a one-man marathon around the world several times, park officials said this week.

The physical tests began this week at the New York University athletic field, 180th street and University avenue, the Bronx, where 600 candidates have been summoned to appear for the opening trials.

More than 6,000 fireman candidates a week have been training at the city's playgrounds. In addition, many thousands are training at the private schools in the city. Since the estimates of what will be the passing grade for written test are 80 or 81, it is considered that many men are gamely training for an examination which they cannot enter. The Municipal Civil Service Commission's announcement on passing grades will bring a lot of high hopes—and heartbreaks.

Police, Fire Exams Every Two Years

The Municipal Civil Service Commission points out to policeman and fireman candidates that its new policy makes examinations for those departments take place every two years instead of the usual rule for Civil Service examinations of every four years.

Those who succeed in getting on the lists, therefore, will have greater opportunity for appointment, because the lists will be smaller.

The Commission also pointed out that age of the applicant is not an arbitrary consideration in most civil service positions. The law sets the age limit of 29 for applicants seeking places in the police and fire departments and in positions where considerably better than ordinary physical achievement is necessary—such as sanitation man—age ceilings have been set. It's 35 years in the sanitation job.

No Tests

For the first time in years, the Civil Service Commission of New York City failed to issue a monthly series of open-competitive or promotion tests. The only tests available are not for civil service jobs, but for positions in private industry. They are the licensing tests for skilled workers, which are under the supervision of the Commission. For the record, The LEADER carries a list of these licensing tests:

- License for Master Rigger.
- License for Portable Engineer (any motive power except steam).
- License for Portable Engineer (any motive power including steam).
- License for Portable Engineer (steam).
- License for Refrigerating Machine Operator (ten tons capacity or less).
- License for Refrigerating Machine Operator (unlimited capacity).
- License for Special Rigger.
- License for Stationary Engineer, first grade.
- License for Stationary Engineer, second grade.
- License for Stationary Engineer, third grade.
- License for Stationary Fireman.
- License for Structural Welder.

Persons interested in taking these licensing examinations may obtain applications at the offices of the Civil Service Commission, 96 Duane street, New York City.

Hope for Those Who Took Center Test

The Municipal Civil Service Commission holds out hope for those who took the test for assistant director of the abolished city information center. The rating is nearly completed, the Commission said, and though the position no longer exists, the commission is attempting to find positions suitable for those who pass.

Fireman Candidates, Take Care of Your Feet!

Maybe this information will sound trivial, but you fellows who are taking the fireman exam should read it carefully. It might make plenty of difference when you start pounding that mile run in the endurance test.

Take care of your feet! First, get good woolen socks. Not a ten cent pair that's going to itch and rip, but real wool that will stand up.

If you develop a hole in a sock, don't try to sew it up. The seam may be extremely bothersome on the mile run, may develop blisters and cut down your speed. So throw away the sock with a hole in it.

Wash your socks after each practice run. The perspiration isn't good for the feet.

Bathe your feet after each practice run. A good idea is to wash them in a solution of rock salt.

Don't be afraid to do some barefoot walking. It hardens the soles.

Jamie Sue Helms Is "Miss Subways"

Miss Jamie Sue Helms, number 2 prize-winner in the Civil Service Beauty Contest, has been selected Miss Subways for the month of August. You can see her photo in all subway car cards, as lovely as anyone could wish.

SANITATION MEN, CLERKS CITED FOR CITY JOBS

The list for sanitation man, class A, was the most active list certified by the Municipal Civil Service Commission for the third week in a row. Using the process of selective certification, the Commission sent names of fifteen eligibles to the Department of Correction to fill vacancies as elevator operator at a salary of \$1,200 per year. Eligibles up to 1,235 were certified to the Department of Hospitals to fill other elevator operator positions at an annual salary of \$960. Eighty-eight names were certified from this list to the Park Department for assistant gardener positions at \$5.50 per day. The certifications were marked "temporary, not to exceed three months." The highest number in this batch is number 1696. Previously, eligibles up to number 3566 had been certified to the same department for temporary jobs as attendants at fifty cents per hour.

Grade 2 Clerks
The first certifications from the clerk, grade 2, list to vacancies as clerk, grade 2, since memory runneth not to the contrary, were made during the week. Thirteen eligibles on this list were certified to fill seven vacancies in the Municipal Court at \$1,200 per year. Practically all previous certifications from this list were made to grade 1 vacancies.

Accountants
Eight names on the list for accountant, grade 2, were certified to both the Board of Transportation and the Board of Estimate (Bureau of Real Estate) to fill vacancies in the title of Bookkeeper, Grade 1, at \$1,200 per year. The Transportation certifications were permanent, the Board of Estimate, indefinite. A complete list of all the changes made during the week on city eligible lists, together with the highest numbers reached up to now, are recorded in "Your Chances For Appointment," on page 11.

UP-TO-DATE REGULATIONS FOR DRAFTEES

The New York City Civil Service Commission recently approved a set of amended regulations applying to candidates and employees who enter the military forces of the government. The regulations apply only to residents of New York City.

The amended set-up is as follows:

Candidates for any New York City civil service examination, who enter the military, naval or marine service, must within 30 days of induction into such service, or at the time of filing application for the examination if already in the service, notify the Civil Service Commission of such fact on Form MS-1.

Any person whose name is on an eligible list for city employment, and who enters the military, naval or marine service, shall retain his rights on such eligible list. If such eligible list is exhausted or expires during his term of service, such person upon request will be placed on a special eligible list upon his discharge from service and will be certified in order of his standing on the list to any available vacancy before certification shall be made from any subsequent list for the same position. Eligibles' names may remain upon such special lists for a period of only one year after their honorable discharge.

Employees of any city department, who enter the military, naval or marine service, shall be considered on a leave of absence for the period of such service. At the time of induction into such service, the employee must fill out in duplicate and forward immediately to the Civil Service Commission Form MS-2.

All employees who file a Form MS-2 will be notified of any promotion examination for which they may be eligible.

In computing seniority and service requirements for promotion eligibility, the time served by an employee in the service shall be counted as service in the title. If a person enters the military, naval or marine service before the expiration of the six-month probationary period, the time he is absent on military duty shall be credited as satisfactory service during such probationary period.

Candidates who have entered the military, naval or marine service of the United States, and who wish to withdraw from examinations for which they have filed applications before they have taken any part or parts of such examinations, should notify the Commission promptly of such intention. In such cases the fee paid for such examinations will be refunded, if legally possible.

In labor class examinations, where the order of filing applications determines the position on the list, persons in military service may file through a representative who must file a proxy application in person during the regular filing period.

CIVIL SERVICE LEADER
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Recent NYC Appointments

The few New York City appointments recorded this week are as follows:

- President, Borough of Brooklyn Stationary Engineers, \$9 a day, James Moloney, Philip O'Donnell.
- Office of the Comptroller
Temporary Junior Administrative Assistant, \$3,500, Samuel Stern.
- Temporary Investigators, \$5 a day, Edward Schneider, John C. Turner.
- Temporary Clerks, \$840, Aaron Drucker, Walter A. Sullivan, Gerard J. Sheehan, Leo Spatz, Morris Neustadt, Sidney Stein, Harry Weintraub, Samuel L. Solomon.
- N. Y. C. Housing Authority
Fireman, \$1,200, James J. Coyne.
Management Assistants, \$1,560, Sidney Samuelson, Cecilia M. Blatt, Benjamin Ente, Theresa K. Goldsmith.
- Porters, \$1,020, Louis Sobol, Cosmo Lavenziano, Jerrell Cottrell, George P. Kraus.
- Management Assistants at \$2,400, Sonia F. Osler (Osofsky), Beatrice S. Friedman.

HOD CARRIERS TO ORGANIZE SANITATION

Sometime within the next two weeks, the Hod Carriers' Union will move into the Sanitation Department in force: this is the statement of Henry Feinstein, who now bears official credentials from the union naming him District Organizer. Mr. Feinstein and the Hod Carriers Union, an American Federation of Labor affiliate, deny the AFL cloak which has recently been donned by the Joint Council of Drivers and Sweepers, in the persons of Abe Kasoff, Elias Shapiro, Anthony Grego and Michael Morro. In a special statement issued last week, Edward I. Hannah, vice-president of the International Hod Carriers Building and Common Laborers' Union, stated that his organization "is making all necessary arrangements to protect their recognized jurisdiction, as granted by the American Federation of Labor."

The Hod Carriers' International specifically denies that the American Federation of State, County, and Municipal Employees, A.F.L., which has taken the Four Horsemen of the Sanitation Department into its fold, has any right to undertake organizing within the department. That right, the Hod Carriers claim, belongs solely to them by charter from the A.F.L. executive council and they will not brook interference.

Says Stickers Can't Organize

Says Mr. Hannah: "In face of this condition of jurisdictional grant, what right has Floyd Stickers of the American Federation of Municipal Employees to interfere with and organize men over whom he has absolutely no jurisdiction, and no power to issue any charter of affiliation . . . that will or can be recognized by the American Federation of Labor? Our international will use every honorable method to organize these men. We have issued organizing credentials to Henry Feinstein, president of the Federation of Municipal Employees, for the purpose of organizing."

Mr. Feinstein has written a letter to Commissioner Carey, of the Sanitation Department, in which he objects to the "recognition" extended to the Four Horsemen when they tied up with the A.F.L. unit. Mr. Feinstein pointed out to Mr. Carey that "the charter obtained by the Four Horsemen from the American Federation of State, County and Municipal Employees is worthless and the recognition of this charter by the Department of Sanitation is not in fact the recognition of an authorized American Federation of Labor union."

Mr. Feinstein states further that the Four Horsemen have shown themselves incapable of doing a thorough job of organizing or of obtaining the confidence of the men in the department. He feels that the A.F.L. affiliation was maneuvered to save them from going under altogether.

Public Hearing On Labor Probation

A public hearing will be held August 14 at the Commission offices, 299 Broadway, on its proposal that the probationary period for all labor class employees be extended to six months instead of one month. Formerly the Commission had stated that its rules already provided a six-month probationary period. As a result of a court decision, however, the Commission must amend rule 7-8-2 in order to clearly provide the six-month probationary period.

Wm. Meyer Tops Administrative List

William H. Meyer won top place on the junior administrative assistant (Director of the Division of Commodities Distribution) list with a score of 93.79. Second on the list is Morris B. Sokoloff, with a mark of 86.64. Third place was won by John W. Brennan, with a mark of 84.99.

Others on the roster are these: Robert McKee, 84.61; Marvin Lipnack, 78.99; Meyer Wolpert, 75.49; John J. Harrison, 74.79; Vincent J. Anania, 74.71.

Engineman Practical Tests Continue

Additional tests for automobile enginemen candidates were scheduled for the week beginning August 8. Eligibles competing for jobs as auto lawn mower took the practical on August 4. Those interested in jobs as truck drivers were summoned for the practicals Thursday, July 31, at the Public Works Garage, 11 Front street, Brooklyn. The New York Civil Service Commission has been using the auto engineman list to fill vacancies in various other appropriate positions, including the jobs of bus operator and street car operator.

State Hospital Attendants Speak Up

Four weeks ago today, *The LEADER* published a full-column editorial titled "The Hospital Attendant Mess." In a general way we discussed conditions in the Mental Hygiene institutions of the State, as they had been pointed out to us in communications and informal discussion. Although we merely referred to specific points of abuse, we knew that there must be dozens of startling items about. Where there's so much smoke, we said to ourselves, there must be fire.

During the past four weeks we've received a flood of communications. Below we reprint a representative selection of these letters. We have carefully concealed the identification of all who have written except the few who gave us permission to use their names. These letters are only the beginning. We've already collected documented proof of many questionable incidents. We hope, though, that others will take the cue and communicate with us, either by personal call or mail. Everything will be confidential.

Already *The LEADER* campaign has had one direct result—an investigation of alleged discrimination against Negroes at Rockland State Hospital, Orangeburg, Rockland County. The probe was brought about by an anonymous letter in which a copy of *The LEADER* editorial was enclosed. Conducting the investigation was

Tell the Taxpayers

Sirs: On behalf of the 500 employees at this hospital, please accept my thanks for the timely editorial entitled "Hospital Attendant Mess." We might further add that you have just about scratched the surface in your expose.

Incidentally, I also seek permission to have the above editorial reprinted in our local press so that the average taxpayer will get some idea as to what Mental Hygiene employees have to contend with.

HARRY B. SCHWARTZ,
Representative,
Civil Service Ass'n.
Buffalo State Hospital.

Grand Jury Investigation

Sirs: Wish to thank you for your recent editorial describing conditions that State Hospital Attendants have to endure.

These conditions are not new. In 1935 a Queens County grand jury investigated conditions at

Creedmoor State Hospital and in its presentation handed up November 22, 1935, charged that long hours and low wages were the basic evils responsible for improper conditions.

A grand jury in every other county that had a State hospital in it could have made the same recommendation. But after six years there has been no great change for the better in working conditions. Some of the employees still do not enjoy an eight-hour day.

The Department of Mental Hygiene does not live up to its own laws. It does not pay four dollars, a month in addition to the regular wages for those attendants, nurses, or supervisors performing night service (section 61, Mental Hygiene Law). Or maybe there is no night in a State hospital!

One thing is certain. The Governor, Budget Director, Commissioner of Mental Hygiene, and the legislators should rectify such appalling working conditions.

A. P. DRISCOLL,
Chairman, Legislative Committee Council 323 (Willard State Hospital).

Budget on \$54 Per

Sirs: I think a fitting title for this letter would be "The Awakening." I call it so because thanks to your efforts the attendants are beginning to come out of their dormant stage. At least a great many are, and I hope through our combined efforts—yours and ours—we can arouse the rest of the hospital attendants to fully realize the importance of writing to their legislators and Governor of the failings of this position.

It is to Albany and to Albany alone that we must turn if we expect to improve our circumstances. But so long as we keep turning our other cheek instead of putting up our fists, just so long will our present conditions remain unchanged.

I don't consider myself to be an exception, but rather a common example of a hospital attendant. I am a married man and the head of a family, living with them off the grounds. I receive the staggering sum total of \$54 a month. I will go further than that. Instead of taking the average earnings figure let's take the maximum salary of \$75 as a basis. Let's also bear in mind the sharp and continual incline in living expenses. Taking all this into consideration, I defy these same gentlemen in Albany who so skillfully prepare the State budget to prepare one for me with the above mentioned figures so that

Dr. Philip Smith, Chief Medical Inspector of the Mental Hygiene Department.

Dr. Smith found the following:

1. That no Negroes live in rooms on the ground floor of the dormitories, which is the choice location because an attendant does not have to climb steps to get to his room. However, he points out that rooms on the ground floor are assigned according to seniority, and since Negro attendants have been employed only since January 1, 1941, none as yet has achieved enough length-of service.

2. That there is no discrimination against Negroes in the matter of assigning them to separate toilets. There is only one toilet on each floor of the dormitories, and all attendants living on the floor—Negro or white—use it.

3. That the white attendants are no longer entering the lounge since the Negro attendants began to meet there.

4. That employees in the cafeteria are segregated according to type of work, that is, special sections of the dining hall are reserved for nurses, for machinists, for attendants, etc. There is no segregation according to color, but it is true that many white attendants refuse to eat at tables where Negro attendants are eating.

The problem is bound to be most acute at Rockland State, where Negroes account for one-tenth of the 1,500 employee total.—Editor.

I may be able to support my family in the style human beings are accustomed to, and once again regain my self-respect. No, I haven't forgotten to include commutation. I did not do so because I wrote and was answered that there isn't any to be had. And there won't be any either, unless it is made compulsory by law.

