

1.4. No. 39

New York, June 8, 1943

Price Five Cents

(0)35 F(0)R S. GRADS

COLUMN FOR **NAVY YARD** WORKERS Start lively, reading this newsy column NOW! See Page 3

ING OPPORTUNITIES SURVEY

See Page 7

U.S. Employees Entering Armed Forces

What Happens to Money You've Paid Into Retirement Fund See Page 2

Half-Day Off Looms for U.S. Workers

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Postal Men

Their Draft, Memory and Pay Problems

See Page 16

Promotion Tests Open for City Clerks

Full Requirements—See Page 2

General Bradley shows you

SAMPLE OF AIR CADET TEST

See Page 7

If You Enter the Armed Forces

Here's What Happens to Money You've Paid Into Retirement Fund

Government employees who plan to go into the Army or Navy.

It's about the money you have paid into the Civil Service retirement fund. Civil Service Commission recently has clarified its rules on the subject. Under the new regulations, here is exactly where you stand:

You can get a rebate on most of the money you have paid into the retirement fund.

Or. if you wish, you can leave your payments in the fund until

To Get A Rebate

In order to get a rebate, you will have to resign outright. If that is your choice, here is what will happen:

1-If you have worked for the Government less than five years, you will get back all money you have paid into the retirement fund, less a service charge of \$1 per month.

2-If you have worked for the Government more than five years, you will get back all money paid in prior to January 24, 1942 less a \$1-per-month service

If You Want To Leave It If you want to leave your money in the retirement fund,

plan has a good many advantages. For instance:

While you are absent, the Government will continue to pay its full share into your own particular retirement fund, just as if you were present.

You will have the right, if you wish, to pay up your share of the fund after you return.

Every Year Counts

Every year you are in the Army or Navy will count as a year towards your retirement. If you decide to pay up, you will retire at exactly the same age you would otherwise have retired had you never left the Federal service. If you don't pay up, you will still retire at the same age-but with a slightly smaller pension.

Federal Employees Get Chance To Have Their Say-So on Policy

WASHINGTON - Government employees have been granted an important new voice in the management of Federal personnel

Through their employee unions, they have been admitted to a new labor-management committee formed by Civil Service Commissioner Arthur S. Flemming to advise the Commission on its many decisions that affect Government workers. The major Unions now functioning are the American Federation of Federal Employees (independent); the United Federal Workers of America (CIO); and the American Federation of Government Employees (AFL).

however, can be considered as much more important. For one thing, it will have the entire Government for its field-instead of merely a single agency. For another, its membership is very impressive.

Here's the Make-up

On the management side are Mr. Flemming, as chairman; John Blandford, national housing administrator; Archibald MacLeish, librarian of Congress; Ralph Bard, assistant secretary of Navy; John Martyn, administrative assistant at War Department; Jesse Donaldson, chief inspector of Post office Department; and W. M. Leiserson, member of the National Labor Relations Board.

Employees; William C. Doherty, president of the AFL letter carriers' union; Luther Steward, president, and Gertrude McNally, vice president of the independent National Federation of Federal Employes; and James Carey, secretary, and Raymond Walsh, research director, of the national

It's still too early, of course, to judge exactly what course the committee will take. Employe union leaders, however, regard it as a great step forward. It gives the unions a chance to exercise more influence than ever before. Also, for the long run, the unionists think it may open the way to much more effective cooperation between Government and its vari-

WASHINGTON GAZETTE

WASHINGTON. - Interior Secretary Harold Ickes has his own opinion about the decen-tralization of Federal agencies. He says that Interior employees who have been transferred to Chicago "feel like orphan chil-dren." . . . Oddly enough, that's directly contrary to the testimony of other Federal officials. In general, they've found that decentralized employees are glad to get away from Washington. . . . Office of War Information is afraid its employees aren't familiar enough with official policy on information matters. now it is issuing, in loose-leaf form, an elaborate, printed Information Guide for its workers. When Congress finds out, there may be a howl.

Under a rider to its appropria-tion bill, War Department will gain the authority to conduct elaborate training programs for its employees . . . Also, it will get permission to reward its workers with "citations, insignia, medals, and devices." Now what are "devices?"

Here's an odd one: More tha 1,000 War Production Board en ployees here signed petitions as ing that they be permitted work an extra hour on the Mon day following Memorial Day But WPB Chairman Donald N Nelson did precisely nothin about it! . . . Three agencies the did work the extra hour we Board of Economic Warfare Civil Service Commission, an Soil Conservation Service.

Note to Retired Federal Em ployees: Under a new civil service rule, you will be on proba tion for a year, if you return Government service. Moreover you will have to work out i full year before you can take vantage of the new liberalize Pension law. . . Office of In dian Affairs claims that 53 per cent of its employees have India blood . . . And here's the suggest tion of one Federal worker: for every month free of absente ism, a Federal worker were give an extra day-or even a half-da -of annual leave (to be us only after the war), it migh prove an incentive to more res ular attendance. My theory that the Government will well k able to spare the extra leave after the war in return for more pro duction-now."

Not a bad idea. . . .

How Can the 48-Hour Work-Week Be Improved

WASHINGTON-Agitation for change in Government working hours is growing rapidly.

In fact, many officials now are saying that some sort of a readjustment in schedules is almost inevitable.

Latest suggestion is that the Government work week be lengthened to 51 hours—and that each employee be given three hours off per week.

This would have fewer advantages than the earlier proposal to crowd the 48-hour wor week into five-and-one-ha days and give all employees Sat urday afternoons off.

However, it definitely wou give Federal employees chance, which many of ther now desperately miss, to their shopping, and attend other personal matters.

Still Working at It For the moment, the Counci of Personnel Administrationthe semi-official society of Gov ernment personnel officers-ha turned down the 51-hour we suggestion. However, the Coun cil has by no means finishe with the subject. It is still feel ing around for a new wo schedule that will accommodat a majority of employees, and at the same time, help to cu down absenteeism.

Meantime, War Department has ordered its officer person nel here to take a half day of each week "for exercise." The order made no mention, however of civilian personnel.

(The LEADER welcomes sugestions from readers on her the work-week can be adjusted to allow a "breathing space" for employees.)

For straight, impartial, objective civil service news, written in simple understandable styleread The LEADER regularly.

On the employe side, are James A good many agencies, of Burns, president of the AFL Amcourse, already have labor manous employee groups City Opens Examinations

For Clerical Promotions

The Municipal Civil Service Commission has announced the official requirements for admission to the promotional examinations to Clerk 3 and 4.

There has been considerable activity on the part of civil employee groups, to allow employees with six months' experience in the proper positions to take the examination, but the Commis-

sion is requiring two year's work, counting up to the date of the written examination. The written tests will be given in two

The first, a four-hour quiz will test the candidates' general knowledge of office work and civil service matters. The second part will concern the specific work in the candidate's own department.

Tests in November

Dates for the written testfirst part-have been set as November 6 for the Grade 4 test, and November 13 for the the Grade 3.

The announcement indicates that the list resulting from this examination will be used for city-wide appointments to departments where there is no promotional list available.

Examinations for promotion to these two titles on a citywide basis have not been given since November, 1939, and there should be good opportunities for promotion, as the budget for 1943-4 provides for the filling of vacancies.

The official announcements of the Civil Service Commission follow:

CIVIL SERVICE LEADER 97 Duane Street, New York City Copyright, 1943, by Civil Service Publications, Inc. Entered as sec-ond-class matter October 2, 1939, at the post office at New York, N. Y., under the Act of March 3, 1879.

Promotion to Clerk, Grade 3

This examination is open to all departments. For a department for which an eligible list is in existence, the list resulting from this examination will not be promulgated until the expiration of existing department list. Whenever a departmental list is exhausted, city wide certification may be made but only to those departments requesting such certification or where departmental promotion examinations are impracticable.

Salary: \$1800 up to but not including \$2400 per annum. Appointments are usually made at the minimum salary of the

Fee: \$1.

Vacancies: Occur from time to time.
Date of Test: Part I of the Written
Test will be held on November 13, 1943.
Eligibility Requirements: Open to all permanent employees in the city service who have served continuously in the following service or services for the period of time designated next the date of the written examination, and who are otherwise eligible: All persons in Grade 2 of the Clerical Service who have served for two years in the grade, and in Grade 3 of the Clerical Service who have served for one year in the grade; also persons in Grade 1 of the Attendance Service who have served for one year in the grade; also persons in the grade, and in Grade 2 of the Attendance Service who have served for one year in the grade; also persons in the grade, and in Grade 2 of the Attendance Service who have served for one year in the grade; also persons in the Accounting Service, the Stores Service, and the Statistical and Actuarial Service receiving up to but not including \$1800 who have served for not less than two years within that salary range,

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and persons in the Accounting Service and the Statistical and Actuarial Service receiving \$1800 up to but not including \$2400 who have served for not less than one year within that salary range.

Scope of Kramination: Part I of the written test will be a short answer test to be given in one session, not to exceed four hours in length. It will test the candidate's knowledge of duties or cinarily performed by a third grade clerk including business practices and proceedures commonly employed in city offices, such as budgetary matters. It may also include questions on important problems of city, state and federal governments, numerical calculations such as may be used in city departments, and other pertinent information. Candidates who qualify on Part I will be summoned at a later date for Part II, which will relate directly to the specific functions of the candidate's own department.

Subjects and Weights: Record and Seniority, weight 50, 70% required; written test, weight 50, 70% required, Part I and Part II, 70% required on each part.

Promotion to Clerk, Grade 4

Promotion to Clerk, Grade 4

This examination is open to all departments. For a department for which an eligible list is in existence, the list resulting from (Continued on Page Five)

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NAVY YARD GAZETTE

This is the first issue of The LEADER'S new column or Navy Yard workers. Frankly, we don't know, yet, whether this is the best kind of column for Navy Yard men and women. What manner of column this is to be, will depend on you who are employed in the yard. Your will depend on you will are employed in the yard. Your suggestions and criticisms will help us to make this the kind of column you want. Shall we discuss weighty problems, like the draft and its effect on Navy Yard employees? Shall we give you more of the "chatter" personal items about you and your co-workers? A little of both? We're starting Navy Yard Gazette with an open mind. It's to be your column from now on.

Rear Admiral Monroe Kelly, U.S.N., new Commandant of the Brooklyn Navy Yard, Welcome and best wishes.

Keep Out of the Way Of Contractors!

Now that the New York Navy yard is almost completely renovated to meet war time production, the difference between the old and new becomes quite striking. It's something like seeing an old world war destroyer tied next to a brand new one fresh from commissioning. You get a very satisfying feeling when observing the added power that science and ingenuity has given us, but you also feel great pride and sentiment for the years of faithful service the old ship

represents. Until construction is completed navy yard workers can facilitate the contractors' work by keeping out of their way as much as possible. We know that it is a temptation to take short cuts, especially for those working in the Hammerhead area, but if you get hurt you will regret having tried to save those few minutes. Remember, personal safety at all times is part of your job. Loss of man hours because of carelessness on your part is inexcusable and could very well be labeled "sabotage". That's why the constant campaign by yard officials impressing upon workers the importance of wearing safety equipment, is entirely justified. When you get your toes broken because you thought safety shoes were an unnecessary precaution, you are a loss to the Government by exactly the amount of time that takes away from your work.

Do You Punch in At Sands St. Gate?

For those who must punch in near the Sands St. gate and then face a twenty-minute walk before they arrive on their job location, it's really tough. The yard buses cannot be used by the employees at those times when they are marked "For Naval Personnel Only." It doesn't help morale any to see a bus pull away half empty while you must hike. It seems to us that the old World's Fair buses the yard used to have, which were pulled by much better job.

Safety Chain on Badge

It's a good idea to have a safety chain attached to your badge besides the standard clip. ... Those clips aren't foolproof and this extra precaution may save the aggravation and time ordinarily spent in obtaining a new badge.

The Locker Problem

Many have complained about not being able to obtain a locker while at the same time others have two and three. Obviously this isn't fair and an inventory should be held periodically. We all know how large a Wardrobe one must have on hand in order to be prepared for any kind of inclement weather. It takes an expert packer to keep his clothes orderly in one of these locker. So imagine how inconvenient it is for the person without any. Won't you please turn in the keys if you have an extra locker?

Laundry Receipts

Hardly a day goes by that the laundry drivers who handle the yard workers' laundry don't have a number of heated arguments with their customers over lost items. There's nothing the customer can do about a loss because he has no receipt to show for his bundle. Laundry receipts are a "must" for efficient handling and the demand for them should be met. Of course dirty things could be carried home to be laundered, but no one likes the idea of carrying them in crowded public vehicles.

Food Quality Can Be Improved

The most consistently heard complaint is about the quality and price of the food in the yard canteens. We have no doubt that canteen service can be decidedly improved. The argument that one should bring his own lunch if not satisfied doesn't justify the poor quality of service. The entire situation should be looked into. Circumstances do not always allow the employee to carry lunch from home and a pint thermos of liquid usually does not last an entire day. Some of the demands are: 1. Better quality coffee. 2. A better sandwich and more variety. 3. Quart containers of milk at the regular price of fifteen cents, pints for ten cents (the present price is eleven cents a pint. Quarts are not sold.) 4. A better and larger piece of candy in the candy machines. The hot meals served in the cafeterias aren't bad but how can anyone get up and back from the fourth floor in building 292 or the fifth floor in building 5 in the time alotted, without getting indigestion? After all, it is important to work until the whistle blows at noon. The employee is also asked to be certain to wash up before eating and he knows that he must be back on the job at twelvethirty. We'd like to have suggestions from readers that may help alleviate this situation.

Won't you all please dump refuse in the proper receptacles? All metal is salvaged and it slows up the sorting process when garbage is mixed with it.

The machine shop boys in building 128 are using more tools than before in order to complete a job. Could it be that the pretty blonde who hands out the tools has something to do with

Repeated warnings do not seem to have lessened the audible discussions, by shipworkers on public conveyances, concerning their work. We should think that the war is close enough to everyone by now to make him realize the serious consequences that an uncontrolled tongue might bring about.

Rumor of the week: That lady marines will replace regulars on guard duty.

If you want news items or suggestions about your department to be printed here, please make certain that they are facts and not merely wishful thinking or personal prejudice. Address Navy Yard Gazette, Civil Service LEADER, 97 Duane Street, New York City.

Subway Board Won't Listen To Commission

The Municipal Civil Service Commission has been shaking its finger at the Board of Transportation and saying, "Naughty".

According to the Commission

the Board has been repeatedly asked to reclassify certain of its employees in the B.M.T. and the I.R.T., in accordance with the Wicks Act passed by the State legislature, which provided the manner in which employees from the former privately-owned lines would be absorbed into the City service. Since May, 1942 the Commission has been passing resolutions reclassifying these employees, and the Board has'nt been doing anything about it.

Finally the Commission notified the Board that if it didn't hop to it, the payrolls for the first part of June might not be certified.

"We're studying the situation", said the Board, and the Commission gave them until the end of June to finish the job.

