

HOSPITAL ATTENDANTS

Men, Women Wanted at Once

Minimum Age 16 - Easy Requirements

See Page 7

35 QUICK-ACTION, GOOD PAY DEFENSE JOBS

See Page 9

RESENTMENT MOUNTS AGAINST 6-DAY WEEK

See Page 3

PROBE OF STATE CIVIL SERVICE LOOMS

See Page 7

Study Aids

N.Y.C. Clerk Test - N.Y. State License Examiner

See Pages 5, 17

CLERK GRADES 2, 3, PROMOTION TESTS ORDERED

See Page 4

FEDERAL CIVIL SERVICE NEWS

By CHARLES SULLIVAN

RACE BIAS Mead, Ramspeck Plead for Higher Pay

Civil Service Combats Bias

WASHINGTON.—The Civil Service Commission is putting into effect a new streamlined recruiting procedure which is proving to be an all-powerful weapon against discrimination in the hiring of Federal workers.

A number of Federal agencies have agreed to take whatever personnel the Civil Service Commission recruits for them. And the agencies take them, whether they be Negroes, Jews, fat women, bald-headed men, or southern Baptists.

Under the standard system, an agency is permitted to take one of three eligibles and that system has led to wide discrimination. Under the new system recently inaugurated, an agency tells the Commission what it wants, say 10 stenographers, and the Commission produces those 10 stenographers. The agency must put up a powerful argument to eliminate any of the 10.

It's No Go in Customs Service

No discrimination in the Customs Service! This is the decision of the Commissioner of Customs, who has asked all officers and supervisory employees in the Customs service to note and obey the President's letter of September 3 with respect to discrimination.

In that letter, which went to all department heads, FDR wrote that employment in the Federal service should be open to all loyal and qualified workers, regardless of race, or national origin.

To Meet Rising Living Costs

WASHINGTON.—The Senate member of the Mead-Ramspeck team has this significant statement to make:

"Federal employees are suffering hardships, very real hardships, as a result of the great and constantly growing disparity between their small salaries, rigidly fixed by law, and skyrocketing living costs. Under present conditions it is simply impossible for the great bulk of the employees of the Federal Government to maintain even minimum American standards of living.

"It is a truism that in times such as these it is the men and women who are employed at fixed salaries who are hit the hardest by changing economic conditions. Living costs keep on going skyward, but their incomes remain the same. Living standards suffer, and when living standards suffer no phase of our national life is immune from the unhappy social and economic consequences.

Won't Buy More

"Let us suppose now that steps are taken to provide an adjustment of Federal salaries in some relation to living costs. Will that mean that Federal employees will be able to buy more luxuries than they were two years ago? Will it enable them to go to more places and to do more things than they did two years ago? Will it enable them to save more money, to buy more insurance?"

"It will mean none of these things.

"A salary adjustment will not give the wife of a Federal employee, let us say, money to buy furs and perfume. But she will, I hope, be enabled to buy as much milk for her growing boys and girls; enough warm clothing; enough to pay the doctor and the dentist and enough left over to drop into the collection plate on a Sunday morning.

"I am telling you the truth when I say that there are things which many Federal employees today are losing because the cost of living has risen so far beyond the stretching capacity of their meager fixed incomes.

It Isn't Gratitude

"But I would not have salary adjustment legislation provided simply as a gesture of gratitude. Insofar as that element is concerned, I am well enough acquainted with Federal employees to know that it is well enough for them to feel that they are contributing in a very vital way to the welfare and the preservation of their country . . ."

Ramspeck's Statement

Mead's teammate, Chairman Robert Ramspeck of the House Civil Service Committee, had this to say:

"The Bureau of the Budget is giving consideration to the effect

of the increased cost of living upon Federal employees. It is my thought that no action upon this question should be undertaken until Congress has enacted the price control bill. Then we will be able to judge the problem in the light of the amount of control that legislation will have upon prices. If prices are to continue their rise, certainly the salaries of Government workers must be advanced. In any event, this problem will have careful study and will be considered in due course."

Military Affairs Committee

Meantime, the House Military Affairs Committee has gone to bat for a higher Federal wage level, particularly for employees of the National Advisory Committee for Aeronautics. The committee points out that NACA has lost many of its personnel and is faced with the certainty of large losses unless it materially raises salaries or makes large earnings possible through overtime work.

NACA has a bill now before Congress which would permit it to pay some of its employees overtime pay—but the bill has been blocked.

Meantime, also, Chairman Ramspeck of the House Civil Service Committee hasn't been able to get the House to pass his bill which would raise the salaries of nearly 200,000 low-paid Federal employees.

NEW BILLS

Retirement Bill Makes Touchdown

WASHINGTON.—That redoubtable team of Ramspeck and Mead has put over another touchdown for Federal employees—the liberalized retirement bill—and it's getting itself in trim for another scrap in behalf of Federal workers—a cost of living pay raise.

The retirement bill is considered a major employee reform measure. The bill affects just about every single Federal worker. Despite the fact that Uncle Sam compelled private industry to contribute toward the pensions of its employees through the Social Security system, the plain truth is that the Government didn't practice what it preached. Of the 1,600,000 Federal workers, less than 1,000,000 are covered by a pension system.

The new Ramspeck-Mead bill will bring these uncovered employees under the retirement system.

What It Does

For the million covered employees, the bill raises their contributions to the retirement fund from 3½ per cent to 5 per cent, but the employees get plenty in return. An employee can retire at 60 after 30 years of service or at 62 after 15 years of service; and he can even retire on a reduced annuity at 55 after 30 years of service, under certain conditions. The compulsory retirement age for all employees is fixed at 70; employees can be kept on beyond that age only on order of the President. Larger annuities will be given employees, particularly those in the higher pay brackets (\$2,400 and above) who have been contributing more to the fund than lower-paid employees.

The Mead-Ramspeck retirement bill has passed both houses of Congress, and at this writing awaits F. D.'s signature.

WAR

Defense Bonds Out of Payrolls

The Navy Yard Civil Service Association recently suggested to Secretary of the Treasury, Henry C. Morgenthau, Jr., that legislation be introduced permitting the deduction of subscriptions for Defense Bonds from employees paychecks . . . The following letter from R. W. Sparks, field director of the Defense Savings Staff was received by the local association:

"At the present time, the Navy Department is making available a plan whereby Defense Savings Bonds can be purchased on a convenient and systematic basis through the Payroll Allotment Plan. This plan will be inaugurated in the very near future throughout all departments of the Navy and you and your fellow employees should soon be able to purchase bonds on the basis that you suggest."



Senator James M. Mead, who has pushed many important Civil Service bills through Congress, is now going to bat for pay raises to Federal employees. Salary must be adjusted to rising living costs, says he.

FUN

Recreation for Hard Workers

WASHINGTON.—A plan to construct a huge recreation hall where Government employees could work during the day and play at nights is being given serious consideration.

Several thousands of new Federal workers are pouring into Washington each week now and the problem of getting these employees settled and satisfied so they will perform good jobs is a serious one.

Recreation facilities are limited and it's proposed that the Government construct a large gym on Washington's famous Mall where Government workers could dance and play at nights. In the day, the Commission would use the space to train stenographers and other clerical workers.

under it on October 1 and January 1. The raises, ranging from \$60 to \$200 a year, will be distributed to employees in every federal agency from the White House down.

Big Hiring

Agencies that will hire large blocs of personnel within the next year are War, Navy, Civil Aeronautics, General Accounting Office, Bureau of Engraving and Printing, Maritime Commission, Public Buildings Administration, Federal Bureau of Investigation, and all the new war agencies.

The Post Office will add several thousand clerks and carriers. The number on regularly will be increased from 86,294 to 89,784. Counting regulars and substitutes, the number will be boosted from 110,244 to 114,696.

JOBS

2,000,000 In One Year

WASHINGTON.—"There will be 2,000,000 Federal employees within another year."

Speaking was a high Government personnel official after he had examined the President's \$59,000,000,000 budget recommendation which was sent to the Congress last week.

The budget message also asked Congress to appropriate approximately 10 million dollars to give administrative raises to nearly a quarter of a million federal workers in the 1943 fiscal year that begins on July 1.

This year's budget doesn't carry funds specially for the new war agencies which are hiring new employees by the thousands. The President told Congress that the needs of OPM, OEM, Board of Economic Warfare, Donovan's Agency, OFF, and all the other new war agencies couldn't be determined at this time. He'll send another budget message to cover their needs in the late spring.

CCC, NYA, WPA also will be covered in the spring budget message. Meantime, CCC and NYA probably will be merged and their activities curtailed.

The 10 million dollars will be used to carry out the Ramspeck-Mead automatic promotion act. Funds under that act are being made available this month to employees who are eligible for raises

CENSUS

Census Bureau Becoming Smaller

WASHINGTON.—Census Bureau is drastically reducing its force in Washington. There are about 4000 temporary Census employees out of the high of 10,500 of a year ago. However, the Census workers go on the Civil Service replacement list as they are released and they soon get other jobs in defense agencies.

LONG WEEK

Hours Increase

Government agencies have been lengthening hours for their Washington employees and now they are doing the same for employees on the outside. Memos have been sent to field offices to lengthen hours from 39 to a 44 and 48-hour week in half a dozen agencies. It's now believed that a general order stretching the hours of all employees will be issued. Last week Secretary of War Henry Stimson issued an order lengthening the work-week of all War Department employees to six days.

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CIVIL SERVICE IN NEW YORK CITY

WAR

Tire Board Jobs May Last and Last

When Welfare Department supervisors offered stenographers and investigators positions with the New York City Tire Rationing Boards, they were overwhelmed with acceptances. Forty finally were selected. No one knew how long the jobs with the Tire Boards would last. This week, there is reason to believe that those jobs may last a long time, as an official hint came through that the Tire Rationing Boards were set up with a long range point of view—to form the nucleus of overall rationing agencies should the war make over-all rationing imperative.



Much depends on Newbold Morris (left), Council President, and Joseph D. McGoldrick, City Comptroller, in the fight being waged by the city's employee organizations for higher wages to meet rising cost of living. Mr. Morris and Mr. McGoldrick look happy enough here but their views of the pay rise situation, to date, frankly aren't likely to put many city workers in the same mood.

LONG WEEK

Resentment Mounts Against 6-Day Week

Resentment against the six-day week for municipal workers began to hit around the boiling point this week as several employee organizations denounced Mayor LaGuardia's refusal to arrange for a meeting with their representatives with a view toward cancellation of the long week.

The SCMWA, in a letter to the Mayor, pointed out clearly that Mr. LaGuardia is merely pouring a lot of oil on the flames of the long week dispute by failing to answer pleas for a conference at which "the work needs of the departments as they are affected by the war situation" may be adjusted "without extending the work week." The letter, signed by Daniel Allen, secretary-treasurer of the group, pointed to the blow to morale that the six-day week has become, and stressed that it already has influenced employers in industry to "break down labor standards."

Ask Overtime

The New York City Transit Employees Benevolent Association, in the meantime, passed a resolution which, in part, called upon the Board of Transportation to grant overtime pay—after 8 hours daily and 48 hours weekly—at time and a half, and asked that the September 1, 1941, wage and hour adjustment be made retroactive as of July 1, 1941.

Floyd Stickles, representative of the New York State Employees, Local 61, A. F. of L., stated that his organization is awaiting action by the Central Trades and Labor Council before any substantial advances against the six-day week can be made. In the meantime, said Mr. Stickles, protests are streaming into the Mayor's office daily as a result of resentment on the part of members of his group.

Citizens Group For Long Week

The Citizens' Union last week opposed, as "typical of a sort of legislation on which there should be a moratorium by common consent during the wartime emergency," a bill by Assemblyman McLaughlin (Assembly Introductory 25) requiring a five-day week for civil service employees of the state, and of cities over 100,000. The Union says it "does not oppose the five-day week as a desirable ultimate goal for gradual adoption in time of peace," but points out that the pressure of the war effort will undoubtedly be reflected in many branches of the public service and may justify some temporary lengthening of present hours instead of curtailment. The opinion is expressed that any normal person can work more than five days a week without loss of health or efficiency.

PAY RAISES

A Beginning Of Optimism

Assistant Budget Director Thomas J. Patterson this week declared tabulations of salaries of city employees are rapidly nearing the finish but warned municipal workers "not to be too optimistic" about general pay boosts. He did admit that "something no doubt is going to be done here and there," however, referring, doubtless, to outstanding cases. Departmental budget hearings continued through the week before Budget Director Kenneth Dayton.

Opinion in the Board of Estimate's office indicated that Mr. Patterson's survey of the situation could be expected to bear fruit. "It once more didn't put faith in the conclusions of the Federation of Municipal Employees that funds could be raised by re-issuing city corporate stock and bonds. It held that all the outstanding bonds with a recall feature have already been recalled.

Said Ewart Guinier, president of the New York District of State, County and Municipal Workers of America:

"It's obvious the Board of Estimate doesn't have to make any further study of the situation. The need is there and the members of the board realize it."

Harold Fink, international executive board member of the Federation of Architects, Engineers, Chemists and Technicians, warned "it is poor policy to impair the effectiveness of the city's defense mechanism by striking blows at the morals of its technical staff—the engineers who are all important in the city's defense apparatus."

Transit Group Petition

The New York City Transit Employees' Benevolent Association this week began circulation of a petition among the city's transit system employees addressed to the Board of Transportation and calling for an increase in wages as well as no more than two rates of pay within each classification.

How Is It To Be Done?

The Federation of Municipal Employees, speaking through its president, Henry Feinstein, this week invaded the law library of the municipal building and came out with enough facts to show Comptroller Joseph D. McGoldrick—in its opinion—how to reissue the city's corporate stock and serial bonds in a legal, bonafide and otherwise aboveboard manner so the city's employees can get that much wanted raise in

pay to meet soaring costs of living.

It Gets Technical

Specifically, pointed out Mr. Feinstein, Section 242 of the Administrative Code of the City Charter—enacted originally in 1878 and since continued (the last revision putting more teeth into the section was in 1938)—authorizes the city, with the o. k. of the Board of Estimate, to refund the city's bonded indebtedness (currently estimated at a mere three billion dollars).

"The city," held Mr. Feinstein, "is paying entirely too much interest on its bonded indebtedness. What's more, it isn't bound by any agreement with its creditors to continue paying interest rates as high as 7 per cent and at an average of 3.6 per cent when the charter specifically states that serial bonds and securities may be sold for less. Let's say 2½ per cent. Under 3.6, the interest totals \$109,000,000. Cut that rate down to 2.3, and the city saves .85 per cent, or just about \$25,000,000 a year. With that kind of dough, they could afford to meet pay raises and lots of other things."

The charter authorizes the Board of Estimate, Mr. Feinstein added, "to direct the Comptroller to issue, at not less than par, corporate stock or serial bonds—not to extend beyond the maturity date of the original obligation—and this re-issuing would go a long way toward solving our problems."

Vast Sum Available

Mr. Feinstein said that there are about three billion dollars in these bonds and stocks outstanding and that those who hold them should have become acquainted with the fact, when they purchased them, that the charter provides for limitations upon the city in making the contract.

Thus, the city could declare itself its own clearing house and, with the proceeds from the new issues, pay off the old bonds. Holders would either have to take cash or settle for lower interest rates.

Budget Appeasement

Budget appeasement as a policy this week was denounced as being as great a failure as appeasement in international relations by Dr. Abraham Lefkowitz, vice chairman of the Joint Committee of Teachers Organizations, and principal of Samuel J. Tilden High School.

AUTOMOBILE ENGINEMAN, DEPARTMENT OF HOSPITALS

The next annual affair of the Automobile Enginemen of the Department of Hospitals will be held Friday, January 30, at the Riverside Plaza Hotel. George Connelly, chairman of entertainment, has scheduled an excellent show. Tickets may be obtained from Joseph Webb at Morrisania Hospital.

THE LAW

Last Inning for Phone Operators

For the ninth and last time, Samuel A. Spiegel, attorney for the 390 eligibles on the telephone operator (male) list went to bat in his attempt to compel the Police Commissioner to oust sergeants and patrolmen doing switchboard duty and have them replaced by the telephone operator boys. The Court of Appeals, before whom Spiegel appeared, reserved decision. Pitching against Spiegel for the City was assistant corporation counsel David DuVivier.

DuVivier contended that the Appellate Division's decision saying the telephone operator jobs should be filled only by telephone operator eligibles was illegal because the sergeants have been doing that work for years. Spiegel contended that the Appellate Division's decision was legal. The Court of Appeals' decision will be final.

This is the third appearance of this 17-month-old wrangle in the high court. Three other innings were played in Special Term, Supreme Court, and three in the Appellate Division.

SHERIFF

Replacements in Sheriff's Domain

First steps toward the replacement of politically-appointed deputy sheriffs with eligibles from civil service lists was made last week when the Civil Service Commission certified the names of 118 eligibles on three lists—sheriff, city marshal, and patrolman, special list (P.D. No. 3) for the positions.

At present 56 deputy sheriffs, held over from last year, are employed on a temporary basis at salaries ranging from \$1,500 to \$3,500. The exact number of deputies needed under the reorganization and the salaries which they will receive have not been determined yet. It is expected that a more uniform salary schedule will be worked out than the one in effect at the present time. As the men held over from last year are deputies in key spots, the number of positions to be filled will most likely approximate the number of those now employed.

Twelve names on the sheriff list

City Civil Service News Briefs

At its meeting last week, the Civil Service Commission denied the request of the Law Department to waive the one-year eligibility requirement for participation in the promotion test for law assistant, grade 2 . . . approved the recommendation to place the names of Joseph Grigas and Angelo M. Guidice on a special list for conductor because their names had been previously omitted through manifest error . . . denied the request of the Housing Authority to hold a promotion test for assistant buildings manager . . . okayed the employment of 30 assistant examiners in the Board of Education for special work provided their compensation does not exceed \$750 per year . . . denied the request of the present Justice of the Domestic Relations Court to approve the provisional employment of Ernestine C. Colson as a probation officer and decided to certify the eligible list for assistant supervisor, grade 2, for the vacancy instead . . . okayed the request of the Law Department to approve continued employment of 19 title examiners, grade 2, at \$1,200 and 2 stenographers, grade 2, at \$1,200 for a period of six months . . . ditto the request of the Housing Authority to approve the transfer of Irving Enkells, a social investigator in Welfare for a period of approximately 3 months . . . also okayed the request of the Comptroller to approve temporary employment of 36 investigators for one month . . . reserved decision on the question whether an open-competitive examination for foreman of payers in Brooklyn should be held simultaneously with the promotion test.

were certified for deputy sheriff jobs, along with 54 names on the city marshal and 52 names on the number three patrolman list. The highest eligible reached for certification on the city marshal list was number 60; highest on the third patrolman list was number 75.

In addition to these certifications, the names of 19 eligibles on the accountant, grade 2, list up to number 315 were certified to fill two vacancies as junior accountant at \$1,200; 16 names on the clerk, grade 2 list, up to 784 were certified to fill one clerk, grade 1 vacancy at \$840.

BULLETIN BOARD

SUPERMEN MEET FRIDAY, JAN. 30

The Sanitation Eligible Association will hold its next meeting, Friday, Jan. 30, in P. S. 27, 42nd Street, near Third Avenue. President John Bendetti requests all members of the organization to attend.

CIVIL SERVICE MESSENGERS

Members of the Civil Service Messengers' Association of the Department of Welfare agreed to buy defense bonds and stamps, contribute to defense funds, and enroll in the Emergency Auxiliary Corps of the Fire Department or the Air Wardens Corps at a recent meeting of the association in the Irving Plaza, 15th Street and Irving Place.

Matters relating to personnel problems were also discussed. It was agreed to send suggestions to Ellis Ranen, director of the Staff Relations Division of the Department of Welfare concerning these problems.

SHOLOM SOCIETY, NYC TRANSIT SYSTEM

The following recently elected officers of the Sholom Society, New York City Transit System, were installed Monday, Jan. 26, at 8 p. m., in Alhambra Hall, 15 Second Avenue: President, Morris

Holzman; vice-president, Joseph Yedlin; financial secretary, Samuel Rothman; recording secretary, Jacob Feld; treasurer, Louis Friedman; sergeant-at-arms, Michael Weinger. All Jewish employees of the city transit system are invited to attend the meeting.

VALENTINE VICTORY BALL, UNITED FEDERAL WORKERS

The Hotel Diplomat, 108 West Forty-third Street, will be the scene of the Valentine Victory Ball of the United Federal Workers, C. I. O., Saturday, February 14. Music will be supplied by Teddy's Diamond Terriers. Tickets, priced at \$1, can be obtained at 31 East Twenty-seventh Street, seventh floor.

JUNIOR CLERICAL ASSISTANTS

The sixth annual luncheon of the Junior Clerical Assistants was held this Saturday, January 24, in the George Washington Hotel. Among the guest speakers were Dr. Jacob Greenberg, associate superintendent of schools; Phelps Phelps, State Senator; Patrick Sullivan and Eugene Bannigan, State Assemblyman, Louis P. Goldberg and Stanley Isaacs, Councilmen. The luncheon inaugurated the "victory" campaign for salary increases.

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PROBE
 Continue
 Ellis Committee
 Councilmen Disagree
 About Value of Probe

"Continued sniping."
 Thus, City Councilman Stanley M. Isaacs characterized this week the Council vote of 17 to 7 that re-established the special committee digging into the Municipal Civil Service Commission and Paul Kern, its aggressive president.

Quick, keen-minded Mr. Isaacs, reviewing his dissenting vote in the matter, charged nothing of any substance has yet been brought out in the inquiry into Mr. Kern's domain and the Municipal Civil Service to "warrant the continued existence of the committee."

Snapped Mr. Isaacs, palpably annoyed:
 "Civil Service has made the greatest advances in its history during the past six years. And who's responsible for much of that if not Mr. Kern? Not a thing of any value has been brought out in this investigation to justify carrying it any further."

