

APPENDIX F

SUNY EXPEDITED REVIEW REQUEST FORM For Undergraduate Programs

Use this form to request expedited review for eligible undergraduate programs.
Place the completed form on top of all submitted materials

Name of Institution: The University at Albany

Proposed program title: Japanese Studies

Proposed degree or other award: Bachelor of Arts

It is the goal of the Program Review and Planning Group to review and, where appropriate, approve program proposals in the shortest time possible. Expedited Review status will shorten the maximum time under review at System Administration from sixty to thirty days. The following types of new programs (at any level) are not eligible for expedited review:

- *any program leading to NYS licensure/certification*
- *any program requiring specific action by the SUNY Board of Trustees or the NYS Board of Regents (for example, master plan amendment or degree authorization)*
- *any program for which part of the instruction will be offered by a non-degree granting entity*

Programs submitted for expedited review must be complete and clearly demonstrate the characteristics—described below—that would merit expedited review. If information is missing from the proposal and has to be requested from the campus, the review of the program will continue on a normal, unexpedited, timeline.

Place an “X” in the box to the left of each applicable characteristic, according to the degree type of the program being proposed.

1. Certificate (undergraduate)

| | |
|--------------------------|--|
| <input type="checkbox"/> | Every course is applicable to a registered degree program at the college. |
| <input type="checkbox"/> | The set of courses forms a coherent whole. |
| <input type="checkbox"/> | New courses have been approved and syllabi are attached. |
| <input type="checkbox"/> | If external instruction (for example, field work, externships) is a component of the proposed program, the proposal contains all documentation required in Appendix C. |

2. Associate in Applied Science, Associate in Occupational Studies


| | |
|--------------------------|--|
| The submitted curriculum | |
| | EITHER results from a DACUM process and summary documentation is attached (see http://www.dacum.com/ohio/), |
| | OR is validated by documentation from an external review team selected in consultation with System Administration (Appendix D). |
| | The program meets the SED Liberal Arts and Sciences Requirements for Earned Degrees in Section 3.47, available online at http://www.highered.nysed.gov/ocue/chapter i of title 8 of the offi.htm . |
| | New courses have been approved and syllabi are attached. |
| | If external instruction (for example, field work, externships) is a component of the proposed program, the proposal contains all documentation required in Appendix C. |

3. Associate in Arts, Associate in Science

| | |
|--|--|
| | Evidence of transferability into compatible programs at two baccalaureate-granting institutions, as per instructions in the Program Proposal form. |
| | The program meets the SED Liberal Arts and Sciences Requirements for Earned Degrees in Section 3.47, available online at http://www.highered.nysed.gov/ocue/chapter i of title 8 of the offi.htm . |
| | New courses have been approved and syllabi are attached. |
| | If external instruction (for example, field work, externships) is a component of the proposed program, the proposal contains all documentation required in Appendix C. |

4. Baccalaureate Degree Programs

| | |
|---|--|
| X | For programs that anticipate transfer-student enrollments, there is clear evidence of articulation with two-year programs, as per Program Proposal directions. |
| X | The Program Proposal includes a highly positive external review or the external review has been waived at the Program Announcement stage. |
| X | The program meets the SED Liberal Arts and Sciences Requirements for Earned Degrees in Section 3.47, available online at http://www.highered.nysed.gov/ocue/chapter i of title 8 of the offi.htm . |
| | New courses have been approved and syllabi are attached. |
| | If external instruction (for example, field work, externships) is a component of the proposed program, the proposal contains all documentation required in Appendix C. |

Signature:  [electronic signature: Susan Herbst]

November 3, 2006

President or Chief Academic Officer

Date

APPENDIX B




UNDERGRADUATE PROGRAM PROPOSAL FORM

Use this application for any new program that does not lead to licensure or preliminary or advanced study in one of the areas licensed by the State Education Department. *If the program would lead to certification as a classroom teacher, use the "Application Form for Registration of a Teacher Education Program" in addition to this document. Some new programs may also require master plan amendment (see Appendices G, K, and L).*

