Civil Service LEADER ol. 4 No. 6 *** New York, October 20, 1942 Price Five Cents

Special Section S

Hospital Dept.

EARN WHILE YOU LEARN

ARMY WILL TEACH A IR YOU TO BECOME AN A IR

INSTRUCTOR

\$40 a Week — No Written Test

See Page 16

1000 MEN AGE 40 to 60 WANTED AT ONCE - FOUNDRY WORK

NO EXPERIENCE NEEDED

See Page 7

Preview of Nov. 7 Clerk Test

FEDERAL CIVIL SERVICE NEWS

Economic Czar Won't Control U. S. Salaries

WASHINGTON.-James Byrnes, the economic czar, has decided definitely that he doesn't have any jurisdiction over the salaries of Federal employees except those in the Army arsenals and Navy yards, whose salaries are fixed by wage boards.

Many officials in the Administration had been hoping Byrnes would decide that the anti-inflation bill or the President's war powers gave him authority over all Federal salaries as he has over private salaries. It's true that the President's executive order setting up the Economic Stabilization Board says "all salaries" but

"white-collar" Federal workers are fixed by law; that is, by the Classification Act.

Official Washington now doesn't expect any action on the uniform overtime pay bill until after the November election. With the 5 per cent Victory Tax certain to be enacted, the fixed salaries of the white-collar Federal workers bein reality smaller and smaller.

That \$1,440 Salary

Mrs. Roosevelt recently announced that 90 per cent of the girls hired in Washington receive \$1,440 salaries. That might seem ample, but here's how it'll shrink: She must deduct 5 per cent for retirement-\$72;

She must deduct 10 per cent for

By CHARLES SULLIVAN

\$165.94 for income tax. That makes a total of \$381.84 leaving her a net of \$1,056.08.

According to the Bureau of Labor Statistics, the cost of living in Washington has gone up 18.6 per cent since August, 1939. And the bureau, incidentally, implies that the girl wouldn't have too much to live on even if she got \$1,440 net in Washington.

This Week's U. S. Exam Schedule

One thousand one hundred applicants for the under-inspector trainees, engineering materials test will be given their examina-tion in Eastern District High School, Marcy Avenue and Keap Street, Brooklyn, on Saturday, October 24, at 8:30 a.m., the U. S. Civil Service Commission announced this week. A complete schedule of tests conducted this week follows:

October 20 and 21-Mechanic Learner (male), 183 candidates, 6 p.m., Room 1021, Federal Bldg., 641 Washington Street, New York.

October 21-Junior Inspector trainee ordnance materials (female), 192 candidates, at 8:30 a.m. and 192 candidates at 1 p.m., Room 102, Federal Bldg., 641 Washington Street, New York.

October 23-Mechanic Learner, (female 205 candidates at 8:30 m. and 205 candidates at 1 p.m., Room 1021 Federal Bldg., 641 Washington Street, New York. October 24 - Under Inspector

Trainess Engineering materials (male and female), 1,100 candidates at \$:30 a.m., Eastern District High School, Marcy Avenue

and Keap Street, Brooklyn, N. Y. October 24-Mechanic Learner (female), 600 candidates Eastern District High School, Marcy Avenue and Keap Street, Brooklyn,

Allotment Branch Moves to N. Y. Area

WASHINGTON .- The War Department wil move its Allowance and Allotment from Washington to Newark, N. J. More than 5,000 jobs will be involved and hundreds more will be recruited from the N. Y .- N. J. area when the transfer is complete, which is expected to be around the New

The transfer of the allotment branch of the N. Y. City area was predicted exclusively in T LEADER several weeks ago.

The Civil Service regional office of New York made a survey of the clerical jobs available in this area before the transfer was ordered and that, too, was reported exclusively in The LEADER.

The branch makes payments to the families of fighting men.

BEW Wants Men With Brains *

The Board of Economic Welfare wants 140 top executives for key positions, salary from \$4,500 to \$6,500, about 100 of whom will replace military personnel from the Army from services in Import and Export Divisions. These civilian administrators will aid assistant directors in organizing and expediting activities. of the positions are in Washington. Applicants, preferably from 30 to 55 years, should be beyond immediate Selective Service call, top-notch business managers, with imagination, brains, drive, and executive ability. Qualified candidates should make their records available to Stanford Bissell, Associate Recruiting Specialist, Federal Building, 641 Washington Street, New York City.

Artists Wanted For Civilian Defense

Volunteer display artists, sign painters and showcard writers are needed for important work in the Art Division of the Brooklyn Civilian Defense Volunteer Office.

Local residents with such talents may register with the Art Division, 123 Livingston Street, Brooklyn, any evening after 7 o'clock.

U.S. Employees in Field May Appeal Efficiency Ratings

WASHINGTON.—Employees in the field service of the Federal service-those employees outside of Washington-now can make written appeals if they are dis-satisfied with their efficiency

Under new regulations handed down by the Civil Service Commision, an employee outside of Washington can appeal his rating in writing to the Board of Review at the headquarters of his agency

in Washington.

For example, if an employee of the War Department in New York is dissatisfied with his rating he can write up his appeal and send it to the Board of Review at the War Department in Washington.

This procedure was decided upon by the Commission in an ef-

tion costs.

They're Important Efficiency ratings are important this year. They are the difference, oftentimes, between an in-grade employee gets a "good" rating and if he is paid the average of his grade or above he can't be

motion bill. An employee who is rated'
"fair" must be given a salary cut
and "unsatisfactory" employees must be fired or demoted.

given an automatic in-grade sal-

ary jump as provided by the Ramspeck-Mead automatic pro-

So much favoritism has been shown in dealing with the employees that Congress gave them the opportunity to appeal their ratings sometime ago.

Postal Subs Condemn 'Dog-in-Manger' Outlook

"A manpower survey this week among post office department substitutes conducted by a Substitutes' Committee of Branch 36, National Association of Letter Carriers, proves that the subs' high manpower ratings entitle them to prompt appointments as regular or immediate furloughs enabling them to take war jobs."

This was the opinion expressed by the NALC Substitutes' Committee and the Joint Substitutes' Committee of AFL postal unions throughout Greater New York.

Said a spokesman: "The war commission ratings manpower show that the post office people rate among the highest on the list. Either the subs should be promoted to fill the many vacancies left by regulars or else ha permitted to accept war work, experience and training show they are quite capable of doing work of great value to the war effort."

The subs charged that the personnel policy of the post office department has been "ham-stringing the war effort," that "the dog in manger attitude adopted by the post office de-partment toward the manpower crisis is one thing that should be corrected immediately."

They pointed out to the confidence shown by Jesse Donaldson, Deputy First Assistant Postmaster General, in the subs' ability to make a valuable addition to the war effort, and his belief that their manpower shouldn't be wasted.

Congress to Quiz War Department Training Plan

WASHINGTON.-Congress is believed certain to investigate the practice of the War Department and other agencies of paying people \$105 a month to learn to type and take stenography as is being done in New York City.

Many members of Congress appear to believe this is an unnecessary cost because they say there are plenty of typist sand stenos around now if only the Government would use them to the fullest.

Chairman Robert Ramspeck of the House Civil Service Committee, will head the inquiring committee into Federal personnel practices and members of Congress have urged him to look into pay-while-learning-policy of the War Department.

Much of the fire of members of Congress has been centered on the War Department which has grown from a peace-time agency of 60,000 civilians to more than 1,100,000 employees. That's more employees than the entire civilian service had just two and a half years ago and 15 per cent more than it took to run World War I on the home front.

The work of the Civil Service Commission and its transfer policy also will undergo a stiff examination by the committee.

Tip for young people who want to get into government work: Learn a clerical job.

FEDERAL NEWS NOTES

WASHINGTON - An efficiency expert at War Department's Family Allotment Unit had the large mirrors removed from the washrooms in Tempo Building X. The girls, he said, spent too much time "primping." The girls still "primp" and it now takes twice the time to do it from the small mirrors in their compacts . . . The Fish and Wildlife Service in Chicago's Merchandise Mart has had a bathtub installed but it still can't get enough telephones to conduct Government business . . . Creation of labor-management

committees in the Federal service soon will be announced. The committees are doing much good work in private industry and they should prove valuable in the Federal service . . . Civil Service is recruiting boys and girls as young as 16 who live in Washington and vicinity to learn to operate blueprint, photostat, multilith, multigraph and mimeograph machines. They'll be paid \$1,260 during the 4-to-6-week training period and \$1,440 after they are assigned to a

regular job. Appointments can now be made in the field service, "in cases of extreme emergency," for a 30-day period without the express prior approval of the Civil Service Com-mission . . . Civil Service is being urged to drop its rule for the duration that limits only two permanent jobs to a single family. A third temporary appointment also can be made from within a family. The rule keeps out many youngsters in Washington who would like to work for the Government. Meantime, the commission brings many youngsters from the country over to Washington quite a few go back home within a short time.

CIVIL SERVICE LEADER
97 Dunne Street, New York City
Copyright, 1942, by Civil Servic
Publications, Inc. Entered as second-class matter
the post office at New York
N. Y., under the Act of March
1879.



WORK CLOTHES STORE

Everything for every working man at prices to fit his budget!

SEPARATE ENTRANCE-443 7th Ave., near 34th St.

ALSO AT MACY'S-PARKCHESTER

THE THE PERSON NAME AND

CIVIL SERVICE IN NEW YORK CITY

comptroller Lauds ighting Men

A service flag containing 79 blue tars and one gold star was fornally dedicated yesterday in the ureau of Excise Taxes of the omptroller's office at 350 Broadray, in the presence of Comptrol-ray Joseph D. McGoldrick and everal hundred employees. The nner was made by the women mployees of the bureau and the old star was in memoriam of Edard Kolchin who died while in ctive service.

Special Deputy Comptroller corge Marlin acted as honorary Special nairman of the dedication servwhich also included the prentation of an honor roll with the names of the eighty employees ho left their civil service posts the municipal government to

n the armed forces. The Department of Finance ost No. 1119, American Legion, ith its commander, Thomas J. Hara, and members participated the program. The program was ranged by the bureau's war etory committee, composed of orris M. Silverman, president, orris M. Silverman, president, ving Schachter, vice-president, ad Marie H. Sealy, secretary.

Speakers were Comptroller Mcoldrick, Frederick J. Stoiber, ast State chairman, New York

Veterans in Civil Service, mmander O'Hara, Mr. Silvern, who presented the flag, and ss Victorine Dear, who pre-tied the honor roll. The invo-tion was delivered by Ronald Barnum, chaplain of Legion

Sanitation romotions

ive foremen and 18 assistant remen are being promoted in e Department of Sanitation this ek. The office of the budget dictor has o. k.'d the promotions

of October 16 payroll. In order to make the 18 assistforemen promotions, the Civil rvice Commission certified the st 28 names on the recently esblished assistant foreman list. there are both numbers 9 and 17 and 17a, the highest eli-le reached on the certification

To fill the five foremen vacans, the names of ten eligibles to number 64 on the list were tified to the Sanitation Departnt by the Commission. Assistforemen are appointed at salof \$2,280 a year; foremen \$2,460 a year.

Claim Examiners o Fill 40 Jobs

The first seventy-five names on recently - established eligible for claim examiner (torts) ade 1, male, were certified to e Board of Transportation by e Civil Service Commission to Civil Service Commission to forty permanent vacancies. he entrance salary for claim ex-niner (torts), is \$1,200 a year. The list, promulgated by the il Servi ber 7 was published in the Oc-ber 6 issue of The LEADFR. e list contains a total of 564

ubways Get laintainers

The names of 89 eligibles the recently promulgated omotion list for maintainer's per, group B, were certified by Civil Service Commission to Board of Transportation durthe week. Vacancies as main-ner's helper, group B, which be filled from the promotion include both permanent and mporary military replacement bs at hourly wage rates of 63 The certification of the 89 lles reached as high as number on the list.

civil service information, one the Civil Service LEAD-8's branch office at WAlker 5-9. Or come in passon. The adles is 142 Christopher Street, a block from the Federal

Await Decision in 3-A Case As Important Precedent

By MICHAEL SULLIVAN

Supreme Court Justice Benedict D. Dineen had not as yet handed down a decision in the case of the 3-A fire eligibles versus Fire Chief and Commissioner Patrick Walsh, as The LEADER went to press. No appointments will be made to the Fire Department in the rank of fireman, until a decision is handed down.

The 3-A fire eligibles who have instituted court action against Chief Walsh are those who were passed over September 15 when 146 firemen were appointed. The boys insisted that Walsh had absolutely no right to skip them because of a 3-A draft status. The city's law department contends that Walsh acted within his rights on the grounds that the public welfare would be protected by passing over men whose draft classifications might be changed to 1-A after they are appointed.

Foresee Favorable Decision Students of civil service law are

unanimous in their opinion that Dineen's decision will favor the eligibles. Recently, H. Eliot Kapexecutive secretary of the Civil Service Reform Association, who was one of the authorities consulted by city officials at the time the Halpern amendment, giving appointing officers of Police, Fire and Correction Departments the right to pass over men in 1-A was framed, declared that "it was made quite clear that this law was meant to apply only to elig-ibles in 1-A."

More Problems

A decision favoring the city would bring new, more involved problems to the fireman list. Among the questions which would have to be answered are:

"Would the 3-A men be entitled to a place on a special military preferred list?

"Would the 3-A men be on the list at all?" (Some authorities point out that because their names would have been passed over three times they would no longer be available for the Fire Department

for by the Fire Commissioner). Even in the event of a favorable decision for the eligibles, the problem of dismissing the men appointed and replacing them with the 147 men passed over because of their draft status would be a highly complicated one. Also, The LEADER has learned that the Fire Commissioner, with the permission of Mayor LaGuardia, may exercise the one out of three rule and deliberately pass over as many 3-A eligibles as he is legally entitled to do.

Under civil service law, appointing officers are permitted to name only one out of three persons on an eligible list, provided the con-sent of the Mayor is obtained. However, this law is never resorted to in actual practise. It's use by Chief Walsh with La-Guardia's approval, would set a precedent which might be followed by other departments.

Meanwhile, interest in Dineen's forthcoming decision is at fever pitch. As soon as the opinion is delivered, full details will appear in The LEADER.

Work Week Is Unequal, Says Hughes

The Civil Service League this Week protested that some field workers are compelled to work a full six-day week and lose holidays whereas a number of inside workers have a much lighter schedule.

Pointing out that Mayor La-Guardia's six-day work-week order has placed the burden on outside workers and not on the clerical groups "mainly because," in the words of John J. Hughes, League president, "every department or-ganization is headed by clerical peo-le-who cren't much interested in the others," the Le gue climaxed an investigation with a special report at a meeting Octo-ber 16 at 63 Park Row, Manhat-

"It is hard to believe that department heads would permit abuse of the Mayor's order without some sort of silent permission," said Mr. Hughes. "We think the Mayor ought to rescind his order entirely and eliminate the confusion."

To which he added: "Inside workers, who in most cases control employee organizations, must be condemned for suddenly halting a vigorous fight against the six-day week when it was side-tracked as far as they were con-cerned."

Elevator Mechanic Wages in Doubt

An increase was indicated this week in the \$11.22 a day wage rate for elevator constructor.

The LEADER has learned that the matter of arriving at deductions from the total amount of the prevailing wage is doubtful at this time because of the fluctuations of that wage in private in-

In fact, a forthcoming court de-cision will have to determine if there is any basis for making deductions, and, if an affirmative decision is reached, in what amount.

Proceedings this week in the prevailing wage hearings in the office of Morris Paris, Assistant Deputy Comptroller, resulted in selection of November 18 as the date for adjudication of the wage rate concerning elevator me-

It Must Be the Air

The name of another LEADER reader who received a perfect physical score on the conductor test was revealed this week. The reader is Abraham Young, who finished number 164 on the list. Abraham lives at 1,309 Hoe Avenue, the Bronx, which borough seems to specialize in future conductors who are physically perfect.

gargantuan task. As soon as the list is certified, details of pending appointments will appear in The LEADER.

The request to limit the replacement of provisionals to 300 each week, was made by William Jerome Daly, secretary of the Board of Transportation. In making the request to the Civil Service Commission, Daly pointed out that the necessity to train new appointees prior to their assignment to duty prevented the re-placement of a large number of provisional employees at once. He added that the medical and operating divisions of the Board could only handle 300 new men during the course of one week. The replacement of the 300 provisionals will be divided equally in the three titles each week, 100 for conductor, 100 for street car operators, and 100 for railroad

The 1,295 provisionals now employed in both permanent and temporary military replacement jobs are divided among the three titles as follows: conductor, 423; street car operator, 661; railroad clerk, 211.

Is Mayor Holding Up Action On Employee Negotiation Bill?

There is a strong possibility, The LEADER learned this week, that Majority Leader Joseph T. Sharkey is holding up action on the collective negotiations bill because Mayor LaGuardia may not like the bill.

"The Mayor doesn't like the bill," Mr. Sharkey is reported to have said behind closed doors when the measure - which provides for nothing more drastic than discussion of grievances between employees' representatives and department heads-came up for discussion the other week in the Civil Employees' Committee.

That was the day Mr. Sharkey helped to stifle action on the measure sponsored by Councilmen Louis P. Goldberg and Salvatore Ninfo and Council-woman Gertrude Weil Klein.

That was the day, too, that Mr. Sharkey and a number of his cohorts banded together and refused to set any date for a pub-lic hearing on the bill. Indeed, they tried to rule the bill out of existence without a public hearing at all, contrary to all accepted procedures in such cases. No Explanation Yet

Mr. Sharkey still hasn't explained why he is so anxious to prevent action on the bill. The last heard from him was his declaration on the Council floor, in reply to Mr. Goldberg's query as to when he intended to bring the bill out of committee.

Mr. Sharkey's contention then was that the bill had only "just been discussed." But, contends Goldberg, it hasn't been

Mr. Sharkey has often declared himself to be a Councilman who does not act in accordance, necessarily, with the Mayor's wishes. "His statement at an executive session of the Civil Service Employees' Committee does not bear this out," The LEADER was told this week by a prominent Council-

Mr. Goldberg urged civil service workers to ask their employee organizations to call mass meetings in Manhattan demanding favorable action.

The bill has already received the tentative O.K. of a majority o the Council, according to a poll by The LEADER. When the test came in the Civil Employees' Committee and on the floor of Council however, few anxious to press for it. Very few.



An \$18.75 bond will buy three bayonets. Advice to all civil service employees: The more bayonets, the less Japs and Nazis. So invest in bonds now!

City Will Replace 300 Conductors Each Week

The 1,295 provisional conductors, street car operators and railroad clerks employed in the three divisions of the New York City Transit System will be replaced at the rate of 300 a week, according to a decision of the Civil Service Commission made at its meeting last week. The replacement of the provisionals will be made as soon as the conductor list is certified by the Civil Service Commission to the Board of Transportation.

Chief obstacle holding up the certification of the conductor list at present is the necessity to study the availability forms mailed in by the 8,240 conductor eligibles. It is expected that the Commission will have to spend much time in accomplishing this

THE STATE WHEN STREET

Preview for the November 7 Clerk Exam

Below is a former test for the clerk, grade 1 title. It was given several years ago by the Municipal Civil Service Commission. Persons who are going to take the clerk test on November 7 should study this material carefully. It is, of course, impossible to say how closely the forthcoming examination will be modelled on the one presented here. Nevertheless, the material below should be considered in the sense of a study guide. Try this preview test. See how well you do on it. It may reveal certain weakness that you still have time to do something about.

MEXICO BEST TRAVEL BUY 159.80 Incl. all meals, room w. pr. bath at farmous Hotel Geneve (Mexico City) Ext. sight-sching, Enter ainment, Air-cond stream-lined trains. No Restrictions on Mexican

ECONOMY SHORT TRIPS

EVERY Night at a 1st Class Hotel
N. ENGLAND-MONTREAL 6 Days \$31.50
TAGARA-Teronto-Montreal 8 Days \$22.50
TSBURG-Net. Bridge Tour 6 Days \$3.50
EMBASSY TOURS 152 W. 42 (Biway)
Wis, 7-4228

Spanish - Portuguese

U.S Army & Navy Need Interpreters, Translators. Stenographers

War Production Accounting Elementary, Intermediate, Advanced

Courses in International Administration and Foreign Service

Practical and Theoretical Courses, Groups now forming.

English Stenographers & Typists Applications Now Ready

DAY AND EVENING SESSIONS USEFUL COURSES FOR FUTURE DRAFTEES

LATIN AMERICAN INSTITUTE 11 West 42nd St. . LA. 4-2835

LEARN TO TYPE

FOR MEN AND WOMEN Special intensive week-end course on Friday evenings and Saturday after-STARTING NOV. 6, 1942

Registration includes use of TYPE-WRITER for practice at home.

New York Y.M.C.A. Schools 5B W.63d St. (nr.Bway), N.Y. SU. 7-4400



Hundreds of traffic openings in Civil Service and new Army Transportation Corp. Private industry, railroads, motor carriers, also calling for trained men and women. Permanent career work in a vital, growing field, Tested Academy Training prepares you rapidly, thoroweily. Actual practice under traffic executives. Excellent placement record. Request Booklet "G"

ACADEMY OF ADVANCED TRAFFIC 299 Broadway, M. Y. City Rector 2-3374 KU. S. ARMY * CIVIL SERVICE

SPEED DICTATION CLASSES TYPEWRITING SPEED Classes \$1 WEEK SHORTHAND TYPEWRITING BEGINNERS, Days, Evenings

BOWERS SCHOOL

SERVE YOUR GOVERNMENT! STENOGRAPHY TYPEWRITING . BOOKKEEPING pecial 4 Months Course . Day or Eve. 382 FLATBUSH AVENUE EXTENSION Opp. 8 klyn Paramount Phone Main 4-8558 Time: 3 hours for 2 parts. Weight General Understanding and Mental Facility, 5; Duties and Letters, 5, 75% required for each part. An example is given:

General Understanding and Mental Facility Questions 1, 2, and 3

Directions; For each of the following questions, four answers are given. Before each answer is a space in which to make a mark. Read over the four answers and then place a cross (X) in the space before the answer which is best and most nearly correct. Do not put a cross before more than one solution in each section, or your work will not be counted. An example is given.

The most important of the following traits in a clerk in con-stant contact with the public is:

- Punctuality
- Good Looks
- X Courtesy.
- 1. If a clerk should receive from a supervisor directions which he fails to understand completely, he should

Proceed on the chance that he is doing the right thing.

Postpone the work, until some later time when he can find out exactly what to do.

Ask to have repeated the instructions he is not sure about.

2. A clerk makes an error which he discovers next day, after his work has gone forward for use in a large undertaking. The best of the following things for him to do

To say nothing as the error may not be discovered.

— Ask to be put on other work

in another office.

Report the error at once, taking the blame.

—Ask his fellow workers to

share the responsibility.

3. If his supervisor asks a clerk to complete some work which will require about an hour overtime, the best of the following things for the clerk to do is:

Stop at the regular time, finishing next day. Ask another clerk, who is

staying late, to do it.

- Finish the work before leav-

Finish, and report an hour

late the next morning. Direction: In each of the following sections, there are three statements in the right hand column, each of which is closely associated with one of the five items in the left-hand column. Read over the five items, and place in the parentheses following each statement, the (Number) of the item which applies. Place only one

number for the answer to each

- statement. An example is given: George Washington
- Abraham Lincoln Ulysses S. Grant
- Woodrow Wilson Jefferson Davis
- the United
- States during the World War (4). 2. The first President of the United States (1).
- 3. President of the Confederacy

Section 1

- 1. Naturalization
- 2. Immigration Quotas
- 3. Deportation

WANT TRAINING FOR A CAREER?

Anything You Want to Know About Schools? Ask the School Editor

MAIL THIS COUPON:

Civil Service LEADER, 97 Duane Street, N. Y.C.

Kind of Course	*
Day Evening	Home Study
Name	
Street	City State

- 1. Designed to limit the number entering this counaliens

2. Designed to apprehend fugitives from justice ().

3. Designed to supervise the behavior of delinquents ().

Section 2

- 1. Department of Licenses
- Department of Health
 Department of Sanitation
- Board of Child Welfare
- Police Department 1. Has jurisdiction over snow removal ().
- 2. Has jurisdiction over granting
- licenses to taxicab drivers ().
 3. Has jurisdiction over the granting of widow's allow-

Section 3

- 1. Monarchy 2. Republic
 - Protectorate
- 4. Plutocracy
- 5. Dictatorship 1. A country where a king reigns ().

2. A country where the government is supervised by a stronger

3. A country where all governing power is concentrated in one person ().

Section 4

- 1. Primary 2. Election
- Amendment
- Referendum
- Repeal
- Enables members of a political party to nominate their own candidates for office ()

2. Enables a change in the present form of a law (). 3. Makes a law void and no

longer enforceable () General Understanding and

Mental Facility Questions 4 and 5

For each of the following 40 words four meanings are given. Draw a (Line) under the words of the meaning most closely associated with the word. Do not underline more than one meaning for each word.

Example

- 1. congratulate 1. to reward, 2. to console. 3. to promote. 4. fecilitate.
- 1. abbreviation. 1. Shorthand form. 2. a prayerbook. 3. a duplicate. 4. cause for
- 2. implement
- 1. a false accusation. 2. a remainder. 3. a tool. 4. an increase.
- 1. board of directors. 2. teaching staff. 3. weariness. 4. emptiness. 4. double entry
- 1. a punshiable offense. 2. a
- method of indexing. 3. a system of bookkeeping. 4. a stub record of checks issued. 1.to swerve to one side. 2. choice of occupation. 3. appearance. 4.
- 6. asset 1. a chemical property. 2. unlawful possession. 3. a money or-
- 7. legacy
- 1. freedom. 2. inheritance. robbery at sea. 4. residence of a diplomat.

der. 4. valuable property.

- 8. planet
 1. a heavenly body. 2. a lead
 weight. 3. a timetable. 4 a range of colors
- 9. bankrupt
- 1. a large depositor. 2. a thief. 3. a tenant. 4. a person who is unable to pay his debts.
 10. routine.
- 1. detailed method of procedure. 2. a gambling game. 3. an article recently removed from pawn. 4. a narrow valley.
- 11. surname
- 1. a nick-name. 2. a pen-name. 3. a false name. 4. a family name. 12. endorsement
- 1, the name of the person to whom a check is made out. 2. the name of the person signing the bottom of the check. 3. the signature on the back before the check may be cashed. 4. the name of the

MEN AND WOMEN Gov't & War Industry Jobs Waiting

Leard in a SPECIALIZED SCHOOL free Aptitude Trial, Placement Service MANHATTAN TECH 55 W. 42nd St. • PEnn. 6-3783 N. Y. State Licensed

- 1, an adding machine, 2, a numbering machine. 3. a prepared sheet for use in mimeographing.
- 4. a blurred carbon copy. 14. attorney 1. a rival office-seeker. 2. a dangerous foe. 3. a military aide, 4.
- a lawyer. 15. survey
- 1. a location purchased for a building. 2. exact measuring of land areas. 3. a large quantity on hand, 4, a difficulty overcome,
- 16. total 1. a coin representing money. 2. a medal for bravery. 3. the sum of amounts on hand. 4. a contribu-
- 17. phrase
- 1. part of a sentence. 2. a translation. 3. a border. 4. the position of the moon. 18. dimension 1. a mental disorder. 2. newly
- discovered territory. 3. behavior. 4. indication of size.
- 1. imaginative work. 2. employment. 3. purpose and use. 4. an apology or excuse.
- 20. remit
- 1. to act without thought. 2. to send back. 3. to bring out a new addition. 4. to confuse.
- 21. tariff
- 1. an officer of the law. 2. a tax upon imports. 3. a method of voting. 4. a small tower. 22. filament
- 1. a thread-like body. 2. comple-
- tion. 3. substance upon which photographs are taken. 4. semitransparency. 23. parole 1. to cover a district. 2. to save

from execution. 3. to supervise a

- released prisoner. 4. to run in the same direction.
- 1. one who buys and makes use of articles. 2. one who produces or makes the goods. 3. one who stirs up trouble. 4. one who refuses to pay his debts.
- 25. technical
- 1. mysterious. 2. drawn in ink. 3. scientific. 4. clumsy. 26. militia
- 1. a fleet of vessels. 2. a body of soldiers. 3. a vast sum. 4. spiteful act.
- 27. pledge.
- 1. robbery and destruction. 2. a hard-working laborer. 3. a promise. 4. removal of mud from depths. 28. imitate
- 1. a hint at. 2. to ask for alms.
- 3. to copy. 4. to join an organization. 29. eradicate 1. to remove every trace. 2. to
- plant closely. 3. to explain clearly.
- 4. to make free from slavery. 30. addict 1. a wise saying. 2. pronouncement by authorities. 3. one who is very skillful with his hands. 4.
- one who craves for drugs. 31. amend
- 1. praise from a superior. 2. to make changes or additions. 3. to behave badly. 4. to be in the
- 32. fraud
- 1, full of. 2. excused from. 3. a selected passage from a book. 4. compulsory military duty.
- 33. exempt 1. an illustration. 2. excused from. 3. a selected passage from
- book. 4. compulsory military
- 24. chronological date. 4. according to weight,
- 35. legal 1. devoted to. 2. deadly. 3. according to law. 4. opposed to law.
- 36. cancel 1. part of a church. 2. a serious disease. 3. to strike out or reject. 4. to inquire in the neighborhood.
- 37. contract 1. an agreement. 2. to take away from. 3. to show a differ-ence. 4. a section of land.
- 38. brand 1. a make or label. 2. a fresh supply. 3. stock which has deteriorated. 4. stock of poor quality. 39. estimate
- 1. list of probable costs. 2. a close friend. 3. a list of property belonging to a deceased person. 4. a mistake. 40. inspect

2. to be suspicious of. 3. appearance. 4. to accumulate. General Understanding and Mental Facility

1. to look over and inquire into.

Section, 1. Directions: In the following section, there are 5 questions to be answered, each (Continued on Page Nineteen)

Questions 6 and 7

LABOR RELATIONS EXAMINER

Salary \$2760 to \$3360 Tues. and Thurs., 8 P.M., Starting. TUES., OCT. 20, 8 P.M.

UNEMPL. INSURANCE EXAMINER

Salary \$3500 to \$4375 Mon. and Wed., 6:50 P.M., Starting MON., OCT, 19, 6:30 P.M.

Rand EDUCATIONAL INST.

Monroe Secretarial School ARMY OFFICE TRAINING

OPre-Induction Courses)
INTENSIVE BUSINESS COURSES
East 177th St. and Boston Road
(RKO Chester Theatre Bidg.)
Bronx, New York
DAyton 3-7300

CIVIL SERVICE EXAMS

MECHANIC'S LEARNER (RADIO) Deputy Sheriff, Labor Relations Examiner, Unemployment Insurance Examiner, Jr. Observer (Meteorology), Jr. Procurement Inspector, Trainer, Engineering Assistant, Subway Exams, City, State, Federal and Promotion Exams.

Prof. Engineer, Architect, Surveyo, Stationary Engr., Electrician, Plumber

MONDELL INSTITUTE

220 W. 41st STATE LIC. WI 7-2086

DRAFTEES!