Kern Made Scapegoat
 He went on to point to Mr. Kern's "useful job of purging Civil Service of its background of corruption and inefficiency" and held that Mr. Kern, instead of being repaid for his efforts, is in-

stead being made a "scapegoat" for reasons best known to certain interests.

Councilman John M. Christensen, of Queens, a member of the investigating committee, disagreed with Mr. Isaacs' "sniping" contention.

"This committee was appointed primarily to give legal status to the whole setup and its counsel, Emil K. Ellis, who has been appearing before the Court of Appeals in Albany to get Mayor LaGuardia to obey the committee's instructions."

Councilman Anthony J. Digiovanna, also a member of the committee, agreed entirely with this viewpoint.

Mr. LaGuardia has pointed to his immunity from the committee's process (this immunity, incidentally, was denied in the lower courts) on the ground of the tripartite division of government—legislative, executive, judicial.

Sees Valid Reasons
 Added Mr. Christensen:
 "This committee has no indication of telling at the moment what it will next set out to expose. But one thing is sure: it has valid reasons for seeking to clean up the work of the old committee."

The Members
 The new committee, headed by Councilman William M. McCarthy (Mr. McCarthy refused to enlarge upon the new committee's reason for its existence), also contains the following members: Louis Cohen, Salvatore Ninno, George Deagan, Frederick Schick, Mr. Digiovanna and Mr. Christensen. Joseph T. Sharkey, Brooklyn Democrat and majority leader, has revealed the committee intends to probe several matters that have come up since the close of previous hearings.

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Test Coming For Life-Guards
 Help Wanted: Life-Guards!
 Last month the Municipal Civil Service Commission issued applications for lifeguards. Only 200 candidates applied. Next summer, the Park Department will need 400 lifeguards to protect the city's beaches. There are at present 96 on a preferred list.

Result will be the feannouncement of the lifeguard examination with a lower age limit and the possibility that the test may be opened to persons residing outside of New York City. No date has been set yet for the re-announcement of the test, but it is expected that this may be done about Easter Week, because of the number of college men who will be able to apply at that time.

The actual examination for lifeguard is a highly exacting one. First candidates must demonstrate their ability to swim 50 meters in at least 35 seconds. They will receive no mark on this test but only those who pass it will be eligible to compete in the practical test.

In the practical test candidates will be expected to demonstrate ability to swim in the surf, to operate a catamaran for rescue purposes, to break hold, to dive for bodies and technique in land carry and in approved methods for resuscitation.

TESTS
 City Orders
 New Exams
 An open-competitive examination for stenographer, grade 2, and promotion tests for clerk, grade 2, and clerk, grade 3, were among 22 examinations ordered by the Municipal Civil Service Commission this week.

No Change In Rating Of Welfare Exam
 A request that the passing mark for the assistant supervisor, grade 2, and supervisor, grade 3, examinations be set at 70 per cent for the entire examinations instead of 70 per cent for individual parts of these examinations was denied by the Civil Service Commission at its meeting last week. In order to fill the request, the Commission pointed out, an additional staff of 6 raters would be needed.

No Chance for High Clerk Test
 A request by Fearson Shortridge, manager of the New York City Tunnel Authority that an examination for clerk, grade 5, be ordered, was denied by the Civil Service Commission at its meeting last week.

In denying the request, the Commission pointed out that with the establishment of the administrative service several years ago, few clerk, grade 5, promotions have been ordered. Instead, it has been the practise to order both open-competitive and promotion tests for the title of junior administrative assistant, the lowest title in the administrative service. The minimum salary for this title, \$3,000, is the same as the minimum for clerk, grade 5.

In requesting the examination Mr. Shortridge stated that no persons now employed in his department are on any promotion list for junior administrative assistant. He stated that it was not the purpose of the Authority to appoint to administrative positions persons from an open-competitive list when employees of the Authority are eligible for promotion.

Schaefer Celebrates Its First 100 Years
 A large-scale campaign is being launched by the Schaefer Brewing Co. to call attention to its centennial year, according to Val H. Schmitz, advertising manager.

TRAINING
 Courses for Cops And Gal Cops
 A training course for prospective policemen will be conducted by City College, beginning next month, Dr. Robert Jahrling, acting director of the Public Service Division, announced this week. Candidates for the course must be high school graduates between 17 and 25 years of age, citizens, residents of New York, and be at least 5 feet 2 inches in height and weigh at least 120 pounds.

A new class for prospective patrolmen and firemen will also begin with the spring semester. Students may register in Room 113a of Townsend Harris Hall, City College, 140th Street and Amsterdam Avenue. The minimum age requirements for admission to this course have been reduced from 18 to 17.

For City Employees
 Professor Jahrling announced also a curriculum of sixteen in-service courses to be given to persons already employed by city departments. Most of the classes will be given during the evening.

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Bought individually, the two books cost \$2.50. Readers of the Civil Service LEADER buying them together may do so at the special price of \$2.

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STUDY AIDS FOR CITY CLERK TEST

Improving Your Reasoning

The Eighth of a Series of Articles on Proper Preparation for Civil Service Examinations

By Gertrude B. Slavin, B.S., M.A., and Alvin Slavin, B.A., M.A.

A recent trend in Civil Service exams is the inclusion of questions testing the candidate's judgment and ability to reason logically. The most recent demonstration of this tendency was the series of New York State examinations for the positions of clerk, typist, and stenographer conducted last October. One entire part of these examinations contained ten questions which asked candidates to choose a correct conclusion from a series of assertions.

Here is an example of one of the more simple questions:
Miss Williams is either a typist or a clerk. But she is not a typist.
Therefore:
(A) She is a stenographer.
(B) She is a messenger.
(C) She is a clerk.

THE SYLLOGISM

This form of questioning is based on one of the principles of logic, usually referred to as the SYLLOGISM. It is one of the methods in logical reasoning used to solve problems, argue intelligently, or more commonly, to draw correct conclusions.

PROBLEM: Suppose you have a date with your girl friend. You are to meet her at Times Square in a half hour. The problem of transportation presents itself; a problem in which time is the important factor. You proceed to reason, and your trend of thought takes this form:
To reach Times Square by subway will take about one half hour.
This trip is a journey to Times Square by subway.

Therefore, this trip will likely take one half hour. Or suppose your problem is one of direction. For example: "What is the direction of Nova Scotia from New York?" You might reason thus:

If Nova Scotia is North of Maine,
And Maine is North of New York—
Therefore, Nova Scotia is North of New York.

Here are additional examples of logical reasoning:
Charles is the father of Helen.
Helen is the mother of Joan.
Therefore, Charles is the grandfather of Joan.

or
42nd Street crosses Broadway at right angles.
Broadway is parallel to Sixth Avenue.
Therefore, 42nd Street is at right angles to Sixth Avenue.

HYPOTHETICAL SYLLOGISM

Sometimes our reasoning is displayed in the form of a hypothetical syllogism; that is, the conclusion is built on one or more conditional propositions:

If a man is blind he needs a guide.
Mr. Brown is blind.
Therefore, Mr. Brown needs a guide.

You will note, then, that the syllogism is composed of three statements, referred to as **propositions**. The last statement is the conclusion that naturally follows from the other two. The two propositions that imply the conclusion are called the **premises**. Of these two, the universal or broader statement is known as the **Major Premise**; the narrow or limited statement is the **Minor Premise**.

Logical arrangement indicates the following order:
First—The Major Premise.
Second—The Minor Premise.
Third—The Conclusion.

You will note, likewise, that there is a part in each premise which is common to them both, and that there is also a common part between each of the premises and the conclusion. In the syllogism,

Charles is the father of Helen.
Helen is the mother of Joan.
Therefore, Charles is the grandfather of Joan.

"Helen" is common to the two premises, and "Charles" is common to the Major Premise and the Conclusion.

Sometimes the syllogism may be expressed in algebraic form:
All X is Y
All Z is X
Therefore, All Z is Y.
or
No A is B
No C is A
Therefore, No C is B.

If anything is X it is Y
Z is X
Therefore, Z is Y.
or
If anything is A it is not B
C is A
Therefore, C is not B, or,
No C is B.

VALIDITY

All reasoning that can be considered logical must possess validity. This means that the conclusion does really follow from the propositions which propose to imply it. A syllogism whose conclusion does not follow is invalid.

Illustration: If a man is blind, he needs a guide.
(A) Mr. Brown is blind.
Therefore, he needs a guide.
(B) Mr. Brown is not blind.
Therefore, he does not need a guide.
(C) Mr. Brown needs a guide.
Therefore, Mr. Brown is blind.
(D) Mr. Brown does not need a guide.
Therefore, Mr. Brown is not blind.

Of the four alternatives listed above, only the first and last, (A) and (D), are valid. The other two alternatives are invalid.

Test your reasoning ability by answering the following problems selected from the recent State tests for clerk, typist, and stenographer:

EXERCISE XIII

1. If Mr. Cahill is to retain his position after his probationary term, he must avoid disputes with his supervisor or with the Commissioner. But he will not avoid disputes with his supervisor or with the Commissioner. Therefore:

(A) He will not retain his position after his probationary term.
(B) He will lose popularity with his fellow employees.
(C) He may have a reasonable complaint.

2. Job 1 requires less concentration than Job 2. Job 2 requires less concentration than Job 3. Therefore:

(A) Job 1 requires less concentration than Job 3.
(B) Job 1 requires as much concentration as Jobs 2 and 3.
(C) Job 2 requires more concentration than Job 3.

3. A certain file contains either correspondence, or memoranda, or reports.

It does not contain memoranda. Therefore:

(A) It contains reports.
(B) It contains either correspondence or reports.
(C) It contains both correspondence and reports.

4. Three typists have their desks in the same room. Typist R has her desk nearer the door than Typist S. Typist T has her desk nearer the door than Typist R. Therefore the desk nearest the door belongs to:

(A) Typist R.
(B) Typist S.
(C) Typist T.

5. Miss Jones is a stenographer. Miss Jones is president of her club. Therefore:

(A) Stenographers make good club presidents.
(B) At least one stenographer is a club president.
(C) Club presidents make good stenographers.

6. Adams Street crosses Jefferson Street at right angles. Jefferson Street is parallel to Washington Avenue. Therefore:

(A) Adams Street is at right angles to Washington Avenue.
(B) Washington Avenue is longer than Adams Street.
(C) Adams Street is parallel to Washington Avenue.

7. The court house is situated northeast of the high school. The high school is situated northeast of the town hall. Therefore:

(A) The court house is situated nearest to the town hall.
(B) The town hall is situated to the southwest of the court house.
(C) The high school is nearer to the court house than to the town hall.

Here are the answers to last week's exercise:
Exercise XII: 1-E; 2-B; 3-B; 4-A; 5-D; 6-A; 7-E; 8-B; 9-B; 10-B.

Our ninth article, ANALOGIES and PROVERBS, will appear in next week's issue of The LEADER. An analysis of the logical reasoning involved in answering Analogies and Proverbs. Follow The LEADER for the answers to this week's exercises.

Heavy Filing For Clerk Test

Over 16,000 candidates had filed applications for the New York City clerk, grade 1, test and 9,000 for the typist, grade 1, test by Saturday morning. The final figures on the additional number who filed Saturday and Monday were not yet available as The LEADER went to press.

The exceptional popularity of these two examinations is due to the absence of age limits and the comparatively easy requirements. High school graduation was the only requirement for the clerk, grade 1, test while two years of

high school and two years of satisfactory business experience qualified candidates for the typist, grade 1, test.

The dates for the holding of the actual examinations have not yet been set by the Civil Service Commission. As soon as the dates are set full details will be published in The LEADER.

What About Patrolman Test?

What, no patrolman test?
As The LEADER went to press, Civil Service Commissioner Wallace Sayre said that the Budget

Director had not yet authorized the Civil Service Commission to announce the patrolman test in the February series of examinations.

The announcement of the patrolman test has been prepared for some time by the Civil Service Commission. The requirements are set and tentative plans have been made for the holding of the written examination in June, the physical test in the summer. Approval from the budget director's office is needed however, before the Commission can go ahead and issue the applications.

Whether this approval will be obtained at the last minute remains to be seen.

CLERK—Grade 1 TYPIST—Grade 1

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AGE LIMITS—All persons, regardless of age, may compete in this examination but must be GRADUATES OF SENIOR HIGH SCHOOL or about to be graduated in February or June of 1942.

WRITTEN TEST—Appointments for Clerk will be made solely as a result of a written competitive examination. Typist candidates will be required to take a practical test.

CLASSES WILL FORM on Tuesday, January 27 at 1:15, 6:15 and 8:30 P.M., and will meet each Tuesday and Thursday thereafter at the same hours.

INVITATION—Anyone interested is invited to attend a class session with a view of observing the type of instruction offered, after which he may enroll if he so desires.

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Applications Now Open — Close JANUARY 26. Age limits 18 to 35. Entrance salary over \$1,500 per annum, and increases after six months service. NO EXPERIENCE OR FORMAL EDUCATION REQUIRED. Class forms THURSDAY, JANUARY 29, at 8:30 P.M.

PATROLMAN PREPARATION

Applications for Patrolman are expected to open in February and the examination is expected in May.

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Classes meet MONDAY, TUESDAY and THURSDAY at 1:15, 6:15 and 8:30 P.M. Additional class in Mathematics on FRIDAY.

CARD PUNCH OPERATOR

Applications will be received until further notice for Alphabetic Card Punch Operator. Another test for Numeric Card Punch Operator is expected within the next few months. Our course not only prepares you for Federal and city examinations that are expected in the near future, but also qualifies you for employment in the commercial field. A good typist may efficiently operate a card punch machine after 60 hours of instruction.

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Mental classes Monday, Tuesday and Thursday at 6:30 p.m.
Special classes in Dictation and Typing Wednesday and Friday, 6:30 p.m., at 120 West 42d St., New York City.

MOTOR VEHICLE INSPECTOR (Bus)

Entrance salary \$2,400 per annum. Classes meet on WEDNESDAY and FRIDAY at 8:30 p.m.

POST OFFICE CLERK-CARRIER — RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

INSPECTOR OF ELEVATORS (Gr. 3) — Class meets Friday at 8:30 P.M.

FINGERPRINT TECHNICIAN—Class Now Forming.

ASST. GARDENER—Physical and Mental Classes meet three times weekly.

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BUDGET

Kern Requests Budget Boost

The Municipal Civil Service Commission is more entitled to pay boosts than any other city department on the basis of comparative wage scales, Paul J. Kern, president of the commission, told The LEADER this week.

Thus, Mr. Kern elaborated upon his request at one of the public hearings in the office of Budget Director Kenneth Dayton for an increased allowance in the tax

budget for 1942-43 affecting his department.

Calling for \$2,500 to be added to his own \$8,000 salary figure and to the \$6,500 salaries of Commissioners Wallace S. Sayre and Ferdinand Q. Morton, Mr. Kern told The LEADER that his department actually is asking a 12 per cent pay increase while adding a 25 per cent load to its departmental duties.

Says It's a Saving

"This is fair enough," said he, "and certainly effecting enough of a saving to satisfy Mayor LaGuardia's demands for curtailing the budget in city departments."

Mr. Kern pointed out that the number of competitive class employees in the Commission's jurisdiction has increased in the past 8 years from 45,000 to 120,000 and that the budget for his domain has increased only "scarcely." In fact, he added, "if fees collected be deducted, the budget has actually decreased."

During the past six years, Mr. Kern argues, work has been increasing in direct ratio to the decrease in salaries for Commission employees. In 1935, he said, the average wage for these workers was \$2,462, while it was \$1,890 in 1941.

Mr. Kern stressed the fact that the low salary standards are causing wholesale resignations and transfers to other departments.

"You see," Mr. Kern reflected, "on a per capita basis this Commission has the lowest rate of appropriation per city employee of the municipal, State and Federal Civil Service Commissions."

The huge burden of replacing transferred employees, training men to replace those being called into the military services, aiding in the defense recruitment program, necessitates the increases called for, Mr. Kern added.

The Commission is asking for \$559,841 for 1942-43 as against \$475,769 in the current budget.

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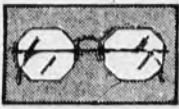
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LISTS

U. S. Canvasses New York City Lists

Cooperation between the U. S. Civil Service Commission and city and State commissions on the mater of finding recruits for defense jobs moved into high gear last week.

Major event of the week: the City Commission sent over to the Federal Commission the names of 307 engineers and architects on a number of preferred lists. Many of these people have been recently laid off because of defense priorities. In addition, the names of 28 Tunnel Authority engineers to be dropped January 31 were also sent over. Federal authorities will consider the persons on these lists to determine their value to the war effort.

N. Y. C. Stenos Canvassed

The Federal Commission last week circularized 400 eligibles remaining on the city stenographer, grade 2, list as well as "ineligibles" who failed this test, for Washington jobs at \$1,440. The response, it is learned, has been none too good. Those who pass a federal exam will get probational indefinite appointments in Washington. The Federal Commission also submitted to appropriate defense agencies the names of qualified translators who had filed for the city's scheduled test for interpreter.

The stenographer lists of the State Civil Service Commission are also being canvassed for Washington appointments.

Maintainer List Active

Thirty-two names on the maintainer's helper, group D list were certified to the Board of Transportation last week to fill temporary vacancies at 63c per hour. The highest eligible reached was No. 84.

One job as a maintenance man in the Department of Correction will be filled from the group A, maintainer's helper list. Twenty-four eligibles up to No. 320 were certified to Dr. Peter F. Amoroso, Commissioner of Correction, for this job which pays \$1,200 per year.

Clerk Lists, Board of Ed

In the future all certifications from the clerk, grade 2, Board of Higher Education, list will be made before oral examinations are held. Only those who are actually appointed to temporary or permanent positions will be given the qualifying oral tests. In order to hold their positions, the eligibles appointed must, of course, pass the qualifying oral tests.

Clerks Certified

The eligible list for clerk, grade 2, male, will be canvassed in the near future to fill vacancies as attendant messenger, grade 1, male, so the Civil Service Commission decided at its meeting last week. At present the list for telephone operator, grade 1, male, is being certified selectively for the attendant messenger positions.

Attendant Jobs Offered to Clerks

Eligibles on the clerk, grade 2, (female) list will be canvassed in the near future by the Civil Service Commission to see if they are willing to accept appointments as female attendants at salaries of \$1,200 per year.

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Learn to Type

In previous weeks we have learned the use of the middle and ring fingers on two keyboards. This week we take up the use of the first finger on each hand known as the F finger and the J finger.

Observe the position of the letters R and U with relation to F and J. The small numeral 1 above the R and U means that the first finger on each hand—the F finger and the J finger—is used in striking them.

Without looking at the keyboard, hit the letter F three times in a row, then hit the space bar with the right thumb. Next hit the letter J three times, following this by hitting the space bar with the right thumb.

Now up to the row above. Hit the F, and then the R, then back

to the F. Space with the right thumb. Similarly hit the J, then the U, then back to the J. Again space with the right thumb.

The paper in the typewriter should read fff jjj frf juj. Continue typing this until you do it smoothly.

You have now added four more letters to the group of those you know how to type—F, J, R, and U. With the letters you learned previously—D, K, E, and I, and S, L, W, and O—you have a grand total of 12. Through that total you will be able to type hundreds of words. Among them: would, joker, jewel, field, works, likes. Practice on these words and others that occur to you. Type each word a number of times until you do it with smoothness and ease.

Lesson No. 5 next week.



STUDY AIDS For Housing Exam

A selection bibliography on public housing may be consulted at the Municipal Reference Library, Room 2230, Municipal Building, Manhattan, by persons studying for the Municipal Assistant Building Manager examination. Some outstanding titles suggested for study follow:

Aronovici, Carol, and Elizabeth McCalmont. Catching up with housing.

Citizens Housing Council of New York. Public housing laws.

Goldfeld, Abraham. The diary of a housing manager.

National Association of Housing Officials. Managing low-rent housing.

Practical standards for modern housing.

Selected proceedings of annual meeting, 1941.

New York City. Housing Authority. Annual report, 1940.

New York University. Public housing management.

Rosahn, Beatrice Greenfield, and Abraham Goldfeld. Housing management.

Straus, Michael W., and Talbot Wegg. Housing comes of age.

Wood, Edith Elmer. Introduction to housing.

The reference assistants are prepared to assist all those wishing to study for this examination. The library is open from 9 to 5 on week days and from 9 to 1 on Saturdays.

PENSIONS

Mayor vs. Retirements

Aroused by Mayor LaGuardia's dramatic, highly-publicized appearance before the trustees of the Police Pension Fund last Monday, requesting them to hold up retirements of patrolmen under 55 years of age, the rank and file of the city's police force is awaiting with keen interest the outcome of the court order this Thursday in Supreme Court, Special Term, Part One. The order, served on the trustees of the Police Pension Fund by attorneys for two patrolmen who were denied the right to retire, compels the Police Pension Fund to pay the retirement benefits applied for.

Who They Are

The patrolmen who, through their attorney, James H. Tully, are bringing the action against the trustees of the pension fund as a test case, are Daniel J. Mullady, 107th precinct, and Frank X. McFarland, 108th precinct. McFarland, appointed to the department as a patrolman on February 26, 1919, applied for retirement January 2, 1942. Mullady was appointed December 30, 1921, and applied for his retirement December 11, 1941, to take effect on the last day of the year, December 31. Both patrolmen have been relieved from duty without pay by Commissioner Valentine, McFar-

land on January 5, and Mullady on December 31.

First Appearance

LaGuardia, who never before had attended a meeting of the Police Pension Fund, pleaded with the trustees of the Fund not to grant "mass retirements in wartime," as it would place a "stigma" on the department. On his notice, the application of 111 patrolmen who were under fifty-five years of age was held over for the February meeting of the Pension Fund. All of the patrolmen had served at least a minimum of the 20 years required for retirement.

