

# Civil Service LEADER

America's Largest Weekly for Public Employees

Vol. XIII — No. 18 Tuesday, January 22, 1952 Price Five Cents

## Mental Hygiene Dept. Asks End of Night Shift in ...

F HENRY GALPIN  
P O DRAWER 125  
CAPITOL STATION  
ALBANY 1 N Y  
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See Page 2

# No Agreement Yet Reached on State Pay Rise; New Parley Set

ALBANY, Jan. 22 — As this issue of The LEADER was going to press, no agreement had yet been reached on salary increases. The sequence of a tense series of events went like this:

On Friday night, a special meeting of the Civil Service Employees Association Board of Directors was called to consider the entire salary situation. The results of these deliberations were then transmitted to Budget Director T. Norman Hurd on Saturday. The Budget Director, in turn, conferred with legislative and administrative leaders on Sunday night. On Monday morning, Mr. Hurd again met with Jesse B. McFarland, president of the Civil Service Employees Association, and several other negotiators. No agreement was obtained. The Budget Director then asked that a letter drafted by him be submitted to the Association Board of Directors for consideration. This the Association leaders agreed to do; and that letter will be considered at the Association's Board meeting scheduled for Thursday, January 24.

### Parley on Friday

Another conference between negotiators on both sides will be held on Friday. It is understood that the Governor's budget will await



Chief negotiators for the employees and for the State in talks over salary increases. Left, Jesse B. McFarland, president of the Civil Service Employees Association; right, T. Norman Hurd, State Budget Director.



the results of this parley.

### Special Meeting Called

After the fifth negotiation meeting, when the two negotiating teams seemed wide apart on their views, Mr. McFarland had called the meeting of the Association Board of Directors, to brief the members to date and to obtain their viewpoint before proceeding with further action. The Board, apprised of all the facts, buttressed the negotiators with a resolution permitting them to make the best possible arrangement in exchange for valid commitments. These commitments would include, in addition to a pay raise, agreement that the year 1951 would be set up as a parity year for future negotiations. The Board members also indicated

an interest in the possibility of a freeze-in by legislation of emergency compensation, if it would be practicable to enact such legislation for implementation in 1953. After the Board members had heard the complete story, including the arguments of the Budget Director and the practical realities of what was in the realm of the possible, they embodied their collective view in a resolution directing the negotiators to proceed further.

### Salary Study Sought

Mr. McFarland pointed out that the Association seeks a complete new salary study, including a survey of ways in which the present wage and grade structure could be simplified, and a study of the practicability of automatic cost-

of-living adjustments. The Board members responded affirmatively to this suggestion.

### Offer of \$8,000,000

The Board meeting had been called after Budget Director Hurd had offered \$8,000,000 in money, to be distributed via one of three suggested plans. This sum, which means about 4.6 percent increase, was flatly rejected by the Association's negotiators. Information concerning the Budget Director's first offer had been made public earlier last week.

### Negotiators

Briefing the Board members, in addition to Mr. McFarland, were: Davis L. Shultes, chairman of the Association salary committee; Henry Galpin, salary research

analyst; and John E. Holt-Harris, assistant counsel. All had participated in the negotiations. Also on the Association side of the negotiating table was John J. Kelly, Jr., assistant counsel.

Representing the administration, in addition to Mr. Hurd, were: J. Edward Conway, president of the Civil Service Commission; J. Earl Kelly, director of classification and compensation; David Price, principal personnel technician, Civil Service Department; Philip E. Hagerty, director of personnel research; and Miss June Martin, associate research analyst, Budget Office.

## Time and a Half Pay Set Up in Ithaca

ITHACA, Jan. 21—The Board of Public Works in the city of Ithaca has established a time-and-a-half for overtime scale, based on minimum wages for Public Works employees in that city.

Superintendent Francis J. Laverty pointed out that through the payment of time-and-a-half for overtime, emergencies are met more effectively in that city. The Common Council of the city has adopted a new wage schedule that has provided increases in several of the job classifications.

The new wage increases include \$100 raise for clerk-typists, and \$200 for Senior Stenographers and Account Clerks. Other adjustments were also made.

## Desmond Introduces Bill For Purity in Civil Service

ALBANY, Jan. 21 — State Senator Thomas C. Desmond of Newburgh introduced his promised bill intended to rid civil service of any existing personal or political influence.

The bill would authorize the Governor to appoint an advisory management committee of seven personnel experts to serve without pay. They would keep the State Civil Service Department, of which they'd be a part, apprised of most modern, progressive personnel techniques and exercise advisory powers only.

## Trooper's Life Is Hazardous, McFarland Points Out; State Should Improve Conditions

ALBANY, Jan. 21—Jesse B. McFarland, president of the 54,000-member Civil Service Employees Association, commented last week on the shooting incident that occurred Wednesday, January 10, near Syracuse, when State Trooper Robert Barry was fired upon by an unidentified driver of a speeding car.

Mr. McFarland stated: "This is just another example of the hazardous day-to-day work of the State Troopers. They risk their lives so willingly that the general public accepts such unselfish service as a matter of course, and is inclined to overlook the risks and sacrifices incident to these jobs.

The risks and sacrifices are forgotten when it comes to paying these brave public servants desirable wages and providing them with proper working conditions. It is to be hoped that this year's Legislature, now in session, will make a serious attempt to help remedy this situation."

Trooper Barry had stopped the car carrying the unidentified driver and a female companion on Route 5 for speeding, and when he asked to see the man's operators license, instead of showing it, the driver fired two shots, barely missing Trooper Barry.

A majority of the State Police are members of the Civil Service Employees Association.

### DON'T REPEAT THIS

## Wagner Seen Strong Senate Candidate

[This continues the series on potential candidates and other personalities in the New York State political scene.]

**THE HAT** of Robert F. Wagner, Jr., Manhattan Borough President, is definitely in the ring for the Democratic U. S. Senate nomination.

Mr. Wagner told this column: "I am interested in the nomination but I am not running after it. I am interested because I consider it the finest elective office and because I would like to continue working for the principles my father stood for."

### Hot Race in View

The race for the Democratic nomination promises to be a hot (Continued on page 6)

## Personnel Man's Role Assayed at Panel Session

ALBANY, Jan. 21—"The Role of the Personnel Officer in Determining Departmental Personnel Policy" is the title of a panel discussion scheduled to be held on Tuesday, Jan. 22, at 8 p.m., in Conference Room 3, State Office Building. The Albany District chapter of the Civil Service Assembly is sponsoring the discussion.

The panel consists of Curt Collison, personnel relations manager, General Airline Works, Rensselaer;

J. Victor Skiff, deputy commissioner, State Conservation Department;

James Sullivan, senior person-

nel administrator, State Department of Social Welfare.

Martin Messenger, senior personnel administrator, Department of Taxation and Finance, will be moderator.

### The Subjects

The discussion will include: What is the proper relationship of the personnel officer to the staff family of his department?

How should the personnel officer reconcile his dual obligations to his department and to the central personnel agency?

What means are effective in selling personnel programs and policies to top management? To the employees?

## Hollister Tells School Boards About Retirement

ALBANY, Jan. 21—Laurence J. Hollister, Field Representative of the Civil Service Employees Association, met with three Central School Boards of Education the week of January 7 to explain the New York State Employees Retirement System and to request that their employees be allowed membership in the System. He pointed out that nearly everyone now is covered by some sort of retirement or an annuity and that the non-teaching employees in the schools should be allowed to become members of the Employees Retirement System.

### At the Meetings

The meeting at the Central Square Central School was attended by Paul V. Moore, Supervising Principal; William J. Hughes, Vice Principal; Board of

Education — Mildred W. Hawk, President, Robert R. Landgraff, Vice President, Harold G. Bradford, Harold W. Stiles, William F. Hafermalz; Miss Aura A. Cole, District Superintendent; Stephen W. Farnett, Clerk; William J. Metz, Treasurer; Charles J. Yorksey, Counselor.

### Who Attended

Those attending the meeting at the Ovid Central School included —Board of Education — Harry Williams, President, Christian Karlsen, Kenneth Keady, P. J. Pulver, Justin Martin; Harold Miller, Principal; Mernette Chapman, District Superintendent; Elizabeth Coryell, Clerk.

The meeting at the Madison Central School was attended by John Gannon, Principal; —Board of Education — Carl Fuess, James McBane, Laurence Davis, Lester Lamouin, Clayton Peters, Leslie Fairchilds, Jay Parker; Gilbert Smith, Clerk.

## Decision Raises Hope of Pay for Travel on Sunday

ALBANY, Jan. 21 — The Personnel Relations Board upheld the State Department of Taxation and Finance in not having paid junior tax examiners overtime for travel on Sundays to temporary assignments but gave the employees hope of future overtime.

Examiners, during the rush season, are sent from their local offices to distant points. They must be at their new post Monday morning, so have to travel now on their own time on Sundays. The Board said the department acted under the rules but suggested for the future it reconsider whether no pay for Sunday time was equitable to the employees.

John J. Kelly, Jr., assistant counsel to The Civil Service Employees Association, waged the appeal before the Board.

[Details next week—Editor].

## Assn. to Suggest Changes In State Civil Service Law; Extension of Merit Sought

ALBANY, Jan. 21—Members of the Civil Service Employees Association Special Committee on Revision of the Civil Service Law, Theodore Becker, Chairman, met in Albany on January 10.

The Committee reviewed proposals received for changes and The Committee will recommend additions to the Civil Service Law to the Association's Board of Directors, the revisions to be submitted to the State Commissions now studying questions of civil service administration within New York State.

### Urge Merit Extension

Association delegates have repeatedly urged the extension of merit system principles as to appointments and promotions in all units of government throughout the State as mandated by the Constitution of the State, and

the Association believes that the opportunity afforded through the Mahoney and Preller Commissions to bring the laws and rules and administration to a point of maximum service to governmental operations is an excellent one for citizens generally and for interested civic groups in particular.

Chairman Becker stated that a Committee report would be presented to the Board of Directors at its meeting on January 24.

Those present included: William Connally, Hudson; Harry Spodak, Mary O'Connor, Mildred Meskil, Albany; Ivan S. Flood, White Plains; Mr. Becker and Jesse B. McFarland, President of the Association, Attorney John J. Kelly, Jr., Henry Galpin, Research Analyst and William F. McDonough, Executive Assistant, of Association staff, were also present.



# Mental Hygiene Dept. Asks Budget to End Split Shift In Brooklyn State Hospital

ALBANY, Jan. 21—The Department of Mental Hygiene has asked the Division of the Budget to approve budgetary items necessary to eliminate the split shift for dining room workers at Brooklyn State hospital.

The move was made by Mental Hygiene in accordance with a promise departmental officials had made last year.

Employees of the hospital had protested the split shift at Brooklyn on the ground that many of them working in the dining rooms and kitchens were required actually to spend as much as 11 hours on the scene in order to work an eight hour day.

### Went to State Board

Failing to receive immediate satisfaction, the employees carried the matter to the State Personnel Relations Board for action. The grievance was one of two decided by the board last year.

In its decision the Personnel Relations board pointed out that as long as the split shift was in effect for the dining workers, their complaints would continue. It

cited a conference with Mental Hygiene officials at which the department representatives indicated they were anxious to avoid continuance of the problem and would ask for additional funds necessary to hire the extra help required.

The department personnel office this week assured The LEADER

that such a request is included in the new budget submitted this year. If approved, the new employees would be hired and the split shift eliminated sometime after April 1.

Brooklyn State Hospital is the only Mental Hygiene institution in which the remedial step is being taken at this time.

# New Time-Off Rules for U.S. Postal Employees

WASHINGTON, Jan. 21 — An order of Postmaster General Jesse M. Donaldson confirms the right of regular postal employees to take as much as 30 days' advance sick leave, after exhausting their earned quota. The new leave limit, for a year's service, is 13 days, instead of the former 10. Thus a 43-day maximum is possible in one year. The order was based on a ruling by Comptroller General Lindsay Warren.

The order made the new annual leave and sick leave provisions effective. Not until the law itself was construed by the Comptroller General and the Postmaster General were any of the leave benefits being granted, though the effective date was to be January 6 last. The fact that the ruling came down later does not interfere with the retroactive effect to January 6.

### On Calendar Year Basis

The computations are now on a calendar instead of a fiscal year basis. This enables earlier determination of when leaves will apply and also makes the rule easier to apply, said employee spokesmen. Leaders of employee groups were well satisfied with the rulings, objecting only to minor technical points.

In addition to the official order, the Comptroller General is reported to have upheld the unions in their contention that employees in the lower grades are entitled to advance two grades, meaning \$100 a year more pay for them.

### A Lesson in Counting

The Post Office Department con-

tended that a 1949 law eliminating one grade resulted in a two-grade jump, when employees advanced from Grade 1 to Grade 3. The unions contended that this was only one grade advance. Under the ruling the two lowest grades are eliminated. They retain their old numbers but get new pay.

### What Order Provides

The annual leave provisions for regular and substitute employees, as set forth in the Postmaster General's order, follow:

"Regular employees. — Regular (annual rate) employees in a pay status shall earn annual leave as follows:

"Less than 3 years: 4 hours and 20 minutes for each full pay period (104 hours per year).

"3 years but less than 15 years: 6 hours and 40 minutes for each

full pay period (160 hours per year).

"15 years or more: 8 hours and 40 minutes for each full pay period (208 hours per year).

"3. Substitutes and hourly rate employees. — Substitute and hourly rate employees shall earn annual leave as follows:

"Less than 3 years: 1 hour for each unit of 20 hours in a pay status (not to exceed 104 hours per year).

"3 but less than 15 years: 1 hour for each unit of 13 hours in a pay status (not to exceed 160 hours per year).

"15 years or more: 1 hour for each unit of 10 hours in a pay status (not to exceed 208 hours per year).

"Annual leave shall be credited to substitute and hourly rate employees at the end of each pay period at the rate of 1 hour for each complete unit of 20, 13, or 10 hours in a pay status, as indicated above."

### Ohioans Visit CSEA

ALBANY, Jan. 21 — Two representatives of an Ohio public employee group came to Albany last week to study the operations of the Civil Service Employees Association. Conferring with Association president Jesse B. McFarland were Mrs. Nelson Watkins, executive secretary of the Ohio Civil Service Employees Association and Paul Zimmer, of the Ohio group's insurance division.

The two midwesterners also spoke with Joseph D. Lochner, executive secretary of the Civil Service Employees Association; Meade Brown, director of public relations; and Harry Galpin, salary research analyst. Among matters discussed were membership, pay plans, employee program, personnel relations, and publicity.

While in Albany, the two Ohio employee representatives also met J. Edward Conway, president of the State Civil Service Commission, and Charles L. Campbell, executive director of the Commission.

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- Muirhead, William, Rensselaer 83752
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- Reran, Thomas L., Syracuse 80786
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- Conner, William E., Albany 88600
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- Stiefel, Emil A., Feura Bush 81300

- Dangelo, Armando G., NYC 80400
- Doreson, Nathan, Bklyn 80000
- Holzer, Edward M., Watervliet 78950
- Mandel, Benjamin, Flushing 78150
- Babines, John J., Watervliet 77950
- Hoch, Martin R., Westbury 75550

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Public Service Commission.

- Decker, Carl G., Middletown 90200
- Cranman, Herbert J., Bklyn 91200
- Scannell, Francis, N. Rochelle 88800
- Minichello, A. C., Bklyn 85400
- Frisbie, Edwin W., Bklyn 84000
- Alesi, Joseph T., Jamaica 81400

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Bureau of Highway Planning, Department of Public Works.

- Pendleton, John P., Rensselaer 93200

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- Salant, Jack, Forest Hts 92008
- Horan, Charles F., Forest Hts 91080
- Pearl, William, NYC 90560
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# State Interns Learn How Govt. Works

ALBANY, Jan. 21 — Sessions in the Executive Chamber and the office of the Assembly Majority Leader in the State Capitol highlighted the opening day of a week-long training institute in administration for public administration interns and State employee trainees which started Monday, January 14.

Following a talk on "the administrative process" by Harold DeNike, Director of the Division of Commerce and Industry, institute students went to the Executive Chamber for a discussion by James C. Hagerty, Secretary to the Governor, on the role of the Governor as chief administrator.

Later they heard Assembly Majority Leader Lee B. Mailler in this office on the legislative process. When the institute is repeated during the two following weeks for other groups of interns and trainees, Senate Majority Leader Arthur H. Wicks and Senator Walter J. Mahoney, Chairman of the Senate Finance Committee, will in turn take over the session on the legislative process.

Other speakers: Commissioner Harold Keller and Ronald Peterson, Acting Director, Bureau of Business Promotion, both of the State Department of Commerce; Murray R. Nathan, Director of the Office of Planning, State Department of Health; Karel F. Fick, Chief of Planning, and Clement Berwitz, Supervisor of Methods and Procedures, State Department of Labor; Milton Lewis of the State University of New York, John Clark of the State Education Department, and Herman Federman of the Workmen's Compensation Board, all associate examiners of methods and procedures; Mr. Marshall and Mr. Lavine.

# CSEA Urges Pay for Stenos Up to \$3996

ALBANY, Jan. 21—The Civil Service Employees Association has urged upon the State Classification and Compensation Division full study and early favorable action on the appeal of stenographers and senior stenographers for salary reallocation to Grade 6, \$2,646-\$3,389, and Grade 10, \$3,237-\$3,996, respectively.

A serious lack of stenographers exists within the State and competition among agencies for this type of worker is keen. The Association pointed out that salaries paid by the Federal Government and by private industry exceed those paid by the State. The consequence is inability of the State to recruit and to hold competent stenographers in all branches of the service.



Attending the 25-Year Club dinner at Rockland State Hospital were: (left to right) BACK ROW: Mrs. Augusta Davidson, Mrs. Catherine Irvine, Mrs. Arrie Spino, Richard Edmunds, Mrs. Daisy Edmunds, Mrs. Alice Chandler, Charles Martin, Mrs. Margaret Burke, Mrs. Helen Webster, Underwood Blaisdell, Charles Davidson, John Reynolds, Mrs. Loretta Rourke, Mrs. Margaret Dolan, Dr. William Webster, Assistant Administrative Director of R.S.H., Mrs. Dorothy Walker, Dr. Donald Carmichael, Associate Director of R.S.H. FRONT ROW: Martin W. Neary, Mrs. Agnes Schutte, Kenneth Throop, Frederic G. Carnochan, Member of the Board of Visitors, Dr. Alfred M. Stanley, Senior Director of R.S.H., Mrs. Josephine Throop, Miss Isabell Conklin, Hugh Dolan, Roland Giess, Mrs. Catherine Giess.