Every industry and every branch of our government department is being geared to meet the trying times to come but ours, and we are the most underpaid and overlooked of them all. Why? Because we have been taking it lying down. I say therefore again, "Attendants wake up and fight, and above all WRITE FOR VICTORY."

CREEDMOOR ATTENDANT.

Job Not Worth Fighting For

Sirs: I read your editorial: "Hospital Attendant Mess," and agreed with you heart and soul. Words, no matter how true and factual, cannot express the miserable conditions under which hospital attendants labor.

We are underpaid; we work in a rotten environment; the food we get is abominable and our diets are stupidly planned. Despite the fact that we work in places that are conducive to illness we get no sick leave. We have no way of rectifying our grievances except to depend on the mercy of our supervisors. It seems that attendants have no rights whatsoever. Most of them live for the day they can get other employment and bear a deep resentment against their supervisors and the hospital superintendent.

This particular hospital (Pilgrim State Hospital) has no recreational, educational, or cultural facilities with which to lighten the awful atmosphere which surrounds any mental institution. Because of this a great many of the employees spend a great deal of their spare time in the nearby gin-mills. Even under Civil Service attendants are fired wholesale, and because under present conditions this job is not worth fighting for, never appeal for a hearing to the Civil Service Commission.

ATTENDANT.

Charges Favoritism

Sirs: I want to compliment you and your paper for the editorial on the "Hospital Attendant Mess." That editorial described Marey State Hospital perfectly as to working conditions and executive staff. It is known that this is one of the institutions from whence moneys are sent back to Albany by the steward. Whenever a person asks for commutation the steward always replies that the money appropriated for this item has already been distributed. But if you should happen to be a friend of the steward or one of the executives it is a very easy task to get commutation.

Now, relative to the attendants being overworked. On some wards there are but two attendants for some seventy-odd patients, and only one attendant to take care of them at night. Often the doctors wonder why so many accidents occur. Common sense alone has the answer. It is impossible to take care of so

many patients with less than a skeleton force of employees.

All this adds up to only one thing. The hospital attendants employed by the Department of Mental Hygiene are the poorest paid class of employees in the Civil Service. If our legislators don't do something about this mess very soon, all this fine work that has been started in taking care of mental patients will deteriorate. An investigation at the earliest possible moment will avert a lot of trouble later.

MARCY ATTENDANT.

'Now or Never'

Sirs: I do not agree with the suggestion of M. P. Schinn that attendants should return to the twelve-hour day, irrespective of salary or conditions. These days, most of us hope have gone forever.

We should all get together somehow and blitz the powers that be into full commutation for all employees living outside the hospital grounds. We would then be able to eat meals according to our tastes and appetites. The slush we get now at the hospital is detrimental to health and "good nature." There should be

no partiality shown (as is now); that is, if the steward or superintendent likes the sound of your name or your "line," you get commutation.

Promotions should be given to those who merit same, not to those who can buy them for from 50 to 100 dollars or because the chief supervisor knew your father in the old country.

We cannot go out on strike but we can resign, and rumors are rife here that some 50 to 100 mean to do so about September 1 unless conditions are much improved.

Some attendants take care of over 100 patients all by their lonesome and very often do double shifts (16 hours). If that is not tops for slavery I'm a nut.

Conditions in the State hospitals have been written about by the *Journal-American*, *Daily News*, *The Chief*, and others, but somehow investigations fizzled out and nothing was done. We are depending on *The LEADER*. Remember it is now or never.

P. J. MCGUIRE.

Kings Park State Hospital.

'Pretty Rotten'

Sirs: Just a line to congratulate you on your editorial on the State Hospital Attendant situation. Especially for exposing the Negro angle. It's pretty rotten. Keep up the good work.

CREEDMOOR ATTENDANT.

Tiffany Not at Fault

Sirs: I think you're going about this Hospital Attendant business in a very sensible way, placing the blame on the legislature which controls the purse strings rather than on the administrators. While it is true that there are certain abuses within the hospitals, we can probably find that the cause of most of them is this lack of sufficient funds. Dr. Tiffany and his staff are doing as good a job as possible under the circumstances. When the financial ends are straightened out they will do an even better job.

ATTENDANT.

(More Letters Next Week)

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CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

31 State Tests Open Next Month

Among Them: Bedding Inspector, Nurse, Lab Technician, Carpenter, Social Worker

Filing for a new series of State exams—23 of them State-wide, 8 for county jobs—will open Friday, September 5. The tests themselves are set for Saturday, October 18. Blanks will be available at the New York City office of the State Civil Service Commission, 80 Centre Street, Manhattan, and by mail at the Examinations Division, State Department of Civil Service, Albany.

Exams are open to residents of New York State unless otherwise noted. To be eligible for a

Where Do I Stand?

The following are the latest certifications, in New York City and Albany, from popular State lists. P means permanent; T means temporary:

Junior Clerk		
P-New York-\$900...	1,307	84.65
P-Albany-\$900	4,305	80.55
T-New York-\$900...	3,507	81.40
T-Albany-\$900	5,699	79.30
Junior Stenographer		
P-New York-\$900...	985	86.30
P-Albany-\$900	2,345	78.00
P-Albany-\$900	1,503	82.59
(from Asst. Steno. list)		
T-New York-\$900...	1,744	83.40
T-Albany-\$900	2,345	78.00
Junior Typist		
P-New York-\$900...	1,339	86.76
P-Albany-\$900	2,489	83.30
T-New York-\$900...	1,844	85.30
T-Albany-\$900	3,357	78.40
Assistant File Clerk		
P-New York-\$1,200...	243	88.20
P-New York-\$900...	100	89.50
P-Albany-\$1,200	119	89.20
P-Albany-\$900	1,327	85.20
T-New York-\$1,200...	459	87.30
T-Albany-\$1,200	438	87.40
T-Albany-\$960	1,490	84.90
T-Albany-\$900	1,535	84.80
Assistant Clerk		
P-Albany-\$1,200	604	87.74
T-New York-\$1,200	385	88.54
T-New York-\$1,060	558	87.91
T-New York-\$900	437	82.37
T-Albany-\$1,200	860	87.07
T-Albany-\$900	2,967	84.06
Assistant Stenographer		
P-New York-\$1,200	227	88.50
P-Albany-\$1,200	321	87.90
T-New York-\$1,200	1,261	83.69
T-New York-\$900	1,794	80.90
T-Albany-\$1,200	1,839	80.60
T-Albany-\$900	1,877	80.10
T-Albany-\$1,200	1,854	79.40
(from Sr. Steno. list)		
T-Albany-\$900	2,347	77.80
(from Jr. Steno. list)		
Assistant Typist		
P-New York-\$960	383	86.16
P-Albany-\$1,200	189	87.40
T-New York-\$1,200	663	81.60
T-New York-\$900	1,227	81.19
T-Albany-\$1,200	346	86.40
Latest permanent appointments from these lists are:		
Junior Clerk		
New York-\$900	923	85.60
Albany-\$900	4,137	80.70
Junior Stenographer		
New York-\$900	751	87.20
Albany-\$900	2,347	77.80
Junior Typist		
New York-\$900	878	88.10
Albany-\$900	2,356	83.70
Assistant File Clerk		
New York-\$900	105	89.60
Albany-\$900	1,398	85.00
Assistant Clerk		
New York-\$1,200	63	91.04
Albany-\$1,200	533	87.97
Assistant Stenographer		
New York-\$960	405	87.40
Albany-\$1,200	192	88.89
Assistant Typist		
New York-\$960	539	85.20
Albany-\$1,060	167	87.60

county test a candidate must have been a resident of the county for at least four months.

The test for Court Stenographer, First and Second Judicial Districts, will be held on another Saturday in October, when no other State test is expected. Possible dates are the 11th and 25th.

Here are the titles tentatively set in the coming series:

State-Wide
2117. Assistant Biochemist, Division of Laboratories and Research, Department of Health. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2118. Assistant District Health Officer, Department of Health. Usual salary range \$4,000-\$5,000. Fee \$3. Appointment expected below the minimum.

2119. Assistant Education Examiner (Physical Sciences), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less. One appointment expected.

2120. Assistant Education Examiner (Social Studies), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less. One appointment expected.

2121. Assistant Medical Bacteriologist, Division of Laboratories and Research, Department of Health. Usual salary range \$3,100-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less.

2121. Associate Diagnostic Pathologist, Division of Laboratories and Research, Department of Health. Usual salary range \$5,200-\$6,450. Fee, \$5. Appointment expected at minimum but may be made at less.

2122. Associate Physician (Cardiac Diseases), Division of Maternity, Infancy, and Child Hygiene, Department of Health. Fee, \$5. Usual salary range \$5,200-\$6,450.

2123. Associate Physician (Pediatrics), Department of Health. Usual salary range \$5,200-\$6,450. Fee, \$5. Appointment expected at \$4,000 and maintenance at the New York State Reconstruction Home at West Haverstraw.

2124. Bedding Inspector, Division of Bedding, Department of Labor. Usual salary range \$2,100-\$2,600. Fee, \$2. Appointment expected at minimum but may be made at less.

A promotion examination for this position will be held at the same time as this open competitive examination. Although the law requires that the promotion list be used first for making appointments, it is anticipated that there will be a sufficient number of appointments so that the open competitive list will be used also.

2125. Canal Structure Operator, Division of Canals and Waterways, Department of Public Works. Usual salary range \$1,500-\$2,000. Fee, \$1. Appointment expected at minimum but may be made at less. Several appointments expected.

2126. Consultant Public Health Nurse (Cardiac Diseases), Department of Health. Usual salary range \$3,120-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less. This examination is open to non-residents of New York State.

2127. Consultant Public Health Nurse (Communicable Diseases), Department of Health. Usual salary range \$3,120-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less. This examination is open to non-residents of New York State.

2128. Court and Trust Fund Examiner, Bureau of Municipal Accounts, Department of Audit and Control. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2129. Institutional Vocational Instructor (Plumbing), Department of Correction. Usual salary range \$1,800-\$2,300. Fee, \$1. One appointment expected at Elmira Reformatory.

2130. Junior Biochemist, Division of Tuberculosis, Department of Health. Usual salary range \$1,800-\$2,300 with suitable deductions for maintenance where allowed. Fee, \$1.

Appointment expected at \$1,020 and maintenance at the New York State Hospital at Ray Brook.

2131. Junior Epidemiologist, Department of Health. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2132. Junior Laboratory Technician, Division of Laboratories and Research, Department of Health. Usual salary range \$1,150-\$1,650. Fee, 50 cents. Several appointments expected.

2133. Medical Consultant in Pneumonia Control, Division of Communicable Diseases, Department of Health. Usual salary range \$4,000-\$5,000. Fee, \$3. Appointment expected at minimum but may be made at less.

2134. Physician, Department of Social Welfare. Appointment of a woman physician expected at the New York State Training School for Girls at Hudson at \$2,750 and maintenance. Fee, \$1.

2135. Prior Service Searcher, Division of Employee's Retirement System, Department of Audit and Control. Usual salary range \$1,200-\$1,700. Fee, \$4. Appointment expected at minimum but may be made at less. Several appointments expected.

2136. Senior Social Worker, Bureau of Public Assistance, Department of Social Welfare. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2137. Superintendent of Cardiac Nurses, Department of Health. Usual salary range \$3,120-\$3,870. Fee, \$3. Appointment expected at \$2,400 and maintenance at the New York State Reconstruction Home at West Haverstraw.

2138. Supervising Carpenter, Department of Mental Hygiene. Usual salary range \$110 to \$125 a month and maintenance. Application fee, \$1. Several appointments expected. Appointments expected at Craig Colony, Sonyea, at Hudson River State Hospital, Poughkeepsie, and at St. Lawrence State Hospital, Ogdensburg.

COUNTY TESTS

Eric County
2139. Probation Officer, Probation Department (Audit Division), Erie County Courts. Usual salary range \$2,100-\$2,600. Fee, \$2. Appointment expected at \$2,100. Age limits: 21st to 55th birthday.

Niagara County
2140. Case Worker, Child Welfare Services, Department of Public Welfare. Usual salary range \$1,250-\$1,700. Fee, \$1. Two appointments expected at \$1,250.

Oneida County
2141. Engineer, Oneida County Home and Hospital, Department of Public Welfare. Usual salary \$1,200 and maintenance. Fee, \$1. One appointment expected.

Onondaga County
2142. Account Stenographer, Onondaga County Public Works Commission. Appointment expected at \$1,080. Fee, 50 cents. Appointment expected at the Ley Creek Treatment Plant.

2143. Fireman, Onondaga County Home, Department of Health. Usual salary \$140.83 a month with \$20 a month outside maintenance. Fee, \$1. One appointment expected.

2144. Sewage Plant Clerk, Ley Creek Sewage Treatment Plant, Onondaga County Public Works Commission. Usual salary, \$1,620. Fee, \$1. One appointment expected.

St. Lawrence County
2145. Assistant Probation Officer. Appointment expected at \$1,400. Fee, \$1. Age limits: 21st to 55th birthday.

Westchester County
2146. Probation Officer, Department of Probation. Usual salary range, \$1,740-\$2,340. Fee, \$1. Appointment expected at \$1,740. Age limits: 21st to 55th birthday.

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6 POPULAR STATE EXAMINATIONS

Applications will be issued in September and examinations held in October for

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in the state service. These positions pay an entrance salary of \$900 to \$1,200 per annum and offer employment to hundreds during the life of lists which is four years.

A mental examination will be given for all these positions at one time and those who pass and desire to compete for Stenographer and Typist will be given a supplemental examination.

Classes in preparation for these tests will meet on TUESDAYS and THURSDAYS at 1:15, 6, and 8 p.m. Competition will be keen and only those thoroughly prepared can hope for success.

LAST CALL FOR CARD PUNCH OPERATORS

Applications are now being issued and will close on Tuesday, September 2, for Numeric Card Punch Operator in the Federal service. This is what is known as a non-assembled test; that is, there is no written or practical examination. The applicant is placed on the eligible list as soon as his application is received and graded. This examination offers males and females between the ages of 18 and 53 an exceptional opportunity to secure civil service positions paying an entrance salary of \$1,260 per annum.

Classes are meeting day and evening at hours to suit the convenience of the student. Students may before September 2 secure 60 hours' instruction by taking advantage of day and evening schedules.

TREASURY ENFORCEMENT AGENT

This examination for which applications are now being issued by the United States Civil Service Commission offers ATTORNEYS + ACCOUNTANTS and INVESTIGATORS an unusual opportunity to secure positions paying an entrance salary of \$2,600 per annum. Class forms Tuesday evening, August 12.

PATROLMAN

The present eligible list should expire not later than March 1, 1942. Few have a chance of passing a test for Patrolman or Fireman without specialized training. Therefore, young men who are interested in taking this examination should begin preparation now, as only those who are thoroughly fit can hope to compete successfully. Physical and mental classes day and evening.

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MOTOR VEHICLE LICENSE EXAMINER

MOTOR VEHICLE INSPECTOR (Bus)

These eligible lists have expired and examinations are expected to be held within the next two or three months. Full information as to the requirements of the last examinations, days and hours of classes may be obtained upon inquiry.

BEDDING INSPECTOR

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By CHARLES SULLIVAN

Learn to Operate An Office Machine!

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WASHINGTON. — The LEADER would like to pass on some sound advice to its readers who want federal jobs but who are untrained for any special type of work. Learn how to operate one or more office ma-

chines and watch the civil service exams. You can't miss!

It's a fact that the Civil Service Commission has been unable to supply the demand for most office machine operators in Washington and in the field. And some of the machines are simple to operate and can be mastered in a very short time.

Specifically, the Commission isn't able to supply the demand for operators of the following machines in Washington:

Sorting, mimeograph, alphabetic card punch, under card punch, multigraph, multilith, tabulating, and graphotype.