LAB. or X-RAY

TECHNICIANS

Licensed by the State of New York,

1133 Broadway (Cor. 26 St.) CH. 2-5470

Pitman and Gregg Shorthand in Spanish, Portuguese, English, Typing, Dictation for speed. Bookkeeping.

for Diplomatic Careers, Interpreters and Translators, under the direction of Dr. Hernan Poza, ex-Professor of the Normal School for Teachers of Barcelona, Spain.

Secretarial Training

Individual Instruction.
Lower fees. Personality. Guidance, Telephone Technique, Office Procedure.
Tues, & Thurs. Eves.
Classes Start Oct. 6
Ask for folder 12

WEST SIDE YWCA West 50th at Tenth Ave. CO. 5-4377

Practical Experience Given REGISTER NOW FOR FALL TERM

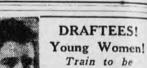
BE SATISFIED with just any place on the list GET OUT ON TOP!

at EASTMAN SCHOOL

NEW YORK ACADEMY

BEGINS ITS 3'TH YEAR
TENOGRAPHY — BOOKKEEPING
FILING — TOUCH TYPING
ACCOUNTING — INDEXING
OFFICE MACHINES
ENGLISH—COMMERCIAL LAW
Day and Evening Classes

Licenses - Brushup Courses

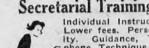


Need is great. Draftees 17 to 45 quify for better Army rating and ps. Women train for careers in hospita and industry. Enroll now. Intend day or evening course Lab. Techniq Nev. 2. N.Ray hight fourse Nev. day course Nov. 30. Ask for Bulletin Print 101 W. 31st 8t. New York Bityant 9-2831

POZA INSTITUTE OF LANGUAGES and BUSINESS

Spanish, French, Portuguese

Classes daily from 9 A.M. to 9 P.M.



1. according to subject. 2. according to color. 3. according to EARN TO BE A FINGERPRINT

The FAUROT Fingerprint School 240 Madison Avenue, New York, N. I. AShland 4-5346 Licensed by the State of New York

DON'T-

Prepare for Stenographer-Typist Exams

Registered by Board of Regents 441 Lexington Ave. (44th St.) N.Y.C. Est. 1853 fel. MUrray Hill 2-3527

OF BUSINESS

447 LENOX AVE. ED. 4-5050

Of Tests in 'Futures' Book

Help Wanted: Stenographers, accountants, shoemakers, steamfitter's helpers, law-school gradustes, radio operators, addressograph operators, plumbers, bricklayers, carpenters, sheet metal workers, real estate men and junior epidemiologists!

Such is a partial list of the type of persons wanted by Father Knickerbocker to participate in forthcoming New York City civil service examinations. Tests for persons with these skills may be announced soon by the Municipal Civil Service Commission.

Candidates for these tests are reminded that the following exams gre not yet open for filing appli-cations. All of the tests are on the Commission's schedule for this year and should be announced in the near future. When they are announced, full details and requirements, including dates of ap-plication, will appear in The LEADER. The tests are:

Open Competitive Tests

Open Competitive Tests

Accountant
Assistant Chemist
Assistant Counsel, Gr. 4 (B. of T.)
Assistant Maintainer (Office Appliance Maintainer's Group)
Buyer (Lumber and Construction
Equipment, Supplies & Materials)
Civil Engineering Draftsman
Dental Laboratory Technician
(Orange County)
Deputy Sheriff, Grade 1
District Health Officer, Gr. 4
Engineering Assistant
General Mechanic (Dept. of Parks)
Historian Medical Records
Historian Medical Records
Instructor of Barbering
Instructor of Trades (Tailoring)
Jr. Engineer (Electrical) Gr. 3
Jr. Epidemiologist
Laundry Bath Attendant (Men
and Women)
Maintenance Man, A (Carpentry
and Painting)
Maintenance Man, B (Brick, Stone.

Maintenance Man, A (Carpentry and Painting)
Maintenance Man, B (Brick, Stone, Tile, Concrete and Plaster Work)
Maintenance Man, C (Plumbing, Pipe Fitting and Sheet Metal

Work)
Maintenance Man, D (Mechanical Equipment)
Maintenance Man (Electrical)
Maintenance Man (Orange County)
Plumbing, Pipefitting and Sheet
Medical Consultant (Social Hygina)

Medical Consultant (Social Hygiene)
Neuropathologist, Grade 4
Power Maintainer, N.Y.C.T.S.
Probation Officer
Office Appliance Operator (Addressograph), Grade 2
Radiation Therapist
Radio Operator, Grade 1
Research Assistant (Cancer)
Seamstress
Sr. Bacteriologist
Sr. Bacteriologist (Medical)
Sr. Bacteriologist (Sanitary)
Sr. Property Manager (Bureau of Real Estate)
Shoemaker
Steamfilter's Helper
Stenographer, Grade 2
Steward
Thermostat Repairer

Steward Thermostat Repairer

Promotion Tests

Promotion Tests

Alienist, Gr. 4 (Dept. of Hospitals)
Assistant Foreman (Lighting) IND
Davision, N.Y.C.T.S.
As.is'ant Foreman (Structure),
all Divisions, N.Y.C.T.S.
Assistant Landscape Architect,
NYC Housing Authority
Assistant Resident Bldg. Supt.
(Housing) Gr. 2 N.Y.C.H.A.
Bookkeeper, Gr. 1 (Board of Assessors, B. of T. N.Y.C.H.A.,
B.W.S., Civil Service Commission, Triboro, Bridge Authority)
Budget Examiner (Bureau of the
Budget)

Budget Examiner (Bureau of the Budget)
Carpenter (Fire Department)
Chemist (Dept. of Hospitals)
Chemist (Toxicology) Office of the Chief Examiner (Lzw), Gr. 4,
Bureau of Law and Adjustment,
(Comptroller's Office)
Claim Examiner (Torts), Gr. 4,
Bureau of Law and Adjustment,
(Comptroller's Office)
C'erk, Grade 3

(Comptroller's Office)
C'erk, Grade 3
Clerk, Grade 4
District Health Officer, Grade 4
Fireman (Dept. of Hospitals)
Foreman of Pavers (Boro President of Brooklyn)
Foreman of Porters (Dept. of Public Works)
Freman (Structures), all Divisions, N.Y.C.T.S.
Jr. Civil Service Examiner (C.S.C.)
Lieutenant, Police Department
Machinist's Helper (Dept. of Sanitation and Borough President of Manhattan)

Manhattan)
Pilot (Fire Department).

father Knick Has Big Batch Police Department to Request More Patrolmen This Week

-Although no definite assurance could be obtained, The LEADER learned from a reliable source that the Police Department this week will request the Civil Service Commission to certify the first group of names from the one month-old patrolman list to make 200 appointments. The appointments are expected to become effective November 1. Budget director's approval to make the appointments has already been obtained.

The certification of the patrolman list to the Police Department will be the first official step in the process of appointments. It will also be the first step taken to combat a dangerous shortage of patroimen in the city. At the present time there are close to 1,200 patrolman jobs unfilled.

As indicated in last week's issue, the Civil Service Commission has a minimum of 216 patrolman eli-gibles who are qualified in every respect and have been thoroughly investigated by the Commission's own investigation bureau to send over to the Police Department for the 200 appointments. The names of all these men will most likely be included in the first certification to be made to the Police Department as soon as a request is received by the Commission,

Within the First 550 The 216 qualified patrolman eligibles are within the first 550

on the list. Eligibles further down on the list who have conditional rejections are advised to have the causes of their medical deficiencies corrected and to request the Civil Service Commision for a medical re-examination if they wish to be certified and appointed when their names are

Also, eligibles who have not as yet obtained their automobile operator's licenses are urged to do so at once. The Commission will not certify any eligible to the Police Department unless an operator's license is produced at the time of his investigational interview.

Fire Boys Become Cops

The names of 74 eligibles on the fireman list were certified to the New York City Tunnel Authority to fill vacancies as tunnel officers in the Queens Midtown Tunnel. The certification included names of available eligibles up to number 1,934 on the list.

Fire eligibles who accept employment as tunnel officers were informed by the Civil Service Commission that their names would be removed from the fireman list for a period of one year. Tunnel officers are paid at the rate of \$1,800 a year.

At its meeting last week, the Civil Service Commission approved a request by the Tunnel Authority to appoint only those eligibles certified by the Commission who are anie to meet the minimum height requirements of five feet, eight inches.

Supermen Called In as Porters

Permanent jobs as railroad porters in the Board of Trans-portation are being offered all the remaining eligibles on the sanitation man list as a result of a certification of the names of 286 supremen by the Civil Service Commission last week. The certifica-tion reached the eligible who stands number 7,825 on the regis-

Railroad porters are paid at the rate of \$.57 per hour in the Board of Transportation. Eligibles who accept these permanent positions will have their names removed from the sanitation man list for a period of one year.

If you're capable of doing hard work, and not in 1-A. 2 A, or 2-B draft classification, you can help your country by app'ying for work in Hawaii as a laborer. Pay is go.d; chances for advancement are excellent. For information, go to Room 915, Federal Building, 641 Washington Street, New York

Announcer to Announcer

The titles of junior announcer and announcer appearing in Part 40 of the competitive class of the rules and regulations of the Civil Service Commission have been been changed to announcer, grade 1, and announcer, grade 2, respectively, according to a resolution adopted by the Civil Service Commission at its meeting Wednesday, October 14. The salaries for the positions remain the same. Grade 1 announcers are paid wages ranging from \$1,800 to \$2,-399.99 a year while grade 1 announcers receive \$2,400 to \$2,999.99

Fire Lieutenant Eligibles Association

The regular October meeting of the Fire Lieutenants' Eligible Association was held at Augie's Restaurant, 257 William Street on Monday, October 19, 1942, at 11

Playground Directors Certified to Parks

The names of four eligibles on the preferred list and 37 on the open-competitive list for playund director (female) were certified by the Civil Service Commission to the Department of Parks to fill eight temporary jobs at salaries of \$1,260 a year. The highest eligible certified on the open-competitive list was the gal who stands number 265 on the register.

THE GEM EAR PHONE Offers a new model, which has an adjustable tone and volume control to provide clear natural hearing. It is a small powerful instrument. Guaranteed. Will serve you satisfactorily for a long, long time. Extremely low in price.

Restrict Market in the control of the carring Aids may be used at many this Service examinations where attended he aring is essential. Call at your early convenience, there is because for demonstrating or testing Booklet 'C.S' Sent on Request

ooklet 'C-S' Sent on Request GEM EAR PHONE CO. Union Calls for Wage Increase

A new wage adjustment program for city, State and USES employees was adopted last week at the first fall meeting of all the chapter and local executive boards in the New York District of the SCMWA. The program calls for cost-of-living wage adjustments for the following categories: low-paid hospital workers, skilled technicians, employees in the mandatory increment group earning less than \$1,200 a year, employees in the non-mandatory group and workers in mental hygiene institutions.

In addition, the union program asks for the establishment of a \$1,200 minimum in the State service. For USES employees, the union is calling for time and a half for overtime exceeding 40 hours a week as well as for the maintenance of Feld-Hamilton increments. The question of wage adjustments for city employees in the mandatory group was referred back to the union's executive board for further consideration.

The program was outlined in a report presented to the meeting by James V. King, the union's acting secretary-treasurer, who added that the union's program was based on the wage stabilization formula applied by the War Labor Board to steel workers. This formula provides for a 15 percent wage boost for employees to meet the rise in the cost of living since January, 1941, and an extra allotment for workers with sub-standard wages.

St. George Assn. Fire Department

The St. George Association of the Fire Department has scheduled a meeting for Tuesday, October 20, 7:30 p. m. Place is the Tough Club, 243 West 14th Street, N.Y.C. The Rev. Dr. Edward C. Russell, new chaplain of the organization will be guest of honor ganization, will be guest of honor. In addition, there will be a report of the entertainment committee and election of the nominating committee. The association an-nounces that it will hold memorial services on Sunday, November 1, at 8 p. m., in Grace Church, 3434 98th Street (between 34th and 35th avenues), Corona, L. I. Reuben Timmins is president of the association.

PATROLMAN

While the eligible list for this position has only been promulgated recent'y, it may be necessary to hold another examination in the near future, due to the fact that so many men on the present list are in the armed service, under age or of such draft status as to prevent their appointment.

Men who are in a draft-deferred status and within the age limits of 21 and 28 (see note below) if interested in this position should begin physical training at once as this phase of the examination is very difficult and only those who spend months in preparation can hope to attain a high mark.

Free Medical Examination. Anyone interested is invited to call and, without obligation, be examined by our physician. If, after being examined, he is found fit, or has some slight medical defect which can be remedied, he may enroll and start physical training immediately.

THE FEE IS REASONABLE, AND PAYABLE IN INSTALLMENTS.

Owing to war conditions, the age limits may be increased in the coming examination. Therefore, men who are 34 years or under may enroll, with the understanding that, if they are not eligible to compete when the examination is announced, one-half of the fee they have paid will be returned.

DAY AND EVENING CLASSES

PHYSICAL FITNESS

If you expect to be called for military service, you owe it to yourself to get into good physical

No men-however young and healthy-can jump into military training without physical hardship. Ask your friends in the armed forces. Inquire about our PHYSICAL FITNESS COURSE.

CLERK, GRADE 1-Tuesday and Thursday at 1:15, 6:15 and 8:30 p.m.

FOREMAN (SANITATION) -Thursday at 1 p.m. and 7 p.m.

FINGERPRINT TECHNICIAN - Class now forming.

COMPTOMETER OPERATOR-Classes day and evening at convenient hours.

CARD PUNCH OPERATOR -Classes meet day and evening.

SECRETARIAL COURSES-120 West 42nd St., Manhattan

OFFICE HOURS:

DAILY 9 A.M. to 10 P.M. SATURDAY 9 A.M. to 6 P.M.

Attend the school with a background of over 350,000 satisfied students over a period of 30 years.

EHANTY INSTITUTE

115 East 15th Street,

N. Y. C.

STuyvesant 9-6900 •

CIVIL SERVICE IN NEW YORK STATE



If you need to pass your Civil Service Examination, write for free booklet and learn how you can benefit from the findings of this government survey

ACOUSTICON INSTITUTE 580 Fifth Ave., Dept. 303 New York, N. Y.

I want a copy of the FREE Book on the U. S. Government National Deafness Survey.

City.....

-IMPORTANT To People Who Wear GLASSES

Invisible, Unbreskable PLASTIC CONTACT LENSES are now avail-able Perfected Plastic Carlact Lenses have no frame, nosebridge or ear piece to be seen or to annoy. Improve vision and appearance, Recommended by Icading medical authorities. Witness actual fittings, Demonstrations every Tues. — 11 a.m. to 6 p.m. Booklet on request. Budget plan.

KEEN SIGHT

OPTICAL SPECIALISTS 276 LIVINGSTON ST., B'KLYN

GETTING

Present This Ad IN PERSON and the Wybrant System will give you ONE MONTH'S TRIAL hair and scalp treatments. If at the end of the month's trial period, we have not GROWN NEW HAIR on your thin or bald areas, and your abnormal hair fall is not stopped, YOU OWE US NOTHING!

PHOTOGRAPHS TAKEN Large, clear Photographs are taken BEFORE and AFTER of the bald areas of each client to PROVE that results can be obtained.

HOURS: 10 A.M. to 9 P.M.

The Wybrant System 1674 Broadway (52d St.) Suite 915-17 COlumbus 5-9019

DO YOU OWE FROM \$1500.00 TO \$5000.00?

If you want to CONSOLIDATE

your debts, but do not know how to go about it, come in and discuss your problem with us, There is no charge un-ess you are successful a securing a lean. We do not lend money.

City Employees Credit Service 41 Park Row New York City Telephone REctor 2-1731

"Know Your Vocation"

VOCATIONAL **GUIDANCE**

EXAMINATION - DIRECTION PLACEMENT

BY SPECIALIST 30 Years Experience Employment Problems

Solved By Appointment Only **BRYANT 9-4374**



How Much Is Room, Board Worth to Hospital Worker?

A schedule of maintenance values for employees of State institutions has been prepared by J. Buckley Bryan, Director of the State Budget. Amounts which are planned to be deducted from wage levels established under the Feld-Hamilton law have been set for a variety of services which are at present furnished the em-ployees by the State. Included in these services are living quarters, meals, medical care, garages, domestic service, etc.

The reason for submitting the tables, Bryan declared, is to stimulate intelligent discussion and to solicit constructive criticism to the end that inequalities may be eliminated, unique features of location properly adjusted and a fair and equitable pattern of established. maintenance values The values established are dependent upon the quality of quarters assigned to the employee, the nature of the facilities furnished, the number of adults and children in a family group, and other items of maintenance supplied at State expense.

Bryan pointed out that after July 1, 1943, food from stores. farm products and services for domestics will no longer be furnished by the State, but will be privately contracted and paid for by the employee.

A table showing the monthly values of maintenance for State institutional employees, as devised by budget director Bryan, follows:

First Quality Second Quality Third Quality

+20% Private	+20% Shared	Average Private	Average	-20% Private	-20% Shared	
Rooms:	4.44	40.00		0.00		
A-one room	9.60 13.50 16.50	10.00 17.50 22.50	7.50 11.25 13.75	8.00 14.00 18.00	6.00 9.00 11.00	
Facilities: L-Wash Basin 2.40 L-WC-Wash Basin	1.20	2.00	2.00	1.00	1.60	
& W. C	2.40	4.00	2.00	3.20	1.60	
T or H-3 rooms33.00	19.50	27.50	16.25	22.00	13.00	
- 4 rooms39.00	22.50	32.50	18.75	26.00	15.00	
5 rooms45.00	25.50	37.50	21.25	30.00	17.00	
6 rooms51.00	28.50	42.50	23.75	34.00	19.00	
7 rooms+57,00	31.50	47.50	26.50	38.00	21.00	
Cooking and Refrigeration for Apa For one or two occupants. 4.00 For each child	For	each a	addition		1.00	
Saff type meals: Breakfast 9.00 Dinner 15.00)	Service you			112.00	
Meals for children under five year Meals for children from five to tw Meals for children twelve years a Laundry	elve yea	ars		H	alf Price	
for occupant of apt. or house. 3.00 Medical Care and Hospitalization I			ant of r	oom or	suite 2.00	
For single employee 1.00 For man and wife 2.00) Fo	or famil	y includ	ling chi	ldren 2.50	
Garages for all but State-owned m Shelter) He	ehicles:	all or 1	-car ga	rage. 3.00	
For purposes of present maintenan	ce valu	ation or	nly,			

For children from 5 to 12 yrs. 7.50

For children from 5 to 12 yrs. 2.50

Have You Taken One Of These State Tests?

OPEN COMPETITIVE

Court Attendant, First and Second Districts: 3,279 candidates, held May 10, 1941. The rating of the written examination is completed. The rating of training and experience is completed. Arrangements now have to be made for physical examinations of passed candidates.

Photographer, Mental Hygiene: 313 candidates, held July 19, 1941. The rating of part two of the writ-tent test is in progress.

Junior Personnel Technician: 1.5 3 candidates, held December 20, 1941. Part two of the written test is completed. Experience rating in progress on those for which part two has been rated.

Senior Hearing Stenographer: 231 candidates, held December 20, 1941. Qualifying test rating completed. Rating of 2-voice dictation which was held September 19, now in pro-

Motor Vehicle License Examiner: 8,260 candidates, held February 14, 1942. Machine scoring to be started shortly.

Field Investigator of Narcotic Control: 80 candidates, held March 28, 1942. The rating of the written examination is completed, Experi-ence to be rated.

Park Patrolman :355 candidates, held March 28, 1942. The rating of the written examination is completed. Training and experience has been rated. Clerical work to be done.

Steam Fireman: 146 candidates, held March 28, 1942. Sent to Admin-istration Division for Printing.

Damages Evaluator: 398 candidates, held May 23, 1942. The rating of the written examination is completed. Experience to be rated.

completed. Experience to be rated. Senior Damages Evaluator: 326 candidates, held May 23, 1942. The rating of the written is completed. Experience to be rated. Experience to be rated. Tat Collector: 2,326 candidates, held May 23, 1942. Rating scale is prepared. Machine scoring to be started shortly.

Telephone Operator, State Departments and Institutions: 936 candidates, held May 23, 1942, (includes telephone operator, Westchester

County). Rating to be done by us. Machine scoring will be started

shortly,
Telephone Operator, Westchestr
County: held May 23, 1942. Rating
to be done by us. Machine scoring
will be started shortly.
Assistant Office Appliance Operator (Multilith, Mimeograph, Graphotype, Addressograph): 383 candidates, held July 18, 1942. Rating
scale prepared.

PROMOTION

PROMOTION

Assistant File Clerk, Department of Taxation and Finance: 166 candidates, held March 28, 1942. The rating of the written examination is completed. Experience now being checked.

Junior Compensation Claims Investigator, State Insurance Fund: The rating of training and experience is completed. Awaiting S.R.R.

Senior Clerk, (Underwriting) The State Insurance Fund: NYO-95 candidates, held Ma: ch 28, 1942. The rating of the written and experience is completed. The Examination Division is waiting for report on service record rating appeals.

Voucher and Treasurer's Clerk, Mental Hygiene: 76 candidates, hald March 28, 1942. The list has been sent to the Administration Division for printing.

Assistant Comp. Examiner, State Insurance Fund: 55 candidates, held May 23, 1942. The rating of the written examination is in pro-

Special Agent, Dept. of Mental Hygiene: 30 candidates, held July 18, 1942. Sent to Administration Division for printing.



N. Y. TECH

Drafting, Shop Math., Radio, Electrical, Welding, Heating, Oil Burner Service, Refrigeration Air-Conditioning 108 5th Ave., N.Y.C. Corner 16 Street CHelsea 2-6330

Adjudicator Eligibles **Protest Appointments**

There has been some bitterness among eligibles on the recently published State Motor Vehicle Responsibility Adjudicator list, on several grounds, but mainly on the ground that three of the temporary appointees are not on the list at all. Typical is the letter printed below - but it is less vitriolic than others that have come in. It is by one of the eligibles who has asked that his name be withheld.

"I would appreciate very much if you would look into the situa-tion that now exists relative to the eligible list of the Motor Vehicle Responsibility Adjudicator which was established on or about September 18, 1942. Following the publication of this list by the Civil Service Commission, there appeared an article in your issue of October 6, 1942, which reported the appointment of six persons as temporary employees pending the outcome of litigation to contest the legality of the adjudicator list of eligibles.

It seems that certain provisionals who were unsuccessful in passing the written, instituted court proceedings to contest the legality of this list. I do not care to comment too much upon the steps taken by these provisionals. This procedure, which seems to have become a habit, should be severely denounced for these attempts, if successful, will destroy the very foundation upon which the Civil Service rights are based.

However, in my opinion, a more serious situation has occurred. The appointment of the six temporary employees calls for a thorough investigation. Of the names as mentioned in your issue of Oc-

Miss Shanahan Takes U. S. Job

ALBANY. - Miss Catherine Shanahan, for the last five years senior municipal research assistant in the State Civil Service Department, and for eight years previously state organizer of the League of Women Voters, re-signed recently for a Washington position with the Federal So-

cial Security Board.

She has already left to take up her new duties. After a few months in Washington she will be assigned to one of the regional offices of the board embracing several states. As "personnel methods consultant" for the Social Security Board it will be her task to travel through the states in the region to which she is assigned to advise state officials on classification, examination and administrative problems of civil While the states administer Fed-

eral social security activities with their own personnel, the administration so far as civil service is concerned must meet certain minimum Federal standards. will be Miss Shanahan's job to straighten out problems arising in this field.

Miss Shanahan completed A.B and M.A. courses at Syracuse and thereafter entered the service of the Legion of Women Voters be-fore joining the staff of state tober 6, 1942, I find that three of them are not even listed on the eligible list as promulgated by the Civil Service Commission Furthermore, the appoinement a fourth Federal employee questionable, as he appears on the list as No. 34. It is my belief that the eligibles ahead of No. 34 wen not even consulted as to their de sire to be named and appoint as temporary employees. The procedure adopted in this instance is in my opinion, in violation of the Civil Service Law."

HOTEL MIDTOWN-



S. W. COR. 61st ST. AND BROADWAY Convenient to Everything

Single Rooms from \$7.50 Doubles from \$10. Apart. ments with Kitchens,

DR. THEODORE FISHKIN **OPTOMETRIST**

OFFICE HOURS-8:00 P.M. 35-07 Broadway, L. I. City (Opp. Edison Co., 1 flight up) RA. 8-0197

MAURICE HOENIG **OPTOMETRIST** Eyes Examined Scientifically

2312 Seventh Avenue N.Y. Ch (Between 135th and 136th Streets)
AUdubon 3-7510 Open Until 7 P.X
Special Attention to, Transit Workers
and Families

NEED GLASSES!

327 Lexington Ave., at 39th St MEMBERSHIP SERVICE OFFERS BIG SAVING ON GLASSES-REPAIR MU. 5_3016



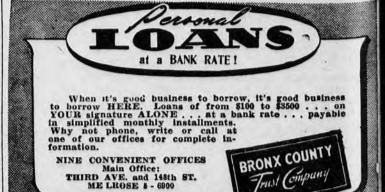
Finest Funerals at Lowest Prices COMPLETE QUALITY FUNERAL Including Casket and \$150 More than 60 services

Long Island City: 36-10 Broadway Phone AStoria 8-0700 Jamaica: 168-31 Hillside Avenue Phone REpublic 9-8117 Flushing * Corona * Queens Village

46 YEARS OF KNOWING HOW

Special Courtesy to Civil Service Employees CHAPEL WITHOUT CHARGE Interment in All Cemeteries NICHOLAS COPPOLA

Established 1912 FUNERAL DIRECTOR
4901 104th St. Corona, L.L.
NEwtown 9-3400
508 E. Main St., Patchogue PA. 516



Member Federal Deposit Insurance Corp., Federal Reserve System

commenced of several participations

WAR JOB NEWS

STATE OF STREET STOPPE

SPECIAL LEADER SECTION SERVICE CIVIL

Here's a Real Break for Older Men Who Want to Get Into War Work

(Exclusive)

As many as 1,000 men from 40 to 60 years of age are needed immediately on foundry jobs for war work in Connecticut, The LEADER learned this week. This is the first time that men of this advanced age group are so thoroughly in demand.

Applicants need have no pre-

WELDING

vious experience but must be in nue, Manhattan.

The jobs pay from 79c to 84c an hour. Already more than 800 men have been sent out by the the demand continues.

Housing Facilities.

ately available for single men but are limited for those who wish to bring their families with them. The location of the jobs does not make commuting from the New York area feasible.

Aliens who have been approved by the Government will be ac-

The terrific pace at which the scrap drive throughout the nation has been producing war material for blast furnaces has made the demand for men to cast metals more intensified than ever.

Real Break.

As one official at the USES put it: "This is the first time that men so far advanced in age are getting a real 'break' in the war effort. The fact that they need have no experience and must merely be in good physical shape should help countless more feel they are not being left out in the 'cold' in this emergency."

So, if you are in the 40-60 age bracket, apply immediately!

BE PREPARED!

BE PREPARED!

for the future peace as well
as the present emergency.
Train for a permanent career
at the only State Licensed
WELDING School teaching
CHIPPING and CAULKING.
Good pay; JOBS OPEN. Don't
delay. Contact us TODAY.
\$1.50 Staris You Welding
788-L Southern Blyd.,
Brony. New York

BEDFORD

RADIO - COMMUNICATIONS

Your Career Now & After the Wart Keep your present job while train-ing for your FCC Radio Opera-tor's License at Melville-morn-ings, afternoons or evenings.

Officially Approved The Only School Of Its Kind MELVILLE

Aeronautical Radio School 45 WEST 45th ST., NEW YORK Open daily to 10 p.m.& Sat.to 6 p.m.

Architectural, Aeronautical, Mechan-ical, Electrical, Piping, Ship & Topo-graphical, Blueprint Reading, Tracing, Design, Tool-Die, Machine, Structural RADIO COMMUNICATION

Eight months' course—days, evenings: Mathematics, Physics, Theory, Code, Laboratory. Mathematics, Physics, Refresher Course for Army, Navy Candidates

MONDELL INSTITUTE 230 W. 41st STATE LIC. WI 7-2086

AND BURNING

Free Trial Lesson, Ask for Booklet 'L'. Reasonable Fees. Payment Plan Short Day - Evening Training HALLER WELDING SCHOOL 522 BERGEN ST., BKLYN. NE. 8-8847 Near Flatbush Ave. State Licensed





SMITH WELDING SCHOOL 250 W. 54th St. (Est, 1927) CO. 5-0697

MEN & WOMEN LEARN WELDING GAS & ELECTRIC

Largest variety heavy duty generators

\$1 PER HOUR

OR PAY AFTER GRADUATION Excellent Individual Instruction NO CHARGE FOR THEORY Bronx Welding School To Eastern Blvd., Bronx (cor. 156th) Bornerly Whitlock Ave.) DA, 3-3519 ASK FOR PETE. good physical condition. Husky, in fact, was the wo d used by the USES. Apply on the fourth floor of the United States Employment Service office at 87 Madison AveUSES for work in these jobs. But

Housing facilities are immedi-

The Stress Is On Women

To Learn War Work

The stress is on women in the war training courses being readied by the Engineering, Science and Management War Training section at Columbia University. Forthe need for young women with a mathematical background and some manual dexterity grows increasingly great every day.

Sponsored by the United States Office of Education, Engineering Aides, Photogrammetry, Elementary Statistical Methods, Electrical Measurements, Topographic Drafting and Radiography courses have been set up for both men and women.

Here are the details: Engineering Aides: Strictly for women. To train women as engimathematics and science predrafting and related technical op-

erations in aircraft and other war industries.

Requirements are graduation from college with training in mathematics and science preferred; business, industrial or art experience is also desirable and will be accepted in lieu of college

The course, to be given daily from 9 to 5 p.m. for a period of eight weeks and three days, is to start about November 4. If there is sufficient demand, a part-time section may be formed to meet on Tuesday, Wednesday and Friday nights from 7 to 10.30 p.m., on Saturday from 1 to 5 p.m.

Interviews are to be granted October 20, 21 and 24 from 7 to 9

That Sergeant List

Last week, we told you that

failure notices on the sergeant's

POLICE CALLS

p.m., and October 24 from 2 to 5 p.m., in Room 313, Engineering Building (between 117th and 118th Streets at Broadway, north of Earl Hall), Columbia University, Manhattan.

There is room for several hundred women in the setup.

Photogrammetry: To train men and women in the principles of making maps from aerial photo-graphs, the operation of stereoscopic machines, and related work in preparation for government em-

Requirements are two years of college with major study in en-gineering, architecture, physics, chemistry, mathematics or geology, or three and one-half years of college study in any other field if the applicant has had trigonometry in high school or college, or experience in drafting, surveying or aerial photography.

The course will start about November 2, 7 to 10 p.m., and is to continue through 13 weeks until January 29. Classes are to be held three days a week on Mon-days, Wednesdays and Fridays, and three additional Tuesdays during the holiday period.

Interviews are set for October

21 and 23 in Room 401, Schermerhorn Hall, Columbia University, between 6:30 and 8:30 p.m. Applicants should send a brief summary of their qualifications to Room 313, Engineering Building.