Cop - Fireman List Being Readied for Use

The re-opening of applications for temporary Police and Department jobs hasn't made much of a sensation as

Applications are pouring in at the rate of three or four a day, which seems to indicate that there will still be difficulty in filling the \$2,000 a year, duration jobs.

In the meantime, the first list which was published after the original examination for the jobs is being readied for the de-The Civil Service partments. Commission has by now notified the first 1,140 candidates on the list when to appear for their physical tests and medical examinations.

The Police and Fire departments are waiting until they get the list to begin making appointments.

Appointments to fill the military vacancies in the uniformed forces of the two bureaus will be O.K. under the 1943-4 budget.

As a reminder, new applications are particularly wanted from men between 38 and 45. The Civil Service Commission accept applications until further notice at their 96 Duane Street office (near Broadway),

Cop-Firemen Candidates Fail On Physicals

If the showing of those coming in to take the temporary cop-fireman physical test is any indication, the city's chances of solving its manpower shortages are slim indeed.

Only about 75 percent of those who passed the written test show up for the medical and physical examinations. Of those that do show up, about 50 percent fail. Of these failures, about half will be permitted to come back for re-examination after they repair their bad toes or caried teeth, or whatever minor physical defect they may have that allows re-examination.

Not Old Enough

Another problem is this: Not many of the men seem to be above 38 years of age. The Police and Fire Departments particularly wanted older men so that they could be free of the draft. Most of those coming in for their physicals seem to be in their early thirties. Few men in their twenties are showing up. On one entire day, only one eligible over 38 years old was accepted.

Most of those who fail, according to Paul Brennan, director of the medical-physical bureau, go down because of heart trouble, inability to handle the dumbbells, and inability to chin the bar at least three times.

Budget Fuss Is Over; **Employees Get Little**

Before an audience of exactly one spectator in the balcony and a dozen or so bored reporters, another act in the annual budget drama with a cast of twenty-six Council members and one Mayor took place last week in the Council chamber in City Hall,

As everyone had expected, the Council version of the budget came back from the Mayor's ofofice with : determined veto.

One bone of contention be-tween the two ends of City Hall was the savings which the Council Finance Committee made by reducing appropriations for salaries of City workers on military leave to a book sum of one dollar a year, and abolishing numerous positions in the City depart-ments which were vacant, some because the Budget Director had not given the department head an O.K. to fill the post, some because of the difficulty of getting people to work for the City at its current salary scales.

Would Have Cut Promotions As the Democratic majority in the Council cannot control enough votes to override the mayoral "No," the budget which he presented last week will serve for the fiscal year 1934-4, starting on July 1.

Abolition of the postions would have limited promotional opportunities in many departments as many of the jobs wiped out by the Council can be filled by promotional examinations, and the \$1 per annum salary might have put difficulties in the way of City employees who leave the military service by discharge during the war, and return for their municipal job.

The Mayor has also restored the funds which the Council took from the Police and Fire Departments, thus assuring the

appointment of the "temporary" police and firemen - although members of the Council Finance Committee had maintained that their budget allowed ample funds to maintain the protective services

WNYC Employees

The employees of the Mu-nicipal radio station, WNYC can relax now as the Mayor has restored the full budgetary allowance, calling it "the outstanding, and foremost non - commercial, publicly owned and operated broadcasting station in the country.'

Complaints Against Budget Here are some of the leading complaints of City employees

against this budget: The \$1,200 minimum does not apply to all City employees. Some jobs are listed in the budget for as little as \$600.

There is still no provision made for overtime pay for overtime work.

Per diem workers feel that they aren't getting a square deal, What Now?

Despite the fact that the budget is practically in effect, City employees can still improve their financial lot.

Among the suggestions that have been made are these:

- 1. Employees should work for in-grade salary increases up to
- 2. Promotions should be made wherever possible.

Playground Directors Protest Reclassifying

A statement by Ruth Lee, secretary of the Greater-New York, Park Employees Association, explains that organization's opposition to reclassification of playground directors.

Among the reasons cited by the group are the following:

1. When the examination for playground directors was given, the stated salary was \$1,260 to \$2,400. If there is any objection to the wide salary range, there is nothing to prevent the Civil Service Commission from starting them at \$1,500 or \$1,600. And, they point out, other cities pay their recreational staffs better than New York City.

2. The lowering of the maximum salary to \$2,100 will discourage qualified persons from entering the field, and drive many into other occupations.

3. A large percentage of the playground directors are qualified teachers, many with Master's degrees, and in view of the years spent in acquiring this education, the salary should be raised, not lowered.

4. The breaking down of playground directors into two grades

is superfluous, since there can be no distinction in the work of the playground directors. 5. Trained personnel is vital to

maintain the social set-up. Juvenile delinquency drops when there is recreational guidance. 6. Reduced salary will result

in a greater turnover in per-

7. The action of the Board of Estimate in ratifying the resolution of the Municipal Civil Service Commission freezing the salaries of playground directors earning between \$2,100 and \$2,-400 was unjust.

8. Married women with children will remain at home if the salary ceiling is lowered. Domestic help is difficult to find and expensive, and unless there is enough incentive, the married women will not hold their jobs.

Postal Custodians Are Nearly in Postal Service

Here's some good news for custodial employees of the Post Office.

The House Committee on Post Roads has given its O.K. to a bill which will include P.O. custodians in the postal service.

The bill also has been approved by the Postmaster General and the Bureau of the Budget. When finally passed, it will do a lot to straighten out the affairs of the custodians and give them the same privileges enjoyed by other departmental employees.

It will make them eligible for overtime compensation, and for a differential for night work between 6 p.m. and 6 a.m.

Strange Situation The strange situation of the

custodians stems from the fact that until a few years ago they were employed by the Treasury Department, which had charge of Government buildings. When they came into the postal system, they brought along their working conditions, and in legislation affecting the Post Office, sometimes they were included, some-times not. For instance, now they receive the \$300 bonus but they are not included under the overtime provisions of the postal law or the general evertime pay bill.

This new legislation win get them into the postal fold once and for all.

to perform what is at least as important as fighting fires_pre,

Fire Protection Educational

School

Men with some experience in public speaking, lawyers, teach, ers, etc., (yes the department has all of these in its ranks) are

trained for the important work of

carrying the message of fire prevention to the public. Public schools and women's club are ad-

venting them.

Have You Taken One A Visit to New York City's Fire College Of These State Tests?

Open-Competitive

Motor Vehicle License Examiner-8260 candidates, held February 14, 1942. Rating of the written examination is in pro-

Senior Damages Evaluator-326 candidates, held May 23, 1942. This list has been sent to the Administration Division for printing.

Tax Collector - 2326 candidates, held May 23, 1942. Machine scoring of written examination is completed. Experience is being rated.

Labor Relations Examiner-New York State Labor Relations Board-64 candidates, held January 23, 1943. This list has been sent to the Administration Divi-

sion for printing.

Bookkeeper, County Clerk's
Office, Eric County—39 candidates, held March 27, 1943. This list has been sent to the Administration Division for print-

Industrial Investigator, Department of Labor-72 candidates, held April 17, 1943. Rating of the written examination is in progress.

Special Agent, Mental Hygiene Department — 329 candidates, held April 17, 1943. Rating of the written examination is in progress.

What Happens

After the War:

AFL to Discuss It

Public employment during war

time and in the post-war period

is the theme that will mark a

conference of The American

Federation of State County and

Municipal Employees, A. F. L.

The conference is scheduled to

include locals in the northeast-

sylvania, New Jersey, New York,

and the New England States will

attend the meeting which will

be held at the Belmont Plaza

Hotel, New York City, on June

Among the speakers at the

convention will be William

Green, president of the Ameri-

can Federation of Labor and George Meany, secretary-treas-

urer of the A.F.L. Governor

Charles Edison has also been invited to speak and has indi-

cated that he will make every

effort to be present, according

to Ellis Ranen, regional repre-

sentative of the organization.

Catholic Guild,

Boro President.

Holds Communion

fice of the Borough President of

Manhattan held it's Fourth An-

nual Communion Breakfast in

the Georgian Room of the Hotel

Pennsylvania last Sunday after

services had been held at St.

cluded Reverend Charles J. Con-

nor, S.J.; Manhattan Borough

President Edgar J. Nathan, Jr.;

and Honorable James A. Lundy,

Queens War Ration Board Ad-

ministrator. The musical pro-

gram was provided by Mr.

George Kent Weldon, tenor.

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Representatives from Penn-

ern states.

12 and 13.

Assistant Dictating Machine Transcriber; Assistant Typist; and 'Assistant Clerk-Department of Taxation and Finance-377 candidates, held September 19, 1942. Rating of written examination and clerical work are completed. Service Record Ratings to be submitted.

Senior File Clerk, Department of Taxation and Finance-166 candidates, held November 21, 1942. The rating of the written examination is completed. Experience rating has been completed. Service Record Rating to be submitted.

Senior Clerk, Department of Health — 83 candidates, held February 27, 1943. Rating of the written is completed. Experience rating has been com-pleted. Service Record Ratings to be submitted.

Kitchen Keeper, Department of Correction, Woodbourne Institution - 34 candidates, held March 27, 1942. The rating of the written is completed. Rating of experience is in progress.

Junior Stenographer, Westchester County Departments and Institutions—54 candidates, held April 17, 1943. Rating of the written is in progress.

Internal Revenue Lodge Elects A. W. Peterson

A. Wendell Peterson has been elected president of the Internal Revenue Lodge No. 15 for the third term at a recent meeting in New York City.

This lodge, one of the oldest and largest units of the American Federation of Government Employees, A.F.L., includes the employees of the three offices of the bureau in upper New York and Brooklyn.

Other officers elected were: George Olsen, first vice-president; Charles Yarmis, second vice-president; Samuel H. Chovenson, financial secretary; Charles F. Brunzel, treasurer; Shirley D. Halpern, recording secretary; Henrietta E. Olding, corresponding secretary; and Alfred Mander, sergeant at arms.

Terrific Job Ahead for Park Workers

The summer program just released by the Parks Department indicates the terrific job faced by the under-staffed Parks employees in providing vacation facilities for the many New Yorkers who be unable to leave the City this summer because of travel difficulties.

Over 200 different recreational areas of all types are being operated by the department, and they expect far heavier demands this summer than ever before.

Rowboating, tennis, outdoor swimming, day-camps, golf, riding, picnic spots are all maintained by Parks workers and they are getting ready for a season of tough work.

While other people are getting their summer vacations, the Parks workers will be workingand how!

Out on Queens Boulevard is the Fire College, the city's institution of higher learning for firemen and officers. Headed by John J. T. Waldron, Deputy Chief, who has been in the department since 1907, the school trains men in specialized work, and new lieutenants for their posts. A grad-uate of Annapolis, Chief Waldron made a phenomenal record in the Fire Department. In 1913 he was made lieutenant, in 1921 captain, battalion chief in 1925, and he holds the distinction of having

The school is divided into six sections:

headed the list of every promo-tional examination which he ever

The Officers' School

Motor and Pump Operators' School

The Fire Hazard Inspectors School Fire Protection Educational School

Company School

Probationary Fireman's School.

The Officer's School is conducted for newly-appointed lieutenants. These men take a 24-session course to acquaint them with every aspect of the department's work. Two-and-a-half hours each day on the officer's own time are spent at the classrooms or out in the field.

They Learn From Experts

Experts from every branch of the department come in and teach their subject. One session is spent out on a fireboat.

Building inspection is one duty of the department which a lieutenant must know. Every manufacturing plant in the city is under constant observation. New construction is watched to see that the building will comply with fire regulations. The lieutenant must know all the regulations covering theatres and places of public assembly. Even enforce-ment of certain labor laws come under the Fire Department.

The new lieutenant will command men, and he has to be taught the proper orders and the principles of discipline and drill. He will be responsible for valuable apparatus and learns the mechanics of every machine with which he may come in contact.

He has to learn the paper work which his job will call for, and how to issue a summons for a violation that no lawyer will be able to throw out of court.

He learns enough of the executive set-up of the department to understand thoroughly the orders that are given to him by his superiors, and reviews the fundamentals that he first learned as a probationary fireman.

The other four branches of the school train men who have been recommended by their command-ing officer for training in some specialialized field.

Motor and Pump Operators School

Men with some mechanical background are recommended for training in this field. With the different types of fires which occur in the city, certain men must be specialists in han-

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dling the motorized equipment. Skyscrapers have built-in firefighting systems, but when the firemen arrive on the scene they have to set their pumps working to help get enough water through the standpipes and sprinklers to kill the fire. When new fire equipment is needed, it has to be ordered through public bids, and there are enough different tyeps of trucks and automobiles in the department to create chaos if men

Here men are trained for the important work of preventing fires. The Fire Department is responsible for watching every load of inflammable or explosive material which reaches New York City. Every gasoline truck has to be licensed. Every dry-cleaning establishment has to be inspected to assure that safety regulations are being observed.

The men spend a good part of this course learning the laws which give them power to issue summonses for violations.

They learn all the different types of refrigerating machinery and just what to look for on an inspection trip. They take a course which enables them to spot dangerous chemicals by smell and

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Company School

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Cops and Firemen Will Try To Educate Public for Raise

A tremendous publicity and educational campaign to acquaint the public with the fact that the \$450 annual bonus for the duration which, they are seeking, is vitally important to help them meet the which costs of living, and to dispel the common idea that every and fireman walks home with a \$60 a week paycheck—that's the next objective of the uniformed cops and firemen.

They had already crossed the first hurdle on the way to their goal when they turned in their petitions, signed by about 600,000 registered voters, to the City clerk last week.

Can Order It On Ballot The next step awaits action by the City Council, which can order the question of the bonus to

appear on the ballot in the November election.

If the City legislators fail to act within two months, the men in uniform can force action by producing petitions signed by 300,000 in the last election. since they already have twice

this number, there is little question that their plea will appear on the ballot.

As the petitions already turned in total about 600,000 and the names have all been checked to assure that the signers were qualified voters, the men have no fear of missing their chance at the polls.

This puts the question squarely up to the voters, and the joint police-fire committee can be expected to put as much energy into gathering votes as it did when it came to getting signa-

was also necessary to change

certain salaries, some by in-

crease of one cent or one dollar

in order to fit the salary sched-

ule provided by the 1943-4

Any controversial points which

came up at the hearing were

put aside to be considered at fu-

ture public hearings on the in-

No Increment Changes

that no increment changes were

being made by his arrangement

of the City titles and that it

was meant to bring the list up-

to-date by July 1, when pay-

rolls will have to be made ac-

However, resulting discussions

proved that nothing in civil

Service is as simple as it sounds.

Many Put Aside

item after item had to be put

aside for future action when

As the hearing progressed,

Despite frequent explanations

there were numerous ob-

An SCMWA representa-

that all that was being done

was a listing of titles as they

jections entered. Some labora-

tory technicians for instance,

protested that they should be

classed as junior bacterolog-

tive speaking for the Sanitation

men, proposed a new schedule

of salary increases to make that

department a career service. A

Civil Service Forum speaker op-

posed the listing of a specialty

clerk in the Board of Higher

Education at a salary of \$1,200.