Typists Also Needed

Of course, typists and stenographers also are needed, and open-competitive tests for them have been available for several months.

A test for mimeograph oper-

ators was given a short time ago. Several thousand qualified and there are about 1,000 eligibles still on the list. But departments in Washington are hiring mimeograph operators temporarily, pending passage of the new test announced last week. The reason is that many of the 1,000 eligibles have refused Government jobs; occasionally the lists of eligibles may be in the hands of some department when still another agency sends in a rush call for a dozen mimeograph operators. The Commission, without the usual red tape, merely gives

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FIELD WORKERS TO BE RATED FOR EFFICIENCY

Federal employees outside the District of Columbia who are paid under the Classification Act are subject to efficiency rating, under an order of the Civil Service Commission. The order is expected to bring upwards of 400,000 additional employees under the efficiency rating system.

The Commission order was necessary to protect the employees' eligibility for pay raises under the Mead-Ramspeck Act, or the uniform promotion bill, which takes effect on October 1, 1941.

That bill requires an employee to have an efficiency rating of "good or better" to be eligible for pay raises. The efficiency rating system was operated for classified employees in the District only. Even officials making \$5,000 or more were exempted. Now everyone paid under the act will have to be covered in order to protect their eligibility for pay raises.

The Commission ordered field employees to be given efficiency ratings as of August 15, 1941, so employees, be on your good behavior. Hereafter, ratings will be given as of April 15 each year.

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Card-Punch Deadline Is September 2

If you want to become a card puncher for the federal government at \$1,260 a year, then work fast! Deadline for under card punch applications is September 2, and you'll have to work hard to get in all your training

the agency authority to hire temporaries.

The mimeograph exam is now open and it will remain open until further notice. Applicants will be graded on their experience. No written tests. Qualified persons are urged to apply at once. The jobs pay \$1,260.

The Commission will close, on September 2, the under card punch exam that has been open for months. More than 4,650 persons have applied for the test and in recent weeks the Census Bureau has been laying off hundreds of under card punchers.

Need Alphabetic Card Punchers

However, the shortage of alphabetic card punchers continues to harass the Commission. The exam has been open for several months, but less than 2,000 have applied for it.

No More Changes For Workers In Institutions

WASHINGTON.—The New Deal finally has been extended to the thousands of federal employees in the 350 Government institutions, or to those institutions where the employees are putting on the pressure.

The age-old QSL grievance, or compulsory charges for quarters, subsistence and laundry whether the employee used the facilities or not, has been stopped on order of the President. Now the employees will pay for only what they actually use. However, under the guise of "no funds," some of the institutions are still deducting from the employee's paycheck.

Fireman-Laborers Wanted for N.J. P.O.

The U. S. Civil Service Commission last week announced that opening are available in New Jersey for fireman-laborers (coal) at \$1,260 a year. The place of employment is the custodial service in the post office at Newton, N. J. Those wishing to apply for the position must file their applications by September 3. The list will also be used to supply men for the position of charman at 50c an hour.

Applications are available at the federal building, 641 Washington Street, New York City. Residents of New York may apply.

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by then. The requirements call for 60 hours of training, which means that in the coming three weeks you'll have to do intensive studying — presuming you've never worked at an alphabetic card punch or numeric card punch machine before.
Applications are available at the office of the second district of the U. S. Civil Service Commission, 641 Washington street, New York City.

All the exams—New York City, New York State, and United States — open at this time are listed on the exam pages. For complete examination news, follow The LEADER exam pages regularly.

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'38 Buick "40-C" Conv. Sedan	555
'38 Buick "90" 7-Pass. Sedan	575
'39 Buick "41" 4-Dr. Trunk Sed.	675
'40 Packard "6" 4-Dr. Tr. Sedan	695
'40 Ford 5-Pass. Conv. Coupe	725
'40 Buick "48" 2-Dr. Tr. Sedan	775
'40 Buick "41" 4-Dr. Tr. Sedan	795
'41 Mercury 4-Door Sedan	845
'39 Buick "90-L" De L. Limo.	885
'40 Buick "51" Super Tr. Sedan	925
'40 Buick "71" 4-Dr. Tr. Sedan	975

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POLICE CALLS

By MIKE SULLIVAN

Fast Work

The first fifteen eligibles on the promotion list for Tunnel Sergeant, New York City Tunnel Authority, will be appointed this Saturday, just sixteen days after the promulgation of the list. Altogether 25 names have been certified by the Civil Service Commission to the Tunnel Authority for the \$2,400 per year Sergeant jobs. The boys about to be promoted are now working as Acting Sergeants at \$1,800.

Good Work

Accolades to Bert Wray, retired lieutenant of the New York Police Department. Bert taught a class of 81 tunnel cops in the cellar of a friend's home for the six weeks preceding the date of the test. The result: Nine of the first ten eligibles, including the first three on the list, were Bert's students. Altogether there are 54 names on the list. Forty of the successful 54 studied under Instructor Wray. The 34-year-old Wray, who was retired on disability, has a bright future before him in the field of police education. His answers to the regular Police Sergeant test have been appearing in The LEADER.

Incidentally, some of Bert's tunnel-cop students think he's psychic. He gave them four questions to answer a few days before the test. The same four questions appeared on the examination paper with a slight change of only two words . . . He bet Bill Power a dinner that he'd finish in the first ten . . . Power finished number five.

The List:

Due to space limitations, we were unable to publish the Tunnel Sergeant list last week. The complete list of 54 names appears below:

1. Bertram F. Sternfield, 2. Josef Einhorn, 3. Louis Chertoff, 4. Jack Warshauer, 5. William H. Power, 6. Edward Corsun, 7. Seymour Gaster, 8. Samuel Kalish, 9. Michael J. Grokan, 10. Salvatore J. Valenza, 11. Milton Rogers, 12. Isaac Stein, 13. Max D. Weines, 14. Morris Shuldenrein, 15. Abe Weinstein, 16. John J. Brown, 17. Seymour L. Cohen, 18. Sam Feldman, 19. Milton Seigel, 20. James N. Folan, 21. David Benjamin, 22. Morris P. Reich, 23. Louis Einbinder, 24. Jacob J. Manger, 25. Nathaniel Dewey, 26. Vincent M. Canty, 27. Samuel Leibowitz, 28. Harold J. Carpenter, 29. Moe Weinschel, 30. David Lench, 31. Ely Levine, 32. Isidor Cohen, 33. Martin J. Crosby, 34. Thomas B. Thompson, 35. John P. Murphy, 36. Washington H. Hettler, 37. John J. Hart, 38. Joseph Feinsmith, 39. Albert F. Temme, 40. Charles E. Ortner, 41. James M. Scott, 42. Vincent A. Conk, 43. Philip Levy, 44. Thomas Anderson, 45. William P. Droyer, 46. Harold E. Ambrose, 47. William Kosofsky, 48. Herman A. Murway, 49. Edward M. Curley, 50. George W. Hermann, 51. Herbert E. Horowitz, 52. Bernard Jacobs, 53. Irving Kunkes, 54. Irving Schlossberg.

X-Rays This Week, Medicals Next

Police eligibles up to number 850 are being called for X-Ray and blood tests this week. Complete medical examinations will be given at Police headquarters next week. Two hundred appointments will be made September 1. The last number was 617.

Police Conference Resolutions

Two important resolutions were passed by the Police Conference at the 16th annual meeting in Utica during the week. The first attacked the Mayor's Conference for circulating misleading information about the Babcock-Seelye pension bill, which were strongly denounced by the Police Conference and the second offered

the services and fullest cooperation of the Conference to President Roosevelt and Governor Lehman in the fight against subversive activities. Copies of the first resolution were forwarded to the Mayor's Conference, Governor Lehman and leaders of the State legislature. Copies of the second resolution were forwarded to President Roosevelt and Governor Lehman.

P.A.L. Boys

Tanned, calloused, clear-eyed and happy, 151 boys between the ages of 10 and 16 returned late Saturday to battle life in the big city for another year after three weeks at Fox Lair, the P. A. L. camp at Bakers Mills in the Adirondacks. The third and last group of needy youngsters to be guests of P. A. L. this year left Grand Central Station early Monday morning. P. A. L. is supported by private contributions. Counsellors at the camp are obtained from the Recreation Division of WPA.

Death

First Grade Detective, John J. Kennedy, 18th Division, M.O.D.D., passed away suddenly Thursday, August 7, at his home, 7200 Ridge boulevard, Brooklyn. Death was caused by a heart attack. The funeral was held yesterday; interment in St. Charles' Cemetery, Farmingdale, L. I.

WHERE ARE THOSE 179 SANITATION APPOINTMENTS?

Johnny Mandel, newly-elected president of the Sanitation Eligibles Association, sent a letter to Budget Director Kenneth Dayton last week. Politely, but respectfully Johnny asked, "how about the appointments, Butch?" He was referring to 179 appointments as junior sanitation men which were due to come through two weeks ago.

The next meeting of the supermen will be held Thursday, August 8, at the usual place, P. S. 27, 42nd street near Third avenue, and at the usual time, 8 p. m. Eligibles are urged to remember that the meeting will not be on the usual day, Friday. The change was made because Friday starts the big Labor Day week-end. Arrangements are being made to serve liquid refreshments, (cooling, but non-alcoholic). Vincent Giery is in charge. If you prefer root beer to sarsaparilla, let him know.

Chest Out

President-elect Mandel is walking around with his chest out these days. Not because he was elected president, but because he insists that the top men on the fireman physical test will be Sanitation eligibles. "Once a superman, always a superman," says Johnny.

Just in case some of the boys have softened up a bit and would want to train for the fireman physical test, Johnny suggests that they drop over to headquarters, 38 Park Row. Free aid by experts who passed the "toughest physical test ever held."

Oh yes, Johnny thinks it's a good idea for the supermen to bring aluminum pots with them to their next meeting. The pots, of course, will go for defense.

Vacations and Such

Bill Mulrooney (Welfare's Walter Winchell) is vacationing on Long Island Sound for three weeks.

Teddy Demberg of Special Investigations is well known as a fisherman, and we expect that he will be on top when the championships are being run off.

Eddie O'Leary of the Transfer Section is back at his desk after one hectic month in the Adirondacks.

Irving Hyman of Resource expects to devote his vacation to the recuperation of his child, who has had a tonsilectomy.

Vivian Doar, petite secretary in Community Relations, is motoring to Chicago with friends for a two-week stay.

Joe Serafin of the Transfer Sec-

tion is making preparations to join Uncle Sam's forces.

Goldie Tamo, steno. in Special Investigations, intends to motor through New York State on her vacation, ending up at Lake George.

Tommy Slater of the mail room is spending his vacation running miles and lifting weights in preparation for the physical end of the Fire exam which has started this week.

Keyhole Stuff

Alice O'Brien (Mrs. John Fredell), acting assistant case supervisor of D.O. 41, is the mother of a baby boy. Papa is in charge of confidential information in the Division of Special Investigations.

Florence Materosian of Special Investigations was visited by her husband when she was skeleton

staff last Saturday. Her husband is a well-known Armenian singer. Edna Kelly, social investigator in D.O. 17, is an accomplished pianist. We understand that she is about to reach the concert accompanist stage.

Law Evers, the Infantry Sergeant in Special Investigations, is trained for active service and ready at a moment's call.

Edith Harris, director of the Blind Division, has returned from her vacation.

Angela Haaren of Special Investigations, spent her vacation on the south Jersey shore. She has found that shoals of sharks and other big fish which frequent the surrounding waters swim about in perfect order and discipline like well-drilled children.

The engagement of Marjorie Doctor of Staff Relations to Edward Kains, an attorney in the Customs Service, has been announced. Majorie is a cum laude graduate of Hunter, majoring in modern languages. The marriage will take place in the autumn.

Vera McNally, social investigator in Resource, has returned from her vacation in Hurleyville, where she took part in the golf tournament.

Gwendolyn Bennet of Special Investigations is leaving for Schroon Lake in the Adirondacks.

Irving Kern, the pharmacist in Medical & Nursing, will be well equipped for air warden with his high-power glasses.

Mary Doyle of Community Relations has just returned as brown as a berry from a very interesting vacation in Connecticut.

Irving Ross Heads ADC Temporarily

Effective immediately, Irving Ross is transferred from his position as Administrator of District Office 23, to become the administrator of the Aid to Dependent Children Division of the Department of Welfare for a temporary period until such time as the reorganization of functions has been perfected.

Park Topics

By B. R. MEEHAN

Assistant Gardener Study Material

Study Series No. 5B The CIVIL SERVICE LEADER presents the following study material as an aid to prospective candidates in preparation for the forthcoming examination. The exam has been ordered by the Commission, but no date for filing has been officially announced. Watch The LEADER for further developments on this test.

Directions: On the line after each of the following statements, insert the proper word or words to make the expression correct.

41. Massey dust is used chiefly on
42. prevents heaving of bulbous plants during winter.
43. Grass clippings when completely decomposed are a source of
44. Over acidity of soils are corrected by the application of
45. The temporary placing of nursery stock in trenches is referred to as
46. Creeping bent is a
47. is used for cutting grass where mowers cannot reach.
48. Brown patch attacks
49. The stock and
50. Redbud blooms in
51. Basic clay is a
52. is soil that crumbles easily.
53. Roses thrive best on a
54. is the element most necessary for healthy plant roots.
55. Lawn grasses are generally cut to a height of
56. Gladiolas are grown from
57. Fescue is a type of
58. Acid soils turn
59. Alkaline soils turn
60. Tanglefoot is used on

St. George Ass'n. To Hold Dance

The St. George Association of the Department of Parks will hold its first annual entertainment and dance at the Riverside Plaza Hotel, West Seventy-third street, Manhattan, on Saturday evening, October 17.

William H. Sleeper, Jr., is chairman of the arrangements committee.

Fireman Candidates Train in Parks

The Park Department announced last week that more than 6,000 aspiring fireman candidates used the free training facilities at the various playgrounds throughout the city, each week, in preparation for the competitive physical test which began yesterday at New York University Athletic Field in the Bronx.

According to the official release more than half of the total number of candidates are using the two park facilities in Manhattan; while the remainder are practicing at five other sites in the other boroughs.

Playground directors detailed to these areas are cooperating with the candidates in giving them the benefit of their experiences in physical education.

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Greater New York Park Employees To Hold Dance

A gala party of the Greater New York Employees Association will be held at Manhattan Center grand ballroom, Thirty-fourth street and Eighth avenue, on Saturday evening, Sept. 13. Music and entertainment by the Micky Merles orchestra. Beer and refreshments free. Price, \$1.25 for men, 75 cents for women. The committee in charge consists of Dennis Devers, Gerard Devers, Gerard Coughlan, Arthur Seibrecht, John Panick, George A. Mellevoid, Jack McEneryn, and John O'Connor.

Assistant Gardener Appointments

Civil Service Commissioner Morton has ruled, according to a new procedure, that all candidates on the eligible list for assistant gardener, who have declined indefinite appointment will not hereafter be certified for permanent appointment until such time as the preferred list eligibles and persons employed on an indefinite appointment have been moved into permanent positions.

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With All the Civil Service News . . .

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Civil Service LEADER

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MEMBER, AUDIT BUREAU OF CIRCULATIONS



Tuesday, August 12, 1941

Cops, Firemen Ask Salary Increase

THE policemen and firemen of New York State want a salary increase. Meeting last week in Utica and in Syracuse, the Patrolmen's Benevolent Association and the Uniformed Firemen's Association of Greater New York introduced identical resolutions on the subject. The two organizations point out that (1) the national emergency has caused an increase in living costs, and the prices of ordinary commodities like food and clothing are going up; (2) a general increase in labor wages has been in process. They argue that there is no reason why cops and firemen should, in effect, suffer a wage cut—for that's exactly what mounting prices and stationary wages means.