Close Vote

Despite the Mayor's personal plea, his notice to hold up the pensions of the 11 applicants won out by the close margin of 7 to 5 vote. Patrick Harnedy, president of the Patrolmen's Benevolent Association, with four votes, Sergeant Ross Monroe, president of the Sergeants' Benevolent Association, with one-half a vote, and Lieutenant Nicholas P. Sussillo, president of the Lieutenants' Benevolent Association, with one-half a vote, opposed the Mayor. Siding with the Mayor were Captain Matthew Skea, president of the Inspectors' and Captains' Endowment Association; Denis J. Mahoney, president of the Detectives' Endowment Association, and city officials Lewis S. Valentine, Police Commissioner; Joseph D. McGoldrick, Comptroller, and Almerindo Portfolio, City Treasurer.

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CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

State Hospital Attendant Test Opens; Minimum Age Levels 16; No Top Age Limit

Filing began Monday and will continue until February 14 for constantly arising openings as hospital attendant for men and women in eight State hospitals in the metropolitan, Long Island and Westchester areas. The date of the exam has been set for February 28, it was announced by the State Civil Service Commission. For the first time, no maximum age limit has been set. The minimum age is 16. Moreover, they won't have to meet stringent physical requirements any more. The reason for both developments,

apparently, is the labor shortage created in many fields by the war.

The hospitals in which applicants may be placed are the Manhattan State and Brooklyn State Hospitals, in Manhattan and Brooklyn, respectively; the Psychiatric Institute, in Manhattan, Central Islip, Pilgrim State, Kings Park State, in Long Island; Creedmoor in Queens Village, and Rockland State in Westchester County.

The jobs start at \$54 a month and reach \$66 for the same peri-

od. Husbands and wives may have their own quarters. Maintenance is included for all workers.

Minimum qualifications include a knowledge of English (reading and writing as well as speaking), and the ability to understand oral and written directions. The duties include routine work, caring for patients during amusement and exercise periods, and keeping written records.

Application may be obtained at the offices of the State Civil Service Commission, 80 Center street, Manhattan.

PROBE

First Move in State Civil Service Probe

ALBANY.—As The LEADER predicted last week, a broad legislative investigation of New York State civil service was proposed in the Legislature last evening in a resolution introduced by Assemblyman Fred Hollowell, Yates Republican.

The Assemblyman said that an investigation such as he proposes should determine the existing procedure and methods adopted by the State Civil Service Commission with reference to:

1. Ratings in oral examinations;
2. Ratings in competitive and non-competitive examinations;
3. Ratings accorded to employees in promotional examinations;
4. The nature of the examination given and the subject matter of the examination as related to the duties of the position to be filled;
5. The manner and method of appointments from certified eligible lists;
6. The adequacy of opportunity for impartial hearings given to employees.

Mr. Hollowell said that two circumstances had prompted him to introduce the resolution.

"The first," he said, "is that in July many counties of the state will come under the control of the State Civil Service for the first time. The second is that for some time, particularly during the past year, many instances have been called to my attention of apparent failure of the present law and of its administration to give to the citizens of the State the type of civil service they have a right to expect. Many rumors float about the State regarding the status of our civil service system."

\$25,000 Appropriation

The committee, consisting of four Assemblymen and four Senators, would be financed by a \$25,000 appropriation to defray counsel and other expenditures and would be required to report its findings to the Legislature April 15, 1943.

Health Activities in One Unit

Under his plan, Mr. Gittleson would place the proposed public health unit in the State Health Department. He would boost the salary of the Commissioner of Health from \$12,000 to \$15,000 and provide him with three deputies, at \$12,000 a year each.

Every activity of every other state department or agency bearing on health, however remotely, would be transferred to the reorganized Health Department, which in personnel and power would overshadow any three other state agencies.

Civil Service

While the Governor would appoint the deputies, all others of the prospective thousands of employees would be taken from Civil Service lists. The bill provides for no staff salaries under \$2,000 a year except for internes and nurses. The scale included in the measure provides: internes, from \$600 to \$1,200 a year plus maintenance; junior physicians and dentists, \$2,000 to \$2,750; assistant physicians and dentists, \$3,000 to \$3,750; associate physicians and dentists, \$4,000 to \$4,750; senior physicians and dentists, \$5,000 to \$6,000; specialists and pharmacists, \$7,500 to \$10,000; pharmacists, \$2,400 to \$3,900; nurses, \$1,200 to \$2,000; technicians and laboratory workers, \$2,500 to \$4,000; chief of service, \$7,500; division directors, \$10,000 a year each.

Subsidies to Students

One of the unique provisions of the bill provides for use of public subsidies if trained men and women do not step forward to take positions in the new set-up. The measure says that if the response isn't sufficient to staff the department then recruitments will be made from among "students and prospective students," each of whom would get a public subsidy of \$1,000 a year for training upon agreement to join the staff upon being graduated and to remain with the staff at least three years.

JOBS

Works Dept. Men Face Lay-off

ALBANY.—Agreement between Governor Lehman and the Republican legislative leaders, indicated in separate public statements, to shelve practically all public buildings construction this year will mean the shelving also of many employees in the State Public Works Department.

Layoffs Due July 1

The repercussions will affect mainly the Public Works staff of architects, construction superintendents and building engineers. The lay-offs will come July 1, with the beginning of the new fiscal year, when present appropriations expire.

How many will be dropped is uncertain at the moment, but the number will be comparatively large. Most of the employees forced to leave will be keymen, men with service records of 10 or 12 years or more. It is probable that most of them will quickly find places in the Federal or private service but their departure will about wreck the heart and backbone of the department.

PAY RAISES In Accordance With Living Cost

ALBANY.— This week, New York State will see the introduction of a bill calling for a unique, far-reaching pay raise plan. Product of long research by the Association of State Civil Service Employees, the crux of the plan is that salaries of State employees would be calculated in terms of buying power.

Harold J. Fisher, president of the Association, this week outlined the plan. Said Mr. Fisher: "Civil Service employees face three inescapable realities":

1. The cost of living has risen over 10 per cent in the past 8 months and is still rising at the rate of 1 per cent per month.
2. State employees are prohibited from receiving any compensation for overtime.
3. The salaries of State employees cannot be permitted to remain stationary while salaries in private employment constantly rise with the increased cost of living.

In Terms of Real Wages

To meet these "realities," the bill sponsored by the Association provides that:

1. Salaries of State employees should be calculated in terms of real wages, not money wages. An employee should receive the same buying power rather than the same amount of dollars by adjusting salaries to correspond with fluctuations in the cost of living.
2. Salaries should rise as the cost of living rises and fall as the cost of living falls.
3. Increases are proposed at the rate of 10% on salaries below \$2,000; 5% on salaries from \$2,000

to \$5,000; 2½% on salaries above \$5,000.

Tried Elsewhere

Mr. Fisher points out that the plan is no untried experiment. A similar plan has been in operation in St. Paul, Minnesota, since 1922, and in Canada, since 1939. Nor would the plan be difficult to administer, according to its sponsors.

As a final reason for its adoption, Mr. Fisher feels that wide acceptance of the plan would tend to curb inflation.

Meanwhile, it is known that several State legislators are working on other pay-raise bills which may be introduced within the coming week or two.

WAR

Guarding State Buildings

State Superintendent of Public Works Arthur W. Brandt, in stating that he does not intend to use the Prison Guard list—at least not for the present—in recruiting help for protecting State property, explained to The LEADER this procedure in keeping State buildings guarded:

"We are using our own men so far as possible. We are taking them from maintenance crews where available and deputizing them and training them for guard duty. We strive to enlist men for guard duty who reside near-by or in the counties where the property protected is located."

At the moment the department has put guards (two men to a shift, two shifts a day) at 28 strategic bridges. In addition, guards have been employed for Hinckley and Delta reservoirs on the canal system and about 20 will be recruited to guard State buildings in Albany.

Governor Lehman has approved a loan of \$40,000, pending formal budget action later, to buy shotguns for the guards. Pay is \$100 to \$125 a month.



Jamie Sue Helms, second prize winner in The LEADER'S beauty contest last summer, has gone from her War Dept. job to become secretary for State Senator Seymour Halpern.

Memorial Hospital, Assistant Superintendent of Tuberculosis Nurses.

Jan. 31—Onondaga County, Children's Court, Superintendent of Juvenile Delinquency.

Jan. 31—Franklin County, Public Welfare, Resource assistant.

Feb. 4—Saratoga County, Public Welfare, Investigator.

Feb. 4—Warren County, Public Welfare, Stores Clerk.

Feb. 4—Wayne County, Public Welfare, Investigator.

THE LAW

Firshein Vs. Reavy

Arguments on the Firshein v. Reavy case, in which a candidate on the 1940 test for Unemployment Insurance Referee seeks to have the test cancelled, were heard last week before the Appellate Division in Albany. Firshein had lost in the Supreme Court.

The speed with which the list is established depends on the outcome of the case before the Appellate Division. The papers are marked but the State Department of Civil Service plans to make no attempt to hold experience interviews until the legal status of the test is clear.

TESTS

In the Works

The following tests are now in the machine room of the State Civil Service Commission, which means that the lists should be forthcoming in the not-too-distant future:

Promotion

- Assistant typist, DPUI.
- Senior statistics clerk, DPUI.
- Open Competitive
- Industrial home work investigator, Labor Dept.
- Assistant in test development, Education Dept.
- Pharmacist.
- Photostat operator, Queens County.

In the Future

The State law says that titles of open competitive tests requested by departments and institutions must be publicly announced for 15 days before the State Civil Service Commission takes action. During this period employees who believe there is a field for promotion to the title are urged to communicate with the State Commission. The following titles are now being advertised (the date denotes when the fifteen days are up):

Jan. 30—Herman M. Biggs,

Questions and Answers on Federalization of New York State Employment Service

6. How may federalized employees be transferred?

The State Civil Service Commission has not as yet ruled whether or not the State employees who have been federalized may be transferred to other State agencies. They may, however, be transferred to other Federal agencies in accordance with the regulations of the United States Civil Service Commission.

7. How are future vacancies to be filled?

Future vacancies on the Federal payroll will be filled, so far as

possible, by appointment from existing State lists, or from State lists which will be established prior to July 1. If no Federal register is in existence, no new Federal examination will be called for the Federalized jobs if State registers exist or if examinations, which will result in the establishment of lists prior to July 1, are already scheduled.

8. What will happen to existing State open and promotion lists for positions in the Employment Service?

The use of State open competitive lists or the Division's promo-

tion lists is discretionary with the appointing officer, subject to the approval of the United States Civil Service Commission.

9. Will they be used for other agencies?

The existing Executive Order makes it possible for the United States Civil Service Commission to use State eligible lists which have been revised in accordance with the United States Civil Service Commission's rules and regulations with respect to veterans. For this reason other Federal agencies may use the State lists.

(More Next Week)

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DEFENSE NEWS

A SPECIAL SECTION OF THE CIVIL SERVICE LEADER

Take a Defense Course; That's Advice Of Sidney Hillman, Labor Supply Chief

Training for war industry work is apparently no bigger today than it deserves to be.

Almost two and one-half million individuals have been enrolled in the last 18 months, Associate Director General Sidney Hillman, of the labor division of the now lacerated OPM, has declared. At the same time, he points out that training is being stepped up rapidly.

Enroll for war industry training immediately—this is the sage advice offered by the sage Mr. Hillman. Public vocational schools or public employment offices in every city offer youth advice and direct them to training courses most suited for them, says he.

Shortage

Mr. Hillman has noted that a shortage of equipment, particularly machine tools, has hindered the expansion of training in vocational and other public schools. Nevertheless, he is confident a terrific enlargement is possible under present facilities.

Most useful training courses leading into war industry employment are welding, aircraft riveting, sheet metal working, machine shop work and ship fitting.

"Training programs," Mr. Hillman states, "financed by the federal government are now being conducted by public educational authorities in every State for the development of qualified workers for war industries."

Here Are the Figures

"A total of 2,477,400 persons has received specific instruction through these programs since their inception July 1, 1940. Twelve hundred public vocational and trade schools, 155 colleges

and universities, and 10,000 public school shops, are assisting in these programs.

"These figures do not include the more than 2,000,000 workers in war contract factories who receive in-plant training from employers through arrangements made by the Training-Within-Industry," he reports.

Mr. Hillman believes the demands of war will require an expansion of training for farm workers this year. Under the present program financed by Congress, training in farm operations, with special emphasis on mechanized tools, is being conducted in school shops in 2,500 rural communities.

Secretarial Army Duties

Classes are being formed for the new term in the Monroe Secretarial School, 1940 Boston Road, The Bronx, featuring a special army office training course for young men who expect to be conscripted shortly.

The course will touch special materials and government duties in order to enable applicants to render more effective service. It is to be completed in a short period of time.

Regular classes are also being formed in secretarial work, business machine instruction and switchboard operation.

Registration is now open.

Art at Textile

A series of night courses for men and women in advertising art, buying and selling, carding and spinning and costume illustration, among many other types of work, will be offered in Textile Evening High School, with registrations running from Jan. 22 to Feb. 13 between 6:30 and 8:30 p.m. Muriel S. Cottin, Saks 34th Street executive, will give the courses. Sponsored by the Board of Education, the lectures are free.

Registration At Borough Hall

Registration for the new term is taking place in the Borough Hall Academy, the private high school located at Flatbush avenue extension and DeKalb avenue, Brooklyn. Courses are being packed into 90 weeks of actual attendance.

Courses are enabling registrants to become engineers, lawyers and physicians, and are equipping individuals for civil service positions as well as for government service and government academies.

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NOTICE is hereby given that license number RW 1106 has been issued to the undersigned to sell beer and wine at retail in a restaurant under the Alcoholic Beverage Control Law at 109 West 46th Street, City of New York, County of New York, for on-premises consumption. Lelouvre Restaurant Corp., 109 West 46th Street.

Want to Learn About Films?

Realizing that factual films have attained their rightful place in the national war emergency and have been in demand now for several months as educational aids to morale and civilian defense, City College is inaugurating a complete, practical course of study to train experts in the factual motion picture field.

A series of 12 workshop lecture courses conducted by outstanding producers and directors of government and educational films is to be offered by the Institute. These courses will train experts to supervise the use of fact films in schools and colleges, civilian defense, government agencies, social service, labor organizations and church and cultural groups, as well as for commercial, industrial and advertising purposes.

Training for Producers

The Institute will also offer special courses for the training of producers and directors of educational and fact films.

All workshop and lecture courses will be open to the public without the requirement of college training. Courses will be held during week-day nights in the main building of the college, 139th Street and Convent Avenue. Registration will be open from Feb. 3 to 6. Tuition fee for the course is \$10 and there are slight additional fees at signing-up time.

All About Diet

The role of diet in building manpower, conserving food resources and maintaining morale during the war emergency is to be stressed in courses in food preparation and diet control to be conducted during the spring term of the New York Institute of Dietetics in the institute at 660 Madison Avenue.

A new course in canteen service will be added to the curriculum, designed to furnish men and women with a thorough training in the theory and practice of dietetic science. In addition to the to the regular one-year program of day and night classes qualifying one for a certificate of Dietician, the institute will offer special intensive courses for advanced students.

Studies will be given in nutrition, physiological and food chemistry, food preparation and cooking, institutional management, quantity and diet therapy. The institute maintains a free placement service, nation-wide in scope.

Retail Salesmanship

Registration has begun and will continue until February 13, for a free night course in retail salesmanship in Textile Evening High School. Muriel S. Cottin, of Saks 34th street store, will give the course, which includes developing a well-balanced sales personality and a knowledge of merchandise.

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<p>John W. Ranges, 1259 Alheta Avenue, West Englewood, N. J. Aeronaut. draftsman at Bendix Aviation Corp.</p>	<p>John Roos 80-15 160th Street, Jamaica, Machine draftsman at Mining Equipm't. Corp.</p>	<p>Thomas B. Corgan, 152-17 135th Avenue, Jamaica, N. Y. Ship draftsman at Cox & Stevens, Inc.</p>
<p>Alfons Schwenk 1403 Third Avenue, New York, N. Y. Aeronaut. draftsman at Brewster Aeron't. Corp.</p>	<p>James W. Owen, 2010 S. Maple Ave., Ridgewood, N. J. Aeronaut. draftsman at Wright Aero. Corp.</p>	<p>Anthony Pelletieri, 1814 - 75th Street, Brooklyn, N. Y. Tool & mach. drafts. at Singer Engineering Co.</p>
<p>Philip Silverman, 1324 Intervale Avenue, The Bronx, N. Y. Ship draftsman at Brooklyn Navy Yard</p>	<p>Jerome Hirschfield, 533 Ocean Avenue, Brooklyn, N. Y. Mechanical draftsman at Hydro Press Co.</p>	<p>Carl Bruke, 25-36 171st Street, Flushing, L. I. Mechanical draftsman at Indus. Sheet Metal Co.</p>
<p>Harry Levy, 40 Monroe Street, New York, N. Y. Ship draftsman at Gibbs & Cox, Inc.</p>	<p>Kim Blanchard, Ardley Park, Irvington, N. Y. Aeronaut. draftsman at Brewster Aero Corp.</p>	<p>Roland N. Stephenson, 681 Clarkson Avenue, Brooklyn, N. Y. Tool & mach. drafts. at Singer Engineering Co.</p>

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ANNOUNCEMENT OF THE CIVIL SERVICE LEADER PRIZE ESSAY CONTEST

WAR plans call for the production of \$52,000,000,000 in defense materials next year. That means the employment of approximately 44,000,000 men in defense 50 hours a week. Obviously, to obtain that labor force is a prime requirement of

the defense effort. It will mean the readjustment of millions of people from the type of work they are now doing, to the type they can do best in a war economy. That means the training of men and women of all ages.

Under our system of government, it is left for each individual to find his own place in the production program. He is guided and assisted by various agencies, but he is allowed to make his own choice as to type of work he can do best.

The Prizes

To stimulate thinking along this line, to induce men and women to plan their own careers, the Civil Service Leader is sponsoring a prize essay contest, offering FIVE SCHOLARSHIPS IN DEFENSE TRAINING SCHOOLS... courses in bench assembly, lathe operation, material inspection, the welding, and stenography... for that, too, is a defense in-

dustry in modern war.

The winner of the first prize will have his choice of the scholarships available, the winner of the second prize will have second choice, etc.

The Rules

Essays must deal with individual problems and qualifications, are not restricted in length (but a maximum of 500 words is suggested). Judges will consider the ideas expressed, as well as the use of English language. Essays must be written by the candidate who submits them, and the prize scholarship will not be transferable.

A Committee of Judges will make the final choice from among all papers submitted. All citizens, over 16 years of age, may submit essays. Competition will close on March 15, 1942, and awards will be made during the second week in May.

'Quick-Action' Jobs In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U. S. Employment Service office. Applications from those employed in essential defense industries will not be considered.

Technical

(10 East 40th Street. Phone LEXington 2-0160)

Mechanical Engineer—Professional Engineer's license and thorough knowledge of heating and plumbing for industrial building construction. Must be citizen. (Ask for Mr. Pope).

Estimator—Experienced on oil refinery or chemical plant estimating. (Ask for Mr. Alexander).

Electrical Engineer—For experimental and development work on radio equipment. Must have E.E. degree from a recognized college of engineering or equivalent experience. (Ask for Mr. Pope).

Marine Draftsman—Experienced on hull, structure or mechanical equipment of deep water cargo and passenger ships. Experience on small pleasure crafts not acceptable. Must be citizen. (Ask for Mr. Moore).

Oil Refinery Designers and Draftsmen—To work for consulting engineer firm on design and detailing of oil refineries. To work on structural details, plant layout, piping diagrams, mechanical equipment, electrical circuits or fractionating tower details. Must have recent experience in a related field. (Ask for Mr. Moore).

Industrial

(87 Madison Avenue. Phone LEXington 2-8910)

Core Makers—Recent brass, aluminum, or iron experience. Must be citizens. (Ask for Mr. Cauldwell).

Grinders—Must know how to set up and operate Cincinnati Centerless grinder for work on shafts, bearing rods and roller bearings. Also surface Centerless internal and external grinding. (Ask for Mr. Dea).

Sheet Metal Workers—Production experience. Must read blueprints and do layout work. Men with background in radio manufacturing. Must be citizens. (Ask for Mr. Kops).

Arc Welders—Able to pass Navy Tests. Must have shipyard experience. Must be able to pass Hartford or Fidelity and Casualty test. (Ask for Mr. Hawes).

Armature Winders—Experience on AC and DC motors. Must be citizens. (Ask for Miss Zimmerman).

Assemblers—Female—Must be experienced on fine mechanical and electrical instruments. Must be citizens under 35 years of age. Able to handle tools. Some blueprint reading preferred. Apply in person. (Ask for Mr. Burnham).

Automatic Screw Machine Operator—Experienced man able to set up and operate—to take charge of department as night foreman. Must be citizen. (Ask for Mrs. Rafter).

Bench and Floor Molder—Must have recent experience on brass and aluminum, two and three parted work. Must be citizen. (Ask for Mr. Cauldwell).

Blacksmith—Coal fires only. Steam, electric or air hammer experience required. To make chains, clips, brackets and other marine parts. Layout experience preferred but not essential. Must be citizen. (Ask for Mr. Hawes).

Boilermakers (Shipbuilding)—Able to perform all machine and hand operations. Also roll tubes. Must be citizen. (Ask for Mr. Hawes).

Coil Calibrators—Experienced making AC bridge measurements and coil adjustments. Apply in person only. (Ask for Mr. Burnham).

Coil Winders (Female)—Experienced on single and multiple winding machines. Apply in person only. (Ask for Mr. Burnham).

Coppersmiths (Marine)—Experienced in marine work. Kitchen equipment and related lines acceptable. Must be citizen. (Ask for Mr. Hawes).

