

1844

On the 1st June 1844 the Regents of the University appointed, under the Act establishing a Normal School, the following persons "an executive committee for the care, government and management of said school"; the Superintendent of common schools being, by law, made one of said "board" or committee.

Samuel Young
Alonzo Potter
Gideon Hawley
William H. Campbell
Francis Dwight

The Executive Committee, appointed by the Regents of the University, to provide for the establishment of a State Normal School in the County of Albany, held their first meeting at the office of the Secretary of State, on the 20th of June 1844.

Messrs. Young, Hawley, Campbell and Dwight were present.

Samuel Young was appointed Chairman and Francis Dwight, Secretary.

After some informal discussion of the powers and duties of the Executive Committee, it was,

Resolved. That Gideon Hawley be requested to appear in behalf of this Committee before the Common Council of the City of Albany, to ascertain what action the said Common Council proposes in order to supply the necessary building for said Normal School, and to ask the Said Common Council to appoint a Committee, to confer with the Executive Committee of said Normal School in relation

to this important subject.

Adjourned.

Francis Dwight, Sect.

On the 16th of July the Executive Committee assembled at the office of the Secretary of State.

Messrs. Young, Hawley, Campbell and Dwight were present.

Col. Young in the Chair.

Mr. Hawley made an informal report in relation to the action of the Common Council; that they had appointed a Committee to confer with this Committee in relation to providing a building for the Normal School.

On Motion Resolved that Francis Dwight shall visit the Normal School at Lexington, Mass. and report to this Committee in relation to its organization, apparatus and condition.

Adjourned.

Francis Dwight Sect.

On the 1st of August the Executive Committee met at the office of the Secretary of State. Messrs. Young, Campbell, Hawley and Dwight were present. Col Young in the Chair.

The Mayor and Recorder appeared in behalf of the Committee appointed by the Common Council of the City of Albany, and proposed to the Executive Committee of the Normal School, to occupy the Depot Building on

State St. and Maiden Lane, the City leasing the building for five years and paying something toward putting the building, or such part of it as was necessary for the school, in order.

The Committee adjourned to examine said building.

Francis Dwight, Secy.

On the 13th of August the Executive Committee met at the office of the Secretary of State. Messrs. Young, Hawley, Potter and Dwight were present.

Col Young in the Chair.

After some informal deliberation in relation to the proposition from the City, & with out absolutely deciding upon taking the Depot Building it was Resolved.

That the State Superintendent be requested to prepare and issue a circular, explaining, the general object and plan of the Normal School.

Resolved. That Messrs Dwight and Hawley be a Committee on repairs, and that they advertise for proposals for fitting up the school rooms, subject to the future action of this Board.

Resolved.

That Mr. Dwight prepare a list of the necessary apparatus for the Normal School and report the same at some subsequent meeting.

At a preceding informal meeting of the

Board, Mr Dwight, made a report--marked A--on file--in relation to the Lexington Normal School.

Adjourned.

F. Dwight Secy.

On the 22d of August the Executive Committee met at the office of the Secretary of State. Messrs Young, Hawley, Campbell and Dwight present.

Col Young in the Chair.

A written report, signed by a majority of the Committee appointed by the Common Council, marked B in relation to the Building for the Normal School, was laid before the Executive Committee by its Chairman. After informally discussing its provisions, it was laid upon the table for further consideration.

The Committee on repairs were directed to suspend all further action for the present.

Adjourned.

Francis Dwight Secy.

Executive Committee met at the usual place on the 17th of Sept.

Messrs Young, Hawley, Campbell and Dwight were present.

A communication was received from the Committee appointed by the Common Council, agreeing to pay five hundred dollars toward the necessary repairs of the Depot building. Marked C & filed.

On Motion it was unanimously Resolved. That the Executive Committee will go on and put the necessary rooms in repair, in said Depot building, standing on State St. and Maiden Lane, in order to open the Normal School at as early a date as possible.

Resolved. That the building Committee shall make the necessary contracts for the repairs and alterations required in said building.

Col Young then laid before the Board a draft of the proposed Circular, prepared in conformity to the Resolution, approved and adopted at a former meeting.

Adjourned, F. Dwight Secy.

The Executive Committee met at the usual place on the 23d of November.

Messrs Young, Hawley, Potter, Campbell and Dwight were present.

Col Young in the Chair.

The minutes of the preceding meetings were read, amended and approved.

Various applications for the place of janitor of the Normal School rooms, were presented, and were laid on the table. The Committee not thinking such an office necessary.