The argument is incontrovertible. Why should the Civil Service employee take it on the chin harder than all others? The uniformed forces are going into a campaign that will have the full support of this newspaper, and deserves your support, too.

Why Exclude Them?

CONGRESS recently passed a bill providing for promotions-with-pay-increases at regular intervals for federal employees.

The postal men and women, who have been fighting for necessary salary improvements, aren't included.

Sometimes, as we watch the way Congress treats the postal workers, we can only sit back and scratch our head unbelievably.

You're Wrong, Mr. Smith!

WE WONDER, Mr. Al Smith, Jr., where you got the idea (as quoted in the newspapers) that "the great army of 150,000 Civil Service employees" is behind your candidate for Manhattan District Attorney, John J. McNaboe. We would consider it presumptuous on our part to state flatly for whom Civil Service employees are going to vote, but it certainly seems to us that in their own interest, civil servants would prefer a man without partisan political ties, a man who attained his position by merit. That man is Frank S. Hogan.

Naval Civilian Police

THE bill before Congress to provide a Naval Civilian Police force should indicate unmistakably that personnel must come from Civil Service. We are not passing upon the merits of the bill as such. We do say that as it stands at present, the bill gives the Navy power to select personnel wherever it pleases, and this is dangerous to the merit system. Particularly so at a time like the present when the pressure to break down merit is so terrific.

An excellent list of eligibles who are eminently suited for just this type of position exists; the General Investigator roster.

NEXT WEEK

AN IMPORTANT EDITORIAL

On the Final Key Answers

To the Recent Welfare Supervisor Tests

Don't

Repeat This!



THREE cheers for big-hearted, six-foot-four Paul Lockwood, whose generous act in dropping out of the DA race has paved the way for his buddy, Frank Hogan . . . A spy system in one of New York City's largest departments is finally being cleaned out . . . How come Jersey City hasn't run an exam for policeman or fireman in eight years? . . . Commissioner Carey's recent appointment to head a utility agency is to be used as an argument by city employees who oppose the LaGuardia order of "no outside jobs" . . . The final key on those recent Welfare supervisor tests will be aired in court . . . Women employees in the Connecticut Labor Department have won permission to wear ankle socks at work . . .

Problem Dept.

Here are a pair of sticklers: Under Mayor LaGuardia's recent order, adulterers in the city service will soon be out hunting new jobs. What happens, though, to employees who admit to adultery to get a divorce, since adultery is the only legal ground for divorce in New York State? . . . And what will happen to the jobs of temporary State employees who stay in the army beyond the one-year period? Under present law, a temporary appointment cannot last longer than one year . . .

Defense Notes

The personnel head of one of the State's foremost manufactur-

Merit Men



"THE PICTURE tells the story" might well be the motto of quiet, soft-spoken John L. Vesce, vice-president of the Federation of Municipal Employees. Here's why—and the case is an index to John Vesce's popularity. Back in 1940, when the Mayor's budget was up before the Board of Estimate, one line in that budget was particularly irksome to Vesce and his fellow Federation officials: that line called for a pay-reduction of \$50 a year to sewer laborers. Into the packed Board hearings walked Vesce and his companions, carrying a motion picture projector and a reel of film showing sewer laborers at work. A screen was hung; the projector clicked, and the Board of Estimate members watched. The result of this brain-child was not only that sewer laborer salaries weren't cut, but were actually increased to \$1,690—the only increase in the entire budget.

Wants Prevailing Rates

As president of the Asphalt Workers for the past three years, Vesce

has been fighting to obtain the prevailing private industry wage for skilled laborers in the city's service. He is chairman of the Federation's Prevailing Wage Rate Committee which is working out details with the Comptroller's office to adjust salaries of city laborers. "The City of New York has underpaid, and is underpaying, skilled and semi-skilled laborers," Vesce told THE LEADER. "For example, asphalt laborers in the city's employ receive \$6.72 per day, top-shovelers and smoothers are paid \$7.20, tampers \$7.36 and rakers \$7.60. The prevailing wage outside the city's service for asphalt laborers is \$8.96, top-shovelers and smoothers \$9.44, tampers \$9.60 and rakers \$10.80." Vesce is confident that the details in adjusting these salaries will be ironed out by November.

An effective, logical speaker, Vesce and other Federation officials recently persuaded the Civil Service Commission to revive a "dead" eligible list. The foreman of asphalt workers list was established in March, 1938, and killed late in 1940, when a city-wide list was established. As president of the Asphalt Workers, Vesce appeared before the Civil Service Commission and induced them to reincarnate the "dead" register. Since then three asphalt workers have been promoted to fill foreman vacancies.

Married, the father of a 3½-year-old girl, 34-year-old Vesce is a resident of downtown New York. He attended P. S. 95, St. Alphonsus Parochial School and St. Francis Xavier High School. He is active in neighborhood civic and political organizations. His one relaxation is bowling, in which he frequently betters 200. His hobby is his union. Asked about current plans to pay per diem skilled laborers on a per annum basis, he said that he is for per annum salaries, provided they guarantee prevailing rates of pay for per diem employees. In his words . . . "Attempts to put skilled laborers on a per annum basis is often a subterfuge to circumvent the prevailing wage rate."

ers has been quietly fired for selling defense jobs . . . The War Department is placing barriers in the way of Americans going to work on West Indies bases, who want their passports . . . More than 30,000 different occupations are listed in the United States . . . Here's how one of big aviation

companies discriminates according to race in filling defense jobs: Under a code, class I means men from a certain area with a certain background, class II refers to men of different descent, etc. . . . Add useless information: more defense jobs begin with "s" than with any other letter . . .

Question, Please?

by H. Eliot Kaplan
Contributing Editor

Changes of Appointment

H. G.: Sorry, but we cannot estimate your chances for appointment on federal lists, due to the various factors which enter into these appointments. The U. S. Civil Service Commission will send you a notice of your rating on the junior stenographic test as soon as the marking of your papers is completed. The Commission does not release registers of eligibles for publication, as do the Municipal and State Civil Service Commissions. The Commission advises that all requests for information concerning standings on a list, chances for appointments, etc., should be made directly to the office which issued the examination. In your particular case, we suggest that you write to the Manager, U. S. Civil Service Commission, 2nd District, 641 Washington Street, New York, N. Y.

Remaining On the List

D. W.: You can accept the temporary appointment offered you by the O.E.M. with the O.P. A.C. from the J.P.A. (economist) list and still remain eligible for a permanent appointment from the J.P.A. (economist) list. If you are drafted before you are reached for appointment, you will have no right to this job. If you are drafted after appointment you will have the same right to your job as has anyone in private industry. Namely, you must apply

for reinstatement to your position within 40 days after you are released from military service.

Barber Test

J. DeM.: The NYC examination for barber is still in the "ordered" stage. It has not yet been announced by the Civil Service Commission. As soon as it is announced, full requirements, including dates when you can obtain and file applications, will be published in THE LEADER.

Postponing An Exam

J. McK.: You need not worry about being unable to report for the fireman physical examination next week, as long as you filled out the MS1 form with the Municipal Civil Service Commission. You are entitled to a special physical examination when released from military service. The rights of all fireman candidates who have been drafted and who have filed the proper MS1 forms with the Civil Service Commission will be fully protected.

Police Appointment

H.J.G.: Your brother would have been reached for appointment to the Police Department on June 9. The last number appointed was 617. However, your brother need not worry. If the police list should expire before he returns to civilian life, his rights will be fully protected. He will be placed upon a special list which will last for one year after his return. Appointments from this list

will take precedence over any subsequently established list. Because of his excellent position on the present list, he should be reached for one of the first appointments from the special list.

When Rating Comes

J.S.: Your husband will receive his rating on the unassembled examination for classified laborer as soon as the Commission finishes marking these applications.

Temporary Job

N. C.: You may write to the U. S. Civil Service Commission and request that you be again certified to a temporary position as junior typist. However, it is left to the discretion of the Commission to do this. You cannot compel the Commission to certify you to another temporary position.

Membership in Auxiliary Force

J. B.: Membership in the Fire Department Emergency Auxiliary Force will not affect your chances for appointment on the fire list to be established December 15 of this year. Membership in the E.A.F. is voluntary. Appointments to the Fire Department are made in the order of standing on the list. Membership in the E.A.F. should be valuable to you and all other fire candidates. You will become familiar with tools, signals, equipment and methods of fire-fighting employed by the New York Fire Department.

DEFENSE news

Defense Openings In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the New York State Employment Service:

Professional

(Apply to Mr. Pope, LEXington 2-8910)

Assistant Supervising Draftsman—Must have had three years general drafting experience on mechanical equipment. Salary, \$1,860 per year. Must be over 25 years.

Civil Engineer—Must have C.E. degree, three years' general engineering experience, structural design and field survey work. \$2,100 per year.

Instructor in Machine Shop Theory, to teach 50 to 100 young men. Prefer mechanical engineer with thorough knowledge of machine-shop practice.

Instructor in Watchmaking—Prefer college teaching background. Must be able to teach theory and practice of watchmaking.

Production and Planning Engineer—Aircraft fabrication or related experience. Must be able to develop production schedules, working from blueprints.

Industrial

(Apply to Mr. Bernner, LEXington 2-8910)

Automobile Body Builder—Must have recent experience building wood and commercial station wagons; also on light and heavy truck bodies.

Automobile Body and Fender Man—Recent experience and able to do own acetylene welding.

Blacksmith, General—Must have served formal four-year apprenticeship in locomotive, railroad or machine forging shop, or have had equivalent training. Experience in forging light, medium and fairly heavy work with Bradley hammers and steam hammers from 600 to 3,000 pounds capacity. Capable of working from blueprints.

Core Maker (Foundry)—To make sand cores used in molds to form hollows or holes in metal castings.

Engine Lathe Operators—Must be able to set up from blueprints and lay out own work. Must work to close tolerances. At least five years' recent experience.

Gear Cutter Operator—Must be able to operate Barber-Coleman No. 3 gear cutter. Will consider operators only. Must have own tools.

Gear Generator Operator—Able to operate Gleason No. 3 bevel gear generator. Will consider operators only. Must have own tools.

Gear Shaper Operator—Able to operate Fellows No. 7 gear shaper. Will consider operators only. Must have own tools.

Instrument Makers and Assemblers—With experience fabricating, fitting and assembling complicated electrical and mechanical precision instruments. No related experience is acceptable.

Jewelry Polishers and Solderers—Must have experience on costume and novelty jewelry—white metal and brass. No precious metals.

Machinists—Must have served apprenticeship and be able to set up and operate all basic machine shop power tools. Have own tool-kit. Read blueprints and work to close tolerances.

Machinist, Marine—With four years' apprenticeship as machinist or equivalent training, and at least two years on floor work in good shipyard or Navy Yard, or two years on marine work in a large marine shop. Must be experienced erecting and repairing marine engines, including turbines. Competent to align shafts and bearings and do other related work on marine equipment.

Milling Machine Hands—Must be able to set up from blueprints, lay out own work, use indexing head.

Sheet Metal Layout Men—Must have recent shop experience. Able to read blueprints. Men with only roofing experience need not apply.

Want to Enter the Merchant Marine?

The United States Maritime Commission offers courses of training for qualified young men who wish to become deck or engine officers in the American merchant marine, for men who wish to become seamen in the American merchant marine by starting as apprentices, for merchant marine officers and seamen who wish further training and refresher courses, and for seamen who wish to be trained by correspondence without inter-

rupting their present employment.

Deck and Engine Officers

Unmarried young men between the ages of 18 and 25 who are citizens, who can produce evidence of good moral character and satisfy certain physical and educational requirements by passing an examination, are eligible for training which will qualify them as either deck or engine officers in the American merchant marine.

Training

Those men who successfully pass the entrance examination are first given a short period of shore training at Maritime Commission receiving stations where they are taught the duties of the engine and deck departments. Following this they are assigned as cadets to government ships and American merchant vessels. While on duty aboard these ships cadets continue study courses in such subjects as engineering, navigation, communication, mathematics, first aid and ship hygiene.

Employment

After successful completion of these courses and 4 years' service as cadets, 1 year of which is spent at shore training schools, these men are qualified to take examinations of the United States Bureau of Marine Inspection and Navigation to obtain licenses as Third Mates or Third Assistant Engineers. Upon obtaining a license, these men are able to seek regular employment as officers in positions for which they are licensed. If they do not obtain such employment, they are eligible

for assignment to American merchant vessels as cadet officers.

Pay

Minimum pay for cadets during training is \$50 a month. Food and quarters are furnished at no expense. Cadets are quartered with the licensed officers aboard ships to which they may be assigned and mess with the junior licensed officers.

Apprentices

The training courses for apprentices cover a period of 9 months and are conducted at training stations at St. Petersburg, Florida, Gallups Island, Boston, and Huene-me, Calif., and on the training ships American Seaman, American Sailor, Joseph Conrad, Tusitala, and various Coast Guard vessels.

Officers' Refresher Courses

The Maritime Commission maintains training stations for merchant marine officers with prior experience at sea at Fort Trumbull, New London, Conn., and at Government Island, Alameda, Calif. Such officers are given a 3 months' course of training and an annual 1 month's freshening course.

Seamen's Refresher Courses

Similar courses of training for unlicensed seamen with previous experience are conducted at training stations at Hoffman Island, N. Y., and at Government Island, Alameda, Calif.

Correspondence Courses

The Maritime Commission conducts correspondence courses for seamen which may be taken aboard ship and which are administered for the Commission by the Coast Guard Institute at New London, Conn.

Applications

Additional information and application forms may be obtained from the Director of Training, United States Maritime Commission, Washington, D. C.

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Auxiliary Fire Corps Learns Meaning of Housewatching Food for Defense Program Under Way

(Exclusive)

While the Fire Department continues its program of instructing Civil Service workers and other emergency auxiliary corps volunteers, the Markets Department, The LEADER learns, is in a position to mobilize its entire available personnel on immediate notice for any emergency.

Much has been said about the defense preparations of the Police and Fire Departments, but how many know that William Fellows Morgan, Jr., Markets Commissioner, has been appointed Defense Coordinator of Food Distribution?

In line with his defense program appointment, Commissioner Morgan first recommends that the policy of improving the amount and quality of food consumed in the metropolitan area be intensified.

Working on Nutrition

Experts in the field of nutrition and food distribution are working daily on a defense program in case of an emergency.

Food distribution, according to Commissioner Morgan, should be planned well in advance of any emergency.

"Where would England be today had undernourished bodies resulted in the breakdown of morale?" asks Mr. Morgan.

"It is reported," he says, "that 43,000,000 men and women and children in this country are undernourished." "This," he says, "seems to be confirmed by the

large percentage of rejections in the draft."

Extinguishers and "Housewatch"

Meanwhile, enrollees in the emergency corps of the fire department will have as their lessons this week the subjects of fire extinguishers and "housewatch" duty.

Officers in the various fire houses have been instructed to familiarize volunteers with these two subjects on both Tuesday and Thursday classes.

Specifically, orders to instructing officers are:

"Lesson No. 5 — Subject: Fire Extinguishers.

"Scope: Division of fires into standardized classification, A, B and C—depending upon characteristics needed in extinguishing agents; definition of each. The naming and method of operation and care of auxiliary hand extinguishers such as the soda and acid, the carbon tetrachloride, foam and carbon dioxide types. Without going deeply into chemistry, merely state the contents of each type, their action upon the fire and the precautions to be followed in their use.

"Method: Place samples of various types of extinguishers on apparatus floor. Allow the auxiliaries to examine, but not to operate, them. After a complete explanation of each type, designate a member of the Department to discharge the soda and acid extinguisher into the sink, using due care. The process of refilling can then be performed step by step.