Numerous Hearings In View

some of which President Marsh

said, deserved serious considera-

tion, but were entirely out of

place at this hearing, the Com-

mission faces the task of holding numerous public hearings

very soon on the disputed titles.

up for discussion are the follow-

ing: Skilled Craftsman, Psycho-

logical Service, Recreational,

Identification, Bridge Operation,

Chemists, Fire Telegraph Dis-

Sanitation, Engineering and

Architectural. The Public Health

Nurse title will also be held in

Need Schooling H. Elliot Kaplan, attending as

a representative of the Civil

Service Reform League, suggest-

ed to President Marsh that the

Commission consider a re-classification of the Municipal Court

Service. He also suggested to a LEADER reporter that the hear-

ing indicated that civil service employees and employee repre-

sentatives could profit by the establishment of a training school to give them a better understanding of the intricate

civil service system. The greater

part of the discussion, he point-

ed out, was foreign to the pur-

pose for which the hearing had

been called and merely slowed

up the process.

Scientific Service,

Among those which will come

As a result of the objections,

interested person voiced

cording to the new budget.

President Marsh also explained

It Isn't Easy to Change A Title in Civil Service

budget.

dividual items.

an objection.

The Municipal Civil Service commission held a public hearing last week on its resolution arrange a streamlining of job titles in the City service.

As explained in the public. notice, and at the hearing sevgal times, by President Harry w. Marsh of the Commission, the proposal was intended to bring the listing of titles up-toby removing some titles which had become obsolete. It

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Public Works **Employees Want** Time Off

A committee representing Local 633 of the American Federation of State, County and Municipal Employees, AFL. met with Deputy Commissioner Seely of the Department of Public Works last week.

Subjects discussed were:

1. Granting of holidays or time off to those who work on holidays in the Bridge Operating service.

2. Delay of payment of checks to men reporting ill, especially when they have accumulated sick leave to their credit.

Promotional examination from Bridge Ten: to Bridge Operator.

4. Uniform policy on vacation schedules.

Commissioner Seely informed the committee that he is working on a holiday grant plan and that the matter will be taken up at the next staff meeting. He also promised to look into the reasons why checks are withheld to employees legitimately

State O.K.'s Labor Board For Subway Men

Last week The LEADER told you all about the shiny new office that the NYC Board of Transportation has fixed up for its new deputy commissioner, who is going to be in charge of labor relations between the City's transit system and its employees.

It seems that City Magistrate Edward C. Maguire is in line for the \$12,000-a-year job, and last week's report was that everybody was waiting for the State Civil Service Commission to give an O.K., after which the new official would be installed.

Well, the State Civil Service Commission last week came through with an approval and told the Municipal Commission that it had done right in approving the creation of the new po-

No Notification

But, the Board of Transportation says that it hasn't received any official notification yet and won't do anything until it gets word. There seemed to be some vagueness at the Board's office as to who would send word to whom, and what would happen then.

So, maybe this can serve as sort of an official notice to the man who paints names on doors at the Board's office that he had better begin to practice painting "Maguire."

Railroad Clerks Will Be Accepted For Cashier Test

The examination for promotion to cashier grade 2, Board Transportation, has been postponed from June 11, when it was to have been held. New advertisements for the test will announce that it is open to railroad clerks (male) with one year of service, as well as to clerks (male), grade 1 and 2.

SUBWAY EXAMS

FOREMAN (Signals, Car and Shops).
SUPERVISOR (Car and Shops).
SUPERVISOR (Car and Shops).
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MOTORMAN INSTRUCTOR
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Park Bill Becomes Law as EstimateBoardGivesItsOK

passed by the Board of Estimate with the approval of every member of that body except the Deputy Mayor, Rufus McGahen, who refrained from voting.

The Mayor has been reported in favor of the bill as written, and in all probability will put his signature on it.

The State, County and Municipal Workers of America, CIO. who have been fighting the bill at all the previous hearings before the City Council and the Board again appeared in final effort to defeat the measure. The Greater New York Park Employ-

ees Association appeared

One provision of the law divides the employees of the Parks Department into a clerical and a uniformed force. The provision regarding uniforms provides that penalties may be assessed by the Commissioner for failure to wear a uniform when ordered. This was one provision against which the SCMWA has fought, charging that a system of fines and penalties had been outlawed in private industry and should not be applied to public workers.

Want Cheaper Uniform

Also, the union said, it would not oppose the wearing of uniforms if a cheaper outfit were designed but that the present uniforms of the department are an unreasonable burden in view of the low salaries paid to Parks employees.

Another feature of the bill is the section which establishes a per annum status for certain Parks workers who have formerly been on a per diem basis. This is a change for which employee organizations have been agitating, but it is charged that the bill as written deprives those employees of their increment rights. Gardeners and Assistant Gardeners, for instance, are limited to salary ceilings of \$1,800 to \$1.980, and \$1.700 respectively. The union charges that by this law, the assistant gardeners lose four increments and the gardeners two and a half incre-

The Law has also been opposed by the Civil Service League and the Civil Service Forum.

Official View

From the official point of view, the wearing of uniforms by Parks workers would be a boost to their prestige and gain them more respect from the public.

It has also been reported that employees who now have uniforms will not be obliged to buy new outfits until their present set

The department has professed surprise at the commotion about the uniforms, saying that the wearing of uniforms has been a rule of the department for years, and that it's in the City Char-

But, a recent survey by The LEADER discovered that stores in the city which sell uniform equipment were not able to clothe any considerable number of new Parks mployees. Their supply of cloth is limited according to sales in previous years.

Various groups of employees in the Parks have appointed committees to look into the uniform situation and report whether some compromise uniform, lower in cost, and more adapted to working in parks than the present uniform which they describe as being fine for loafing, but unsuitable for work.

The present uniform costs in the vicinity of \$35. Some employees have said that they would have no objection to an outfit at half that price. Gerald Coughlan and Ruth Lee, president and secretary of the Greater New York Park Employees Association, say that they have received bids on uniforms which would cost the men about \$17. They state, moreover, that George E. Spargo, executive officer of the department, has ok'd the lower priced uni-

Clerk Promotion Tests Open

(Continued from Page Two) this examination will not be promulgated until the expiration of the existing department list. Whenever a departmental list is exhausted, city wide certification may be made but ony tothose departments requesting such certification or where departmental promotion examinations are impracticable.

Salary: \$2400 up to but not including \$3000 per annum. Appointments are usually made at the minimum salary of the grade.

Applications: Issued and received from 9 A. M. June 7 to 4 P. M. June 22.

Fee: \$2.
Vacancies: Occur from time to time.
Date of Test: Part I of the Written
Test will be held on November 6, 1943.
Eligibility Requirements: Open to all
permanent employees in the city service
who have service or services for the
following service or services for the

following service or services for the period of time designated next preced-ing the date of the written examina-tion, and who are otherwise eligible.

All persons in Grade 3 of the Clerical All persons in Grade 3 of the Clerical
Service who have served for two years
in the grade, and in Grade 4 of the
Clerical Service who have served for
one year in the grade; also persons in
the Accounting Service and in the
Statistical and Actuarial Service receiving \$1800 up to but not including
\$2400 who have served for two years
within the salary range, and persons
in the Accounting Service and Statistical and Actuarial Service receiving
\$2400 up to but not including \$3000
who have served for not less than one
year within that salary range.

Scope of Examination: Part I of the

Scope of Examination: Part I of the written test will be a short test to be given in one session, not to exceed four hours in length. It will test the candidate's knowledge of dustriant will restrict the candidate's knowledge of dustriant will be seen to be seen that the candidate's knowledge of dustriant will be seen to be exceed four nours in length. It will test the candidate's knowledge of duties ordinarily performed by a fourth grade clerk such as the administration of a unit of the department, the supervision of a clerical force, personnel problems and the exact methods and procedures employed in city offices in carrying out the functions of various city departments. It may also include questions on general aspects of the city, state and federal governments, and other pertinent information. Candidates who qualify on Part I will be summoned at a later date for Part II, which will relate directly to the specific functions of the candidate's own department.

Subjects and Weights: Record and

Subjects and Weights: Record and Seniority, weight 50, 70% required; written test, weight 50, 70% required. Part I and Part II, 70% required on each part.

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Comptometer Operators

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War Job and Training Opportunities For This Month's High School Graduates

BY ALBERT W. LOTZ octor. New York City Y.M.C.A. Schools During the month of June yer 20,000 young people will be aduated from public and prihe secondary schools in the etropolitan area. Very few of in for college this fall. The reeds of the country de-and all the boys and some of girls. Industry in its affect boys at least will be able to meet those needs demands nd deserves the full time emloyment of every one.

Here are a few suggestions: prafting rooms need both men ad women. Two or three onths of intensive training is fittent to qualify for drafting os paying \$30 to \$45 per week. Typewriting can be mastered as little as four weeks and here is an ever increasing deand for typists.

Radio technicians and operamay secure very lucrative sitions after 12 weeks full time mining or an equivalent in a art-time basis. Marine operaoften earn \$100 weekly.

Wartime Training opportunities Machine shop men and welders are still much in demand, although that demand is less pressing now than formerly. As

long as the war lasts, however, machinists will have no difficulty in locating work at a dollar to a dollar and a half per hour.

Bookkeeping is another field which is sorely depleted by withdrawals for military services. A number of courses are available which will equip one to hold a position by the end of the sum-

Other Possibilities

-There are many other possibilities, such as aeroplane engines and various phases of ship building and transportation, all of which contribute to the war effort, and the training for which may be obtained in the metropolitan area.

It is emphasized that many of these jobs are temporary in nature and much of the training therefore is incomplete. This is an abnormal situation and requires abnormal treatment. The danger in the situation is that

ambitions and plans for higher education, postponed now may never be revived. To those who are sufficiently determined to make the most of themselves it is no danger and may be even a boon. Such an individual will study drafting intensely for a few weeks, qualify for and secure a drafting position and then continue into machine design and other engineering fields through evening study. He is thus using the money he earns to further his education.

Here's Advice

The best advice to be given to the June graduate this spring is threefold. First, decide the field of your major interest. Second, find where short, intensive but thorough training in that field can bes be obtained. And, third, get your training and your job and then continue improving yourself in your chosen field through organized evening

Training Survey
As a special service to this term's high school graduate, The

(Continued on Page Ten)

THE JOB MARKET By MRS. MATILDA B. MILLER

The Job Market is designed to readers and jobs get tother. The positions listed are thered from advertisements all the newspapers, periodials and communication with ersonnel managers. These managers. These a categories which will be st helpful as a basis for section. However, it is wise to and the entire column rather

It is impossible to investigate boroughly each position nor is always possible to foretell how

FOR MEN AND WOMEN + *** ICHANICAL DENTISTRY

soon they may be filled. We suggest that you mention The LEADER when you apply for any of these positions.

Jobs of the Week

General Motors Plant at Trenton, Must be citizens. Qualified aliens will be hired if they present proper consent of the War and Navy departments. Apply New York Office, Monday through Friday, 9 a.m. to 11:30 a.m., or 1:30 p.m. to 4 p.m., 57th Street and Broadway, N.Y.C., Room 1826.

N.Y.C., Room 1826.

Right-handed women, 18 to 35, with perfect eyesight (no glasses), will be trained for fine precision work on navigation watches and aviation instruments at Bulova Watch Co. Salary on piecework basis with a minimum of 60 cents an hour. Hours 9 a.m. to 5:45 p.m., for four days, 5 a.m. to 4.45 p.m. on Fridays, and 8 a.m. to 12 noon on Saturday. Time and one-half overtime pay for all hours above 40. Apply Personnel Office, 63 So. Woodside Ave., Woodside, L. I.

R. H. Macy has need for comptometer operators who have completed comptometry course. No experience required Starting salary \$18-20. Also want girls, 16-20, with comemicial high school background or aptitude to working with girls to make career for themselves in retailing. Starting saalry \$17 and up. Apply Employment office, 166 W. 35th Street, anytime after 9 a.m., June 8, 1943.

Clerical openings are available in war plants for trained personnel. General Motors plant at West Trenton, N. J., needs time study comptometer operators, tabulating control operators.

Linden, N. J., plant is hiring key punch operators, comptometer operators, and senior and junior cost clerks. Apply New York Office at 57th Street and Broadway, Room 1826. Interviews held

3 Mo. X-RAY COURSE 4 Mo. MED. LAB. Course
3 MO. DENTAL ASST'G
Men and Women Urgently
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MANHATTAN ASSIST'S SCHOOL LICENSED by STATE of NEW YORK 60 E. 42d (Opp. Gr. Central). MU. 2-6234

9 a.m. to 11:30 a.m., or 1:30 p.m. to 4 p.m., Mondays through Fridays. 4 p.m., Mondays through Fridays.

Openings for clerical hetp and stock clerks at Sears, Roebuck & Co. No salary quoted. Good opportunity for advancement. Apply Employment Office, filith floor, 360 eWst 31st Street, Manhattan.
Female typists are being hired by Keat Stores. \$22 for a five-day week. Apply 135-32 Roosevelt Avenue, Flushing, L. I.

Western Electric Co. New York City office has openings for comptometer operators, and ediphone operators, No salary quoted. Apply 172 Fulton Street, New York City.

Stockmen and boys are needed at James McCreery. No experience necessary. No saalry quoted. Positions are full time for five-day week. Apply 5th Avenue and 34th Street, Manhattan.

Female and 34th Street, Mannattan.

Female stenographers, typists and clerical workers needed for war industry.

Opening salary \$22 to \$30 depending upon ability. Excellent chances for advancement. Apply Mr. Allen, Cardwell Manufacturing Co., 81 Prospect Street, Brooklyn, N. Y.

Openings for girl high school graduations.

Openings for girl high school graduates as typists. Starting salary \$90 a month, after 6 months—\$100. Good opportunity for future. Apply American Airlines, Personnel Dept., 100 East 24nd Street, N. Y. C.—16th floor.

No Experience

Opportunity for girls at Bickord's 53 conveniently located restaurants. No experience required. Salary \$20 plus food. Apply daily 3 a.m. to 10 p.m. Saturdays and Sundays 8 a.m. to 1 p.m. 8-10 p.m. at 356 West 50th Street, NYC.

Men and women needed for bench and machine shop work. No experience necessary. Need dexterity of fingers and good eyesight. Trained to do machine shop work. Day and night shifts for men—8 a.m. to 4:30 p.m., 5 p.m. to 1:30 a.m.—Minimum of 50c an hour Women for day shift only, minimum of 40c an hour. Apply Mr. Carlin, at Cardwell, 81 Prospect Street, Brooklyn, N. Y. Phone is TR 5-0464.

Western Electric has openings for inexperienced and experienced women as assemblers, radio inspectors, electrical inspectors, file clerks, typists, stenographers, and comptometer operators. Positions are located in Bayonne plant and in Kearny, N. J. For Bayonne branch, see Miss Holmes, at 631 Broadway, Bayonne, N. J. In Kearny the address is 100 Central Avenue.

