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America's Largest Weekly for Public Employees

Vol. XXIII, No. 22 Tuesday, February 6, 1962 Price Ten Cents

Group Life Plan Opens

See Page 3

GOVERNOR PROPOSES FIVE PER CENT RAISE FOR ALL

Rockefeller Cites CSEA Role In Reducing Work Week of State Police

ALBANY, Feb. 5—Governor Rockefeller has singled out the Civil Service Employees Association for "the part it has played in focusing attention upon the problems of the members of the the Division of State Police and for the Association's espousal" of a 20-hour reduction in the work week of the force.

Rockefeller's remarks were contained in a personal message to CSEA President Joseph F. Feily, sent the same day the governor asked the Legislature to approve a cut from 60 to 40 hours in the State Police work week, as advocated by the Association.

The Governor would accomplish the work hour reduction by creating 608 new State Police positions and 50 civilian positions in 1962-63. "Salaries, uniforms, training, equipment and operating funds for the new personnel will require an additional \$4.1 million for the Division," Rockefeller told the Legislature in his Executive Budget message.

In meetings with the Governor and his department heads over the past months, Feily stressed the immediate need for the reduction. As a result of these meetings, Feily wrote State Police members early last month that "Because I have assured you of the desire of this Association to carry out your very important resolution, adopted by the delegates last October and calling for immediate reduction of the work week of the State Police, I wish to report that on Monday, January 2, I met once again with the secretary to Governor Rockefeller, Dr. William Ronan, in order to bring to the attention of this Administration, as forcefully as I

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CSEA Gains Improvement In Mileage Allowances; Governor Proposes 9c

ALBANY, Feb. 5—The allowance of eight cents per mile given to employees who use their private cars on official state business—termed "unreasonable" and "wholly inadequate" by the Civil Service Employees Association—will be upped to nine cents if Governor Rockefeller has his way.

The Governor, in his budget message to the legislature last week, asked for an appropriation of \$325,000 to accomplish the long sought increase.

Rockefeller's recommendation was seen as a direct result of CSEA efforts of several years standing which crystallized into intensive studies of the problem by the Research staff of the Association, the State Office of the Budget and the Department of Audit and Control in February last year.

During the past summer there were at least six conferences of major consequence between the

But It Starts in August; Legislators Must Approve

ALBANY, Feb. 5 — State employees will receive a five per cent "across-the-board" pay raise next August 1st if the Legislature follows the recommendation made by Governor Rockefeller in his annual budget message last week.

In addition to the salary hike proposal, which would cost \$16.5 million, the Governor also called for a broadening of State Retirement System benefits; a reduction in the State Police work week to 40 hours, and an increase in the mileage allowance to state employees who use their private cars on state business. (For details on these proposals see other columns on this page.)

Praise and Disappointment

Joseph F. Feily, President of the Civil Service Employees Association, in commenting on the proposed pay increase, said that "although our own salary bill and resolution calls for a substantially greater increase than is provided in this proposed budget, I would be less than fair if I did not point out that the Governor, through his recommendation, ful-

Conservation Maps Title Changes

ALBANY, Feb. 5 — The State Conservation Department has taken two major steps in reorganizing its field services, The Leader has learned.

As its first step, the department has transmitted to the Civil Service Department a reclassification and salary appeal for all Fish and Game law enforcement personnel. The proposal provides for a change in title from Game Protector to Conservation Officer with a three-step boost from Grade 8 to Grade 11.

Under the second step, the present complex title structure for game protectors would be simplified.

The staff of the Civil Service Employees Association has been working in close concert with the department in an effort to secure a better title and salary arrangement for the law enforcement personnel. It was learned.

Savard Hails Move

Commenting on the department's action, the president of CSEA's Game Protector Chapter, Clarence Savard, told The Leader that "in my estimate this is one of the best steps the Department has taken in a long time." He added his praise for the department's interest and help.

Joseph F. Feily, president of the state-wide Association, also expressed his appreciation for the department's interest. He has assured the Game Protectors that the Association would make every effort to bring the case to a successful conclusion.

Details of the salary appeal will be carried in next week's Leader.

Budget Message Calls For Death Benefit Study; More Pension For Retired Aides

ALBANY, Feb. 5—In order to provide adequately for families of State employees in the vent of death, Governor Rockefeller has asked the Legislature to consider means of augmenting the death benefit protection now afforded these workers. He did not suggest any specific plan.

The Governor's call for Legislature study in this area, made in his budget message, comes at a time when the Civil Service Employees Association is pushing its own proposal to increase the ordinary death benefit.

Other retirement benefits men-

tioned in the message were an increased supplemental pension for already-retired employees; reduction in retirement age requirements for men from 65 to 62 years; and the elimination of age as a

(Continued on Page 16)

Budget's Management Unit and the CSEA research staff on the technical aspects of the proposed hike.

Agreement on Formula

In addition to the nine cents proposal, there is also substantial agreement with respect to the formula for determining actual car operating costs and changes in these costs which, CSEA officials said, will provide for more equitable adjustments in the future.

CSEA President Joseph F. Feily, in commenting on the recom-

(Continued on Page 16)

Seek To Let Rent Agency Aides Keep Chapter Membership

State Rent Control Agency aides will be allowed to continue their membership in the New York City chapter of the Civil Service Employees Association if delegates attending the forthcoming CSEA meeting in Albany will approve constitution and by-laws amendments to be proposed by the chapter.

Samuel Emmett, chapter president, said his unit would move, at the request of the members affected, to allow membership even though transfer of the agency will make them New York City employees.



GOVERNOR ROCKEFELLER

fills the recommendations of last year's McKinsey Report, although it does not compensate for increases since the report was made."

The CSEA president said, however, that he found it "most disappointing that the effective date for the salary increase is somewhat delayed."

The Association's salary bill, introduced to the Legislature last last month by Senator Ernest Hatfield, would provide state employees a 10 per cent "across-the-board" increase, beginning April 1.

In the budget message, Rockefeller said his administration "has

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Your Public Relations IQ

By LEO J. MARGOLIN



(Mr. Margolin is Adjunct Professor of Public Relations in the New York University School of Public Administration and is a vice-president of the public relations firm of Martial & Company, Inc.)

PUBLIC RELATIONS irritant No. 1 is the failure of business organizations or government agencies to answer letters—promptly or at all.

THIS OMISSION is a prime cause for misunderstanding between the organization and its public, and thus a leading reason for an organization's bad public relations.

UNFORTUNATELY, government agencies are the worst offenders. Some departments are worse than others. But on the whole, government's letter-answering batting average is very low, and unnecessarily so.

WE KNOW one state agency with about as bad public relations because of its failure to answer letters with reasonable promptness, as you can find anywhere. This department writes letters calling for a fairly prompt answer from the taxpayer. But woe to the taxpayer who writes back for clarification or more information. All he gets in return is an extended or permanent silence.

IT IS SO easy to have good public relations from prompt replies to letter writers. The simplest technique is to reply at once

with a simple form letter, acknowledging receipt of the letter and assigning a number to the communication.

THIS A-B-C procedure gives the agency a breather to gather the information requested or to formulate a policy reply from the top executive echelon. The number in the form reply serves another purpose. It gives the letter writer the comforting assurance that "something is being done" about his problem.

TO SHUNT a letter-writer's communication into a "let's-get-to-it-later" file is unexcusable. It's a form of dishonesty which has no place in any organization serving the public, whether a business firm or government.

THERE IS yet another reason for intelligent procedures in letter-writing.

LETTERS are just as much a medium of communication and a key to good public relations, as are newspapers, radio and television broadcasts, magazines, books, and billboards.

IN FACT, a letter is an individual's or agency's billboard.

IF YOUR agency's letter-writing petticoat is showing, see what you can do about adjusting it.

In City Service

Msgr. T. J. Flynn To Address Ozanam's

Monsignor Timothy J. Flynn will be the guest speaker at the Ozanam Guild's dinner meeting observing Brotherhood Week on Tuesday, Feb. 13. The meeting will take place at the Catholic Charities Building, 122 East 22 St.

Msgr. Flynn is director of Information for the Archdiocese of New York.

Ormyim's Set Folk Sing

The Ormyim Society will celebrate National Jewish Music Month with a folk sing at the Department of Water Supply, Gas and Electricity's conference room in the Manhattan Municipal Building. Song sheets will be available for all members in attendance, according to Ida Weinman, president.

Judge Rao Cited By Citizens' Forum

Judge Paul P. Rao of the United States Customs Court was presented with a plaque for outstanding service in fostering Americanism and combatting bigotry, intolerance and racial prejudice last week. The presentation was made at the New York Rifle Club, 77 MacDougal St., N.Y.C.

Jewish State Employees To Meet February 15

Members of the Jewish Employees Association of New York will meet on Feb. 15 at the Hotel New Yorker in order to take part in the Brotherhood Luncheon, according to Alfred Grey, president of the Association. The next regular meeting will take place on Feb. 28 in Room 659 at 80 Center St.

Welfare Dept. Gives To Community Chest

The sum of \$16,055.97, contributed by members of the Department of Welfare to their Community Chest during 1961, was distributed among 9 beneficiary agencies by Welfare Commissioner James R. Dumpson. Checks were presented to representatives of the Police Athletic League, Salvation Army, New York Heart Fund, American Red Cross, Columbus Citizens Committee, New York Cancer Committee, United Negro College Fund, Department of Welfare Contingent Fund and the Greater New York Fund.

The Veteran's Counselor

By FRANK V. VOTTO
Dir., N.Y.S. Div. Vet's Affairs

Questions on veterans' and servicemen's rights will be answered in this column or by mail by the State Division of Veterans' Affairs. Address questions to Military Editor, The Leader, 97 Duane Street, New York 7, N. Y.

G.I. Loans

Eligible veterans of World War II or the Korean Conflict period, or their eligible widows, may qualify for VA guaranteed or insured loans for one of the following three purposes:

- To purchase, construct or improve a home.
- To buy a farm, farm land, Stock, feed and seed, farm machinery, and other farm supplies and equipment.
- To buy a business or otherwise to enable a veteran to undertake or expand a legitimate business venture.

Unremarried widows of men who served either in World War II, or the Korean Conflict, and who died in service, or after separation as a result of service-connected disabilities also may qualify for G.I. loans.

Korean Veterans

Korean veterans are eligible, if they were discharged or separated under conditions other than dishonorable, and were on active military or naval service between June 27, 1950 and February 1, 1955.

World War II veterans are eligible, if they were discharged or separated under conditions other than dishonorable, and were on active military or naval service between September 16, 1940, and July 26, 1947.

Applications by World War II veterans for G.I. loans must be received prior to July 25, 1967.

Applications by Korean veterans for G.I. loans must be received by January 31, 1975.

Eligible veterans must make their own arrangements for loans through the usual lending channels, such as banks, building and loan associations, mortgage loan companies, etc.

Interest rates on VA guaranteed loans may not exceed 5 1/4 percent per year. Fees and charges may not exceed those allowed by the VA.

Questions Answered

On what basis are some peacetime veterans eligible for VA hospitalization?

They may be eligible for hospitalization if they were discharged, retired or released from active service for a disability incurred or aggravated in line of duty, or are receiving compensation for a service-connected disability, or would be eligible to receive such compensation for a service-connected disability, or would be eligible to receive such compensation if they were not receiving retirement pay.

How do I apply for an improvement loan on my GI home?

If your original loan was a VA guaranteed loan, contact your lender or holder of your mortgage. If you got a direct home loan from the VA, contact the VA, contact the VA regional office that made you the loan.