What 'Housewatch' Means

"Lesson No. 6—Subject: Housewatch duty.

"Scope: The meaning, use and interpretation of assignment cards. The sequence of actions

Defense Quiz

- Bond**
- Q. How does the Treasury Department's Regular Purchase Plan operate?
 - A. Upon request, reminders and return envelopes are sent to you. These reminders will come at any intervals you select — weekly, semi-monthly, monthly, etc. You may change these intervals at any time, increase or decrease your orders, or stop ordering at any time. The advantages of the Regular Purchase Plan have already led more than 100,000 persons to make systematic savings through Savings Bonds.
 - Q. By purchasing Defense Savings Bonds, can I assure myself of a regular income, like an annuity, 10 years from now?
 - A. Yes. If you pay \$18.75 for a Defense Savings Bond every month for 10 years, you will have an ownership of \$3,000 in Bonds, which will mature and be payable to you at the rate of \$25 each month for the following 10 years. Likewise, if you pay \$75 a month for 10 years, you will have an ownership of \$12,000 in bonds, payable to you at the rate of \$100 each month for the following 10 years.

taken on the receipt of an alarm, whether verbal, telephone or telegraph, to which the Company is assigned to respond. The use, contents and care of the Company Journal.

"Method: Extract and explain the principal duties and responsibilities of the Housewatchman from Chapter No. 27 of the Rules and Regulations. Best results in teaching this subject may be obtained by conducting the class in the form of a question and answer drill."

Watch next week's LEADER for details on lessons No. 7 and 8 scheduled for next Tuesday and Thursday. They deal with "Knots" and "Hydrants."

WANTED AT ONCE: INDUSTRIAL SPECIALISTS

WASHINGTON. — The Government continues its search for specialists in all branches of industry and business. The Federal Civil Service examination for Industrial Specialist, announced on July 7, has been amended to remain open for receipt of applications until further notice.

The National Defense Program needs men with experience in one or more of the following fields:

- Iron and steel.
- Non-Ferrous metals.
- Machine tools.
- Ordnance.
- Aircraft, marine and automotive equipment.
- Railroad repair shop.
- Radio and other electrical equipment, supplies and apparatus.
- Textiles.
- Forest products.
- Paper.
- Printing and publishing.
- Chemicals and allied products.
- Plastics.
- Petroleum and coal products.
- Rubber products.
- Stone, clay and glass products.
- Leather and its manufactures.
- Food and kindred products.

Salaries range from \$2,600 to \$5,600 in the various grades. No written examination is given. Application forms may be obtained from Civil Service representatives at any first- or second-class post office or at a Civil Service District Office. New York address of the Civil Service office is 641 Washington street, Manhattan.

George Ruppert Fishing Contest

Writes George Ruppert about his 1941 fishing contest: "There is a new leader among the sea bass. Jose Prieto of New York City entered the one he caught in Peconic Bay, L. I., and now heads the list."

Examination Requirements

U. S. Tests

Junior Stenographer, \$1,440
Junior Typist, \$1,260

For employment in federal agencies in New Jersey. File until further notice at 641 Washington Street, New York City. Age limits: 16-53. Tests will be held at Asbury Park, Atlantic City, Camden, Newark, New Brunswick, Paterson, Trenton.

Basis of Rating

Typist Steno.	
1. Copying from plain copy (typewriting...)	100
2. Stenography	50
Total	100

Dictation will be at the rate of 96 words a minute. Any system of making notes is permitted. The use of typewriters, though, is not permitted for making notes as the noise of the machines would interfere with the dictation. The test will take about 1 hour and 45 minutes.

Ratings Required
 Junior Typist—In copying from plain copy test, a rating of 70 is required.

Junior Stenographer—The stenography will be required only of those who file for both tests. A rating of 70 is required.

Certification
 In filling vacancies, certification will go to the highest eligible residing in New Jersey. If immediate appointment is needed for the defense program, however, the Commission may certify eligibles immediately available.

Under Mimeograph Operator

Salary, \$1,260. For appointment in Washington, D. C., only. File until further notice. Age limits: 18-53.

Duties
 Operate an electrically driven automatic paper-feed mimeograph machine; other duties.

Requirements
 Three months' paid experience in operating an electrically-driven automatic-feed stencil rotary duplicator, such as the mimeograph, or the time equivalent, within the past ten years.

Basis of Rating
 No written test. Applicants will be rated on the quality and quantity of experience and fitness. Application blanks are available at

the district office of the U. S. Civil Service Commission, 641 Washington Street, New York City.

Inspector, Powder and Explosives
 Senior Inspector, \$2,600; Inspector, \$2,300; Associate Inspector, \$2,000; Assistant Inspector, \$1,800; Junior Inspector, \$1,620. New York and Rochester Ordnance Districts, Ordnance Department at Large, War Department. File until further notice. Age limit: 55.

Duties
 To inspect and test at arsenals or chemical laboratories powder and/or explosives to determine compliance with and acceptability under specifications; prepare inspection reports; related work.

Requirements
 For the Senior grade, 5 years; for the Inspector grade, 4 years; for the Associate grade, 3 years; for the Assistant grade, 2 years; for the Junior grade, 1 year, experience in either (a) analytical work in industrial chemistry; or (b) inspection of powder and/or explosives; or (c) a supervisory capacity supervising manufacturing processes in the production of powder and explosives, dyes, heavy chemicals, plastics, or cellulose esters, such as acetates and other cellulose products; or (d) an equivalent combination. Six semester hours of organic or industrial chemistry in college may be substituted for each year of experience, up to three years.

Basis of Rating
 No written test. Only fitness and experience will be counted.

Junior Veterinarian
 Salary: \$2,000. Bureau of Animal Industry, Department of Agriculture. File until further notice. Age limit: 45.

Duties
 Ante-mortem and post-mortem inspection of food animals and inspection of food products administration of tests for diseases; control and eradication of disease; sanitary inspection of establishments and plants; related work.

Requirements
 Candidates must have completed the full course of study in a veterinary college. Applications will be accepted from senior students.

Basis of Rating
 No written test. Applicants will be rated on the quality and quantity of experience and witness, on a scale of 100.

Junior Medical Officer (Rotating Internship) (Psychiatric Resident)

Salary: \$2,000. St. Elizabeth's Hospital, Federal Security Agency, Washington, D. C. File until Nov. 15, 1941. Age limit: 40.

Duties
 Junior Medical Officer (Rotating Internship).—Under immediate supervision, admit patients, take histories, make physical examinations, and record findings; make ward rounds of inspection, note charts, and record observations; prescribe for minor ailments or for acute emergency cases; dispense medicine in emergencies; perform minor or surgical operations; assist at major operations and in redressing; administer anaesthetics; make routine laboratory tests and analyses; assist at out-patient clinics in dressing, and in administering vaccines; keep records, make up case histories; compile statistics requiring medical training.

Junior Medical Officer (Psychiatric Resident).—Take histories; make physical and mental examinations and record the findings; make rounds of inspection; make notes; prescribe for and treat minor ailments; answer correspondence relative to patients; assist the chief of the service to which assigned in all the administrative and professional duties of the service.

Requirements
 Junior Medical Officer (Rotating Internship).—Applicants must be fourth year students in a Class A medical school.

Junior Medical Officer (Psychiatric Resident).—Applicants must have successfully completed their fourth year of study in a Class A medical school subsequent to Dec. 31, 1935, and they must have the degree of B. M. or M. D. In addition, they must have completed a rotating internship.

Basis of Rating
 No written test. Applicants will be rated on the quality and quantity of experience and fitness, on a scale of 100.

Student Physiotherapy Aide Apprenticeship Physiotherapy Aide

Student Physiotherapy Aide, \$120 minus \$360 for maintenance; Apprentice Physiotherapy Aide, \$1,440. War Department. File until further notice. Age limits: 20-28.

Requirements
 Student Physiotherapy Aide—Candidates must have completed a 4-year course leading to a bachelor's degree in a school of physical education or other recognized university or college, with major in physical education. The courses taken must have included at least 50-class hours in each of the following: human anatomy, human physiology, and human kinesiology. Applications will be accepted from senior

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post office, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

students now in attendance at institutions of recognized standing.

Apprentice Physiotherapy Aide—Candidates must have completed or they must now be registered and taking courses looking toward the completion of the full special condensed course leading to graduation from a school of physiotherapy meeting the standards established for the duration of the emergency by the American Medical Association.

Basis of Rating
 No written test. Applicants will be rated on the quality and quantity of experience and fitness, on a scale of 100.

Economist (Any Specialized Branch)

Salary: \$2,600 to \$5,600, according to grade. Vacancies in Washington and in the field. File until further notice. Age limit: 60.

Duties
 Initiate, plan, direct, coordinate, conduct or assist in conducting professional economic research in one or more specialized branches, pertaining to the field of economics, including collection, compilation, evaluation, analysis and interpretation of basic data and the preparation for use of publication of the results thereof; represent the employing agency in establishing and maintaining working relationships with other Federal or State agencies; supervise professional and clerical workers of lower grade; related work. The duties, responsibilities, and salary of any particular position will depend upon the grade to which appointment is made.

Requirements
 Candidates must have a college degree with a major in economics, plus this experience:

Principal Economist—Seven years in economic research or college teaching, three in a specialized branch.

Senior Economist—Six years in economic research or college teaching, two in a specialized branch.

Economist—Five years in economic research or college teaching, two in a specialized branch.

Associate Economist—Three years in economic research or college teaching, one in a specialized branch.

Assistant Economist—Two years in economic research or college teaching, one in a specialized branch.

Post-graduate study may be substituted for a limited portion of this experience.

Basis of Rating
 No written test. Applicants will be rated on the quality and quantity of experience and fitness, on a scale of 100.

Upstate Tests

Schenectady County Stenographer-Clerk

Board of Child Welfare. Usual salary range \$900-\$1,400; appointment expected at \$960. Fee, 50 cents. File by August 30.

Duties
 Under direction, do stenographic and clerical work of some difficulty; supervise the work of a small clerical staff; on occasion to gather material for and prepare welfare reports; related work.

Requirements
 Candidates must be residents of Schenectady County for four months preceding exam date. Either (a) five years stenographic and clerical experience, one in some responsible position; or (b) three years' experience, one in some responsible position, and high school graduation; or (c) an equivalent combination.

Basis of Rating
 Test in dictation at 75 words a minute, 2; test in transcription at 20 words a minute, 1; written test on clerical duties, 3; training and experience, 4.

Allegany County Game Protector

Usual salary range \$1,200-\$1,800; appointment expected at minimum. Fee, \$1. File by August 30. Age limits: 21-35.

Requirements
 Candidates must be residents of

Allegany County for four months preceding exam date. They must be familiar with wild life in New York State, practical woodsmen, and have possessed a license to hunt and fish for three recent years or show other evidence of interest in conservation of wild life. They must measure at least 5 foot 9, weight at least 160 pounds.

Basis of Rating
 Test will be unwritten.

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Your Chances for Appointment

The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to be a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as more names are always certified than there are vacancies.

Table with columns: Title, Department, Salary, P.T.I., Latest No., List Expires. Lists various jobs like Accountant, Auditor, Clerk, etc. with their respective details.

Progress of State Tests

The following is the latest news on the marking of large tests given by the State Civil Service Commission. This listing is to be a regular feature of THE LEADER.

Open Competitive Printer, Public Works—Rating of part II of the written is in progress. A total of 694 took this test, held in October, 1940. Farm Products Promotion Agent, Assistant, and Supervisor, Agriculture and Markets—The written papers have been completed. A total of 228 took the three tests, held in March. Industrial Homework Investigator, Labor—Rating of the written is in progress. 78 took this test, held in March. Junior Psychologist, Correction—The written has been completed and rating of training and experience is now in progress. 64 took this test, held in March. Milk Promotion Agent, Assistant, and Supervisor, Agriculture and Markets—Rating of the written papers is in progress. A total of 86 took these three tests, held in March. Senior Engineering Aid, Transit Commission—The written has been completed and rating of training and experience is now in progress. 64 took this test, held in March. Senior Inspector, Standards and Purchase—The written has been completed. An experience interview is to be given. 50 took this test, held in March. Court Attendant, First and Second Judicial Districts—Rating of the written is in progress. 3,279 took this test, held in May. Compensation Examining Physician, Labor—Rating of the written is in progress. 124 took this test, held in May. Intermediate Account Clerk and Stenographer, Westchester County—Rating of part II of the written is in progress. 100 took this test, held in May. Junior Administrative Aid, Civil Service—The written has been completed. An experience interview is to be given. 97 took this test, held in May. Junior Personnel Technician, Civil Service—Rating of the written is in progress. 71 took this test, held in May. Labor Mediator, Labor—Rating of part II of the written is in progress. 115 took this test, held in May. Pharmacist—The written has been completed. 391 took this test, held in May. Probation Officer, Erie County Children's Court—The written has been completed. An experience interview is to be given. 125 took this test, held in May. Public Health Nurse, Erie County—Rating of the written is in progress. 170 took this test, held in May. Senior and Assistant Examiner, Methods and Procedures—The written papers have been completed. Experience interviews are to be given. A total of 64 took these two tests, held in May. Supervising Tax Examiner, Tax—Rating of the written is in progress. A total of 198 took this test and the promotion, held in May. Visitor, Monroe County—Rating of the written is in progress. 82 took this test, held in May. Hospital Attendant, Mental Hygiene—The list has gone to the administrative division for printing. 5,138 took this test, held in June. Senior Clerk, Tax—Rating of the written, training and experience, and of seniority has been completed. Service record ratings have not yet been received. 268 took this test, held in October, 1940. Senior Case Worker, Erie County—Rating of the written is in progress. 209 took this test, held in March. Senior Compensation Claims Clerk, State Insurance Fund—The written has been completed and rating of training and experience and of seniority is in progress. Service record ratings have not yet been received. 166 took this test, held in March. Senior Investigator, Onondaga County—Rating of the written is in progress. 118 took this test, held in March. Assistant Compensation Clerk, Labor—The written has been completed. 78 took this test, held in May. Assistant Clerk, Audit and Control—Rating of the written is in progress. 63 took this test, held in May. Assistant Typist, State Insurance Fund—Rating of the written is in progress. 115 took this test, held in May. Bookkeeper - Paymaster, Mental Hygiene—Rating of the written is in progress. 91 took this test, held in May. Clerk, Grade 7, Supreme Court, Kings County—The written has been completed. 60 took this test, held in May. Supervising Tax Examiner, Tax—Rating of the written is in progress. A total of 198 took this test and the open competitive, held in May. Compensation Hearing Representative, State Insurance Fund—Rating of the written is in progress. 69 took this test, held in June.

Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams. THE LEADER will publish changes as soon as they are made known.

OPEN COMPETITIVE TESTS
Alienist (Psychiatrist), Grade 4: The rating of the written test in which 41 candidates participated has begun.
Asphalt Worker: The practical test has been completed. The physical will probably be held this month.
Assistant Director (N.Y.C. Information Center): The rating of the written test is nearly completed.
Clerk, Grade 2, (Board of Higher Education): 11 candidates passed the qualifying stenography test.
Director of Medical Social Service, Grade 6: The rating of the written test will be completed this month. The experience oral test will be held in September.
Director of the Bureau of Child Hygiene: The rating of the written test is nearly completed. The oral test will be held in September.
Fireman, F. D.: The rating of the written test in which 22,593 candidates participated has been completed. The medical and physical tests will be held Aug. 11-Aug. 30.
Interpreter: The written test was held July 26.
Junior Administrative Assistant (Director of the Division of Commodities Distribution): This examination has been completed.
Junior Administrative Assistant (Real Estate Research): The written test was administered July 29.
Medical Social Worker, Grades 1 and 2: The written tests for both these examinations will be completely rated by the end of this month.
Psychiatric Social Worker, Grade 2: The rating of the written test will be completed this month.
Senior Maintainer (Office Appliance-Typewriters): This examination has been completed.
Stenographer (Law), Grade 2: The practical test will probably be administered in the fall.
PROMOTION TESTS
Accountant (City-Wide): This examination has been postponed until the fall.
Assistant Foreman (Sanitation): 2,368 candidates participated in the written test.
Assistant Supervisor, Grade 2, (Social Service): The rating of the written test is in progress.
Court Clerk, Grade 3, (Magistrate's Court): All parts of this test have been completed.
Foreman Auto Mechanic (Parks): This examination has been completed.

