

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

December 3, 1973
3:15 P. M.
CC Assembly Hall

A G E N D A

1. Call to Order and Announcements
2. Approval of Minutes of November 5 and November 12, 1973
3. President's Report
4. Council & Committee Reports
5. Old Business:
 - 5.1 Bill No. 197374-18 (Consideration for Continuing Appointment)
6. New Business
7. Adjournment



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the University Senate

FROM: Edith Cobane, Chairperson

DATE: December 4, 1973

A special meeting of the Senate will be held on Monday, December 10, 1973 at 3:15 P. M. in the Campus Center Assembly Hall.

Edith Cobane
Edith Cobane

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of December 3, 1973

ABSENT: N. Argyos; K. Birr; S. Brown; W. Brown; M. Coyle; C. Fasano; R. Frost;
W. Halper; R. Reed; A. Saturno; J. Smith; J. Stutz; H. Tock; D. Wallace;
M. Zoler

The meeting was called to order at 3:20 P. M. by the Chairperson in the Campus Center Assembly Hall.

1. Announcements

- 1.1 The Chairperson introduced Andrew Bauman, a newly-elected undergraduate student senator.

2. Approval of Minutes

- 2.1 Senator Gibson moved the approval of the Senate Minutes of November 5 and November 12, 1973. Motion seconded.

The following corrections were made in the Minutes:

November 5, item 3 - "SASU" was changed to read "Student Association of State University"

"Chairman" was changed to "Chairperson"

November 12 - H. Pastides was deleted from the list of absentees;
D. Hirsch was added to the list.

November 12, item 9.8 - "Board of Directors" was added immediately after "FSA".

Minutes approved as corrected.

3. President's Report

- 3.1 Mr. Benezet reported that Central Administration has not yet made a decision on whether or not to extend the winter break because of the fuel shortage. Mr. Benezet noted that Vice President Hartley would report in more detail on SUNYA's attempts to conserve energy.
- 3.2 Vice President Hartley reported that the most critical problem is gasoline consumption. In an attempt to cut usage the following steps will be taken:
1. elimination of the on-campus shuttle bus
 2. cutback in the use of State cars - State cars will no longer

3. President's Report--contd.

be used for out-of-state-trips or trips to New York City or Buffalo. Fleet cars for other trips are being sent out with only one-half tank of gasoline.

3. buses will no longer be supplied for field trips.
4. security and service vehicles are reducing gasoline usage by 25%.

4. Council & Committee Reports

- 4.1 Senator Stokem moved approval of the appointments listed in the Executive Committee Report with the addition of Mark Rosenberg, graduate student, to be appointed to the University Community Council; motion seconded and approved.
- 4.2 The Chairperson reported on a meeting with President Benezet, Vice President Welch, Chairperson-Elect Gibson and herself regarding the implementation of Senate actions. In the future, all bills, other than those affecting the Senate or its Councils, will be referred to the President for action.
- 4.3 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Council on Academic Freedom and Ethics, and the Council on Promotions and Continuing Appointments.

5. Bill No. 197374-18 (Consideration for Continuing Appointment)

- 5.1 Senator Sherman moved the adoption of Bill No. 197374-18; motion seconded.
- 5.2 Senator Littlefield moved to return the bill to the Executive Committee and that the Executive Committee rewrite the bill in a clear-cut, parliamentary manner. Motion seconded.

Question called. Motion to refer the bill to the Executive Committee defeated. Division of the House. Motion to refer defeated by a vote of 25 in favor, 34 opposed.

- 5.3 Senator Collins moved to amend the bill by deleting everything after the first sentence and adding the following:

"....and shall give full and equal consideration to candidates whether or not consideration of their candidacy is mandatory."

Motion seconded.

Question called on motion to amend. Motion to amend approved.

Question called on main motion. Main motion defeated by a vote of 23 in favor to 33 opposed.

Senator Gerber moved to extend the meeting an additional five minutes. Motion seconded and approved.

6. Bill No. 197374-20 (Hitch-hiking)

6.1 Senator Gerber moved that:

"I. In view of the emergency nature of the gasoline shortage on the SUNYA campus, the University Senate urge all members of the University community to cooperate with fellow University members hitch-hiking at entrances and exits of the uptown and downtown campuses of the University and urge the University administration to cooperate with this problem (i.e., institution of 'hitch-hiking permitted' signs, hitch-hiking directional signs and hitch-hiking shelters).

"II. That the University Senate urge the Common Council of the City of Albany to lift legal restrictions on hitch-hiking in the City of Albany, and in the interim, urge Mayor Corning to expedite such a bill.

"III. That this bill be forwarded to the Albany Student Press, the Tower Tribune, WSUA Radio, and local newspapers, television and radio stations.

"IV. That this bill be referred to the President."

Motion seconded.

6.2 Previous question called. Previous question defeated by a vote of 23 in favor to 25 opposed.

6.3 Senator Chesin moved to refer the bill to the University Community Council. Motion seconded.

6.4 Senator Lonschein moved a substitute motion to refer the bill to the Executive Committee. Motion seconded by Senator Coyne.

Motion to substitute approved.

Motion to refer approved.

Senator Neil Brown moved the following resolution:

"That the University Senate note the death of Dr. Janet M. Havens, Counseling Psychologist and Associate Professor, by recording in the official Senate minutes that the decade of her service to the State University of New York at Albany was characterized by excellence. Her dedication and meritorious service as teacher, counselor, advisor, and friend of students, staff, and faculty are well-known on our campus; Jan's presence - her quality of commitment - has made impact which will have lasting effect on our campus - and for all those who knew her."

Motion seconded and approved unanimously.

Senator Lonschein moved that the Senate recess until Monday, December 10, at 3:15 p.m. Motion seconded. Motion approved by a vote of 21 in favor to 17 opposed.

Minutes of December 15, 1973

ABSENT: A. Antonio; N. Argyos; L. Benezet; T. Boehm; S. Brown; W. Brown; B. Chi; M. Coyle; D. Ellinwood; M. Farrell; C. Fasano; J. Fayette; A. Foster; J. Gavryck; W. Holstein; N. Hoyle; J. Leibowitz; R. McFarland; E. Reilly; B. Schermerhorn; C. J. Schmidt; R. Schmidt; P. Sirotkin; J. Smith; J. Stutz; P. Tompkins; C. Waterman; L. Welch

The meeting was called to order by 3:20 P. M. in the Campus Center Assembly Hall by the Chairperson.

The Chairperson announced the resignation of Senator Nathan Wright (Afro-American Studies, A&S).

1. Bill No. 197374-20 (University Car Pool)

1.1 Senator Gibson moved the adoption of Bill No. 197374-20 (University Car Pool); motion seconded by Senator Coyne.

Senator Gibson noted that this bill was a revision of the "hitch-hiking" bill presented by Senator Gerber at the December 3 meeting which was referred to the Executive Committee.

Question called.

Motion approved by majority vote.

2. Bill No. 197374-21 (Revision of the Campus Bus Schedule)

2.1 Senator Stokem moved that:

"the University Senate recommend to the University Administration that the overall downtown campus bus schedule not be altered; that the rescheduling of buses be on an experimental basis; that decisions made regarding the most effective schedule be based upon data collected from those experiments; and that appropriate sources be consulted when decisions are required."

Motion seconded.

2.2 Senator Coyne moved to amend the motion by deleting "these experiments" and adding "riders of the busses prior to the making of these decisions and that the means of seeking information differentiate between the necessity and the convenience of bus riders." Motion seconded.

2. Bill No. 197374-21--contd.

Senator Lonschein moved the previous question on the amendment. Previous question seconded and approved. Amendment approved.

- 2.3 Senator Coyne moved to amend the bill by deleting "appropriate sources" and adding "representatives of all segments of the University community including Alumni Quadrangle and commuter students and physically handicapped students and University personnel be consulted before and after decisions are required". Motion seconded by Senator Gerber.

Senator Brown suggested adding "thus affected" to Senator Coyne's motion and deleting everything after "all segments of the University community". This was agreeable to Senator Coyne and his seconder.

Question called on the motion to amend. Motion defeated. Division of the House. Motion to amend defeated by a vote of 19 in favor to 28 opposed.

Main motion approved.

Senator Stokem moved that the University Senate endorse a motion from the University Community Council:

"It is the feeling of the University Community Council that extending the school year is a very drastic means of surmounting the energy crisis and should be done only after very serious consideration; such decision to be communicated widely and to be made no later than Wednesday, December 12, 1973."

Motion seconded.

After some discussion, Senator Stokem withdrew his motion.

The meeting was adjourned at 4:50 P. M.



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N. Y. ~~12203~~
12222

GASOLINE CONSUMPTION
(YARD TANKS)

<u>MONTH</u>	<u>1972-73</u>	<u>1973-74</u>
September	10,779	12,784
October	12,577	16,531
November	12,365	15,059
December	11,000	
January	11,491	
February	14,850	
March	13,042	
April	12,205	
May	12,643	
June	8,721	
July	8,690	
August	9,443	
	<u>35771</u>	<u>44374</u>
	<u>102085</u>	
TOTAL	137,806	

Allocation for balance of year 102 085
less: 10% cut-back 13 781
Overage first 3 mo. 8 653
Estimated supply balance
of year Dec 73 - Aug 74 79 651

5 December 1973

*GASOLINE CONSUMPTION BY MAJOR CATEGORY

9,405 x 9 =	84,645	Downtown shuttle busses
1,517 x 9 =	13,653	General dispatch
1,171 x 9 =	10,539	Security
524 x 9 =	4,716	Departmental assignment
<u>1,903</u> x 9 =	17,127	Service vehicles
<u>13,755</u>		
	<u>130,680</u>	
	<u>- 79,651</u>	
	51,029 gal.	
Adj. -	<u>12,000</u>	(summer months)
	39,029 gal.	(short)

*October 1973 projected through August 1974

5 December 1973

*GASOLINE CONSUMPTION REDUCTION POSSIBILITY

Shuttle bus elimination (next 9 mos.)	6,885 gal.
Dispatched fleet--1/2 tank	6,750 gal.
No field trips	5,400 gal.
Reduce downtown shuttle 2 hours per day (last run from campus at 10:10 p.m.)	6,048 gal.
Reduce security 25%	2,500 gal.
Reduce service vehicles 25%	<u>4,200 gal.</u>
	31,783 gal.

*Based on reduction from
December 1973 through August 1974

REPORT TO THE SENATE

FROM: Edith Cobane, Chairperson
Executive Committee

DATE: December 3, 1973

The Executive Committee met on November 19 and 28, and took the following actions:

- I. Approved the appointment of Susan Bromm, undergraduate student to the Undergraduate Academic Council.

Approved the appointment of William Snyder to replace Leida Cheng on the Academic Services Council when Mrs. Cheng goes on leave; both are members of the Library faculty.

Appointed Craig Hendrickson, Allen Collegiate Center, to serve as a faculty member of the Central Council.

Approved a leave of absence for Robert Mayer, undergraduate student, from the Council on Promotions and Continuing Appointments until January 10, 1974.
- II. Referred the issue of the rights of non-smokers to the University Community Council, with the suggestion that the matter be sent to the Environmental Decisions Commission or to a special subcommittee of UCC.
- III. Approved the development of a brochure containing all procedures related to promotion and continuing appointment. Dona Parker will make the initial compilation, with advice from the Council on Promotions and Continuing Appointments as to content.
- IV. At a meeting of Council Chairpersons, the suggestion was made that the Executive Committee should, when a bill is presented to the Senate, recommend to the Senate that: it discuss and act upon the bill directly, or that the bill be referred to an appropriate Council or committee.
- V. Bill No. 197374-06 was discussed to determine appropriate action. The Chairman is to request Professor Finder to submit in writing a specific proposal for revision of the charge to the Outstanding Teacher Award Committee.
- VI. Senator Gibson clarified some aspects of Bill No. 197172-36, indicating that the students' grade point average needs to be computed and printed on the transcript. This is to provide data for graduate school admission, class standing, graduation honors, etc. The Executive Committee raised no objection.

- VII. Authorized the submission to the faculty of an amendment to the Faculty By-laws; the amendment would make the Service Staff Representative to the Executive Committee a member of the Senate. This amendment will be proposed at the next Faculty meeting under either of two conditions: the Governance Report is not on the agenda, or the section of the Governance Report giving representation to the Service Staff is not approved.
- VIII. Discussed the impact of the energy crisis on the University. Central Administration is studying the problem, and local action will be considered when its position is known.
- IX. Discussed at length a proposal from Vice President Sirotkin to delay drop-add actions until after the days of registration immediately prior to the semester start and to extend the drop-add period two additional days. The Chairman was directed to write a memorandum advising against the procedure, citing the drawbacks and strengths of the proposal. Objection was also to be made of the time pressure which prevented bringing the matter to the Senate and to student groups.
- X. The Governance Report was discussed. Senator Gerber was authorized to have the Report discussed in Central Council.

The Tower Tribune and the ASP will be asked to print the report in sections, and to include a listing of changes from present practice as drawn up by Senators Cobane and Coyne.

The Executive Committee decided upon the following time-table for the Governance Report:

1. Distribute the Report to Senators at the December 3 meeting; call attention to the publication in the Tower Tribune.
2. At the next Senate meeting (January 21), the Senate is to decide whether it wishes to send the Report to the Faculty without prejudice, or to discuss the Report, with the option of recommending amendments. If the Senate chooses the latter course, a deadline will be set for the submission of amendments, and a special meeting of the Senate will be called for the sole purpose of considering the Governance Report.

REPORT TO THE SENATE

FROM: Phillip Tompkins, Chairperson
Council on Educational Policy

DATE: December 3, 1973

The Council on Educational Policy following its meeting on November 15, 1973, reports the following:

FOR INFORMATION

- I. Membership for the committees of the EPC (Long-Range Planning, Program Evaluation, and Allocation of Resources) is almost complete and the conveners for the committees will call their first meeting as soon as possible.
- II. The report from the joint EPC and UAC committee investigating the jurisdiction of schools and colleges concerning undergraduate academic policy was discussed and an amended version was forwarded to the Executive Committee of the Senate.

FOR ACTION

NONE

REPORT TO THE SENATE

FROM: Margaret Farrell, Chairperson
Undergraduate Academic Council

DATE: December 3, 1973

The Undergraduate Academic Council, following its meetings on October 19 and November 16, 1973, reports the following:

FOR INFORMATION

1. The report from the joint CEP and UAC committee investigating the jurisdiction of schools and colleges concerning undergraduate academic policy was discussed. The report has not yet been accepted by the UAC.

REPORT TO THE SENATE

FROM: Caroline Waterman, Chairperson
Council on Academic Freedom & Ethics

DATE: December 3, 1973

The Council was directed by the Executive Committee of the University Senate to continue its discussion of student complaints, in conference with the Student Affairs Council, and to issue a report in the near future. The Council is seeking additional information on the problems involved, their history, and unsettled issues related to them.

Discussions have been held concerning the graduate grade change procedure. The current procedure originated from the Office of Graduate Studies, and requires a faculty member to complete a form justifying the grade change. A report of deliberations on the matter was submitted by this Council's member of the Subcommittee of the Graduate Academic Council on Grading and Academic Standing. The Subcommittee's conclusion was to recommend faculty approval of the current policy. Reaction of this Council toward this policy was mixed. The Council approved a recommendation that the topic be discussed by the Senate, and at the conclusion of the discussion that the matter be referred to the Graduate Academic Council.

Concern about the needed clarification of the definition and mandate of this Council continued to be expressed.

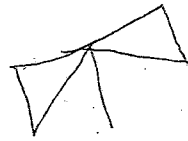
REPORT TO THE SENATE

FROM: Bruce Marsh, Chairman
Council on Promotions and Continuing Appointments

DATE: December 3, 1973

In response to a request by the Executive Committee, the Council on Promotions and Continuing Appointments considered Bill No. 197374-18. If the intent is to require the Council to follow the Policies of the Board of Trustees, the Bill is not needed; the members of the Council realize that the Policies must not be violated. In particular, the Council gives full consideration to all candidates.

It is true that the probability for a positive recommendation is lower for pre-mandatory cases than for mandatory cases. This should be expected because the record after five years of service is more impressive than the record after four years. Also, unless the record is very strong or very weak, the need for more information justifies deferring the decision as long as possible. Thus if the intent of the Bill is to require that the Council completely ignore length of service, then the Bill requires that the Council ignore significant information.



7374 ²⁰ 19

University Senate

3 December 1973

Introduced by: Steve Guber

It is hereby proposed that the following be enacted:

- I. In view of the emergency nature of the gasoline shortage on the SUNY Albany campus, the University Senate ~~it~~ urges all members of the University Community to cooperate with fellow University members hitch-hiking at entrances and exits of the uptown and downtown campuses of the University and urges the University ^{administration} to cooperate with this problem, i.e. institutions of hitchhiking ^{permitted signs}.
- II. That this bill be forwarded to the Albany Student Press, the Town Tribune ~~and~~ WSA Radio, and local media newspapers ~~and~~ ^{television and} radio stations.
- III. ~~That~~ ^{that} this ~~bill~~ ^{will be referred to the President} take effect immediately.

II. That the University Senate urges the Common Council of the City of Albany to lift legal restrictions on hitch-hiking in the City of Albany, and in the interim, urges Mayor ~~Coring~~ ^{Coring} to expedite such a ~~bill~~ ^{bill}.

x hitchhiking directional signs and hitchhiking ^{shelter} signs

Resolved :

(By Neil C. Brown, Donald A. Whitehead)

That the University Senate note the death of Dr. Janet M. Havens, Counseling Psychologist and Associate Professor, by recording in the official Senate minutes that the decade of her service to the State University of New York at Albany, was characterized by excellence. Her dedication and meritorious service as teacher, counselor, advisor and friend of students, staff and faculty are well-known on our campus; Jan's presence - her quality of commitment - has made impact which will have lasting effect on our campus - and for all those who knew her.

We request that our Senate officers take appropriate steps to convey these sentiments to Dr. Havens' parents.

12/3/73

R O S T E R

ALLAUD, G. ✓
ANTONIO, A. ✓
ARGYOS, N.
BAUER, C. ✓
BENEDICT, P. ✓
BENEZET, L. ✓
BIRR, K.
BOEHM, T. ✓
BROWN, N. ✓
BROWN, S.
BROWN, W.
BUCK, V. ✓
CERULLO, M. ✓
CHESIN, S. ✓
CHI, B. ✓
CLARK, E. ✓
CLARK, R. ✓
COBANE, E. ✓
COLLINS, A. ✓
COWLING, V. ✓
COYLE, M.
COYNE, D. ✓
DAVIS, B. ✓
DOLAN, A. ✓
ELLINWOOD, D. ✓
FARLEY, H. ✓

FARRELL, M. ✓
FASANO, C.
FAYETTE, J. ✓
FEMMINELLA, F. ✓
FIDLER, L. ✓
FORDE, J. ✓
FOSTER, A. ✓
FRANK, F. ✓
FROST, R.
GAVRYCK, J. ✓
GERBER, S. ✓
GIBSON, R. ✓
HADDEN, E. ✓
HALPER, W.
HART, R. ✓
HARTLEY, J. ✓
HASHMALL, J. ✓
HIRSCH, D. ✓
HOLSTEIN, W. ✓
HOYLE, N. ✓
JACKLET, J. ✓
KASSOFF, M. ✓
KEOUGH, J. ✓
KLEIN, A. ✓
KUETHE, J. ✓
LEIBOWITZ, J. ✓

LITTLEFIELD, T. ✓
LONSCHEIN, E. ✓
LOPATIN, E. ✓
MARSH, B. ✓
MCFARLAND, R. ✓
MEYER, M. ✓
MOORE, L. ✓
NIX, Y. ✓
PASTIDES, H. ✓
PICKERING, M. ✓
REED, R.
REILLY, E. ✓
ROBERTS, A. ✓
SALKEVER, L. ✓
SATURNO, A.
SCHERMERHORN, B. ✓
SCHMIDT, C. J. ✓
SCHMIDT, R. ✓
SHANE, A. ✓
SHERMAN, M. ✓
SILVA, F. ✓
SIROTKIN, P. ✓
SMITH, J.
STEWART, M. ✓
STOKEM, K. ✓
STUTZ, J.
TANNIR, D. ✓
TOCK, H.
TOMPKINS, P. ✓
TURNER, G. ✓

UPPAL, J. ✓
WALLACE, D.
WARD, J. P. ✓
WATERMAN, C. ✓
WELCH, L. ✓
WILKINSON, R. ✓
WHITLOCK, D. ✓
WRIGHT, N.
WRIGHT, T. ✓
ZIMMERMAN, J. ✓
ZOLER, M.
ZORN, K. ✓

Bauman A. ✓



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the University Senate

FROM: Edith Cobane, Chairperson

DATE: December 4, 1973

A special meeting of the Senate will be held on Monday, December 10, 1973 at 3:15 P. M. in the Campus Center Assembly Hall.