## AMONG BILLS INTRODUCED IN ALBANY

# To Permit Retirement at 50, Raise Pay with Promotion

ALBANY, Jan. 21 — Civil service employees would benefit under seven bills introduced in the Legislature this week by State Senator Seymour Halpern.

On five of the measures, Halpern is teamed with three of his Queens colleagues, Assemblymen Fred W. Preller, Samuel Rabin and Anthony P. Savarese. The other two measures were introduced on the Assembly side by William N. Reidy and Edward T. Galloway.

### No Reduction on Appointment

The bills would:  
1. (With Preller): Insure that any civil service employee who gains a promotion would receive no less than the salary earned in his previous position.

At the present time many employees are certified for promotions at starting salaries lower than those they had been receiving in the lower grade. Thus a qualified civil service employee who earned a promotion might be unable to take advantage of the opportunity afforded him because he was unable to afford a reduction in salary. This bill remedies what is today an obvious inequity in our law.

### Labor Class Seniority

2. (With Rabin): Protect the seniority of city civil service employees in the labor class by requiring that if they are dismissed

or separated from service, their service will be terminated in inverse order of seniority, reinstatements in cases of dismissal will likewise be made in accordance with seniority.

This bill gives the rights of seniority which are now granted in private industry to a large and important class of our civil servants who may be discharged through no fault of their own.

### 'Non-Competitive' Seniority

3. (With Savarese): Grant the same protection to the "non-competitive class" of civil servants as would be conferred on the labor class by the bill described in "2" above.

4. (With Galloway): Provide that no civil service employee who has served for a period of ten years or more may be removed except for incompetency or misconduct shown after a hearing upon due notice of stated charges.

This bill gives vital protection to civil service employees who have been in public service for a substantial period of time.

### Retirement at Age 50

5. (With Reidy): Allow New York City civil service employees who have served more than 25 years the option of retiring after they reach the age of fifty. Since

retirement allowances will not be paid until the person retiring actually reaches the minimum retirement age, there will be no increased cost to the city. The privilege embodied in this bill is now possessed by veterans.

### Evidence of Disability

6. (With Savarese): Permit State employees to produce medical evidence of their disabilities in support of their claims for disability retirements at hearings on their appeals.

Under the present law an employee is permitted to be represented by counsel on such an appeal but is not permitted to present the vital evidence of his physician. Such medical evidence is essential for a fair hearing of the appeal.

### Change of Title

7. (With Preller): Change the title of "court attendant" to "court officer." This title is more descriptive of the important and honorable duties assumed by this class of civil service employees. The term attendant, say the sponsors, is a misnomer which has the effect of detracting from the court's dignity. The change would make easier court officers' relations with the public since the title will aptly describe the job.

# C. J. Fletcher To Be Feted By Employees

ALBANY, Jan. 21—A testimonial dinner will be held at the De Witt Clinton Hotel in the Crystal Room on Monday, February 4, honoring Clifford J. Fletcher, former commissioner of the Motor Vehicle Department.

Amongst the guests invited are Mrs. Fletcher, commissioner James R. MacDuff and Mrs. MacDuff, the deputy commissioners of the Bureau from Albany, New York and Brooklyn, and the district tax supervisors throughout the State. Comptroller J. Raymond McGovern will be principal speaker.

### Sponsored by Chapter

The event is being sponsored by the Motor Vehicle chapter of the Civil Service Employees Association. General chairman is Michael Lester, chapter president. Publicity chairman is Alfred Castellano; Ticket chairman is Alfred Wersbard.



Clifford J. Fletcher, who recently resigned as State Motor Vehicles Commissioner, will be honored by employees of the agency in Albany on February 4.

# Correction Group Members Urged To Back Raise

OSSINING, Jan. 21—The State Correction Department Conference members were urged in a special appeal by Charles E. Lamb, president, to write their State Senators and Assemblymen, urging the granting of a percentage salary increase as sought by the Civil Service Employees Association. All members of the Conference are also members of the CSEA.

"The budget should be prepared by January 29, so there's no time to lose," warned President Lamb. "Get out that pen, paper and stamp right now and get off those letters. The names and addresses of the Legislators were published in The LEADER of January 14. Up to the Members to Aid The Association and The LEADER are doing all that they can in furtherance of this worthy pay cause. It is up the members themselves to do their share and do it now."

Mr. Lamb asked the prison guard members of the Conference whether their wives had been complaining to them recently in bitter terms about the high cost of living and the impossibility of

coming anywhere near coping with it at present State pay scales. It was only a rhetorical question, of course. Then he added: "Have you yourself done anything to help relieve the situation? Possibly not, because, like the rest of us, you've been waiting for something to be done for you."

### Cites Dollar Shrinkage

He mentioned that statistics published by the Association, which appeared in full in The LEADER, showed that the 1940 dollar is now worth only 53 cents.



Elias H. Anderson, associate civil engineer, Department of Public Works, District 5, is retiring after 45 years of State service. He's shown with his wife at a party given in his honor by his fellow-employees at Lamm Post of the American Legion, Williamsville. He was given a hand-illuminated scroll.

## NOTICE TO ALL READERS

BEGINNING with next week's issue, The LEADER will cover fully, news of all civil service legislation in Albany, with interpretation and background to help readers understand "what the score" is on this legislation. Be sure to read The LEADER regularly to keep informed on the activities of the State Legislature which are of direct importance to you.



# Activities of Civil Service Employees Assn. Chapters

## Motor Vehicle Dept.

IT'S LATE, but here it is for the record.

On December 13, the Safety Section of the Bureau of Motor Vehicles, Albany, opened a lively Christmas party with a humorous parody of the Whiffenpoof song in which all of the attendees participated.

Alfred Weisbard, Master of Ceremonies, set a fast pace for the entertainment. In rapid succession, a monologue was rendered by Florence Stott; a pantomime of the record "All I Want For Christmas Is My Two Front Teeth" was offered by Mary Rose Zobre; a parody of "There Must Be A Way" sung by Dolores Rings; a quartette of Walter Jones, Roger Rivet, Percy Caplan and Fred Brenau sang a medley of old songs and a skit was presented by Alfred Weisbard and W. Lee McCollough.

Peg Drury stole the show with her rendition of "Twas the Night Before Christmas," (a satire of the work in the review section). Happy LaMay furnished the music. Santa Claus (William Mills) distributed gifts to all the "good little children." The dinner was excellent! And the Party — a delightful memory!

## New York Parole District

THE NEW YORK Parole District Chapter, CSEA, elected the following officers to serve for the current year: President, William O'Morrissey; Vice President, William Cashel; Treasurer, Michael P. Seniuk; Secretary, Dorothy B. Libbey.

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## Niagara

NIAGARA COUNTY members of the Civil Service Association enjoyed the customary pre-holiday parties and celebrations.

The Niagara Chapter held its Christmas dinner at the Park Hotel. A baked ham dinner featured the menu, and gifts were exchanged among those present. Bill Lovegrove was busy with his flash gun and camera and we are anxiously awaiting to see the pictures.

A motion was made expressing the chapter's appreciation of the hard work done by the retiring President William McNair. A committee headed by Howard Kaynor was designated to express the chapter's thanks and best wishes for the return to health of Mr. McNair.

Employees of the various departments in the County Court House combined in a joint celebration in the Court House Lobby on Friday afternoon, December 21. A tree was decorated by the girls on the first floor. Bill McCallum of the Civil Service Department acted as Santa's helper and general manager as Christmas carols were sung and gifts exchanged.

Other departments away from the Court House held individual parties. It is understood that the one held by the North Tonawanda Welfare Department was one of the best!!!

Members of the Laboratory of Niagara Sanatorium held their party on Wednesday, December 19 in order that Dr. James Mohn, pathologist, could attend. The office force and other groups at the Sanatorium held their party on Friday afternoon, December 21.

## James E. Christian Memorial

A MEETING of the James E. Christian Memorial Health Dept. Chapter, CSEA, will take place on January 23, at CSEA headquarters, 8 Elk Street, Albany, with Dr. William Siegal, chapter president, presiding. A luncheon will precede the business meeting which will begin promptly at 12:45 noon. Thanks to Richard Mattox, director of personnel administration, a special treat is in store for members attending the meeting, when Elizabeth Reed, di-

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rector of the Division of Health Information, Florida State Board of Health and a well-known speaker and monologist, will entertain, with humor of the satire variety, with a take-off on public official personnel. Her rib-tickling witty style is unique. Miss Reed has a "Kate Smith" style of personality coupled with a delightful southern drawl and should be "lots of fun," says Mr. Mattox.

The executive council of the chapter held its first meeting of the new year last week with Dr. Siegal presiding and the following members present: John Coffey, vice president; Virginia Clark, secretary; George Fisher, treasurer and Charlotte Clapper, Ellen McManus, Daniel Klepak, Jack O'Neill, Roy Cramer, members of the executive council.

Murray R. Nathan has returned to the Division of Planning and Procedures as director after serving as assistant director of medical defense. . . . Robert M. McAmmond, who has been in charge during Mr. Nathan's absence, has been appointed Assistant Director of Medical Defense. . . .

Kay Persons, Senior O.M.O. Clerk in Vital Statistics, was admitted to St. Peter's hospital for an operation on Jan. 13. Members of the chapter wish her a speedy recovery. . . . Richard Wilson, X-ray Technician in Division of Tuberculosis, will resign Feb. 15 to accept a similar position in the X-ray room at the Mary McClellan Hospital at Cambridge, N. Y. Sorry to see you leave Dick. . . . Howard Goldman has been appointed supervisor in X-ray service, in the same office, as of Jan. 15. . . . John Burns, Office of Business Administration, is confined to the hospital where he has been convalescing from an operation. Hope you come back soon, John! Our get well wishes to you!

Joe Vita and Al Ciampi of Mail and Supply Unit, O. B. A. are brushing up for the civil service examination for clerk, etc., to be held March 1. . . . Dorothea Brew, membership chairman, greeted the following new members into the chapter: Marion M. Campbell, MCH Div.; J. M. Herchey, Planning & Procedures; Howard Goldman, Tuberculosis Div. Congratulations to you. And while we are on the subject of new members, it would be nice if those old members who have not paid their 1952 membership dues would cross our treasurer's palms with silver —

## Industrial Relations Course in Syracuse

SYRACUSE, Jan. 21 — Registration for the industrial relations course at LeMoyne College will take place on Monday and Tuesday, January 28 and 29, at 7 p.m. Many public employees take this course. A special lecture series, "The American Philosophy of Life," will be offered.

Lectures will deal with the Declaration of Independence, the U. S. Constitution, the nature of liberty and its application to modern problems, the expansion of the national economy, as well as national and international social movements.

The college's School of Industrial Relations, of which Father Richard M. McKeon is director, has long enjoyed a nationwide reputation.

pay the Eir dues and help our treasurer keep his records up-to-date. Please do. Thank you!

## Cayuga County

ALBERT CLARKE, president of Cayuga chapter, and Laurence J. Hollister, field representative of the CSEA, conferred recently with Robert Nelson, Mayor of the City of Auburn; Alfred E. Turner, City Manager of the City of Auburn and George Donovan, executive secretary of the Civil Service Commission, relative to matters affecting city employees.

## Rochester State Hospital

A MEETING of the executive and membership committees of the Rochester State Hospital chapter, CSEA, was held in the club rooms on January 9. Thomas Canty, representative of Ter Bush & Powell, spoke on sickness and accident insurance. Mr. Canty is canvassing the hospital employees. He has been here four weeks. He answered many questions. Announcement was made that all our claims will be processed from the Buffalo instead of the Syracuse office for faster service. Those with a claim should contact the president of the local chapter for a card which opens the claim.

A chapter meeting on February 8 will discuss bringing in non-members employed at the hospital. A special greeting will be sent to new employees, informing them of the meeting, and an open letter will go to all employees. The committee on letters consists of Marion Muntz, Dr. D. J. McIntosh, Archie Graham. Refreshments will be directed by Arthur Lalonde Joseph Franklin and Howard Farnsworth. Supervisors are to act as special hosts. John McDonald and Martha Finnegan are co-chairmen of the host committee. Lets all turn out and do our part to make this a success. The meeting will be held in the club rooms at 8 p.m.

It was voted to hold a dance immediately after Lent. The committee appointed includes Joseph Franklin, Laura Stonegraber and Thomas Holloran. Watch The LEADER for particulars.

The Western Conference meets in Buffalo on January 26. Please contact Claude E. Rowell, chapter president, for reservations at least one week before that date.

## LEGAL NOTICE

SUPREME COURT, COUNTY OF BRONX, New York Lien Corp., plaintiff, against Silrex Realty Co., Inc., Max Marx, Judet A. Wilson, Esther Kinberg, Hans Jensen, Thomas McTighe, "Mrs. Thomas McTighe", said name being fictitious, true name unknown to plaintiff, person intended being the wife, if any, of Thomas McTighe and all of the above, if living, and if they or any of them be dead, then it is intended to sue their heirs-at-law, devisees, distributees, next-of-kin, executors, wives, widows, heirs and creditors, and their respective successors in interest, widows, heirs-at-law, next-of-kin, devisees, distributees, creditors and successors in interest, all of whom and whose names and whereabouts are unknown to the plaintiff and who are joined and designated herein as a class as "Unknown Defendants", defendants.

To the above named defendants: You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or if the complaint is not served with this summons, to serve a Notice of Appearance on the plaintiff's attorney within twenty (20) days after the service of this summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

Dated: New York, October 6th, 1951.  
HARRY HAUSKNECHT, Attorney for Plaintiff, Office and P. O. Address, 135 Broadway, New York, New York.

Plaintiff's address is 135 Broadway, New York, New York. Plaintiff designates Bronx County as the place of trial. To the above named defendants: The foregoing supplemental summons is served upon you by publication pursuant to an order of Hon. S. Samuel DiFalcio, Justice of the Supreme Court of the State of New York, dated December 6, 1951, and filed with the aforesaid complaint in the office of the Clerk of Bronx County, 161st Street and Grand Concourse, in the Borough of The Bronx, City of New York.

This action is brought to foreclose several transfers of tax liens sold by the City of New York to the plaintiff. You are interested in the First, Fifth, Eighth and Thirteenth Causes of Action of the amended complaint, which are for the foreclosure of the following liens: Bronx Lien No. 53273, in the sum of \$2,716.96 with interest at 12% per annum from March 5, 1940, affecting Section 16, Block 4457, Lot 50 on the Tax Map of Bronx County; Bronx Lien No. 63855, in the sum of \$1,607.54 with interest at 12% per annum from March 23, 1943, affecting Section 15, Block 4220, Lot 4 on the Tax Map of Bronx County; Bronx Lien No. 65840, in the sum of \$946.64 with interest at 12% per annum from July 27, 1943, affecting Section 17, Block 4081, Lot 1 on the Tax Map of Bronx County, and Bronx Lien No. 55193, in the sum of \$1,047.28 with interest at 12% per annum from July 2, 1940, affecting Section 10, Block 4704, Lot 55 on the Tax Map of Bronx County.

## Rockland State Hospital

DURING the past month the chapter at Rockland, under the able leadership of President Emil Bollman, has been occupied with important functions which will aid members of those chapters in the Southern Conference. At the meeting on January 8 plans were made for the business and dinner meeting of the Southern Conference on Saturday, February 16. Rockland Hospital chapter will be host.

The business meeting for the Conference group will convene in the auditorium of the Children's group at the State Hospital at 3 p.m. The dinner meeting will be at the Silver Pheasant Inn, Pearl River at 7:30 p.m. The inn is just a stone's throw from the Hospital. Speakers for the dinner meeting will be Dr. Theodore Wenzl, chairman of the State Grievance Committee; Assemblyman Wilson C. Van Duzer and Assemblyman Lee B. Mailler, Majority Leader.

Reservations for the dinner meeting should be made through Emil Bollman at R.S.H. on or before February 12. The individual cost for the dinner is \$2.50 (includes tip). No provision will be made for those who do not make their reservations in time. Since this is the first time R.S.H. is hosting the Conference, we are eager to make this a gala evening. Come and have fun with us.

The nominating committee of the chapter has been very busy this month on nominations for the executive committee. Grace Ottenheimer, chairman, says that the ballots are now in the mail and that we may expect to hear the election returns at the chapter meeting on Tuesday, February 5. The job has been onerous and quite a number of people have donated their time to prepare ballots and compile the material that must go to each member. To

(Continued on page 5)

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# Activities of Assn. Chapters

(Continued from page 4)  
 these Mr. Bollman extends his sincerest gratitude.  
 During the period since our December meeting Emil Syko Jr. was requested to appear for induction into military service. Mr. Bollman appointed Kenneth Gokey as treasurer for the remainder of the term for which Mr. Syko had been elected. However, Mr. Syko returned in civilian status. Mr. Gokey will remain as treasurer for the remainder of the term. Send dues to Mr. Gokey at Building 60. Phone extension is 414.  
 Miss Howell has been in Europe on vacation. The recent survey she made as chairman of the education committee indicated that there was considerable interest among the employees in the courses of the Training Division, especially in arts, crafts and technical subjects.  
 Your chapter is in a position

to command considerable strength. The members are the lifeblood of their own administrative body. If you forget to pay your annual dues, you do yourself an injury. Membership in a representative organization is valuable to you as an individual and the group representation increases your individual stature.  
 At association offices in Albany there has been considerable inquiry concerning associate memberships established by amendment to the by-laws effective March 1, 1951. They are meant primarily for retired members who desire to continue the Group Insurance. Dues are \$1 a year. This does not include the right to vote, hold office, receive The LEADER, or chapter refunds on dues. Associate members may obtain The LEADER specially by writing to the offices at 97 Duane Street, New York 7, N. Y.