On Motion of Mr. Hawley, seconded by Mr. Dwight,

Resolved That the Normal School be opened for the reception of pupils on Wednesday the 1st of

December at 10 $\frac{1}{2}$ A. M. at which time the Executive Committee will be in attendance. Pupils on arriving in the City will report themselves to the Secy. of the Committee.

On Motion of Dr. Potter,

Resolved That the secretary be requested to give immediate public notice of the opening of the school and also serve upon the two principal Instructors early and timely notice of their appointment and of the day on which they are expected to attend.

Resolved. That the two principal Instructors be requested to meet the Committee on the 13th of Dec. for the purpose of arranging the course of studies and that their salaries commence on that day.

On motion of Mr. Hawley

Resolved That George A. Perkins of Utica be appointed the Mathematical Instructor of the Normal School with a Salary of \$1200--twelve Hundred dollars per annum, during the mutual pleasure of the parties.

Resolved.

That the state Superintendent be requested to address the pupils of the Normal School on the opening of the institution.

The letters of Messrs McKoon and Page in relation to teacher appointments, were read by the secretary. The communications of Messrs Fitch Ely and Brayton were referred to by members of the Committee.

Dr. Potter was requested to go to Newburyport and confer with Mr. David P. Page, who has

been highly recommended to this Committee as qualified for the post of Principal of the Normal School, and that he be authorized to engage his services.

Resolved. That the account of Jacob Wacey for \$395.45 be paid by the Secretary

Francis Dwight

Secy.

The Executive Committee met at the usual place on the 13th of December.

Messrs Young, Hawley, Potter, Campbell and Dwight present.

Col Young in the Chair.

The minutes of the last meeting were read and approved.

Dr Potter made a report, marked D and filed, on the subject of his interview with David P. Page, at Newburyport, and thereupon it was Resolved, that the report be accepted and that David P. Page be appointed Principal of the State Normal School, from this date, with a salary of \$1500--fifteen hundred dollars--during the mutual pleasure of the parties.

Resolved. That the Secretary prepare duplicate contracts to be signed by the several teachers of the Normal School, and by the Secretary in behalf of the Normal School Committee; and that after said contracts are sanctioned by this Committee and signed as above that a copy shall be retained by each of the parties to

the contract.

Resolved. That the necessary expenses of Dr Potter, in going to Newburyport, at the request of this Committee, for the purpose recorded in the minutes of the last meeting, be paid by the Secretary.

Francis Dwight

Secy

The Executive Committee met at the usual place on the 18th Dec.

Messrs Young, Hawley, Potter, Campbell and Dwight present.

Col Young in the Chair.

The Minutes of the last meeting were read and approved.

Messrs Page and Perkins, teachers of the Normal School were present, and Mr Page, reported a plan of organisation, which was amended and subsequently adopted by the Committee: as follows.

1. That the first Term, for both sexes, which is to commence on the 18th inst. shall continue twelve weeks, i.e. to the 11th of March.

2. That during the summer term, there shall be two daily sessions; viz. from 8 A.M. to 12 o'clock, and from 3 to 5 P.M. That during the winter term, there shall be but one daily session: viz. from 9 A.M. to 3 P.M.; with such extra sessions in the afternoon, for general exercises, as the Principal subject to the approbation of the Executive Committee, shall

judge necessary.

3. That, since the branches required by law to be taught in all the district schools, viz. Reading, Orthography, Writing, Arithmetic, Geography and English Grammar, are of primary importance, they shall receive in all cases primary attention in the Normal School; nor shall the pupils be allowed to pass to the higher branches, till in the judgment of the Teachers they are thoroughly prepared to do so. The instruction in these branches as far as the nature of the subjects will admit, shall for the present be given by topics, allowing to the pupils the use of any text books to which they may have access.

4. That exercises in Drawing, Vocal Music and English Composition shall be attended to by all the pupils throughout the whole course of study.

5. Among the branches to be pursued, in addition to the above, are Physiology, History of the United States, Natural Philosophy, Algebra, Geometry, Surveying, Application of Science to the Arts, Use of Globes, Intellectual and Moral Philosophy, with such other branches as the Executive Committee may from time to time direct.

6. That the state pupils shall be admitted at the commencement of any term, on presenting a certificate of their having been selected to attend the school, by the proper authorities of their respective counties. That all volunteer pupils shall before they can be admitted, present satisfactory testimonials of

their moral character, from a County or town Superintendent, and be able to sustain, to the satisfaction of the principal, an Examination in reading, spelling, writing, arithmetic, geography and english-grammar.