Does the VA have outpatient clinics for the treatment of veterans' service-connected injuries in every state of the Union?

Yes, they are located in every state of the Union, including Alaska and Hawaii.

I understand that the VA's direct loan limit has been increased. What is the new maximum and the interest rate?

Limit for a direct loan from VA is \$15,000. Interest rate remains 5 1/4 percent.

QUO VADIS?

No matter where you are going, let Civil Service Travel Club, Inc., plan your trip and get you there the best and safest way. Hundreds of Civil Service employees will vacation on our programs this year. For the finest in individual or group travel, contact Civil Service Travel Club, Inc., Time & Life Bldg., New York 20, N.Y. Or give us a call at JUdson 2-3616. We are proud of our title: "Travel agents for the Civil Service."

Brotherhood Committee Will Honor Two For Service to Fellow Man

Louis J. Naftalison, member of the New York State Unemployment Insurance Appeals Board; and Claude A. Allicks, career Civil Service employee of the New York State Motor Vehicles Bureau, have been chosen to receive the 1962 Brotherhood Awards, at the ninth annual observance of Brotherhood Week by New York State Employee organizations.

The presentation will be a main feature of the annual luncheon to be held Thursday, February 15, at the Hotel New Yorker, 34th Street and Eighth Avenue, at 1 p.m.

The luncheon will climax a day's program which includes this year, for the first time, an all-morning symposium session at which a panel of high-ranking State officials will lead discussion on the theme, "Brotherhood, the Family and the Community."

Outstanding Records

Dr. Naftalison and Mr. Allicks were chosen for the awards for their outstanding records of contribution to brotherhood in their work and community activities.

Active in the campaign which led to original enactment of the

Unemployment Insurance Law, Mr. Naftalison has been connected with the Division since inception of the system.

He organized the statewide referee system and was senior referee, supervising referee and executive secretary of the unemployment insurance appeals board prior to appointment, in 1958, to his present Board membership.

He has written and lectured widely, and is a recognized authority on unemployment insurance.

His impressive record of community service includes serving as a trustee of the Educational Alliance; co-chairman, Stuyvesant-Cooper committee, Federation of Jewish Philanthropies; chairman, legislative committee, United Neighborhood Houses; past commander, New York County, American Legion; president and member of the board of directors, Stuyvesant Neighborhood Houses; counsel, National Federation of Settlements and Neighborhood Houses; chairman and director, Citizens Coordinating Council, 13th Precinct PAL and volunteer attorney, Legal Aid Society.

Mr. Allicks

Mr. Allicks entered Civil Service in 1930 as a graphotype operator, and is now a senior clerk with the Department of Motor Vehicles. A Boy Scout in his youth, he has remained active as an adult volunteer ever since, working with youth of his uptown community.

He operated a game of his own
(Continued on Page 5)

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CSEA Played Major Role In Reducing Trooper Work Week

(Continued from Page 1)
 was capable, this very important problem." He said he had been assured that "the Governor is keenly aware of the problem and it is to be hoped that I shall have some definite information to advise our members of in the immediate future."

Significant Meeting
 A significant meeting between Feily and Rockefeller was held in October when the CSEA President took time out during the Association's 51st Annual Meeting for a special conference on the State Police problem at the Governor's Capitol office. The meeting took place while troopers attending the CSEA meeting were acquiring the unanimous support of nearly 1,000 delegates for the resolution calling for the reduced work week.

The Governor, in his message, reminded the Legislature that it had, in 1956, "mandated a 40-hour week upon local police departments throughout the state," and said that "the time has come

to extend to our State Police the same 40-hour week."

The Association's own bill to provide the 40-hour week, without loss of take home pay, was introduced to the Legislature two weeks ago by Senator Janet Hill Gordon of Norwich. In introducing the measure, Senator Gordon said that it was "only equitable that the State Police receive overtime pay or equivalent time off for the overtime." She noted that affirmative legislative direction was required to permit the reduction without loss in pay.

Thanks CSEA
 Feily said the portion of the Governor's message dealing with State Police was particularly noteworthy in that it took cognizance of the Association's call for a full reduction from 60 to 40 hours.

Following is the Governor's message to Feily:

Dear Joe:
 You will find in my Budget Message that there is a provision for a substantial increase in the personnel of the State Police which will permit a reduction in hours from the present 60-hour work week to a 40-hour work week. I want to express my appreciation to the Civil Service Employees Association for its assistance to Superintendent Cornelius and for the part it has played in focusing upon the problems of the members of the Division of State Police and for the Association's espousal of this reduction in the work week.

Sincerely,
 Nelson A. Rockefeller

Rochester CSEA Chapter To Meet

The Rochester chapter of the Civil Service Employees Association will hold a regular chapter meeting at 8 p.m. on Feb. 7, at the 40 & 8 Club, 933 University Ave., Rochester.

Grace Nulty, CSEA legislative chairman, will be the guest speaker. Her talk will be followed by a question and answer period. After the meeting there will be refreshments and a social hour.



GALPIN EXPLAINS — Numerous facets of the 1962 legislative program of the Civil Service Employees Association were illustrated by F. Henry Galpin, at microphone, assistant executive director

of CSEA, at a recent meeting of the Southern Conference of the Employees Association, held at the Newburgh Armory. Mr. Galpin is flanked by William Hoffman, left, Conference president, and Charles E. Lamb, secretary.

West Conference Session Covers Numerous Topics; County Workshop Is Held

BUFFALO, Feb. 5—An all day session devoted to working problems and legislative hopes of state and county workers was held at the Sheraton Motor Inn here under the auspices of the Western Conference of the Civil Service Employees Association.

State and county employees first met in a joint session to hear John A. Evanko, describe services available to the public from Buffalo Office of the Division of Vocational Rehabilitation, of which he is director, and to hear a survey of the state health insurance plan as outlined by Edward Meacham of the State Civil

Service Department.

Both speakers handled a lively question and answer period following their talks. Another speaker was Paul Kyer, editor of The Leader, who described the new correspondents program. Delegates were advised to send regular chapter news directly to The Leader and items concerning membership drives, working or salary negotiations and public relations projects to both The Leader and the correspondents. Mr. Kyer said that all chapter presidents would be advised in the near future of the name and address of the correspondent in their areas.

Space Problems

The Leader editor also explained that items could not always appear on time in the newspaper because of space limitations. Mr. Kyer informed his listeners that the Civil Service Employees Association contracts with The Leader for four pages of news coverage and that even though The Leader frequently exceeds this quota, space problems con-

tinued to exist because of the increased growth and activity of CSEA. He also explained that The Leader, like any other newspaper, pays its production costs through both subscriptions and advertising.

Following the joint meeting, William Rossiter, Conference president, conducted a business session while county delegates adjourned for their session, under the direction of Mrs. Margieann Kinney.

County Aides Meet

Joseph F. Feily, CSEA president; Vernon A. Tapper, CSEA third vice president, and Mr. (Continued on Page 14)

Insurance Protection Now Available Without Physical Under CSEA's Group Life Plan

New applicants for CSEA Group Life Insurance under age 50 will not be required to take the usual medical examination if they apply during the month of February, 1962. This does not apply to applicants who have previously been rejected for this group plan on the basis of a medical examination. This announcement was made by Joseph F. Feily, CSEA President. Applicants 50 years or over will have to take the usual examination at the expense of the Insurance Company.

Any employee of the state, or of the counties of Westchester, St. Lawrence, Chemung and Schenectady, or the Cities of White Plains, Ogdensburg, Potsdam, Newburgh, Schenectady, Elmira and Mount Vernon, who are or become members of CSEA may apply for its low-cost Group Life Insurance.

Applications and explanatory literature can be secured from any CSEA Chapter or from its headquarters at 8 Elk Street, Albany, and 11 Park Place, New York City.

Low Cost

Under the CSEA Group Life Plan, a member 29 years or younger secures Term Life Insurance protection for 10¢ bi-weekly per thousand. Older employees enjoy proportionately low rates.

In addition to low cost, the plan provides many advantages. Claims

are paid to beneficiaries of deceased members within 24 hours after notice of death is received at CSEA headquarters without red tape. Payment of cost is made thru convenient payroll deductions.

The CSEA Plan now covers over 50,000 of its members and has been steadily developed and improved throughout the years. It provides

double indemnity for accidental death and waiver of premium if total disability occurs before age 60. The premium charges to insured members under the plan have been reduced on several occasions in the past and cash refunds have been paid to insured members.

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DIRECTOR RETIRES — Dr. Leo P. O'Donnell, second from right, director of Harlem Valley State Hospital, was honored recently at a farewell party given for him on his retirement. Among those present were, from left, Daniel Doran of the Department of Mental Hygiene, Albany, Dr. Alfred F. Rizzolo, acting director at Harlem Valley,

and on the right, Ray C. Baratta, district attorney of Dutchess County. Also present were directors of various other State hospitals and local businessmen and friends. Dr. O'Donnell entered State service in 1926, served in both world wars, and has worked at St. Lawrence, Rockland, Pilgrim and Newark hospitals.

State Fund Endorses Sherris As Rating Appeal Bd. Member

The members of the State Fund chapter of the Civil Service Employees Association are sponsoring Al Sherris as candidate for re-election as employee representative on the Service Record Rating Appeal Board.

Chapter members are reported to have expressed satisfaction with Mr. Sherris's services as representative during the past year, and will support him when the elections are held in the near future.

The Chapter's executive board at its last meeting designated March 21 as election day for the Chapter. The nominating committee is composed of John V. White (Collection), chairman; Rosalie Klares (Medical), Irving Silverman (Underwriting), and Isidore Silverberg (Claims).

The committee will submit its candidate recommendations by Feb. 20. Members are free to make their individual wishes known to the committee. Anyone wishing to submit an independent nomination must furnish a petition with the signatures of 100 members.

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader office.

Hours are 9 A.M. to 4 P.M. Closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

STATE — First floor at 370 Broadway, New York 7, N. Y., corner of Chambers St. telephone BArcley 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 100 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

FEDERAL — Second U.S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N.Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

U.S. Service News Items



FIRST ARMY CITES — Frank Terranova, right, contracting officer with the First U.S. Army, is shown receiving the Army certificate of achievement for exemplary service from Lt. Gen. Edward J. O'Neill, Commanding General of the First Army. The award was in recognition of Mr. Terranova's outstanding contribution to the effective accomplishment of First Army's mission. He was also cited for the success of his program of getting office equipment and supplies for Army offices on Governors Island through the Government Disposal system, replacing worn furnishing with modern and efficient equipment.

NYPO Columbia Group Will Install Officers Feb. 8

The Columbia Association of the New York Post Office will hold its annual installation of officers, on Thursday at St. John's Church Hall, 30th Street and 7th Ave. at 7:30 p.m.

After the meeting and installation ceremonies, refreshments will be served.

The installing Officer will be former postmaster, George M. Bragalini. The new Board of Officers to be installed are:

James Colaprico, president; John Garuffi, first vice president; Ben Clemente, second vice president; Fred Abramo, treasurer; Joseph Del Giudice, recording secretary; Edward Farro, corresponding secretary; Anthony Borruso, financial secretary; Frank Trapani, assistant financial secretary; Sal Privitera, sergeant-at-arms.

AFGE Lodge To Meet in New Quarters Feb. 16

Lodge 1760 of the American Federation of Government Employees will hold its first meeting in its new quarters at the News Building, 220 E. 42nd Street, on Friday, Feb. 16, at 5:30 p.m.