Exhaust Operators—Experienced on high voltage in manufacture of air-cooled radio tubes, complicated process sealing, breakdown tests, etc. Apply in person only. (Ask for Mr. Burnham).

Flare and Fire Setters—Job setters experienced in manufacture of radio tubes, to set, adjust and inspect die blocks, seal-in pins, etc. Able to do all work pertaining to making stems. Apply in person only. (Ask for Mr. Burnham).

Grinders—External and internal grinding, Universal machine, precision work. Must have at least five years' similar experience. Must be citizens. (Ask for Miss Rafter).

Instrument Assemblers—At least three years' experience assembling fine instruments. Must read blueprints. Must have worked on such instruments as electric clocks, control devices, speedometers. Must be citizens. (Ask for Mr. Betz).

Lathe Hands (Marine)—Experienced setting-up and operating 24 in. swing lathes on all types of marine work. Must be citizen. (Ask for Mr. Hawes).

Machinists—Must have shipyard experience; also experience using boring bar and aligners. (Ask for Mr. Brae).

Machinists, Tool and Die Makers—First class men only. Must be able to work from blueprints, do own planning and set up all machine tools, work to close limits, machine wide variety of material. Will consider non-citizens not employed in defense work. (Ask for Mr. Dean).

Pipefitters—Must have had recent shipyard experience. (Ask for Mr. Brae).

Piler Workers (Female Only)—Must be experienced claspers, tip-pers, bead-ers, stringers, pasters, enamellers, hand decorators and have had other similar experience. (Ask for Mr. Brosseau).

Radio Laboratory Technicians—Must have heavy manufacturing experience on URF transmitters. Apply in person only. (Ask for Mr. Burnham).

Radio Wires (Male or Female)—Must have transmitter or set manufacturing experience. Apply in person only. (Ask for Mr. Burnham).

Set-up Men—To supervise night shift of machinists and assemblers. Must be able to set up Browne & Sharpe automatic screw machine, hand screw machine, turret lathe, milling machine, forming and punch presses. Must be citizen not engaged in defense production. Good salary. (Ask for Mr. Dean).

Shiplitters—On new and repair work. Able to work templates, layout special forms not predetermined in mold loft and able to lift templates. Must be citizen. (Ask for Mr. Brae).

Tool and Die Makers—Experienced on jig and fixture work. Combination blanking, forming and small progressive dies. Must be citizens. First class men only. (Ask for Miss Rafter).

Toolmaker—First class, to do experimental work in a Queens laboratory. Must be citizen. Prevailing rate of pay. (Ask for Mr. Daughtry).

Wires and Electric Hand Iron Solderers (Female)—Must be experienced in radio set manufacture or similar field. Apply in person only. (Ask for Mr. Burnham).

Wood Pattern Makers—Must have recent experience in foundry work, jobbing shop pattern works or ship yards. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Cauldwell).

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A large number of defense training courses of college level are available to New York men

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Brooklyn Polytechnic Institute—Dr. R. E. Kirk, Brooklyn, N. Y.; TRiangle 5-6920, Ext. 12.

The College of the City of New York—Professor William Allan, School of Technology, The City College, Amsterdam Ave. and 140th St., N. Y. C.; EDgecombe 4-5400.

Columbia University—A. Dexter Hinckley, Room 313; Miss M. V. Lee, Administrative Assistant, Engineering Building, N. Y. C.; UNIVERSITY 4-3200, Ext. 145.

The Defense Training Institute—Dr. Harry W. Reddick, Director; Mrs. C. Andersen, Secretary; Room 610, 375 Pearl St., Brooklyn, N. Y.; MAIn 4-6877.

Hofstra College—George H. Burnham, Hempstead, L. I., N. Y.; Hempstead 6227.

Long Island University—Professor Henry M. Davis, Brooklyn, N. Y.; TRiangle 5-6211.

Manhattan College—C. J. Velz, School of Engineering, N. Y. C.; KINGSbridge 6-2800, Ext. 44.

New York University—Professor G. A. Yanosik, College of Engineering, University Ave. and West 181st St., N. Y. C.; RAYmond 9-2000.

Pratt Institute—H. Russell Beaty, 215 Ryerson St., Brooklyn, N. Y.; MAIn 2-2200.



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Civil Service LEADER


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MEMBER, AUDIT BUREAU OF CIRCULATIONS 

Tuesday, January 27, 1942

Paying the Doctor

A BILL was introduced in the City Council last week by Walter R. Hart, calling for the restoration of per annum pay to the city's doctors and dentists. Two years ago the Board of Estimate, against almost solid opposition, removed the guarantees of per annum pay. Doctors and dentists are now on a per diem basis—paid by the day, when they work. No rational justification was ever provided for this backward step, and what it has done to the morale of a fine, loyal group of city workers is nobody's business.

The doctors and dentists have fought through the courts for restoration of per annum pay. The decisions have gone against them.

Councilman Hart's bill is a good bill. It should pass.

Cash for Civil Service

THERE was a slight fracas last week during a budget hearing involving the president of the Civil Service Commission and a councilman, in the course of which the councilman said he would have the commission's budget reduced when it reached the council.

It seems to us that whatever the personal feelings of city officials toward each other, these feelings ought not to extend to the point where the efficient operation of city departments is hampered. The work of the Civil Service Commission is increasing because of the war. To reduce its budget now, when the number of applicants for city jobs is increasing, when a number of important tests are in the offing, when the Federal Government is asking the cooperation of the city commission, is certainly not the thing to do.

letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. It is the intention of this department to be an open forum for people interested in civil service.

What Is Experience?

Sirs: I have been reading with great interest the various letters appearing in The LEADER regarding the eligibility requirements for the examination for motor vehicle license examiner for which filing just ended. All of these letters have been interesting and with some merit. However, the topic with which I believe the vast majority of applicants for this exam are concerned is the subject of the examination based upon training and experience, which carries a relative weight of three out of a possible ten.

The Commission itself in its official announcement did not stipulate how such experience is to be rated and what shall constitute such experience or training. As a matter of fact, I fail to see the reason why the experience factor was made a part of the examination, as it works a great injustice to those otherwise capable candidates who may secure a high mark on the written examination, but who may not receive a good rating on the experience factor, purely because such candidate lacks practical experience. In this manner, a person who does not secure such a high mark on the written examination, but who by virtue of his past experience receives full credit on the experience factor may come out ahead of the person with a higher written mark.

As I have said before, what constitutes experience, what are the

factors governing this rating? After all, thirty percent of an examination can mean the difference between a job and failure. Does a candidate receive so much credit for each year he has held a license? Surely just because a man drives a car all day long in the course of his job does not mean that he will be a better driver or an examiner than a person who only takes out his car on weekends. Why then is thirty percent allotted for experience? Previous experience is not needed to become a patrolman or fireman, so why should experience be required for a person to become a "license examiner"?

I believe all the other requirements for this position are fair. However, I should think that the written examination should have a weight of ten instead of seven. A qualifying driving test and an oral interview could be given to determine a candidate's suitability for the job.—H. D. C.

The writer makes a good point. The LEADER will take this matter up with State officials.—Ed.

On 6-Day Week

Sirs: The Mayor has put all City employees on a six-day, no holiday off, basis.

We, the employees of the Department of Hospitals, who now already work six days a week and receive about sixteen dollars believe the action taken by the Mayor was taken in bad faith since we are not directly in a defense position where we are producing

material of war. He wants to take advantage of patriotism and national defense as an excuse to save the city money.

For years we have been fighting the stagger system and the six-day week. We have always been underpaid. As civil service employees we accepted our positions; these positions belong to us because we qualified for them, with the understanding that we were soon to receive the salary as announced in the examination. Without our consent, the Mayor has no right to place an additional burden upon us.

We are entitled to our work and see no reason why we shall have to make wholesale resignations. People working in actual defense positions are making at least sixty dollars a week and getting paid time and a half or double for extra work week. If the Mayor doesn't rescind his order, we intend to resign in force and go into defense industries.

Does the Mayor think he can now have one person do the work of two or three people so he won't have to fill the many vacancies that now exist according to his own statement?

As an exponent of civil service rights we know your paper will not let us down. Give some space to our just complaint.

COMMITTEE OF HOSPITAL EMPLOYEES.

Don't

Repeat This!



IF that probe of the State Civil Service Commission goes through, it's a better than 50-50 chance that Tom Dewey will be the investigator. . . . Abe Raskin, reporter who broke that John L. Lewis-A. F. of L. unity story in the New York Times, is already being mentioned as candidate for a Pulitzer prize. . . . Naval Intelligence has finally lowered its entrance requirements. . . . Congress will find it plenty tough to abolish the WPA. It's quietly turned into a defense agency. . . .

At 641

The New York City branch office of the U. S. Civil Service Commission receives 3,500 letters a day. Some stack! . . . The federal building at 641 is so crowded with people who come to look at exam announcements that the stuff may be posted on the outside of the building. Under glass, we hope . . . Federal officials are worried about what would happen in case of bombing during a civil service exam, with lots of people concentrated in the building. They're taking steps to decentralize the exams, hold them in public schools all over the city . . . A prominent city official (in addition to the Mayor) has just penned an interesting article for one of the picture mags . . . Hospitals—largest city dept.—has no one responsible for seeing that news of its activities gets to the public. Tsk, tsk, tsk . . . The draft is taking far more civil service employees into the army than was anticipated a year ago.

THE COMMISSIONERS



JOHN L. RICE is Health Commissioner of New York City because he kept winning contests.

These contests hadn't anything to do with clipping coupons or sending in limericks. The contests which Dr. Rice kept winning were among cities. They were run—still are—by the American Public Health Association to determine the efficiency of public health work . . . the annual reduction in the number of specific ills . . . the number of persons inoculated against communicable diseases . . . the conditions of the milk supply . . . and matters of that kind. Year after year, New Haven kept coming in first. Finally, in order to give other towns a chance, New Haven had to be excluded from competing.

One morning somebody phoned Dr. Rice, who was New Haven's Health Commissioner. "Would you be interested in being Health Commissioner of New York?" asked The Voice.

There were one or two talks after that, nothing very definite. One day The Voice phoned again. "Come down January 1, and be sworn in," it said.

Begins As Medical Hunter

Craggy-faced John Levi Rice began his career as a microbe-hunter. He entered Wesleyan College because he wanted to study bacteriology and play football. He did both for four years, then got a job at Syracuse University peering through microscopes. You couldn't get very far without an M.D. degree, so he trumbled off to Johns

Hopkins to acquire the M.D. degree.

Then began an interesting period in young Dr. John's life. For the Rockefeller Foundation, he went to the tropics, to enlighten the natives about the prevention of disease, demonstrate the importance of public health, help cure hookworm and yellow fever. It wasn't easy. Sanitation was a particularly pressing problem. In one Panama village, Dr. Rice and his crew set up a single outhouse in the center of the village. Moreover, they built it of concrete, so the natives couldn't tear it down.

For one brief period, Dr. Rice served as Health Officer in a Kentucky county, but he went back to the tropics shortly thereafter. On his second return from Central America, Dr. Rice found himself without a job. The chief health officer of New Haven happened to die, however, and Dr. Rice stepped right into the job. He stayed here for 10 years, teaching at Yale, too, during the period. And he might have been there yet if The Voice hadn't phoned, bidding him come to New York.

Many Changes

New York's health setup has undergone vast changes since 1934, when Dr. Rice took office. He put bureau heads on a full-time basis. He made separate bureaus of the venereal and tuberculosis divisions, and the Health Department has done yeoman work in both fields. The city has experienced a substantial reduction in the T. B. death-rate. One thing that interests Dr. Rice is the examination of "normal" people to find early traces of T. B. Health centers have been set up throughout the city, and they are intimately tied up with the everyday needs of the populace. The department works in close cooperation with the city's physicians, and has many pieces of excellent medical innovations to its credit.

What remains to be done? Dr. Rice summarizes: We need to study ways of reducing the accident rate. We must enlarge our nutrition program—particularly important in time of war. We must do more work in stemming the tide of gonorrhoea, with the help of the new sulfa drugs. Infant mortality is still too high, and obstetrical care requires more consideration. We must look into the ills of an aging population—cancer, diabetes, heart disease.

So Dr. Rice's work is far from finished. But the war may slow it down.

QUESTION, PLEASE

Ask the Commission

C.A.: If you have not yet been summoned for the remaining parts of your medical examination on the fireman test, we suggest that you get in touch with the Civil Service Commission immediately. Perhaps they do not have your correct address. We think that you should have been called by now from your standing on the list.

Can't Tell Chance Of U. S. Appointment

S.P.F.: Sorry, but we cannot estimate your chances for appointment on the federal list for translator as the U. S. Civil Service Commission does not release these lists for publication. There is no way of determining your standing on this list, even though your rating on the test would seem to be fairly good. We do not advise you writing to the Commission in Washington for your relative standing at the present time.

Transfer Not a Right

L.B.: A transfer in the federal service is a privilege, not a right. In order to obtain a transfer, you must first find a vacancy in a department for which you are qualified. Then, you must obtain approval of the heads of both the department to which you want to transfer and your own department in order to affect the transfer. The appointing officer of the department can fill his vacancy by appointing you, by appointing someone seeking reinstatement or by appointing someone from a qualified eligible list.

N.Y.C.—U.S. Cooperate On Recruitment

S.P.F.: In order to meet the exigencies of defense recruitment, the U. S. Civil Service Commission has requested other Civil Service Commissions for rosters of qualified eligibles. This is the reason why the names of those who filed for the city interpreter test were sent to the federal commission.

Guard Applications

B.P.: The U. S. Civil Service Commission is not receiving applications for customs guard at the present time. If you wish, you may obtain an application for departmental guard for appointment in Washington, D. C. only. The application can be obtained at the local office of the U. S. Civil Service Commission, 641 Washington street, New York.

Must Be Citizen

G.W.: Full citizenship is required for admittance to any civil service examination. There are five grades in the clerical service in New York City. The maximum salary for grade 1 is \$1,199.99. Grade 2 begins at \$1,200. Annual increments of \$120 are paid until the employee receives \$1,799.99. The range for grade 3 is \$1,800 to \$2,399.99. Grade 4 extends from \$2,400 to \$2,999.99, and grade 5 begins at \$3,000. There are no mandatory salary increases for grade 4 and grade 5 employees.

POLICE CALLS

By MIKE SULLIVAN

The Sergeant Test

One result of the Mayor's six-day week order for city employees is that the police sergeant list may be out a little sooner than expected. The reason: the examiners assigned to the rating of the papers are now working all day Saturday on the test. Previously they only worked five days a week on this examination. . . . As things stand now, the rating of part two is expected to be completed by the early part of March. When this is done the boys will go to work on marking part one. The rating of part one should not take very long because a large number of the prospective sergeants will be eliminated when the rating of part two is completed.

Honor Legion

For the second time Dave Salter was installed as president of the Honor Legion. Other officers installed at last night's meeting in the Florentine grill of the Park Central Hotel were William Jones, vice-president; Charles A. Perkins, financial secretary and treasurer; Richard Fennelly, treasurer-emeritus; John McNamara, financial secretary emeritus; Julius Stockhouse, John F. Conannon, and Edward M. Obarowski, sergeant-at-arms; Thomas Stephens, color sergeant; Harry

A. Erickson, marshal; Edgar Cooke, historian, and Charles Mankopf, ritualist. . . . As usual, corned beef, cabbage and beer preceded the meeting.

Police Post 460

Chairman Ben King of Police Post 460 has issued a call for 1,500 new members during the coming year. . . . He has also reminded present members who might have the fresh cash available that the time has arrived for the payment of this year's dues. . . . Official congratulations from the Post have been extended to Ben King for his appointment as chairman of the 1st, 2nd, and 9th districts, Sons of the American Legion; to Al Lowy for his appointment to the Drill Team Committee; to Francis A. Burns for his appointment to the committee on marksmanship.

Newsnotes

The Police Shomrim Society will hold its annual entertainment and ball Saturday, March 28, at the Hotel Astor, Broadway and 44th Street. . . . Members in good standing can be excused from duty that night. . . . The 5th annual entertainment and reception of Garrison 3100, Army and Navy Union, is scheduled for Friday, February 13, at the Manhattan Center. . . .

Postal News

By DONALD McDOUGAL

Sub Clerk Carrier 'Nexts' Announced

Next in line on the substitute list for clerk carriers for regular appointment (these five and the 45 to be named after them will complete the substitutes appointed to the department Sept. 1, 1937) are Anthony F. Rubbo, Nicholas A. Zinzi, Albert Hartman, George J. Gurin and Isidore Katz. The original standing of these men was in the upper 2700s.

History of Clerks

Isidore Harry Unger, a clerk in the Times Square station, is gathering data for a history of the post office clerk. His notes cover most of the major references on the subject insofar as hearings and magazine and newspaper items are concerned. His first offering—to be released soon—will be an outline of about 50 pages. This will serve to provide subs and junior men in the service with a history of organizational achievements in the United States Post Office.

Annual Ball

The 53d annual entertainment and ball of the New York Letter Carriers' Association will be held February 21 in Manhattan Center, with proceeds going to the organization's sick and death fund. Local officials, national representatives, neighborhood branches and friends are invited. Entertainers from the night club and Broadway show field are to keep the boys and girls in a holiday mood.

Chinese Story

They're spreading the story being told by Chu Hseuhfan, president of the Chinese Association of Labor and National Union of Postal Workers, who was a co-delegate to the recent International Labor Organization Conference in this country. To gain wage boosts, Chinese postal employees in occupied cities walk out every time they can think of a grievance, which is nearly always. And they don't picket; they merely issue manifestos, handbills and releases to the newspapers (the papers print the releases, too). "We do not wish to inconvenience the patrons," says Chu, a veteran of five postal strikes, speaking in the conventionally polite Chinese vein, "and so we urge them not to use stamps while we continue to distribute their mail. So the stamp windows are closed and the strikes end quickly." Incidentally, Chu and his colleagues ignore Japanese bombers until a third alarm is sounded; then they plunge into a refuge excavated below the post office building.

Just One Hitch

William T. Browne, Jr., president; Max R. Schissel, legislative representative, and Daniel Lebow, chairman of the substitute committee of local 10, National Federation of Post Office Clerks, have come back from Washington interviews with Congressmen in the House of Representatives with the conviction that their representatives are entirely in sympathy with postal workers' efforts to gain salary increases to meet the rising costs of living. What's more, they are certain that the Congressmen are "with them" in the matter of the final disposition of longevity. The Senatorial group is to blame for the delays, say they.

- Child Welfare: Ida Malm, D.O. 84; Pearl Marcus, D.O. 33.
- Medical Social Workers: Mary Hannigan, D.O. 11; Margaret McVeigh, D.O. 24.
- Social Investigators: Evelyn Samuels, D.O. 26; Gladys Allison, D.O. 72; Ruth Applebaugh, D.O. 99; Nathan Boolhack, D.O. 53; Esther Brewer, D.O. 5; Elizabeth Conklin, D.O. 23; Ellis Freibrun, Non-Set. Div.; Bessie Goldman, Child Welfare; Caroline Hall, D.O. 32; Irving Kaminsky, Housing Section; Bertram Leffert, D.O. 17; Belle Levine, D.O. 24; Anastasia McCarthy, Child Welfare; Sylvia Neuwirth, D.O. 5; Dora Rosenkrantz, D.O. 34; Elias Saltzman, D.O. 11; Ashton Stanton, Non-Set. Div.; Edgar Weigand, D.O. 65; Leonard Weinstein, D.O. 11; Jessie Wells, D.O. 5; Marcus Jacowitz, D.O. 24; Grace Rosen, D.O. 24; Helen North, D.O. 24.

MENTAL HYGIENE

By JOHN F. MONTGOMERY

More about the hospital attendant lists in zone four, applying to women:

The latest certification for the new list (1941) outside of the city is 3,985. The latest appointment in this category is 3,004. Inside the five boroughs, the latest certified is 476. No appointments have as yet been made in the city from the new list. The last appointment from the old list is 14,318.

The certifications for the old list for Creedmoor State Hospital have been exhausted.

Set for Hearings

Delegations of three from each local chapter are expected to be present next month at public hearings in Albany when three bills in which Creedmoor Local 70, S.C.M.W.A. (C.I.O.) is interested, will be introduced in the Assembly. The bills call for \$200 wage increases for all State employees to meet soaring living expenses; 12-day sick leave with pay, per year, cumulative for five years, and mandatory, and \$4 per month extra for work on the midnight to 8 a.m. shift.

Eligibles' Status

The status, to date, of the eli-

gible lists for hospital attendants in zone 1:

	Elig. Avail.	Pro. Emp.
	Male Female	Male Female
Buffalo	6	20
Craig Colony	1	1
Gowanda	10	19
Newark	16	12
Rochester	44	18
Willard	11	1

A total of 438 permanent appointments have been made from the 1940 list, 107 from the 1941 list, to date. And 91 provisional appointments have been recorded.

Call for Unity

John L. Livingston, president of the Hudson River State Hospital Employees' Association, and vice-president of the Association of State Civil Service Employees, this week made a plea for unity to assure the success of the association's efforts to extend the Feld-Hamilton Law to institutional employees, and to secure legislation to adjust salaries upward to meet rising costs in living.

Wassaichatter

The Wassaic State School Civil Service chapter representatives, Thomas Ahearn, George Penfield, Mrs. Mary Blessing and Mrs. Elizabeth Dana, attended the meeting of the Mental Hygiene Association in Albany the other day.

PARK TOPICS

By B. R. MEEHAN

Playground Director Study Series

SERIES NO. 5

Directions: Three possible answers are suggested to complete each item. One of the answers (A), (B), or (C) best completes each item. Write on the answer sheet the capital letter preceding the best answer.

