

2016-2017 University Senate

**Monday, March 6, 2017
2:45 pm, Assembly Hall**

James Collins, Chair

MINUTES

Present: Adams, Marcus; Alaei, Kamiar; Almahamid, Ilham; Balsas, Carlos; Bernard, Sheila Curran; Brandon, Peter; Durio, Saben; Chen, Mei-Hwa; Collins, James; Craig, Allison; Earle, Keith; Fabris, Daniele; Fox, Cynthia; Galusha, Jaime; Giboney, Justin; Green, Cathleen; Hamilton, Diane; Hartman, Charles; Jerison, Michael; Keenan, Donald; Kessler, Jane; King, Ekow; Kiorpes, Karen; Kuznetsov, Igor; Lafond, Deborah; Lawrence, Zina; Little, Walter; Lizotte, Alan; Mallia, Mary Ellen; Mamorella, David; Manjak, Martin; Martinez, Maritza; McKenna, Holly; McNutt, Louise-Anne; Moore, Chris; Ng, Vivien; Nowell, Greg; Ostro, Austin; Pastore, Christopher; Poehlmann, Christian; Prelow, Hazel; Pyles, Loretta; Reinhold, Karin; Roberts, Nancy; Rosenswig, Robert; Sergay, Timothy D.; Skebe, Alifair; Smith, Christy; Tchernev, Alexandre; Vergari, Sandra; Wharram, Dawn; Wheeler, Darrell; Williams, Kevin

Guests: Hyde, James; Puran, Merve; Vero, Ron; Pierre-Louis, Joel; Jewell, Carol; LaValley, Celine; Mower, James; Hedberg, William; Wulfert, Edelgard; Lawson, Kayie; Murray, Ann Marie; Perez, Veronica; Gelinas, Bartow, Jon; Zahavi, Gerald

The meeting convened at 2:49 p.m.

APPROVAL OF MINUTES

Once quorum was reached, the minutes of February 13, 2017 were approved, with minor changes and the following voting results: Approved 36, Opposed 1, Abstained 7.

INTERIM PROVOST'S REPORT – DARRELL WHEELER

Interim Provost Wheeler reviewed his written report, submitted as follows:

- Strategic Planning
 - We continue to move forward with a goal of having a plan ready for dissemination and implementation for fall 2017. I thank everyone for their input and encourage everyone to continue reviewing updates and making comments on line
<http://www.albany.edu/strategicplan/strategic.planning.documents.shtml>
 - Strategic planning steering committee meets tomorrow and in April our consultant Rob Brodnick will be here for a week working on the writing groups.
- Keeping regular meetings and updates with Senate Executive and UPPC
- Continue working with units for the 2017 commencement for spring .
- Dean's Searches
 - SoB in process and hope to have short-list candidates interviewing this month and early April.
 - SPH solicitation for a search firm moving more information to follow.
- The issue of planning, goal setting and resources key in the spring budgeting process with the Dean's (consistency, transparency and sufficient flexibility to meet goals).

- Finally, and teeing up my colleague, Joe Brennan, our VP for Marketing and Communications who has done a fantastic job in amassing data in this area, we look forward to your responses to his presentation.

UNIVERSITY SENATE CHAIR'S REPORT – James Collins, Chair

I. Informational

1. On February 6, Chair Collins attended a meeting of the University Executive Committee discussing SUNY Provost Cartwright's response to the University's presentation (on January 18) about Performance Improvement Planning. At this meeting Harvey Charles, Dean of International Studies, gave a report of the effects of the Executive Order/Travel Ban on the University.
2. On February 9, Chair Collins confirmed GSA President Saben Durio's appointment of Amanda Aykanian as the GSA representative to COR.
3. On February 9, Chair Collins clarified with Vice Chair Reinhold and Immediate Past Chair Fox the non-existence of an Independent Review Committee for Undergraduate Programs and confirmed the need to remove reference to it from the Senate Handbook.
4. On February 10, Chair Collins accepted an invitation to participate in the February 21 Forum on Shared Governance.
5. On February 11, Chair Collins issued invitations to the Office of the Provost, UUP, the GSA, and SA for participants for the March 21 Forum on Contingent Concerns.
6. On February 11, Chair Collins contacted the current Communications Director and President of the Emeritus Center, following up on previous inquiries about the status of a non-voting Senator from the Emeritus Center.
7. On February 17, Chair Collins confirmed the location and date for the Forum on Contingent Concerns, March 21, 3-4:30PM, in the Campus Center Assembly Hall.