Men and women, ages 18 to 65, skilled and unskilled needed at Variek Machine

Men and women, ages 18 to 65, skilled and unskilled needed at Varick Machine and Tool Works, 304 Hudson Street, New York City. No salary quoted.

Openings for young women for light factory work, forming plastic materials. Experience preferable but not necessary. No salary quoted. Apply Plastics Engineering, 142 Liberty Street, Brooklyn.

38 or Over

Openings for men & women up to 65 yrs. of age for all types of hotel work. No experience required. Good opportunity for advancement. Salary varies with type of position. Eight-hour day, six days a week. Apply Knott Hotels, 234 7th Avenue, N.Y.C. See Mr. Hever. Telephone is WA. 9-0450.

Jobs That Sound Good

Real opportunity for men and women to get into war work and be well paid while learning. Starting salary is \$33 a week while you learn. Aircraft Sheet Metal Work and Aircraft Riveling at the company school. Excellent advancement opportunities with periodic incrase. The place is the Chance Yought and Sikersky Air Plant in Hartford, Conn., and they will also help you find living quarters. Apply through the USES, 87 Madison Avenue, N.Y.C. Equitable Life Ins. Co. offers good opportunity to men and women, 25 to 50, to learn insurance business, and provide themselves with a comfortable life income. Have to be high school graduates. Company will pay you salary and commission while training you. Lifetime renewals and pension. Opportunities to work into executive positions. Apply to

(Continued on Page Twelve)

STENOGRAPHY TYPEWRITING . BOOKKEEPING CALCULATING OR COMPTOMETRY **BORO HALL ACADEMY** 382 FLATBUSH AVENUE EXTENSION

General Bradley's Column

Brigadier General John J. Bradley (Ret.)



With this week's column, General Bradley continues his formation about the various types of tests given by the armed forces. The following article is an example of the actual type of test given by an Examining Board to candidates for aviation cadet training.

When the prospective cadet appears before an Aviation Cadet Examining Board, he is given a written ex-amination that takes 2 hours to complete. The examination isn't intended to delve into the amount of knowledge a man has acquired. It isn't geared for the person who has lots of book-learning. The test probes such qualities as speed in understanding directions, accuracy in following them, ability to read and understand regulations, ability to solve problems, mechanical comprehension, good judgment, alertness to the day's events. The test is of the multiple-choice type, which means that a number of answers are provided with each question, and the candidate is required to select the correct one. These, then, are sample questions from a test made public by the Air Forces:

1. When a man is asked to help reinforce a bridge, he is to-

A-widen it C—destroy it B-strengthen it D-close it

E-replace it 2. Barracks are-

A-airplane hangars D-street obstructions B—flat-bottomed boats C—living quarters E-underground passages

3. "Military courtesy is basic to effective leadership and the maintenance of good diccipline. Courtesy implies polite and considerate behavior toward others, whether senior or junior and whether or not members of the military service. In general, officers of junior rank habitually give the same precedence to, and show the same consideration toward, their seniors that any courteous person does to his elders. These courtesies, if shown promptly and smartly, do much to add firmness and dignity to the leader."

On the basis of the above paragraph the best general summary of the sort of courtesy that is expected from an officer would be the statement that he will show courtesy to-

A—other members of the military service

B—everyone with whom he comes in contact

C-officers of higher rank D-officers of junior rank

E—civilians who are older than he

4. The paragraph can be interpreted to mean that courtesy toward senior officers is one military duty a soldier should have little trouble remembering because-

A-he will be required to show courtesy while in the Army

B—he will expect it from other men who are below him in rank

C-it is something which is shown only in the Army D—the penalty for failure to be courteous is certain -courtesy toward older persons already should be

a fixed habit with him 5. If a hangar which is known to be 30 feet high casts a 20-foot shadow, what is the height of a signal tower which casts a 70-foot shadow at the same time

of day? A-46 2/3 ft. B-140 ft. C-210 ft. D-23 1/3 ft. E-105 ft.

6. If Speed equals one-half (d) square, what is the Speed when (d) equals 6? B-6

7. Ten trucks are transporting road-building ma-The leader comes to a 50-foot terial across country. stretch of ice-covered hill which is so steep and slippery that his truck will not pull it. The most practical thing to do in these circumstances would be to-

A—tie all the trucks together so that the first could be pushed up the hill, the last pulled up B-turn back and wait for warmer weather

C-put the drivers to work building a temporary road around the hill

D—have the trucks back up and take a running start at the hill

-put the drivers to work scattering some sand from one of the trucks onto the ice

8. The first U.S. Army pilot to be publicly acclaimed a hero after our entry in World War II was— C-Eddie Rickenbacker A-Charles Lindbergh

D-Roscoe Turner B-Wiley Post E-Colin Kelly, Jr.

9. Which one of the following is an adaptation of a slogan which was popular in the United States during

(Continued on Page Fourteen)

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Civil Service

Independent Weekly of Civil Service and War Job News

Published every Tuesday by Civil Service Publications, Inc. Office 97 Duane Street (at Broadway) New York, N. Y. Phone: COrtlandt 7-5665

Copyright, 1942, by Civil Service Publications, Inc.

Jerry Finkelstein, Publisher; Maxwell Lehman, Executive Editor; Brigadier General John J. Bradley, (Ret.), Military Editor; David Robinson, Associate; N. H. Mager, Business Manager.

— Subscription Rates —	
In New York State (by mail)\$2	a Year
Elsewhere in the United States\$2	a Year
Canada and Foreign Countries\$3	a Year
Individual Copies	Cents
Advertising Rates on Application	

MEMBER AUDIT BUREAU OF CIRCULATIONS



Tuesday June 8, 1943

Confusion Comes Home to Roost

THE LEADER reporter who covers affairs at the Municipal Civil Service Commission came in with a strange report last week.

City workers who want to shift to Federal positions or into private industry are getting the runaround.

Here's a typical case:

A girl in the Welfare Department had taken a Federal civil service examination and was offered a job in Florida where she would be doing work at a higher skill than that which she uses now.

She asked the Welfare Department for a leave of ab-

sence. The answer was No.

So, said she, "I'll resign my job." But that, too, wasn't possible. Under the new job-freeze program of the War Manpower Commission, she couldn't resign and take another job without obtaining a release known as a "certificate of availability." Welfare refused to grant her that release.

She went to the War Manpower Commission offices at 11 West 42nd Street and asked for the certificate that

would enable her to take the Federal post.

'First," she was told, "you must go to the Federal Civil Service Commission office at 641 Washington Street. You appeal to them. They handle appeals from all government employees, City, State, Federal.

SO SHE TRUDGED AROUND

So she went to the War Transfer Unit at 641 Washington Street. There she was told: "We only handle U. S. employees. City employees must go to the Municipal Civil Service Commission at 299 Broadway.

So she went to 299 Broadway. Here she was told: "We can't do anything for you." But she was given papers to fill out and return to the War Manpower Commission, where she had already been.

Now, The LEADER, which has been following the job-freeze situation carefully, immediately asked the officials: How come?

One of them admitted that if a city employee seeks

a release to take another job, and his department head refuses it—he's stuck, just plain stuck! There isn't anything he can do about it.

"Is this proper?" we asked the official. "Is it fair?"
"No," he replied, "it isn't proper and it isn't fair."

BUT IT'S BEEN SETTLED FOR WEEKS

Now, the interesting thing about all this is that the machinery for transfers and releases has already been settled for weeks, and in fact fully described by this newspaper.

In tracking down just where the trouble lies, we found that everybody—War Manpower Commission, Municipal Civil Service Commission, Federal Civil Service Commission—everybody is waiting for Mayor La-Guarda. Fiorello hasn't given the go-sign.

What are you waiting for, Mr. Mayor? The job-freeze plan under which New York City employees now operate was set up in order that employees might be able to work at their highest skill.

The existing situation is clearly intolerable. It re-

sults in runaround, injustice, confusion.

The answer is simple: An executive order from the Mayor directing every department head to follow the program set up by the War Manpower Commissionwith full instructions to every department head on the meaning and interpretation of that program.

THIS LOOKS ALL RIGHT

We'd like to call to your attention a matter of prime importance that happened in Washington this week. It's the formation by the Federal Civil Service Commission of a new labor-management committee, set up to advise the Commission concerning matters affecting Government workers (see page 2).

This is a healthy development. Such committees have worked well where they've been established in private industry. They offer an opportunity for more

cooperative working-out of mutual problems. We recommend similar committees to the Mayor, the Civil Service Commission, and the department heads of New York City.

Repeat This!



Hodge-Podge

Wonder if Commissioner Moses is doing all that writing in national mags as a political build-up? . . . Remember when this column predicted that a Mr. Z would be appointed in the Health Department spot left vacant by the retirement of Dr. Charles Bolduan? Last week it happened, when Savel Zimand became head of Health Education . . . There's more here than meets the eye. We'll tell you about it sometime . . . Another of the predictions we've made came true when an AFL union "bombshelled" into the Welfare Department last week . . . Looks like some big feuding is due, but bigshot CIO and AFL leaders in Washington have been talking about joint action on several fronts . . . Jerry Mahoney's son, a Navy ensign who become a hero in the Pacific, didn't want to go back to teaching in Virginia, but the Navy said must be . . . Dan Ferris, A.A.U. biggee, is considered a top candidate for the job of coordinator of the new national sports committee.

Politics and Things

Democratic Assembly Leader Irwin Steingut is ailing . . . And State Senator Seymour Halpern, who heads the Senate Civil Service Committee, is doing publicity work, no less, for Columbia pictures. His first assignment is to give the build-up to "The More the Merrier," a pic about Gov't gals . . . Something for civil service people to think about: As a war measure, most civil service organizations and authorities OK'd a loosening of recruiting and hiring methods. But if it leads to the sort of thing that's apparently happening in some of those OPA appoint-

Merit Men



NEW YORKERS have grown so used to turning a tap and getting cold drinking water, that they are inclined to forget there are people and a big organization behind the business of delivering water to the sink.

One of the men whose job it is to see that the water comes through, and that it comes through pure, is Ormonde J. Burke. His title is Chief Inspector of the Bureau of Water Supply, and behind the title of the story is the man who learned his business the hard way.

Despite the fact that he never studied engineering, he is an authority on subjects relating to his work. He has designed special arrangements in water distribution for Columbia University, Metropolitan Life Insurance Company and Radio City to reduce the water consumption in their air-conditioning systems.

And he is a contributor to many technical journals in his line of work. He has written articles for the "Water Works' Engineering Journal," and for plumbers' magazines.

One part of his job is the testing of new plumbing fixtures before they can be approved for use on the City water system.

There are plenty of men in the city's employ with engineering degrees after their names, but when an expert is needed, the call goes out for "Burke."

Here are only a few of the assignments he's been called on to handle:

Assisted in revising the Building Code where it concerned the water supply.

Represented the Department of Water Supply, Gas and Electricity at hearings before the

Through— And Pure Public Service Commission in Albany. Testified in court hearings

It Must Come

when the Corporation Counsel needed expert testimony in dam. age cases.

Travelled to Learn He was sent to Massachusetts to investigate the use of cement lined water pipes there, and when he returned, started the use of such pipes in the city.

And : a has invented new test. ing apparatus which is being used to judge water equipment,

In recent years he's becoming quite a bit of a teacher, and gets a kick out of imparting his knowledge of water distribution to others. He teaches classes of City employees in in-training courses for promotional examinations. Besides that, he goes around lecturing at YMCA's and to business clubs, all about water.

And when he talks to you, he seems to assume that you know as much about his business as he does, and his conversa-tion i full of references to "siphchage," and "siamese connections" and dozens of other technical terms which sometimes leave the listenc a few blocks behind conversationally,

Those Wooden Pipes

He is also an expert on the history of New York's drinking water. "e's been around when old wooden pipes that brought the first water to the front door back in 1780 were dug up. He's as familiar with the maze of pipes running around under the city as most people are with their kitchens.

And he thinks that the men who managed the water situation here in New York, did a pretty good job in the old days. Some pipes that were put down as long ago as 1830 are still delivering.

He's only 54 years old, but has been working for New York City, always in the same bureau since 1911. And when he gets a vacation, he probably sits around trying to figure some way of improving the water service.

ments, maybe an overhauling of the present loose set-up is called for . . . Beardsly Ruml (pay-asyou-go tax man) has a brother working in the NYC office of OWI . . . Lists of persons qualifying in Niagara Falls municipal civil service tests aren't being

published any more. Reason: Business firms snap up the top ones on the lists before civil service jobs get filled . . . Embarrasment: Hoity-toity Meridian Hall, built in D.C. for Washington gals, has had visitors bedbugs!

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

Former Subway Cop Is Puzzled

Sirs: I have been a subway patrolman for five months, and then I finally got my appointment to the Police Department. But here is what puzzles me.

I have to serve six months as a probationary patrolman with-out any credit for my previous service with the Subway Police. I understand that a fireman changing to the Police Department gets full seniority credit for the time served in the Fire Department.

I wonder what kind of logic was used to figure out this condition. How can a fireman compare his type of experience with that of a man who has been doing police work in the subways, and yet he gets full credit for it?

The subway cop does exactly the same type of work as the men in the blue uniforms in the street above him. and he should get at least the same advantages

given to a fireman when he accepts a Police Department appointment. PUZZLED COP

Attorney Wants To Know Why

Sirs: I am attorney and I took a Federal Civil Service examination on September, 1942, for a position as associate at-

Although placed quite high on the list, I never heard anything about my chances for appointment.

Now I notice that the Government is advertising another examination for the same position. But this time it is only open to lawyers who have been admitted to the bar since February, 1943.

or have been in military service.
I cannot understand the reason for this procedure which seems to me to discriminate against those who have taken the earlier examination, or have had any amount of actual legal experience.

The new test is for those whe could have had no opportunity to take the original one, according to the U. S. Civil Service Commission.-Ed.

Is It Fair To Buy Uniform?

Sirs: I am reporting for my medical and physical examina-tions after taking the City test for temporary policeman.

But I have heard that I will have to purchase a uniform and other equipment for about \$200. I wonder if it is fair that I should have to spend so much money when I am only getting a temporary job for the duration?

Maybe the City could arrange to give us the jobs of policemen the same size who are in the Army so that we can wear their uniforms while we are keeping their jobs for them. D. P. S.

POLICE CALLS

PBA Elections

Tuesday, the day this week's LEADER hits the newsstands, is the P election. We can't give you the results, of course, but watch next week's paper for a discussion of the men who win and the men who lose.

We Hear From The Air Forces

Sirs: Even though I am in the armed forces at present, my thoughts still go back to the P.D. and I look forward to the day I shall return and "pound the beat."

There is one fly in the ointment however. How can we thousands of civil Service employees in service continue to have faith, when the greatest city in the world refuses to honor the decisions of the courts

of our land?

I refer of course to the disgusting manner in which the present administration has acted on the decision in the "Schneider" case, more commonly known as the "Police back pay" case. If that is the regard with which the Administration holds the highest law in the State, is it not reasonable to assume that perhaps when the war is over, those of us who return will find that our jobs are no longer "available?" Will the Mayor renege on that too? I

sincerely hope not.