- (1) The constitutional symptoms of a cold are due to (A) sore throat (B) coryza (C) toxins.
- (2) Disinfection of discharges and all infective matter throughout the course of the disease is (A) terminal (B) concurrent (C) quarantine.
- (3) The appearance of active symptoms of a disease is termed (A) incubation (B) quarantine (C) invasion.
- (4) To prevent scurvy, feedings of boiled milk should preferably be accompanied by (A) lime water (B) fruit juice (C) cereal.
- (5) Rachitis is most effectively cured by giving the child (A) cod liver oil (B) orange juice (C) carditis.
- (6) Of the following, the chief complication of scarlet fever is (A) bronchopneumonia (B) nephritis (C) carditis.
- (7) The most valuable sign in diagnosis of scarlet fever is (A)

rash (B) cervical adenitis (C) desquamation.

(8) The exciting cause of scarlet fever is (A) Klebs-Loeffler bacillus (B) hemolytic streptococcus (C) filterable virus.

(9) A disease that confers active immunity is (A) erysipelis (B) scarlet fever (C) pneumonia.

10. The Widal test is used in the diagnosis of (A) typhoid fever (B) scarlet fever (C) meningitis.

11. Malaria is a disease spread through (A) bacteria (B) streptococcus (C) host.

12. The most infectious stage of measles is the (A) prodromal (B) eruptive (C) febrile.

13. The Von Pirquet is useful in diagnosing (A) scarlet fever (B) tuberculosis (C) diphtheria.

14. The period between exposure and first symptoms is termed (A) invasion (B) quarantine (C) incubation.

15. Ringworm is produced by (A) minute worms (B) fungi (C) streptococci.

16. A germ is (A) an animal organism (B) a bacterium (C) any microscopic organism.

17. The diagnosis of epidemic meningitis rests chiefly on the (A) petechial rash (B) laboratory findings (C) nervous symptoms.

18. The eruption of varicella attacks first the (A) covered portions of the body (B) uncovered portion of the body (C) palms of the hand.

WELFARE NEWS

By HENRY TRAVERS

Clever Young Blade

A clever young blade named Fuscass Fights all his might for Justice But enlivens his pace When stating his case With anecdotes light and robustous.

It's a truly uplifting, inspiring sight To see him engaged in rhetorical fight With vice and greed and municipal graft And cheats and crooks and all their craft Well battered and scattered in cowardly flight.

Him, his merit to Legal yanked Where merit is by merit flanked Bringing suits and getting writs And dining at the St. Moritz With City leaders highly ranked.

It will make us all elate When he's made a magistrate Measuring justice without fear Handing down decisions clear Classics of a future date.

Prepared by Messrs. Mulrooney and Marcellino, Attorneys in the Legal Division.

Chitterchatter

Maurice Adler, genial cashier formerly in the Resource Division, is now auditing small business in the Industrial Survey Section. . . . Ethelyn Dowling of Special Investi-

gations is about to be promoted to the next grade. . . . Arthur Conroy of Payroll has returned from his winter vacation. . . . Viola Shutz, stenographer in the Legal Division, has been loaned to the Department of Commerce with offices at Battery Park. . . . Those two children of Tony Addressi of Special Investigations are right pretty. . . . Charlotte Cotter, receptionist in the Mayor's office, conducted a most successful meeting of the Ozanam Guild recently. . . . Daniel Huttenbrauck of Medical will soon be admitted to the Bar. . . . James Loughlin, Administrative Asst. in Building Management, was No. 6 on the Sheriffs' list. . . . Teresa Lerro, one of the outstanding brunettes in the Department of Welfare, formerly of Staff Relations, is now assisting Miss Flanagan in Personnel. . . . Dr. Harold King of Medical is No. 1 on a Civil Service medical list. . . . Helen Leventhal, investigator in Resource, made a hurried trip to Michigan to attend her brother's wedding. . . . Oscar Bergman, investigator in Resource, is a papa of a baby boy. . . . Mabel Danziger, stenographer in Resource, is now a grandma.

Recent Assignments

- Administrative Supervisors**
Marjorie Earp, D.O. 99; Manya Friedman, D.O. 23; Nadine Stein, D.O. 65.
- Assistant Supervisors**
Morris Klein, D.O. 33; Lillian Raddock, D.O. 17; Florence DeDomenico, Child Welfare; Martha Dolin, D.O. 25; Cordice Hallett,

" the best job done so far in getting this information has been done by a weekly newspaper, which you can buy for 5 cents on any newsstand. It's the Civil Service LEADER, and it has gathered all the material about defense training facilities now available . . . "

TEX McCrARY, on his "Daily Liberator" program Thursday evening, January 22, radio station WMCA, sponsor Billy Rose. The "Daily Liberator" is on the air five nights a week at 6:45 Monday through Friday. McCrary is also chief editorial writer of the New York Daily Mirror.

Here's the complete radio script which Tex McCrary used. It makes good reading.

McCrARY: It takes 14 civilians to equip and supply every American soldier on the field. If our army reaches 3,500,000 within one year, this means a staggering total of industrial manpower. We need an industrial army of trained experts, skilled and semi-skilled workers who know how to handle powerful machines, to make our planes, tanks, guns. Frankly, we haven't got that industrial army today. We knew a year ago that we needed to train millions of men and women to turn out the armaments to beat the Axis. But there was no co-ordination of the many training services available. Even today, you can't get into some of the courses unless you are on relief first. And in some places old prejudices still operate to deny training to women, Negroes, and Jews. Here is Joe Beck, a young fellow who tried to get training for defense. Take over, Joe.

JOE: Thanks, Mr. McCrary. I've tinkered around with autos a lot, and I wanted to get into this defense work to help beat Hitler. I went to the Board of Education to take a course in electrical work. They told me that I would have to go to the State Employment Service and register. So I went there, but they told me my chances of taking a course weren't very good because I had a job in a hardware store. I can't understand why they don't let me enter the defense program where I can be of real use in beating Hitler.

McCrARY: Couldn't you go anywhere else for training?

JOE: Maybe so, but I haven't been able to find out where to get the information.

McCrARY: You're right, Joe. One of the weaknesses of our training program is the lack of a centralized office for such information. But the best job done so far in getting this information has been done by a weekly newspaper, which you can buy for 5 cents on any newsstand. It's The Civil Service LEADER, and it has gathered all the material about defense training facilities now available. For instance, you can register for a defense training course given by the Board of Education not only through the nearest office of the U. S. Employment Service, but through your employer, if he is in an industry related to defense, or through the Advisory Board on Vocational Education, or through your trade union. If you're unemployed you can be referred for training by the local U. S. Employment Office, by the WPA or by your trade union. The Board of Education gives courses in aviation instruments, aviation mechanics, blueprint reading, and about 25 other subjects. Private industry, such as Fairchild Aviation, Curtiss-Wright, and American Safety Razor, has set up training courses. For younger people, the NYA and CCC have excellent training programs leading straight to jobs in defense industries.

Now, this is only a small fraction of the training opportunities now available and described in the current issue of this weekly newspaper, The Civil Service LEADER. You should get yourself a copy, Joe, and so should everyone else who'd like training for a defense job.

The Civil Service LEADER will always carry complete, up-to-the-minute Civil Service news; valuable information about defense training and defense jobs. LEADER stories are written so you can understand them. The LEADER is an independent, unbiased, impartial newspaper.

Examination Requirements

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 5:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment. Applicants for State jobs must have been New York State residents for one year.

course for which a degree in medicine or law is granted (or admission to the Bar); or (c) an equivalent combination. Candidates may also substitute, year for year, office experience in a public or private organization for the required high school education.

Senior Damages Evaluator (\$2,500-\$3,100)

Duties
Under general supervision, supervise several employees engaged in the examination of motor vehicle accident reports filed pursuant to the provisions of the New York Motor Vehicle Safety-Responsibility Act and from these reports to evaluate the property and personal injury damages; related work such as assigning, overseeing and reviewing of and correcting errors in the work of a small group of Damages Evaluators engaged in estimating, from motor vehicle accident reports, the amounts of property and personal injury damages sustained; and making investigations of and decisions in the more difficult cases; interviewing owners, operators and other interested parties for the purpose of discussing and determining the accuracy of damages reported and making revisions of estimates thereof; testifying before a Motor Vehicle Responsibility Adjudicator as to the extent of damages involved in motor vehicle accidents.

Requirements

Either (a) graduation from senior high school and five years' full-time experience, of which one year shall have been in a supervisory or executive capacity, either as an appraiser, claim adjuster, or investigator employed by an insurance carrier, claims bureau of a large industrial or business organization, or in a law office personally handling a substantial number of cases yearly involving the prosecution or defense of damage, negligence, or compensation cases including the making of estimates on property and personal injury damages; or (b) graduation from college or university from a course for which a degree in medicine or law is granted (or admission to the Bar) and three years' experience as required under (a), of which one year shall have been in a satisfactory supervisory or executive capacity; or (c) an equivalent combination. Candidates may also substitute, year for year, office experience in a public or general private organization of some responsible evaluation education. (It is understood that substitution of some responsible evaluation experience may be allowed for the one year's supervisory or executive experience.)

Motor Vehicle Responsibility Adjudicator (\$3,600-\$4,500)

Duties
Under general direction, administer oaths, examine witnesses, conduct formal hearings to decide the amount of property and personal injury damages caused in accidents reported pursuant to the provisions of the New York Motor Vehicle Safety-Responsibility Act, and make formal determinations as to the amounts of security to be deposited; related work such as conducting formal hearings in cases of automobile accidents reported pursuant to the provisions of the New York Motor Vehicle Safety-Responsibility Act; administering oaths; questioning owners, operators and witnesses regarding the facts involved in reported evidence submitted; applying trained judgment to the testimony submitted, both oral and written, for the purpose of determining the issues raised; making final determinations as to the amount of property damage resulting from automobile accidents or making final determinations as to the existence of bodily injury or death as a result of such accidents, and making final determinations as to the form and amount of security to be deposited by the owners, operators and other responsible parties, as a result of automobile accidents, according to the provisions of the New York Motor Vehicle Safety-Responsibility Act.

Requirements

Either (a) graduation from senior high school and eight years' satisfactory full-time experience as an appraiser, claim adjuster or investigator employed by an insurance carrier, claims bureau of a large industrial or business organization, or in a law office personally handling a substantial number of cases yearly involving the prosecution or defense of damages, negligence, or compensation cases including the making of estimates on property and personal injury damages, of which two years shall have been in

a responsible position requiring a high degree of independent judgment in passing upon disputed personal or property liability claims for final settlement or in a similar capacity that has demonstrated superior ability to successfully arbitrate disputed matters; or (b) graduation from senior high school and four years' full-time experience as a hearing representative or in a similar position in a governmental agency acting in a quasi-judicial capacity hearing and weighing testimony and making decisions; or (c) an equivalent combination. Graduation from college or university from a course for which a degree in medicine or law is granted (or admission to the Bar) will be accepted in lieu of two years of the general experience required under (a) above, or one year of experience required under (b) above. Candidates may substitute, year for year, office experience in a public or private organization for the required high school education.

Hospital Attendant
For Complete Requirements
See Story on Page 7

Medical Tests

X-Ray and Wasserman tests will be given all city civil service candidates, if a plan approved by the Civil Service Commission at its meeting last week is established. Under this plan, candidates will also be given X-Ray tests in groups of 500 to determine if they have tuberculosis. Health officials estimate that 2 percent of all civil service candidates have pulmonary tuberculosis.



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State Tests

These are abstracts of the tentative requirements for coming tests for Damages Evaluator, Senior Damages Evaluator, and Motor Vehicle Responsibility Adjudicator in the Safety Responsibility Unit of the Bureau of Motor Vehicles, State Department of Taxation and Finance.

Damages Evaluator (\$2,100-\$2,600)

Duties
Under supervision, examine reports of motor vehicle accidents filed pursuant to the provisions of the New York Motor Vehicle Safety-Responsibility Act, and from these reports to evaluate property and personal injury damages; related work such as applying trained judgment to the facts reported in motor vehicle accident reports for the purpose of estimating the amount of property damage and personal injuries involved; making investigations to determine the accuracy of damage (property or personal injury) reported; interviewing owners and operators of motor vehicles involved; testifying before a Motor Vehicle Responsibility Adjudicator as to the extent of damage involved in motor vehicle accidents.

Requirements

Graduation from senior high school and three years' full-time experience either as an appraiser, claim adjuster, or investigator employed by an insurance carrier, claims bureau of a large industrial or business organization, or in a law office personally handling a substantial number of cases yearly involving the prosecution or defense of damage, negligence, or compensation cases, which experience shall have included the making of estimates on property and personal injury damages. Candidates may substitute for two years of the foregoing experience either (a) four years' full-time employment on motor vehicle sales or repairs that shall have included the making of estimates of value or of repair costs; or (b) graduation from college or university from a

U. S. Tests

Student Aid, \$1,440 a Year

Optional Branches

1. Engineering
2. Political Science
3. Public Administration
4. Statistics

Applications Must Be on File With the United States Civil Service Commission at Washington, D. C., Not Later Than February 3, 1942.

Employment lists—Separate lists of eligibles will be established for each of the optional branches above. Applicants must select and indicate in their applications one and only one optional branch chosen from those listed above except that an applicant may select Option 4 in addition to Option 1, 2, or 3.

Appointments may be made from the registers resulting from these examinations to positions paying a lower salary than \$1,440 a year by certification of the names of eligibles from the appropriate registers who are willing to accept a lower salary. Applicants should indicate in their applications the lowest salary they are willing to accept.

Applicants, otherwise qualified, who have had or are taking courses in housing, should describe such courses in their applications.

Conditions of employment and promotion—Usually appointments to these positions are for employment during the school vacation periods. Normally, appointees will be subject to a period of training which will combine a thorough course of instruction concerning the objectives and procedures of the service with practical work in various field activities.

Appointees may be furloughed due to the seasonal nature of some of these positions. Satisfactory employees, if furloughed, may be re-employed in succeeding seasons.

Student Aid appointees may be furloughed for the purpose or continuing their baccalaureate studies. Subsequent to the completion of their academic training and dependent upon their previous record of service, they may be recalled as Student Aids with opportunities for advancement to the professional service.

Advancement to the professional service will depend upon the occurrence of vacancies and upon the individual record of the appointee, subject to such noncompetitive examination as the Civil Service Commission may prescribe.

Duties—Under immediate supervision to perform simple routine subprofessional tasks connected with the practical application of the principles of one of the subjects mentioned above under "Optional branches."

Basis of ratings—Competitors will

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U. S. Tests

(Continued from Page Twelve) recognized standing, and must have formally indicated at the college or university they are attending their intention of majoring in the optional subject for which application is made, provided that no applicant may enter the examination who completed the third year of college study prior to May, 1939.

Applicants for Optional Branch 4, Statistics, must show that they will have completed not less than 3 semester hours in Statistics by July 1, 1942.

Junior students.—Applications will be accepted from junior students at institutions of recognized standing, who show that they expect to complete their junior college year not later than July 1, 1942. Specialized courses in which applicants are or will be enrolled and which will be completed within the above-specified period will be accepted.

Note.—Students in attendance at an institution of recognized standing who are pursuing a 5- or 6-year college course leading to a bachelor's degree must have completed three-fourths of the prescribed course of study by July 1, 1942.

**Junior Professional Assistant,
\$2,000 a Year**

OPTIONAL SUBJECTS

1. Junior Agricultural Economist.
2. Junior Agronomist.
3. Junior Aquatic Biologist (Physiology).
4. Junior Archivist.
5. Junior Bacteriologist (Foods).
6. Junior Biologist (Wildlife).
7. Junior Chemist.
8. Junior Entomologist.
9. Junior Forester.
10. Junior Geologist.
11. Junior in Household Equipment.
12. Junior Olericulturist.
13. Junior Pomologist.
14. Junior Public Welfare Assistant.
15. Junior Range Conservationist.
16. Junior Soil Scientist.
17. Junior State Department Assistant.
18. Junior Statistician.

Applications must be on file with the United States Civil Service Commission at Washington, D. C., not later than Feb. 3, 1942.

The United States Civil Service Commission announces open competitive examinations in the optional subjects named above to be held at any of the places listed hereon.

Vacancies in positions in Washington, D. C., and in the field requiring the prescribed or similar qualifications will be filled from these examinations, unless it is found in the interest of the service to fill any vacancy by reinstatement, transfer, or promotion. The salaries of positions filled from these examinations are subject to a deduction of 3/4 percent toward a retirement annuity.

Employment lists.—Separate lists of eligibles will be established for each of the optional subjects listed above. Additional lists of eligibles may be established within some of the general optionals, based on the courses pursued by applicants in their college studies. The registers resulting from these examinations may supplant registers resulting from previous examinations in the optional subjects listed, when the precedent registers have been in existence for at least 1 year.

Subprofessional or other positions at \$2,000 a year, \$1,800 a year, and \$1,620 a year will be filled from the registers resulting from these examinations by certification of the names of appropriate eligibles who are willing to accept these salaries. Applicants should indicate in their applications the lowest salary they are willing to accept.

Duties.—Under immediate supervision, to perform scientific or professional work in one of the optional branches listed at the head of this announcement.

Basis of ratings.—Competitors will be rated on the subjects listed below, which will have the relative weights indicated.

Subject: 1. General test, weight 30; 2. Professional questions, weight 70; total 100.

Subject 1, General test, will consist of written questions designed to measure the applicant's aptitude for learning, and adjusting to professional duties in the service.

Subject 2, Professional questions, will consist of a separate test for each of the optional subjects listed above, covering the fundamentals of that particular science, profession, or subject.

Ratings required.—In each of the two subjects, nonpreference competitors must attain a rating of at least 70; competitors granted 5-point preference, a rating of at least 65, excluding preference credit; and competitors granted 10-point preference, a rating of at least 60, excluding preference credit.

Time required.—About 5 1/2 hours will be required for these examinations.

Applicants may be examined in only one of the optional subjects listed at the head of this announcement. Applicants should indicate in their applications the optional subject for which they wish to be considered.

Examinations in all of the optional subjects may not be held on the same date.

Statements concerning qualifications will be verified by the Commission; exaggeration or misstatement will be cause for disqualification.

Applicants must possess the following qualifications:

Education.—Four-year course in a college of recognized standing. Such study must have included or must have been supplemented by a minimum of specialized study in one of the optional subjects listed below.

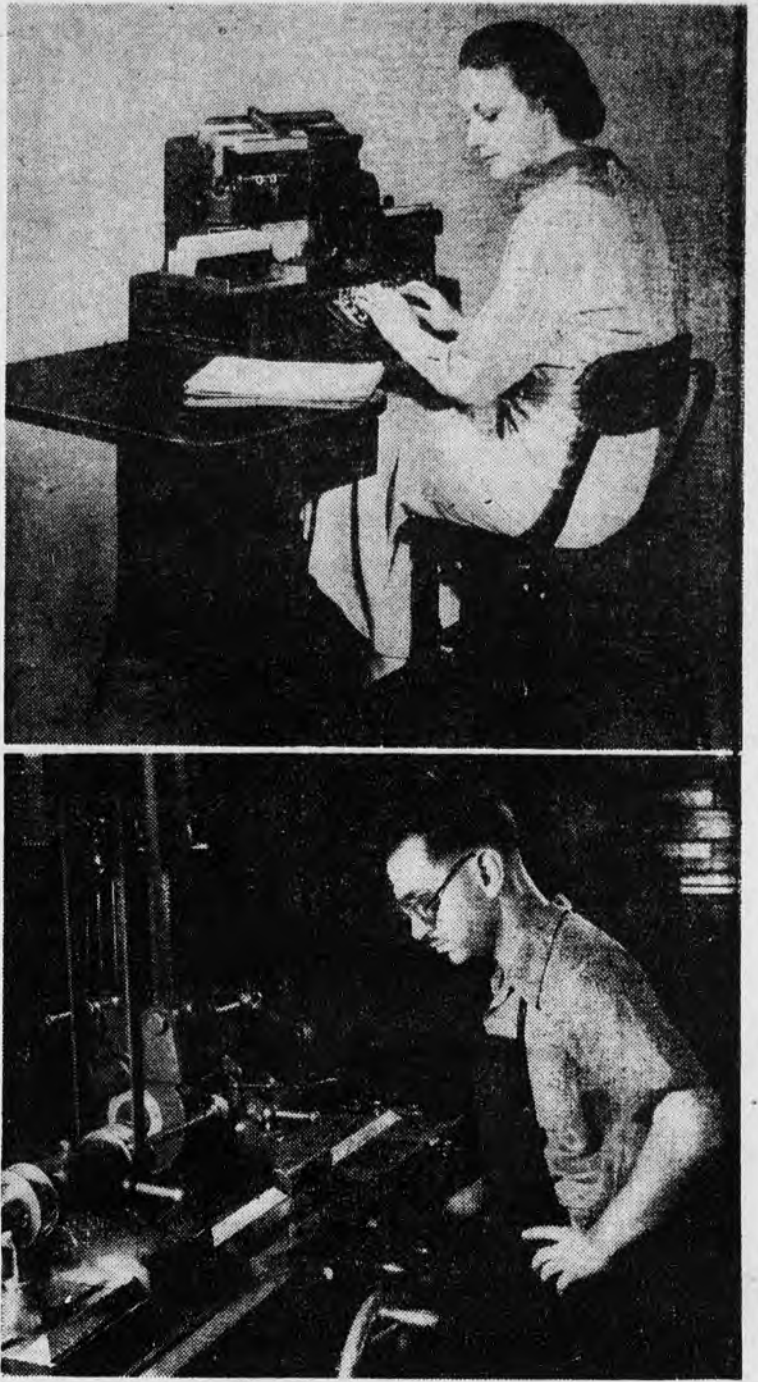
Senior or graduate students.—Applicants will be accepted from senior or graduate students who show that they expect to complete the required college course not later than July 1, 1942. Specialized courses in which applicants are, or will be, enrolled, and which will be completed within the above specified period will be accepted and should be indicated in their applications as courses to be completed.