Elementary Statistical Methods: for both men and women. Starting about November 11, interviews may be had beginning October 26 in Room 604, Hamilton Hall.

The course is to train applicants as junior statisticians and statistical clerks in Government bureaus as well as war industries and to enable clerks and junior

for publication. Chief Clerk Mef-

ford informs us that there are 108

been made to promote 25 patrol-

cies which will be filled from the

There are 132 vacancies for ser-

forthcoming list.

Round-up

executives to make use of statistical methods in connection with

Requirements are high school graduation, with adequate preparation in algebra and employment in a war industry or intention to apply for a war job.

Electrical Measurements: For women only. Interviews are to start November 9 in Room 313, Engineering Building.

The course, which as yet has no set date for starting, is to train women for service as technical assistants in war industries and laboratories in work involving electrical measurements.

Apparently the requirements are wide open.

Topographical drafting: For men and women. To start around

November 10. Applicants may be interviewed November 2, 4 or 5 from 7 to 9 p.m. in Room 313, Engineering Building.

It's to prepare trainees for po-sitions as tracers and draftsmen in topographic and general map making with Government departments and agencies. Also for service in the national defense mapping program.

Requirements are high school graduation or equivalent, with two years of mathematics; preference will be given applicants with experience in drafting or art and to those with college train-

Radiography: For men and women. To start about November 1, with interviews set for the last two weeks of October in Room 313, Engineering Building. The course-and its applications

to testing and inspection - is to improve the testing and laboratory technique of engineers and scientists engaged in war work.

Requirements are scientifio training of collegiate grade and either training in physical metallurgy or experience in welding and foundry practice.

The ONLY OUTDOOR WELDING SCHOOL in New York

Trained Welders Are Urgently Needed in



WAR PRODUCTION

Bay Ridge's only Welding Complete course in Electric Arc and Oxy School will train you to fill a responsible job.

REASONABLE FEE

Complete course in Electric Arc and Oxy Acetylene Welding & Burning • Individualized day & evening instruction, • Placement service.

TERMS ARRANGED

RELIABLE WELDING SCHOOL 859 60TH STREET, BROOKLYN, N Y.

RADIO COMMUNICATION COURSES

Study Radio Before Being Called to Active Service Our Graduates are Now Actively Engaged as Radio Operators or Instructors in the

> U.S. SIGNAL CORPS U.S. AIR FORCES U.S. NAVY U.S. COAST GUARD

EIGHT MONTHS' TRAINING COURSE

Instruction by Federally Licensed, New York State Approved Instructors

and 12B sergeant vacancies in the current budget. Provisions had AMERICAN RADIO INSTITUTE 1123 BROADWAY

WOMEN-–GET A U.S. GOV'T JOB



START \$1,260 TO \$2,100 A YEAR

Prepare Immediately for New York, Brooklyn and Vicinity Examinations



Hundreds of women now being appointed to War Service Jobs.

Full Particulars and 32-Page Civil Service Book—FREE

Call or mail coupon at once. This may result

in your getting a bigpaid U.S. Government job. Open until 9 P.M.

Saturdays until 6 P.M.

Franklin Institute Dept. T241 130 W. 42d Street (Near Broadway New York City

Rush to me, entirely free of charge
(1) a full description of U. S. Government jobs; (2) free copy of illustrated 32-page book, "How to Get a U. S.
Government Job"; (3) list of U. S. Government jobs; (4) tell me how to qualify
for one of these jobs.

Use This Coupon Before You Mislay It Write or Print Plainly

men to sergeants just before the last lieutenant's exam. Now that the 25 vacancies have accrued, the quota goes down to the figure of 1,047 provided in the current budget. Of these 1,047 sergeants' positions allowed, 108 are vacan-

examination might be mailed out by the Civil Service Commission during the week. We were just about one week ahead of time. This week we can say that, barring unforeseen eventualities, the patrolmen who took that grueling five-hour exam on June 14, 1941 and were unable to get a passing mark will receive their notices from the Civil Service Commission. Next week, we won't say anything at all about sergeants unless we want to be peeling potatoes for the duration and six months after.
Miss May B. Upshaw, director

of examinations of the Civil Service Commission, stated that she sees no reason why the Commission will not adhere to its usual practice of sending out notices of failure one week and passing marks at a later date. This pro-cedure, she said, will be followed with the sergeant's test. Here's hoping that the postman does not ring your bell during the next few

Candidates who pass will receive their marks from the Commission

just before the list will be released

geants waiting to be filled when the list comes out. Total number of vacancies in the department is now 1,291, of which 1,113 are in the rank of patrolman. The quota

Chief Inspector
Assf. Chief Inspector
Deputy Chief Inspector
C.O.D.D.
Inspector
Deputy Inspector
Captain
Acting Captain
Lieutenant
Serreant Acting Captain
Licutenant
Sergeant
Patrolman
Poitewomen
Supt, of Telegraph
Asst, Supt, of Tele.
Chief Surgeon
Surgeons
Veterinarian

Civil Service

Independent Weekly of Civil Service and War Job News



Published every Tuesday by Civil Service Publications, Inc. Office: 97 Duane St. (at Broadway), New York, N.Y. Phone: COrtlandt 7-5665

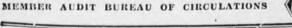
Copyright, 1942, by Civil Service Publications, Inc.

Jerry Finkelstein, Publisher; Maxwell Lehman, Executive Editor; David Robinson, Art Director; N. H. Mager,

-Subscription Rates-

In New York State (by mail) \$2 a Year Elsewhere in the United States \$2 a Year Canada and Foreign Countries \$3 \text{ xear} Individual Copies

Advertising Rates on Application



Tuesday, October 20, 1942

The Problems Of the Hospitals

ITH this issue. The LEADER begins more thorough consideration of the problems of New York City's Hospital Department and its employees. A number of stories appear in these pages, designed to give a general picture of some of these problems-and a broad view of the Department's work.

As our reporters covered the story and brought in their facts, we came to the conclusion that New Yorkers -including ourselves-have had too little realization of the vastness and importance of the work being accomplished: it's just been taken for granted. We've learned to have a deeper respect for the little people in the hospitals—the attendants, the helpers, the practical nurses -who do a tough, hard job quietly, efficiently, and without complaint.

Now, in time of war, when the proper maintenance of hospitals becomes of crucial importance to the people, New York's Hospital Department has suffered serious losses of staff. The armed forces and the war production industries have cut sharply into the ranks of workers in all categories. The Department has resorted to every possible recruiting method to find at least some replace-

Which brings us to the crux of this editorial. Hospital workers are notoriously the most underpaid persons in the community. That men and women should be expected to live on the pittance they receive is a sorry comment on our budgetary policies. This town has got to understand that the wages of hospital workers must go up. Otherwise the city faces possibilities in the depletion of hospital personnel. It seems to us that \$1,200 a year minimum salary is little enough for the important war work performed by our hospital employees.



Repeat This!



Of War and Things

The gals in the Vet Administration over on Broadway are using razor blades instead of erasers in order to save rubber . . . Many married women, who haven't worked for years, are taking on chores in the Hospital Department . . . Councilman Louis Goldberg rolled up his sleeves and gave a pint of blood to the Red Cross blood bank last week . . . He then cancelled all speaking engagements for the night . . . Police and fire eligibles certain of appointment are the boys in 4-F . . . who have been given this status because they're taller than the top height-limit wanted by the Army . . . Increased pay for Welfare investigators and supervisors will come through at the end of this month . . . There'll be checks covering the increments from July 1 to November 1 . . . Thereafter, the increments will be reflected in the regular pay checks . . . Coucilman Sharkey is rolling up plenty of ill-will by giving reporters the runaround instead of answering questions straight.

Odds and Ends

Young Army officers in Washington refer to their older brethren as "retreads" . . . One of the big scandals involving civil service fakery has been hushed, although several city agencies know about it . . . The head of a Federal agency in NYC is going quietly woozy trying to understand the U. S. retirement regulations . . . Mike Sullivan, LEADER reporter, off to the wars . . . Good luck, Mike . . .

Merit Men



SHE'D GIVE \$10 if she could see the note she scribbled out to a New York newspaper editor that resulted in her getting a job on the rewrite desk of one of Gotham's favorite dailies. That was around 1927.

"I can't remember what I wrote for the life of me," smiles dark, pretty Helen Whistler, the Department of Hospitals' first lady to join the WAACs. "But it must have been good." Especially since she never had worked on a paper before.

That's the sort of a young lady Miss Whistler is; anything and everything-at least once.

Secretary to the Deputy Medical Superintendent in Fordham Hospital in the Bronx, Miss Whistler, who lives at 2155 Grand Concourse (she just moved out of Forest Hills), is awaiting orders to report in a WAAC uniform in Des Moines, Iowa.

"I wanted to get that job in the hospital very much," explained the eager-eyed Miss Whistler. "The personal contact with people gives you a feeling of doing something helpful. And I'll have a job at the end of the duration." She has been in temporary steno

jobs in the Parks Department in Queens and Manhattan and in the Housing Department and, as steno, grade 2, finally has gained a substantial civil service opportunity, "a job more than just routine.

It was to get off WPA that Miss Whistler took a civil service exam. She passed that one swiftly, unlike the one she took during the past Summer to join the WAACS. She failed that one because of her poor arithmetic.

"But they asked me if I would

F.D.P.: The Board of Trans-

portation will appoint you from

the conductor list in the order of

your standing on the list, regard-less of your draft status. The

Board cannot refuse to appoint

eligibles on the conductor list who

have 1-A draft classifications. The

Halpern amendment to the State

Military law refers only to Fire,

Police, and Correction Departments.

O.R. The fact that you were

offered an appointment as a la-

borer with a Federal agency, al-

though you took and passed an

examination for storekeeper, does

not mean that your rights are

being violated. It is common prac-

tice for each of the three civil

service commissions, Federal, city

and State to try and fill vacan-cies in one title with eligibles on

a list for a higher-paying, better position. Although you refused

the offer of appointment as la-

borer, your name still remains on

the storekeeper eligible list. You

should be certified by the Civil

Service Commission for a vacancy

as a storekeeper as soon as your

name is reached on the list for

Tried For One Job,

Offered Another

1-A Man Will Get

Conductor Job

agree to be enrolled as a private and I did. So I got a letter with and I did. and I did. So I got a track with an offer to join—as an auxiliary, says Miss Whistler. It seems she had rated high enough to be inducted without another I. Q.

Miss Whistler has traveled the country, seen much of life an yet is as young as anyone at 22 can be; in fact, she looks and talks like 26, full of fire and enthusiasm for all that she wants to do. And she's likely to do any, thing. For example, after being born in Brooklyn and attending Public School 72, Manhattan, she rushed into a business school to become a secretary. After a year and a half of that, she suddenly became engulfed in an "art" car.

Secretary to Stephen S. Pich, etto, the famous restorer of paint, ing masterpieces and art objects Miss Whistler was rapidly advanced by Pichetto into a spot a his assistant. She became a restorer. She had taken short cours es at the Art Students League of New York and in the University of Oklahoma and had a rudi mentary knowledge of the whole thing. And she had done som sketching on her own. She has also been a substitute secretary to Edwin Franco Goldman, the band maestro.

"I think the WAACs will have to be my assignment for the next little while," says Miss Whistlet, "I joined for many reasons, in cluding the fact the whole family is so patriotic. I have a cous already in Des Moines. Her hi band has been decorated for braw ery by President Roosevelt.

"Mother," she points out proud ly, "got out of a sick bed on day to stand at attention while the national anthem was bein played."

Five feet-seven, 135 pounds brown haired and brown eyed and gifted with an even, pleasan disposition, Miss Whistler sa that nothing she does ever su prises the folks. (She has founded brothers and one older sis

"All I want is for a job to be full and interesting," says she. Miss Whistler likes to take h own motion pictures whenever s gets a chance, prefers "quality not quantity" in food, reads "any thing and everything, especially good detective stories, in books

So it's ioff to the WAACs for Helen Whistler. And she's pos tive of one thing. She's going t enjoy it.

"Especially if they give me the sort of hospital work that I'm capable of doing," she smiles.

QUESTION, PLEASE

letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

Postal Workers Ask Pointed Question

Sirs: As a postal worker (laborer) I want to thank you for the wonderful features and articles you're carrying on the Post

The thing that burns me up is when you print such statements as: If the Postal Workers were given a pay raise the President would vetc it and the P.O. is holding back a general pay raise by their demands.

The President said he would veto the bill on the grounds that it is discriminatory as it favors one group over another. is the case, then why did the Costodial pay raise bill recently pass? Wasn't one group favored above another? How do you answer

HARRY NEWMAN.

From a Fighting Man

Greetings: Have met a few of the civil service boys of New York City at this department but they are few and far between. How-ever, all are unanimous in their opinion of this place—outside of the Continental U.S.A. it is the best place in the world. You guessed it-Hawaii.

Please note that my military address is now:

First Lieut. Solomon Wiener,

Hq. 25th Inf. Div., A.P.O. 25 care Postmaster,

San Francisco, Calif. The LEADER does come in handy, even out here. Keep them had to get in order to make the

Regards and best of luck, SOLOMON WIENER.

Pleads for Use of Special Cop List

Sirs: I hope the New York City Civil Service Commission will combine both the patrolman and special patrolman lists in the near future. It is certain that the city will not be able to fill all the vacancies in the Police Department from the patrolman list,

The men on the special patrolman list are certainly more qualified to be policemen in New York City than eligibles the Commission might get by reducing the present physical standards, raising the age limit to 35, and holding a new examination.

Each one of the eligibles on the special patrolman list passed one of the toughest physical tests ever held. Before they could even take the physical test they had to pass the same mental examination for patrolman candidates. In many cases the special patrolman eligibles received higher scores on either the mental or the physical test than the men on the regular patrolman list. It is only that the combined average was not as high.

Speaking of averages, since when does 80 per cent seem like a fair passing mark? This is the average a patrolman candidate patrolman list. In school, college, ordinary civil service tests, 70 per cent is considered to be a fair passing mark. On the patrolman test, those candidates who received between 70 and 80 were put on the special patrolman list only, In effect, they failed the patrolman test.

I wonder what the passing mark will be if the City holds a new patrolman test with reduced standards? Will it be 70 or 80

SPECIAL PATROLMAN ELIGIBLE.

Hospital Attendant's Complaint

Sirs: When will the Mayor and the rest of the city representatives wake up to conditions in city hospitals? Attendants and other low-paid City hospital employees are leaving for defense and other better-paid jobs.

The City Government is putting inexperienced help to take care of sick and mental patients. In taking care of mental patients an employee's life is always in danger and we always have to keep on the alert.

Sometimes there is not enough help on the wards and by the time you get help a patient or employee may be seriously injured. I am sure anyone with common sense knows that a job like that is worth between \$30 to \$40 a

CITY HOSPITAL ATTENDANT.

Railroad Clerks Can't **Become Motormen**

a storekeeper appointment.

W.D.S.: Railroad clerks are not eligible to take promotion exam-

inations to motormen. If you wish

to become a motorman in the fu ture as a result of your presen place on the eligible list for conductor, you should accept an a pointment either as a conducto or street-car operator. Permanen employees in both of these title who have served one year all eligibe to compete in motorma

promotion examinations. The fact that your name will be restored to the conductor eligible one year after you are appointe to a permanent appropriate pos tion as railroad clerk does no mean that you will be eligible ! compete in a promotion examin tion to motorman. Men on eligible lists are not admitted to pro motion tests. In order to be a mitted to a promotion exam any city civil service position, must serve the required length time as a permanent employee an eligible title. In your car eligibility to participate in a pi motion test to motorman mea that you must have worked to one year as a permanent conduct tor or street car operator.

No Limit On Combined Earnings

E.L.: There is no rule limiting the combined earnings of tw members of the same family W are employed in the Federal civ service. The rule to which y refer prevents more than members of the same family, in ing under the same roof, from b ing employed as permanent ployees in the classified Federa civil service.

New York's Hospital Dep't

LEADER SPECIAL SECTION THE SERVICE



The Hospital Dept. and the War

By EDWARD M. BERNECKER, M.D., Commissioner, New York City Department of Hospitals

I am grateful to the Civil Service LEADER for this opportunity to present a message in behalf of the Department of Hospitals.

The Department of Hospitals during normal times employs 24,000 men and women to carry on the various functions which are essential for the proper care of more than 300,000 hospital patients and 450,000 clinic patients yearly. War-time conditions have reduced our staff by 3,000. Despite this tremendous manpower shortage, we have managed to keep our 26 institutions going and we have made and are making every attempt to provide the same careful, efficient type of service which has characterized our accomplishment in the

I am sincerely thankful to our thousands of employees for the manner in which they have helped us meet this unusual condition. When their co-workers have left to serve their country, those wno remained here, like good soldiers, simply absorbed the extra work and filled the gaps. grumble or complaint, they have intensified their day's activity and have put in many necessary hours of overtime.

1,357 in Armed Forces

The Department of Hospitals now has 1,357 of its paid employees in the armed forces. In addition many hundred n.embers of the unpaid medical staffs of our institutions have left to prothe skilled medical care Which means the difference between life and death to the men in the battlefields. women from this department are located in practically every war theater of the world. To them We express our thanks and for them we hold the fervent hope that within a very short time they will be back on the job, raring go, satisfied with their part in stamping out the Axis menace.

Three-Fold Program

In the face of these conditions, hot only are we carrying on hormal hospital activities, but in addition we have responsibility

for the Emergency Medical Service of the Civilian Defense Program. Our most serious concern, however, is the difficulty of keeping our skilled Nursing Services properly staffed. Many nurses have left to join the armed services. Others have found more profitable employment elsewhere. In an effort to meet this condition, we have developed the fol-lowing three-fold program: 1. — Nationwide appeals have

been made to attract young people to our Nursing Schools. With the assistance of the Federal Government, our training facilities have been increased.

2.-We have developed a volunteer program including the training of hundreds of volunteer nurses' aides for part-time serv-ice in our institutions.

3.-We have undertaken a program of reorganization of methods which limits the activities of nurses to skilled nursing work, and, as a part of the same program, we are training hospital attendants to take over some of the non-professional duties usually assigned to nurses. Almost 1,000 nursing vacancies have been filled with hospital attendants and 850 actual vacancies still exist.

An Appeal

We appeal to men and women who are willing to learn and who are not afraid of hard work to apply to our Division of Nursing and hospital attendant categories. The work is not easy, and the salaries are very modest. The duties will undoubtedly become progressively more difficult as the war demands upon the personnel of this department become intensively severe. Persons interested in hospital work who are able to offer their services on a volunteer basis, are urged to apply through the various Civilian Defense Volunteer offices. As for the general public—we know that they will continue to appreciate our problems and will, through their sympathetic understanding, continue to assist us in our dif-

for positions in the hospital helper

Nursing—A Wide Open Field For the Girl With Talent

The lady greatly in demand in the Hospitals Department today is the graduate nurse.

With the armed services taking more and more o" them and flatly declaring that 3,000 a month are needed throughout the nation, hospitals in the City just can't get enough student nurses.

Even the new school of nursing opened in Fordham Hospital in September, 1941, and the increase in enrollment in other schools in the City as well as the development of special war classes have not produced and will not produce sufficient nurses.

So it's a wide open field, of course, for any young woman with any sort of talent for the profession.

7 Schools

The Department of Hospitals operates seven schools of nursing: Bellevue schools for men and women, Cumberland, Ford-ham, Kings County, Harlem and

Unprecedented opportunities are being offered for theoretical and clinical instruction in the science and art of nursing. The length of the course is three years and students live in the Nurses' Residences of the hospitals, receiving a cash allowance of \$20 a month

at \$900 per annum, with maintenance, and \$1,260 per annum without maintenance. There are increments, promotional opportunities, pension rights and sick leave as well as vacation privi-

Requirements

Applicants to nursing schools must be high school graduates, in good health, be no younger than 18 or older than 30, have citizenship papers, and reveal a personal makeup suited for nursing.

The first five months of the three-year course consists largely of science and the nursing arts correlated with small periods of ward practice. At the end of the first five months, approximately one hour is devoted to classes and seven to practical ward work during the average day. They are instructed by expert physicians, supervisors and dietitians.

Graduates of the school are eligible to take the licensing exams which entitle them to practice as registered professional nurses in New York State. They may enroll in the first reserve of the American Red Cross and are also, eligible for service with the Army and Navy Nurse Corps.

at the beginning of the fourth or fifth month following admission.

Aside from the Army and Navy, the graduate may go into public Graduate nurses who accept em-ployment in City hospitals start industrial and institutional nursing. And the way is cleared without further preparation to become a supervisor, instructor or head

nurse in a hospital. Nursing students are making big contributions to the war effort by caring for patients in the civilian hospitals, making it possible for graduate nurses to be released for service with the armed forces. Senior students are eligible for enrollment in the Red Cross Student Reserve.

Practical Nurses

Practical nurses, who are reregarded virtually as attendants. and have duties largely similar to those of attendants, and who provide the practical portion of hospital work while the graduate nurse concentrates on the scientific angle, receive \$78 a year without maintenance or \$540 with maintenance. After a year, they obtain a \$30 increment, followed by three more \$30 increments at six-month intervals.

The Hospital Department has affiliations with the YWCA in recruiting practical nurses. The "Y" sponsors schools for practical nurses, providing three months of

(Continued on Page Eleven)

Hospital **Oddities**

Perhaps it sounds like a lot of "ba-aa-loney" but they have a shepherd at Sea View Mospital in Castleton Corners, Staten Island, a tuberculosis center. He's really a Department of Hospitals helper and gets paid as such. But he tends 35 sheep maintained for experimental purposes.

That's just one of the oddities in the Department of Hospitals.

Here are others:

At Farm Colony, West New Brighton, Staten Island, a fellow does nothing but make mattresses, They call him a mattress maker though he, too, is listed as a helper. He repairs and refurbishes mattresses for the entire department. Don't ask why.

Ice Cream Maker

Welfare Island Hospital has-of things-its own ice cream maker (he's also a helper though he isn't.) It seems they happen to have their own ice cream plant over there and rather than give up the place, they have a man making ice cream. The fellow pron-ably hates the taste of the stuff. Over at the Otisville Municipal Sanitorium near Middletown,

N. Y., where they treat tubercular patients, they have their own sewage disposal system. You see, the place is 76 miles from the nearest city and has to be self sufficient. They used to have their own cows and hay.

In Kings County Hospital, in Brooklyn, there's an orthopedio mechanic who manufactures braces for patients who require

Many institutions have helpers working as sextons in the chapels,

3,000 Vacancies In Hospitals

There are 3,000 vacant positions in various categories in the Department of Hospitals-a figure that is alarming the moment you look at it.

From medical superintendents and deputy medical superintendents down to helpers, running right through nurses, attendants, physicians, clerks and stenographers, the department is rather seriously undermanned. The armed forces are partly responsible for creating openings. Many attendants' and helpers' jobs have been left open because of the rising demands of war industries. The jobs do not pay sufficiently well to attract applicants in droves.

All of 621 attendants are needed and 475 helpers-1.096 combined. men and women. A total of 460 helpers is in the armed forces: 125 attendants. Two hundred and eighty-six helpers' jobs have been filled for the duration, the re-mainder constituting straight vacancies in that field.

There's a shortage of 65 physicians. But among nurses, total amounts to all of 850. More than 250 nurses are on military leave; 150 of these positions have been filled temporarily. That leaves 100 jobs vacant because of the war turnover. In addition, there are 750 straight vacancies.

Then there is a great need for occupational therapists, maintenance men and laundry workers, to mention a few.

The Department of Hospitals is feeling the shortage as no other city department.

If you're capable of doing hard work, and not in 1-A, 2-A, or 2-B draft classification, you can help your country by applying for work in Hawaii as a laborer. Pay is good; chances for advancement are excellent. For information, go to Room 915, Federal Building, 641 Washington Street, New York

Attendant Paid Little, Value Is Great

The attendant is one of the scarcest personal items in the whole Hospital Department set-

These are the people who are so hard to find (the department, truthfully, does not pay attendants liberal salaries) that they are even going to bring in aliens at this time.

Nevertheless, the attendant is given every possible inducement to enter the service, not only to get a job but, much in the manner of the volunteer worker, to enable staff nurses to devote themselves more directly to the war ef-fort, and to confine their activito work requiring skilled training.

Attendants today, of necessity, are being called upon to administer in minor forms to chronic and convalescent patients and children in wards and clinics.

The Department of Hospitals urges applicants from 18 to 50, of fair educational background, in good physical condition and of a disposition that fits in with the type of work, to apply at once. The job, of course, pays just \$840, without maintenance, \$540 with maintenance, with four incre-ments at six-month intervals starting after one year of service.

Where To Apply

Applicants may get this type of job at the Division of Nursing, Department of Hospitals. The department conducts a two-week training program, following this by supervised practice while the attendant is employed in a hos-

Duties

The attendants assist selected patients to get out of bed, prepare patients for the operating room, shave designated patients, assist in placing patients on the operating table, prepare patients for meals.

They help the nurses in preparing patients for bed, and in handling delirious patients, work with the nurse in changing incontinent patients, dressing patients to be discharged, greet visitors on visiting days.

They assist in the application and removal of casts, filling the ice chamber oxygen cabinet and setting up and testing the oxygen tank, collecting water pitchers, linen and wash basins, washing and sterilizing bed pans, making plaster and muslin bandages, cutting and rolling candy cotton. Nor is this all.

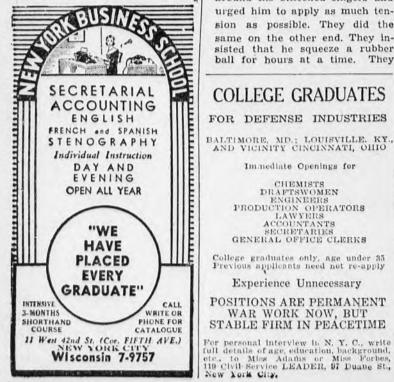
The value to the community of low paid attendants' tasks is But, without little recognized. But, without them, the city's health would take a downward swoop.

REGISTER NOW AND PREPARE FOR Government and

Private Positions

COMPLETE COURSES IN

Stenography, Typewriting, Comptometry, or Burroughs Bookkeeping and Billing Machines No. 7200 and 7800.



Big Problem Troubling Hospital Workers Is Their Low Wages

What are the goals of hospital workers?

There are two that are paramount today, according to employees queried by LEADER re-

More wages is the first. Of the 24,000-odd employees in the department, fully 55 per cent earn under \$960 a year. Just 17 per cent earn between \$960 and \$1,199 a year. Fully 72 per cent earn under \$1,200.

Between 4,000 to 5,000 helpers receive \$70 maximum a month in their "catch-all" title. Attendants receive \$75 maximum a month and they are often doing the work of

Laboratory technical workers (assistants and technicians) are not paid in accordance with their skill. Just \$960 as starting salary and \$1,500 for the bulk in this classification are meager wages compared to the Federal \$1,600 offer with which to start.

Nurses get \$105 a month, \$1,260 a year. They merit, according to

mum, especially since they are so vitally needed today.

What many hospital workers

basically feel they ought to have is just this: nothing less than a \$1,200 minimum, especially in these days of high living costs.

Problem number two in magnitude is that of employee relations. The failure of a number of units

of the Department of Hospitals to recognize employees' grievances when they're presented by more than one person at a time is a general situation and has left employees with no hope for effective

representation. At any rate, a series of interviews with employ. ees in all categories left a LEAD. ER reporter with the impression that they feel helpless in the face of administrative officials.

Specific grievance machinery is what employees probably need, And an end to the lack of uni, formity throughout the depart. ment, where discipline is concerned.

What's more, too many superin-tendents, they add, delegate dictatorial powers to themselves and are responsible only to themselves,

He'd Never Use His Fingers Again, They Told Him; Now He Runs Switchboard

By ARTHUR RHODES

They told him in private hospitals he would never again use the fingers on his right hand. He couldn't even hold a pencil or shave himself. He tried to write with his left hand, but couldn't. He couldn't even push himself

around on a wheel chair, for he has for years been an infantile paralysis victim. His days as a stenographer were obviously over for happy-eyed, undersized Francis Joseph Walsh, 40-year-old Department of Hospitals employee.

He had slipped one day, back there in 1931, and slashed himself upon a broken bottle in the street. The major nerves and arteries of his right hand were severed. He was so desperate he seriously considered peddling pencils in order to live.

The Miracle Cure at Work

Then came an almost miraculous occupational therapy cure and today the man who couldn't hold a pencil is the Department of Hospitals' newest switchboard operator-a job that demands agile fingers.

Miss Mary Merritt, director of the Department of Hospitals' occupational therapy section, almost collided with little Mr. Walsh, who uses a cane, in one of the corridors of the Worth Street building this week.

"Aren't you the Francis Walsh we treated some years back?" she

"You bet I am," he beamed. "I've just been hired as a switchboard operator. I'm going to work tomorrow in Greenpoint Hospital."

It was in 1932 that Mr. Walsh entered Bellevue Hospital; they gave him occupational therapy treatments. They twisted strings around his stiffened fingers and urged him to apply as much tension as possible. They did the same on the other end. They insisted that he squeeze a rubber ball for hours at a time. They

COLLEGE GRADUATES

Immediate Openings for

CHEMISTS
DRAFTSWOMEN
ENGINEERS
PRODUCTION OPERATORS
LAWYERS
ACCOUNTANTS
SECRETARIES
GENERAL OFFICE CLERKS

College graduates only, age under 35 Previous applicants need not re-apply

Experience Unnecessary

POSITIONS ARE PERMANENT

Occupational therapy, they call it in the Department of Hospitals. Here's an elderly lady engaged in weaving-one of the avocations prescribed by occupational therapists whose task is to divert a patient's attention from an injury in order facilitate and speed recovery.

made him weave baskets and make toys with the injured hand. The adhesions snapped slowly and, after many months, the fin-

gers painfully began to straighten out; the near miracle was sweeping new life into Francis Walsh. The little man has devoted years

to WPA jobs as a switchboard operator and he has held provisional positions in the same capacity in Cumberland and Welfare Island Hospitals. Twelfth on a Municipal Civil Service Commission list for telephone operator, grade 1, male, he failed to gain a City job in 1938 because he lacked

five months of experience. Eightysixth on the list in 1940, he finally has been summontd for work, There Certainly Is Merritt

One of the amazing stories Francis Walsh likes to tell when he goes to his bachelor quarters at 349 East 53rd Street, Manhattan, is that, in order to pass the Civil Service Commission's examination, he had to lift a 25-pound-dumbbell up high with the once doomed hand.

"To coin a pun," laughs Mr. Walsh, "all I can say is that there certainly is Merritt in those occupational therapy treatments."

Why Not Become A Nurses' Aide?

Here's an acute situation: the City's hospitals have 504 volun-teer nurses' aides and 752 volunteer clinical clerks. Actually, they need a minimum of 1,400 nurses aides and more than 3,000 clinical

That's how great the shortage is, Since the volunteer worker in the Department of Hospitals is a vital part of the organization, the department continues to issue a call for nurses' aide applicants to apply at the nearest American Red Cross headquarters or the Civilian Defense Volunteer office, This is strictly a patriotic calling, High school graduation or the

equivalent, 18 to 50 in age, citizenship, good physical condition and acceptable personal characteristics are the only requirements for nurses' aides. An everyday edu-cational background and an age range of 18 to 50 are required for clinical clerks. Ordinary intelligence, accuracy and reliability are the only items called for here.