Keep up the good work and don't forget that we in the armed forces like to hear the civil service news.

Cpl. Edward W. Gumbert,

(Ptl. 46th Pct.). Corporal Gumbert is now with the U.S. Army Air Forces. We agree with the corporal that the City hasn't been exactly decent with the boys on this issue. But, as Jim Tully explained in last week's issue, if the State Courts sustain the case of the patrolmen in the Adrian matter, all those who came in at \$1,200 will receive the extra \$400. This is the second case being fought on this issue.

Inside Story of Overtime Pay Plan

Wonder why the hush-hush has been put on the overtime plan for patrolmen that was broached recently at a PBA meeting? This plan, a "master plan," one of its proponents calls it, was supposed to do a lot of things. It was supposed to

Solve the manpower problem. Solve the pay-raise problem. Eliminate the need for temporary patrolmen.

Permit a greater number of retirements.

In addition, said its sponsors, it could bring a pay raise immediately, whereas under the referendum plan, there can't be an increase until April, 1944.

Now what is this program for which so much has been claimed? It is a simple plan of overtime for patrolmen. Opertaing on a voluntary basis, the plan calls for each patrolman to work an extra 8 hours in each set of tours, or 4 hours extra on two separate days. When working the 8-4 tour, a patrolman would continue until 8 p.m. on two days out of six. When Working the 12-8 tour, he would start his tour at 8 p.m. on two days. When working the 4-12 tour, he would continue until 4 a.m. on two tours.

Under the present 10-squad chart, a patrolman works about 52 hours a week. With the extra time, he would be putting in 60 hours a week. Under this plan, say the statistical boys, an extra patrolman's services would be added by every 6 men who volunteer for the extra duty. If there were 12,000 volunteers, that would mean the equivalent of 2,000 men.

Now how about pay? Under this proposal, since each six men would be contributing the services of one additional patrollnan, the salary of one patrol-

man—\$3,000—would be shared among them. This would mean \$500 additional for each volunteer.

Now here are the objections to the plan, and why the sponsors withdrew it. First, it might scotch the present drive to gain a \$450 pay raise, and might be used against the patrolmen by those who don't like to see them get anything. Second, say the sponsors, LaGuardia might use the plan to get even more work out of the men than at present.

To us, it seems that a 52-hour week is already a tough one, considering that the standard work-week in the United States is 40 hours and no more than 48 in war plants.

Still, we'd like to get some opinions from the men themselves. What do you think about this proposal?

Pros and Cons Of Vote-for-Every-Cop

And here's a letter from a group of the men who are active in the campaign to get direct elections of PBA officers. It's a long letter, but it seems to us that some of the comments are sufficiently interesting to call for careful study by every impartial man in the department.

"The present election is the last one in which PBA delegates will elect PBA officials.

"We are convinced of this fact after two weeks in which, as members of the Committee for Vote-for-Every-Patrolman in PBA elections, we have spoken to hundreds of patrolmen and to many delegates. During that time we have been encouraged by the vigorous interest that patrolmen in every Precinct have displayed in PBA affairs and we have been agreebly surprised by the healthy organizational concern that many delegates have shown. No one need despair of the future of the PBA.

"The democratic case for a 'Vote for Every Patrolman' is obvious. Patrolmen should be permitted to vote because they want to vote and the organization is their organization. No delegate has the moral right to oppose the popular election of PBA officers. There are some precincts and some divisions where we have obtained the signatures of almost every patrolman and detective to our petition.

"The political case for a 'Vote for Every Patrolman' is sound. Popular election of officers will make our PBA officers stronger and more responsive to the needs of the members.

"Nor would the delegate system be weakened by such a reform. Popular elections would result in a livelier interest in the affairs of the PBA and the organization would itself become more powerful. Further, a delegate who had the confidence and respect of his men would be consulted by them for his views on the candidates for election.

Firemen Vote

"If any additional reason need be advanced for the desirability of a 'Vote for Every Patrolman' the successful experience of the Uniformed Firemen's Association provides it. That organization proves that popular elections mean greater membership interest, greater influence and power for its officers, and, therefore, greater accomplishments.

"Certain arguments in opposition to the work of the Comnittee have been advanced.

"Several of these 'planted' stories have been ugly, and reruire no discussion to convince any clear-thinking patrolman of their pat nastiness. Intelligent patrolmen regard such stories with the same contempt that they have for that prominent truster who has been stalking trough Bronx precincts tearing up our petitions whenever he could lay his hands on ...m., 'who has tried to induce superior officers to dissuade ...men from signing our petitions. In this latter connection let it be said that to s' inc' nee has come to our attention of any improper conduct on the part of a superior.

"Most of the opposing arguments are intended to play group against group withir the PBA. Bronx and Brooklyn patrolmen are told that with popular elections the Manhattan precincts would control the PBA, while Manhattan patrolmen are told that the other boroughs would outvote them. Patrol precincts are told that traffic men would dominate, or that 'detail' men at Headquarters would prevail because they constitute a solid bloc, while traffic men and headquarters patrolmen are warned that they would have no representation among PBA officers because they are a minority.

"All these arguments tend to cancel each other.

"In the same vein as these 'splitting' arguments, but more dangerous to the welfare of the PBA, is the argument that only the young patrolmen are supporting our petition. In the light of the fact that the clamor for popular elections was widespread years ago-long before the so-called 'rookies' ever even thought of joining the forcethis argument falls. There are young men who are pushing our petitions, but some of our ablest supporters are men with over 20 years on the job.

"arner vs Palooka

"A variation of this 'youth VS. e' argument is the fantastic one that the young patrolmen are by this device attempting to shift some of their pension burdens on to the shoulders of the older men. Whoever voices such an opinion has no conception of the pension laws. There is no more connection between the two pension systems of the young and older men than there is between Lana Turner and Joe Palooka. Any revision of the younger patrolmen's pension rates could not possibly affect the older patrolmen's pension rates for the two pension systems are entirely separate and distinct.

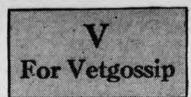
"We say that this talk of 'youth vs. age' within the PBA is dangerous. It is dangerous because it adds fuel to the flame of discontent among young patrolmen. The young patrolmen have certain grievances which are not different from, but those rather in addition to. griev nees which all patrolmen have. For anyone to put the younger patrolmen in the light of opposing the older patrolmen is to render a great disservice to the PBA by actually encouraging the widening of a cleavage that must be gapped.

Ray Donovan Stunt?

"Another argument used to oppose our committee's efforts is that his is just a Ray Donovan stunt. Our own answer to this is that it is not a stunt, but a plan of action that cannot fail; that we are interested in the dea of popular elections and that we would work side-byside with anyone who was willing to work towards that same end-and that includes Harnedy, Burkard and Smiles. So far as Donovan's motives are concerned, if he believes that a Vote for Every Patrolman' would elect him to the presidency-is that a sordid notion in a democratic set-up? If Donovan is wrong in his calculations, that is his own funeral; if he is right and a majority of the patrolmen support him, what superior intellect believes that patrolmen are not capable of choosing proper leaders?

Compromise

"Frequently we meet one who agrees the 'he present method of electing officers is undesirable but who advocates a different election reform than ours. The most common alternative suggested is that of having dele-



By ARTHUR LIEBERS

Dept. of Kicks

Here's how this started. I happened to be talking to a man whose job takes him around from one government building to another "I can't figure out what's wrong with this place," he said, speaking of the Veterans Administration.

"Everybody walks around as though they're mad at everybody else."

To see if the Vets really have cause to be dissatisfied, I made a little informal survey to find out just what the leading kicks are, and here's the result:

1. Supervisors are misusing their authority, create tenseness, and lower morale by creating unpleasant working conditions.

2. Efficiency ratings given by chiefs of section are subject to change by chiefs of division, and in some cases it seems that friendship interferes with justice.

3. The red tape involved in getting to see a responsible staff member to discuss a personal problem is so intricate that most Vets won't even try to get a hearing. Here's how it can work: \ complaint and request for a heart-to-heart talk goes to the chief of section; a memo goes to the chief of division; then to the chief of floor; then to a secretary in the personnel office; then to Mr. Allan; then to Mr. Hoesch, and finally to the Manager's Office where Mr. Reichert gets it. BUT it can be stopped on the way up by any of the interceptors who think that it isn't a legitimate matter of discussion. And going over a superior's head is one sure way to invest in trouble.

And from what we hear, if the matter does reach Mr. Hoesch, he will likely lift his voice and pound his fist on the desk, so that about 100 percent of the time, the poor kid gets scared and ducks back to his desk without seeing Mr. Reichert.

4. Promotions seem to come to those who know people rather than to those who do good work.

5. Abilities of Vets are not utilized at their highest. Professional men are working as clerks. Lawyers and trained employment interviewers are in minor posts.

If you have any individual complaint, let me know about it. I'll protect your identity. And I'll see if I can short-circuit the red-tape route.

Poetry Corner

There's a messenger on the Fourth Floor who writes poems in his spare-time. After much coaxing I've managed to get an O.K. to run one of his verses, so here 'tis:

When I was young, but sweet sixteen, As youngsters will, I had a

dream
I dreamt of ill the earthly
things

That power, money and position brings.

Then as usual I awoke,
And I laughed, What a joke,
Me, an office boy have fame,
Most people don't even know
my name.

Some say "Kid," others "Boy," To them I'm just a mechanical toy

To do anything, they don't care, To deliver here, deliver there, But someday when my ship comes in

And promotions will begin,
Then, instead of a mechanical
toy

Dreams will be fact for this

Dreams will be fact for this little boy.

Spring Cleaning

All the banging and hammering around the building means that new rooms are coming in where the barber shop used to be and where you used to sit and smoke.

And some of the boys don't like this new setup at all. Now the way the benches are arranged, they can't sit around and look at the pretty girls sitting opposite, so they're moving the Noon-Conversation-and-Smoking-Other-Peoples'-Cigarette-Club out to the sidewalk.

And some of the offices moving down from the sunlit upper floors to the lower regions aren't too happy about it.

The VET GAZETTE

Pliny, Jr.: Editor & Factotum (Will appear here every now and then when the editor isn't looking).

Permotions That Loom In The Spring Tra-la. .

Word is that when Correspondence descends upon us from D.C. (Wash.) which is expected hourly, there will be a number of promotions out our way. 3's will be hiked a grade. And so on up and down the scale, we hope?

That some elevations among the low grades are taking place even now;

That some of those doing above-grade work will be upgraded permanently;

That there'll be plenty of work in the Vets after the duration;

And nevertheless folks are quitting left and right, and do you blame them?

Any Blondes, Today

Wolves, admirers and nodding acquaintances of Marylin Carlo and Sylvia Singer will be interested to learn that the two beauteous blondes have done gone and quit. Marylin went back home to the land of oranges and movie stars, and Sylvia drove down south to Ole Virginy to join her husband, now sojourning in Camp Pickett.

Something we didn't know until we found out was that Sylvia was married to Al Singer, former lightweight champeen of the wolld. Followers of the ring will remember Al as the kid who kayo'd Sammy Mandell in the first round, way back in 1930 and later picked up 45,000 smackeroos for a tilt with Kid Chocolate. Al quit the ring 10 years ago to go into business, but he's in fighting again, this time for Uncle. Cod for you, Al, and don't forget to k.o. a couple of Tojo's cousins for us.

gates vote according to their men's instructions. In our opinion this suggestion is a piddling compromise. If such a plan has any democratic merit, the 'Vote for Every Patrolman' has ten times much. But the clinching answer to all oth suggested reforms is this: we are not being offered a choice of one reform or another. We will either have a continuance of the present delegate system of electing officers or we will have a 'Vote for Every Patrolman.'

"We have known all the candidates for the PBA presidency personally. They are as fine a group of men as the could wish to know. Yet they are four entirely different characters. But no matter who is elected to the presidency—

whether it be Pat Harnedy with his gentlemanly thoughtfulness, or Joe Burkard with his suave manners, or Al Smiles with his ardent sincerity, or Ray Donovan with his critical insight—any one of them would make a firmer, stronger, better president if he were elected by all patrolmen now and if he knew he had to be re-elected by them next year.

"Yours for the vote."

JEREMIAH FLANAGAN
461 Empire Blvd.. Bklyn
PETER SCHENEIDER
37. Park Terrace East, NYC
STANLEY OLSEN
316 Bay 8th St., Bklyn
THOMAS McCAFFERY
1561 E. 28th St., Bklyn

Opportunities for High School Grads

LEADEL has surveyed metropolitan area and is listing below the best tips for your

Itere Are Some Unusual Ideas For H.S. Grads

Courses providing personal attention to the individual student are offered by several private schools in the metropolitan area, both to fit high school graduates for their first job, or to help them get a technical rating in the armed forces.

Navigation

The Baker School of Navigation at 19 West 44th Street. offers courses which lead to ratings or commissions in the sea or flying services, or to jobs with airline companies or in the Merchant Marine. A pre-flight training course covers celestial navigation, aerial dead-reckoning navigation, and star identification. A meteor-ology course covers all phases of weather forecasting. Celestial navigation studies at this school have been simplified to eliminate the need for advanced mathematics.

A preliminary Metorology course will qualify the graduate for the CAA instructor's license in meteorology, or a noncom rating in the Army. Further instruction, after the basic training period is given by the Air Force at Chanute Field, Ill. And the CAA license will prepare you to take a job as a weather observer with the Government, or with the airlines.

Radio Maintenance

The Metropolitan Technical School, 7 Central Park West, near Columbus Circle, is starting a 480-hour course in Radio Repair and Maintenance. Day classes will run from 9 a.m. until 4 p.m., evenings from 7 to 10 p.m., 5 days a week. The course includes both theory and practical work in radio, and actual shop experience. By the time the course is completed. the student should be a competent radio repairman.

Clerical Work

Pace Institute, 225 Broadway. reports increasing demand for office workers, and a shortage of trained personnel. A series of intensive summer courses designed to give men and women enough training in a short time to handle an office job. Here is their schedule, and the courses offered. For complete information, call at the school or write for their folder.

Bookkeeping, accounting, advanced accounting—including cost accounting, shorthand and typewriting:
Beginning and advanced evening classes start June 14.
Beginning and advanced daytime classes start July 6.
Additional beginning evening classes start July 6.

Army Office Procedure

Another school offering streamlined Summer courses is the Monroe Secretarial School, 1940 Boston Road in the Bronx. The course covers eight weeks, starting July 6, and will have the students ready to take office jobs in the fall. The school also is holding a special course in Army Office Procedure to enable young men to get their rating as specialists in the Army after induction.

Optical Work

The School of Optics, 182 Henry Street, Brooklyn, has a waiting list of employers who are ready to take graduates, according to Walter H. Gillis. president of the school. Lens grinding and optician courses are given, and the students completing the course have a chance to take jobs in war industry, or civilian jobs that have been declared essential by the War Manpower Commis-

And this school too, is a good bet for the man who expects to be in the Army soon. The school indicates that 42 of its recent graduates have received assignments as technicians in the Ordnance Department.