II. Actions taken

- a. Chair Collins invited Vice President Joe Brennan of Communication and Marketing to make a presentation on branding research to the Senate.

III. Recommendations for actions

None

Chair Collins thanked Cynthia Fox for her Senate agenda preparation during his medical leave. He added the following to his written report:

- *February 21 – Participated in a Senate forum on shared governance*
- *February 22 – SEC met. Discussion included faculty concerns with commencement plans. Chair Collins noted that immediately after commencement there would be an evaluation, and that concerns could be registered at that time through the Office of the Provost.*
- *February 28 – Senate leaders met with Provost Wheeler and Chief of Staff Szelest, and improvements to the Senate website were discussed.*
- *March 21 – There would be a forum updating progress with contingent faculty issues from 3:00 to 4:30 p.m. in the Assembly Hall.*

OTHER REPORTS

UFS (University Faculty Senate) – Diane Hamilton, Walter Little & Latonia Spencer, SUNY Senators

- Nothing reported

GSA (Graduate Student Association) – Saben Durio, GSA President

- Nothing reported

SA (Student Association) – Felix Abreu, Student Association President

- Nothing reported

COUNCIL/COMMITTEE CHAIRS' REPORTS

CAA (Council on Academic Assessment) – Alifair Skebe, Chair

I. Informational

- CAA met 2/14/2017, 10-11:30am.
- The committee heard several reports:
 - The Chair (Alifair Skebe) reported on the Senate meeting 2/13.
 - APRC. Ng Liu updated us on the committee's progress; they have met and reviewed both the Information Science and Computer Science programs.
 - Director's reports. Steven Doellefeld announced Joel Bloom's pending departure from the University; the General Education assessment for the Social Sciences and WCI categories has begun, and the results of those assessments will be reviewed by GEAC and CAA during the 17-18 academic year.

II. Reports of Actions

- APRC. Information Science and Computer Science reports are on schedule to be submitted by the next CAA meeting.
- GEAC. Allison Hosier will reach out to Rick Fogarty about assessing competencies within the major.
- Committee discussed the UUP report on "The Place of Student Evaluations in Assessing Faculty Teaching." A report will be forthcoming, pending further discussion.
- Committee discussed procedural documents related to CAA:
 - APRC, The Practitioners Guide to Program Review;
 - GEAC and CAA, the Orientation Packet on UAlbany wiki page for Middle States Self-Study.

III. Recommendations for Actions

- We recommend a working group be constituted and charged with developing a new set of SIRFs questions that will align both academic assessment and teaching evaluation.
- Chair will reach out to Jim Collins for further information regarding 2016 Survey of Shared Governance and CAA's procedural documents.
- Meeting scheduled 3/7 @10am. Room AS 122

CAFFECoR (Committee on Academic Freedom, Freedom of Expression, and Community Responsibility) –Carol Jewell, Chair

- Nothing to report

CERS (Committee on Ethics in Research and Scholarship) – Michael Jerison, Chair

- Nothing to report

COR (Council on Research) – Daniele Fabris, Chair

- Nothing reported

CPCA (Council on Promotions and Continuing Appointments) – Louise-Anne McNutt, Chair

- Nothing to report

GAC (Graduate Academic Council) – James Fossett, Chair

- Nothing reported

GOV (Governance Council) – Karin Reinhold, Chair

Informational:

Jan 30th: During the SEC meeting, Jim C. asked for a) Council Procedures to be included in the Senate Handbook, b) recommendations for the different Councils from the shared governance survey.

Feb 3rd: Interim Provost Wheeler announced that the structure of commencement will change starting Spring 2017. We'll no longer have small departmental ceremonies. They will be clustered while still focusing on celebrating families and students.

