

1844

in said building

5

Col Young then laid before the Board a draft of the proposed Circular, prepared in conformity to the Resolution, <sup>approved</sup> and adopted at a former meeting.

adjourned. F. Dwight Secy.

The Executive Committee met at the usual place on the 23<sup>d</sup> of November.

Mess<sup>rs</sup> Young, Hawley, Potter, Campbell and Dwight were present.

Col Young in the Chair.

The minutes of the preceding meeting were read, amended and approved.

Various applications for the place of janitor of the Normal School rooms, were presented, and were laid on the table. The Committee not thinking such an office necessary.

On motion of Mr Hawley, seconded by Mr Dwight,

Resolved That the Normal School be opened for the reception of pupils on Wednesday the 18<sup>th</sup> of December at 10<sup>1</sup>/<sub>2</sub> A.M. at which time the Executive Committee will be in attendance. Pupils arriving in the City will report themselves to the Secy of the Committee.

On motion of D Potter,

Resolved That the secretary be requested to give immediate public notice of the opening of the school and also send upon the two principal Instructors early and timely notice of their appointment and of the day on which they are expected to attend.



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Resolved. That the two principal  
Instructors be requested to meet the  
Committee on the 13<sup>th</sup> of Dec: for the  
purpose of arranging the course of  
studies and that their salaries  
commence on that day.

On motion of Mr Hauley.

Resolved That George R. Perkins of  
Utica be appointed the Mathematical  
Instructor of the Normal School, with a  
Salary of \$1200. - three hundred dollars - per  
annum, during the mutual pleasure of the

parties.

Resolved.

That the state Superintendent  
be requested to address the pupils of  
the Normal School on the opening  
of the institution.

The letters of Messrs McKoon and  
Page in relation to teachers appoint-  
ments, were read by the secretary.

The communications of Messrs Fitch  
Ely and Brayton were referred to by  
members of the Committee.

D Potter was requested to go to Newbury-  
port and confer with Mr David P. Page, ~~and~~  
who has been highly recommended to this  
Committee as qualified for the post of  
Principal of the Normal School, and  
that he be authorized to engage  
his services.

Resolved. That the account of  
Jacob Govey for \$595.45 be paid by  
the Secretary

Francis Dwight  
Secy.