Specialized study.—Applicants must show, as a minimum, specialized study in one of the optional subjects as follows:

- (1) Junior Agricultural Economist.—Eighteen semester hours in agricultural economics, economics, rural sociology, or statistics, or any combination of these subjects, provided that at least 12 semester hours are in agricultural economics. The professional questions in this optional subject will be principally concerned with the application of economic principles to agriculture.
- (2) Junior Agronomist.—Twenty semester hours in agronomy, or in agronomy and soils combined. The professional questions will be in field crops, forage crops, grasses, and soil conservation practices.
- (3) Junior Aquatic Biologist (Physiology).—Thirty semester hours in zoology including or supplemented by 6 semester hours in general physiology. The professional questions will be in general zoology, fresh-water biology, and general physiology.
- (4) Junior Archivist.—Thirty semester hours in any combination of history, economics, political science, and sociology, provided that at least 12 semester hours in American history.

(Continued on Page Fourteen)

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The Vocational Guidance Service will serve you when you have a problem or question about civil service which you want answered.

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If you're looking for training, we'll bring to your attention, from time to time, such training opportunities as may be helpful to you.

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U. S. Marshal Test Still Open

(Continued from Page Thirteen) tory, 6 semester hours in American government, and 3 semester hours in methods of historical research are shown.



The first of 1,000,000 coin-filler birthday greeting cards for President Roosevelt from the people of New York for the benefit of the 1942 "Fight Infantile Paralysis" campaign was sent from the office of Postmaster Albert Goldman last week as Commissioner D. Walker Wear, assistant chairman of the campaign looks on.

(5) Junior Bacteriologist (Foods).—Twenty semester hours in bacteriology, or in any combination of bacteriology, biochemistry, or closely related subjects, provided that at least 10 hours are in bacteriology. The professional questions will be in general bacteriology and the physiology of bacteria as related to foods, fermentations, and closely related fields.

questions will be in botany, plant ecology, and livestock management on the range. (16) Junior Soil Scientist.—Twenty semester hours in soil science, or in any combination of soil science, agronomy, horticulture, forestry, botany, geography, and geology, provided that at least 6 semester hours are in soil science.

(17) Junior State Department Assistant.—Thirty semester hours in any combination of modern history, economics, and political science, provided that not less than 12 semester hours are in modern history and not less than 12 semester hours are in economics. At least one course in political science, government, or constitutional law must be shown. For purposes of this examination, courses in economic history, economic geography, or economic statistics may be credited toward the economics requirement, but not toward the history requirement.

Age limit.—Thirty-five years. Deputy U. S. Marshal, \$1,800 For employment in the Department of Justice. Age limits: 23 to 53. Applications must be filed with the

U. S. Civil Service Commission, Washington, D. C., by February 16. Duties To serve civil and criminal proce-

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The Civil Service Commission does not notify eligibles when they are certified. If your number is lower than the number reached on your list and you have not been notified yet, don't worry about it. The department to which you were certified will notify you when you are about to be reached for appointment.

Table with columns: Title, Department, Salary, P.T.I., No., Expiration. Lists various job openings and their corresponding statistics.

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Columbia & Lee-147 W. 42d St.-Request Free Early Employment Booklet-BRyant 9-6294.
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Accounting Machines Institute-221 W. 57th St.-Day and Evening Classes.
IBM Hollerith Printers, Sorters, Key Punchers-Circle 5-6425.
AUTO DRIVING INSTRUCTION
Bill's Auto Driving School-171 Worth St. (opp. State Bldg.)-WOrth 2-6990
AVIATION PRODUCTION MECHANIC
Delehanty Institute-11 E. 16th St.-Day and Eve. Classes-300 hr. Course.
STuyvesant 9-6900.
BENCH ASSEMBLY-AVIATION
Delehanty Institute-11 E. 16th St.-Day and Eve. Classes-100 hr. Course-STuyvesant 9-6900.
BUSINESS MACHINES
Delehanty Institute-115 E. 15th St.-Day and Evening Classes-Card Punch, Comptometry-STuyvesant 9-6900.
Brooklyn Business Machine School-7 Lafayette Ave.-Comptometry, Billing, Bookkeeping, Typing-Day and Evening-ST. 3-7660.
CIVIL SERVICE
Delehanty Institute-115 E. 15th St.-Day & Eve. Classes-STuyvesant 9-6900.
Schwartz School-147 Fourth Ave.-Police, Fire-Entrance and Promotion-GRAMercy 3-0808.
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Manhattan Technical Institute - 1823 Broadway (59th) - Day and Evening Classes-Circle 5-7857.
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Delehanty Institute-115 E. 15th St.-New class forming. STuyvesant 9-6900.
New York School of Fingerprints-22-26 E. 8th St.....GRAMercy 7-1268
MACHINE SHOP
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Lurs-Machine Shop Practice-1043 6th Ave., N. Y. C. - Day & Evening Classes-PE. 6-0913.
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Radio Television Institute - 480 Lexington Ave. - Laboratory Training - Day and Evening Classes-PLaza 3-4585-Dept. L.
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Delehanty Institute-Day and Evening Classes. Branches in Manhattan, Jamaica, Newark-Main office, 120 W. 42d St.-STuyvesant 9-6900.
Bowers-228 W. 42d St.-Graded Speed Classes-BRYant 9-8092.
Washington Business School-130 W. 42d St.....WISconsin 7-8811
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Mary A. Mooney, Browne's Business College-7 Lafayette Ave.-Brooklyn-NEVins 8-2941.
Lamb's Business Training School-370 Ninth St., at 6th Ave., Brooklyn - Day and Evening Classes-Individual Instruction-SOUTH 8-4236.
Merchants and Bankers Business School - 55th Year - Day and Evening - 220 East 42d St.-MU. 2-0986.
TABULATING MACHINE OPERATION
Delehanty Institute-115 E. 15th St.-Day & Eve. Classes-STuyvesant 9-6900.
Accounting Machines Institute-221 W. 57th St.-Day and Evening Classes. IBM Hollerith Printers, Sorters, Key Punchers-Circle 5-6425.
WELDING
Delehanty Institute-11 E. 16th St.-Day and Evening Classes - 224-hr. Course-STuyvesant 9-6900.
X-RAY and ANALYTICAL TECHNICIANS
Harvey School-384 E. 149th St.-Day and Eve. Classes-MOTT Haven 9-6655.

U. S. Tests

(Continued from Page Fourteen)
esses, make arrests, transport prisoners, attend court sessions, levy on property, conduct auction

LEGAL NOTICE
GUDE, WINMILL & CO.-NOTICE is hereby given of the filing and recording in the office of the Clerk of New York County on Jan. 16, 1942, of the certificate of limited partnership of Gude, Winmill & Co., dated January 15, 1942. The substance of said certificate is as follows: The name of the partnership is Gude, Winmill & Co. The character of the business to be transacted by said partnership is a general commission and brokerage business consisting in dealing in stocks, bonds and corporate securities and commodities generally for its own account and for the account of others. The location of the principal place of that firm's business shall be 1 Wall Street in the Borough of Manhattan, City of New York. The general partners and their respective places of residence are: Robert C. Winmill, 825 Fifth Avenue, New York City; Xavier M. Audibert, 9 East 79th Street, New York City; Frederick E. Alexandre, 41 White's Lane, Cedarhurst, Long Island; John A. Morris, 925 Park Avenue, New York City; Sherburne Prescott, Belle Haven, Greenwich, Conn.; Paul L. Hughes, 363 Crest Road, Ridgewood, New Jersey; James G. Tremaine, Stanwich Road, Greenwich, Conn. and Coleman B. McGovern, 850 Park Avenue, New York City; and the limited partner and her place of residence is Viola T. Winmill, Warrenton, Virginia. The partnership will begin on January 15, 1942, and terminate on May 1, 1942; but a majority in interest of the partners shall have the right to dissolve the same at any time. The amount of cash contributed by the limited partner is \$100,000. Said limited partner has not and is not to contribute any other property; she has not agreed to make any additional contribution; the contribution to be made by her shall be returned upon the termination of the partnership; the share of the profits or other compensation by way of income which the limited partner shall receive is an amount equal to 6% of her capital contribution per year; and said limited partner shall not have the right to substitute an assignee as contributor in her place. The partners shall have no right to admit additional limited partners except as provided by law. The remaining general partners shall have the right to continue the business of the partnership on the death, retirement or insanity of a general partner until the termination of the partnership. The limited partner shall not have the right to demand and receive property other than cash in return for her contribution. The partnership agreement of the general partners now in force, shall continue in force, except insofar as the same may be modified as shown in said certificate. Dated, New York City, January 15, 1942. Robert C. Winmill, Frederick E. Alexandre, Xavier M. Audibert, John A. Morris, Sherburne Prescott, Paul L. Hughes, James G. Tremaine, Coleman B. McGovern, General Partners, Viola T. Winmill, Limited Partner

\$0. 1942 is last filing date.
Marine engineer: \$2,600 to \$5,600. June 30, 1942 is last filing date.
Shipyard inspector: \$2,300 to \$3,800.

Engineering, Also Ordnance and Explosives Inspection
Engineer, \$3,800. File by June 30, 1942.
Junior engineer, \$2,000. File by June 30, 1942.
Chief engineering aid, \$2,600; principal, \$2,300; senior, \$2,000; engineering aid, \$1,800. Last filing date June 30, 1942.

File Until Further Notice
Applications for the following federal examinations can be obtained until further notice at the local office of the U. S. Civil Service Commission, 641 Washington Street, New York.
Under Graphotype Operator, \$1,260 a year.
Training Specialist, \$2,600 to \$5,600 a year.
Economist, \$2,600 to \$5,600 per year.
Departmental Guard, \$1,200 per year.
Research Chemist, \$2,600 to \$5,600 per year.
Technologist, \$2,000 to \$5,000 per year.
Engineer, \$2,600 to \$6,500 per year.
Pharmacologist, \$2,600 to \$4,600 a year.
Toxicologist, \$2,600 to \$4,600 a year.
Meteorologist (any specialized branch), \$2,600 to \$5,600 a year.
Expeditor (marine propelling and outfitting equipment), \$3,200 a year.
Technical Assistant (Engineering), \$1,800.
Junior Astronomer, \$2,000.
Chemist (Explosives), \$2,600 to \$5,600.
Chemical Engineer (any specialized branch), \$2,600 to \$5,600.
Physicist (any specialized branch), \$2,600 to \$5,600.
Airport Traffic Controller, \$2,000 to \$3,200.
Airport Traffic Control Examiner \$3,500.
Alphabetic card-punch operator, \$1,200.
Artistic lithographer, \$1,800.
Inspector, engineering materials \$2,300.
Inspector, engineering materials (aeronautical), \$2,300.
Inspector, engineering materials (optical), \$2,000.
Inspector of clothing, \$2,000.
Inspector of hats, \$2,000.
Inspector of textiles, \$2,000.
Inspector of ordnance materials, \$2,300.
Inspector (powder and explosives), \$2,800.
Inspector (ship construction), \$2,300.
Inspector (signal corps equipment), \$2,600.
Instrument maker, \$2,200.
Junior communications operator (air navigation), \$1,440.
Junior communications operator (high speed radio equipment), \$1,620.
Junior copper plate map engraver, \$1,440.
Junior stenographer; junior typist, Washington, D. C. only.
Junior stenographer, \$1,440, and junior typist, \$1,200. Open for men only for employment in the various government agencies in the State of New York.
Horizontal sorting machine operator, \$1,260. Appointment in Washington, D. C. only.
Link trainer operator instructor, \$3,200. Link trainer operator, \$2,000.
Civil Aeronautics Administration.
Student physiotherapy aid, \$420 w. m.; apprentice physiotherapy aid, \$1,440.
Senior medical officer, \$4,000; medical officer, \$3,800; and associate medical officer, \$3,200.
Tabulating machine operator, \$1,260 to \$1,440 a year.
Junior veterinarian, \$2,000.
Junior mimeograph operator, \$1,260.
Senior radiophone technician, \$2,000.
Industrial specialist, \$2,600 to \$5,600.
Agent, trade and industrial education, \$3,800 to \$4,600.
Radio mechanic-technician, \$1,620 to \$2,300.
Junior physicist, \$2,000.
Negative cutter, \$1,800.
Physiotherapy aid, \$1,800.
Procurement inspector, \$2,300.
Regional agent, trade and industrial education, \$4,600.
Shipyard inspector (various specialties), \$3,200.
Under tabulating machine operator, \$1,260.
Coal mine inspector, \$3,800; senior, \$4,600; associate, \$3,200; assistant, \$2,600.
Dental hygienist, \$1,620.
Medical guard attendant, \$1,620; medical technician assistant, \$2,000.
Under mimeograph operator, \$1,260. For appointment in Washington, D. C., only.
Specialist in maternal and child health, various grades, \$3,200 to \$5,600.
Inspector, engineering materials (aeronautical), various grades, \$1,620 to \$2,600.
Air carrier inspector (operations), \$3,800. Associate Air-Carrier Inspector (operations), \$3,500. Civil Aeronautics Administration, Department of Commerce.
Trainee, traffic controller (airway and airport), \$1,800. Civil Aeronautics Administration, Department of Commerce.
Assistant veterinarian, \$2,600; junior veterinarian, \$2,000. Bureau of Animal Industry, Department of Agriculture; United States Public Health Service, Federal Security Agency and War Department.
Procurement inspector, various grades; \$1,620 to \$2,600 a year. Material Division, Air Corps, War Department. Twelve optional subjects.
Junior administrative procurement inspector, \$2,900; Material Division Air Corps, War Department. Twelve optional subjects.
Inspector ordnance material, various grades, \$1,620 to \$2,600. Ordnance Department, at large, War Department, New York Ordnance District and Rochester Ordnance District.
Instructor, various grades, \$2,000 to \$4,000. Optional branches: Radio engines; internal combustion engines; motorcycles; automotive (chassis less engine); radio operating and radio electrical, War Department.
Public health nurse, \$2,000. Indian Field Service, including Alaska. Department of the Interior, United States Public Health Service, Federal Security Agency.
Graduate nurse, general staff duty, \$1,800. Indian Field Service, including Alaska, Department of the Interior.
Senior inspector, naval ordnance materials, \$2,600; inspector, naval ordnance materials, \$2,300. Optional branches: optical or fire control instruments; naval guns and accessories; munitions and ordnance units; associate inspector, naval ordnance materials \$2,000; assistant inspector, naval ordnance materials, \$1,800, and jun

CLASSIFIED ADVERTISEMENTS
(Rates: 40c for each six words. Minimum 3 lines. Copy must be submitted before noon on Friday preceding publication.)
Dancing Instruction
THE ANDERSON STUDIO OF DANCING. All types of dancing taught. Toe, Tap, Acrobatic, and Ballroom. Babies - Children - Adults. 108-02 89th Ave., Jamaica. RRepublic 9-6418.

Entertainment
BRIDGE, Ballroom, Square Dancing, Rhythmic, Glee Club, Languages, Lectures, Sports, Dances, Parties. New York League of Girls Clubs, 55 West 44th St., VA. 6-3654.
Foods
IF IT SWIMS we have it. Fresh Sea Food for Shore Dinners. Frogs' Legs, Brook Trout Maine Lobsters. Petrosino Bros. Washington Market. BA. 7-5399.

Funeral Directors
MICKEY FUNERAL SERVICE, INC., 228 Lenox Ave., in the HARLEM SECTION, offers its best attention to CIVIL SERVICE EMPLOYEES of N.Y.C. LE. 4-0699
COMPLETE FUNERALS as low as \$125. Free chapel. Financed to meet conditions. Chas. Peter Nagel, 332 E. 87th St., N.Y.C. ATwater 9-2221.

Furs
CLEARANCE-377 Samples from Fashion Shows!!! FUR COATS-CLOTH COATS-DRESSES. To give you an opportunity to save on your wardrobe just when you need new clothes. We are disposing of every garment at drastic reductions. FUR COATS-one of a kind, \$45.00. Luxuriously furred CLOTH COATS, \$25.00. Handsome TWEEDS, \$12.95. Sample Dresses, \$7.95. All Sizes. Shop early. These are wonderful bargains!! Budget Terms arranged. DOROTHY FRANCES STUDIO, 22 East 41st St. (Near Madison Ave.), N.Y.C. I flight up. Open till 7 P.M.; Thursdays 9 P.M.

Hair Removed
ELECTROLYSIS - SUPERFLUOUS HAIR painlessly removed by doctor. Your home at no extra cost. Finest references. NEVins 8-4281.

Health Foods
VITAMIN Headquarters for Tasty Health Foods. Keep fit with our products. Columbus Health Food Shoppe, 104 West 87th St., at Columbus Avenue. SC. 4-1207.

Help Wanted-Agencies
A BACKGROUND of SATISFACTION in personnel service since 1910. Secretaries, Stenographers, File-Law Clerks, Switchboard Operators. Brody Agency (Henriette Roden, Licensee), 240 Broadway. BARclay 7-8135.
BOOKKEEPERS - Stenographers - Billing and Bookkeeping Machines operators, all office assistants. Desirable positions available daily. Kahn Employment Agency, Inc., 15 West 38th St. WI. 7-3900.

Instruction
CIVIL SERVICE Home Study Courses. 50c to \$1.00. Write for free list. PRINTER'S ASSISTANT. Sample Questions, Answers, 50c. Merit Publications, Munsey Building, Washington, D. C.
FREE Trial Lesson. Learn to play the Accordion at the De Bellis Accordion School. Accordions furnished, 159 West 4th St and Sixth Ave. CH. 3-3420.

Massage
CORRECTIVE MASSAGE INSTITUTE-BATHS - 24 West 23th St. Reducing, Body Corrections, Gymnasium. Special hours: 9 A.M. to 1 P.M., 5 for \$6. Phone MURray Hill 6-9181.
Inspector, naval ordnance materials, \$1,620.
Assistant air-way traffic controller, \$2,300.
Senior flight supervisor, \$3,800. Flight supervisor, \$3,200.
Senior ground school supervisor, \$3,500. Ground school supervisor, \$2,900.

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COMPLETE FUNERALS as low as \$125. Free chapel. Financed to meet conditions. Chas. Peter Nagel, 332 E. 87th St., N.Y.C. ATwater 9-2221.

Furs
CLEARANCE-377 Samples from Fashion Shows!!! FUR COATS-CLOTH COATS-DRESSES. To give you an opportunity to save on your wardrobe just when you need new clothes. We are disposing of every garment at drastic reductions. FUR COATS-one of a kind, \$45.00. Luxuriously furred CLOTH COATS, \$25.00. Handsome TWEEDS, \$12.95. Sample Dresses, \$7.95. All Sizes. Shop early. These are wonderful bargains!! Budget Terms arranged. DOROTHY FRANCES STUDIO, 22 East 41st St. (Near Madison Ave.), N.Y.C. I flight up. Open till 7 P.M.; Thursdays 9 P.M.

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VITAMIN Headquarters for Tasty Health Foods. Keep fit with our products. Columbus Health Food Shoppe, 104 West 87th St., at Columbus Avenue. SC. 4-1207.

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Massage
CORRECTIVE MASSAGE INSTITUTE-BATHS - 24 West 23th St. Reducing, Body Corrections, Gymnasium. Special hours: 9 A.M. to 1 P.M., 5 for \$6. Phone MURray Hill 6-9181.

Medical
Medical officer, \$3,200 to \$3,800.
Medical guard attendant, \$1,620.
Medical technical assistant, \$2,000.
Dental hygienist, \$1,620.
Junior graduate nurse, \$1,620.
Junior public health nurse, \$1,800.
Public health nurse, \$2,000.
Graduate nurse, general staff duty, \$1,800.
Medical technician, \$1,620 to \$2,000.
Junior laboratory helper, \$1,440.
Public Health Nursing Consultant, \$2,600-\$3,200.
Graduate nurse. Optional branches: general staff duty and psychiatry, \$168.75 a month. Panama Canal service only.

Inspector (Dredging) \$1,800
For employment in the New York Engineer District, War Department. Present vacancies exist on the Hudson River in the vicinity of Albany. Age limits, 18 to 55 (not applicable to competition granted military preference). Applications must be filed by the close of business February 25.
Requirements
Applicants must show familiarity with the use of surveying instruments. They must have had at least three years of experience in dredging operations which must have included establishing survey lines, setting slope stakes, taking soundings, settings and observing tide gauges, and computing the amount of dredged material removed. College education in Civil, Mechanical, or Mining Engineering in a college or university of recognized standing may be substituted year for year for the required experience.

Basis of Ratings
No written test. Candidates will be rated on the extent of their education. (Continued on Page Sixteen)

Massage
ULRICH MASSAGE STUDIO, 31 E. 60 St. Special for ladies-10 treatments, \$20. Separate department for men. Vapor cabinets, vibrators, rollers. REgent 4-3688.

Nursing Homes
NURSING care, board, room, private home; porches, grounds; doctor's supervision; diets. Non-sectarian; \$18-\$22 weekly. Mrs. Pragnell, 2886 Valentine Ave., Bronx. FORDham 5-1744.

WHITE NURSING HOME
Ideal home for aged and convalescents; spacious rooms with home atmosphere; registered nurses. 2739 Bedford Ave. MANSfield 6-9639.

Optometrist
Have Your Eyes Examined Today
Finest glasses at lowest prices. Special courtesy given to civil service employees and families. Dr. J. L. Lozen, 100 Canal St. WA. 5-8816.
EYES examined, prescription furnished. Fee \$2. No inducement forms to prescribe unnecessary glasses. Dr. John Wilday, Times Building, 42nd Street and Broadway. BRyant 9-2252.

