

# Civil Service LEADER

America's Largest Weekly for Public Employees

Vol. XV — No 18 Tuesday, January 12, 1954 Price Ten Cents

## Legislature Gets Bills To Assure Raise Goes with Promotion

See Page 3

# Legislative Session Opens; Quality of Civil Service Bills Already Introduced; Governor's Special Message on Employees Is Awaited

F HENRY GALPIN  
P O DRAWER 125  
CAPITOL STATION  
ALBANY N Y  
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The recently concluded "Preparation for Retirement" course, sponsored by the Civil Service Employees Association and the Troy YMCA, was a complete success. Raymond G. Wheeler (standing) was course coordinator. Seated, Joseph Durrah, a newspaper reporter is interviewing Mr. Wheeler.

## Proposals Expected at Pay Parley

ALBANY, Jan. 11 — A session of negotiations on the salary problem of State employees is scheduled to be held on Monday, January 18.

It is expected that this session may result in some kind of definite proposals from the State. The Civil Service Employees Association, negotiating for the employees, is seeking a 12 per cent increase, plus freezing-in of the emergency bonus into base pay.

### Counter-Proposals

The State has not yet made its first definite counter-proposals, awaiting completion of a salary survey by the Civil Service Department. That survey is nearly finished, and it is understood the final portion of it will be available in time for next Monday's meeting.

There was no meeting of minds last year, and the employees received no general pay increase. In the two-year interim since the last pay increases, living costs have jumped and State employees argue that they have fallen substantially behind workers in private industry.

## Prison Guard Pay Asked for Attendants

ALBANY, Jan. 11 — A bill introduced on the first day of the legislative session, January 6, provides that the salary scales of criminal hospital attendants at Dannemora and Matteawan State Hospitals should be allocated at the same grade as the pay of custodial employees in State prisons. The bill was introduced by Assemblman James Fitzpatrick.

A similar bill will be introduced next week covering employees at Albion and Westfield.

Private conferences with legislators give the impression that these measures have a better chance of passage this year than last.

Both bills are sponsored by the Civil Service Employees Association.

### FIRE MATRONS GET GIFT

Fire house matrons, all of whom are the widows of NYC firefighters, received \$25 each, as a Christmas gift from the NYC Fire Department Matrons Fund.

Salaries of the matrons are paid from contributions made every payday by City firemen. The undistributed balance of each year's fund is preserved.

ALBANY, Jan. 11 — The State Legislature is in session, and on the first day civil service bills in quantity began filling the hopper.

Of primary importance to public aides was a segment of the Governor's message delivered Wednesday, January 6, in which Mr. Dewey states that he will devote a special message entirely to the employees. The manner in which the Governor announced this gave rise to speculation that the message would include word about a salary increase and would also deal with other matters concerning the employees. There was some expectation that this special message may precede the Budget which the Governor will present to the Legislature.

A large section of the Governor's address dealt with "Integrity in Government," and the proposal that a code of ethics be established in the public service.

### Wage Rise Uppermost

Employees of the State, represented by the Civil Service Employees Association, are seeking a 12 per cent upward wage adjustment. A survey of the whole wage structure, ordered by the Governor, is nearing completion; first portion of the survey has already been completed, although not yet publicly released. This portion of the survey, a comparison of salaries paid on State jobs with salaries paid in private industry, is said to show many elements favorable to the employees. What the final salary measure will be, however, is unknown at the present. It is expected that the present emergency bonus will be covered in as part of base pay; and that salary inequities in individual job-titles will be corrected. But what will be done beyond this is in the realm of speculation. The employees have made it sharply clear to the administration that a wage increase of substantial dimensions is a major requirement. 1954 is an election year, a fact of foremost realization by every politician in Albany, and this is thought likely to affect the wage increase affirmatively.

### Retirement Improvements

If a substantial wage increase should be won by the employees, it is considered unlikely that the Legislature would at the same time approve major revisions in retirement. Legislative history shows that in years when salaries are improved, retirement adjustments are likely to be withheld; and when retirement changes are made, pay adjustments usually suffer.

### Many Bills Flow In

The bills that flowed into the legislative hopper early in the session dealt with problems that have commonly confronted the employees in recent years. There were bills to vest pensions (that is, allow employees who leave the service to keep their money in the Retirement System), bills to increase death benefits; a bill to eliminate fees on promotion exams. The 55-year retirement bill will probably be re-introduced, although it was not known at press time whether it will again have administration support. A bill was sponsored to extend the benefits of unemployment insurance. The Preller Commission, which is studying revision of the civil service law, early got in a

### ELECTIVE OFFICES RESTRICTED

The Town Law, Section 20 (4), prohibits a person from holding more than one elective town office at the same time, ruled Attorney General Nathaniel L. Goldstein,

measure to extend its life another year. Several measures were introduced to safeguard employees in dismissal proceedings; to provide extra increments after 15 and 20 years of service.

### Taylor's Coming Awaited

In civil service circles, the entrance of the new Civil Service Commission president, Oscar M. Taylor, was awaited. He will take office February 1, and one of the first matters to come under his consideration will be improvement in the personnel relations board procedures. There may be some legislation on this, but the probability is that it will be done by executive order of the Governor.

### Governor on Integrity

In his essay on government integrity, the Governor said:

"Crude, overt corruption is relatively simple to deal with. We have learned how to handle the obvious violations and we have the means for handling them efficiently and promptly. What we do seek are better definitions of that sensitive devotion to the public trust which you and I believe is an essential part of the obligation of public service.

"Here the guiding principles seem clear: the public is entitled to expect from its servants a set of standards far above the morals of the market place. Those who exercise public and political power are trustees of a system of government in which the people must be able to place their absolute trust . . . .

"The people are entitled to know that no genuine conflict of interest exists among their public servants. They are also entitled to know that no selfish motive is permissible which interferes with the high minded and honorable conduct of public affairs . . . .

"Certainly governments should not be deprived of the services of all but princes and paupers. The business of government cannot and should not be separated from the day-to-day lives of the human beings who conduct it. The problem is to separate the unavoidable conflicts of interest from the venal and the doubtful; to chart the shadowlands of conduct where men of good will may have difficulty in deciding whether a course is proper or improper."

### Code of Ethics

The Governor then made these proposals:

First: To define by appropriate legislation those business and professional activities which are improper for government and party officers. This legislation should obviously include the areas of legislative and administrative control over the licensing or regulation of business and the sale of goods or services to government or its agencies.

Second: To develop legislation dealing with the question of private practice before State agencies by public officers.

Third: To promulgate a code of ethics with respect to genuine conflicts of interest which may arise for public or party officers, between their business or professional interests and their public duties. Many theoretical conflicts are too tenuous to be actual. Others may arise in so many different forms and under such a variety of circumstances that it would be either foolish or unjust to attempt to establish a set of statutory rules. What is one day an interest small and remote may suddenly become important through a turn of events. For matters of such complexity and close distinctions a code of ethics is the better instrument. There is precedent in the similar codes for members of the bar and for the judiciary.

## County Workshop In Syracuse Feb. 6

SYRACUSE, Jan. 11 — The Onondaga chapter of the Civil Service Employees Association will sponsor a Workshop for the 17 County chapters in the Central New York Area at the Onondaga Hotel, Syracuse, Saturday, February 6. The following are affected: Broome, Chemung, Chenango, Cayuga, Cortland, Fulton, Herkimer, Madison, Montgomery, Oneida, Otsego, Oswego, St. Lawrence, Steuben; Seneca, Tompkins and Onondaga.

An interesting program is being planned and bulletins will go in the mail to the County chapters.

The annual dinner of the Syracuse chapter will be held the same evening and all groups are

invited to join the festivities.

Charles F. Stanton, director of the Division of Veterans Assistance of Onondaga County Department of Public Welfare for the past 21 years, a member of Onondaga chapter, was installed January 1 as Commissioner of Public Works. Mr. Stanton had previously served the city in the same capacity during the administration of Charles G. Hanna.

As a token of esteem and in appreciation of his many years of faithful service, the Welfare Department is honoring Mr. Stanton at a cocktail party and testimonial dinner January 19 at Syracuse Post 41, American Legion Club.

The Civil Service LEADER will provide full coverage of legislative news during the course of the present session of the State Legislature. In addition, interpretive articles and background material of interest to employees, legislators and administrators will appear regularly.

A record of civil service bills introduced, and the action taken on them, will be a regular part of LEADER coverage beginning with next week's issue.

## Mystery in Overseas Packages Intrigues Round-World Shoppers

The Civil Service LEADER continues to offer its readers an opportunity to receive a wonderful, surprise gift each month from a different, but ever exciting, foreign land, through the Around-the-World Shoppers Club. The Club's representatives comb the markets of the entire world to

bring you the choicest items each nation can provide. A new gift will arrive from a different part of the world each month, as well as a special surprise package along with the first month's selection. Club membership is \$6 for three months, \$11.50 for six months, and \$22 for a year. Join now—and don't forget that when you

obtain a gift membership for another, it will be a reminder month after month of your thoughtfulness — a truly appreciated gift. Send remittance with your order, to Around-the-World Shoppers Club, care of Civil Service LEADER, 97 Duane Street, New York 7, N. Y.

See Page 7 for full details.



# Complete Requirements For 2,000 Clerk Jobs; State Test Now Open

Applications will be received until February 15 in the State clerical exams. The titles are clerk (8300), account clerk (8301), file clerk (8302), and statistics clerk (8303).

Each exam is separate, but a basic written test will be common to all. Candidates may apply in all four, if they like, or, in the examination room, may take more or fewer of the tests than they originally intended.

The jobs offer a career in State service. Although most are in Albany, there will be vacancies in and near NYC.

Age limits are 18 to 69. Starting pay is \$2,180 a year (\$41.90 a week). The pay rises through five annual increments to \$2,984 (\$57.40 a week). Further advancement is through promotion examinations. Any raise granted by the State Legislature that just convened, will be added to starting and other pay. It is expected a raise will be voted.

### Official Information

The official announcement states:

"There are no minimum requirements of education or experience.

"About 2,000 appointments are expected from the lists resulting from these examinations. Most vacancies are in Albany; some are in State institutions, State parks, State schools, and State offices throughout the State.

"The lists will be established no later than early September. Appointments will be made shortly thereafter.

"Appointments from list No. 8300 clerk may also be made to the positions of office machine operator (addressograph), office machine operator (blueprinter), office machine operator (mimeograph), office machine operator (offset printing), office machine operator (photocopying), office machine operator (printing) and office machine operator (tabulating). Because the position of office machine operator (blueprinter) may require lifting of heavy blueprint rolls and machine parts, certification of males only may be made to this title.

"Appointments from list No. 8301 account clerk may also be made to the positions of audit clerk and office machine operator (book-keeping).

"Appointments from list No. 8303 statistics clerk may also be made to the positions of actuarial clerk and office machine operator (calculating-key set).

"Candidates may compete in any one or more of the examinations described herein. In the examination room, candidates may choose different or more examinations from those chosen on applications. Details will be available in examination room.

### DUTIES

"Under immediate supervision to do office work of some difficulty requiring limited judgment and responsibility in carrying out prescribed procedures; in some instances independently to perform routine office work; and to do related work as required. In addition, account clerks also keep financial records and accounts; file clerks also maintain and operate files of correspondence and other record matter; statistics clerks also compile and prepare statistical data for studies and reports. Examples (illustrative only): Keeping office records; compiling summaries of data from office records; making and checking arithmetical computations; checking forms for accuracy and content; opening, sorting, and distributing mail; making file searches; acting as receptionist; answering routine inquiries in person, by telephone or by form letter;

maintaining simple files; operating simple office appliances.

"Application must be accompanied by a fee of one dollar for each numbered examination which the candidate wishes to take. All candidates who file application forms before the closing date will be admitted to the written tests. No fees will be returned for failure to appear.

"All candidates will take the same basic written tests, which will include alphabetization, name and address checking, arithmetic, vocabulary, and reading comprehension. In addition, candidates for account clerk, file clerk, and statistics clerk will take specialized tests in subjects related to these titles.

"All candidates will be required to attain a score of 75 in the written tests."

### Where Tests Will Be Held

In NYC the written tests will be held at Stuyvesant High School, East 15th Street, Manhattan; George Washington High School, West 192nd Street, Manhattan; Theodore Roosevelt High School, East Fordham Road, the Bronx; Brooklyn Technical High School, Fort Greene Place, Brooklyn; Seward Park High School, 350 Grand Street, Manhattan, and Straubmuller High School, 351 West 18th Street, Manhattan.

Outside NYC the tests will be

held at Albany, Albion, Amsterdam, Auburn, Babylon, Batavia, Binghamton, Brentwood, Buffalo, Cairo, Catskill, Chatham, Cobleskill, Coxsackie, Dannemora, Dover Plains, Dunkirk, Elizabethtown, Elmira, Fillmore, Genesee, Geneva, Glens Falls, Gowanda, Herkimer, Hoosick Falls, Hornell, Hudson, Huntington, Ithaca, Jamestown, Johnstown, Kingston, Lockport, Malone, Middletown, Mineola, Monticello, Newburgh, Norwich, Nyack, Ogdensburg, Olean, Oneonta, Ossining, Oswego, Plattsburgh, Potsdam, Poughkeepsie, Riverhead, Rochester, Rome, Saranac Lake, Saratoga, Schenectady, Syracuse, Troy, Utica, Warsaw, Warwick, Watertown, White Plains, and Whitehall.

### 75 Per Cent Pass Mark

The pass mark will be 75 per cent.

The application fee is \$1 for each exam, not \$1 for all four tests.

Candidates must be U. S. citizens and must have been legal residents of New York State since March 27, 1953. This accounts for one year prior to the date when the written test will be held.

Application may be made by mail to the State Civil Service Commission, State Office Building, Albany 1, N. Y. Mention the title and serial number of the exam or exams. Do not send fee then, but do enclose a 10" long self-addressed, six-cent stamped envelope. The applications may be obtained at the State Office Building, and at 39 Columbia Street, Albany; in NYC, at the Civil Service Commission office, 270 Broadway, corner of Chambers Street, Manhattan.

## Must Pay Good Salaries, Says Wagner

In a speech before the Citizens Budget Commission, Mayor Robert F. Wagner, Jr., discussed, among other topics, NYC pay. The remarks about pay follow:

"We know that you cannot buy decent, economical city government at any public-service bargain counter, and we intend to pay good salaries to get good men — a common-sense rule accepted by every modern business.

"Just as you and we have recognized the need for improving the top managerial staff of our city and making public service once more an attractive career, so must we all appreciate the necessity of improving the working and living conditions of the civil service in general. It is not good government to have so many of our city employees forced to hold after-hours private jobs to meet their food and rent bills."

## Labor Relations Plan of UFA Outlined

President Howard P. Barry of the NYC Uniformed Firemen's Association outlined the UFA program on labor relations, particularly in the Fire Department.

A written agreement between the recognized labor organizations representing the members of the department and the Administration, and the right of representation by union representatives, are two of the objectives. Others are hearings on grievances; inclusion of wages, hours, pensions, personnel problems, grievances, working conditions for discussion, and provisions for appeal.

An Appeal Board to be composed of departmental, union and impartial representatives — the latter chosen by first two parties — is advocated, as are agreements through personal and general conferences, or the Appeals Board.

## NYC CLERKS ARE URGED TO PRESENT UNITED FRONT

Jeremiah F. Carroll, chairman of the citywide clerical policy Committee, CIO, urged all clerical employees of NYC to join his organization's efforts to improve pay, hours and working conditions.

The GCEOC hailed Mayor Robert F. Wagner Jr.'s civil service program.

Mr. Carroll seeks "clerks of vision to engage in missionary work," and stressed the immediate need of a unified clerical force.

# Eligible Lists

## STATE Open-Competitive

### VARIABLE OPERATOR

1. Kwarta, Wanda M., Bklyn ... 80588
2. Morrissey, K. J., Albany ... 88100
3. Miller, Dorothy A., NYC ... 97250
4. Mack, Dorothy E., Oshos ... 94000
5. St. Pierre, Theresa, Albany ... 92200
6. Carroll, Sally E., Albany ... 92000
7. Hickey, Regina M., Schty ... 91850
8. Rose, Herbert, Mt Vernon ... 91650
9. Modleski, Anna F., Albany ... 90550
10. Williams, Lydia, W Coxsackie ... 89750
11. Harding, Gladys, Kenmore ... 89600
12. Aptaker, Melvin, Bklyn ... 88300
13. Lawlor, Katherine, Troy ... 87000
14. Brown, Ceola, Inwood ... 80300
15. Puderbaugh, Alice, Cortland ... 77550
16. Smith, Naomi M., NYC ... 75700
17. Desormeau, Mary, Albany ... 74900

### LABORATORY SECRETARY

1. Poggie, Irene, Ithaca ... 82480
2. Jackson, Elyn, Averill Pk ... 88650
3. Cronin, Mary L., Troy ... 80430
4. George, Catherine, Albany ... 84690
5. Rubin, Raoula V., Bklyn ... 83050

### JUNIOR PARK ENGINEER

1. Purick, Harold, Smithtown ... 86000
2. Elliott, Charles, Watertown ... 85500
3. Wobrock, Paul G., Salamanca ... 70670

### ASSOCIATE TRAINING TECHNICIAN (SOCIAL WORK)

1. Daly, Dorothy, Jackson Hts ... 80070
2. Kneznak, Eve N., Boston, Mass ... 83600
3. Fine, Beva, Bronx ... 83000
4. Oppenheimer, J. R., NYC ... 78330

### SECRETARY-STENOGRAPHER, Supreme Court, Appellate Division, Second Judicial Department

1. Freedman, Jerome, Bklyn ... 91680
2. Bernard, Betty, Crestwood ... 89200
3. Laird, Charles, Flushing ... 87310
4. Kramer, Helen, Bklyn ... 87030
5. Gemel, Howard, Irvington ... 86690
6. Neubart, Julia, Jackson Hts ... 86540
7. Friedman, Mathilde, Bklyn ... 86470
8. Lauro, Marie, Hntngt St ... 86450
9. Cohen, Joe, Bklyn ... 86420
10. Hollander, Jack, Bklyn ... 86330
11. McGrath, Rose, Bklyn ... 86050
12. Perbach, Pauline, Woodside ... 85330
13. Braunsten, Sylvia, Bklyn ... 85020
14. Kuntzsch, Rose, College Pt ... 84740
15. Brocker, Alma, Monroe ... 84150
16. Weisberg, Ida, Bklyn ... 83820
17. Levy, Grace, Bklyn ... 83430
18. Smith, Grace, Flushing ... 83390
19. Erkmann, Joreen, Bklyn ... 83110
20. Oxman, Ellis, Bklyn ... 82800
21. Klein, Flora, Bklyn ... 82740
22. Turin, Nan, Bklyn ... 82500
23. Cohen, Beatrice, Bklyn ... 82260
24. Kole, Gertrude, Roslyn Hts ... 82230
25. Ciolfi, Lena, Woodside ... 81790
26. Aleston, Pearl, Jamaica ... 81630
27. Krassner, Mildred, Bklyn ... 81390
28. Morris, Marie, Queens Vlg ... 81300
29. Granat, Ruth, Bklyn ... 81180
30. Jones, Dorothy, Bklyn ... 80870

31. Mann, Lillian, Bklyn ... 80800
32. Loturco, Elvira, Pleasantville ... 80700
33. Richardson, Elsie, Bklyn ... 80600
34. Carroll, Catharine, Bklyn ... 80500
35. Solomon, Selma, Bklyn ... 80400
36. Guy, Mildred, St Albans ... 80300
37. Conroy, Margaret, Bklyn ... 80200
38. Horn, Anna, Bklyn ... 80100
39. Jones, Vivienne, Bklyn ... 79970
40. Kora, Paul, Bklyn ... 79800
41. Jacobson, Irene, Staten Isl ... 79700
42. Holiday, Beulah, Corona ... 79600
43. Brunnwasser, B., Bklyn ... 79500
44. Wilk, Irene, Bklyn ... 79300

### JUNIOR GAS ENGINEER

1. Pecora, Louis, Bklyn ... 80000
2. Gendron, Kenneth, Albany ... 80300
3. Levy, Leonard, Bklyn ... 80500

### ASSISTANT BUILDING STRUCTURAL ENGINEER

1. Moakler, Martin, Troy ... 82800
2. Riegelhaupt, R., NYC ... 80700
3. Spiesen, Hans, Menands ... 80700
4. Robertson, Peter, Schty ... 80500

### HYDRO-ELECTRIC OPERATOR

1. Smith, Wesley, Brewerton ... 80800

### SENIOR BUILDING CONSTRUCTION ENGINEER

1. Francis, Merritt, Rochester ... 80700
2. Hoag, Norman, Unadilla ... 80600
3. Shupe, Elmer, Watertown ... 81100
4. Duran, James, Ossining ... 80400
5. Cavanaugh, David, Albany ... 80000
6. Marrone, Adolph, Mt Vernon ... 80000
7. Waite, Clayton, Ft. Ann ... 80700
8. Senger, H. Peter, Perryburg ... 80500
9. Greis, Robert, Syracuse ... 82100
10. Hebel, Joseph, Clinton Gt ... 80200
11. Gormsen, Harold, Scarsdale ... 80000
12. Nichols, John, Syracuse ... 80700
13. Riffoll, William, Albany ... 80700
14. Mancini, Louis, Bronx ... 80000
15. James, Frank, Alfred ... 80000
16. Thom, George, Tarrytown ... 80400
17. Sussendorf, Edmund, Perryburg ... 80000
18. Trainer, Thomas, NYC ... 80000
19. MacDowell, Robert, Albany ... 80000
20. Lamb, Vincent, Watervliet ... 79000

### JUNIOR BUILDING STRUCTURAL ENGINEER

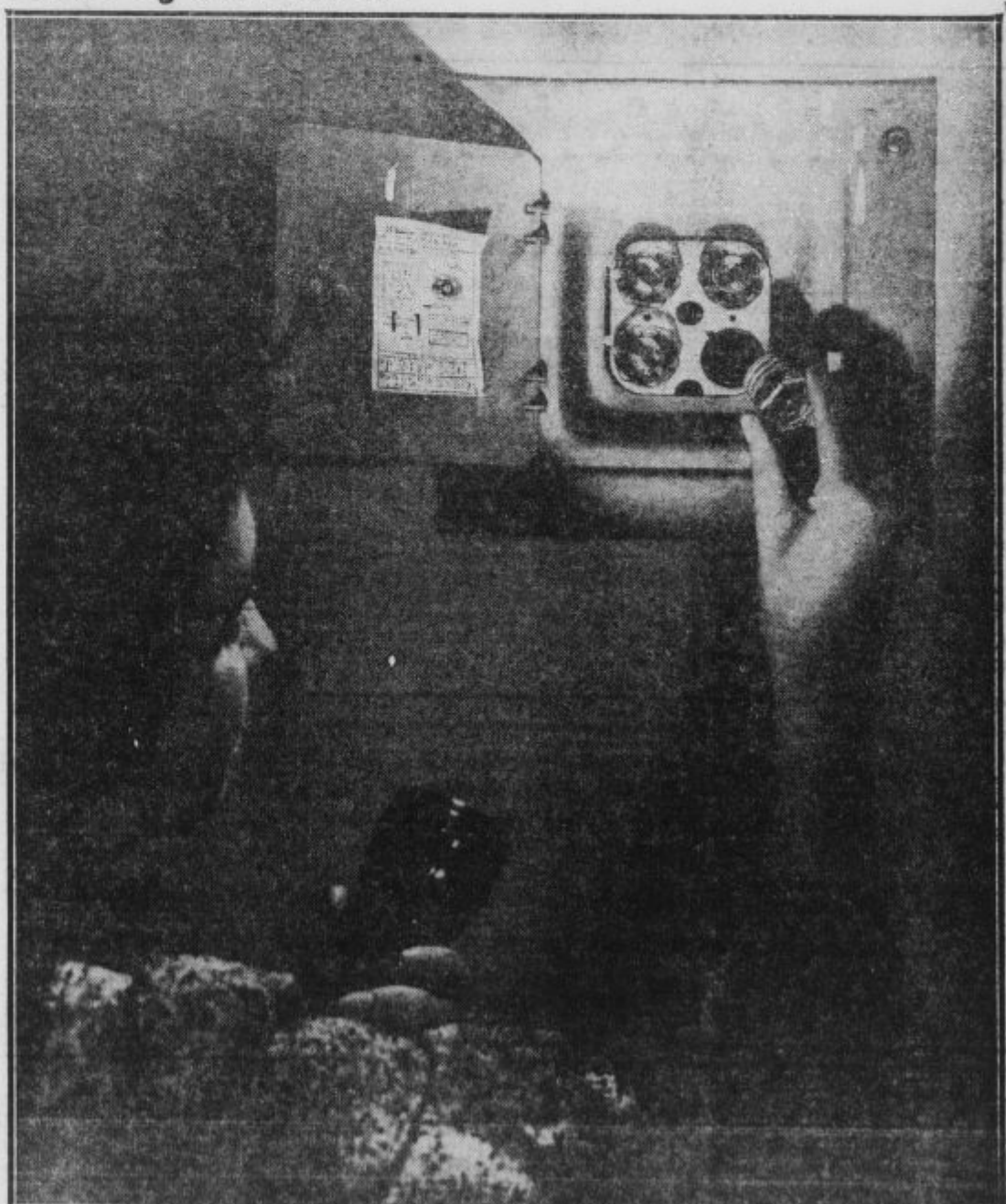
1. Gisotti, Nicholas, Reneselaer ... 80000
2. Garvey, Daniel, Jamaica ... 80000

## PROMOTION

### CHIEF STATIONARY ENGINEER, (Prom.), Institutions, Department of Mental Hygiene.

1. McInerney, Liam, Binghamton ... 100000
2. Scott, Edwin, Ctr Islip ... 100000
3. Ryan, Patrick, Willard ... 87600
4. Jones, Herbert, Rome ... 87000
5. Crumb, Warren, Whitesboro ... 86500
6. Kelly, Francis, Gowanda ... 86000
7. Hoover, George, Sonsea ... 85000
8. Conover, William, Staten Isl ... 83000
9. Banner, Edgar, Amenia ... 82000
10. Macomber, S. Leslie, Syracuse ... 87000
11. Garamone, Peter, Pkepsie ... 87000
12. Hunzinger, Walter, Whitesboro ... 86000
13. Guthrie, John, Seneca ... 85000
14. Kelley, Henry, Gowanda ... 82000

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CIVIL SERVICE

NEWS Letter

**THE PROPOSAL** to create a top job as patronage dispenser in each U. S. department, but with a title not that revealing, was made by President Eisenhower himself at a Cabinet meeting.