7. That the pupils title to a recommendation or Certificate, on leaving the school, shall depend on his moral character and literary attainments and not on the length of time spent in the school; though no pupil shall be entitled to such recommendation or certificate, who shall not remain in the school one entire term, and no certificate except one of full qualifications shall be given.

8. That the internal regulations of the school be left to take their form and character from the circumstances as they arise; and that such regulations as the teachers may hereafter suggest for the government of the school, shall be submitted to the Executive Committee for their approval, before they shall go into effect.

The Committee directed that the Agents, Mayor and Common Council be invited to attend the opening of the Normal School.

Adjourned

Francis Dwight, Sec.

On the 17th of Dec. the Committee met at the usual place.

Messrs Young, Hawley, Potter, Campbell

and Dwight present.

Col Young in the Chair.

Resolved. That the Chairman be authorized on consultation with the Secretary and Teachers to issue orders for such apparatus, stationary and other articles as may be necessary for the school.

Resolved. That the male state pupils shall receive during the first term \$1.00 per week, and the female state pupils \$1.25 per week, towards defraying the expense of their board.

Resolved. That for the present term or until the full number of State pupils are in attendance, the Chairman and secretary be authorized to make appropriations in their discretion towards the board of such volunteer pupils as shall have special claim on the ground of character, residence and pecuniary necessity to the favorable consideration of the Committee.

Resolved. That Messrs Hawley and Campbell be a Committee to examine the accounts of the Secretary, once every quarter and to report on the same to this Committee.

The Subject of appointing teachers of Music and drawing was considered and laid on the table.

Adjourned to Monday 11 A.M. the 23d inst.

Francis Dwight Secy.

On the 18th of December the Normal School was opened by Col. Young, in behalf of the Executive

Committee. The remarks of Col Young were requested, by the audience, for publication.

The Committee met at the usual place on the 23 Dec.

Messrs Young, Hawley and Dwight were present.

Col Young in the Chair.

The minutes of the last two meetings were read and approved.

Resolved That Ferdinand I. Hlsley be employed from this date teacher of Vocal Music in the Normal School, at the rate of \$250--two hundred and fifty dollars per annum; and J. B. Howard teacher of Drawing at the rate of \$200--two hundred dollars per annum, the contracts to continue during the mutual pleasure of the parties.

Adjourned

Francis Dwight

Secy.

The Committee met at the usual place on the 24 Jany. 1845.

Messrs Young, Hawley, Campbell and Dwight were present.

Col. Young in the Chair.

The minutes of the last meeting were read and approved.

Mr. Campbell, on the part of the finance

Committee, reported, that he had examined the Secretaries, accounts, & vouchers and was satisfied that the business of that office had been faithfully done.

Resolved. That Jacob Cowey be employed as Janitor of the Normal School, from this date, at the rate of one hundred dollars per annum, and that said Cowey shall in consideration of said sum of money, take the entire care of said Normal School building, under the direction of the principal of said School; saving the wood, carrying it to the several rooms, making the fires, sweeping and cleaning of said rooms & also the privies, going errands for the Principal teacher, and discharging such other duties as properly belong to said office of janitor.

Adjourned.

Francis Dwight

Secy

The Committee met at the usual place on the 20th Jan'y.

Messrs Young, Campbell, Hawley and Dwight were present.

Col Young in the Chair.

The minutes of the last meeting were read and approved.

On motion Resolved. That all pupils who intend, at the next term, to enter the Normal School must join it during the first week of that term.

Resolved. That after the close of the

current term, an equal number of State and volunteer pupils will be received from each county, and in case of the failure of any county to send its quota of pupils, the Committee will at their discretion receive volunteers from other counties, until the number in the school of State and volunteer pupils, shall be two hundred and fifty six.

The subject of so organising the Normal School, as to teach the male pupils in the Summer and the females in the winter term, was discussed at length and its decision postponed to the 21st inst.

The report, to the Regents, marked ~~A~~ was adopted and filed.

Francis Dwight

Secy.

The Committee met at the usual place on the 21st of Jan'y.

Messrs Young, Hawley and Dwight were present.

Col Young in the Chair.

The subject of the separation of the sexes, so as to teach the males in summer and females in winter, was considered; and the members of the Legislature belonging to the Educational Committees being present, they unanimously advised that they should not be taught separately, but that the present organisation of the school should be continued; and thereupon it was

Resolved. That the year shall be divided

into terms as follows: The first term commencing on the second Wednesday of April in each year and continuing twenty weeks; the second term commencing on the third Wednesday of October and continuing twenty one weeks.

