

UNIVERSITY SENATE
UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

Introduced by: Council on Academic Assessment

Date:

**Clarifying Amendment on charges of the Council on Academic Assessment
and its committees (Section X.6)**

IT IS HEREBY PROPOSED THAT THE FOLLOWING BE ADOPTED:

1. That the proposed clarifying amendments of the University *Senate Charter* be adopted.
2. That this amendment go into effect immediately upon approval.
3. That this amendment be forwarded to the President for approval.

Rationale:

The Council on Academic Assessment is proposing the revisions detailed below to correct outdated information, and to more clearly describe its charge and the charges of its committees.

PROPOSED SENATE CHARTER AMENDMENT 0809-

Sections pertaining to the Council on Academic Assessment

X.6.1.1. The Dean of Graduate Studies, the ~~Dean~~ **Vice Provost** of Undergraduate Studies, and the Assistant Vice President ~~of~~ **for** Strategic Planning and Assessment, or their designees, *ex officio*

X.6.2. The **Director of Program Review and Assessment shall function as the staff support person for the Council shall be the Director of Assessment, Office of Undergraduate Studies and as a non-voting ex officio member when the Assistant Vice President for Institutional Research, Planning, and Effectiveness is in attendance.**

X.6.4. **In conjunction with appropriate administrative offices** the Council shall be ~~responsible for~~ **involved in the process of** 1. scheduling, 2. coordinating and 3. supervising the variously mandated or cyclical reviews of continuing academic programs.

X.6.5. The Council as a whole ~~1. shall~~ 1. review the actions and assessment reports of its committees ~~2. shall be responsible for formally recommending that an assessment report be accepted by the University Senate. Based on findings from its committees or its own deliberations~~ 3. ~~may~~ **shall** recommend policy changes to the University Senate and may recommend to the Senate Executive Committee that it refer a question or issue to another council ~~4. shall make~~ **recommendations for procedural changes to the Provost and/or appropriate administrative offices.**

Sections pertaining to the Academic Program Review Committee

X.6.6.1. The Academic Program Review Committee shall be responsible for ~~1. ensuring and overseeing~~ **overseeing and ensuring** periodic reviews of each of the University's academic programs, with consideration for established external accreditation cycles.

~~2. In addition, the Committee shall be responsible for ensuring~~ **overseeing and ensuring** compliance with the SUNY-mandated assessment of undergraduate majors and graduate degree and certificate programs.

X.6.6.4. The Committee shall submit its **review of the** assessments of academic programs, **and of the Program Review process,** to the Council ~~and to the director or chair of the assessed program~~ **for further transmission to appropriate parties.**

X.6.6.5. The Committee may ~~undertake~~ **recommend to the Council** the assessment of instructional programs other than those for which assessment is required by SUNY mandate. These would include, but would not be limited to, undergraduate minors, undergraduate certificate programs, and various University-wide (Uni/Unl) offerings.

Sections pertaining to the General Education Assessment Committee

X.6.7.4. The Committee shall ~~conduct an assessment~~ **review the assessments** for each General Education category on a regular cycle.