1. Basic Information

- A. Name of Institution: University at Albany, SUNY
Specify campus or other location where program will be offered, if other than the main campus:

- B. President or Chief Academic Officer: Susan Herbst, Provost and Executive Vice President for Academic Affairs
NAME AND TITLE
Signature:  [electronic signature] Date: November 3, 2006
- C. Contact person, if different: Anthony DeBlasi, Chair, Department of East Asian Studies
NAME AND TITLE
Telephone: 518-442-5316 Fax: 518-442-4118
E-mail: deblasi@albany.edu
- D. Proposed program title: Japanese Studies
- E. Proposed degree or other award: Bachelor of Arts
- F. Proposed HEGIS Code: 1108.00
- G. If the program would be offered jointly with another institution, name the institution/branch below:

If the other institution is degree-granting, attach a contract or letter of agreement signed by that institution's President or CEO. If it is non-degree granting, refer to SED Memorandum to Chief Executive Officers No. 94-04 (<http://www.highered.nysed.gov/ocue/ceo%20memorandum.htm>).

H. If the program would lead to New York State teacher certification:

List the intended certificate title(s):

(e.g., "Childhood Education," "Technology Education")

List the intended certificate type(s):

(e.g., "Initial," "Professional")

I. If the program leads to New York State professional licensure, please specify the licensure area.

J. If specialized accreditation will be sought:

Name _____ the _____ accrediting _____ group: _____

Indicate _____ the _____ expected _____ accreditation _____ date: _____

K. Will the program be offered off campus? (Y/N) No

L. If this program will be offered in a format other than the traditional classroom model, specify the format. State any other Special Characteristics

M. Explain any atypical schedule that may affect program financial aid eligibility.

N. Institutional Approval

1. Community college: Date of approval by the local board of trustees.

2. State-operated campus: Date of approval by campus governance body. April 17, 2003

2. Program Summary

Provide information solicited A-E below. For each item use as much space as necessary to provide an appropriate answer (the cells will expand as necessary with the inserted text). Draft catalog copy, if available, may be a helpful way of providing much if not all of the solicited information, particularly with regard to items D & E. Please indicate if any of the solicited information is being provided in a separate attachment.

A. Mission.

1. Summarize the proposed program's educational and career objectives and its relationship to the mission of the institution.

The Bachelor of Arts in Japanese Studies will provide students with the knowledge of Japanese language and culture necessary for careers requiring a sophisticated understanding of Japan and its people. Such careers include international business and government. In addition, students who complete the program will be prepared to pursue graduate studies in Japanese Studies. The program will reinforce the University at Albany's curricular commitment to international studies and

language education.

2. If this is a new area of instruction and the basis for this was not discussed in the campus' Mission Review Memorandum of Understanding, discuss the reasons why the proposal is now considered central to the institution's ongoing development.

The University has offered Japanese Studies as a faculty-initiated interdisciplinary major, with a concentration in Japanese, for a number of years – since 1990. The program has been successful, with steady student demand, and we move at this time to formalize this offering as a regular major.

B. Institutional Context.

1. Identify existing or projected programs of the campus in the same or related disciplines and the expected impact of the proposed program on them.

The Department of East Asian Studies currently offers a B.A. in Chinese Studies. There is no expected impact of this new program on Chinese Studies.

The University also has an Asian Studies program, but this focuses on South Asia (India and the Sub-continent). Thus, despite the similarity in names, the foci of the programs are different and therefore there will be no impact on Asian Studies.

It is worth noting that Japanese Studies has been offered at the University at Albany as a “Faculty-initiated Interdisciplinary Major with a Concentration in Japanese Studies” since 1990. This proposal simply regularizes its status. The formalized major will officially replace this program of study. As a result, it will not change the broader operation of University programs.

2. Indicate whether this program replaces any existing program(s).

As noted above, this represents a regularization of the Faculty-initiated, Interdisciplinary major in Japanese Studies. It does not replace any other programs.