The following order was issued by the State Superintendent in behalf of the Committee, and published in the district school Journal.

If the Supervisors of any County shall not meet on or before the 10th day of March next, to make a selection of state pupils to supply any vacancies in said county, in that case the County Superintendent shall notify the several town Superintendents to assemble within ten days thereafter, at such convenient place as he shall designate, to form a Board; and the said County and town superintendents shall by joint ballot make selections of state pupils to supply any vacancies of such pupils for said County.

The Committee have agreed to allow to the State pupils during the current term, if females 1.25 cts. per week, if males, \$1.00 per week, for their Board, and they believe that they will be able to allow the same sums for the summer term.

Francis Dwight

Secy

The Committee met at the usual place on the 10th Feb.

Messrs Benton, Hawley, Campbell and Dwight present.

Mr. Benton in the Chair.

Some doubt existing in relation to the construction of the Act Establishing the State Normal School, the State Superintendent, Mr. Benton, informed the Committee that according to his own construction and that of the Comptroller, the \$9,000 mentioned in the first section, can be drawn on at any time during the five years, for the "establishment and support" of the school; that the \$10,000 annual appropriation must be drawn, if at all, during the year to which it is specifically appropriated; and that the first year of the appropriation began to run from the 1st of Oct. 1844, that being the beginning of the fiscal year.

The Secretary was directed to specify in the drafts on the Treasury, whether for the "support" or for the "establishment and support" of the Normal School.

Resolved. That it is at present inexpedient to hire occasional lecturers and teachers to instruct in the Normal School.

The Committee adjourned to visit the Normal School.

Francis Dwight

Secy

The Committee met at the usual place on the 20th Feb.

Messrs Benton, Hawley, Campbell and Dwight

present.

Mr Benton in the Chair.

Resolved That the books on the Library List shall be purchased for the Normal School with the Money supplied for that purpose by James L. Wadsworth Esq.

Various Communications in relation to the appointment of a Professor of Natural Sciences in the Normal School, were laid before the Committee, which were considered and for the present laid on the Table.

The Secretary was directed to seek additional information in reference to this appointment.

A petition was presented from Mr Nichols, one of the Normal School pupils, the Committee referred it to the State Superintendent and Secretary under the rule in such cases established.

Resolved That the Secretary purchase the Mannikin belonging to Col Young for the use of the Normal School.

The minutes of the last meeting were read and approved.

Francis Dwight Secy.

The Committee met at the usual place on the 4th March.

Messrs Benton, Hawley, Campbell, Potter and Dwight present.

Mr Benton in the Chair.

The minutes of the last meeting were read and approved.

Resolved. That the State Superintendent be authorized to appoint Mr. G. McKoon, Professor in the Normal School, with a salary of \$1200. per annum.

Resolved. That whereas there are several indigent students who are at a great distance from their homes, who are anxious to remain through the next term and who having been here but a short time would be subjected to great hardships if compelled to return home at their own expense for the vacation, therefore,

Resolved, That the Superintendent and Secretary be authorized to apply at their discretion, a sum towards defraying the expenses of such pupils in vacation, not exceeding one hundred dollars.

Resolved. That six pupils be appointed, on the recommendation of the Instructors, from among the State Pupils, to be employed in rendering occasional assistance in the Normal School during the next term--at a compensation not exceeding one dollar per week.

Resolved. That the Building Committee be authorized to direct an additional room to be fitted up and finished for the general meetings of the school.

The petition of Messrs Biles and Jenkins in relation to fitting up a study room in the fourth story was referred to the building Committee. Also the same reference was made of the petition of the pupils from the county of Wensselaer.

Mr Newlans petition for allowance of money toward expenses during vacation was referred to the

Superintendent & Secretary.

Francis Deight Secy.

The Committee met at the usual place on the 8th of March.

Messrs Benton, Haeley, Campbell, Potter and Deight present.

Mr Benton in the Chair.

The minutes of the last meeting were read and approved.

The Building Committee reported that a large room, suitable for the general exercises of the school, can be finished, and certain repairs made, for the sum of \$250.00; whereupon it was resolved that the building Committee be authorized to pay that amount for said work.

The State Superintendent informed the Committee that M. C. McKoon, of Little Falls accepts the appointment of assistant teacher. Resolved That M. C. McKoon's appointment take effect from the 15th day of March; inst.

