

**M I N U T E S**  
**O F**  
**1968**

(Program of graduation exercises for  
January 29, 1863 was inserted here)

February 6, 1863.

The Committee met at the call of the Chairman

Present The Chairman

Mr. Austin

Mr. Townsend

Mr. Woolworth

The minutes of the last meeting were read and approved.

The Secretary stated that Charles D. Lawrence a graduate of the first class of the School had been provisionally employed as Professor of Mathematics in place of Prof. Kimball, and that Mary B. Howell a graduate of the twenty sixth term had been employed in place of Mr. Rusted, at a salary of five hundred dollars. Prof. Cochran presented the resignation of Ralph L. Goodwin, a tutor in the School, which was accepted and Josiah T. Keyes a graduate of the thirty sixth term was appointed in his place at a salary of six hundred dollars.

After some time spent in consultation it was resolved that the salary of Miss Howell, beginning with the next term be advanced to six hundred dollars.

It was also resolved that the tuition in the primary department be fixed at ten dollars per term, and that the salary of Miss Keyes be advanced to six hundred dollars.

The draft of the Annual Report to the Regents of the University, and the Superintendent of Public Inst-

rection, was read, and after some amendment was adopted.  
This report is Senate Document No. 41.

The Committee then adjourned.

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June 12, 1868

The Committee met at the call of the chairman.

Present, The Chairman

Mr. Townsend

Mr. Woolw.

March 10, 1868.

The committee met at the call of the Chairman,

Present, The Chairman

Mr. Townsend

Mr. Woolworth

Hon. John V. L. Pray having been appointed a member of  
the committee appeared & took his seat.

Mr. Townsend submitted an offer from Mr.  
Van Rensselaer, the owner of the vacant lot opposite the  
school building for the lease of the lot as a play ground for

the scholars of the Experimental & Primary Department.  
After some conversation of the subject, the matter was referred to Mr. Townsend & the secretary, with power to make such an arrangement with Mr. Van Rosseelar, as they may consider expedient.

The Chairman called the attention of the committee to the propriety of an increase of the salaries of the Professors in the School in view of the largely increased expenses of living at the present time. A general concurrence in the propriety & justice of such increase was expressed, but positive action on the subject was postponed to a future meeting.

The committee then adjourned.

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June 15, 1863

The Committee met at the call of the chairman

Present The Chairman

Mr. Townsend

Mr. Woolworth

Mr. Townsend stated that the vacant lot opposite the school building had been found on examination in such a state that it would require a large expenditure to place it in a proper condition of a play ground and the committee are therefore of opinion that it will not be expedient to accept the offer of Mr. Van Rosseelar in which this committee concurred.

The Secretary read a letter from Capt.

Kinball stating that by reason of ill health he had been obliged to resign his commission in the army, but that it is now so far restored that he will be able to resume his professional labors, and that if desired by the committee he will be gratified to return to his former position in the Normal School.

Prof. Lawrence having been provisionally appointed to the place vacated by the connection of Prof. Kinball with the Army and with the understanding that Mr. Prof. K. should resume the Professorship, if he should so desire on retiring from the army, it was resolved that as that contingency has now occurred, Prof. Kinball be re-appointed, Prof. of Mathematics from the commencement of the next term, and Mr. & the Secretary be directed to inform each of the gentlemen of the action of the committee.

The committee resumed the consideration of an increase of the salaries of the Principal and Professors postponed at their last meeting, when it was resolved that by reason of the largely increased expenses of living the following additions be made to the salaries for the present year. To that of the Principal Three Hundred dollars and to those of Professors Jewell, Cooley, Lawrence & Huntley Two Hundred & fifty dollars each.

The committee then adjourned.

(Progress of graduation exercises for July 9,  
1863 was inserted here)

September 26, 1882

The Committee sat at the call of the Secretary.  
The minutes of the last meeting were read & approved.

Present Mr. Townsend

Mr. Woolworth

Mr. Pruyn

The secretary read a letter from the chairman stating that he would not be able to be present, & expressing his approval of the object of the meeting.

The Principal presented the resignation of Mr. Worth, teacher of Music, which was accepted. He also stated that the services of Mr. Jarvis E. Ferring, who sustained a high character as a teacher could be obtained. After some time spent in consultation, it was resolved that the Secretary & Principal be authorized to engage Mr. Ferring at a salary of five hundred dollars it being understood that that sum is to be full compensation for teaching in the Normal Experimental & Primary departments, the engagement to continue during the pleasure of the committee.

It was further resolved that the salary of Mr. Martin be advanced to Seven Hundred dollars.

Prof. Cochran asked the direction of the committee in regard to the mileage of pupils who receive appointments from counties in which they do not reside. The subject was referred to the Principal & Secretary with power.

The Committee then adjourned.