Eleven new members joined the Rockland State Hospital's 25-Year Club at a dinner in their honor at the staff house on November 29.  
 The new members were heartily welcomed by the old and during the evening were presented with 25-year pins. All of the new group had worked for the Department of Mental Hygiene the full 25 years.  
 Those who received pins were Isabell Conklin, Mrs. Arrie Spino, Mrs. Daisy Edmunds, Mrs. Margaret Burke, Mrs. Frances E. LeBeau, Martin W. Neary, Charles Davidson, Carl Iseman, Kenneth Throop, Roland Giess and Hugh Dolan.

## Seneca County

**THE SENECA CHAPTER, CSEA,** has requested meetings with the Seneca Falls Village Board and the Seneca Falls Town Board and representatives of the Association to discuss membership in the New York State Employees Retirement System.

## Long Island Inter-County State Parks

**THERE WILL** be a meeting of the Long Island Inter-County State Parks chapter, CSEA, to be held at the Wantagh Firehouse, North Long Beach Avenue, on Monday, January 28, at 8:30 p.m. The nominations committee will bring in its report, and there will also be nominations from the floor for officers of the chapter.

## Oswego County

**LAURENCE J. HOLLISTER,** field representative of the CSEA, conferred with Harry LaBruce, Assistant County Engineer of Oswego County, regarding a chapter for the Oswego County State Public Works employees. A meeting with the employees is being planned for a later date to explain the functions of the Association and the need of a Public Works Chapter.

### LEGAL NOTICE

**CITATION**—The People of the State of New York, By the Grace of God, Free and Independent to Attorney General of the State of New York; Miguel Chochkin; Faiga Cotakess; Aida Sotkess; Philip S. McLean; and to the distributees of Abraham Sotkess, also known as Abraham Tsotkiss, deceased, whose names and Post Office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioners herein; being the persons interested as creditors, next of kin or otherwise in the estate of Abraham Sotkess, also known as Abraham Tsotkiss, deceased, who at the time of his death was a resident of 102 Christopher Street, New York City, Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, Room 509, in the County of New York, on the 26th day of February 1952, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

In Testimony Whereof, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable WILLIAM T. COLLINS, a Surrogate of our said County, at the County of New York, the 11th day of January in the year of our Lord one thousand nine hundred and fifty-two.

PHILIP A. DONAHUE  
 Clerk of the Surrogate's Court.

**CITATION**—The People of the State of New York, By the Grace of God, Free and Independent to Victor Menashi Nawi; Violet Menashi Nawi; Consul General of Israel; Zenith Hosiery Shop; being the persons interested as creditors, next of kin or otherwise in the estate of Albert M. Nawi, also known as Albert Nawi, and Albert M. Nawi deceased, who at the time of his death was a resident of 345 West 86th Street, New York City, Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

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 BRONX: Bronx Winter Garden, Washington & Tremont Aves. MONDAY at 6 P.M.  
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TUESDAY, JANUARY 22, 1952

## Employees Don't Like Being Made 'Tools'

THE recent pronouncements of top NYC officials concerning the financial aspects of City government are all well and good. They are having an entirely laudable influence in causing wide public discussion.

These documents have an especial importance for the City's employees, because they all talk about these employees, all cry bitter tears about the sad plight of employees, and none does anything to help the employees when they need help—which is right now!

A random canvass of public employees reveals these attitudes that should be of interest to the politicians:

1. City workers seriously resent being used as "tools" in the endeavor by City officers to obtain new taxing powers;

2. They resent equally the tactic of some officials, who admit—often in maudlin phrases—that the employees must be helped; and then tack on a big and maybe insuperable "if"—such as if the City gets more State aid.

3. While these employees recognize the need for new revenues, they are utterly displeased with the specific amounts of increase being mentioned. They maintain that the proposed increases were inadequate a year ago, are even more inadequate now, and will be still more inadequate next July.

4. They are unwilling to continue subsidizing the City forever, and say that such matters as the recent demonstration by firemen in front of City Hall is only a mild foretaste of what is to come, if their burdens are not soon relieved.

NYC officials had better not look too lightly upon this situation.

## Filling the Job By Lie-Detector

WE like the sharp words of U. S. Senator Wayne Morse in denouncing the practice of some U.S. agencies who subjected prospective employees to a lie detector test. Senator Morse properly pointed to such a practice as not only abhorrent in itself, but that it is not consistent with "the liberty and freedom of persons who are seeking a Government job."

Indications of the sorry state which has been reached in some quarters, is this fact: Chairman Robert Ramspeck of the U. S. Civil Service Commission didn't even know that the polygraph was being used!

Robert A. Lovett, Secretary of Defense, has prohibited the use of the polygraph in his department, after Senator Morse's protest. Good!

But that such a practice has been undertaken at all, anywhere in the government of the United States, is a matter to make every American citizen pause.



Active and attractive. That describes Kathleen Loftus Mallon, social investigator in the Harlem Welfare Center, NYC Welfare Department. She lives in the Bronx and is a graduate of Mt. St. Vincent College. Does the name Loftus have a familiar ring? She's a cousin of Chief of Department Peter Loftus, NYC Fire Department. Sorry boys, she's married.

## British Film Shows How to Give Service

The British Information Service, 30 Rockefeller Plaza, New York 20, N. Y., is distributing in this country three 16 MM. British Government sound films dealing with methods of training public employees.

"As Others See Us" is devoted mainly to teaching Government employees how to deal with casual visitors, especially how not to deal with them. The watchword is courtesy and techniques of handling difficult "customers" are shown. The Civil Service Assembly of the U. S. and Canada calls it a "super-duper" worthy of all the superlatives that even a Hollywood imagination could concoct.

The other films are "Pool of Contentment," dealing with the best way to utilize a typing pool, and "Typing Techniques," illustrating common typing errors and how to prevent them.

They are both sold or rented.

## 24 Permitted To Take Special Fire Lieut. Test

Candidates who applied in the NYC exam for promotion to fire lieutenant, but who were not able to take the test for reasons satisfactory to the NYC Civil Service Commission, received word that the Commission is planning to hold a special test soon.

The 24 approved for the special test are Firemen Francis Beihl, Fred G. Bloom, Erich Braune, Elmer T. Colton, Joseph L. Connolly, Thomas J. Donohue, Edward T. Finnegan, Thomas P. Fogarty, Jr., Donald R. Fusselman, Walter A. Gebhardt, Rudolph Gors, George J. Hart, James M. Higgins, Daniel F. Kelly, George A. Loughran, Edward W. McCarty, Paul E. McDade, Thomas J. O'Leary, John J. O'Shaughnessy, Joseph F. R. Pierce, Morris G. Rosenthal, Albert R. Scherwenik, Milford M. Stern and Edward J. Wetzel.

## DON'T REPEAT THIS

(Continued from page 1)

one. The nominating convention isn't until July, but the Democratic mullahs are beginning once again to scent victory—even if their GOP opponent, Irving Ives, runs with Eisenhower. Wagner's hat has been thrown in early, and he has—and will undeniably continue to gather—strength. But his fight for the nomination may be as tough as the fight for election. He has formidable opposition within his party. Franklin D. Roosevelt, Jr. bears a name even more illustrious. James M. Mead can count on last-ditch support from many upstate circles. Oscar R. Ewing is the darling of the powerful Albany O'Connells. The name of handsome Erastus Corning, Albany Mayor, has also been heard in recent weeks as a Democratic potential for Senate nomination. James A. Farley, whose name has been included as a possible nominee, does not want the position. He feels, among other things, that the \$15,000 annual salary paid a United States Senator is too low, and that just to hold the job would cost him twice that. Big Jim knows what it costs to live in Washington. And Farley has his eye in other directions.

### Whom Would Liberals Support?

The Liberal Party's stand will be weighed with care by the Democrats. The Democratic policymakers aren't going blithely to reject Liberal Party support, as they have on previous occasions. That support would be available to most of the Democrats on the list: Wagner, Roosevelt, Mead, or Ewing. The Liberals are not, however, particularly happy about young Roosevelt's performance in Congress or his absentee record.

### Strong Vote-Puller

Bob Wagner Jr. has run four races since 1938, winning them all. In 1938, running for the State Assembly on the same ticket with his father (who was candidate for U. S. Senate) this situation resulted: Wagner, Sr. led the entire State ticket by a wide margin. Wagner, Jr. led his father by 150 votes in his own district. In 1940, "Young Bob" ran ahead of Franklin D. Roosevelt in his own district. That district's bounds went from 77th street to 100th street east of 3rd avenue—a teeming, variegated, slum-filled district containing in tight-packed proximity some of the nation's most diverse racial groupings. The district, the old 16th, has since been altered.

Wagner spent four years in the Army, part of the time as an aide to War Secretary Robert P. Patterson, and a number of years abroad with various air force commands. He is thus able to talk the language of the veterans.

After his return to civilian life in 1945, he was appointed by Mayor O'Dwyer to the NYC Tax Commission, later as head of the Department of Housing and Buildings, and then chairman of the City Planning Commission.

When he ran for Borough President in 1948, he swamped his Republican opponent, Oren Root, winning by some 250,000 votes.

His vote-pulling record, on the local level, is thus like his father's on the State level. The elder Wagner led the State ticket four times, running ahead of the late FDR in '44.

### Simonetti-Costello Wrangle

Young Bob Wagner pulled himself smartly out of what might have been a tough and lasting political handicap last year. Here's the story. One of his appointees, a Tammany district leader named Angelo Simonetti, had been mentioned by Frank Costello before the Kefauver Committee, as an acquaintance. Simonetti immediately came to Wagner and told

him he had met Costello only casually, and had no dealings with him whatsoever. Simonetti wrote an affidavit to this effect for the Kefauver Committee. Some of the civic groups and newspapers, though, began making sour sounds about the Costello pal on Wagner's payroll. It would have been easy for Wagner to gain a headline by firing Simonetti. Instead, he approached the Citizens Union, which had been critical, and asked them to probe Simonetti's connections with Costello and his fitness to hold his job. The Citizens Union felt it wasn't in a position to make an investigation. So Wagner asked one of the Union's executive board members, an independent Republican named Stanley Kreutzer, to do the job. Kreutzer's report said there was nothing to indicate that the accusations against Simonetti had merit. The report cleared Simonetti, who later resigned of his own accord. Wagner, who wouldn't fire a man on what might have been unfounded charges, came out of the fracas looking like a fair-minded politician.

### Worked With His Father

During the elder Wagner's years as United States Senator, young Bob lived with him in Washington, and during his father's illness performed many of the Senator's tasks for him. The liberal philosophy which animated the father is part of his son's political outlook.

### His Viewpoint

"The Democratic Party has to emphasize," he says, "that while international issues are important, we've got to keep our eye on the domestic ball, too, and not lose some of our democracy at home. No matter how great our foreign problems are, we can't let the enemies of democracy get away with racial discrimination at home. We have to fight for more and better housing. There's a drive to cut down the rights of labor. The Democrats have to resist that drive. In times of hysteria like the present, the rights of free speech are attacked. We can't allow McCarthyism to become a way of life here. We must make our nation strong on the international front, but we must also keep our democracy strong at home. There has got to be planning for the time when we can slow down our armament program. Suppose we have an unemployment problem then? How will we take care of our unemployed?"

Continuing, he says: "The Democratic Party must be the party of progress. If the people want a conservative party, they'll go to the GOP."

That sounds like New Deal talk back in the thirties, like his father expounding basic liberal principles. Is it powerful enough in 1952, in a new and different world, to elect him Senator? Wagner thinks Yes.

### Who's for Him?

Wagner has always received a good press. Even though he is an outspoken New Dealer in his views, the potent conservatively-oriented New York Daily News, with the largest circulation in the United States, is friendly to him. Wagner has been singularly free of the kind of attack to which nearly every other figure in New York City public life is regularly subjected.

Two individuals close to Wagner have been guiding his public relations. One of them is Charles Hand, an astute practitioner of the art of public-opinion molding. The other is Nelson Seitel, an intelligent research mentality, who has been with Wagner since the Borough President's Assembly days.

When Wagner's people go into caucus they know that they can count on the good-will of the State's biggest Democratic pool-bahs. It may or may not be of significance that when State Democratic chairman Paul E. Fitzpatrick last week listed the potential Democratic Senate candidates, Wagner's name was first on the list. Vincent Dailey, one of the top party strategists, and Jim Farley, wouldn't oppose Wagner's choice as the candidate. He is high on the list of Carmine DeSapio, his own county leader. For many years (and particularly more recently with Hand, who knows all the old-timers) Wagner has made a practice of traveling and speaking upstate, so he's acquainted with many of the upstate party chieftains and rank-and-file workers.

There is little question that he will be a strong contender for the nomination.

## Medical Rules for Jobs in Transportation to Be Unified

The Board of Transportation and the NYC Civil Service Commission will get together, through their medical bureaus, on standardizing medical requirements for jobs in the operating division of the Board. The jobs are railroad clerk, railroad porter, car cleaner, conductor, surface line operator (buses and trolleys), trackman, transit patrolman, transit policeman and various maintainer and helper group titles. Meanwhile the existing medical rules will remain in effect. By the time that the medical tests are given

for the current railroad clerk exam, however, the change may be made.

The Commission has sent the Board a copy of the newly revised medical and physical standards for NYC patrolman and fireman exams. This will be used as the discussion basis.

### Fingers A Moot Point

As to toes, absence of a large toe, or the second toe, or the third toe, eliminates a candidate from the NYC patrolman test, while in the fireman exam absence of a large toe or any two toes on one

foot disqualifies. As to fingers, the rule is the same for police and fire candidates: perfect index finger on each hand, and not more than three phalanges missing on the other fingers. Each finger has three phalanges, these being the pivotal parts, the knuckle being one of them.

The Board has been stricter, requiring perfect fingers throughout. The Commission passes candidates medically if the police and fire regulation is met.

Dr. W. T. Ludlum, medical director and chief surgeon of the

Board, required perfect fingers not only to get appointees who are able to perform rapidly all the duties of their first job with the Board, but so they will be medically fit for promotion, if they get on a promotion eligible list. Promotion titles include assistant dispatcher, trackmen and other jobs in which a higher degree of physical competence is necessary than in many of the jobs through which eligibles enter the Board's service. Also, eligibles who have some physical defects, if promoted, seek "details," or easy jobs.



# Insurance Fund Underwriters Go to Court on Pay Issue; Many Leaving State Jobs

Underwriters in the State Insurance Fund, denied a salary re-allocation by Classification and Compensation Appeals Board, which affirmed earlier decisions, are taking an appeal to the State Supreme Court. They contend that the decision is discriminatory, arbitrary, capricious and contrary to law.

In their petitions, the Senior and Assistant Underwriters drew comparisons between their jobs and related civil service positions in other State departments, charging inequities in their present salary allocations. The actions were originally commenced in June, 1948. A hearing in Albany was held on June 17, 1949, and the Salary Standardization Board rendered a decision June 30th, 1949, denying the request. In support of the Underwriters' charge that the Salary Board was "arbitrary, capricious, discriminatory and contrary to law," they quote from a statement signed by Phillip E. Hagerty, Director of Personnel Research, Department of State Civil Service:

"I can well understand your reaction to the decision of the Salary Board on the appeal of the employees in the Underwriting series. I, too, was surprised by the decision."

### The Exodus

The Underwriters appealed to the newly established Classification and Compensation Division in August, 1949. Due to the slow-moving machinery of Civil Service procedure, in the interim from August 1949 to April 4, 1951, the date that the Classification and Compensation Division denied Underwriters' appeal, twelve Underwriters resigned in an unprecedented exodus from the State Fund. These men, who constituted about 40% of all employees in their grade, stated as the reason for their resignation that they would receive in their new positions greater compensation for less responsible work. The men who left the State Fund had an average experience of twelve years in the Underwriting Department. The LEADER is informed that this month five more underwriters will resign. The petitioners contend that as a consequence the State Fund has suffered an irreparable loss. The Director of the State Fund Underwriting Department, in a memorandum to management dated December 12, 1950, stated:

"Let me fix attention upon the immediate threat to the Underwriting Department. It is serious; it merits the broadest consideration of the Management if our already seriously impaired capacity to function efficiently is to be preserved from further decline. It must be remembered that it is from the Underwriting contract that virtually every activity of the State Insurance Fund radiates. Here, more than in any place in the State Fund there is contact with the policyholder—in person, by telephone, and through correspondence. As a consequence, much depends on the extent to which it is possible to train a man, and

upon the kind of service he is then in a position to give to the people who are responsible for placing their business with the State Fund or to the people who represent these policyholders."

Petitioners took an appeal on April 30, 1951, to the Classification and Compensation Appeals Board, from a determination of the Director of Classification and Compensation Division denying their request.

They engaged the services of an attorney, who requested the Appeals Board to grant the Underwriters a hearing at which he could present oral arguments. The Appeals Board denied an oral hearing upholding the decision of the Director of Classification and Compensation. The appellants maintain that the Appeals Board refusal to grant the Underwriters a hearing wherein they and their counsel could have presented an oral argument was a violation of the petitioners' rights under the law.

Having exhausted all steps provided for under Civil Service Rules and Regulations, the Underwriters are now seeking relief by recourse to the Supreme Court of the State of New York, county of New York. Menahem Stim of New York City is counsel.

## Eligible Lists

### STATE Promotion

#### ASSISTANT SUPERVISOR OF MOTOR CARRIERS,

(Prom.), Public Service Commission.

- 1. Frost, Frederic W., Amityville 87226

#### ASSISTANT SUPERVISOR OF MOTOR CARRIERS,

(Prom.), Public Service Commission.

- 1. Filkins, William B., Utica ... 86458
- 2. King, Charles D., Baitswine 80167
- 3. Lemerise, Joseph E., Mckownale 84469

#### PRINCIPAL CLERK,

(Prom.), New York Office, Banking Department.

- 1. Turek, Elsa, Jackson Hgt ... 92099
- 2. Lauro, Marie S., Hntgtn 84 89710
- 3. Cox, James W., Bklyn ... 84440
- 4. Berry, Carolyn L., Jamaica ... 84130

#### PRINCIPAL CLERK,

(Prom.), Long Island State Park Commission, Department of Conservation.

- 1. McElgott, R. F., Brightwrs 90040
- 2. Wilkinson, A., Froport ... 87450
- 3. Hirsch, Frank L., Lindenbrst 87430

#### SENIOR OFFICE MACHINE OPERATOR (BLUEPRINTER),

(Prom.), Main Office, Department of Public Works.

