

From: Murray, Ann Marie
Sent: Tuesday, January 22, 2019 12:50 PM
To: Hedberg, William B; Malatesta, JoAnne M; Bartow, Jonathan; Reinhold, Karin B; Winchester, Kathie C; Smith, Christy; Gray, Elizabeth; Gersowitz, Kathleen H; Rafferty, Sean M
Cc: Altrock, Deborah A; Mower, James; Lawrence, Zina M
Subject: Academic Progress Review Committee

Greetings:

The Academic Progress Review Committee will begin its work shortly under the leadership of its co-chairs, Vice-Provosts Kevin Williams and JoAnne Malatesta. You have been recommended to serve on this committee and will be notified shortly of its first meeting. The membership is listed below the signature line of this email.

Jim Mower, Senate Chair, has charged the meeting to:

- Identify overlapping responsibilities in the program approval process
- Recommend changes to the process that will increase efficiencies and reduce redundancies
- Implement the recommendations upon approval of the Senate Executive Committee by the April 29, 2019 meeting

Many of you are familiar with the critical documents we use as part of the process but just to be thorough you will be receiving the following information to have at hand for our investigation:

- Three Flow Charts
 - SUNY Program Development/Review Process
 - Undergraduate Process
 - Graduate Process for Program Approval
- Phase I Forms (templates):
 - Letter of Intent
 - Program Announcement
 - UPPC Campus Impact Form
- Phase II Form:
 - SUNY Proposal Form
- Senate Charter Council Responsibilities
 - UPPC
 - UAC
 - GAC
 - SEC

Please be sure to familiarize yourself with this information prior to the first meeting.

We appreciate your willingness to serve and look forward to your participation.

Best,

Ann Marie

Membership:

Co-Chairs	Kevin Williams and JoAnne Malatesta
Provost Office	Ann Marie Murray
Graduate Education	Jon Bartow
Undergraduate Education	Kathie Winchester
UPPC	Karin Reinhold
UAC	Christy Smith
GAC	Sean Rafferty
Support Staff	Elizabeth Gray
CAS	Kathy Gersowitz

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