Charles M. Lunz, chief of the New York payment center, Social Security Administration, will address the group, which was organized more than three years ago and is the only employee association for administration personnel in the N. Y. area.

Outstanding Service Medals Presented To 11 Justice Employees

Thomas J. Lunny, United States Marshall for the Southern District of New York recently presented gold medals for outstanding service to 11 Justice Department employees.

They are, with total years of service: Otto P. Sigling, 40 years; John A. Brown, 25; Edward Col-

lins, 25; Lillian McLaughlin, 25; William Tubman, 25; Louis Carrero, 20; Joseph E. Torrens, 20; Walter H. Geary, 15; Ethel C. Haring, 10; Pasquale Sabatello, 10; and Louis Tudisco, 10.

128 Apprentices Graduate at Brooklyn Shipyard

After four years of intensive study and on-the-job training, 128 apprentices employed at the Brooklyn Navy Yard were graduated into the mechanic ranks recently.

One of the highlights of the graduation program was the presentation of two awards to apprentice graduate Edward Dobbin, 22, of Queens. Mr. Dobbin got the Masters and Foremen's Association Award as the outstanding apprentice in the Class of 1961, and the International Association of Machinists Award as the top machinist in the graduating group.

Brooklyn Navy Yard Cites Two For Heroism

Credited for playing a leading role in preventing a major sea disaster, two employees of the Brooklyn Navy Yard have been presented with the Navy's Meritorious Civilian Service Award, the highest that can be given on a local basis.

Cited for their heroism when fire broke out last November on

the aircraft carrier Constellation during her sea trials were Lawrence Costello, a leadingman marine machinist, and Joseph Creighton, a marine machinist.

Federal Research Grants Announced By J. B. O'Connor

Joseph B. O'Connor, Regional Director of the Department of Health, Education, and Welfare, has announced a grant of \$33,095 by his Department to the Community Council of Greater New York.

The funds will be used by the Council in carrying out a research project concerning unmarried mothers who keep out-of-wedlock children. Miss Mignon Sauber will direct the project.

Mr. O'Connor also announced that the Government has awarded 100 grants totalling \$1,629,373 for research projects to study water pollution problems, sewage, and industrial waste treatment.

Fourteen of these grants, totalling \$163,923, were made to institutions and agencies within the four States making up Region II of the Department of Health, Education, and Welfare, Mr. O'Connor said.

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Jobs Open In Eight Fields of Social Work

Trainees in the field of social investigation are being recruited on a continuous basis for \$4,850 jobs with the New York City Department of Welfare.

After a year of satisfactory training, social investigator trainees will receive regular appointment to the title of social investigator at \$5,150 to \$6,590 a year.

A baccalaureate degree issued upon completion of a four-year course in an accredited college is required for the position. A college series application form must be filed by the applicant.

Under close supervision, a social investigator trainee receives training and performs beginning level work in investigating need and determining eligibility for public assistance.

A written test will count for all of the total grade and 60 is the passing mark. The test will be of the multiple choice type and will include questions on general intelligence, dealing with people, psychological and sociological concepts and general background information.

Applications can be filed, in person only, on each Tuesday between 8:30 and 9:30 at 241 Church St., second floor. The test will be given on the same day. Candidates who have failed a test in the title in the preceding six months will not be eligible to take the written test.

Applications are available at the Applications Section of the Department of Personnel, 96 Duane St., New York 7, N. Y.

Air Force Seeks Civilian Auditors At \$6,435 & Up

Contract and internal auditors are being sought now by the U.S. Air Force for jobs starting at \$6,435 a year.

The positions for internal auditor are located in the Auditor General's field offices at Hanscom Field, Bedford, Mass., and Shaw Air Force Base, Sumter, South Carolina.

The contract auditor jobs are in field offices in Buffalo, Owego, Rome, Utica, Garden City, Great Neck and New York City, N. Y.; Mutley and East Patterson, N. J.; Philadelphia and Valley Forge, Pennsylvania, and Baltimore, Maryland.

Required for both titles are a

BBA degree, CPA certificate or three years of experience in accounting, and one year of professional accounting. In addition, one year of specialized experience is required.

For full information and application forms contact the board of U.S. Civil Service Examiners, New York Central Civilian Personnel Branch, Eastern Contract Management Region, USAF, 11 East 16th St., New York 3. The telephone number is SP 7-4200, ext. 580.

Brotherhood Group Honors Two

(Continued from Page 2)

In Brewster for a number of years, also worked with youngsters in the Abyssinian Baptist Church Community House, the Harlem Branch YMCA. In 1941 he volunteered for the 15th Regiment, New York State Guard, and also developed and trained a Junior Guard Unit for boys from 10 to 18. He still holds a commission as Captain in the Reserve Corps.

Active in Scouting

He served as Scoutmaster of Troop 764, St. James Presbyterian Church, and also on staff at the Scout Ten Mile River Camps each year.

He has also been program director of expositions and cameraman for the Harlem District of the Boy Scouts, instructor in Indian dancing and outdoor skills, assistant scoutmaster of New York Troop 15 at the 1947 National Boy Scout Jamboree at Valley Forge, Pennsylvania, and holds such top scouting awards as the Arrow Head, Scouters' Key, International Woodmen's Badge and the Silver Beaver.

He currently is camping chairman for Harlem District Boy Scouts and also camp director of Eastern Star Camp in Roscoe, New York.

His affiliations also include membership in the 15th Veterans Corps; the Field Marshalls

Club, Inc.; Abyssinian Baptist Church; Harlem District operating committee of the Boy Scouts of America; Advisor, Order of the Arrow, B.S.A. and the N.A.A.C.P.

He is a member and past president of the Department of Motor Vehicles Community Chest; past president, St. George Association, Chapter 33; and member of the Board of Directors, St. George Association of America; delegate from his Department to the Civil Service Employees Association and former member of the Board of Directors of the New York State Careerists Society.

Transit Exhibit Now at Museum

The New York City Transit Authority photo exhibit of "Past, Present, Future" can now be seen at the Museum of the City of New York, Fifth Avenue between 103 and 104 Sts., Manhattan.

The exhibit consists of four 10-foot wide panels depicting early transit history, modern subways, subway stations and buses and the proposed future beautification of subway stations. Supplementing the display is a montage of subway car and bus posters used in the TA cleanliness, courtesy and service campaigns and a subway car model.



SCHOLARSHIPS GIVEN — Dorothy Weddige, R.N., director of Nursing Education and Nursing Service at the State Department of Hospitals, accepts contributions for four full student-nurse scholarships from Metropolis Lodge No. 1059, F. & A.M. Presentation was made in Miss Weddige's office by Martin W. Teichman, District Deputy Grand Master of the 8th Masonic District of Manhattan.

Left to right, are: Sondra Daza representing Kings County Hospital Center; Alberta Woodward representing Queens General Hospital Center; Jack D. Bellan, Master, Metropolis Lodge; Martin W. Teichman; Miss Weddige; Alfred D. Borrok, past grand representative; Sander V. Smith, M.D., past master; Isabell Jones representing Harlem Hospital; and Mary Jung representing Fordham Hospital.

Mt. Vernon Offers Custodian Jobs

The Mount Vernon Civil Service Commission will be accepting applications until Feb. 27 for custodian jobs in that town. The jobs pay from \$4,500 to \$5,100 a year and require one year's residence in Mount Vernon.

Binghamton Credit Union Elects Officers

At the recent annual meeting of the Binghamton State Hospital Employees Federal Credit Union the following officers were elected for 1962:

President, Ralph M. Hutta; vice-president, Aloysius Sweeney; treasurer, William Carter; clerk, Grace A. Lord; directors, Helen E. McAndrews, Bessie Easterwood,

and Leslie Newton.

The membership voted a dividend of 4.5 percent and a 10 per-

cent interest refund on loans. Life savings insurance on \$1,000 is continued.

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PATROLMAN - \$7,615 After Only 3 Years PREPARE FOR NEW EXAM EXPECTED SOON

Application may be procured and filed now. Men who are appointed will be required to live in N.Y. City, Nassau or Westchester Counties but there is no residence requirement at time of application. Minimum Height: 5 ft. 8 in., inquire for complete details.

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JAMAICA: MON. & WED. at 7 P.M.

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Published every Tuesday by

LEADER PUBLICATIONS, INC.

97 Duane Street, New York 7, N. Y.

BEekman 3-6010

Jerry Finkelstein, Consulting Publisher

Paul Kyer, Editor

Joe Deasy, Jr., City Editor

N. H. Mager, Business Manager

ALBANY — Joseph T. Bellew — 303 So. Manning Blvd., IV 2-5474

KINGSTON, N.Y. — Charles Andrews — 239 Wall Street, FEderal 8-8350

10¢ per copy. Subscription Price \$2.22 to members of the Civil Service Employees Association. \$4.00 to non-members.

TUESDAY, FEBRUARY 6, 1962 31

The Danger of Delay

THESE columns last year had great praise for Governor Rockefeller's plan to conduct a professional study of the differentials between public salaries and those paid in private employment. The result of this study was the so-called McKinsey Report and it contained specific recommendations for new pay rates in the state salary schedule.

The Governor took the first step toward following these recommendations last year and this year will complete action on the recommendations if the Legislature approves his request for a five per cent, across-the-board pay hike.

In essence, then, we feel that Governor Rockefeller has moved steadily toward creation of an equal standard in public and private salaries and has the trust of public employees on this score.

What is somewhat deplorable, however, is that for the second straight year the effective date for new wage scales may be delayed. Both the Governor and the Legislature must understand the apprehension being created among State employees by such action.

Both the executive and the legislative bodies of State government have recognized the need for action on salaries—but last year delayed the effective date. This year, the initial proposals of the Governor again move in the direction of salary equality, but the effective date advised is many months later than last year.

The fear in the ranks is based on two considerations—first, that delaying salary increases will eventually become normal practice and, second, that these delays will only create a wider gap between their pay standards and those of private employment because the cost-of-living factor will continue to exert pressures that are settled, in private employment, as they accumulate.

These are very real dangers and we urge both the Governor and the Legislature to give them full consideration. To keep employee salary policies on a straight line of action, the effective date for any raises should be the same as it has been in the past—April 1.

Speedy Action

WE are glad to see Mayor Robert F. Wagner continue to fulfill his campaign promises to the Civil Service workers of New York City.

Three of his points in the mayoralty campaign platform are now being carried out quickly.

The latest point, now in the process of being acted upon, is the repeal of the Lyon's Residency Law. Mayor Wagner has pointed out the reasons behind the need for the law in the past and the reasons why the law is now not only unnecessary but also harmful.

We hope the repeal will have the desired effect on recruitment for New York City jobs. The City has fallen behind in recruiting for many job titles and this action, together with the proposed ending of filing fees for jobs, should bring many more qualified job-seekers.

Community College President Resigns Syracuse VA Chief Named to Head New York Offices

Dr. Lawrence L. Jarvie, guide and mentor of New York City Community College for 14 years and president for the past 16 months, has submitted his resignation to the Board of Trustees. His resignation will be effective on the 30th of June.

Dr. Jarvie announced that he is resigning as President of the largest Community College in the State to accept a newly-created educational post as General Superintendent and Chief Executive of the Board of Education in Flint, Michigan.

Thomas V. O'Keefe, manager of the Veterans Administration Regional Office in Syracuse, has been named manager of the New York VA Regional Office, 252 Seventh Avenue, John S. Gleason, Jr., administrator of Veterans Affairs, announced last week.