The President is under heavy pressure from the Republican National Committee and Republican Senators and Representatives to have patronage handled "more efficiently." That means, provide more jobs to the faithful. The jobs will include ones in Schedule C—policy-making and confidential, Schedule A, and statutory ones.

The patronage dispenser will have to find the jobs or get them created, and help to screen applicants as to party loyalty and ability to fill the post, but in the absence of proof of such loyalty, forget about ability. Many of the patronage dispenser jobs will be newly created and all will be full-time, because it will become increasingly difficult to find more and more patronage jobs while more and more patronage is practiced.

The title may be confidential aide to the Secretary of the department.

**WHAT HAPPENS TO U. S. employees** who are dropped in reduction in force? The U. S. Department of Labor laid off 465 employees last year, and is now making the first study by any Federal department of what happened to those it let out. It is well to find out, but what good does it do the employees who lost out?

**THE OPENING** of exams for clerk-carrier jobs in the New York and Brooklyn post offices is not in the offing, because the exam for clerk jobs has been given preference . . . Pay will be the top topic before the new Congress, with likelihood of a raise for classified (white color) workers and postal employees equally good. Postal union delegations from all over the U. S. are on the Washington scene already . . . The report by H. Elliot Kaplan on U. S. pensions, favoring combining Social Security with U. S. Civil Service Retirement System membership, is being studied by President Eisenhower's advisers. What will come out of the huddles will be the Administration program. But it is expected to follow the Kaplan recommendations pretty closely.

**BILLS LEFT OVER** from the last Congress, which should get attention from the new one, provide for union recognition, appeal rights for non-veterans, repeal of the Whitten leave rider, 26 pay periods a year in the postal service, and authorization to the U. S. Court of Claims to adjudicate claims for back pay for the 1931-43 period.

**FEDERAL, New York State, NYC and other local jurisdictions** are grappling with reclassification problems. While each jurisdiction has its own particular difficulties, all seem to have one trouble in common. As higher and higher minimum requirements are set for admission of prospective candidates, the pay doesn't move up comparably. Thus where a college degree is required, and even experience in addition, the starting pay is often far less than that of jobs requiring no specific education and no experience. It is heartening to see even a first and belated attempt made to stop being ridiculous.

**GOVERNOR DEWEY** made two references to State pay in his message to the Legislature.

The message was divided into subject matters. Under State Finances, he said: "Increases are required for housing subsidies, statutory salary increases and other unavoidable items."

Under the heading, General, he said he omitted specific discussions of a number of subjects, he said, because of time limitation, though they would be taken up later in special messages. He added, "I shall submit a special message to your honorable bodies on matters affecting employees of the State." This was taken to refer principally to a general pay increase, and individual increases to eliminate inequities.

**HAROLD J. MILLER**, who heads the information service of the U. S. Civil Service Commission, is being congratulated from many sources on his fine start in a program to provide government employees with more information on plans and activities. The National Civil Service League, for one, is enthusiastic about him, and is furnishing requested suggestions about scope and plan.



A visit to Broome County Home, Binghamton, was part of the "Know Your County" program of Broome County chapter, Civil Service Employees Association. Pictured at the institution are, front row, from left, Ida Gialanella, Barbara Gallo, Mrs. Iris Gaige and Charlotte Ingraham. Rear, Walter Bensley, Mrs. Lula Williams, chapter president, and William Miller. (Photo by Ernest L. Conlon)

# Promotion Security Urged In Legislature; Other Bills Would Improve Pensions

ALBANY, Jan. 11 — Civil service employees would no longer face the possibility of receiving a cut in salary when raised to a higher position if a bill to be presented to the Legislature by State Senator Seymour Halpern, Queens Republican, is enacted. The measure to wipe out this paradox is one of eight civil service bills to be placed in the Senate hopper this week.

The bill to assure a civil service employee at least the same salary as he was receiving prior to his promotion is being sponsored in the Lower House by Assemblyman Fred W. Preller.

Commenting on the need of this legislation, Senator Halpern and Assemblyman Preller explained that it would correct an obvious inequity in the civil service law. They said, "It happens in too many cases that an employee, when he gets a promotion, is forced to accept a starting salary which is lower than the maximum salary received in his previous classification."

**Vesting of Pensions**  
A second bill, sponsored by Senator Halpern and Assemblyman Orin S. Wilcox, provides that employees with at least ten years of service, who separate from service by reason other than resignation, may leave their contributions on deposit with the Retirement System so that they can receive retirement allowance when they reach retirement age.

"Many pension systems in private industries and the Federal Retirement System permit the procedure provided for in this bill," Senator Halpern and Assemblyman Wilcox pointed out. "It is particularly important to give this protection to civil service employees because they are not eligible for Social Security coverage during the time that they are employed by the State. Thus, an employee separated from membership in the Retirement System

after many years of service, but before he was eligible for retirement under the present law, has accumulated nothing toward his retirement to the State system, or under Federal Social Security."

**Evidence of Disability**  
Under the terms of the third bill, with Assemblyman Savarese as the Assembly sponsor, State employees would be permitted to produce medical evidence in support of their claims for disability retirements at hearings on their appeals. "Under the present law," the sponsors pointed out, "an employee is permitted to be represented by counsel on such an appeal, but is not permitted to present the vital evidence of his physician. Such medical evidence is essential for a fair hearing."

**Removal From Job**  
A fourth bill, with Assemblyman Martin Knorr of Ridgewood, provides that no civil service employee who has served for a period of ten years or more may be removed except for incompetency or misconduct shown after a hearing upon due notice of stated charges.

**Promotion in Labor Jobs**  
A fifth bill introduced by Halpern and Assemblyman Rabin proposed to permit the Civil Service Commission to fill vacancies by groups in the labor and non-competitive classes whose positions correspond in character to those they are seeking to obtain. This would conform to the practice of NYC Civil Service Commission which has held promotion examinations for employees in the labor class, particularly in the asphalt service, permitting them to obtain skilled and experienced employees. In July 1951 the Supreme Court indicated that this extremely valuable practice could not continue without an amendment to the law. This amendment will overcome Court objections.

**Retirement at Age 50**  
A sixth bill, sponsored by As-

semblyman Thomas Dwyer, would permit a member of the NYC Retirement System, who has at least 25 years service to retire at age of 50, but to receive no retirement pay until age 55. "The chief value of this measure," Senator Halpern and Assemblyman Dwyer said, "is to protect the pension interest of the civil service employee who may find it necessary to leave civil service before reaching the retirement age of 55. Such an employee in now forced to resign and despite long service loses his pension rights."

**Time on Preferred Lists**  
The seventh measure sponsored by Senator Halpern and Assemblyman Savarese provides pension credit for time on the preferred list between January 1, 1933 and December 31, 1938 for members of ten or more years in service provided that they pay in their share of the contribution to the system. This measure is required to take care of those employees who through no fault of their own were laid off during the depression years on account of lack of city funds and who were put on preferred lists. A great many of them worked on the federal aid projects for which they received no pension credit. "In justice, Senator Halpern declared, "this time on preferred lists during the depression years for which the member pays his share should be credited to him."

**Unemployment Insurance**  
The eighth bill, introduced by Assemblyman Thomas Brown of Rensselaer, provides unemployment insurance coverage for per diem and hourly paid employees. Senator Halpern pointed out, "At the present time the only public employee that is accorded unemployment insurance coverage is the one who is paid on an annual salary basis. By the very nature of his compensation he is usually guaranteed a full year's work. On

(Continued on Page 4)

## Pilgrim State Hospital Aides Will Get Chance To Question Prominent Men

WEST BRENTWOOD, Jan. 11—Individuals of national and local prominence will address a meeting of Pilgrim State Hospital chapter, Civil Service Employees Association, to be held on Friday, January 15 at 7:30 P. M., in the hospital's recreation hall. The meeting promises to be one of the liveliest held so far on Long Island.

McDonough, Lehman to Speak  
Guest speakers will include Stuyvesant Wainwright, Congressman from Suffolk County; James E. Willis, Supervisor of the Town of Islip, and Fred Hose Jr., Justice of the Peace and member of the Islip Town Board. Mr. Hose is former secretary of the Suffolk County Civil Service Commission.

William McDonough, executive assistant to President John F. Powers of the CSEA, and Maxwell Lehman, editor of the Civil Service LEADER, will also address the meeting.

Representatives of Central Islip State Hospital, Kings Park State Hospital and Public Works, Babylon, chapters of the Association, will attend.

A question period will follow the addresses.

A buffet supper will be served. Perry E. Bendricksen is president of Pilgrim chapter.

The pay problem of institutional employees will be thoroughly aired, and it is expected new ideas will arise to better the condition of Mental Hygiene aides.



THOMAS H. DYER

## Dyer Elected Chairman Of Onondaga Supervisors; CSEA Regional Attorney

SYRACUSE, Jan. 11 — Thomas H. Dyer, regional attorney of the Civil Service Employees Association, has been elected Chairman of the Onondaga County Board of Supervisors. He has served as Supervisor of the Town of Onondaga since 1949, and is also Chairman of the Onondaga Water Authority, created to assure an adequate water supply to the rapidly growing midstate county.

Mr. Dyer, in accepting the Board Chairmanship, called upon his fellow-Supervisors for close teamwork in dealing with the County's foremost problems — an adequate sewage disposal system and adequate water supply.

The criterion which the new

chairman advocated, was that those who benefit from the improved systems should bear their financial burden.

Mr. Dyer was named CSEA attorney in the Syracuse area last August, to succeed Nigel L. Andrews, who entered the ministry.

Mr. Dyer was born in Syracuse and received a bachelor of arts degree from Syracuse University in 1934, served with distinction in the U. S. Navy during World War II, graduated with honors from Syracuse University College of Law in 1948, and joined the Syracuse firm of McElroy, Young and Mahley. In 1951 he opened his own law office at Marcellus.



# McDonough, at Central Islip, Lauds Mental Hygiene Relationships, Urges 4-Point Program of Better Civil Service

CENTRAL ISLIP, Jan. 11—William F. McDonough, executive assistant to President John F. Powers of the Civil Service Employees Association, praised a large group of employees who received citations for twenty-five years of service at a special event in their honor held at Central Islip State Hospital on Saturday, January 5. Mr. McDonough said:

"You have added lustre to the merit system and to the efficiency which it creates by your magnificent contribution to the care and rehabilitation of the countless mentally and emotionally ill persons whom you have served. The great hospital service furnished by our State is an outstanding part of good governmental functioning. Government is not only the largest business but the most important business of civilized society. It is becoming more and more clear to thinking people that the success of government depends upon the integrity and efficiency of the men and women who perform the tasks of government.

**Morale Is Important Factor**  
"Morale is an ever present factor in the affairs of men. It is especially important within each enterprise conducted by human beings. Since the whole man is employed, including his attitudes and will and spirit, incentives of human understanding and sym-

thy as well as economic incentives, play a large part in good personnel administration. The fine cooperation and mutual respect demonstrated in management-employee relations at Central Islip is heartening.

**Mental Hygiene Unique**  
"The Mental Hygiene institutions are unique in their service to society. Countless homes and every community benefit from the splendid work of care and rehabilitation of over a hundred thousand men, women and children in our State. The head of the Mental Hygiene Department, his staff, the head and staff of each of the institutions under his jurisdiction are performing a truly great service and all deserve tremendous credit the highly effective administration achieved."

**Employment Problems**  
Commenting upon employment problems, Mr. McDonough suggested:

1. Merit system principles of appointment and promotion of personnel must be applied truly. The policy forming jobs should be defined. All others should be filled as constitutionally mandated by competitive tests. There is large field for improvement in this sphere.

2. To implement personnel administration in each department, institution and agency, a compe-

tent personnel technician responsible jointly to the Civil Service Commission and to department heads for the carrying out of merit system rules and procedures should be provided.

3. The underlying principles of the Feld-Hamilton Law should be followed. Classification and pay are vital factors in recruitment and promotion. They are day to day matters and belong for attention in the Civil Service Department and divorced from the budgeting agencies. It does not seem sound personnel administration practice to fix salaries in the politically charged budget making legislating days each year. Salary fixing can be scientific and with constantly changing economic factors it is a year 'round problem and should be done on the basis of facts by competent persons with appropriations available at all times for needed adjustments.

4. Employees through responsible public employee organizations and in the establishment of rules relating to all employment matters, and an impartial tribunal for the resolution of grievances and the setting up of machinery for settlement of local problems is called for to meet present day concepts of management-employee relations and in the interest of high morale.

# Employee Activities

## Kings Park

THE executive council of Kings Park chapter extends best wishes for the New Year to chapter members, and hopes that 1954 will be a favorable year for all State employees. The present State study of salary inequities should provide a boost for Mental Hygiene employees.

The chapter appreciated the articles in local newspapers, publicizing the recent meeting with State Senator S. Wentworth Horton and State Assemblyman Edmund R. Lupton, for improvement of conditions of State employees.

The occupational therapy department's Open House, at new quarters in Home T, featured decorations in the holiday spirit, a hand-carved table made in Mr. Lulle's O. T. shop, and other articles now on sale daily. Guests included Dr. and Mrs. Buckman and members of the Board of Visitors.

Open House at the boys' schoolhouse marked the end of its renovation. The new recreation office, located at the former O. T. office, is being redecorated, and other areas at the hospital are taking on a "new look." None of this would be possible without the fine cooperation of the hospital's maintenance division.

The chapter received a thank-you note from Aurelie Oldham, sister of the late Sophie Marion. On behalf of her sisters and brother, she thanked the chapter for the flowers and sympathy.

Get well wishes to Agnes Dolan, Lewis Newvine, Joseph Cumming and John O'Leary, all of who have been in sick bay.

Hope you notice that newsy times about the chapter are appearing regularly in The LEADER. The paper is mailed to 58,000 members of the Association throughout the State. Submit your news to the recreation office by Monday evening of each week.

Don't limit your reading to the Kings Park items.

In addition to the Christmas parties given by the food service and recreation departments, the occupational therapy department held about 25 parties for patients in O. T. ward classes conducted by attendants.

John F. Powers, CSEA president, appointed chapter president A. J. Coccaro to the statewide special committee on service ratings, of which Dr. David M. Schneider is chairman.

Reorganization of chapter committees will be completed before the chapter's January meeting.

The next chapter meeting will be held at York Hall on Friday, January 29 at 8 P.M. The agenda will include reports on salary and 40-hour week proposals. Refreshments and dancing will follow. John Link, chapter 3rd vice

president, will attend the January 12 meeting of the Mental Hygiene Employees Association. State Senators and Assemblymen attending the legislative session were invited to attend.

Several chapter members were present at a Pilgrim State Hospital meeting, at which Association resolutions were discussed.

Republic Aviation American Legion Post 1240 and 26,000 employees of the Farmingdale and Port Washington aircraft plants sponsored the Christmas party at the hospital for several hundred veterans. More than \$10,000 in gifts were presented to the hospital and patients, including an outdoor public address system, tape recorders, clothing, tobacco supplies, candy, and a color movie camera and film, where were put to use at once, to record the festivities. Ray Garrity, co-chairman of the event, presented the gifts. He deeply appreciated, he said, the contributions of all Republic employees.

The party area was set up in department store fashion, and patients selected their own gifts.

The hospital and patients will long remember the Republic employees' wonderful demonstration of kindness.

Get well wishes to the following employees in sick bay: John McDermott, Mary McCarthy, James Herron and John Niblock.

## Halpern's Remarks

(Continued from Page 3)  
the other hand the per diem, or hourly paid employee, is more apt to be the temporary or seasonal employee who is subject to lay off because of the nature of his work. He therefore needs coverage more than does the annual salaried employee. Inasmuch as the State or its subdivisions are required to reimburse the Unemployment Insurance Fund only such amounts as is actually paid out in benefits, the cost of this coverage with good planning, will not be great. The benefit to these employees is incalculable."

## TEACHER RAISE ASKED, WITH \$4,000-\$8,000 SCHEDULE

A single salary schedule for all teachers, \$4,000 to \$8,000, with not more than 10 steps, is the goal of United Teachers, a CIO union in NYC. Corresponding schedules for school non-teaching personnel are asked.

An increase of \$1,000 across-the-board for all senior high school teachers and special teachers of junior high school teachers and special teachers, and \$500 for all elementary school teachers, clerks, laboratory assistants, library assistants and others, is asked.

# WANTED!

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between 18 and 50, to prepare now for U. S. Civil Service jobs in and around Greater New York. During the next twelve months there will be over 29,320 appointments to U. S. Government jobs in this area.\*

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\* Estimate based on official U. S. Government figures.

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# Activities of Employees in New York State

## Manhattan State Hospital

**MANHATTAN** State Hospital chapter, CSEA, will meet Wednesday, January 27 at 4:45 P. M. in the amusement hall basement. A pay raise, the 40-hour week and 25-year pension plan are on the agenda, as well as nominations for chapter officers. Nominations may be submitted in writing to John Ryan of Mabon 6, chairman of the nominating committee, or in person at the meeting. The committee will also arrange for the preparation and distribution of ballots.

Get well wishes to Dr. John H. Travis, senior director and to Mary Tynan, James Healy and Mary Wyche and Bill Pace and Gilbert Loray.

More and more employees realize the need for concerted action for a better standard of living and working conditions, and chapter membership continues to grow. Latest to join: Dell Smith, Dr. Abraham Gelman, Eva Thomas, Richard Kyle and Clevlen Haynes. The membership committee continues its vigorous campaign.

Congratulations to the electrical department employees, who lighted the Christmas trees, and to the recreation department, for the display at the amusement hall lawn.

Manhattan State Hospital employees are awaiting the conference between services, scheduled to be held in the Assembly Hall. Discussion of all patient and employee problems will be encouraged at the informal meetings. Arrangements for employee attendance are being made by department heads. The morning shift and half the day shift will convene at 8 A. M., while the night shift and the other half of the day shift will meet at 3:45 P. M. Other hospital departments will follow a split shift attendance. The meetings follow a departmental request.

Background information and the resolution adopted at last year's Association annual meeting, in regard to free toll for non-resident car owner employees, were sent to CSEA counsel John J. Kelly, Jr. The bill introduced in the last Legislature died in committee, due to the opposition of the Triborough Bridge and Tunnel Authority. The new resolution, drawn up by MSH chapter, will, it is hoped, overcome the objections.

For the second time, Louis A. Cuvillier Post 1047, American Legion, has contributed to patients' comfort. The post donated \$10 to the Christmas party for laundry patients. The kindness is deeply appreciated. The employee's Christmas party in the laundry featured dancing, refreshments, a buffet supper and group singing.

The laboratory employees enjoyed a fine Christmas party. Popular Bill Kilroy was busy as a bee.

Misfortune tagged at the heels of two employees just before the holidays. Ruth Mitchell was burned out of her apartment; Eugene Deutsch's apartment was robbed.

Through an omission, drug store employees were not listed as chapter representatives. Let it be known to all that William Magee and Rudy Voss are bona fide members and representatives of MSH chapter. Sorry for the oversight, boys.

The prompt and efficient action of the hospital employees during a recent emergency at the hospital, was highly commended by Dr. John H. Travis, senior director. The employees evacuated the patients in orderly fashion, over and over again.

## Psychiatric Institute

CHRISTMAS parties at Psychiatric Institute included those of the Federal Credit Union and the nursing staff.

Mr. Lewis, who has been ill recently with pneumonia, is on vacation.

tion. Morton Brod, dental student, is undergoing knee surgery at Presbyterian.

Other student Christmas vacationers included W. Dolan, R. Ross, M. Berkwitz, R. Hollister, W. Salerno and Janice Gericke. L. Scion, H. Archard and Miss Enzman worked full time Christmas week.

Vacations for nursing staff personnel: T. Rovinski, R. Kaamil, W. Strife, C. Rivera, Al A. Leary, A. Inteli, W. Mitchell, M. Connor, Mrs. Walsh and Mrs. Meyers.