The following pupils being recommended by the Teachers of the Normal School, under the resolution adopted at the last meeting, were appointed by the Committee to render occasional assistance in the instruction of the school, at a salary of \$1.00 per week, during the next term:

Miss Elisabeth C. Hance	of Wayne	Co.
Miss Caroline Smith	"	Benning
Mr Daniel Losey	"	Onondaga
Mr Silas L. Bowen	"	Otsego
Mr Sumner C. Webb	"	Cortland
Mr Reuben H. Stetson	"	Franklin

O. C. Balding's petition to be allowed to fit up a room at his own expense in the fourth story, was referred to the building Committee.

Francis Dwight,
Secy.

The Committee met at the usual place on the fourth of April.

Messrs Benton, Hawley, Potter and Dwight were present.

Resolved. That the pupils on being registered as members of the State Normal School, be required to sign a declaration that they intend to devote themselves to the business of teaching district schools and that their only motive in resorting to the school is to prepare themselves the better to discharge that duty.

It was determined by the Committee formally to open the present session of the Normal School on Saturday the 12. inst. at 4. o'clock. P.M.

Francis Dwight
Secy.

The Committee met at the usual place on the 2d of May.

Messrs Hawley, Potter, Campbell and Dwight present.

Mr Hawley in the Chair.

The minutes of the last meeting were read

and approved.

Resolved. That a Librarian be appointed, who shall be responsible for the safety and management of the Text-Book and Educational Libraries, under the immediate direction and Supervision of the Principal of the Normal School.

Resolved That Darsin Eaton be appointed Librarian for the current term at a salary of one dollar per week.

The Principal having made arrangements to open the Experimental School the Committee took up the subject of applicants for admission: whereupon it was Resolved.

That all other things being equal, the order of time should decide the question of any application; but that cases of orphanage, of destitution, or of special arrangement on the part of any member of this Committee, shall be entitled to a favorable consideration. After a deliberate and careful examination of the different applications, the List marked G. was formed and adopted.

The Committee being informed that Mr. James L. Wadsworth had made a further donation of about \$500, it being the balance of money deposited by him with the Secretary, for the Library; the Secretary proposed a list of books to be purchased with said money, which was adopted by the Committee.

The Petition of the Board of Supervisors of Kings County, in favor of an additional appropriation

for the board of Miss Garahan, was considered and the Secretary was directed to write the Chairman of said Board that it could not be granted.

Resolved That bills contracted for incidental expenses in the Normal School, without the authority of the Committee shall not be paid unless endorsed by the Principal.

Resolved.

That formal applications & communications from instructors, pupils or servants of the Normal School, be conveyed hereafter to the Committee through the Principal.

Resolved

That William Niss be appointed an assistant teacher of the Normal School at a salary of one dollar per week, for the current term.

Francis Dwight

Secy.

Committee met at the usual place on the 26th of May.

Messrs Benton, Hawley, Potter and Campbell present.

Mr Benton in the Chair.

Minutes of the last meeting were read and approved.

Resolved That Mr Page be authorized to select two additional teachers from among the pupils of

the Normal School, who shall be allowed a salary of one dollar per week from the date of their appointment during the current term.

Resolved That the Secretary be authorized to select six additional pupils for the model school.

Resolved That the Treasurer shall give Bonds to the amount of \$10,000 for the faithful disbursement of moneys, said Bonds to be approved by the Comptroller.

Resolved That State pupils shall receive for the present term an allowance of \$1.00 per week.

Resolved That the Principal inform the pupils that there will be a reduction in the weekly allowance, next term.

Resolved. That the Superintendent and Secretary have authority to order such apparatus as they may think proper.

Resolved That the Secretary be paid for his services at the rate of \$200- (Two hundred Dollars) annually, commencing on the first of August 1844, and Two pr. ct (2 pr ct) on all moneys received and paid out by him as Treasurer of the Executive Committee of the Normal School.

Francis Dright

Secy

Mr Clark began to render assistance as teacher on the 5th June.

The Committee met at the usual place on the

9th of June.

Messrs Benton, Hasley, Campbell and Dwight present.

Mr Benton in the Chair.

The Chairman communicated a letter from H. G. McKoon, tendering his resignation of the office of Professor in the Normal School on account of the extreme sickness of his family.

Resolved.

That the Committee have heard with sincere regret of the occasion which has deprived the Normal School of the continuance of Mr McKoons valuable services, by inducing his sudden and unexpected resignation.

Resolved.