Prior to being appointed manager at Syracuse in 1960, Mr. O'Keefe served as assistant manager and chief attorney in the New York office. He entered the service of the Veterans Administration as attorney advisor in New York in 1947.

LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

Praises CSEA On Correction Pensions

Editor, The Leader:

Thank you for your editorial on Retirement. The Civil Service Employees Association is plugging more for a 25-year correction officers' pension than any other outfit.

The State correction officers rate the same pension as the State police, and more so. A lot of us middle-aged correction officers are more interested in a 25-year pension than a pay raise.

We will also vote that way. Please continue your plugs for 25-year pensions.

NEW YORK STATE
CORRECTION OFFICER

Says Salary Inequities Exist

Editor, The Leader:

Recently your paper carried an article quoting Lieutenant Governor Malcolm Wilson as saying there were no salary inequities in New York State. We have 15 salary inequities ranging up to \$100 at our institution and we only have approximately 250 on the payroll.

I also have been informed that other area institutions have salary inequities in various positions in the same grade. I think the Lieutenant Governor should be aware of this, as I am sure they do exist.

OLIVER LONGHINE
MT. MORRIS
STATE HOSPITAL

Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N. Y.

I am 57 years old and had to stop working seven months ago because of a severe disability. Are there any provisions under the social security law in cases like mine?

Yes, you may be eligible for monthly social security disability benefits, and certain members of your family may also be paid monthly benefits.

During 1957 I suffered a back injury and received social security disability benefits effective seven months after the month I became disabled. In November 1959 I returned to work and it was decided that I was no longer disabled. On March 4, 1961, my condition flared up again. My doctor now states I will not be able to return to work in the future. Will I again be eligible for social security benefits and when will such benefits begin?

You will have to file a new claim for social security disability benefits. Based on the additional medical evidence submitted by your doctor, your case will then be given the same attention and consid-



Civil Service LAW & YOU

By HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar

(The views expressed in this column are those of the writer and not necessarily constitute the views of this newspaper or of any organization.)

Two Jobs—Pay Twice

I FREQUENTLY remember the state of mind of the old-time dual job holder, who had a regular State job, for which he was known, and then in addition a little State job for which he was not known. He would go about quietly, tell you about a fellow he knew who had a dual State job (as if it were not he) and would then ask: "Could he get into any trouble? with retirement for example?"

IT IS ALL settled now. In fact, it has been since the Attorney General in 1958 rendered an opinion on the subject which confirmed prior opinion on the the same subject by the Retirement System. Whatever other jobs you may have in the State service in addition to your main job, pay your retirement on them all and forget about it.

THE SITUATION

THE RETIREMENT and Social Security Law was enacted in 1955, by Chapter 687, and now constitutes 51-A of the Consolidated Laws. The bill which became that law was introduced by the Rules Committee at the request of the Joint Legislative Committee to study the New York Employees' Retirement System. The main work of that group was the transferring from the Civil Service Law to the Retirement and Social Security Law of that part of the law which pertained to just three things: (1). Retirement. (2). Social Security for Public Officers and Employees. (3). The Supplemental Pension Act. It left the Civil Service Law to apply to Civil Service agencies and personnel matters.

NOW, SHORTLY after the enactment of the new Retirement and Social Security Law, an important question arose under it. Instead of stating it, let me give you the answer.

THE ANSWER was supplied in a small annual volume entitled: "Annual Reports of Louis J. Lefkowitz, Attorney General, to the Senate and Assembly for the year, 1958." It is real good reading.

THE ANSWER

THE TITLE of the report, at page 152, reads, as follows:

Employers participating in the New York State Employees' Retirement System are required to make deductions from salaries of members of System in their employ when such members are also employed by other employers participating in System. Employee contributions on accounts of such a member are required to be made by both employers.

ACCORDING TO the Attorney General, the Committee which sponsored the bill made it evident that both employees and both employers were liable under the law.

THE ATTORNEY General noted that the law as he stated it had been required by the Retirement System, which had enforced it in that way. In other words, the Attorney General tried to show that he was doing nothing new. He was merely interpreting the law under Section 21 (d) of the Retirement and Social Security Law and Section 63 (d) of the former Civil Service Law, as the Retirement System had.

CONCLUSION

MR. LEFKOWITZ made it clear that if you have two State jobs you pay twice and you get twice. He concluded his answer, as follows:

The law does not contain any provisions for determining which employer is to make deductions and which employer is to make contributions in cases where members are employed by more than one participating employer. The omission is significant and confirms the above construction of the law, which, I understand, is consistent with the practice which the Retirement System has followed without exception.

deration it was when you filed originally. If, on the basis of all the data you are considered disabled, your social security disability benefits will be payable with the month following the month you became disabled. A waiting period of six months is no longer necessary if you have a new period of disability established within five years of the termination of your previous disability.

If a man applies for old-age benefits after age 62, but before he reaches 65, will the reduced benefit at age 65?

If he does not return to work the amount would remain the same for the rest of his life. However, if he should return to work and lose part of his monthly benefits because of his work, his ben-

efit would be automatically raised to a higher amount.

A friend of mine died a year ago leaving a widow and two minor children. She was not paid any social security because he had not worked long enough under social security. Would she now be entitled to benefits for her self and the children?

Without knowing his date of birth and his date of death, it is impossible for us to answer "yes" or "no"; however, you should tell this widow to get in touch with the social security office promptly. The survivors of workers who died after 1954 and who were not eligible for benefits under the old law because the deceased had not worked long enough, may now be eligible because of the recent changes in the law.

Court Decision May Be Needed In Rochester

ROCHESTER, Feb. 5 — The question of whether Rochester city employes are governed by a city or Monroe County Civil Service Commission may be decided by the attorney general or the courts, according to the president of the state Civil Service Commission.

H. Eliot Kaplan made the comment after the City Council, controlled by the Democrats, recreated a Municipal Civil Service Commission at a Tuesday night session.

Kaplan said that in his personal opinion, he doubted that the City Council could establish a new Commission in the face of an existing state law.

A lame-duck Republican City Council voted to merge the city Commission with the County Civil Service Commission last December. At that time, the Democrats protested the action, claiming it gave the appearance that the Republicans were attempting to continue control of city jobs. Monroe County is controlled by the Republicans.

Kaplan said that the State Commission would have to await some overt action by one or the other commission before it would seek advice from the attorney general.



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ANESTHESIA SUPPLIES (out of hospital)

SPECIAL BRACES, TRUSSES, EQUIPMENT (purchase or rental of crutches, wheelchairs, prosthetic devices, etc.)

OXYGEN (out of the hospital)

HOSPITAL CARE, MENTAL AND NERVOUS DISORDERS (in a general or private hospital for more than thirty days)

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Jobs in Nearly 40 Titles to Open On Feb. 16 With State

The State of New York has jobs in nearly 40 titles for which it will be accepting applications beginning Feb. 16. The jobs are in many different departments of the State government and have starting salaries of from \$4,000 to \$15,000 a year. Applications can be filed, after Feb. 16, until March 26.

The exams, listed with title, number and salary range, are:

- Local assessment examiner, #043, \$6,280 to \$7,620.
- Senior real estate appraiser, #044, \$9,030 to \$10,860.
- Principal real estate appraiser, #045, \$10,550 to \$12,590.
- Senior biophysicist, #056, \$7,000 to \$8,480.
- Associate actuary, #062, \$9,500 to \$11,400.
- Director of communications, #063, \$13,680 to \$16,085.
- Senior draftsman (electrical), #064, \$4,760 to \$5,840.
- Assistant sanitary engineer, #065, \$7,360 to \$8,910.
- Occupational therapy trainee, #066, \$4,000.
- Senior social worker, #067, \$6,280 to \$7,620.
- Industrial investigator, #068, \$5,020 to \$6,150.
- Rent examiner, #069, \$5,320 to \$6,500.
- Junior rent examiner, #070, \$4,250 to \$5,250.
- Senior rent examiner, #071, \$6,280 to \$7,620.
- Assistant director of criminal identification, #073, \$9,030 to \$10,860.
- Senior identification officer, #074, \$4,490 to \$5,530.
- Director of secondary education, #075, \$13,860 to \$16,085.
- Public health nurse, #427, salary varies with location.
- Public librarian, #443, \$5,620 to \$6,850.
- Recreation director, Essex County Keeseville Youth Commission, #458, \$4,800.
- Assistant nutritionist, Westchester County, #470, \$4,880 to \$6,280.
- Assistant director of Workmen's Compensation Board operations, #076, \$15,200 to \$17,755.
- Speech therapist Erie County, #481, \$4,200 to \$5,400.
- Assistant civil engineer (structures), Westchester County, #482, \$6,540 to \$8,420.
- Civil defense representative, #079, \$5,620 to \$6,850.
- Civil defense safety representative, #080, \$6,280 to \$7,620.
- Assistant supervisor of civil defense radio services #081, \$7,000 to \$8,480.
- Senior civil defense representative, #082, \$7,000 to \$8,480.
- Supervisor of civil defense rescue service #083, \$8,150 to \$9,840.
- Supervising civil defense radiological representative, #084, \$8,580 to \$10,340.
- Supervising civil defense representative, #085, \$8,580 to \$10,340.
- Supervisor of civil defense transportation, #086, \$8,580 to \$10,340.
- Associate publicity agent, #087, \$9,030 to \$10,860.
- Supervisor of Civil defense radio services #088, \$9,030 to \$10,860.
- Assistant director of civil defense administration, #089, \$10,020 to \$11,990.
- Assistant director of civil defense planning #090, \$10,020 to \$11,990.
- Deputy director of civil defense, #091, \$15,200 to \$17,776.



\$425 FOR 26 — Twenty-six employees of the Brooklyn Army terminal were cited recently for their suggestions, and awarded a total of \$425. The three shown above were cited for "stamping out problems." They are, from left, Charles Woods, equipment division; Marie Vito, supply and services division; and Edmond A. Kratz, communications division.

Staff Nurses Sought by Staten Island Hospital

Staff nurses are needed at the U.S. Public Health Service Hospital in Staten Island. The positions pay from \$4,345 to \$5,820 a year for full-time work, and either \$16.72 or \$18.64 a day, depending on experience, for part-time. Staff nurses work 40 hours a week and are given 13 work-days a year for vacation, and 13 for sick leave. A uniform allowance is provided and uniforms are laundered without cost.

Required are either completion of a three-year course in an approved school of nursing, or completion of a two-year course and one year of experience.

To apply, contact: Director, Personnel Section, U. S. Public Health Service Hospital, Staten Island 4, N. Y.

Austin Reappointed

ALBANY, Feb. 5 — Robert Austin of Johnson City has been reappointed a member of the Board of Visitor for Binghamton State Hospital for a term ending Dec. 31, 1968.

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Heads of 3 Agencies To Speak on Personnel Relations at Conference

Heads of Federal, State, and City agencies will constitute a panel of speakers at a conference of public personnel officers and technicians on Thursday evening, February 8, 1962. The meeting is jointly sponsored by the New York Society for Personnel Administration, the New York Public Personnel Association, and the Municipal Personnel Society, according to an announcement by Dr. Martin B. Dworkis, professor of public administration at New York University and Coordinator of the New York Public Personnel Council.

The speakers are James R. Dumpson, Commissioner of Welfare of the City of New York; Martin P. Catherwood, Industrial Commissioner of the State of New York; and Howard D. Taylor, Regional Director of Internal Revenue, United States Treasury Department. Each of the speakers has had extended experience in public administration.