James Fields, chairman of the City Island Players, recently directed "A Night At An Inn," a one-act play by Lord Dunsany, on City Island. Ted Rovinski was one of the robbers in the sketch. A group of P. I. personnel attended each of the two Wednesday evening performances.

## Metropolitan Armories

THE Christmas meeting of the Metropolitan Armories chapter, CSEA, was held at the 715th AAA Armory, 357 Sumner Avenue, Brooklyn. A roast beef dinner and yuletide spirits were served. The chapter thanks Lt. Col. Otho C. Van Exel, officer in charge and control, for making the affair possible.

The next chapter meeting will take place on Thursday, January 21 at the Prairie State Naval Military ship, Pier 71, East River, foot of 23rd Street. The main topic will be the Armorer's bill.

The chapter is saddened to report the death of Charles F. McAdam, retired employee of the Kingsbridge Armory, who died December 20.

## Syracuse

SYRACUSE chapter, CSEA, will be host to the Central Conference meeting in Syracuse on Saturday night, February 6 at the Onondaga Hotel, at an annual chapter dinner-dance. The chapter will conduct a workshop program at 2 P. M. at the hotel.

Mrs. Helen Hanley, of the State Insurance Fund, is general chairman of the dinner-dance, assisted by John Kanla, Ethel Chapman, Doris LeFever, Molly Doyle, Mildred Ketcham, Helene Callahan, Ida Meltzer, Mabel R. Smith, Eleanor Fleming, Lois Byington, Rose Hammajian, Etola Muckey,

Mary Pierce, Edward Killeen, Henrietta Soukup and Katherine Powers.

The State legislators from Onondaga County and Mayor Donald H. Mead, former Assemblyman, will be guests of honor. John V. Smith, district manager of the State Insurance Fund, will be toastmaster and will be introduced by Raymond G. Castle, president of Syracuse chapter. John F. Powers, CSEA president, and other officers of the Association will be guests of honor, also. Helen B. Musto, chairman of the Central Conference, will preside at the afternoon meeting of the Conference.

The next chapter meeting will be held Monday, January 18 at 8 P. M. in the board of directors room of the Merchants National Bank, 214 South Warren Street. A report on plans for the dinner-dance will be given by Mrs. Hanley.

William McDonough, executive assistant to President Powers, will talk on the history and background of the Association.

Margaret Whitmore, secretary of Syracuse chapter, is confined in the University Hospital. The chapter sent wishes for speedy recovery.

Friends and co-workers were grieved over the sudden death of J. Frank Eagan, associate engineer, Department of Public Works. He had been with the department 30 years.

Sympathy to the family of Walter Chapman, chief lock operator, Baldwinsville, who died recently. Sympathy to Peter Kallnowski, Department of Public Works, on the death of his mother and to Marian McCarthy of Public Works on the death of her brother.

Mrs. Chapman, membership chairman, requests all members who have not paid their 1954 dues, to make a special effort to do so this month.

## State Insurance Fund

THE NEXT meeting of the board of directors of the State Insurance Fund chapter, CSEA, will be held Monday, January 25 at 5:15 P. M. at the Hotel Fourteen Restaurant.

Fundites are proud that three chapter members were named to Association statewide committees, by CSEA president John Powers:

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## Middletown State Hospital

MIDDLETOWN State Hospital chapter members are preparing for the Mental Hygiene Association meeting on the 40-hour work-week. The small City of Middletown gave its employees a 40-hour week without loss of pay; city policemen received a pay raise, while hours were cut from 48 to 40. What a contrast with the policy of the Empire State! Middletown chapter is forming a "fight fund," and Mayor Mills will address the next chapter meeting, on January 20, to relate how the city accomplished the no-pay-loss 40-hour week.

By the way, the chapter's membership drive continues, with a steady chapter growth.

Sympathy to the family of Mary Evans, hospital employee who passed away; and to Sam Decker, on the death of his brother, Roy Decker, an employee at Rockland State Hospital.

Alex Bauerle has accepted a position as instructor in the School of Nursing at Hudson River State Hospital. Alex was guest of honor at one party at Westgate Inn and another sponsored by the School of Nursing staff and friends of Officers Hall. Gifts were presented. Best wishes of all go with Alex, who will be missed.

## PATROLMAN CANDIDATES

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TUESDAY, JANUARY 12, 1954

## Mystery How Candidates' Secret Skills Are Probed

It is fantastic how probing a modern Civil Service Commission can search out every aspect of a candidate's personality and competence by using what must be space-man techniques. No explanation is given of how the miracle is worked. When one inspects the questions asked in a written test, the only competitive one, he finds some word meanings, simple rules of public safety, addition, subtraction, division, and maybe even the "higher mathematics" of percentage, and token respect paid to a few current events. Yet from the answers a Commission is able to determine not only the candidate's knowledge and aptitudes, not only whether he possesses esoteric skills, but even the most subtle aspects of character and personality, and to what degree.

### Done in the Democratic Manner

It should not be thought that this secret skill is applied only in tests for \$20,000 jobs. The starting pay of an institution patrolman or building guard is \$2,451 a year, yet, possibly a secret penetrating Z-ray is used for revealing all about him, including intangible qualities that have eluded discovery through all preceding written tests in seventy consecutive years. It is stimulating, however, to admire how the world and its wizards do progress.

Here is one example, culled out of hundreds:

The State Civil Service Department, in describing the minimum qualifications for institution patrolman and building guard, both jobs to be filled from the same exam, includes the following among the required knowledge and skills: "ability to be courteous yet firm with employees and the public."

No training or experience at all is required of the candidates. To combine courtesy with firmness is no mean task even with college degree, and progressively responsible experience in dealing with people. Still, the candidates will have the gift, and the Commission the far greater gift of discovering it.

The Commission should reveal how it turns the trick. The world awaits the revelation anxiously.

## When All Else Fails, Verse Can Save the Day

The U. S. Civil Service Commission has placed no more chauffeur jobs in Schedule C, reserved for policy-making and confidential positions, since The LEADER ran a verse, a couple of months ago, deriding the idea of "policy-making chauffeurs." Maybe rhyme is the best way to correct civil service abuses when reason fails.

## No Experience Needed For Messenger Jobs

The NYC exam for filling jobs as messenger, grade 1, in the Department of Hospitals is open until Thursday, January 21 for receipt of applications at 96 Duane Street. Both men and women may apply. The official notice follows:

**MESSENGER, GRADE 1**  
(Department of Hospitals)  
The eligible list resulting from this exam will be used only for appointments to the Department of Hospitals. Persons appointed from this list will not be eligible for transfer or reinstatement to other departments while they hold the title of messenger, grade 1.  
Salary and Vacancies: Appointments are presently made at \$2,360 per annum. In addition, there are four annual increments of \$120 per annum. There are approximately 170 vacancies at present in the Department of Hospitals.

Fee: \$2.  
Date of Test: March 20, 1954.  
Requirements: There are no formal education or experience requirements for this position.

Duties: Under close supervision to: run errands to and from wards, offices, service centers, and diagnostic and treatment centers; collect and transport equipment; perform miscellaneous tasks such as transporting and accompanying patients through the hospital; transporting fetus, amputated parts or other specimens to the morgue; transport soiled linen from wards to laundry; clean messenger supply carriers and baskets; perform related work.  
Tests: Written, weight 100.  
The written test will be designed to evaluate the candidate's general intelligence and ability to follow directions.

## Comment

### WANTS STATE TO EXEMPT FEDERAL PENSIONS

Editor, The LEADER:  
As one of thousands of retired Federal Government employees residing in New York State and receiving a monthly annuity, upon which we pay an income tax to the U. S. Government, I feel that we should not have to pay a New York State income tax, too. Pensioners of the State and its communities don't pay State income tax on their pension.

The annuity is my sole income and no part is earned in New York State.

The Legislature now in session should do justice by exempting from New York State income tax all U. S. Government annuities.

RETIRED U.S. EMPLOYEE

### SAYS MUNICIPAL CIVIL SERVICE IS A MESS

Editor, The LEADER:  
Your editorial in last week's issue about the NYC Civil Service Commission is very well stated. That you have the courage of your convictions is a credit to your organization. The Municipal Civil Service Commission has been the most demoralizing factor in the administration of the City of New York. The Commission has been most brazen in its decisions without thought to the human factor. It has created a mess in personnel that requires immediate change, such as working out of title, and salary differential of employees doing identical work. Thanks a million for your courageous stand for a better civil service.

NYC EMPLOYEE

## Question, Please

IN 1942 I got into trouble with the law and was sentenced to one to 10 years in Elmira Reformatory. I was released in 1947, served one year on parole and was discharged from parole because of good behavior. Since then I have had various jobs and have married. I have a one-and-a-half-year-old daughter. Is it possible for me to get a civil service job as a caretaker or housing officer? All I desire is to take care of my family, and to have a dependable job. F. Y.

Answer — For a large number of civil service jobs your past mistake would not be disqualifying, but for public safety jobs, such as policeman, it would be. Whether caretaker or housing officer titles would be open to you personally, is within the discretion of the Civil Service Commission. It is worthwhile trying and, if you pass the test, the prospect of your being held qualified because of your excellent record subsequent to release appears good.

## 2 Competitive Jobs Among 5 Put Into Schedule C

WASHINGTON, Jan. 11 — Five more jobs were placed in Schedule C by the U. S. Civil Service Commission. Three are new, the others transferred from the competitive service.

From competitive class — Special assistant to the Assistant Secretary, Bureau of United Nations Affairs, and the special assistant to the Assistant Secretary, Bureau of Inter-American Affairs, both in the State Department.

New — Assistant administrator, Refugee Relief, and assistant to the Chief, Special Candidates Staff, both in the Bureau of Security, Consular Affairs and Personnel, Department of State; and executive director, Foreign Trade Zones Operations, Department of Commerce.

The tabulation to date for the 848 jobs put in Schedule C:

From competitive, 225; 27 per cent.  
New, 187; 22 per cent.  
From Schedule A, 423; 50 per cent.  
From Schedule B, 8; 1 per cent.  
Schedule C jobs are policy-determining or confidential and are outside the competitive civil service.

## Income Tax

By H. J. BERNARD

**ONE OF THE INCOME TAX** questions that concerns many employees is deductions for meals and living quarters.

Taxpayers who receive meals and lodging as part of their salaries must include as income the fair market value of meals and lodgings.

The Federal rulings on when meals and lodging constitute taxable income do not appear consistent, but in the present state of decisions, if the employer declares meals and lodging cost to be such income, in some formal way, as in a statute, or if the amount is treated as income, as by inclusion for purposes of contribution to a public employee retirement system, then it is taxable income. Yet the cost of meals and cost of lodging isn't income, and not even to be reported on your return, if, for the convenience of your employer, you are required to live or eat on his premises, and the living quarters and meals are not furnished as compensation.

### New Ruling Awaited

Employees of State institutions, for instance, required to live and eat on the premises, are no less so required because the cost is included in retirement computation, and it is difficult to imagine why the loss of freedom, that the tax law recognizes as ground for tax exemption, shouldn't apply broadly. However, the cost must be reported, under the stated conditions, until or unless some new official decision declares otherwise, and, if it is a court decision, the benefit could be retroactive.

### Travel Expenses

Travel expenses are incurred by many public employees, and provide ground for deductions because the expenses refunded are so often less than those incurred. It is impossible to get along on the per diem travel allowances, mileage allowances, and similar grants by governments to their employees, but something, at least, fortunately, may be recouped through the income tax law.

First, however, it is necessary to know what travel expenses are. They have a special meaning in the income tax law. They mean the costs incurred while "away from home," for transportation, meals, lodging, and other necessities of travel, including tips and baggage. But watch out for the meaning of "away from home." It does not mean away from your personal home at all, but away from the locality in which you work. "Home" means the "home" of the business, in regard to private employment, and not the home of the employee; hence, for government employees it means the location of the office where one works or reports for work, not necessarily a central office, which may be in Albany, but the local office, which may be anywhere.

### Must Be At Least Overnight

The travel must be in connection with the employer's affairs. To charge travel expenses, one must be away from "home" at least overnight. It is even possible for an employee to be sent on a trip from the locality in which he works, to the locality in which his personal home is located. Question: Would he be entitled to travel expenses? He'd be away from the "home" of the business, as required by law, but he'd be in his own personal home. Court cases have decided that he wouldn't then be entitled to charge travel expenses, which are deductible from gross income, on Page 1 of the 1040, though he could charge the same costs as ordinary expenses, deductible under "Miscellaneous" on Page 3.

Any amount paid to you by the employer for travel expenses must be included as income, and the actual expenses deducted. If you spent less than you received, your income subject to taxation would be larger by that amount. Suppose you spent more than you received for travel expenses?

Employees incur expenses for

their employers, other than travel expenses. These may be called ordinary or local expenses, and would include cost of trips out of town that did not require staying away from the home of the business overnight. Employers reimburse employees for these expenses, if not always in full, at least in substantial part. These reimbursements must be added to wages. Only the local expenses equal to or less than reimbursement may be subtracted from wages. But suppose local expenses exceed reimbursements?

### Different Places for Deduction

From travel expenses you may deduct from wages the full amount spent, and thus even reduce the amount of wages, right on Page 1 of the 1040 return.

For other than travel expenses you may subtract from wages any excess of expenses over reimbursement, but should report the difference, or shortage, as a deduction under Miscellaneous, on Page 3 of the 1040.

Under neither travel expenses nor any other expenses may one deduct the cost of going to or from work, no matter how far, or at what expense, and in some instances the expense is large.

### Saving on House

Many public employees own their homes. If you sold or exchanged your residence during 1953 at a gain, and within one year before or after the sale, you bought and occupied another residence which cost at least as much as the selling price of the old residence, none of the gain is taxable.

### Limited Pension Exemption

The limited tax exemption on pensions applies only to those already pensioners, and, if they contributed to the retirement system, as practically all did. Then they need pay on only 3 per cent of what they contributed, and not on the year's retirement income at all, until the difference between what's paid at 3 per cent, and would have been paid had not the exemption been in effect, equals the amount the taxpayer contributed to the retirement system. Then the limited exemption ends, usually in a few years.

Public employees do a considerable amount of borrowing. The interest paid on the loans is deductible, under "Interest" on Page 3. Also deductible there is interest on mortgage at 100 per cent under all circumstances of complete ownership. Taxes on real estate are likewise deductible 100 per cent, regardless of tenants. Deductible, likewise, is State income tax, sales tax, gasoline tax, personal property tax, auto registration fee, and cost of driver's license, but not hunting and dog license fees, and not auto inspection fees or Social Security taxes.

### Head of Household

One point of importance to the head of a household is the lower tax he may have to pay because of that status. On the back page of the free booklet the U. S. Government distributes to taxpayers, "U. S. Income Tax Form 1040 and Instructions for 1953," an explanation is given of how to figure your tax. There are two columns of figures, one for general application, the other for the unmarried who qualify as head of a household. For the average public employee income, the saving would be a little under \$30.

If you're not married (or married, but legally separated, by court order) and furnish more than half the cost of maintaining a home, as principal residence of yourself and (a) any person whom you're entitled to claim as exemption, or (b) your unmarried child, unmarried stepchild or unmarried grandchild, you may qualify as head of a household. Note that under (b) your unmarried child, your unmarried stepchild or your unmarried grandchild need not be a dependent, hence could earn \$600 a year or more. Under (b) the normally basic requirement of dependency does not apply.

### LANGDON APPOINTED LOTOS CLUB MANAGER

The Lotos Club appointed Harry R. Langdon, recently retired from an administrative post in the NYC Sanitation Department, as manager.

### GOLDSTEIN RULES ON FIRE DISTRICT JOBS

When a Fire District fails to hold an annual election, Commissioners in office hold over until their successors are appointed. Attorney General Nathaniel L. Goldstein ruled in an informal opinion.



# THE CIVIL SERVICE LEADER

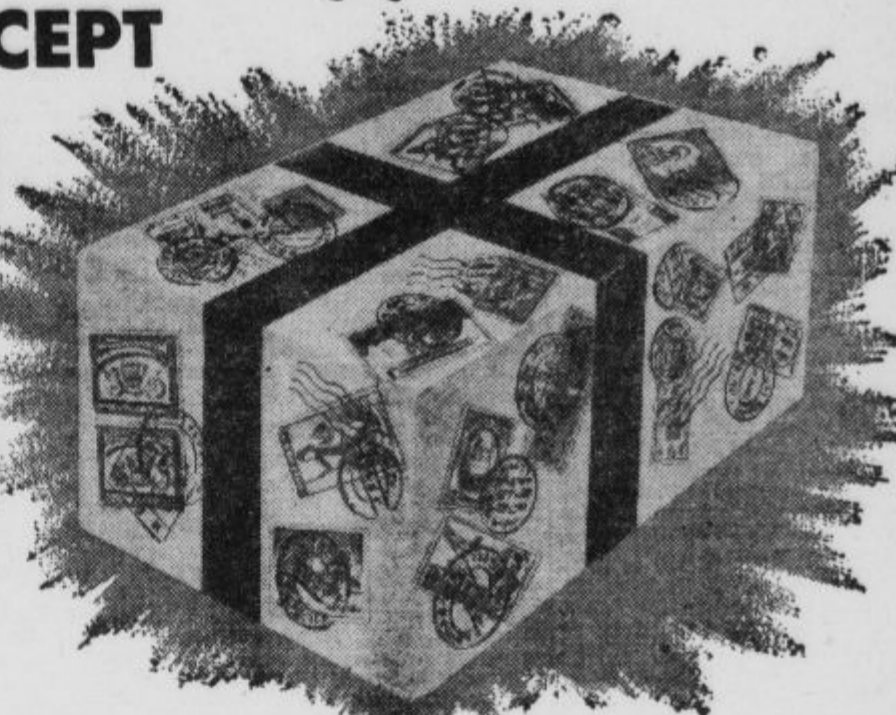
## AND THE

# Around-the-World Shoppers Club

### INVITE YOU TO ACCEPT

# FREE

### IF YOU JOIN NOW



## This Surprise Gift mailed direct from a Foreign Land to demonstrate the quality and value of the gifts sent to members from abroad every month for \$2.00 each postpaid duty free

WE want to send you—absolutely without cost—a valuable "Surprise Gift" from a distant country, if you join the famous Around-the-World Shoppers Club now. We make this amazing offer to show you how much pleasure and delight there is in receiving exotic foreign merchandise from abroad!

This mystery gift, if obtainable in the United States, would probably be priced as high as \$5.00 retail. It is typical of the values and quality of the gifts our members receive every month for only \$2.00 each, postpaid, duty free.

#### The Thrill of the Treasure Hunter!

Imagine yourself shopping in the tiny villages and the big cities of Europe, Asia, Africa, South America, the Near East and the Far East. Imagine yourself examining the hundreds of unusual articles peculiar to each foreign land, many of them hand-made—then selecting the very choicest in interest, usefulness, beauty and value, and having them sent to you for only \$2.00 each!

That is the pleasure of Around-the-World Shoppers Club membership. Each month you will look forward to the arrival of your foreign shipment with eager anticipation. Each month you will experience the crowning thrill of the treasure-hunter when you open your colorfully-stamped package to see what delightful surprise it has brought!

#### Conversation Pieces From Abroad

Our representatives abroad are constantly searching for the best items and the biggest bargains available. They not only attend the great international fairs and exhibitions, but they travel the highways and byways of foreign lands to discover the unique, the unusual, the beautiful articles destined to become conversation pieces in America. With each package will come the fascinating story of the



origin and significance of the article you receive—adding even more glamour to each shipment.

How, you ask, can members receive such valuable gifts for just \$2.00 each? Foreign nations are in urgent need of American dollars to support native industry. They are glad to offer tremendous merchandise values in exchange. Thus you get more for your money—and at the same time you are doing your bit to improve world conditions by lending a helping hand to our world neighbors.

#### You Pay Nothing Extra For Membership

It costs nothing to join the club and there are no dues or fees. You pay only for the regular monthly selections on any of these plans:

- 3 consecutive shipments..... \$ 6.00
- 6 consecutive shipments..... 11.50
- 12 consecutive shipments..... 22.00

Note: the Club pays all duty and postage from anywhere in the world, but the U. S. Post Office charges a service fee of 15¢ for delivering foreign packages, which is collected by your postman and cannot be prepaid.

#### You Can Cancel Membership At Any Time

You may cancel membership when you wish and the unused portion of your payment will be refunded in full. Even better, if you are not delighted upon receiving your first regular monthly selection, you may keep it free of charge along with your wonderful Surprise Gift and receive a full refund of the total amount paid.

#### YOURS FREE For Joining Now!

Why not start your Around-the-World Shoppers Club membership right now, while you can have your Surprise Gift FREE as an EXTRA GIFT sent to you direct from one of the earth's distant lands! Use the coupon or write, enclosing remittance for the membership term desired.



#### READ WHAT MEMBERS SAY!

(Original letters on file in our office)

"... beautiful gifts... we are very proud of them all, and it certainly is thrilling to receive these beautiful gifts from faraway countries."  
—Mr. & Mrs. G. R. S., Cupeper, Va.

"I have just received my first surprise package from England and I am thrilled with it. It couldn't be nicer. I would like to continue my membership in this wonderful club."  
—Mrs. A. S., Grapeville, Pa.

"It is very exciting to receive such delightful surprises! Why did nobody ever organize such a club before? I shall continue my membership so long as the gifts continue to be of such interesting and useful character."  
—Mrs. F. M. G., Chicago, Ill.

"I can't tell you how happy I am with my first package... you certainly stirred up a lot of commotion at my office. So many people haunted me for your address that at last I posted it on the bulletin board. Oh, I am so very pleased. Breathlessly waiting for next month."  
—P. A. C., Cleveland, Ohio

"It is of great interest to realize you are able to possess something from another country with so little personal effort."  
—Mrs. G. B. W., Detroit, Mich.

"I think you are doing a wonderful job in selecting gifts which are both different and unusual."  
—E. H. P., Havana, Cuba

"I received my first gift from Paris and my first purchase from England yesterday. They are lovely and I am very proud of them... they are far beyond my expectations. I look forward to receiving my next package with keen pleasure."  
—Mr. J. M., Montgomery, Ala.

"I am perfectly delighted... I shall want to renew at the end of the 6 months. The members of your organization have exquisite taste."  
—Mrs. F. D. S., New York, N. Y.

"... to say I am pleased in putting it mildly!"  
—Mrs. G. L. S., Pittsburgh, Pa.

"... then far I have received two articles from the Club and I am still speechless with surprised pleasure."  
—Mrs. J. S. S., Wtaston-Salem, N. C.

GIVE A MEMBERSHIP TO SOMEONE SPECIAL! What gift could be more intriguing than an Around-the-World Shoppers Club membership? Month after month your friends are reminded of your thoughtfulness. Enclose names and addresses of your recipients; a handsome card will announce your gift immediately.



AROUND-THE-WORLD SHOPPERS CLUB  
c/o Civil Service Leader, 97 Duane St., N. Y. 7, N. Y.

Around-the-World Shoppers Club, Dept. 282  
c/o Civil Service Leader, 97 Duane St., N. Y. 7, N. Y.