Edith Cobane

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

University Car Pool Program

approved
INTRODUCED BY: SENATOR GERBER
DECEMBER 3, 1973

It is hereby proposed that the following be enacted:

- I. In view of the emergency nature of the gasoline shortage, the University Senate urges all members of the University community to cooperate with fellow University members in forming car pools and sharing rides.
- II. That an ad hoc committee be established to perform the following functions:
 1. Establish a means of identification for University community members.
 2. Establish car pool stations.
 3. Establish a means by which University community members may become involved in the program.
- III. That this Bill be referred to the President immediately.

~~12/3/73~~
12/10/73

R O S T E R

ALLAUD, G. ✓
ANTONIO, A.
ARGYOS, N.
BAUER, C. ✓
BAUMAN, A. ✓
BENEDICT, P. ✓
BENEZET, L.
BIRR, K. ✓
BOEHM, T.
BROWN, N. ✓
BROWN, S.
BROWN, W.
BUCK, V. ✓
CERULLO, M. ✓
CHESIN, S. ✓
CHI, B.
CLARK, E. ✓
CLARK, R. ✓
COBANE, E. ✓
COLLINS, A. ✓
COWLING, V. ✓
COYLE, M.
COYNE, D. ✓
DAVIS, B. ✓
DOLAN, A. ✓
ELLINWOOD, D.
FARLEY, H. ✓
FARRELL, M.
FASANO, C.
FAYETTE, J.

FEMMINELLA, F. ✓
FIDLER, L. ✓
FORDE, J. ✓
FOSTER, A.
FRANK, F. ✓
FROST, R. ✓
GAVRYCK, J.
GERBER, S. ✓
GIBSON, R. ✓
HADDEN, E. ✓
HALPER, W. ✓
HART, R. ✓
HARTLEY, J. ✓
HASHMALL, J. ✓
HIRSCH, D. ✓
HOLSTEIN, W.
HOYLE, N.
JACKLET, J. ✓
KASSOFF, M. ✓
KEOUGH, J. ✓
KLEIN, A. ✓
KUETHE, J. ✓
LEIBOWITZ, J.
LITTLEFIELD, T. ✓
LONSCHEIN, E. ✓
LOPATIN, E. ✓
MARSH, B. ✓
MCFARLAND, R.
MEYER, M. ✓

MOORE, L. ✓

NIX, Y. ✓

PASTIDES, H. ✓

PICKERING, M. ✓

REED, R. ✓

REILLY, E.

ROBERTS, A. ✓

SALKEVER, L. ✓

SATURNO, A. ✓

SCHERMERHORN, B.

SCHMIDT, C. J.

SCHMIDT, R.

SHANE, A. ✓

SHERMAN, M. ✓

SILVA, F. ✓

SIROTKIN, P.

SMITH, J.

STEWART, M. ✓

STOKEM, K. ✓

STUTZ, J.

TANNIR, D. ✓

TOCK, H. ✓

TOMPKINS, P.

TURNER, G. ✓

UPPAL, J. ✓

WALLACE, D. ✓

WARD, J. P. ✓

WATERMAN, C.

WELCH, L.

WILKINSON, R. ✓

WHITLOCK, D. ✓

WRIGHT, T. ✓

ZIMMERMAN, J. ✓

ZOLER, M. ✓

ZORN, K. ✓

U.S. GOVERNMENT PRINTING OFFICE

1953

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

January 21, 1974
3:15 P. M.
CC Assembly Room

A G E N D A

1. Call to order and Announcements
2. Approval of Minutes
3. Council & Committee Reports
4. New Business:
 - 4.1 Governance Commission Report
 - 4.2 Bill No. 197374-22 (Regulation of Pets on Campus)
 - 4.3 Bill No. 197374-23 (Resolution on Tuition)
 - 4.4 Other
5. Adjournment



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the University Senate

FROM: Edith Cobane, Chairperson

DATE: January 22, 1974

The University Senate will reconvene on
Monday, January 28, 1974, at 3:15 P. M. in the CC Assembly
Hall.



Edith Cobane

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of January 21, 1974

ABSENT: G. Allaud; N. Argyos; S. Brown; H. Farley; R. Frost; W. Halper; N. Hoyle; J. Jacklet; R. Kalish; J. Kuethe; T. Littlefield; L. Moore; Y. Nix; R. Nichols; M. Pickering; R. Reed; L. Salkever; A. Saturno; B. Schermerhorn; A. Shane; M. Sherman; H. Tock; J. Uppal; R. Wilkinson

The meeting was called to order at 3:20 P. M. by the Chairperson.

1. Announcements

The Chairperson introduced three new Senators: Richard Kalish from Economics, A&S; Henning Meyn from Philosophy, A&S; and Rosemary Nichols from the School of Business.

2. Approval of Minutes

Senator R. Gibson moved acceptance of the Minutes of December 3 and December 10, 1973; motion seconded and approved.

3. President's Report

The President discussed briefly the budget situation as it now stands. Basically, the budget will be a stand-still budget.

Currently there is a bill before the State Legislature regarding a revision in the tuition aid program. The "Costigan Bill" would raise the level of aid available to students in both public and private institutions but would emphasize aid for private college attendance, since the top amount goes to \$2,000. The Student Affairs Council will be meeting with Dean Brown to discuss possible recommendations regarding the bill; the Committee on Financial Aids will present its recommendations on the bill shortly.

4. Council & Committee Reports

4.1 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Student Affairs Council, Academic Services Council, University Community Council, and the UCC Subcommittee on Campus Firearms Policy.

4.2 The appointment of Charles Fasano to the Graduate Academic Council as a Graduate Student Senator was approved by the Senate. *Senora Hanley (Theatre) - UAC; Rosemary Nichols (Business) - UCC; Andy Burman (Student) - EPC.*

5. Governance Commission Report

Senator Ellinwood moved that the Senate hold a special meeting on March 4, 1974 and that the discussion of the proposed Governance Commission Report be the sole

5. Governance Commission Report--contd.

item of business. Motion seconded and approved.

6. Bill No. 197374-22 (Regulation of Pets on Campus)

6.1 Senator Stokem moved the acceptance of Bill No. 197374-22; motion seconded.

6.2 Senator W. Brown moved to amend section II of the bill to read:

"Unattended animals will be considered stray animals and will be taken into custody and delivered to the appropriate local dog warden or humane society. Enforcement of this action will be consistent with local laws and ordinances in the City of Albany and the Town of Guilderland, and in keeping with the Agriculture and Markets Law. A record of all animals taken into custody on the campus will be kept and available at the appropriate office. Personnel charged with enforcing this regulation will make an effort to notify the owner of the animal taken into custody."

Motion seconded.

6.3 Senator Hirsch moved a substitute motion to read:

"Unattended animals will be taken into custody. Animals taken into custody will be held in a pen near the Security Office until the owner has been notified. After 48 hours the animal will be delivered to the appropriate local dog warden or humane society."

Motion seconded.

6.4 Senator N. Brown moved the previous question on the motion to substitute. Motion seconded and approved.

Senator Coyne moved to recess until Monday, January 28. Motion ruled out of order.

Motion to substitute defeated.

Senator Coyne moved to recess until Monday, January 28 at 3:15; motion seconded and defeated.

Senator W. Brown moved the previous question on the motion to amend. Motion to amend approved.

Senator Buck moved the previous question on the main motion. Previous question approved.

Senator Coyne called for a quorum count. A quorum was not present. The meeting was recessed at 5:10 p.m. until Monday, January 28 at 3:15.

A quorum was not present at the meeting on January 28. No action was taken.

REPORT TO THE SENATE

FROM: Edith Cobane, Chairperson
Executive Committee

DATE: January 21, 1974

The Executive Committee met on January 14, 1974, and took the following actions:

1. Appointed Jerome Hanley to the UAC to replace Frank Ferminella who is on leave; appointed Rosemary Nichols to the UCC to replace Al Werner, who is on leave; appointed Andy Bauman to the CEP to fill a student vacancy.
2. In the discussion of the Senate agenda, the Committee decided to ask Martin Edelman to the Senate meeting to give some background on the Governance Report. The Committee also indicated a need for clarification from UCC as to the Senate action that is to be proposed regarding the report on firearms on campus.
3. Discussed grading problems in relation to the Registrar's directions to grade everyone on the grade list, regardless of the fact that some students have never attended and that section list corrections have not been made. The Chairperson was directed to raise the question with the UAC.
4. Discussed the request by Central Council in its Bill #83 to the Senate Chairperson to appoint two faculty members to a Central Council committee. The Executive Committee indicated that a more appropriate procedure would be for Central Council to ask for recommendations from the Executive Committee regarding faculty appointments.
5. Discussed at length the matter of media coverage (other than campus media) of Senate meetings. A motion to lay the question before the Senate whenever media other than reporters wish to be present was defeated. Without any further action, the procedure will continue as in the past: If the Senate wishes to go into Executive Session, or if it wishes to request media to leave, a motion to that effect must be made and passed.

REPORT TO THE SENATE

FROM: Phillip Tompkins, Chairperson
Council on Educational Policy

DATE: January 21, 1974

The Council on Educational Policy (EPC) following its meetings on November 29 and December 13, 1973 reports the following:

FOR INFORMATION

1. The EPC has requested a study be conducted to ascertain how departments compare with the established policy concerning faculty teaching workload.
2. Membership for the committees of the EPC (Long-Range Planning, Program Evaluation, and Allocation of Resources) was completed and the committees have begun meeting.

FOR ACTION

NONE

RHF/ms

REPORT TO THE SENATE

FROM: Margaret Farrell, Chairperson
Undergraduate Academic Council

DATE: January 21, 1974

The Undergraduate Academic Council (UAC), following its meeting on December 7, 1973, reports the following:

FOR INFORMATION

1. The report from the joint EPC and UAC committee investigating the jurisdiction of schools and colleges concerning undergraduate academic policy was discussed and an amended part of it was accepted by the UAC.
2. The curriculum committee of the UAC has begun a study to ascertain which undergraduate courses offered by the university are liberal arts in orientation.

FOR ACTION

NONE

REPORT TO THE SENATE

FROM: Mitchell Kassoff
(Name of Chairman)
Student Affairs Council (meeting held Dec. 12, 1973)
(Name of Council)

DATE: _____
(Date of Senate Meeting)

1. Written reports were distributed by the sub-committees on International Students and Financial Aids.
2. The following motion submitted by Dan Grossman, Chairman, Committee on Student Residences was voted unanimously:

"that the Student Affairs Council advise the proper University officers and groups to refrain from any action for the conversion of lower lounge and U-lounge areas on the dormitory quadrangles. We request that no action be taken on such a consideration until the issue is fully examined by the Student Affairs Council to determine whether or not such conversions would be in the best interests of the student body, given the already crowded conditions present in residence halls. A report from the Committee on Student Residences will be ready early next semester."
3. Jay Hashmall, Chairman of the Committee on Student Residences, presented the following motion which was unanimously voted:

"that the Student Affairs Council adopt the recommendation of the Committee on Student Governments and Organizations to grant temporary recognition to the Phi Gamma Nu, professional business sorority, for the spring, 1974 semester."
4. Dean Neil C. Brown, Jr. spoke briefly about the energy crisis and the steps being taken at the University to work out ways to conserve fuel, heat, etc. An informal discussion followed with suggestions and input from the Council.
5. The continued discussion of the Judicial Proposal met with some difficulty as the members of the Council realized the complexity of making meaningful headway until certain questions are answered. The report on University Governance is still not completed and should have bearing on what direction the Judicial System will take. The different groups on campus involved in an over-all University Judicial System, i.e., F.S.A., C.S.E.A., SPA/UUP, faculty, students, administrators (management), have changed in

REPORT TO THE SENATE

FROM: Mitchell Kassoff
(Name of Chairman)
Student Affairs Council (meeting held Dec. 12, 1973)
(Name of Council)

DATE: _____
(Date of Senate Meeting)

some instances and further clarification for and from the Student Affairs Council will be needed.

As a result of the discussion, a select committee from the Student Affairs Council was appointed: Neil C. Brown, Jr., Chairman, Peter Benedict, Jacquelyn Gavryck, Dennis Jackson and Henry Kirchner.

The committee is charged with the responsibility of communicating with the different constituent groups to set up whatever meetings or work schedule necessary and bring a recommendation to the Student Affairs Council as to what action should be taken regarding the Judicial Proposal. The report is to be presented at the next meeting of the Student Affairs Council on January 30, 1974 at 3:00 p.m. - Adm. 123.

REPORT TO THE SENATE

FROM: Thomas Boehm, Chairperson
Academic Services Council

DATE: January 21, 1974

The Academic Services Council met on December 12, 1973 and took the following actions:

1. Several Council members reported on feedback from various departments concerning the roles of the University services placed under the charge of the Council.
2. The Director of University Libraries reported that the amount of xeroxing per month has increased substantially. It was suggested that if the trend continues, some consideration might be given to charging xeroxing costs back to individual departments.
3. The Director of the Educational Communications Center reported on the on the goals of the ECC and on some of the successful instructional materials faculty members have developed in conjunction with the ECC.
4. It was suggested that the Council consider ways of giving recognition to faculty involved in long-range development of innovative instructional materials.

The last two items will be on the agenda for the next meeting of the Council.

REPORT TO THE SENATE

FROM: Ken Stokem, Chairman
University Community Council

DATE: January 21, 1974

1. Attachments: Information re pets on campus
Recommended policy for Pets on Campus
Report of Ad Hoc Committee on Firearms
Revised "Firearms Regulations" for Police Officers on Campus

Report of meeting held November 29, 1973
Report of meeting held December 6, 1973 (revised)

2. At the meeting held on December 13, 1973, the following was transacted:

A. Guns on Campus:

Final report of the subcommittee is attached for Senate action. The revised regulations for members of Campus Police, conforming with the recommendations of the subcommittee are included for information. The recommendations had the unanimous approval of the subcommittee.

Discussion revealed that the new regulations more than comply with SUNY Board of Trustees rulings. All members of the Department authorized to bear arms have had training in excess of requirements including those exempt from training. In two surprise simulated holdups of the Check Cashing Service, approximately eleven minutes were required for officers to report to headquarters to check out arms and then respond to the alarm.

- B. Statistics are being gathered on the downtown shuttle bus service before decisions on curtailment are instituted. If this is considered "public transportation" the situation may be alleviated somewhat.

Cutbacks in heat and electricity seem to be adequate, but nothing is final at this point.

The Senate Executive Committee is being kept fully informed and will maintain liaison between Administration and the Community.

- C. Lighting at the lake is deemed to be adequate for ice skating. Benches will be provided, but no shelters.
- D. Next meeting will be on Thursday, January 17, 1974, at 3:00 P. M. in the Campus Center.

BACKGROUND INFORMATION REGARDING PETS ON CAMPUS

The increasing number of pet animals on campus is a general concern to all who live and work at SUNYA. The personal enjoyment of maintaining a pet animal at the University must be measured against the infringements, nuisances, and hazards that are thrust upon others who come to the University for specific and serious purpose and the added maintenance requirements imposed on the University. Indeed, the issue of pets on college campuses does not challenge the right of an individual to maintain a pet in a private residence, but rather addresses the legitimate question of whether pet animals may be reasonably regulated and cared for in a congested physical setting induced by an unusual campus design and whether students and employees alike are unnecessarily exposed to interference and nuisance, safety, and health hazards by the presence of pet animals.

The hazards presented by animals in a local community are well-known. It is also well-known that most communities have regulated the mobility and control of animals through leash laws. Recognizing the growing problems of dog control in local communities, a number of changes in the laws that regulate dogs will be introduced into the New York State Legislature in 1973. The proposed changes provide for more stringent regulation of dogs in response to growing public expression. As would be expected, the hazards are intensified in a campus setting, particularly at SUNYA where most educational and co-curricular activities are conducted within a single structure--the academic podium. The nature of concentrated, high-rise residence living further compounds the potential for serious problems and the imposition on fellow residents.

Pet animals do bite and scratch individuals, even their owners. Animal excretion is a serious source of disease--a source not confined to the owner alone. Medical authorities are expressing growing concern about these dangers. George H. Reed, Jr., an environmental specialist at the University of Massachusetts, urged in his February 1973 article entitled, "Animals in University Buildings?" (Journal of the American College Health Association) the prohibition of pet animals in university buildings based upon the dangers and hazards, as well as the interference and discomfort to humans. In his well-documented article, he reminds the reader that there are approximately 100 diseases which may be transmitted between vertebrate animals and humans--and that infection and infestation is common. Rabies is the well-known and dreaded disease that is usually contracted through animal bite, but there are a host of others; cat-scratch disease; Psittacosis (Ornithosis), usually transmitted by inhalation of dust from dried bird droppings and feathers; Salmonellosis, which affects more people and animals than any other disease; Hydatidosis (Echinococcosis) which humans can acquire through simply handling or fondling infected dogs. Indeed, there are numerous health dangers when pet animals are brought into congested areas.

From a practical standpoint, many employees at SUNYA, particularly those involved in custodial and maintenance duties, are faced with the unpleasant and distasteful task of having to clean areas on the podium, rooms, and lounges which contain animal excreta. It is they who are confronted with serious threats to their health caused by the presence of pet animals on the campus. And the threat and concern is shared to some extent by others as well--faculty, staff, and students. With this in mind, and considering the human problems and concerns inherent in this matter, the attached policy for the regulation of pet animals at the State University of New York at Albany is proposed.