3. Indicate whether it is entirely or primarily a restructuring of existing courses and resources.

Because the major has been offered as an Interdisciplinary Major since 1990, the courses for the formal major are already in existence. The program only utilizes existing courses and resources.

C. Learning Outcomes & Assessment.

1. Outline the programmatic goals and objectives for the program, including a list of the learning outcomes students should demonstrate upon completing the program.

Successful completion of the program will provide Japanese language skills and an understanding of Japanese culture. Specific learning objectives include the following:

1. Moderate fluency in Modern Japanese as demonstrated in reading, writing, listening, and speaking skills.

2. Familiarity with Japanese history and geography.
3. Familiarity with the literary, philosophical, and religious traditions of Japan.

2. What is the date of the initial periodic assessment of program and the length of the assessment cycle (years).

The Department of East Asian Studies is scheduled to undergo its periodic program review in AY 2007-2008. The Japanese Studies Program will thereafter be evaluated regularly following University regulations.

D. Admission Requirements.

1. What are the admission requirements for students in this program, including any special or optional admission requirements?

Students seeking admission to the Japanese Studies program need to meet the University's standard admissions criteria, and successfully complete the prerequisites for the program. Continued success in completing the major's required courses will be required.

2. Describe how these requirements are intended to assure that students are prepared to complete the program.

The program curriculum is designed with this admission requirement in mind, so that all interested students who meet these qualifications have an opportunity to declare this major.

E. Curriculum Outline.

1. Outline all curricular requirements for the proposed program, including prerequisite, core, specialization (track, concentration), capstone, and any other relevant component requirements

Students who successfully complete the major in Japanese Studies will have an advanced comprehension of the Japanese language, including all four skill areas: reading, writing, speaking, and listening. In addition, they will have a grounding in Japanese history, plus their choice of further study in either literature or philosophy/religion.

The East Asian Studies department also will offer the Japanese Studies major as an Honors track, the requirements of which are identical to the regular major PLUS the addition of 6 credits of AEAS 495, Colloquium in East Asian Studies, for a total of 40 credits in the Honors major.

The B.A. in Japanese Studies will have the following requirements amounting to a total of 34 credits:

Required Core Courses:**Introductory (choose 1 from among the following)****3 credits**

| Number | Title |
|----------|---------------------------------------|
| AEAJ 170 | Japan: Its Culture and Heritage |
| AEAS 103 | Sources of East Asian Civilization I |
| AEAS 104 | Sources of East Asian Civilization II |

Required Core Courses:**Language****16 credits**

| Number | Title |
|----------|--------------------------------------|
| AEAJ 201 | Intermediate Japanese I (5 credits) |
| AEAJ 202 | Intermediate Japanese II (5 credits) |
| AEAJ 301 | Advanced Japanese I (3 credits) |
| AEAJ 302 | Advanced Japanese II (3 credits) |

Lower Division Courses:**Required Electives (choose 2 from among the following)****9 credits**

| Number | Title |
|----------|---|
| AEAJ 210 | Survey of Traditional Japanese Literature |
| AEAJ 212 | Modern Japanese Literature in Translation |
| AEAJ 384 | History of Japan I |
| AEAJ 385 | History of Japan II |
| AEAS 205 | East Asian Research and Bibliographic Methods |
| AEAS 261 | Introduction into the Religions of Japan |
| AEAS 266 | Buddhism in China and Japan |

Upper Division Courses:**Seminars (choose 1 from among the following)****3 credits**

| Number | Title |
|----------|--|
| AEAJ 391 | World War II: The Japanese View |
| AEAJ 396 | Meiji Literature in Translation |
| AEAS 392 | East Asian Travel Literature |
| AEAS 393 | Readings in Buddhist Texts |
| AEAS 394 | Readings in Japanese Religious Studies |
| AEAS 399 | Confucius and Confucianism |