The panel will be organized around the topic, "How The Head of an Operating Department Views His Relationships With His Personnel Unit and the Central Personnel Agency." The meeting is organized to give the speakers an opportunity to indicate their philosophies regarding the role of a government department in relationship to management in a pub-

lic jurisdiction with particular reference to the problems of personnel administration. There will be opportunities for questions and comments from the audience.

The meeting will be held at Room 206 of the Port of New York Authority Building at 11 Eighth Ave. The meeting is scheduled to start at 6:30 p.m., and is open to all individuals interested in personnel management. John Allen, administrative officer in the City Housing and Redevelopment Board and president of the Municipal Personnel Society will preside.

The conference is the second of three special meetings arranged for by the joint efforts of the participating societies. The first in the series held in December dealt with "How the Central Personnel Agency Views Its Relationships with the Operating Departments and Their Personnel Units." In

the third conference scheduled for the second week of April, the meeting will be organized around the topic, "How the Personnel Officer in an Operating Department Views His Relationships with the Head of the Department and the Central Personnel Agency."

Persons interested in the work of any one or all of the professional organizations or in attending any future meetings should write to the New York Public Personnel Council, P.O. Box 1978, New York 1, N.Y.

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File Now For Federal Service Entrance Exam

The largest civil service entrance examination given in the United States will close to applicants on April 26.

Successful candidates in last year's Federal Service Entrance Examination (FSEE) filled some 9,000 jobs and this year's eligible list is expected to be used to fill at least the same number of positions.

There is no pension barrier in Federal employment against retired city and state employees, making this exam especially popular with these persons. Retired New York City and New York State workers cannot gain employment in city or state service without losing pension rights.

Filing for the test is limited to college graduates and those who will graduate within the next 21 months. However, three years or more experience in administrative, professional, investigative, technical or other responsible work will be accepted in lieu of the educational requirements.

Any equivalent combination of the education and experience will also be satisfactory. In combining education and experience, one academic year of study will be considered equivalent to nine months of experience.

The Federal Service Entrance Examination is issued to fill jobs in nearly all branches of the federal government. The positions which are to be filled from the test are located throughout the United States and in U. S. agencies in foreign countries.

For grade GS 5, paying from \$4,345 to \$5,830, candidates must meet the above experience or educational requirement. For the GS 7 positions, paying from \$5,355 to \$6,840, candidates must have an additional year of graduate study of a combination of graduate study and experience totaling one year.

Federal Service Entrance Examination tests will be given monthly until May.

Application form 5000 AB can be obtained from the regional office of the U. S. Civil Service Commission, 220 E. 42nd St., New York, 17, N. Y., or from the U. S. Civil Service Commission, Wash., D. C.



THANK YOU — Dan Levy, left center, State tax collector and coach of the Newman Club hockey team of Brooklyn College thanks Brooklyn Borough President Abe Stark for his assistance in having permission granted to the team to practice in the new Kate Wollman Rink in Prospect Park. Flanking them are George Fecey on left and Red Stoler on right.

State employees may transfer to H.I.P. during the transfer period ending February 28

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CSEA Seeks Field Man for Buffalo Area At \$6,630 to Start

The Civil Service Employees Association has a position open for a field representative in the Buffalo area. The job pays from \$6,630 to \$8,040 a year in five annual increments, plus additional increments at the end of 10 and 15 years' service.

The job will be on a probationary basis for six months to a year, at the end of which appointment will be permanent providing service has been satisfactory.

The Association is a non-profit membership corporation composed of nearly 100,000 State employees and employees of political subdivisions. Residence in the vicinity of Buffalo will be required when taking the job.

Other requirements are a high school diploma and three years of experience in business or investigative work which must have involved extensive public contact as an adjuster, salesman, customer representative, investigator, in-representative, investigator, inspector, complaint supervisor, or in labor relations work.

Shade Repairmen Needed by City; Pays \$3,500 a Year

The New York City Board of Education has openings for window shade repairers at a salary of \$3,500 a year, in its repair shops at 199 Elizabeth Street, New York City.

Applicants for this position must be able to perform the following duties: cut and make shades to specifications; use power sewing machine; install shades on metal rollers; install slots and pulleys; perform related work.

The Civil Service qualifications are three years' experience as a window shade repairer; or a satisfactory equivalent of experience and education.

Anyone interested in such provisional employment should apply in person to William E. Quigley at the Board of Education Repair Shops, 199 Elizabeth Street, New York 12, N.Y., or telephone him at CAnal 6-5314.

In addition, another two more years of experience or a bachelor's degree or a satisfactory equivalent of additional experience and education, will be required.

Field representatives administer the Association program and objectives in servicing chapters and Association members. Examples of their duties include visiting chapters and regional conferences, conferring with, advising and aiding chapter and conference officers regarding Association policies, services and programs, and planning and developing chapter and conference programs.

They also aid members with employment problems, represent members before executive officers in the State government, survey needs and possibilities for new chapters and develop membership promotion activities.

They assist chapters in establishing effective publicity and public relations contacts and programs and in taking part in community affairs. They examine records and activities of chapters, report to headquarters, assist in planning, and attend and address conference and chapter meetings.

Candidates must be in good physical condition and must not be suffering from any mental or physical defect. Preference will be given to candidates under 46 years of age.

A New York State driver's license will be required before appointment.

Because of the nature of the job, candidates must be able to meet and deal effectively with others, and to secure cooperation and avoid antagonisms. They must be able to understand and carry out complex oral and written directions, and to absorb knowledge of rules, laws and regulations governing public employees.

Complete information and application forms are available from the offices of the Civil Service Employees Association, Inc., 8 Elk Street, Albany, N. Y., or 11 Park Place in New York City. Completed applications must be returned to the Albany office by Feb. 21.



PREPARATION — Fire Commissioner Edward Thompson, seated left, and Seymour Siegel, Director of Communications for the Municipal Broadcasting System look over script for opening session on Fire Department training classes over WUHF, Channel 31, the City's newest facility. All firehouses are being equipped to receive this channel and, when completed, training films will be telecast, twice a week. Looking on are John DiProsio, station executive officer and Raymond J. Hellriegel, assistant secretary to the Fire Department and chief of that department's photography unit. Eventually, the station expects to telecast training programs for all civil service employees.

State Tax Collector Jobs Open in City At \$4,760 a Year

Tax collector jobs in New York City paying \$4,760 a year to start are being offered now by the State on a continuous filing basis. From one to two years of experience are required.

These jobs are in New York City only, and testing will be in the City. Immediate appointments are expected.

The specific requirements are either a bachelor's degree, or two years of experience in an investigative program of which one year was spent in field investigation, or one year of experience in collection or investigation work, of which six months was in the field collection of delinquent accounts.

Appointments

Appointments will be to the State Department of Taxation and Finance, and the Division of Employment, Department of Labor. The maximum salary for the title is \$5,840.

Tax collectors perform collection work in the field, contacting

individuals, business firms and their representatives. They are given considerable freedom of action in adapting work procedures and methods.

Candidates whose applications are accepted will be notified of the time and place of examination. They must have with them when they go for the test the written notification.

The exam will be designed to

test for a knowledge of collection principles, procedures, and terminology, and for general abilities, as paragraph reading, table interpretation, arithmetic reasoning and vocabulary.

The official announcement, No. 314, and application forms are available from the State Department of Civil Service, The State Campus, Albany, and from the New York City office, Room 2301, 270 Broadway.

Louis Nizer to Speak At Teachers Lunch

Dr. Louis Nizer, attorney and author, will be the featured speaker at the thirty-fifth annual Luncheon of the Jewish Teachers Association. The luncheon will take place on February 22 at the Waldorf-Astoria Hotel. Reservations may be obtained from Martin S. Dodell, 426 W. 58th St., N.Y. 19, N.Y.



BEYOND DUTY — Three Brooklyn Army Terminal employees were honored recently for risking their lives to avert a disaster, and another employee was cited for recommending additional duty for himself at a yearly saving of \$1,141 to the government. The three pushed a burning automobile out of the Terminal garage and thereby prevented a fire in the building. They are, from left, Vincent Dini, Dominick Aiello and Pasquale DeBonis. The fourth man, John Dower, right, a chauffeur, suggested that he be permitted to relieve a clerk from certain duties that he could perform while doing his own job as chauffeur.

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LEGAL NOTICE

CITATION — The People of the State of New York, By the Grace of God Free and Independent. To: EDWINA H. KING, DAISY R. HAMMOND, ANDREW HAMMOND BURNETT. YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on March 2, 1962, at 10:30 A.M. why a certain writing dated August 15, 1960, which has been offered for probate by Andrew Hammond Burnett, residing at 909 Arbolada Road, Santa Barbara, California, and A. Arthur Huston, residing at 27 North Seventh Street, Allentown, Pennsylvania, should not be probated as the last Will and Testament, relating to real and personal property, of Florence H. Whiteside, deceased, who was at the time of her death a resident of Mayfair House, Park Avenue and 65th Street, City of New York, in the County of New York, New York, Dated, Attested and Sealed, January 24, 1962.

HON. JOSEPH A. COX, Surrogate, New York County, Philip A. Donahue, Clerk. (L.S.)

CITATION — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God, Free and Independent.

To People of the State of New York, Attorney General of the State of New York, Christian Alwyns Wines individually and as a distributee of Maria Adelaide Rosseuw Wines, also known as Marie Wynen, alleged deceased, Hilda Maria Blondine Bruwer Bolleter and Herta Elviera Bruwer individually and as distributees of Maria Wynen Bruwer, alleged deceased, George Hubertus Alphonse Habets, Joseph Hubert Casper, Alphonse Habets, Pierre Joseph Hubert Albert Habets, Maria Josephina Hubertina Habets Meekmann, Alphonse Hubert Mathieu Habets, Wilson Cornelius Hubertus Habets, Bertha Maria Hubertina Eliza Habets Bamberg, Christian Johannes Henrius Hubertus Habets and Emanuel Geradus Hubertus Franciscus Habets individually and as persons interested in the estate of Juliette Christine Wijnen Habets, alleged deceased, Consul General of The Netherlands, Curacao, Mahoney, Cohn & Stein, Irving S. Marcus, Maria Adelaide Rosseuw Wynen, also known as Maria Wynen, Maria Wynen Bruwer and Juliette Christine Wijnen Habets, if living, or if dead, their executors, administrators, distributees and assigns, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein;

And to all other heirs at law, next of kin, distributees, devisees, grantees, assignees, creditors, legatees, trustees, executors, administrators and successors in interest of Christian Wynen, also known as Christian Wines, deceased, and the respective heirs at law, next of kin, devisees, distributees, grantees, assignees, creditors, legatees, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any of them be dead, and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown and cannot after diligent inquiry be ascertained by the petitioner herein, being the persons interested as creditors, distributees or otherwise in the estate of Christian Wynen, also known as Christian Wines, deceased, who at the time of his death was a resident of The Netherlands.