Foreman Auto Machinist (City-Wide): This examination has been pleted.
Foreman, Grade 2, (Borough Presidents): The oral test will be held in September.
Junior Administrative Assistant (City-Wide): The rating of the written test will be completed late this month.
Sanitation Man, Class B (Sanitation): This examination has been completed.
Senior Accountant (City-Wide): This examination has been postponed until the Fall.
Senior Supervisor, Grade 4, (Social Service): All parts of the examination have been completed.
Sergeant, Police Department: The rating of the written test is in progress.
Tunnel Sergeant (Tunnel Authority): The list appears on page 7 of this issue.

LICENSING TESTS
Master and Special Electrician: This examination will be completed early this month.

LEGAL NOTICE
SUPREME COURT of the State of New York, County of New York. Benjamin Lindenbaum and Nathan Lindenbaum, a copartnership known as M. Lindenbaum Et Fils, Plaintiffs vs. Manufacturers Trust Company of New York, a Banking Corporation, and Amsterdamsche Bank Voor België N. V. Antwerp, Defendants—Summons with notice.
To the above named defendants: You are hereby summoned to answer the complaint in this action and to serve a copy of your answer, or if the complaint is not served with the summons, to serve a notice of appearance, on the plaintiff's attorney within twenty days after the service of this summons, exclusive of the day of service, and in case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.
Dated May 28, 1941.
LEON & WEILL, Attorneys for Plaintiffs.
Office and Post Office Address—15 East 26th Street, Borough of Manhattan, City of New York.
To Amsterdamsche Bank Voor België N. V. Antwerp: The foregoing summons is served upon you by publication pursuant to an order of Hon. Samuel H. Hofstadter, Justice of the Supreme Court of the State of New York dated the 23rd day of July, 1941, and filed with the complaint in the office of the clerk of the County of New York, at the County Court House, Foley Square, City, County and State of New York.
Dated New York, N. Y., July 24th, 1941.
LEON & WEILL, Attorneys for Plaintiffs.
15 East 26th Street, Borough of Manhattan, New York, New York.

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Beer Notices
NOTICE is hereby given that License No. GB 00539 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 477 6th Ave., City and County of New York for off-premises consumption. Hyman Cohen, Hyman's Market, 477 6th Ave.
NOTICE is hereby given that License No. EB 113 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 438 E. 77th Street, City and County of New York, for on-premises consumption. Michael Kelly, 438 East 77th Street.

Duties of the Police Force

Complete Summary in Answer to Question 8 of Sergeant Exam

The following article has been prepared by Lieut. Bertrand P. Wray, Retired, especially for The LEADER. It is perhaps the most compact, thorough presentation of duties ever prepared unofficially.—Editor.

Sec. 435 of the Charter provides that it is the duty of the Police Department to:

1. Preserve public peace;
2. Prevent crime, detect and arrest offenders;
3. Suppress riots, mobs, insurrections;
4. Disperse unlawful or dangerous assemblies which obstruct free passage of places;
5. Protect rights of persons and property;
6. Guard public health;
7. Preserve order at public meetings and assemblies;
8. Regulate, control and restrict the movement of pedestrian traffic for the facilitation of traffic and the convenience of the public as well as the proper protection of human life and health;
9. Enforce and prevent the violation of all laws and ordinances.

Therefore, in order for a sergeant to properly function in the capacity of a supervising officer at an indoor meeting in conjunction with the above duties, the following regulations should be a guide to govern his actions.

- A. Supervising Officer Should:**
1. Make preparations and preliminary arrangements so that a proper foundation for his actions will be had in fixing responsibility; making plans to cope with problems likely to be encountered and in cooperating with all concerned;
 2. Establish a location for headquarters;
 3. Familiarize self with sections

of the Manual of Procedure, rules and regulations and laws relating to meetings;

4. Determine the responsibility of all concerned with the meeting; obtain their names, addresses, connection with the affair, etc.

5. Fix the responsibility of subordinates at the meeting by giving clear instructions, posting details without delay and effectively policing the locale of the auditorium.

6. Ascertain the kind, type, nature and purpose of the meeting; such as political, religious, labor or whatever it may be. If it is not as previously reported to the Police Commissioner, notify the Bureau of Operations;

7. Obtain rosters (U.F. 30) from patrolmen from various precincts. If precinct did not forward it, notify the precinct;

8. Check on any changes or replacements on the roster (U.F. 30);

9. Make survey and diagrams of: (a) entrances and exits; (b) post assignments; (c) physical aspect of auditorium, with a view of housing reserves, prisoners, handling first aid cases, etc.; (d) fire signal boxes and telephones, with a view of assigning men thereto; (e) speakers' stand, location, size, names of speakers and others entitled to be thereon.

10. Have a predetermined plan for handling problems ordinarily anticipated at certain meetings, such as:

- (a) riots, unlawful assemblies, disorderly conduct, disorder, assaults;
- (b) unlawful infringements on the right and safety of the public in general; (c) overcrowding, congestion, fire and accident hazards; (d) pickpockets, ticket speculators; (e) lost children; (f) removal of those requiring aid.

11. Keep cool and calm and cooperate with all other departments, bureaus, organizations and agencies in connection with the meeting. Responsibility can be traced through lack of cooperation.

12. Give proper and definite instructions to all members of the force detailed under him. This should be done beforehand and in writing if time, place and circumstances permit and should include:

- (a) general information as to the nature and purpose of the meeting;
- (b) specific information to be guided by principals to be followed according to law and the policies of the administration; (c) conduct relating to: (1) patience, courtesy and vigilance; (2) attention to duty; (3) prompt obedience to lawful orders; (4) supervision, alertness, making entries, etc.

13. Establish a temporary headquarters near telephone with competent man assigned thereto to receive and send calls.

14. Prepare roll call of assignments.

15. Cause notification to be made to Telegraph Bureau, Bureau of Operations, Borough, Division and Precinct Offices of location and telephone number of temporary headquarters.

16. Make assignments and reassignments only after determining the manpower and equipment available for the best means of safeguarding against riots, assaults, unlawful assemblies, congestion, accidents, injuries, damage to property, etc. Such assignments should include:

- (a) general policing of locality; including traffic, "shut-off lines," store windows, intersections, etc.;
- (b) speakers' stand, entrances and exits to enclosure; territory immediately surrounding such; (c) hazardous places; (d) stenographers and linguists if trouble is anticipated; (e) detectives and plainclothesmen with identification tag, button, etc., to mingle in crowd; (f) reserves in a place not accessible to general public; but for quick response; (g) men familiar with speakers, invited guests, etc., for proper attention; (h) men to take over loud speaker if emergency rises whereby it can be used to give instructions and assignments;

17. Allow no assignments to be left without proper authority.

18. Predetermine a plan for facilitating transportation in case of emergencies, accidents, injured persons, prisoners, etc.

19. Avoid mass arrests from being made.

20. In case of arrest obtain name of complainant in the case of each prisoner.

21. Cause specific locations to be given when communications are made for transportation or other facilities.

22. Cause communications to be made by telephone to the Telegraph Bureau, Bureau of Operations and other offices. However, this means of communication should be augmented by the supervisory officer with liaison officers and loudspeakers.

23. Cause all concerned to be informed if and when new developments arise so that new preparations may be made to cope with a resultant situation.

24. Note slogans, songs or verbal remarks inconsistent with maintaining a lawful meeting.

25. Cause written communications to be made in duplicate. The duplicate will be retained for future reference.

26. At the conclusion of the meeting reassign his men to prevent congregating.

27. Not dismiss detail until (a) conditions are restored to normal; (b) a favorable report is made concerning conditions; (c) a check up is made of the detail and all are accounted for; if any missing, disciplinary action to be taken if necessary; (d) all reports of arrests, injuries, damage, etc., are properly recorded and reported; (e) broken windows, doors or dangerous places are safeguarded and the owners have been contacted (through precinct business house index); (f) recapitulation is complete.

28. Notify all concerned of time of dismissal for record and teletype message.

29. Keep complete record of duty performed.

A Set of Regulations to Govern the Action of a Patrolman at a Meeting. A Patrolman Should:

1. Report to scene fully equipped,

on time and prepared for this special duty by being familiar with laws, manual of procedure and rules and regulations related to meetings.

2. Obtain purpose of meeting from superior offices.

3. Make sure he understands the instructions received.

4. Be sure of his assignment or post; survey it and note anything requiring special attention or that may become a problem.

5. Be cooperative, calm, impartial, alert, neutral, courteous, and cool.

6. Prevent accidents, disorder, congestion, interference with speakers, false alarms of fires and render first aid if required.

7. Use good judgment and discretion when required.

8. Obtain all necessary information and data for complete reports and communicate same to supervising officer.

9. Not use profane language.

10. Be guided by policy of the administration regarding arrests. If arrest is necessary secured complainants' and witnesses' names, addresses, etc. Do not make mass arrests. Single out the instigator, if possible.

11. Not leave assignment without proper authority.

12. Refrain from unnecessary conversations and standing in groups.

13. Not allow unauthorized persons to speakers' stand.

14. Not use unnecessary force in performing his duties.

15. Note slogans, placards, banners, etc., that may be unlawful.

16. Await dismissal orders from the supervising officer.

EXPLAINING CIVIL SERVICE TO UPSTATE

While State Civil Service Commission officials meet with county supervisors on the extension of Civil Service throughout the State, the local officials are being urged to place their county administration under the State Commission. The Fite-Bechtold Law permits each county to select by July 1, 1942, from among these three forms of Civil Service: county commission, personnel officer, control by the State Commission.

An eight-page pamphlet, widely circulated through the State by the Civil Service Reform Association, has this to say on each of the plans:

Control by the State Commission is most practical and economical. It has been satisfactory for all counties previously under Civil Service, and is used for county welfare departments and for policemen in towns and villages. It will enable the State to establish a uniform Civil Service administration.

The county personnel officer plan, now in operation in Westchester, is second best.

As for county commissions: "Plan No. 3 is of doubtful value and practicality. It will prove expensive and unworkable—just as has proved to be the case in most of the small cities of the State where Civil Service administration under local commissions is weak and sometimes worthless.

"It will cost many thousands of dollars to establish any worthwhile Civil Service commission for your county. (Civil Service experts hold that it costs 1 per cent of the total payroll for a sound merit system).

"Why go to such expense when two better systems already proven successful are available?"

The pamphlet issued by the State Commission itself, which soberly answers questions on the extension, discusses relative costs of the forms of administration. Under the county commission form, the cost is \$5-\$10 an employee, and \$3-\$5 under the personnel officer plan. There is no direct cost to the county should it select administration by the State Commission.

Milk Law Unconstitutional

But Controversy Over Commission Continues

Bolstered by an opinion from Attorney General Bennett that a law blanketing-in 20 employees in the Milk Publicity Bureau without examination is unconstitutional, the State Civil Service Commission continues to mark papers submitted in tests for these jobs. The present employees, now serving as provisionals, will probably be replaced by eligibles from the new lists to be established.

A total of 180 candidates competed in the three tests for these jobs, held in March: Milk Promotion Agent, 87; Milk Promotion Assistant, 64; Milk Promotion Supervisor, 29.

Bennett's opinion cited many cases where the courts have termed blanketing-in unconstitutional, and also mentioned that when Governor Lehman signed the bill he too attacked the provision.

Whether this will end the controversy between the State Commission and Assemblyman Fred S. Hollowell, Yates Republican, who sponsored the legislation, is questionable. Hollowell has charged that three of the present employees, who were admitted into the tests after having first been refused, will not be rated fairly. Miss Grace A. Reavy, president of the commission, has countered that papers are rated

without markers knowing the candidates' names.

Hollowell has already had this to say on Bennett's opinion:

"Such an opinion is only advisory. My experience has shown me departments sometimes follow an opinion when it suits their wishes and often disregard that opinion if it does not. An opinion of the attorney general and any action based upon it will not be the end of the matter as far as I am concerned. It may be but the beginning."

His final remarks are references to threats he has been making about a legislative investigation of the State Civil Service Commission after the opening of the 1942 State Legislature.

STUDY DATA FOR LICENSE EXAMINER TEST

What shall I study for the coming test for Motor Vehicle License Examiner?

The LEADER attempts to answer that question for you in two distinct ways. First, the staff of The LEADER has just prepared a 72-page printed study manual that will guide the candidate. This book covers in concise form the material expected on the test. Here are the chapter heads:

The Vehicle and Traffic Law (important sections in simple language); Latest Additions to the Law; The Previous Test (with official answers); Duties of an Examiner; 100 Safe-Driving Questions Answered; Sample Questions and Answers; Hints on Mathematics; Motor Vehicle Authorities.

In addition The LEADER has made arrangements with the Bureau of Motor Vehicles for a supply of two valuable free publications of the Bureau. First is the complete Vehicle and Traffic Law. The 1941 edition of this booklet is expected about September 1. Copies will be free for the asking when available, at 97 Duane street, New York City.

Then The LEADER has on hand copies of the Drivers Manual. This is the booklet with which prospective operators must make themselves familiar. A License Examiner asks every applicant several of the 100 questions on safe driving covered in the book-

Future State Tests

The State law says that titles of open competitive lists requested by departments and institutions must be publicly announced for 15 days before the State Civil Service Commission takes action. During this period employees who believe there is a field for promotion to the title are urged to communicate with the State Commission. The following titles are now being advertised (the date denotes when the fifteen days are up):

August 13 — Onondaga County Children's Court — Probation Officer.

August 16 — Transit Commission — Motor Vehicle License Inspector.

August 20 — Health Department

let. These, too, are free for the asking.

The new test is expected some time in November, with filing to open in September. Requirements of the previous test were: five years' driving experience; minimum height of five feet five; minimum weight of 125 pounds; 20/40 vision in each eye with or without glasses; no convictions of a felony or violation of a law or ordinance for which revocation of driving license is mandatory. These will probably hold this time too.

All the exams—New York City, New York State, and United States — open at this time are listed on the exam pages. For complete examination news, follow The LEADER'S exam pages regularly.

—Public Health Nurse. August 20 — Onondaga County Court House—Fireman.

Prison Guards Elect Officers

Permanent officers of the Prison Guard Eligibles Association are to be elected Thursday night, August 14, when the group meets at Alhambra Hall, Second street and First avenue, New York City. The meeting is called for 8 o'clock. The constitution committee will bring in its report.

A membership fee of \$1 has been set by the association. Those who cannot attend Thursday's meeting are invited to contact the secretary, Jack Kaufman, 1349 East 10th street, Brooklyn. All on the list have been urged to attend the meeting.

RECENT DPUI APPOINTMENTS

Here are some recent appointments from DPUI lists, as recorded at the State Civil Service Commission:

Payroll Examiner (all upstate)—Nos. 26, 30, 50, 54, 61, 99, 122, 153, 171, 329, 339, 434, 601. This list is certified according to insurance districts, with residents of each district getting first call on jobs within the district.

Senior Payroll Examiner (promotion)—Nos. 1 to 12, all in New York City with the exception of No. 10 which is in Albany.