These volunteers are assigned to hospitals throughout the city by the Department of Hospitals.

The Duties

The nurses' aides assist nurses in making beds, giving baths, and in morning and evening care. They also aid in serving meals and performing other duties which contribute to the welfare of the patient.

Volunteer nurses' aides first take a regular Red Cross course (35 hours). Then come 45 hours of work under supervisors in hospital wards.

The clerical worker receives departmental orientation and sp cific training in the hospital where he is to be assigned. Upon completion of the rudi-

mentary training, volunteer workers are required to contribute at least eight hours a week as clinical clerks and 150 hours a year

as nurses' aides.
The volunteer's work in wards and clinics can be of inestimable value in the war effort, because it enables many nurses to be removed from the City's hospitals and to be placed in the armed forces as well as into a more con-centrated spot in the war effort.

New York's 'Miracle Cure' Department

This business of occupational therapy in the Department of Hospitals has Miss Mary Merritt, its director, boasting from morning till evening that "it's positively the most absorbing thing I ever ran across," and Miss Merritt isn't exaggerating. It seems that occupational

therapy has everything else beaten in the department, so far as interesting jobs go. Let Miss Merritt, first of all, ex-

plain what occupational therapy is: "Any activity, mental or physical, definitely prescribed and guided for the purpose of assisting in the recovery from disease or injury."

In brief, an occupational therapist is one who uses psychological methods to some extent to interest a difficult patient sufficiently in some avocation to facilitate treatment.

In Practice For instance, a fellow had a bad scar tissue on his right hand and just wouldn't let anybody near him. It hurt.

The occupational therapy department went to work on him. It assigned somebody to him and, shortly, the patient's interest was centered in an object he was constructing—with his scarred hand. That permitted him to exercise the muscles; gradually, the hand came around all right. Unconscious cure, you might call it.

To Become Therapist

High school graduation, a diploma from an accredited occupational therapy school, citizen-ship, age range of 18 to 50 and an arts and crafts background as well as at least a year or two of college are required of applicants in the occupational therapy department. The salary is \$1,500 a year, minimum, for an ungraded

classification.
Actually, the training amounts

to one year of practical work in a hospital and two years of theory. The Department of Hospitals' occupational therapy division is affiliated with Columbia and New York universities for the practice training period.
Surgical, accident and medical

cases provide most of the patients

for the occupational therapists, who offer individual treatment.

The gist of the scheme, of course, is to rehabilitate a patient who requires graduated activities.

For instance, if a petient is a rest. For instance, if a patient is a rest less mental case, he's given heavy duty "to work off steam."

Some of the patients are given work that can be turned into the war effort, thus providing gains on two sides.

They Find Themselves

A few patients, after successful treatment, have wound up realizing they are side. ing they are gifted, such as in wood carving. One man found out he was quite a painter.

One of the most surprising results ever obtained, adds Miss Merritt, was the near miracle that caused an elderly man to get out of his wheel chair to reach for a plank of wood. It seems he got tired of the creaking of the chair every time he wanted to use wood

If New York Is Bombed—

Our Hospitals Will Be on Their Toes

They call it the Emergency Medical Division and it's one of the most important portions of the war effort from the standpoint of Hospital Department employees.

Throughout the city there's a vast network of control districts and field units where volunteers and regular hospital workers are ready to generate themselves into action at the sound of an alert.

New York will not be bombed without the most efficient service the Hospital Department and its auxiliaries know how to furnish.

Here, in short, is the setup: 1. All of the City's great municipal hospitals, a large number of voluntary and some proprietary hospitals are ready to offer their

2. There are 12 district control hospitals, nerve centers of the whole operation. When casualties are reported, these control centers, such as the one at Bellevue, dispatch teams of the emergency di-vision field units scattered through 85 hospitals, to the area of the emergency.

3. The hospital nearest the emergency gets the call, of course, for emergency service. For instance. if a bombing were to occur near City Hall, Beekman would be sum-

4. The field units consist of squads, varying in number in accordance with the size of the individual hospital.

5. Squads consist of internes, residents, graduate nurses, volunteer nurses' aides and attendants -all skilled in emergency treatments.

Casualty Stations

6. There are casualty stations throughout the City, such as in churches, parochial schools, syna-gogues, large apartment build-ings, insurance and mercantfle

7. There are, in addition, laboratory workers, technicians and pathologists taking care of the blood plasma setup.

8. Mortuary employees are also on the job, if needed.

9. A 24-hour vigil is kept by tele-

PERSIAN

LAMB

COATS

Coats (all sizes).

Princess and Box

effect Models. Beau-

tiful curls ,all Fresh

Choice Pelts. Rare

bargains at

DARK PERSIAN LAMB

Made of the Choicest Skins Reg. Value \$250

Come Early for Best Choice A Deposit Holds Your Selection

BROADWAY FURRIERS

305 7th AVE. (27th) 7th Floor

Open until 8 p.m. . Also Sundays

R Standard Over 25 Years
Triple Strength \$2.00
3 boxes \$5, COD Postage Ex.
LEE PRODUCTS
R 4701 Sheridan Rd., Desk 34
Chicago, Ill.

Rushed Within 3 Hours

SCIENTIFIC REDUCING

RESULTS GUARANTEED

D. MELBOURNE

Registered Physiotherapist

260 WEST 125th STREET, N. Y. C. Monument 2-6957 • Lady Assistants

FOOD PACKAGES

TO ENGLAND

INSURED-All Expenses Included

AT \$1.50 to \$4.50

FRED REIS

11 W. 42d St., N.Y.C. Phone PE. 6-0427

phone operators-volunteers from hospital personnel-in the control centers. These workers are given equivalent time off on their jobs.

10. Five borough chiefs, appointed by Mayor LaGuardia, assist Hospitals Commissioner Bernecker, chief of the Emergency Medical Service, and his aide, Randolph A. Wyman, surgeon in the U.S. Public Service, formerly superintendent of Coney Island Hospital in Brooklyn. These are Dr. Condict W. Cutler, Manhattan; Dr. Vincent Juster, Queens; Dr. Edward Cuniffe, the Bronx; Dr. Thomas McGoldrick, Brook-Herbert A. Cochlyn, and Dr. rane, Staten Island.

Have a Look Here, Please!

From the men in white who practice surgery with a scalpel and save lives every day by onetenth of an inch to those other men in white, the attendants, New York's Department of Hospitals swarms with some 24,000 employees-a city in itself, spread out over many and varied institu-

Here are more employees at work daily than in any other City department, men and women performing invaluable service in peace time and especially vital chores in these days of strife.

Here are more employees at work daily than in any other city department, men and women performing invaluable service in peacetime and especially vital chores in these days of strife,

Headed by Dr. Edward M. Bernecker, a blg, bulky man, fittingly at the head of a big, bulky department, the Hospitals network ranges from the pathological laboratories at 125 Worth Street, Manhattan, site of the administrative offices, to the Welfare Island Hospital, out there on water-surrounded territory.

Many Types of Employees.

Physicians, internes, laboratory technicians, nurses, attendants, helpers, occupational therapists, dictitians and many others—they all make up this vast panorama, this essential service.

Some of the finest physicians and internes in the world can be found in New York's Department of Hospitals, some on the City payroll, others volunteering their services.

There are graduate, student and practical nurses forming the battery for the men who administer treatment. Clad in immaculate white uniforms and caps, topped off by the inevitable hairnet that is a compulsory part of their outfit, these nurses perform every-thing from the scientific to the

Just as the doctor, the nurse today is compelled to do more than her share, for war has riddled the ranks of all of the Hospital Department workers. Indeed, they are sometimes being compelled to double their duties because of the shortage.

generally The graduate nurse specializes in the scientific application of the work. The practical nurse is more of an attendant than anything else. It is she who is the buffer for the rigors of a patient. The student nurse, of course, gets some of both.

Mostly Attendants, Helpers.

The bulk of the employees consists of attendants and helpers, men and women engaged in everything from the making of patients' beds to the cleanliness of the hospital wards that forms so much a part of the typical hospital atmosphere.

There are the people who work in the laboratories, testing and formulating methods for the comfort of thousands.

And there are the employees who have that most interesting of jobs - occupational therapy, helping to heal a patient's wounds by taking his mind off his injury.

Though the colorful days of internes climbing upon the backs of ambulances is temporarily gone, the Hospital Department is still one of the most colorful of any in the City.

Hospital Workers Help Win the War

On January 20 the Department of Hospitals started its gigantic drive to aid the war effort through the purchase of bonds and stamps.

The first few months produced only fair results. Then came May 27-and the avalanche.

Each institution was asked to appoint one of its own deputy superintendents to represent it in sale of the precious war commodities, and, in addition, speakers from the U. S. Treasury Department began to frequent the buildings. What's more, posters adver-tising the bond and stamp drive were placed in strategic locations.

To top all of this, each month mimeograph listings of the progress of the drive, mentioning institutions by name and their pledges and sales, are being placed in conspicuous bulletin board positions.

You can be sure that it is embarrassing for an institution to fall behind when others are racing ahead at a wild pace.

Terrific Pace

So terrific has been that pace, in fact, that Kings County, with 3,100 employees (largest in the department), smashed all records during September by selling \$25,-941 in bonds and stamps through and to employees. This, in comparison to an August total of \$6,497.

Take Bellevue, if you need another instance of the step-up of the drive: August, \$7,446; September, \$18,761.

Alexander Matthaey, auditor of the department, has been guiding the campaign from headquarters, preparing studies and graphs showing the progress of the drive. It has been his collection of sta-tistics that has helped spur the

Cold figures sometimes can say so much.

So can small figures. To wit: the Morgue, smallest of the institution participating in the drive, and which had 30 employees, has pledged itself 100 per cent behind the effort (the only such percent-

Following is a complete listing of the drive, by institutions, through August and September.

| WAR STAMPS AND BO September, 1942 | No. of | Em- | Per- | Em- | ployees centage | ployees pledged pledged | Hellevue | 2.944 | 1.604 | 54 | \$8 | Cancer Institute | 2.12 | 68 | 28 | 28 | Central Office | 300 | 165 | 55 | 55 | City Home | 393 | 221 | 56 | City Hospital | 770 | 372 | 51 | Coney Island | 430 | 180 | 42 | Cumberland | 534 | 223 | 39 | Farm Colony | 304 | 160 | 53 | Fordham | 645 | 290 | 31 | Gouverneur | 396 | 225 | 56 | Greenpoint | 450 | 105 | 38 | Harlem | 1,324 | 503 | 43 | Harlem | 1,324 | 503 | 43 | Harlem | 1,324 | 503 | 43 | Kingston Ave | 350 | 187 | 53 | Kingston Ave | 350 | 187 | 53 | Kingston Ave | 350 | 187 | 53 | Kingston Ave | 370 | 187 | 55 | Morrisania | 735 | 193 | 60 | Metropolitan | 1,345 | 765 | 55 | Morrisania | 735 | 193 | 26 | Morrisania | 735 | 193 | 26 | Metropolitan | 1,345 | 765 | 55 | Morrisania | 735 | 193 | 26 | Metropolitan | 1,345 | 765 | 55 | Morrisania | 382 | 227 | 60 | Gueens General | 910 | 140 | 16 | Riverside | 382 | 227 | 60 | Gea View | 1,420 | 606 | 43 | Triboro | 483 | 233 | 48 | Welfare | 1,435 | 764 | 55 | Welfare | 1,428 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | 54 | Welfare Disp. | 128 | 66 | Metropolitan Disp. | 128 | 66 | Metropolitan

WAR STAMPS AND BONDS September, 1942

Hospital Department Breeds Its Own Heroes and Heroines

On July 29, 1941, the maniacal husband of a cook in the Department of Hospitals entered the kitchen of one of the city's institutions and whipped out at his wife with a long, open razor.

He slashed off half her face, causing blood to cascade down her side. Then he started recklessly around the room. Men didn't dare approach him.

Suddenly, up walked a calm, courageous lady. It was Miss Anna M. Samele, housekeeper in the Triboro Hospital. She came within a foot of the furious man and then, without a quiver, removed the razor from his hand.

Recommended for Heroism

"Coolness and courage is an emergency probably resulting in the saving of a number of lives" is the way they have termed it at the Departmental Rating Board, whose chairman is Eugene R. Canudo, Hospital Department sec-

Miss Samele is one of those the Board has recommended for an upward rating because of heroism.

Another in this category is Michael J. Gallagher, auto engineman in the department, who on September 12, was one of the drivers of hearses taking bodies in the direction of the East River at 16th Street, Manhattan, on the way from the city morgue to burial across the river.

While unloading the bodies, a deckhand slipped and fell into the river between the boat and the

Mr. Gallagher, at the risk of losing his own life, plunged into the water and dragged the unfortunate man to safety. Later on, dripping wet, he went back to his department.

When questioned, he merely said: "Oh, I just jumped in the water looking for a fellow."

There are plenty of such cases of heroism in the Department of Hospitals. We'll tell you about more of them in future issues.

Nursing

(Continued from Page Nine) theory and six months of practical work spent in City or private institutions. The practical nurse finishes her course by taking a licensed State exam.

Presently there are 63 vacancies in this field in the City's hospitals. To become a practical nurse, you need a grammar school education, good health, good moral character, citizenship and must be not less than 18 or more than 50 in age.

Nurses throughout the City's hospitals have single or double rooms (the latter is shared by two nurses) as well as study and recreational halls (containing radio, books and writing desks), and a large living room where any nurse entertain guests. Virtually all institutions have what is known as a Nurses' Residence where these activities and quarters are centered. Most institutions also provide swimming pool

Sales September \$18,761,20 539,20 1,033,45 1,530,20 1,844,00

405.50 418.75

2,929.50 652.00 1,738.60 178.50 664.50 144.50

30.75

August \$ 7,446.60 1,624.45 1,333.00

3,160,00 3,338,25 878.14

260.30 790.25 281.50 177.00 186.50

Graduate nurses are clad in white uniforms, white shoes and stockings and the cap they car-ried away from graduating school. A student nurse's outfit variesfrom black shoes and stockings to brown or white, either blue uniforms with white stripes or pink uniforms with white stripes, or a blue checkered uniform. tical nurses are clad as attend-

All nurses are required to wear hairnets and caps at all time. Incidentally, they buy their own uni-

And here's something special for the student nurse: while learning she enjoys many extra recreational activities such as sight-secing tours around New York-the opera, theaters, restaurants, mu-seums and sports, all provided through the courtesy of the owners of the entertainment facilities. This is to acquaint them with the town. For most of them are not New Yorkers.

TRAIN FOR

CIVIL SERVICE PHYSICAL EXAMS at

Brooklyn Central Y. M. C. A.

55 Hanson Place, Brooklyn

IRT, BMT, and 8th Ave. Subways within Shouting Distance. Facilities Include Three Gyms, Pool, Running Track, Weights, Conditioning Classes.

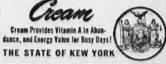
FULL PHYSICAL PRIVILEGES ANNUAL or QUARTERLY Basis For information, Phone ST. 3-7000

Tempting!

HOT SPICY OLD-FASHIONED GINGERBREAD HEAPED WITH COOL Velvety-Rich Cream WHAT A WEALTH of pleasure cream

can bring to the family diet! It adds appeal to breakfast, saves sugar in dessert planning, gives a "party flavor" to simple puddings, soups, fruits! When you consider its high food value, cream is low in cost. Be sure to give your family the health benefits, the real enjoyment of

GIVE EVERY MEAL A "PARTY FLAVOR" WITH



City Can't **Get Doctors**

Welfare
Welfare Disp.
Willard Parker
W. I. Storehouse

Bureau of Mechanics

When there's a shortage and the possibility of obtaining replacements exists, slight as it may be, there isn't too much worry.

In the case of the dearth of physicians and internes in the Department of Hospitals, however, the shortage, frankly, is distressing.

Dr. Adam Eberle, General Medical Superintendent of the department, admits the "problem is a serious one," that the "shortage is pretty bad."

You can get an attendant to take over some of the duties of a nurse; you can also get a volunteer nurse's aide to do just that. But you can't very well get somebody to take over the duties of a doctor, many of whom have gone or are going into the armed

"We'll just have to continue to

spread the work among those remaining in the department," explains Canudo. The shortage exists right

689,00 840,75 337,75 134,25 160,25

\$32,757.57 \$88,842.55 \$55,771.54

through the non-competitive supply as well as the civil service

Hospital employees should follow The LEADER each week for up-to-the-minute news of hospital activities. The editors welcome any items of news about events or problems from employees in the department.

TYPEWRITER RIBBONS EXCELLENT QUALITY

\$3 PER DOZEN BLACK or BLACK and RED For Any Standard Machine

TYPEWRITER CO. 123 FULTON ST., N. Y.

BEEKMAN 3-5335

Who's Who in the Hospitals?

Who's who in the Department of Hospitals and how do they generate its machinery?

Here's the who and how of the situation:

Commissioner Edward M. Bernecker is in charge of the entire front.

Under Dr. Bernecker comes Deputy Commissioner E. Michael White, in charge of administrative procedures and personnel budget.

Ten there's Deputy Commissioner Dr. John Grimley, who supervises the engineering end of

Secretary is Eugene R. Canudo, who is also personnel director, liaison man with the Budget Director's office and the Municipal Civil Service Commission on Personnel matters as well as chairman of the departmental rating board and in charge of the central mailing office of the Department

Assistant to Mr. Canudo is Minnie Mark.

Administrative assistant to the Commissioner is Gordon T. Broad, in charge of supplies, equipment and purchases.

General Medical Superintendent is Dr. Adam Eberle.

Auditor is Alexander Matthacy, And here are the heads of divisions:

Pathological Laboratories — Dr. Douglas Symmers. X-Ray—Dr. Richard A. Rendich. Finance Investigation—Dr. James d. Rosen.

M. Rosen.
Inspection—Julius Brown.
Nursing—Mary E. Manley.
Social Service—Mabel McGuire.
Dietetics—Ella G. Ennis.
Occupational Therapy — Mary E.
Merritt.
Tuberculosis—Dr. Allen Kane.
Transportation—Joseph Le Ray.
Mortuaries—Michael J. Ambrose.
Records—Simon Hillman.

Registrar of Records—Dr. Caroline Martin. Purchasing—Daniel J. Sullivan. Laundries—Samuel Platzner. Pharmacist—Louis Samuels. Storehouse—Clement L. Egan.

Hospitals and Institutions under Jurisdiction of the Department: Bellevue Hospital-Dr. William F.

Brooklyn Cancer Institute - Dr. William E. Howes.

City Home (Home for Dependents)
-Maxwell Lewis. City Hospital - Dr. Thomas I.

Coney Island Hospital-Dr. Charles Crandall (Acting). Cumberland Hospital - Dr. Max

Farm Colony-Lawrence T. Der-

Fordham Hospital-Dr. Stephen H. Ackerman.

Gouverneur Hospital - Richard D. Woods.

Greenpoint Hospital - Dr. Rudolf Rapp. Harlem Hospital-Dr. Israel Mage-

laner.

Kings County Hospital-Dr. Emanuel Lifshutz (Acting).
Kingston Avenue Hospital - Dr. Philip Kahan.
Lincoln Hospital - Dr. Alexander

Lincoln Hospital - Dr. Alexander Kruger. Metropolitan Hospital-Dr. Henry W. Kolbe (Acting). Morrisania City Hospital - Dr. Henry Greenberg. Municipal Sanatorium, Otisville-Dr. I. D. Bobrowitz. Neponsit Beach Hospital-J. Vir-ginia Vient. New York City Cancer Institute-

Dr. Joseph M. Sheridan.
Queeas General Hospital – Dr.
Henry I. Finebarg (Acting).
Richmond Borough Hospital for
Communicable Diseases—Dr. Morris
A. Jacobs.
Eiverside Hospital—Dr. John A.
Cahill.
Sea View Hospital—Dr. Morris A.
Jacobs.

Sea View Hospital-Dr. Morris A. Jacobs.
Triboro Hospital-Dr. Samuel A. Schuyler (Acting).
Weifare Hospital - Dr. Chrisman G. Scherf.
Weifare Island Dispensary - Dr. Herman Bauer.
Willard Paylor Hospital - Dr. Desc.

Willard Parker Hospital-Dr. Dora M. Tolle.

Schools of Nursing: Bellevue—Blanche E. Edwards.
Cumberland—Ella Glendinning.
Fordham—Elisie Palmer.
Harlem—Mary Pauline Harty.
Kings County—Anne Johnson.
Lincoln—Loraine Dennhardt.
Metropolitan—Ella Rosencrance.
Mills Training School for Male
Nurses—Blanche E. Edwards.

Affiliating Schools: Kingston Avenue-Frieda Russell. Morrisania-Teresa Sormani. Bellevue Psychiatric-Florence Ba.

con.

Queens General—Agnes Plikunas,
Sea View—Lorna Doone Mitchell,
Willard Parker—Helen T. Sider,

St. George Assn., Parks Department

The St. George Association, De. partment of Parks, New York City, held its second annual entertainment and dance on Saturday evening, October 17, 1942, at the Riverside Plaza Hotel, 253

West 73rd Street, Manhattan. Seven Broadway vaudeville acts were shown. Entertainment was furnished by Fred N. Nevins, music by Ralph Hayes and his radio recording orchestra. Wil-liam H. Sleeper, Jr., is president of the association.

Is Your Exam Here?

Below is the latest news from the New York City Civil Service Commission on the status of exams. The LEADER will publish changes as soon as they are made known.

Open Competitive Tests
Assistant Civil Engineer: Rating
of the written test is about 90 percent completed.

Assistant Pharmacist: Applica-tions for this examination closed. The written test will be held soon. Bus Maintainer, Group A: The written test was held October 17, 1842.

Cashier, Grade 3 (Sheritt's Office): The written test will be held as soon as practicable.
Clerk, Grade 1: The written test will be held on November 7, 1942.
Dental Hygienist: The practical oral tests are now being held.
Dietitian: The training, experience and personal qualifications tests are now being held.
Electrician: All parts of this examination have been completed.
Exterminator: Applications for this examination closed on September 29, 1942.
Head Dietitian (Administrative):

Head Dietitian (Administrative); pplications for this examination losed on September 29, 1942. Head Dietitian (Teaching): Appli-

cations for this examination closed on September 29, 1942. Inspector of Elevators, Grade 3: All parts of this test have been ad-ministe.ed.

Inspector of Printing and Sta-tionery: The training, experience and personal qualifications tests are now being heid.

Inspector of Plumbing, Grade 3: The written test will be held as soon as practicable.

Junior Civil Engineer: The training, experience and personal qualifications test were held on September 25 and 26, 1942.
Junior Electrical Engineer: Rating of the written test has been completed.
Junior Physicist (72)

of the written test has been completed.

Junior Physicist (Radiation): Applications for this examination closed on September 29, 1942.

Laboratory Assistant (Specialties-Bacteriology, etc.): Applications for this examination closed on September 29, 1942.

Law Assistant, Grade 2 (Torts): Applications for this examination closed on September 29, 1942.

Marine Engineer: All parts of this examination have been held.

Marine Oller: Rating of the written test has begun.

Medical Social Worker, Grade 1: The written test was held on October 8, 1942.

Office Appliance Operator, Grade 2 (Addressograph): Applications for this examination closed on September 29, 1942.

Playground Director: Objections to the tentative key answers are being considered.

Property Manager: The rating of Part 2 has been completed.

Psychologist: The written test will be held October 21.

Stationary Engineer: Rating of the written test is about 75 percent completed.

Stationary Engineer (Electric):

completed.
Stationary Engineer (Electric):
Rating of the written test is about
75 percent completed.
Telephone Maintainer, N.Y.C.T.S.,
All Divisions: The written test was
held on October 10, 1942.

held on October 10, 1942.

Telephone Operator, Grade 1 (Wemen): The rating of the written test is about one-third completed.

Trackman: All parts of this examination have been completed.

Typist: Rating of the practical typing papers has been completed.

The list will be out soon.

Weighmaster: Rating of the written test will begin shortly.

X-Ray Technician: Applications for this examination closed on September 29, 1942.

X-Bay Technician (Out of New York City): Applications for this examination closed on September 29, 1942.

Promotion Tests

Airbrake Maintainer: The prac-tical test will be held in October, 1942. Assistant Civil Engineer: The rat-

ing of the written test is about 90 percent completed. Assistant Counsel (Torts), Grade 4, Board of Transportation: The written test will be held on October 31, 1942.

Assistant Station Supervisor, N.Y. C.T.S., IRT & BMT Divisions: All parts of this examination have been held.

Assistant Supervisor (Electrical Power), N.Y.C.T.S., All Divisions: Rating of the written test is in

Assistant Supervisor (Mechanical Power), N.Y.C.T.S., IRT & BMT Divisions: The written test will be held on October 29, 1942. Assistant Supervisor (Track), N.Y. C.T.S., IND Divisions: The prac-tical oral test was held October 20.

Bus Maintainer, Group A, N.Y.C. T.S., BMT Division: The written test was held on October 17, 1942. Captain, P.D.: The rating of the written test is in progress.

Car Maintainer, Group E, N.Y.C. T.S., All Divisions: The practical test is being held in October, 1942. Clerk, Grade 2: Rating of the written test has been completed.

Claim Examiner, Grade 2. Board of Transportation: Rating of the written test is in progress.

Clerk of District, Municipal Court: Rating of the written test has been completed.

Deputy Warden: The written test was held on October 14, 1942. Electrician: All parts of this examination have been completed.

Examiner, Grade 4, Office of the Comptroller: Rating of the written test has been completed.

Foreman (B.:ses and Shops), N.Y. C.T.S., BMT Division: The written test was held on September 26,

Foreman (Electrical Power), NY CTS., All Divisions: Rating of the written test is in progress.

Foreman (Lighting), N.Y.C.T.S., All Divisions: The practical oral

written test is in progress.
Foreman (Lighting), N.Y.C.T.S.,
All Divisions: The practical oral
test is being held in October, 1942.
Foreman (Mechanical Power), N.Y.C.T.S., IRT & BMT Divisions:
The written test will be held on October 25, 1942.
Foreman (Telephones) N.Y.C.T.S.,
All Divisions: The written test was
held on October 7, 1942.
Inspector of Cambustibles, Grade
3, F.D.: Rating of the written test
is in progress.
Inspector of Fire Prevention,
Grade 3, F.D.: Rating of the written test is in progress.
Inspector of Housing, Grade 3;
Rating of the written test is about
75 percent completed.
Inspector of Plumbing, Grade 3,
(Dept. of Housing and Buildings):
The written test will be held in October, 1942, if practicable.
Junior Caunsel, Grade) (Torts),
Board of Transportation: The written test will be held on October 24,
1942.
Law Assistant, Grade 2 (Torts),
Board of Transportation: The writ-

Law Assistant, Grade 2 (Torts), Board of Transportation: The writ-ten test was held on October 17, 1942.

Light Maintainer, N.Y.C.T.S., All probably be held in October, 1942.

Mechanical Maintenauce, Group C, N.Y.C.T.S., IRT & BMT Divisions: The written test will be held on November 14, 1942.

Motorman, N.Y.C.T.S., All Divisions: The qualifying practical test will be held in November, 1942.

Power Maintainer, Group A. N.Y.
C.T.S., IRT & BMT Divisions: Rating of the written test has been completed. The practical test will be held as soon as possible.

Power Maintainer, Group B, N.Y. C.T.S., All Divisions: Rating of the written test has been completed. The practical test will be held as soon as possible.

Power Maintainer, Group C. N.Y. C.T.S., IRT & BMT Divisions: The written test will be held on November 28, 1942.

Divisions: The practical test will Property Manager: Rating of Part 2 has been completed.

Sergeant, P.D.: Rating of the written test is completed. The list

will be out soon. Signal Maintainer, Group B, N.Y.

C.T.S., All Divisions: Rating of the written test is in progress. Special Patrolman, Grade 2, N.Y. C.T.S.: Rating of the written test

has been completed. The list will be promulgated in October, 1942. Stationary Engineer: Rating of the written test is about 75 percent completed. Completed.
Stationary Engineer (Electric):
Rating of the written test is about
75 percent compleed.
Stenographer, Grade 2: Rating of
the practical test papers will begin
shortly.

the practical test papers will begin shortly.

Stenographer, Grade 3: The practical test will be held on October 17 and 24, 1942.

Stock Assistant: All parts of this examination have been completed. Telephone Maintainer, N.Y.C.T.S. All Divisions: The written test will be held on October 10, 1942.

Train Dispatcher, N.Y.C.T.S., IRT & BMT Divisions: Rating of the written test is in progress.

Ventilation & Drainage Maintainer, N.Y.C.T.S., All Divisions: The practical test will be held within the next two months.

Change of Title
Butcher (Eabor Class), Dept. of
Hospitals: The written test will be
held on October 24, 1942.
Junior Civil Engineer: The written test was held on September 19,

HERE'S YOUR CHANCE TO
BECOME A HERO
Amongst Your Friends!
Win thrilling battles of Skill &
Strategy while Commanding the
Land, See, and Air Forces of the
Amazing War Game "PANORAMA."
Develop great powers of leadership
as you practice controlling more
than 150 pieces of "Equipment" under "Scaled Orders" on the Giant
PANORAMA Game Board, Amazing,
Fincinating Entertainment, it is all
especially designed so that you get
this \$2.70 game quality by postpaid
mail. Complete for only 25c in coin
mailed with your name and address
to: CAVALCADE of GAMES, 1454 E.
5th St., Brooklyn, N. Y.

NOTICE OF OWNERSHIP

NOTICE OF OWNERSHIP

STATEMENT OF THE OWNERSHIP,
Management, Circulation, etc., required
by the Acts of Congress of August 24,
1912, and March 3, 1933 of CIVIL SERVICE LEADER, published weekly at
New York, N. Y., for Oct. 1, 1918.
State of New York, County of New York.
Before me, a notary public in and for
the State and County aforesaid, personally appeared Maxwell Lehman, who,
having been duly sworn according to
law, deposes and says that he is the
executive editor of the CIVIL SERVICE
LEADER, and that the following is, to
the best of his knowledge and belief, a
true statement of the ownership, management, etc., of the aforesaid publication for the date shown in the above
caption, required by the Act of August
24, 1912, as amended by the Act of March
3, 1933, embodied in section 337, Postal
Laws and Regulations, printed on the
reverse of his form, to wit:

1. That the names and addresses of the
publisher, editor, managing editor, and
business manager are:
Publisher, Jerry Finkelstein, 97 Duane
Street, New York City.

Editor, Maxwell Lehman, 97 Duane
Street, New York City.

2. That the owner is: (If owned by a
corporation, its name and address must
be stated and also immediately thereunder the names and address of stockholders, owning or holding one per cent
or more of total amount of stock. If
not owned by a corporation, the names
and addresses of the individual owners
must be given. If owned by a firm, company, or other unincorporated concern,
its name and address, as well as those
of each individual member, must be
given.) Civil Service Publications, Inc.,

its name and address, as well as those of each individual member, must be given.) Civil Service Publications, Inc., 97 Duane Street, New York City.

Jerry Finkelstein, 97 Duane Street, New York City.

of each individual member, must be given.) Civil Service Publications, Inc. 97 Duane Street, New York City.

