

COUNCIL ON ACADEMIC ASSESSMENT (CAA)

MINUTES, NOVEMBER 16, 2009

UNH 306 10:00 – 11:30

Members present: Heidi Andrade (Chair), Henryk Baran, Brea Barthel, Zak Berkovich, Daryl Bullis, Sue Faerman, Brian Gabriel, Kristen Hessler, Richard Matyi, Dana Peterson, Bill Roberson, Joette Stefl-Mabry, Bruce Szelest

Members absent: Jason Cotugno, Marjorie Pryse

The meeting began with the approval of the minutes of November 4, 2009.

The Chair began by asking the Council to brainstorm ideas for incentivizing the improvements of assessment plans by programs. She asked Council members to provide ideas and listed them as they were received. In the course of creating the list it became clear that some suggestions focused more on individuals than programs, and some suggestions were “prods” whereas other were for “praise.” The Council agreed that there was a distinction to be made between incentives and rewards. The Chair then went through the list and solicited votes from the members as a way of prioritizing the list. She then offered to work out a revised list that would be brought back to the Council for further review.

The Council proceeded with its review of the Middle States chapters that concerned academic assessment on campus (5, 9, and 10). The discussion began with a clarification of the charge of the Council with regard to the feedback. It was agreed that members should identify areas that were good, those that raised concerns, and those that invited agenda items for the Council’s further discussions. There were several points raised in the meeting with members also offering to send further comments via email to the Steering Committee. The Chair was requested to compile the comments into a formal statement from the Council that reflected its review.

The meeting adjourned at 11:30 a.m.

Minutes respectfully submitted by Kristina Bendikas