Please enroll me as a Member and send me my SURPRISE GIFT from a foreign country FREE for joining! Start regular monthly shipments of the club's selection of foreign merchandise, direct to me from countries of origin and continue through the following term of membership:

3 Months Membership..... \$ 6.00 I enclose remittance for \$.....  
 6 Months Membership..... 11.50  
 12 Months Membership..... 22.00

Check here if this is a renewal or reinstatement of your membership in order to avoid duplication of previous gifts sent to you.

Name \_\_\_\_\_ (Please Print)  
 Address \_\_\_\_\_  
 City & Zone \_\_\_\_\_ State \_\_\_\_\_

(NOTE: Please use additional sheet for gift subscriptions.)



# U. S. Jobs Open In or Near NYC

The positions listed below represent only the most urgent U. S. needs in the NYC area. Areas not mentioned may also have opportunities in these fields. Applications for these positions will be accepted indefinitely. Minimum age is 18, no maximum age unless stated. No age limits apply to veterans. Starting salaries are given. Send your application to the address indicated for the job for which you apply.

Closing date, if any, appears at the end of each notice.

**2-95. (53) STENOGRAPHER,** \$2,750 to \$3,175 a year, and **TYPIST,** \$2,500 to \$2,950; jobs in metropolitan NYC. Requirements: written test. Send Form 5000-AB to Second U. S. Civil Service Region, 641 Washington Street, New York 14, N. Y.

**386. AERONAUTICAL ENGINEER, NAVAL ARCHITECT, MARINE ENGINEER, WELDING ENGINEER,** \$3,410 to \$10,800. Jobs in Washington, D. C. area. Maximum age for 3,410 jobs, 35. Apply to Board of U. S. Civil Service Examiners, Room 1109 Main Navy Building, Navy Department, Washington 25, D. C. (No closing date).

**383. ENGINEER,** \$3,410 to \$10,800. Most jobs in Washington, D. C. area. Maximum age for \$3,410 jobs, 35. Apply to Second U. S. Civil Service Region, 641 Washington Street, New York 14, N. Y. (No closing date).

**4-34-2 (53). OCEANOGRAPHER** \$3,410 to \$10,800. Maximum age for \$3,410 jobs, 35. Apply to Board of U. S. Civil Service Examiners, Building 37, Naval Research Laboratory, Washington 25, D. C. (No closing date).

**2-21-7 (53). SHORTHAND REPORTER,** \$3,795 to \$5,060 a year. Jobs at Fort Monmouth, N. J. Dictation for five minutes at 160 to 175 words per minute; no experience or training for \$3,795 jobs, up to three years' experience for higher-paying posts. Apply to Board of U. S. Civil Service Examiners, Headquarters, Signal Corps Center, Fort Monmouth, N. J. (No closing date).

**2-21-13 (53). TECHNICAL WRITER,** \$3,410 to \$5,940 a year. Optional fields: radio communications, radar, wire communications (telephone, teletype, carrier), electro-acoustics (sound). Jobs at Fort Monmouth, N. J. At least three years' technical scientific or engineering experience in optional field for which application is made; college and graduate training may be substituted for part of the experience requirement. Apply to Board of U. S. Civil Service Examiners, Headquarters, Signal Corps Center, Fort Monmouth, N. J. (No closing date).

**2-21-14 (53). PATENT ADVISER (RADIO AND ELECTRONICS),** \$4,205 to \$7,040. Jobs at Fort Monmouth, N. J. Requirements: (1) Either (a) bachelor's degree in engineering or four-year college course including major work in physical sciences, or (b) four years' experience in physical science or engineering, or (c) equivalent; and (2) at least one year's experience in work involving knowledge of principal of electronics or in patent work involving knowledge of patent law or patent office practice and procedure. Apply to Board of U. S. Civil Service Examiners, Headquarters, Signal Corps Center, Fort Monmouth, N. J. (No closing date).

**OILER,** \$3,628 to \$3,926 a year; jobs are aboard naval transports operating out of New York. Requirements: U. S. Coast Guard endorsement as oiler; age limits, 18 to 55. Send Form 60 to Employment Branch, IRD, Military Sea Transportation Service, Atlantic Area, First Avenue and 58th Street, Brooklyn 50, N. Y.

**2-176 (53). JUNIOR SCIENTIST AND ENGINEER,** \$3,410 to \$4,205. Jobs in New York and New Jersey. Requirements: bachelor's degree, within six months of application, with courses in science or engineering, for \$3,410 jobs; six months' experience for higher-paying jobs; maximum age, 35, except for persons entitled to veteran preference. Apply Second U. S. Civil Service Region, 641 Washington Street, N. Y. New York 14, N. Y. (No closing date).

**2-8 (52). ENGINEER,** \$5,060 to \$7,040 a year; openings in the following fields: aeronautical; aeronautical research, development and design; architectural; automotive; chemical; civil; construction; electrical; electronics; general; hydraulic; industrial; internal combustion power plant research, development and design; maintenance; marine; materials; mechanical; naval architecture; ordnance; ordnance design; safety; structural; welding. Jobs in New York and New Jersey. Requirements: four-year engineering course or four years' experience, plus 1½ to 3½ years of specialized experience. Send Forms 57 and 5001-ABC to Director, Second U. S. Civil Service Region, 641 Washington Street, New York 14, N. Y. (No closing date).

**2-70-2 (52). HOSPITAL ATTENDANT (MENTAL),** \$2,750 a year; jobs at VA Hospital, Lyons, N. J. Persons entitled to veteran preference will be given first consideration. Males only. Requirements: no experience. Quarters and subsistence available, if desired, at nominal cost. Send Forms 57 and 5001-AB to Board of U. S. Civil Service Examiners, VA Hospital, Lyons, N. J.

**2-71-5 (52). HOSPITAL ATTENDANT (MENTAL),** \$2,500 and \$2,750 a year; jobs at VA Hospital, Northport, N. Y. Persons entitled to veteran preference will receive first consideration. Males preferred. Requirements: no experience or training for \$2,500 job; three months' experience for \$2,750 job. Send Forms 60 and 5000-AB to L. I., N. Y.

**2-71-4 (51). KITCHEN HELPER** \$2,420; jobs at VA Hospital, Northport, N. Y. Persons entitled to veteran preference will be given first consideration. Males preferred. Requirements: ability to read and write English. Send Forms 5001-ABC and 60 to Board of U. S. Civil Service Examiners, VA Hospital, Northport, L. I., N. Y.

**ABLE-BODIED SEAMAN,** \$3,628; jobs aboard naval transports operating out of New York. Requirements: U. S. Coast Guard endorsement as able-bodied seaman; age limits, 18 to 55. Send Form 60 to Employment Branch, IRD, Military Sea Transportation Service, Atlantic Area, First Avenue and 58th Street, Brooklyn 50, N. Y.

## Quick Look at NYC Civil Service in 1953

The NYC Civil Service Commission had a busy year in 1953 handling more than 100,000 applicants and establishing about 400 eligible lists.

A reclassification project, undertaken by the Commission, was started in January, 1953, with a preliminary appropriation by the Board of Estimate. Sidney M. Stern is directing the reclassification. Eight services have been the subject of questionnaires, answers to which will be weighed by the Commission.

NYC was one of the first communities to ask that agencies in their government be declared security risk agencies by the State Civil Service Commission, under a law passed in 1951 and since amended. Now 26 departments are so listed.

**Book of Rules**  
Plans were made to permit the publication of the Rules and Regulations of the Commission, and as soon as funds are obtained, the Commission is all set up to go. As the Administrative Code amendments are handled by the City Record Office, the distribution of the Rules and Regulations may follow the same course, if it's decided to charge for copies. Also, the Commission wants a separate book published that contains the NYC classification, and another that contains the specification job descriptions.

The Commission is leaning toward a loose-leaf system, so the new pages may be added, or substituted for old while the body of the book and the remainder of the book is unchanged.

The Employees Suggestion Program got started in 1953, and

**2-8-2 (52). STENOGRAPHER,** \$2,750 to \$3,175, and **TYPIST,** \$2,500 to \$2,950; jobs in Bayonne, N. J. Requirements: written test. Send Form 5000-AB to Board of U. S. Civil Service Examiners, U. S. Naval Supply Depot, Bayonne, N. J.

**2-3-1 (52). SUPPLY CATALOGER,** \$3,410 to \$5,060. Jobs in Brooklyn. Requirements: Three to five years' experience which must show technical knowledge of material or items of property, including ability to read and interpret blueprints, schematic diagrams, manufacturers' catalogs or specifications. Board of U. S. Civil Service Examiners, U. S. Naval Supply Depot, Third Avenue and 29th Street, Brooklyn 32, N. Y.

**2-8-2 (53). TABULATING MACHINE OPERATOR,** \$2,750 and \$2,950; **CARD PUNCH OPERATOR,** Bayonne, N. J., \$2,750 and \$2,950. Requirements: Three to six months' experience; written test. Board of U. S. Civil Service Examiners, U. S. Naval Supply Depot, Bayonne, N. J.

**2-18 (51). TABULATING MACHINE OPERATOR; TABULATING EQUIPMENT OPERATOR; CARD PUNCH OPERATOR (ALPHABETIC),** \$2,750 and \$2,950. Jobs in NYC. Requirements: written test plus three to six months' experience. U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. (No closing date).

**2-71-6 (52). LAUNDRY HELPER,** \$2,420; jobs at VA Hospital, Northport, N. Y. Requirements: no experience; ability to read and write English. Males preferred. Board of U. S. Civil Service Examiners, VA Hospital, Northport, N. Y. (No closing date).

**2-44-52. SHORTHAND REPORTER,** \$4,205. Jobs located in NYC Area, including Rockland and Westchester Counties in New York State and Bergen, Essex, Hudson, Passaic and Union Counties in New Jersey. Requirements: Pass written test with dictation at rate of 175 words a minute plus 1 year of progressively responsible experience as a court reporter, hearing stenographer or in similar position. Send Form 5000-AB to Director, Second U. S. Civil Service Region, 641 Washington Street, New York 14, N. Y.

1,638 suggestions, out of 2,356 submitted, survived the first round. There were 55 cash awards, totaling more than \$2,400.

The Commission moved toward restricting the time in which an eligible's name may be restored to the list, after a declination, so that all others would be canvassed first. As Mayor Impellitteri was unenthusiastic about the idea, it might come before Robert F. Wagner, as Mayor, early this year.

**Service Fee**  
A fee of \$1 for individual report on ratings, where there are more than one part in a test and the candidate wants to know how he fared in each, brought in about \$1,000, mostly from candidates intending to appeal an adverse decision.

A new form of application for patrolman jobs was introduced. It contained four questions relating to loyalty or security.

During the first month of the year Dr. Charles Musicato, a Republican, was appointed a member by Mayor Impellitteri. The other members are Democrats—President Paul P. Brennan and Commissioner John Dyett.

During the year 2,086 employees were added, bringing the total to 178,539 permanent employees, exclusive of teachers.

The roster: competitive, 141,825; non-competitive, 26,586; labor class, 9,270; exempt, 458; unclassified, 400.

**OWN YOUR OWN HOME.** See the fine opportunities offered in the Real Estate Section of The LEADER each week. Please turn to Page 11.

## Where to Apply for Jobs

**U. S.—Second Regional Office, U. S. Civil Service Commission,** 641 Washington Street, New York 14, N. Y. (Manhattan). Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. Watkins 4-1000. Applications also obtainable at post offices except the New York, N. Y., post office.

**STATE—Room 2301 at 270 Broadway, New York 7, N. Y., Tel. Barclay 7-1616; lobby of State Office Building, and 39 Columbia Street, Albany, N. Y., Room 212, State Office Building, Buffalo 2, N. Y., Hours 8:30 to 5, excepting Saturdays, 9 to 12. Also, Room 400 at 155 West Main Street, Rochester, N. Y., Thursdays and Fridays, 9 to 5. All of foregoing applies to exams for county jobs.**

**NYC—NYC Civil Service Commission,** 96 Duane Street, New York 7, N. Y. (Manhattan) two blocks north of City Hall, just west of Broadway, opposite the LEADER office. Hours 9 to 4, excepting Saturday, 9 to 12. Tel. Cortlandt 7-8880.

**NYC Education (Teaching Jobs Only)—Personnel Director, Board of Education,** 110 Livingston Street, Brooklyn 2, N. Y. Hours 9 to 3:30; closed Saturdays. Tel. MAin 4-2860.

### NYC Travel Directions

Rapid transit lines for reaching the U. S., State and NYC Civil Service Commission offices in NYC follow:

State Civil Service Commission, NYC Civil Service Commission—IND trains A, C, D, AA or CC to Chambers Street; IRT Lexington Avenue line to Brooklyn Bridge; BMT Fourth Avenue local or Brighton local to City Hall.

U. S. Civil Service Commission—IRT Seventh Avenue local to Christopher Street station.

## Six New Courses Open To Public Aides in Albany Lead to Master's Degree

ALBANY, Jan. 11 — Six new security, natural resources, health and hospitals, labor-management relations, and housing. Monday, 5:50-7:50 p.m. State Office Building, Hearing Room 3.

140. Constitutional Law (Spencer D. Parratt). Deals with the interpretation of the United States Constitution by the Supreme Court. Emphasis is on those aspects of law and jurisprudence bearing most directly upon public administration. Attention will be given to some of the recent constitutional questions concerning the authority and responsibility of public officials. Monday, 5:50-7:50 p.m. State Law Library.

220. Problems of Metropolitan Areas (Guthrie S. Birkhead). Analysis of the problems of government and administration arising from the population patterns and physical structure of contemporary metropolitan communities. Tuesday, 5:50-7:50 p.m. State Law Library.

234. Public Budgeting (Jesse Birkhead). Role of the modern budget process in the determination of policy, in administrative integration, in control of government operations, in intergovernmental relations, and in relation to private economy. Emphasis on unit costs, work programs, and budgetary analysis. Wednesday, 5:50-7:50 p.m. State Office Building, Hearing Room 3.

236. Personnel Selection in the Public Service (Walter H. Wilke). The principles involved in establishment of job qualifications, appraisal of candidates for public-service positions, estimation of potentialities for upgrading, and evaluation of job performance. A study of the predictive value of measures of basic abilities, specialized knowledge, and personality factors, and of the results obtained from a combination of measures. The merits and limitations of these evaluation procedures are considered in terms of reliability, validity, and appropriate weighting and scoring techniques in practical context of the actual selection situation. Wednesday, 8:00-10:30 p.m. State Office Building, Hearing Room 3.

109. Administration of Justice (Donald MacNamara). Stresses the machinery of justice in theory and practice, the significance of the rule of law and its exceptions in the actual administration of justice. Special attention is devoted both to progressive changes in the development of children's and adolescent courts, probation, classification clinics, crime prevention, and reforms of the criminal law, and also to special problems of justice and the poor, administrative denials of justice, the insane offender, the white collar criminal, and social reconstruction through law. Cases, materials, and class reports are assigned. (Field trips may be arranged.) Wednesday, 8:00, 10:00 p.m. State Office Building, Hearing Room 5.

131. Administration of Services (Phillips Bradley). A survey, from the viewpoint of administration, of the purposes, scope, development of policies, organizations, and methods of execution of public service programs. Illustrative emphasis will be given to selected subject content such as social se-

lector snow-packer since it is no longer necessary in emergencies to pull employees off their regular jobs in order to snowshoe the trails open.

### \$200 to Eisenberg

Other awards, announced by Dr. Frank L. Tolman, Chairman of the Board, follow:

Two hundred dollars to Stanley B. Eisenberg, \$50 to Nathan Rubin, and \$25 was granted to Charles P. Stricos. Messrs. Rubin and Stricos are income tax examiners in the Albany offices of the State Department of Taxation and Finance, while Mr. Eisenberg recently resigned a similar position in the department. All three were recognized for ideas contributing to the efficiency of the department's operations.

ALBANY, Jan. 11 — The New York State Employees' Merit Award Board has voted \$500 and a certificate of meritorious service to Chester V. Ackerley, general mechanic at the State's Belleayre Mountain Ski Center, Pine Hill.

Principal Park Superintendent Arthur G. Draper cited to the Board Mr. Ackerley's adapting a tractor for use in packing the snow on ski slopes and trails at Belleayre Mountain to insure best snow conditions for the sport.

His clever idea assures maximum use by the enthusiastic skiing public of the excellently maintained trails of the Center and brings in revenue which otherwise might be lost by unfavorable snow conditions.

Substantial savings in time and labor also accrue by using the



# Credit Union Meeting Set In Albany

ALBANY, Jan. 11 — The twentieth annual meeting of the State Employees Federal Credit Union will be held on Tuesday, January 12, 7:30 P. M. in Hearing Room 1, State Office Building, Albany.

Purpose of this meeting is to elect directors, credit and supervisory committee members, declare the annual dividend, and to act upon other business that may arise.

The present board of directors consists of:

- J. W. Hewes, Public Works, president; J. Cheles, Audit & Control, vice president; E. J. Ramer, Public Works, treasurer; L. F. Regua, Jr., Tax and Finance, secretary; M. L. Reiner, Public Works, asst. secretary; J. J. Kelly, Audit and Control; J. A. Mulvey, Public Works; J. B. McFarland, Social Welfare; H. J. Connors, Tax and Finance.

As of November 30, 1953 the assets of the Credit Union totaled \$434,378.41 of which \$387,711.96 was in shares contributed by 3,281 members. Outstanding loans were \$325,567.89.

Since January 1, 1935, when the State Employees Federal Credit Union started operations, a total of 23,982 loans have been granted amounting to \$4,469,753.32.

## STATE Open-Competitive

**101. SENIOR PATHOLOGIST, \$6,801 to \$8,231;** one vacancy each at Manhattan, Willard and St. Lawrence State Hospitals and Rome State School, Department of Mental Hygiene; two vacancies in Department of Health labs, Albany. Open nationwide. No written test. Requirements: (1) graduation from medical school, completion of internship and State license to practice medicine; and (2) two years' training and experience in pathology, chemistry, bacteriology and allied subjects subsequent to medical school graduation. (No closing date).

**8168 (reopened). ASSISTANT ARCHITECTURAL SPECIFICATIONS WRITER, \$4,964 to \$6,088;** one vacancy in Department of Public Works, Albany. Requirements: (1) high school graduation or equivalent; (2) one year in preparation of architectural specifications; and (3) either (a) bachelor's degree in architecture or engineering plus one more year's experience and one year assisting in architecture or engineering work, or (b) master's degree in architecture or engineering plus one year's experience, or (c) five years' experience assisting in architectural or engineering work plus one more year in preparation of architectural specifications, or (d) equivalent. Fee \$4. (Friday, January 29).

**8217. (reopened). ASSOCIATE PUBLIC HEALTH PHYSICIAN (PEDIATRICS), \$9,065 to \$10,138;** one vacancy in Health Department, Albany. Open nationwide. Requirements: (1) State medical license; (2) medical school graduation and internship; (3) two years in pediatrics, including one year in hospital with pediatrics service, or equivalent clinical or administrative experience; and (4) either (a) equivalent of two full years of public health experience with public health department or agency, or (b) one-year post-graduate course in public health, or (c) equivalent. Fee \$5. (Friday, January 29).

**8221. TRUCK WEIGHER, \$2,611 to \$3,411;** 59 vacancies throughout the State, more expected. Men only. Requirements: Two years of business experience in job dealing personally with the public, such as salesman, sales clerk, filling station attendant. Fee \$2. (Friday, January 29).

**8224. ASSOCIATE ARCHITECTURAL SPECIFICATIONS WRITER, \$7,754 to \$9,394;** one vacancy in Albany. Requirements: Same as assistant architectural specifications writer, above, plus four more years' experience in preparation of architectural specifications. Fee \$5. (Friday, January 29).

**8202. MEDICAL ILLUSTRATOR, \$4,359 to \$5,189.** One vacancy at Roswell Park Memorial Institute, Buffalo. Requirements: Either (1) two years' experience preparing illustrations in medicine, public health or related sciences, plus either (a) two years' experience in visual representation and high school graduation, or (b) one year's experience and one year's training in commercial art school, or (c) bachelor's degree in science or art; or (2) bachelor's degree in science or art and two years' training in medical illustration. Fee \$3. (Friday, January 15).

**8215. ASSOCIATE ACTUARY (CASUALTY), \$6,801 to \$8,231.** One vacancy in Insurance Department in NYC. Open nationwide. Requirements: (1) three years' experience as casualty or accident and health insurer and (b) completion of any four of (a) the four parts of the associateship exam or (b) the four parts of the fellowship exam of the Casualty Actuarial Society. No written test. Fee \$5. (Saturday, February 20).

**8219. SENIOR PUBLIC RECORDS ANALYST, \$4,964 to \$6,088** One vacancy in Division of Archives and History, Education Department, Albany. Requirements: (1) bachelor's degree in public administration, history, political science or economics; (2) one year's experience in routineing and coordinating large scale operations or maintenance of records; and (3) either (a) three more years' experience, or (b) three years' experience in public administration, or (c) three years in research work, or (d) master's degree in above fields or business administration, and two years' experience, or (e) equivalent. Fee \$4. (Friday, January 15).

**8220. SENIOR WELFARE CONSULTANT (MENTAL HEALTH), \$4,964 to \$6,088.** One vacancy in Mental Health Commission, Syracuse. Open nationwide. Requirements: (1) two-year course in social work; (2) one year's experience in psychiatric social casework, including one more year's experience (see 2) or teaching experience in social work school or psychiatric social work research, or (b) equivalent. Fee \$4. (Friday, January 15).

**8222. ASSOCIATE PERSONNEL TECHNICIAN (MUNICIPAL SERVICE), \$6,088 to \$7,421.** Two vacancies in Municipal Service Division, Civil Service Department. Requirements: (1) college graduation; and (2) five years' experience in personnel administration, of which one year must have been in supervisory or administrative capacity and one year in public agency. Fee \$5. (Friday, January 15).

**8209. CORRECTION INSTITUTION VOCATIONAL INSTRUCTOR (SHOEMAKING AND SHOE REPAIRING), \$3,411 to \$4,212.** One vacancy for man at West Coxsackie. No written test. Requirements: (1) State certificate to teach shoemaking and repairing; (2) completion of 9th grade in school, or equivalent; and (3) five years' journeyman experience. Fee \$2. (Saturday, January 30).

**8223. SENIOR PERSONNEL TECHNICIAN (MUNICIPAL SERVICE), \$4,964 to \$6,088.** One vacancy anticipated in Municipal Service Division, Civil Service Department. Requirements: (1) college graduation; and (2) three years' experience in personnel administration, of which one year must have been in public agency. Fee \$4. (Friday, January 19).

## STATE Promotion

Candidates in the following State promotion exams must be present employees of the department or subdivision mentioned. Last day to apply appears at the end of each notice.

**7912. ASSISTANT EMPLOYMENT SECURITY SUPERINTENDENT (Prom.),** Division of Employment, \$6,313 to \$7,646. One year prior to March 20, 1954 as senior employment security manager, senior unemployment insurance manager, or senior employment manager; or two years prior to March 20, 1954 as employment security manager. Fee \$5. (Monday, February 15).

**7220 (reissued). SENIOR ARCHITECTURAL SPECIFICATIONS WRITER (Prom.),** L. I. State Park Commission, \$6,088 to \$7,421; one vacancy in Jones Beach State Parkway Authority. One year in engineering or architectural position allocated to G-20 or higher. Fee \$5. (Friday, January 29).