That his resignation be accepted and that the Secretary communicate to Mr McKoon the sentiments of this Committee by sending him a Copy of these Resolutions.

Resolved.

That the Chairman be authorized, at his discretion, to offer the Professorship vacated by the resignation of Mr McKoon, to Mr Root of Seneca Falls

The Secretary stated that he had given a Bond in accordance with the Resolution passed at a previous meeting of this Committee.

Francis Dwight

Secretary

The Committee met at the usual place on the

14th of June.

Messrs Benton, Hawley, Potter, Campbell
and Dwight present.

Mr Benton in the Chair.

The minutes of the last meeting were read
and approved.

Resolved.

That for the present term F. J. Illsley,
Teacher of Music, shall be paid at the rate of \$350.00
(Three Hundred & Fifty dollars) per annum, and Jerome D.
Howard, teacher of Drawing at the rate of \$300.00 (Three
Hundred Dollars) per annum.

Resolved

That J. H. Mather be paid \$15.00 for a set
of his outline maps.

Resolved.

That A. J. Stevens and Truman H. Bowen be
rated as State pupils.

Resolved.

That the Form of a Certificate of Qual-
ification be prepared by the Principal of the Normal
School and when approved by the State Superintendent and
the Secretary that the same be engraved.

Resolved.

That William F Phelps of Cayuga be allowed
\$12.00 (Twelve Dollars) for two weeks extra services
during Mr Page's sickness, in organizing the Experimental
School.

The following preamble and resolutions

were adopted: Whereas a question has arisen for how long a time the State pupils in the Normal School shall have a right to retain their place in said school:

Whereas by a Circular containing regulations, issued by the Committee, having date Dec 16th 1944, it was announced that the pupils title to a recommendation or certificate as a well qualified teacher on leaving the school shall depend on his moral character and literary attainments, and not on the length of time spent in the school, though no pupil shall be entitled to such certificate who shall not remain in the school one entire term, and no certificate except one of full qualifications shall be given: and Whereas it is desirable that the continuance of pupils in said school, to the exclusion of others shall not be necessarily protracted,

Therefore Resolved, That the Committee will recognize in the disposition of particular cases which may arise the following principles,

1. That pupils ought to be so well instructed before entering the Normal School, that two terms of training in said school, shall be sufficient to entitle them to a Certificate of full qualification.

2. That where counties send as State Pupils, persons not thus adequately prepared, a period longer than two terms will probably be necessary.

3. That it shall be the duty of the Principal and Teachers in the Normal School to transmit to the Executive Committee at their last meeting before

the close of each term, the names of pupils who in their estimation are not likely to become competent teachers of Common Schools, that their connection with the Normal School may cease and their places be supplied from their respective counties.

4. That the term of continuance in the Normal School, to which each pupil shall be entitled is a question which the Committee reserve for their exclusive decision; that the Committee are anxious to expedite the passage of pupils through the school as rapidly as the public welfare will allow & that in these measures an impartial regard will be had to the rights and interests of all the counties and all the teachers of the State.

Mr. Mather was engaged to deliver a course of Chemical Lectures for \$100. Twelve Lectures.

Francis Dwight

Secy.

The Committee met at the usual place on the 18th of July

Messrs Benton, Hawley, Campbell and Dwight present.

Mr Benton in the Chair.

The minutes of the last meeting were read and approved.

Resolved That the Secretary prepare and publish in the next number of the D. S. Journal a

Catalogue of the Normal School.

Resolved. That the Certificate prepared and reported at the present meeting, for, a testimony of the qualifications of the Pupils recommended by the Executive Committee and Faculty of the Normal School, be printed.

Resolved. That the State Pupils be allowed, towards defraying the expense of Board during the next term of the School, the sum of seventy five cents per week, for each pupil.

Resolved. That the Principal of the School be authorized to employ five of the Pupils, as assistant Teachers during the term commencing on the 15th of next October, at the rate of Two Hundred and Fifty dollars per annum for each Teacher; and if in the Judgment of the State Superintendent an additional teacher be necessary, he may authorize the employment of such teacher at the same rate and for the same time.

The Secretary reported: That 48 Copies of Goodrichs Pictorial History of the United States; 36 copies of Harts Poetry for schools; 36 copies of Randalls Educational Reader and 25 copies of Reids Dictionery had been recently presented to the School.

Francis Dwight

Secy.

The Committee met at the usual place on the 28th July.

Messrs Benton, Hawley, Potter, Campbell and Dwight present.