Upper Division Courses:**Required Electives (choose 1 from among the following; must be different from those taken to satisfy core requirements)****3 credits**

| Number | Title |
|----------|---|
| AEAJ 389 | Topics in Japanese Literature, History, and Culture |
| AEAJ 391 | World War II: The Japanese View |
| AEAJ 396 | Meiji Literature in Translation |
| AEAJ 410 | Readings in Modern Japanese Literature I |

| | |
|----------|---|
| AEAJ 411 | Readings in Modern Japanese Literature II |
| AEAJ 423 | Practicum in Teaching Japanese |
| AEAJ 497 | Independent Study in Japanese |
| AEAS 495 | Colloquium in East Asian Studies |
| AEAJ 523 | Practicum in Teaching Japanese |
| AEAJ 597 | Independent Study in Japanese |

Alternative Lower and Upper Division Elective Courses (*may be substituted with approval of advisor*)

| Number | Title |
|----------|--------------------------------------|
| AEAS 140 | Introduction to East Asian Cinema |
| AEAS 177 | Cultures and Societies of Asia |
| AEAS 180 | Asian America |
| AEAS 190 | Confucianism and the Samurai Ethic |
| AEAS 260 | China in Revolution |
| AEAS 265 | Introduction into Indian Buddhism |
| AEAS 270 | Women in East Asian Literature |
| AEAS 321 | Exploring the Multicultural City |
| AEAS 345 | Ethical Issues in East Asian Thought |
| AEAS 357 | Zen Buddhism |
| AEAS 362 | Economies of Japan and Korea |
| AEAS 397 | The Silk Road |

3. External Review

Baccalaureate proposals and some others must include two external reviews of the proposed program conducted by recognized experts following the form in Appendix D (unless special arrangements are made for a waiver with the Program Review and Planning Group). List the names of the two reviewers and attach their review(s) along with the campus response to the review(s) or, if a waiver was approved, check the box and indicate the date the waiver was granted.

Reviewer #1

Reviewer #2

Check (type an 'x' between the brackets) if a waiver has been approved:

Date of waiver: November 2, 2006

4. Enrollment

What is the projected enrollment when the program begins? 65

What is the projected enrollment after five years? 90

How were these projections determined? The beginning figure is the number of majors currently in the Faculty-Initiated Interdisciplinary Major. Growth has been extrapolated from recent trends within the majors of the Department of East Asian Studies. Effort has been made to include the future impact of expected increases in the size of the University at Albany student body. The figure is in line with national trends in Japanese Studies.

What planning has been made for the possibility that anticipated enrollment estimates are not achievable?

Current student enrollment is more than enough to make efficient use of Department resources.

5. Impact of the New Program on the Service Area and Consultation with Other SUNY Institutions

A. Need: Justify the need for the proposed program in terms of the clientele it will serve and the economic and/or educational needs of the area and of New York State. Describe how the level of need was established.

There is rising interest among incoming students for Japanese language and culture. Students with a Bachelor of Arts degree in Japanese Studies will be attractive to international business, government, and the entertainment industry. Producing students with the skills described above will contribute to making New York State and its Capital District more competitive in the global marketplace. This is especially the case with the flow of Japanese investment in the region. The program will also prepare students to enter graduate programs in Japanese Studies.

The Department of East Asian Studies has offered the Faculty-initiated Interdisciplinary Major since 1990. Enrollments have increased steadily and currently stand at 65 undergraduate majors. The professional fields listed are a combination of the activities of recent graduates and news accounts over the past several years.

B. Employment: For programs designed to prepare graduates for immediate employment, document the potential employers of graduates. Specify employers who have requested establishment of the program and describe their specific employment needs.

| Employer | Projected positions | |
|------------------------|----------------------|---|
| | In initial year | In fifth year |
| International Business | Entry Level Position | Appropriate advanced pos. |
| Government positions | Entry Level Position | Appropriate advanced post |
| Academia | Graduate School | University post (after avg. 7-10 years) |