Assistant Unemployment Insurance Claims Examiner (promotion)—Nos. 6, 61, 249, in the claims bureau.

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Bargain Buys For Leader Readers

By BILL BENNETT

From the smoke-filled room of the Civil Service LEADER reportorial office we greet you on this bright and cheerful second Tuesday of August. We are so over-burdened with interesting info about this and that, that we even have to eliminate the usual corny puns.

Success Story

The Reliable Welding School in Brooklyn, although comparatively a new institution, has gone forward with such leaps and bounds that today the extent of the courses and its ever increasing student body have compelled the school to enlarge its quarters considerably. We take this opportunity to extend our congratulations and wishes for continued success in the future to the school and its entire staff.

Want A Job?

There is nothing to take the place of sound training. Agencies, public and private, cannot fill the great demand for power-machine operators in defense jobs and private industry. The Unit Needletrades School—10 East 23rd Street—conducted under a N. Y. State license, can give you the training. The school director has had six years' experience as a needletrades instructor in a New York City public school. Her contacts with the industry may be your opportunity for a job in Union Shops.

Aviation for the General Public

The East-Coast Flying School,

a pioneering organization, began its operations over ten years ago, at a little field adjacent to the then future Floyd Bennett Field. At the inception of Floyd Bennett Field, the school moved over and continued operations there for the remainder of that field's civilian history which terminated when the navy took over, as a result of the National Emergency.

After a period of trials and tribulations that only aviation pioneers meet with, the newly-born Queens County Airport is gradually shaping itself into a full fledged government approved flying field, with East Coast Flying School again bringing aviation to the general public.

Saks Fur Apologizes

The Saks Fur Company, 143 West 29th Street, manufacturers of fine furs for over 20 years, wish to apologize to the hundreds of persons who have not yet received, "How to Select and Care for Furs," a booklet on the proper care of furs. Mr. Arthur Saks said, "When we issued the first printing, we thought we were very optimistic, but, from the tremendous response, we underestimated the number of women who want to know more about the care of the furs they wear." The second printing of "How to Select and Care for Furs," will be off the press during the latter part of the week. Every earnest attempt will be made to get this valuable booklet to our readers as soon as possible.

We can't remind you too often about that super bargain—your car washed for only 49 cents at

the Davis Auto Laundry—Drive in today.

And now . . . Oh! well, it's too hot anyhow so we'll just say so long until next week. Until then, write to your pal Bill Bennett, care of The LEADER.

20 TAX APPOINTMENTS

Twenty recent appointments as tax examiners in the income tax division of the Tax and Finance Department were recorded this week at the State Civil Service Commission. This is probably the last wholesale batch of appointments to be made from the current list, that goes out of existence April 26, 1942.

The eligibles placed are: 242, 243, 244, 245, 246, 247, 248, 251, 252, 254, 255, 256, 257, 259, 261, 262, 263, 264, 265, 266. The entering salary is \$1,840; the appointments are in Albany.

Requirements on the previous exam for this title were either two years accounting experience and high school graduation, or college graduation with specialized accounting courses. A new exam will probably be held within the next year.

August 27, Date For Clerk Test

August 27 is the date scheduled for the U. S. junior clerk test, both filing and statistical options. Candidates should be prepared for a possible change in this date, however.

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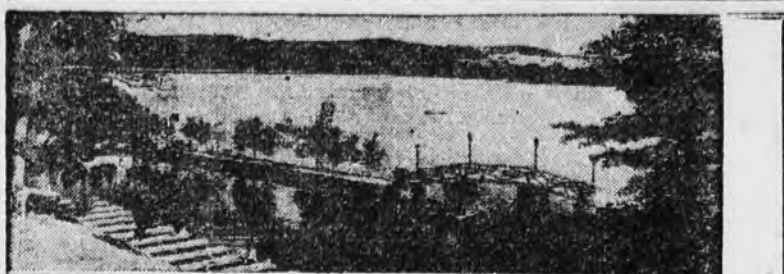
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Resort News

By Joseph Burstin, Resort Editor

Star Lake

STAR LAKE CAMP, St. Lawrence County, N. Y. . . . "A vacationing We Will Go," that is the chant of the American populace. Being one of Uncle Sam's Army of Travelers, I have motored to this camp for some rest and recreation. To us this is an ideal spot; just a nice free-and-easy sort of a place for a vacation, and the food is good, palatable and plentiful. Star Lake Camp is located in the Adirondack Woodlands, along the shores of beautiful Star Lake, 1,800 feet above sea level. Here you will find your favorite sports, including fishing and exploring, and congenial companions from many states.

After listening to stories from resort owners and travel agents, it seems almost certain at this time that the summer vacation season that has its traditional ending on Labor Day, will be extended far into the fall. For instance, railroads report that passenger business is up ten to thirty-five per cent, with most of the Western lines showing an increase of twenty per cent.

Nemerson

The entertainment parade marches on at the Nemerson Hotel, So. Fallsburg, N. Y. Stage and screen stars who have already appeared include such famous personalities as Molly Picon, Sid Gary, Stump and Stumpy, Rose Marie Collins and Peterson, the Peters sisters and Lewis and Ames.

Joey Adams, Loew Theatres master of ceremonies, continues to head the programs. New additions to the resident entertainment staff include Ben Chasen, Carol Manners, and Dawn and Felice. All-star vaudeville shows are presented on Saturday, Sunday and Wednesday evenings. Guy Grando's orchestra, one of the most unique dance bands in the East, plays every night in the main ballroom. The Sepia Jive Kings offer jitterbug rhythms in the smart Cocktail Lounge.

Triple Lake Ranch

Anne Barash, director of Triple Lake Ranch of Succasunna, near Dover, N. J., emphasizes the generally recognized principle that one of the most effective ways of making friends is to go in for a popular hobby. "Of course," she adds, "none are more advantageous than riding horses." This most pleasurable and beneficial sport affords a splendid means of meeting the grand crowd which makes riding its favored hobby. For this purpose the Dude Ranch provides a perfect setting.

In Mexico

The Mexican Tourist Association maintains that this is Mexico's peak tourist year. Its survey showed that already close to 200,000 persons have come to Mexico from the United States in 1941. It is estimated that the 1941 travelers to Mexico will spend \$60,000,000 and, incidentally, profit handsomely by the favorable rate of exchange. Although Mexican resort and hotel men anticipated the vast increase by enlarging all facilities, the summer crowds have taxed them to capacity, and bookings for fall and winter travel are keeping the hotel men busy with new extensions of their accommodations.

At Lido

Frank Seiden's Lido Beach Club on Long Island has signed Jose Morand for the remainder of the season to supply his Latin dance rhythms each night in the Terrace Room of the Little Club.

Hedi Stenuf, star of "It Happens On Ice," has been making regular trips to Bear Mountain to captain the softball team of that show in its regular competitions with the West Point All-Stars.

Copake

1941 will go down in the history of Copake Country Club, Craryville, N. Y., as "Civil Service Year." Employees of city, State, and federal governments are making the resort their favorite spot for week-ends and longer.

Mental Hygiene Notes

By JOHN P. MONTGOMERY

Progress of the List

Here's the latest on the progress of the current Hospital Attendant list:

For zone 4 jobs outside the New York City area, certifications have reached to 14,816 among the men and to 14,829 among the women. Appointments have gone to 14,816 for the men and to 14,747 for the women.

For jobs within the five boroughs, latest certifications are 12,926 for the men and 3,955 for the women, while appointments have reached to 10,689 and 3,610.

A total of 328 permanent and 42 provisional appointments have been made in zone 1. The last man appointed was 14,824, the last woman 10,197.

Utica State-ments

Ten Nurses from Utica State Hospital have just left for a year's training at Kings County. Dorothy Satterly, Ruth Cavanaugh, Ruth Servatius, Dorothy Beha, Trilla Blair, Marie Dupleay, Nellie Cirminaro, Dasis Cimodio, Marion Robinson, Elaine Wagschal. Here's the send-off of one Utica employee: "Good luck, girls; remember JSH once in a while" . . . Recent resignations: J. LaFlair, H. New, G. Van Dyke, A. Warner.

A Good Example

Up in Dutchess County, where Hudson River State Hospital is located, the Red Cross is looking for 150 blood donors. A Poughkeepsie newspaper editorially has this to say: "The example of a group of men from the Hudson River State Hospital, who made trips earlier this year to and from New York City in order to serve as blood donors, should serve as a demonstration of generosity and public spirit to others who may be thinking of stepping forward now at the call of the Red Cross."

CIVIL SERVICE IN VIEW FOR CENSUS WORKERS

WASHINGTON.—Civil Service status with all its privileges is in sight for the 7,500 temporary Census Bureau employees. Hundreds of the employees are New Yorkers.

The LEADER has learned that Malcolm Kerlin, administrative assistant of the Commerce Department, has conferred with Civil Service Commissioner Arthur S. Flemming on the possibility of Civil Service for the temporary employees. The Justice Department has been asked to decide whether the President has authority to bring the employees under the merit system, and if he has, it's a cinch that he'll do it. Otherwise, the department will try to get legislation through Congress granting status.

The Census employees weren't covered by the Ramspeck Act. However, about 2,500 Census employees—those who had the lowest efficiency ratings—have been separated from their jobs since January 1. Many of these 2,500 have been placed on the emergency replacement list and were put into defense jobs for the duration.

A presidential order of a few days ago brings persons appointed from the replacement list under Civil Service on January 1, 1942, provided they have been in their jobs since July 1, 1941, and are recommended for status by the agencies in which they work.

The more efficient employees were retained at Census and now they rightfully ask: "What kind of a merit system is it that benefits the incompetent?" Now Commerce and Civil Service officials are trying to right the wrong.

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Postal News

By DONALD MacDOUGAL

Convention

Lots of national conventions are getting under way:
 The Federation of Postal Clerks meets the week of September 1 in St. Louis.
 The Railway Mail Clerks meet the same week.
 The Carriers meet the same week in San Francisco.
 The UNAPOC's meet the last week in August in Detroit.

Streamlining

The constitution of the Feds' local 10 has been streamlined. Petitions will be circulated later this month among the members to vote on the new doctrine.

Meeting

The Joint Conference of Postal Employees meets next Friday, August 15, at regular headquarters. It will be an important meeting, so please try to be present, if you're a delegate.

Baby

Otto Gottlieb is the papa of a girl.

Short, Short Story

For weeks he stood in the blazing sun in danger of his life. Vicious line drives whistled past his ears. Hot grounders blitzkrieged through his second-base sector. In desperation our hero turned his back on his infield post, strode to the mound, and proceeded to do a Bucky Walters as he stopped the Ward Baking team cold, RMS winning 13 to 6. Step up and take a bow, Joe Russo.

Go Fishing

Until a few weeks ago, a railway postal clerk on his days off could not leave his home to go fishing, take in a ball game, etc., without first notifying his chief clerk. Obviously, most inconvenient. Thanks to the Railway Mail Association's efforts, this rule has been relaxed so that no notification is necessary for a one-day excursion to the beach, a day on the links grappling with Old Man Par, or any other leisure time activity...

Things We Never Knew (or Anybody Else)

Theme song of the Nixie section of the Post Office: It All Comes Back to Me Now... Minneapolis is in Indiana, Baltimore in Indi-

ana, and New Orleans in Georgia, among others. At least that's what may users of the postal service imply as they write these scrambled addresses. Needless to say, this carelessness delays mail, costs money, and results in much inconvenience. The remedy... more legible handwriting plus a simple study of geography... Joe Doakes has gone to Washington. The prototype of Editor Mitiguy's story in the Open Pouch is telling his side of the longevity story to Senators and Congressmen who will decide if postal clerks are worthy of being faithfully rewarded for many years of service. Oh, yes, Joe Doakes, the typical railway mail clerk, comes from Brooklyn... Fresh fish... Plenty of fresh fish, no duckings and not too much seasickness. That's the story in a sea-shell as reported by "Captain" Barney Duckman of the RMS tuna-trappers. The captain's one regret: The smelt smelled...

Fire Facts

Did yuh know that Joe Schinsky has been retired? Captain Walter Smith, Lt. Johnny Digby, Lt. Jack Burns, Lt. John McCrae, Jr., Firemen Ronald Thompson, Johnny White and Frank Nappy, also left the service via the retirement route... Battalion Chief Mike Donoghue has been transferred to headquarters staff... same goes for Tom McCoy... it's a question of you better respect both as Acting Deputy Chief during the assignment... If you read about the defense measures being taken by the various city departments, you might easily understand how members of the fire department are told to report for instructions on incendiary, explosive and war gas control measures at the fire college in Long Island.

Here's part of the latest batch of fire eaters (or is it fire-fighters) that have been assigned to the college for instruction:

- The members of the Department whose names are listed below shall be directed to report for instruction at the Incendiary, Explosive and War Gas Control School of the Fire College, 32-02 Queens Boulevard, Long Island City, at 10 a.m., Monday, Aug. 4, 1941:
- Gerard M. Von Achen, H.&L. 40;
- Otto J. Oehm, H.&L. 46; Leroy E. Oswald, Engine 78; Thomas F. Hall, Engine 201; George E. Farless, Engine 312; Milton M. Chotiner, H.&L. 22; Christopher Matkovic, H.&L. 22; Arthur L. Regan, H.&L. 22; Peter J. Baletti, H.&L. 23; James M. Murphy, H.&L. 23; Edward Scully, H.&L. 24; John E. Malloy, H.&L. 25; John M. Mikulasovich, H.&L. 25; William Waxman, H.&L. 26; Francis E. Osborne, H.&L. 26; John J. O'Leary, Jr., H.&L. 27; Herbert A. Morris, H.&L. 28; Whitely S. Harris, H.&L. 28; Jack Heden-dal, H.&L. 29; Robert J. Essib, H.&L. 30; Henry E. Nichols, H.&L. 31; Edward J. Smith (3), H.&L. 32; William Wendel, H.&L. 33; Jerome P. Grey, H.&L. 34; Grant E. Polley, H.&L. 35; Charles E. Seha, H.&L. 35; Wans-brough E. Brundage, Jr., H.&L. 36; Thomas F. Nyland (2), H.&L. 39; Lionel Braveman, H.&L. 37; Otto A. King, H.&L. 37; Michael F. Whiney, H.&L. 37; John P. Murphy, H.&L. 39; John P. Crane, H.&L. 40; Edward B. Arnell, H.&L. 41; John F. Hysler, H.&L. 41; Edward F. O'Shaughnessy, H.&L. 41.
- Edward J. Cullen, H.&L. 42; Randolph H. Ungerer, H.&L. 42; Herbert P. Willmott, H.&L. 42; John C. Stahl, H.&L. 43; Carlton J. Budwieser, H.&L. 43; George R. Obach, H.&L. 43; Henry A. Klausman, H.&L. 43; Edwin M. Kennedy, H.&L. 43; John F. Gaffney, Jr., H.&L. 44; William J. McKeon, H.&L. 44; Joseph B. Mulligan, H.&L. 44; John H. Wienants, H.&L. 44; Edward Connolly, H.&L. 46; Martin P. Miller, H.&L. 46; Martin Meyer, Jr., H.&L. 47; Lemuel Bullock, H.&L. 47; John E. O'Donohue, H.&L. 48; Frederick G. Zellner, H.&L. 49; Harold A. Anderson, H.&L. 50; Daniel J. Cosgrove, H.&L. 50; James A. McGovern (2), H.&L. 50; Charles E. Rowan, H.&L. 51; Carl E. Kieninger, H.&L. 51; Harry Senflug, H.&L. 53; Fred. N. Frankamp, H.&L. 76; Francis X. Mulvey, H.&L. 77; Giacomo J. Mastro-paolo, H.&L. 77; Joseph A. Pellino, 77; Bartholomew F. Codd, H.&L. 78; Francis P. O'Brien, H.&L. 78; Wesley H. Sholl, H.&L. 78; Harry E. Fletcher, H.&L. 79; William L. Mezier, H.&L. 79; William J. Widner, H.&L. 79; Vincent J. Corrigan, H.&L. 80; George E. Georges, H.&L. 80; John H. Schneider, H.&L. 80.