- 1. Rivet, Paul G., Cohoes ... 86170
- 2. Chapman, Donald M., Albany 85084

#### EMPLOYMENT CONSULTANT (SELECTIVE PLACEMENT),

(Prom.), Div. of Placement & Unemployment Insurance, Labor.

- 1. Buonaguro, Anna F., NYC ... 87979
- 2. Sussman, Mildred H., Bronx ... 87194
- 3. Altman, Anne H., Bklyn ... 86854
- 4. Frosh, Maxine B., White Pns 86811
- 5. Alexander, Rosa L., NYC ... 85519
- 6. Slavin, Herman, Bklyn ... 84145

#### EMPLOYMENT CONSULTANT (VOCATIONAL PLACEMENT),

(Prom.), Div. of Placement & Unemployment Insurance, Labor.

- 1. Green, Carolyn P., NYC ... 93079
- 2. Winkler, Henrietta, NYC ... 88012
- 3. Frosh, Maxine B., White Pns 87736
- 4. Walker, Nelle B., Albany ... 87669
- 5. Newton, Juna B., NYC ... 87173
- 6. Colnar, Elizabeth, Elmira ... 86994
- 7. Alexander, Rosa L., NYC ... 86994
- 8. Sussman, Mildred H., Bronx ... 86994
- 9. Wright, Ella G., Albany ... 85936
- 10. Reynolds, Margaret, White Pns 85784
- 11. Sullivan, Ruth L., Hollis ... 85588
- 12. Hay, Anna W., Buffalo ... 85588
- 13. Slavin, Herman, Bklyn ... 84445
- 14. Dobbs, Thomas W., Elmira ... 83171
- 15. Handel, Milton, Bronx ... 83063
- 16. Grossfeld, Samuel, Rochester 82986
- 17. Lewin, Wilfred S., Mt. Vernon 82773

# WHAT EVERY EMPLOYEE SHOULD KNOW

By THEODORE BECKER

## HOW MUCH SERVICE IS NEEDED FOR PROMOTION?

**HOW LONG** do you think an employee should be required to serve in his grade before he becomes eligible for promotion to the next higher grade? Of course, if there is a rule which fixes a minimum length of service before any promotion, such as six months or one year, you would expect this rule to govern. But such a rule, fixing the minimum length of service does not, of course, tell us how much service, beyond the minimum, may be required in particular cases.

If you were asked about your own grade, what would you take into account in arriving at an answer? Would you consider the complexity of promotional job, the length of time needed to train for it, and the availability of employees for promotion?

Let's see what happened in a recent case decided by the Supreme Court in Albany County in which the promotion requirements for Title Attorney in the State Department of Law were subjected to review.

### 6 Month to 36 Months

It appeared from the Court's opinion that, when previous promotion exams for the same position had been held in 1942 and 1946, only six months of service as Title Examiner were required for eligibility. In the 1951 exam, three years of such experience were required. Some Title Examiners who had more than six months but less than thirty-six months service brought suit to

have the six months requirement restored. It was their contention that the increase in the requirement had not resulted from a sound or fair exercise of discretion and was unfair, discriminatory, arbitrary and capricious.

In reviewing this contention, the Court took note of a communication addressed to the State Civil Service Commission by the Attorney-General.

This communication pointed out that the duties of Title Attorney were involved and highly specialized and that candidates must be thoroughly familiar with a wide variety of substantive and procedural law. It urged that only time and experience could render a Title Attorney capable of properly performing his duties and that "requisite knowledge must be gained by having had actual experience with the various problems rather than legal knowledge gained by book study." He requested, therefore, that three years of Title Examiner service be made a prerequisite for promotion.

### Emergency Dictated Lower Requirements

Referring to the lower requirement for the last promotion examination, the Attorney-General explained that then, due to the creation of a new bureau in the Law Department, the number of Title Examiners had of necessity been greatly increased and the need for a larger force of Title Attorneys to supervise this increased

staff had been urgent and imperative. There had been no way to obtain the required number of Title Attorneys save by reducing to a minimum the prior service requirements for admission to the earlier exam. He concluded by urging that the policy dictated by the previous emergency should not be followed, apparently because an adequate field from which to recruit three-year men was now available.

### Reasonable Basis For New Requirements

The Court, after stating that the State Civil Service Commission had presumably adopted the Attorney-General's recommendations after due investigation and deliberation, and for the reasons given, quoted a recent Court of Appeals declaration that "In the absence of some express limitation the action of the Commission in fixing such tests must stand, unless it is so clearly irrelevant and unreasonable as to be palpably indefensible and improper. If any fair, reasonable argument may be made to sustain the action, the courts should not interfere, even though they may differ from the commission as to its advisability."

Holding that the State Civil Service Commission's action in fixing the three years requirement was not discriminatory, arbitrary or capricious, the Court dismissed the proceeding. (Patent v. Conway, 1/2/52)



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# State Examinations Scheduled for January

ALBANY, Jan. 21—A large group of State and county promotion and open - competitive examinations have been, and will continue to be given, during the month of January. Numbers at the beginning of each item identify the examination. Numbers at the end tell how many candidates applied. It is not possible for any additional applications to be received for these positions. The compilation was made by Harry G. Fox, Director of Office Administration, State Civil Service Commission.

January 26

## HEALTH, EDUCATION AND WELFARE

### State Promotion

3184. Supervising Dietitian, Department of Mental Hygiene, 1.

### State Open Competitive

4278. Dietitian, State Departments and Institutions, 13.  
4277. Senior Dietitian, State Departments and Institutions, 9.  
4276. Supervising Dietitian, State Departments, 5.

### County Open Competitive

4561. Dietitian (Westchester County), 3.

## LOCAL EXAMINATIONS

### County Open Competitive

4602. Policeman, Villages of Perry and Warsaw, Wyoming County, 2.  
4555. Police Patrolman, Village of Fredonia, Chautauqua County, 7.  
4603. Police Patrolman, Village of Groton, Tompkins County, 1.

## SCHOOL DISTRICT SERIES

### Promotion

3700. Account Clerk, Great Neck Public Schools, Nassau County, 1.  
3701. Account Clerk, Garden City Public Schools, Nassau County, 1.  
3702. Account Clerk-Typist, Batavia Public Schools, 1.  
3703. Head Custodian, Central School Dist., No. 1, Salina, Onondaga Co., 0.  
3704. Head Custodian, Central School Dist., No. 1, Moreau, Saratoga Co., 1.  
3705. Head Custodian, Central School Dist. No. 1, Lysander, Onondaga Co., 0.  
3706. Head Custodian, Wellsville Public Schools, Allegany Co., 1.  
3707. Senior Clerk, Great Neck Public Schools, Nassau County, 2.  
3708. Superintendent of Buildings, Cent. School Dist. No. 1, Orchard Park, Erie Co., 0.  
3709. Head Custodian, Cent. School Dist., No. 1 Dickinson, Broome Co., 3.  
3710. Head Custodian, Cent. School Dist. No. 1, Colonie, Albany Co., 0.  
3712. Senior Stenographer, Oyster Bay Public Schools, 1.  
3713. Steam Fireman, Endicott Public Schools, 1.

3714. Head Custodian, Great Neck Public Schools, Nassau County, 1.

3715. Head Custodian, Central School Dist. No. 1, Lewiston, Niagara Co., 2.

3716. Principal Stenographer, Union Free School Dist. No. 16, Hempstead, Nassau Co., 2.

3718. Head Custodian, Union Free School Dist. No. 5, N. Hempstead, Nassau Co., 0.

### Open Competitive

4700. Custodian, Various School Dists. in Jud. Dist. IX and Suffolk Co., 126.

4701. Custodian, Various School Dists. in Jud. Dist. IV and V, 123.

4702. Custodian, Various School Dists. in Jud. Dist. III and VI, 121.

4703. Custodian, Various School Dists. in Jud. Dist. VII, 76.

4704. Custodian, Various School Dists. in Nassau County, 95.

4705. Custodian, Various School Dists. in Judicial Dist. VIII, 104.

4706. Stenographer, Various School Dists. in Jud. Dist. III and VI, 20.

4707. Stenographer, Various School Dists. in Jud. Dist. VIII, 38.

4708. Stenographer, Various School Dists. in Jud. Dist. IV, 90.

4709. Stenographer, Various School Districts, 40.

4710. Typist, Various School Dists. in Nassau and Suffolk Counties and Jud. Dist. IX, 58.

4711. Typist, Various School Districts, 44.

4712. Typist, Various School Districts, 54.

4713. Senior Stenographer, Various School Districts, 5.

4714. Senior Stenographer, Various School Districts, 25.

4715. Clerk, Various School Districts, 8.

4716. Account Clerk, Central School No. 1, Somerset, Niagara County, 1.

4717. Steam Fireman, Tonawanda (Kenmore Public Schools), Erie Co., 3.

4718. Steam Fireman, Township of Cobleskill, Schoharie County, 1.

4719. Business Manager, Batavia Public Schools, 1.

4720. Business Manager, Nassau, 17 Hempstead, 2.

4721. Senior Clerk, Garden City Public Schools, 0.

4722. Account Clerk-Stenographer, Various School Districts, 5.

4723. Head Custodian, Various School Districts, 11.

4724. Head Custodian, Various School Districts, 3.

4725. Supervisor of Transportation, Kenmore Public Schools, 2.

4726. Office Machine Operator, Great Neck Public Schools, 0.

4727. Administrative Assistant, Manhasset Public Schools, 1.

4728. Account Clerk, Spring Valley Public Schools, 1.

4731. Superintendent of Buildings, Harrison Public Schools, 3.

4732. Superintendent of Buildings, Suffolk, 6 Babylon, 4.

4733. Superintendent of Buildings, Niagara, 1 Lewiston, 1.

4734. Superintendent of Buildings, Hicksville Public Schools, 0.

4735. Senior Typist, Various School Districts, 6.

4736. Senior Typist, Various School Districts, 5.

4737. Account Clerk-Typist, Various School Districts, 8.

4738. Junior Library Clerk, Various School Districts, 13.

4739. School Lunch Manager, Various School Districts, 3.

4740. School Lunch Manager, Various School Districts, 3.

4741. Senior Library Clerk, No. Tonawanda Public Library, 1.

4742. Senior Library Clerk, Olean Public Schools, 1.

4743. Telephone Operator, Scarsdale Public Schools, 0.

4745. Business Manager, Various School Districts, 3.

4746. Business Manager, Hicksville Public Schools, 1.

4747. Head Custodian, Various School Dists., Nassau County, 8.

4748. Supervisor of Transportation, Oswego, Schroepfel, 1.

4749. Director of Youth Center Activities, Great Neck Public Schools, 2.

## TECHNICAL SERVICES SECTION.

4729. Junior Library Assistant, Northport Public Schools, 1.

4730. Junior Library Assistant, Patchogue Public Schools, 1.

\*Unwritten.

The following exams have already been held this month:

January 12

## ADMINISTRATIVE, BUSINESS AND CLERICAL

### State Open Competitive

4251. Accounting Assistant, State Departments, 981.

### TECHNICAL SERVICES

4250. Professional and Technical Assistant, State Departments, 1,922.

4292. Public Administration Internships, 201.

January 19

## ADMINISTRATIVE, BUSINESS AND CLERICAL

### State Promotion

3208. Senior Office Machine Operator (Printing), Department of Health, 3.

### State Open Competitive

4208. Senior Stenographer (Law), Law Dept. (Performance Test Only), 110.

4310. Junior Tax Examiner, Department of Taxation and Finance, 1,208.

## ENGINEERING, MECHANICAL AND AGRICULTURAL

### State Open Competitive

4307. Supervisor of Health Exhibits, Department of Health, 8.

### County Open Competitive

4580. Chief Planner, Westchester County, 3.

## HEALTH, EDUCATION AND WELFARE

### State Promotion

3207. X-Ray Technician, Senior; Department of Mental Hygiene, 4.

### State Open Competitive

4294. Director of Nursing, Assistant (Orthopedic), Dept. of Health, 4.

4305. Electroencephalograph Technician, Dept. of Mental Hygiene, 3.

4308. Food Service Manager, State Departments, 62.

4297. Medical Technician, State Departments, 63.

4296. Medical Technician, Senior; State Departments, 37.

4295. Nurse (TB Vaccine) Supervising, Department of Health, 3.

\*4293. Public Health Physician (Mental Health), Prin.; Dept. of Mental Hyg., 3.

4306. Recreation Instructor, State Departments, 54.

4299. X-Ray Technician, State Departments, 42.

4298. X-Ray Technician, Senior; State Departments, 42.

### County Promotion

3454. Assistant Director, Public Health Nursing, Erie County, 6.

### County Open Competitive

4574. Head Nurse (County Home and Infirmary), Chautauque County, 1.

4579. Assistant Instructor of Nursing Arts, Westchester County, 1.

4578. Assistant Chief Psychiatrist, Westchester County, 1.

4576. X-Ray Technician, Erie County, 5.

## LAW ENFORCEMENT, INVESTIGATIONS AND PHYSICALS

### State Promotion

3209. Accounting Clerk (Kings County Surrogate Court), 1.

3210. Assistant Accounting Clerk (Kings County Surrogate Court), 2.

3206. Senior Estate Tax Examiner, Department of Taxation and Finance, 10.

## LAW ENFORCEMENT, INVESTIGATIONS AND PHYSICALS

### County Promotion

3455. Calendar Form Clerk (Erie County), 9.

3456. Record Clerk (Erie County), 6.

## LOCAL EXAMINATIONS

### County Promotion

3453. Public Works Superintendent, Chautauque County, 1.

### County Open Competitive

4575. Public Works Superintendent, Village of Fredonia, Chautauque County, 3.

4583. Water and Sewer Maintenance Foreman, No. Tarrytown Water Dist., Westchester Co., 2.

4584. Water and Sewer Maintenance Man, Grade I, No. Tarrytown Water Dist., Westchester Co., 3.

4582. Water Maintenance Man, Grade I, Westchester Joint Water Works, Westchester Co., 5.

4585. Water Service Man, Westchester Joint Water Works, Westchester Co., 6.

4577. Water Superintendent, Village of Ticonderoga, Essex County, 1.

4581. Water Treatment Plant Operator, Grade II, Village of Larchmont, Westchester Co., 1.

## TECHNICAL SERVICE

### State Open Competitive

4309. Senior Librarian (Catalogue), Department of Education, 8.

# Public Job Opportunities

The following exams are in the January series of the NYC Civil Service Commission. If more exams are added, they will be reported in next week's LEADER. There are three different application periods. The opening and closing dates appear at the end of each notice. Open competitive exams are open to the general public; promotion exams are restricted to qualified present NYC employees.

### OPEN COMPETITIVE

6523. Railroad Clerk, NYC Transit System, \$1.44 to and including \$1.62 an hour for a 40-hour work week. There are 400 immediate vacancies; others occur. Fee \$3. The written test will be held March 22 (tentative). Male and female railroad clerks are eligible for promotion to assistant station supervisor, \$3,961 to \$4,540; male employees, to assistant train dispatcher, \$3,961 to \$4,540, collecting agent, \$1.74 to \$1.86 an hour, conductor (minimum height 5 feet 6 inches), \$1.50 to \$1.77 an hour. Since the higher titles are generally filled by promotion, persons desiring to enter the service of the Transit System should apply. At the date of filing application, candidates must be citizens of the U. S. and residents of the State of New York. At appointment, candidates must be a bona fide resident and dweller of the City for at least three years immediately preceding appointment. Service in the armed forces does not interrupt residence. No age limits; but no eligible will be appointed who is less than 21. Candidates must be acceptable for bonding. Written test, weight 100, 70% required. The written test will evaluate the candidate's general intelligence and ability to understand written orders and directions. All candidates who pass the written test will be required to pass the qualifying medical and physical tests prior to certification. The qualifying physical will test the candidate's strength and agility. Male candidates will be required to do a broad jump of not less than four feet and lift in succession a 35-pound dumbbell with one hand and a 30-pound dumbbell with the other a full arm's length above the head; female candidates will be required to do a broad jump of not less than three feet and lift in succession a 25-pound dumbbell with one hand and a 20-pound dumb-

bell with the other a full arm's length above the head. (Open January 15 to 30, inclusive).

6409. Psychiatrist, Grade 4, at \$6,650. Open to qualified citizens of the U. S. There are 26 vacancies in the Department of Hospitals. The list will be certified also for Allentist, Grade 4. Acceptance of such appointment will remove candidate from eligible list. Applications must be filed, in person or by mail, on forms furnished by the NYC Civil Service Commission, 96 Duane Street, New York 7, N. Y., and must be notarized. If application is by mail, enclose 6 cent stamped, addressed, 9-inch envelope. Fee \$4. Candidates must have: (a) an M. D. degree; (b) one year as an intern in a general hospital; and (c) four years of psychiatric training in a hospital. At investigation, candidates must present a New York State license to practice medicine. Candidates must also be registered in accordance with Section 19 of the Mental Hygiene Law. Written test, weight 40, 75% required; training and experience, weight 30, 70% required, oral, weight 30, 70% required. (Open January 8 to 23, inclusive).

6429. Psychiatric Social Worker, \$3,780 total. There are 37 vacancies in the Department of Hospitals, four in the Department of Welfare, and five in the Youth Board. Fee \$3. Candidates must have the following or a satisfactory equivalent: (a) a baccalaureate degree, and (b) must have been graduated from a graduate school of social work with field work in psychiatric social work, or been graduated from a graduate school of social work and in addition have six months experience in psychiatric social work in an agency. Written test, weight 40, 70% required; training and experience, weight 30, 70% required; oral, weight 30, 70% required. (Open January 8 to 23, inclusive).

6437. Property Manager, \$3,300 total. Three vacancies in the Board of Estimate, Bureau of Real Estate. Fee \$3. Property managers are eligible for promotion to senior property manager, \$4,621. Candidates must have three years of experience managing real estate properties, including both renting and operating; or a satisfactory equivalent. Written test, weight 40, 70% required; experience, weight 40, 70% required; oral,

weight 20, 70% required (Open January 8 to 23 inclusive).