C. Similar Colleges: Identify similar programs at other institutions, public and independent, in the service area, region and state, as appropriate. Recent enrollment data for SUNY institutions is available from the Academic Programs Information System at <http://www.sysadm.suny.edu/APIS/main.cfm>. Information for non-SUNY institutions is available from SED’s *Inventory of Registered Programs* at <http://www.nysed.gov/heds/IRPSL1.html>.

| Institution | Program Title | Degree | Enrollment (F04) |
|---------------------------------|-----------------------------------|--------|------------------|
| SUNY Binghamton | Asian and Asian American Stud. | BA | 17 |
| SUNY Stony Brook | Asian and Asian American Stud. | BA | N/A |
| SUNY Buffalo | Asian Studies | BA | 2 |
| SUNY Coll. New Palz | Asian Studies | BA | N/A |
| Barnard College | Asian and Middle Eastern Cult. | BA | N/A |
| Colgate University | Japanese | BA | N/A |
| Cornell University | Asian Studies | AB | N/A |
| CUNY Queens College | East Asian Studies | BA | N/A |
| Hamilton College | East Asian Studies | BA | N/A |
| Hobart-William Smith College | Asian Studies | BA | N/A |
| Hofstra University | Asian Studies | BA | N/A |
| Manhattanville College | Asian Studies | BA | N/A |
| New York University | East Asian, West. Pacific Studies | BA | N/A |
| Sarah Lawrence College | Asian Studies | BA | N/A |
| Skidmore College | Asian Studies | BA | N/A |
| St. John's University – Jamaica | Asian Studies | BA | N/A |
| University of Rochester | Japanese | BA | N/A |
| Vassar | Japanese | BA | N/A |

D. Collaboration: Provide evidence of appropriate consultation with other SUNY campuses and summarize the results of the consultation. (Please do not attach copies of letters from sister institutions responding to the Program Announcement.)

This is a common major at many SUNY (and other) institutions. As such, it should not be contentious, and in fact, no complaints from fellow SUNY institutions were received when the program acknowledgment was posted in the system. The current Faculty-initiated Interdisciplinary Major with a Concentration in Japanese Studies is already more developed than any comparable programs at other SUNY campuses.

E. Objections: Explain the reasons for any objections from SUNY campuses as well as the resolution of discussions regarding perceived competition between campuses.

None.

F. Transfer: The University views as one of its highest priorities the facilitation of transfer for students from lower-division to upper-division study. For programs designed to facilitate transfer, supply information solicited in the appropriate table below and, in the case of A.A./A.S. programs, in Appendix G (see below).

Associate Degrees: Programs leading to the Associate in Arts or the Associate in Science degree must include documentation that program graduates will be able to transfer into at least two registered baccalaureate programs and complete them within two additional years of full-time study. Letters from the chief academic officers of two baccalaureate institutions attesting to the articulation of the proposed A.A. or A.S. must be included with the program proposal. **These letters must assert acceptance of the completed SUNY Transfer Course Equivalency Table, to be found in Appendix G.**

| Institution | Baccalaureate program title | Degree |
|-------------|-----------------------------|--------|
| | | |
| | | |

Baccalaureate Degrees: Proposals for baccalaureate programs that anticipate transfer student enrollment must include evidence of consultation with at least two appropriate two-year colleges to assure articulation with pertinent degree programs and completion within two additional years of full-time study.

| Institution | Associate program title | Degree |
|-------------------------------------|-------------------------|--------|
| Hudson Valley Community College | Business Administration | AAS |
| | Humanities | AA |
| Fulton-Montgomery Community College | General Studies | AA |
| | Humanities Program | AA |

6. Curriculum Tables (See Program Proposal Directions for guidance—Handbook Section II. 6)

LOWER DIVISION

| FALL | | | | | | | | | | SPRING | | | | | | | | | |
|-----------------------|---------------|-----------|----|----|---|----|---|-----|--------------|------------------------|---------------|-----------|----|----|---|----|---|-----|------------|
| Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor |
| Elementary Japanese I | AEAJ 101 | 5 | | X | | X | | | Varies | Elementary Japanese II | AEAJ 102 | 5 | FL | X | | X | | | |
| JPN Intro Course | 103, 104, 170 | 3 | X | X | X | | | | Blum/Fessler | Natural Science | Varies | 3 | X | X | | | | | Varies |
| Social Science | Varies | 3 | X | X | | | | | Varies | Social Science | Varies | 3 | X | X | | | | | Varies |
| Humanities | Varies | 3 | X | X | | | | | Varies | Art | Varies | 3 | X | X | | | | | Varies |
| Elective | Varies | 3 | | | | | X | | Varies | U.S. Hist. Persp | Varies | 3 | X | X | | | | | Varies |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| Total Credits | | 17 | | | | | | | | Total Credits | | 17 | | | | | | | |

| FALL | | | | | | | | | | SPRING | | | | | | | | | |
|--------------------------|---------------|-----------|----|----|---|----|---|-----|------------|---------------------------|---------------|-----------|----|----|---|----|---|-----|------------|
| Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor |
| Intermediate Japanese I | AEAJ 201 | 5 | | X | X | | | | Varies | Intermediate Japanese II | AEAJ 202 | 5 | | X | X | | | | Varies |
| JPN Intern. Prerequisite | Varies | 3 | | X | X | | | | Varies | JPN Intern. Prerequisite | Varies | 3 | | X | X | | | | Varies |
| Minor Course | Varies | 3 | | | | | | | Varies | Minor Course | Varies | 3 | | | | | | | Varies |
| U.S. Diversity GE | Varies | 3 | X | X | | | | | Varies | LL Writing Intensive (BC) | Varies | 3 | X | X | | | | | Varies |
| Elective | Varies | 3 | | | | | X | | Varies | Information Literacy GE | Varies | 3 | X | X | | | X | | Varies |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| Total Credits | | 17 | | | | | | | | Total Credits | | 17 | | | | | | | |

UPPER DIVISION

| FALL | | | | | | | | | | SPRING | | | | | | | | | | |
|---------------------------|---------------|-----------|----|----|---|----|---|-----|------------|--------------------------|----------------------|----|-----------|----|---|----|---|-----|------------|--|
| Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | |
| Advanced Japanese I | AEAJ 301 | 3 | | X | X | | | | Varies | Advanced Japanese II | AEAJ 302 | 3 | | X | X | | | | Varies | |
| JPN Intern. Prerequisite | Varies | 3 | | X | X | | | | Varies | Minor Course | Varies | 3 | | X | | | | | Varies | |
| Minor Course | Varies | 3 | | X | | | | | Varies | Upper Level Writing Int. | Varies | 3 | X | X | | | | | Varies | |
| Global and Cross-Cult. GE | Varies | 3 | X | X | | | | | Varies | Europe GE | Varies | 3 | X | X | | | | | Varies | |
| Mathematics GE | Varies | 3 | X | X | | | | | Varies | Natural Science GE | Varies | 3 | X | X | | | | | Varies | |
| | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| Total Credits | | 15 | | | | | | | | | Total Credits | | 15 | | | | | | | |

| FALL | | | | | | | | | | SPRING | | | | | | | | | | |
|------------------------|---------------|-----------|----|----|---|----|---|-----|------------|-----------------------|----------------------|----|-----------|----|---|----|---|-----|------------|--|
| Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | Course Offering | Course Number | Cr | GE | LA | M | RE | E | N/R | Instructor | |
| JPN 300 Level Elective | Varies | 3 | | X | X | | | | Varies | JPN 300 Level Seminar | Varies | 3 | | X | X | | | | Varies | |
| Minor Course | Varies | 3 | | X | | | | | Varies | Minor Course | Varies | 3 | | X | | | | | Varies | |
| Oral Discourse GE | Varies | 3 | X | X | | | | | Varies | Elective | Varies | 3 | | | | | X | | Varies | |
| Elective | Varies | 3 | | | | | X | | Varies | Elective | Varies | 3 | | | | | X | | Varies | |
| Elective | Varies | 3 | | | | | X | | Varies | Elective | Varies | 3 | | | | | X | | Varies | |
| | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| Total Credits | | 15 | | | | | | | | | Total Credits | | 15 | | | | | | | |

CREDIT SUMMARY¹

| | |
|--------------------|------------|
| General Education | 30 |
| Major | 34 |
| Required Electives | 18 |
| Electives | 38 |
| Total | 120 |

¹ NOTE: Students may take more or fewer credits in each of these categories, depending on their pre-UA academic experiences. Some credits may count for more than one of these categories.

7. Faculty

List the name and qualifications of each faculty member who will teach required and/or elective courses *in the major*. **Indicate the academic leadership of the program by placing an asterisk next to the name of the director or chair.** For faculty who are not presently in place but who will be hired to teach in the program, indicate TBH (to be hired) in the *Name* column and the qualifications (rank, degree level, discipline, and, if appropriate, professional/occupational experience). Abbreviations: *Rank*: Professor = PROF, Associate Professor = ASSOC, Assistant Professor = ASSIST, Lecturer = LECT, Instructor = INST; In the left column of *Status*: Full-time = FT, Part-time (salaried appointment) = PT, Adjunct = ADJ, Other = OTH. In the right column of status state the percentage (as a fraction) of the faculty member's workload that will take place as teaching, supervision, or advising in this program: 1.0, 0.5, etc. For any unusual case—or if this format does not shed light on the situation—attach an explanation.

| Name | Faculty | | | Department | Education | | | Experience Professional/ Occupational |
|-----------------------|---------|--------|-----|------------|-------------------|---|-------------------------------|---|
| | Rank | Status | | | Highest Degree | Institution | Discipline | |
| | | FT/PT | % | | | | | |
| Blum, Mark | ASSOC | FT | 1.0 | East Asian | Ph.D. | Berkeley | Buddhist Studies | 8years at SUNY |
| Byon, Andrew | ASSIST | FT | .25 | East Asian | Ph.D. | Hawaii | East Asian Lang. & Civ. | 5 years at SUNY |
| Chen, Fan Pen | ASSIST | FT | .25 | East Asian | Ph.D. | Columbia | Chinese Lit. | 7 years at SUNY |
| DeBlasi, Anthony* | ASSOC | FT | .25 | East Asian | Ph.D. | Harvard | East Asian Lang. & Civ. | 11 years at SUNY |
| Fessler, Susanna | ASSOC | FT | 1.0 | East Asian | Ph.D. | Yale | East Asian Lang. & Lit. | 13 years at SUNY |
| Hargett, James | PROF | FT | .25 | East Asian | Ph.D. | Indiana | Chinese Lang. & Lit. | 17 years at SUNY |
| Hartman, Charles | PROF | FT | .25 | East Asian | Ph.D. | Indiana | Chinese Lang. & Lit. | 27 years at SUNY |
| Kuwata, Yasuko | LECT | PT | 1.0 | East Asian | B.A. | Toyko Women's Christian University | Japanese | 13 years at SUNY |
| Meyerer, Kayoko | LECT | PT | 1.0 | East Asian | B.A. | Pepperdine | Psychology | 2 years at SUNY |
| Ullrich, Kyoko | LECT | PT | 1.0 | East Asian | B.A. | UAlbany | East Asian Studies | 14 years at SUNY |
| Wojnovich, Michiyo | LECT | FT | 1.0 | East Asian | M.S. | UAlbany | Education | 16 years at SUNY |

8. Resources

This program has been in place for years as a Faculty-initiated Interdisciplinary Major and will not require any new funds or reallocation of current funds.

Document the projected cost of the program and identify the source of the funds.

| Expenditures | | Start-up | When the program begins | After five years |
|----------------------------|---------------------|----------|-------------------------|------------------|
| Personnel | <i>Reallocation</i> | | \$653,261* | \$703,261** |
| | <i>New funds</i> | | | |
| Library | <i>Reallocation</i> | | | |
| | <i>New funds</i> | | | |
| Equipment | <i>Reallocation</i> | | | |
| | <i>New funds</i> | | | |
| Laboratories | <i>Reallocation</i> | | | |
| | <i>New funds</i> | | | |
| Supplies & Expenses (OTPS) | <i>Reallocation</i> | | \$10,725*** | \$10,725 |
| | <i>New funds</i> | | | |
| Capital Expenditures | <i>Reallocation</i> | | | |
| | <i>New funds</i> | | | |
| Other | <i>Reallocation</i> | | | |
| | <i>New funds</i> | | | |
| Grand Total | | | \$663,986 | \$713,986 |

*Current funds - Includes the following: Tenure-Track Faculty (\$447,769); Part-Time Instruction Faculty (\$164,611); and Secretary Support (\$40,881)

**Includes one additional tenure-track faculty positions in Japanese History (\$50,000); does not include any cost of living salary increases

***Current funds

Note: The Japanese Bachelor of Arts program will be housed in the East Asian Studies Department and therefore the funding will fall under the East Asian Studies cost center.

Please provide further information about the library holdings that will serve this new program, *including the campus's implementation of SUNYConnect, the SUNY-wide electronic library initiative*. What is the extent of the current holdings in the discipline area? What are the plans, including timetable, for the acquisition of additional holdings? Please comment on access to these materials.

As a result of normal library allocations and a series of external grants secured by the Department of East Asian Studies, the University library collection in Japanese Studies has improved dramatically in the past 15 years. The Department anticipates that continued normal library allocations will be sufficient to support the research needs of the students in the program.

Appendices

Appendix A: Letter of Support from Hudson Valley Community College

Appendix B: Letter of Support from Fulton-Montgomery Community College

Appendix A: Letter of Support from Hudson Valley Community College
(sent via email)

April 6, 2006

Dear Ms. Winchester,

Thank you for sending the information regarding the University at Albany's two undergraduate program proposals, Japanese Studies and East Asian Studies. The programs look to be exciting opportunities for students to learn about other cultures and to prepare for meaningful and interesting careers.

Hudson Valley Community College currently offers classes in both Japanese and Chinese language and culture. It is possible that students who enroll in these courses at Hudson Valley could be interested in pursuing their four-year degrees at the University at Albany in either the proposed Japanese Studies program or the proposed East Asian Studies program. In addition, both programs offer exciting opportunities for students enrolled in the college's Business Administration program who wish to further their education in international business and related fields.

Please keep us informed about the progress of these programs through the approval process.

Sincerely,

Margaret M. Geehan, Ph.D.
Assistant to the Vice President for Academic Affairs
Amstuz 109
Hudson Valley Community College
Troy, NY 12180
(518) 629-7622 phone
(518) 629-8074

Appendix B: Letter of Support from Fulton-Montgomery Community College
(sent via email)



FULTON-MONTGOMERY
COMMUNITY COLLEGE
A College of the State University of New York

Education Today for Tomorrow

April 19, 2006

Kathie C. Winchester, Assistant Dean
Office of the Dean of Undergraduate Studies
Lecture Center 30
State University of New York at Albany
Albany, NY 12222

Dear Ms. Winchester,

I write in support of the University at Albany's proposed programs in Japanese Studies and East Asian Studies. At Fulton-Montgomery Community College, we have a long history of working collaboratively with the University at Albany to ensure that our graduates have a seamless transfer path towards a baccalaureate program.

The proposed program offerings will provide an attractive option for our General Studies students, or those enrolled in our Humanities program. We regularly offer courses in Chinese and recently we have offered courses in Japanese language and culture. We are confident that students who enroll in our lower-level offerings will have a strong foundation and preparation to succeed in either Japanese Studies or East Asian Studies.

I look forward to working with the University at Albany in the development of articulation agreements for these proposed programs and I wish you well with the continued development of your program. If I can be of further assistance, please contact me at (518) 762-4651 ext. 8003.

Sincerely,

Greg Truckenmiller
Acting Vice President and Dean of the College
Fulton-Montgomery Community College