Feb 6th: Meeting with Jen Carron, assistant VP for marketing, to plan the Identity Forum. Jen and Joe Brennan will come to the March meeting of the Senate to present the results of their exploratory survey. Forum on Identity will focus on messaging and crafting ideas for who we are.

Feb 9: Results of votes on the resolutions. Nine people voted as follows:

1) RESOLUTION: AFFIRMATION OF UALBANY'S COMMITMENT TO A SAFE, DIVERSE AND INCLUSIVE MULTICULTURAL CAMPUS

6 Yes, 2 Abstain, 1 No

2) RESOLUTION: CONDEMNATION OF EXECUTIVE ORDER ON IMMIGRANTS.

7 Yes, 1 Abstain, 1 No

Feb 10th: Convergence strategic planning event: Expedition Mapping
Process: http://www.albany.edu/strategicplan/expedition_mapping.shtml

Interesting conversations. Description of Design

Thinking: http://www.albany.edu/strategicplan/design_thinking.shtml

Feb 13th: Senate meeting. The ALS presentation mentioned that ALS offers a legal clinic. We are wondering if this clinic can help people caught up in the travel ban and ICE crackdown. Jim Collins is in the process of finding out details.

Feb 14th: I received information from the Director of ISSS Mike Elliot for students in need of help:

“In regard to resources, the materials we provide to international students are available in our office so if you have any international students who need support or additional information, please send them our way. The ISSS general email box is iss@albany.edu and phone is 518-591-8172. We also provide updated information to our international students via our weekly newsletter, future forums, and direct emails.

Something helpful to you and for all immigrant/immigrant-intent and non-immigrant students is the NYCLU Know-Your-Rights resources. These can be printed as pocket size resources and referenced for dealing with specific cases.

1. What to Do if You are Stopped by an Immigration Officer
<http://www.nyclu.org/publications/palm-card-what-do-if-youre-stopped-immigration-officers-2012>
2. Immigrants' Rights are Human Rights: Universal Guarantees of Rights to All People
<http://www.nyclu.org/publications/immigrants-rights-are-human-rights-universal-guarantees-of-rights-all-people-2009>
3. Your Rights to an Attorney if You are Arrested and Accused of a Crime
<http://www.nyclu.org/publications/know-your-rights-your-right-attorney-if-youre-arrested-and-accused-of-crime-2014>
4. What to Do if You are Stopped by the Police
<http://www.nyclu.org/publications/palm-card-what-do-if-youre-stopped-police-english-and-spanish>

Also helpful for following presidential policy changes, particularly through Executive Orders, is to visit www.whitehouse.gov for briefings, including presidential actions (<https://www.whitehouse.gov/briefing-room/presidential-actions>). Judicial action updates on Executive Orders can be found on government websites such as the U.S. 9th Circuit Court of Appeals (<https://www.ca9.uscourts.gov/>).

I hope this is helpful information and please do refer international students with concerns to our office. Thanks so much- Mike
Michael Elliott, PhD
Director, International Student and Scholar Services (ISSS) at the Center for International Education and Global Strategy (CIEGS) Science Library G-40, University at Albany, Albany, NY 12222
tel: 518-591-8189 fax: 518-591-8171”

Feb 15th: Governance Council meeting.

Recommendations for actions:

1. Update of Senate Handbook
 - a) Student representation
 - b) Updates of dated material
 - c) Inclusion of procedures for different Councils
2. Update Faculty Bylaws to update representation of Contingent Faculty:
3. Requests nominations for At-Large Senators.
4. Identity
 - a) List of faculty that it would be beneficial to talk to, that can take on leadership and carry on the message for the UAlbany Identity.
 - b) List of panelist for Forum on Identity.

Actions taken:

We proposed the following amendment to the Faculty Bylaws:

Current version:

2.2 There shall be eight Senators elected at large from the eligible Voting Faculty, of whom four shall be from among the Professional Faculty. In addition there shall be two Senators elected at-large from among the part-time faculty.