Minutes of the last meeting read and approved.

Resolved That the employment of a teacher of the Experimental School at a Salary not exceeding \$350.00, (Three Hundred and Fifty dollars) per annum, be referred with full powers, to the State Superintendent.

The report of the Committee on Accounts, (marked H, and filed) was made by Mr Hawley; it concluded with a statement that the account of the Treasurer was correct, and that the balance of Cash in his hands on the 31st July, 1845, was \$552.49. The report was accepted.

A Catalogue of the Books belonging to the Normal School (marked I, and filed) was reported by the Secretary.

Francis Dwight

Secy.

The State Superintendent ordered Miss Van Valkenburgh to be rated as a State pupil, under the peculiar circumstances of her case.

The Committee met at the Normal School building on the 25th of August.

Messrs Hawley, Campbell and Dwight present.

Mr Hawley in the Chair.

The Principal of the school made his report as required by Article 10. Sec. 3d of the regulations, as follows: "That Mary E. F. Kent, a State Pupil from

New York, and Lyman N. Ingalls, a Volunteer, from Otsego, were not in the judgment of the Teachers of the Normal School, likely to become competent teachers.

Whereupon it was

Resolved. That the connection of Mary E. F. Kent and Lyman N. Ingalls, with the Normal School, shall cease on the 27th inst. that their places may be supplied from their respective counties.

Adjourned to 8. P.M.

The Committee met at 8. P.M., at the room of the Secretary of State.

Messrs Benton, Hawley, Campbell & Dwight present.

Mr Benton in the Chair.

The following preamble and resolution were adopted.

Whereas the duties of the Principal and of the Prof. of Mathematics, during the past year, have been much more arduous than was anticipated, owing in part to unexpected difficulties attending the organization of a new institution, and in part to the dissolution of Mr McKeons connection with the school, therefore

Resolved That there shall be paid to David F. Page and George R. Perkins Two Hundred and Fifty dollars, in addition to each of their established salaries, for their services during the past year.

Resolved. That the Principal of the School and the Secretary of this Committee be authorized to

engage four pupils of the Normal School, at the rate of 75cts each, per week during the winter term and 50cts each, per week during the summer term, to take care of the rooms, bring up wood and water, make fires, and discharge the various other duties of janitor of the Normal School.

Resolved. That Constitutional Law, together with select parts of the Statutes of this state most intimately connected with the rights and duties of citizens, shall be pursued as a study in the Normal School.

Committee adjourned

Francis Dwight

Secy

The Committee met at the Normal School Building on the 27th inst.

Messrs Benton, Hawley, Potter, Campbell and Dwight present.

Mr. Benton in the Chair.

The Minutes of the preceding meetings of yesterday, were read and approved.

Resolved That William W. Clark shall be paid Sixty Dollars, for his services as teacher during the past term, he having devoted all of his time for the past twelve weeks to instruction.

Resolved That whereas the Principal has represented, that in an interview with the pupils whose connection with the school was terminated by a Resolution

adopted yesterday, that he has received such pledges and explanations as encourage him to hope that said pupils if re-admitted will redeem their character for industry and competency, therefore Resolved, that the Principal be authorized to re-admit them--it being understood that their connection with school be continued no longer than they give entire satisfaction to the faculty.

The following preamble and resolution were then adopted.

Whereas: Through the liberal agency of Isaiah Townsend Esq. and other citizens of Albany, a fund has been subscribed for painting and ornamenting the front of the edifice occupied by the State Normal School,

Resolved: That the Secretary be instructed to communicate to Mr Townsend and through him to the subscribers, the thanks of the Committee for this timely aid; and that copies of this resolution be published in the daily papers of the city of Albany.

Resolved. That the Committee will contribute towards such improvement of the building the sum of Sixty Eight dollars.

Resolved. That the preparation of a new Library room, be referred to the building Committee with power to obtain estimates and to order the work to be done, if in their judgment it be expedient.

Resolved. That the Secretary be authorized to whitewash the Lecture room, to paint the iron pillars in the same, and to make the general arrangements for

opening the rooms in good order.

The Principal of the School reported that he had engaged Elizabeth C. Hance, Sumner C. Webb, Silas T. Bowen, and William W. Clark, as assistant Teachers for the next term, at the rate of Two Hundred and Fifty Dollars, annually; and William F Phelps, as teacher of the Experimental school, under the sanction of the State Superintendent, at the rate of Three Hundred and Fifty Dollars, annually, for the same period.

Francis Dwight

Secy.