6444. Junior Chemical Engineer, \$3,550 total. Four vacancies in the Fire Department. Fee \$3. Junior chemical engineers are eligible for promotion to assistant chemical engineer, \$4,141 to \$5,160. Candidates must have a baccalaureate degree in engineering or a satisfactory experience equivalent. Persons who expect to be graduated by December 31, 1952 will be admitted. Written test, weight 100, 75% required. (Open January 8 to 23, inclusive).

6479. Historian (Medical Records), \$2,890. Twelve vacancies in the Department of Hospitals. Fee \$2. Candidates must have one of the following or a satisfactory equivalent: (a) a registered nurse's license in New York, or (b) one year of experience as a medical historian in a hospital, or (c) college graduation and six months of experience as a medical historian in a hospital, or (d) graduation from an approved school for medical historians requiring at least one year of attendance. Written test, weight 100, 70% required. (Open January 8 to 23, inclusive).

6541. Junior Civil Engineer, \$3,550. Second filing period. More than 300 vacancies. Fee \$3. Written test held April 1. Successive examinations for the position were scheduled to be given on October 18 and December 3, and will result in separate eligible lists. The establishment of each new eligible list may limit the life of the preceding eligible list to one year. The application period for the subsequent examinations will be announced later. Junior civil engineers are eligible for promotion to assistant civil engineer. Candidates must have a baccalaureate degree in engineering or a satisfactory equivalent. Persons who expect to be graduated by February 29, will be admitted. Written test, weight 100, 75% required. (Open until further notice).

6477. Head Dietitian (Administrative), \$3,081 total. Fee \$2. Seven vacancies in Department of Hospitals. Requirements: degree in home economics, one year as student dietitian, and three years' experience as a dietitian, one year of the three as administrative dietitian in a hospital of a bed capacity of at least 100. Written (Continued on page 9)

## Where to Apply for Jobs In Government Service

U. S.—Second Regional Office, U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. (Manhattan) Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. WATkins 4-1000. Applications also obtainable at post offices except in the New York post office.

STATE—Room 2301 at 270 Broadway, New York 7, N. Y., Tel. BARclay 7-1616; lobby of State Office Building, and 39 Columbia Street, Albany, N. Y., Room 302, State Office Building, Buffalo 2, N. Y., and Room 400 at 155 West Main Street, Rochester, N. Y. Hours 9:30 to 5, excepting Saturdays, 9 to 12. Same applies to exams for county jobs.

NYC—NYC Civil Service Commission, 96 Duane Street, New York 7, N. Y. (Manhattan) Opposite Civil Service LEADER office, Hours 9 to 4, excepting Saturday, 9 to 12. Tel. COrtlandt 7-8880.

NYC Education (Teaching Jobs Only)—Personnel Director, Board of Education, 110 Livingston Street, Brooklyn 2, N. Y. Hours 9 to 3:30; closed Saturdays. Tel. MAIn 4-2800.

### NYC Travel Directions

Rapid transit lines that may be used for reaching the U. S., State and NYC Civil Service Commission offices in NYC follow:

State Civil Service Commission, NYC Civil Service Commission—IND trains A, C, D, AA or CC to Chambers Street; IRT Lexington Avenue line to Brooklyn Bridge; BMT Fourth Avenue local or Brighton local to City Hall.

U. S. Civil Service Commission—IRT Seventh Avenue local to Christopher Street station.

### Data on Applications by Mail

Both the U. S. and the State issue application blanks and receive filled-out forms by mail. In applying by mail for U. S. jobs, do not enclose return postage. If applying for State jobs, enclose 6-cent stamped, self-addressed 9" or larger envelope. The State accepts postmarks as of the closing date. The U. S. does not, but requires that the mail be in its office by 5 p.m. of the closing date. Because of curtailed collections, NYC residents should actually do their mailing no later than 6:30 p.m. to obtain a postmark of that date.

NYC does not issue blanks by mail or receive them by mail, except for nationwide tests, and then only when the exam notice so states.

The U. S. charges no application fees. The State and the local Civil Service Commissions charge fees, and at the same rate fixed by law.



# Federal Job Opportunities In New York and New Jersey

The positions listed on this form represent only the most urgent needs in the localities specified. Areas not mentioned may also have opportunities in these fields. Applications for these positions will be accepted indefinitely. Age limits are 18 to 62 unless otherwise stated (age limits for most positions are waived for persons entitled to veteran preference). Send your application to the address indicated for the job for which you apply.

**Artillery Repairer, \$1.91 to \$2.21 per hour;** jobs located at Fort Wadsworth, Staten Island, N. Y. Requirements: 3 years of experience in the mechanical and electrical overhaul, repair and maintenance of a wide variety of heavy artillery. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners, Headquarters, Fort Wadsworth, Staten Island, N. Y.

**Inspector of Ordnance Materials and Equipment, \$3,175 to \$4,205 per annum;** jobs located at various installations in Northern New Jersey and Long Island. Requirements: From 2 to 4 years progressively responsible experience in manufacture, assembly, production or inspection of engineering products and specialized experience which included responsibility for acceptance or approval of precision machined, cast or stamped items. Send Forms 57 and 5001-ABC to Board of U. S. Civil Service Examiners, New York Ordnance District, 180 Varick Street, New York 14, N. Y.

**Inspector, Communications and Electronics Equipment, \$3,410 to \$5,060 per annum;** jobs located throughout New England, New York and New Jersey. Requirements: From 3 to 4½ years appropriate experience. Send Forms 57 and 5001-ABC to Board of U. S. Civil Service Examiners, Signal Corps Procurement Agency, 180 Varick Street, New York 14, N. Y.

**Wire, Instrument and Electronic Equipment Repairman, \$1.76 to \$2.34 per hour;** jobs located at Somerville, N. J. Requirements: 3 years general experience in communication work involving repair or maintenance of radio equipment, plus from 6 months to 1 year of specialized experience. Send Form 57 to Board of

U. S. Civil Service Examiners, Belle Mead General Depot, Somerville, N. J.

**Sheetmetal Worker, \$14.64 to \$16.48 per diem;** jobs located at NY Naval Shipyard (Brooklyn) and at Bayonne Annex. Requirements: Completion of 4 years apprenticeship or 4 years practical experience in the Sheetmetal trade. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners New York Naval Shipyard, Brooklyn 1, N. Y.

**Machinist, \$14.96 to \$16.88 per diem;** jobs located at NY Naval Shipyard (Brooklyn) and at Bayonne, N. J. Annex. Requirements: completion of 4 year apprenticeship or 4 years practical experience in the Machinist trade. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners, N. Y. Naval Shipyard, Brooklyn 1, N. Y. (for Brooklyn) or to Board of U. S. Civil Service Examiners, U. S. Naval Supply Depot, Bayonne, N. J. (for N. J. jobs).

**Blacksmith, \$14.40 to \$16.24 per diem;** jobs located at N. Y. Naval Shipyard (Brooklyn). Requirements: Completion of four year apprenticeship or four years practical experience in the Blacksmith trade. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners, N. Y. Naval Shipyard, Brooklyn 1, N. Y.

**Industrial Cost Accountant, \$4,205 to \$8,360 per annum;** jobs located in the States of Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New York, New Jersey, Pennsylvania, Delaware, Maryland, District of Columbia, Virginia, West Virginia and North Carolina. Requirements: 3 years of progressively responsible accounting or auditing experience and, in addition, from 1 to 3 years of specialized experience in industrial or manufacturing and processing cost accounting or public accounting which required a thorough knowledge of overhead distribution methods. Appropriate study may be substituted for the general experience required. Send Forms 57 and 5001-ABC to Board of U. S. Civil Service Examiners, Armed Forces Audit Agencies, 67 Broad Street, New York 4, N. Y.

**Card Punch Operator, Tab Machine Operator, \$2,750 and \$2,950 per annum;** jobs in N.Y.C. and Bayonne, N. J. area. Require-

ments: 3 to 6 months experience and pass written test. Send Form 5000-AB to Second U. S. Civil Service Region, Christopher Street, NYC for NYC jobs and to Board of U. S. Civil Service Examiners, U. S. Naval Supply Depot, Bayonne, N. J. for positions in that area.

**Stenographer, \$2,750 to \$3,175 per annum and Typist, \$2,500 to \$2,950 per annum;** jobs located in Metropolitan New York City Area. Requirements: Eligibility in written examination. Send Form 5000-AB to Director, Second U. S. Civil Service Region, Federal Building, Christopher Street, New York 14, N. Y.

**Elevator Operator, \$2,420 per annum;** jobs located at Veterans Administration Hospital, Northport, Long Island, N. Y. Requirements: 3 months experience in the operation of hydraulic or electric elevators. Males preferred. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners Veterans Administration Hospital, Northport, N. Y.

**Hospital Attendant, \$2,500 and \$2,750 per annum;** jobs located at Veterans Administration Hospitals, Castle Point, N. Y. (\$2,500) and Northport, L. I., N. Y. (\$2,500 and \$2,750). Requirements: No experience or training required for \$2,500. At Northport, 3 months experience in the field will qualify for promotion to \$2,750. Written test also required. Send Forms 60 and 5000 AB to Board of U. S. Civil Service Examiners, Veterans Administration Hospital, Northport, L. I., N. Y., or Castle Point, N. Y.

**Laborer, \$2,420 per annum;** jobs located at V. A. Hospitals, Castle Point, N. Y., and Northport, L. I., N. Y. Requirements: 3 months of experience in manual work involving strength and physical effort. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners, Veterans Administration Hospital, Castle Point, N. Y., or Northport, L. I., N. Y.

**Laundry Helper, \$2,420 per annum;** jobs located at V. A. Hospital, Northport, L. I., N. Y. Requirements: 3 months experience in laundry work or manual work involving strength and physical effort. Send Forms 60 and 5001-ABC to Board of U. S. Civil Service Examiners, V. A. Hospital, Northport, N. Y.

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ALBANY: 74-76 State Street • SCHENECTADY: State Street at Erie Blvd.

BUFFALO: Main & Eagle • SYRACUSE: 320-324 South Salina Street

ROCHESTER: Downtown: 133 E. Main Street

At the Factory: 1400 N. Goodman

## LAST DAY NEARS FOR NYC EXAMS

(Continued from page 8)

test, weight 40; training and experience, 30; oral, 30, with 70 per cent required in each. There will also be a promotion test in this title. (Open January 8 to 23, inclusive).

6476. Dietitian, \$2,470 total. Fee \$2. Mail applications accepted. A degree in home economics is required, with major studies in foods, nutrition and institutional management. Written test, 70 per cent required. (Open January 8 to 23, inclusive).

6484. Occupational Therapist, \$3,210 total. Mail applications accepted. Requirements: graduation from a school of occupational therapy, or registration as therapist with the American Occupational Therapy Association. Fee \$2. (Open January 8 to 23, inclusive).

6483. Nutritionist, \$3,921 total. Fee \$3. Requirements: baccalaureate degree, with majors in foods or nutrition; 18 semester points in nutrition; a year's experience as nutritionist in a health or welfare agency or in adult education pro-

### HOSPITAL ATTENDANTS NEEDED IN VA IN NYC

Filing for the Hospital Attendant, (Mental) GS-1 federal exam, at \$2,500 for probational appointment, started Monday, January 21. Positions are to be filled in V.A. hospitals and institutions in Brooklyn, The Bronx, and Manhattan. Address applications to Executive Secretary, Board of U. S. Civil Service Examiners Veterans Administration Hospital, 130 Kingsbridge Road, Bronx 68, New York. Application period closes February 21.

grams. (Open January 8 to 23, inclusive).

6482. Neuropathologist, Grade 4, \$5,150 total. Fee \$4. Requirements: medical degree plus a year as hospital intern; in addition, the following, or equivalent; five years' experience in a pathological lab, two years of which were in neuropathology. Written test, weight 30; training and experience, 30; performance, 40. To pass, 75 per cent in written, 70 each in others. (Open January 8 to 23, inclusive).

6446. Chief Dietitian (Prom.),

\$3,421 to \$4,620. Fee \$3. Four vacancies. Eligible title, head dietitian. Three years' administrative or supervisory experience required. (Open January 8 to 23, inclusive).

6475. Head Dietitian (Administrative), (Prom.), \$2,831 to \$3,420. Seven vacancies. Eligible title, senior dietitian. Written test weight, 35; record and seniority, 50; oral, 15. Required to pass, 70 per cent in each. Fee \$2. (Open January 8 to 23, inclusive).

NYC TRANSFER WANTED — Blacksmith's helper, NYC Dept. Public Works, now assigned to machine shop in lower Brooklyn, would like to arrange transfer with another NYC employee blacksmith's helper who would prefer the Brooklyn location as nearer his home. Address Box 989, Civil Service The LEADER, 94 Duane Street, New York 7, N. Y.

### LEGAL NOTICE

CITATION—The People of the State of New York, By The Grace of God Free and Independent, To MARGARET SULLIVAN, ELIZABETH DOWLING, WILLIAM CONWAY, MARGARET BRETT, WALTER CONWAY, MARY O'CONNELL the next of kin and heirs at law of ANNIE SWEETMAN, deceased, send greeting:

WHEREAS, ROBERT J. KEEGAN, JR., who resides at 1924 University Avenue, Bronx County, the City of New York, has applied to the Surrogate's Court of our County of New York to have a certain instrument in writing relating to both real and personal property, duly proved as the last will and testament of ANNIE SWEETMAN, deceased, who was at the time of her death a resident of 502 West 144th Street, the County of New York.

THEREFORE, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 21st day of February, one thousand nine hundred and fifty-two at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, Honorable William T. Collins, Surrogate of our said County of New York, at said county, the 7th day of January in the year of our Lord one thousand nine hundred and fifty-two.

Seal PHILIP A. DONAHUE,  
Clerk of the Surrogate's Court.

### Study Material For STATE CLERK

(File and Accounts Clerk) STUDY BOOK \$2.50

Sample Questions Practice Material

### LEADER BOOKSTORE

97 DUANE STREET NEW YORK 7, N. Y.

No Extra Charge for Mail Orders if Prepaid



# Deadline Is Jan. 22 on U.S. Jr. Professional Jobs

The last day to apply for \$3,410 junior professional assistant jobs is Tuesday, January 22. The applications actually must be in the hands of the U. S. Civil Service Commission by 5 p.m. A postmark of January 22 is not enough. It is expected that applications from New York and New Jersey, where the jobs are located, will total 11,000.

The exam is for filling jobs in two specialties—social science and statistics. Most of the social science jobs are in the Federal Security Agency.

Apply to the Commission's regional office, 641 Washington Street, New York 14, N. Y.

### Social Science Jobs

For the social science job, a four-year college course is required, or three years of experience, or a combination of training and experience, or three years of experience, or a combination of training and experience, year for year, to a total of four. Study must have included or been supplemented by 24 semester hours in one or two of the following: sociology, history, economics, geography, psychology, international

relations, social welfare, political science, public administration, statistics, education or social or cultural anthropology.

Experience must have been in supervising interviewers and making investigations requiring analysis of policies. There must be an average of at least six semester hours when claiming education instead of experience.

### Statistics Jobs

For the statistician job, a four-year college course also is required, and must have included or been supplemented by 15 semester hours

in statistics (or combined with mathematics). Nine additional hours are required, for the statistical job, in any of these: biological sciences, demography, economics, education, engineering, health and medicine, physical science or other social science.

Experience and education may be combined, year for year, to total four years.

### Jobs for Linguists

Some additional jobs will be open to those familiar with at least one foreign language. A written test will be had.

## NYC Subway Board Tells Aides How to Treat Public

A second edition of the Board of Transportation's office primer has been issued, to keep the instructions to typists, stenographers and others abreast of the modern, approved ideas. Employees in the operating division, also, are advised—or, rather "informed," as the

primer would have it—on how to answer inquiries about what routes to take.

Secretary William Jerome Daly is author of the primer.

Employees are informed "never to tell any one to 'take' the subway, trolley, or bus." It is preferable, states the primer, to say: "Use the Washington Heights express 'A' " or "Travel on the BMT Brighton Line," or "Board a Smith Street bus."

The inquirer should be "informed" because—

"Never 'advise' the public. 'Inform' or 'report' is preferred. Only professional persons, such as engineers, doctors, jurists, lawyers, or clergymen advise."

### How to Address Letters

Stenographers and typists are informed how to address envelopes and letters, use carbon sheets and stencils, keep the filing system's integrity unblemished, are given information on proper performance of other office duties, as well as being warned away from clichés and long sentences or paragraphs. Also, employees are told, "Keep yourself informed about public affairs."

### Courtesy to All

Courtesy toward all is stressed, including nice acknowledgements even to complainants who are wrong. If somebody seeking information or making a complaint addresses a letter to the Board, though it should have gone elsewhere, the pattern is to forward the letter to the department that should get it, and notify the writer on what's been done. When a request has to be denied "it is always soothing and good public relations to say: 'It is with regret that this office (or Board) is required to report' " and then break the sad news gently.

### LEGAL NOTICE

SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF BRONX, Plaintiff, against THOMAS F. McGUINNESS, also known as THOMAS F. McGINNIS, if living and if dead, his heirs at law, next of kin, devisees, distributees, grantees, lienors, successors in interest, and all persons having or claiming from, under, by or through any of them, and the husbands, wives or co-obligors of any of them and the descendants of any of them, by purchase, inheritance, lien or otherwise, and generally all persons claiming any right, title, interest, lien, dower or inchoate dower in the premises described in the amended and supplemental complaint, all of whom and whose names are unknown to the plaintiff, et al., Defendants. Plaintiff resides in Bronx County and designates Bronx County as the place of trial.—Summons.

TO THE ABOVE-NAMED DEFENDANTS: YOU ARE HEREBY SUMMONED to answer the amended and supplemental complaint in this action, and to serve a copy of your answer, or, if the amended and supplemental complaint is not served with this amended and supplemental summons, to serve a notice of appearance, on the plaintiff's attorney within twenty (20) days after the service of this amended and supplemental summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the amended and supplemental complaint.

Dated, New York, December 10th, 1951.  
A. ROBERT CAPLAN,  
Attorney for Plaintiff,  
Office and P. O. Address, No. 384 East 149th Street, Borough of the Bronx, 55, City of New York.