Jerry Finkelstein, 97 Duane Street, New York City.

Gussie Galanty, 97 Duane Street, New York City.

N. H. Mager, 97 Duane Street, New York City.

3. That the known boudholders, mortgages, and other security holders owning or holding I per cent or more of total amount of bends, mortgages, or other securities are: None.

4. That the two paragraphs next above, giving the names of the owners, stockholders, and security holders, if any. contain not only the list of stockholders and security holders as they appear upon the books of the company but also, in cases where the stockholder or security holder appears upon the books of the company as trustee or in any other fiduciary relation, the name of the person or corporation for whom such trustee is acting, is given; also that the said two paragraphs contain statements inbracing affant's full knowledge and to lief as to the circumstances and conditions under which stockholders and security holders who do not appear upon the books of the company as trustees, hold stock and securities in a capacity other than that of a bona fide owner; and this affiant has no reason to believe that any other person, association, or corporation has any interest direct or indirect in the said stock, bonds, or other securities than as so stated by him.

Sworn to and subscribed before me this 2nd day of October, 1941.

MANWELL LEHMAN.

Executive Editor.

(My commission expires March 31, 1943)

Reg. N. Y. Co. Clerk's Office, 1229.



IN YOUR MAILBOX

YOUR PICTURE ON A STAMP



Gummed and perforated. Reproduced from any size photograph or snapshot. Initials or any name up to 8 letters FREE on each stamp. Send One Dollar for 100 Fotostamps. Enclose photo and initials desired. Original photo will be returned unharmed.



AGENTS WANTED

AMERICAN FOTOSTAMP COMPANY

305 BROADWAY (Dept. L)



Cleaming White Percetain Enameled Cast Iron Built-in Bathtub, Vitrous Low Down Toilet Combination, Modernische Basin, All Complete SA.95 NOTHING ELSE TO BUY.
Colored Bathroom Outflis Still Available PLUMBING & HEATING MATERIALS AT EXCEPTIONAL SAVINGS
M. SCHLOSSMAN'S SONS

For objective civil service and war job information, follow The LEADER every week.

545 3rd Ave. (36th St.) N. Y. C.



NEW YORK CITY

New anarpener for all makes of double-effice razor blades performs miracles!

Not necessary to change blades, evides one there are all the properties of the control of the

SEND NO MONEY! WHITE Pay postman only \$1.00 plus few cents postage fise RAZOROLL for 5 days and f you're not h smooth, velvet shaves you get, return RAZO-e'l return your dollar. Hurry order today

RAZOROLL, 620 Michigan Ave. Dept. CL, Chicago, Ill. POWERFUL VISION - LONG RANGE TELESCOPE \$2.19

A compact, precision built telescope. Scientifically ground 33 MM lens. Handsome case. Persons that to the naked eye are i'm high become 5" high. Easy to focus, GUARANIEEO, Try for 20 dasa, if not satisfied return for full retund, SEND NO MONEY, 19st pay postman \$2.19 plus few centa postage on delivery. Yogue Telescope Co. 7759

S. Halsted, Dept. CL-1, Chicago.

You may use this LEADER coupon to order anything you wish. To: Gentlemen: Please send me..... Your Name

Here Is Another LEADER Service for You



BECAUSE we know that your satary hasn't increased as fast as the cost of living.
BECAUSE we know you want to make your dollar go as far as it can.
BECAUSE we know you are having difficulty in finding the things you want.
BECAUSE we know that time is precious these days, and you don't have enough of it to shop as thoroughly as you wish.
The Civil Service LEADER has inaugurated

NEW SHOPPING SERVICE which will try to tell you where you can get what you want

FOR WHATEVER YOU WANT TO KNOW, WRITE TO: MARION ALLEN, Shopping Editor Civil Service LEADER 97 Duane Street, New York, N. Y. Dear Miss Allen: Please let me know where I can get

Examination Requirements

NEW YORK CITY CIVIL SERVICE

EMPLOYMENT OPPORTUNITIES

For the following examinations, applications may be obtained at the offices of the New York City Civil Service Commission, 96 Duane Street, until 4 p. m., October 30 (unless otherwise stated in announcement). Applications may be obtained and filed by mail, If filed by mail, only postal money-orders will be accepted in payment of the application fees.

Exterminator

Amended Notice

Amended Notice

Salary—\$1,800 per annum, subject to Budget.
Applications—Issued and received from 9 a.m., October 15, to 4 p.m., October 21, 1942.

Fee—\$1.
Vacancies—Five at present.
Requirements—At least five years' recent satisfactory experience in the occupation of extermination of insects, vermin and rodents, two years of which have been in servicing apartment houses consisting of 250 or more dwelling units, or the equivalent. Refore certification for appointment from the list resulting from this examination, a candidate must have a current extermination permit, or employee-exterminator operator permit issued by the Department of Health of The City of New York.

Subjects and Weights—Written, weight 30; training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary.

Applications mailed and post-

essary.

Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Inspector of Fuel and Supplies

Supplies

Grade 2.

Salary—\$1,800 up to but not including \$2,400 per annum. Appointments are usually made at the minimum salary of the grade. The eligible list may be used for appropriate positions in a lower grade.

Applications—Issued and received from 9 a.m., October 15, 1942, to 4 p.m., October 30, 1942.

Fee—\$1 for each examination.

Vacancies—Four.

Duties—To inspect, sample, test, measure, identify, or trace, shipments of coal, coke, and fuel oil for quantity and quality; to check compliance and report on non-compliance with contract delivery dates, quantities and specifications of shipments of coal, coke and fuel oil; keep records, make reports, perform related work.

Inspector of Fuel and Supplies will be required to inspect.

Requirements—At least two years employment with a large fuel consuming, producing or distributing organization, performing work which will quality for the duties of the position, such as inspector of fuel for a similar organization, or as chemist devoted to fuel analysis; or a satisfactory equivalent.

Subjects and Weights—Written, weight 40; training and experience, weight 30; practical, weight 30.

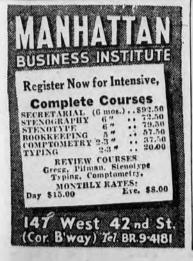
Training and experience may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. Candidates for Inspector of Fuel and Supplies will be required to answer questions in an additional part of the written examination relative to inspection of miscellaneous supplies used chiefly by Department of Education.

Applications mailed and postmarked up to and including 12 mid-

Applications mailed and post-marked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Change of Title-Laundry Washer (Orange County), Labor Class

This examination is open cly to employees of Department of Hos-pitals, Municipal Sanitorium, Otis-ville, N. Y.



Salary-\$540 per annum, with main-

Salary—\$540 per annum, with maintenance.

Applications—Issued and received from 9 a.m., October 15, 1942, to 4 p.m., October 30, 1912.

Fcc—\$0.50.

Vacancics—One at present.

Date of Test—The qualifying p:actical-oral test will be held November 20, 1942.

Eligibility Requirements—Open to all persons who have served in the labor class for a period of one year, who have had experience of a nature tending to qualify them to perform the duties of the position, and who are otherwise eligible.

Dutées—To perform, as assigned, general laundry work in any or all of the usual aundering processes; operate laundering machines; perform general utility work, as required.

Subjects and Weights—A qualify-

quired.
Subjects and Weights—A qualifying practical-oral test will be given.
Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Change of Title—Laundry Worker (Orange County), Labor Class

This examination is open-only to employees of Department of Hos-pitals, Municipal Sanitorium, Otis-ville, N. Y. Salary-\$540 per annum with main-

Salary—\$540 per annum with maintenance.

Applications—Issued and received from 9 a.m., October 15, 1942, to 4 p.m., October 30, 1942.

Fee—\$0.50.

Vacancies—Four at present.

Date of Test—The qualifying practical-oral test will be held November 20, 1942.

Eligibility Requirements—Open to all persons who have served in the labor class for a period of one year, who have had experience of a nature tending to qualify them to perform the duties of the position, and who are otherwise eligible.

Duties—To assist washers, tumblers, extractors, etc.; assist, as asigned, in general laundry or utility work in any or all of the usual laundering processes; perform related work as required.

Subjects and Weights—A qualifying practical-oral test will be given.

Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Stationary Engineer (Orange County)

The list resulting from this examination will be used to fill vacancies outside of New York City only. This examination is open to residents of New York City and New York State. Transfers will not be made to positions in New York City.

Salary—\$2,220 per annum, without maintenance.
Applications—Issued and received from 9 a.m., October 15, 1942, to 4 p.m., October 30, 1942.
Yacancies—Two at present.
Requirements—A valid stationary engineer's license issued by Orange County, which must be produced at the practical test, It is not necessary to hold a New York City stationary engineer's license.
Subjects and Weights—Experience, weight 50; practical, weight 50.

weight 50; practical, weight 50.
Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt
of applications will be accepted by
the Commission.

Promotion to Foreman, Department of Sanitation

This examination is open only to employees of the Department of Salary—\$2.460 up to but not including \$3,500 per annum. Appointments are usually made at the minimum salary of the grade.

Applications—Issued and received from 9 a.m., Monday, October 5, to 4 p.m., Wednesday, October 21, 1942.
Fee—\$2.
Vacancies—Occur. from time to

Vacancies-Occur from time to

Vacancies—Occur from time to time.

Date of Test—The written examination will be held November 21, 1942.

Eligibility Requirements—Open to all Assistant Foremen in the Department who shall have seeved for not less than six months in the position on the day of the examination and who are otherwise eligible.

Duties—To supervise the cleaning of streets, the collection and disposal of refuse, and the operation of garages, landfills, and waterfront dumps; perform such other duties as are required of Foremen in the Department.

Subjects and Weights—Record and

Seniority, weight 50, 70 per cent re-

Applications mailed and post-marked up to and including 12 mid-night on the last day for the receipt of applications will be accepted by the Commission.

Promotion to Watchman Orange County)

This examination is open only to employees of Department of Hospitals, Municipal Sanitorium, Otisville, N. Y.
Salary: \$840 per annum, without maintenance.

Applications: Issued and received from 9 a.m., October 15, 1942, to 4 p.b., October 30, 1942.

Fee: \$.50.

Vacancies: One at present.

Date of Test: The written examination will be held November 20, 1942.

Eligibility Requirements: Open to

Eligibility Requirements: Open to all persons who have served in either the non-competitive or labor classes or both for a period totalling not less than three years and who are otherwise eligible.

Duties: Under supervision to guard, watch and police City property, maintain order, do cleaning and light labor, perform incidental clerical and related work as required.

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.r., to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division. State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington, Street, New York, City (9 a.m. to 20 a.m.)

Commission, 641 Washington Street, New York City, (9 a.m. to 5:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years impediately preceding appointment.

York City for three years immediately preceding appointment. Applicants for State jobs must have been New York State resi-

dents for one year.

Subjects and Weights: Record and seniority, weight 50, 70 percent required; written, weight 50, 70 percent required.

Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Promotion to Marine Engineer (Uniformed

Force), Fire Dept.

employees of the Fire Department.

Salary: \$3,400 per annum.
Applications: Issued and received from 9 a.m., October 15, 1942, to 4 p.m., October 30, 1942.
Fee: \$3.

p.m., October 30, 1942.
Fee: \$3.
Vacancies: Five.
Date of Test: The practical test
will be held commencing on November 17, 1942.
Eligibility Requirements: Open to
all qualified uniformed Firemen of
all grades possessing the required
Marine Engineer's License.
Candidates are required to present

(Continued on Page 14)

(Continued on Page 14)

Free Interview and Guidance Towards A Good Job

If You Subscribe to the "Leader" Let Us Help You Find Your Job in the All-Out War Effort

- Want to know what jobs you quality for?
- Want to know what kind of training you need?
- Want to know how to prepare for the test?
- Want to know your chances for appointment?
- Want to know how to apply for these jobs?

Then Take Advantage of The LEADER

JOB-GUIDANCE SERVICE

And Call for a Personal Interview at 142 Christopher Street, N.Y.C.

ABSOLUTELY FREE

WITH A \$2.00 YEARLY SUBSCRIPTION TO THE "LEADER"

Nothing More to Pay!

Here's What the FREE Job-Finding Service Gives You!

1.—Personal Interview

An expert compiles a record of what you have done, tries to tell you what you can do best in the war effort. If you can't come in, we'll con-duct the interview by mail.

2.—Vocational Guidance

WE INVITE YOUR

OUESTIONS ON CIVIL

SERVICE MATTERS

at the new LEADER Job

Guidance Office, 142

Christopher Street, New

York City, one block from

the Federal Building.

Drop in on your way down for applications.

or Call WAlker 5-7449.

uncover hidden abilities which may fit you for government work. Later, vocational guidance is at your service to answer your questions about civil service jobs, duties, requirements, opportunities,

3.—Training

If you're looking for training, we'll bring to your attention, from time to time, such training opportunities as may be helpful to you. We keep a record of all reputable schools, public and private, free and tuition.

4.-Jobs Open

Exams which open in the City, State, and Federal government service, and some defense openings in private industry, for which, in the opinion of our fob-finding expert you qualify, will be personally brought to your attention by mail. We try to make this service as complete as we can.

5.—How to Prepare

Proper study methods and study material will from time to time be suggested to help you pass the test for which you file, it you so request. Also, you get every aid in filling out your application.

6.—Question Service

You may call upon us to answer any question with regard to civil service or defense jobs. We endeavor to answer these questions as completely as available information permits. For eligibles and employees, we answer questions relating to lists, transfers, promotions, etc.

Don't Miss an Opportunity Which May Exist Today

Mail This Coupon Now

Civil Service EADER

Branch Office: 142 Christopher Street, N.Y.C.

Enclosed is \$2.00 (check, stamps or money order) to cover cost of annual subscription to The LEADER and the Job Guidance Service. Send me training and experience blanks immediately.

Address

[] Check here if this a renewal of your subscription.

Destin Fills

Big Group of State Tests Still Open For Filing

City Tests

(Continued from Page Thirteen)

their Marine Engineer's License prior to taking any part of the practical-oral examination.

Duties: To supervise and direct crew below deck; to act as watch engineer and be responsible for care, maintenance and operation of all power machinery, auxiliaries, boilers, fire pumps, heating and lighting equipment, etc., for steam, gasoline and Diesel electric powered fire beats and others operated by the New York City Fire Department; perform all duties of inspec-

tion officer below decks; make necessary repairs while in service; perform related work.
Subjects and Weignts: Record and seniority, weight, 50 The practicaloral examination will be held on three different types of fire boats; and will be divided into three parts, weighted as follows: Steam, weight 30; Gasoline, weight 10; Dieselelectric, weight 10.
Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

State Tests

The following examinations will be held by the New York State Department of Civil Service on November 21. Applications can be obtained by writing to the New York State Department of Civil Service,

Final date for filing applications will be Nov. 6 for written tests, Nov. 20 for unwritten exams.

The requirements for the Nov. 21 tests are printed below.

Assistant District Health Officer

Department of Health Usual salary range \$4,000 to \$5,000. Application fee \$3. Appointment

ARMY - NAVY - COAST GUARD

Are utilizing all our facilities for the training of enlisted personnel in the operation, maintenance and repair OF DIESEL ENGINES

Limited classes for civilians available afternoons and evenings,

HEMPHILL SCHOOLS, Inc. 1-09 Queens Blvd., L. I. City ST 4-4791 15 min, from Times Sq. State Lic,



ARMED FORCES NEED X-RAY TECHNICIANS

Class Now Forming

Call or write for Booklet BX

MANDL SCHOOL 62 W. 45th St., N.Y.C. MU. 6-1186

GIRLS

\$40 and \$50 jobs waiting for better trained models in the fashion and photog-raphy field. A profession you can always use... SEE US AT ONCE about our intensive but reason-able course.

HOLLYWOOD

MODEL SCHOOL CH. 4-1147-8-9 FREE BKLT, C. S. 1020.

CHOCOLATE DIPPERS CAKE DECORATORS

Trained For Available Positions Complete Course \$20.00 Each Candy Making and Baking Courses Big Season Ahead - Prepare NOW CANDY and CAKE INSTITUTE 68 West 52d Street (Est. 1912) ELdorado 5-2758

Piano Ensemble Playing

N. Y. COLLEGE OF MUSIC

114-116 East 85th St.

(Between Park and Lexington Ave.) BU. 8 9377

School of Design

AMERICAN SCHOOL OF DESIGN

PLENTY OF JOBS

FOR TRAINED MEN -AGES 18 TO 55

Our Graduates Employed in War Industries at Good Pay!

Short War Job Training for Women

VISIT-WRITE-PHONE Circle 6-4970

Free Placement Service . State Licensed

Open Daily 9 a.m. to 10 p.m.

nd increasing for: MARINE-ARC and CARGO-AIRCRAFT
DING for all types of war production, including MACHINE TOOL
OPERATION; LATHE: DRILL PRESS; BENCH WORK
Brush-up and Beginners' Courses. Day and Evening under
supervision former U. S. ARMY and NAVY Instructors.
Low tuition includes all Tools, Material. Short courses.

Courses in advertising art, costume design, fashlon illustration, interior decoration, drawing, psinting illustration and photography. 133 East 52d St., N.Y.C. Vol. 5-1926, Special Course in Camouflage.

expected at the minimum but may be made at less than \$4,000.

Associate Research Neuropathologist

Dept. of Mental Hygiene

Usual salary range \$5,200 to \$5,450. Application fee \$5. Appointment expected at the New York Psychiatric Institute and Hospital at \$3,370 without maintenance.

Canal

Maintenance Foreman Div. of Canals and Waterways

Dept, of Public Works

Usual salary range \$1,800 to \$2,300. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1,800.

Assistant Research Psychiatrist

New York State Psychiatric Institute and Hospital, Dept. of Mentai Hygiene Usual salary range \$3,120 to \$3,870.

Chief

Bureau of Research for Women in Industry, Div. of Women in Industry and Minimum Wage, Dept. of Labor

Usual salary range \$3,500 to \$4,375. Application fee \$3. Appointment expected at the minimum but may be made at less than \$3,500.

Labor Relations Examiner

Labor Relations Board, Dept. of Labor

Usual salary range \$2,760 to \$3,360. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,760.

Motor Equipment Maintenance Supervisor

Division of Highways. Department of Public Works

Usual salary range \$2,400 to \$3,000. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,400.

Director of **Higher Education**

State Education Department

Usual salary range \$5,200 to \$3,450. Application fee \$5. Appointment expected at the minimum but may be made at less than \$5,200. This examination is open to residents and non-residents of New York State.

Museum Technical Asst. (Taxidermy)

State Education Department

Usual salary range \$1,650 to \$2,150. Application fee \$1. Appointment expected at the minimum but may

be made at less than \$1,650. One appointment expected.

Medical Social Worker Dept. of Health

Usual salary range \$1,800 to \$2,500 without maintenance, or \$1,500 to \$2,000 with maintenance. Application fee \$1. Appointment may be made from this list to the position of Social Investigator, Department of Health. At present a vacancy exists at the Homer Folks Tuberculosis Hospital at \$1,500 with maintenance. If eligible, candidates may compete also in No. 4213, Senior Medical Social Worker. A separate application and fee must be filed for each.

Orthopedic Public Health Nurse

Div. of Public Health Nursing, Dept. of Health

Usual salary range \$1,800 to \$2,300. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1,800. This examination is open to residents and non-residents of New York State.

Public Health Nurse

County Service,

wherever vacancies occur

Salary varies, usually from \$1,500 to \$1,800. Application fee \$1. The eligible list resulting from this examination will be used in counties for which the list resulting from the last examination has been exhausted. At the present time, the list has been exhausted for the following counties in which vacancies exist: Alleghany, Cattaraugua, Greene, Herkimer, Niagara, Rens-

selaer, Steuben, Ulster, Washington. The new list will be used for the remaining counties when the existing list becomes exhausted for those counties.

Supervising Nurse (Operating Room)

Department of Health Usual salary range \$2,000 to \$2,500. Application fee \$1. At present, a vacancy exists at the New York State Reconstruction Home at \$1,200 and maintenance.

Sr. Med. Social Worker

Dept. of Social Welfare Usual salary range \$2,760 to \$3 360. Application fee \$2. Appointment expected at the minimum but may be made at less than \$2,760. If eligible, candidates may compete also in No. 4208 Medical Social Worker. A separate application and fee must be filed for each.

Institution Teacher (Child Care)

Dept. of Correction

Usual salary range \$1,800 to \$2,300. Application fee \$1. Appointment expected at the minimum but may be made at less than \$1,800. One appointment expected at Westfield State Farm at \$1,250 and maintenance.

Foreman

Blister Rust Control, Bureau of Forest Pest Control, Conservation Departments

Usual salary range \$4 to \$6.24 a day. Application fee 50 cents. Several appointments expected.

UNITED STATES CIVIL SERVICE

EMPLOYMENT OPPORTUNITIES

CONSULT ANNOUNCEMENT FOR COMPLETE INFORMATION. For announcements and application forms, apply to the Board of U. S. Civil Service Examiners at first- or second-class post offices, to the United States Civil Service Comission, Washington, D. C., or at 641 Washington Street in New York City. SALARIES given below (annual unless otherwise specified) are subject to a retirement deduction of 5 percent. AGE requirements are given in the announcement. There is no maximum age limit unless given below. APPLICATIONS MAY BE FILED WITH THE CIVIL SERVICE COMMISSION, WASHINGTON, D. C., UNTIL FURTHER NOTICE UNLESS A SPECIFIC DATE IS MENTIONED BELOW. Qualified persons are urged to apply at once.

Aeronautical

See also Announcements 122 and 173 under "Engineering" AIR SAFETY INVESTIGATOR, \$3,800.

Civil Aeronautics Board Closing date—December 31, 1942, or before, upon public notice Announcement 208 (1942) and amendment.

INSPECTOR, Engineering Materials (Aeronautical), \$1,620 to \$2,600 (Various options) Navy Department (For field duty), Announcement 54 Revised, 1941 and amendment.

The following positions are in the Civil Aeronautics Administra-

AIR CARRIER INSPECTOR (Operations), \$3,500 and \$3,800 Announcement 140 of 1041 and amendment.

AIRCRAFT INSPECTOR (Factory), associate, \$2,900

AIR CARRIER MAINTENANCE INSPECTOR, associate, \$2,900 Announcement 140 of 1941 and amendments.

FLIGHT SUPERVISOR, \$3,500 and Announcement 151 of 1941 and

\$3,200 and \$3,500 Announcement 152 of 1941 and amendment.

LINK TRAINER OPERATOR IN-STRUCTOR \$3,200 LINK TRAINER OPERATOR, \$2,900

Announcement 126 of 1941 and amendment. MAINTENANCE SUPERVISOR, \$3,200 and \$3,500 Announcement 156 of 1941 and amendments.

TRAINEE, AERONAUTICAL IN-SPECTOR, junior, \$2,600 Maximum age—30 years Announcement 202 (1942) and amendment.

Automotive

AUTOMOTIVE SPARE PARTS EXPERT, \$3,200 Quartermaster Corps, War Depart-Announcement 76 of 1941 and

amendments.

INSTRUCTOR, \$2,000 to \$4,600
Armored Force School, Fort Knox,
Kentucky
Options: Radial engines, Internalcombustion engines, Motorcycles,
Automotive (chassis less engine),
Radio operating, Radio electrical
Announcement 147 of 1941 and
amendment.

INSTRUCTOR

INSTRUCTOR, Motor Transport, \$2,600 to 4,600 Quartermaster Corps, War Depart-ment

ment
Options: Diesel engines; Internalcombustion engines; Motorcycles;
Blacksmith and welding; Tire recapping and sectional repair; Fend-

er, body, and radiator; Automo-tive parts; Automotive electrical and carburetion; Body finishing and upholstery; Automotive ma-

Announcement 212 (1942) and amendment.

Clerical and Office Machine

BOOKKEEPING MACHINE OP-ERATOR, senior, \$1,620. Announcement 264 (1942)

CALCULATING MACHINE OPER-ATOR, junior, \$1,440 Announcement 241 (1942),

MULTIGRAPH OPERATOR, junior,

Announcement 231 (1942)

TABULATING EQUIPMENT OP-ERATOR, \$1,620 to \$2,000 Announcement 244 (1942).

The following are for appointment in Washington, D. C only; ADDRESSOGRAPH OPERATOR, \$1,260 and \$1,440

Radio-Television

OPPORTUNITIES UNDER WAR CONDITIONS AND A REAL FUTURE IN PEACE TIME.

TRAIN NOW AT AN Approved Civilian School Licensed by N. Y. State

CLASSES DAY OR EVENING Moderate tuition, payable weekly, includes lesson materials, use of tools, equipment.

Call daily, 9-9; Saturday, 9-2 or Write Dept. C.

Radio Television Institute, Inc.

GRAND CENTRAL PALACE Bldg. 480 Lexington Av. (46th) PL. 3-4585

Announcement 215 (1942) and amendment.

ALPHABETIC CARD-PUNCH OP. ERATOR, \$1,260
Announcement 86 of 1941 and amendments. BLUEPRINT OPERATOR, \$1,260

and \$1,440 PHOTOSTAT OPERATOR, \$1,250 and \$1,440 Announcement 108 of 1941 and

amendment. FREIGHT RATE CLERK, Land Grant, \$2,600 PASSENGER RATE CLERK, Land Grant, \$2,600

FREIGHT RATE CLERK, \$2,300 PASSENGER RATE CLERK, \$2,300 Announcement 252 (1942)

GRAPHOTYPE OPERATOR, under, \$1,260 Announcement 201 (1942) and amendment.

HORIZONTAL SORTING MA. CHINE OPERATOR, \$1,260 Announcement 123 of 1941 and amendment.

MIMEOGRAPH OPERATOR, under, \$1,260 Announcement 227 (1942). MULTILITH CAMERAMAN and PLATEMAKER, \$1,620 MULTILITH PRESS OPERATOR, \$1.440

Announcement 94 of 1941 and amendment. STENOGRAPHER, junior, \$1,440

TYPIST, junior, \$1,260 Announcement 224 (1942) and amendment. TABULATING MACHINE OPER. ATOR, \$1,260 and \$1,440 Announcement 228 (1942).

Engineering

See also announcements under "Aeronautical" an a announce-ment 104 under "Scientific" CHEMICAL ENGINEER, \$2,600 to

Any specialized branch Announcement 163 of 1941 and smendment

ENGINEER, \$2,600 to \$6,500
All branches of engineering except
chemical and marine, and naval
architecture

Clasing date—December 31, 1942, or before, upon public notice Announcement 173 of 1941 and amendments.

ENGINEER, junior, \$2,000
All branches of engineering except
aeronautical, and naval architecture and marine engineering Announcement 172 of 1941 and amendments.

ENGINEER, junior, \$2,000 Options: Aeronautical and naval architecture and macine engineer-

Announcement 122 of 1941 and amendment. ENGINEERING AID, \$1,440 to \$2,600

Options: Photogrammetric, Topographic Announcement 206 (1942) a n 4 amendment.

INSPECTOR, Signal Corps Equipment, \$2,000 to \$3,200
Signal Corps, War Department (For field duty)
Announcement 103 of 1940 and amendment.

TECHNICAL ASSISTANT (Engl-neering), \$1,800 (Continued on Page Fourteen)

PREPARE NOW! JOBS WAITING FOR TRAINED

WELDERS SHIPYARDS AND DEFENSE PLANTS DESPERATELY NEED WELDERS

37 Yrs. Experience Training Welders LEARN under exact working conditions Use your credit to improve your earnings

As Low as \$2.35 Weekly Applicants interviewed 8 A. M. to 10 P. M. No discrimination against race or religion.

Most Progressive School in Bronx HERCULES WELDING

SCHOOL 153 St. & Gr. Concourse, Bx, N.Y. Open 7 days a wk. (Sat.&Sun. to 6) Licensed by the State of New York

MEN OF **MILITARY AGE**

Train to Serve U. S. in Radio 8 MONTHS' COURSE

You may keep your job, live at home and go to school nights, if qualified. (Licensed by State of New York)

New York School of Radio

64 W. 48th, N. Y. (Radi City) Daily 9 A. M. to 10 P.M. BRyant 9-1422

CITIZENS PREP CENTER 9 W. 61st St., N.Y. (Broadway) (IRT)-BMT-IND)

Woodworkers For Aircraft Needed by Uncle Sam

U. S. Tests

(Continued from Page Fourteen) Announcement 177 of 1941 and

Architectural and Drafting RCHITECT, \$2,000 to \$3,200 Options: Design, Specifications, Options: Design, Specifications, Estimating Announcement 222 (1942) ARCHITECT, Naval, \$2,600 to \$5,600 Navy Department; Maritime Com-

Announcement 246 (1942).

Announcement 246 (1942). ENGINEERING DRAFTSMAN, \$1,440 to \$2,600. All branches of drafting Closing date—December 31, 1942, or before, upon public notice Announcement 174 of 1941 and amendments.

Marine

See also Announcements 159 and 160 under "Trades," and 122 above EXPEDITER (Marine Propelling and Outfitting Equipment), \$3,200 United States Maritime Commis-Announcement 62 of 1941 and

amendments.
INSPECTOR, Engineering Materijals, \$1,620 to \$2,600 Navy Department (For field duty) Options: Steel hulls, Mechanical, Electrical, Radio Announcement 81 of 1941 and

amendment. INSPECTOR OF HULLS, assistant, \$3,200
INSPECTOR OF BOILERS, assistant, \$3,200
Bureau of Marine Inspection and
Navigation, Department of Com-

Announcement 213 (1942) and amendment.

INSPECTOR, Ship Construction, \$2,000 to \$2,600 Navy Department (For field duty) Options: Electrical, Mechanical, Steel or wood hulls Announcement 82 of 1941 and

amendment. smendment.
SHIPYARD INSPECTOR: Hull, \$2,300 to \$3,800; Hull, Outfitting, \$3,200; Machinery, \$2,300 to \$3,800; Electrical, \$2,600 to \$3,500; Joiner, \$2,600 to \$3,500 United States Maritime Commission.

Announcement 67 of 1941 and amendment.

MARINE ENGINEER, \$2,600 to \$5,600; Navy Department, Maritime Commission; Announcement 247 (1942).

Ordnance

INSPECTOR, Naval Ordnance Materials, \$1,620 to \$2,600 (Various options)
Bureau of Ordnance, Navy Dept. options)
Bureau of Ordnance, Navy Dept.
(For field duty)
Announcement 95 Revised, 1941
and amendment.
INSPECTOR. Ordnance Material,
\$1,620 to \$2,600
Ordnance Department, War Department
Announcement 124 of 1999 and Announcement 124 of 1989 and

Miscellaneous

BINDERY OPERATIVE (Hand and Machine), 66 cents an hour Government Printing Office Announcement 230 (1942) and Announcement 230 (1942) and amendment.
COAL MINE INSPECTOR, \$3,200 to \$4,600
Bureau of Mines, Department of the Interior
Maximum age—55 years
Announcement 106 of 1941 and amendments. amendments.
ENGINEMAN, steam - electric, \$1,680 to \$2,040; Announcement 255

\$1,680 to \$2,040; Announcement 255 (1942).

DEPARTMENTAL GUARD, \$1.200
Announcement 194 (1942) and amendment.