For personalized, courses, designed for fast training New York offers a wide variety of private schools.

Listed below are free courses offered by the New York City Board of E cation to fit you for various types of work. These courses are for men and women over 17 years old. The classes are held during the day and night at vocational high schools in all boroughs of the city on a part-time or full-time basis. Duration of training varies with the type of course and with the extent of time, effort and ability of each trainee. Typical courses are:

Machine Shop—Bench and Drill Press, Engine and Turret Lathe Operation, In-spection, Maintenance and Repair, and many other skills.

Radio and Communications—Assembly, Inspection and Testing, Service and Re-pairs, and Communications.

Instrument Making — Assembly and Maintenance of instruments, making of small parts used in instrument construction, etc.

Inspection and Testing—Inspection of aircraft parts and machine tool prod-ucts, and Testing of metals for hard-nes sand compositions.

Welding-Gas and Electric Welding. Tracing—Training in the use of Tracing and Drafting Instruments.

A full list of courses and other in-formation may be obtained from the Division of Trainee Personnel, War In-dustries Program, 110 Livingston Street, Brooklyn. For assignment of courses, apply at the United States Employment Service office at which you are region

980 Atlantic Avenue, Brooklyn, for Machine Tool Operation, Drafting, In-specting, Arc Weldig.

145 East 32nd Street, New York City, or Radio Communications, Clerical, 317 West 125th Street, New York City, for Machine Shop.

1945 Atlantic Avenue, Brooklyn, for Arc Weiding, Acetylene Welding, Sheet Metal, Auto Mechanics, Power Machine Operating.

Oyster Bay Work Center, Weeks Ave-ue, Oyster Bay, for Sheet Metal, Machine Shop

197 South Broadway, Yonkers, N. 5 or Machine Shop, Acetylene Welding.

Training Opportunities of the National Youth Administration Program. While training, you receive \$25.60 per month for 160 hours of work experience in the shop on production work and related training. Apply to these places for the various courses:

For those interested in radio work, three types of courses are now open — radio industrial training, radio technician repairman, 'radio communications. All courses open to both boys and girls. Apply at 145 East 32d Street, New York City, for this training.

Courses also offered in machine tool operation, inspection, welding, aviation riveting and sheet metal, auto mechanics, power machine sewing, pressing, gas welding, drafting, clerical, typing, stenography, mimeograph and multilith,, radio assembly, signal corps. Apply at offices listed above.

The Defense Training Institute at 375 Pearl Street is giving a ten-week course for high school graduates. This will em-body subjects necessary to qualify high school graduates for such positions as testers, inspectors, laboratory assistants. engineering aides, and draftsmen. Course begins July 8 and is given during daytime. Applications should be filed imme-Requirements - high school graduation with three years of English and one year of math and science.

College Courses

Industrial accounting, industrial chemistry, engineering, tracing and drafting, mechanical drawing, electricity, engineering aides, inspection and testing, map making, gasoline and diesel engines, transportation and traffic. These are given free in the various colleges in New York City. For additional information, apply to the Office of Engineering, Science and Management War Training Program,

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Sicinway Hall 113 West 57th Street
Studio 711 Circle 64984
ONE DOLLAR EACH CLASS LESSON

341 Madison Avenue, N. Y. C. Room 726. Mu. 2-2860.

In addition there are courses sponsored by the War Industries Training Program which prepare for skilled work in the following fields: aircraft, auto mechanics, drafting, electricity, forging and blacksmithing, foundry, inspection and testing, instrument making, machine shop, radio and communications, ship carpentry and woodworking, welding. You may register 'through the USES, Jr. Section, at 87 Madison Avenue, N. Y. C.

At New York University

A glance at the courses offered for high school graduates in the College of Engineering at N. Y. U. is typical of those being given in other colleges. For more detailed information apply to the Engineering, Science and Management War Training Program at 342 Madison Avenue

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There are thousands of wellpaid positions in the Civil Service which fall into the new classifiication of "essential" occupa-Some offer training opportunities, others are open without any special educational or experience qualifications, some are restricted to men who have done certain types of work, or have taken special courses.

Your first step is to find out what jobs are open.

The LEADER carries a listing of all examinations, City, State and Federal, when they are announced by the Civil Service Commissions.

Right now, all branches of the Civil Service are having troumeeting their personnel ble

If you're looking for a postwar career, the Municipal Civil Service Commission is constantly giving tests for permanent jobs with the City.

Where to Go

The New York City Civil Service Commission at 96 Duane Street receives applications for positions in the municipal service for which there are vacancies to be filled, and posts a list of the positions for which applications are being received.

The offices of the Federal Commission in New York City are at 641 Washington Street,

(Continued on Page Fourteen)

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For the Russian peasant with no choice but to burn his home before the Nazis reached it; for the Chinese of Nanking who suffered the terrorism of the Jap; for all of those in nameless graves and numberless cells—for all of them—there was no second chance, no other choice.

But for you—a choice still remains. For you—among all the peoples of the world, the road to freedom is still clear.

Never before have we been able to measure the price of freedom for ourselves and our children in such tangible terms. Will you help to keep the road to freedom open? Will you invest—all you can—in War Bonds?

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THOMAS W. BARTSCH 34 Edgemere
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Limited Partner

Limited Partner

Decourcy L. Taylor, Field Point Road, Greenwich, Connecticut, V. The term for which the partnership is to exist is from the 1st day of April, 1943, until terminated in one of the folis to exist is fro 1943, until termin lowing manners;

1943, until terminated in one of the following manners;

A-By mutual consent of all of the parties hereto;

B-By notice in writing delivered by any party to all of the other parties hereto, which notice shall state the date upon which he elects to have the partnersip terminate, which date shall be not less than sixty days from the date of the delivery of the notice;

C-By the death or insanity of any party hereto, provided, however, that in such event the surviving partners may continue said firm for a period of sixty days thereafter and the capital contribution of such deceased or insane partners shall remain a part of the capital of such continuing firm during such period and the surviving partners of the firm shall not be required to pay to the legal representatives of the deceased or insane partner the amount of his interest in the firm until the expiration of such period of sixty days and any claim of such representative to such interest shall be subordinate in right of payment or provision for payment in full of claims of all creditors of the continuing firm arising out of matters occurring before the end of such parties hereto requesting that another party hereto shall retire from the

eriod;

D-By a majority in interest of the parties hereto requesting that another party hereto shall retire from the partnership, which request shall be in writing, signed by a majority in interest of the partners and delivered to the party whose retirement is sought, and which request shall state the date upon which such retirement shall be effective, which date shall be not less than thirty days from the

date of the service thereof.

VI The amount of cash and a description of and the agreed value of the other property contributed by each limited partner is as follows:

DeCOURCY L. TAYLOR contributes the sum of Thirty Thousand Dollars (\$30,000.00) in cash.

VII. No additional contributions are agreed to be made by the limited partner.

VII. The time when the contribution of the limited partner is to be returned is at the termination of the partnership, as hereinabove stated.

IX. The share of the profits or other compensation by way of income which each limited partner shall receive ty way of contribution, is as follows:

DeCOURCY L. TAYLOR is to receive interest from the 1st day of April, 1943, at the rate of 5% per annum upon the sum of Thirty Thousand Dollars (\$30,000.00) contributed by him in cash. All such interest shall be paid before any interest shall be paid to a general partner.

In the event that the net profits of the partnership in any calendar year shall be in excess of \$50,000.00, he shall be entitled to interest at the rate of 6% per annum on the cash capital contributed by him.

In the event that the net profits of the partnership in any calendar year shall be in excess of \$75,000, he shall be entitled to interest at the rate of 7% per annum on the cash capital contributed by him.

In the event that the net profits of the partnership in any calendar year shall be in excess of \$75,000, he shall be entitled to interest at the rate of 7% per annum on the cash capital contributed by him.

In the event that the net profits of the partnership in any calendar year shall be in excess of \$100,000, he shall be entitled to interest at the rate of 8% per annum on the cash capital contributed by him.

He shall receive no other share of the partnership in any calendar year shall be in excess of \$100,000, he shall be entitled to interest at the rate of 8% per annum on the cash capital contributed by him,

the shall receive no other share of the profits or other compensation.

X. No right is given to the limited partner to substitute an assignee as contributor in his place.

XI. No right is given to the partners to admit additional limited partners.

XII. There is no right given to any limited partner to priority over other limited partners.

XIII. The right is given to the remaining general partners to continue the business for a period of sixty (60) days in the event of the death or insanity of any general partner. No such right is given in the event of retirement of a general partner

XIV. No right is given to a limited partner to demand or receive property other than cash in return for his contribution.

IN WITNESS WHEREOF, the under-

IN WITNESS WHEREOF, the under-signed have hereunto set their hands and seals as of the 26th day of April.

WILLIAM R. K. TAYLOR JR. [L.S.]
JOSEPH H. MCMULLEN [L.S.]
JACOB J. HEINRICH [L.S.]
FREDERICK BOURNE HARD [L.S.]
THOMAS W. BARTSCH [L.S.]
DeCOURCY L. TAYLOR [L.S.]
Limited Partner.
(Duly acknowledged by said parties.)

THE JOB MARKET

(Continued from Page Seven)

Mr. Leeds, 393 Seventh Avenue, N.Y.C., Room 1604. Phone CH 4-8200.

Room 1604. Phone CH 4-8200.

Men and women will be trained to do accessory overhaul and maintenance, englie maintenance and electrical service, by airline. Paid while in training. Age limit for men 18 to 45; women, 18 to 33. Must be high school graduate with some mechanical aptitude. Apply Box 121, Civil Service LEADER.

High school girl graduates are wanted for inspection work. No salary quoted but good opportunity promised. Phone for appointment. Call Mr. Schwartz, S. W. Farber, 101 Onderdonk Avenue, Brooklyn, N. Y.

Learn and Earn

One or two men, 17 to 60, needed to make themselves useful in a shop in exchange for welding training. Will receive full welding instruction plus salary, depending upon number of hours arranged. Chance for part-time and full-time work. Place open from 10 a.m. ±0 2:30 p.m. Apply in person, Smith Wefding School, 250 West 54th Street, New York City.

orm. Apply in person, Smith Wefding School, 250 West 54th Street, New York City,
Opportunity for boys over 16 and girls over 18 to do patriotic messenger work. Openings for part-time work between 7 a.m. and 6 p.m. Can arrange hours to fit your school schedule. Also full-time work with chance for advancement. Apply Western Union Telegraph Co., Room 5-M, 60 Hudson St., N.Y.C., or 127 West 40th St., Manhattan, or 311 Washington St., Brooklyn, or 420 East 49th St., Bronx, or 40 Journal Square, Jersey City, N. J.

More Skill

Good opportunity for men over 18, draft deferred, mechanics with auto engine and auto body experience to secure positions with American Airlines. Salary range is 65c, 70c, 75c an hour depending upon ability and experience. Possession of tools desirable but not required. Apply 9 a.m. to 5 p.m. at 100 East 42nd Street, NYC—16th floor.

Eastern Aircraft Division of the General Contract of t

NYC-16th floor.

Eastern Aircraft Division of the General Motors Corp., has many openings for varied types of skilled workers including tool designers, cost accountants, inspectors, sheet metal men and radio men. These positions are available in some of their New Jersey plants. Apply New York office, 57th Street and Broadway, N.Y.C., Room 1826, 9 a.m. to 11:30 a.m., or 1:30 p.m. to 4 p.m.—Monday through Friday.

Good opportunity for experienced tool-

a.m., or 1:30 p.m. to 4 p.m.—Monday through Friday.
Good opportunity for experienced tool-makers, diemakers, first class machinists, and mechanics to earn nice salary in Brooklyn plant. Part and full-time openings. Plant is open twenty-four hours a day. Salary depends upon ability and experience but good minimum quoted. Phone for appointment. Call Mr. Schwartz, 101 Onderdonk Avenue, Brookln, N. Y. Phone number is EV. 7-4880.
Opening for male and female supervisor with machine shop knowledge. No salary quoted. Apply Allea D. Cardwell Mfg. Co., 81 Prospect Street, Brooklyn, N. Y.

Sales Positions

Namm's Department Store has full-time openings for shoe salesmen and saleswomen in basement sales room. Also need saleswomen for lamps and un-painted furniture. No salary quoted, Five-day, 40-hour week. Apply Namm Store. Employment Office, 452 Fulton Street, Brooklyn, N. Y.—third floor. Mornings, 9:30 to 11. Openings for women as cosmeticians and drug salesclerks, Experience pre-ferred but not essential. No salary

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quoted. Apply Liggett Drug Co., 71 West 23rd Street, N. Y. C., Room 1202.

Men and boys needed to sell Good Humor products at parks and beaches of New York City. Full and part-time openings. Hours are 11.30 a.m. to 10 p.m. daily. Part time at present at same hours for week-ends; later there will be afternoon work during the week in addition to Saturdays and Sundays. No salary quoted. Commission basis. Apply daily 10 a.m. to 5 p.m., Personnel Office, 322 Rutledge Street, New York City.

Full and part-time salesladies wanted

Full and part-time salesladies wanted at Abraham & Straus Department Store. Pive day week. No salary quoted. Apply Employment Office at Fulton and Hoyt Street, Brooklyn.

Employment Office at Fulton and Hoyt Street, Brooklyn.

Openings for salesladies, 18 to 50 to sell ladies' and children's apparel. No salary quoted. But chances of advancement stated. Apply Beedy's, 162nd Street and Jamaica Avenue, Jamaica, L. I.

Full and spare-time openings for men and women to sell accident, health, hospitalization, and life insurance. Free training in the evenings. No salary quoted but on commission basis. Liberal commissions and renewals promised. Apply Mr. Filos, Security Mutual Life Ins. Co., 26 Court Street, Brooklyn, N. Y. Phone is Tr. 5-1710.

Salesgirls, 18 to 40, needed to sell women's accessories at Plymouth Shops. Full and part-time work. No salary quoted—5 day week. Apply in person at 352 Fourth Avenue, NYC.

Miscellaneous

Good opportunity for girls and women. 18 to 45, at Sanitary Automatic Candy Corp. Duties are to take charge of candy stands in leading theatres. No salary quoted but chances for advancement. Apply 45 West 36th Street, NYC.

Girls and women wanted at Schrafft's as waitresses, soda girls, salesgirls and bakers and cooks. No salary quoted. Meals and uniforms provided. Apply 56 West 23rd Street, NYC.

High school boys have a chance for summer work — Salary and bonus — five day week. Apply Reuben H. Donnelley Corp., 307 East 45th St., NYC—between 2 and 6 p.m.

Openings for girl and women for work in food factory. No salary quoted. Pleasant working conditions. Apply Natural Sugars, Inc., 601 West 26th St., NYC—11th floor.

Savarin Restaurants have openings

11th floor.

Savarin Restaurants have openings for part and full-time help. Men are needed as bus boys, dishwashers, cleaners, and kitchen help. No salary quoted. No experience required. Apply daily 8.30 to 5 p.m. at Savarin Restaurants, 254 West 31st Street, NYC.

rants, 254 West 31st Street, NYC.