SEND GREETING: Upon the petition of the County Administrator of the County of New York, having his office at the Hall of Records, Room 509, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased;

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, 31 Chambers Street in the County of New York on the 20th day of February, 1962, at 10:30 o'clock in the forenoon of that day, why the account of proceedings of the Public Administrator of the County of New York as administrator of the goods, chattels and credits of said deceased should not be judicially settled and allowed; why the contract of sale for the sale of the decedent's improved real property, to wit: improved property located at 1813 and 1815 Amsterdam Avenue in the City, County and State of New York, entered into between the Public Administrator of the County of New York and Charles H. Charity, should not be approved and confirmed by the Surrogate's Court; why an order should not be made and entered authorizing the Public Administrator of the County of New York to sell the improved real property of which the decedent died seized, to wit: improved property located at 1813 and 1815 Amsterdam Avenue in the City, County and State of New York, to Charles H. Charity for the sum of \$25,000 for the purpose of the payment of debts and administration expenses and for the distribution according to law of the proceeds of the sale of said interests in real estate and of any other assets to the persons entitled thereto, in accordance with the statute in such case made and provided, and for any other purpose decreed by the Surrogate to be necessary, the said interests in improved real properties being more particularly described as follows:

All that certain plot of land with the buildings and improvements thereon erected, situate, lying and being in Section 7, Block 2064 on the Land Map of The City of New York, bounded and described as follows, VIZ.:

BEGINNING at a point formed by the intersection of the southerly line or side of 150th Street with the easterly line or side of Amsterdam Avenue, running thence easterly and along 150th Street 80 feet; thence southerly and parallel with Amsterdam (10th) Avenue, 50 feet; thence westerly and parallel with 150th Street and partly through a party wall 80 feet to the easterly side of line of Amsterdam Avenue; thence northerly and along the same 50 feet to the point of place of beginning, be the said several dimensions more or less.

Said premises being commonly known as Nos. 1813 and 1815 Amsterdam Avenue and why an order should not be made and entered granting such other and further relief as the Court may deem just and proper.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of said County of New York to be hereunto affixed.

WITNESS, Honorable JOSEPH A. COX, a Surrogate of our said County, at the County of New York, this 9th day of January, in the year of our Lord one thousand nine hundred and sixty-two.

Philip A. Donahue, Clerk of the Surrogate's Court

Typist, Stenographer, Various Social Work Jobs Open in Nassau

The Nassau County Civil Service Commission has announced a list of open competitive examinations for which it is now accepting applications. The exams, with salary and filing details, are:

- Senior psychiatric social worker. Starting salary \$6,770. Maximum attainable, \$8,680. At the present time one vacancy exists. Applications must be filed no later than February 14. Date of examination, March 10. No. 831.
- Psychiatric social worker. Starting salary \$5,650. Maximum attainable, \$7,280. At the present time eight vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 833.
- Senior medical social worker. Starting salary \$6,210. Maximum attainable, \$7,980. At the present time three vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 834.
- Typist-clerk, Grade 3. Starting salary \$3,270. Maximum attainable \$4,210. To fill current and anticipated vacancies in County Departments, Towns, Villages and Special Districts. Applications must be filed no later than February 16. Date of examination, March 10. No. 835.
- Stenographer, Grade 4. Starting salary \$3,450. Maximum attainable, \$4,420. To fill current and anticipated vacancies in County Departments, Towns, Villages and Special Districts. Applications must be filed no later than February 16. Date of examination, March 10. No. 836.
- Medical social worker. Starting salary \$5,340. Maximum attainable \$6,830. At present two vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 844.

NOTICE

CITATION — THE PEOPLE OF THE STATE OF NEW YORK, BY THE GRACE OF GOD FREE AND INDEPENDENT. TO: AUBREY GEORGE PALMER, Address Unknown, being the persons interested as creditors, legatees, devisees, beneficiaries, distributees or otherwise in the Estate of ALFRED PALMER, deceased, who at the time of his death was a resident of New York County. SEND GREETING: Upon the petition of DAISY PALMER, residing at 69 Amsterdam Avenue, New York, N.Y.

You are hereby cited to show cause before the Surrogate's Court of New York County, at Room 509 in the Hall of Records, 31 Chambers Street, Borough of Manhattan, City and State of New York, on the 13th day of March, 1962, at 10:30 o'clock in the forenoon of that day, WHY the account of DAISY PALMER, as Administratrix of the Estate of ALFRED PALMER, deceased, should not be judicially settled; WHY said Administratrix should not be authorized to satisfy the judgment entered in the causes of action for wrongful death and conscious pain and suffering for the sum of NINETEEN THOUSAND THREE HUNDRED AND FIFTY SEVEN (\$19,357.48) DOLLARS; WHY the Administratrix should not be permitted to execute and deliver all papers necessary for the purpose of compromise, settlement and satisfaction of the aforesaid claims, causes of action and judgment; WHY AUBREY GEORGE PALMER should not be deprived of any distributive share in the within estate by reason of his abandonment and his failure to maintain and support the deceased; WHY the entire proceeds to be collected in satisfaction of said judgment should not be paid to the Petitioner less counsel fees and disbursements; WHY the Administratrix should not be authorized to pay to MAX A. CHODOSH, Esq., a fee to be allowed by the Court for his services as attorney for Petitioner in the sum of \$6,859.92 plus disbursements in the sum of \$473.95, making a total of \$7,333.87 plus such additional disbursements as may be incurred in connection with publication of citation; WHY the Administratrix should not be discharged from all liability as to the funds to be received by her consisting of the amount received in satisfaction of the judgment; WHY the filing of a bond by the said Administratrix should not be dispensed with; WHY the account of said Petitioner as Administratrix, should not be judicially settled in accordance with the petition for accounting of said Administratrix; WHY should not be granted to Administratrix such other and further relief to the Administratrix as may be just and proper in the premises.

IN WITNESS WHEREOF, we have caused the seal of the Surrogate's Court of said County of New York to be hereunto affixed.

WITNESS, HON. JOSEPH A. COX, Surrogate of said County of New York, at the City of New York, the 29th day of January, in the year of our Lord, One Thousand nine hundred and sixty-two. (Seal) Philip A. Donahue, Clerk of the Surrogate's Court

File No. P 7, 1962 — CITATION — THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God Free and Independent.

To: MAXINE LANDRY, MARGARET NIXON, JOHN DUGAN SHREDDY, JR. YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on February 26, 1962, at 10:30 A.M., why a certain writing dated July 15, 1959, which has been offered for probate by Edgar K. Welsh, residing at 19 East 8th St., New York, N.Y., should not be probated as the last Will and Testament, relating to real and personal property, of MARY R. SHREDDY, Deceased, who was at the time of her death a resident of 100 West 82th St., in the County of New York, New York. Dated, Attested and Sealed, January 12, 1962.

HON. JOSEPH A. COX, Surrogate, New York County Philip A. Donahue, Clerk.

CITATION — File No. P 87, 1962. — THE PEOPLE OF THE STATE OF NEW YORK, BY THE GRACE OF GOD FREE AND INDEPENDENT, TO: Louis J. Lefkowitz, Attorney-General of the State of New York, Thomas I. Fitzgerald, Public Administrator, 31 Chambers Street, New York City, New York, Unknown heirs-at-law, next of kin and distributees of Margaret R. Phyllo Ross, deceased, if living and if any of them be dead, to their heirs-at-law, next of kin, distributees and legatees, executors, administrators, assignees and successors in interest whose names are unknown and cannot be ascertained after due diligence. YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on March 1, 1962, at 10:30 A.M., why a certain writing dated September 19, 1960 which has been offered for probate by James P. Hatch residing at 169 Rutgers Place, Nutley, New Jersey should not be probated as the Last Will and Testament, relating to real and personal property, of MARGARET R. PHYFLE ROSE, Deceased, who was at the time of her death a resident of Hotel Regent, 104th Street and Broadway, in the County of New York, New York, Dated, Attested and sealed, January 18, 1962.

HON. JOSEPH A. COX, Surrogate, New York County PHILIP A. DONAHUE, Clerk

the present time one vacancy exists. Applications must be filed no later than February 14. Date of examination, March 10. No. 831.

• Psychiatric social worker. Starting salary \$5,650. Maximum attainable, \$7,280. At the present time eight vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 833.

• Senior medical social worker. Starting salary \$6,210. Maximum attainable, \$7,980. At the present time three vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 834.

• Typist-clerk, Grade 3. Starting salary \$3,270. Maximum attainable \$4,210. To fill current and anticipated vacancies in County Departments, Towns, Villages and Special Districts. Applications must be filed no later than February 16. Date of examination, March 10. No. 835.

• Stenographer, Grade 4. Starting salary \$3,450. Maximum attainable, \$4,420. To fill current and anticipated vacancies in County Departments, Towns, Villages and Special Districts. Applications must be filed no later than February 16. Date of examination, March 10. No. 836.

• Medical social worker. Starting salary \$5,340. Maximum attainable \$6,830. At present two vacancies exist. Applications must be filed no later than February 14. Date of examination, March 10. No. 844.

Typist-Clerk and Stenographer examinations require a filing fee of \$3. Fees are returnable under certain circumstances.

For complete information concerning duties, minimum qualifications and eligibility requirements, write the Nassau County Civil Service Commission, 54 Mincola Blvd., New York, or call Pioneer 2-3000, ext. 2270.



IN APPRECIATION — Justice Walter Hart of the Brooklyn Supreme Court presents certificate of commendation to Jack Simberg, confidential aide to Supreme Court Justice George M. Carney, on behalf of the Jewish Court Attaches Association. The presentation was made "in appreciation of his service to the community and the organization as president, chairman of the board of directors and charter member."

Army Seeks 1,600 Teachers at \$4,435

The U. S. Army Transportation Terminal Command, Atlantic, at the Brooklyn Army Terminal, has started its annual recruiting drive for teachers and administrators for overseas employment in Army American Dependents Schools.

Interviews with officials from the Far East and Europe will be held until February 10. Departures will be scheduled for August.

There is a need for over 1,600 new school personnel to staff over 130 elementary and secondary schools in Korea, Japan, Okinawa and Europe (principally Germany and France). Courses of study parallel those of the public schools in the United States.

Tours of duty are for one year or more. Rent as well as overseas transportation is free and provided by the Government.

The need primarily is for teachers of the primary grades, remedial reading, mathematics, physical science, homemaking, commercial subjects and librarians. There is also a need for teachers of the romance languages in high schools, guidance counsellors and dormitory supervisors. A limited number of administrative openings are expected.

Qualifications include a bachelor's degree, teachers training and two years of teaching experience. Married women or single women with dependents will not qualify. Salary for the instructional staff starts at \$4,435 for the school year with additional increments for advanced academic preparation.

An information brochure entitled "Opportunities for Educators" and preliminary application may be obtained by sending a postal card to Civilian Personnel Division, U. S. Army Transportation Terminal Command, Atlantic, 1st Avenue & 58th Street, Brooklyn 50, N. Y.

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FOR THE BEST IN HOMES — SEE PAGE 11

Shoppers Service Guide

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SYRACUSE CHIEF RETIRES —

Dr. Arthur G. Rodgers, at right, retiring director of Syracuse State School, was guest at a dinner given in his honor by the School's Civil Service Employees Association chapter recently. Shown at

the dinner are, from left; Mrs. Thomas Dyer; Dr. Arthur Pense, deputy commissioner, Department of Mental Hygiene; Mrs. L. E. Watts; Thomas Dyer, CSEA regional attorney, who acted as toastmaster; and, behind Dr. Rodgers, Charles Ecker, Chapter president.



CENTURY'S SERVICE —

Dr. Frederick Beck, center, director of Homer Folks Tuberculosis Hospital, presented 25-year service pins and certificates to four hospital staff members recently.

Left to right are: Dr. Joseph T. Eagan, supervising tuberculosis physician; Joseph Piscitelli of the laundry staff; Dr. Beck, Dr. Elfred L. Leech, assistant director, and Dr. A. M. Skinner, principal thoracic surgeon.