MEMORANDUM

TO: University Community Council
Faculty Senate

FROM: Ad Hoc Committee on
Campus Firearms Policy

SUBJECT: Campus Firearms Policy

DATE: 19 December 1973

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1. In its meeting of September 12, 1973, the University Community Council considered Bill 197374-07 (Campus Firearms Policy) which had been referred to it by the University Senate for study and recommendation. A sub-committee of E. Klee (Chairperson), J. Williams, W. Brown, and S. Gerber assembled documentary information relative to the SUNY/A firearms policy and presented it with a report of September 21, 1973.
 2. On October 15, 1973, another sub-committee composed of W. Brown, P. Buchalter, E. Klee, G. Knibloe, K. Krieger, E. Lonschein, and J. Williams was appointed to study the following questions and make specific recommendations thereon:
 - a) Whether there is an apparent need for selected firearms usage on campus,
 - b) Whether the conditions under which firearms may be carried by Campus Police Officers as listed in paragraph II of Senate Bill No. 197374-07 are appropriate and adequate,
 - c) Whether the training given to the Campus Police in the use of firearms is adequate,

Memorandum to University Community Council, Faculty Senate, 19 Dec. 1973

- d) Whether the provisions for carrying and usage of fire-arms are appropriate, and
 - e) Whether the provisions for review of action involving firearms and appropriate record and report are adequate.
- ° 3. The question of legitimacy of firearms carrying was not considered to be a charge of this specific committee since it was decided in the affirmative at a meeting of the total University Community Council.
 - ° 4. Members of the sub-committee met on five occasions. W. Brown was chosen as chairperson, P. Buchalter as co-chairperson. As a result of their study, they have prepared the following report which was approved by all members of the sub-committee.
 - ° 5. James Williams, Director of the Campus Police and a member of the sub-committee, has accepted the suggestions of the sub-committee and, accordingly, revised Article 12 of the University Police Manual of Standards and Procedures. The sub-committee wishes to be clear that it makes no claim to any participation in the administrative process involved in the Manual revision. Mr. Williams has this power and chose to exercise it in line with the sub-committee recommendations.
 - ° 6. Is There A Need for Selective Armament of the Campus Police?

The sub-committee concluded that there was a need for selectively arming the Campus Police.

The argument for such armament is not based on the belief that it will prevent crime. Police are armed so that they can respond effectively, not with any belief that their armament will reduce the number of crimes committed.

It seems unrealistic to expect campus police officers to respond promptly to serious crimes--particularly those involving armed criminals--

Memorandum to University Community Council, Faculty Senate, 19 Dec. 1973

unless they have some ability to meet armed resistance. The problem is greater than is indicated by the number of serious crimes which occur. Calls for police service often mistakenly allege that a felony involving deadly weapons is in progress and the police must assume that such a possibility exists. In a recent incident, two non-student youths were playing with a starter pistol and firing it at night on the Podium. Such a matter may be reported as "shots being fired," a not infrequent signal to the police of a holdup.

The possibility of relying on external police agencies for armed response was considered. However, the main campus is at the extreme edge of the Albany Police Department's territory. Because of the geography of Albany, the University edge of the jurisdiction is the most inaccessible part of the Capital City. The Town of Guilderland, which has jurisdiction over approximately one-quarter of the campus, has only one patrol car for a large suburban area and would seem equally unable to respond effectively.

The campus is, in effect, a community of moderate size, somewhat isolated from the communities which, technically, have concurrent police jurisdiction. There seems little liklihood that the limited police resources of these communities of Guilderland or Albany could respond effectively and willingly to campus emergencies, yet those emergencies will occur.

Beyond the question of capacity of these external agencies to respond, there is the nature of the relationship between the students and, respectively, the campus and the external police agency representatives. There was unanimous agreement on the committee that students could anticipate greater understanding from Campus Police.

° 7. Appropriateness and Adequacy of Interim Policy

At the present time, firearms usage on the campus is governed by a set of conditions determined in Senate approval of the request of the Vice President for Management and Planning. ~~Arming~~ is permitted for: *Carrying arms*

- a) the guarding and transportation of large amounts of cash for the Bursar's office and for F.S.A.;
- b) the arrest by warrant for serious felonies or execution of search warrants;
- c) the escorting of distinguished campus visitors when armed protection is requested by their own government or agency;
- d) *the possibility of having to* ~~in~~ response to a felony in progress on campus or to a holdup alarm.

The Director of Campus Security has agreed that these provisions are adequate and the members of the committee believe that they are reasonable and appropriate. Experience during the time since the adoption of this policy appears to confirm that it is an adequate and appropriate guideline for Campus Police firearms usage.

° 8. Training

James Williams, Director of the Campus Police and a member of the sub-committee, gave assurance that every one of the eleven members of the Campus Police Department who fall within the provisions of the mandated training requirement (that is, all except the Director and the Assistant Director of the Campus Police) have received at least 75 hours of training. This is considerably in excess of the Municipal Police Training Council requirement and involves refresher training at six-month intervals, a requirement

not found in the Municipal Police Training Council recommendations. Training is given at the local range of the New York State National Guard in Guilderland.

9. Carrying, Usage, Report Record

The requirements for the carrying, usage, reporting and recording of information concerning firearms used by the Campus Police are controlled by the regulations in Article 12 of the ^{SUNY}University Police Manual of Standards and Procedures. The following changes in this series of regulations are recommended:

12.3 -- Instead of a listing of specific standards, the provision will be that only University owned guns and ammunition will be carried. It is recommended, however that the present description of the appropriate police weapon be retained.

12.4 -- This Article defines the usage of firearms on the campus. It is recommended that these provisions be amended as follows:

1. In place of sub-paragraph a, substitute paragraph E.9 of the Regulations* of April 10, 1973.
2. In place of the reference to §35.30, sub.2, New York Penal Law, the subdivision will be quoted.

* Regulations adopted by SUNY Board of Trustees Resolution 73-148 of May 23, 1973. These Regulations have been formally adopted as Item 080.1 of the Administrative Policies of the State University of New York by TR73-13 of November 8, 1973. The entire substance of the Trustee Regulations has been included in the suggested Manual provisions. Changes have only been introduced to give greater specificity to the provisions governing campus police conduct.

3. Sections d. through g. should be replaced by provisions E.3 through E.6 of the Regulations with the addition in E.5 of the words "from a moving vehicle nor "after the word 'weapon'."
4. Section E.8 should be taken over and amended as follows:

Each member shall report immediately in person or by telephone (followed by a written report) to the Director of Campus Security or, in his absence, an Assistant Director, the display or the voluntary or involuntary discharge of firearms, except during official firearms training sessions. The report shall include the full circumstances of the case and the number of shots fired. The Vice President for Management and Planning will be promptly notified of the circumstances and will receive a full written report within 24 hours after the completion of the Director's investigation.

THE DESK OFFICER SHALL ENTER A WRITTEN REPORT IN THE LOG OF ALL INSTANCES INVOLVING DISPLAY AND/OR DISCHARGE OF FIREARMS BY AN OFFICER, NOTING TIME OF INCIDENT, TIME DESK OFFICER WAS NOTIFIED, AND ALL CIRCUMSTANCES.

NOTE: These revised Firearms Regulations are presented for information only. No action to be taken.

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RECEIVED

29 NOV 1973 09 42

STATE UNIVERSITY OF NEW YORK AT ALBANY
UNIVERSITY POLICE, CAMPUS SECURITY

UNIVERSITY POLICE
ALBANY

Article 12.0 FIREARMS REGULATIONS

Standards of the Department

PURPOSE: To describe standards relating to the possession, authorization to bear, type, and use of firearms by officers of the University Police Department.

12.1

1. Officers and members of the Department are forbidden to possess or bear firearms of any type on University property unless each of the following conditions is met:
 - a) He must possess a valid, unrestricted New York State "Carry" Pistol Permit if the weapon in question is a pistol.
 - b) He must have written authorization from the State University of New York at Albany. Such authorization is obtained through the Director from the Office of the President.
 - c) He must be authorized to possess or carry the weapon by the Director.
 - d) He must qualify in the use of the weapon in the manner prescribed by the regulations of the Trustees of the State University of New York.

12.2

2. Only Department-owned weapons may be carried on duty on campus.

12.3

3. Department-owned pistols shall meet the following standards:

- a) The weapon shall be a REVOLVER, double action, and of American manufacture. It shall be chambered to hold at least five rounds of ammunition.
- b) It shall be .38 caliber only. 38 caliber police special ammunition (158 grain) shall be carried; no other caliber or weight ammunition is authorized. Only Department supplied ammunition shall be carried or used.
- c) The handgrips shall be made of wood and checkered.

12.4

4. The following rules apply for use of firearms:
 - a) Any violation of University regulations or procedures governing the use or maintenance of firearms on campus shall be cause for administrative and/or disciplinary action.
 - b) Firearms shall be fired only when their use is permitted by Section 35.30, subdivision 2 of the New York State

Penal Law. (See page 85 for copy of law.)

- c) "Dry firing" or snapping the action of a firearm is forbidden in or on any Departmental premises.
- d) An officer may draw the firearm and may fire such weapon when all reasonable means for protection of the officer and/or others in his presence have been exhausted and such action is necessary to defend the officer or another person from what is reasonably believed to be the use or imminent use of deadly physical force, and as otherwise permitted by law and these rules and regulations.
- e) Firearms shall not be worn by officers while working crowd confrontations or disruptions where a considerable number of people have gathered for the purpose of protest, whether or not such gatherings are non-violent in nature, unless specifically authorized by the chief administrative officer.
- f) Officers shall not fire "warning" shots nor shall they fire a weapon at a vehicle, conveyance or other structure unless the occupants of the vehicle, conveyance or other structure fall within the definitions of Section 35.30 of the Penal Law. Officers shall not fire from a moving vehicle at any time.
- g) In considering the use of firearms, officers must keep in mind that the individual officer alone is responsible

for his acts and that he may be required to justify them in a court of law.

- h) In addition to the stipulation for the use of firearms as set forth in d) above, they may be drawn for cleaning, proper range training and supervisory inspection.
- i) Each member shall report immediately in person or by telephone (followed by a written report) to the Director or Assistant Director in his absence the display or the voluntary or involuntary discharge of firearms, except during official firearms training sessions. The report shall include the full circumstances of the case and the number of shots fired. The Vice President for Management and Planning will be promptly notified of the circumstances and will be provided with a full written report within 24 hours following completion of the Director's investigation.
- j) Warning shots are prohibited.
- k) Except as provided above, officers will draw their firearms only for cleaning, official supervisor inspection, destruction of animals as permitted by law, and on approved range under Departmental or other competent supervision.
- l) Weapons will never be "poked" or placed against or within the reach of a subject at any time.
- m) If an arrest is sufficiently serious a problem to require display of weapons, the weapons will be used

alertly by the officers, held in a ready position, in firing condition, and they will be ready at all times during the arrest for instant and accurate fire.

- n) THE DESK OFFICER SHALL ENTER A WRITTEN REPORT IN THE LOG OF ALL INSTANCES INVOLVING DISPLAY AND/OR DISCHARGE OF FIREARMS BY OFFICERS NOTING TIME OF INCIDENT, TIME OF NOTIFICATION, AND CIRCUMSTANCES THEREOF.

12.5

- 5. Firearms in the possession of untrained officers may be a danger to them, their associates and the public. It will be a requirement for each officer authorized to carry weapons to be qualified semi-annually in the use and proficiency of firearms by the firearms instructor.

12.6

- 6. The revolver will be examined and cleaned once a month and after each firing.

12.7

- 7. The officer shall make a photocopy of his Pistol Permit and file same with the Director.
 - a) The officer shall immediately advise the Director in writing of any additions or amendments to, alterations

or loss of, restrictions upon, or revocation of his Pistol Permit.

12.8

8. The weapon shall be carried in a holster affixed to a belt unless otherwise authorized by the Director.

12.9

9. Weapons are to be securely stored at all times when not carried. They shall never be left locked in the glove compartment or trunk in an unattended vehicle on University property.

New York State
Penal Law

38.90 Justification; use of physical force in making an arrest or in preventing an escape

1. A peace officer, in the course of effecting or attempting to effect an arrest, or of preventing or attempting to prevent the escape from custody, of a person whom he reasonably believes to have committed an offense, may use physical force when and to the extent he reasonably believes such to be necessary to effect the arrest, or to prevent the escape from custody, or to defend himself or a third person from what he reasonably believes to be the use or imminent use of physical force; except that he may use deadly physical force for such purposes only when he reasonably believes that:

(a) The offense committed by such person was:

(i) a felony or an attempt to commit a felony involving the use or attempted use or threatened imminent use of physical force against a person; or

(ii) kidnapping, arson, escape in the first degree, burglary in the first degree or any attempt to commit such a crime; or

(b) The offense committed or attempted by such person was a felony and that, in the course of resisting arrest therefor or attempting to escape from custody, such person is armed with a firearm or deadly weapon; or

(c) Regardless of the particular offense which is the subject of the arrest or attempted escape, the use of deadly physical force is necessary to defend the peace officer or another person from what the officer reasonably believes to be the use or imminent use of deadly physical force.

2. The fact that a peace officer is justified in using deadly physical force under circumstances prescribed in paragraphs (a) and (b) of subdivision one does not constitute justification for reckless conduct by such peace officer amounting to an offense against or with respect to innocent persons whom he is not seeking to arrest or retain in custody.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Regulation of Pets on Campus

INTRODUCED BY: UNIVERSITY COMMUNITY COUNCIL
JANUARY 21, 1974

It is hereby proposed that the following be adopted:

I. The regulation of pets (animals) at the State University of New York at Albany is essential to the safety, health, and psychological well-being of all persons on campus. In order to provide for the reasonable control of pets (animals) on the campus, in consideration of the limited facilities to accommodate pets thereon, and in keeping with the expressed desires of the University community, pets (animals) shall be prohibited from being on University property, including all buildings and grounds, with the following exceptions:

- a. Experimental animals as authorized and used by academic departments in approved research activities;
- b. Seeing-eye dogs;
- c. Staff members with official exception to the policies now in effect and granted before September 1972, may continue to harbor the animals they presently own;
- d. Small pets kept in cages or tanks, specifically fishes or turtles which are approved and allowed in residence halls with roommate permission.

II. Animals at large:

Animals running at large will be considered stray animals and will be taken into custody and delivered to the appropriate local dog warden or humane society. Enforcement of this action will be consistent with local laws and ordinances in the City of Albany and the Town of Guilderland, and in keeping with the Agriculture and Markets Law.

III. Owners of pets (animals) who do bring or allow their pet (animal) to accompany them on the campus in violation of the campus prohibition of pets (animals) shall be liable to a fine, as authorized by the University Council and under the rules and regulations of the Policies of the Board of Trustees of the State University of New York, not to exceed \$3.00 for each violation. Additionally, the owner shall be responsible for any damage and/or maintenance required because of the behavior of the pet (animal).

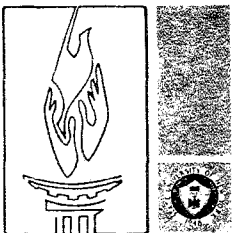
IV. That this Bill be referred to the President immediately.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Resolution on Tuition

INTRODUCED BY: EXECUTIVE COMMITTEE
JANUARY 21, 1974

It is hereby proposed that the attached
Bill No. 197374-23 (Resolution on Tuition) be adopted
by the University Senate.



STATE UNIVERSITY COLLEGE AT BUFFALO

1300 ELMWOOD AVENUE

BUFFALO, NEW YORK 14222

College Senate

November 29, 1973

Chairperson, College Senate
State University of New York at Albany
1400 Washington Avenue
Albany, New York 12222

Dear Chairperson:

The College Senate of State University College at Buffalo at its regular meeting on November 2, 1973, unanimously endorsed the resolution which is enclosed. In forwarding this resolution we urge your support for this position and your effort to keep higher education opportunities accessible to all qualified students.

Respectfully yours,

A handwritten signature in cursive script that reads "Barbara R. Frey".

Barbara R. Frey
Chairperson, College Senate

BRF:lms
Enc.

RESOLUTION ON TUITION

- WHEREAS the Carnegie Commission, a Commission of the College Entrance Examination Board, and the Committee for Economic Development have recently proposed that public colleges and universities sharply increase tuition; and
- WHEREAS the proposals, if implemented, would result in a doubling or tripling of tuition charges during the coming five years; and
- WHEREAS the avowed purpose of this proposed increase is not the expansion of educational opportunity but, rather, the protection of private institutions by making public institutions equivalently expensive; and
- WHEREAS experience with scholarships, grants, and loans has not succeeded in safeguarding the educational opportunity of qualified students who cannot afford tuition charges; and
- WHEREAS the current proposals are designed to extract money from those least able to pay and would penalize most severely the families in the \$11,000 to \$15,000 income bracket who would be obliged to spend nearly half of their disposable income in order to keep two children in college; and
- WHEREAS Calvin Lee, Chancellor of the University of Maryland, and Layton Olson, Executive Director of the National Student Lobby, and others actively engaged in--and committed to--public higher education have warned that the proposed tuition increases threaten a severe blow to the educational aspirations of millions of middle income and low income families; and
- WHEREAS the AFL-CIO has affirmed its long-time policy of support for public education in a statement by President George Meany which warned that current tuition proposals "would shatter the hopes of workers to insure that their children have the advantages of higher education;" and
- WHEREAS Allan W. Ostar, Executive Director of the American Association of State Colleges and Universities, has pointed out that "...college graduates... repay the system many times over for the cost of their education," and that "subsidized tuition" is the "most efficient, fair, dependable, and least bureaucratic form of student aid;" and
- WHEREAS the current proposals are a denial of what Representative James G. O'Hara has called our "policy on which land-grant and community colleges were founded:... higher education... without any financial barriers at all;" therefore

BE IT RESOLVED that this Senate reject any proposal that would limit higher educational opportunities to the economically privileged and that the Senate deplore any proposal that would undermine the goals and objectives of institutions

originally established for the purpose of making education accessible to people who cannot pay high tuition charges; and

BE IT FURTHER RESOLVED that the College Senate endorse the position of the United University Professions and join with them in rejecting the tuition proposals of the Carnegie Commission, a Commission of the College Entrance Examination Board, and the Committee for Economic Development; and

BE IT FURTHER RESOLVED that this Senate reaffirm its resolution of December 22, 1972 which enumerated objections to increases in tuition; and

BE IT FURTHER RESOLVED that these expressions be forwarded to the elected representatives of the New York State Legislature, the Governor of the State of New York; the Board of Regents of the State of New York and the Board of Trustees of the State University of New York and the Chancellor and Central Staff of the State University of New York, the Chairperson of State University Senate, Chairpersons of governing bodies of each unit of the University and Chairperson of the Student Assembly.