Proposed amendment:

2.2 At-Large Senators

2.2.1 There shall be eight Senators elected at-large from the eligible Voting Faculty, of whom four shall be from among the Professional Faculty.

2.2.2. There shall be two Senators elected at-large from among the part-time faculty. These senators shall be nominated by the faculty, and elected by the faculty and part-time faculty.

The amendment was tabled until next meeting.

Feb 16th: Update to the Senate website. The report on shared governance was not on a place easy to find so now it has been moved to the Committee on Assessment of Governance and Consultation's page, within the Governance Council's page.

Information to share with immigrants, from President and Dean of the Albany Law School Alicia Ouellette:

“call our Clinic and Justice Center at 472-5835. If our students and faculty are not able to help, the receptionist will refer you to others who are.”

Feb 17th: Update on Resolution 1617-04R. Governance voted on changing the version of the resolution that was for consideration during the last Senate meeting to a simplified version which now bears the name: “Affirmation of UAlbany’s support of undocumented students and immigrants”. The Council decided that the second part of the original resolution, which consisted of measures to foster a campus climate of diversity and inclusion, that supported safe spaces and a culture of inclusivity and respect for all within UAlbany, was too complicated. We may consider a revision or find other means to support efforts that foster university climates of inclusiveness.

Feb 17th: I attend the UAlbany Council meeting where updates on the following were heard:

- a) College of Engineering and Applied Sciences – Kim Boyer, Dean
- b) The Student Experience & Retention – Michael Christakis, Vice President for Student Affairs
- c) University Branding Initiative – Joseph Brennan, Vice President for Communications and Marketing
- d) Development – Fardin Sanai, Vice President for University Development & Executive Director of the UAlbany Foundation

Feb 21st: The Forum of Shared Governance was held with a distinguished panel of speakers representing the diverse facets of governance: Chair of the Senate Dr. Jim Collins; Interim Provost & VP for Academic Affairs Dr. Darrell Wheeler; Holly McKenna, representing contingent faculty; Assistant Director of Community Relations Greta Petry, representing professionals; Associate Professor Paul Stasi, representing faculty and UUP and Jarrett Altilio, representing the Student Association. The representative for GSA was not able to attend. We had a lively discussion emphasizing that shared governance is not a one-time event, that is constructed day to day with open communication and the involvement of all parts. Keys of shared governance: Participation, presence, listening, communication, and commitment.

Feb 24th: Meetings with Presidential Search Firm to help craft a vision of who we want our next president to be.

Tentative date for Forum on Identity: April 3rd.

Dean for International Education, Vice Provost for Global Strategy Harvey Charles will visit next Governance Council meeting on Mar 8th to announce new paths for STEM majors.

Chair Reinhold added that she and Immediate Past Senate Chair Fox had met with the administrative leadership and talked about items including review of administrative units and updates on the website, CNSE and the Wadsworth Center. She reminded that calls had gone out that day requesting preliminary candidates for At-large Senators and volunteers for committee and council service. Chair Reinhold asked that the assembly please go to department units to request candidates and reiterated the corresponding deadlines. She also noted that Senate Vice Chair elections would run April 3-7. The GOV Chair updated that work on the Senate handbook would continue by the Liaisons and Elections Committee. Chair Collins added that the Senate handbook includes a recommendation that chairs document written procedures for their councils and committees, on which the SEC would be working.

LISC (Council on Libraries, Information Systems, and Computing) – David Mamorella, Chair