DIETITIAN, Staff, \$1,800
Announcement 44 of 1941 and amendments.

FINGERPRINT CLASSIFIER, assistant, \$1,620
Bureau of Navigation, Navy Department
Announcement 226 (1942).

INSPECTOR. Defense Production Protective Service, \$2,600 to \$5,600 War Department
Announcement 180 of 1941 and amendment.

INSPECTOR, Hats, \$2,000; Miscellaneous Supplies (Hosiery and Knit Underwear), \$2,000; Textiles, \$1,620 and \$2,000; Clothing, \$1,620 and \$2,000; Clothing, \$1,620 and \$2,000; Clothing, \$1,620 and Quartermaster Corps, War Department

Announcement 142 of 1940 and



Send Free book. Explain Free test.

Name

Address

WHAT TO DO ABOUT UNWANTED HAIR?

Twelve Hundred Hairs Removed in 1 hr. The latest and most improved method. GENERAL SKIN CARE Pimples, Black Heads, Dry and Oily Skin Corrected.

CLARA REISNER Graduate of Parislan Institute of Cosmetology 665 Fifth Ave., N. Y. VAnderbilt 6-1688 amendments.
INVESTIGATOR, \$3,200 to \$4,600
Materiel Division, Air Corps, War
Department (For field duty)
Announcement 171 of 1941 and

amendment. LITHOGRAPHER (Artistic or Mechanical), \$1,440 to \$2,000 Announcement 205 (1942) and amendment. PRESS ASSISTANT, 84 cents an hour.

Government Printing Office.
Closing date—October 12, 1942.
Announcement 265 (1942).
PURCHASING OFFICER, \$2,000 to

\$4,600.

Announcement 263 (1942).

REFUGE AID, \$1,440.

Fish and Wildlife Service Dept. of the Interior.

Closing date—October 19, 1942. Announcement 261 (1942). REFUGE MANAGER, \$2,000 to

REFUGE MANAGER, \$2,000 to \$2,600.

Fish and Wildlife Service, Dept. of the Interior.

Closing date—October 19, 1942.

Announcement 262 (1942).

TRAINING SPECIALIST, \$2,600 to \$5,500.

\$5,600
Options: General (Diversified techniques), General (Motion picture technique), Trade and Industrial Announcement 199 (1942) and amendment.

Radio

See also Announcement 175 un-der "Engineering." COMMUNICATIONS OPERATOR, junior, \$1,620 (High-Speed Radio Equipment) Signal Service at Large, War De-pertment Signal Service at Large, War Department
Announcement 20 of 1941 and amendments.

RADIO MECHANIC-TECHNICIAN, \$1,440 to \$2,600
Announcement 134 of 1941 and amendments.

RADIO MONITORING OFFICER, \$2,600 and \$3,200
Federal Communications Commission Announcement 166 of 1941 and amendment. RADIO OPERATOR, \$1,620 and \$1,800
Announcement 203 (1942) and amendment.
RADIOSONDE TECHNICIAN, senior, \$2,000
Announcement 128 of 1940 and amendment amendment.

Scientific See also Announcement 163 under "Engineering."
ASTRONOMER, junior, \$2,000
Naval Observatory, Washington,
D. C. Announcement 179 of 1941 and amendment. CHEMIST (Explosives), \$2,600 to CHEMIST (Explosives), \$2,000 to \$5,600
Announcement 162 of 1941 and amendment.
CHEMIST, junior, \$2,000 (Open only to women)
Announcement 219 (1942) and amendment.
CHEMIST, \$2,600 to \$5,600
Announcement 235 (1942).
GEOLOGIST, junior, \$2,000.
Announcement 249 (1942).
INSPECTOR, Powder and Explosives, \$1,620 to \$2,600
Ordnance Department, War Department
Announcement 104 of 1940 and amendments.
METALLURGIST, \$2,600 to \$5,600
Announcement 238 (1942).
METALLURGIST, Junior, \$2,000
Announcement 237 (1942).
METEOROLOGIST, \$2,600 to \$5,600
Announcement 27 of 1941 and amendments.
PHARMACOLOGIST, \$2,600 to \$4,600
Announcement 127 of 1941 and amendment.
PHYSICIST, \$2,600 to \$4,600
Announcement 186 (1942).
PHYSICIST, \$2,600 to \$5,600
Announcement 236 (1942).
PHYSICIST, \$2,600 to \$5,600
Announcement 253 (1942).
PHYSICIST, junior, \$2,000
Announcement 250 (1942).
PHYSICIST, junior, \$2,000
Announcement 250 (1942).
PHYSICIST, punior, \$2,000
Announcement 250 (1942).
PHYSICIST, \$2,600 to \$5,600
Announcement 250 (1942).
PHYSICIST, punior, \$2,000
Announcement 250 (1942).
PHYSICIST, \$2,600 to \$5,600
Announcement 250 (1942).
Announcement 250 (1942).
Announcement 250 (1942).
Announcement 250 (1942).
Announcement 250 \$5,600 Announcement 162 of 1941 and

Announcement 133 of 1941 and amendments.
TECHNOLOGIST, \$2,000 to \$5,600, any specialized branch
Announcement 188 (1942) and

Trades

Positions exist at ordnance, naval, and Air Corps establishments. The salaries shown below vary according to the place of employment.

INSTRUMENT MAKER, \$7.44 a
day to \$1.24 an hour
Announcement 162 of 1940 and amendment.
LENS GRINDER, \$5.92 to \$8.00
a day
Announcement 158 of 1940 and amendments.

LOFTSMAN, \$1.04 to \$1.12 an hour.

Announcement 159 of 1940 and amendment.
MACHINIST, \$1,800 a year to \$1.06 and hour Announcement 161 Revised, 1941 Announcement 161 Revised, 1941 and amendments.

SHIPFITTER, \$6.81 to \$8.93 a day. Announcement 160 of 1940 and amendment.

TOOLMAKER, \$7.20 a day to \$1.08 an hour.
Announcement 133 Revised, 1941 and amendments.

Junior Stenographer (Male) \$1,440 a Year

Junior Typist (Male) \$1,200 a Year (Senior Stenographer positions at \$1,620 a year will also be filled from the Junior Stenographer register as indicated.)

File only one application card form under this announcement and wait for your notice to appear for the written test.

No subsequent application card will be accepted from a person who has previously been rated eligible in these examinations.

A person who has previously been

Typist.
The Dictation will be at the rate of 80 words a minute.

The Dictation will be at the rate of 80 words a minute.

Any system of making notes, including the use of shorthand-writing machines, is acceptable, provided that the notes are given to the examiner after being transcribed. The use of typewriters for making notes is not permitted, however, because the noise of the machines would interfere with the dictation.

Applicants are responsible for providing themselves with satisfactory typewriters in good working order. Typewriter tables need not be furnished unless advised to the contrary on the notice admitting you to the examination. Any style of typewriter, except electric, may be used. Re-examination will not be granted because of faulty type-writers.

Time Required: About two hours will be required for the entire ex-

granted because of faulty type-writers.

Time Required: About two hours will be required for the entire examination.

Time of Examination: Applicants who are to be admitted to the examination will receive admission cards stating specifically the time and place of examination.

D. Age and Citizenship—On the date of filing application, applicants: (1) Must have reached their 16th birthday, (except that persons who have not reached their 18th birthday may be employed only in accordance with State laws). There is no maximum age limit for these examinations. (2) Must be citizens of or owe allegiance to the United States.

E. Physical Requirements—Application of the second of the secon

E. Physical Requirements—Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow employees.

selves or danger to their fellow employees.

How to Apply—File the following forms with the Director, Second U. S. Civil Service Region, Federal Building, Christopher Street, New York City: (1) Application Card Form 4000-ABC. (2) Form 14 and proof of honorable discharge should be submitted by applicants who desire their records of service in the armed forces to be considered.

Note: Only one set of these forms should be filed by a person wishing to apply for both of these positions, and should state the title as follows: "Junior Typist"—Applicants who wish to take only the typing examination. "Junior Stenographer"—Applicants who wish to take only the typing examination and the dictation test.

Necessary Forms May Be Secured—(1) From the Director, Second U. S. Civil Service Region, Federal Building, Christopher Street, New York City, by persons residing in the State of New York. (2) At any which this notice is posted.

Jr. Procurement Inspector-Trainee \$1,440 a Year

Eastern Procurement District Army Air Forces Materiel Center Applications will be received un-til the needs of the Service have been met,

Nature of Appointments: Appointments will be known as War Service Appointments. Such appointments generally will be for the duration of the war and in no case will extend more than six months beyond the end of the war. Persons receiving war service appointments do not thereby acquire a classified (competitive civil service status.
Place of Employment: War Department, Eastern Procurement District, Army Air Forces Materiel Center. (Headquarters at 90 Church Street, New York City.) The Eastern Pocurement District comprises the States of Connecticut, Delaware, Florida, Georgia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Vermont, and Virginia, and the District of Columbia.

Duties—As employees of the Army Air Forces, to receive training and instruction in the inspection of aircraft materials to determine their acceptability in accordance with specifications. Employees will not be permitted to hold any other position during this training period.

Examination Required
A. Prerequisite—Gracuation from a standard high school.

B. Written Test—Competitors will be tested on the subjects listed below which will have the relative weights indicated:

(1) Subject: Gene.al Test (see sample questions on Form 3,221); weights 40.

Note: Those who fail the General Test will not be rated on Subject 2.

(2) Subject—Mechanical Apitude Test (No sample questions available); weights 60. Total weights, 100.

Conditions of Employment

Draft Status—Selection will not be made of an eligible whose induc-tion into the military or naval service is imminent. This is in view of the fact that no deferment can be the fact that no deferment can be given for trainees, and it would not be feasible to appoint a trainee and be forced to terminate his services within a short time. However, should he be available for appointment during the life of the legister, his name will be restored to the eligible list, if he so requests.

to the eligible list, if he so requests.

Sex—The appointing officer requesting list of eligibles has the legal right to specify the sex desired. For these vacancies both men and women are desired.

Age and Citizenship—On the date of filing application, applicants: (1) Must have reached their 18th birthday. (There is no maximum age limit for this examination.) (2) Must be citizens of or owe allegiance to the United States.

Physical Requirements — Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow employees.

How to Apply—(A) File the fol-

selves or danger to their fellow employees.

How to Apply—(A) File the following form with Managef, Second U. S. Civil Service District, Federal Building, Christopher Street, New York City: (1) Application Card Form 4000-ABC.

Note: Applicants who desire their records of service in the armed forces to be considered, should be prepared to present documentary proof of their claim if and when requested:

(B) Necessary forms may be secured (1) From the Manager, Second U. S. Civil Service District, Federal Building, Christopher Street, New York City. (2) From the Secretary, Board of U. S. Civil Service Examiners, Eastern Procurement District, Army Air Forces Materiel Center, 90 Church Street, New York City. (3) At any first or second-class post office in which this notice is posted.

Aircraft Woodworker \$2,200 a Year

Junior Aircraft Woodworker

S1,860 a Year

Closing Date—Applications will be received until the needs of the Service have been met.

Place of Employment—U.S. Army Air Forces, Air Service Board, War Department, Rome Air Depot, Rome, New York.

Duties

Aircraft Woodworker—Under supervision, with some latitude for independent planning or laying out of working details, to perform aircraft woodworking tasks in connection with the maintenance, overhaul, and repair of aircraft; and to perform related work as assigned.

Jr. Aircraft Woodworker—Under immediate supervision, with limited latitude for independent planning or laying out of working details, to perform aircraft woodworking tasks of less than average difficulty in connection with the maintenance, overhaul, and repair of aircraft; and to perform related work as assigned.

Ouelifications Paguings

Qualifications Required

Qualifications Required

A. Experience—Applicants must have had not less than

For Aircraft Woodworker—4 years;

For Jr. Aircraft Woodwork—2 years of progressive training and/or experience, which may include apprenticeship, as a cabinet or wood pattern maker or model maker in a first-class shop. For Aircraft Woodworker, not less than one year of this experience must have been in aircraft woodwork or model making. Substitution—In lieu of each year of the experience required, there may be substituted—

(1) 6 months of experience in aircraft woodwork or model making;

(2) 6 months of training or experience on aircraft mechanical work at a school

or repair station approved
by the Civil Aeronautics
Authority; or
(3) Completion of 6 months of
training in aircraft mechanical work at an Air
Corps Technical School.
Note—In the event of any substitution, the total experience for the
position of Aircraft Woodworker
must include one year in aircraft
woodwork. All applicants must be
able to read Sketches or Blueprints
and Order Materials from Drawings.
Students—Applicants will be acable to read Sketches or Blueprints and Order Materials from Drawings. Students—Applicants will be accepted from persons if they are otherwise qualified, who are enrolled in school courses which upon completion will qualify them for a defense position, provided that they show in their applications that (if successful) they will complete the course in which they are enrolled within 2 months of the date of filing applications.

Persons who are assigned conditional eligibility in accordance with the foregoing paragraph may be given provisional appointments.

Assignment of Grade—Applicants for the higher grade who are found not qualified thereor will be considered for the lower grade if otherwise qualified for the lower grade for the lower grade will also be rated for the lower grade if they have expressed a willingness to accept the lower salary and are otherwise eligible for the lower grade.

No Written Test is Required—Applicants, qualifications will be judged from a review of thir experience.

Sex.—The department or office re-

plicants' qualifications will be judged from a review of thir experience.

Sex.—The department or office requesting list of eligibles has the legal right to specify the sex desired.

Age and Citizenship.—On the date of illing application, applicants:

1. Must have reached their 20th birthday for the position of Aircraft Woodworker and Must have reached tneir 18th birthday for the position of Junior Aircraft Woodworker.

There are no maximum age limits for these examinations.

2. Must be citizens of or owe allegiance to the United States.

Physical Requirements—Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constitute employment hazards to themselves or danger to their fellow-employees.

How to Apply

How to Apply

A. File the following forms with the Secretary, Board of U. S. Civil Service Examiners, Rome Air Depot, Rome, N. Y.:

1. Application Form 6.

2. Supplemental Form AX—490.0581

3. Form 14 and proof of honorable discharge should be submitted by applicants who desire their records of Service in the armed forces to be considered.

B. Necessary forms may be secured:

B. Necessary forms may be secured:

1. From the Secretary, Board of U. S. Civil Service Examiners, Rome Air Depot, Rome, N. Y.:

2. By mail, from the Director, Second U. S. Civil Service Region, Federal Building, Christopher Street, New York, New York, by persons residing in the area of the place of employment;

3. At any first or second-class post office in which this notice is posted.

If you're capable of doing hard work, and not in 1-A, 2-A, or 2-B draft classification, you can help your country by applying for work in Hawaii as a laborer. Pay is good; chances for advancement are excellent. For information, go to Room 915, Federal Building, 641 Washington Street, New York City.

> IN JAMAICA SOUTH We have a Few

1 & 2 FAMILY HOUSES

Which may be purchased with 10% down payment and monthly payments like rent. PRICES FROM \$3000.

JAMAICA SAVINGS BANK

161-02 JAMAICA AVE. JAmaica 6 - 1500

BUY IN CORONA Nearest Community to N. Y. City

Good Buys - Reasonable Prices REIFER REAL RESIDENCES
LICENSED BROKER
100-08 Northern Blvd. Newtown 9-5159
Free Transportation — Open Sundays
and Holidays, 1 P.M. to 6 P.M.

HOUSES WANTED

ALL CASH PAID

IN STUYVESANT AND BEDFORD SECTIONS SUMNER REALTY CO.

1257 Bedford Ave.

NO RATIONING ON LAND

You can BUY all you want here. And at what a price! A \$3.750 plot on the water for \$685. It has gas, electric, water, sidewalks, concrete road, bulkhead, private beach, Warranty deed, title policy free! 10% down, 114% monthly, R. DOLAN, 152 West 42nd St. WIs. 7-0634.

DR. H. J. KORNBLUH Surgeon Dentist

200 EAST 33rd ST., N. Y. C. [Corner Third Avenue] LExington 2-8214

Dr D G POLLOCK Surgeon Dentist

Brooklye 'aramount theater Bidg. One Flight Up Brooklyn '* Fixingte 5-8626 Hours: Daily 9-9; Sunday 19-1 B M F. Default Av. Subway Station 1 R T. Nevins M. Subway Station

HARRY DUKE

Posit rely the Latest Scientific Messed in Comics. All Large Rubber Tubes Eliminated Recommended by Many Physicians. Modern Reclining Colomic Tables. • Male and Female Nurses By Appointment. Reg. Physiotherapist 152 W. 58th St. (Bet. 6th & 7th Aves.) (Olumbus 5-2698)

KENNETH M. WILEY CHIROPRACTOR

PALMER GRADUATE

JAMES W. LONG, Associate in Charge JACKSON THEATRE BUILDING Jackson Heights, L. I. HA. 9-2655

Anton Meister, Ph. C.

Palmer Scientific Chiropractor Normal Flow of V.tol Energy Results from a Normal Delivery Through Norves HOURS: 20-12 A M. 9-2 P. M. and BY APPOINTMENT 139 Part 95th St., N. V. C (Nr. Lexington Ave.)

Leg Ailments

Varicose Veins. Open Leg Sores, Phlebitis, Rheumatism, Arth-ritis, E-zema TREATED WITHOUT OPERATIONS
BY 'ATEST METHODS,
ENAMINATION FREE
LEG AND ANKLES REDUCED
Daily 1-6 P.M.
Monday and Truesday 1-8:50 P.M.
NO OFFICE BOURS ON SUNDAY L. A. BEHLA, M.D. 320 W. 83th St., New York City

DR. A. GERALD EDWARDS SURGEON DENTIST-X-RAY

Hours 9 A. M. to 9 P.M. Sunday, 11 A. M. to 1 P. M.

1390 Dean Street Bet, Kingston and Brooklyn Aves,

OPTOMETRIST DR. DAVID SCHWARTZ

Office Hours: 10 a.m. to 8 p.m. Daily Friday, 10 a.m. to 1 p.m. only. 831 WESTCHESTER AVENUE (Corner Prospect Avenue, Bronx) DAyton 9-1190

CLERK, GRADE 1

STUDY MANUAL

Here's Chance to Be An Air Instructor

Student Instructor

Army Air Forces Technical Schools and Navy Aviation Service Schools-\$1,620 Year

Junior Instructor

Army Air Forces Technical Schools and Mavy Aviadon

Service Schools-\$2,000 Year

Service Schools—\$2,000 Year
Junior Instructors will be assigned
to options for which quantied.
There will be no options for the
Sudent Interactor positions.
Cosing Date—Applications will be
received that the needs of the service have been met.
There of Employment—Student Instructors appointed by the War Department will be trained at one of
the various Army Schools listed below All instructors appointed by
the Navy will be trained at the
travy Teacher Training Center,
Cheago, Ill., and transferred up in
compittion of training to one of the
Navy Aviation Service Schools listed
delow:

Army Air Forces

Army Air Forces

Technical Schools
Chanus F.eig, america, Ill., Special School, School. Believille, Ill., Razio

school, Active Field, Bhoxi, Miss., Airpiane Mechanics School.

piane Mechanics School.
Gulfport, Ariston, Aliplane Mechanics School.
Liacoln, Neb., Airplane Mcchanics School.
Goldsboro, N. C., Airplane Mechanics School.
Sheppard Field, Wichita, Tex.,
A., plane Michanics School.
Annuallo, Tex., A., plane Mechanics School.
Sloux Falls, S. D., Radio School.
Low.y Field, Denve., Colo., Special School.
Navy Aviation Service Schools

Madison, Wis., Radio School.
Low.y Field, Denve., Colo., Spec. 2018. School.
Navy Aviation Service Schools
Chicago, Ill.; San Diego, Cal.;
A.ameaa, Cal.; Seattle, Wash.;
Norfolk, Va.; Jacksonville, Fla.;
Fensacola, Fla.; Norman, Okia.
Daties — Student Instructor will pulsue a course in radio operating or engineering, airplane mechanics, or shop work for a peroid of from three to six months. Successful completion of such courses will be followed by promotion to the position of Junior Instructor at \$2,00 per annum and assignment and transfer at Governmen expense to one of the appropriate schools listed above.
Junior Instructors will be used for the purpose of instructing soldiers and seamen in radio, shop work and airplane mechanics, Junior Instructors appointed by the Nayy Department will be trained at Calcago, Ill., prior to assignment to a Navy Aviation Service School. Junior Instructors appointed by War Department will be selected by and report to the individual Army Air Forces Technical Schools.

Requirements
General Requirements for All Grades—All applicants for the positions of Student Instructor of Junior Instructor must show that they have been graduated from a standard four-year high school course, or have completed at least 14 units of high school study. (This requirement will be waived only in care of applicants who present exceptional qualitying experience.)

Requirements for the Sudent Instructor must sposses the qualifications listed under either 1, 2, 3, 4, 5, 6, or 7 below:

1. The successful completion of one year of study in a college or university or teachers' training

of under the street of the successful completion of one year of study in a college or university or teachers' training institution of recognized standing.

2. The completion of one full

year of progressive technical expenience as one of the following: Aircraft mechanic, aircraft or automobile engine mechanic, sheet metal worker, welder, machinist, p otographe, camera repairman, radio operator, camera and repairman, radio operator, camera and repairman.

3. Possession of a Civil Aeronautics Administration airplane mechanic's cratificate.

4. Possession of a commercial or amateur radio operato, 's license.

5. The successful completion of a 6-months' technical radio course of resident study in a radio school.

6. Possession of a Civil Aeronautics Administration ground instructors' certificate.

7. The successful completion of a defense training course in radio work, under a program administred under authoricy of the U. S. Office of Education.

Requirements for the Junior Instructor Grad—All applicants for the position of Junior Instructor must meet the minimum requirements as listed above for the student instructor position, in addition hey must possess the qualifications listed under 1, 2, 3, 4, 5, or 6 below:

1. Six months of full-time or one year of night school experience in teaching aircraft, radio, or shop subjects.

2. Six months of progressive technical experience as one of the following: Aircraft engine mechanic, aircraft sheet metal worker, aircraft sheet of the possession of a bachelor's degree in electrical, aeronautical, or mechanical engineering from a recognized institution of learning.

4. The possession of a bachelor's degree from a recognized institution of learning from a recognized institution of lea

engines, aviation, or affect subjects).

5. Six months progressive technical experience as one of the following: Sheet metal worker or oxyacetylene welder.

6. One year of progressive technical experience as automobile enring machanic.

nical experience as automobile engine mechanic.

Written Test—No written test is required. Applicants' qualifications will be judged from a review of their experience.

Sex—The department or office requesting list of eligibles has the legal right to specify the sex desired.

sired.

Age and Citizensh'p—On the date of filing application. applicants:

1. Must have reached their 20th birthday. There is no maximum agilimit for the positions.

2 Must be citizens of or owe allegiance to the United States.

Physical Requirements—Applicants must be physically capable of performing the duties of the position and be free from such defects or diseases as would constituted in the continued on page Eighteen fects or diseases as would (Continued on page Eighteen)

FACE LIFTING WITHOUT SURGERY!



No peeling! No massage! These amazing treatments make sagging muscles firm and restore youthful contour. Lines and wrinkles disappear. Stimulating results in first treatment.

ELSIE SOUTHARD 20 East 53rd Street. PL. 9-5437.

Electrolysis

HALL REMOVAL BY NEWEST PROFESSIONAL METHOD

RADIO ELECTROLYSIS

Used by Physicians and Prominent New York Hospitals QUICKEST METHOD-SAVES TIME and MONEY

MME, HELENE MEHLMANN Consultation Free—By Appointment Only 501 5th Ave.. cor. 42d. VAnderbilt 6-5387 Evenings Call—TRemont 8-47:8

EMANUEL J. SHORE Superfluous Hair Permanently Removed

Latest Equipment - Results Guaranteed Free Consultation - Resonable Rates Personal Attention 545 FIFTH AVE., CORNER 45th ST. (Suite 1404) MUrryhil 2 6024

MEN - WOMEN

IMPROVE YOUR APPEARANCE Unsightly, hair removed permanently privately. Proven painless method assures results. Free consultation.

S. MANNUZZA Electrolysis Specialist Suite 710-711

225 Lafayette St., N. Y. C. CAnal 6-7221.

ADVERTISEMENT

ADVERTISEMENT SCHOOL DIRECTORY

LISTING OF CAREER TRAINING SCHOOL

ACADEMIC & COMMERCIAL—COLLEGE PREPARATORY
doro Hall Academy - DeKalb and Flatbush Ext., Brooklyn - Regenta
accredited - Main 4-8558.
Eron School - 853 B'way (Cor. 14)—Day, Eve., Regents Accredited—ALgon,
quin 4-4882.

ACCOUNTING MACHINES

Accounting Machine. Institute—221 W 57th St.—Day and Evening Classes. IBM Accounting. Machines. Tabulators. Sorters and Key Punches Circle 5-6425.

N. Y. Tech-108 5th Ave.-Welding, drafting refrigeration, heating, radio, CHeisea 2-6330.

AIRCRAFT WELDING

Citizens Prep Center-9 W. 61st St.-State Licensed-Day & Evening Short

Course-Easy terms.-Circle 6-4970.

AUTO DRIVING SCHOOL

A. L. B. Driving School-Expert instructors, 620 Lenox Ave., New York City. Aud. 3-1433.

Sill's Auto Driving School-171 Wor'n St. (opp. State Bidg.)-Worth 2-6990 AVIATION PRODUCTION MECHANIC Delehanty Institute-11 E. 16th St.-Dry and Eve. Classes-State Licensed, STuyvesant "-6900.

BUSINESS MACHINES

Brooklyn Business Machine School-7 Latsyette Ave.—Comptometry, Billing,
Bookkeeping Typing-Day and Evening-ST 3-7669

Combination Business School, Civil Service Preparation, 139 W. 125th St.
UNiversity 4-3179. CARD PUNCH OPERATOR

Delehanty Institute—11 E. 16th St.—Day and Eve. Classes—STuyvesant 9-69:0

Accounting, Machine Institute—221 W. 57th St.—Day and Evening Classes,

IBM Accounting Machines, Tabulators, Sorters, and Key Punches—

CIrcle 5-6425.

CIVIL SERVICE

Jelehanty Institute—1:5 E. 15th St.—City, State and Federal Examinations,
Day and Evening Classes—STuyvesant 9-6900.

DRAFTING

Delehanty Listitute—11 E. 16th St.—Complete 500-hr. Course — Day or Eve., STuyvesant 9-6900.

New York Drafting Institute — 276 W. 43d St. — Day and Evening Classes, Wisconsin 7-0366.

Manhattan Technical Institute — 1823 Broadway (59th) — Day and Evening Classes—Circle 5-7857.

Mondell Institute—230 W. 41st St.—Day & Evening Classes—Wisconsin 7-2086.

Delehanty Institute—11 E. 16th St. Course—Day or Eve.—Class now forming New York School of Fingerprints—22-26 E. 8th St.—Introductory course for fingerprint expert. GRamercy 7-1268.

The Faurot Finger Print School — 240 Madison Ave.—Evening Classes—AShland 4-5346.

INDUSTRIAL INSPECTION, OPERATION and ASSEMBLY Delehanty Institute—11 E. 16th St.—Day and Evening Classes—Card Punch, Comptometry—STuyvesant 9-6900.

LANGUAGES and BUSINESS

Poza Institute — 1133 Broadway — English, Spanish, Portuguese, Commercial Courses. OHelsea 2-5470.

LATHE OPERATION & MACHINIST
Citizens Prep Center-9 W. 61st St., State Licensed-Day & Evening Short course-Easy terms-Circle 6-4970.

MACHINE SHOP
Delehanty Institute—11 E. 16th St.—Day & Evening Classes — 200-300 hr.
Courses—STuyvesant 9-6900.
Lurz Machine School — 1043 6th Ave. rnear 39th St.) — Day and Evening Classes—PE. 6-0913.
Practical Machinist School—109 Broad St.—Machinist school only. BO. 9-6493.

MECHANICAL DENTISTRY

New York School of Mechanical Dentistry — 125 W. 31st St. — Day and Evening Classes—Employment Service—Free Booklet C—CHickering 4-3#94 MECHANICAL DRAFTING—STRUCTURAL DESIGN

N. Y. Structural Institute—Evening Classes for Men and Women. R. A. Exam. Review. Rigid Frame Design. VA. 6-2364.

MEDICAL - DENTAL

Manhattan Assistants School — 60 East 42d St. — 3 Month Special Course — Laboratory Technique & X-Ray—Day and Evening. Cat. L—MU, 2-6234. RADIO—TELEVISION

Radio Television Institute — 480 Lexington Ave. — Laboratory Training — Day and Evening Classes—PLaza 3-4585—Dept. L.

SECRETARIAL SCHOOLS

SECRETARIAL SCHOOLS

Delchanty Institute—Day and Evening Classes. 120 W. 42d St.—STuyvesant 9-6900. 9-9000.
.amb's Business Training School-370 Ninth St., at 6th Ave., Brooklyn Day and Evening Classes-Individual Instruction-SOuth 8-4236.
Merchants and Bankers Business School - 55th Year - Day and Evening 220 East 42d St.-MU 2-0986.
Washington Business Institute, 2105 7th Ave. at 125th St.-Day and Evening.
Classes, Individual Instruction. MO. 2-6086.

TABULATING MACHINE OPERATION

Accounting Machines Institute—221 W. 57th St.—Day and Evening Classes.

IBM Accounting Machines, Tabulators, Sorters and Key Punches—Circle 5-6425

X-RAY AND LABORATORY TECHNICIANS Harvey School-384 E. 149th St.-Day and Evening Classes - MO. 9-5655.

WELDING Delebanty Institute-11 E. 16th St.-Day and Evening Classes - 224-br.
Course-STuyvesant 9-6900

GLASSES : CREDIT

EYES EXAMINED • GLASSES FITTED • PRESCRIPTIONS FILLED

NEW YORK STORE

BROOKLYN STORE GOLDIN'S

KLEIN'S

(NEAR BWAY)

6313 - 18th AVENUE (NEAR BWAY)

DR. HENRY A. BECKER OPTOMETRIST

330 West 42nd Street, N. Y. C. Room 1600 Office Hours:

9 A. M. to 6 P. M. Weekdays 9 A. M. to 3 P. M. Saturday

Dr. Bohman — Dr. Shirley **OPTOMETRISTS**

Eyes Examined Quality Glasses—Moderately Priced Office Hours: 9 A. M. to 7 P. M. Daily

159 West 33rd St., N. Y. C. CH.-4-4826

DR. A. J. BLOCK

OPTOMETRIST

Accurate Eye Examinations OFFICE HOURS: 9:30 A.M. to 9 P.M. Dally Fridays, 9:30 to 1 P.M.

940 Southern Boulevard Bronx Near 163d Street

DR. FREDA AVIRON LADY OPTOMETRIST OFFICE HOUR .- 9 a.m. to 7 p.u

815 SIXTH AVENUE (At 28th Street, N. Y. C.) PHONE CHickering 4-4468



OPTOMETRIST OFFICE HOURS: 9 A.M. to 8 P.M. Daily Fridays-9 a.m. to 6 p.m.

