Minutes of the Council meeting for September 30, 2011
Approved by the Council on November 16, 2011

In attendance: J. Baronner (staff), J. Bartow (staff), J. Bissonnette, F. Bolton (staff),
                 S. Commuri, C. Duncan, T. Groves (Chair), A. Krause, D. Mancini,
                 G. Robinson, M. VanUllen, K. Williams

Unable to attend: D. Dewar, B. Dieffenbach, L. Halpern

1. Group introductions were made at the start of the meeting.

2. Dean's report – K. Williams

    Dean Williams is Chairing the Strategic Planning Working Group on Graduate Education.
    One of the first tasks that the Working Group is likely to take on is identifying criteria for
    assessing the quality of graduate program.   There is a need for outcomes measures that go
    beyond reputational ranking. Diane Dewar is a member of the Working Group and will act
    as liaison to GAC for the Group's tasks. GAC will have the opportunity to review the
    Group's work.

3. Chair's Report – T. Groves

    Today is an organizational meeting only since GAC does not have enough business to enact.
    GAC comprises three subcommittees: Committee on Curriculum and Instruction, Committee
    on Admissions and Academic Standing, and Committee on Educational Policy and
    Procedure. Jon Bartow has composed a list. All committees comprise of a quorum, but a
    few more slots need to be solicited. A large part of GAC's charter is reviewing graduate
    programs. GAC at times will generate bills for Senate approval, and department
    representatives will attend meeting to present their cases.

    Chair Groves explained that due to Council members' schedules, it was not possible for all
    members to meet at the same time. The intention was to have as many members as possible
    attend each meeting.

    The Chair mentioned that proposals are submitted by a college, department, or school and
    submitted to the Senate Executive Committee. From there the proposal is directed to UPPC
    (University Planning and Policy Council) and GAC. Certain proposals such as a new
    program, discontinuation of a program, or changes to an existing program will be presented
    only to GAC. Once a committee has approved the proposal, the final authority is with GAC.
    More extensive proposals, such as a new program, are forwarded to the State.

4   Old Business

    Continued Discussion of CAA Assessment Reports

    Assigned volunteers review assessment reports and offer suggestions for each program.
    Once GAC votes and approves an individual program's report, it is forwarded to the
    University Senate for suggestion purposes only. Chair Groves requested members access the

University's web page to review the University Senate's charter for academic assessment. He also suggested members review the charter for both GAC and subcommittees. The report for Criminal Justice is nearing completion. Work on Physics, Sociology, and Psychology programs need completion.

5. New Business

Consideration of Draft GAC Committee Memberships

Jon Bartow mentioned that GAC committee membership comprises GAC members, students, staff, and volunteers. By reaching out to Senate members, veterans from previous staff, volunteers, and across all disciplines, diversity will bring strength to the committees. Once committee membership has been completed, Jon will circulate the roster. He noted that business is pending for both the Committee on Admissions and Academic Standing and the Committee on Curriculum and Instruction. No business is pending for the Committee on Educational Policy and Procedure. The Chair mentioned that the GAC tends to become busier in the spring semester.

Future Meetings:

All meetings will be held in the MSC 102 Conference Room
- Tuesday, 10/25, 9:00-10:30 AM
- Wednesday, 11/16, 9:00-10:45 AM
- Friday, 12/16, 9:15-10:45 AM

END OF GAC 9/30/2011 MINUTES

****