**7249. ASSOCIATE CIVIL ENGINEER (HIGHWAY PLANNING) (Prom.),** Public Works, \$7,754 to \$9,394; one vacancy in Albany. Two years in civil engineering position allocated to G-25 or higher; State professional engineering license. Fee \$5. (Friday, January 29).

**72452. CHIEF AUDIT CLERK (Prom.),** Office Audits Section and Local Assistance Section, Audit and Control, \$6,088 to \$7,421; one vacancy in Unemployment Insurance Benefits Unit. One year in position allocated to G-20 or higher. Fee \$5. (Friday, January 15).

**7244. PRINCIPAL STORES CLERK (Prom.),** Standards and Purchase, Executive Department, \$3,731 to \$4,532; one vacancy in Albany. One year in position allocated to G-6 or higher. Fee \$3. (Friday, January 15).

**7245. PRINCIPAL STORES CLERK (Prom.),** Department of Health (exclusive of the hospitals and the Division of Laboratories and Research), \$3,731 to \$4,532; one vacancy in Albany. One year in position allocated to G-6 or higher. Fee \$3. (Friday, January 15).

**7246. SENIOR WELFARE CONSULTANT (MEDICAL CARE) (Prom.),** Social Welfare, \$4,964 to \$6,088; one vacancy in Albany. One year as supervisor of social work (medical care) or senior medical social worker. Fee \$4. (Friday, January 15).

**7247. INVESTIGATOR (Prom.),** Taxation and Finance, \$4,063 to \$4,869; four vacancies in Special Investigations Bureau. One year as motor vehicle license examiner. Fee \$3. (Friday, January 15).

**7248. COURT CLERK, GRADE B (Prom.),** Court of General Sessions, New York County, \$6,380;

one vacancy. Six months as chief court attendant, grade 1. Fee \$5. (Friday, January 15).

## COUNTY AND VILLAGE Open-Competitive

Candidates in the following open-competitive exams for jobs with counties and their subdivisions must be residents of the locality mentioned, unless otherwise stated. Apply to State Civil Service Commission offices, unless otherwise stated. Last day to apply is given at end of each notice.

**8684. INTERMEDIATE MEDICAL SOCIAL WORKER,** Westchester County, \$3,375 to \$4,135. Open nationwide. (Monday, February 15).

**8685. INTERMEDIATE PSYCHIATRIC SOCIAL WORKER,** Westchester County, \$3,375 to \$4,135. Open nationwide. (Monday, February 15).

**8686. INTERMEDIATE PSYCHIATRIC SOCIAL WORKER (MENTAL HYGIENE),** Westchester County, \$3,375 to \$4,135. Open nationwide. (Monday, February 15).

**8664. JUNIOR ENGINEER,** Chautauqua County, \$4,416. (Friday, January 29).

**8665. ROAD MAINTENANCE FOREMAN,** Highway Department, Chautauqua County, \$1.45 an hour. (Friday, January 29).

**8666. CASHIER,** Erie County, \$3,450 to \$3,750. (Friday, January 29).

**8667. CASHIER,** Village of Kenmore, Erie County, \$2,700. (Friday, January 29).

**8668. JUNIOR ENGINEERING AIDE,** Town of Cheektowaga, Erie County, \$3,500. (Friday, January 29).

**8669. RESOURCE ASSISTANT,** Department of Public Welfare, Essex County, \$2,580 to \$3,030. (Friday, January 29).

**8670. LINEMAN HELPER,** Village of Groton, Tompkins County, \$1.25 an hour. (Friday, January 29).

**8671. SPECIAL COURT STENOGRAPHER,** Westchester County, \$3,715 to \$4,555. (Friday, January 29).

**8672. CASHIER,** Village of Pleasantville, Westchester County, \$2,600. (Friday, January 29).

**8673. CHIEF CASHIER,** Playland Commission, Westchester County, \$3,155 to \$3,875. (Friday, January 29).

**8674. JUNIOR ENGINEERING AIDE,** Westchester County, \$2,475 to \$3,075. (Friday, January 29).

**8675. SENIOR ENGINEERING AIDE,** Westchester County, \$3,375 to \$4,135. (Friday, January 29).

**8676. SENIOR ENGINEERING AIDE,** Town of Mamaroneck, Westchester County, \$3,600. (Friday, January 29).

**86. SENIOR LIBRARY CLERK,** Community College, Orange County, \$2,200 to \$2,400. Apply to Orange County Civil Service Commission, County Building, Goshen. (Friday, January 15).

**8660. SENIOR MEDICAL SOCIAL WORKER,** Westchester County, \$3,715 to \$4,555. Open

statewide. (Friday, January 15).  
**8662. SENIOR SOCIAL CASE WORKER (PUBLIC ASSISTANCE),** Westchester County, \$3,715 to \$4,555. Open statewide. Preference in certification given to Westchester County residents. (Friday, January 15).

**86654. PROBATION OFFICER,** Chautauqua County, \$3,340 to \$3,847. (Friday, January 15).

**8655. CLERK,** Erie County departments and institutions, towns and villages, \$2,450 to \$2,750. (Friday, January 15).

**8655. CLERK,** Erie County departments and institutions, towns and villages, \$2,450 to \$2,750. (Friday, January 15).

**8656. SENIOR CLERK,** Erie County departments and institutions, towns and villages, \$2,750 to \$3,050. (Friday, January 15).

**8658. BOOKKEEPING MACHINE OPERATOR,** Tompkins County, \$1.08 to \$1.30 an hour. (Friday, January 15).

**8659. BUILDING AND PLUMBING INSPECTOR,** Town of Somers, Westchester County, \$3,000. (Friday, January 15).

**8660. SENIOR MEDICAL SOCIAL WORKER,** Grasslands Hospital, Department of Public Welfare, Westchester County, \$3,715 to \$4,555. Open statewide. (Friday, January 15).

**8663. TOLL COLLECTOR,** Park Commission, Westchester County, \$2,875 to \$3,555, plus uniform allowance of \$50 a year. (Friday, January 15).

## COUNTY AND VILLAGE Promotion

Candidates in the following promotion exams must be present employees of the governmental unit mentioned. Last day to apply appears at end of each notice.

**7481. SENIOR EXAMINER OF ACCOUNTS (Prom.),** Comptroller's Office, Erie County, \$4,450 to \$4,750. (Friday, January 29).

**7482. RESOURCE ASSISTANT (Prom.),** Department of Public Welfare, Rockland County, \$3,300 to \$3,900. (Friday, January 29).

**7483. SENIOR COURT CLERK (Prom.),** Department of Children's Court, Westchester County, \$3,155 to \$3,875. (Friday, January 29).

**7484. INDEX CLERK (Prom.),** County Clerk's Office, Erie County, \$3,050 to \$3,350. (Friday, January 29).

**7485. RECORD CLERK (Prom.),** County Clerk's Office, Erie County, \$3,050 to \$3,350. (Friday, January 29).

**7476. SENIOR CLERK (Prom.),** Erie County, \$2,750 to \$3,050. (Friday, January 15).

**7477. CHIEF CLERK (Prom.),** Department of Parks, Erie County, \$3,350 to \$3,650. (Friday, January 15).

**7478. CASE SUPERVISOR (PUBLIC ASSISTANCE), GRADE B (Prom.),** Department of Public Welfare, Rockland County, \$4,100 to \$4,500. (Friday, January 15).

**7479. SENIOR SOCIAL CASE WORKER (FOSTER HOMES) (Prom.),** Department of Public Welfare, Westchester County, \$3,715 to \$4,555. (Friday, January 15).

# OPPORTUNITIES FOR FEDERAL JOBS

Apply at U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y., unless otherwise stated.

**345. AUDITOR (Industrial Cost Audits, Internal Audits),** \$4,205 to \$10,800. — Jobs are in the Department of the Army, country-wide. Men only.

**255. COMMODITY - INDUSTRY ANALYST (Minerals),** \$3,795 to \$7,040. — Jobs are country-wide. Apply to Board of U. S. Civil Service Examiners, Bureau of Mines, Department of the Interior, Washington 25, D. C.

**209. ECONOMIST,** \$4,205 to \$7,040.

**3-12-8(52). INDUSTRIAL SPECIALIST,** \$5,060 to \$9,600. — Jobs are in Philadelphia, Pa. Apply to Recorder, Board of U. S. Civil Service Examiners, Philadelphia Naval Shipyard, Naval Base, Philadelphia 12, Pa.

**246. LOAN APPRAISER (Telephone Facilities),** \$5,060 to \$7,040; **AUDITOR (Telephone),** \$5,940. — Jobs are country-wide. Apply to Board of U. S. Civil Service Examiners, U. S. Department of Agriculture, Washington 25, D. C.

**313. 314. AERONAUTICAL RESEARCH INTERN,** \$3,410; **AERONAUTICAL RESEARCH SCIEN-**

**TIST,** \$4,205 to \$10,800. — Jobs are country-wide. Age limits for intern positions: 18 to 35.

**9-67-1(53). AIRWAY OPERATION SPECIALIST (Communications),** \$3,410 plus cost-of-living differential. — Jobs are in Alaska and the Pacific Islands area. Age limits: 18 to 45. Apply to Board of Civil Service Examiners, Civil Aeronautics Administration Aeronautics Center, P. O. Box 1082, Oklahoma City, Okla.

**4-34-1 (51). ASTRONOMER,** \$3,410 to \$9,600. — Apply to Board of U. S. Civil Service Examiners, Building 37, Naval Research Laboratory, Washington 25, D. C.

**236. BACTERIOLOGIST - BIOCHEMIST - SEROLOGIST,** \$4,205 to \$7,040. — Jobs are country wide and in Puerto Rico. Apply to Central Board of U. S. Civil Service Examiners, Veterans Administration, Washington 25, D. C.

**312. CARTOGRAPHER,** \$5,060 to \$8,360; **CARTOGRAPHIC AID AND CARTOGRAPHIC DRAFTSMAN,** \$2,500 to \$4,205. — Minimum age: 17 for D. C. area residents; 18 for others.

**231. ELEMENTARY TEACHER,** \$3,410. — For duty in the Bureau of Indian Affairs in various States and in Alaska. Maximum age limit: 50.

## Eligibles

### COUNTY AND VILLAGE Open-Competitive

#### ACCOUNT CLERK-TYPST, Orleans County.

- 1. Savera, Beryl, Albion ..... 80853
- 2. Salisbury, Betty, Albion .... 80798
- 3. Ferris, Edna, Albion ..... 80566

#### FOOD INSPECTOR, Department of Health, Erie County.

- 1. Schneider, Dorothy, Buffalo ..... 91250
- 2. Traub, Richard, Kenmore .... 80900
- 3. Loincone, Joseph, Buffalo .... 75000

#### ASSOCIATE DIRECTOR OF NURSING, Department of Public Welfare, Westchester County.

- 1. Wilson, Gordo, White Plains ..... 94890

#### RECREATION SUPERVISOR, Village of Portchester, Westchester County.

- 1. Bambace, Charles, Portchester 96000

#### RECREATION SUPERVISOR, Village of Ossining, Westchester County.

- 1. Cumings, Albert, Ossining .... 91000

#### DIETITIAN, Wyoming County Community Hospital, Warsaw.

- 1. Heary, Audrey, Warsaw ..... 75400

#### DRAFTSMAN, GRADE 17, Nassau County.

- 1. Blazey, Richard, East Meadow 79500

#### DRAFTSMAN, GRADE 20, Nassau County.

- 1. Johnston, T., Franklin Square 78000

#### DRAFTSMAN, GRADE 12, Nassau County.

- 1. Bowden, Paul, West Hempstead 80800
- 2. Longnecker, Th. H., Vally Strm 81200
- 3. Pink, Jerry, Long Beach .... 80800
- 4. Donohue, Ed. W., Farmingdale 78000
- 5. Webber, John L., Cedarhurst ..... 78000

### COUNTY AND VILLAGE Promotion

#### WATER PLANT MAINTENANCE FOREMAN, (Prom.), Westchester Joint Water Works

- 1. Innarelli, N. E., Mamaroneck 80500

#### SUPERVISING MEAT INSPECTOR, (Prom.), Department of Health, Erie County.

- 1. Cusack, Frank, Kenmore .... 81900
- 2. Kumro, Howard, Buffalo .... 80630
- 3. Stanak, Henry, Adesa ..... 76300

## U. S. Exams Open

Apply at U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y., unless otherwise stated.

**—ABLE-BODIED SEAMAN, \$3,628.** Jobs are aboard Naval Transports operating out of New York. Requirements: Possession of U. S. Coast Guard endorsement as Able-Bodied Seaman. Age limits 18-55. Send Form 60 to Employment Branch, IRD, Military Sea Transportation Service, Atlantic Area, First Avenue and 58th St., Brooklyn 50, N. Y.

**267. AGRICULTURAL MARKETING SPECIALIST, FISHERY MARKETING SPECIALIST, \$4,205 to \$9,600; DAIRY AND POULTRY PRODUCTS INSPECTOR AND GRADER, FRESH FRUITS AND VEGETABLES INSPECTOR, AGRICULTURAL COMMODITY MARKET REPORTER, \$4,205 to \$7,040.**—Jobs are country-wide.

**109. AGRICULTURAL RESEARCH SCIENTIST, \$4,205 to \$9,600.**—Jobs are countrywide.

**202. AGRICULTURIST, \$4,205 to \$10,800.**—Jobs are country-wide. Apply to Board of U. S. Civil Service Examiners, U. S. Department of Agriculture, Washington 25, D. C.

**244. ACCOUNTANT (Comprehensive Audits), \$4,205 to \$10,800.**—Jobs are in the General Accounting Office, country-wide. Men only. Apply to Board of U. S. Civil Service Examiners, General Accounting Office, Washington 25, D. C.



# Pay in 3 Research Titles Is Raised Temporarily

ALBANY, Jan. 11 — Temporary pay increases have been granted by the State Division of Classification and Compensation in three Erie County titles, effective December 1 last. The new minimum salaries:

Assistant cancer research scientist, \$4,389 total (third year step of G-14).

Associate cancer research gynecologist, \$9,065 total (third year step of G-34).

Associate cancer research scientist (physics), \$9,065 total (third year step of G-34).

**Three Additional Titles**

The Division approved the addition of the following titles (grade, total salary range and effective date given):

Association engineering exami-

ner, G-25, \$6,088 to \$7,421; December 16, 1953.

Associate in school health services, G-25, \$6,088 to \$7,421; December 18, 1953.

Principal engineering examiner, G-32, \$7,754 to \$9,894; December 16, 1953.

**Three Eliminated**

There were three titles eliminated by the Division:

Clinical photographer, G-10, \$3,411 to \$4,212 total.

Director of cancer surgery, G-44, \$11,329 to \$13,667 total.

Senior archivist, G-20, \$4,964 to \$6,088.

**Invitation by Kelly**

Applications for salary grade changes in five titles were filed with J. Earl Kelly, Director of Classification and Compensation,

during December.

"While these originated in the department indicated," Mr. Kelly said, "employees and appointing officers in other departments may participate in the application."

The titles, and petitioning employees:

Barber, Willard State Hospital, Mental Hygiene Department.

Institution fireman, Hudson River State Hospital, Mental Hygiene Department.

Institutional patrolman, Hudson River State Hospital, Mental Hygiene Department.

Kitchen helper, various institutions, Health Department.

Maintenance man (mechanic), State Training School for Boys, Warwick, Social Welfare Department.

# Employee Activities

**Central Islip**

CONGRATULATIONS to Anne Oehler of Group M, Central Islip Hospital, who recently became Mrs. James Connolly. Best of luck to you both.

Employees of Group B gave a surprise stork shower to Mrs. Ethel Groggon, formerly of that group.

Chapter president Thomas Purtehl and vice president Michael Murphy met with Suffolk County Republican chairman Ford Hughes, to present facts on the need of all State employees for a salary increase. Mr. Hughes promised his cooperation.

Michael Brennan Sr. enjoyed a few days' vacation in November.

Bill Blomberg is back at group L after two years in the Army. Welcome.

The annual Christmas pageant, "Joy to the World," with 100 patients participating, under the direction of the recreation department, toured the infirmary wards during the holidays.

The chapter extends new year's greetings.

Mr. and Mrs. Frederick Coombes and son, Gary, attended the marriage of Mrs. Coombes's niece, Annita Platt, to Ronald Williams.

On vacation: Eileen Days, Evelyn Baker, Hazel Laurusville, Gordon Munn, Mr. and Mrs. Desany, Anthony Crescibens and Moss Austin.

Mr. and Mrs. Charles Miller have moved into their new home on Marblertown Road.

Returned from vacation: Da and Mrs. Stevenson, Marion Mottson, Dorothy Cook, Laura Samson, Edith Lacey, Agnes Caselman, Gertrude Nichols and Leona Ahbler.

New employees are Carolyn McCann, Beulah Condon and Leona Bryant.

H Building held its annual Christmas party at Lyons Rod and Gun Club. Turkey dinner and all the trimmings were enjoyed. Gifts were exchanged.

I Building held its Christmas party at Specka. Gifts and fun were featured.

Mr. and Mrs. Anson Lay celebrated their 25th wedding anniversary December 25. Mrs. Lay is employed at F Building.

Christine Newcome and Frances Donk are in sick bay.

Nick Higgins is at his home in Lyons after a stay at the Barber Hospital. He was injured in an auto accident.

Miss Poster has replaced Mrs. Wilson, who resigned in December, as stenographer in the O. T. office.

Inez Vanderpool is back on duty after a long illness.

Juanita Wilcox of the food service department has resigned.

# Canal Workers Receive Annual Prize Lock Awards

ALBANY, Jan. 11 — Announcement of the annual prize lock awards for 1953 was made by Bertram D. Tallamy, State Superintendent of Public Works.

Continuing a 38-year-old custom, the Department of Public Works awarding \$1,062 in cash prizes to 22 workers engaged in the operation and maintenance of three Barge Canal locks whose ratings for general efficiency of operation were the highest.

The prize locks, according to Mr. Tallamy, are:

First prize, Lock 12, near Tribes Hill, on the Erie Canal, 99.4529 per cent.

Second prize, Lock 10, near Cranesville, on the Erie, 99.2277 per cent.

Third prize, Lock 3, near Fulton, on the Oswego Canal, 99.1487 per cent.

**Basis of Prize Decisions**

The prize locks were selected on the basis of frequent inspections by a committee headed by Edward C. Hudowalski, assistant superintendent of maintenance and operation, Department of

Public Works. In reporting their findings to Superintendent Tallamy, the committee said:

"Personnel at each lock are to be commended for their teamwork, and for their efforts in setting a high standard for maintaining their lock equipment and machinery and in establishing good public relations in their operation of the locks as attested by numerous complimentary letters and remarks from people using the canals."

**The Winners**

Th awards:

Lock 12, \$488:

Russell O. Richter, Amsterdam, chief lock operator, \$120.

Oscar P. Schwartz, Fultonville, canal structure operator, \$96.

Chauncey H. Getman, Fonda, canal structure operator, \$96.

John P. Miller, Tribes Hill, canal structure operator (relief), \$48.

Frank R. Hodge, Fonda, canal helper, \$40.

William Hovey, Fort Hunter, canal helper, \$40.

William P. Becker, Fort Hunter, canal helper, \$40.

Evan D. Evans, Amsterdam, chief lock operator (relief), \$8.

Lock 10, \$372.

Theodore H. Veditz, Amsterdam, chief lock operator, \$96.

Edgar W. Beyer, Amsterdam, canal structure operator, \$72.

Herman Mancini, Amsterdam, canal structure operator, \$72.

Kenneth L. Gardiner, Amsterdam, canal structure operator (relief), \$36.

Walter L. Beyer, Amsterdam, canal helper, \$32.

Daniel C. Sheip, Amsterdam, canal helper, \$32.

Leo B. Dapp, Amsterdam, canal helper, \$15.

Leslie J. Somers, Amsterdam, canal helper, \$9.

Spencer Rothbell, Fort Hunter, canal helper, \$8.

Lock 3, \$202.

Charles Rooney, Fulton, chief lock operator, \$72.

Clifford Conroy, Martville, canal structure operator, \$48.

Whitman Conroy, Martville, canal structure operator, \$48.

William Covert, Fairhaven, canal structure operator (relief), \$18.

James J. Reavey, Fulton, canal helper, \$16.

Also, the following receive honorable mention:

Lock 9, at Smiths Basin on Champlain Canal.

Lock 22, at New London on Erie Canal.

Lock 4, at Waterloo on Cayuga Seneca Canal.

Lock 5, at Schuylerville on Champlain Canal.

Lock 1, at Phoenix on Oswego Canal.

Lock 2, at Phoenix on Oswego Canal.

Lock 19, at Frankfort on Erie Canal.

Lock 7, at Fort Edward on Champlain Canal.

Lock 25, at Mays Point on Erie Canal.

**Newark State School**

SYMPATHY to the family of Virginia Breeze, who was killed in an auto accident January 1. Miss Breeze was a social worker at Newark State School.

Dr. Glass, who resigned, has moved to Maryland.

Mrs. Bernice McCaffrey entertained her mother, Mrs. George Dorey of Nunda during the holidays.

## Eligible Lists

- STATE Promotion**
- SENIOR MECHANICAL STORES CLERK.** (From.), Division of Standards and Purchase, Executive Department.
1. Seale, Patrick, Havana ..... 94360
- HYDRO-ELECTRIC OPERATOR.** (From.), Department of Public Works.
1. Maloney, Thomas, Cohoes ..... 90350
  2. Durocher, Henry, Cohoes ..... 80200
- SENIOR ACTUARIAL CLERK.** (From.), Employees Retirement System, Department of Audit and Control.
1. Mastlunas, Madeion, Albany ..... 106900
  2. Beemer, Helen, New Baltimore 103750
  3. Male, Rosalia, Cohoes ..... 102750
  4. Kosny, Harriet, E Greenbush 101350
  5. Boardman, Cathleen, Albany ..... 100900
  6. Fradley, Mae, Albany ..... 98750
  7. Guerra, Ralph, Schady ..... 87800
  8. Lawton, Paul, Albany ..... 85250
  9. Padula, Rocco, Albany ..... 85000
- ASSOCIATE BUILDING CONSTRUCTION ENGINEER.** (From.), Department of Public Works.
1. Purdy, Leroy, Schady ..... 95050
  2. Fish, John, Skyrtsowa ..... 90580
  3. Crowley, John, Troy ..... 90550
  4. Beknap, James, Syracuse ..... 89470
  5. Gates, Leonard, Prospecie ..... 88850
  6. Hughes, David, Niagara F1 ..... 88700
  7. Flynn, Henry, Troy ..... 83100
- PRINCIPAL BUILDING CONSTRUCTION ENGINEER.** (From.), Department of Public Works.
1. Flynn, George, W Sand Lk ..... 93190
  2. Mando, William, Albany ..... 90780
  3. MacGregor, Arthur, Rochester 90750
  4. Doyen, George, Valatie ..... 89700
  5. Haase, Max, Tuckahoe ..... 87650
  6. Dyka, George, Rodicost ..... 85830
  7. Burgess, Frank, Bklyn ..... 83900
  8. Pasie, Robert, Syracuse ..... 80230

**LEGAL NOTICE**

**CITATION** — The people of the State of New York, by the Grace of God Free and Independent, To The Public Administrator of the County of New York, The Attorney General of the State of New York, The Merchant Marine Library, The Field Army of the New York City Cancer Committee, The heirs at law, next of kin and distributees of Beatrice Tribel, deceased, whose names and places of residence are unknown to the petitioner herein, and cannot after diligent inquiry be ascertained, send greeting:

Whereas, ALBERT STERN, who resides at 209 Riverside Drive, in the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date July 21, 1950 relating to both real and personal property, duly proved as the last will and testament of BEATRICE TRIBEL, deceased, who was at the time of her death a resident of 39 East 27th Street, in the County of New York.

Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 22nd day of January, one thousand nine hundred and fifty-four, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property, and why the unattested, undated and signed memorandum of said decedent should not be denied probate.

In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable GEORGE FRANKENTHALER, Surrogate of our said county, the 18th day of December in the year of our Lord one thousand nine hundred and fifty-three.

(L.S.) PHILIP A. DONAHUE, Clerk of the Surrogate's Court

**High Efficiency Throughout**

Mr. Tallamy, in congratulating the winners, called attention to the fact that the efficiency of operation on the canals was evidenced in the generally high scores for the entire 55 locks in the system. Twenty locks had scores above 98 percent. Twenty-seven were above 95 percent; seven above 90 percent and only one below 90 percent.

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The NYC Board of Education has openings for custodian engineers. The take-home pay ranges from \$5,000 to \$6,200 a year. Applicants must have a stationary engineer license.

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Free French conversation lessons in exch. for 2 1/2 hrs. wk. ofc. work, bkpg, sewing or artwork. MU 5-4160.

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3 story, white limestone, 3 five room apartments, 1 store 20 x 70, suitable for church.

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Price \$12,500 Cash \$750

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Brownstone house, 11 rooms, 3 baths, heat.

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**VACANT — 19 ROOMS ONLY \$950 CASH MOVE RIGHT IN**

3 buildings, 80 x 100, fully detached, parquet floors, oil heat, new appliances, good for rooming house, near subway. Low easy terms arranged.

Call Mr. Hart UL 8-1110

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3 story and basement; parquet floors; brass plumbing; gas heat; residential block; near subway; suitable for rooming house; excellent location; pay monthly like rent.

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**BEING EVICTED! MOVE RIGHT IN \$475 NEEDED**

3 story and basement, brownstone, oil heat, 9 rooms, 3 baths, 3 kitchens, brass plumbing, parquet floors, private rooms, owner will paint. Easy terms arranged.

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**House For Sale BRONX**

POBDELAM — 18 rooms, full basement, shingled, oil, front-back yard, good condition, bargain, call RO 4-8448.

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**Leader Book Store**  
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New York 7, N. Y.

Dear Sir:

Please send me an Arco study book for patrolman and free of extra charge my copy of "Home Training for Civil Service Physical Exams." I enclose \$2.50 plus 8c for NYC sales tax.

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## Strike It Rich!

**So. Ozone Park \$7,500**  
 Beat this terrific bargain! 6 large rooms on 20x100 plot with oil heat, screens, storms and many more extras.  
**G.I. \$750**

### BRICK — BRICK

- 2 FAMILY
  - 2 APTS.
  - 2 BATHS
  - 2 KITCHENS
  - 2 GARAGES
- Five rooms up and 3 rooms down, oil modern throughout. We told you the price is moderate. The location is Hollis.  
**G.I. \$1,500**  
**\$11,500**

### NEW YEAR SPECIAL

13 ROOMS  
**4 Three Room Apts.**  
 Built of everlasting stucco on huge corner plot 50 x 100 modern throughout, full basement, stall shower, oil heat, a castle with side drive, garage. Complete - nevery detail. The buy you have waited for. Hollis is the location.  
**G. I. \$1,299**

In beautiful St. Albans you can own this lovely 6 room house for a mere song. The plot is 40 x 100 which is oversized. Three bedrooms, modern bath and kitchen, parquet floors, partly finished basement side drive, breakfast nook, fireplace, nr. transportation. Easy down payment and the price only.  
**\$9,000**  
**G.I. \$950**

For every type home call  
**Arthur Watts, Jr.**  
 112-32 175 Place, St. Albans  
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147th St. and 4th Ave.  
 New brick, 6 room ranches, side hall, garage, hot water oil heat, oversize plot.  
**\$15,900**

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**LAFFAYETTE AVE.** nr. Sumner Ave., 3 story and basement, brick, 3 family, 13 rooms, oil. Vacancy. Price \$12,000, Cash \$3,000.  
**HALSEY ST.** nr. Ralph Ave., 6 family, brick, cold water, 5 room apt. vacant. Price \$11,000. Cash \$2,250.

### L. A. BEST

Glenmore 5-0575  
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Secure Your Future To-day  
**CHARLES H. VAUGHAN**  
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 100 Howard Ave., Bklyn

### LOWEST PRICES — HIGHEST VALUE!

**JAMAICA PK. \$8,800 — CASH \$400 G.I.**  
 Seeing is believing. 6 1/2 tremendous rooms, modern kitchen and bath, refrigerator and washer included, new oil heating system. A-1 condition throughout. Landscaped plot with garage. All extras included. No. 784.

**RICHMOND HILL \$9,200 — CASH \$500 G.I.**  
 Corner Spanish Stucco, tile roof, 6 1/2 full rooms, 13 bedrooms full basement, tile kitchen and bath, parquet floors, oil steam heating, garage with overhead doors. All extras included. No. 691.

**OZONE PARK \$10,200 — CASH \$600 G.I.**  
 Fully detached corner 7 1/2 rooms, 1 family (4 bedrooms) steam heat, garage, large plot, A-1 condition, shingle exterior. You have to see this home. No. 726.

**RICHMOND HILL \$11,200 — CASH \$1,200 G.I.**  
 Fully detached brick and shingle, 1 family, 7 oversize rooms, completely redecorated, tile bath and kitchen, finished basement, new oil heating system, driveway and garage. This is the best in our book. No. 730.

**HOLLIS \$14,500 — CASH \$2,000 G.I. or CIVILIAN**  
 Standard 2 family home, 5 1/2 rooms down, 6 1/2 rooms upper floor, lower apartment now vacant, completely reconitioned, parquet floors, steam heating system, private driveway with 2 car garage. Walk to subway, property located at 92-35 176th St. just off Jamaica Ave. Ask for Essex Special.

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## ESSEX

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 100 feet North of Jamaica Ave. on Van White Blvd. — Call for detail driving directions. Open everyday.

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Detached, 6-large rooms and porch, steam heat, parquet floors, modern bath and kitchen, excellent location.  
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A bungalow consisting of 5-modern rooms, full basement, expansion attic, oil, garage. Good condition, top location. Owner sacrifice. .... **\$10,500**

DETACHED TWO-FAMILY, 50 x 100 plot, possession one apartment on title, modern kitchens and baths, steam heat (oil), garage..... **\$10,500**

SATISFACTORY TERMS TO GI'S and NON GI'S

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 LA 7-2500

### SO. OZONE PARK \$10,250

Solid brick, 6 rooms, tile kitchen and bath, steam heat, 2 garages, finished basement, radiator covers among extras.

G. I. \$500 Down

### SO. OZONE PARK \$11,700

Brick Bungalow, almost new, large plot, combination windows, A-1 condition Truly modern design. No closing fees.  
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1 family, 5 rooms and sun porch, detached home. Oil heat, plot 30 x 100, Venetian blinds, storm windows and screens throughout. Other features. Cash for G. I. \$900.

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2 family, 10 rooms, detached home. Oil heat and loads of other features. Cash to all, \$1,800.

**Baisley Park ..... \$14,250**

2 family, 8 rooms, detached home. Lot 50 x 100, 3 modern tile baths, finished basement, 2 refrigerators, 2-car garage, Venetian blinds, storm windows and screens, loads of other features. Cash to all, \$3,000.

**Hollis ..... \$13,500**

1 family detached, 8 room stucco bungalow. Glowing parquet floors, oil hot water heat, wood-burning fireplace, Venetian blinds, storm windows, screens, 2-car garage, large plot 50 x 100. Fruit trees and other features. Cash \$2,000 to a reliable buyer.

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2 story brick, 1 family dwelling, corner plot, 4 large rooms, modern kitchen, tiled bath, steam heat, oil burner, semi-finished basement, 1 car garage, Venetian blinds, storm windows and screens. Cash for veterans \$1,000.

Price \$8,500

### SOUTH OZONE PARK

New detached bungalow, brick and frame, 5 large sunlit rooms, full poured concrete basement, Hollywood colored tile bath, steam heat, oil burner, oak floors throughout, ample closets, knotty pine kitchen cabinet, formica top, venetian blinds, landscaping and shrubbery. Cash for veterans \$700. Civilian reasonable down payment.

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Attractive brick 1-family dwelling, 5 beautifully decorated rooms plus finished basement, carpeting and furnishings included, steam heat (oil), garage. Price \$9,990.

### SPRINGFIELD GARDENS

Lovely detached 6 1/2-room home, 3 nice size bedrooms, modern kitchen and bath, clean and neat throughout, situated on a landscaped plot 32x100, ideal residential community. Priced at a low \$10,000.

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Solid brick 2-family home, 5 and 6-room apartments, all rooms centered off hallway, full basement, steam heat (oil), A-1 condition. Owner sympathetic to persons with insufficient cash. Price \$11,500.

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\$14,900

### Jackson Heights

Two story, 1 family, 6 1/2 rooms, beautiful stucco in first class condition, oil heat, extra lavatory, garage, every luxury in bath and kitchen with every improvement, superb buy, lifetime investment, nr. transportation. Terms.

\$14,000

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# Questions and Answers In NYC Police Exam

Saturday, January 30 is the date of the written test for 12,000 applicants in the NYC patrolman (P.D.) exam. Starting salary is \$3,725 a year, and rises to \$4,725. There were no educational or experience requirements. Age limits were 18 and 29. Minimum height for patrolmen is 5 feet 8 inches, in bare feet; minimum vision, 20/20 in each eye, separately, without glasses.

The written test counts 50 per cent toward a candidate's final grade. The competitive physical exam also counts 50 per cent. At least 70 per cent is required in both parts of the exam. The two marks are averaged, to give the final grade. Non-disabled veterans

may have five points added to their final score; disabled veterans 10 points. Only candidates who pass the written exam, and the qualifying medical test, may take the physical exam.

The LEADER published last week, issue of January 5, actual questions from the last representative patrolman exam, held in 1950. The official key answers are given at the end. Questions 1 to 26 in the test appeared in last week's issue. Another instalment will appear next week.

The study material continues:

27. Suppose that you have been assigned to check the story of a witness in a holdup case. The witness states that, while sitting at her window, she observed the suspect loitering outside a cigar store. As she watched, the suspect entered a nearby liquor store. He remained there only a minute or two. Then she saw him walk out rapidly, hurry to the corner and hail a cab. Assume that Figure 1 is a scale drawing of the scene. All four corners of the intersection are occupied by tall buildings. W indicates the window at which the witness sat, C indicates the cigar store and L indicates the liquor store. On the basis of this sketch the best reason for doubting the truthfulness of the witness is that (A) the window is far removed from the cigar store (B) the cigar store and the window are not on the same street (C) distances may be distorted by a high angle of observation (D) the liquor store cannot be seen from the window.

28. Assume that you are investigating a case of reported suicide. You find the deceased sitting in a chair, sprawled over his desk, a revolver still clutched in his right hand. In your examination of the room, you find that the window is partly open. Only one bullet has been fired from the revolver. The bullet has lodged in the wall. Assume that Figure 2 is a scale drawing of the scene. D indicates the desk, C indicates the chair, W indicates the window and B indicates the bullet. The one of the following features which indicates most strongly that the deceased did not commit suicide is the (A) distance between the desk and the bullet hole (B) relative position of the bullet hole and

the chair (C) fact that the window was partly open (D) relative position of the desk and the window.

29. "Driver 1 claimed that the collision occurred because, as he approached the intersection, Driver 2 started to make a left turn suddenly and at high speed, even though the light had been red against him for 15 or 20 seconds." Suppose that you have been assigned to make a report of this accident. The position of the vehicles after the accident is indicated in Figure 3, the front in each case indicating the front of the vehicle. On the basis of this sketch, the best reason for concluding that Driver 1's statement is false is that (A) Driver 2's car is beyond the center of the intersection (B) Driver 2's car is making the turn on the proper side of the road (C) Driver 1's car is beyond the sidewalk line (D) Driver 1's car is on the right hand side of the road.

30. A new Madison Square Garden will be constructed at (A) Coney Island (B) Flushing Meadow (C) Madison Square (D) Columbus Circle.

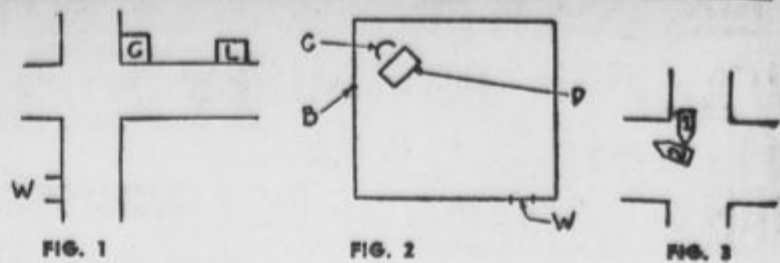
31. The Federal Bureau of the Census will make its official decennial census in April. The Director of this Bureau has meanwhile estimated that the population of the United States is now (A) 125 million (B) 150 million (C) 175 million (D) 200 million.

32. A new United Bus Terminal is being constructed on 8th Avenue between 40th and 41st Streets by the (A) Greyhound Bus Corporation (B) Port of New York Authority (C) Bridge and Tunnel Authority (D) Department of Public Works.

33. The Borough in the City of New York having the largest population is (A) Brooklyn (B) Bronx (C) Manhattan (D) Queens.

34. At a recent conference of the Association of Highway Officials of the North Atlantic States, the one of following which was recommended as a means of improving traffic conditions in Manhattan is the (A) restriction of passenger car travel to certain streets and avenues (B) elimination of buses on north and south streets (C) restriction of truck travel to certain streets and avenues (D) construction of overhead highways.

35. The Traffic Regulations of the City of New York are now made by the (A) State Legislature (B) City Council (C) Traffic Div-



ision of the Police Department (D) Traffic Commission.

36. If at any time the Mayor is prevented from attending to the duties of his office, the acting mayor shall be the (A) Deputy Mayor (B) Assistant Mayor (C) Comptroller (D) President of the City Council.

37. The United States Senator elected in New York State at the last election is (A) Irving M. Ives (B) Franklin D. Roosevelt, Jr. (C) Herbert H. Lehman (D) John F. Dulles.

38. New York City's vital statistics are kept by the (A) Bureau of Accounts (B) Board of City Record (C) City Register (D) Department of Health.

39. Eviction orders issued by the Municipal Court are executed by a (A) court clerk (B) city marshal (C) sheriff (D) patrolman.

40. A property owner should not be permitted to break the pavement in the street in front of his property unless he has a permit issued by the (A) Department of Housing and Buildings (B) Borough President's Office (C) Department of Licenses (D) Department of Water Supply, Gas and Electricity.

41. The tax rate on real estate in the City of New York is fixed annually by the (A) Tax Commission (B) Budget Director (C) Comptroller (D) City Council.

42. If a patrolman were asked by a property owner whether he could lawfully evict a tenant in his rooming house who was delinquent in the payment of his rent, he should refer the property owner for further information to the (A) Housing Authority (B) Bureau of Real Estate (C) Temporary City

Housing Rent Commission (D) Domestic Relations Court.

43. A person who wishes to inspect the records and minutes of the proceedings of the City Council should be referred to the office of the (A) City Clerk (B) City Register (C) City Record (D) Corporation Counsel. (Ans. See P. 14)

### LEGAL NOTICE

**P2607, 1953 CITATION** The People of the State of New York By the Grace of God Free and Independent. To FREDERICK BITHLELL, SAMUEL BITHLELL, WILLIAM BITHLELL, JOHN BITHLELL, FREDERICK BITHLELL, JR., CLIFFORD BITHLELL, the next of kin and heirs at law of SARAH P. BITHLELL, also known as SARAH BITHLELL and SARAH PULFORD BITHLELL, deceased, send greeting:

Whereas, the Public Administrator of the County of New York, who has his offices at Hall of Records, 31 Chambers Street, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date August 20, 1947, relating to both real and personal property, duly proved as the last will and testament of SARAH P. BITHLELL, also known as SARAH BITHLELL and SARAH PULFORD BITHLELL, deceased, who was at the time of her death a resident of 53 West 8th Street, the County of New York.

WHEREFORE, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 16th day of February, one thousand nine hundred and fifty-four, at half-past ten o'clock in the forenoon, of that day, why the said will and testament should not be admitted to probate as a will of real and personal property, and why Letters of Administration With the Will Annexed should not issue to the Public Administrator of the County of New York.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable George Frankenthaler, Surrogate of our said County of New York, at said county, the 30th day of December in the year of our Lord one thousand nine hundred and fifty-three.

PHILIP A. DONAHUE  
Clerk of the Surrogate's Court

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FROM \$3.50 SINGLE \$5.00 DOUBLE  
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### LEGAL NOTICE

At a Special Term, Part II, of the City Court of the City of New York, at 52 Chambers St., New York County, Dec. 30, 1953.

Present: HON. JOHN A. BYRNES, Chief Justice.

In the Matter of the Application of JOSEPH TIM HAMERSHLAG for leave to change his name to TIMOTHY BERNARD YARROW.

Upon reading and filing the petition of JOSEPH TIM HAMERSHLAG duly verified the 30th day of December, 1953, praying for leave of the petitioner to assume the name of TIMOTHY BERNARD YARROW in place of and instead of his present name; and the Court being satisfied thereby that the averments contained in said petition are true and that there is no reasonable objection to the change of name proposed; NOW, on motion of White & Case, the attorneys for the petitioner, it is ORDERED, that JOSEPH TIM HAMERSHLAG, who was born on the 30th day of March, 1938, in New York with birth certificate No. 9187 annexed hereto, be and he hereby is authorized to assume the name of TIMOTHY BERNARD YARROW on and after February 8th, 1954, upon condition, however, that he shall comply with the further provisions of this order; and it is further ORDERED, that this order and the aforementioned petition be filed within ten days from the date hereof in the office of the clerk of this Court; and that a copy of this order shall within ten days from the entry thereof be published once in the Civil Service LEADER a newspaper published in the City of New York, County of New York, and that within forty days after the making of this order, proof of such publication thereof shall be filed with the Clerk of the City Court of the City of New York, in the County of New York; and it is further ORDERED, that service of this order and the other papers herein be served on the United States Selective Service Local Draft Board, No. 7, 907 East 49th Street, New York 19, N. Y., within twenty days after the making of this order and proof of such service shall be filed with the Clerk of the City Court of the City of New York in the County of New York, within ten days after such service; and it is further ORDERED, that upon full compliance with the foregoing requirements and on and after February 8th, 1954, the petitioner shall be known by the name of TIMOTHY BERNARD YARROW and by no other name.

M T H R E.

**I'LL PAY \$15 for only 89 Lincoln Pennies**  
Send \$1 for a Lincoln cent album (to hold your pennies). Fill each space with the date shown, return the COMPLETE album and I'll send you \$15 cash by return air mail PLUS the dollar back for the album (total: \$16). No strings attached! Save either sets worth hundreds of dollars! All information sent with 1st album. Send \$1 to:  
M. M. BAYETS, Box 65  
Oakland Gardens Sta., Flushing, NY

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REVOLVING BRUSHES whisk dust and dirt from VENETIAN BLINDS in minutes and leave them sparkling clean.  
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# WAGNER PROMISES NYC WILL HAVE PERSONNEL DIRECTOR

Mayor Robert F. Wagner Jr. announced that NYC will have a personnel director, for the first time in its history.

It is not expected the position will be created in the Municipal Civil Service Commission. The new position was recommended by the Mayor's Committee on Management Survey, of which Dr. Luther H. Gulick, now City Administrator, is chairman, and by the Budget Director's office in its own report.

The problem is whether the personnel director would be under the Commission or have power independent of the Commission, if located in its office. The Commission would not side willingly with any such plan of stripping it of power. Such separation of administrative authority from rule-making and appellate review

now exists under a plan operating in the State Civil Service Department, although the President of the Commission is the personnel director and administrator.

**Conferences First**

Mayor Wagner said he would make no final move toward creating the personnel director post until he has consulted the Municipal Civil Service Commission, of which Paul P. Brennan is President, and representatives of City employees and civic groups.

The Mayor said that, in his opinion, personnel budget and planning are the major arms of administrative management, and announced he would soon develop a scheme for drawing both personnel administration and planning "more closely into the top management of the City." He did not elucidate, but the statement indicated the possibility that, as a compromise with the Civil Service Commission, the personnel director job may even be created in the Mayor's Office itself especially as the Mayor's new organization chart makes for concentration at City Hall of decisions in overall policy.

**Likely Prospect**

The Mayor's Committee on Management Survey recommended an overall job of that type, to meet the criticism that the Commission does not function as a modern personnel agency but mostly as only a recruitment agency. The personnel director job, if established along the lines of the committee's idea, which the Mayor seems to be following closely, would make him the Mayor's personnel contact man not only with the Civil Service Commission but all other City departments.

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# Exams Are Combined For Building Guard And Institution Patrolman

The institution patrolman and building guard exams will be handled as one by the State Civil Service Commission. Appointments to both titles will be made from the same eligible list. Only one application and one fee is necessary.

The exam is No. 8235. Identify it by both the titles and by the serial number.

The exam is open for receipt of applications to Monday, February 16.

The written test will be held Saturday, March 20.

**Starting Pay \$47 or More**  
Pay starts at \$2,451 (\$47.10 a week) and rises to \$3,361 (\$63.50 a week), in five annual increments. Any increase voted by the Legislature now in session, if signed by the Governor, would be added automatically to the quoted pay.

Institution patrolman jobs are in the Departments of Mental Hygiene and Correction. Building guard jobs are in the Departments of Public Works and Education, and in the Workmen's Compensation Board, State Insurance Fund, and elsewhere.

Eligibles offered one job when desiring the other, will remain on the list, for possible appointment to the other job.

**List of Present Vacancies**  
There are 14 present vacancies as institution patrolman: Binghamton State Hospital, 1; Letchworth Village, 2; Hudson River State Hospital, 4; Marcy State Hospital, 2; Rockland State Hospital, 1; Syracuse State School, 2; Edgeworth State School, 1; and Willowbrook State School, 1.

Building guard vacancies are in Public Works, Albany, 2; Education, Albany, 2; State University Downstate Medical Center, NYC, 1.

There are no minimum qualifications of training or experience. Every candidate who files an application and who meets the residence and citizenship requirements will be admitted to the exam.

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Candidates must be able to speak, read and write the English

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language; patrol on their feet for an eight-hour shift; have knowledge of general police functions, first aid and fire control; good judgment in emergencies; ability to understand and carry out written and oral directions; ability to give clear, concise information and directions to inquirers; ability to be courteous yet firm with employees and the public.