Openings in Namm Bepartment Store
for women in the Food Department. Experience in steam table, sandwich and
salad work; soda fountain preferred, but
inexperienced women will be interviewed.
Salary differs with different jobs. Minimum of 40 cents an hour. Also need part
time elevator operators, 12-6 daily. Fulltime, 40-hour week. Apply to Miss Lewis,
3d floor, 462 Fulton Street, Bklyn.

Liggett Brus Co. is blying mon as soda.

3d floor, 462 Fulton Street, Bklyn.

Liggett Drug Co. is hiring men as soda clerks, part-time, 6 p.m. to 12 p.m., five nights weekly, and 10 hours on Sunday. No salary quoted. Apply Room 1202, 71 West 23rd Street, NYC.

Top wages promised at Silver Standard Restaurants for countermen, and women dishwashers, bus boys, and girls, cooks. Uniforms provided. Meals free. Openings in New York City and out of town. Apply 8 a.m. to 9 p.m. at 1187 5th Avenue, NYC.

Part Time Jobs

Part Time Jobs

Part-time openings at Beedy's store in Jamaica for salesladies. Hours arranged to suit your convenience. No salary quoted. Apply 162 Street and Jamaica Avenue, Jamaica, L. I.

Openings for waiters and waitresses, bus boys, pantry workers and dishwashers at Schrafit's. No salary quoted. Apply 56 West 23rd Street, N. Y. C.

Skilled men for war work Here's a good chance for men with skill as tool-makers, diemakers, first-class machinists, and mechanics to engage in war production in their spare time. And this company is particularly anxious to employmen in civil service jobs who have these skills and want to add to their income and help the war effort. The plant is open 24 hours a day and can fit in extra workers for almost any hours during the day and night. The hourly rate paid is high enough to warrant working late hours. They want you to apply by phone. Call Mr. Schwartz at Evergreen 7-4860 between 9:30 and 5. The plant is about twenty minutes by subway from downtown Manhattan.

Part-time openings for saleswomen at Abraham and Strauss Department Store. Five-day week, 11 to 5, or 12 to 6. No salary quoted. Apply A&S, Fulton and Hoyt Streets, Brooklyn.

Salesgirls, 18 to 40, wanted for part-time work. The sell ready to wear women's accessories. Apply in person at 352-4th Avenue, NYC.

Part and full time openings for girls over 18 at Bickford's Restaurants. Pultime salary \$30 plus food. No salary quoted for part-time. Apply daily 8 a.m. to 10 p.m., Week-ends, 8 a.m. to 1 p.m.,

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F. W. Woolworth: Married or single. Apply at the following stores: 45 Church Street, Manhattan; 1348 Wilkins Avenue, the Bronx; 1020 Flatbush Avenue, and 755 Broadway. Brooklyn.

M. H. Lamston: Soda fountain work in (Continued on Page Fourteen)

(Continued on Page Fourteen)

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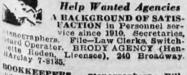
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—a cup of Coffee that is COFFEE or a
meal "what is a MEAL"—try CHARLIE'S
LUNCHEONETTE. Serving you for 30
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CIVIL SERVICE EMPLOYEES—Eat and meet at OAK LEAF LUNCHEON, 104 Nassau St., near Ann St. (Upstairs).

FOR DELICIOUS HOME COOKED MEALS stop in at TAD'S RESTAURANT. Remember TAD? 2395 Eighth Ave., near 138th St. AU. 3-9855.

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WHEN HUNGRY, Drop in at the HAR-MONY RESTAURANT for a sandwich or a wholesome meal. 30 3rd Ave., ccr. 9th. COLUMBUS DISCOVERED AMERICA-You

too can discover a good sandwich or a complete meal at the MAYO RESTAURANT, 720 Columbus Ave., near 95th, RI 9-9329. J. & B. LUNCHEONETTE, 415 Second Ave., cor. 24th St. CLEAN, DELICIOUS FOOD: Quick Service—Soda Fountain.

RESTAURANT AND COCKTAIL LOUNGE—Wines, liquors, sea food, steaks, chops. PAPPAS, 254 W. 14th (over 25 yrs. in Greenwich Village). WA. 9-9421. Caters to Civil Service employees.

KELTON (10) outdoor tennis courts. (Now open). 40th St., & 12th Ave. LO 3-0020. Lockers, showers, handball courts. (34th-49th St. buses to door).

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IF IT'S DANCING-WE TEACH IT! Special rates to civil service employees. Voice culture. ANDERSON'S STUDIO. 2323 Seventh Ave. (136th gt.) AU. 3-0542.

Employees in State Guard Face Loss of Pay This Year

ALBANY-Loss of pay faces scores of members of the New York Guard who are employed by the state or municipalities, including New York City, if they attend Camp Smith as part of their military training—unless they do so on their vacation time.

Indeed, fiscal officers of the state and cities, as well as counties and other units of government, are forbidden from paying any member of the State Guard inducted after April 1, 1942 for time lost in performing ordered military functions, unless such time is charged up to vacation or sick leave.

This is the ruling of Attorney General Goldstein in response to a question from Brigadier General Ames T. Brown, state Adjutant General. Mr. Goldstein pointed out that a quirk in the law makes no other ruling by him possible and added:

"The views herein expressed may suggest the desirability of legislation protecting the rights of New York Guard Members required to respond to orders for military duty".

Previous to April 1, 1942 members of the State Guard were entitled to all the privileges extended by law to members of the State National Guard, summoned to duty. These included differential pay for public employes, time off without loss of pay for performing ordered military duties, and other safeguards. But on April 1, 1942 there became effective a new

statute-which stopped all these privileges for anyone inducted into the National Guard after that date. The act applied also to the State Guard.

Inadvertently, perhaps, the act went beyond its intended purpose (to stop differential pay abuses) and it is now discovered that it may work a hardship on public employees who were inducted into the State Guard after the effective date of the act.

As the State Guard prepares for summer training at Camp Smith this strange paradox exists. All those public employes who were in the state Guard prior to April 1, 1942, are en-titled to time off, at any time, for military duties, without loss of pay. But those inducted after April 1, 1942, and there are many, are denied the same privi-

YOU CAN STILL GET WAT A WAX The Wax Polish You Use in Water WRITE OR PHONE HORVATH DISTRIBUTING CO. 560 MELROSE AVE., BRONX, N. Y.

Employees Here are some of the actions taken by the Municipal Civil Service Commissioners last

City Actions

Affect Many

Held for consideration a request from the Legislative Committee of the Society of Architects and Engineers that eligibles on the preferred list for Civil Engineer who received less than \$4,260 a year be placed on the preferred list for assistant civil engineer.

Approved a proposal to place the following Board of Transportation positions in the ungraded competitive civil service: medical director, physician and surgeon, medical specialist (various specialties), and surgical

Recommended cancelling the examination for boiler attendant and ordered the following examinations: Promotion to assistant counsel (torts), Grade 4, Board of Transportation; Promotion to stenographer, grade 2, Department of Hospitals; Promotion to bridge operator, Grade 1, Department of Public Works; Promotion to elevator operator

-city wide. Voted not to promulgate the list for assistant chemist until the investigations are completed.

Sanitation Dept. Holy Name Group

The Holy Name Society of the Department of Sanitation, Boroughs of Brooklyn and Queens, will hold its 12th Annual Communion Mass and Breakfast on Sunday, June 13. Members of the organization will attend the 8 o'clock Mass at the Church of St. Stephen-Sacred Hearts of Jesus and Mary, Summit and Hicks Streets, Brooklyn, and receive Holy Communion. Mass will be celebrated by His

Excellency Bishop Thomas E. Molloy, assisted by the Right Rev. Monsignor Leo A. Arcese, Spiritual Director of the Holy Name Society, and the Rev. A. Caprio, Pastor of the church. After Mass the First and Sec-

ond Divisions headed by the Department of Sanitation Band will lead the procession from the church to the Hotel St. George where breakfast will be

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JEfferson 3-8474 LEGAL NOTICE

A. & F. WELDING & MACHINE WORKS.— The following is the substance of a cer-tificate of limited partnership filed in the office of the Clerk of the County of New York.

office of the Clerk of the County of New York:

The name of the partnership is A. & P. WELDING & MACHINE WORKS. The character of its business is welding, machine and manufacturing. Its principal place of business is at 529-31 West 50th St., N. Y. C., N. Y. The general partners are MADELINE VAN der BRONDBEEK, 456 East 149th St., N. Y. C., and ALVIW KIRCHOFER, 1638 East 32nd St., Brooklyn, N. Y. C. The limited partners are KIRCHOFER, 1638 East 32nd St., Brooklyn, N.Y.C. The limited partners are WILLIAM KIRCHOFER, 1638 East 32nd St., Brooklyn, N. Y. C., and MILDRED O'DRISCOLL, Lake Hill, N. Y. The term for which the partnership is to exist is from May 1, 1943, to January 1, 1948. Each of the limited partners has contributed \$5,000 in cash. No additional contributions are to be made by the limited partners. The contribution of each limited partner is to be returned upon the termination of the partnership. Each of the limited partner is to be returned upon the termination of the partnership. Each of the limited partners is to receive 25% of the net profits. The limited partners' interest may not be assigned. No limited partner shall have any priority over any other limited partner. Said certificate was duly subscribed and acknowledged by all of the partners.

Opportunities for High School Grads

(Continued from Page Ten)

Manhattan, and you may go there directl. Some Jobs Filled on the Spot

A number of war-time civil service posts are filled on the spot. In this case, you are interviewed and may be put to work immediately. Other jobs are filled by judging applicants on their sworn testimony of experience and education as shown by their applications.

The announcement for each civil service position lists the physical requirements, and any other special demands, to help you decide whether or not you are suited for the offering.

Clerks, Typists, Stenographers. Range of salary-\$1,260 to \$1,440, plus overtime.

Messengers, Packers, Laborers. Immediate placement in Rome, N. Y. Transportation paid. Salary range from \$1,320 to \$1,500,plus overtime.

Apprentices-open to boys 16-17 at Brooklyn Navy Yard. Salary \$4.64 a day until apprenticeship is completed. Then \$7.52. Mechanic Learners-At Brook-

lyn Navy Yard. Work on Farms-All types of workers needed.

Here Are the USES Office

Openings for all types of positions at United States Employment Service. Apply to these offices:

87 Madison Avenue, Manhat-205 Schermerhorn Street, tan. Brooklyn. 29-27 41st Avenue, Long Island City.—Industrial

10 East 40th Street, Manhattan—Clerical and professional. 40 East 59th Street-Service work.

225 West 34th Street, N. Y. C .- Needle trades.

124 East 28th Street, N.Y.C .-Farm work.

Here Are Some Agencies Which Help You Find Jobs

Vocational Service for Juniors, 95 Madison Avenue, Manhattan serves young men and women. 16 to 25, who need aid in determining what field to enter. Aptitude tests are given and the applicant's interests and background are considered in planning a training program. Occupational opportunities are dis-

American Red Cross, 315 Lexington Avenue, Manhattan-considers the cases of former servicemen, able-bodied or disabled, or their immediate families liv-

Special Courtesy to Civil Service Employees CHAPEL WITHOUT CHARGE Interment in All Cemeteries

NICHOLAS COPPOLA

Established 1912 PUNERAL DIRECTOR 4901 104th St. Corona, L. 1 NEwtown 9-3400 508 E. Main St., Patchogue PA. 350 Street. Manhattan-can be of service to those 17 or over seeking professional, commercial, technical and institutional jobs. Practical vocational guidance tips can be had through appointment only. Hours are 9 to 5 Monday through Friday, 9 to noon Saturday. There's another office at 535 West 48th Street, Manhattan, that offers service to applicants 18 or over, to industrial, manual and unskilled labor, service and institutional (same hours apply).

Federal Employment Service, 67 West 44th Street, Manhattan -takes care fo Jewish applicants, 17 or over, interested in professional, industrial and clerical opportunities. Hours are 9 to 5 Monday through Friday. The office is closed on Satur-

D. A. R. Vocational and Employment Service, 215 West 23d Street, Manhattan-services German immigrants and descendants as well as refugees, with stress on placement of apprenticetrained workers. Hours are 9 to 5 Monday through Friday, 9 to noon Saturday.

New York League for the Hard of Hearing, 480 Lexington Avenue, Manhattan-offering aid to adults and juniors whose hearing is impaired. Deaf mutes will not be considered. Hours are 9 to 4 Monday through Friday, 9 to noon Saturday.

Masonic Free Employment Service, 317 Claremont Avenue, Brooklyn-taking care of Masons and immediate relatves. Hours: 9 to 1 Monday through Friday.

YMCA, 5 West 63d Street, Manhattan—serves both men and boys, 17 or over, dealing mainly in executive and office work and skilled and unskilled trades. Hours are 9 to 5:30 Monday through Friday, 9 to noon Saturday. There's also a Monday session from 6:15 to 8:30 p.m.

YMCA Sloan House, 356 West 34th Street, Manhattan-offers help to residents of Sloan House, 17 or over, in commercial, professional, technical lines, skilled and unskilled workers. Hours are 9 to noon and 1 to 4 Monday through Friday, 9 to noon Saturday, and a special session of 6 to 9 p.m. Tuesday.

YMCA, 215 West 23d Street, Manhattan-taking care of men and boys for sales jobs, office positions, skilled and unskilled Hours: 9 to 5 Monday trades. through Friday, 9 to noon Satur-

BERG, attorney for said petitioner, it is hereby
ORDERED, that the said HAZEL CRAIG SMITH, be and she is authorized and permitted to assume, use and be known by the name of HAZEL CRAIG, in place and stead of her present name, commencing the 14th day of July, 1943, provided this order and the aforementioned petition be filed within ten days from the date hereof in the office of the Clerk of this Court, and that a copy of this order shall within ten days from the entry hereof be published once in The Civil Service Leader, a newspaper published in the County of New York, Borough of Manhattan, City of New York, Borough of Manhattan, City of New York, and that within forty days after the making of this order proof of such publication hereof shall be filed with the Clerk of the City Court of the City of New York, in the County of New York, and it is further ORDERED, that upon compliance with the provisions of this order, that the said petitioner shall on and after the 14th day of July, 1943, be known by the name of HAZEL CRAIG, which she is authorized to assume and by no other name.

Enter
R. A. P.

Enter
R. A P.,
Justice of the City Court
of the City of New York,

Wednesday and Friday 8:30 p.m.

to 10 p.m.
YMCA, Carlton Branch, 405 Carlton Avenue, Brooklyn-aiding Negroes, 18 or over, living in Brooklyn, pointing them for in-dustrial, domestic and personal jobs. Hours: 8:30 to 2:30 Monday through Friday, 8:30 to noon Saturday.

Mrs. Matilda Miller, Job Guidance Service, Civil Service LEADER, 97 Duane Street, New York City.

Job Market

(Continued from Page Twelve) an air-conditioned store. Apply at 466 Lexington Avenue (near 45th).