1/21/74

ATTENDANCE ROSTER

Allaud, G.	Fayette, J. ✓ 3:10 JF	McFarland, R. RM 3:16
Antonio, A. 3:50 <i>Chapelle</i>	Fidler, L. 3:15 LAF	Meyer, M. m.m. 4:00
Argyos, N.	Forde, J. 3:50	Meyn, H. H.H. 3:15
Bauer, C. <i>Charlie Bauer</i> 3:15	Foster, A. <i>at home 4:00pm.</i>	Moore, L.
Bauman, A. <i>Ludy Bauman</i>	Frank, F. 3:15 ff	Nix, Y.
Benedict, P. <i>Benedict</i>	Frost, R.	Nichols, R.
Benezet, L. 3:10 <i>JOB</i>	Gavryck, J. ✓ 3:06 <i>JOB</i>	Pastides, H. H.R. 3:15
Birr, K. 3:12 <i>KB</i>	Gerber, S. 3:15 <i>JH</i>	Pickering, M.
Boehm, T.	Gibson, R. <i>RH 3:10</i>	Reed, R.
Brown, N. <i>McBrown</i> 3:10	Hadden, E. <i>EH 3:15</i>	Reilly, E. 3:17
Brown, S.	Halper, W.	Roberts, A. 3:15
Brown, W. <i>W.P. Brown</i>	Hart, R. <i>RAH 3:10</i>	Salkever, L.
Buck, V. <i>V. Buck</i>	Hartley, J. <i>H 3:15</i>	Saturno, A.
Cerullo, M. <i>M. J. C.</i> 3:10	Hashmall, J. <i>JH 3:10</i>	Schermerhorn, B.
Chesin, S. 3:05 <i>SEC</i>	Hirsch, D. <i>DH 4:00</i>	Schmidt, C. J.
Chi, B. 3:00	Holstein, W. <i>WH 4:15</i>	Schmidt, R. <i>RS 3:20</i>
Clark, E. 3:20-	Hoyle, N.	Shane, A.
Clark, R. <i>RC 3:10-5:05</i>	Jacklet, J.	Sherman, M.
Cobane, E.	Kassoff, M. <i>Kassoff</i>	Silva, F. <i>FS 3:25</i>
Collins, A. <i>Collins</i> 3:12	Kalish, R.	Sirotkin, P. <i>P.S. - 3:10</i>
Cowling, V. <i>V. Cowling</i> 3:15	Keough, J. ✓ <i>Jim Keough</i> 3:45	Smith, J. ✓ 3:12
Coyne, D. <i>David Coyne</i> 3:12	Klein, A. ✓ <i>Alan Klein</i> 3:00	Stewart, M. ✓ 3:20
Davis, B. <i>B. Davis</i>	Kuethe, J.	Stokem, K. <i>K.S.</i> 3:10
Dolan, A. <i>A.D.</i> 3:10	Leibowitz, J.	Stutz, J.
Ellinwood, D. <i>ED</i> 3:10	Littlefield, T.	Tannir, D. ✓ 3:10 <i>dt</i>
Farley, H.	Lonschein, E. <i>EL</i> 3:10	Tock, H.
Farrell, M. 3:10	Lopatin, E. <i>EL</i> 3:10	Tompkins, P. ✓ 3:20
Fasano, C. 3:10 <i>CAF</i>	Marsh, B. ✓ <i>MS</i> 3:00	Turner, G. 3:06 <i>jet</i>
		Uppal, J.

1/24/74

Wallace, D. ~~D. Wallace~~ 3:20

Ward, J. P. J.P. Ward 3:10

Waterman, C. 3:10 CW

Welch, L. ~~L. Welch~~ 3:20

Wilkinson, R.

Whitlock, D.

Wright, T. ~~T. Wright~~ 3:07

Zimmerman, J. ~~J. Zimmerman~~ 3:15

Zoler, M. M. Zoler 3:07

Zorn, K. Charles Kurt Zorn 3:08

BERGESON, P. Clarence Bergeson 3:14

Joh Stet 3:20

Tom BOEHN 3:25

J. Lebowitz 3:30

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

February 4, 1974
3:15 P. M.
CC Assembly Hall

A G E N D A

1. Call to Meeting and Announcements
2. Approval of Minutes
3. President's Report
4. Council & Committee Reports
5. Old Business:
 - 5.1 Bill No. 197374-22 (Regulation of Pets on Campus)
 - 5.2 Bill No. 197374-23 (Resolution on Tuition)
6. New Business:
 - 6.1 Bill No. 197374-24 (Resolution on Parking)
 - 6.2 Other
7. Adjournment

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of February 4, 1974

ABSENT: N. Argyos; T. Boehm; A. Brown; M. Cerullo; B. Chi; H. Farley; C. Fasano;
J. Fayette; J. Forde; A. Foster; R. Frost; W. Halper; J. Jacklet; A. Klein;
J. Leibowitz; T. Littlefield; E. Lopatin; R. Reed; E. Reilly; B. Schermerhorn;
A. Shane; J. Stutz; P. Tompkins; J. Uppal; D. Wallace; C. Waterman;
D. Whitlock; R. Nichols

The meeting was called to order at 3:20 P. M. by the Chairperson in the Campus Center Assembly Hall.

1. APPROVAL OF MINUTES

- 1.1 Senator Hirsch moved the acceptance of the Minutes of January 21, 1974; motion seconded.
- 1.2 Section 4.2 was corrected by the addition of the following appointments:

Jerome Hanley (Theatre) - Undergraduate Academic Council
Rosemary Nichols (Business) - University Community Council
Andy Bauman (student) - Council on Educational Policy

The Minutes of the January meeting were approved as corrected.

2. PRESIDENT'S REPORT

- 2.1 Energy Crisis - The campus should have no problem with obtaining sufficient heating oil for the remainder of the winter. Vice President Hartley is continuing his discussions with the Office of General Services regarding the use of the OGS shuttle buses for transporting students from one campus to another. The outlook is promising.
- 2.2 Admissions - SUNYA has requested that applications for next fall be terminated as of January. Last year's termination date was April. There will be very high admission standards for next fall and probably a great deal of clamor from those who fail to be admitted. SUNYA has been held to a ceiling on the number of new students that can be admitted and has not been granted any new faculty lines. The word passed to us is that our faculty-student ratio is the most favorable of all but one unit in the SUNY system. However, the President intends to keep pressing for attention to the need for faculty to staff our expanding and new programs.

3. REPORT ON SUNY SENATE MEETING

Senator Collins reported on the recent meeting of the Statewide Faculty Senate at Syracuse. Among the items discussed were the budget, faculty salaries, a redefinition of "Voting Faculty", Affirmative Action, tuition waivers for

3. REPORT ON SUNY SENATE MEETING--contd.

graduate students, campus governance, and the academic calendar. Copies of Senator Collins' report will be sent to all Senators and placed in the Library on reserve and published in the Tower Tribune.

4. COUNCIL AND COMMITTEE REPORTS

4.1 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, and Graduate Academic Council.

4.2 Executive Committee Report - Senator Gibson moved the approval of the appointment of Barry Davis (undergraduate students) to the Student Affairs Council and Charles Comerford (graduate student) to the University Community Council. Motion seconded by Senator Stokem and approved.

4.3 The Chairperson reminded the Senators that the March 4 Senate meeting will be devoted to consideration of the report of the Governance Commission.

5. BILL NO. 197374-22 (REGULATION OF PETS ON CAMPUS)

5.1 Senator Kassoff moved to reconsider the previous question; motion seconded. Motion approved.

5.2 Senator Birr moved the previous question. Motion seconded and approved.

5.3 Bill No. 197374-22 approved by majority vote.

6. BILL NO. 197374-23 (RESOLUTION ON TUITION)

6.1 Senator Gibson moved the adoption of Bill No. 197374-23 (Resolution on Tuition) without prejudice. Motion seconded by Senator Stokem.

6.2 Senator Gerber moved to amend the first paragraph on page 2 by the addition of "*and SASU, Inc.*". This was accepted by the mover as a friendly amendment.

6.3 Bill No. 197374-23 was approved.

7. CAMPUS FIREARMS POLICY

7.1 Senator Stokem moved the acceptance of the report; motion seconded by Senator Kassoff.

Senator Collins suggested that page 5, section 9 be changed to read "SUNYA University Police Manual of Standards and Procedures"; this was agreeable to the mover and seconder.

7.2 Senator Meyn moved that section 7 be amended to read "*Carrying arms is permitted for:*" and subsection "d" be amended to read "*the possibility of having to respond to....*". Motion seconded.

7.3 Senator Moore moved a substitute motion to read "*Officers and staff designated by the President and Vice President shall be permitted to arm themselves at*

7. CAMPUS FIREARMS POLICY--contd.

all times. However the use of firearms at all times is permitted for...."
Motion seconded by Senator Stokem.

- 7.4 Senator Gerber moved to extend the meeting until 5:30 p.m.; motion seconded and defeated.
- 7.5 Senator Stokem moved to continue debate until the issue is resolved; motion seconded and defeated.
- 7.6 Senator Hirsch moved to recess until Monday, February 11 at 3:15 p.m.; motion seconded and defeated.
- 7.7 Senator Hirsch moved to recess until Monday, February 11 at 4:00 p.m.; motion seconded and defeated.
- 7.8 Senator Chesin moved to continue debate for an additional ten minutes; motion seconded and approved.
- 7.9 Senator Birr moved to return the report to the University Community Council and request that Council to prepare a formal bill for Senate action; motion seconded and approved unanimously.

8. COMPOSITION OF THE CPCA

- 8.1 Senator Gibson moved to amend the composition of the Council on Promotions and Continuing Appointments by deleting the requirement that one of the undergraduate students must be a Senator. Motion seconded.
- 8.2 Senator Brown called for a quorum count. A quorum was not present.

The meeting was adjourned at 5:10 P. M.

REPORT TO THE SENATE

FROM: Robert Gibson, Chairman-Elect
Executive Committee

DATE: February 4, 1974

The Executive Committee met on January 23, 1974, and reports the following:

For Information

1. The Committee continued its discussion of the Governance proposal and will consider specific action at its February 13 meeting for presentation to the special Senate meeting.
2. The Committee received copies of the "Costigan Bill" regarding student assistance programs. This proposal is currently being studied and recommendations for appropriate action will be forthcoming.
3. It was suggested that the Executive Committee consider proposing an amendment to Bill No. 197374-01 (Senate Rules of Order) that would place a time limit on debate in the Senate. It was decided not to propose such legislation at this time.

For Action

1. Appointed Barry Davis to replace Cynthia Dean on the Student Affairs Council.

REPORT TO THE SENATE

FROM: Phillip Tompkins, Chairperson
Council on Educational Policy

DATE: February 4, 1974

The Council on Educational Policy (EPC) following its meeting on January 24, 1974, reports the following:

FOR INFORMATION

1. The EPC received a preliminary briefing on the 1974-75 Executive Budget for SUNY-Albany.
2. The EPC is studying various aspects of preregistration and registration

FOR ACTION

None

RHF/ms

REPORT TO THE SENATE

From: Margaret Farrell, Chairperson, UAC

Date: February 4, 1974

The Undergraduate Academic Council (UAC), following its meeting on January 18, 1974, reports the following:

For Information

1. The report from the joint EPC and UAC committee investigating the jurisdiction of schools and colleges concerning undergraduate academic policy was discussed and an amended version was forwarded to the Executive Committee of the Senate.
2. The proposal was approved from the College of Arts and Sciences, CAP 7273-27B, which requires 12 credits in the major at the 300 level or above to be taken on the Albany campus for undergraduate students in the College of Arts and Sciences.

For Action

None

REPORT TO THE SENATE

FROM: Jack Smith, Chairman
Graduate Academic Council

DATE: February 4, 1974

1. The Council is in the process of discussing materials compiled by several of its committees subsequent to external reviewers' visits to the Departments of Foundation of Education, French, and Classics. Materials related to the review of Physics will follow. In sum, the information consists of reports of the external reviewers, and statements by the Council's committees following meetings with departmental committees responding to the external reports.

2. The Committee on Curriculum and Instruction has continued to review and act on requests for permission that otherwise ineligible faculty teach graduate level courses. (Note: "ineligible" not "unqualified".)

This Committee is preparing a questionnaire to be distributed to Departmental Chairmen and Deans, to survey present activities in extension education--present, and possibly desirable in the future. The purpose will be to establish whatever general policy seems to be essential for this University Center.

3. The Committee for Policies and Procedures is endeavoring to formulate a satisfactory statement for this Center regarding residence requirements in doctoral programs. Necessary and appropriate residence is arguable as being different in various programs, making a general policy very difficult to state.

4. The Committee for Innovative and Interdisciplinary Programs has been invited to submit descriptions of such graduate studies to the SUNY Central Office.

CHANGES PROPOSED BY THE GOVERNANCE REPORT

	<u>Present Senate:</u>	<u>Proposed Senate:</u>
EX OFFICIO:	Chancellor Executive Officer President Four Vice Presidents Three University Senators <u>Librarian*</u> <u>Past Chairman of Senate*</u>	Chancellor Central Staff Officer President Four Vice Presidents Three University Senators <u>President of Undergraduate Student Association**</u> <u>President of Graduate Student Association**</u> <u>One Academic Dean**</u>
STUDENTS:	<u>22 Undergraduate Student Senators***</u> <u>11 Graduate Student Senators***</u> <u>(Annual renewal by Faculty)***</u>	<u>20 Undergraduate Student Senators</u> <u>10 Graduate Student Senators</u> <u>(Permanent seats)</u>
AT LARGE:	<u>12 Faculty (includes NTP's)*</u>	
APPOINTED:	<u>Nine Faculty (includes NTP's)*</u>	
FACULTY BY SCHOOL:	<u>36 Faculty***</u>	<u>46 Faculty</u> <u>Actual breakdown by school and rank</u>
SERVICE STAFF:	<u>One on Executive Committee***</u>	<u>Seven on Senate</u>
PROFESSIONAL STAFF:	<u>Presently part of Faculty***</u>	<u>Seven on Senate</u>
OTHER CHANGES:	<u>Elected Faculty serve three- terms***</u> <u>No Elected Senator may serve for more than two consec- utive terms*</u> <u>Senate year - July 1 to June 30***</u> <u>Five Senators must petition to call special meeting***</u> <u>Meetings may be held in the summer***</u> <u>Faculty may attend meetings***</u> <u>Quorum - 50%***</u>	<u>All Senators serve two-year terms</u> <u>September 1 to August 31</u> <u>Ten Senators required</u> <u>Meetings may be held outside regular session</u> <u>All members of the University may attend</u> <u>Quorum - 60%</u>

*Deletion
**Addition
***Change

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Resolution on Parking

INTRODUCED BY: SENATOR K. BIRR
FEBRUARY 4, 1974

It is hereby proposed that the following be adopted:

- I. That the Senate direct the University Community Council to prepare, in cooperation with the appropriate University offices, a plan for the reestablishment of segregated parking arrangements in the main campus parking areas;
- II. That the parking plan give priority of convenience to faculty and staff, commuting students, and resident students in that order;
- III. That the plan be implemented beginning with the fall 1974 term.

Rationale: Sixteen members of the History Department requested the introduction of this bill, arguing that the present arrangements worked a hardship on faculty members who must make more than one daily trip to the campus or who must regularly carry books, slides, typewriters, etc., between their cars and their offices.

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STATE UNIVERSITY OF NEW YORK AT ALBANY

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DISPOSITION: Motion Withdrawn - March 11, 1974

ATTENDANCE ROSTER

214

Allaud, G. *Guy Allaud*

Antonio, A. *Angelita Antonio 4:05*

Argyos, N.

Bauer, C. *Charles Bauer*

Bauman, A. *Andrew Bauman*

Benedict, P. *Phenicia*

Benezet, L. *L.T. Benezet 3:15*

Bergeson, C. *Carl Bergeson*

Birr, K. *KBirr 3:25*

Boehm, T.

Brown, N. *Neil Brown*

Brown, S.

Brown, W. *William Brown*

Buck, V. *Buck 4:00*

Cerullo, M.

Chesin, S. *SC 3:05*

Chi, B.

Clark, E. *Edc 3:30*

Clark, R. *R. Clark 3:35*

Cobane, E.

Collins, A. *AJC 3:15*

Cowling, V. *Cowling V 3:05*

Coyne, D. *David Coyne 3:15*

Davis, B. *B. Davis*

Dolan, A. *Andrew P. Dolan 3:05*

Ellinwood, D. *D. Ellinwood*

Farley, H.

Farrell, M. *M Farrell 3:15*

Fasano, C.

Fayette, J.

Fidler, L. *L. A. Fidler 3:10*

Forde, J.

Foster, A.

Frank, F. *F. Frank 3:20*

Frost, R.

Gavryck, J. *JG 3:05*

Gerber, S. *Gerber 3:05*

Gibson, R. *R. Gibson*

Hadden, E. *E. Hadden 3:05*

Halper, W.

Hart, R. *RAH 3:35*

Hartley, J. *JH 4:10*

Hashmall, J. *JH 3:00*

Hirsch, D. *DH 3:10*

Holstein, W. *WKH 3:15*

Hoyle, N. *Norman Hoyle*

Jacklet, J.

Kassoff, M. *Kassoff*

Kalish, R. *R. Kalish*

Keough, J. *Jim Keough*

Klein, A.

Kueth, J. *James J. Kueth 5:15*

Leibowitz, J.

Littlefield, T.

Lonschein, E. *CF* 3:00

Lopatin, E.

Marsh, B. *8:30M*

McFarland, R. *RM* 3:18

Meyer, M. *M. Meyer* 3:30

Meyn, H. *H. E.*

Moore, L. *low*

Nix, Y. *Nix* 3:25

Nichols, R.

Pastides, H. *3:05 H.P.*

Pickering, M. *March Pickering* ^{3:10 PM}

Reed, R.

Reilly, E.

Roberts, A. 3:30 *Glenn Roberts*

Salkever, L. *For R Salkever* 3:15

Saturno, A. *MS* 3:15

Schermerhorn, B.

Schmidt, C. J. *MS* 3:30

Schmidt, R. 4:23 *MS*

Shane, A.

Sherman, M. 3:20 *MS*

Silva, F. *F Silva* 3:30

Sirotkin, P. 3:10 *MS*

Smith, J. *MS* 3:10

Stewart, M. *MS* 3:30

Stokem, K. *MS* 3:00

Stutz, J.

Tannir, D. *Donna Tannir*

Tock, H. *Tock*

Tompkins, P.

Turner, G. *Green Turner*

Uppal, J.

Wallace, D.

Ward, J. P. *J. P. Ward*

Waterman, C.

Welch, L. *3:20 M. Welch*

Wilkinson, R. *Richard Wilkinson*

Whitlock, D.

Wright, T. *Richard P. Wright* 3:10

Zimmerman, J. *J. Zimmerman*

Zoler, M. *MS John*

Zorn, K. *3:05 Charles Zorn*



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Deans and Department Chairpersons

FROM: Edith Cobane, Chairperson
University Senate

DATE: February 19, 1974

On Monday, March 4, 1974, the University Senate will hold a special meeting for the purpose of discussing the report of the Governance Commission. The meeting will begin at 3:15 in the Campus Center Assembly Hall and is open to all members of the University community.

I am enclosing two copies of the Commission's report for your use and the use of the members of your department or school. If there are any specific recommendations you would like to make regarding the report, please contact one of your representatives on the Senate.

Edith Cobane
Edith Cobane

Enclosures (2)



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the University Senate

FROM: Edith Cobane, Chairperson
University Senate

DATE: February 27, 1974

There will be a special meeting of the Senate on Monday, March 4, to discuss the report of the Governance Commission.

The meeting will begin at 3:15 P. M. and will be held in the Campus Center Assembly Hall.



Edith Cobane

3/4/74 - Senate

3:20 ~ 10:00

Edelman - guest

EC
4 @ until 4+ (Senate -
"9. "is or whole" @ m
Senate

(1)

Bur vs

Edelman

Collins vs

Edelman

Brown, Wm.