Candidates for institution patrolman must have a State driver's license. Candidates for positions of building guard may be required to obtain a driver's license, if the position calls for parking automobiles.

All candidates must have at least 20/40 vision in each eye, separately, glasses permitted, and satisfactory hearing; be free from all mental defects; and be of good moral character and habits. Conviction of a felony, misdemeanor or other violation of law, or a history of mental illness or nervous disorder may bar examination and appointment, but is not disqualifying as a matter of course. Individual circumstances control.

The written test will be the only competitive one. The eligible list

will be established on the basis of the scores received.

The written exam will be designed to test ability to read and (Continued on Page 14)

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# Two Exams Combined in One

(Continued from Page 13) write English; knowledge of general police functions, first aid and fire control; general intelligence, and good judgment in emergencies; ability to direct and deal effectively with employees and the public.

Candidates who pass the written test will be summoned at a later date for a medical examination and qualifying oral test. The qualifying medical exam will be

given to those eligibles only who stand high enough on the resulting eligible list to be considered for possible appointment in the near future. At the medical exam, candidates for certification on the institution patrolman list must submit their State motor vehicle operator's or chauffeur's license.

Candidates must meet the physical and medical standards at time of medical examination and at time of appointment.

Medical exam: Conditions which WILL SURELY cause disqualification are:

1. Vision — poorer than 20/40 in either eye (corrective lenses or glasses permitted).
2. Color vision — defective color vision.
3. Blood pressure — abnormal.
4. Heart — serious abnormality.
5. Lungs — asthma or chronic diseases of the lungs or bronchi; mechanical obstruction or chronic or acute inflammation of the upper air passages.
6. Hearing — inability to hear and identify words spoken or whispered nearby (use of hearing aid not permitted).
7. Mental condition — mental defects.
8. Other causes for disqualification: epilepsy or history of epilepsy; active venereal disease and other serious defects.

Disqualification Possibilities Medical Exam: Conditions which MAY cause disqualification are:

9. Heart — abnormal rate, rhythm or force; murmurs or a history of serious heart ailment.

10. Lungs — a history of tuberculosis, hay fever or allergies. Chest X-ray may be required before appointment.

11. Hearing — perforated ear drum or other abnormal condition.

12. Mental condition — history of any nervous disorder.

13. Teeth — in poor condition, decayed, pyorrhea, gingivitis.

14. Hands and fingers — impairment of the grip in either hand.

15. Feet and toes — a defective or functionally impaired or weak foot; flat feet third degree.

16. Other conditions which may cause disqualification: hernia; varicose veins; varicocele or hydrocele; hemorrhoids, fistulas, or any defect of the rectum or anus; pilonidal cyst or sinus; ulcer or history of gastro-intestinal ulcers; spinal curvature; deformed chest; defective gait; impairment of arm or leg; skin disease; goitre; speech impediments; deformities of mouth or lip; strabismus (cross-eye); obesity; anemia or other blood diseases; history of rheumatic fever; diabetes; albuminuria; paralysis.

Wassermann blood test will be administered at the institution before permanent appointment as institution patrolman.

Applicants must be U. S. citizens and must have been legal residents of New York State for one year prior to March 24, 1954. Age limits are 18 and 70.

## STATE TROOPER TEST OPEN UNTIL FEB. 11

The last day to apply in an exam for State trooper jobs is February 11. Superintendent Albin S. Johnson reminded prospective candidates. The test will be held at various locations on Saturday, February 13.

The position offers opportunities for advancement, State Police School instructions, medical, surgical and disability benefits, and retirement provisions after 20 years or 25 years' service in the Division. Annual pay starts at \$2,370 and rises to \$4,270.08. Food or an allowance amounting to approximately \$1,172, is supplied. Lodging, all service clothing and equipment are also provided.

Young men who are seeking security, an interesting vocation and believe that they can qualify were urged to write to the Superintendent of State Police, at Capitol, Albany, N. Y., or call or visit their nearest State Police substation for an application.

There are 67 actual Trooper vacancies to be filled by immediate appointments of successful candidates from the exam. Additional appointments will also be made from the eligible list to establish a complement for policing the New York State Thruway.

Official Announcement The notice of examination follows:

The examination will be held at Albany, Bay Shore, Binghamton, Buffalo, Elmira, Glens Falls, Hudson, Jamestown, Kingston, Malone, Newburgh, Plattsburgh, Poughkeepsie, Rochester, Syracuse, Utica, Watertown, Yonkers, and at such other places as may be designated.

All applicants must possess the following requirements:

- (1) United States citizen.
- (2) Between the ages of 21 and 40 years (candidates must have reached their 21st birthday and must not have passed their 40th birthday on the date of the written examination).
- (3) Sound constitution.
- (4) Not less than 5 feet, 8 inches in height measured in bare feet.
- (5) Free from all physical defects.
- (6) Physically strong, active and well proportioned.
- (7) Weight in proportion to general build.
- (8) No disease of mouth or tongue. No dental caries, unless corrected; no missing incisor teeth. Reject if more than three teeth are missing, unless they could be replaced.
- (9) Satisfactory hearing.
- (10) Color perception and satisfactory eyesight (20/20) without glasses; no ocular disease.
- (11) Good moral character and habits.
- (12) Mental alertness and soundness of mind.
- (13) Minimum education, attainment of graduation from a senior high school or the equivalent thereof.
- (14) License to operate motor vehicles on the highways of this State.
- (15) No conviction for crime within this State or elsewhere.

Failure to meet these require-

ments at time of examination is disqualifying. No re-examination will be allowed.

Persons not possessing these requirements should not file applications.

Subjects of Examination

(a) Written examination. The written examination will cover matters of general information and other subjects designed to test the general intelligence of the applicant.

(b) Oral interview to determine mental alertness, soundness of mind, initiative, intelligence, judgment, address and appearance.

(c) Physical examination.

(d) An investigation of moral character.

Candidates are required to attain at least 75 per cent in each announced subdivision of the written examination. Any candidate who fails or who is disqualified in any one or more parts of the examination will not be further considered for eligibility. Candidates may be required to present themselves at Albany, or at some other designated point on days subsequent to the date of the written examination for a continuance of prescribed tests.

Application must be submitted on blanks provided by the Superintendent and may be obtained in person or by mail from the Division of State Police, Capitol, Albany, N. Y. Applications must be filed with the Division of State Police, Capitol, Albany, N. Y. Applications filed by mail bearing a postmark later than midnight of February 11, 1954 may not be accepted. Applications filed in person in the office of the Division of State Police later than midnight February 12, 1954 may not be accepted. No applications filed prior to the date of this notice will be considered. Applications which are incompletely filled out or which indicate that the applicant does not possess the necessary qualifications will be rejected. No candidate will be admitted to the examination without a notice indicating that he is eligible to take the examination. No copies of examinations, laws or other publications relating to the work of the Division or to any matters which may be the subject of the examination will be furnished to candidates.

What Else Is Required

Do not mail licenses, military discharges or other documents with your application. You will be advised concerning them at a later date.

All persons appointed to the State Police must become members of the State Employees' Retirement System.

All persons appointed to the State Police must be willing to

# BOOKLET TELLS HOW STATE ADMINISTRATORS ITS CIVIL SERVICE

"According to Merit and Fitness" is the title of a well-illustrated two-color booklet, 8 x 10 1/2 inches, 28 pages and cover, issued by the State Civil Service Commission for public distribution. The booklet covers seven years of civil service administration, to June 30, 1953, and tells of the "growth of a modern public personnel agency."

On the front are photographs of Governor Thomas E. Dewey and the three Civil Service Commissioners, President J. Edward Conway, Louise C. Gerry and Alexander A. Falk, who served during the period, or part of it. The inside back cover shows pictures of William J. Murray, director of administration; Garson Zausmer, assistant director; J. Earl Kelly, director of classification and compensation; Joseph Schechter, counsel; Thomas L. Bransford, director of examinations; Philip E. Hagerty, director of personnel research, and Dr. Charles T. Klein, director of public employee training.

Wide Distribution Promised

The report points out that the department has been headed by a three-member bi-partisan Commission since July 1, 1953 when a new law became effective which gave broad administrative powers to the President of the Commission and made him its single head. The three-member Commission continues to have powers in rulemaking, appellate review and supervision of municipal civil service.

President Conway said the report took several months to prepare.

The publication would be sent to government personnel agencies all over the world, as well as to those in this country. It will also be furnished to teachers and study groups, and for classroom use in college courses in government and political science. It will be on file in all public libraries and obtainable by anyone who requests a copy.

The title is taken from the State Constitution which decrees that appointments and promotions in the civil service shall be made according to merit and fitness.

The report expands on these points:

In the period covered, more than 450,000 candidates applied for 12,000 examinations. The year's work load jumped from 705 examinations in 1946, as the post-war program gathered momentum, to an all-time high of 1,952 examinations in 1952. At the half-year mark in 1953 the department was on the way to breaking its own record.

Since the war 42,513 permanent appointments from eligible lists have been processed, and the number of provisional employees was reduced 62 per cent.

Instruction has been given, through the employee training program, to more than 18,000 persons in 600 courses, ranging from brush-up classes in typing to sessions on administrative techniques for top-level staff members. Employee counseling is helping to solve personal problems. The Employees Suggestion Plan — the first in any State government — is giving employees an opportunity to participate in the improvement of government services with hope of personal recognition.

Scope of Jurisdiction

Also, tribute is paid to the department staff in a foreword signed by President Conway and Commissioners Gerry and Falk. The employees are characterized as "hard-working, earnest and competent people whose devotion to the ideal of public service is not excelled anywhere." They may take pride, the Commission says, in the fact they have done their job well.

The department has direct jurisdiction over 96,000 employees, consisting of 72,000 of the State and 24,000 employees of local government units. There are about 7,000 State positions which the department does not regulate, such as those in the State Police, the Division of Military and Naval Affairs, and other unclassified positions. The Commission has indirect jurisdiction over approximately 270,000 other employees of local governments, including those of NYC.

Requests for a copy of the free booklet should be sent to State Civil Service Department, State Office Building, Albany, N. Y.

## Eligible Lists

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6. Marcus, Ida, Bklyn .85230
7. Kelly, Irene, Bklyn .85210
8. Morris, Marie, Queens Vlg .84860
9. Mann, Lillian, Bklyn .84790
10. Harwood, Stanley, Jackson Hts .83760
11. Richardson, Elsie, Bklyn .83710
12. Jones, Vivienne, Bklyn .83490
13. Jones, Dorothy, Bklyn .83300
14. Zwerdling, Marilyn, Bklyn .82870
15. Guy, Mildred, St Albans .81450
16. Conroy, Margaret, Bklyn .81410
17. Adornelli, Marie, Jamaica .81370
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12. Davis, Robert, Yonkers .83960
13. Stein, Benjamin, Bklyn .83840
14. Barkley, Thomas, Bronx .83740
15. Friedwald, Max, Bklyn .82640

accept assignment to any State Police location in the State of New York.

Appointment to the State Police will not affect conscription status under the Selective Service Training Act.

The eligible list established by this examination shall remain in force and effect for a minimum period of one year from the date of establishment.

### PATROLMAN EXAM KEY ANSWERS

- 27, D; 28, B; 29, C; 30, D; 31, B; 32, B; 33, A; 34, D; 35, D; 36, D; 37, C; 38, D; 39, B; 40, B; 41, D; 42, C; 43, A.

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2. Canton, Elizabeth, Watervliet .94500
3. Garry, John, Cohoes .88300

### PILGRIM STATE HOSPITAL MEETING

A meeting at Pilgrim State Hospital on January 5 heard addresses by Dr. M. C. Wander, assistant director of the hospital; Judge Fred B. Hose, Jr., of Brentwood; Fred J. Krumman, president of the Mental Hygiene Employees Association; Angelo J. Coccaro, president of Kings Park State Hospital chapter, CSEA, and Emf Impresa, chapter president at Brooklyn State Hospital. Judge Hose was Civil Service Commissioner of Suffolk County before his appointment to the bench.

ASCHER & CO. — Notice is hereby given that the persons herein named have filed a Certificate of Limited Partnership in the Office of the Clerk of New York County, the substance of which is as follows: The name of the limited partnership is ASCHER & CO., and its principal office is located at 99 Wall Street, New York, New York.

The character of the business is a general brokerage and commission business in coffee, sugar and other commodities and chartering of vessels.

The name and place of residence of each partner of said partnership is as follows:

General Partners Name Place of Residence ERARD ASCHER, 25 Alta Vista Drive, Greatwood, New York

RALPH CARRUTHERS, 189-04 64th Avenue, Flushing, New York

Limited Partners ANGEL MACHADO, 4 No. 257 ENTRE 11 y 13 Vedado, Havana, Cuba.

CARLOTA STEEGERS, Calle 22 No. 302 Vedado, Havana, Cuba

The term for which the partnership is to exist is from December 1, 1953 to and including December 31, 1953, and thereafter from year to year unless sooner terminated by notice from any one of the partners to the others prior to October 1st in any calendar year, in which event the partnership shall be terminated on December 31st of said year.

Each of the limited partners has contributed \$70,000.00 in cash, and neither has agreed to make any additional contributions.

The contributions of the limited partners shall be returned to them within ninety (90) days after the close of the calendar year in which the partnership shall terminate.

Each of the limited partners shall be entitled to receive 25% of the net profits of the partnership by reason of his contribution.

No right is given to any limited partner (a) to substitute an assignee as contributor in his place; or

(b) to admit additional limited partners; or

(c) to priority over the other limited partner as to the return of his contribution; or

(d) to demand and receive property other than cash in return for his contribution.

Upon the death or retirement of a general partner, the remaining general partner may continue the business, provided the limited partners consent thereto.

The certificate referred to above has been signed and acknowledged by all of the general and limited partners as of the 10th day of December, 1953.



# NYC Exams Now Open

Unless otherwise stated, candidates must be U. S. citizens and residents of New York State. Three years' residence in NYC is required for appointment.

Applications are issued at received, starting January 6, at the NYC Civil Service Commission's application section, 96 Duane Street, New York 7, N. Y. Candidates must apply in person or by representative, unless otherwise stated.

The exams:

**OPEN-COMPETITIVE**  
6930. ABLE SEAMAN, \$3,760 (250 days' work); seven vacancies. Requirements: U. S. Coast Guard certificate as able seaman; maximum age, 45, except for veterans. Fee \$3. (Thursday, January 21).

7013. ALPHABETIC KEY PUNCH OPERATOR (IBM), GRADE 2 (7th filing period), \$2,485. No formal educational or experience requirements; performance test. Fee \$2. (Saturday, January 30).

7014. ALPHABETIC KEY PUNCH OPERATOR (REMINGTON RAND), GRADE 2 (6th filing period), \$2,485. No formal educational or experience requirements; performance test. Fee \$2. (Saturday, January 30).

7024. ASSISTANT MECHANICAL ENGINEER (AIR POLLUTION CONTROL), \$4,771; two vacancies in Department of Air Pollution Control. Requirements: bachelor's degree in engineering and three years' experience in inspection, operation, design, testing, construction or installation of fuel or refuse burning equipment; or equivalent. Fee \$4. (Thursday, January 21).

7042. BOOKKEEPER, \$2,350. No formal educational or experience requirements; written test. Fee \$2. (Thursday, January 21).

7102. COMPTOMETER OPERATOR, GRADE 2 (3rd filing period), \$2,485. No formal educational or experience requirements; performance test. Fee \$2. (Saturday, January 30).

7126. ELECTRICAL ENGINEERING DRAFTSMAN (2nd filing period), \$3,885. Requirements: high school graduation and four years' experience; or bachelor's degree in engineering, by March 1, 1954. Fee \$3. (Thursday, January 21).

7057. ENGINEERING ASSISTANT, \$3,260; 22 vacancies. Requirements: high school graduation and one year's practical engineering experience; or equivalent. Fee \$3. (Thursday, January 21).

6736. (amended). GARDENER, \$3,500; 30 vacancies in NYC Housing Authority Exempt from NYC residence requirement. Requirements: one year's experience in gardening work. Fee \$3. (Thursday, January 21).

7041. JUNIOR ACTUARY, \$3,260. Requirements: Bachelor's degree, by June 30, 1954; paid experience of an actuarial nature may be substituted on a year-for-year basis. Fee \$3. (Thursday, January 21).

7124. JUNIOR ELECTRICAL ENGINEER (6th filing period), \$3,885; 60 vacancies. Requirements: bachelor's degree in engineering, by March 1, 1954; or experience equivalent. Fee \$3. (Thursday, January 21).

7125. JUNIOR MECHANICAL ENGINEER (2nd filing period), \$3,885; 14 vacancies. Requirements: bachelor's degree in engineering, by March 1, 1954; or equivalent. Fee \$3. (Thursday, January 21).

7040. JUNIOR STATISTICIAN, \$3,260. Requirements: bachelor's degree, by June 30, 1954, including one course in statistics. Paid experience as full-time statistician may be substituted for education on a year-for-year basis. Fee \$3. (Thursday, January 21).

7127. MECHANICAL ENGINEERING DRAFTSMAN (2nd filing period), \$3,885. Requirements: high school graduation and four years' experience; or bachelor's degree, by March 1, 1954; or equivalent. Fee \$3. (Thursday, January 21).

7002. MEDICAL SOCIAL WORKER, GRADE 2, \$4,130; seven vacancies. Requirements: bachelor's degree and either (a) graduation from school of social work with field work in medical social work, or (b) graduation of from school of social work and one year's experience in medical social work; or (c) two years' experience; or equivalent. Fee \$3. (Thursday, January 21).

6997. MESSENGER, GRADE 1, Department of Hospitals, \$2,360; 290 vacancies. No formal educa-

tional or experience requirements; written test. Fee \$2. (Thursday, January 21).

7007. PROBATION OFFICER, GRADE 1 (1st filing period), \$3,565; 25 vacancies. Jobs with City Magistrates Courts and Court of Special Sessions. Requirements: bachelor's degree and either (a) master's degree or certificate from school of social work, or (b) two years' full-time paid case work experience in social case work agency; age limits, 21 to 55, except for veterans (persons less than 21 may apply, but will not be appointed until their 21st birthday.) Fee \$3. (Open until further notice).

7017. SENIOR PHYSICIST (ISOTOPES), \$5,675; one vacancy in Department of Hospitals. Open nationwide. Requirements: (a) bachelor's degree with major in physics, electrical engineering, chemical engineering or chemistry, and five years' experience in physics, chemistry or electrical engineering, of which two years must have been with radioisotopes and at least one year in supervisory capacity; or (b) Ph.D. or equivalent degree in physics, chemistry or electrical engineer-

ing and two years' experience with radioisotopes, or (c) equivalent. All candidates must have bachelor's degree and at least two years' experience with radioisotopes. Application may be made by mail. Fee \$4. (Thursday, January 21).

7168. STENOGRAPHER, GRADE 2 (7th filing period), \$2,615. No formal educational or experience requirements; performance test. Fee \$2. (Thursday, January 21).

**PROMOTION**  
Candidates in NYC promotion exams must be present employees of the department mentioned, to qualify for admission to test. Last day to apply is given at the end of each notice.

7026. ARCHITECT (Prom.), Manhattan Borough President's Office, \$5,161 to \$6,350. Requirements: six months as assistant architect. Fee \$5. (Thursday, January 21).

7069. ASSISTANT BACTERIOLOGIST (Prom.), Departments of Health and Hospitals, \$3,181 to \$3,720. Requirements: six months as junior bacteriologist. Fee \$3. (Thursday, January 21).

6995. ASSISTANT ELECTRICAL ENGINEER (RAILROAD SIGNALS) (Prom.), NYC Transit Authority, \$4,141 to \$5,160. Requirements: six months as assistant electrical engineer (including all specialties except railroad signals), assistant mechanical engineer (including all specialties), electrical engineering draftsman, junior electrical engineer (including all specialties or mechanical engineering draftsman. Fee \$4. (Thursday, January 21).

7025. INSPECTOR OF CARPENTRY AND MASONRY, GRADE 4 (Prom.), Departments of Education and Hospitals, \$4,646; four vacancies. Requirements: six months as inspector of carpentry and masonry, grade 3. Fee \$4. (Thursday, January 21).

7068. INSPECTOR OF PLUMBING, GRADE 4 (Prom.), Department of Hospitals, \$4,021 and over. Requirements: six months as inspector of plumbing, grade 3. Fee \$4. (Thursday, January 21).

6899. GENERAL PARK FOREMAN (Prom.), Department of Parks, \$4,520 to \$5,305. Six months as park foreman or foreman of gardeners, grade 3. Fee \$4. (Thursday, January 21).

7014. PARK FOREMAN (Prom.) Department of Parks, \$3,940 to \$4,385. Six months as climber and pruner, gardener or senior instructor (farming). Fee \$3. (Thursday, January 21).

**LABOR CLASS**  
6976. BUTCHER, LABOR CLASS, \$2,485. Requirements: nine months' experience as butcher, or completion of training course, or equivalent. Apply in person at 96 Duane Street, New York 7, N. Y., from 9 A.M. to 4 P.M. on Tuesday, January 26. Wednesday, January 27 and Thursday, January 28. Bring application fee of \$2, plus 12 cents notary fee. (Thursday, January 28).

## Con Edison Stresses Adequate Wiring

Consolidated Edison unveiled its "adequate wiring" program and announced formation in its sales department of an Adequate Wiring Bureau.

The program stresses, the need for adequate building wiring if commercial and residential tenants are to get the best performance possible from their present electric equipment and add the many modern electric appliances they want. All too often, company spokesmen said, building wiring is designed for obsolete or minimum requirements. This has the effect of strangling the voltage before it is properly used.

Con Edison initiated its campaign with a two-night presentation at The Waldorf-Astoria before several hundred invited architects, engineers, real estate managers and representatives of leading agencies.

## JOINT BOARD ELECTS NEW OFFICERS

The new officers of the NYC Joint Board, Government and Civic Organizing Committee CIO, include: Philip F. Brueck, chairman; Raymond E. Diana, executive secretary; Roderick Dyer, vice chairman; Joseph Collins, recording secretary, and Irving J. Gold, treasurer.

## Bright Minds Rejected for Mental Ills

Many of the persons found to be afflicted mentally are harmless, in psychiatric tests given to them specially and privately by Civil Service Commissions. If they were not harmless, they wouldn't be at liberty, under the circumstances of examination by an official body of city, state or nation.

### Well-Informed Candidate

One particularly well-informed candidate was up for a mental test and it did look, at first, as if it was a waste of time to examine further such a bright young man. However, psychiatrists know their business — or, one should say, profession — and do not rest their conclusions on first impressions.

Asked about the most important issues in the world today, the candidate put the struggle of democracy against totalitarianism first; the need for national economies that would save the millions now under-nourished, second; and world-wide institution of compulsory education to the high school level, third.

Asked if he recalled anything memorable Napoleon said, he answered that the general had described his cannonading, during the Revolution, of the crowd in the streets of Paris, as only "a whiff of grapeshot," which was historically true.

Did he, the candidate, consider Washington or Lincoln the greater President? Lincoln had genius, Washington none, but Washington was the President who symbolized the virtue of self-discipline.