TO THE ABOVE-NAMED DEFENDANTS: The foregoing amended and supplemental summons is served upon you by publication pursuant to an order of Hon. S. Samuel DiFalcio, Justice of the Supreme Court of the State of New York dated the 19th day of December, 1951, and filed with the amended and supplemental complaint in the office of the Clerk of the County of Bronx, at No. 851 Grand Concourse, Bronx, New York. The object of this action is to foreclose a certain transfer of tax lien Bronx No. 65754 affecting real property known as lot 40 in block 3902, section 15, on the Tax Map of the City of New York for the Borough of the Bronx.

Dated: December 20th, 1951.  
M. ROBERT CAPLAN,  
Attorney for Plaintiff.

## NYC Eligible Lists

NYC Court Stenographer	24 E. Taylor ... 921 50.	J. Fox ... 846
1. M. Lang ... 1009	25. D. Denny ... 920 51.	A. Policastro ... 840
2. H. Young ... 998	26. R. Darwick ... 915 52.	F. Weisbrud ... 838
3. C. Foster ... 990	27. L. Goldberg ... 912 53.	D. Berkman ... 835
4. M. Birnbaum ... 990	28. J. Vance ... 910 54.	E. Allen ... 827
5. B. Solomon ... 987	29. P. Silverman ... 909 55.	M. Newman ... 825
6. J. Sabetta ... 985	30. G. Sobage ... 908 56.	M. McLane ... 821
7. H. Reing ... 984	31. L. LeVine ... 904 57.	J. Cullen ... 821
8. E. Benskie ... 983	32. S. Weisbrot ... 903 58.	D. DeVries ... 815
9. G. Kupperstein ... 982	33. J. Vaughan ... 898 59.	H. Ungarsohn ... 814
10. J. Gorkin ... 980	34. P. Shelkin ... 897 60.	E. Davis ... 811
11. H. Baraz ... 978	35. H. Smith Jr. ... 895 61.	A. Stern ... 810
12. S. LeVine ... 973	36. A. Scafati ... 893 62.	J. Denike ... 806
13. B. Schnipper ... 965	37. R. Foy ... 886 63.	E. Shearman ... 806
14. E. Barron ... 965	38. H. Cassidy ... 885 64.	H. Ross ... 801
15. J. Eisenberg ... 959	39. A. Whittet ... 883 65.	H. Spolansky ... 800
16. A. Weinstein ... 958	40. S. Snyder ... 882 66.	M. Lorber ... 779
17. H. Bernan ... 953	41. K. Gallagher ... 881 67.	S. Carter ... 754
18. D. Trager ... 952	42. V. DeClucis ... 875 68.	E. Schwartz ... 753
19. M. Achtel ... 948	43. I. Oblias ... 875 69.	V. Peariman ... 752
20. J. Collin ... 939	44. A. Chiaravalle ... 870 70.	M. Waldman ... 747
21. F. Campagna ... 939	45. A. Feller ... 865 71.	S. Heller ... 742
22. D. Swirsky ... 938	46. A. Weingold ... 865 72.	A. Rothbard ... 741
23. H. Hochberg ... 937	47. M. Deutsch ... 862 73.	H. Habacht ... 734
	48. A. Spanover ... 853 74.	S. Chaslow ... 695
	49. L. Zuck ... 851 75.	S. Austen ... 691

### RAILROAD CLERK

Classes meet — FRIDAYS, — 1:30 or 7 P.M.

### POLICEWOMAN

Classes meet — MONDAY, — 6 to 8 P.M.

Lectures by Mr. H. O'Neill and Mr. E. Manning

### CLERK PROMOTION, GRADES 3-4

WEDNESDAY OR THURSDAY — 6 P.M. TO 8 P.M.

### CLERK PROMOTION, GRADE 5

TUESDAY — 6 P.M. TO 8 P.M.

### SCHWARTZ SCHOOL

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ALgonquin 4-1236

## SCHOOL DIRECTORY

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AMERICAN TECH., 44 Court St., Bklyn. Stationary Engineers, Custodians, Supts., Firemen. Study bldg. & plant management incl. license preparation. MA 5-2714.

### Business Schools

LAMB'S BUSINESS TRAINING SCHOOL—Greer-Pitman. Typing, Bookkeeping, Comptometry, Clerical. Day-Eve Individual instruction 370 9th St. (cor. 6th Ave.) Bklyn 15 South 8-4236

MONROE SCHOOL OF BUSINESS. Secretarial, Accounting, Typewriting, Short courses. Day and evening. Bulletin C. East 177th St. and Boston Road (R K O Chester Theatre Bldg.) Bronx. KI 2-6600.

GOTHAM SCHOOL OF BUSINESS. Secretarial, typing, bookkeeping, comptometry. Days: Eves. Co-ed. Rapid preparation for tests. 505 Fifth Ave., N. Y. VA 6-0334.

### Drafting

COLUMBUS TECHNICAL SCHOOL, 130 West 20th bet. 6th & 7th Aves., N.Y.C. CH 3-8108 Sound intensive drafting courses in Architectural, Structural, Mechanical and Technical Illustration Approval for vets. Day and Eve. classes.

NATIONAL TECHNICAL INSTITUTE—Mechanical, Architectural, Job estimating in Manhattan, 55 W. 42nd Street. LA 4-2929, 214 W. 23rd Street (at 7th Ave.) WA 4-7478. In New Jersey, 116 Newark Ave., BERgen 4-2250.

### Driving Instruction

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### ELECTROLYSIS

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Type Body ..... No. Cyl. .... Purchased /  Used  New

Anticipated Mileage Next 12 months .....

Age of Youngest Driver in your Household .....

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## GOVERNMENT EMPLOYEES INSURANCE COMPANY



# Income Tax Guide For Public Employees

By HERMAN BERNARD

Additional deductions, including ones of special importance to public employees, are discussed in this week's article of The LEADER's special series. Next week still other deductions will be explained. The following week the series continues with exposition of joint returns.

**BESIDES DEDUCTIONS** already discussed, the principal ones apply to gross income, capital gains and joint returns.

Gross income includes everything except what is tax-exempt by statute.

### These Are Tax-Exempt

Tax-exempt are the proceeds of life insurance policies upon death; gifts, bequests and inheritances; interest on some U. S. Government bonds and on all State or municipal bonds; health, accident or disability benefits, including those under the State Workmen's Compensation Law and the State Employees' Liability Law, and pensions received for disabilities. Also exempt are Social Security payments received, Railroad Retirement Law pensions, military pay of enlisted men for the period of service in a combat zone, subsistence allowance of commissioned military officers regardless of zone, and "compensation" received by disabled veterans from the U. S. Veterans Administration. All these are exempt 100 per cent.

Limited exemptions include retirement allowances to which the pensioner contributed, and \$200 a month of the pay of a commissioned officer for service in a combat zone.

### Combat Zone Rule Liberalized

The tax law was amended so that the allowable period of combat zone service is from June 25, 1950 to December 31, 1953, inclusive. Also, combat pay now applies to any month during any

part of which the serviceman, whether an enlisted man or a commissioned officer, was on duty in a combat zone. Hospitalization at any place, as a result of wounds, disease or injury incurred while serving in a combat zone during the period mentioned above, now counts as combat zone service, provided that during all of any month so claimed there are combatant activities by the U. S. in some zone.

Receipts wholly exempt by statute are not only not taxable but do not even have to be reported. For members of the armed forces in combat zones, or hospitalized under circumstances described above, the tax-exempt amounts are not even included in the withholding statement furnished by the Government to the serviceman.

### What Gross Income Includes

Gross income includes salary, wages, tips, commissions, bonuses, competitive prizes and awards; alimony and separate maintenance in cases of divorce, or separation under court decree; interest on U. S. savings bonds (A to G); rents, royalties, interest generally, dividends, rewards, real estate profits, and the excess of gambling winnings over gambling losses. Interest credited, though not actually received, is income if subject to the taxpayer's disposition.

Profit from the sale of personal property also is income, as are amounts taken out of salary for Social Security, State Disability Law, contributions to a retirement system, income tax withholding, and sickness, accident and other insurance premiums. One's tax debts paid by another are income, as is money received on an expense account, whether spent or not. Income other than in cash should be reported at its fair market value.

### Travel Expense

Deductible from gross income is travel expense, which has a special meaning. To be entitled to deduct travel expense the employee must have been away from "home" overnight on his employer's business and have paid the expense, not obtained credit for the employer or self, though whether the employee paid it out of his own pocket or from expense money furnished by the employer makes no difference.

"Home" means the home of the business, so to speak; not the location of the employee's personal residence. The employee must have been out of the locality in which the office, factory, plant, construction-job area or duty station is located. When in the locality of his private residence he can never be in travel status.

Travel expense includes train, plane, bus and steamship fare; charges for porter and excess baggage, food, lodging, public stenographer, showrooms, phone calls, telegrams, etc.

# Stiff Competition in Sight For Pending Fireman Test

Although the current fireman (F. D.) eligible list, on which 4,400 names remain, will not expire by operation of law until September 13, 1953, the number of appointments during the intervening 20 months, based on a four-year previous average, would be about 420. Therefore the list would die, after its four-year life, with about 4,000 names remaining.

Meanwhile eligibles have to decide whether or not to accept appointment for any other jobs that might be offered to fireman eligibles. The list is occasionally declared appropriate for filling jobs in a limited scope of other titles.

The decision would be governed in many instances by the candidate's standing on the list and whether he wants to gamble on an upswing in appointments. If any emergency should arise, the number of appointments would far exceed the annual average of 247. Also, any sizeable increase in the draft quotas would improve job opportunities for those not subject to early call. Those drafted would have appointment rights on their discharge from military service.

### New Exam Soon

The NYC Civil Service Commission is to receive applications in a new fireman exam early this year. It is expected, in the light of the increase in applications generally for Federal, State and City jobs, that more than 20,000 will apply. Last time the applicants

numbered 17,928 and the eligible list consisted of 6,412 names. With 20,000 applicants, it could reach nearly 7,000. In any event, the number of eligibles would be disproportionately large, compared to the number of normally expected vacancies in four years, around 1,000.

Each candidate in the new exam is doubly compelled to prepare himself to the utmost, so that he gets high on the list. If a veteran, he gets 5 points added to his earned score; if a disabled veteran, 10 points. Neither can use veteran preference benefit more than once, and even then not to help him achieve the pass mark. First he must pass the written test on his own. Then he has to pass the only other competitive test, the physical. The points are added to the final average.

### No Easy Test Expected

The maximum age is 29. For veterans the age is higher, by the length of time they spent in the armed forces during war. Many eligibles who will find the present list "dying under our feet," as they say, will likely compete in the new test.

The official requirements in the last test were published in The LEADER's previous issue, January 8, while in the January 1 issue the changes in the medical-physical rules and regulations were given. A copy of the complete medical-physical rules may be inspected at The LEADER office, 97 Duane Street, two blocks north of City Hall, just west of Broadway.

Candidates should obtain fireman study books and get all the other preparation they can, including schooling, because there will be stiff competition for the coveted jobs and the test is expected to be difficult, as it has been in all instances during the past decade. (For study books see page 15).

### P. O. MERIT SYSTEM BILL TO BE INTRODUCED

Representative Christopher C. McGrath of the Bronx said that as soon as he can do so he will re-introduce his bill for a merit system of promotions in the Post Office Department. The reform is high on the agenda of the post office unions.

# Court Orders Employee Reinstated

A candidate who claimed he was an American citizen because his father was a naturalized citizen, and who was dismissed from his job by action of the NYC Civil Service Commission, was ordered reinstated by Supreme Court Justice Greenberg. The Court held that there was evidence only of an erroneous belief that a father's naturalization includes his son. The employee's Army discharge described the employee as a U. S. citizen.

The Court declared that under the Civil Service Law the Commission has discretion to disqualify a candidate but said that reasonable grounds did not exist for taking a job away from the employee. The case was that of Forrest v. the Commission.

# DPUI Credit Union Meets January 24

The annual meeting of the Placement and Unemployment Insurance Employees Federal Credit Union will be held at 1440 Broadway, NYC, on Thursday, January 24 at 6 p.m. in the third floor conference room. A dividend will be declared. Last year it was 3 per cent.

### Candidates Listed

An election will be held. Nominated as directors for two years are Maurice Elchenholz, Elijah Roberts, Irving Siegel and Oliver Atkinson. For members of the supervisory committee, I. Kusminsky, D. Shuman and H. Whelpley. For credit committee members, Aaron Burd, Esther Miller and Emanuel Wachtel.

### LEGAL NOTICE

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**SEND GREETING:** Upon the petition of SADIE NETTL and SIMON FOSTER, residing at 345 East 77th Street, New York City, and 2945 White Plains Road, Bronx, New York respectively.

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 15th day of February, 1952, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of SADIE NETTL and SIMON FOSTER as administrators should not be judicially settled, and why the attorneys' fees should not be fixed in accord with S.C.A. 231A at \$1,000.00, \$1,500.00 and \$750.00 for Leon Himmelfarb, Julius Paul and Max Regov respectively, and why the accountant's fee should not be fixed in accord with S. C. A. 217 at \$750.00 for Isidore Dunst.

**IN TESTIMONY WHEREOF,** we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

**WITNESS HONORABLE** GEORGE FRANKENTHALER, a Surrogate of our said county, at the County of New York, on the 31st day of December in the year of our Lord one thousand nine hundred and fifty-one.

**PHILIP A. DONAHUE,** Clerk of the Surrogate's Court. This Citation is served upon you as required by law. You are not obliged to appear in person. If you fail to appear it will be assumed that you consent to the proceedings, unless you file written objections thereto. You have a right to have an attorney-at-law appear for you. cent required; record and senior-

**SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF BRONX.** Salvatore J. Lucchese, plaintiff, against, George E. Little, "Mrs. Mary Little", this person being fictitious and unknown to the plaintiff, the person intended being the wife of George E. Little, "John Doe" this name being fictitious and unknown to the plaintiff, the person intended being the tenant in possession of all or part of the premises being known as Lot 10, Block 4563, Section 16, on the Tax Maps of the Borough of the Bronx, Harold Briggs, and The City of New York, defendants. Plaintiff resides in and designates Bronx County as the place of trial.

You are hereby summoned to answer the complaint in this action, and to serve a copy of your answer, or if the complaint is not served with the summons to serve a notice of appearance on the plaintiff's attorney within 20 days after the service of the summons, exclusive of the day of service. In case of your failure to appear or answer, judgment will be taken against you by default for the relief demanded in the complaint.

To George E. Little, and Harold Briggs, the foregoing summons is served upon you by publication pursuant to an order of Hon. S. Samuel Di Falco, a Justice of the Supreme Court of the State of New York, Dated the 31st day of December 1951, and filed with the complaint in the office of the Clerk of the County of the Bronx, at the Supreme Court in the Borough of the Bronx, City and State of New York, Dated January 4, 1952. Joseph Bandler, attorney for the plaintiff, 1530 Wheeler Avenue, Bronx, New York.

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# State Seeking Lawyers, Psychologists and Others in New Test Series

The largest number of specified vacancies among the series of State exams now open is 50, for senior psychiatrist positions in the institutions of the Department of Mental Hygiene and in two Correction Department institutions, Dannemora and Matteawan State Hospitals. Applicants for these positions need not be U.S. citizens or residents. For the Correction Department positions only, they must become full citizens prior to March 22, the exam date.

Next on the list is highway light maintenance foreman, with 39 vacancies, none in NYC. The State residence and U. S. citizenship rules apply in this test, as in the others, excepting senior psychiatrist.

Vacancies as assistant director of welfare area office are: two in NYC and one each in Buffalo, Rochester, Syracuse and Albany.

**Rent Jobs in NYC**  
There is a vacancy in Rochester and another in Syracuse as director of welfare area office.

## NYC Dental Service Faces Reclassification

ALBANY, Jan. 21 — The State Civil Service Commission has under consideration approval of a reclassification of the Dental Service in NYC. A resolution adopted by the NYC Civil Service Commission was approved by Mayor Vincent R. Impellitteri and sent to the State Commission.

The NYC Commission had intended to receive applications from January 8 to 23, for senior dentist, to \$6,500, especially to fill NYC Health Department jobs. However, it was later decided to hold off until the reclassification goes through, so that there would be no doubt about the pay.

If the State Commission approves the resolution, the NYC Commission would be prepared to go ahead with the test. It is believed here that the resolution will be approved. Within not more than two months thereafter, and possibly in a matter of weeks, the test would be included in a NYC series, the NYC Commission is said to have informed inquirers.

exists in the highway general maintenance foreman title. Senior rent inspector vacancies are listed as two. They are in the Temporary State Housing Rent Commission and in the Metropolitan District.

The number of vacancies is not given specifically as to some titles, though they exceed two: Attorney, State department and agencies; Junior attorney, State Department and agencies (immediate appointments expected in NYC for both); stationary engineer and steam fireman, two separate titles, with openings throughout the State.

In the other titles there is one present vacancy, but present vacancies are not controlling; openings occur from time to time and also lists in one title are sometimes used for filling jobs in related titles. Apply until Feb. 15.

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4619. Child Psychologist, Erie County \$3,450.

4344. \*Senior Psychiatrist \$6,449.

4345. Executive Assistant (Professional Education) \$6,901.

4347. Associate Cancer Neck and Head Surgeon, unwritten \$7,916.

4234. \*Associate Cytologist \$5,774.

4348. Histology Technician \$2,646.

4349. Farm Products Inspector \$3,389.

4350. Senior Rent Inspector \$3,846.

4351. Rent Inspector \$3,237.

4352. Attorney \$4,710.

4353. Junior Attorney \$3,846.

4624. Superintendent of Public Works, Westchester County \$4,800.

4354. Stationary Engineer \$3,086.

4355. Steam Fireman \$2,508.

4356. Highway General Maintenance Foreman \$3,086.


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Jobs as accountant and auditor, \$3,410 to start, will be filled in New York and New Jersey from an exam for which applications are being received by the U. S. Civil Service Commission at 641 Washington Street, New York 14, N. Y.  
Besides passing a written test, candidates must have three years' experience, or may substitute education for experience on the basis of one year of education for nine months' experience to three years' maximum substitution.  
Study above the high school level must have been for at least six semester hours a year in accounting or auditing. Experience may include accounting, teaching, either of those subjects or book-keeping in a residence school above the high school level. A certified public accountant may substitute the certificate for three years' experience, but must claim the certificate in the application.  
College Students May Apply  
College students who expect to complete their courses between now and September 1, 1952, may apply. Appointment is subject to proof of graduation.  
Sample questions will be supplied with the application form.  
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# Fire Officers, Firemen Unite on Legislation

The NYC Uniformed Fire Officers Association, of which Battalion Chief Gilbert X. Byrne is president, and the Uniformed Firemen's Association, headed by Howard P. Barry, are united on a six-point legislative program. Some of the bills already have been introduced; all but one of them are expected to be in the Albany hopper before the week is out.