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- X-Rays This Week; Medicals, Next**
Police eligibles up to number 850 are being called to Police headquarters this week for X-Ray and blood tests. Complete medical examinations will be given next week. The next batch of 200 eligibles will be appointed Tuesday, September 2. Number 617 was the highest reached in the last group of appointments made Monday, June 9.

Amusement Parade

By DICK WHARTON

At Saratoga

Those of you who have already been up to Saratoga have probably found out that the one thing least affected by the rain are the casinos, and that they're operating wide open. Judging by the recent crowds, this is the best season the famous Spa has had in many a year.

The Arrowhead and Piping Rock are the top spots. Monte Proser and Julie Podell have set their Copacabana Revue in the latter with Emil Coleman's dancecompany for the accompaniment. At the Arrowhead, Hildegard is going over big with the crowd, Georges and Jalna display their classic dancing ability and Ted Straeter lays dance music right on the proper line. At the Ball it's Earl Lindsay's sixteen-girl Revue plus Jack Sherr's music.

At Palisades

Over at the popular Palisade Park, Al Kavelin and his band are doing a return engagement, by popular demand, providing the dance music for the free outdoor show and dancing. Al's musical outfit features Vivian Blaine in some swell vocalizing. Henry Day's band makes it a double ork for added pleasure. The week's thrill sensation of the free outdoor show features the daring Benny and Betty Fox of World's Fair fame. They do an amazing jitterbug dance on top of a 125-foot pole. Working on a platform only eighteen inches square, they handle their dangerous routine as nonchalantly as if they were in the middle of a ballroom floor. Be sure and take a trip over to the park one of these hot evenings and cool off enjoying the numerous thrills and pleasures the park has to offer. Incidentally, as a special courtesy to Greater New York's Civil Service workers, who get hot like everyone else, Palisades Park is keeping its salt water pool open till 10 p.m. This gives you plenty of time to get over, take a cool dip and then enjoy the rest of the top-notch entertainment available.

Chitterchatter

Franchot Tone is still in the hospital but coming along nicely... Hollywood is whispering that the Jimmy Roosevelts are expecting the stork... Looks like Barbara Stanwyck might play the part of Mrs. Lou Gehrig in the forthcoming picture eulogizing him in real life. Paul Gallico is writing the screen story... W hear Errol Flynn has settled with Lili Damita out of court so there won't be any front-page stuff after all. Disappointed?... Lew Lehr is in a sanatorium. His heart's kicking up, complicating a nervous breakdown he suffered recently due to overwork... David Niven has been promoted from Captain to Major in the British Army... Robert Montgomery's studio in Hollywood says there's nothing to that story from London which credited the star with admitting he's "did what washed up in pictures"... Did you hear Milton Berle's recent crack about the rabbit's foot that was wearing a man for good luck?

At the Astor

Robert K. Christenberry, vice-president and general manager of the HOTEL ASTOR, announces that he has signed Will Bradley and his orchestra, for a third two-weeks' period. Will, whose flight to the heights was on the wings of "Boogie-Woogie," "Beat Me Daddy" ditties, has veered over to the sweet side of the musical fence.

Show Business

The silk shortage has caused Russell Swann, RAINBOW ROOM magician, to eliminate all "silk tricks" from his repertoire... Beatrice Kay celebrates her twenty-fifth anniversary in show business at the CHATEAU MODERNE. Miss Kay, star of Radio's Gay 90's Air Show, who exactly one-quarter of a century ago made her first appearance on the stage as "Little Lord Faunterloyle" in Colonel McCauley Stock



Crackerjacks and Adrienne Parker.

Jimmy Kelly

Joe Di Maggio and Phil Rizzutto, the "Long" and "Short" of the New York Yankees, ordering Solly's Ravioli at JIMMY KELLY'S.

Two a.m. version of "Manhattan Holiday" in the Cocanut Grove of Park Central Hotel has turned into a comedy "Jam Session"... Broadway audiences take to heckling Comedian Jack Waldron, and in answering their remarks, Waldron found that the opus was funnier than his prepared material. Now Waldron encourages the audience to heckle him.

Froilan Maya and his orchestra will pass their eighth month at the HAVANA MADRID, Thursday. Maya's outfit is a favorite of Colonel Batista, the Cuban President.

IRV CARROLL, his Solovox and his original orchestra have proven a solid rhythm sensation via the Mutual Broadcasting System. New to the networks, they are heard twice weekly (Thursdays and Sundays) in dance programs from Jack Dempsey's Broadway Restaurant, New York City.

Company in Louisville, Kentucky, has grown so representative of the Gay 90's, that her fan mail is constantly filled with claims of fans who write when and where they saw her during the 1890's.

Leon and Eddie's

Friday Nite will bring a complete new revue to LEON and EDDIE'S, the Fifty-second Street impresario announces. Those definitely scheduled to open in the coming show include Oscar Davis, Rose La Rose, The Five

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EXTRA FREE IN PERSON The sensational daredevil 'JITTERBUGS' who dance 125 feet in the air!
BENNY AND BETTY FOX feature of N. Y. World's Fair

SWIM IN THE WORLD'S LARGEST SALT WATER POOL • Free Play Area 2 Kiddie Pools
Pool Open Till 10 P. M. • FREE PARKING ALWAYS

IN PERSON UNCLE DON Broadcasting from the Park Every FRI. at 6 P. M.

PALISADES AMUSEMENT PARK U. S. SERVICE MEN IN UNIFORM Admitted FREE At All Times C'MON OVER!

State Clerk, Steno Tests

Here's Latest Information About Them

A last-minute change in plans on the part of the State Civil Service Commission last week widely increased opportunities for untrained but conscientious young men and women in the State when it was revealed that tests for junior and assistant clerk, junior and assistant stenographer, and junior and assistant typist would probably be held on the same day in October.

Filing is scheduled to open Tuesday, September 2, and some officials have mentioned Satur-

day, October 4, as the actual date of the tests. However, this latter seems unlikely since it allows only four and a half weeks between the opening of filing and the test, whereas six weeks is normal. Don't be too surprised if the tests are held on a Saturday later on in October.

When applications are ready, they will probably be available at the Bureau of Motor Vehicles on the first floor of the State Office Building, 80 Centre street, New York City. Mail applications will be obtained at the Examinations

Division, State Department of Civil Service, Albany.

According to present plans, applicants will be eligible, if qualified, to take any or all of the six tests. The written part for all will be more or less the same: one examination will be given, with candidates for each of the six tests required to answer certain portions. If a candidate takes all six parts, he or she will be in the examination room for a maximum of three hours.

This written test will constitute the entire examination for junior and assistant clerk. However, those taking the steno and typist tests also will be called in later on for the practical exams if they pass the clerical written.

No age limits are to be set for these tests, but there will probably be some tightening up on the requirements for the same tests four years ago. Although the requirements are as yet unknown, probably the best indication of what they are to be can be gathered from the junior stenographer and junior typist tests given in July for Westchester County.

Junior Stenographer.—Either (a) graduation from senior high school, including or supplemented by a course in stenography; or (b) graduation from junior high school and a course in stenog-

raphy, and two years' stenographic experience; or (c) an equivalent combination.

Junior Typist.—Either (a) graduation from senior high school, including or supplemented by a course in typing; or (b) graduation from junior high school and a course in typing, and two years' general office experience, including typing; or (c) an equivalent combination.

The Junior Clerk test will probably have requirements equivalent to those for stenographers and typists.

Entrance salary for the junior grade in the State service is \$900, for the assistant grade, \$1,200. The lists to be established from these tests will fill thousands of jobs over the four-year period starting in the fall of 1942, when the current lists expire. In addition, the lists may be used for federal jobs and for jobs in the localities throughout the state when they are brought under Civil Service via the Fite Act.

Caretaker Rewarded

John Baader, 70, of 104-09 32nd avenue, Corona, Queens, has been rewarded for his services as caretaker at Manhattan Police Headquarters since 1917. Police Commissioner Lewis J. Valentine and his staff presented Baader with a wrist watch.

QUEEN EILEEN IS HAPPY

Eileen Riordan, the stenographer over in the division of Old Age assistance, Welfare Department, who has been crowned the most beautiful girl in Civil Service, is having her troubles—are they troubles?

It seems that her mother, Mary, and Pa Francis were more stunned by her winning the contest than Eileen herself—and believe us—she was some surprised! "Queenie" was the monicker tagged on to the winner by her friends and relatives.

Pleasant Experiences

Queen Eileen has had some pleasant experiences since being crowned.

Modestly she acknowledges the \$400 first prize fur coat donated by I. J. Fox has been put on more times than a little for the benefit of friends and relatives.

It seems that before Queen Eileen arrived home after being crowned at city hall, her parents had already been called on the telephone by newspapers and newsreel outfits for picture appointments.

General Investigators Want Navy Police Jobs

The General Investigator Eligibles Association continues to report definite progress with respect to several of its component units.

Its special committee for the assistant and associate investigator (law) groups has been in touch for months with a federal agency seeking non-civil service lawyers with special executive qualifications for responsible positions. The committee's efforts to have its lists examined for likely prospects have finally succeeded. The latest development is an inquiry by the agency asking an associate investigator eligible whether he would accept a \$3,500 position in the Middle West. Full details concerning this particular activity will be reported to members at the association's September meeting.

Eligibles on the assistant investigator (pharmacy) list are now being interviewed for temporary positions (to replace men going into military service) involving field investigation of illegal traffic in narcotics. As these positions appear to be the same as those for which the eligibles were examined, it is likely that temporary appointees will be in line for certification to permanent positions as such vacancies develop.

Appointments Depend On Law

Whether there will be many appointments from the customs, customs patrol and immigration patrol inspector registers to the Naval Civilian Police probably depends largely upon the final form of legislation authorizing the force. At present the bill gives the Navy power to select personnel from civil service lists or elsewhere.

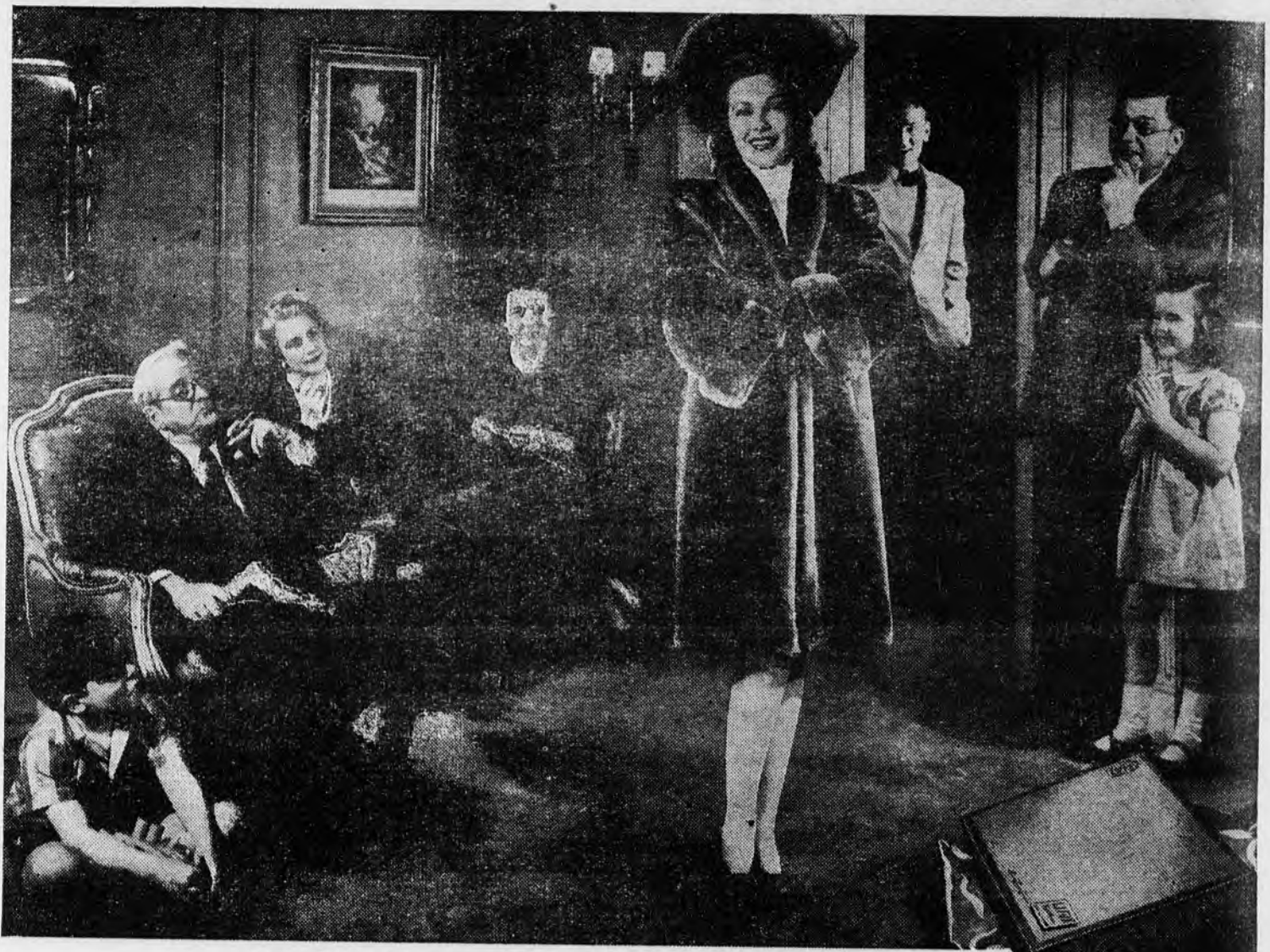
Until now it has been expected that personnel would be taken from civil service lists exclusively, and early this year over 31,000 eligibles on the three basic general investigator lists were asked whether they would accept, and those willing were required to forward immediately a report of a thorough physical examination made by their own physicians at their own expense. If it is now meant that appropriate civil service lists are not to be used, then the eligibles feel there has been much wasted activity and many eligibles have been imposed upon by being subjected to unjustifiable expense. Inefficiency and the spoils system, says the Investigators Association, can be as detrimental to the national defense as the sabotage and espionage the Naval Civilian Police are to guard against.

The association has received many communications commending its stand that with respect to the Border Patrol it is more important from the standpoint of national defense to use the best men available from everywhere than to make sure that every district gets its full quota of federal jobs. Holding new tests for some districts when thousands of eligibles are available elsewhere and have no chance for local appointment does not conform to the principle of national defense efficiency demanding maximum results with the minimum expenditure of time, labor and money. The association will welcome further communications from Border Patrol eligibles containing defi-

nite and reasonable suggestions for the advancement of the interests of this particular group.



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Our beautiful fashions represent the efforts of world-famous designers. Hollywood's famous fashion creators are included. So are New York's. Our own designing staff does a brilliant job. And I personally design many of our fur coats.

Even after your family has passed on your fur coat, we retain our interest in it. We service it all the years that you wear it. To do so, our fur factories employ more skilled union master fur craftsmen than any other furrier in America.

But regardless of the glory of our furs, the beauty of our fashions, the extent of our service . . . you never pay a price premium here. Because we do one of the largest fur businesses in the world, we can afford to bring you extraordinary values. And we wish to give you our full assurance that we will continue to do everything in our power to deserve your wonderful confidence . . . for confidence is one of the major reasons why more women buy their fur coats in our establishments than at any other furrier in America.

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