Frank vs

Edelman

(2)

Collins vs

Edelman

Collins vs

Edelman

Collins

Brown Wm

Edelman

Edenwood vs

Edelman

Brown, H VS

Edelman
Callis
Gibson

Hart
Edelman
Kussoff
Brown W

Bur VS
Edelman

Gibson

Wright VS
Edelman

rank VS
Edelman

Chen VS
Edelman

ended to 4:15

Collins = request for straw vote

~~for - against -~~

~~abstain~~

~~take no stand~~

~~Support of / preservation~~

~~Recommend against adopt.~~

~~_____~~

Sense of group insufficient merit
of discussion ~~is~~

approve w/see
~~no stand~~ P-10
C-43
A

disapp
Support w/see P-12
C-
A

~~no stand~~
~~rejection to the party~~

AC 3, C - 905W
~~AA~~ 54 r GCP
P p m 000 W/HF

ad Seriatim

N. Brown 3, P AC 3 (table)
✓ EC 1 urged a look
to see if further is
necessary - ✓

vote to ~~table~~ O/H
- for 26 against 32

Farrell

vote in a report approved
O/H for 40 against 17

✓ P adjn. at 5: 23

Absent Senate meeting March 4, 1974

1. Antonio A.
2. Argyos N.
3. Bauman A.
4. Boehm T.
5. Brown S.
6. Fasano C.
7. Fayette J.
8. Forde J.
9. ~~Gerber S.~~
10. Halper W.
11. Hirsch D.
12. Kuethe J.
13. ~~Stutz J.~~
14. Littlefield T.
15. ~~Jonechein E.~~
16. Pastides H.
17. Reed R.
18. ~~Roberts A.~~
19. Salkever L.
20. ~~Silber J.~~
21. Stutz J.
22. Toek H.
23. Tompkins P.
24. Uppal J.
25. Wilkinson R.
26. Zorn K.

Hugh T. Farley
Secretary of the Senate.

PROPOSED REVISIONS OF FACULTY BY-LAWS

It is hereby proposed that Article II of the By-laws be amended in the following ways:

2. Composition of the Senate. Until such time as the Senate shall be reapportioned in accordance with the provisions of Article II, Section 3, the membership of the Senate shall include:

2.1 Ex officio members: The Chancellor of the State University of

New York;

The Central Staff Officer designated by the

Policies of the Board of Trustees;

The President of SUNY-Albany;

The Vice Presidents of SUNY-Albany;

One Representative of the Conference of

Academic Deans;

The State University Senators from SUNY-Albany;

The President of the Undergraduate Student

Body;

The President of the Graduate Student Body.

2.2 Faculty:

(a) There shall be elected from the College of Arts and Sciences 28 faculty members. At least six of these must have a rank below that of associate professor. These members shall be elected in such a way that 10 of them will come from the Division of Humanities, at least 2 having a rank below associate professor; 9 from the Division of Science and Mathematics, at least 2 having a rank below associate professor; 9 from the Division of Social and Behavioral Sciences, at least 2 having a rank below associate professor.

2.4 Professional Staff: There shall be elected from the Professional Staff 7 members other than a member of the Conference of Academic Deans.

2.5 Service Staff: There shall be 7 members elected by the Service Staff.

3. Reapportionment. At such time as is deemed necessary, the Senate may be reapportioned by the Voting Faculty.

3.1 The Senate may periodically appoint a select committee representing all constituencies within the University community to recommend a new apportionment plan.

3.2 All new apportionment plans must conform to the following criteria:

3.21 Ex officio members of the Senate must include at least the Chancellor of the State University of New York, the Central Staff Officer designated by the Policies of the Board of Trustees, and the President of SUNY-Albany.

3.22 At least 40% of the Senate shall be comprised of members of the faculty; and at least 20% of the faculty Senators must be below the rank of associate professor.

3.221 The faculty Senators shall be distributed proportionately among the schools and colleges.

3.222 Provided, however, that each academic school and college shall have at least one Senator.

3.223 For this purpose the Library and each Division of the College of Arts & Sciences shall be considered separate entities.

3.23 At least 30% of all Senators shall represent the student body. The ratio of undergraduate to graduate Senators

5.4 The Secretary shall prepare the minutes of each Senate meeting for circulation to all Senators and make them available to all members of the University community. In addition, the Secretary shall devise means for making known to the University community all important decisions of the Senate, its councils and its committees.

6. Meetings of the Senate.

6.1 The Senate year shall be from September 1 to August 31.

6.2 Election of Senators shall take place each year by April 15, but the first election under these by-laws need not be governed by this provision.

6.3 The newly-elected Senate shall be convened by May 15 for the sole purpose of organizing itself.

6.4 Regular meetings of the Senate shall be held at least once each month during the regular academic year. Special meetings may be called by the Chairman of the Senate, the Executive Committee of the Senate, or by petition of any 10 Senators.

6.5 Should there be an occasion for the Senate to meet outside the regular academic year their actions must be reported to the new Senate for its approval at its first meeting.

6.6 Senate meetings shall be open to all members of the University community. The Senate, its Executive Committee or its presiding officer may invite any member of the University community to participate in the discussion at a meeting.

6.7 The quorum of the Senate shall be 60% of its membership. In all other matters of procedure, Robert's Rules of Order, revised, shall be followed except where the Senate has established a rule of its own.

RATIONALE

The most significant change recommended by the Governance Commission is the move toward an all-university structure of governance. We proceeded on the principle that all members of the University have a direct interest in how it is governed and that therefore all should have representation in the University's major governing agency, the Senate.

If all members of the University community are affected by University policies, it seems only right and proper that they should be represented in the Senate. In proportion as any group, no matter who, are excluded from the governance structure in that proportion are their interests left without the guarantee accorded to the rest. They are unable, by the exertion of their energies for their own good and the good of the community, to have some voice in decisions affecting their lives. It therefore seemed to the Commission that it was a personal injustice to withhold from any member of the University community the human, decent and democratic privilege of having his voice reckoned in the disposition of matters in which he has a considerable interest.

Furthermore, excluding people from the governance procedures has a deleterious effect on the rest of the community. Not only are the benefits of their knowledge and insights lost to the rest of the community when governance matters are discussed, but eventually it even becomes harder to enlist, (to the full extent possible) the very talents for which they were employed. And the rest of the community suffers. As a result decisions are made which could only have been improved by the inclusion of all interests in the discussions preceding their adoption. The Commission believes that the harmonious and efficient governance of the University would be encouraged by an all-inclusive definition of this learning community.

Finally, the Commission sees this definition of the University community as having an educative impact. It is by discussion of matters of general importance that those whose employment is routine, and whose way of life does not bring him into contact with a variety of circumstances, impressions, or ideas, is taught that remote, general causes affect even his personal interests. It is from discussion and joint action that one whose daily occupations concentrate his interest in a small circle learns to feel for his fellow human beings and becomes consciously a member of the larger community. If a significant number of faculty, administrators, students and staff were to discover that participation in the governance of the University contributed to their own sense of competence in helping them to control an important part of their daily lives, then lassitude and indifference toward participation might change into interest and concern. The Commission believes that if such a change could be effectuated, then the lives of all members of the community would be enhanced in more than material ways. Thus under these by-laws every person with a full-time affiliation with the University can vote; the only decision is in which category.

The Composition of the Senate

To have no voice in decisions affecting your life is something to which no one should be asked to submit; the concession of greater potential influence to others, on the ground of an observably more direct interest, is

PROPOSED AMENDMENT TO THE GOVERNANCE COMMISSION REPORT NO. _____

Introduced by Senator D. Coyne

Amend Article II, Section 2.1 to read:

"Ex Officio Non-Voting Members:"

PROPOSED AMENDMENT TO THE GOVERNANCE COMMISSION REPORT NO. _____

Introduced by: Senator B. Davis

Amend Article II, Section 2.1 "Ex Officio Members" by
adding "Dean of Student Affairs;"

PROPOSED AMENDMENT TO THE GOVERNANCE COMMISSION REPORT NO. _____

Introduced by; Senator D. Coyne

Amend Article II, Section 4 by adding a second paragraph to read:

"Each student Senator, however, will serve for one year."

Amend Article II, Section 4, paragraph one, by changing all references to "Senator(s)" to "Non-Student Senator(s)".

PROPOSED AMENDMENT TO THE GOVERNANCE COMMISSION REPORT NO. _____

Introduced by: Senator D. Coyne

Amend Article II, Section 5 "Officers of the Senate" to read as follows:

"5.1 Remain as is.

"5.2 The President of the Senate shall preside at the meetings of the Senate and at meetings of the Senate Executive Committee. In the President of the Senate's absence, the Vice President of the Senate shall preside.

"5.3 Delete.

"5.4 Renumber as 5.3."

All other references to the Chairman of the Senate be amended to read "President of the Senate".

All other references to the Chairman-Elect of the Senate be amended to read "Vice President of the Senate".

PROPOSED AMENDMENT TO THE GOVERNANCE COMMISSION REPORT NO. _____

Introduced by: Senator M. Kassoff

Amend all references to Graduate Student(s) and Undergraduate Student(s) be changed to student(s) and that all references to a Graduate Student Association be struck.

A T T E N D A N C E R O S T E R

Allaud, G. ✓
Antonio, A.
Argyos, N. ✓
Bauer, C. ✓
Bauman, A.
Benedict, P. ✓
Benezet, L. *L. Benezet*
Bergeson, C. ✓
Birr, K. ✓
Boehm, T.
Brown, N. ✓
Brown, S.
Brown, W. ✓
Buck, V. ✓
Cerullo, M. ✓
Chesin, S. ✓
Chi, B. ✓
Clark, E. ✓
Clark, R. ✓
Cobane, E. ✓
Collins, A. ✓
Cowling, V. *Cowling, V.*
Coyne, D. *David Coyne*
Davis, B. ✓
Dolan, A. ✓
Ellinwood, D. ✓
Farley, H. ✓

Farrell, M. ✓
Fasano, C.
Fayette, J.
Fidler, L. ✓
Forde, J.
Foster, A. ✓
Frank, F. ✓
Frost, R. ✓
Gavryck, J. *JG 3:05*
Gerber, S. ✓
Gibson, R. *RH*
Hadden, E. ✓
Halper, W.
Hart, R. ✓
Hartley, J. ✓
Hashmall, J. ✓
Hirsch, D.
Holstein, W. ✓
Hoyle, N. ✓
Jacklet, J. ✓
Kassoff, M. ✓
Kalish, R. ✓
Keough, J. ✓
Klein, A. ✓
Kuethe, J.
Leibowitz, J. ✓
Littlefield, T.

Lonschein, E. ✓

Lopatin, E. ✓

Marsh, B. ✓

McFarland, R. ✓

Meyer, M. ✓

Meyn, H. ✓

Moore, L. ✓

Nix, Y. ✓

Nichols, R. ✓

Pastides, H.

Pickering, M. ✓

Reed, R.

Reilly, E. ✓

Roberts, A.

Salkever, L.

Saturno, A. ✓

Schermerhorn, B. ✓

Schmidt, C. J. ✓

Schmidt, R. ✓

~~Shane, A.~~

Sherman, M. ✓

Silva, F. ✓

Sirotkin, P. ✓

Smith, J. ✓

Stewart, M. ✓

Stokem, K. ✓

Stutz, J.

Tannir, D. ✓

Tock, H.

Tompkins, P.

Turner, G. ✓

Uppal, J.

Wallace, D. ✓

Ward, J. P. ✓

Waterman, C. ✓

Welch, L. ✓

Wilkinson, R.

Whitlock, D. ✓

Wright, T. ✓

Zimmerman, J. ✓

Zoler, M. ✓

Zorn, K.

~~Nichols, R.~~

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

March 11, 1974
3:15 P. M.
CC Assembly Hall

AGENDA

1. Call to order and announcements
2. Approval of Minutes
3. President's Report
4. Council and Committee Reports
5. Old Business:
 - 5.1 Bill No. 197374-24 (Resolution on Parking)
 - 5.2 Bill No. 197374-25 (Campus Firearms Policy)
6. New Business:
 - 6.1 Bill No. 197374-26 (Amendment to the Rules of the Senate)
 - 6.2 Bill No. 297374-27 (Jurisdiction of the Schools and Colleges
in Establishing Undergraduate Academic Policy)
 - 6.3 Bill No. 297374-28 (Pre-registration and Registration Procedures)
 - 6.4 Other
7. Adjournment

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of March 11, 1974

ABSENT: T. Boehm; S. Brown; V. Buck; V. Cowling; C. Fasano; J. Fayette;
A. Foster; J. Gavryck; S. Gerber; W. Halper; J. Jacklet; R. Kalish;
J. Kuethe; J. Leibowitz; T. Littlefield; E. Lonschein; R. McFarland;
L. Moore; Y. Nix; R. Nichols; R. Reed; E. Reilly; A. Saturno; G. Turner;
J. Uppal; D. Wallace; C. Waterman; D. Whitlock

The meeting was called to order at 3:25 P. M. in the Campus Center Assembly Hall by the Chairperson.

1. Approval of Minutes

Senator D. Hirsch moved acceptance of the Minutes of February 4, 1974; motion seconded. Minutes approved.

2. President's Report

- 2.1 Budget - Mr. Benezet and Vice President Sirotkin met with Vice Chancellor Kelly regarding SUNYA's supplemental budget request. It is unlikely that Central Administration will support SUNYA's supplemental budget request for additional faculty lines or students.
- 2.2 Report of the President's Ad Hoc Committee on Promotion and Continuing Appointment Policy and Procedures - Mr. Benezet formally transmitted the Report to the Senate for consideration.
- 2.3 Chancellor's Statement - As reported in the Tower Tribune and the Faculty Senate Bulletin, the Chancellor's statement at the Statewide SUNY Senate meeting makes it clear that it is the responsibility of each campus and each campus president to make a statement regarding the local faculty by-laws. Mr. Benezet officially accepted the SUNYA Faculty By-laws as advisory to the President.
- 2.4 Governance - As a result of the Senate meeting on March 4, it seems unlikely that the Governance Commission Report will be accepted by the Faculty. Mr. Benezet reported that he will ask for advice as to whether or not to reconstitute the Governance Commission.

3. Council & Committee Reports

- 3.1 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Student Affairs Council, and the Council on Academic Freedom and Ethics.
- 3.2 Jeff Sherman, Secretary of the University Car Pool Committee, presented the Committee's interim report.

5. Senator Gibson withdrew his motion to amend the composition of the Council on Promotions and Continuing Appointments.

6. Bill No. 197374-24 (Resolution on Parking)

Parking has been declared a condition of employment. As a result, segregated parking will be reintroduced at the beginning of the 1974-1975 academic year.

Senator Birr withdrew Bill No. 197374-24; this was agreeable to his seconder.

7. Bill No. 197374-25 (Campus Firearms Policy)

- 7.1 Senator Stokem, speaking for the University Community Council, moved acceptance of Bill No. 197374-25; motion seconded.

- 7.2 Senator Kassoﬀ moved to delete "or execution of search warrants" in section II; motion seconded.

Senator Hirsch moved a substitute motion to amend section II to read:

"or execution of search warrants when the Director of Campus Security has reason to believe that the use of force may be necessary for such actions"

This was acceptable to both Senator Kassoﬀ and his seconder and was adopted.

Motion to amend approved by majority vote.

Bill No. 197374-25 approved by majority vote.

8. Bill No. 197374-26 (Amendment to the Rules of the Senate)

Senator Kassoﬀ noted that section I of the bill should read:

"Debate on any issue (including amendments) before the Senate be limited to one-half hour. This vote shall be non-debatable."

- 8.1 Senator Kassoﬀ moved acceptance of Bill No. 197374-26; motion seconded.

- 8.2 Senator Meyn moved to amend the bill by deleting sections II and III and amending section I to read:

"Debate on any issue (including amendments) before the Senate be limited to one-half hour. This vote shall be non-debatable providing that at the end of one-half hour, if a majority of the members of the Senate present agree, debate may be extended for additional half-hour periods to be voted each subsequent time."

This was agreeable to Senator Kassoﬀ and his seconder and was accepted by them as a "friendly amendment".

8. Bill No. 197374-26--contd.

- 8.3 Senator Hirsch moved to refer the bill to the Executive Committee for consideration; motion seconded by Senator W. Brown.

Senator Chi moved a substitute motion to refer the bill back to its originator; motion seconded.

Motion to substitute approved by majority vote.

Motion to refer defeated.

Senator Collins moved the previous question; motion seconded. Previous question approved.

Bill No. 197374-26 defeated.

9. Bill No. 197374-27 (Jurisdiction of the Schools & Colleges)

- 9.1 Senator Gibson moved acceptance of Bill No. 197374-27; motion seconded.

- 9.2 Senator R. Schmidt moved to amend the bill by changing all references to "undergraduate programs" to "academic programs" and amending all references to "Undergraduate Academic Council" to "Undergraduate Academic Council and Graduate Academic Council"; motion seconded.

- 9.3 Senator Birr moved to refer Bill No. 27 and Senator Schmidt's amendment to the Graduate Academic Council for consideration and recommendations. Motion seconded. Motion to refer approved.

Senator Fidler moved to adjourn; motion seconded and approved.

Senator Birr requested to be listed as voting against adjournment.

REPORT TO THE SENATE

FROM: Edith Cobane, Chairperson
Executive Committee

DATE: March 11, 1974

The Executive Committee met on February 13 and March 4.

For Information:

The Outstanding Teacher Award (SUNYA) was discussed; an initial motion to recommend its elimination was defeated and a motion to continue the Award was passed. Attention was called to the original charge to the Committee. Subsequently, suggestions of faculty to serve on the Committee were solicited by telephone and were transmitted to President Benezet.

Ben Chi who has been studying the need for a Senate-appointed Council on Research, was directed to meet with the Vice President for Research to discuss his "Council on Research". Action was postponed pending further information.

Proposed changes in the constituency of the Council on Promotions and Continuing Appointments were referred to the Council to draw up a bill.

Methods of conducting the special meeting of the Senate regarding the Governance Commission Report were discussed, and the recommendation to start as a "committee of the whole" was accepted.

For Action:

Bill No. 27 having to do with jurisdiction regarding academic policy, was agreed upon. The recommendations of the Council on Educational Policy and the Undergraduate Academic Council were referred to the Executive Committee because of the differences between them.

REPORT TO THE SENATE

FROM: Phillip Tompkins, Chairperson
Council in Educational Policy

DATE: March 11, 1974

The Council on Educational Policy (EPC), following its meeting on February 7, 1974, reports the following:

FOR INFORMATION

1. The council is in the process of reviewing the proposal for the establishment of a new undergraduate major in Judaic studies.
2. The council received a presentation concerning the problem of blank or inappropriate grades for undergraduate students for the Fall term, 1973.

FOR ACTION

1. It is hereby proposed that the following modification of the present preregistration and registration policies for undergraduate students be adopted:
 - a. That during the registration period, no preregistered undergraduate students may take action to change their schedules.
 - b. That the period for which changes in schedule may be made commence on the second day of classes and the period for adding courses extend through the seventh calendar day following the start of classes.
 - c. That no undergraduate student may preregister for more than 19 credits exclusive of one hundred and two hundred level physical education courses.

REPORT TO THE SENATE

FROM: Margaret Farrell, Chairperson
Undergraduate Academic Council

DATE: March 11, 1974

The Undergraduate Academic Council (UAC), following its meeting of February 8, 1974, reports the following:

FOR INFORMATION

1. The Council is investigating the various courses of action an instructor might pursue in situations involving cheating and plagiarism.

2. The Council is investigating the possible waiver of the maximum six credits of "S" graded courses in the major, second field, or combination thereof.

3. The Council has received a report from the curriculum committee regarding which undergraduate courses offered by the university are "liberal arts and sciences" oriented. The Council will discuss this report at its next meeting.

4. The Council is investigating the criteria for honors graduation as they relate to the degree requirements for various academic programs.

5. The proposal from the College of Arts & Sciences requesting "S" grading for A&S 300, 301 and 390 be excepted from the 30 credit maximum was returned to the College so that a rationale might be prepared.

6. The Council received an inquiry from a faculty member concerning the use of other than the 16th week of the term for final examinations. On the advice of the Council, Margaret Farrell will contact the chairpersons of the GAC and CAFE concerning this problem.