WORK STUDY—

Two employees of the Gowanda State Hospital are shown receiving certificates on their completion of the in-service training Institute on work Simplification. The employees are Frederick J. Millman, instructor of

nursing, left, and Robert G. Harvey, chief of nursing services and training, second from left. Making the presentation is Dr. Fritz C. E. Trapp, assistant director administrative, at the Hospital. At right is Dr. I. Murray Rossman, Hospital director.

MENTAL HYGIENE MEMO

By WILLIAM ROSSITER

CSEA Mental Hygiene Representative

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

An Abundance of Shortages

PUBLIC MENTAL hospitals in the United States were more adequately staffed in 1960 than they had been in 1956, according to present minimum American Psychiatric Association standards. The number of physicians became forty per cent more adequate. The number of registered nurses became twenty-five per cent more adequate, and the number of other, non-registered, nursing staff members became sixteen per cent more adequate, psychologists twenty-eight per cent more adequate. The number of social workers, however, increased in adequacy by only nine per cent.

IN 1960, THE mental hospitals needed an additional 45,181 persons to bring the total number of staff in these categories up to the 154,695 required by minimum American Psychiatric Association standards. Of the additional number of personnel needed, almost sixty per cent were registered nurses.

OF THE 12,786 key patient-care personnel added to the staffs of public mental hospitals in these years, 1,038 were physicians, 168 were psychologists, 1,144 were registered nurses, 327 were social workers, and 9,809 were other, non-registered, nurses and attendants.

Shortages of Physicians

ONLY 27 STATES had more than 50% of the total number of physicians needed to staff adequately (at minimum standards) their mental hospitals. Of these, only 15 were over 75% adequate. Twenty states had staffs between 25% and 50% adequate, while Alabama and Louisiana had less than 25% of the number of physicians needed. The national average for adequacy of physician staffs was 63.0 per cent.

Shortage of Psychologists

WHILE 18 states had more than adequate psychologist staffs, the national average for adequacy was 83.3 per cent. In 21 states the adequacy of the number of psychologists was between 50 and 100 per cent. No states had less than half the psychologists they needed.

Shortage of Registered Nurses

ONLY ONE government unit, the District of Columbia, had more than half the registered nurses called for by APA standards, and only 12 states had 25% or more of the RN's needed. Nineteen states had less than 15% of the number of RN's needed. The national average for adequacy of registered nursing staff was 24.2 per cent.

Shortage of Social Workers

ONLY 15 STATES had more than half the number of social workers needed and an equal number of states had less than one-fourth of the social workers needed. The national average for adequacy of social workers was 39.8 per cent.

Shortages of Other Nurses and Attendants

SIXTEEN STATES had more than the number of other nursing staff and attendants considered adequate by minimum standards. An additional twenty states had attendant staffs less than 70% adequate. Of these, all but one were southern states. The national adequacy of nursing care staffs was 88 per cent.

GREAT DIFFERENCES exist in the personnel-patient ratios. The number of patients to one employee in the five patient-care personnel categories that we have discussed varies as widely from state to state as did the per cent adequacy of the staffs. One state had one physician for every forty patients while another state had one physician for over 500 patients.

HIGH AND LOW categories in the other four categories were:

PSYCHOLOGISTS—high, one psychologist to 151 patients; low, one psychologist to 3,395 patients.

REGISTERED NURSES—high, one registered nurse to 25 patients; low, one registered nurse to 234 patients.

SOCIAL WORKERS—high, one social worker to 51 patients; low, one social worker to 1,026 patients.

OTHER NURSES and attendants—high, one other nurse or attendant to three and one half patients; low, one other nurse or attendant to nine patients.

CSEA Islip Unit To Hear Town Supervisor Speak

Supervisor Thomas Harwood will be the first of a number of town officials to speak at the regular monthly meetings of the Civil Service Employees Association Islip Unit, when he addresses the group on Feb. 7, at 8 p.m. in the Memorial Building, East Main Street, Bay Shore.

Unit president Thomas B. Dobbs stated that he has extended invitations to various town officials to speak at future meetings

on a given topic, "Your Attitude Toward CSEA."

President Dobbs added, "Much of the credit for our success must be given to our town officials who have understood our problems and made great efforts in our behalf."

Forestry Dean On Sabbatical

ALBANY, Feb. 5 — Raymond F. Crossman, dean of students at the State College of Forestry, is taking a six-months Sabbatical in Europe. During his absence, Lawrence J. Belnager, registrar, will be in charge of the Office of Student Services.

Confirmation Asked

ALBANY, Feb. 5 — Governor Rockefeller has asked the Senate to confirm his promotion of Brig-Gen. John J. Fitzgerald of Long Beach to major general of the Lane on the State Reserve List.

Newest Visitor

ALBANY, Feb. 5 — Morris Kirsch of Brooklyn is the newest member of the Board of Visitors of Brooklyn State Hospital. He succeeds Edward I. Ellicofen, also of Brooklyn, whose term expired.

Foots Elected

ALBANY, Feb. 5 — Norman H. Foots, of the Agricultural and Technical Institute at Farmingdale, has been elected a director of the New York State Agricultural Society.

Syracuse Chapter Credit Union Is 'Growing Steadily'

"We're growing steadily in assets, membership and business," Rex Lamb, president of Syracuse Chapter, Civil Service Employees Association, Federal Credit Union, reported recently after the latest audit of the credit union books.

After two years in existence, the number of accounts has grown to 309; loans to members total \$28,809.98 for 1961, and total loans made since the organization was setup total \$63,800.

In the second year the number of accounts more than doubled and the loans made increased by nearly 400 percent, keeping pace with the credit union assets. With the growth in membership and assets the union has been able to increase the permissible size of a loan to \$500 on a member's signature or \$1,000 with a co-signer. In addition, the credit union is ready to loan up to \$2,000 towards the purchase of an automobile.

Since its creation the credit union has been able to declare dividends at the rate of four percent annually, and has provided life insurance protection based on their savings. All loans are protected by loan insurance.

Membership and loan applications are processed by office manager Paul Smithling in the credit union's office at Room 400 in the State Office Building, and by Treasurer James Mackin in the Motor Vehicle Department.

Officers for the current year are: Rex Lamb, president; Sidney Joffe, vice president; James Mackin, treasurer; Margert Obrist, assistant treasurer; Helene Callahan, secretary; Peter Volmes and Catherine O'Connell, directors.

The supervisory committee is headed by Joseph Mercurio, with Raymond Castle and Sidney Joffe as members. The credit committee members are Richard Bersani, Floyd Coon, Daniel Fox, Janet Goldring, Janet Hodge, Evelyn Lavine, and Robert Osso.

Ray Brook Unit Elects Officers

At the recent regular meeting of the Ray Brook chapter of the Civil Service Employees Association, the installation of the following officers took place: W. O. Smith, president, and Willard Utting, vice president.

The oath of office was administered by Emmett Durr, Health Department representative. The vacancies were brought about by the resignation of Mrs. Rose Johnson, former president.

Mr. Smith, former vice president, and Mr. Utting were voted in by the executive council to complete her unexpired term. A check was presented to Mrs. Johnson in appreciation of her work in the past seven months.

It was agreed that the Ray Brook chapter will have a float in the parade of the Saranac Lake Winter Carnival, which will be held the week-end of February 10th and 11th. W. O. Smith and Ralph Plumley were named co-chairmen.

Plans were also made to have a pre-Lenten dance sometime during the week preceding Ash Wednesday. Alice Coyne and Mary Pulsifer are co-chairmen for the dance.

(Other CSEA News on Page 13)

CSEA Education Chapter Forms Liaison Group

Three men have recently been appointed by Leo D. Doherty, president of the Civil Service Employees Association Education chapter, to be members of the newly formed Committee on Personnel, having as its purpose the assured continuation of favorable employee-employer relationships which already have had a long and excellent history of cooperation and compatibility in the entire Education Department.

The new committee will, in effect, act as a liaison between the desires expressed by employees and their interests maintained by the employer. Those named to serve as its members are John Cummings, director of the Division of Vocational Rehabilitation; Theron A. Johnson, administrator of the Division of Intercultural Relations in Education; and Clayton L. Stunkard, chief of the Bureau of Statistical Services.

One of the first actions by the committee will be to submit a report to the Education chapter's executive council and board of directors, concerning the Jan. 9 meeting of all CSEA representatives and alternates, called to discuss suggestions from Education Department employees for improvements in current rules governing employee time records.

It is planned that their report will subsequently be forwarded from the Chapter's executive council to the Department's personnel office for its consideration and possible action.

Middletown State Hospital CSEA Group Has Party

The Middletown State Hospital chapter of the Civil Service Employees Association gave a farewell party recently for Dr. De Jesus who is returning to the Philippines.

The Chapter has reported the following news of members:

Recent retirees are Josephine Stiller, Mrs. Harriet Wight and Mrs. Ann Talmadge, all from Tuckermann Hall. Also, Mrs. Ella Rasch, supervisor, who was replaced by Mrs. Agnes Broadhead.

James Peters, from Central Islip, has assumed his new duties in West Group, and Albert Kerr changed from Ward 43 to the laundry.

John Dineen, attendant, and Raymond Murphy, laundry supervisor, are recuperating from illnesses, and Fred Walters, male service supervisor, has returned to duty after an illness.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.



PHARSALIA AIDES STUDY

Eleven Correction Department employees and one supervisor from the Department of Conservation recently completed a course in "Understanding Human Relations," given at Camp Pharsalia, New York State's pioneer youth forestry camp for young criminal offenders. Shown presenting certificates to those

who completed the course is camp supervisor James J. Morrow, right. Others pictured are, in back, from left: Karl Pfeil, James Torrey, Francis Dugan, John Miller and Walter Sergeant. In front are Fred McKinney and Lewis Chan. Others who completed the course were James Doyle, Eugene LeFevre, William Norton and Leonard Widrick.

Onondaga Host For Workshop Of County Units

Onondaga chapter of The Civil Service Employees' Association will act as Host Chapter for the Central Conference Workshop at the Hotel Syracuse Country House on February 10.

The business meeting will be opened by S. Samuel Borelly, president, at 1:30 p.m.

Guest speakers will be: Senator Janet Hill Gordon and Assemblyman Philip Chase on Legislation, Maxwell Lehman, First Deputy Administrator of the City of New York, and David O'Brien, First Deputy Onondaga County Administrator will talk on "The Civil Servant — Yesterday and Today."

The committee for the County work shop is as follows: Ariene Brady, Genevieve Paul, David Rogers, Arthur Kasson and Arthur S. Darrow, Chairman.

West Conference

(Continued from Page 3)

Kyer were speakers at the County workshop.

Mr. Feily advised delegates that a new field representative for the Western Conference area would be appointed as soon as possible and said that men were already being sought for the position.

To increase the value of a county workshop, Mr. Tapper advised his listeners to give more advanced notice of meetings; to select an interesting speaker as the major feature of the program and to solicit heavier attendance by county employees. Concerning legislation, Mr. Tapper announced that the County Executive Committee has appointed a subcommittee consisting of a representative from each area in the state to head up a program in that area on county legislation.

At the evening dinner session, Mr. Feily replaced Sen. John H. Cooke, who was unable to attend, as speaker. Guests included Albert C. Killian, CSEA first vice president; Claude E. Rowell, CSEA fifth vice president; Ted Wenzl, CSEA treasurer, and Lea Lemieux, CSEA Social Committee chairman.