Wholesale Sales Job: Men and women. 21 to 45 are needed to promote sales of an advertised drug line to neighborhood druggists. No experience is required, and you can fix your own hours. A salary based on the amount of time you put in, and expenses are paid. Commissions on sales increase the earning possibilities. Apply in person to Mr. Twitty, Locks Laboratory, 598 Broadway, New York City.

Restaurant Work: Bus boys and girls, carvers, countermen and girls, are needed at the Exchange Buffet, 44 Courtlandt Street, in the Hudson Terminal Building.

Boys for War Work: School boys have a chance to do war work after their classes. They are needed for operating wire forming machines. Working hours can be arranged from 4:30 in the afternoon until 10 at night. Starting pay is 40 cents an hour. There is a chance for advancement and 60 cents an hour is paid for overtime. Apply at the Wyrstapes Company, Room 1407, 200 Hudson Street.

Women Elevator Operators: Are wanted, 12 to 6 p.m., at the Namm Stores, 524 Fulton Street Brooklyn. Apply mornings only, between 9:30 and 11, at the Third Floor employment office.

Boys over 16—girls over 18: If you're still in school, there's a chance to help the war effort by delivering important communications. Hours can be arranged between 7 a.m. and 6 p.m., and they prefer to have you work from three to six hours a day. There is also the opportunity to step into a full-time job after graduation, or during the summer.

Apply at the following offices of the Western Union: 40 Hudson Street, Room M-5; 127 West 40th Street, near Broadway; 311 Washington Street, Brooklyn; 420 East 149th Street, the Bronx, or 40 Journal Sq., Jersey City, N. J.

Openings for inexperienced and experienced elevator operators at Namm's Department Store. Hours from 12 to 6 daily. No salary quoted. Apply Employment Office, third floor. 542 Fulton Street, Brooklyn, 9:30 to 11 a.m.

For additional openings, see previous issues of the Civil Service LEADER.

WHAT ARE YOUR NEXT TESTS LIKE? . . Watch Forthcoming Issues of The LEADER

For Sample Material from Tests Given by Various Services to Measure Your General Intelligence—Clerical Aptitude and Mechanical Aptitude.

LEGAL NOTICE

AT A SPECIAL TERM, Part II of the City
Court of the City of New York, held in
and for the County of New York, at the
Courthouse, at 52 Chambers Street, Borough of Manhattan, City of New York, on
the 2nd day of June, 1943. Present:
Hon, John A. Byrnes, Chief Justice.
In the Matter of Petitions of FANNY
LIPCHITZ, LAURE LIPCHITZ and
GEORGETTE LIPCHITZ, for leave to assume the names of FANNY LWNN, LAURE
LYNN and GEORGETTE LYNN.
Upon reading and filing the petition of

ASSECTION OF MONEY OF A SUBMER LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ, and assume the name of FANY LIVENT, LAURE LIPCHTTZ, and assume the name of FANY LIVENT, LAURE LIPCHTTZ, and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of FANY LIVENT, LAURE LIPCHTTZ and assume the name of LAURE LIPCHTTZ, verified the 28th day of May, 1943, and the petition of CORGETTE LIPCHTZ, verified the 28th day of May, 1943, and the petition of LAURE LIPCHTTZ, verified the 28th day of May, 1943, and the petition of LAURE LIPCHTTZ, verified the 28th day of May, 1943, and the petition of LAURE LIPCHTTZ, verified the 28th day of May, 1943, and the petition of LAURE LIPCHTTZ, verified the 28th day of May, 1943, under the subject of the control of the Court of the Clipy of New York, on the 4th day of July, 1943, upon complying with the further provisions of this order, FANNY LIPCHTZ, be and she hereby is an although the court of the Clipy of May, 1943, upon complying with the further provisions of this order, FANNY LIPCHTZ, be and she hereby is an although the court of the Clipy of May, 1943, upon complying with the further provisions of this order, FANNY LIPCHTZ, be and she hereby is an although the court of the Clipy of May, 1943, upon complying with the further provisions of this order, FANNY LIPCHTZ, be and she hereby is an although the court of the Clip of the Court, International the petition of the Clip of th and she hereby is authorized to assume the name of GEORGETTE LYNN, and it is further

ORDERED, that this order and the aforementioned petitions and affadavit be filed within ten (10) days from the date hereof in the Office of the Clerk of this Court; that a copy of this order shall within ten (10) days from the entry hereof be published once in The Civil Service Leader, a newpaper published in the City of New York, County of New York; that a copy of this order and the papers upon which it is based shall, within twenty (20) days from the entry hereof be served by mail on the Alien Registration Division, Immigration and Naturalization Service, 1501 Chestnut Street, Philadelphia, Pa, and that proof of such service be filed in the Office of the Clerk of this Court, within ten (10) days after such service; and that within forty (40) days from the date of this order proof of the publication thereof shall be filed in the Office of the Clerk of this Court; and that after said requirements are complied with the petitioner, FANNY LIPCHTTZ, shall on the 12th day of July, 1943, be known by the name of FANNY LYNN, and by no other name, that LAURE LIPCHTTZ, on the 12th day of July, 1943, be known by the name of GEORGETTE LIPCHITZ, on the 12th day of July, 1943, be known by the name of GEORGETTE LIPCHITZ, and the name of GEORGETTE LIPCHITZ, on the 12th day of July, 1943, be known by the name of GEORGETTE LYNN, and by no other name.

ENTER:

JAB./CJ.C.

J.A.B. / C.J.C.C.

General Bradley's Column

(Continued from Page Seven)

the Spanish-American War? B—"Remember Pearl Harbor"

D-"We Do Our Part" C-"Time Is Short"

E-"Keep 'Em Flying"

Answers next week. Answers next week.

In forthcoming issues, General Bradley will give more data
about the various classification tests given by the armed forces, Sched. uled for next week's issue, is an article on educational opportunities for young men who enter the service.

Erenwein Heads Postal Clerks

George E. Erenwein was elected president of the New York State Federation of Post Office Clerks for the next two years at the biennial convention of the organization held at Saratoga Springs, N. Y.

Dominic J. Coppola, Buffalo; Abraham S. Kaye, New York City; Daniel J. Sheehan, Syracuse; Charles J. Flynn, Schenectady; Owen T. Finnerton, Utica; Robert Gallup, Albany, are vice-presidents. Howard F. Fleishman, Rochester, secretarytreasurer.

LEGAL NOTICE

SMART DEB FROCKS: The following is the substance of a Certificate of Limited Partnership filed in the Clerk's Office of New York County on May 6, 1943: Name of partnership is Smart Deb Frocks, Business is manufacturing dresses, Principle piace of business is 1375 Broadway, New York City, Names and residences of General Partners are Philip Smoley, 212 West 22nd Street, New York City, and Morris Schwartz, 194 Riverside Drive, New York City, Names and addresses of Limited Partners are Fanny Smoley, 212 West 22nd Street. New York City, and Molle Schwartz, 194 Riverside Drive, New York City. Term of partnership is five years or death of a General Partner, Contributions by Limited Partners are Fanny Smoley \$6500. and Molle Schwartz, \$6500. Limited Partners are to reseive thirty percent each of the net profits, first deducting a salary of \$7800 per annum for each General Partner.

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Shoppers' Bulletin

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HUMPHREY BOGART

starred with Raymond Massey and Alan Hale in Warner's stirring drama, "Action in the North Atlantic," now playing at the New York Strand Theatre.

The world premiere of Ernest Hemingway's "For Whom the Bell Tolls," will take place at the Rivoli Theater on July 14. This Paramount technicolor film stars Gary Cooper and Ingrid Bergman. The current attraction at the Rivoli is RKO's "This Land Is Mine," with Charles Laughton and Maureen O'Hara . "Five Graves to Cairo" con-

tinues to draw capacity crowds at the N. Y. Paramount Theater. The thrilling spy melodrama

Resort Notes

The series of A. A. U. swimming meets at the President Hotel, Swan Lake, N. Y., are partly responsible for the large crowds of vacationists at this resort. These aquatic meets will be continued throughout the summer until Labor Day.

Dave Levinson, managing director of Tamarack Lodge, Greenfield Park, N. Y., announces that reservations for honeymoon couples for the month of June are coming in at a rapid rate.

Vacationists going to the Pinewood Hotel in Fleischmanns, N. Y., may take the Hudson River Day Line steamer to Kingsston Point, where bus connections to the hotel are available.

Harry Dinnerstein, host of Stevensville Lake Hotel, Swan Lake, N. Y., announces that Lenny Garment and his Orchestra will play for shows and nightly dancing through the month of June. Marty Kramer will direct social activities.

A high light of the convention program of the Connecticut Department of the American Le-gion, meeting at the Griswold Hotel, New London, Conn., is the tournament to be held June 19 on the championship 18-hole Shenecossett Country course.

Children's Summer Camps

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features Franchot Tone, Anne Baxter and Akim Tamiroff with Erich von Stroheim in the role of Field Marshal Rommel . . . Jack Harris of La Conga has signed Chu Chu Martinez, Mexican singer of romantic songs, to headline the new all-Latin show scheduled for June 14 . . . Ida Lupino, Ann Sheridan, Alexis Smith and Jane Wyman will play the leading roles in "Here Come the Girls," Warner Bros. comedy . . . Ringling Bros. Circus is coming back to Madison Square Garden on June 16, but on a smaller scale than before. Some of the big show's stars who will appear include the airplane stunting Kimric, Alfred Court's mixed wild animals, the Russian Bird of Paradise, and a number of others . . . Another circus will open tomorrow night in the parking lot, back of the Roxy Theater. There will be a matinee and evening performance daily . . . "The More the Mer-rier," the merry comedy with "The More the Mer-Jean Arthur, Joel McCrea and Charles Coburn, continues to hold forth at the Radio City Music Hall, with Russell Markert's "Melody Time" revue on the great stage.

Took War Job; Wants His Old Position Back

A letter released to the LEAD-ER by Patrick J. Golden, a former hospital attendant at Creedmoor State Hospital, indicates that he is planning legal action to regain his position after engaging in war work 'or less than a year.

The letter addressed to Dr. G. W. Mills, as superintendent of the hospital, states that the writer had applied for reinstatement after resigning to enter war work, and that his request was refused without reason; that according to Civil Service Law. he was entitled to regain his position, and that he would take legal action within ten days unless he received a satisfactory reply.

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War Deferment, Memory Problems, Pay-Postmaster General Tackles 'Em All

A prosperous Post Office, fewer vacations for postal workers, job security in the department, and an end of employee discrimination; that how Postmaster General Frank C. Walker sees things for coming months.

The Postmaster General indicated that for the time being only Sundays and Christmas Day can be recognized as days of rest by the employees.

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One fact he announced last week was that the revenue of the department is increasing far beyond expectations, and that despite the increased salary rates and the huge volume of free military mail handled, the department is operating within its paid-in revenue for the first time in twenty-four years.

No Overtime For Holidays

And for those postal employees who worked on May 31, and will work on July 5, he had the news that the Comptroller General has said that the department cannot pay overtime for Mondays which follow holidays, and therefore compensatory time off will be allowed for those two

No Reduction In Staff

He had words of encouragement regarding the personnel situation. He said that no reductions in personnel would be

made as a result of the establishment of the 48-hour week.

No Deferments

"The Post Office Department has not asked for any post of-fice deferments," he added, saying that almost 30,000 postal men were already in the armed forces, and that the real problem to be faced was not reducing personnel, but recruitment.

Discrimination

Of reports of discrimination which had come to his attention he had this to say, "The postal service serves all the people and all the people pay for and support the postal service.

"Discrimination against any group of our fellow-workers is too often based upon petty ambitions and economic rivalries and jealousles which cause those who are so inclined to take unfair advantage. . . . It is the duty of each postmaster and each superintendent to see to it that his office is so conducted that it cannot be charged justly that any person whomsoever under his jurisdiction has not received the promotions, the assignments,

Committees Proposed To Relieve Job-Freeze

'City employees should have their present job-freeze status clarified, and a proper system should be worked out whereby employees desiring to transfer to other jobs will get proper considera tion." With these ends in view, representatives of the State, County and Municipal Workers met last week with Newbold Morris, Council President and City manpower representative.

At present, the War Manpower Commission has built up a plan whereby any employee desiring a release for another job must obtain a "certificate of availability" from his depart-ment head. If his department head refuses this, he then goes to the War Transfer Unit of the Federal Civil Service Commission. And he may take a final appeal to the War Manpower Commission. However, it comes out that the Mayor has not put his stamp of OK on the plan as it affects city employees. And city workers are now "up in the air" (see editorial, page 8).

Urges Committees

The SCMWA proposed to Mr. Morris that the department head should not make the decision on certificates of availability by himself, but rather that he should work with a committee containing employee representatives. If this committee should fail to grant a release, the employee would then go to the appeals agency, and from that point he would have a final appeal to the War Manpower Com-

One point that came up in the course of conversations was the problem of "comparative essen-tiality." Mr. Morris and the Mr. Morris and the SCMWA agreed that certain agencies could be considered more essential than others. For example, Hospitals, Health, Police, Fire, Transportation, could considered more essential than the Law Department or the Board of Estimate. This would mean, in practice, that the employee of the "more essential" department would be considered more important to the city than the employee of the "less essential" department. A fireman, for example, would find it fa. harder to get a release than a city lawyer.

How Essential Are You?

To be considered also is the "degree of essentiality" within a department. Thus, a clerk in the Police Department would probably be considered less es-sential than a maintainer's helper in the Board of Transportation.

Mr. Morris' viewpoint was that the essential services of the must be kept going. The SCMWA took the view that each employee must find the job that will be most useful in the prosecution of the war. The union, therefore, holds that the appeals committee to which an employee goes for his certicate of availability should be such as to see the problem from the national. not the local, point of view.

The conference between Morris and the union arose out of the War Manpower job-freeze order which went into effect on May 27, and keeps every employee in the job which he now holds; an employee may not leave for another job except un-der stated conditions.

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FINGER PRINTING

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NATIONAL FINGERPRINT AND IDENTIFICATION SCHOOL 9 East 46th St. PLaza 5-6868 Postal Men Will Try to Combat 'Sub' System

One of the problems that's been rubbing postal men the wrong way is the business of postal substitutes. Unlike any other service, the postal substitute system has presented a situation in

or other benefits that are due him.'

Memory Problem

He also stated that the memory problem involved in learning schemes (learning into which box each piece of mail has to go, which can mean committing thousands of different items to memory) might be lightened. Liberalized scheme requirements in the Railway Mail service have been tried out, and haven't harmed distribution.

which the sub, neither a full postal man nor unemployed, has been a hybrid used by the Post Office for all kinds of purposes, Postal men sometimes argue that the system is unfair to the sub, who often doesn't make a living and sometimes unfair to the reg. ular workers.

Now something may be done about it.

Delegates from 1,500 cities along the Eastern seaboard states and the Middle West will attend the Eastern Seaboard Substitutes Conference in New York City on Sunday, June 27, at 2 p.m., at the Central High, School for Needle Trades, 225 West 24th

The purpose of the meeting is to discuss remedial legislation to abolish the system of substitute work in the postal system. The meeting has been called by the joint conference of Postal Em-

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