7. At the request of the Executive Committee, the Council has had a preliminary briefing of the mandatory assignment of a grade for each student for each course enrolled and will discuss this concern more extensively at its next meeting.

FOR ACTION

None.

REPORT TO THE SENATE

FROM: Mitchell Kassoff, Chairman
Student Affairs Council

DATE: March 11, 1974

Actions Taken:

1. In response to a report from the Committee on Residences regarding the use of space in Residence Halls, the following motion was passed unanimously that

"The Student Affairs Council chairperson shall appoint a representative committee to study the campus needs for student activities, clubs and organizations."

2. In response to a report from the Financial Aids Committee, the following action was taken regarding a proposal dealing with dual appointments by students on University payroll.

The Council voted unanimously to send the proposal back to the Financial Aids Committee for review of the present policy in light of the several areas of concern expressed by the Council.

3. A report from the select committee on the Judicial Proposal was presented and accepted. (Copy attached.) The Committee was charged to work toward the goals outlined in the report and, if possible, have a working paper for the Student Affairs Council at a special meeting on February 26.

Attachment

Student Affairs Council
February 6, 1974

Introduced by: Select Committee on the Judicial Proposal

The Select Committee has carefully examined the feasibility of implementing the Judicial Proposal. We explored with representatives of the major negotiating units their points of view regarding the Judicial Proposal.

A number of problem areas were identified including: lack of local autonomy to act; legal implications concerning negotiating contracts (especially concerning grievance procedures) and the extremely complex nature of the document.

For those reasons as well as others including the unsettled governance structure questions, the Select Committee recommends that:

1. The Student Affairs Council reject further consideration of the Proposal in its entirety.
2. That the Student Affairs Council redirect its efforts toward strengthening the existing student judicial system, and
3. That the Student Affairs Council continue this Select Committee with the specific charge of identifying and resolving inequities and problem areas in the broadly-defined judicial/grievance/complaint field as they relate to students. Academic grievances have been identified by the SUNY-wide Faculty Senate as an area of major concern. Upon the recommendation of the state-wide committee on Student Affairs, the Faculty Senate adopted at its May 1973 meeting the resolution which is attached. The Select Committee is hereby directed to initiate study in the area of academic grievances as its first specific charge.

Resolutions adopted at May meeting

Committee on Student Affairs

Student Grievance Procedure

BE IT MOVED that SUNY Faculty Senate recommend to the Chancellor that he initiate the appropriate action to insure the creation of a SUNY policy which will require each of the campuses to establish a written student academic grievance procedure.

Guidelines for Developing Grievance Procedures

BE IT FURTHER MOVED that the following guidelines be recommended to the campuses for use in the development of the written procedures.

1. The student academic grievance procedures shall be consistent with the *Joint Statement on Rights and Freedoms of Students*.

2. There should be full participation of students and faculty in the development of the procedures.

3. The procedure shall recommend a preliminary attempt to resolve the grievance with the professor involved. The student shall have the rights of appeal at the departmental level.

4. If the grievance is not satisfactorily resolved with the professors or at the departmental level, the student shall have the rights of appeal to a divisional or college level review board which has been established to act in a fact-finding and recommending capacity. This review board shall have representation from the faculty and the student body.

5. Recommendations from this review board shall be sent to the appropriate administrative officer of the division or college which has established the review board.

6. To assure the integrity of a properly functioning grievance procedure to both faculty and students, a campus coordinator should be designated.

7. Terms which are used in the academic procedure shall be clearly defined, e.g., a grievance shall include, but not be restricted to a complaint by a student,

a. that there has been a violation, misinterpretation or inequitable application of any of the Regulations of the University, faculty or department, or

b. that the student has been treated unfairly or inequitably by reason of any act or condition which is contrary to established policy or practice governing or affecting students.

8. Student academic grievance procedures shall be communicated to the campus community at large with attention given to both prospective and enrolled students. Communication media shall include the campus catalog, student handbook, faculty and/or administrative handbook, student and faculty orientation information.

9. The burden of proof needed to substantiate the existence of an academic grievance shall rest with the student. Therefore, it is suggested that the following requirements be considered:

a. the student must demonstrate the presence of wrong or loss;

b. in addition to the existence of a wrong or loss, the student shall be able to show that the specific alleged incident caused damage; and

c. the student must be able to recommend a remedy to right the wrong.

10. Once the procedure has been adopted, consideration should be given to its periodic review and evaluation.

Committee on University Budget

Evaluation of and Budgeting for Research

Whereas FTE's (Full Time Equivalent) represent only one aspect of a department's workload and worth to the campus, and has little relationship to the total output of the department,

BE IT RESOLVED that a department's output shall be evaluated in terms of relevant factors. Such factors might include:

1. Quality of on-going programs

2. Quality and number of new programs introduced

3. Curricular innovations in undergraduate and graduate programs

4. Public service programs

5. Degree of commitment to effective teaching and maintenance and improvement of teaching techniques

6. Quality of research and publications

7. Effective University service

8. Quality of past and present recruiting of professional staff, resulting in raising the quality of the total output of the department, and also in raising the total qualifications of the campus professional staff

9. Full-time concentration by all members of the department on University work.

BE IT FURTHER RESOLVED that a much more sophisticated and complete

approach to budgeting be developed to replace the current rigid and inadequate formula approach. Such an approach should take into consideration the complexities of the University and its inherent diversity.

BE IT FURTHER RESOLVED that the Senate recommend to the Chancellor that a task force be established charged with developing an appropriate approach to budgeting.

Support for Lump-Sum Appropriations

BE IT RESOLVED that the Faculty Senate endorse the concept of lump-sum appropriations as requested in the 1973-74 Budget and urge the Chancellor to use the funds as they are most needed.

BE IT FURTHER RESOLVED that new and innovative programs be supported wherever they are and that the funds not be allocated on a formula basis.

Budget Restrictions on Academic Promotions

Whereas artificial restrictions on the number of academic promotions have been apparently imposed on the University,

And whereas such artificial restrictions have been apparently justified on the basis of budgetary strictures,

And whereas salary issues and academic promotions are in fact two different matters,

BE IT RESOLVED that the Senate recommend that academic promotions be based on merit (as determined primarily by faculty peer groups) rather than on budgetary considerations.

BE IT FURTHER RESOLVED that the Senate recommend that the Chancellor seek removal of artificial restrictions on academic promotions.

Budgeting for New Courses and Programs

BE IT RESOLVED that,

1. The Senate recommend that all program changes (addition, modification or deletion of courses, programs, etc.) be preceded by consultation whenever possible with appropriate campus committees concerned with curriculum and budget. Such committees should include faculty members selected by the campus faculty.

2. This recommendation be understood to apply to all programs, whether they originate from academic departments or from other agencies such as interdisciplinary committees or offices, Continuing Education, etc.

REPORT TO THE SENATE

FROM: Caroline Waterman, Chairperson
Council on Academic Freedom and Ethics

DATE: March 11, 1974

1. We are continuing to discuss setting up procedures for hearing non-contract grievances.
2. We discussed a memo from DeWitt Ellinwood which included the following statement: "I think it is educationally unsound for there to be a requirement that grades be turned in within 48 hours after the final examination. That puts a premium on objective tests and on hasty grading. I do not think that other matters involved, the compiling of grade averages and standing, e.g., outweigh the educational importance of meaningful and educationally sound examinations." We concurred with this and move that the requirement be changed to 96 hours (see Bill No. 197374-29).

UNIVERSITY CAR POOL COMMITTEE REPORT

- I. A means of identification has been established. Note that identification exists for both passengers and drivers. It was chosen for its visibility and specific personal information (serial number).
- II. Pick-up stations:
- On-campus:
1. Gym
 2. Cobblestone area (near circle)
 3. Security building bus stop--if necessary.
- Off-campus: Questionnaire in ASP as to where and when pick-up points are needed. A map of off-campus student residence distribution was examined and is available from the Off-Campus Housing Office.
- III. Publicity: All on-campus media would be utilized. Question remains as to whether or not to publicize to off-campus media.
- IV. Future needs:
1. Incentives - stamps given by passengers to drivers for some sort of discount - also preferred parking.
 2. Questionnaire for off-campus students to learn of plans in case of gas shortage as of rationing.
 3. Bicycle path between campuses
 - hostel-type dorm for commuter students
 - reassessment of course time
 - 24-hour class schedule?
- V. Committee sentiment as of January 23, 1974:
- Is there an energy crisis? If there is, should we implement a system? Either way, let us not forget that energy reserves are still limited and will become an issue again for real. It is feeling of the committee that any car pooling system at SUNYA would probably remain on a small scale. However, in case of an emergency (or actual crisis?) the plan is available for implementation. The committee is prepared to reconvene if the Senate deems it necessary.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Resolution on Parking

INTRODUCED BY: SENATOR K. BIRR
FEBRUARY 4, 1974

It is hereby proposed that the following be adopted:

- I. That the Senate direct the University Community Council to prepare, in cooperation with the appropriate University offices, a plan for the reestablishment of segregated parking arrangements in the main campus parking areas;
- II. That the parking plan give priority of convenience to faculty and staff, commuting students, and resident students in that order;
- III. That the plan be implemented beginning with the fall 1974 term.

Rationale: Sixteen members of the History Department requested the introduction of this bill, arguing that the present arrangements worked a hardship on faculty members who must make more than one daily trip to the campus or who must regularly carry books, slides, typewriters, etc., between their cars and their offices.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Proposed Policy for Bearing Firearms on Campus

INTRODUCED BY: University Community Council
March 11, 1974

WHEREAS There is no serious question as to the legitimacy of Campus Police firearms usage within the limitations and restrictions of the SUNY Board of Trustees' policies.

Training in the use of firearms given to those Campus Police who are authorized to carry them, considerably exceeds the State mandated level and would seem to be adequate and appropriate.

There is a need for selective arming of the Campus Police.

BE IT RESOLVED THAT

I. Arming Campus Police be permitted for:

1. The guarding and transportation of large amounts of cash for the Bursar's Office and for F.S.A.;
2. The arrest by warrant for serious felonies or execution of search warrants;
3. The escorting of distinguished campus visitors when armed protection is requested by their own government or agency;
4. Prompt response to a reported or suspected felony in progress on the campus. A qualified officer may be directed by competent authority:

a. To carry firearms while conducting an investigation where the Director of Campus Security believes there is substantial possibility for the occurrence of a felony involving serious danger.

b. To carry firearms while on motor patrol or in other circumstances allowing rapid response to a report of suspected felony. It is understood that unless unusual circumstances exist, only one person at a time will be so authorized.

II. That this Bill be referred to the President immediately.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Amendment to the Rules of the Senate

INTRODUCED BY: Senator Kassoff
March 11, 1974

It is hereby proposed that the following be adopted:

- I. Debate on any issue (including amendments) before the Senate be limited to one-half hour.
- II. At the end of one-half hour, if a majority of the members of the Senate present agree, debate may be extended for additional half-hour periods to be voted each subsequent time.
- III. This Bill take effect immediately upon passage.

RATIONALE: Within the first half-hour of debate all of the different facets of an issue usually have been explored. At this time, most of the members of the Senate have decided which way they will vote. If additional debate is necessary, this rule makes provisions for it. This rule will expediate matters greatly in the conduct of the business of the Senate.

RECOMMENDATION OF THE EXECUTIVE COMMITTEE: *Discussed January 23, 1974. Not recommended for approval. Senate action.*

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Jurisdiction of Schools and Colleges
in Establishing Undergraduate Academic Policy

INTRODUCED BY: Executive Committee
March 11, 1974

It is hereby proposed that the following be adopted:

- I. Inasmuch as Article III, Section 1, of the Faculty By-laws states "Subject to the regulation of the Senate, the faculty of each School or College shall determine its internal policies", faculty of each School or College shall have jurisdiction over the undergraduate program of that school or college within the constraint that the policy of the school or college must not contradict the university-wide undergraduate policy established by the University Senate. A school or college may add further restrictions to undergraduate academic regulations providing that the restrictions do not violate university undergraduate academic policy.
- II. If a school or college wishes to enact an undergraduate academic regulation that overtly contradicts or has the effect of contradicting university undergraduate academic policy, the school or college shall petition the Undergraduate Academic Council of the University Senate for authorization to enact this regulation. The Undergraduate Academic Council shall report to the University Senate its action on the request of the school or college. If the Undergraduate Academic Council denies the request, the school or college may appeal the decision to the University Senate.
- III. That this Bill be referred to the President immediately.

RATIONALE: The Joint Committee of the Council on Educational Policy and the Undergraduate Academic Council drew up a report, which was changed (differently) by both CEP And UAC.

The Executive Committee believes the above proposal (paragraph I and II of the CEP version) will clarify the situation without a change in the Senate implementation of the By-laws.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Pre-registration and Registration
Procedures

INTRODUCED BY: Council on Educational Policy
March 11, 1974

It is hereby proposed that the following modification of the present pre-registration and registration policies for undergraduate students be adopted:

- I. That during the registration period, no pre-registered undergraduate students may take action to change their schedule.
- II. That the period for which changes in schedule may be made commence on the second day of classes and the period for adding courses extend through the seventh calendar day following the start of classes.
- III. That no undergraduate student may pre-register for more than 19 credits exclusive of one hundred and two hundred level physical education courses.
- IV. That this Bill be referred to the President immediately.

RECOMMENDATION OF THE EXECUTIVE COMMITTEE: That this Bill be considered ad seriatim.

Council On Educational Policy
March 11, 1974

RATIONALE

To assist in understanding the implications and expectations of this bill the following rationale is presented:

Part I of the bill is oriented toward solving two problems. The first is giving initial choice of courses during general registration day to those students who were not able to attend summer planning conferences or preregistration. This will greatly assist new freshmen, readmitted students, students returning from a leave of absence, and transfer students, who in the past were consistently closed out of courses. The second problem it will rectify is the elimination of large numbers of preregistered students who go to registration only to drop/add courses thereby creating long lines and overcrowding.

Part II of the bill allows for program adjustments to take place beginning with the second day of classes and extend the time period to add a course through the seventh calendar day following the first day of classes. The time period to drop a course would begin with the second day of classes and extend no later than one week before the last day of classes for the term. The first day of classes would be used by the Office of the University Registrar and academic departments to ascertain the enrollment status of various courses to facilitate accurate information which would be available during the program adjustment period.

Part III of the bill provides for a maximum number of credits for which a student may preregister. It does not preclude a student, with the consent of his adviser, to add more credits during the program adjustment period. There has been evidence that some students have preregistered for many more credits than they expect to carry on their final enrollment. Their strategy is to provide as many sure course options as possible and during the first week of classes pick and choose which courses they actually want to complete. The effect of this action is to close courses in which other students would like to register. Students denied the opportunity to make changes in their programs prior to the close of general registration would hopefully make a more concerted effort to make a more satisfactory preregistration.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Submitting Grades to Registrar

INTRODUCED BY: Council on Academic Freedom
and Ethics
March 11, 1974

- I. It is hereby proposed that the policy that grades be submitted to the Registrar within 48 hours after a final examination be changed to a policy that grades be submitted to the Registrar withing 96 hours after a final examination.
- II. That this Bill be submitted to the President immediately.

RATIONALE: The current policy makes it very difficult to give essay finals to large sections.

A T T E N D A N C E R O S T E R

3-11-74

Allaud, G. ✓
 Antonio, A. ✓
 Argyos, N. 315
 Bauer, C. 320
 Bauman, A. ✓
 Benedict, P. 3:05
 Benezet, L. ✓
 Bergeson, C. ✓
 Birr, K. ✓
 Boehm, T.
 Brown, N. ✓
 Brown, S.
 Brown, W. ✓
 Buck, V.
 Cerullo, M. ✓
 Chesin, S. ✓
 Chi, B. ✓
 Clark, E. ✓
 Clark, R. ✓
 Cobane, E. 3:00
 Collins, A. 320
 Cowling, V.
 Coyne, D. ✓
 Davis, B. ✓
 Dolan, A. 300
 Ellinwood, D. ✓
 Farley, H. 3:00

Farrell, M. ✓
 Fasano, C.
 Fayette, J.
 Fidler, L. ✓
 Forde, J. ✓
 Foster, A.
 Frank, F. ✓
 Frost, R. 320
 Gavryck, J.
 Gerber, S.
 Gibson, R. RHH 3:00
 Hadden, E. Betty Hadden 3:05
 Halper, W.
 Hart, R. ✓
 Hartley, J. ✓
 Hashmall, J. JH 300
 Hirsch, D. DH 3:05
 Holstein, W. ✓
 Hoyle, N. ✓
 Jacklet, J.
 Kassoff, M. MK 3:05
 Kalish, R.
 Keough, J. ✓
 Klein, A. ✓ 3:15
 Kuethe, J.
 Leibowitz, J.
 Littlefield, T.

3-11-74

Lonschein, E. ✓

Lopatin, E. ✓

Marsh, B. ✓

McFarland, R.

Meyer, M. ✓

Meyn, H. ✓

Moore, L.

Nix, Y.

Nichols, R.

Pastides, H. 315

Pickering, M. 3100

Reed, R.

Reilly, E.

Roberts, A. ✓

Salkever, L. ✓

Saturno, A.

Schermerhorn, B. ✓

Schmidt, C. J. ✓

Schmidt, R. ✓

~~Shane, A.~~

Sherman, M.

Silva, F. ✓

Sirotkin, P. ✓

Smith, J. ✓

Stewart, M. ✓

Stokem, K. ✓

Stutz, J. ✓

Tannir, D. ✓

Tock, H. ✓

Tompkins, P. ✓ 320

Turner, G.

Uppal, J.

Wallace, D.

Ward, J. P. J. P. Ward

Waterman, C.

Welch, L. ✓

Wilkinson, R. ✓ 315

Whitlock, D.

Wright, T. ✓ 315

Zimmerman, J. ✓

Zoler, M. ✓ 315

Zorn, K. ✓

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

April 1, 1974
3:15 p.m.
Assembly Hall

A G E N D A

1. Call to Order and Announcements
2. Approval of Minutes
3. President's Report
4. Council & Committee Reports
5. Old Business:
 - 5.1 Bill No. 197374-27 (Jurisdiction of the Schools & Colleges in Establishing Undergraduate Academic Policy)
 - 5.2 Bill No. 197374-28 (Pre-Registration and Registration Procedures)
 - 5.3 Bill No. 197374-29 (Submitting Grades to Registrar)
6. New Business:
 - 6.1 Bill No. 197374-30 (Amendment to the Senate Implementation of the By-laws)
 - 6.2 Bill No. 197374-31 (Date for "W" Grade)
 - 6.3 Bill No. 197374-32 (Reversal of Prior Recommendation)
 - 6.4 Bill No. 197374-33 (Amendment to the Charge of the Council on Promotions and Continuing Appointments)
 - 6.5 Bill No. 197374-34 (Resolution on Operational Guidelines)
 - 6.6 Bill No. 197374-35 (Student Participation in Promotion and Continuing Appointment Recommendations)
 - 6.7 Bill No. 197374-36 (Evaluation of Teaching)
 - 6.8 Bill No. 197374-37 (Student-Faculty Committee on Teaching)
 - 6.9 Bill No. 197374-38 (Performance Expectations)
 - 6.10 Bill No. 197374-39 (Personnel Committee)
 - 6.11 Bill No. 197374-40 (External Letters)
 - 6.12 Bill No. 197374-41 (Confidentiality on Personnel Proceedings)
 - 6.13 Other
7. Adjournment



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the University Senate

FROM: Edith Cobane, Chairperson
University Senate

DATE: April 11, 1974

The University Senate will reconvene on Monday,
April 22, 1974, at 3:00 P. M. in Lecture Hall No. 1.