Pawnbrokers
LIBERAL LOANS on Personal Property. Jewelry, Watch Bargains. G. Edelstein & Co. Oldest Established Bronx Pawn Brokers, 2629 Third Ave., at 141st St. MO. 9-1055.

LIBERAL LOANS on Diamonds, Watches, Jewelry, Silverware, Clothing. Special courtesy to Civil Service Employees. Confidential Service. Edelstein Bros., 252 1st Ave. (14th St.) ALgonquin 4-1636.

Travel
SHARE EXPENSE. Miami, \$10; Los Angeles, \$21; Chicago, \$7.50. Auto travel Service, 137 West 45th St. LO. 5-9750.

Waste Paper
ALL GRADES of wastepaper bought for cash. Files, old records. Guaranteed destruction. Troiano & DeFina, 225 South St. WOrth 2-2081.

Civil Service Car Owners

PROTECT YOUR RIGHT TO DRIVE

Under the new N. Y. Motor Vehicle Responsibility Act effective January 1, 1942, your right to drive is in danger of being lost if you cannot furnish sufficient security when you are involved in an accident causing death or bodily injury in excess of \$25.00.

INSURANCE will protect you under the law. See these reputable and reliable Insurance Agents at once. THEY WILL PROTECT YOU.

Washington Heights
PAUL MOFFITT
100 Haven Avenue, N. Y. C.
Wadsworth 3-8075

Bronx
EDWARD J. DONOHUE
391 East 149th Street
Bronx, N. Y. MELrose 5 6466

WILLIAM J. O'BRIEN
2488 Grand Concourse
Bronx, N. Y. RAYmond 9-1277

Brooklyn
Colonial Realty Co., Inc.
6903 4th Ave., Brooklyn, N. Y.
Shore Road 5-6300

MELVILLE A. KELSEY
147 Broadway, Brooklyn, N. Y.
STERling 2-1964

Queens
DROESCH & SONS, INC.
146-07 Jamaica Avenue
Jamaica, L. I. JAMAica 6-5300

JOSEPH J. REDDY
28-10 Bridge Plaza South
L. I. City STilwell 4-1450

EMILY M. RICHARDS
109-14 Ascan Ave.
Forest Hills, L. I. BO. 8-4040

WILLIAM M. SMITH
40-06 Main St., Flushing, N. Y.
FLushing 3-0900-1-2

Staten Island
JOHN K. BAINBRIDGE
ROBERT S. BAINBRIDGE
ESTABLISHED 1911
30 Bay St., St. George, S. I.
GIBraltar 7-6355

This Week's City and State Eligible Lists

CITY LISTS
PROMOTION SENIOR SUPERVISOR, GRADE 4
 Department of Welfare, Home Relief Division
 1 Bied, Dorothy G., 80.95
 2 Schneider, Marguerite, 79.31
 3 Soskis, Philip, 78.985
 4 Kingloff, Perle, L., 75.575
 5 Kaminsky, Samuel, 75.17
 6 Lawrence Meyer, 74.335
 7 Harth, Dorothy S., 74.12

Department of Welfare—Old Line Functions
 1 Rose, Amelia B., 76.145
CHIEF AIR TRAFFIC CONTROL OPERATOR
 1 Barden, Victor H., 81.50
ACCOMPANIST, ORGANIST
 1 Litt, Walter H., 99.60
 2 Friedman, W. L., 99.10
 3 Rosch, Louise M., 98.90

4 Kilpatrick, Helen J., 96.40
 5 Levine, Murray M., 94.39
 6 Richardson, Alex D., 93.40
 7 Edward Schwartz, 92.40
 8 Esposito, Francis H., 91.90
 9 O'Meara, Anita M., 90.60
 10 Dowd, Gertrude A., 86.50
 11 Burns, Edna, 85.70
 12 Schoenburger, M., 83.10
 13 Congreve, Griswold H., 80.70
 14 Mensch, Samuel, 77.10
 15 Gillia, Kenneth, 76.50

16 Friedlieb, Alfred, 76.40
 17 Mullin, Mary C., 75.00
 18 Brock, George F., 74.00
STATE LISTS
ASSISTANT PROPERTY MANAGER DPUL LABOR (Promotion)
 1 Syrett, Geo. J., 84.131
 2 Collins, Gerald J., 80.326

ASSISTANT PERSONNEL TECHNICIAN
 Dept. of Civil Service
 1 Hills, Granvill, 82.01
 2 Woodruff, Phyllis F., 80.98
 3 Haurahan, Cornelius, 80.89
SENIOR INSPECTOR, PURCHASE Executive Dept.
 1 Wekseblatt, Koppel, 84.70

2 Oschuetz, Chester F., 81.18
 3 Schan, Dan., 80.85
 4 Brauerman, Moses P., 80.80
 5 Meyerson, Henry A., 78.79
SENIOR PERSONNEL TECHNICIAN
 Dept. of Civil Service
 1 Killian, William, 82.75
 2 McArthur, Lawrence, 81.46
 3 Woodruff, Phyllis, 80.03
 4 Hills, Granvill, 77.71

Citizens' Union Issues Program

The Citizens' Union last week issued its civil service program for the year. The Union wants:

1. Less exemptions from com-

- petitive examinations;
2. Vigilance against attempts to outlaw oral exams or educational qualifications;
3. Vigilance against attempts to remove probationary periods;
4. No new preference to veterans or other special groups.

WWRL

1600 KILOCYCLES

WWRL PROGRAM HIGHLIGHTS

Monday Through Friday
 8:15- 9:00 A.M.—Alarm Clock, records.
 1:00- 1:15 P.M.—Bing Crosby, records.
 1:30- 1:45 P.M.—Organ Recital.
 11:00-11:45 P.M.—Music Preferred.

Monday
 10:30 P.M.—Band of the Week.

Tuesday
 9:45 P.M.—Last Word in Sports.
 10:15 P.M.—Knights of Columbus.

Wednesday
 1:45 P.M.—Are You a Citizen?
 9:15 P.M.—Jocko Maxwell, sportscaster.

Thursday
 1:45 P.M.—Community Councils.
 9:45 P.M.—Last Word in Sports.

Friday
 10:15 P.M.—Studio Players.

Saturday
 2:00 P.M.—Kiddie Hour.
 10:15 P.M.—1600 Swing Club.

Sunday
 7:15 P.M.—Long Island News.
 8:15 P.M.—Prayer for Peace.
 8:45 P.M.—Walter Kaner, stamps.
 9:30 P.M.—What's Your Story?
 10:15 P.M.—1600 Swing Club.

LISTEN TO THE LEADER
WWRL—1600-Kc.
MON., TUES., THURS.,
FRI., SAT., SUN. } 10:10 P. M.
WEDNESDAY, 9:55 P. M.

START PREPARING NOW!

FOR

MOTOR VEHICLE LICENSE EXAMINER

State Dept. of Taxation and Finance, Bureau of Motor Vehicles — Test Will Be Held in February
 Salaries Start at \$2,100

Requirements: Five Years' Driving Experience

Civil Service LEADER Study Manual

MORE THAN 500 QUESTIONS AND ANSWERS \$ 1
 72 Printed Pages Post Free

CONTENTS
 The Vehicle and Traffic Law (Important sections in simple language)
 Latest Additions to the Law The Previous Test (With Official Answers)
 Duties of an Examiner
 100 Safe-Driving Questions Answered
 Sample Questions and Answers
 Hints on Mathematics
 Motor Vehicle Authorities

On Sale at The Leader Bookshop
 97 Duane St., New York City

ELIGIBLES Fire Eligibles Hold First Meeting

The first general meeting of the newly-formed Fire Eligibles Association will be held Friday evening, Jan. 30, at 8:30 p.m., in Washington Irving High School, 16th Street and Irving Place, Manhattan. Main feature of the meeting will be the election of officers. Plans for the possibility of obtaining appointments to the Fire Department and to appropriate positions in other departments will be discussed. Arrangements for the meeting were made by Donald Savage, temporary chairman, and Henry Gartland, temporary treasurer.

Certify up to 1,200
 All eligibles for the fire list up to number 1,200, who are under 21 years of age and who have not yet been appointed to appropriate jobs were certified during the week by the Civil Service Commission to the Board of Transportation to fill vacancies as railroad clerk at \$58 per hour, and conductor at \$65 per hour. A quick survey made as The LEADER went to press revealed that the rate of those declining offers of appointment to these two posts in the subway system was high. Chief reason for the declinations was the salary.

Date of List Moved Back
 At the last meeting of the Civil Service Commission, Wednesday, January 21, the date of the promulgation of the fireman eligible list was moved back to December 9. This was done in order to validate the appointments made to the Board of Water Supply before the list was actually promulgated on December 23. On De-

ember 9, the day after the expiration of the old list, the names of eligibles from 500 to 900 were forwarded to the Board of Water Supply to fill positions as aqueduct patrolmen. Appointments to these titles were made on December 16, 18 and 24.
 In addition to the \$1,800 per year appointments to the Board of Water Supply, 150 appointments as special patrolman in the Board of Transportation at \$1,500 per year have been made from the new fireman list.

TRANSFERS Sheriff Workers To Correction

At its meeting last week, the Civil Service Commission approved the transfer of eight employees of the Sheriff's office to the Department of Correction. The employees are Richard C. Zacharias, Otto F. Pedrick, and Martin Kennedy, correction officers; Herman T. Radin and Charles L. Allers, physicians; William Fiehl and Theodore Lane, auto-enginemen, and Joseph Hurley, fingerprint clerk.

Employees Aid Infantile Drive

A drive was launched last week to raise \$75,000 among the city's 200,000 municipal workers for the 1942 "Fight Infantile Paralysis" campaign.
 The drive is under the direction of Almerindo Portfolio, city treasurer. The \$550,000 quota for the entire city is the highest set since the first drive nine years ago. Part of this goal is being sought before January 30, when President Roosevelt's Diamond Jubilee Birthday Ball, celebrating F.D.R.'s 60th birthday, will be held.

U. S. Tests

(Continued from Page Fifteen)
 cation, and the extent and quality of their experience relevant to the duties of the position, and on their fitness on a scale of 100.

Radio Operator
 Salary: \$1,620 and \$1,800 a year. Applications will be issued and received until further notice at the local office of the U. S. Civil Service Commission, 641 Washington Street, New York. Age limits, 18 to 55.
Requirements
 Applicants must show conclusively that they are able to transmit and receive by radio-telegraph (International Morse Code) at a sustained speed of not less than 20 words per minute, transmitting either by hand or bug.
 For certain positions certification of eligibles will be restricted to those who show that they are able to operate a regular typewriter with accuracy at a minimum speed of 40 words per minute, by touch system, or teletypewriter at a minimum speed of 35 words per minute by touch system and to copy messages to typewriter at a minimum speed of 20 words per minute.
 Persons appointed as a result of this examination who are unable to maintain the required speeds at the time of appointment will be separated from the service, and no part of their expenses in returning home can be borne by the government.
Basis of Ratings
 No written test. Candidates will be rated on their experience, education and fitness according to sworn statements made in the application.

Junior Aeronautical Inspector (Trainee), \$2,600 a Year
 Civil Aeronautics Administration
 Age limits—21 to 30 years.
 Announcement 202 (1942).

Engineering Aid, \$1,440 to \$2,600 a Year—Optional Branches
 1. Photogrammetric.
 2. Topographic.
 This announcement cancels Announcement 120 of 1941 listed on the Supplement to Issue 1 of this form.
 Announcement 206 (1942).

Crime Wave

District Attorney Frank S. Hogan this week pointed out that crime in the city would have to be combated by means of a three-point program: No breakdown in the community; daily administration of justice; no hysteria in the treatment of aliens by law enforcement groups, and quick investigation and prosecution of those directly or indirectly impeding the war effort.

Thomas M. Quinn & Sons
 INC.
 LONG ISLAND'S LARGEST FUNERAL DIRECTORS

65

Services With Every Funeral Regardless of Cost

COMPLETE QUALITY FUNERAL \$150
 Including Casket Illustrated and 65 services

Long Island City: 36-10 BROADWAY
 Phone Astoria 8-0700
 Jamaica: 168-31 HILLSIDE AVENUE
 Phone REpublic 9-8117
 Lynbrook - Queens Village - Astoria
 Flushing - Corona

46 YEARS OF KNOWING HOW

The EVERGREENS
 (Non-Sectarian)
 Bushwick Av. & Conway St.
 Brooklyn
 GLENNORE 5-5300-5301
 Price of Lots - Depending Upon Location—Time Payments Arranged. • Single Graves for three interments in the New Park Section with perpetual care and including the first opening **\$175**
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Hotel for Women

The East End Hotel for Women is owned and operated by City and Suburban Homes Company, the oldest and one of the largest limited dividend housing companies in Greater New York. Located at Seventy-eighth Street and East River Drive, the hotel is an ideal place of residence for women who enjoy good living in a comfortable and homelike atmosphere without assuming the burdens of housekeeping. Rates range from \$9 to \$14 weekly—breakfast and dinner daily and three meals on Sunday are included. Those who know about it are enthusiastic in their praise. Those who do not, should.

Typewriters

Do you have to rent a typewriter for your Civil Service Exam? The Washington Square Typewriter Co., at 175 MacDougal Street, at West Eighth Street, the nearest typewriter store to the Federal Building, will give you free delivery to and from your exam and the use of the typewriter. They are open daily from 9 a. m. to 9 p. m. Call ALgonquin 4-5765.

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NOW! You can purchase hundreds of items at substantial savings by visiting the Interstate Trading Company at 41 Park Row, Room 211. They are offering a 50 per cent reduction on discontinued models of the famous Wahl Eversharp Pen and Pencil sets and a 35 per cent reduction on the Westinghouse Champion Tank Type Vacuum Cleaner complete with deluxe attachments. These are only two of the wonderful values to be had in their showrooms. Take advantage of these savings opportunities and view the hundreds of useful products on display.

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Where Do I Stand?

The following are the latest certifications from popular State lists in New York City and Albany. P denotes permanent; T means temporary.

Junior Clerk		
P—New York—\$900...	2,135	83.10
P—Albany—\$900.....	6,899	76.50
T—New York—\$900....	6,856	77.75
T—Albany—\$900.....	6,783	78.00
Junior Stenographer		
P—New York—\$900....	1,726	85.70
T—New York—\$900....	2,345	78.00
Junior Typist		
P—New York—\$900....	1,726	85.70
P—Albany—\$900.....	3,393	76.60
T—New York—\$900....	3,393	76.60
T—Albany—\$900.....	3,390	77.24
Assistant File Clerk		
P—New York—\$1,200..	243	88.20
P—New York—\$900....	611	86.70
P—Albany—\$1,200....	188	88.60
P—Albany—\$900.....	2,094	84.00
T—New York—\$1,200..	459	87.30
T—Albany—\$1,200....	1,250	85.30
T—Albany—\$900.....	3,350	82.50
Assistant Clerk		
P—New York—\$1,200..	138	90.17
P—Albany—\$1,200....	908	86.97
T—New York—\$1,200..	559	87.91
T—Albany—\$1,200....	2,517	84.57
Assistant Stenographer		
P—New York—\$1,200..	217	88.60
P—Albany—\$1,200....	355	87.70
T—New York—\$1,200..	1,683	81.60
T—Albany—\$1,200....	1,351	83.20
T—New York—\$900....	1,383	79.68
Assistant Typist		
P—Albany—\$1,200....	189	87.40
T—New York—\$1,200..	369	86.29
T—New York—\$900....	383	86.16
T—New York—\$900....	1,383	79.68
T—Albany—\$1,200....	1,490	77.84
Latest permanent appointments from these lists follow:		
Junior Clerk		
New York—\$900.....	1,635	83.975
Albany—\$900.....	6,850	77.875
Junior Stenographer		
New York—\$900.....	1,036	86.10
Albany—\$900.....	2,347	77.80
Junior Typist		
New York—\$900.....	1,390	86.60
Albany—\$900.....	3,358	78.40
Albany—\$900.....	3,199	80.10
Assistant File Clerk		
New York—\$900.....	105	89.60
Albany—\$1,200....	413	87.50
Albany—\$900.....	1,581	84.70
Assistant Clerk		
New York—\$1,200....	79	90.75
Albany—\$1,200....	786	87.25
Assistant Stenographer		
New York—\$1,200....	186	88.90
Albany—\$1,200....	472	87.10
Assistant Typist		
New York—\$900.....	539	85.29
Albany—\$1,060....	167	87.60

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STUDY AIDS For License Examiner

Continued from Last Week
 Procedure for Road Test. Exams must be held over specified routes designated by the Supervising Examiner of the district. Copies must be filed with the District Office and the Office of the Deputy Commissioner in Albany. Each examiner will obtain copies of routes in his district.

Exception Noted: When weather conditions do not permit the safe use of the selected route, permission must be obtained from the Supervising Examiner for another one.

Examiner must request applicant to state driving experience (this information should be noted on the road test permit in the space provided.)

Applicant should be required, immediately after vehicle is in motion, to use both foot and emergency brakes. If brakes fail to hold, refuse to continue examination, and return examination permit to applicant with instructions to apply to the issuing office for another appointment when the defects are corrected.

Courtesy is necessary while conducting road test examination, and clarity and moderation of tone must be effected.

Order applicant to stop alongside of a parked car when parking parallel to curb, wherever possible. Order applicant, at this point, to park immediately behind this car. No applicant should be asked to park a car parallel to a curb in less than a 25-foot space.

Warn applicant of minor errors, such as failure to signal, swinging short on a turn, speed, and subsequently subject the driver to the same test. If applicant persists in making the same errors, fail him (try to help, rather than hinder, the applicant, however).

Don't hold lengthy or unnecessary conversation with the applicant either before or during the road test.

Upon arriving at road test post upon completion of test, don't advise applicant of result of exam. Inform him, merely, he'll be notified of the result by the issuing office, and immediately leave the car.

The licensed operator or chauffeur accompanying applicant during exam is to sit on the left side of rear seat, except where the licensed operator or chauffeur is connected with an automobile school, in which case he is not to be allowed to accompany the applicant on the test at all.

Mark or punch results of road test exam on the examination permit promptly upon completion of the test, though not in presence of the applicant.

Mark results of the test exam on the daily schedule.

Proceed to the second car and follow the same procedure as outlined. No other method is to be used.

More Next Week

PLACEMENT New Appointments

ALBANY.—Edward D. Meacham, formerly five years in the State Civil Service Department lately as senior classification examiner, has been appointed as administrative assistant to Commerce Commissioner M. P. Catherwood. Mr. Meacham was formerly in the administration division of the CCC.

Dr. Catherwood announced also that Edward Lutz, formerly assistant to Dr. Maurice Neufeld, has been named acting head of the Planning Bureau in the Division of Commerce. He replaces Dr. Neufeld, who has been appointed by Governor Lehman to head the State rationing bureau. Lutz aided materially in compiling the new State industrial directory produced by the Commerce Division to facilitate "farming out" procedure in the letting of contracts for war materials.

AUTO ENGINEMAN ELIGIBLES ASSOCIATION

A meeting of the Auto Engineman Eligibles Association will be held at 8 p. m. Tuesday, February 3, at 7 East Fifteenth Street, New York City.

LEGAL NOTICE

CERTIFICATE OF LIMITED PARTNERSHIP

PHELPS, FENN & CO.
WHEREAS, the limited partnership heretofore existing between Basil Harris, as limited partner, and Augustus W. Phelps, William H. M. Fenn, Orlando S. Brewer, Leonard R. Sullivan, Daniel E. Fitzpatrick, James D. Zimmerman, Harvey P. Whitcomb and Richard E. Whitcomb constituted under Certificate of Limited Partnership filed and recorded in the Office of the Clerk of the County of New York on December 15, 1938 terminates on December 31, 1941, pursuant to the provisions thereof,

NOW THEREFORE,
The undersigned, being desirous of forming a limited partnership pursuant to the statutes of the State of New York in such case made and provided, being first severally duly sworn, do certify as follows:

I. The name of the partnership is "PHELPS, FENN & CO."
II. The character of the business to be transacted by said partnership is the general business of buying, selling and dealing in stocks, bonds, notes, securities, negotiable instruments and other evidences of debt or ownership for its account and for others.

III. The location of the principal place of business is No. 39 Broadway, in the Borough of Manhattan, City, County and State of New York.

IV. The name and place of residence of each member of such partnership, is as follows:
Augustus W. Phelps, residing at 19 Overlook Road, Scarsdale, New York.
William H. M. Fenn, residing at 1120 Park Avenue, New York City.
Orlando S. Brewer, residing at Rye, New York.

Leonard R. Sullivan, residing at 42 Locust Street, Floral Park, Long Island, New York.
Daniel E. Fitzpatrick, residing at Floral Avenue, Murray Hill, New Jersey.
James D. Zimmerman, residing at 30 Vanderveer Court, Rockville Centre, Long Island, New York.
Harvey P. Whitcomb, residing at 735 Marshall Place, Plainfield, New Jersey.
Richard E. Whitcomb, residing at Deer Path, Mountainside, New Jersey.

The above-named persons are all the general partners of such partnership.
Basil Harris, residing at Rye, New York, is the only limited partner of such partnership.

V. The term for which the partnership is to exist is from the 1st day of January, 1942, to the 31st day of December, 1944, both inclusive.

VI. The amount of cash and a description of and the agreed value of the other property contributed by said limited partner is as follows: Three Hundred Thousand Dollars (\$300,000), consisting of his interest in the capital and undivided profits of the former firm of Phelps, Fenn & Co., consisting of cash, securities stocks and accounts receivable of the agreed value of at least Three Hundred Thousand Dollars (\$300,000) over and above all liabilities.

VII. The said limited partner has not agreed to make any additional contributions to such partnership.

VIII. The contribution of said Basil Harris as such limited partner, is to be returned to him only upon the termination of the partnership.