Senator Seymour Halpern and Assemblyman Louis A. Cloffi have introduced on behalf of the joint organizations a bill for overtime pay at time-and-a-half rates.

### Heart Ailments

Another bill would require NYC to recognize as service-connected any heart ailment suffered by a member of the uniformed force of the Fire Department who entered the department with his heart in good condition. All candidates have to pass the heart test, on becoming firemen, so the bill inferentially would apply to all members of the uniformed force. Eight states have enacted similar legislation. Six years ago the UFA had a bill introduced in Albany to the same effect.

### Gas Mask Bill

Senator Paul D. Graves and Assemblyman Harry Morr are sponsors of a bill requiring all cities that have paid fire departments to which appointment is made from competitive lists to provide gas masks for their fire-fighters. A similar bill, backed by the NYC fire groups, passed the Senate and the Assembly last year, but Governor Thomas E. Dewey vetoed it because it was broader in scope and he feared the cost would be a burden on small localities. This time the small localities are not affected by the measure.

### Widows' Pensions

Another bill, sponsored by Senator Thomas Desmond and Assemblyman Morr, provides for a widow's pension of 30 per cent of salary. Now the figure is \$600 a year. This bill is Assembly Introductory No. 51. A message of necessity is required from the Mayor Vincent R. Impellitteri or the NYC Council before a vote can be taken.

The fifth bill would provide for a mandatory pay raise of 30 per cent, but hasn't yet been intro-

duced. Meanwhile, attempts to negotiate or otherwise accomplish an immediate raise are being made, and introduction of the bill has therefore been temporarily withheld.

The sixth bill would require the City to fill all vacancies in the uniformed force of the Fire Department within 60 days, and if there is no eligible list, an exam to provide such a list must be held within 90 days. Senator Rath will introduce this bill in the Senate.

### Eligibles Meet

The UFOA held a meeting of promotion eligibles, who heard a report from President Byrne of a conference with Budget Director Thomas J. Patterson on providing promotions for the six remaining eligibles on the captain list which expires on February 11. Mr. Patterson was reported favorably disposed to increasing the quota to enable the promotions and will see the Mayor about it, in time for possible action by the Board of

Estimate. Fire Commissioner Jacob Grumet requested the budget modification several weeks ago.

Also, an attempt is being made to have the Pension Board meet on February 7, a few days earlier than ordinarily, so that any retirement applications may be acted on in time for any resultant captain vacancies to be filled from the list. Either method, or both, would be satisfactory, a spokesman for the eligibles said, provided the six eligibles realized their lifelong ambition to become captains.

### Membership Meeting

The UFOA will hold a membership meeting at the Hotel Martini-que on Thursday, January 24 at 8 p.m. It is expected to bring out a record attendance. The main topic is to be a salary increase. The UFOA's plan of action on raises, in the light of today's situation, is expected to be voted at the meeting. President Byrne will preside.

## Question, Please

IF I RETIRE from my NYC job on a pension, could I get my name put on a preferred eligible list, so that if I want to return to work I may do so?—E. A.

No preferred eligible lists of the type you describe are established. Preferred eligible lists are nearly always of persons who have been laid off because of not enough work, or in other instances military lists. However, a retired employee could get back, if he passed an open-competitive test and was reached for appointment, or if he could get a department head to recall him to the same or a similar job, which would require approval by the Civil Service Commission. On return to City service, the pension would be suspended.

### Labor Class Promotions

AS I AM in the Labor Class, and would like to hold a higher job, I was looking for some promotion exams, but don't see any. Can I rise to a higher job in NYC service?—J.P.O.

Labor Class employees are not qualified to take competitive promotion exams, because they didn't get their original job competitively, but non-competitively, the State Court of Appeals has held. Therefore the NYC Civil Service Commission has discontinued letting Labor Class employees take competitive promotion tests. There are no promotion tests to Labor Class jobs.

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## Union Drafts Bill For Higher Pensions To Needy and Others

The Government and Civic Employees Organizing Committee, CIO, is working on a bill to implement the Mahoney amendment adopted last November at the general election, which authorizes increases of retirement allowances of State or local government pensioners.

The legislative committee of the GCEOC, Nat Simon, chairman, will submit a draft to the union's Joint Board, of which Philip P. Brueck is chairman.

The CIO group favors increase in pensions regardless of the period of employment or financial status, after a minimum requirement, such as possibly five years, the vested right period under the U. S. employees retirement system.

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# Study Aids for NYC Railroad Clerk Test

The following begins a weekly series of special articles. The LEADER will publish on preparation for the NYC railroad clerk exam. Analysis of the last exam will be followed by other study material for the test.

WHILE no special education or training is needed to apply for the NYC railroad clerk exam, if the coming test is like its predecessors, it will not be a pushover. For instance, 40 of the 100 questions in the last test dealt with rules and regulations of the Board of Transportation. They concerned what a railroad clerk should do under 40 different circumstances. It can be expected that duties will constitute an important part of the new test.

Travel was the second subject in order of importance, with 19 questions. The candidates were asked to tell an inquirer what train to get from one specified place to another, and where transfers are issued, or what are the terminals of certain rapid transit lines in NYC. The terminal question got quite a play.

### Arithmetic Got Big Play

Arithmetic, as was to be expected in an exam for jobs in which money has to be handled, counted, and reported in writing, played a big part. There were 14 questions on that. The arithmetic was easy, but some of the questions made one stop and think, because they involved two operations.

The Board is seeking bright candidates and the NYC Civil Service Commission may be expected to include a goodly number of intelligence questions. In the last test there were 16 of these. They are the kind that are answerable on the basis of knowledge or judgment and are used to determine whether the candidate can meet emergencies by exercising judgment, or, in general, can think out the solution of a problem posed by simple circumstances.

### Greater Need for Study

The drop was considerable, after the intelligence grouping, with five questions on the location of important public buildings, three on equipment, two on organization of Board functions as they might affect a railroad clerk, and one on NYC geography.

The considerable response that the Commission is getting from applicants indicates that close study of the rules and regulations of the Board, as affecting the operating division, and railroad clerks particularly, is of extreme im-

portance, and that a study must be made of the rapid transit routes (subways and elevated lines), particularly subways. One should know, in general, how best to get in fastest time from one part of the City to another, and where the terminals of NYC rapid transit lines are located. For instance, if one had answered correctly all the questions on rules and regulations, travel and arithmetic, he would have attained 75 per cent. The pass mark was 70 per cent. It is the same in the current test, for which applications will be received by the Commission at 96 Duane Street, Two blocks north of City Hall, just west of Broadway, until Wednesday, January 30, at 4 p.m. On Saturday, closing time is noon.

Rules and regulations, travel and intelligence, and arithmetic accounted for 89 questions out of the 100.

### The First Six Questions

The first questions in the last exam dealt with organization. It asked candidates, as did the other questions, to select or pick one of four optional answers as the "best." In the present exam the request will be phrased differently, to avoid legal difficulties the Commission faced in asking only for the "best" answer in some other previous test. The first question:

1. RR Clerks are classified as part of the (A) Transportation Dept. (B) Bureau of Revenue Receipts (C) Maintenance of Way Dept.

The second question might appear to deal with rules and regulations, but is answerable on the basis of intelligence. The question:

2. Employees must know the rules and regulations governing their jobs so that they may (A) justify mistakes (B) foresee all emergencies (C) avoid antagonizing their superiors (D) perform their duties properly.

Another intelligence question, because you could figure out the answer by using judgment, was:

3. The change board light in a booth should be turned so that the light is directed (A) downward (B) forward toward front window (C) upward (D) backward at the RR Clerk in the booth.

### Should Know City

The next question required knowing that Delancy Street is in Manhattan and Prospect Park in Brooklyn, as well as the subway route to get from the first place to the second:

4. A person desiring to use the IND Division to go from Delancy Street to Prospect Park should take the (A) Washington Heights Express (B) Queens-Manhattan-Brooklyn Express (C) Queens-Brooklyn Local (D) Concourse Express.

The fifth was the first arithmetic question. It asked, in effect, how many times does 5 go into 200, 10 into 100 and 25 into 200, with the selection of the right number of times one quantity goes into another. The three other options are wrong.

5. A RR Clerk having \$2.00 in nickels, \$1.00 in dimes and \$2.00 in quarters has (A) twice as many nickels as dimes (B) twice as many quarters as dimes (C) five times as many nickels as quarters (D) the same number of nickels as quarters.

Another question on rules and regulations:

6. Lost articles turned over to employees by passengers must be sent to the lost property office (A) immediately without examination (B) as soon as practicable (C) the next day (D) immediately after they are examined.

It can be seen that the rules and regulations must be studied, for there is practically no way to guess the answers to such questions. The rules may be anything that the Board provides, so how could one possibly tell, without knowing? It would still be possible to guess, but rather dangerous; also there's no need for guessing. The LEADER study material will include rules and regulations.

### KEY ANSWERS

1.A; 2.D; 3.A; 4.B; 5.C; 6.B.

# 800 AFL Laborers Cheer News on Pay Negotiations With NYC Comptroller

An enthusiastic meeting of laborers employed in various NYC departments heard Jerry Wurf, general representative, American Federation of State, County and Municipal Employees, voice confidence that their pay difficulties would be satisfactorily solved soon.

Comptroller Lazarus Joseph is surveying the pay of laborers and is expected to introduce a resolution in the Board of Estimate, Mr. Wurf told 800 laborers who attended a rally in Werdermann's Hall last Wednesday evening.

The meeting unanimously adopted a resolution supporting the project for which the AFL union's negotiating committee is fighting, to establish a \$3,500-a-year salary, with \$2 a day back pay from the date of filing claims with the Comptroller.

Wurf Reports on Conferences Many questions from the floor were answered by speakers. Most of the questions dealt with conditions under which back pay would likely be granted.

Mr. Wurf told the gathering that the committee had conferred with Comptroller Joseph, Council President Rudolph Halley, and Brooklyn Borough President John Cashmore, and had talked with other members of the Board on the telephone, but that no response had been received from

Mayor Vincent R. Impellitteri to the request for Board consideration of the committee's salary and back pay plan.

The committee, all of whose members spoke, consists of Thomas Brennan, Department of Parks; Charles Egbert, Water Supply, Gas and Electricity; Pasquale D'Amato, Hospitals; Michael Strammello, Sanitation; Dominick Genovese, Board of Education; Pasquale Saele, Public Works, and Thomas Pugnette, Marine & Aviation.

William Evans of the union's headquarters staff presided.

### Expects 3,000 More Members

Meetings of departmental groups were held after the main meeting. Some additional departments were organized, Mr. Wurf reported, including Purchase, Marine & Aviation and sewer workers on Staten Island.

### Dues Collection

The dues collection at the main meeting was unexpectedly heavy. Ushers had to use paper bags into which they dropped the money fast and handed out receipts while aides sharpened new pencils. The next day at the union's office the staff postponed luncheon until the task was finished, at 3 p.m.

Mr. Wurf said that the drive is expected to increase membership by at least 3,000.

# HOW NYC RESIDENCE RULE APPLIES

The large response to NYC's call for candidates for railroad clerk jobs brought into prominence the question of eligibility of those who do not live in NYC. The exam announcement states that applicants must be citizens of the U. S. and residents of New York State.

### LEGAL NOTICE

SUPREME COURT OF THE STATE OF NEW YORK, COUNTY OF BRONX.—BEHREND CHARLES ZUCK, Plaintiff, against WALTER FUSELEHR, JUANITA RABY, SOPHIE HANGEN, JULIA H. JENNINGS, HARRY M. HOFFEN, LOUIS HOFFEN, AGNES ZEIHNER, ROBERT P. OWENS and EDITH BEATHAM OWENS, his wife, HILDA ZIMMERMAN, KATHERINE H. HUGHES, SABINA H. STIMPLE, AUGUSTA CRANE, all of the above named individual defendants, and if any or all of said defendants be dead, their respective heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of each of said respective named defendants, if any there be other than the above named, and the respective heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any of them be dead and the respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to the plaintiff, as well as the heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest, husbands and wives of Martin Fuselehr, Charlotte Hoffen, Ella M. Hoffen, Henry Hoffen, Caroline Hoffen, Marietta Owens, Charles Fuselehr, Sophie Fuselehr, Hilda Rosenbaum, Richard Hildebrandt, Mary Hildebrandt, and Sophie McKenna, and the respective heirs at law, next of kin, devisees, legatees, distributees, grantees, assignees, creditors, lienors, trustees, executors, administrators and successors in interest of the aforesaid classes of persons, if they or any be deceased, and their respective husbands, wives or widows, if any, all of whom and whose names and places of residence are unknown to plaintiff, and others. Defendants.—Plaintiff resides in Bronx County and designates BRONX County as the place of trial.—SUMMONS.

To the above named Defendants: YOU ARE HEREBY SUMMONED to answer the complaint in this action, and to serve a copy of your answer, or, if the complaint is not served with this summons, to serve a notice of appearance, on the Plaintiff's Attorney within twenty days after the service of this summons, exclusive of the day of service; and in case of your failure to appear, or answer, judgment will be taken against you by default, for the relief demanded in the complaint. Dated, New York, January 3, 1952.

ARNOLD COHEN, Attorney for Plaintiff. Office and Post Office Address, 2 Lafayette Street, New York City.

TO THERESE GAUTHERIN: The foregoing summons is served upon you by publication pursuant to an order of HON. BERNARD BOTEIN, a Justice of the Supreme Court of the State of New York, Dated January 9, 1952, and filed with a complaint in the office of the Clerk of the County of New York, at the County Court House, 60 Centre Street, Borough of Manhattan, New York City, Dated: New York, January 9, 1952.

ARNOLD COHEN, Attorney for Plaintiff. Office and Post Office Address: 80 Broad Street, Borough of Manhattan, New York City.

To the above named defendants in this action: The foregoing summons is served upon you by publication pursuant to an order of Hon. S. Samuel Di Falco, Justice of the Supreme Court of the State of New York, dated December 13, 1951, and filed with the complaint in the office of the Clerk of Bronx County, at 161st Street and Grand Concourse, Borough of Bronx, City of New York.

This is an action brought pursuant to Article 15, Real Property Law of the State of New York, to bar claims to an estate or interest in that lot, in the County of Bronx, City and State of New York, beginning at the corner formed by the intersection of the southwesterly side of 145th Street as legally opened with the southeasterly side of Wales Avenue and running easterly 100 feet along said southwesterly side of 145th Street and southerly 26.9 feet along said southeasterly side of Wales Avenue, said lot being rectangular and also known as 442 Wales Avenue, Bronx, New York.

Dated: New York, January 4th, 1952.

LEO BROWN, Attorney for Plaintiff.

Office & P. O. Address: 80 Broad Street, New York, New York.

They do not have to be NYC residents to apply. But if they pass the test, before they may be appointed they must prove that they were residents of NYC continuously for the three years preceding appointment.

Some of the candidates who live on Long Island, outside NYC, wondered whether they should apply and were told to do so. If they don't pass the test, the question of a residence becomes of no importance. If they pass, they may move into NYC.

### List Will Take a Year.

Since they would be informed of their standing months before the list is actually established—and it is not expected to be issued in much less than a year—they could begin their three-year period in anticipation of appointment. Their names would stay on the list, giving them time to complete the three years. Their appointment

### NEW POLICY TO PROTECT MAIL ON BARGE CANAL

ALBANY, Jan. 21 — New York State Superintendent of Public Works, Bertram D. Tallamy, says that department employees on the State Barge Canal System will no longer "receive, handle or be in any way responsible" for mail left at the various locks for personnel on boats operating on the Canal.

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order, in addition, would depend on their standing on the list.

The problem was confusing to some who knew of NYC employees who don't live within the City limits. These employees are veterans and were in City employ when they joined the armed forces. On their return, they pleaded that they couldn't find a place in NYC in which to live. The NYC Civil Service Commission broadened its regulations to permit them to retain their jobs. But no approval is given to job applicants who don't meet the three-year NYC residence law, for original appointment to City service. The Commission admits that it enforces this law strictly and that there have been some heart-breaking cases.

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# NYC Eligible Lists

# Civil Service Heads Deny Dr. Kogel's Accusations

In a letter to Comptroller Lazarus Joseph, the NYC Civil Service Commission voiced resentment over accusations directed against it by Hospitals Commissioner Marcus D. Kogel. Mr. Joseph is chairman of the Mayor's Committee on Management Survey. The letter was addressed to him because he presided at a hearing at which Dr. Kogel presented a brief, and made oral remarks discussing recommendations made by a group that had surveyed the Hospitals Department for the committee. At the same time Dr. Kogel called the Commission's methods archaic and said it was sending him the wrong type of personnel.

when he asked for a mechanic he got a porter. The Commission explained, as The LEADER predicted two weeks ago, that the budget line was maintenance man, and that's what Dr. Kogel got. If he desires a carpenter, a plumber or an electrician, and has a budget certificate for one, that's what he'll get, the Commission stated.

The three Civil Service Commissioners declared that of the 28,000 Hospitals Department employees, three-quarters are in the non-competitive class "therefore selected by Dr. Kogel in the first instance." The remaining 7,000 are selected by competitive or Labor Class exams.

**Misleading**  
President James S. Watson and Commissioners Paul P. Brennan and Paul A. Fino called Dr. Kogel's statements in reference to the Commission "misleading or inaccurate" and "a distorted picture of the activities of this Commission in relation to his department."

**25 Per Cent Competitive**  
Dr. Kogel had complained that

**Type of Personnel**  
To the complaint that the department wasn't getting the high type of professional personnel it requires, the Commission answered that he had mentioned only physicist jobs. The problem had to do with insufficient pay to attract the type of candidates Dr. Kogel wants, rather than any activities of the Commission, was the reply.