The Agenda will consist of action on Senate
Bills No. 197374-29, No. 197374-30, and No. 197374-31.

Discussion of the Ad Hoc Report on Promotions
and Continuing Appointments will take place at the special
meeting on April 29.

Edith Cobane
Edith Cobane



STATE UNIVERSITY OF NEW YORK AT ALBANY
1400 Washington Avenue, Albany, N.Y. 12222

TO: Members of the 1973-1974 Senate

FROM: Edith Cobane, Chairperson
University Senate

DATE: April 22, 1974

The University Senate will meet on Monday, April 29, 1974 for the purpose of discussing the recommendations made in the report of the President's Ad Hoc Committee on Promotion and Continuing Appointment Policy and Procedures.

The meeting will begin at 3:15 P. M. in the Campus Center Assembly Hall.

Edith Cobane

Edith Cobane

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of April 1, 1974

ABSENT: A. Antonio; S. Brown; W. Brown; S. Chesin; E. Clark; E. Cobane; D. Ellinwood;
C. Fasano; J. Fayette; J. Forde; A. Foster; J. Gavryck; J. Hashmall; J. Jacklet;
J. Kuethe; Y. Nix; R. Reed; A. Shane; D. Tannir; H. Toch; J. Uppal; D. Whitlock;
T. Wright

The meeting was called to order by Chairman-Elect Gibson at 3:20 P. M.

1. The Chairman-Elect announced that there would be a special meeting of the Senate on April 29 to discuss the report of the President's Ad Hoc Committee to Review Promotion and Continuing Appointment Policies and Procedures and Senate Bills No. 197374-32 through No. 197374-41.

2. Senator L. Moore moved acceptance of the Minutes; motion seconded and approved.

3. President's Report

3.1 Budget - The Assembly Ways and Means Committee and the Senate Finance Committee have reviewed the Executive Budget recommendations and have made their cuts, which were sustained in the final Bill. SUNYA's budget request has been cut by \$200,000. The cut includes funds for maintenance, equipment, overseas programs, and organized research. SUNYA received the largest proportion of cuts of any of the four University Centers. The cut is a random one, including several areas, rather than concentrating on a particular program. We are asking for restoration of the cuts in the Supplemental Budget. Central Administration has indicated that it will support our request.

4. Council & Committee Reports

Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Graduate Academic Council; Student Affairs Council, Academic Services Council and the Council on Academic Freedom and Ethics.

5. Senator Birr moved that *"the report of the President's Committee to Review Promotion and Continuing Appointment Policies and Procedures be discussed as if the Senate were meeting as if in a committee of the whole and that debate be limited to one-half hour"*. Motion seconded.

Senator Gerber moved to extend the time limit to one hour. Motion seconded by Senator Pastides. Question called. Motion defeated.

Senator Moore moved that *"at the completion of 'Old Business', the Senate take up the discussion of the report of the Committee to Review Promotion and Continuing Appointment Policies and Procedures for the remainder of the meeting"*. Motion seconded and approved.

6. Old Business - Bill No. 197374-27 (Jurisdiction of the Schools and Colleges)

- 6.1 Question called on Senator R. Schmidt's motion to amend. Motion to amend approved.
- 6.2 Senator Hirsch moved to strike the last sentence of paragraph II; motion seconded. Question called. Motion to delete approved.
- 6.3 Question called on the main motion. Main motion approved by majority vote.

7. Old Business - Bill No. 197374-27 (Pre-Registration and Registration Procedures)

- 7.1 Senator Chi acceptance of Senate Bill No. 197374-27 (Pre-Registration and Registration Procedures); motion seconded.
- 7.2 Senator Chi moved that Bill No. 197374-27 be considered ad seriatim; motion seconded and approved.
- 7.3 Question called on paragraph I of Bill No. 197374-27. Paragraph I approved by a vote of 39 in favor to 18 opposed.
- 7.4 Senator Collins moved to amend paragraph II to read "...through the tenth calendar day following the start of classes"; motion seconded and approved.
Question called on paragraph II; Paragraph II approved by majority vote.
- 7.5 Senator Fidler moved to delete paragraph III from the Bill. The motion was ruled out of order.

Senator Zoler moved to amend paragraph III to read "*22 credits exclusive of one-hundred and two-hundred level physical education courses.*" Motion seconded and defeated.

Question called. Paragraph III approved by majority vote.

- 7.6 Senator Davis moved that "*during the registration period, pre-registered students be allowed to change their schedules during the afternoon of first day of registration and the morning of the second day of registration*" be added to the Bill as paragraph IV. Motion seconded.

Senator Sherman moved to continue the meeting until final action is taken on Bill No. 27; motion seconded and approved.

Question called on Senator Davis' motion. Motion defeated by a vote of 19 in favor to 35 opposed.

- 7.7 Senator Coyne moved to amend the Bill by adding a paragraph IV to read "*that this Bill not be put into effect until the Fall 1974 pre-registration period for the Spring 1975 semester*"; motion seconded and approved.
- 7.8 Senator Farley moved acceptance of Bill No. 197374-27; motion seconded and approved by majority vote.

Senators Gerber and Kassoff noted their objection to Bill No. 197374-27.

Senator Moore moved to recess until 3:15 p.m. on April 22, 1974; motion seconded and approved.

Minutes of April 22, 1974

ABSENT: A. Antonio; K. Birr; S. Brown; M. Cerullo; M. Farrell; C. Fasano; J. Fayette; J. Forde; J. Gavryck; E. Hadden; W. Halper; J. Hartley; W. Holstein; J. Jacklet; J. Keough; A. Klein; J. Kuethe; J. Leibowitz; T. Littlefield; E. Lopatin; Y. Nix; R. Reed; E. Reilly; L. Salkever; A. Saturno; M. Sherman; C. J. Schmidt; H. Toch; P. Tomplins; G. Turner; D. Wallace; C. Waterman

The meeting was convened at 3:25 p.m. in LCB-1 by the Chairperson.

1. Senator Lonschein moved to suspend the agenda to consider another Bill; motion seconded and approved.

Senator Lonschein moved that: *(Bill 42)*

"Whereas the 'Energy Crisis' has been reduced to a problem,

"Whereas this University has already saved about 20% of its power,

"It is hereby proposed that the following be adopted:

"I. That the University fountains be turned on as soon as possible.

"II. That this bill be referred to the President immediately."

Senator Brown requested that the President have a member of his administration advise the Senate of the cost involved in turning on the fountains. Mr. Benezet agreed to do so at the next Senate meeting.

Motion approved by majority vote.

Senator Chesin noted his objection to the Bill.

2. Bill No. 197374-29 (Submitting Grades to Registrar)

- 2.1 Senator Hoyle, speaking for the Council on Academic Freedom and Ethics, moved adopted of Bill No. 197374-29; motion seconded.

Senator Cobane, speaking for the Executive Committee, noted that the reason the Committee recommended a ten-minute limit to debate on Bill 197374-29 was due to the fact that the Council on Educational Policy has discussed the matter at great length last year.

Question called on Bill No. 197374-29. Motion defeated by majority vote.

Senator Frost was requested to indicate to the Undergraduate Academic Council the Senate's concern with the fact that the current policy makes it difficult for essay examinations to be given to large classes.

2. Bill No. 197374-30 (Amendment to Senate Implementation of the Faculty By-laws)

2.1 Senator Gibson moved the adoption of Bill No. 197374-30; motion seconded.

Senator Smith, speaking for the Graduate Academic Council, expressed no strong objections to the Bill.

2.2 Senator Hirsch moved to limit debate for five minutes on this issue; motion seconded and approved.

2.3 Senator R. Schmidt moved to table Bill No. 197374-30; motion seconded. Motion to table approved.

3. Bill No. 197374-31 (Date for "W" Grade)

3.1 Senator Frost, speaking for the Undergraduate Academic Council, moved adoption of Bill No. 197374-31; motion seconded.

It was requested that the Senate conduct a straw vote to determine whether or not changing the last day to drop a course to the end of the ninth week of classes would be preferable to the current deadline to drop a course. This was ruled out of order.

Several Senators expressed strong disapproval of the Bill noting that it would be a step backward and that many students are unable to determine their academic standing in a class until well after the ninth week of class.

Question called. Motion defeated by a vote of 33 opposed to 11.

The meeting was adjourned at 4:50 P. M.

0101

3:30 - 4/29 - 73-74

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week =

LFB —

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for several years

gave opening remarks
on history

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- sent to all teachers
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students = ECW
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Shuman = be actually
reflected

DH = reflect intent

Study = why the distinction between
 C.A. & P. are more
 → R = ^{pressure} time / ^{decision} 3 are more
 critical / ^{promotions can} be looked
 at differently = they committee agreed
 it's desirable to reduce
 (number of layers) =
 @ tenure is more vital in
 university @ reduce layers =
 an inordinate amount of time is
 spent on promotion = CPCA
 decides when a ^{person} is promoted
 not if = relax university controls
 over tenure = allow depts & schools
 more leeway in promotion -

Fenton = ^{recommend} 3 (Senate)
 ensure / ^{submit} 3 (after report)
 decide that move on to bills
 to implement 3

Stutz = Why eliminate the ^{names} ~~names~~ of the ^{signers} ~~signers~~ of letters

Littlefield = Confidentiality
safe for ~~integrity~~ ^{integrity} letters of
could be submitted published
reviews of work = is as
much confidentiality that
currently exists really
necessary

Intention =

Tonghis = ^{what} about the school ^{dept} ~~dept~~
a ^{personnel} ~~personnel~~ committee could be
does deviate = SK/MS = use good
sense -

Sherman = (^{more} 3 ^{more}) 9 students
voting as part of the
depart = you are not
going to get Faculty members
to give a completely
honest opinion if students
are there - students do
not usually understand
role of CA & promote

Powell = ^{nothing} report to prohibit
Faculty from ^{meeting} alone to
- 6 - = report
calls for student participation
& evaluation = not necessary
that the total vote be closed
together

Fisch - report to Shuman = 9 students
were on the Committee
they would have an opportunity to
learn about CA + P = P/

learn that you have to
make choices = students
have a different viewpoint
✓ a viewpoint is needed =
Oh boy all they honest =
I am on the history search
committee ✓ oh boy —

Wright = the manner of
choosing student representatives
should be spelled out =
make sure that all students
have an opportunity to comment
not just a check box

Yotushin = assumed P.T. of
would know their needs
best = but did assume P
(students would be satisfied

gerber = cycc decision made
1/2 2/2 3/2 as that
0/2 1/2 6/2 lesson

collins - 2/20 & student alerted
to 2/20 of
students who have actually
been taught & part

① 1/2 & summarizing =
1/2 report of summaries
to say quite different

Prebush = 1/2 student
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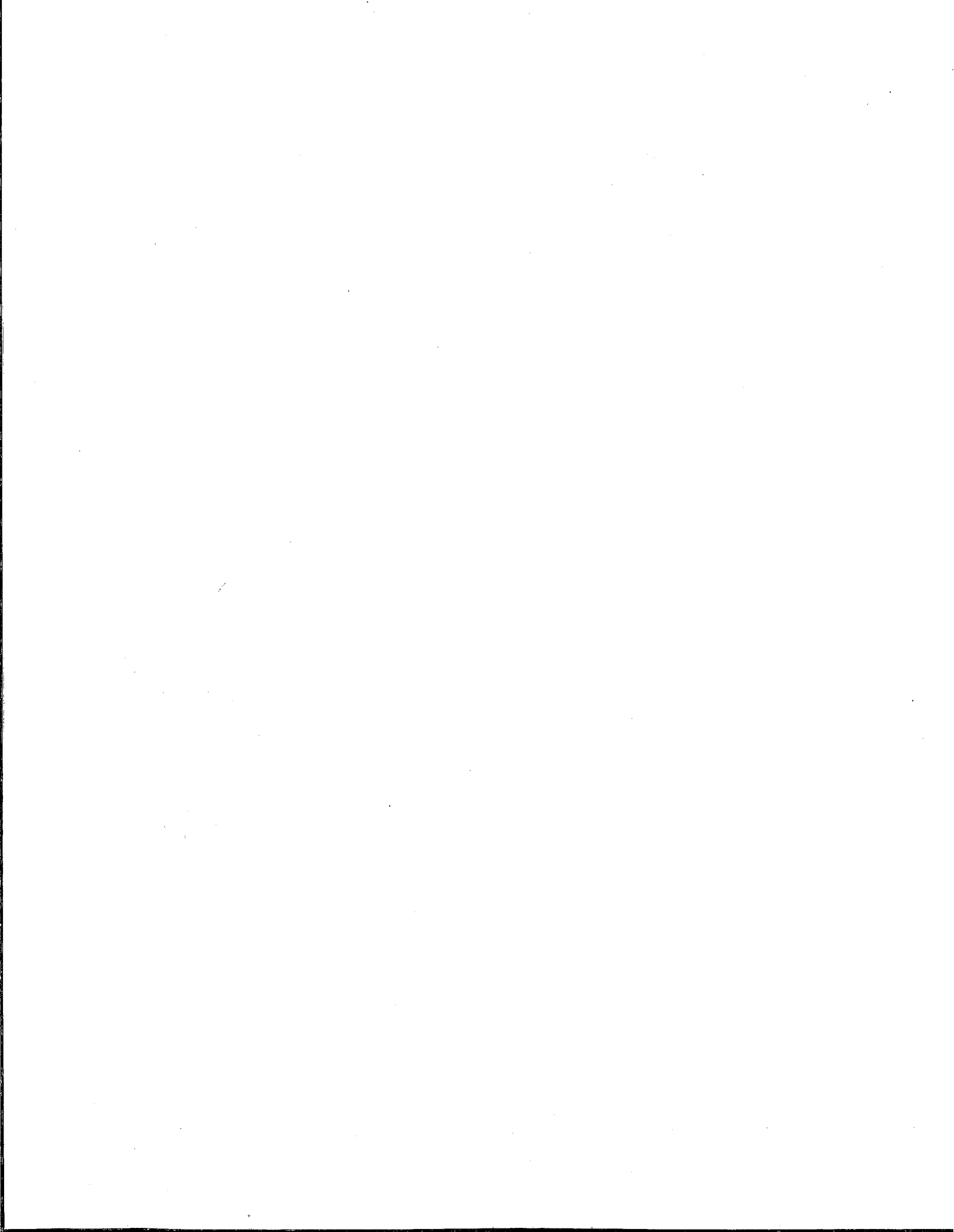
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Question called on Bill No. 197374-29. Motion defeated by majority vote.

Senator Frost was requested to indicate to the Undergraduate Academic Council the Senate's concern with the fact that the current policy makes it difficult for essay examinations to be given to large classes.

2. Bill No. 197374-30 (Amendment to Senate Implementation of the Faculty By-laws)

2.1 Senator Gibson moved the adoption of Bill No. 197374-30; motion seconded.

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It was requested that the Senate conduct a straw vote to determine whether or not changing the last day to drop a course to the end of the ninth week of classes would be preferable to the current deadline to drop a course. This was ruled out of order.

Several Senators expressed strong disapproval of the Bill noting that it would be a step backward and that many students are unable to determine their academic standing in a class until well after the ninth week of class.

Question called. Motion defeated by a vote of 33 opposed to 11.

The meeting was adjourned at 4:50 P. M.

REPORT TO THE SENATE

FROM: Edith Cobane, Chairperson
Executive Committee

DATE: April 1, 1974

March 20, 1974

The major thrust of the meeting was directed towards the report of the President's Committee to Review Promotion and Continuing Appointment Policies and Procedures. The recommendations of the Report had been put in bill form by individual members of the Executive Committee; the Committee studied the bills for clarity and adherence to the recommendations. Three bills needed further clarification, which was sought from John Rosenback, Co-Chairman of the President's Committee.

It was decided to present all bills to the Senate at its April 1 meeting for initial discussion "as a committee of the whole"; to arrange for wide distribution of the entire report (less appendices); and to encourage the Senate to set a timetable for initial action on the bills.

Ben Chi reported regarding the status of the Research Council; a bill to include problems related to research within the province of the Graduate Academic Council will be submitted to the Senate.

March 25, 1974

Distribution of the Ad Hoc Report: the Office of Community Relations will publish the entire report, exclusive of summary and appendices, and distribute it to each member of the Teaching Faculty. In addition, other copies will be made available at the Campus Center and the Administration Building. The summary will be published in the April 15 issue of the Tower Tribune. Copies of the complete report, including appendices, will be placed on reserve in the Library; other copies will be sent each dean with the request to make the report available.

Legislative action on the budget: President Benezet will discuss this with the Senate on April 1; Vice President Salkever will be consulted with regard to a resolution objecting to various aspects of the legislative actions; Chairperson Cobane will raise several issues at the Chancellor's meeting of heads of government on March 28.

Guidelines for Discretionary Monies: the Executive Committee recommended faculty members for the Ad Hoc Committee to advise the administration on guidelines.

Governance: in the event the Governance Commission's recommendations are not approved by the faculty, two resolutions will be presented for immediate faculty action:

1. to extend student membership for one year.
2. to recommend to the President the appointment of an ad hoc by-laws committee charged to report at the fall 1974 faculty meeting with amendments dealing with:

- permanent student membership on the Senate
- membership of non-teaching professionals
- at-large elections
- question of service staff representative on the Senate and/or Executive Committee

Other Items:

The Calendar Committee was discharged upon receipt of their report.

A ten-minute limit to debate on Bill No. 197374-29 will be proposed to the Senate.

The bills from the Ad Hoc Committee's recommendations were finalized and order of presentation determined.

The report of the Outstanding Teacher Award Committee was accepted. They proposed that no award be given this year, with an immediate study of the purposes of the award and appropriate procedures.

The report on the Master Plan was referred to the Council on Educational Policy for their immediate attention.

REPORT TO THE SENATE

FROM: Phillip Tompkins, Chairperson
Council on Educational Policy

DATE: April 1, 1974

The Council on Educational Policy (EPC) following its meetings on February 28, and March 14, 1974, reports the following:

FOR INFORMATION

1. The Council has spent its last two meetings exploring in depth a proposal for part-time full-status faculty positions. This proposal would allow for appointments to the teaching faculty for individuals on a less than full-time status and provide fringe benefits and opportunities for tenure.

2. The program evaluation committee has been asked to review the proposed major in Judaic studies.

FOR ACTION

None

REPORT TO THE SENATE

FROM: Margaret Farrell, Chairperson
Undergraduate Academic Council

DATE: April 1, 1974

The Undergraduate Academic Council (UAC), following its meetings on March 1, and March 15, 1974, reports the following:

FOR INFORMATION

1. An ad hoc committee consisting of members of the UAC and the Graduate Academic Council is being convened to investigate final examinations administered in other than the 16th week of classes.
2. The Council accepted the report from the curriculum committee which listed those undergraduate courses considered to be "liberal arts and sciences" in orientation. These courses will be so noted in the Undergraduate Bulletin.
3. The Council accepted the resolution from the committee on honors and independent study which reaffirmed the existing policy concerning criteria for honors graduation, but urged exceptions to the policy be considered. The committee is presently establishing guidelines to be used in making exceptions.
4. The Council investigated the concern regarding the requirement that each student receive a grade for each course in which he was registered. A report was sent to the executive committee.