The Committee met at the Normal School on the 15th of October.

Messrs Hawley, Campbell and Dwight were present. Mr Hawley in the Chair.

Resolved:

That whenever extra volunteer pupils shall be admitted into the Normal School, it shall be on the expressed condition of vacating their places in favor of the regularly appointed pupils, whenever the fullness of the school shall in the judgment of the Committee, make it necessary; and such extra volunteer pupils as were the latest applicants for admission, and are from the County or Counties having the largest number of such pupils in the school, shall be the first to vacate their places, the last applicant for admission from such County being the first to vacate a place.

Francis Dwight

Secy

The Committee met at the office of the Secretary of State on the 31st of October.

Messrs Benton, Campbell and Dwight were present.

Mr. Benton in the Chair.

The proceedings of the last two meetings were read and approved.

The following communication was made to the Committee by the State Superintendent, Hon. N. S. Benton,

Superintendent of Common Schools. I have the honor to communicate to you the following proceedings of the Regents of the University at a meeting held Oct 11th 1845.

On Motion of J. K. Page.

Resolved, That Samuel Young be, and he hereby is nominated on the part of the Regents, as a member of the Executive Committee of the Normal School, in the room of the Revd D. A. Potter, resigned.

A true Copy.

Albany Oct 13, 1845.

L Romeyn Beck Secy

Secretarys office Dept. of Comm. Schools.

Albany Oct 14th 1845.

I do hereby concur in the appointment of the Hon. Samuel Young, as a member of the Executive Committee of the Normal School in the Place of the Rev. D Potter resigned.

N. S. Benton

Supt. Com Schools.

Resolved, That a sum not exceeding \$250.00, Two Hundred & Fifty Dollars--be appropriated to purchase

the necessary Chemical Apparatus.

Resolved, - That Thirty Dollars be appropriated to buy scientific works, on natural Philosophy, for the General Library.

The Secretary reported that 100 copies of the Speller & Definer, from Messrs Geo. F Coledge & Brother, Fifty Copies of the Carmina Sacra, and forty Eight copies of the Science of Government from Mr Alling of Rochester, for the use of the State Normal School.

Francis Dwight

Per

Wm. H. Campbell

The Committee met at the office of the Secretary of State on the 10th of December.

Messrs Benton, Hawley, Young, Dwight & Campbell present.

Mr Benton in the Chair.

The proceedings of the last meeting were read & approved. Resolved. That the distinction between State & Volunteer pupils shall after this term be abolished.

Resolved. That the number of regular pupils from each County may reach, but shall not exceed, twice the number of its representation in the Assembly.

Resolved. That in the future distribution of the public

money to the Students: equitable reference shall be had, to the distance necessarily travelled, & the expense incurred by them, in coming to the School.

Resolved. That the State Superintendent be authorized to incur any necessary expense for the relief of Desitt C. Marsh, a pupil now deranged.

Resolved. That Messrs Campbell & Hawley be a Committee to prepare the Annual Report, to be submitted to the State Superintendent & Regents, on the condition of the Normal School.

Francis Dwight

per Wm. H. Campbell

The Committee met at the office of the Secretary of State on Dec 10th. 1845.

Present Messrs Benton, Hawley & Campbell.

Mr. Benton in the Chair.

Mr Benton having announced the death of Francis Dwight Esq. a Member of the Committee, he offered the following resolutions, which were unanimously adopted. Resolved. That the Members of this Committee have heard with the deepest feelings of sorrow the melancholy intelligence of the death of their late Associate, Secretary & Treasurer, Francis Dwight Esq. & appreciating as they do, in the highest degree, his eminent services as an ardent & most devoted friend of Popular Education, & an active & efficient Member of this Board, sympathize most

cordially & deeply with his bereaved family & numerous friends, & with the community to which he belonged, in this afflictive dispensation of an overruling Providence

Resolved. That in testimony of their respect for the character & services of the deceased, they will attend his funeral, & that a copy of these resolutions be transmitted to his widow, entered upon the records of the Committee, & published in the several papers of the city, & in the District School Journal.

Wm. H. Campbell

Secy pro. tem.

The Executive Committee met on Dec 18th 1845. Members present. Messrs Benton, Hawley, Young & Campbell. Mr Benton in the Chair.

Resolved. That Dr Campbell be appointed Secretary in the place of Francis Dwight Esq deceased.

Resolved. That Mr David P. Page, be requested to fulfill temporarily the duties of Treasurer.

Wm. H. Campbell

Secy.