### The Collapse

In the record was a notation that the candidate had been confined to a mental institution. As soon as that question was asked, he lost his command of words, his acute memory, his demeanor as an educated person, in fact, his whole personality had changed. The candidate couldn't prevent that transposition, either. The psychiatrist tested him on this point, asked questions to encourage him to resume his former calm and convincing attitude. When questions were asked again concerning problems of the day, and his own solutions, he became voluble once more. Asked anew about that stay in a mental hospital, he again grew glum, incommunicative, and slumped in his chair.

Diagnosis: schizophrenia. He was disqualified.

### The Dividing Line

Some instances it is found that the additional exam, given only to the mentally suspect, proves that the suspicion was unfounded.

Also, there are many jobs for which persons do qualify mentally, though they wouldn't qualify mentally for other jobs. Any work involving the carrying of firearms, public contacts, or responsibility for the comfort, safety and lives of others, would not be entrusted to anybody who was anything except wholly up to mental par, but some deficiency, if not disqualifying could still be present, and the other jobs would be open to the candidates, such as gardener, assistant gardener, laborer, seasonal parkman and the like.

# NYC Application Dates For Remainder of Year

The NYC Civil Service Commission has announced the regular application periods for exams to be open during 1954, as follows:  
Wednesday, January 6 to Thursday, January 21.  
Tuesday, February 2 to Thursday, February 18.  
Tuesday, March 9 to Wednesday, March 24.  
Tuesday, April 6 to Wednesday, April 21.  
Tuesday, May 4 to Wednesday, May 19.

Wednesday, June 2 to Thursday, June 17.  
Wednesday, July 7 to Thursday, July 22.  
Wednesday, September 8 to Thursday, September 23.  
Tuesday, October 5 to Thursday, October 21.  
Friday, November 5 to Monday, November 22.  
Wednesday, December 1 to Thursday, December 16.  
There is no August filing period.

## MAYOR AS LAWYER IS UNDER RESTRAINT

While it may be proper for a village Mayor, who is also a practicing attorney, to appear for a party to a civil action before the village Police Justice when the village has no interest in the litigation, in view of his statutory duties as the chief executive officer of the village it is doubted that he should represent a defendant in any criminal proceeding in such court, said Attorney General Nathaniel L. Goldstein in an informal opinion.

## POWER IS NAMED ADVISER TO CORNELL COMMITTEE

John P. Power, regional director of the Government and Civic Employees Organizing Committee, CIO, has been appointed to the advisory committee on labor education of the State School of Industrial and Labor Relations of Cornell University.  
Before undertaking union work, Mr. Power was a career civil service worker for NYC. He is a graduate of the Xavier School of Industrial Relations.

## HERE IS A LISTING OF ARCO COURSES FOR PENDING EXAMINATIONS INQUIRE ABOUT OTHER COURSES

- Administrative Assistant
- Accountant & Auditor.....\$2.50
- N. Y. C. ....\$2.50
- Auto Engineman .....\$2.50
- Army & Navy Practice Tests .....\$2.00
- Ass't Foreman (Sanitation) .....\$2.50
- Attendant .....\$2.00
- Attorney .....\$2.50
- Bookkeeper .....\$2.50
- Bridge & Tunnel Officer \$2.50
- Bus Maintainer .....\$2.50
- Captain (P.D.) .....\$3.00
- Car Maintainer .....\$2.50
- Chemist .....\$2.50
- Civil Engineer .....\$2.50
- Civil Service Handbook \$1.00
- Clerical Assistant (Colleges) .....\$2.50
- Clerk, CAF 1-4 .....\$2.50
- Clerk, 3-4-5 .....\$2.50
- Clerk, Gr. 2 .....\$2.50
- Clerk Grade 5 .....\$2.50
- Conductor .....\$2.50
- Correction Officer U.S. \$2.50
- Court Attendant .....\$3.00
- Deputy U.S. Marshal .....\$2.50
- Dietitian .....\$2.50
- Electrical Engineer .....\$2.50
- Employment Interviewer \$2.50
- Engineering Tests .....\$2.50
- Fireman (F.D.) .....\$2.50
- Fire Capt. ....\$3.00
- Fire Lieutenant .....\$3.00
- Gardener Assistant .....\$2.50
- H. S. Diploma Tests .....\$3.00
- Hospital Attendant .....\$2.50
- Housing Asst. ....\$2.50
- Housing Officer .....\$2.50
- How to Pass College Entrance Tests .....\$3.50
- How to Study Post Office Schemes .....\$1.00
- Home Study Course for Civil Service Jobs .....\$4.95
- How to Pass West Point and Annapolis Entrance Exams .....\$3.50
- Insurance Ag't-Broker .....\$3.00
- Internal Revenue Agent \$2.50
- Investigator (Loyalty Review) .....\$2.50
- Investigator (Civil and Law Enforcement) .....\$3.00
- Investigator (Fed.) .....\$2.50
- Jr. Management Asst. ....\$2.50
- Jr. Professional Asst. ....\$2.50
- Janitor Custodian .....\$2.50
- Jr. Professional Asst. ....\$2.50
- Law & Court Steno .....\$2.50
- Lieutenant (P.D.) .....\$3.00
- Librarian .....\$2.50
- Maintenance Man .....\$2.00
- Mechanical Engr. ....\$2.50
- Maintainer's Helper (A & C) .....\$2.50
- Maintainer's Helper (B) \$2.50
- Maintainer's Helper (D) \$2.50
- Maintainer's Helper (E) \$2.50
- Messenger (Fed.) .....\$2.00
- Motorman .....\$2.50
- Notary Public .....\$1.00
- Notary Public .....\$2.00
- Oil Burner Installer .....\$3.00
- Park Ranger .....\$2.50
- Playground Director .....\$2.50
- Plumber .....\$2.50
- Policewoman .....\$2.50
- Postal Clerk Carrier .....\$2.00
- Postal Clerk in Charge Foreman .....\$3.00
- Power Maintainer .....\$2.50
- Practice for Army Tests \$2.00
- Prison Guard .....\$2.50
- Public Health Nurse .....\$2.50
- Railroad Clerk .....\$2.00
- Real Estate Broker .....\$3.00
- Refrigeration License .....\$2.50
- Resident Building Supt. \$2.50
- Sanitationman .....\$2.00
- School Clerk .....\$2.50
- Sergeant P.D. ....\$2.50
- Social Supervisor .....\$2.50
- Social Worker .....\$2.50
- Sr. File Clerk .....\$2.50
- Surface Line Dispatcher \$2.50
- State Clerk (Accounts, File & Supply) .....\$2.50
- State Trooper .....\$2.50
- Stationary Engineer & Fireman .....\$3.00
- Steno Typist (CAF-1-7) .....\$2.00
- Stenographer, Gr. 3-4 .....\$2.50
- Steno-Typist (Practical) \$1.50
- Stock Assistant .....\$2.00
- Structure Maintainer .....\$2.50
- Substitute Postal Transportation Clerk .....\$2.00
- Surface Line Opr. ....\$2.00
- Technical & Professional Asst. (State) .....\$2.50
- Telephone Operator .....\$2.00
- Title Examiner .....\$2.50
- Trackman .....\$2.50
- Train Dispatcher .....\$2.50
- Transit Patrolman .....\$2.50
- U. S. Government Jobs \$1.50

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# Activities of Employees in New York State

## Broome County

**THE BROOME COUNTY** chapter, CSEA, has planned a stimulating program for the coming year. At a recent meeting of the chapter directors, the program theme "Know Your County" was adopted. The program is to consist of monthly meetings by the chapter in various county institutions. In addition to the business meeting, there will be talks on the functioning of the institutions by members of the staff. Also, the chapter's social committee will plan a goodwill party for the patients and inmates, and will arrange for the distribution of candy, tobacco and other gifts. Funds for these gifts are being raised by voluntary contributions from chapter members.

Members of the chapter already visited one institution — the Broome County Home — and from a voluntary fund of \$37, they distributed cigarettes, candy and other gifts to residents of the Home. The Deputy Superintendent, Walter Bensley, gave a short history of the changes in facilities and nursing care which had taken place over the years.

Ernest L. Conlon, of the CSEA staff, emphasized the importance of unselfish service by Association members, and spoke of the need of developing good working relations with administrators. The chapter had as its guests the president of Binghamton chapter, C. Albion Kenworthy, and Mrs. Kenworthy. Mr. Kenworthy spoke on "Alms-houses of Today and Yesterday." Planning the meeting's social hour were Mrs. Lula Williams, chapter president, Ida Giannelli, chairman of the social committee, and Mrs. Frances Maines.

## Tompkins County

**CONGRATULATIONS** to Wilbur Pakkala, Town of Newfield Highway Department, on the birth of a son.

Grace McGill, of Tompkins County Memorial Hospital, is a patient at the hospital.

The members of Tompkins chapter extend deepest sympathy to Walter Knettles, Veterans Service Office, on the loss of his wife, Mrs. Nina Knettles.

## Cortland County

**THE** regular monthly meeting of Cortland County chapter, CSEA was combined with a Christmas party. Guest of honor was Ernest L. Conlon, CSEA field representative, who was introduced by Vice President Betty Huttleston, in the absence of President Claire Moquin, who is ill.

Thirty-five city and county members attended. A buffet lunch was served.

## Employment, Albany

**NEWS** of the Employment chapter, Albany:

U. I. Accounts, Drislane Building: Oscar Graham of the Receiving Unit suffered a head injury at work and is recuperating at home, following discharge from Leonard Hospital, Troy. He'd appreciate hearing from friends and fellow workers. . . . Two parties at Jack's Restaurant, Albany, honored new promotees, Joe Shelofsky of the Collection Section and Edwin Lang of Accounts Section. . . . The International Association of Personnel in Employment Security held its annual Christmas party at Holiday Manor, Menands. A buffet luncheon, music, prizes and favors were featured.

U. I. Accounts, APW Building: Mary Pietrak, clerk in Exceptions Unit, Benefit Payment Section, is spending a six-week vacation in Santa Monica, Calif. . . . William O'Sullivan received a permanent clerk appointment in Benefit Payment Section. . . . Melba and Sid Newbury are proud parents of a baby boy, Timmy. Melba is employed in Plate File Unit, Benefit Payment Section.

New title holders at U. I. Accounts Bureau: Murray Ellinger, principal tax collector; Ann Lopez, head account clerk; Ed Lange, U. I. Accounts assistant supervisor; Esther Storck, principal account clerk; John Balanis, senior account clerk; Joe Shelofsky, U. I. Accounts assistant supervisor to Original Claim in APW Building; Harold Schwebel, principal account clerk, U. I. Accounts Bureau. Out-of-State Resident Office and Original Claim Section held a joint Christmas party at Holiday Manor. A buffet luncheon was served to 100 persons.



A chorus of "gorgeous girls" was part of the festivities at the State Commerce Department's annual Christmas party, held in conjunction with the department's Good Will Association entertainment at the Hotel Tea Eyck, Albany. From left, Harry Kapp of Aviation Bureau; Paul Twichell of Publicity; Marvin Prival of Radio; Bill Zimmerman of Research; Doc Robinson of Planning, and Ben Nyma of Promotion.

Howard Bullis, manager of OSR Office, reports that his son, Robert, a student at Brown University, was home for the holidays. Promotions: Jennie Williams, typist, and Joan Palatsky, clerk, to claims clerks.

Joan Palatsky will wed Perry Coplan of Troy in April. Mary Castiglioni, claims clerk of OSR Office, will marry Surpranant in Cohoes on February 4.

New employees: Dorothy Burke and Joan Fleet, clerks.

Joan Hollis, claims clerk, spent Christmas in New Jersey with relatives.

Field Operations: Ann Donovan, stenographer, and Grace Fyrie, clerk, are both wearing engagement rings.

Benefit Payment Section, Plate Files Unit 4: Nancy O'Donnell, clerk, is engaged to Walter Webster of Hoosic Falls. Walter is in the Navy.

The Division of Employment, Albany chapter, will hold its annual mid-winter party at Holiday Manor on Wednesday, January 20. A buffet luncheon will be served. Dancing, to the music of the Rymanowski Four, will begin at 9 P. M. Marge Doerr is chairman of the social committee. Tickets are \$2 for members, \$2.75 for non-members.

## Mt. Morris

**FROM** Mt. Morris comes the following news:

Violet Hoagland, as alternate delegate, attended the meeting at Albany recently. She gave a report of the various discussions.

The chapter held its annual Christmas Party. Everyone had a most enjoyable time. John Caywood received the bond.

Welcome back to Martha Williams, who had a fractured wrist; to Helen Bennett, who had been on a leave, and to Louis Contenza, now fully recovered.

Mrs. Alice Ace spent a pleasant week in N. Y. C.

Sympathy to Margaret Gardner on the death of her mother.

Mrs. Lavery and family spent the holidays in Fort Lauderdale, as did Elmer Phiel and his family.

Phoebe Smith spent the holidays at Oneonta and Kingston.

On the sick list have been Joe Cicero, Margaret Gardner, Jessie Popple, Fred Stone.

Mr. and Mrs. Nicholas Tennant were in NYC for the holidays.

Ruby Byron spent Christmas at her sister's home in Marion, N. Y. Hilda Moyer has been entertaining her sister-in-law from Denver, Colo.

Frances Shara has resigned her position in the kitchen to be married. She received a blanket from her co-workers.

The various departments throughout the hospital held Christmas parties.

Mr. and Mrs. Bill McKeown are parents of a baby girl. Mrs. McKeown is the former Martha Neff.

## West Central Unit - Barge Canal

**NEWLY** elected officers of the Barge Canal chapter, West Central Unit, are: Joseph Wiebeld, 94 Monroe Avenue, Brockport, president; Charles Murray, RFD Spencerport, vice president; Richard S. Walter, 502 West Avenue, East Rochester, secretary - treasurer; Richard Cooper, 23 Ray Street, Holley, delegate; John R. Clark,

108 Bleaker Road, Rochester, and Mr. Walter, alternate delegates.

Plans are being made by the Unit to honor members entitled to 25-year service pins, at a dinner in the spring.

## Willard State Hospital

**MRS.** Mary B. White, head nurse at Willard State Hospital for many years, died December 18 at Elliott Hall. Funeral services were held at Holy Cross Church, Ovid, with burial in Holy Cross Cemetery. Surviving Mrs. White are three daughters, Mrs. Margaret VanNostrand of Ovid, Mrs. June Trambley of Erie, Pa., and Mrs. Patricia Frankfield of Romulus; three sisters, Mrs. Margaret Murphy of St. Petersburg, Fla., Mrs. Freda Smith of Gowanda, and Mrs. Helen Stillwell of Willard; several nieces and nephews and twelve grandchildren. Sympathy to the family.

Sympathy to Charles Goltry and Floyd Goltry on the death of their wife and mother.

Harold Johnson, Gerald Reed, Eugene Brady, Donald Carlson, Noreen Kruger and Betty Charlesen passed the State registered nurse exam.

All employees are invited to join the Willard CSEA chapter, whose membership is increasing rapidly. Everyone should support the Association campaign for a pay raise. Give your \$5 dues to your supervisor or any one on the membership committee.

John Vincent attended a special CSEA meeting in Albany.

If you have any news, call Gabe Sinicropi, Ward 3, Elliott Hall, by Tuesday of each week.

Holiday visits were enjoyed by: Dr. and Mrs. Kenneth Keill and son who visited a second son, Dr. Stuart Keill, and his family at

Parris Island, N. C., where the young doctor is stationed with the Marine Corps; Florence Dome-dio, who visited relatives in Buffalo; Mrs. Audrey Fulkerson, who visited her family in Cleveland, O., and Mr. and Mrs. John Reardon, at Boston, Mass.

Other vacationers: Violet Olsowske, on a three week trip to California to visit her sister and family; Gertrude Farr, vacationing in Florida, and Mrs. Elizabeth Trainor, who recently retired, in Florida.

Bertha Doty has returned from a Florida vacation.

Frank Dana has returned to duty after an extended illness.

Madeline Preston and Elsie Matthews are on leave of absence.

Mrs. Mildred Vincent, Mrs. Leona Bell and Mrs. Dora Feehan were called to Rochester because of the death of a relative.

Dr. Jack Hammond has returned from a ten-week course at Psychiatric Institute.

Get well wishes to Martha Quinn, Gunnard Karlson, Beulah Rose, Dora Boyce, Timothy Kellner, Leon Cooper and Anna Rice and Ralph Salzer.

Congratulations to Mr. and Mrs. Robert Jacot on the birth of a son; to Mr. and Mrs. Lewis Thomas and Mr. and Mrs. VanNostrand on the birth of daughters.

Richard Abbott, Rowena Platten and Hazel Covert are new laundry employees.

Vivian Forsman has transferred to ward service.

Welcome to the following new employees, who are invited to join Willard chapter, CSEA: Eino Kannelin, Donald Paine, William Powell, Lois A. Daneau, Elsie Lafond, Virgil W. Ours, Raymond Prest, Theodore Taggerty, George VanCleaf, Elton Dickson, Nancy Gutshall, Elmer Black, Walter

Slawski, Neil Briggs, Billy Duncan, John Wash, Maynard Brazer, Geneva Epperson and Alice Updyke.

## Rome State School

**MRS.** Irma German, president, and Owen Jones, delegate of Ft. Stanwix chapter, CSEA, attended the special Albany meeting on the 40-hour week. The chapter congratulated Mr. Jones on his outspoken approach to employees' needs. There should be more fearless speakers on behalf of State workers, it said.

Mildred Cullings, dining room attendant, is recuperating from surgery.

Mrs. Olga Ben, supervisor of X Building, has a new addition to her family. Both mother and daughter are doing fine.

Frances Dager, of O Kitchen, and Wallace Butts, Rome mail carrier, were married December 9. Congratulations. They are living at 227 East Garden Street, Rome.

A successful covered-dish supper was held in M. Building club rooms by the employees club. Entertainment and dancing were also enjoyed. Officers for the coming year are Lila Larabee, president; Robert Nugent, vice president; Muriel Kenneally, secretary, and Earl Hyatt, treasurer.

## Department of State

**THE** DEPARTMENT of State chapter, CSEA, held its annual Christmas party at the DeWitt Clinton Hotel. Cocktails and a turkey dinner were served. Dancing was also enjoyed. The entertainment program, under the direction of Joseph Reilly, chief clerk in the Albany office, Division of Licenses, included an old-fashioned minstrel show, the singing of traditional Christmas hymns by a choir dressed in cassocks and surplices, and a tabloid "The Parade of Nations."

Performers were Mr. Reilly, John Breton, Edward Henry, William Verillo, Florence Forest, Ann Mayo, the Central Avenue Four, Ronnie Russell, Central Avenue Five, Emma Bruce, Florence Warren, Theresa Fitzgerald, Mercedes Galarneau, Joan Hedrick, Genevieve Krawiec, Janet Stewart, Kathleen Mullin, Margery Forner, Betty Gaucas, Frank Hoefner, Marion Seymour, Kenneth Sullivan and Abraham S. Wechsler, director of the Division of Licenses.

Among the out-of-town guests were: Thomas J. Curran, Secretary of State; Ruth Miner, Executive Deputy Secretary of State; Walter E. Goeing, Joseph Nash and Sidney Gordon, Deputy Secretaries of State; Daniel Dowd, Executive Secretary of the State Athletic Commission; Jacob J. Duberstein, Deputy Commissioner, and Brigadier General Kelly.

Arthur Stulmaker, of the Division of Licenses, and his orchestra provided music for the entire program.

# Additional Committees On Membership Are Listed

**ALBANY, Jan. 11** — In previous issues of The LEADER, the membership committees of the various CSEA chapters have been listed. Following are additional committees recently received at the headquarters of CSEA.

The membership committees of the 180 chapters throughout the State are achieving new records daily as to membership in the Association and the various chapters.

Westfield State Farm — Kathryn Randolph, president, Francis Jackson, Maebelle Pickett, Ruth R. Donato, Hugh Vaughan, Mary Kain, Everett Quinn, Patricia Towney, James G. Gillen, Helen Donohue, Satis Quig.

Harlem Valley State Hospital — Henry Gilleran, president, Charles Quinlan, chairman; Reception Building, Carl Soraci, Ethel Carey, Mifry Quinlan, Chauncey Purgold; dining rooms and kitchens, Paul Boisvert, Ernestine Patterson, Anthony Yanus, Thomas Gordon, Minnie Meeke, Florence Hilton; Building H, Rose Mulroy, Beatrice McGrail, Isabel Davie, Luella Frankland, Betty Eaton; Building F, Frank Chilcutt, Ellis Carter, Andrew Graves, Stanley Zon,

Max Kohanski; Building A, Pauline Woodin, Winifred Harrison, Josephine Dunn; Building B, Mary Miller, Bridie Peters, Hattie Newell; Building 26, Claude Duval, Allan Winters, James Beehan; Building 27, Otto Brunswick, Edmund Narwoczi, David Patterson, Walter Madden; Building 25, Eleanor Angel, Mildred Terpening, Edith Wooley, Eileen Beehan, Jos-Jean Benjamin; Building 28, ephine Lambiad, Eleana Masseo, Marguerite Darrach; training school, Ann P. O'Shea; registered nurses, Dale Gordon Wheeler; social service, Ethel Roberts; Power house, Louis Illig; carpenter shop, John Rice; Garage, Charles Masseo; Laundry, Helen Murphy; storehouse, Louis Seaman, Michael Gallupo, Leo Brillard; industrial building, Frank Saunders, Victoria Campbell; stenographers, Kathleen Spenard, Lillian Johnson; physicians, Dr. Arthur M. Sullivan, Dr. Isaac Kanter; firemen and policemen, Harold Stock, Charles Quinlan; occupational therapy, Ethel Meyers; physical therapy, A. Fonte; housekeepers, Mae Madden; farm, Elbert Johnson and Ralph Southworth.

Metropolitan Armories — Jack DeLisi, president, Kingsbridge, E.

P. Cullen and V. Greany; 105 W. A., E. C. Bernius and J. E. Ackerman; 71st Inf., D P Sherman and C. J. Smith; 102 Eng., R. E. Pate 102 Med. Bn., M. Ambrose; 107th and John Stolz; 101 Cav. Mex. Man., T. Magavin and A. Scala; Inf., F. Held; 165th Inf. H. Lutz and B. Nuccio; 212 AAA., S. Bennett and J. J. Pugliese; 244 AAA., J. Pospisil and J. Clifford; 269 AAA., F. E. Wallace and J. A. Brown; 13 Reg. E. Brattan and H. Clark; II Corps Arty., M. Taube and M. J. McKenna; 106 Inf., J. Dunn and J. J. Cassidy; 101 Cav. Mex., W. Hennerty and H. A. Johnson; 226 F. A., W. Christensen and J. O'Connor; 355 Marcy Avenue, W. Rube; 801 Dean Street, H. Schwecke; Arsenal, Col. 165th Inf., G. Parent and E. Johnson; 104th F. A., A. J. Jacques and J. Desposito; 42nd Recon. Tr. Mex., E. Latanzio; N. M. Ship (Bklyn.), R. Carpenter; N. M. (S. I.), F. W. Cleveland; Floyd Ship (Man.), J. K. Fisher; W. M. Bennett Field, H. Meyerson and A. J. Speth.

Insurance Department — James Moran, president; Doris Reddick, NYS, A. Kestel and S. Bateman, chairman; Ruth Lewis, Elsie Miller and Wilfred Flynn.