FOR ACTION

See the Bill concerned with the "Date for 'W' Grade".

REPORT TO THE SENATE

FROM: Jack Smith, Chairman
Graduate Academic Council

DATE: April 1, 1974

FOR INFORMATION:

1. A final report on the review of the Program in French was approved for forwarding to the Vice President for Academic Affairs.
2. Several minor changes were recommended for the report on the Physics Program review. It is expected the final report will be forwarded to the Vice President in early April.
3. Reviews of the Programs in Art History, Atmospheric Sciences, and Spanish are in progress.
4. The Admissions and Academic Standing Committees continue to review petitions for transfer of graduate credits and for exemptions from standing regulations.
5. Three model programs have been developed by the Committee on Interdisciplinary and Innovative Studies. External reviewers have now reviewed the processes and resources for offering interdisciplinary programs; their report will be made within a few weeks.

FOR ACTION:

1. The Council recommends that the attached proposal on graduate residence requirements not be approved.

The effect of passing this proposal would be to invite wide-spread disparities amongst schools and colleges in full-time residency. It is believed that the Council's Committee on Educational Policies and Procedures should, in fact, continue to work on development of a policy which will correct some of the disparities which already exist.

2. The Council recommends that the Senate not amend Bill No. 197374-27 to include graduate academic policy and actions of the Graduate Academic Council.

The bill, if amended, would have the effect of denying to GAC the authority and responsibility with which the Senate endowed it. The Council's Standing Committees regularly consider requests from academic units for permission to depart from established policies.

PURPOSE: to allow full-time students on an assistantship (carrying less than 12 credits but certified as full-time under current university criteria) who are working on projects related to their studies, to earn residency at the same rate as full-time students.

A. Each student in a doctoral program must engage in full-time study....For this purpose, the following minimum conditions apply:

(1) A minimum of 24 registered credit-hours taken in two consecutive semesters must be completed satisfactorily except as indicated below:

(a) Students authorized to register for work on a dissertation may substitute for this condition satisfactory completion of 16 registered credit-hours, minimum, plus formal registration for and work on the dissertation.

(b) Graduate assistants holding more than a half-assistantship may substitute for this condition two consecutive academic years in such a position including the satisfactory completion of a minimum of 15 registered credit-hours each year plus satisfactory completion of assigned duties.

(c) Graduate assistants may substitute for this condition a minimum of 15 credit-hours plus satisfactory completion of assigned duties if the appropriate School or College certifies to the Graduate Office that the student met internal full-time study requirements and that the assigned duties were academic or educational in nature.

Co-sponsored by the School of Criminal Justice Faculty and the Graduate Student Association of SUNYA

January 1973

REPORT TO THE SENATE

FROM: Mitchell Kassoff
(Name of Chairman)
Student Affairs Council
(Name of Council)

DATE: _____
(Date of Senate Meeting)

Student Affairs Council Meeting - March 6, 1974

Actions Taken:

1. The Select Committee from the Student Affairs Council to study the present judicial system presented a revised proposal on student academic grievance procedures. The document was reviewed by the Council members and minor changes were made to simplify and clarify. The following motion was unanimously voted:

"I move that the Report of the Select Committee be endorsed as amended by the Student Affairs Council. Further, the Council directs its chairperson to share this proposal with the Graduate Academic Council, the Undergraduate Academic Council and to send an information copy to the Council on Academic Freedom and Ethics, with the objective of requesting the reactions of these bodies to the proposal. Discussion of those reactions is to be placed on a future agenda of the Student Affairs Council. At that time, the Council anticipates the formation of a formal bill for presentation to the University Senate".

2. The concensus of the Council as to the next step in finalizing the larger judicial proposal was to have the Select Committee that has worked on student academic grievance procedures proceed with other unresolved issues and bring proposals to the Council.

REPORT TO THE SENATE

FROM: Mitchell Kassoff

(Name of Chairman)
Student Affairs Council

(Name of Council)

DATE: _____
(Date of Senate Meeting)

Special Meeting - February 26, 1974

Actions Taken:

1. A proposal presented by J. Paul Ward, Director of International Student Advisement was passed by unanimous vote and supported the formulation of a standing committee to select an international student to be a recipient of the funds available from the state fair, the funds from which are given for this purpose.
2. Suggestions were made by the Council to delete, add and clarify certain aspects of the statement presented by the Select Committee to re-study the present judicial system at the January 16 meeting. The working paper dealt with a statement regarding student grievance procedure in the academic area. The purpose of this effort by the Student Affairs Council is an attempt to have a consistent, written, workable policy that students would find easily understood and available. At the present time, the grievance procedures are different from department to department and school to school especially in the undergraduate division. Before this statement goes to the University Senate, it will require final approval by the Student Affairs Council, the Undergraduate Academic Council and the Graduate Academic Council.

REPORT TO THE SENATE

FROM: Thomas Boehm, Chairperson
Academic Services Council

DATE: April 1, 1974

William Mulvey, Director of the Educational Communications Center, reported on current and projected interactions between the faculty and the ECC. Included were:

1. Some examples of how instructional technology has and can be applied to curriculum development.
2. How instructional technology can make an existing program more flexible.
3. The necessity for faculty members to be allotted enough time and recognition to become involved with extensive instructional development programs.
4. Potential sources of funds for developing instructional materials during the academic year and during the summer.
5. The University patent and copyright policies governing the production of materials.

The next meeting of the Academic Services Council will be held at the Educational Communications Center, Room LC 25, Thursday, April 18, at 3:15 P. M. Mr. Mulvey and his staff will stage a multi-media presentation of materials and ideas developed with faculty to further illustrate the potential of EDC for aiding in instruction. Members of the Council and the Senate are invited to attend this half-hour program.

CAFE GRIEVANCE PROCEDURES

CAFE will consider complaints brought by any student, faculty member or administrator against any member of the university community.

Screening: Each complaint will be examined by CAFE to determine whether CAFE will hold a hearing on the matter. Cases heard by CAFE must meet the following criteria:

1. The complaint must involve an issue pertaining to academic freedom and/or ethics.
2. It must be a non-contract grievance.
3. There must be substantial real or potential damage to one or more individuals and/or the university community.
4. The individual(s) filing the complaint must present a prima facie case.
5. The individual(s) filing the complaint must be willing to exhaust all other remedies. If the complainant(s) would like a member of CAFE to be present as an observer at lower level discussions of the issue, this will be arranged. (Members of CAFE will do this on a rotational basis.)

A majority of CAFE members present at the screening meeting must agree that a case warrants hearing or the case will not be heard by CAFE.

Hearing: Complainants will have presented their cases in writing before screening as well as a specification of the remedy sought. Any individuals mentioned in the complaint will be sent a copy of it and given two weeks to write their own statements. A member of CAFE (selected on a rotational basis) will see that all interested parties and individuals having relevant information will be available for questioning at the hearing. Testimony given before CAFE will be kept confidential.

Remedy: CAFE will make its recommendations for appropriate remedies based on a majority vote. CAFE members who wish to do so may file dissenting reports. CAFE's role is advisory. We have no enforcement powers.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Submitting Grades to Registrar

INTRODUCED BY: Council on Academic Freedom
and Ethics
March 11, 1974

- I. It is hereby proposed that the policy that grades be submitted to the Registrar within 48 hours after a final examination be changed to a policy that grades be submitted to the Registrar within 96 hours after a final examination.
- II. That this Bill be submitted to the President immediately.

RATIONALE: The current policy makes it very difficult to give essay finals to large sections.

Executive Committee Recommendation: Limit debate to ten minutes.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Amendment to Senate Implementation
of the Faculty By-laws

INTRODUCED BY: Executive Committee
April 1, 1974

It is hereby proposed that the following be adopted:

I. That the charge and composition of the Graduate Academic Council be amended as follows:

1.1 Composition: Add: The Vice President for Research, ex officio;
The Director of Research

After 1.4 add a new section 1.5 to read:

1.5 The Council shall regularly review research activities of the University.

1.51 Current and proposed research shall be reviewed both in terms of its effectiveness and its relation to the graduate program.

1.52 It shall review the allocation of research funds.

1.53 It shall be consulted, along with the Council on Educational Policy, when the University proposes major new research commitments.

Renumber the present section 1.5 to 1.6.

II. That section 5 (Council on Research) of the Senate Implementation of the Faculty By-laws be deleted and subsequent sections renumbered.

III. That this resolution take effect July 1, 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Date for "W" Grade

INTRODUCED BY: Undergraduate Academic Council
April 1, 1974

It is hereby proposed that the following be adopted:

- I. The grade of "W" will be assigned by an academic adviser or by an appropriate administrative officer for a course dropped on or before the last day of classes of the ninth week of the term.
- II. That this proposal be implemented beginning with the Fall term, 1974.
- III. That this bill be referred to the President immediately.

RATIONALE

The purposes of the motion are basically twofold -- to encourage better education for students through careful commitment to their academic effort and to avoid unwise dispersion of faculty and student work in courses. The provision of nine weeks of the term during which students may withdraw from a course with a grade of "W" affords them ample opportunity for ascertaining whether a course meets their needs and interests and whether it is a course in which they can manage the material. Also, the carrying of students through an entire term means the students have, to some extent, wasted an important segment of their time and means that faculty members have unnecessarily had to disperse their efforts for students who later drop a course. This latter point is of increasing importance as financial restrictions and thus limitations on faculty size become more critical.

A student who does not drop a course before the last day of classes of the ninth week of the term shall be assigned the appropriate academic grade by the instructor. However, a student who officially withdraws from the university through the office of student life on or before the last day of classes of a term, as designated in the academic calendar, will be assigned the grade of "W" for all courses for which he was enrolled at the time of withdrawal.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Reversal of Prior Recommendation
(Promotion and Continuing Appointment)

INTRODUCED BY: Executive Committee
April 1, 1974

It is hereby proposed that the following be adopted:

- I. That when a school committee is considering reversing the recommendation of a department, the committee shall request the department chairman and the candidate, or their respective designees, to meet with the committee to discuss the explicit grounds for disagreement.
- II. That when the Senate Council on Promotions and Continuing Appointments is considering reversing the recommendation of a school committee, the Council shall request the chairman of the school committee, or his designee, to meet with the Council to discuss the explicit grounds for disagreement. The candidate and the department chairman, or their respective designees, may be requested to meet with the Council.
- III. That the provisions be incorporated into the Guidelines Concerning Promotions and Continuing Appointments.
- IV. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- V. That this resolution, subject to the approval of the President, shall be implemented beginning with the fall semester 1974.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Amendment to the Charge of the
Council on Promotions and Continuing
Appointments

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. That the Senate Implementation of the Faculty By-laws, Section 9 be amended as follows:

Delete the present 2.33 and substitute:

2.33 recommendations for promotion shall be forwarded to the President without prejudice, except that the school's reversal of the departmental recommendation may be appealed to the Council by either the department or the candidate.
- II. That the Guidelines Concerning Promotions and Continuing Appointment be edited and revised to incorporate this change.
- III. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- IV. That this resolution, subject to the approval of the President, shall be implemented beginning with the fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Resolution on Operational Guidelines,
Council on Promotions and Continuing Appointments

INTRODUCED BY: Executive Committee
April 1, 1974

I. RESOLVED, that Bill No. 197172-38 be amended as follows:

I. Criteria

A. Recommendations shall be based upon a careful deliberation concerning the qualifications of the candidate within each of the following four categories appropriate to the candidate's University position.

1. Teaching effectiveness.
2. Research or other creative activity.
3. Professional participation and recognition.
4. Service to the University and to the public.

Superiority of intellectual attainment should be the overriding consideration. Individuals or groups making recommendations in promotion or continuing appointment cases should particularly assess the candidate's teaching and research or other creative activity. Excellence in professional and service activities should not be permitted to compensate for clear weaknesses in teaching or in research or other creative work.

It is the view of the Senate that the four categories listed above include all the criteria for promotion defined by the Policies of the Board of Trustees (Policies, 1973 ed., Article XII, Title A, p. 13) and in no way conflict with same.

- II. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- III. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Student Participation in Promotion
and Continuing Appointment Recommendations

INTRODUCED BY: EXECUTIVE COMMITTEE
April 1, 1974

It is hereby resolved that the following be adopted:

- I. The Council on Promotions and Continuing Appointments shall forward only those departmental* recommendations on personnel cases of promotion and/or continuing appointment in which that department's recommendations include explicit reference to student judgement on those cases as expressed by student representatives, whose votes within that department should be equal to at least one-third of the total votes** within that department.
- II. The University Senate further requests the President, the Vice President for Academic Affairs, and the Deans of the respective units, to consider only those personnel cases of promotion and/or continuing appointment in which departmental* recommendations include explicit reference to student judgement on those cases as expressed by student representatives, whose votes within that department should be equal to at least one-third of the total votes** within that department.
- III. The Council on Promotions and Continuing Appointments may waive the above requirement for student participation if exceptional circumstances should warrant their action, e.g., insufficient student interest.
- IV. The University Senate further recommends that all votes in departments on personnel cases of promotions and/or continuing appointments be recorded by groups, e.g., tenured, non-tenured, associate professors, graduate students, as appropriate.
- V. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- VI. That this resolution, subject to the approval of the President, shall be implemented beginning with the fall semester 1974.

*Throughout this resolution the word "department" includes those schools which are not subdivided into departments.

**"Total votes" within a department is defined as the number of faculty plus the number of student representatives eligible to vote.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Evaluation of Teaching

INTRODUCED BY: EXECUTIVE COMMITTEE
April 1, 1974

It is hereby proposed that the following be adopted:

- I. The Council on Promotions and Continuing Appointments shall forward only those recommendations on personnel cases of promotion and/or continuing appointment in which data from a uniform instrument of student opinion on teaching (gathered University-wide) is available for the case in question.
- II. The University Senate requests the President, the Vice President for Academic Affairs, and the Deans to consider only those personnel cases of promotion and/or continuing appointment in which data from a uniform instrument of student opinion on teaching (gathered University-wide) is available for the case in question.
- III. The Council on Promotions and Continuing Appointments is empowered to waive the above requirement in particular personnel cases, where the faculty member has taught classes of a unique instruction format, e.g., seminars, independent study.
- IV. The University Senate requests that the President, the Vice President for Academic Affairs, and the Deans also waive the above requirement in particular personnel cases, where the faculty member has taught classes of a unique instruction format, e.g., seminars, independent study.
- V. The University Senate requests that the President appoint a University-wide committee composed of faculty and students to oversee the University-wide gathering of student opinion about teaching. It is requested that this committee should ensure the following:
 - a. A uniform instrument to be administered each semester in all classes of a standard instruction format, to be supplemented where necessary at departmental level with additional questions.
 - b. The administration of this instrument should be handled by students, the instructor should not be present, and the respondents should be anonymous.
- VI. That copies of this resolution be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- VII. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Student-Faculty Committee on Teaching

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. The University Senate recommends to the Council of Deans that each department form a student-faculty committee on teaching. These committees should have the responsibility of conducting a thorough study of the teaching performance of those individuals who are to be considered for promotion or tenure; data beyond the student opinion on teaching instrument should be used.
- II. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- III. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Performance Expectations

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. That a written set of performance expectations based on the appropriate criteria be developed for each new faculty member:
 1. These performance expectations shall be developed by each department and shall consist of a general statement, applicable to all department members, and such specific changes or additions as may be necessary for the individual faculty member.
 2. The performance expectations must be reviewed and approved by the Dean of the School, and, if question exists, by the Vice President for Academic Affairs.
- II. That these performance expectations be reviewed periodically with the faculty member and modified, if necessary, with the approval of the Dean.
- III. That the faculty member be evaluated within the framework of these performance expectations.
- IV. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- V. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Personnel Committee

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. That each department establish a personnel committee responsible for ensuring that all pertinent information about the candidacy is collected and presented to the department.
- II. That the personnel committee be elected by the faculty in the department or appointed by a departmental group that has itself been elected by the faculty.
- III. That in small departments (four or fewer), the personnel committee include the chairman of the department, and at least two members of another department.
- IV. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- V. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

External Letters

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. That letters be solicited from external and, if desired, internal sources by the personnel committee.
- II. That the letters be from four scholars of recognized stature in the pertinent discipline, at a rank equal or above that proposed, who are employed at an institution at least comparable to SUNY-Albany.
- III. The contents of the letters, without the names of the signers, be summarized by the personnel committee and reported to the voting members of the department.
- IV. The report and the original letters accompany the dossier when the dossier is forwarded.
- V. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- VI. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Confidentiality on Personnel Proceedings

INTRODUCED BY: EXECUTIVE COMMITTEE
APRIL 1, 1974

It is hereby proposed that the following be adopted:

- I. Every deliberative body in the University that is charged with making recommendations for personnel action in individual cases is expected to maintain strict confidentiality regarding its proceedings. Only procedural aspects and actions taken on procedures and policies may be discussed outside the meetings of the body or become a matter of public knowledge. Notes and minutes of the meetings of the body shall be available only to members of the body, the next evaluative body, and the University officer(s) to whom the body makes its recommendations, and shall not otherwise be released.
- II. It is recommended to the President that he direct those University officers who are involved in the personnel process to observe without exception the guidelines described in Section I.
- III. Copies of this resolution upon its passage shall be sent to the President, the Vice President for Academic Affairs, the Council of Deans, and the Council on Promotions and Continuing Appointments.
- IV. That this resolution, subject to the approval of the President, shall be implemented beginning with the Fall semester 1974.

UNIVERSITY SENATE

STATE UNIVERSITY OF N.Y. AT ALBANY

TURN ON THE FOUNTAINS

INTRODUCED BY: Eric Lonschein, Harris Pastides,

Vernon Beck, Francine Frank

Low Fidler, Dave Coyne,

Barry Davis, R. Kalish

Mitch Kassoff, Edie Cobane,

Ron Stokem

J. P. Ward

Mitch Zolar, Bob Gibson, Jay Hashmall

Mark Pickering

Hugh T. Farley, C. Kurt Zorno

Whereas: University Community members have expressed a desire to have the University fountains turned on for Spring.

Whereas: The Energy Crisis has been ~~lower~~ reduced to a problem

Whereas: This University has already saved about 20% of its power

It is hereby proposed that the following be adopted:

- I. That the University fountains be turned on as soon as ~~the~~ possible
- II. That this bill be referred to the President.

SENATE - APRIL 22, 1974

Absent - April 22, 1974
SENATE MEETING.

SENATE MEETING

- | | |
|-------------------|--------------------|
| 1. Antonio A. | 26. Salkever L. |
| 2. Burr K | 27. Saturno A. |
| 3. Brown S. | 28. Schenckhorn B. |
| 4. Carullo M. | 29. Schmidt C.J. |
| 5. Cowling V. | 30. Tock H |
| 6. Sherman M ← | 31. Tompkins P. |
| 7. Farrell M. | 32. Turner A. |
| 8. Faasat C. | 33. Wallace D. |
| 9. Fayette J. | 34. Waterman C |
| 10. Forde J. | |
| 11. Garryk J. | |
| 12. Hadden E. | |
| 13. Halper W. | |
| 14. Hartley J. | |
| 15. Holstein W. | |
| 16. Jacklet J. | |
| 17. Keough J. | |
| 18. Kleind A. | |
| 19. Kuethe J. | |
| 20. Leibowitz J. | |
| 21. Littlefield T | |
| 22. Lopatin E. | |
| 23. Nix Y. | |
| 24. Reed R. | |
| 25. Reilly E. | |