Governor Renames

ALBANY, Feb. 5 — Governor Rockefeller has renamed Mrs. Katherine A. Prezzano of Mt. Vernon to a new term, ending Dec. 31, 1968, on the Board of Visitors at Harlem Valley State Hospital.

Education Chapter Will Give \$200 Scholarship Toward Advanced Study

The Education chapter of the Civil Service Employees Association has announced that this year it will initiate a \$200 scholarship award for study beyond the high school level, to a dependent of one CSEA member employed by the New York State Education Department.

This action was authorized recently by the Board of Directors of the Education chapter, following preliminary planning by a special scholarship committee, headed by Victor A. Tabor, chief of the bureau of test development, State Education Department, Albany.

It is believed that the new scholarship is the first of its kind to be awarded from any Civil Service chapter.

It is believed that the new scholarship is the first of its kind to be awarded from any Civil Service chapter.

The new scholarship will be presented to someone who is now a high school senior and the dependent of a CSEA member who (1) has been in good membership standing for at least one year and (2) is still employed by the State Education Department.

Application for the award is not restricted to seniors who hope to enter a college or university next fall, but may be submitted by any qualified senior who plans to continue his or her education, whether at a business school, a technical school, a vocational school or other post-high school institution.

One unusual feature of the new Education chapter scholarship is that no applicant will be excluded from winning it if he has previously been awarded a grant from another source.

Further details and application forms will be available from members of the scholarship committee, all of whom are at the Education Department in Albany. In addition to Mr. Tabor, the chairman, the committee is composed of Dom Benedict, associate in rural administrative services; Joseph Lev, associate statistician; Helene McKeon, publications clerk; Marceline McSweeney, library staff and Larry Weaver, maintenance staff.

Leo D. Doherty, president of the Chapter, stated that it was "with a deep feeling of pride for our Chapter" that he announced the initiation of the scholarship, which might, in his words, "be envisioned as a small step, begin-

ning to point the way toward increased opportunities to be of benefit to our future generations."

Continuing, Dr. Doherty commented that this award could be considered as "an investment in the future through an investment in education," and that the number of inquiries which have already been received from officers of other CSEA chapters seem to indicate a growing interest in establishing similar scholarship awards for other State governmental departments.

Governor Names Adm. J. M. Will

ALBANY, Feb. 5 — Governor Rockefeller has appointed Admiral John Mylin Will of New York City to the Council of the State University Maritime College at Fort Schuyler. Admiral Will retired from the U. S. Navy in 1959. He succeeds the late Carl F. VanderClute of Rockville Center.

Group Life Plan

(Continued from Page 3)

The continued development of the CSEA Plan was made possible by ever increasing membership becoming insured thereunder. The total membership of CSEA is now over 98,000. Any employee of the state or any political subdivision is eligible for membership therein. State Police, prison guards, and other members who have hazardous employment usually have to pay additional premiums for Life Insurance, but in the CSEA Group Plan cost to all members, regardless of employment, is the same.

The special offer is good only during February, 1962. Bring this matter to the attention of your fellow employees. Within CSEA circles, the usual reference to its Group Life Insurance is "How can I afford not to have it?"

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The Job Market

A Survey of Opportunities In Private Industry

By A. L. PETERS

A tool and die plant in Brooklyn needs men with recent experience in setting up and operating a Jones & Lamson Thread-Grinding Machine at \$2.50 an hour.

Cabinet makers and assemblers, are wanted for work on furniture or store fixtures. Wage ranges from \$1.75 to \$2.50 an hour, depending on experience.

Also wanted is a line foreman, a man who can supervise a line of 25 men and women in packaging and bottle filling of creams, liquids and aerosols. Pay is \$70 to \$85 a week.

A man who can make plaster molds for fiber-glass lay-ups is needed at \$90 a week and up, depending on experience.

Apply at the Brooklyn Industrial Office, 500 Fulton Street.

In Manhattan and the Bronx, there are job openings for tool and die makers, gage makers and die makers, experienced in fabricating tools and dies, including progressive and compound dies, from blueprints or sketches. Must have own tools. \$2.25 to \$3 an hour.

Also wanted are machine molders, men with at least two years experience on non-ferrous metal, to operate a squeeze or roll-over machine and to do aluminum and copper molding. Jobs pay \$2.63 an hour.

TV service and repairmen are needed to do field service work and inside bench work on TV sets, hi-fi units, radios and record-players. Must have three and five years of TV and related repair work. Some jobs require use of car or chauffeur's license. \$75 to \$120 a week, depending on experience.

Apply at the Manhattan Industrial Office, 255 West 54th St.

The Army is still recruiting for teachers, counselors and librarians, both men and women. Candidates must be American citizens with a bachelor's degree and 18 hours of education courses. Must also have at least two years of professional experience since 1957. Only single women and, preferably, single men.

First-year salaries for teachers, counselors and librarians range from \$4,435 to \$4,735 a year. For administrators, the salary range is \$5,885 to \$8,955. Transportation to and from overseas assignment, plus living quarters or housing allowance, are also provided. Phone Ethel George at MU 8-0540 for an appointment and further information. Evening interviews can be arranged.

New Court Group Elects Officers

The newly-formed City Court Attaches Association met in the City Court, New York County last Wednesday, and elected the following officers: president, Gary Lane, Court Clerk - Bronx County; first vice-president, Thomas Carroll, Court Clerk - Queens County; second vice-president, Anthony Young, Court Attendant - Kings County; treasurer, Al Ciocolla, Court Attendant - N. Y. County; and secretary, James Walsh Court Reporter - N. Y. County.

Delegates elected were: Manhattan, Aaron Weiss; Kings, Vincent T. Holohan; Bronx, John Driscoll; Queens, Joseph Gardner and Richmond, John J. White.

College men, with or without a degree, are needed to work as public relations trainees, assisting in fund-raising program. Some knowledge of Jewish culture essential. Should be good at details. Jobs will last five months. Some evening work. Pay is \$60 a week, plus benefits, expenses and bonus.

Apply at the Professional Placement Center, 444 Madison Avenue.

There are many openings in midtown and downtown Manhattan for experienced legal stenographers. Good stenographic speed, as well as speed on the electric typewriter, is necessary. Legal experience also essential. Jobs pay \$90 to \$110 a week.

Experienced statistical typists are also needed at \$75 to \$90 a week.

There are openings also in social and non-profit organizations for secretaries and stenographers. Good stenographic and typing skills necessary. Salary range, \$70 to \$90 a week.

Tax collectors are needed by a State Government agency. Collection work in the field includes personal calls, examining records, arranging payments, and tracing. Must have either a college degree or one or two years in collection or investigative work. Pay is \$4,760 a year, increasing in five annual increments to \$5,840 a year.

Apply at the Manhattan Commercial Office, 1 East 19th Street.

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BUDGET MESSAGE — Ansley Borkowski, Clerk of the Assembly, is seen here as he presented Governor Rockefeller's budget message in the Assembly chamber of the State Capitol in Albany last week. The message contained several recommendations for State employees. They are reported on in other columns in this edition. Standing at rear with gavel in hand is Speaker Joseph Carlino.

5 PER CENT PAY RAISE PROPOSED

(Continued from Page 1) continued to give careful consideration to the compensation and working conditions of State employees with the firm conviction that efficiency can be realized only under employment conditions which attract and retain com-

petent people." He said a five per cent increase would further implement the findings of the McKinsey study and would "place the state in line with 'outside' salaries."

Further Action Needed

He noted that the increase called for by Rockefeller accepts the principle of the straight per cent raise, to which the Association is committed this year, rather than a graded increase which, Feily said, was called for in some quarters.

Feily cautioned the Association's 98,000 members that the proposal contained in the Governor's budget "does not come to fruition until it is approved by the Legislature."

Death Benefit May Be Bettered

(Continued from Page 1) requirement for pensioners retired for disability.

CSEA Proposal

The CSEA minimum death benefit measure would provide, after 90 days of service, six months' salary, increased by one month's salary for each of the first six years of service and by a half month's salary for each of the next 24 months of service.

In a series of meetings with the Governor and Administration officials, prior to Rockefeller's budget request, CSEA representatives pointed out that a total of 31 years of service is necessary to earn a full two-year death benefit under the present plan. The CSEA proposal would accomplish the necessary goal of placing the insurance aspects of the ordinary death benefit on a more realistic basis and would give full benefit coverage after 30 years' service.

Joseph F. Feily, CSEA president, said that further talks are scheduled with the Governor to work out the details of the Association plan.

Mr. Feily lauded Rockefeller for the supplemental pension provision in his message and pointed out that the Association has been pressing for more work in this area since the last such measure was passed in 1960.

Feily said that "although the salary resolution and the mileage increase are not all that was requested, I must say that in the area of salaries, retirement and working conditions, this year's budget represents another giant step toward placing state employees on a closer parity with employees in private industry."

PROPOSED 5% PAY INCREASE	
Salary Grade	Approximate* Dollar Increase
1	\$180
2	185
3	195
4	205
5	215
6	225
7	235
8	250
9	245
10	280
11	290
12	310
13	325
14	345
15	360
16	390
17	400
18	425
19	450
20	470
21	490
22	520
23	545
24	570
25	600
26	630
27	665
28	695
29	730
30	765
31	805
32	845
33	890
34	935
35	980
36	1025
37	1075
38	Open

*Increase based on 5% of maximum of each grade.

State Univ. Head Meets With Officers

ALBANY, Feb. 5 — President Thomas H. Hamilton of the State University met last week (Feb. 2) with the chief administrative officers of State colleges.

Mrs. Zmira Goodman, consultant to the President on foreign programs, was one of the speakers at the meeting.

Gridiron Show Feature Of CSEA Annual Dinner; Governor Will Attend

ALBANY, Feb. 5 — Legislation and internal business will be the ain occupation of the hundreds of delegates who will attend the annual dinner meeting of the Civil Service Employees Association here on Feb. 28 and March 1.

Highlight of the session will be the annual dinner itself, at which Governor Rockefeller, members of his cabinet and elected State officials will be guests. The entertainment this year will be a modified gridiron show, according to Lea Lemieux, CSEA social committee chairman.

Registration

Registration of delegates will be from 1 to 9 p.m. on Feb. 28 and the business meeting will be held from 2:30 until 5 p.m. of that day. Departmental delegate meetings will be held from 8 to 9:30 that evening.

During the course of the meeting a training program for delegates will be conducted by the CSEA Education Committee, under the direction of Celeste Rosenkranz, chairman.

The business meeting of the delegates will continue on Thursday, starting at 9 a.m. and, with a break for lunch, continuing until adjournment.

The dinner and gridiron show will be held that night. All events will take place in the Sheraton Ten Eyck Hotel, with the exception of some of the departmental meetings.

Those planning to attend are reminded that reservations for rooms and the dinners must be made immediately.

Mileage Rate Upped to 9c

(Continued from Page 1) mended hike, indicated that even though it falls short of the 10c per mile goal established by Association delegates last fall, it is clearly an improvement over the present mileage allowance.

Feily said that for several years, the Association's Subsistence and Mileage Committee had repeatedly and strongly urged an increase in the allowance.

CSEA Negotiations

That a recommendation to increase the allowance rate would be included in the Governor's message was indicated as early as last November, Feily said. He cited the November 13 issue of The Leader in which Budget Director T. Norman Hurd said, "Some time ago the Comptroller's Office, the CSEA and the Division of the Budget agreed to study the matter and to implement any agreed changes in the 1962-63 budget."

Feily said the "cooperation given to the Association by all the agencies involved in the studies which prompted the recommendation was of inestimable value to us in gaining this proposed improvement."

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