IX. The said Basil Harris, as such limited partner, is to receive annually by way of some a sum equivalent to six per centum (6%) per annum on the capital contributed by him out of the net profits of such partnership, and in addition there to a sum equivalent to nine and nine-tenths per centum (9.9%) of the net profits of such partnership remaining after the payment to all partners who have contributed capital to such partnership of sums equivalent to six per centum (6%) per annum on the amounts of their respective contributions of capital.

X. No right is given to the said limited partner to substitute an assignee as contributor in his place.

XI. No right is given to the partners to admit additional limited partners.

XII. As the said Basil Harris is the only limited partner of such partnership, no right is given to one limited partner to priority over any other limited partner.

XIII. Upon dissolution of said partnership by reason of the death, retirement or insanity of a general partner, the remaining general partners shall have the right to continue the business of the partnership under the firm name.

XIV. No right is given to the limited partner to demand and receive property other than cash in return for his contribution.

IN WITNESS WHEREOF, the parties hereto have signed and sworn to this Certificate the 11th day of December, 1941.

Subscribed and sworn to by
AUGUSTUS W. PHELPS,
WILLIAM H. M. FENN,
ORLANDO S. BREWER,
LEONARD R. SULLIVAN,
DANIEL E. FITZPATRICK,
JAMES D. ZIMMERMAN,
HARVEY P. WHITCOMB and
RICHARD E. WHITCOMB and
BASIL HARRIS

before me this 11th day of December, 1941
A. W. Phelps (L. S.)
Wm. H. M. Fenn (L. S.)
O. S. Brewer (L. S.)
Leonard R. Sullivan (L. S.)
Daniel E. Fitzpatrick (L. S.)
James D. Zimmerman (L. S.)
Harvey P. Whitcomb (L. S.)
Richard E. Whitcomb (L. S.)
General Partners,
Basil Harris (L. S.)
Limited Partner,
E. R. Whitton

NOTARY PUBLIC Queens County
Queens County Clerk's No. 1065
Queens County Register's No. 6128
Certificate filed in New York County Clerk's No. 199, Register's No. 3W126
Commission expires March 30, 1943
[Notarial Seal]

STATE OF NEW YORK }
COUNTY OF NEW YORK } ss.:
On the 11th day of December, 1941, before me personally came AUGUSTUS W. PHELPS, WILLIAM H. M. FENN, ORLANDO S. BREWER, LEONARD R. SULLIVAN, DANIEL E. FITZPATRICK, JAMES D. ZIMMERMAN, HARVEY P. WHITCOMB, RICHARD E. WHITCOMB and BASIL HARRIS, to be known and known to me to be the individuals described in and who executed the foregoing instrument and they duly severally acknowledged to me that they executed the same.

E. R. Whitton
NOTARY PUBLIC Queens County
Queens County Clerk's No. 1065
Queens County Register's No. 6128
Certificate filed in New York County Clerk's No. 199, Register's No. 3W126
Commission expires March 30, 1943
[Notarial Seal]

VETERAN FIREMEN'S ASSOCIATION

Next meeting of the Veteran Firemen's Association, whose members have had at least twenty years of active service in the New York Fire Department, will be held at 8 p. m., Monday, February 2, in Al's Grill Rooms, 240 Atlantic Avenue, near Boerum Place, Brooklyn, N. Y. Matters of utmost importance will be discussed.

LEGAL NOTICE

CERTIFICATE PURSUANT TO PARTNERSHIP LAW

I. The name of the partnership is KOLMER-MARCUS.
II. The character of the business is to engage in the purchase and sale of men's apparel.
III. The location of the principal place of business is 1390 Broadway, City, County and State of New York.
IV. The name and residence of each general partner is:
JACK MARCUS, 20 West 86th Street, New York, New York.
HELEN MARCUS, 20 West 86th Street, New York, New York.
Special partners are:
RAE COHEN, 173 West 75th Street, New York, New York.
HELEN MARCUS, 20 West 86th Street, New York, New York.
V. The partnership is to exist until December 31st, 1951.

VI. The contribution of each of the partners is as follows:
JACK MARCUS, as general partner, \$22,000.00
HELEN MARCUS, as general partner, 87,000.00
RAE COHEN, as special partner, 22,000.00
HELEN MARCUS, as special partner, 44,000.00
VII. RAE COHEN, as special partner, will be entitled to receive 12 1/2% of the profits. HELEN MARCUS, as special partner, will be entitled to receive 25% of the profits.

The right is given to RAE COHEN to increase her share of the profits from 12 1/2% to 25% by contributing \$25,000 to the capital of the partnership. In such event the interest of HELEN MARCUS as general partner will be reduced by 12 1/2% and HELEN MARCUS will be entitled to withdraw \$25,000.00 from the capital of the partnership.

The partnership is given the right to continue on the death, retirement or insanity of a general partner.
HELEN MARCUS
JACK MARCUS
RAE COHEN

STATE OF NEW YORK }
COUNTY OF NEW YORK } ss.:
On the 31st day of December, 1941, before me came JACK MARCUS, HELEN MARCUS and RAE COHEN, to me known to be the individuals described in and who executed the foregoing instrument, and acknowledged that they executed the same.
MILDRED S. REISMAN,
Notary Public
Queens Co. Clks No. 2910, Reg. No. 5335
N. Y. Co. Clks No. 564, Reg. No. 3R350
Kings Clks No. 63, Reg. No. 3244
Commission Expires March 30, 1942.

DRYSDALE & CO.—Notice is hereby given that a certificate of limited partnership of Drysdale & Co. was filed and recorded in the office of the County Clerk of the County of New York, on the 26th day of December, 1941, and that the substance thereof is as follows: The undersigned do hereby certify, pursuant to section 91 of the Partnership Law of the State of New York, that we have on this date formed a copartnership for the transaction of business at No. 71 Broadway, in the City of New York, the particulars whereof are as follows:

FIRST: The name of the said partnership shall be Drysdale & Co.
SECOND: The business to be carried on shall be a general brokerage and commission business.

THIRD: The principal place of business shall be at No. 71 Broadway, Borough of Manhattan, City, County and State of New York.

FOURTH: There shall be six general partners, whose names and places of residence are as follows:
Robert A. Drysdale, residing in the Town of Montclair, State of New Jersey.
Lawrence Craufurd, residing in the Town of Westport, State of Connecticut.
William E. Bergen, residing in Forest Hills County of Queens, State of New York.
Robert A. Drysdale, Jr., residing in the Town of Montclair, State of New Jersey.
John A. Wright, Jr., residing in the Borough of Essex Fells, State of New Jersey.
David G. Wakeman, Jr., residing in the Town of Montclair, State of New Jersey.

FIFTH: The partnership shall begin on the 1st day of January, 1942, and terminate on the 31st day of December, 1944, except that Robert A. Drysdale shall have the right to terminate at any time on one week's notice.

SIXTH: The amount of cash contributed by the limited partner, Charlotte B. Drysdale, is one hundred thousand dollars (\$100,000.00), payable on the signing of the partnership agreement.

SEVENTH: No additional contribution from the limited partner has been agreed upon.

EIGHTH: The contribution of the limited partner is to be returned on the dissolution of the partnership on the 31st day of December, 1944.

NINTH: The limited partner, Charlotte B. Drysdale, shall receive sixteen per cent. (16%) of the net profits of the said firm in addition to three per cent. (3%) interest on the capital subscribed by her.

TENTH: No right is given to the limited partner to substitute an assignee as contributor in her place.

ELEVENTH: No right is given to the partners to admit additional limited partners.

TWELFTH: On the death of any of the general partners the remaining partners may continue the business during the term of this agreement with the consent of the representatives of the deceased partner.

THIRTEENTH: No right is given to the limited partner to demand and receive property other than cash in return for her contribution.

In witness whereof, the parties hereto have hereunto set their respective hands and seals this 15th day of December, 1941.
ROBERT A. DRYSDALE (L. S.)
LAWRENCE CRAUFURD (L. S.)
WILLIAM E. BERGEN (L. S.)
ROBERT A. DRYSDALE, JR. (L. S.)
JOHN A. WRIGHT, JR. (L. S.)
DAVID G. WAKEMAN, JR. (L. S.)
CHARLOTTE B. DRYSDALE (L. S.)

Duly signed and acknowledged by Robert A. Drysdale, Lawrence Craufurd, William E. Bergen, Robert A. Drysdale, Jr., John A. Wright, Jr., David G. Wakeman, Jr., and Charlotte B. Drysdale.

Progress of State Tests

The following is the latest news on the marking of large tests given by the State Civil Service Commission. This listing is a regular feature of THE LEADER.

Open Competitive

Printer, Public Works—Rating of training and experience is in progress. 694 took this test in October, 1940.

Senior Inspector, Standards and Purchase—The list has gone to the administrative division for printing. 50 took this test in March.

Farm Products Promotion Agent, Assistant, and Supervisor, Agriculture and Markets—Rating of training and experience is in progress. A total of 228 took the three tests in March.

Industrial Homework Investigator, Labor—The list has gone to the administrative division for printing. 78 took this test in March.

Milk Promotion Agent, Assistant, and Supervisor, Agriculture and Markets—The lists have gone to the administrative division for printing. A total of 86 took the three tests in March.

Court Attendant, First and Second Judicial Districts—Rating of the written is two-thirds completed. 3,279 took this test in May.

Compensation Examining Physician, Labor—Assembling and averaging the various parts of the test is in progress. 124 took this test in May.

Labor Mediator, Labor—Interviews are being held. 115 took this test in May.

Pharmacist—The list has gone to the administrative division for printing. 391 took this test in May.

Public Health Nurse, County Service—The list has gone to the administrative division for printing. 170 took this test in May.

Supervising Tax Examiner, Tax—Rating of the written is complete. A total of 198 took this test and the promotion in May.

Visitor, Monroe County—Rating of training and experience is complete. 82 took this test in May.

Assistant Physician, Mental Hygiene—The list has gone to the administrative division for printing. 56 took this test on July 19.

Junior Stenographer, Westchester County—Rating of training and experience is in progress. 240 took this test on July 19.

Junior Typist, Westchester County—Rating of training and experience is in progress. 246 took this test on July 19.

Law Stenographer, Supreme Court, Second Judicial District—Rating of Part II of the written is in progress. 449 took this test on July 19.

Photographer, Mental Hygiene—Rating of the written is in progress. 301 took this test in October.

Canal Structure Operator, Division of Canals, Public Works—Rating of the written is in progress. 91 took this test in October.

Court and Trust Fund Examiner, Audit and Control—Rating of the written is about to start. 134 took this test in October.

Junior Laboratory Technician, Division of Laboratories and Research, Health—Rating of the written is in progress. 89 took this test in October.

Prior Service Seacher, Employees' Retirement System, Audit and Control—Rating of the written is in progress. 154 took this test in October.

Probation Officers, Probation Department (Audit Division), Erie County—Assembling and averaging the various parts of the test is in progress. 60 took this test in October.

Probation Officer, Westchester County—Rating of the written is in progress. 41 took this test in October.

Senior Social Worker (Public Assistance), Social Welfare—Rating of the written is in progress. 256 took this test in October.

Supervising Carpenter, Mental Hygiene—Rating of the written is about to start. 112 took this test in October.

Promotion
Senior Case Worker, Erie County—Service record ratings have been requested. 269 took this test in March.

Senior Compensation Claims Clerk, State Insurance Fund—Service record rating appeals are awaited. 166 took this test in May.

Bookkeeper-Paymaster, Mental Hygiene—Assembling and averaging the various parts of the test is in progress. 91 took this test in May.

Clerk, Grade 7, Supreme Court, Kings County—Interviews are being held. 60 took this test in May.

Supervising Corporation Tax Examiner, Tax and Finance—Rating of the written is complete. 7 took this test in May.

Compensation Hearing Representative, New York Office, State Insurance Fund—Rating of the written is in progress. 69 took this test in June.

Compensation Hearing Representative, Upstate Offices, State Insurance Fund—Rating of the written is in progress. 10 took this test in June.

First Assistant Physician or Clinical Director, Mental Hygiene—New York City interviews are completed; upstate interviews are to be held. 103 took this test in June.

Is Your Exam Here?

Below is the latest news from the New York City Civil Service Commission on the status of exams. The LEADER will publish changes as soon as they are made known.

Actuarial Assistant: The rating of Part I of the written test has been completed.

Assistant Gardener: The test is scheduled for the near future.

Baker: All parts of this test have been administered.

Bridge Painter: The rating of the written test has been completed. The practical test will be held soon.

Car Maintainer, Group F: This examination is being held in abeyance pending promotion examinations in the IRT and BMT Divisions.

Court Stenographer: The rating of the elimination test is in progress.

Dental Hygienist: The rating of qualifying experience has been completed.

Dentist (part time): Qualifying practical tests are being held.

Dietitian: The rating of Part II is in progress.

Electrician: The practical test will be held soon.

Health Inspector, Grade 2: The written test was held Jan. 10.

Housekeeper: The oral interview test will be held as soon as practicable.

Inspector of Housing, Grade 2: The tentative key answers were published last week.

Inspector of Printing and Stationery, Grade 2: The rating of qualifying experience has been completed.

Interpreter: The rating of Part I of the written test is about 75 percent completed.

Junior Administrative Assistant (Real Estate Research): The rating of the written test has been completed.

Laboratory Assistant (Bio-Chemistry): The written test will probably be held within coming weeks.

Office Appliance Operator, Grade 2 (I.B.M. Alphabetic Key Punch Machine, Duplicating Punch and Printing Punch Machines): The qualifying written test was held on December 9th.

Office Appliance Operator, Grade 2 (Remington Bookkeeping Machine): The rating of the practical test has been completed.

Office Appliance Operator, Grade 2 (I.B.M. Alphabetic Accounting Machine): The rating of qualifying experience is in progress.

Office Appliance Operator, Grade 2 (I.B.M. Numeric Accounting Machine): The rating of qualifying experience is in progress.

Office Appliance Operator, Grade 2 (I.B.M. Numeric Punch Machine): The rating of qualifying experience is in progress.

Office Appliance Operator, Grade 2 (Remington Rand Powers Key Punch Machine): The rating of qualifying experience is in progress.

Principal Chemist (Bio-Chemistry): The rating of qualifying experience has been completed. The experience oral interview test will be held this month.

Printing Specifications Writer: The rating of qualifying experience has been completed.

Radio Operator, Grade 1: The written test was held on December 10th.

Radio Repair Mechanic: The rating of qualifying experience has been completed.

Senior Buyer: The rating of the written test has been completed.

Soap Boiler: Applications for this examination closed on November 26th.

Superintendent of Camp LaGuardia: The list has just appeared.



LEADING SHOWS OF THE WEEK

MUSICAL

Featuring Henry Sylvern's Orchestra and Vocalists
Monday Through Saturday

10:00 A.M.—Musicolorama
11:45 A.M.—Sing and Swing
1:45 P.M.—Winstrumentalists

SPORTS

Don Dunphy, This Year's Discovery in Sportscasting,
Keeps Sports Fans Posted on Latest Events

4:00 P.M.—Monday Through Saturday—Sports News
4:30 P.M.—Thursday—Highlights of Sports
1:00 P.M.—Friday—Sports Personalities
1:15 P.M.—Saturday—Between Rounds

NEWS

10:45 A.M.—"Copydesk"—Monday Through Friday
News Commentators—Maurice C. Dreicer and Senator Phelps Phelps

1:00 P.M.—Sunday—Selwyn James
8:15 A.M.—Tuesday, Wednesday and Thursday
Civil Service Leader News

Scheduled Newscasts—Monday Through Saturday
8:30, 8:55 and 9:45 A.M. — 12 Noon, 2, 3, and 4:45 P.M.

Sunday
10:00 A.M. — 12 Noon and 4:30 P.M.

News Bulletins Broadcast Throughout the Day as Received



"Solitaire" Opening Tonight at the Plymouth Theatre

The opening of John Van Drun's "Solitaire" tonight at the Plymouth Theatre marks the 50th anniversary in 17 years for Dwight...

Amusement Parade

By Joseph Burstin

Film of the Week

At the New York Strand, Humphrey Bogart chalks up a high score for thrilling entertainment with a rousing performance in "ALL THROUGH THE NIGHT," produced by Warner Brothers.

The tables have turned, and in this yarn we find Hollywood's favorite bad-man on the "right" side of the law. Humphrey Bogart equals his outstanding performances in "The Maltese Falcon" and "High Sierra," enacting the role of a Broadway gambler-promoter...

espionage agents. His search for the murderer leads him to the spy ring.

Kaaren Verne, as Legia Hamilton, is forced into being a member of the spy ring against her will. Not to be overlooked, is that this thrilling melodrama contains a lot of hilarious laughs, well appreciated by the Strand audience.

Play of the Week

Gershwin stands up. His work, exemplified in the remarkable acting and staging of PORGY AND BESS at the Majestic Theatre, partakes of the quality of greatness. See Porgy by all means.

STARTS TOMORROW SULLIVAN'S TRAVELS A Paramount Picture Starring JOEL VERNICA MCCREA LAKE - IN PERSON - GLENN MILLER AND HIS ORCHESTRA - EXTRA - Lorraine & Rognan

"Ball of Fire" 2nd Week at Music Hall

Samuel Goldwyn's "Ball of Fire," with Gary Cooper and Barbara Stanwyck, begins its second week at the Radio City Music Hall today.

Michele Morgan In Her First American Production PAUL HENREID The Sensation of "Night Train" "JOAN OF PARIS" Thomas Mitchell - Laird Cregar May Robson An RKO Radio Picture

Nite Life

Bourbon & Baine, dance satirists, are among the new features at the MONTE CARLO Cabaret. Other acts include Pierre Beaucaire, Nena Montes and Guy Martin's Sextette.



ANTHONY TRINI in the musical spotlight with his band at the Village Barn.

Beverly Paterno, cafe socialite, who starts her singing career tomorrow night at the CAFE BAGATELLE, is doing so because her mother has promised her \$50,000 in 5 years providing she doesn't marry and pursues her career.

Gregory La Cava, Hollywood director, has a part for Tommy Lyman, the MAISON PIERRE tenor, in a coming picture, as soon as Lyman can get to the Coast.

Harry Hershfield, Phil Baker, Henny Youngman, Danton Walker and Ed Sullivan will handle the M. C. Chorus for the Press Photographers' Annual Dance and Entertainment at the HOTEL ASTOR, Friday, February 6.

An elaborate, fast-moving show has just opened at the ALOHA CLUB, Brooklyn's colorful Hawaiian night spot, which features Gene Baylos, Terri Andre, Ronnie De Camp and a line of six Aloha Lassies.

Jean Allen, Paula Norton, Zella Leeds, Joan Dare and Vilma Rafael are some of the girls that support "Smiling" Lou Taylor in the new show at the Club CINDERELLA.

February 11 is a big day for Joe Kosen, owner and director of the RAINBOW INN, on East 4th Street, for he opened this club 11 years ago on that day.

Suzanne Dae, "Miss California" of 1939, has been added to the cast at LEON AND EDDIE'S. Hilda Moreno, Latin-American songstress, is the newest addition to BARNEY GALLANT'S. Two newcomers to JIMMY KELLY'S floor show are Gwili Ardmore and Lois Matthews. Bandleader Freddy Martin at the WALDORF-ASTORIA, is sending his spare arrangements and slightly-worn instruments to the USO. Jackie Farrell and Honey Ames are the new attractions at TONY PASTOR'S.

Snub Mosley and his orchestra have taken over the bandstand at the 19TH HOLE. Specialty acts include Rita Renaud, Gerry White and Greta Lewis.

The VILLAGE BARN'S new revue spotlights the Claytons, dance team; Walter Whitehouse, magician; the Music Hall Boys, and Tex Fletcher's Cowboys, who hold over. Anthony Trini's band continues.

Movie Shorts

Glenn Miller and his orchestra head the in-person at the New York Paramount in conjunction with the screen showing of Preston Sturges' "Sullivan's Travels," beginning tomorrow. Joel McCrea and Veronica Lake are featured. The supporting cast includes Robert War-Thomas Mitchellwick, Franklin Pangborn, Eric Blore and Margaret Hayes. Michele Morgan makes her American film debut in RKO's "Joan of Paris" at the Rivoli Theatre, with Paul Henreid, Thomas Mitchell and May Robson in the supporting cast.



the world's largest theatre opened, was assistant managing-director of the great theatre. The 40-year-old executive also will succeed Mr. Van Schmus as managing director of the Center Theatre in Rockefeller Center, and as president of the Radio City Music Hall Corporation. The English version of "Confessions of a Cheat," directed by and starring Sacha Guitry, will open at the Belmont Theatre on Tuesday, February 3. This picture is the biography of a man who found honesty was not the best policy, and had a long run in New York three years ago in its original French version. "Girl From Leningrad" is continuing its run of healthy business at the Stanley Theatre, where it enters its sixth week. "General Billy Mitchell," original story by William Rankin on the spectacular career of the court-martialed flying general, has been bought by William Hawks, who will produce it for RKO Radio. Brother, Howard Hawks will direct. Robert Taylor and Norma Shearer, last seen together in "Escape," will be teamed romantically again in "Love Me Not," which George Cukor is to direct.

G. S. Eyssell was named by Rockefeller Center, Inc., as the managing-director of Radio City Music Hall to succeed the late W. G. Van Schmus. Mr. Eyssell, who went to the Music Hall in January, 1933, four weeks after

Radio City Music Hall 50th STREET and 6th AVENUE CARY BARBARA COOPER STANWYCK In Samuel Goldwyn's Production "BALL OF FIRE" Released through RKO Radio Pictures ON THE GREAT STAGE: "Turn Back the Clock"—Leonidoff's gay, colorful, new revue, with Rockettes, Corps de Ballet, Glee Club and specialties. Symphony Orchestra under the direction of Erno Rapee. First Mezz. Seats Reserved. CI-6-4600

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222	223	224	230	231	
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238	239	240	241	242	
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