DR. H. A. BLUM

24 East Mt. Eden Avenue, Bronx (1/2 Block East of Mt. Eden Station)

M. A. CHAIKIN

OPTOMETRIST

160 - 12 Northern Boulevard Next to Roosevelt Theatre EYES EXAMINED - GLASSES FITTED

Flushing, L. I. FL. 3-1220

ADDRESS

CIVIL SERVICE LEADER

With Practice Material

CONTENTS

CLERK, Grade 1 Examination, 1935

CLERK, Grade 2 Examination, 1937

1001 PRACTICE QUESTIONS

For Typists Qualifying Tests

97 Duane Street, N. Y. C. Enclosed is \$1 (check, cash, money order), for which kindly send the when ready, your Homa Study Manual for Clerk, Grade 1 — Typist, Grade 1.

ANSWERS

Study Manual NAME

TYPEWRITER COPYIST,

Civil Service LEADER

Grade 2 Examination, 1938



Follow the Leader for Bargain Buys

Consumer's Front

The Consumer's Front, an ex-hibit showing graphically how average people can make their money, food, elothing and household materials last longer and go farther in wartime, is being presented at the Dime Savings Bank of Brooklyn. It was built by the Brooklyn Museum for the Consumer's Division of the Brooklyn Civilian Defense Volunteer Organization, and will be open to the public at the Main Office of the bank Fulton Street and Development bank, Fulton Street and DeKalb Avenues, each week-day during banking hours; every day from 9 a.m. to 3 p.m.; Saturday, 9 a.m. to 12 noon, and on Monday, 9 a.m. until 7 p.m.

The theme of the exhibition is

to show how the housewife can help to prevent inflation by buying only what she needs and by making everything she has last as long as possible.

The food display for example

CLASSIFIED **ADVERTISEMENTS**

Carpenter

GENERAL CONTRACTORS-Alterations, Tiles, Cement, Plaster, Fire Bricks Work and Oven Water Proving, ALBERT DAHBANY 1243 41st St., Brooklyn, Windsor 6-0829.

Fur Coats for Sale

MAGNIFICENT Genuine Fur Coats, won-derful quality (samples from fashion shows, \$65) Large assertment of furs and sizes, LEONA STUDIO, 105 West 72d St. (Near Broadway.)

Furs

Persian Lamb Coats, \$60. Unbelievable!
Open late every eve's, LOng. 5.5798 Open late every eve'g, LOng, 5-5798, CHAS, I, ZUCKER 205 W, 30 St. (Bet. 7th & 8th Aves.) NYC

PAUL GRABOIS, Specialist in re-styling, repairing, glazing, froning, NEW coats and juckets made to order at reasonable prices, 210 W. 29th St., N.Y.C. LA-4-9634.



Help Wanted-Agencies

A BACKGROUND of SATIS-FACTION in personnel service since 1910 Secretaries, Supering the Secretaries, Switch-hourd Operators, Brody Agency (Henfielte Roden, Licensee), 210 Broadway, Barelay 7-8185.

BOOKKEEPERS — Stenographers—Bill-ing and Bookkeeping Machines opera-tors, all office assistants, Desirable posi-tlems available daily. Kahn Employment Agency, Inc. 15 West 38th St. WI. 7-3900.

Insurance

LEON BENOFF, 391 East 149th Street, N.Y.C. Fire; savings on automobile insurance; special service to Civil Ser-vice, Tel, ME. 5-0984.

Loans



Bonded pawnbrokers since 1858, specializing in liberal oans on diamonds, watches, jewelry, cameras, blnoculars, microscopes. H. Stern, Inc., 872 Sixth Ave., at 31st St., New York.

Reducing Specialist

FOR the woman who cares — Swedish Massage and Steam Bath - FLORENCE MILLS, 1886 7th Ave. (cor. 114 St.), Aut. 34 CA, 8-2585. (Lie. No. MO 311-358).

Apartments and Real Estate

HTH (222 RIVERSIDE DR.)-Fireproof ON THE HUDSON RIVER THE IRVING ARMS MODERN ROOMS....\$5 - \$8 Elevator-Refrigeration

Furnished Rooms-East Side OTETH ST. AND EAST RIVER DRIVE.

EAST END HOTEL FOR WOMEN

RATES INCLUDING MEALS FROM \$9 WEEKLY

Comfortable, all-year 'round home in the Gracie Square neighborhood. Roof Garden and Balconies, overlooking the Drive and East River. Attractive, lounge, library, recreation room and reception parlors, Excellent food.

TRANSIENTS ACCOMMODATED BUtterfield 8-6490

Liquor License

Notice is hereby granted that License No. GB 00601 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 277 Lenox Avenue, City and County of New York, for off-premises consumption. Corge Wyatt, 277 Lenox Avenue.

gives some helpful pointers on buying economically and empha-sizes the sources of information for the housewife who wants to become a more shrewd and a more patriotic shopper. An important feature of the clothing exhibit shows some original and interesting things that can be done to remodel old clothes.

Other graphic features of the exhibit come under the headings, "American Made and American Grown," "Wise Buying," "Your Kitchen Is In The War" and "Do It Yourself."

Invisible Glasses

For those who are sensitive about their appearance with glasses, science has introduced one of those wonderful salves to vanity called "invisible glasses." The lenses are placed in direct contact with the eyeball, and only the trained observer will suspect their presence. Specialists in the preparation of these lenses are the Keensight Optical Specialists .There are no limits to prescriptions ,except, of course, bi-focal (two lens for each eye) are not possible.

There is a lot of tradition that surrounds the neighborhood store, especially when it deals ein such personal items as diugs and glasses. Almost a third of a century ago, when the Bronx was pretty much farm land, and only considered a suburban part of the metropolitan area, the Mayer Optical Company opened offices in the East Bronx. During the years the neighborhood changed, the city grew, and the farm lands turned into taxpayer properties and apartments. Through all this time, for three generations of youngsters. Mayer has filled presc iptions for good glasses, watching the styles in rims and shapes change with the times.

Grade 1 Clerks Are Appointed

Sixteen permanent jobs as grade 1 clerks in two city departments are being offered eligibles on the clerk, grade 2 list as a result of certifications made by the Civil Service Commission during the week. The names of 39 eligibles, up to number 9,255 on the list, were sent over to the Depart-ment of Finance to fill ten vacancies, and to the Office of the Comptroller to fill six vacancies. Appointments in both departments are being made at \$960 a

Men's Shops



12 PAYMENT PLAN No Deposit Required from CIVIL SERVICE EMPLOYEES to open CHARGE ACCOUNT 234 FLATBUSH AVE. at Bergen St., IRT Sub. Station BROOKLYN Phone BROOKLYN Section 8-6061

JOHN J. CONNOLLY MERCHANT TAILOR

SUITS, COATS and TUXEDOS MADE TO ORDER A Complete Line of the Finest All-Wool Materials, Including Irish Blue Serge, Always in Stock

PRICED FROM \$35.00 UP 1688 Third Ave., at 95th St., N.Y.C. Open till 8 P.M.



to get into government work: 45 CORTLANDT ST., Man'atlan Learn a clerical job. H. Edelman, Prop.



Business DIRECTORY

THE FIRMS AND SERVICES LISTED BELOW HAVE BEEN VISITED BY A LEADER REP-RESENTATIVE AND HAVE AGREED TO GIVE SPECIAL CONSIDERATION TO LEADER READERS.



Auto Spring Service

Now is the time. Preserve year car. INSTALLATION - WHILE YOU WAIT, WE RESET YOUR OLD SPRINGS



2894 Atlantic Avenue Brocklyn AP. 7-8825

Birth Certificates

BIRTH CERTIFICATES

SERVICE IN ALL STATES SAVE TIME AND ANNOYANCE OUR FEE IS VERY SMALL We Get Certificate or Refund Money Write, Phone or Call

Write, Phone or Call
E. FRANK KELLEY
MUrray Hill 2-2444
507 Fifth Ave. New York, N. Y.
* We operate under United States
Government Copyright

Cigars

ASK FOR OTTE'S HANDMADE CIGARS

At Your Favorite Tavern

ROBERT OTTE

656 Woodward Ave., Ridtewood HEgeman 3-8481 Clothes Conservation

UNIFORMED EMPLOYEES S YOUR UNIFORM SHINY OF WORN? Shine Removed and Entire Uniform Renauped BY THE GUARANTEED NU - NAP PROCESS

Make your Uniforms look like New BESTWAY SHINE REMOVING CO. 416 MADISON AVE. • I'Luza 3-9686

Coal

Nut \$11.75 Coke \$12.75 Buckwheat 1. \$8.25 STOKER COAL OUR SPECIALTY immediate deliveries B'klyn & Queens CHRYSLER COAL, COKE & OIL COMPANY, Inc.

EVergreen 8-1661

Order C O A L Now DELIVERY AT ONCE No deposit required—No Payment necessary for thirty days.
Castle's convenient new Finance Plan puts your purchase of coat on a budget basis. From 6 to 10 MONTHS TO PAY.
CASTLE COAL CO.

Eastchester Rd. and Haswell St., N.Y.C. UNDERHILL 3-5600

Convalescent Homes

Valley Rest Home for Chronic and Aged "IN THE COUNTRY" VALLEY REST HOME 21-7 Street, Valley Stream, L. I.

DURY NURSING HOME
Registered by N.Y. Department of
Hospitals
Chronics, invalids and elderly people,
diabetics and special diets convalercents,
N. Y. State Rog. Nurse in Attendance.
RATES REASONABLE
110-24 Farmers Bivd., St. Albans, L. I.
Vigilant 4-9504

Discount House

SHOP NOW FOR THE BOYS IN THE SERVICE

Municipal Employees Service Have Thousands of Useful Gifts Including DeLuxe Duffel Bags in Appropriate Colors, Specially Priced at \$3.75

Headquarters for Fine Furniture and Hard-to-Get Items

Save Up to 50% on Nationally Advertised Products Call or Write for Free Bulletin

Municipal Employees Service

41 Park Row CO. 7-5390 (Opposite City Hall Park)

Furniture Care

RE-UPHOLSTER

TWO \$29.50

EASY TERMS

Rebuilt — Restyled — Recovered
New Coverings, Springs, Fillings If Needed
ALL WORK GUARANTEED

STYLE DECORATORS

1440 St. John's Place Brooklyn
PHONE PRESIDENT 3-7834

J. T. VIDAL MFRS. OF FINER **FURS**

"Quality, Plus Econ-omy" is His watch-word. Furs to fit

434 Fifth Ave., N. V. C.

word. Furs to fit your individuality at savings of 40% to 50% because you have direct from a manufacturer. Convenient J. T. VIDAL, 231 W. 29th St. LO. 5-1347

FUR SPECIALIST

RE-STYLING © REPAIRING
GLAZING © REMODELING
We transform Old Furs into 1943
Creations...At Reasonable Prices Furs Made to Order HERMAN AMENT

F-U-R-S SPECIALISTS in RE-STYLING Repairing -- Glazing Beautiful Styled Furs of Every Description BUY NOW AND SAVE !

B. M. MOSES 66 East Broadway, N.Y.C. CA, 6-7173

Furniture CASH or CREDIT Goldsmith Quality Furniture

Furniture 172 Myrtle Ave. Brooklyn, N.Y. Telephone TR. 5-1334 Selling Fine Furniture Since 1915

Funeral Homes

William Schlemm, Inc.

Three Modern Funeral Homes Jersey City — Union City — Bogo'n Funerals \$150 Up to Higher Brackets Service Wherever Needed Call BERGEN 4 0411—UNION 7-1:00 or HACKENSACK 2-6538

MONE

FOR FALL AND WINTER NEEDS

Are You in Need of Money For Winter Expenses If So

CASH UP TO \$300

Will Be Granted to You At Any Time You Are in Need of It Prompt Confidential Service Is Our Policy

SARATOGA CREDIT CORP.

PERSONAL LOAN CO. Last Stop 8th Ave. Subway Fulton St. and Rockaway Ave. Brooklyn, N. Y.

United Pledge Society, Inc. 860 EIGHTH AVENUE, N. Y. LIBERAL LOANS ON

UNIFORMS CARE GUARANTEED

Ask for Jack Gorta

MONEY TO LOAN \$10 to \$300
Civil Service Employees Credit
Is Good With Us
WESTCHESTER FINANCE CO.

412 S. Broadway Yonkers, N. Y.

YONKERS 3-6770

519 Main Street, New Rochelle
New Rochelle 6-3880

S87 East Fordham Road

344 East 149;h St.

ME, 5-4013

Surgical Appliances

TERMINAI

SURGICAL APPLIANCE COMPANY

Full sine of TRUSSES & BELTS Exper' Fitters in Attendance

Agency for Dr. Scholl's Foot Appliances Elastic Stockings

Crutches; Wheel Chairs Sold or Rented 222 Fulton St., N. Y. Cor. Greenwich Phone COrtlandt 7-1172

Oil Conversion

J. RUSSO

Plumbing & Heating Corp. Conversion Specialists from

CONVERGENCE FOR CONTROL OF CONTRO

Optometrists, etc.

UNION SQUARE OPTICAL

147 FOURTH AVE. Bet. 13th & 14th Sts., N.Y.C. GR. 7-7558 Single Vision Glasses Complete, \$3.25 Eyes Examined by Eye Specialist (M.D.)

UNITY OPTICAL CO. 152 Flatbush Ave., Brooklyn (Near Atlantic Ave. Station of the L. I. R. R. and I. R. T. ELI ROSS, Optometrist

Tel. NEvins 8-9166, Daily: 9 A.M.-8 P.M.

PANTS

We Match Pauts to Your Coat or Vest \$2.95 to \$9.95

ALBEE PANTS SHOP Boro Hall Section
441 Fulton St. (nr. Smith)

Pianos

PIANOS Clearance SALE on NEW and FACTORY Reconditioned PIANOS-also PLAYER PIANOS

BUY NOW AND SAVE STOCK IS LIMITED MATHUSHEK FACTORY

Established 1833
122nd ST. and ALEXANDER AVE.
1 Block W. 133nd St. Sta. 3rd Ave. "L"
Phone Mott Haven 9-5770
OPEN ALL DAY SATURDAY

Smoking Pipes

SACHS HONEY BRIAR

Imported aged Briar. No stain or varnish, Free drawing, dry smoke. Cooling chamber. Assorted shapes. Lifetime guarantee. Only \$1.50 postpatd.

SACHS PIPES

5435 Myrtle Ave. Brooklyn Near Wyckoff, Opp. Madison Theatre Pipe Makers Since 1887

Carpets-Rugs

SAM KELLER

RUGS - CARPETS - LINOLEUMS We carry in stock one of the largest selections in the city. All Wool-Broadlooms.

Carpets & Rugs at Savings up to 46% 198-200 Canal St., N. Y. C. Est. 1999. Worth 2-1788-9 All subways to Canal St. Station.

Storage

Storage for Household Goods in Our Fireproof Warehouse
PRIVATE ROOMS
ENPERT PACKERS FOR CHINA,
GLASS-WARE and BREAKABLES
The Eagle Warehouse & Storage

Company of Brooklyn, Inc. 28 Fulton Street Brooklyn, N.Y. Telephone for Estimate-MAin 4-5560

Surveyors

Estab'ished in Queens County Since 1882 WALTER I. BROWNE, Inc. CITY SURVEYORS

LICENSED LAND SURVEYORS 82 - 82 BROADWAY

Sweets

Bell Fruit and Candy Shoppe

STEAMER and GIFT BASKETS FOR ALL OCCASIONS IMPORTED SWEETS Assorted Packages For All Our Boys in the Armed Forces WE DELIVER PHONE ORCHID 4-0524 139 Delancey St. New York City

Watch Repair

WE BUY DIAMONDS GOLD - JEWELRY - PROVIDENT PAWN TICKETS-High Prices Paid

ONE DOLLAR WATCH REPAIR CO. 150 West 34th Street, N. Y. C.

Elmhurst, L. I. NE 9-0199

medical organi

Study CORNER

Planned A. R. P. By Secton, (Chemical Publishing Co., \$2.50.) Describes a plan for the complete protection of a city's population by means of large, airconditioned shelters based on London's experiences. It is an architect's analysis of various recognized types of shelters and suggested improvements. Air raids, types of bombs and their effects, designs for air-raid shelters are discussed and illus-

How to Design and Install Plumb ing. By A. J. Mattias, Jr. (American Technical Society.) 388 pages, well illustrated by photographs and drawings, prove of great value, not alone to apprentices and beginners, but to the experienced plumber well. An interesting feature of the book is that section of several pages of questions which is based on the various chapters in the book.

Corrective English, By August Cervini. (Amsco School Publications.) Not a grammar, this paper-bound book aims at habit formation with usage of correct forms in English. It contains a special section of exercises dealing with parts of speech.

Air Raid Defense (Civilian). By Curt Wachtel. (Chemical Publishing Co., \$3.50.) This is a well rounded discussion of Air Raid Defense based on many years of European research from Ethi-opia and Spain through Brit-ain's reign of terror. Various sections cover the preservation of Public Health, First A'd for victims, bacteriology of Air Raid Defense, planning hospitals, organization of medical service, building of air raid

Typical chapter headings indicate the variety of subjects dealt with. Theory and practice of Destruction, Economic Aspects of Air Raid Defense, Protection Against Gas, Fire Service, Rescue in Accidents, etc. Equipment and methods are interestingly illustrated from Japanese cellophane gas protection tent to German lighting during blackout.

Advertisement

Advertisement

CAREER BOOKS

BLUEPRINT READING

BLUEPRINT READING AT WORK. By Rogers and Welton. 144 pp., list price \$1.28. The ability to read blueprints will help you get a job or find advancement in your present one! This simple, easily understood basic workbook will give you the "know how" you need to make a place for yourself in American industry Silver Burdett Company, 45 East 17th St. New York, N. Y.

BUSINESS TEXTBOOKS

BUSINESS TEXTBOOKS

BOOKKEEPING AND ACCOUNTING, McKinsey, (Third Edition, Volume 1.
Series A). A simple presentation of principles covering sole proprietorship and partnership accounts. 549 pages, \$1.80, postpaid. Postal money order must accompany order. No C.O.D. orders accepted. South-Western Pub. Co., 354 4th Ave., N.Y.C.

SECRETARIAL OFFICE PRACTICE. By Loso, Hamilton, and Agnew. A practical study of "how to do things," in stenographic and scretarial jobs. Includes typewriting techniques, filing and information on machines, 550 pages, \$1.60, postpaid. Postal money order must accompany order. No C.O.D. orders accepted. South-Western Pub. Co., 354 4th Ave., N.Y.C.

ARMY AND NAVY CORRESPONDENCE. A study of official correspondence procedures. Well illustrated. 35 pages, 8½ x 11 paper cover, 32 cents, postpaid. Postal money order must accompany order. No C.O.D. orders accepted. South-Western Pub. Co., 354 4th Ave., N. Y. C.

CIVIL SERVICE

CLERK (GRADE 1 STUDY MANUAL). Practical material for Typist Qualifying Test. 1.001 questions—3 previous exams. \$1. Civil Service Leader, 97 Duane St., N. Y. C.

OPPORTUNITIES IN GOVERNMENT EMPLOYMENT. This comprehensive volume shows you everything about how to get a government job-Federal, State or Municipal. No matter what type of work you do or what kind you would like to do, it reveals your chances, shows what s required \$1. Civil Service Leader, 97 Duane St., N. Y. C.

FINGERPRINT TECHNICIAN

THE FINGERPRINT "QIZZER" — Over 650 Questions and Answers,
10 Actual Sets of Fingerprints. Previous City, State, Federal Examinations. Price, \$1.50. National Fingerprint & Identification School,
9 East 46th Street, New York City.

MATHEMATICS

MATHEMATICS

AN OUTLINE OF PLANE TRIGONOMETRY.—Simon Lopata. Simple, complete outline of trigonometry. Used successfully for Army Entrance L.Q. Examinations, for Army and Navy Advancement Examinations, defense courses, and home study. Complete and clear, containing numerous examples and problems, it is easily followed and understood by the beginners. Essential for all who seek advancement. A self-guide for the beginner, a complete review for the more advanced. 75c. Barrons College Reviews 37 Germania Place. Brooklyn. N. Y.

SHOP MATHEMATICS AT WORK. By Welton and Rogers, 208 pp., list price \$1.56 Every industrial worker needs a knowledge of basic, shop mathematics. Simply written, clear, and to-the-point, this new workbook will provide just the training you need. Silver Burdett Company. 45 East 17th St., New York, N. Y.

SHORTHAND

SELF-INSTRUCTION IN SHORTHAND—John Bryant, Editor of Pitman's

SELF-INSTRUCTION IN SHORTHAND—John Bryant, Editor of Pitman's Journal. Clear, concise, complete, Contains 18 lessons with exercises. Pitman System used by millions. Postpaid 35c. U. S. Stamps. Mitchell Home Studies, Room 1103-A, 55 West 42nd St., New York City.

TYPEWRITING

TEACH YOURSELF TOUCH TYPEWRITING, by William E. Horne, Contents: Learning the Keyboard; Good Usage in Typewriting English; Social. Official, and Business Letters, etc. etc. Postpaid, 35c. U. S. Stamps, Mitchell Home Studies, Room 1103-A, 55 W. 42 St., N.Y.C. FUNDAMENTALS OF TYPEWRITING—An intensive 20-lesson course specially prepared for home study. Covers the fundamentals of typewriting, letters, tabulation, etc. Eliminates unnecessary drills but includes all important phases. Written by an experienced teacher; easily understood. 39c, postpaid. Abbe Institute Press, 1697 Broadway, New York City.

WOMEN IN WAR PRODUCTION

WUNEN IN WAR PRODUCTION

NEEDED-WOMEN IN AVIATION—What a woman needs to know to pian a career and get a job in aviation. A myriad of opportunities are open in office, factory and flying field, \$2, Robert M. McBride & Company, 113 East 16th Street, N. Y. C.

NEEDED: WOMEN IN GOVERNMENT SERVICE. By Dickey Meyer. A practical manual about jobs for women, what the jobs are, where to apply, and how to get them; includes advice on free training opportunities & sample tests, \$2. Robert M. McBride & Co., 116 E. 16th St., N.Y.C.

Publishing Co.
Gentlemen:
Please send us titles listed below.
I enclose to cover cost. Send C.O.D.
NAME

Aircraft Instructor

(Continued from Page Sixteen) tute employment hazards to them-selves or danger to their fellow

selves or danger to their fellow employees.

Speech—Applicants must have no speech defects or impediments.

Hearing—Applicants must possess normal hearing without the use of hearing aids.

Color Vision—For radio positions, it is necessary that appointees be able to distinguish basic and saturated colors.

How to Apply

File the following forms with the Secretary. Board of United States Civil Se vice Examiners, Chanute Field, Rantoul, Ill.

1. Application form 57, Card Form 4007-ABC, and Notice of Rating 4008-AB.

2. Form 14 and proof of honorable discharge should be submitted by applicants who desire their records of service in the armed forces to be considered.

Necessary forms may be secured force Edderal Englishing 641 Wash-

Necessary forms may be secured from Federal Building, 641 Wash-ington St.eet. New Yorw City.

Sanitation Religious Group to Hold Election

The Hebrew Spiritual Society of the Department of Sanitation will hold election of officers at the next regular meeting at its clubrooms, 31 Second Avenue, Sunday, October 25, for the following nominated candidates: President Abe Moll; 1st Vice President, Reuben Hempling; 2nd Vice President, David Stern, Frank Becker; Recording Secretary, Bernard Cohen; Financial Secretary, David Seiden; Treasurer, Solomon Checkel; Trustees, Herman Klein, Isidore Blair, Murray Nannes, Samuel Sturman; Sergeant-atarms, Meyer Taub, Joseph Zimmerman, Meyer Scher,, Alex Krimsky.

SCMWA Party At Ten Eyck Club

They say it will be plenty of fun at the Ten Eyck Club, 116 West 21st Street, on Saturday night, November 7, when Chapter 11 of the SCMWA gets together for a party dencing and fun Contriparty, dancing, and fun. Contributions will go to the Army boys in the chapter. You can get in for 49c.

> PRACTICE 153 185

ARMY TESTS

• General Suggestions on Tak-

ing Tests in the Army — Tests in the Air Force —

. The Army General Classifi-

Vocabulary — Test Type Exercises — Key Answers

Test Type

Tests in the Navy

cation Test

HELP YOURSELF GET

THE JOB YOU WANT

IN THE ARMY!

POSTAL NEWS

By DONALD McDOUGAL

Ambition

It isn't enough that the Senate Civil Service Committee is expected to report out an amended overtime pay bill this week affecting the postal boys. Emanuel Kushelewitz, president of Branch 36, National Association of Letter Carriers; Emil Hague, vice president, and Max Mansfield, secretary, have proceeded to Washington, D. C., to move officials just in case they have no intention of moving.

If you want an ambitious program, just listen to this: they mapped out a plan to see no less than officials of the War Labor Board, the Economic Stabilization Board, the Economic Stabilization
Board and President Roosevelt
himself. The probabilities are, of
course, they will not get to see all
the people they want. But this is
important: they've determined
upon face-to-face action. That
shows how serious this pay raise situation for the postal boys is becoming.

Maybe that's the way the veterans' march on Washington in that bonus scandal began a number of years ago. You never can tell but the postal boys may be rushing to the capitol in great groups one of these nights if action continues to be lacking.

The post office fellows haven't

had a raise in 17 years and the men are desperate. Personally, I don't envy the officials they manage to catch.

Meanwhile

In the meantime the public is still being rallied to the support of the men in gray seeking a way to meet the soaring cost of living. Posters and personal pleas through the mail are keeping the campaign at a boiling point.

Re Substitutes

This week another phase of the drive to obtain open hearings on HR. 7404 was entered into by the Substitute Committee of Local 10,

Federation of Post Office Clerks. The group has arranged for substitutes to address local unions to request their aid.

Meet Papa

Ephraim Handman, secretary of Local 10, NFPOC, is the daddy of a daughter born on Columbus Day. The mother, Ann Handman is president of the Local 10 Women's Auxiliary. Organization helps.

That's That

Archibald Knowles has retired from Station P after all these years as a carrier. Caesar F. Tinari, carrier delegate, has presented him with a watch. Service: exactly 37 years, four months.

Elevator Operators Protest City Action

The Society of Civil Service Elevator Operators of the Board of Education is on record protesting the action of the Board in replacing regular service help.

The group, which met October 3 and which met again October 17 in Washington Irving High School, Manhattan, was informed by Daniel Cavanage, president of the operators, that the society had retained Dr. George A. Brenner, Manhattan attorney, to bring legal action to safeguard the operator's status.

Speech and Drama School

YOU ARE IMPORTANT!
VISIT
ONE OF THE FOLLOWING CLASSES
AND
JUDGE FOR YOURSELF
MONDAY-2-4 P.M.
BODY AND SPEECH TECHNIQUE
MONDAY-7:30-10:15 P.M.
DICTION AND INTERPRETATION
TUESDAY - 8:15-10:15 P.M.
SPEECH GROOMING AND DELIVERY
THURSDAY-7:30-9:30 P.M.
PERSONAL PROBLEM SPEECH CLASS
M. SUZANNE MACKAY
SPEECH AND DRAMA SPECIALIST

SPEECH AND DRAMA SPECIALIST
Steinway Hall
Studio 711
Circ'e 6-4924
ONE DOLLAR EACH CLASS LESSON

WEBER BEAUTY CULTURE Licensed by State of New York Beauty Culture Taught by Nationally Known Instructors

Complete and brush-up courses, post-graduate courses. Moderate tuition fee.

2545 WEBSTER AVENUE Cor. Fordham Road, Bronx SEdgwick 3-0483

The only Beauty & Fort in Bronz

FOR BETTER JOBS READ Secrets of Cultured Speech

By Daniel P. Eginton, Ph.D.

"A Contribution"—IV.Y.S. Ed. Dept.
How to correct 600 mistakes in English and 2.500 common words often mispronounced; prepare for government examinations and for job advancement. \$1 postpaid.

Better-Speech Studio 20 IRVING PL.

Learn to Play the Plano a s way that will ensure real and enduring enjoyment Beginners, Advanced & Adult Beginners

MAUD OSBORN Assistant in Staten Island to Alberto Jonas

Studio: 123 Palmer Ave., Port Richmond, Staten Island Glbraltar 2-6950 New York Studio, Carnegie Hall, Room 905 Moderate terms, Saturdays, 4-7, CI. 7-1974



Grade 1

The Complete preparation for the current New York City Civil Serv-

CONTENTS

Previous Exams; Government;
Office Practice; Filing Exercises; Filing Systems; Grammar and English; Following Directions; Name and Number Comparisons; Spelling; Arithmetic; Trial Test.

165 pages, 1126 questions \$1.25

LEADER BOOKSHOP FOR MAIL ORDERS

Civil Service LEADER 97 Duane Street, N. Y. C. Please rush the A R C O Clerk, Grade 1, book; ;

I am enclosing \$1.25 (check, money order). NAME ADDRESS

Civil Service Leader Bookshop 7 Juane St., New York, N. Y. Please send me a copy of "Practice for the Army Test. 1 enclose \$1.50. Send C.O.D., \$1.65

FREE TRIAL! Send your name and address only, and pay postman \$1.50 days, return book and money will be refunded. You may send \$1.50 with your order to save postage if you prefer Supply is limited, so rush your order.

Pass High on the Induction "I.Q." Test

95,000 men will attend Officers' Candidate Schools this year and of these, approximately 75,000 will be commissioned. To enter one of these schools you must make a really good score on the General Classification Test.

Will your mark be high enough to allow you to enter Officers' Candidate School?

"PRACTICE FOR THE ARMY TESTS"

is a book containing complete and simplified material along the lines of the questions given on the test... alls how to answer them quickly and easily. Get a thorough preparation RIGHT AWAY if you're about to enter the Service.

· Arithmetic - Questions -

Problems

Answers: Solutions for all

Cube Counting — 44 Illus-trations of This Highly Sig-nificant Type of Question

How the Army Decides Upon

PARTIAL LIST OF CONTENTS:-

preview for Clerk Test

(Continued from Page Four) with one of the 7 amounts of money listed in the left-hand column. Place the correct answer on the dotted line after each question. Write only one answer to each question. Use scratch paper for figuring.

Example

A. \$3,400. B. \$4,000.

1. What amount of money is 4/7 the sum A and B?

Answer-\$4,000.

A. \$6,000 B. \$7,500

C. \$9,500

D. \$14,000

E. \$11,500

F. \$2,500 G. \$1,000

1. Which amount is more than twice the amount given in A?

2. Which amount is less than one-third the amount in B? 3. Which amount is the exact

sum of two other amounts which are listed? 4. Which amount is half the

sum of the highest and lowest amounts? 5. Which amount is nearest the

average listed? Section 2. Directions: Use geratch paper for your figuring, and when you have obtained the correct answer, place it on the dotted line following each question. If your answer is decimal, carry it out to three places. Give only one answer for each ques-

tion. 1. How much is the interest on \$8,700 for half a year at three per cent?

2. If your salary is \$1,200 and you save 12 per cent, how much money do you spend?

3. If your annual salary is \$1,-800, and you are paid twice each month, how much should your pay-check be?

4. If you receive only \$60 twice each month as your pay, because \$5 has been deducted for pension contributions, what is your annual

5. If you save 1/10 of your annual salary of \$1,500, and spend \$178 for education, and 20 per cent of it for your share at home, how much would you have left?