**Calls Problem Nation-Wide**  
To a complaint by Dr. Kogel

- |                           |                          |                           |
|---------------------------|--------------------------|---------------------------|
| 122. R. Miller ... 720    | 127. R. Donnelly ... 720 | 132. F. Gonsalves ... 712 |
| 123. E. Halpern ... 720   | 128. L. Francis ... 720  | 133. J. Hamilton ... 712  |
| 124. J. Dwyer ... 720     | 129. T. Mooney ... 720   | 134. E. Goddard ... 712   |
| 125. A. Dagostino ... 720 | 130. W. Casey ... 720    | 135. J. Hickey ... 704    |
| 126. W. Blackburn ... 720 | 131. L. Bolotin ... 712  | 136. C. Barzey ... 696    |

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| 4. G. Fisher ... 916      | 44. R. Mahalko ... 834   | 85. F. Giardino ... 776  |
| 5. J. Imbriano ... 906    | 45. J. Morris ... 834    | 86. S. Rubin ... 776     |
| 6. N. MacIntyre 898       | 46. D. Rothman ... 834   | 87. G. Brown ... 776     |
| 7. S. Seidman ... 872     | 47. W. Mayers ... 834    | 88. H. Bressant ... 770  |
| 8. D. Mantrone 872        | 48. R. Shapiro ... 832   | 89. L. Selsky ... 768    |
| 9. B. Calola ... 872      | 49. L. Ricca ... 832     | 90. A. Cohen ... 768     |
| 10. S. Levy ... 872       | 50. J. Butler ... 832    | 91. P. Sciarretta 768    |
| 11. W. Burtch ... 872     | 51. A. Rosenthal 826     | 92. M. Vortreflich 768   |
| 12. J. Stanick ... 866    | 52. J. Munnely ... 826   | 93. A. Goldstein ... 760 |
| 13. N. Carlson ... 864    | 53. H. Small ... 824     | 94. J. Sheehan ... 760   |
| 14. S. Rosen ... 864      | 54. A. Hopewell ... 824  | 95. S. Maskin ... 760    |
| 15. R. Belcher ... 864    | 55. S. Moritt ... 824    | 96. J. Bongiorno 760     |
| 16. T. Meeks Jr. 864      | 56. F. Lowe ... 818      | 97. N. Netherland 760    |
| 17. C. Kalbacher 858      | 57. M. Gaynor ... 818    | 98. W. Chavis ... 754    |
| 18. D. Motley ... 858     | 58. J. Shannon ... 818   | 99. J. Pascale ... 752   |
| 19. D. Bosswitz ... 856   | 59. P. Gardner Jr. 816   | 100. J. Brudno ... 752   |
| 20. A. Rudoltz ... 856    | 60. W. Gregg ... 810     | 101. V. Schultz ... 746  |
| 21. H. Shapiro ... 856    | 61. F. Russo ... 810     | 102. V. Passy ... 744    |
| 22. D. Lewis ... 856      | 62. B. Callendo ... 810  | 103. M. Yampolsky 744    |
| 23. E. McNeeney 856       | 63. F. Sukana ... 808    | 104. M. Capriano 744     |
| 24. R. Thaler ... 856     | 64. N. Perlmutter 808    | 105. W. Lucas ... 744    |
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| 26. S. Simpson Jr. 856    | 66. E. Bishop ... 808    | 107. M. Goldstein 744    |
| 27. O. Fischer ... 856    | 67. E. Bausenwein 808    | 108. J. Ki'sh'nb'a'm 744 |
| 28. R. Pol ... 850        | 68. H. Smith ... 802     | 109. S. Dickens ... 744  |
| 29. J. Murray ... 848     | 69. C. Brown ... 802     | 110. I. Siebachner 744   |
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| 31. J. Clark ... 848      | 71. R. Kory ... 800      | 112. A. Botwinick 736    |
| 32. I. Perretti ... 844   | 72. J. Curry ... 800     | 113. J. Jackson ... 736  |
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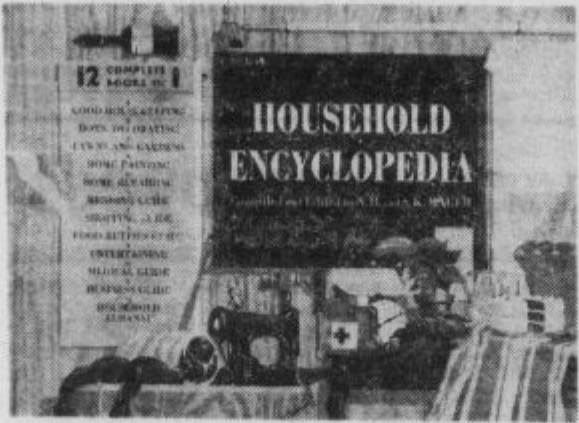
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# Applications for State Clerk Jobs Still Being Received

ALBANY, Jan. 21 — The State Civil Service Commission is continuing its drive to recruit candidates for about 2,000 clerical jobs. Applications may be filed until February 4 for examinations to be held on March 8.

Positions to be filled include Clerk, Mail and Supply Clerk, Account Clerk, File Clerk, and Statistics Clerk. The starting salary is \$2,100, or about \$41 a week, with five annual increases up to a maximum of \$2,833. Additional salary increases may be obtained after appointment by promotion to higher positions.

The Commission points out that many jobs are open throughout the State.

### No Experience Necessary

No experience is necessary and there are no educational requirements.

Many clerical positions are now filled by temporary employees. If they wish to qualify for permanent status they will have to pass the examination, according to Civil Service Commission President J. Edward Conway. High school

students may take the examination while they are in school to qualify for appointment when the eligible lists are established in September.

Announcements and special application forms may be secured in person from offices of the State Civil Service Department in Albany and Buffalo, and from all local offices of the State Employ-

ment Service outside New York City. In New York City they may be secured in person on the street floor at 270 Broadway, and at the offices of the State Employment Service at 1 East 19th Street and 25 Hyatt Street, St. George, Staten Island. Mail requests should be addressed to the State Department of Civil Service, State Office Building, Albany.

# Metro Conference Wants Delegates to Discuss Pay with State Officials

A resolution unanimously adopted by the Metropolitan Conference of the Civil Service Employees Associations calls on the Association to convene a special meeting of its delegates on the salary question. The resolution:

"Whereas inflation has depreciated the actual income of the State employee so that he is being in many instances deprived of the necessities of life and

"Whereas the salary of the State employee is now before the Legislature of the State of New York and the Governor of the State of New York be it

"Resolved that the Civil Service Employees Association, Inc. call a special meeting of its delegates to be held in Albany during the present legislative session for a discussion of the salary question at which meeting the Governor, the Lieutenant Governor, legislators and other State officials shall be invited to attend and state their position on this ques-

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# Itineraries of Association Field Representatives

ALBANY, Jan. 21 — Here is news about the activities of field representatives of the Civil Service Employees Association:

Charles R. Culyer is working in NYC and is in touch with the NYC chapter office every day. The NYC chapter has 61 members on its executive committee and they represent about 45 departments and units of State government.

In one department alone, DPUI, there are more than 40 offices. Mr. Culyer has recently visited some, will visit all.

He has visited almost all departments or units on membership problems, including the 14 chapters in the Metropolitan Conference.

He has also been spending some time every week in Nassau County, working with the Nassau chapter; and the Suffolk Chapter has been visited during the past week.

He is holding membership meetings in the nine Rent Control offices. This is all new membership business.

### Culyer's Itinerary

His day-by-day itinerary for the next two weeks follows:

- January 21 — NYC chapter; Rent Control meeting, Bronx.
- January 22 — NYC chapter; Rent Control meeting, Queens; Creedmoor State chapter meeting.
- January 23 — NYC chapter; Rent Control meeting, Brooklyn; Nassau chapter meeting.
- January 24 — NYC chapter; Rent Control meeting, Manhattan.
- January 25 — NYC chapter.
- January 28 — NYC chapter.

January 29 — NYC chapter. January 30 — NYC chapter; Nassau chapter; L. I. State Parks chapter.

January 31 — NYC chapter meeting.

February 1 — NYC chapter.

**Where Hollister Will Be**  
Laurence J. Hollister is working in the central part of the State. His itinerary for the next two weeks:

January 21 — Cayuga County. Meeting of Cayuga Chapter same date.

January 22 — Chemung County. January 23 — Seneca County. Will attend meeting of Seneca Chapter with Eugene Vanderbilt.

January 24 — At Headquarters for meeting of State-wide membership committee meeting.

January 25 — Conference with Schenectady City Manager.

January 28 — Schenectady County. Schenectady chapter meeting.

January 29 — Otsego County.

January 30 — Fulton County.

January 31 — Montgomery County.

February 1 — Montgomery County.

### Pigott's Plans

James M. Pigott's itinerary:

January 21 — Public Works, District 8, Hotel Campbell, Poughkeepsie.

January 22 — Hudson River State Hospital.

January 23 — Hudson River State Hospital.

January 24 — Wassaic State School.

January 25 — Wassaic State School.

January 28 — Middletown State Hospital, Mitchell Inn, Middletown.

January 29 — Middletown State Hospital.

January 30 — Orange Chapter, Orange County Public Works.

January 31 — Napanoch Institute.

February 1 — Woodbourne Prison.

During the week of January 28, Mr. Pigott has made tentative plans to attend a meeting in Delhi with Delaware County employees.

**Kerker Upstate**  
Philp Kerker will be working in the Rochester-Buffalo area for the next week.

# Believe It or Not It Happened

**BELIEVE** it or not — it happened!

And to one of the staff of the Civil Service Employees Association on the night of December 14th.

Pat DeMurio, the highly efficient insurance expert of the Association, engaged in his favorite sport — bowling — performed a feat never before heard of. He was bowling in a regular match game in the Elks Bowling League. The first game he knocked the pins for a total of 204. Nothing unusual about that, you say. The second game he had a score of 204. Yes, that was a bit strange, two scores exactly alike. The third game — a recount, and another recount — but there it was, 204 for the third consecutive time!

Yes, the total for the three games was 612.

tion and that said meeting be held prior to February 15, 1952."

A copy was sent to Jesse B. McFarland, Association president.

### Some Call 15 P.C. Minimum

Sentiment was expressed by representatives of nine of the 14 chapters that the Association's request for a 15 per cent increase should be insisted on as representing the minimum that could be of any real use to the employees.

Guests at the Conference meeting included Charles R. Culyer, field representative, and William Hollis.

The Conference met at the 369th Army, 2366 Fifth Avenue, N. Y., NYC, and had an extended and interesting session.

# Prison Bakers Ask Raise

ALBANY, Jan. 21 — John F. Williams, of Great Meadows Prison, Comstock, has conferred with J. Earl Kelly, Director of Classification and Compensation, to urge that bakers in the State prison service be so classified and allocated as to reflect the importance of the position.

Mr. Williams pointed out that under present policy, regardless of the extent of duties and responsibilities, bakers and certain other employees have their titles and salaries based largely upon the

population of the institution. This plan overlooks the greater responsibility and duties devolving upon the single cook who must not only plan the needed bake goods for all meals and be responsible for their quality, ordering of supplies, etc., but must supervise a substantial number of prison inmates who assist with the large baking service needed, Mr. Williams stated.

### 'Size' Is Opposed

William F. McDonough, Executive Assistant to the President of the Civil Service Employees Association, accompanied Mr. Williams.

# Activities of Civil Service Employees Assn. Chapters

(Continued from page 5)

## Craig Colony

**WITH DEEP REGRET** we learn of the death of Warren T. Reilly. He served as business officer at Craig Colony from February, 1947 through September, 1949. We extend our sincere sympathy to Mrs. Reilly and her family.

June Simpson, State Educational Co-Ordinator for the Schools of Nursing at Craig Colony, as well as at Gowanda and Willard, visited our School in preparation for affiliation at Syracuse University.

We extend sincere sympathy to Walter Link and his family on the death of Mr. Link's mother.

Mrs. Margaret Northrup and Marjorie Martin DiAngelo have resigned their duties at the Craig Colony.

Congratulations are extended to Charles Duffy, a prominent civil service worker, upon his appointment to chief institution safety supervisor.

Mrs. George Chadwick is vacationing in Dayton, O. She is a member of the Colony Occupational Therapy Department.

Pauling Bevins and Dr. C. Laatsch have just returned from a Conference of Clinic Personnel held at Syracuse.

The Craig Colony Men's Bowling League ended the first half of the Season in a close race. The Power House and Letchworth are tied for first place. The Hospital and Loomis, also our Community Store, are close behind. High average honors are held by Steve Ruffola, with 176. James Kerns had the highest single game 247, while L. Mann has the high three game, 628. The standings of the teams at the end of the first half are as follows:

	W.	L.
Power House	26	19
Letchworth	26	19
Hospital	25	20
Loomis	23	22
Community Store	22	23
Inst. Storehouse	13	32

Has anyone seen Scott McCumber, secretary? He has left on a three-weeks vacation. His whereabouts are still a mystery.

## DPUI, Albany

**THE EXECUTIVE COUNCIL** of the DPUI Albany chapter, held its monthly meeting on January 10. Margaret Willi, vice president, presided.

A discussion was held regarding a drive to obtain book donations for the armed services from chapter members, in cooperation with the DPUI administration drive.

The Chairman of the Nominating Committee Merton Nettleton, submitted a progress report. The other members of the committee are John Wolfe, Stanley Bazyk and Alvina Sommerville.

Chapter members are urged to contact any of the building chairmen or members of the nominating committee to offer names to be placed on the ballot for the various offices. It is planned to hold the election some time during the last week in February. The executive council was advised that James Calligeris would not be a candidate for re-election as president. Betty McKnight also announced she would not be a candidate for re-election as secretary.

Members of the chapter are requested to contact their representatives in the Legislature urging them to provide increases in salaries for State employees. The council plans an extensive drive to further this cause.

The membership committee under the chairmanship of Margaret Willi will hold its next meeting on January 31 at the Association headquarters. An intensive drive is planned for new members and for renewals of old members.

Revisions to the constitution of the Chapter are under consideration. In addition to bringing the constitution up to date, it is proposed to change the membership

of the executive council by substituting for the building chairmen a more adequate representation of the members of the chapter. Mr. Nettleton and Peter Demary have been assigned this task. They will welcome any suggestions by any of the members regarding new changes.

## Binghamton State Hospital

**AT THE ANNUAL** meeting of the Binghamton State Hospital Employees Federal Credit Union a 3 per cent dividend was declared for the year ended December 31, 1951. The treasurer's report shows that at the close of the calendar year, there was a share balance of \$109,453.83, a loan balance of \$87,370.47 and cash in the bank of \$24,406.27, with an active membership of 523 members. This represents a substantial increase over all previous years.

The following officers were elected: President, Ralph M. Huta; vice president, Betty Groff; clerk, Mrs. Helen McAndrews; treasurer, William Carter; director-at-large, Mrs. Catherine Barnes.

## Gowanda State Hospital

**THE 17TH** Annual Dinner Meeting of the Gowanda State Hospital Employees Federal Credit Union is scheduled for today, Tuesday, January 22, at 6:30 P.M. at the V.F.W. Post, Gowanda, N. Y.

Following the dinner, a regular yearly business meeting was on the agenda.

The following officers have been recommended by the nominating committee: Board of Directors—Raymond Beyer, Vito J. Ferro; Credit Committee — Clifford Hussey and Edward Jakubiec; Supervisory Committee — Sheldon Brant and Orval Farabaugh. Entertainment and dancing are scheduled to follow the business meeting.

The Chapter extends sincere sympathy to Miss Margaret Johnson upon the recent death of her mother. Congratulations to Dr. and Mrs. Fritz Trapp upon the birth of their daughter. Sick List: Donald Cross is recovering from an acute appendectomy. George Huber received accidental injury to his right hand and is recovering at home.

Miss Agnes Andrews has resigned her position as Medical Stenographer and has accepted a position in Buffalo. She was tendered a farewell dinner on January 4 at the Moose Club and presented with a gift.

The Gowanda State Hospital chapter extends New Year greetings to all.

## State Insurance Fund

**THE BOWLING LEAGUE** at the State Insurance Fund, NYC, moved into action again after a long holiday recess and the pins went flying. The Orphans remained at the head of the League and after the last ball was thrown that night led it by 7 points. Even though a fighting Payroll team took the first game, the Orphans came back to win the other two and to win 3 points and to stay at the top.

Bert Profeta of Personnel took individual high score honors for the night with a high score game of 214. His other scores of 157 and 181 for an average for the evening of 181 led his team to triumph over the Medical contingent and to their jump in the standings to 4th place.

The team standings as of the January 8th meeting are as follows:

TEAM	W	L	Pts.
Orphans	25	14	36
Claims Sr.	23	16	29
Claims Soph	22	17	29
Personnel	21½	17½	28½
Medical	19½	19½	26½
Payroll	19	20	25
Safety	19	20	24

Accounts	17	22	24
Policyholders	14	25	20
Underwriters	15	24	18

Team highs for the night went to Claims Srs., 894, and to Accounts 870 and 899. Responsible in good measure for the two high games of the Accounts was Bill Price who bowled only in these two games for a score of 187 in each, for the best average of the evening. That team must be pretty well loaded with talent if it can dispense with the services of such a bowler for one game!

## Middletown State Hospital

**GEORGE SHEPARD**, program director of WALL, spoke to members of the Middletown State Hospital Association at their regular meeting, in regard to public relations and the State employee. Mr. Shepard compared the Civil Service Employees Association with labor groups in the protection of the rights of all employees. He said that to effect any change pressure must be exerted on the Legislature and on the general public.

Mr. Shepard said that it is possible to further our aims through good community relations and that we should be first good citizens and then good neighbors and that we should not shirk any responsibility in regard to our government. He said that we should form a policy of good public relations; that we have a responsibility to the public; that we should seek publicity and make all possible contacts with other civic organizations and officials. He stressed the fact that this organization should keep the community informed as to its activities, and should help local causes.

Mrs. Laura S. Stout, president, presided. Other officers are Frank Smith; Raymond Swope, and Robert Skidmore, vice presidents, John O'Brien, delegate; Frances McWhorter, secretary treasurer, and Anthony Constantino, sergeant-at-arms.