## STATE UNIVERSITY OF NEW YORK AT ALBANY

Albany, New York 12203

DATE: 15 December, 1967

FROM: Walter M. Tisdale

TO: President Evan R. Collins

SUBJECT: Campus Progress Report No. 113

Today we inspected and accepted the Great Circle and entrance off Washington Avenue, all the blacktop promenades recently installed north of the academic podium, the roads, promenades and parking lot in the vicinity of the Health and Physical Education building.

The parking lots north of the Administration building and the Fine Arts building were not accepted at this time because of obligations having to do with routing traffic over the cobblestone entrance, since this cobblestone work has not been completed, and we cannot use it for an entrance this winter. However, I have an agreement with the contractor to use these parking lots, effective immediately. We will provide temporary entrances leading from adjacent roadways so that entrances and exits can be accomplished without resorting to travel over the cobblestone. Action to publish parking advices pertaining to these areas, including the parking lots and Great Circle, etc., could now be taken, for the advice of all concerned.

Agreement is also made that until the stabilized gravel is installed along the north side of the podium, there will be no objection to faculty using this area, between the promenade and the podium itself, for parking purposes.

On Monday, the 18th of December, we have arranged to inspect the Administration building and the Greenhouse, with a view to taking these faci<sup>6</sup>lities over. Preliminary inspection looks good and we will start to move segments into the Administration building immediately after takeover. About a two week jump was gained on the carpeting which is now 75% complete. This will enable us to move permanently into the carpeted areas and will avoid later disruptions.

Walter M. Tisdale Assistant to the President for Planning & Development

Cc: Vice President Olson Vice President Fiser Vice President Thorne Vice President Droessler Mr. John F. Buckhoff, Jr. Mr. H. David VanDyck