- **Educational Technology Center (ETC).** Test Scanning services moved from the Computer Center to LC 27. The call center portion of the Help Desk relocated from LC 27 to MSC 209. The Help Desk will move to the library with the students in a few months. LC 27/SB 31 plans to be turned into an Educational Technology Center, a faculty-centered facility for ITS Teaching and Learning services. FTR, Classroom Technology, Test Scanning, and the Lecture Capture Room will offer one-stop shopping to bring customers and services together.
- **Student Advisory Board.** Many of the concerns that the Student Advisory Board discussed this past fall had to do with the cost of printing. Many transfer and graduate students come from institutions that don't charge for printing or give each student a certain amount of free printing every semester (e.g., 200 sheets, or \$30 worth). Some benchmarking was done with other SUNY institutions, and most seem to have more liberal printing options than UAlbany. The Libraries would like to work with ITS to consider and evaluate other printing solution.
- **Science Library.** The proposed renovation of the 3rd floor of the University Library will not happen. Instead, the Office of Campus Planning is looking to renovate the 2nd floor of the Science Library. That space contains book stacks filled with bound journals that are very lightly used. The Libraries are working with the Office of Campus Planning to move the bound journals to compact shelving on the basement level so the University can re-purpose the 2nd floor space to house other units (Advisement, the Writing Center, ITLAL, and the Center for Achievement, Retention, and Student Success). Access to the 16 group study rooms and offices on that floor will most likely be lost at the end of the spring semester. The Libraries are going to appoint a task force to review library space to provide alternate group study areas. The goal is to not have a net loss of space dedicated to student use, especially group study rooms which are very popular.
- **Combined circulation, reference, and IT help desk.** Plans to re-build the circulation desk so that it's more welcoming as well as accessible to people in wheelchairs in in development. It will be about 10-12 feet further back from the door so the size of the lobby area will be increased and seating will be provided. Circulation, reference, and IT support will be offered at one consolidated desk. The current reference desk will be dismantled and replaced with additional student workstations.

UAC (Undergraduate Academic Council) –Karen Kiorpes and Christy Smith, Co-Chairs

- UAC met on February 21. UAC approved two internship courses under the UUNI course rubric and administered through the Institute for Applied Learning. UAC also began discussion on a course proposal from the Department of Educational Theory and Practice geared towards international students for English-language support. The Office of Undergraduate Education is working with a number of departments on proposals for new programs and revisions to policies, some of which will eventually need to come to the Senate floor.

ULC (University Life Council) – Ekow King, Chair

- Nothing reported

UPPC (University Planning and Policy Council) – Cynthia Fox, Chair

- UPPC will meet on March 8. We will consider two proposals from Rockefeller College to couple two undergrad majors (Political Science and Public Policy) with the Master's in International Affairs.

UNFINISHED BUSINESS

Approval of Changes in Council Memberships – Senate Secretary Christian Poehlmann

Carlos Balsas – Senator CAS/Geography & CAA

Chad King – Senator GSA & Gov

Amanda Aykanian – Confirmation as the GSA representative to COR

A motion was made to accept the above changes, with the following voting results:

Approved 44, Opposed 0, Abstained 3

Chair Collins noted that the resolution numbering should be amended as follows due to a change in order on the last agenda:

1617-04R RESOLUTION: CONDEMNATION OF EXECUTIVE ORDER ON IMMIGRANTS

1617-05R RESOLUTION: AFFIRMATION OF UALBANY'S COMMITMENT TO A SAFE, DIVERSE AND INCLUSIVE MULTICULTURAL CAMPUS

Vice Chair Reinhold provided an overview and background on the above resolution, explaining that the RESOLUTION: AFFIRMATION OF UALBANY'S SUPPORT OF UNDOCUMENTED STUDENTS AND IMMIGRANTS had been split into two parts to be voted upon separately. In response to discussion regarding the resolution and related issues, GOV Chair Reinhold promised to re-send an information sheet.

A motion was made to approve the above resolution, with the following voting results: Approved 42, Opposed 1, Abstained 3.

NEW BUSINESS

SENATE BILL 1617-02: PROPOSAL TO ESTABLISH A MASTER OF SCIENCE (MS) PROGRAM IN GEOGRAPHIC INFORMATION SCIENCE

Professor Jim Mower reviewed information on the above proposal.

A motion was made to approve the above bill, with the following voting results: Approved 42, Opposed 0, Abstained 3.

University Brand Presentation – Joe Brennan, Vice President for Communications and Marketing

Vice President Brennan reminded that the University at Albany had hired Maguire Associates to assist with brand development, and he shared an overview of their findings. He added that there would be a forum on April 18 or 19 to provide further opportunity for input.

ADJOURNMENT

The Senate adjourned at 4:03 p.m.

Respectfully submitted by
Elisa Lopez, Recorder