6. If you divide 261.996 by 3.119, what is the result?

7. If you multipy 24.004 by 3,000,

what is the product? 8. If you add 176.401; 21.3682; and .2308, what is the sum?

9. \$36.50 has the same relation to \$58.40 as 5 has to what num-

10. If two clerks, working together, can do a piece of work in 6 days, how much time would it take if three clerks were placed

11. Divide 17,600 by 481, carrying the answer out to three decimal

12. If a clerk is penalized a day's vacation for every hour's lateness, how many days will he lose if the time record shows that he was late 15 minutes on 6 occasions, 20 minutes on 4 occasions, and 10 minutes on one occasion?

13. How many minutes are there in 8 days, 7 hours and 47 min-

14. If you were a perdiem emmuch would you receive for 34 days, working 7 hours a day? 15. If you receive a salary of

\$3,500 and had to pay an income tax of two per cent on any salary in excess of \$1,500, what is the amount of the tax you must pay?

Answers to Clerk Grade 1 Examination Questions 1, 2 and 3

1. Ask to have repeated the instructions he is not sure about.
2. Report the error at once, taking the blame.
3. Finish the work before leaving

Section 1-1, 2, 2, 4, 3, 5. Section 2-1. 3, 2. 5, 3. 4. Section 3-1. 1, 2. 3, 3. 5.

Section 4-1, 1, 2, 3, 3, 5. Section 4-1, 1, 2, 3, 3, 5, 2, 4, 3, 5, 2, 6, 4, 7, 2, 8, 1, 9, 4, 10, 1, 11, 14, 12, 3, 13, 3, 14, 4, 15, 2, 16, 3, 17, 1, 18, 4, 19, 3, 20, 2, 21, 22, 1, 23, 3, 24, 1, 25, 3, 26, 2, 27, 3, 24, 3, 35, 29, 1, 30, 4, 31, 2, 32, 3, 33, 2, 34, 3, 35, 3, 36, 3, 37, 1, 38, 1, 39, 1, 40, 1

Questions 4 and 5—1, 1, 2, 3, 3, \$14,000, 2, \$1.000, 3, \$14,000, 4, \$7,500.

Section 2—1, 130.50, 2, 1,056, 3, 75, \$1,560, 5, \$872, 6, 84, 7, 72,012, 8, 198, 9, 8, 10, 4 days, 11, 36.590, 12, 13, 11,987, 14, \$119, 15, \$40,

musem ella Parade By Joseph Burstin



BETTE DAVIS co-starred with Paul Henreid in Warners' "Now, Voyager," which will open at the Hollywood Theatre on Thursday.

Film of the Week

"In Rear of The Enemy," the Soviet film at the STANLEY THEATRE, is a straightforward and interesting story of Russia's ski troops. The plot has to deal with three soldiers who are sent cut to follow the trail of a telephone wire and are trapped in the attic of a farmhouse which the Nazis decide to use as their headquarters. The sequences dealing with the attempts of the Russians to get their report through to their superior officers are full of suspense and a breathless audience finds itself wishing there was some way it could help.

The acting is superb throughout and the photography of the scenes in the snow especially effective. For the first time in a Russian picture, English dialogue has been cleverly dubbed in instead of the usual subtitles. G.B.

"You Can't Escape Forever" is Warners' new comedy drama now playing at the N. Y. STRAND THEATRE. George Brent and Brenda Marshall head the cast in this story of a hard-hitting newspaper editor. The story evolves around the exploits of a gang of exciting and amusing incidents before the racketeers are brought to justice. Gene Lockhart, Roscoe Karns and Edward Ciannelli head the supporting cast. Joe Graham

The "In Person" show is headed by Stan Kenton and his orchestra, comedy star Jack Carson and The 3 Stooges.

Stage Notes

The Theatre Guild's new presentation, "Without Love," Philip Barry's comedy, featuring Katharine Hepburn and Elliott Nugent, will open at the St. James Theatre, on Tuesday, Nov. 10. The supporting cast include, Auert Chisholm, Neil Fitzgerald,
Sterling Oliver and Royal Beal.
"The Skin of Our Teeth," Thornton Wilder's new play, is scheddrey Christie, Tony Bickley, Rob-

uled to have its New York opening on Monday, Nov. 16. Starring in the play are Tallulah Bank-head, Fredric March, Florence Eldridge and Florence Reed.

Alfred Lunt and Lynn Fontanne will be seen in "The Pirate" which is coming to the Martin

'Edge of Darkness," the Errol Flynn-Ann Sheridan picture based on William Woods' novel about occupied Norway, has an all star cast of stage names in addition to its film luminaries. Flynn, Miss Sheridan and Walter Huston have as their colleagues in the production such Broadway stars as Judith Anderson, Ruth Gordon, Morris Carnovsky, John Beal and Roman Bohnen . . . Three additions have been made to the cast of the new Humphrey Bogart picture, "Action in the North Atlan-tic," which Lloyd Bacon is directing at Warner Bros. studio; Iris Adrian, Michael Ames and Kane Richmond . . . Rex Bell, famous western star of an earlier day, will celebrate his screen comeback in "Beyond the Great Divide," the Monogram special outdoor picture to be produced by Scott R. Dunlap. In "Beyond The Great Divide," Bell joins forces with Buck Jones, and Raymond Hatton . . . Henry Travers, stage and screen character actor, has been signed for the key role of Mayor Orden in "The Moon is Down," at Twentieth Century-Fox . . . At the same studio Kent Taylor and William Post, Jr., have been signed to long-term contracts . . .

Nite Lite

Meyer Davis is casting for an all-girl orchestra to open at Frank Bonacchini's COQ ROUGE. Girls must be photogenic and have society backgrounds . . . Estrella, palmist previously featured at the CHATEAU MODERNE, comes back to that E. 50th Street. hideaway for a lengthy span this week . . . The Korn Kobblers make their local debut of ROG-ERS CORNER, Oct. 27 . . . Irwin Corey, new comic, makes his cafe debut at the Village VANGUARD tonight . . . Art Paulson and his orchestra have been engaged to play in the TERRACE ROOM of the Hotel New Yorker Sundays, as the "Band of The Week."

Tip for young people who want to get into government work: Learn a elerical job.

Hunts Point Palace

LARGEST OUTSTANDING BALLROOM IN GREATER N.Y. Southern Boulevard & 163d St. EASY TRANSPORTATION DAyton 3-9100 • DAyton 9-9849

You can PASS the PHYSICAL F ...



Service requirements.

TRIAL VISIT \$2

Reduce—Build Up—Keep Fit!
Special Individual Courses
Swedish Massage—Vapor Baths
Posture Correction, Etc.

Separate Days For Men, Women HEIGHT INCREASED! Beck Theatre sometime in No- GOODWIN'S GYM 1457 BROADWAY (42d St.) WIs. 7-8250

DINE AND DANCE

ALL NEW SHOW MIDGIE FELLOWS LEO FULD DAGMAR . BERT TAYLOR Columbus Ave. at 83d St. BOBBY TABLE DAVIES SUS. 7-8021 BUTLERETTES

ASTOR'S Belle Sloane, M.C., Marion Myles, Pat Rossi,
Georgette Starr, Lilyan Lorraine, Joan Ellis. Dinner \$1.00, 6 to 10. 3rd St. at 8th Ave. GR. 3-8839

ZIMMERMAN'S HUNGARIA AMERICAN HUNGARIAN 168 W.est 46th St., East of B'way

Famous for its Food. DINNER FROM \$1. Delightful Floor Show Nightly at 7:30, 10:30, 12:30. Gypsy and Dance Orchestras. Continuous Music & Dancing from 6 p.m. to Clos. No Cover. No Min. LOngacre 3-0115.



JUDY GARLAND star of "For Me and My Gal," new M.G.M. production coming to the Astor Theatre Thursday.

New Movie Attractions

Tomorrow, the Paramount Theatre presents "The Forest Rangers," a Paramount picture filmed in technicolor. Players include Fred MacMurray, Paulett Goddard and Susan Hayward. George Marshall directed.

Thursday, the new picture at the Astor Theatre will be "For Me and My Gal," starring Judy Garland. Richard Sherman, Fred Finklehoffe and Sid Silvers have written the screen treatment from a story by Howard Emmett Rogers and directed by Busby Berkeley. In the supporting cast are George Murphy, Gene Kelly and Marta Eggerth.

Another new opening on Thursday, is Warner Bros. "Now, Voy-

ager," starring Bette Davis and Paul Henreid, at the Hollywood Theatre. Irving Rapper directed. Some of the supporting players include Claude Rains, Gladys Cooper, Bonita Granville, John Loder and Ilka Chase.

On Tuesday, Oct. 27, the Rivoli Theatre will present Somerset Maugham's story, "The Moon and Sixpence."

Concerts and Music

CHAMBER MUSIC

FIVE SATURDAY EVE CONCERTS Oct. 24-Nov. 21-Jan. 23-Feb. 12-Mar. 6 Wash'ton Irving H.S., 16 St.-Irv. Pt. Musical Art Quartet \$1.25 Budapest Quartet
Gordon String Quartet

Roth Quartet Saizedo-LeRoy-Scholz Mail Orders to PEOPLE'S Symphony Concerts, 32 Union Sq. STu. 9-1301

Movies

SONJA HENIE JOHN PAYNE **'ICELAND''**

With JACK OAKIE SAMMY KAYE and Orchestra

A 20th Century-Fox Picture

PLUS BIG ROXY 7TH AVE. STAGE SHOW ROXY 50TH ST. Doors Open at 10:30 A.M.

BUY WAR BONDS AT THE ROXY

STARTS TOMORROW Paramount Presents MacMURRAY

Paulette Susan GODDARD HAYWARD

THE FOREST RANGERS' IN PERSON

GENE KRUPA and his orchestra EXTRA ADDED ATTRACTION THE MERRY MACS

PARAMOUNT

NOW PLAYING

GEORGE BRENT BRENDA MARSHALL

"YOU CAN'T ESCAPE FOREVER"

STAN KENTON

THE 3 STOOGES

SPECIAL - Fastest-Rising Comedy Star

JACK CARSON GET IN THE SCRAP! STRAND

B'way at 47th St.

Hotels - New York City



RESORTS

New Windsor, N. Y.

PLUM POINT IN THE FALL

Plum Point is never more enticing than in the Fall when the sun is gentle, the keen air invigorating, and nature's colorings so delightful. Add to these an abundance of sports activities, entertainment, delicious food, favorable rates.

DLUM ATTRACTIVE RATES New Windsor, N.Y. point Newburgh 4270

Ellenville, N.Y.

................... ARROWHEAD LODGE

IT'S nicest at ARROWHEAD during Indian summer.
Fireplace Warmth, Library and
Recordings, Rowing, Bicycling.
Tennis. Rates, \$24.00 Weekly Tennis, Rates, S. SLUTSKY

Ellenville, N. Y.

Restaurants

MAMA RITZ KOSHER

Dairy and Vegetarian Restaurant

De Luxe Dinner 5 to 8 P.M .- 55c Orders Delivered to Your Office 7 Broadway (Nr. Worth St.) w York City Worth 2-8272 327 Broadway

CIVIL SERVICE ORGANIZATIONS and EMPLOYEES

WHEN you are planning theater parties, banquets, teas, meetings, etc., do so through the amusement department of The Civil Service LEADER, Write to:

JOSEPH BURSTIN

AMUSEMENT DEPT. 151 West 40th St. N. Y. C.

Tuesday, September 29, 1942

These books are designed for obtaining a pilota florence of pages a so gevernment form a to gevern form a

ARMY and NAVY

AT901 U. S. ARMED FORCES,-A training, rates of pay, advancement opportunities and types of work. 25c. opportunities and types of work. 25c.

PP902 YOU'RE IN THE ARMY
NOW—a pamphist on what
It's all about and how to fit yourself
for the new life, 25c.

AR903 PRACTICE FOR THE
ARMY TEST—Study material
to help you get a better rating on the
all-important induction test. \$1.50.

GR904 HOW TO GET A RATING OR A COMMISSION — A Army. \$1.

MATHEMATICS

AM253 PLANE TRIGONOMETRY MADE PLAIN - Essentiats tiponemetry with detailed discussions and filustrative examples. \$2.75.

DH250 PLANE TRIGONOMETRY, -Covering all aspects of plane, spheri-cal, and solid trigonometry. \$2.35.

MM252 MENTAL MULTIPLICA-TION-How to multiply 7-figured numbers mentally, 25c.

AU251 MATHEMATICS AND CAL-ranged to give the greatest amount of help in the shortest space of time, 243 pages, \$2.

AT THE BOARDS

AM221 MECHANICAL DRAWING —A practical, concise man ual illustrated with plates and exer-cises, 212 pages, \$1.50.

AM214 MACHINE DESIGN - Presenting useful information for those who require a general work-ing knowledge of mechanical princi-ples. 333 pages, \$3.

H215 PRACTICAL PATTERN MAK-ING—Containing detailed de-ecriptions of the necessary materials and how to use them. 355 pages, \$2.50,

oriptions of the necessary materials and how to use them. 355 pages, \$2.50, AM216 PATTERN MAKING — An illustrated treatise for the woodworker. 233 pages, \$2.

MG471 ENGINEERING DRAFT. ING—Emphasis on the development of initiative and orderly thinking so necessary to drafting engineers. 236 pages. \$2.25.

223 AUDEL'S MECHANICAL DRAWING — A diagrammed manual containing simple and tho-ough information. 133 pages. \$1.

224 AUDEL'S BLUEPRINT READING—ING—ING—ENGIGNICS \$2.

AI217 DHE DESHIGNING ND ESTIMATING—Revised and enlarged edition for convenient reference, 160 pages. \$3.

AIRCRAFT and AVIATION

MG301 MATHEMATICS FOR AVIATION TRADES—A practical text book for potential aviation mechanics. 267 pages. \$1.80.

PT321 AIRCRAFT B L U E PRINT READING—A how-to-do-it book with detailed illustrative diagrams. 122 pages. \$1.

MG309 HOW TO DO AIRCRAFT SHEETMETAL WORK.—A clear and accurate explanation of each process. 285 pages. \$2.20.

PT302 PRACTICAL MATHEMATICS OF AVIATION.—Covers every planse of mathematics as applied to aviation's needs. 120 pages.

PT315 AIRPLANE DESIGN.—Features data on design compiled from extensive airplane study. 67 pages. \$1.

H316 METAL AIRPLANE STRUCTURES.—Supplies all the information you need on accepted modern airplane construction, theory, practice and design. 455 pages. \$5.

AM317 FLIGHT—METEROLOGY &

diplane construction, theory, practice and design, 455 pages, \$5.

AM317 FLIGHT-METEROLOGY & AIRCRAFT INSTRUMENTS, —A general survey of basic principles in simple language, 283 pages, \$2,50.

PT310 AIRCRAFT INSTRUMENTS, and the survey of basic principles in simple language, 283 pages, \$2,50.

PT310 AIRCRAFT SHEETMETAL, work.—An aid to the mechanic and the beginner. 118 pages, \$1.

MG318 AIRCRAFT LAYOUT AND DETAIL DESIGN,—A text-book covering essential requirements for draftsmen, including practical layout problems, 306 pages, \$3.

MG319 MECHANICS OF AIRCRAFT STRUCTURES,—A thorough, authoritative book offering a wealth of material in the simplest most practical form, 309 pages, \$4.

MG320 AIRCRAFT INSTRUMENTS,—Includes required material for an up-to-date course in modern aircraft instruments, 506 pages, \$5.

MA311 AIRCRAFT SHEETMETAL WORK,—Contains photographs, construction details and statistics based on actual procedure. 122 pages, \$2,50.

GW312 AIRCRAFT SHEETMETAL WORK,—Contains photographs, \$2,50.

GW312 AIRCRAFT SHEETMETAL WORK,—Contains photographs, \$2,50.

GW312 AIRCRAFT SHEETMETAL Graphs, construction details and statistics based on actual procedure. 122 pages, \$2,50.

GW312 AIRCRAFT SHEETMETAL Graphs, construction details and statistics based on actual procedure. 122 pages, \$2,50.

GW312 AIRCRAFT SHEETMETAL Graphs, construction details and statistics based on actual procedure. 122 pages, \$2,50.

GW312 AIRCRAFT SHEETMETAL Graphs, construction details and statistics based on actual procedure. 122 pages, \$2,50.

GW313 FLIGHT — FIRST PRINfundamental skills of aircraft practice, \$2,50.

AM331 FLIGHT — AVIATION ENfoncemental scills of aircraft practice, \$2,50.

\$2.50.

AM331 FILIGHT - AVIATION ENGINES. - Presenting basic
principles simply and graphically. 363
pages. \$2.50.

H332 ABC OF AVIATION. - Provides
a thorough groundwork in principles of construction and operation.

\$68 pages. \$2.50.

for obtaining a bilot's license, Conforms to gevernment courses, 602 pages. \$4.

H334 ABC OF GLIDING & SAIL-PLYING.—A history of gliding and motorless airplanes providing an interesting study of static and dynamic salifying. \$1,50.

PT335 —A helpful textbook for vocational students. 131 pages. \$1.50.

FS300 AERONAUTICS SIMPLIFED.—A handy manual of examination questions and answers including a glossary of terms and instructions for pilot certificate applicants. 172 pages. \$1.50.

WL336 AIRPLANE MAINTE-NANCE.—Complete and thorough analysis of all technical aspects of aviation. 311 pages. \$2.75.

H337 AERIAL NAVIGATION & METEROLOGY.—A practical reference manual for students. 315 pages. \$4 H339 AVIATION ENGINE EXAMINER.—Offers a systematic course of study in questions and answers. 440 pages. \$3.

SHEETMETAL

AU655 SHEETMETAL WORK, E clearly outlined, 388 pages \$1.

AM656 SHIEFTMETAL WORK. - A
manual of practical selfinstruction. 3°6 pages \$2.50.

BUILDING TRADES

AM350 HOW TO ESTIMATE FOR THE BUILDING TRADES. A complete volume covering a wide scope of information related to labor and material estimations for building constructors, 635 pages, \$4.75.

MG380 ESTIMATING BUILDING ON methods of handling construction operations, 277 pages, \$2.50

AM376 HOW TO DESIGN & INof standard methods and materials
with self-help questions. 442 pagys. \$3.

AU379 CARPENTEIRS & BUILDwoodworkers with practical, coucies explanations. In 4 volumes, (a, b, c, d).

AM378 CARPENTRY. - A revised and complete work treating various types of building construction—simple and direct language. 441 pages. \$2.

AU364 MASONS & BUILDERS,—A sistant on modern construction details. In 4 volumes. (a. h. c, d). \$1.50 each.

In 4 volumes. (a, b, c, d). \$1.50 each.

AM381 ENGINEER CUSTODIANS
MANUAL.—A compact text
with examination questions and answers. 185 pages. \$2.50.

MP355 OIL BURNER HANDBOOK.
—The ABC of oil burners for
the experienced as well as the beginning readers. 150 pages. \$2.00.

CH356 STEAM ENGINES & BOILERS.—Especially compiled for
those concerned with the operation and
maintenance of steam-raising plants.
112 pages. \$2.

maintenance of steam-raising plants.
112 pages, \$2.
VN351 PLUMBING, HEATING &
MATHEMATICS.—Actual sho, problems
elimplified for students, 168 pages, \$1.50.
MG377 ELEMENTS OF FLUMBING.
—Heipful study malhola of Heipful study methoda of plumbing for the beginner. 169 pages.

\$1.50
SC359 JOINT WIPING & LEAD WORK.—A manual on the art of plumbing offering useful groundwork for beginners. 82 pages. \$1.
AU382 PLUMBING & STEAMFIT-ING.—First-hand, reliable and simplified information on every phase of plumbing. In 4 volumes, (a, b, c, q). \$1.50 each.

ENGINEERING

AU450 PRACTICAL ENGINEER-those desiring to acquire a working knowledge of steam engineering. 250 pages. \$1.



CH464 ENGINEER'S MANUAL.—
toolmakers and all those interested in mechanical engineering.

mechanical engineering, 256 pages, \$2.50.

MG480 ENGINEERING PRDBing essentials for engineering students,
47 pages, \$1.

AU481 HAWKINS AID TO ENGINEERING EXAMS.—Containing a summary of principles of steam
engineering with questions and answers
prepared for applicants of all grades,
222 pages, \$2.

WL465 ENGINEER'S MANUAL OF
Explanations of working parts designed
for the practical man inferested in industrial engineering, 221 pages, \$2.75.

SB451 SHOP MATHEMATICS AT
WORK.—A 204-page workbook
planned to function as a complete
source of instruction, \$1.56.

AM500 MACHINE SHOP WORK. approved machine shop methods, 412 pages, \$2,75.

AU521 BLUEPRINT READING .- A full knowledge of blusprints and working drawings in easy doses. 352 pages. \$2.

514 JIGS, TOOLS & FIXTURES.—
Covering the drawing and design of modern machine tool equipment.
209 pages. \$4.

AM530 FORGING PRACTICE, - A simple study of elementary iron and steel hand forging. For non-experts of various classes, 135 pages, \$1,50.

AM522 BLUEPRINT READING
FOR MACHINE TRADES,
A volume prepared to supply required
drafting knowledge. \$1.50,
AM525 FOUNDRY WORK—A practical handbook on standard
foundry practices. 215 pages. \$2.

MG501 SHOP ARITHMETIC.—Fundamental principles of mathematics—for students and shop men. 270 pages. \$2.



AM515 TOOLMAKING .- Convenient AM515 TOOLMAKING.—Convenient reference material for practical knowledge. 413 pages. \$3.50.

H516 PUNCHES, DIES & TOOLS, —A broad, comprehensive encyclopedia of machine tool material. \$5.

AU517 MACHINIST & TOOLMAKERS HANDY BOOK.—Covers modern shop practice in all its branches. 1,650 pages. \$4.

AU531 ROGERS MACHINISTS GUIDE.—An illustrated mannal on the newest machine shop methods. \$23 pages. \$2.

AU532 MILLWRIGHT-MECHANIC.

MELLWRIGHT-MECHANIC.

MILLWRIGHT-MECHANIC.
Thorough and detailed information on plant installation, operation and maintenance. 1,200 pages. \$3.

WL502 ESSENTIALS OF SHOP MATHEMATICS.—A basic text-book of shop math adapted to self-instruction as well as classroom use. 194 pages. \$1,50.

CH533 LATHEWORK. - Illustrates the application of principles of lathousek to actual practice, 112 pages, \$2.

CH534 GEARS & GEAR CUTTING. —An important new work dealing with cutting methods and all related formulae, tables and information. 144 pages. \$2.50.

MG535 MACHINIST HANDBOOK.—
Offers complete machine shop and drawing room data, methods and definitions. 1,885 pages. \$4.

H518 MACHINE SHOP TOOLS & SHOP PRACTICE.—A book of practical instruction including descriptions of construction and operation of hand and machine tools, 550 pages, \$5,00. MG536 RUNNING AN ENGINE
LATHE, - Suggestions a nd
foundation principles for the young
machinist or apprentice, 117 pages.
\$1.25

MG503 MANUAL OF MATHE-MATICS FOR MECHANICS.

-Contains facts and formules of essen-tial information for ready reference. 205 pages. \$2.50.

MG537 SHOP THEORY.—A complete and revised edition prepared by the Shor Theory Department of the Henry Ford Trade School. 265 pages. \$1.25.

MG523 BLUEPRINT READING
FOR MACHINE TRADES.

Provides a short course covering basic
essentials of blueprint reading. 82
pages. \$1.25.

MARINE TRADES

AU550 SHIPFITTER'S HAND-BOOK, — Au authentic trade book on modern steel ship building, includes reference charts and numerous "trouble savers." 288 pages. \$1. MG564 PRACTICAL SHIP PRODUCTION.—Presenting the newest executal principles of ship design. 280 pages. \$3.

AU551 NEW MARINE ENGINEER'S
GUIDE.—Useful questions and
answers covering modern and approved
marine practices. 900 pages. \$3.

CN553 MODERN MARINE REFRIGERATION.—A detailed
source of information on marine air
conditioning methods. 155 pages. \$2.

CN575 MARINE PIPE COVERING.
—On ideal handbook for the On ideal handbook for the pipe coverer new to marine work. Complete war training information. 152 pages. \$2.

OC552 ENGINE ROOM BLUE BROOK.—Fundamentals of Marine Engineering written especially for the beginner. 78 pages. \$2.

RADIO

AU600 RADIOMAN'S GUIDE,-Concise, authentic information for engineers, servicemen, and ama-teurs, 756 pages. \$4.

CH630 ELECTRICAL & RADIO NOTES FOR WIRELESS OP-ERATORS.—A complete manual on the technical development of all types of wireless communication. 245 pages, \$2.50. CH632 POWER TRANSFORMER.

A handy reference book for electrical engineers, 230 pages, \$2.50. MG628 RADIO CONSTRUCTION & REPAIRING.—A practical guide on the not too technical aspects of radio engineering. Includes information on the television receiver. \$2.50.

MG629 FUNDAMENTALS OF RA-DIO.—Bosic principles of ra-dio communications in a form suited for an introductory radio course, 458 pages. § 5.75. 631 RADIO PHYSICS. - The Indicase 631 RADIO PHYSICS. - The Indicase Ghirardi text book. An up-to-data reference for servicemen as well as radio students. 970 pages. \$5.

PH632 FUNDAMENTALS OF RA-DIO.—Complete and informa-tive. Compiled by six recognized au-thorities. 205 pages, \$5.

AM634 MODERN RADIO ESSENTIALS,—Offers complete coverage of important fundamentals in condensed, easy to read form, 245 pages. \$2.

VN633 BASIC RADIO. — Designed cd background in physics and math, 378 pages. \$3.25.

WL635 PRINCIPLES OF RADIO.— A new and timely edition based on essentials of the science of radio communications. 545 pages. \$3.50.

WELDING

700 AUDEL'S WELDERS' GUIDE.
Questions and answers on the
theory, operation and maintenance of
all welding machines. 400 pages, \$1,
MG725 WELDING.—Complete de-MG725 WKLDING, Complete description of modern scientific methods. 185 pages. \$2.25.
MG726 MANUAL OF INSTRUCTION IN WEIDING & CUTTING, Offers a selection of shop assignments designed to acquaint the beginner with fundamental facts. 99 pages. \$1.

ELECTRICITY

400 HAWKINS GUIDE No. 1 .- Subject: Dynamos and Armatures, 348 pages. \$1, 430 HAWKINS GUIDE No. 2.—Sub-ject: Motors and Testing. 348 pages. \$1, 440 HAWKINS GUIDE No. 3.—Sub-

ject: Wiring and Batteries. 300

H401 ARITHMETIC OF ELEC-TRICTTY.—A workable treatiss on electrical calculations in a series of rules and practical problems. 230 pages, \$1.50.

AU435 HANDY BOOK OF PRAC-TICAL ELECTRICITY.—Com-plete inside information arranged for students and professional workers, 1,340 pages. \$4. AM414 ARMATURE WINDING .- A

practical manual on con-and DC motors and generators, 231 pages. \$2.

AU415 WIRING DIAGRAMS.—Sup. ing of electrical apparatus. 210 pages, \$1.00.

AP436 GETTING ACQUAINTED WITH FLECTRICITY.—Clarifying descriptions treated in a simple, non-technical manner. 246 pages. \$3. AM421 HOW TO READ ELECTRICAL BLUEPRINTS.—A complete guide providing a working knowledge of blueprint symbols. Includes quiz questions. 318 pages. \$3.

MG437 AMERICAN ELECTRI.
CIANS HANDBOOK.—A revised and enlarged edition of the wellknown Croft Handbook. 1,631 pages,
\$5.

AU402 ELECTRIC POWER CAL-mathematical tool with questions and answers on practical problems. 420

MG438 PRACTICAL ELECTRIC-ITY.—Includes basic funda-mental facts and theories relating to electricity and its present-day applica-ions, 701 pages, \$3.

IN GOVERNMENT SERVICE

CS61 YOUR FEDERAL CIVIL SER. CS61 YOUR FEDERAL CARE SEA.

Philip P. Marenberg. A handbook of procedures and rules simply explained, completely compiled before the war, thoroughly indexed. 500 pages. \$2.50,



CS60 OPPORTUNITIES IN*GOV-ERNMENT EMPLOYMENT—By L. J. O'Brien. A thorough handbook that covers Ctty, State and Federal jobs with a special chapter on jobs in the defense program, Covers pro-cedure up to obtaining appointment, 324 pages, Paper bound, \$1.

CS8 GENERAL TESTS-Practice material for Federal Tests. Sections on reading interpretation, analogies, spelling, judgment, vocabulary, numerical relations, trial exam, Mimeographed. \$1.59.

CS9 CIVIL SERVICE ARITHMETIC. —A refresher in preparation for mental tests, Mimeographed, \$1, CS4 CLERR, GIRL STUDY MAN-UAL.—Designed in preparation for the City test. 1,001 practice questions and previous tests, \$1.

CS21 INTRODUCTORY COURSE FOR FINGERPRINT EXPERT. By Mary Hamilton. A complete course in the Henry-Hoover system. Mimeo-graphed. \$2.

CS26 FINGERPRINT QUIZZER, -650
Questions and Answers, Ten actual sets of Fingerprints. Previous
Federal, State and City exams. \$1.50.

CS211 HOME TRAINING FOR CIVIL SERVICE PHYSICAL ON how to build yourself up for special exams like patrolman, fireman conductor and army life Designed for those who want to substitute home for a gymn. \$1.

Any Book You Want?

Visit The LEADER Bookshop. You'll find there a fine collection of self-improvement books of every kind. And if you can't find what you want, we'll help you make your choice and place an order directly with the publisher for you.

> Civil Service EADER BOOKSHOP

97 Duane Street New York City

Civil Service LEADER Bookshop 97 Duane Street, New York, N. Y. Please send me the books encircled below: I enclose for books. I will accept the package C.O.D.

AT901	MG309	WL336	CN553	SC359	WL502	MG437
PP902	PT302	H337	CN575	AU382	CH513	AU402
AR903	PT315	H339	OC552		CH534	MG438
GR904	H316	AM350	AU 600	430	MG535	CSAIT
AM253	AM317	MG380	CH630	440	H518	CST
DH250	PT310	AM376	CH632	H401	MG536	CS8
MM252	MG318	AM378	MG628	AM500	MG503	CS9
AU251	MG319	AM381	MG629	AU521	MG537	CS60
AM221	MG320	MP355	631	514	MG523	CS61
AM214		CH356	PH632	AM530	SB524	CS4
H215		VN 551	AM634	AM522	ATIMA	CS21
AM216		MG377	VN633	AM525	MG564	AU364a
MG471		AU450	WL635		AU 551	A U364b
223		CH464	AU 655	AM515	AU435	AU364c
224	MG333	MG480	AM656	H516	AM414	AT 364d
A1217			700	AU517	AU415	AU379a
MCGBI	PT935	WILAGE	MG725	A TIEST	A P496	A 11979b

and pay the postman 15c extra.

PT321 FS300 SB451 MG726 AU532 AM421 AU3790

POSTAGE FREE - Check here if enclosing WITH coupon full amount of your order. In that case WE pay postage and packing charges.