

July 31, 1884

The Committee met in the office of the Superintendent of Public Instruction.

Present: Supt. Ruggles

Mr. McKelway

Mr. Murray.

The minutes of the last meeting were read and approved.

The Secretary laid before the Committee several proposals for furnishing coal for the normal school for the ensuing year. The bids were opened, but some question arising as to the terms of the bids, the subject was postponed to a meeting to be held on Saturday August 2nd at 5 P.M.

The Secretary presented a bill of James A. Shattuck for mason work on the New Building, certified by the Architects Ogden & Wright, for \$7700. On motion the bill was audited at the full amount and ordered paid.

Also, a bill of Messrs Ogden & Wright architects, being 2½% on the bill of James A. Shattuck, and amounting to \$192⁵⁰. On motion it was audited and ordered paid.

The Committee appointed to prepare a contract with Mr. S. P. Madras of Boston, for the execution of the memorial stone in windows in the new building, presents a contract, which was explained by President Webster. He provides that the total cost of the window is to be \$44; that the money for said window is to be contributed by the alumni of the school, and the Executive Committee ~~is~~ in no way responsible for the payments to Mr. Madras; that the window is to be executed in its statements as rapidly as the money for the payments is raised; and that in the sum of the state of Mr. Madras the window is to be finished by his executor under the supervision of his architect. On motion the contract was approved, and the Chairman was authorized to attach his signature on behalf of the Committee, whenever the design attached thereto can be made to conform to the specifications.

A communication was presented from

President Waterbury nominating Miss Effie M. Fraats for temporary employment in the faculty of the school until such time as the kindergarten in which she has an appointment to teach can be established. On motion the remuneration was approved and Miss Fraats appointed as a teacher in the school at a salary of \$700 per annum, from the 10th day of September 1884 to her resignation to \$800 when the kindergarten is opened. The Committee then adjourned to meet on Saturday August 2d at 5 pm.

August 2, 1884

The committee met in the office of the Superintendent of Public Instruction. Present: Supt. Ruggles

Mr. Murray.

No quorum being present the committee adjourned.

September 1, 1884.

The Executive Committee met in the office of the Supt. of Public Instruction. Present: