

Civil Service LEADER

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THOMAS M. COYLE RESEA
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EMPLOYEES ASSOC. INC.
115 E. 42ND ST
NEW YORK 17, N.Y.



Report

See Page 3

Broome County Board Gets Salary Recommendations; CSEA Proposed Pay Study

BINGHAMTON, Sept. 18—Results of a salary study requested by Broome Chapter, Civil Service Employees Association could add \$250,000 to \$300,000 to the Broome County governmental payroll next year.

Recommendations of the salary study group are being considered by the Board of Supervisors. The group completed its nine-month study recently by recommending the specific grades in which job titles would be placed.

The study was made by Henry M. Baldwin, chairman of the Board of Supervisors; Miss Ruth E. Spencer, his administrative assistant, and A. Taylor Lord, executive secretary of the Broome County Civil Service Commission.

Grades, together with recommended salaries and titles, are:

GRADE 50 — \$15,540 to \$18,540, director of mental health and president of Broome Technical Community College.

GRADE 49 — \$14,940 to \$17,940, assistant director of mental health.

GRADE 47 — \$13,790 to \$16,740, staff psychiatrist.

GRADE 38 — \$9,840 to \$11,590, dean of the community college.

GRADE 37 — \$9,490 to \$11,240, county attorney, county highway superintendent, executive director of county planning board and physician.

GRADE 36 — \$9,140 to \$10,890, county treasurer.

GRADE 35 — \$8,790 to \$10,540, county aviation commissioner.

GRADE 33 — \$8,190 to \$9,690, professor (one grade higher if department head).

GRADE 31 — \$7,590 to \$9,090, associate professor, supervising clinical psychologist, senior engineer and county welfare commissioner.

GRADE 30 — \$7,290 to \$8,540, administrative assistant to board chairman.

GRADE 29 — \$7,040 to \$8,290, supervising psychiatric social worker.

GRADE 28 — \$6,790 to \$8,040, senior planner and undersheriff.

GRADE 27 — \$6,540 to \$7,790.

(Continued on Page 14)

Capital Conference To Meet Sept. 25

The Capital District Conference of the Civil Service Employees Association will meet Monday, Sept. 25 at 5:30 p.m. in Jack's Restaurant, Albany, Deloras Fussell, Conference president, announced.

All candidates for statewide office in the forthcoming election of the Employees Assn. have been invited to attend. The Conference also extends an invitation to all chapters and individual members in the Conference area to attend.

On the agenda for the Conference meeting will be the election of the Conference executive committee.

Rejection of Nurse Title Appeal Will Be Reviewed; CSEA Refutes Disapproval

ALBANY, Sept. 18—The Division of Classification and Compensation has informed the Special Nurses Committee of the Civil Service Employees Association that it will undertake a review of its disapproval of the state nurses' reallocation appeal, The Leader has learned.

Ogdensburg Safety Officer Plan Looming as Political Issue In November Election

From Leader Correspondent

OGDENSBURG, Sept. 18—Mayor Francis B. Burns' controversial plan to make firemen "safety officers", trained to do police work as well as fight fires, will be an issue in the upcoming mayoralty election campaign in this city.

NYC Chapter Meets Sept. 28

The New York City chapter, CSEA, Board of Directors will hold their first regular meeting for the 1961-62 season Sept. 28 at 6 p.m. in Gassner's Restaurant, 76 Duane St.

This is an important meeting for delegates and Samuel Emmett, chapter president, urges all to attend. Under discussion will be plans for general membership meetings in the coming year and a wide range of issues covering membership activities.

On College Board

ALBANY, Sept. 18—Mrs. Francesca Rappole of Jamestown has been named a member of the board of trustees of Jamestown Community College by Governor Rockefeller. She succeeds Mrs. Jeanette Crissey, whose term expired.

The Republican party, backing John Langford, has seized upon the Burns "safety officer" issue and is vigorously opposing the plan hoping to turn civil service votes its way in the November general election.

The G.O.P. is pinning its election hopes on its belief that the fact that for the first time in years a third party has entered the election, it will pull enough votes in this nominally Democratic city to carry Langford into office.

Three-Party Race

The Ogdensburg G.O.P. party committee has just announced a ten-point city election platform, headed by its avowed opposition to the Burns "safety officer" program.

The committee says it "believes the best interests of the city would be served by opposing the so-called 'safety officer' plan by continuing to have a full-time paid fire department with its own chief."

The decision to review the unfavorable determination by Division Director, T. Earl Kelly, was arrived at last week at an informal conference of the Special Nurses Committee and members of the staff of the Division of Classification and Compensation, headed by Assistant Director Arthur McArthur.

Samuel Cipolla, chairman of the nurses' committee, presented a point by point analysis of the director's unfavorable determination of its amended appeal of last January. The initial appeal for the nurses' reallocation plan was made in October 1960.

CSEA Rebuttal

A resume of the principal reasons advanced by the Nurses' Committee in its original appeal, the director's answers in his denial, and the committee's analysis of the denial are as follows:

I. The City of New York, Erie County and the Veterans' Administration pay higher salaries for nurses than does New York State.

(Continued on Page 16)

New Travel Agency Formed to Offer CSEA Wider Service

A new travel club for members of the Civil Service Employees Association, their families and friends, has been formed and will now offer travel arrangements for individuals as well as group tours.

The organization, Civil Service Travel Club, Inc., replaces Specialized Tours, Inc. as travel agents to the CSEA and has taken over the CSEA travel program. Under complete new management, the Civil Service Travel Club is located in the Time & Life Bldg., New York, 20, N. Y., and is under the direction of Worth L. Thornton.

First project to be sponsored by Civil Service Travel Club is a Caribbean cruise that will visit six ports in 14 days, leaving New York City March 16. The cruise is being operated in conjunction with Knickerbocker Travel Service, which operated the highly successful Caribbean cruise for CSEA members earlier this year.

Plans Underway

In addition, tours to Hawaii and Europe are now being planned in three CSEA conference areas and announcements on these programs will appear in future issues of The Leader.

CSEA members are also advised that any travel requirement from a single air plane (Continued on Page 16)



MERIT AWARDS—For the first time, three members of the staff of Middletown State Hospital received merit awards in a single month. Dr. Hyman Pleasure, director of the hospital presents certificates to: (l. to r.) Doris V. Smith, staff attendant; Thomas Umina, head nurse; and Margaret S. Holden, beautician. In addition to the certificates, the three received other prizes; Mrs. Smith, a \$50 check and a billfold; Mr. Umina a \$10 check and cigar lighter and Mrs. Holden, a \$15 check and a key case.

All CSEA Members Important—Please Read!

Watch for your CSEA Election Ballot. It will be put in mail addressed to you on September 20, 1961. USE IT PROMPTLY. It is YOUR responsibility to choose YOUR representatives.

If you don't get your ballot, or lose it — get the necessary form to request a replacement ballots must reach the Board from any of the sources listed below. DON'T DELAY — complete the form and return it to any of the sources listed below and a replacement ballot will be sent to you promptly.

DON'T DELAY - Election ballots must reach the Board of Canvassers at Albany Headquarters by 6 p.m. October 6, 1961. ACT ACCORDINGLY.

Watch For Your Election Ballot Use It Promptly Upon Receipt
CSEA HEADQUARTERS, 8 Elk Street, Albany, New York.

or
For Metropolitan NYC Area - CSEA Branch Office, 11 Park Place, New York City.

For Western N.Y. area - Field Representative Richard Sage, Rice Rd., Boston, N. Y.

For Central N.Y. Area - Field Representative Ben L. Roberts, 329 South Titus Ave., Ithaca, N. Y.

IN CITY CIVIL SERVICE

by Joe Deasy, Jr.

Police Lt. Biaggi Cited By NPOA

Lt. Mario Biaggi, New York City police hero, holder of 27 citations and president of the Grand Council of Columbia Associations in Civil Service, has been elected as the outstanding police officer for the year 1961 by the National Police Officers' Association of America by being awarded the Association's annual "Medal of Valor." By receiving this award, Lt. Biaggi is elected to the National Police Hall of Fame. The presentation ceremony was made at the Association's annual dinner held Saturday Sept. 16 in the Hotel New Yorker.

New York City History To Be Traced At Pace

The turbulent history of New York City—from a tiny colonial outpost to the greatest metropolis in the world—will be colorfully and carefully traced in an evening course to be given at Pace College during its fall 1961 semester, opening Thursday, Sept. 21. It was announced this week by Dr. Edward J. Mortola, president of the college.

Many Bronx Classes Available to Residents

The DeWitt Clinton Adult Center, 100 W. Moshulu Parkway, the Bronx, and the Walton Adult Center, 196 St. and Reservoir Ave., the Bronx opened registration for the Fall Term on Monday, Sept. 18 from 7 p.m. to 9:45 p.m. Classes start Monday, Oct. 2, 1961. Registration will continue until all classes are filled. The courses offered at DeWitt Clinton include: bookkeeping, stenography, typing, equivalency diploma preparation, speech improvement and public speaking, business English, correct usage and spelling, French and Spanish, conversation, and first aid.

The Walton Adult Center offers a complete recreational program including all Gym facilities, swimming, oil painting, sculpture, arts and crafts for camps, scouts, recreational leaders and personal use, catering, cooking and food decoration, English for Citizenship, and Bronx Symphony Orchestra.

Study Disease Caused By Vermin and Insects

A vigorous school program to lessen the dangers of disease caused by vermin, rats and insects will be launched in New York City Health Department, cooperative venture by the New York City Health Department, Bureau of Sanitary Inspection, the Exterminating Industry Institute, a trade association representing 162 pest control and exterminating companies, and the New York City Community College.

\$3 Million Earned By Co-op Program

Nearly three million dollars was earned by 4,500 high school juniors and seniors enrolled in the Board of Education's Cooperative Education Program during the past year, according to City School Superintendent John J. Theobald.

Summer Garden Project Termed Success

A harvest of 8,435 pounds of produce and "innumerable" clusters of flowers were raised by 67,498 children who participated in the Board of Education's school garden summer program, accord-

ing to Arthur C. Stueck, supervisor of school gardens.

Bridge Players Attention!

The Division of Employment in the New York City area had formed a Bridge group. The group meets Tuesday nights at 6:45 p.m. at 500 Eighth Ave. in Room 1808. For further information contact Max Sommerfeld, P.O. Box 5026, Long Island City 5, N.Y.

Preston David Named HA Division Director

The New York City Housing Authority has appointed Preston David as director of its Division of Social and Community Services, it was announced this week by Chairman William Reid. "Mr. David has distinguished himself in the field of community services on both local and national levels for more than 15 years, and is deemed a capable administrator and program planner," Mr. Reid declared.

Hospital Costs Topic Of WNYC Panel Show

Are Hospital Costs Excessive? will be the topic for discussion on WNYC's Northwestern University Reviewing Stand Friday, September 22 (2:30-2:55 p.m.) Participants will be Dr. Lowell T. Coggeshall, Vice-President of the university of Chicago; Dr. Robert P. Medicine, Northwestern University; Gavin A. Pitt, President, Presbyterian S. Lakes Hospital, Chicago.

Eight New Classes Opened by Taft Center

The Taft Adult Center, 172 St. and Sheridan Ave., Bronx, will offer eight totally new courses for the Fall semester this year. Reg- well as the 163 other courses offered at Taft—began on Sept. 18. The registration fee for all courses is \$2.50 or \$3.00 (maximum) for the full semester. These courses, according to Bernard Bienstock, principal at Taft, "are designed to inform and alert our citizens to the most important world and domestic problems confronting us."

Appraiser, Architectural Examiner & Construction Rep Jobs in F.H.A. Units

Offices of the Federal Housing Administration in Manhattan, Jamaica, and Newark need appraisers, construction representatives, and architectural examiners.

In the Newark office of the F.H.A., most of these positions are in GS 9 paying from \$6,435 to \$7,425 annually. Architectural examiners are also wanted at the GS 7 level at a salary of \$6,353 a year. Men only are wanted for these jobs.

Requirements

All of the GS 9 positions require at least five years of experience in the appropriate field. Two years of this experience must have been of a specialized nature.

Four years of experience are required for the GS 7 architectural examiner position. Education may be substituted for experience.

No written tests are required for these jobs. Applicants will be rated on the extent and quality of their experience.

Further information and ap-

Draft Law Explained By Director

The Selective Service Law requires all male citizens and practically all male aliens residing in the United States to register with the local board nearest to their place of residence within 5 days after they have attained the age of eighteen. A man once registered with a local board never changes his local board and is not required to register again no matter how many times he changes his place of residence.

Colonel Paul Akst, New York City Director of Selective Service, wishes to remind those who have registered that it is an equally important obligation under the Law to keep the local board of registration advised of all changes in status, particularly a change in address or marital status. In this connection, Selective Service Regulations specifically provide that a registrant must communicate to his local board of registration any change in his status within 10 days of the change taking place.

Failure to Register

Colonel Akst indicated that failure to register and to report a change of address, failure to report for physical examination or induction, and failure to report to his local board of registration any change in his status all contribute to the registrant being considered as a draft delinquent by his local board of registration.

Failure to fulfill his obligation under the Law subjects such a registrant to a fine, imprisonment or immediate induction into the armed forces as a draft delinquent.

Colonel Akst particularly advises a young father to be alert in notifying his local board of registration of the birth or expected birth of a child. Fathers are not vulnerable for induction into service provided that the local board of registration is notified of the birth of a child or pregnancy of the wife prior to the time the induction order is mailed by the local board of registration.

Application forms can be obtained at any post office or from the Executive Secretary, Board of U.S. Civil Service Examiners, Federal Housing Administration, 10 Commerce Court, Newark 2, N. J. The announcement is No. 2-80-1-(61). Applications will be accepted until further notice.

For the jobs with the Federal Housing Administration office, at 2 Park Ave., New York City and in Jamaica, N. Y. Appraisers, GS 9, 11, and 12; architectural examiners GS 7, 9, and 11; construction representatives (building and utilities) GS 9 and 11. Loan examiners (realty) GS 9 and 11 are also wanted.

No written test is required for these jobs. Competitors will be rated on the extent and quality of their experience. Announcement No. 2-81-1 (1961) can be obtained at the New York office of the Federal Housing Administration, 2 Park Ave. There is no filing deadline.

Your Public Relations IQ

By LEO J. MARGOLIN



(Mr. Margolin is Adjunct Professor of Public Relations in the New York University School of Public Administration and is a vice-president of the public relations firm of Martial & Company, Inc.)

Civil servants, who are basically selling "service to the public," can find inspiration in the campaign being sponsored by "This Week," the national newspaper supplement magazine.

"This Week" calls it "Everybody Sells." It applies to goods, services and ideas. We think that Wilferd A. Peterson's summation of how this is achieved, is most appropriate for all in the civil service:

- Courteous words instead of sharp retorts.
- Smiles instead of blank looks.
- Enthusiasm instead of dullness.
- Response instead of indifference.
- Warmth instead of coldness.
- Understanding instead of the closed mind.

- Attention instead of neglect.
 - Patience instead of irritation.
 - Sincerity instead of sham.
 - Consideration instead of annoyance.
 - Remembering people instead of forgetting them.
 - Facts instead of arguments.
 - Creative ideas instead of the humdrum.
 - Helpfulness instead of hindrance.
 - Giving instead of getting.
 - Action instead of delay.
 - Appreciation instead of apathy.
- We have only one more to add: Paste the list of 17 items on a card, mount on your desk, and look and heed often, for better public relations for yourself and civil service.

Coast Guard Entrance Exam Filing Now Open

Future Coast Guard officers should file now for the Coast Guard Academy entrance exam. The tests will be held on Feb. 19 and 20, 1962. Filing deadline is Jan. 16, 1962.

The examination is open to all unmarried men who will have reached their 17th but not their 22nd birthday on July 1, 1962, and who are or will be high school graduates with 15 units by June 30, 1962. Three units of English, two units of algebra and one unit of plane geometry are required.

For further information about the test and requirements write to Commander, Third Coast Guard District, Room 129, Custom House, New York 4, N. Y. or phone HANover 2-5700.

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At Int'l. Conference

ALBANY, Sept. 18 — Dr. Vincent J. Schaefer, chairman of the Advisory Committee of the State University's Atmospheric Sciences Research Center at Whiteface Mountain, will represent the state at the International Cloud Physics Conference in Sydney, Australia, this week. His trip is being made under a National Science Foundation Travel Fellowship.

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STENOTYPE operators day or night home or office WO 2-5654.

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Town & County News Roundup

Islip School Bd. Ponders CSEA Requests for Salary Reclassification, Benefits

(From Leader Correspondent)

CENTRAL ISLIP, Sept. 18—The Central Islip School Board has taken under advisement a series of requests for improved working conditions for members of the district's unit of the Civil Service Employees Association.

John J. Corcoran Jr., Long Island regional CSEA representative, in a meeting with the board members this week, suggested the following steps be taken.

1. Revised job classification and title programs.
2. Twenty-six pay days per year instead of the present 24 pay days now in effect.
3. Uniform attendance rules.
4. Inclusion in the state retirement program under which an additional five per cent cost is assumed by the employer.
5. Official grievance machinery.

Requests "Well Received"

Corcoran said that his requests were "received very well" by the five-member school board, four of whose trustees hold CSEA membership as employees at nearby Central Islip State Hospital.

Corcoran said that salary changes for the 100 members of the district's non-teaching unit were not immediately discussed, although the school system has one of the lower salary scales for non-teaching workers in Suffolk County.

Schoharie Plans Annual Dinner

Schoharie County Chapter reports that extensive plans are under way for "a better 'n ever" annual dinner this year. The Social Committee, of which Mrs. Elizabeth B. Warner is the chairman, announced that the dinner will be held on Friday, September 29, at Breezy Acres Hotel, near Cobleskill, at 6:30 p.m.

The Honorable J. Robert Johnson, Surrogate-Judge, will be toast-master, and Harry W. Albright, Jr., Associate Counsel of CSEA, the main speaker. Members are asked to please take notice and make reservations early.

Change of Leave Rules

The County Board of Supervisors recently took action on the Chapter's request for certain changes with respect to the rules governing County Employees. The amount of vacation has not been increased; however, an employee may carry over his total vacation from one year to the next, but must use it the following year. Sick leave has been increased from 60 to 120 days in any calendar year, accumulated at the rate of one day per month of employment. Those of us, who have been with the County for ten or more years, automatically receive 120 day of sick leave. The number of paid holidays has been equalized for all employees. Personal leave with no maximum has been left to the discretion of the Department Heads.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

Behringer Wins Dismissal Case

ALBANY, Sept. 18—A 4½-year battle in the courts has ended in victory for a former Dewey aide, who was fired by the Harriman administration, thanks to the efforts of the Albany law firm of DeGraff, Foy, Conway and Holt-Harris.

Lee J. Behringer of Amsterdam has been ordered reinstated in his former state job as district administrator for the State Workmen's Compensation Board. The decision was by Supreme Court Justice Felix J. Aullis.

Three Affected

In winning his battle against his ouster, which he contended was done for political reasons, Mr. Behringer won't be returning to state employment, however. He now is working for the U.S. Department of Labor and he plans to stay.

Mr. Behringer, with Cereil Brewster, Syracuse district administrator, and Benedict L. Miller, Rochester district administrator, were fired by the Harriman administration.

All three brought suits for reinstatement to their \$9,500-a-year positions. All had veterans status and could not be fired without cause and without charges being preferred, they contended.

Vadala Aids Chemung 125th Anniversary

Chemung County is celebrating its 125th anniversary this year. Michael P. Vadala, president of the Elmira chapter Civil Service Employees Assn. was selected to head the Program Book Committee. The excellent work shows in the 84-page souvenir program book containing congratulatory letters from Governor Nelson D. Rockefeller, United States Senator Jacob R. Javits, United States Senator Kenneth B. Keating and Congressman Howard W. Robison.

The booklet contains articles on Chemung County's history and photographs of Brothers of the Brush, Celebration Belles, the Kangaroo Kourts, Keystone Kops and other celebration activities. Among the articles contained in the booklet is one which deals with the natural history of Chemung County and its relation to the growth and development of the area.

In addition, there are articles on the subjects of Sullivan's Trail, the Battle of Newtown, Mark Twain, Chemung County newspapers, and other items of historical interest. Photos in the program book feature candidates for the Celebration Queen, and other celebration activities. These make up a large part of the booklet.

Gaudette Heads Albany DE Chapt.

A Division of Employment chapter Civil Service Employees Assn. executive council meeting was held Sept. 6 at the Chandlear room of the Hampton Hotel in Albany.

The newly elected president, Robert Gaudette, of OSR, officiated at the meeting and discussed the election of the Employees Association with John Wolff, representative to the State Executive Committee. Also in attendance were the new vice president, Mr. Haverly of Methods and Procedures; Miss Cassidy of OSR, Acting secretary, Mr. Briere, treasurer, and Mr. Tifts.

The D. E. annual clam steam will be held Sept. 27; contact your representative, Travelers Ins. Co. has requested that members keep the name of the beneficiary current to save time in paying benefits.



PRESENTATION MADE—A wall plaque, "The Code of The Civil Servant" was presented to P. J. McCormack, business officer of the Rochester State Hospital by CSEA fifth vice president Claude E. Rowell on behalf of the Rochester State CSEA Chapter. Looking on is Frank Barnish, chapter president. The plaque will be displayed in the employees club room of the hospital.

Report on Resolutions Disapproved, Referred

Last week, The Leader reported on resolutions approved to date by the Resolutions Committee of the Civil Service Employees Association. These resolutions will be submitted to the delegates attending the annual meeting of the Employees Association Oct. 8, 9 and 10 in the Sheraton-Ten Eyck Hotel, Albany.

This week, the Leader reports on those resolutions which, at Leader press time, have either been disapproved or referred for further study and/or information.

1. Obtain for teaching personnel in Mental Hygiene and other departments of State service the same vacation periods given to employees of State colleges and State schools.

2. Provide terminal leave pay on retirement.

3. Provide time and one half for overtime and double time for Sundays and holidays.

4. Payment for unliquidated overtime and vacation on separation.

5. Provide unemployment insurance coverage.

6. Bi-monthly checks for retired employees.

7. Revise method of calculating pay checks.

8. Paid up group life insurance policy on retirement.

9. Insured retirement loans from first day of issue.

10. \$200 uniform allowance.

11. Paid-up life insurance after 20 years of service—\$2,000.

12. Tenure for non-competitive and labor class employees after 10 years' service to provide same rights and protection available to veterans, exempt firemen and competitive employees.

13. Pay accrued overtime and vacation credits at end of fiscal year.

14. Provide \$5,000 paid up life insurance policy at time of retirement.

15. Raise earning limitation to \$10,000 at race tracks.

16. Remove employment restrictions at race tracks for veterans.

17. Retirement at half pay after 30 years of service.

18. Provide legislation for 10c a mile livery for Department of Public Works employees.

19. Provide disability retirement at ¾ of annual salary with \$3,000 minimum.

20. Determination of disability retirement by medical men.

21. Provide 25 year one half pay retirement at age 55.

RESOLUTIONS REFERRED

1. All rights and privileges be retirement.

restored to new State employees.

2. Amend attendance rules to provide hourly paid employees be paid for holidays.

3. 15 percent across the board salary increase.

4. Maximum salary to be arrived at in three years instead of five years for all State employees.

5. A ten, 15 and 20 year longevity bill to be determined by the number of years in service and not in grade.

Marcy Honors Mrs. Carrie Roth

A farewell tea was held at the Crestwood Golf Club on August 30 for Carrie Roth, who retired on September 1 after 34 years of service at Marcy State Hospital. Mrs. Roth started as an attendant, then was promoted to staff attendant, and has been the Housekeeper in Bywood since 1954.

Mrs. Roth has four children, three who live in Portland, Oregon, and one in Hartford, Conn.

She was presented with many gifts, and a purse. Dr. H. W. Abrahamer, assistant director made the presentations on behalf of the employees of Marcy State Hospital. Mrs. Roth was held in high esteem by the patients who assisted her in the home, which was evidenced by the gifts they gave her.

General chairman for the tea was Mrs. Lee Mallery, supervising housekeeper, assisted by Edna Stramn, Genevieve Peale, Mrs. Rich, Florence Spring and Stark Mallery. Mrs. Spring again showed her superb skill in preparing cakes, cookies, sandwiches and decorations in the club house. F. Stark Mallery was in charge of the refreshments.

Guests who came to the tea and who have retired from state service were Mrs. Dora Jones, Jessie Christman, Mr. and Mrs. Areton Mortimer, Grant Akins, Glenn Brennan and Maude Simmons. Employees of this hospital wish Carrie a long and happy re-

6. Motor vehicle operators be put into proper license class to conform more closely with the vehicle law and the type of vehicle operated.

7. Positions of assistant cook, cooks, and head cook in the food service of the Department of Mental Hygiene to be filled only by departmental examinations.

8. Establish promotional examinations within the Department of Social Welfare from boys' supervisor through director of cottages program.

9. Provision in group life policy for paid-up death benefit to be carried into retirement.

10. Classify all laundry positions as competitive.

11. Reclassification of institution stenographic service.

12. 500 across the board salary increase for Mental Hygiene employees.

13. Establish position above that of associate clinical psychologist.

14. Provide lockers for all employees of Department of Mental Hygiene.

15. Provide leave for veterans attending conventions.

16. Provide minimum annuity account of \$5,000.

17. Change title of correction hospital attendant to correction officer.

18. Provide fund to effectuate McKinsey Report.

19. Provide longevity increments to 25 years based on State service.

20. Provide salary adjustment to achieve parity with private industry.

21. Increase employee ratio to patients in State schools.

22. Provide lunchroom in Buffalo State office building.

Exam Study Books

to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call 8Eckman 3-6010. For list of some current titles see Page 15.

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader Office.

Hours are 9 A.M. to 4 P.M. closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

STATE — First floor at 270 Broadway, New York 7, N. Y. corner of Chambers St., telephone BAclay 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 400 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south of Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

FEDERAL — Second U.S. Civil Service Region Office, News Building 220 East 42d Street (at 2d Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N. Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with named requests for application forms.

U.S. Service News Items

By CAROL CHRISTMAN

Fate of Three Bills Affecting C.S. Aides Decided This Month

September will be the key month in Congress for civil service employees. Pending are three bills affecting the federal employee: (1) With the postal increases will come new speed-ups of postal longevity. Present provisions call for flat increases of \$100 after 13, 18 and 25 years. The new bill gives increases of \$130 to \$360 after 10, 13, and 16 years. Congressional approval seems pretty certain but there is a possibility of a Kennedy veto; (2) Retirement on full annuities after 30 years at age 55 still has a chance of passing, although the prospects of passage are lessening. Chances of a veto here are even stronger. The Washington climate is for more service and not earlier retirement; (3) Raising the number of jobs at \$19,000 and other increases has a good possibility of being passed. This is an important administration measure and would create a few hundred more jobs at the \$19,000 level with grade promotions for executives who supervise people with the same or higher salaries. The anomaly has been a sore point in Washington for many years. This will not be put as a rider to the less-palatable-to-Kennedy retirement bill as was originally planned.

Bigger Budget Means More Federal Jobs

The bigger budget means more federal jobs with the federal payroll jumping from \$13 billion to almost \$14 billion in 1962. The biggest lot of civilian jobs will open in the Army, Navy and Air Force in Space and in the State Department . . . Labor, Interior, Internal Revenue, Health, Education and Welfare, and Agriculture are looking for more people. Estimates indicate that almost 20,000 of next June's college graduates will be enlisted into federal service.

Form 57 Question on Arrests to Remain

Question 37 on Form 57 is the hottest matter of conversation in employee circles these weeks. The Civil Service Commission says flatly that it needs the answer on "arrests," "to give the government . . . facts properly needed to fairly evaluate and judge suitability of applicants for employment." The proposal of the American Civil Liberties Union that the question be eliminated because "an arrest record does not necessarily imply criminal behavior in the sense of harm to society" has been turned down flatly.

NFFE Protests Use Of Military Personnel & Contracting-Out

A statement out of the sessions of the Executive Council of the National Federation of Federal Employees strongly protested the practices of contracting out work usually done by Federal departments and agencies to industry and the use of military personnel in civilian positions.

Pass Your copy of The Leader on to a Non-member

FOR THE BEST IN HOMES — SEE PAGE 11

The Executive Council declared: "Firm, prompt, and vigorous action should be taken by the Congress and the Executive Branch to halt and reverse the continuing contracting-out of a large volume of work traditionally done by Federal departments and agencies and the mounting use of military personnel in civilian Federal positions.

"At the same time, the Executive Council notes with encouragement the facts that during recent months both of these problems have been the subject of study and concern on Capitol Hill and in a large number of departments and agencies.

"Both of these practices — are unsound, wasteful, and contrary to sound administration."

Equal Pay, Equal Work Is Law in 20 States

A leaflet put out by the Department of Labor notes that twenty States have passed equal pay for equal work, regardless of sex, laws in the United States. Since 1957, three States have passed such laws.

The states with equal pay laws are: Alaska, Arkansas, California, Colorado, Connecticut, Hawaii, Illinois, Maine, Massachusetts, Michigan, Montana, New Hampshire, New Jersey, New York, Ohio, Oregon, Pennsylvania, Rhode Island, Washington, and Wyoming.

Electronics Technicians Offered to \$6,435 by Federal Aviation Agency

The Federal Aviation Agency has jobs open now for electronics technicians in radar and general electronics. The salary range for the jobs is from \$5,885 to \$6,435 a year.

These jobs are located in installations in Connecticut, Delaware, Kentucky, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Vermont, and Washington, D. C.

Applicants will be rated on experience and training, according to their knowledge of electronic theory, mathematics, communications receivers and transmitters, radar theory (for radar technicians), electronic and electrical equipment and troubleshooting and circuit analysis.

Applicants who qualify on experience must also take a written test. A separate test will be given for each option.

Applicants must be male U. S. citizens, at least 18 years old. Veterans preference is granted to eligible applicants.

Announcement No. 2-54-2 (61) may be obtained in the office of the U. S. Civil Service Commission, 220 E. 42nd St., New York 17, N. Y. Applications will be accepted until further notice.

Nassau CSEA Board to Meet

The Board of Directors of the Nassau County Chapter Civil Service Employees Assn. will hold a meeting and supper at the Salisbury Club 6 p.m. sharp - Wednesday, Sept. 20. There will be a general meeting at 8 p.m. Members are urged to attend and make returns on chance books and tickets for dinner dance. Other important Association business will be discussed.

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Toll Man Jobs Pay \$4,020-Up

Filing is now open for New York State's toll collector test for jobs paying \$4,020 to start. The maximum annual salary is \$4,980 a year. No education or experience is required for these jobs.

Appointments will be made to the East Hudson Parkway Authority (for jobs in Westchester County), the New York State Thruway, the Long Island State Park Commission, and the State Bridge Authority. Most of the last three will be for jobs in the New York City area.

The eligible list may be used for part-time employment in the title of Thruway Toll Collector. Most opportunities for this part-time work occur during the summer and holiday periods. Part-time employees are paid \$1.75 an hour; they do not earn vacation or sick leave credits. Such employees may work up to 800 hours a year.

Candidates must be at least 20 years old and 21 by the time of appointment. The physical requirements for the test are a minimum height of five feet, four inches and weight of 125 pounds. Women must be at least 115 pounds. Vision must be 20/30 in each eye, glasses permitted. A driver's license is required for Thruway and Hudson Parkway appointments.

A written test is required which covers clerical accuracy and

change making, vocabulary, report preparation, reading comprehension, following directions, and exercising judgement in dealing with the public. A medical exam and an investigation will also be required.

The filing deadline is Oct. 2 with the test set for Nov. 4. Announcements and application forms may be obtained from the

State Campus, Albany, N. Y. or from Room 2301, 270 Broadway, New York City.

Candidates who have not received their notices to appear for the written test by Oct. 17 should write the State Department of Civil Service 1220 Washington Ave., Albany. No comparable written test will be given because of failure to receive admission card.

V. A. Hospital Recruiting Practical Nurses; \$4,040

Practical nurses are wanted by the Veterans Administration Hospital in Manhattan. Women only are wanted for these jobs which pay \$4,040 a year.

Applicants must have successfully completed a full-time program of study in practical nursing. Applicants must be licensed to practice in a state or territory of the U.S. or the District of Columbia.

Applications will be accepted from persons who are qualified except for the license provided application for the license has been made. Such applicants may be appointed, but they must obtain the license during the probationary period.

In addition to the education and license requirements, applicants must have had one year of progressively responsible experience as a practical nurse under professional nurse supervision.

Applicants must be physically able to perform the duties of the position. They must also appear for an oral interview to determine whether they possess personal qualities such as tact, patience, understanding and emotional stability.

Applications and further information may be obtained from the Executive Secretary, Board of U.S. Civil Service Examiners, Veterans Administration Hospital, 1st Ave. at E. 24th St. Applications will be accepted until further notice.

Medical Clerk Test Closes Soon

New York City's medical clerk test will remain open until Sept. 26. These jobs pay from \$3,500 to \$4,580 a year.

Candidates must have a senior high school diploma or the equivalency diploma and six months of experience in medical records work. Two years of the above experience is also satisfactory.

Such experience must have been of a nature to provide a knowledge of morbidity or mortality classification and acquaintance with the etiology of diseases and their relationship to one another.

A written test will be required which counts for all of the total grade. The test will include question knowledge of and the ability to use properly morbidity and mortality classification; knowledge of medical terminology and the etiology of diseases; knowledge of procedures relating to reports of deaths; and general office procedures relating to reports of deaths; and general office procedure.

Applications may be obtained at the Applications Section of the Department of Personnel, 96 Duane St., New York 7, N.Y.

HOMES — SEE PAGE 11 FOR THE BEST IN

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TUESDAY, SEPTEMBER 19, 1961 31

2-Way Radios Could Be Great Police Aid

A major problem facing the patrolman in a sudden crisis is the need to get additional help—and the time to call for it.

Reports on the use of individual, two-way radio sets for patrolmen may be the answer. When the need for help is sudden, a patrolman cannot take time out to call headquarters and, unhappily, bystanders do not always come to his aid nor do they always have the presence of mind to call for additional police help.

Just this past week alone, The Leader has learned of police using so called "walkie-talkies" to excellent advantage. A lone patrolman in Washington, D.C., when attempting to make a proper arrest, was set upon by five men. It so happened that he was carrying a two-way radio in his pocket and, within a few minutes after calling for additional aid, had several of his fellow officers on the scene to aid in the arrest and to quell the disturbance.

Such equipment for New York City patrolmen would appear to be an expense well worth while. At the very least, City officials should look into the use of such devices and determine the value of radio equipment for the lone police officer.

A patrolman needs every bit of help he can get—mechanical as well as human.

Suffolk Supervisors Can Prove Sincerity

WHETHER or not the Suffolk County Board of Supervisors truly has the interest of its public employees at heart—and the interest of a competently served County, as well—will be shown by its action on a set of reasonable and just proposals coming before it through the Suffolk County chapter of the Civil Service Employees Association.

Last week, these columns reported on the fact that the County Board had created a double standard for its employees by granting 600 policemen nearly the same money in raises allotted to 2,500 other county employees. These same columns also took to task some board members for their methods and reasoning in creating two salary standards.

There can be no doubt as to the weaknesses in the salary schedule approved for the 2,500 employees and the Suffolk CSEA has gathered a factual case for readjustments of the plan that deserve to be acted on.

In addition, the Suffolk CSEA is asking for participation in the state health insurance program, a working benefit enjoyed not only throughout private industry but in hundreds of political subdivisions throughout the State, including their fellow civil servants in Nassau County.

Were these demands extreme or revolutionary there would be good arguments against them. They are normal and reasonable, however, and the Suffolk County Board of Supervisors owes it to their employees to judge the CSEA requests on merit, not on false economy.

Nurse Appeal Review

NURSES in state service have fought a long battle for reclassification and although the State Director of Classification and Compensation recently rejected their latest appeal the Civil Service Employees Association has secured a review of the disapproval.

The Employees Association has prepared many cogent arguments for reclassifying these nurses and one that certainly should carry a great deal of weight when their appeal is reconsidered is the fact that nurses in state institutions perform duties far beyond their usual calling.

The care of patients who are physically ill is within the normal range of duties. But patients who are not only physically ill, but to varying degrees, mentally ill as well,

LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

Nurse Replies to Attendant's Letter

Editor, The Leader,

Am I correct in surmising that the letter from "Only an Attendant" came not from Newark, N. J. but from Newark, N. Y. and that the attendant is not an attendant but a registered nurse who trained for two and a half years during World War I.

Now for my reply to same. To my knowledge in my last letter "The Practical Nurse a Forgotten Number", I merely stated that the attendant, staff attendant, and registered nurse were mentioned before the State Legislature for reclassification while no mention was made of the licensed practical nurse. I then proceeded to outline the duties of the practical nurse and what is expected of her.

To my knowledge there are few registered nurses with four years of training. In local hospitals the training period is three years. In order to instruct, one must have a college degree.

Is it right that a licensed practical nurse receive no recognition when truthfully speaking, she is doing every day in the year what registered nurses do during their training period. In my opinion the "Only an Attendant" owes a deep apology to all licensed practical nurses. It is too bad we cannot come to a better understanding. This letter is not written to express discontent, but as we pledge allegiance to our flag, it so ably expresses what I am trying to bring out "with liberty and justice for all."

Even a Licensed Practical Nurse
Lyons, N. Y.

Social Security

I have been totally disabled since July 1958. How far back can my disability payments start?

Disability payments can begin as much as twelve months before the month in which you file your application.

If it can be proved that I am totally disabled, how much will be paid to me when I qualify for benefits?

The payments are based on your average monthly earnings in the years prior to the date your disability began. Payments can range anywhere from \$33.00 to \$120.00 a month at the present time.

imposes a work burden that does not fit the normal description of nursing duties.

Institutional nursing poses a range of work problems that no other type of nursing does. One can say fairly that institutional nursing is exceptional work and it should follow that institutional nurses should receive exceptional consideration.

Again, one must also weigh the problem of recruitment in the future. More nurses are desperately needed by the State. They will not be attracted by the present career offerings.

We urge the Classification and Compensation Board to remember that it is to the benefit of both the State and its citizens that nursing career in State service be an attractive one.



Civil Service LAW & YOU

by HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

Military Service Subtraction

Part One

SUBTRACTING PERIODS OF military service from age limitations is, obviously, important to veterans seeking civil service jobs. In many cases it is equally important to non-veterans seeking placement. I make that statement about non-veterans because if there are more candidates than job vacancies, then the subtraction which might qualify a veteran might eliminate a non-veteran.

DURING THE SUMMER Supreme Court Justice Isadore Bookstein decided a case in Albany County which neatly packaged all the law on this subject (Hart v. Kaplan). The opinion is unreported at the time of this writing; but Attorney General Louis J. Lefkowitz, a frequent contributor to this column, thoughtfully sent me a copy of it.

The Hart Case

THE STATE DEPARTMENT of Civil Service gave an examination for policemen in the Long Island State Park Commission. It stated in the announcement that candidates must not be more than 32 years of age on the date of the examination and that eligibility for appointment would terminate when the candidate reached his 33rd birthday. The announcement also stated that the period of military service was to be excluded in determining maximum age. Such an exclusion or subtraction is required by Section 243, Subdivision 10-a of the Military Law in determining a veteran's maximum age, either for the purpose of taking an examination or for the purpose of appointment.

FREDERICK J. HART, the man who brought the proceeding decided by Judge Bookstein, took and passed the examination. When he might have been reached for appointment, he was 36 years and 9 1/4 months old. Subtracting his period of military service, 3 years and 9 months, left him about a week over the 33 year maximum. Consequently, he was passed up for appointment. I hate to see such a close miss; but a line must be drawn somewhere.

MR. HART BROUGHT the proceeding to have the appointment of others who had been below him on the list revoked and to have himself appointed to the job. If he won, then an incumbent would have to leave. In civil service that is known as "bumping". In checking my Webster I was quite surprised to learn that this civil service word is part of our language. The verb "bump" is defined as follows: "slang. To displace as from one's job."

The Main Point

AS I HAVE STATED, after Mr. Hart received full credit for his period of military service, he was still over the maximum age. Consequently, the only situation which could help him would be one in which no age limitation whatsoever could be made applicable to a veteran. That was his contention. Judge Bookstein decided against him.

THE JUDGE WROTE that prior to the amendment of the State Constitution, effective January 1, 1946, the Constitution and the statutes adopted under it provided that age limitations should not be applied to veterans (old Article V, Section 6). In the 1946 amendment to the Constitution, that broad requirement was omitted. He then referred to sections of the Civil Service and Military Laws, enacted after the 1946 Constitutional amendment from which he deduced that there is legal authority to the effect that an age limitation can be made applicable to a veteran in certain instances.

THE OUTRIGHT BAN of making age qualifications applicable to veterans was written into the State Constitution in 1894. It lasted a long time - until 1946. Consequently, a lot of people had the impression that age limits could not be made applicable to veterans. Judge Bookstein has made it clear that the ban on age limits for veterans is out. While his opinion is related to a State position, it would apply to county, city, town, village and district positions too.

IN NEXT WEEK'S issue I will discuss the age limitations which may be made applicable to veterans as indicated in Judge Bookstein's opinion.

Jewish State Aides Will Meet Sept. 27

Nat Rogers, president of the Jewish State Employees Assoc. of New York has announced that the first regular meeting has been arranged for Wednesday, September 27, at 5:30 p.m. in Room 659 of the State Office Building, 80 Centre Street, New York. With the new season Mr. Rogers is urging new members and members of long standing to come to the meetings and to bring new applicants.

State Police Filing Ends September 25

One week is left to file for the State trooper test. Applications filed by mail bearing a postmark later than midnight of Sept. 25 may not be accepted. Applications filed in person at the New York State Police office in Albany later than Sept. 27 may not be accepted.

Some 75 jobs will be filled from this test at \$5,200 a year. Free service clothing and equipment are included.

An examination for the jobs will be held Sept. 30 in at least 15 New York State cities. Those qualifying in the written test and oral and physical examination will be eligible for appointment. The list will remain in effect for one year and will be used for additional appointments, as they occur.

For the first time in State Police history, the height requirement 5'10" is being lowered to 5'9", but the division will scan educational requirements a little closer.

Under new examination standards, set by Superintendent Arthur Cornelius, "Equivalency diplomas will not be accepted in lieu of high school diploma unless the candidate has been accepted in an accredited college."

This means, for most applicants, a regular high school diploma will be required.

The written test will be given in Albany, Bay Shore, L. I., Binghamton, Buffalo, Elmira, Glens Falls, Middletown, New York City, Olean, Plattsburgh, Poughkeepsie, Rochester, Syracuse, Utica, and Watertown. The new maximum pay for troopers after five years service is \$7,000.

All appointments made from the resulting eligible list will carry a one-year probationary clause.

The examination is the first to be held since a reorganization of the State Police, provided for under legislation passed at the 1961 legislative session.

One of the special benefits granted State Police, on appointment, is the opportunity for state retirement benefits after 20 or 25 years of service. This is a goal won after a long campaign by

the Civil Service Employees Association.

All applicants must possess the following requirements:

- (1) United States Citizenship.
- (2) Males between the ages of 21 and 29 years (candidates must have reached their 21st birthday and must not have passed their 29th birthday on the effective date of appointment. Candidates who have not passed their 20th birthday at the time of filing their

application will not be permitted to participate in the examination).

- (3) Not less than 5'9" in height measured in bare feet.
- (4) Free from any physical defects which would be a handicap in the use of firearms or self defense—no missing limbs.
- (5) Physically strong, well proportioned, active and capable of engaging in strenuous physical exertion safely.

(6) Weight in proportion to general build (candidates will be rejected if overweight or underweight).

(7) No disease of mouth or tongue.

(8) Candidate must have a minimum of 16 natural permanent teeth of which a minimum of 8 must be in each dental arch. All missing teeth which cause unsightly spaces or significantly reduce masticatory or incisal efficiency must be replaced by bridges.

Applications must be filed with the New York State Police, 162 Washington Avenue, Albany, New York. Applications which are incompletely filled out or which indicate that the applicant does not possess the necessary qualifications will be rejected.

No candidate will be admitted

to the examination without a notice indicating that he is eligible to take the examination. No copies of examinations, laws or other publications relating to the work of the Division or to any matters which may be the subject of the examination will be furnished to candidates. Any candidate who intentionally makes a false statement in any material fact or who practices or attempts to practice deception or fraud in his application will not be considered further for eligibility.

All persons appointed to the State Police must become members of the State Employees Retirement System.

All persons appointed to the State Police must be willing to accept assignment to any location in the State of New York at any time.



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NOTICE OF NAMES OF PERSONS APPEARING AS OWNERS OF CERTAIN UNCLAIMED PROPERTY HELD BY

CARVER FEDERAL SAVINGS AND LOAN ASSOCIATION OF NEW YORK, NEW YORK

The persons whose names and last known addresses are set forth below appear from the records of the above-named banking organization to be entitled to unclaimed property in amounts of twenty-five dollars or more.

AMOUNTS DUE ON DEPOSITS

- Alfred Otwick, 271 West 125th Street, New York, New York
- Jawna Isaacs, 467 Monroe Street, Brooklyn, New York
- Edward Cochran, 245 West 127th Street, New York, New York
- George Finch, 118 West 131st Street, New York, New York
- Lions Club Social Club, c/o R. Kelly, 79 East 119th St. No. 23, New York, New York
- Louise Mills, 124 West 117th Street, New York, New York
- African Redemption Movement, c/o Hact, 329 W. 114th Street No. 3, New York, New York
- Youth Division Victory Democratic Club, 408 Lenox Avenue, New York, New York

A report of unclaimed property has been made to the State Comptroller pursuant to Section 301 of the Abandoned Property Law. A list of the names contained in such notice is on file and open to public inspection at the principal office of the bank, located at 75 West 125th Street, in the City of New York, where such abandoned property is payable.

Such abandoned property will be paid on or before October 31st next to persons establishing to his satisfaction their right to receive the same.

In the succeeding November, and on or before the tenth day thereof, such unclaimed property will be paid to Arthur Levitt the State Comptroller and it shall thereupon cease to be liable therefor.

Apply For Career Jobs in 60 Fields With 1 U. S. Test

The current cut off date for Federal Service Entrance Examination filing is Sept. 28. Those who file before this date may take both the F.S.E.E. and the management intern test on Oct. 14.

This one test is used to fill thousands of jobs in 60 career fields. Last year about 9,000 appointments were made from this one test to career positions located in Washington, D. C. and throughout the country.

Some of the positions to which appointments will be made are in such fields as general administration, economics and other social sciences, management analysis, communications, personnel management, electronic data processing, food and drug inspection, recreation, geography, and agriculture and natural sciences.

Those who are appointed are given the opportunity to work on programs of national and international importance while they are trained for positions of responsibility and leadership.

Candidates earn attractive salaries, a minimum of \$4,345 a year, with regular raises and advancement based on merit. Federal employees enjoy many fringe benefits such as liberal vacation leave each year, sick leave with pay, an excellent retirement system, low cost group life insurance, health insurance and a progressive incentive awards program.

This test is designed primarily for young people with college training or its equivalent. For grade GS 5 appointments at \$4,345 a year, candidates must have completed or expect to complete within 21 months a four year college course leading to a bachelor's degree. Three years of experience in administrative, professional, investigative, technical or other responsible work may also be satisfactory. Such experience must have included at least one year at the grade GS 4 level or its equivalent.

Any equivalent combination of the above education and experi-

ence will also be satisfactory. In combining education and experience, and academic year of study will be considered equivalent to nine months of experience.

For the grade GS7 jobs, \$5,355 a year, candidates must have an additional year of graduate study or a year of experience at the GS five level or a combination of graduate study and experience totaling one year.

College students who are in graduate school or in their last year of college may be offered an appointment effective upon graduation if they pass this examination.

Management internships are also offered. This test is to recruit people with management potential for special training. The number of management internships available is limited and only outstanding candidates are rated eligible. Most of these management intern positions are located in the Washington, D.C. area. These jobs are in grades GS 7 at \$5,355 a year and in grade GS 9 at \$6,435 a year. Minimum qualifications are a bachelors degree or four

N.C.R. Operators Needed at \$3,000

Filing is now open to fill jobs requiring the operation of national cash register No. 2000 and No. 3100. Salary ranges from \$3,000 to \$3,900 a year.

There are no formal educational or experience requirements for this exam. However, candidates must have had sufficient experience to operate efficiently the appropriate N.C.R. machine.

A practical test will count for all of the grade. In this test the candidate must demonstrate his ability to operate the N.C.R. machine.

Applications will be given out and received at the Applications Section of the Department of Personnel, 96 Duane St., New York 7, N. Y.

years of appropriate experience, or a satisfactory equivalent combination.

Federal Service Entrance Examination tests will be given in October, November, January, February, March, April and May. Management internship test will be given only in October, November, January, and February.

Candidates who wish to take the management intern tests must file by Jan. 25, 1962, candidates for general positions must file by April 26, 1962.

Application form 5000 AB can be obtained from the regional office of the U.S. Civil Service Commission, 220 E. 42nd St., New York 17, N. Y. or from the U.S. Civil Service Commission in Washington, D. C.

City Schedules 10 Prom. Tests For Oct. Filing

A total of 10 promotional examinations will open in New York City on Oct. 4. The tests are: Promotion to senior stenographer (City Courts) and (interdepartmental) \$4,000 to \$5,080 a year; promotion to college office assistant B (Board of Higher Education), \$4,575 to \$5,785 a year; promotion to assistant superintendent, surface transportation (Transit Authority), \$9,500 to \$12,000 a year; promotion to car inspector (Transit Authority), \$3.01 an hour; promotion to assistant supervisor, structures, (Transit Authority) \$7,560 to \$8,085 a year; promotion to senior purchase inspector, shop steel, (Transit Authority), \$6,400 to \$8,200 a year; promotion to assistant architect (interdepartmental), \$6,400 to \$8,200 a year; promotion to assistant civil engineer (interdepartmental), \$6,400 to \$8,200 a year; and promotion to assistant mechanical engineer (interdepartmental), \$6,400 to \$8,200 a year.

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200 a year. For further information and applications visit the Applications Section of the Department of Personnel, 96 Duane St., New York 7, N.Y. Do not try to apply before Oct. 4, as neither announcements nor application forms will be available until then. Deadline for filing is Oct. 24.

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Exam Study Books

to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call Beckman 3-6010. For list of some current titles see Page 15.

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Carpenter, Other Navy Yard Jobs

The Brooklyn Navy Yard needs tradesmen. Carpenters, armature winders, joiners and sheet metal workers are wanted.

Men who apply for these jobs may be appointed to vacancies at other naval installations in the area.

Salary
Armature winders, and joiners start at \$23.20 a day, reaching a maximum of \$25.12 a day. The starting salary for carpenters and painters is \$22.48, reaching a maximum of \$24.40 a day. Sheet metal workers start at \$2.90 an

hour, reaching a maximum of \$3.14 an hour.

To qualify for these positions, applicants must have completed a four year apprenticeship in the trade for which they apply. Four years of experience is also acceptable if it can be considered equivalent to an apprenticeship in contact and progressive acquirement of trade skills.

Physical Requirements

Applicants must be physically able to perform the duties of the position. For ground level activities, good vision in one eye and the ability to read printed material without strain is required. Hearing must be satisfactory. Satisfactory color vision may be required for some positions.

Applicants who attain an eligible rating in one of these trades may be required to qualify in a performance test before appointment in the Navy Yard.

Card form 500-ABC and application form 60 may be obtained from the Board of U.S. Civil Service Examiners, New York Naval Shipyard, Brooklyn 1, N. Y. or from the regional office of the U.S. Civil Service Commission, News Building, 220 E. 42nd St., New York 17, N. Y.

Registers previously established for these positions will be expired upon the establishment of registers as a result of this examination. Applications will be accepted until further notice.

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More Police; More Respect Necessary! Says Lefkowitz

State Attorney General Louis Lefkowitz, Republican candidate for Mayor of New York City, condemned lawlessness and the lack of respect for police officers at the national convention of the police officers association of America on Friday.

Calling for the return of respect to the policeman, the Attorney General said:

"Our free American way of life is founded upon a heartfelt respect for law and order.

"But today we see far too many symptoms of lack of respect for law and disdain for those who administer and enforce the law. The most vicious of these symptoms is the recent wave of physical attacks by citizens on members of the police force.

"This is moral delinquency at its worst. It is a contagious community disease which must be checked quickly and effectively.

"Vigorous enforcement of the law will act as a deterrent to repetition of these outrageous attacks on men who are risking their lives to protect the public. The police force must be made adequate in numbers, and shown that it is backed up by the trust and confidence of both government and the public.

"But even all this is not enough. It must be complemented with a broad public education program which will make every person understand that he owes to the

police officer a debt of gratitude for his contribution to the order, discipline and personal security which is vital to our free society.

"The citizen must understand that he has no better or more faithful friend than the conscientious police officer. Upon his shoulders falls the duty of defending with his life, if necessary, against those who attack our society. Daily we read in our newspapers and hear on the radio and television of the police officer who has saved a life at some disaster. In an emergency he is both a doctor and a nurse. No one is more ardent a fighter than the police officer in seeking to wipe out the causes of juvenile delinquency, and in helping the youngster to enrich his own life and to become a useful member of the community. Yes, in his every day unheralded work the police officer is a social worker, a father confessor to those who seek his counsel and advice, a parent to someone else's child, and a benefactor to all in need.

"We cannot afford the luxury of complacency and apathy in the face of today's growing glorification of disobedience to authority. Our political, religious, social and cultural leaders must raise their voices loud and clear in protest against anti-social behavior.

"We must make our civic indignation and shame the catalyst for effective action," he concluded.

Trade Jobs Open In Watervliet Arsenal

Watervliet Arsenal is accepting applications for various positions at the installation, including, electrician, carpenter, artillery assembler, millwright, and electric bridge crane operator.

The jobs for electricians and carpenters pay starting salaries ranging from \$2.19 to \$2.61 an hour. To qualify, applicants must have completed a four-year apprenticeship, or must have had four years practical experience in these trades.

The post of artillery assembler pays a starting wage of either \$2.19 or \$2.61 an hour depending on whether the applicant has had six months or a year experience in the use of hand tools and in assembling parts.

Millwright jobs pay a starting salary of either \$2.40 or \$2.61 an hour depending on whether the applicant has had one and a half or two and a half years experience in maintenance, repairs, assembly and disassembly of cranes, hoists, lifting devices, machine tools, mechanical doors, elevators and other electrical, mechanical or hydraulic equipment.

The post of electric bridge crane operator pays a starting salary \$

of \$2.30 or \$2.40 an hour depending on whether the qualified applicant has had six months or a year of experience in the operation of electric bridge cranes of up to 217-ton capacity.

Applications will be accepted until further notice have been met by: Executive Secretary, Board of Civil Service Examiners, Watervliet Arsenal, Watervliet, N. Y.

Further details and application forms may be obtained at the Arsenal or at any main post office.

New Lists Out

The Bureau of Examinations has issued the following eligible lists:

- Foreman (Turnstiles) Transit Authority
- Buyer (Instructional Materials) Engineering Aide
- X-ray Technician (Groupe 8 and 9)
- Stenographer, Group 142

These lists are subject to final approval after investigation of claims, and x-ray examinations. They are on file at the Leader office, 97 Duane Street and may be examined between 10 a.m. and 5 p.m.

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N. Y. State Schedules A Host Of Open-Competitive Exams

New York State has scheduled a total of 49 tests for filing sometime in September. Applications are now being accepted for 30 exams and 19 more will open Sept. 25. The exams are listed below along with the examination number and the salary range.

Closing Oct. 2

- Toll collector, No. 6144, \$4,020 to \$4,930 a year.
- Senior draftsman, No. 6152, \$4,760 to \$6,340 a year.
- Associate commissioner for community health services, No. 6153, \$17,912 a year.
- Purchasing agent, No. 6154, \$7,000 to \$8,480 a year.
- Canal shop supervisor, No. 6155, \$4,760 to \$5,840 a year.
- Senior pharmacist, No. 6157, \$7,000 to \$8.48.
- Senior public health nutritionist, No. 615, \$7,000 to \$8,480.
- Sales finance representative, No. 6160, \$5,620 to \$6,850.
- Principal, school of nursing, No. 6158, \$7,360 to \$8,910.

Closing Oct. 16

- Professional library examination, No. 6615, salary varies with location, New York State residence is not required.
- Senior stenographer, No. 6145, \$4,020 to \$4,950 a year.
- Senior hardware specifications writer, No. 6151, \$9,030 to \$10,860 a year. New York State residence is not required.
- Assistant architect, No. 6161, \$7,360 to \$8,910 a year. New York State residence is not required.
- Senior youth parole workers, No. 6162, \$6,630 to \$8,040 a year. New York State residence is not required.
- Accounting trainee, No. 6163, appointments at \$5,200 and \$5,620 a year. New York State residence not required.
- Business consultant, No. 6164, \$7,000 to \$8,480 a year.
- General industrial foreman (all specialties), No. 6164, \$6,280 to \$7,620 a year.
- Industrial superintendent, No. 6166, \$9.50 to \$11,400 a year.
- Assistant industrial superintendent, No. 6167, \$8,150 to \$9,340 a year.

- Landscape architect, No. 6168, \$7,360 to \$8,910 a year.
- Senior landscape architect, No. 6169, \$9,039 to \$10,860 a year.
- Senior plumbing engineer, No. 6170, \$9,030 to \$10,860 a year.
- Senior draftsman (architectural), No. 6171, \$4,160 to \$5,840 a year.
- Chief bureau of education guidance, No. 6174, \$11,710 to \$13,390 a year.
- Director of secondary education, No. 6175, \$13,680 to \$16,085 a year.
- Museum technician, No. 6176, \$3,800 to \$4,730.
- Senior compensation claims examiner, No. 6187, \$6,280 to \$7,620 a year.
- Associate compensation claim examiner, No. 6188, \$7,360 to \$8,910 a year.
- Parkway foreman, No. 6189, \$4,020 to \$4,980 a year.
- Specialists in education, No. 312, associate level position, No. 500 to \$11,490 a year and assistant level positions, \$7,740 to \$9,360 a year. New York State residence not required.

The following tests open Sept. 25. Filing deadline is Oct. 30. New York State residence is not required for the first 10 tests listed.

- Principal biostatistician, No. 6172, \$11,120 to \$13,230 a year.
- Senior biostatistician, No. 6180, \$7,000 to \$8,480 a year.
- Associate biostatistician, No. 6181, \$9,030 to \$10,860 a year.
- Senior planning technician, No. 6182, \$7,000 to \$8,480 a year.
- Associate planning technician, No. 6183, \$8,530 to \$19,340 a year.
- Senior nutritionist, No. 6185, \$7,000 to \$8,480 a year.
- Consultant public health nurse (hospital), No. 6186, \$7,360 to \$8,910 a year.
- Professional career tests, No. 2220, Appointments at \$5,200 a year.
- Public administration internship, No. 6360, Appointments at \$5,200 a year.
- Managing editor, "New York State Conservationist", No. 6177,

- \$10,020 to \$11,990 a year.
- Senior building construction engineer, No. 6178, \$9,030 to \$10,860 a year.
- Forest pest control technician, No. 6178, \$3,800 to \$10,860 a year.
- Assistant hydraulic engineer, No. 6190, \$7,366 to \$8,910 a year.
- Senior hydro-electric operat-

- or, No. 6192, \$5,020 to \$6,150 a year.
- Assistant supervisor of stream improvement, No. 6193, \$5,830 to \$6,850 a year.
- Forestry aide, No. 6194, \$3,800 to \$4,720 a year.
- Head housekeeper, No. 6196, \$4,760 to \$5,840 a year.

- Assistant director of workmen's Compensation Board operations, No. 6195, \$15,200 to \$17,760 a year.
 - Hydro-electric operator, No. 6191, \$4,490 to \$5,530 a year.
- For application forms write or visit the State Office at 270 Broadway.

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ALL 4 OFFICES OPEN 7 DAYS A WEEK
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6 & 4

FULLY detached, oil heat. Terrific deal for GI who can do his own painting and decorating.

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\$800 CASH SOLID BRICK

HOLLIS—4 bedroom brick, finished basement apartment for additional revenue, garage, many extras.

ASKING \$16,900

2-FAMILY

ST. ALBANS—2 family, 4 and 3. 2 car garage, copper plumbing throughout, detached.

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WALK TO SUBWAY 2-FAMILY STUCCO HOME

Large 77x100 plot, 6 lovely large rooms for yourself, second 6 rooms to rent, plus 2 refrigerators, automatic heat, storms screens, Venetian blinds, full basement.

GI Only \$500 Dn.—All Others \$1,000 Dn.
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A1 AREA**

6 LOVELY, LARGE rooms, newly decorated, oil heat, storms, screens, Venetian blinds, near schools and transportation.

G.I.'s NO DOWN PAYMENT
ALL OTHERS \$500 DOWN
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FABULOUS INCOME POTENTIAL
IN BEAUTIFUL
SPRINGFIELD GARDENS
6 UP & 6 DOWN

SACRIFICE PRICE \$15,990
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Only \$95 a Month Carries All

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8 LARGE rooms, 2 complete kitchens, 1 car garage, 12 years old, steam heat. Many extras.
\$18,900

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Legal 2-Family
SOLID BRICK

DETACHED on 50x100 plot, 2 1/2 baths, finished banquet size basement, 7 years old, both apts on title, oil heat, barbecue pit, combination columns, Venetians.
\$29,500

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JAMAICA
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LARGE PLOT**

1-FAMILY, 10 rooms, 2 car garage, full basement, oil heat, beautiful large plot, 140x100, quiet area, walk to everything, small down payment. GI \$100.

ROOSEVELT

GI EXTRA SPECIAL

BUNGALOW, 6 rooms with porch, garage, spacious basement, oil unit, can easily be finished attic. Beautifully fenced landscaped plot, 50x190. By appt. only. \$100 down.

ROOSEVELT

**EXCLUSIVE
WITH LIST ONLY**

BUNGALOW, 6 rooms with porch, stairs to the attic, beautiful, landscaped plot, 45x130, fenced, garage, semi-finished basement, oil unit, fine residential area. GI \$200 down.

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**IN THE HEART
OF HEMPSTEAD**

COLONIAL, 7 large rooms and porch, attractive corner plot, 88x116, 2 car garage, finished basement, bar, oil unit, A1 condition, fenced yard, nr. everything. Hamstead.

\$1500 DOWN

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BAISLEY PARK \$10,990

CORNER COLONIAL—6 ROOMS
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\$85 MONTH PAYS ALL — NOW VACANT

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IV 9-8814 - 8815

Directions: Take Southern State Parkway Exit 19. Peninsula Boulevard under the bridge to South Franklin Street.

135-30 ROCKAWAY BLVD., SO. OZONE PARK
JA 9-5100

160-13 HILLSIDE AVE., JAMAICA
OL 7-3838 OL 7-1034

Upstate

SULLIVAN COUNTY — New York State. Dairy-Poultry farms, taverns, Boarding Houses, Hotels, Dwellings, Hunting & Building Acreage. The Tyeager Agency Inc., Jeffersonville, New York.

Farms - Ulster County

WASHINGTON Pk Rosendale, 4 rooms modern bungalow, bath, cellar, expansion attic, 2 car garage, corner, state road 32, furnished, \$11,500. Terms arranged.

JOHN DELLY, Owner
Rosendale, Ulster Co., NY Tel OL 8-6811

Farms - New York State

FULL PRICE \$5,300

6 Acre Country Home, 2 family Colonial, 13 rooms, 2 baths, separate heat, fully improved, Taxes \$50. yearly. Easy Terms.

Village 8 room home, improv., drilled well, convenient to everything. Sacrifice \$4700. Terms.

80 Acres on Rt. 162, near new raceway, large barn, \$3500. Terms.

Rt. 20, cabin court & snack bar, 10 units, 4 acres, Bargain \$7000.

Wm. Pearson, Realtor, Rt. 20, Sloansville, N.Y. Tel. Central Bridge 256.

Farms For Sale - Schoharie Co.

4 acres, dwelling, barn, brook, good road, new oil furnace, \$4500. Terms.

150 acre house, barn, brook, fine hunting. \$10,000.

Retirement 2 bedroom cottage, all conveniences, top condition. Cost \$17,000. Price \$13,500.

SENIOR BILL VEDDER, Realtor
Box 65, Schoharie, N.Y. Tel. Collect and make appts. AX 5-8131

Farms - Ulster County

4 room modern year round bungalow, gas heat, 1 acre, \$8500. Terms. Marino Lown, Shandaken, NY Tel. OV 8-6954

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57 Herkimer Street, between Bedford & Nostrand Ave., beautifully furnished one and two room apts, kitchenette, gas, electric free. Elevator. Near 8th Ave. Subway. Adults. Seen daily.

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High Style Homes

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COMFORTABLE, beautifully located homes, 6 large rooms, plus garage, 3 large bedrooms, completely detached, Hollywood kitchen and bath, full basement, landscaped. Agents will take you to model.

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with Easy Terms

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Spring Glen, N.Y. Tel. Ellenville 404

Teachers, Translators, & Many Others Needed For U.S. Jobs Abroad

Teachers, translators and others who have Federal civil service or career conditional status are needed to fill jobs on U.S. Air Force Bases abroad.

Some of the fields for which applications are being accepted are: administration and management, accounting, aircraft maintenance and repair, stenographic, electronic equipment and repair, electrical, engineering, personnel, plumbing and steamfitting, production control, radio and radar installation and repair, recreation, supply and storage, teaching, warehousing, and many other categories in both general and specialized fields.

Countries

The requirements vary but all applicants must be well qualified

LEGAL NOTICE

DAVIDSON, DOROTHEA—CITATION.—File No. P 2161, 1961.—The People of the State of New York, By the Grace of God Free and Independent, To MARY RUSSELL BEERS, STANLEY A. RUSSELL, JR., RUTH RUSSELL GRAY, JAMES A. RUSSELL, ELEANOR LANIER, SMITH COLLEGE, PAUL DAVIDSON and WILL DAVIDSON (as executor of the estate of JOE DAVIDSON), if living, and if either or both of them died subsequent to the decedent herein, his or their respective executors, administrators, legatees, devisees, heirs at law and distributees and successors in interest, whose names and places of residence are unknown and cannot after diligent inquiry be ascertained: YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on September 28, 1961, at 10:30 A.M., why a certain writing dated October 28, 1960 and February 28, 1961, which have been offered for probate by THOMAS B. DAVIDSON residing at York, Maine, should not be probated as the last Will and Testament, relating to real and personal property, of DOROTHEA DAVIDSON, deceased, who was at the time of her death a resident of 20 Beekman Place, City of New York, in the County of New York, New York.

Dated, Attested and Sealed, August 17, 1961
HON. JOSEPH A. COX,
Surrogate, New York County
PHILIP A. DONAHUE, Clerk

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in the type of work for which they are applying.

Some of the locations at which personnel are needed are: France, Spain, Alaska, Korea, Japan, Okinawa, Guam, Turkey, England, Germany, Azores, Libya, Morocco, Iceland, Labrador, Philippines, Saudi Arabia, and Newfoundland.

The jobs pay well and offer full benefits of Federal employment. Besides the regular salary, living and transportation expenses are compensated for to varying degrees.

The minimum age for employment overseas is 21; there is no age maximum. Male applicants

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Within minutes from the City, with little lost of time you can now buy one of the lovely integrated Robinson Homes, located at 24th Ave. and Gilmore Street, East Elmhurst.

It will pay you to ride out and see these brand new 1-family Colonial homes, located so near that you only have to pay one fare. With only \$400 down and easy monthly payments you can be the proud owner of one of these fine homes. Call HI 4-9618 today and make an appointment to inspect.

Lovely tree lined streets, children play-yard and 1 block to grade school, nr. to churches and shopping. Call and be convinced.

between 21 and 26 who are registered with the selective service boards are not permitted to leave the country unless they secure a permit from their local selective service board for the period of their overseas employment.

Minimum tours of duty are usually two years, although some are for one year or 18 months. Minimum tour for teachers in all areas is one year.

For further information contact Andrew Baglino, chief of the Overseas Recruitment Section, New York Central Civilian Personnel Branch, Eastern Contract Management Region, 111 East 16th Street, New York 3, N. Y. The telephone number there is SP 7-4200, Ext. 510.

ELIGIBLES

SENIOR OCCUPATIONAL THERAPIST (PSYCHIATRIC) — MENTAL HYGIENE
1 Ungvarsky, Belay A., Phepsis891
2 Greenberger, Carol, NYC954
3 Kieffman, Patricia, NYC932
4 Weems, Helen T., Dover Plains939
5 Deary, Jack R., Kenmare914
6 Deary, Gertrude, Depew881
7 Ross, E. Sacia, Phepsis878
8 Weems, David A., Dover Plains874
9 Nolan, Margaret J., Rochester869
10 Burditt, Chester, Lyons831
11 Pickert, Sophia J., Whitesboro813
12 Pallister, Vera L., Newark810
SENIOR ENGINEER ASSISTANT, DEPT. OF PUBLIC WORKS, DIV. OF HIGHWAYS, ERIE
1 Westley, Albert W., Buffalo964
2 Guzelmo, Donald, Buffalo795

Tax Engineering Jobs Pay \$6,345

Engineering jobs are open in the Internal Revenue Service at \$6,435 and \$8,955 to start, depending upon experience.

Graduate engineers with at least two years of professional experience in such fields as mining, oil and gas, industrial, mechanical, civil or construction engineering which has included at least one year of professional engineering experience in making economic studies and/or engineering evaluations may qualify for this position. Full details are contained in Announcement No. 2-1 (1961)

The tax-engineer is directly involved in determining correct federal tax liabilities based upon engineering considerations. De-

ductions for depreciations on equipment, depletion allowances and valuation of business properties are but a few of the areas with which the tax-engineer is concerned.

Persons interested in receiving consideration for this position should write to the Board of U.S. Civil Service Examiners, Internal Revenue Service, 90 Church Street, Room 1107, New York 7, New York, for further information. The exam is open until further notice.

Civil Engineering Job Open, \$7,800

New York City needs a civil engineer to fill a vacancy with the Federal-State Arterial Program. A professional engineer's license is required as is New York City residence, under the Lyon's Service status, the position is provisional but transfers will be accepted from other departments.

Starting salary is \$7,800 with a top of \$9,600 for those with status. Interested parties can phone David Caplan at TR 6-9700. Duties include review of routes and plans; expedite advancement of the arterial program and related work with the Interstate Highway Program.

Exemptions From Residence Laws

City Departments not subject to residence requirements are: Board of Education, Board of Higher Education, Transit Authority, Triborough Bridge and Tunnel Authority, Housing Authority, and various community colleges. Also, according to a recent ruling of the Civil Service Commission, employees of the Sanitation Department and the Police Department are permitted to live in Nassau and Westchester counties, as well as the City.

Notice of Names of Persons Appearing as Owners of Certain

UNCLAIMED PROPERTY

Held By

EXCELSIOR SAVINGS BANK

of New York, N. Y.

The persons whose names and last known addresses are set forth below appear from the records of the above-named banking organization to be entitled to unclaimed property in amounts of twenty-five dollars or more.

AMOUNTS DUE ON DEPOSITS

- Viola Ahrenhold, in trust for Patricia Hamilton—3431 86th Street, Jackson Heights, N.Y.
- Achilles Antonopoulos, in trust for Jamina Antonopoulos—303 West 54th Street, New York, N.Y.
- Fred Bellin—1115 Jerome Avenue, Bronx, New York
- Sarah Berle—Essex House, 59th Street, South, N.Y.C.
- Rosa Berlin—118 West 67th Street, New York City
- Julius Bresticher—241 Kings Second Walk, Brooklyn, N.Y.
- Daniel Brown—115 West 53rd Street, New York City, N.Y.
- Jerry J. Brown—250 Hudson Avenue, Englewood, N.J.
- Gladys Burr or Russel K. Burr—1000 Rutland Street, Opa Locka, Florida
- Elda Garbe Cook—712 Whitiner Drive, Beverly Hills, Calif.
- Cecilia M. Dale—3240 Perry Avenue, Bronx, New York
- Per Danila—c/o Gunnar Fromer, 160 Cabrin Blvd., N.Y.
- Henry O. Davis—880 St. Nicholas Avenue, Apt. 66
- Katherine Fay—45 West 56th Street, New York, N.Y.
- James Findlay—Queen of Bermuda, Pier 95 North River, N.Y.C.
- Louis Fisher—104 S. Bellevue Ave., Atlantic City, N.J.
- Ruth Flores, in trust for Leah Blumauer—411 West 137th Street, New York, N.Y.
- David Forer or Margaret Forer—35 West 81st Street, New York City, N.Y.
- Richard Gaughan—2254 Cedar Avenue, Bronx, N.Y.
- Peggy P. Gaul—c/o Finch, West 231st St., Palisades Ave., N.Y. 43, N.Y.
- Ann V. Georgian—Bay Hill, Huntington, L.I., N.Y.
- John W. Griswald—54 East 66th Street, New York, N.Y.
- Anna Gruber—1905 Davidson Avenue, Bronx, N.Y.
- Faybelle Gurian, in trust for Marcia Gurian—411 West End Avenue, New York City, N.Y.
- Faybelle Gurian or William Gurian—411 West End Ave., New York, N.Y.
- Edward T. Hall, in trust for Edward Hall, Jr.—119 E. 10th St., New York 3, N.Y.
- Edward T. Hall—221 West 57th Street, New York 10, N.Y.
- John R. Hathaway—17 Church Lane So. Scarsdale, New York; or Lucy S. Hathaway, Sherman Sq. Hotel, 79 Broadway, N.Y.
- Mildred Hirsch or Charles E. King—360 5th Avenue, New York City, N.Y.
- Elizabeth J. Moran or Thomas E. Moran—434 West 18th Street, N.Y.C., New York
- Volmer Holmquist—43.5 Gripsholm Pier 97, North River, N.Y.C.
- Dorothy Horowitz—1144 Walton Avenue, Bronx, New York, N.Y.
- Vera Ingersoll—57 West 58th St., New York City, N.Y.
- Dr. Nathan Jacobson—305 West 52nd Street, New York City, N.Y.
- William B. Jaffer—295 Madison Avenue, New York, N.Y.
- Bing Chung Soo Koo or Chin Jung Joo—400 West 56th Street, New York, N.Y.
- Constance D. Johnson—152 West 64th Street, New York, N.Y.
- Fannie Kaucemsky—Riversdale, 3031 Henry Hudson Pkwy.
- Marion Kaye—908 71st Lane, Brooklyn
- Mathilda J. Keating—178 1st Street, New York City, N.Y.
- Milton Kestenberg—1775 Broadway, New York, N.Y.
- John H. Ladd—323 East 61st Street
- May P. La Petra—Wykagyl Gardens, New Rochelle, N.Y.
- Rita Lederer or Henry P. Lederer—309 Central Park West
- Franklin C. H. Lee—River Ranch Colaville, Calif.
- Nettie Lpewer—305 East 300th Street
- Kathleen Lowman—Dobbs Ferry, New York, N.Y.
- Ruth E. Manning—353 West 57th Street, Henry Hudson Hotel, N.Y.C.
- Lillian Mc Cauley—297 East 39th Street
- Hugh G. Mc Kiernan or June C. Mc Kiernan—1550 East 48th Street
- Julia B. Mulloy—1909 Gerard Avenue, Bronx 53, N.Y.
- Spiros Nollatas—799 West 174 Street
- Aiblossa Moore, in trust for James W. Davis—519 West 147th Street, Apt. 33
- Sabina I. Moses, in trust for Catherine Torry Moses—319 West 79th Street
- Raymond Poros Narva—114 West 104th Street
- William Brainark Nugent or Jean Darrow Nugent—Saugerties, N.Y. c/o Mrs. Darrow
- Sally O'Hara—431 West End Avenue
- Frances Orth or John C. Orth—3235 Hull Avenue, Bronx, New York
- Suzie Paulucci—3291 1st Avenue
- Dorothy Pearlmann Peskin—419 West 54th Street
- Edward S. Pomeroy—Troy, Pa.
- Teresa Raffo, in trust for Mary Raffo—204 6th Avenue, N.Y.C.
- Marcos L. Rodriguez, in trust for John L. Rodriguez—740 Trinity Avenue, Bronx, N.Y.
- Alice C. Rogers—9448 Alstyns Ave., Elmhurst, L.I.
- Albert Rosenzweig—21 East 39th Street, Bayonne, N.J.
- Gertrude Ross or Keith Ross—1990 Grand Concourse, Bronx, N.Y.
- Joseph Schuller—385 Arzyle Rd., Bklyn 18, N.Y.
- Adolph Schnurmacher—171 West 79th Street
- J. Esselman Sheehan—311 East 82nd Street
- Jack Short—333 West 26th Street
- Herman J. Singer or Elias Singer—216-94 130 Ave., Springfield Gardens, L.I.
- Clementina Singleton, in trust for Margaret Singleton—418 St. Nicholas Ave.
- Elio Gunner Skold—493 West 57th Street
- Helen M. Smith, in trust for Betty Ann Smith—191 E. Edsall Ave., Palisades Park, N.J.
- George Smith, in trust for Margaret P. Smith—Mary Hotel, 729 West End Ave., N.Y.C.
- Helen M. Smith, in trust for Alan Lawrence Smith—41 W. Central Blvd., Palisades Park, N.J.
- Howard Soarber—29 Grace Court, Brooklyn, N.Y.
- Dr. Ferdinand Stern—333 West 95th Street
- Irene R. Thompson—275 West 104th Street
- Martha Vorden—223 West 52nd Street
- Mary Ellen Walsh, in trust for Korona Marie Walsh—Cubali, Cuba.
- Estate of Julius Wertheim D'ed—159 Riverside Drive to Erich Gahn, Atty., 135 Broadway, N.Y. 3, N.Y.
- Kathleen Mc Clellan Wolf—439 East 86th Street
- Catherine Wright—319 West 118th Street
- Gertrude Ziminsky—1049 Park Avenue
- Sidney Zuckerman or Rosa Zuckerman—1114 College Avenue
- Martin Zwart—137 East 61st Street

AMOUNTS HELD OR OWING FOR THE PAYMENT OF NEGOTIABLE INSTRUMENTS OR CERTIFIED CHECKS

Gertrude Quigler—88 Haven Ave., N.Y.C.

A report of unclaimed property has been made to the State Comptroller pursuant to 801 of the Abandoned Property Law. A list of the names contained in such notice is on file and open to the public inspection at the principal office of the bank, located at 221 West 57th Street, in the City of New York, New York, where such abandoned property is payable.

Such abandoned property will be paid on or before October 31st next to persons establishing to the satisfaction their right to receive the same.

In the succeeding November, and on or before the tenth day thereof, such unclaimed property will be paid to Arthur Levitt the State Comptroller and it shall thereupon cease to be liable therefor.

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to your next raise
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NAME
ADDRESS
CITY ZONE

The Job Market

A Survey of Opportunities
In Private Industry

By A. L. PETERS

There are several industrial jobs in Brooklyn: A compounder is wanted a man who mixes creams, lotions and alcohol solutions from formula in order to make creams, perfumes and lotion. Experience in compounding large quantities is essential. \$100 to \$110 a week, depending on experience. A Brooklyn manufacturer of hydraulic presses has an opening for an experienced planer, a man who is able to set up and operate a 48-inch bed planer machine. Job pays up to \$2.79 an hour. A man who can operate a double quilting machine is wanted. \$70 a week and up, depending on experience. Also wanted is a quilting mender, a man or woman who can mend quilted material using a single needle sewing machine. \$65 a week and up, depending on experience. Apply at the Brooklyn Industrial Office, 590 Fulton Street.

In Manhattan

In Manhattan, an operator is needed for a jig boring machine. Must have at least five years' experience in setting up and operating a Pratt and Whitney or Moore Jig Borer. Job pay \$3 an hour and up, depending on experience. Experienced photostat operators are wanted to set up and operate photostat machines. Men with commercial experience preferred. \$60 to \$90 a week, depending on experience. Still urgently needed are experienced roofers to do cold tar roofing, hand leaders and gutters. \$18 to \$22 a day. Apply at the Manhattan Industrial Office, 225 West 54th Street.

In Queens

In Queens milling machine operators are needed to set up and operate Bridgeport Vertical and Cincinnati Horizontal milling machines. Must be able to work from blueprints. Five years' experience necessary. \$2.50 to \$2.75 an hour, depending on experience. Also needed are engine lathe operators, men who can set up and operate bench or engine lathes to do short run and close tolerance work and who can sharpen their own tools. Will work from blueprints. Five years' experience required. \$2.20 to \$2.50 an hour, depending on experience. Also wanted are experienced sewing machine operators to work on upholstery and cushions, fabric and leather. Jobs pay \$2.15 an hour to start. Apply at the Queens Industrial Office, Chase Manhattan Bank Building, Queens Plaza.

Key Punch Operator

In Flushing, there is a job for an IBM key punch operator to operate alphabetical and numerical 024 and 026 machines. Job pays \$60 a week depending on experience. Apply at the Flushing Office, 42-09 Main Street.

Farm Workers

Farm workers are needed, men with recent farm experience who are physically able to do hard work. Inspected and approved housing is free. Transportation to the job and return at the end of the season is at the applicant's expense. Jobs usually last two to three months. These jobs, which pay 85 cents to \$1.15 an hour, are for six days a week. Apply at the Manhattan Service Industries Office, 247 West 54th Street.

Pizza Pie Men

There are several openings in various parts of the city for pizza pie men with some experience in Italian cooking too. Must make own dough and sauces. Some of these jobs call for supervision of

other pie men. Wages range from \$75 to \$100 a week. Apply at the Manhattan Service Industries Office, 247 West 54th Street.

Maritime Workers

Maritime workers with various skills are still in demand: Heading the list are able-bodied seamen. Jobs pay \$4,430 a year for those employed on watchstands, \$4,498 for day work. Firemen-water tenders are wanted at \$4,430 a year. Also wanted are marine oilers. Those working on diesels are offered \$4,794 a year; on steam, \$4,430 a year. Maintenance electricians with one year's experience are needed at \$5,839 annually. All these workers must have validated Coast Guard endorsements for their occupations. Licensed Junior Engineers are in demand to repair and operate steam propulsion machinery under supervision of Senior Engineer. Must have third ass't license or better. U. S. citizenship required. Must pass physical. Salary ranges from \$6,690-\$7,017 a year plus subsistence and quarters. Apply at the Brooklyn Shipyard Office, 165 Joralemon Street.

Open-Competitive Tests Set to Open Oct. 4 in City

Announcements have been approved for five open-competitive tests set to open Oct. in New York City. They are: title examiner, college office assistant B, laboratory aide, senior stenographer, clock repairer.

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a new dimension
in circular stitched
comfort



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CARNIVAL
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For bewitching, softly rounded lines... such as you've never known, try style 90. A cup, sizes 32 to 36. B cup, 32 to 42. C cup, 32 to 44. D cup, 32 to 44. White... 2.50

White cotton broadcloth \$2.00
Black cotton broadcloth

STEIN BROS.

79 ALLEN STREET
New York City

FOR THE BEST IN
HOMES — SEE PAGE 11

State Sets Three Accounting Tests

Three new exams have opened in New York State. They are: rent accountant, payroll examiner, and payroll auditor. The above jobs pay from \$5,620 to \$6,850 a year. Before appointment to the above titles, candidates must complete a year of service as an accounting trainee at \$5,200 a year. With sufficient education and experience, candidates may forego this year of service as a trainee.

This examination is being held in New York City only, for appointment in New York City only. Candidates must be college graduates or have had two years of accounting or auditing experience. In addition candidates must have completed either 24 hours of accounting in college or have had an equivalent combination of specialized education or training.

For further information write or visit Room 2301, 270 Broadway, New York City or the State Campus, Albany, New York. Applications will be accepted continuously for these positions.

Teachers Sought By State; \$5,020

New York State is recruiting institutional teachers on an open-continuous basis. Teaching jobs are in schools, hospitals and institutions.

Jobs are available for institutions teachers paying \$5,020 to \$6,130 a year and for senior institution teacher paying \$5,940 to \$7,220 a year.

No written test is required. Ratings will be made from information given by applicants in training and experience questionnaires. An oral test may be given to candidates who qualify on the basis of the questionnaire.

Vacancies are in the Departments of Correction, Health, Mental Hygiene and Social Welfare.

Minimum requirements for institution teachers are college graduation and completion of the necessary teaching requirements for the provisional State

teaching certificate. Senior institution teachers must have a permanent teaching certificate and two years of experience.

Teaching specialties sought include agriculture, art, commercial science and physical education.

Applications and further information may be obtained from the Recruitment Unit, New York State Department of Civil Service, Box 12, The State Campus, Albany 1, N. Y.

State Test Closing On September 25

One week is left to file for New York State's offset printing machine operator test. Salary is \$3,050 to \$3,810 a year. Open to legal residents of Jefferson, Lewis and St. Lawrence Counties. Performance test to be held Oct. 26. Filing ends Sept. 25.

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of All Time...

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MENTAL HYGIENE MEMO

By WILLIAM ROSSITER

CSEA Mental Hygiene Representative

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

The Department of Mental Hygiene, Office of Mental Retardation, recently released a progress report and we are happy to submit part of this communication.

It is as follows:

J. N. ADAMS STATE SCHOOL DIVISION — Gowanda State Hospital: On June 30, 1961 there were 171 patients receiving care in this former state tuberculosis hospital. With the exception of a few newly admitted young children, those in residence had been transferred from the Newark State School. Screening and other protective measures have been installed and the occupancy of the remaining wards can now proceed without delay. Severely retarded patients will be transferred from Newark. Preference will be given to patients whose parents reside in the western counties of the state.

SAMPSON STATE SCHOOL DIVISION—Willard State Hospital: This facility is operating close to its capacity of 500 patients. It has been necessary to return a few patients to their original institutions because they required more care than could be provided at Sampson. Their places will be taken by patients from the Newark State School.

MT. MCGREGOR DIVISION—Rome State School: The available facilities for 130 patients have been occupied with patients from the main institution. The former "rest house" at this facility is under rehabilitation, and when completed will accommodate 215 severely retarded patients. The target date is December 15 and patients will be transferred from Rome as soon as possible after completion. As for the initial transfers, an effort will be made to move patients whose parents reside in the capital district and northeastern sections of the state.

WASSAIC STATE SCHOOL: Four dining room facilities have been constructed to service the patients residing in eight adjacent buildings. Formerly, these patients were required to walk outdoors to their meals. Now they obtain their meals in bright, uncrowded dining rooms, only a few "indoor" steps from their wards.

Vacated dining rooms in the central dining service buildings will be converted to educational classrooms.

These dining room additions make it possible to utilize the available space for patients at Wassaic State School more completely. Arrangements have been completed to transfer 150 patients from the Willowbrook State School to relieve overcrowding at the former institution.

GOVERNEUR HOSPITAL DIVISION — Willowbrook State School — An appropriation was made by the 1961 Legislature to provide for the leasing and operation of temporary facilities to make it possible to reduce the waiting list of children under five years of age in the Metropolitan area.

The Gouverneur Hospital, which was closed by the New York City Department of Hospitals, has been made available to the Department of Mental Hygiene. It will be organized as a division of the Willowbrook State School. New patients will be admitted at Willowbrook and the accommodations at the Gouverneur Hospital will be used for young crib cases whose condition has become stabilized. Some rehabilitation of the facilities will be necessary and the staff must be recruited and trained. It is hoped to open the facility by October 1. There will be room for about 200 patients.

EDUCATION SERVICES: Charles McAllister reports that there was a substantial gain in the number of pupils attending school in the various institutions during the past school year. The most notable increase was in the program for trainables, 200 additional children being added. The total number of children in educational programs in the state schools is now—Educatable, 1785; Trainable, 1007; Young Adult, 463.

A NEW CLASS for deaf and hard of hearing children has been established this year at Willowbrook and the class for blind children is now a full day rather than half day basis. A speech teacher was engaged at Newark and has been doing work in speech development with the children.

OVER 60 STATE school teachers took college courses in mental retardation during the academic year so as to become certificated in this area.

A WORK EXPERIENCE program has been initiated at the Wassaic and the Syracuse State Schools.

DR. ARTHUR W. PENSE, Assistant Commissioner, Department of Mental Hygiene, is in charge of the Mental Retardation Programs. Dr. Pense has worked hard and long in helping to bring about gains and improvements in the care, therapy and education of the mentally retarded. We feel certain that the status of the various Mental Retardation Projects is a tribute to the dedication of Dr. Pense in these diversified and challenging undertakings.

Batavia School For Blind Will Greet Rockefeller

BATAVIA, Sept. 18—Sept. 29 will be a busy day for Civil Service employees of the State School for the Blind here. They will greet Governor Rockefeller at ceremonies dedicating the school's new \$1,000,000 Kindergarten Building. The program is scheduled for mid-morning. Speakers will include representatives of the State

Education Department.

Supt. Leland C. Sanborn will be master of ceremonies. The structure will be known as Knight Hall, honoring the memory of the late Federal Judge John Knight of Arcade, for many years a member of the school's Board of Visitors.

Kindergarten and some primary grades are housed in the structure which also has living and recreation facilities. It will eliminate overcrowding and end the necessity of a long waiting list for prospective pupils.



KINGS PARK OFFICERS—The Kings Park Chapter, Civil Service Employees Assn. recently installed its new officers. Front row, (l-r): Dorothy Cueno, recording secretary; Ola McDonald, secretary; Ann Gaynor, treasurer; Nellie Mosley, third vice president; John Nathan, vice president. Second row, (l-r): William Kelly, delegate; Nat Zummo, Board of Directors, William McDonald, second vice president; Lewis George president; Jerry Hart, sergeant at arms; Joseph Randazzo, Board of Directors, Frankly Gommely, delegate. Not pictured here, Margaret Lyons, installed as a Board of Directors member.

Broome County Completes Nine-Month Salary Study

(Continued from Page 1)

assistant county attorney, deputy county treasurer, deputy highway superintendent and principal accounting clerk, director of machine accounting, probation director and first assistant district attorney.

GRADE 26 — \$6,290 to \$7,540, assistant engineer, assistant professor, general foreman, real estate agent and senior sales tax auditor.

GRADE 24 — \$5,860 to \$6,760, clerk of Surrogate Court.

GRADE 23 — \$5,680 to \$6,580, county investigator, sheriff's captain, junior planner and psychiatric social worker.

GRADE 22 — \$5,500 to \$6,400, assistant probation director, business manager, deputy county clerk, civil defense director, social services director, motor vehicle bureau supervisor and second assistant district attorney.

GRADE 21 — \$5,320 to \$6,220, financial secretary at community college, junior civil engineer and jail farm superintendent.

GRADE 20 — \$5,140 to \$5,890, Grade B case supervisor, head nurse and second deputy county clerk.

GRADE 19 — \$4,990 to \$5,740, assistant aviation commissioner, blood bank supervisor, sheriff's lieutenant, supervisor of physically handicapped children and senior bookkeeper.

GRADE 18 — \$4,840 to \$5,590, Grade B accounting supervisor in Welfare Department, automotive mechanic foreman, building maintenance supervisor, sheriff's sergeant, director of Veterans Service Agency, first deputy director of Civil Defense, jury commissioner, probation supervisor and sales tax auditor.

GRADE 17 — \$4,690 to \$5,440, senior deputy sheriff, dog warden, sealer of weights and measures, machine accounting supervisor and third assistant district attorney.

GRADE 16 — \$4,540 to \$5,290, airport safety supervisor, assistant general foreman, assistant instructor, head janitor, probation officer, secretary to the president of the community college, senior engineering aide and tax map draftsman.

GRADE 15 — \$4,390 to \$5,090, court stenographer, orthopedic nurse, public health nurse, secretary to chairman and senior case-worker.

GRADE 14 — \$4,250 to \$4,950, senior tabulating machine operator.

GRADE 13 — \$4,110 to \$4,810, accounting supervisor, assistant blood bank supervisor, assistant motor vehicle supervisor, auto mechanic, caseworker, deputy clerk sheriff, road maintenance foreman of Surrogate's Court, deputy man, supervising nurse and welder.

GRADE 12 — \$3,970 to \$4,670, county planning board draftsman, laboratory assistant - chemical, medical worker, motor equipment operator-heavy, parking lot attendant, physical therapist, registered professional nurse-Blood Center, road maintenance foreman sales tax warrant officer.

Endicott Police, Firemen May Live Out

From Leader Correspondent

ENDICOTT, Sept. 18—Endicott firemen and policemen need not live within village limits, but they should live close enough to readily be available in an emergency, the Village Board of Trustees has decided.

Because the lack of open building lots within village limits discourages many potential new residents, the board long ago opened police and fire jobs to non-residents.

State law permits them to live anywhere in Broome County and in the five New York counties which adjoin Broome.

Trustee Joseph Caldwell said the proposed new local law could not be applied to present police and firemen.

But it was time, he said, for the village to tighten up residency requirements that would force newcomers to the department to live within "reasonable communication and travel distances."

Now, he said, it is possible for police and firemen "to live 40 miles away"—too far a distance, in his opinion, in case of disaster.

Rockefeller Fills Supreme Court Posts

ALBANY, Sept. 18 — Governor Rockefeller has selected the Westchester Surrogate and an Orange County attorney for appointment to two new Supreme Court posts for the Ninth Judicial District.

They are: Surrogate John J. Dillon of White Plains and Clare J. Hoyt, Walden. Mr. Hoyt is a former district attorney for Orange County.

GRADE 11 — \$3,830 to \$4,540, airport maintenance man, airport safety officer, assistant to clerk of Surrogate Court, assistant director of Veterans Service Agency, assistant Civil Defense secretary, carpenter, clerk to Children's Court judge, clerk to judge of County Court, confidential secretary to district attorney, registered professional nurse, secretary to director of mental health clinic, secretary to Surrogate, title searcher and building maintenance man.

GRADE 10 — \$3,690 to \$4,340, junior draftsman, laboratory assistant - electrical, motor equipment clerk, secretary, senior stenographer-confidential, tabulating machine operator, third deputy county clerk.

GRADE 9 — \$3,560 to \$5,210, Children's Court clerk, engineering aide, food service manager, fourth deputy county clerk, head cook, senior account clerk, special deputy court clerk, Supreme Court librarian, title searcher trainee.

GRADE 8 — \$3,430 to \$4,080, account clerk-stenographer, assistant auto mechanic, carpenters' helper, dairyman, deputy clerk of Children's Court, index clerk, janitor foreman, motor equipment operator-light, photostat operator, senior library clerk, senior stenographer, stock clerk, X-ray operator.

Grade 7 — \$3,300 to \$3,950, account clerk, assistant food service manager, auxiliary machine operator, highway laborer, laundry supervisor, licensed practical nurse, multilith operator, occupational therapist, painter and steam boiler fireman.

GRADE 6 — \$3,170 to \$3,820, building maintenance man's helper, gardener, janitor and janitress, key punch operator, senior clerk, senior typist and stenographer.

GRADE 5 — \$3,454 to \$3,640, cook, labor foreman, mail and supply clerk, typist, dining room supervisor and juvenile detention matron.

GRADE 4 — \$2,920 to \$3,520, clerk, dormitory supervisor, house-keeper and telephone operator.

GRADE 3 — \$2,800 to \$3,400, barber and receptionist.

GRADE 2 — \$2,680 to \$3,280, assistant cook, elevator operator, hospital aide, hospital aide-ambulance attendant, laundry worker and library attendant.

GRADE 1 — \$2,560 to \$3,160, cleaner, food service helper, laborer, office attendant, seamstress and watchman.

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A new division of the school, Adelphi Day School, has recently been established to meet the needs of students desiring the academic high school curriculum.

New Technical School Opening This Month

Men interested in becoming Stationary Engineers or Refrigerating Machine Operators can prepare themselves for the licensing exams, in their spare time, at the Apex Technical School, 123 Fourth Avenue.

Classes will begin the last week of September, with conveniently timed evening sessions. Preliminary registration cards and further details may be obtained at the School, or by calling GRamercy 7-4560.

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Sobelsohn School Offers Tax Class

William M. Sobelsohn, Director of the Sobelsohn School, 185 W. 46th St., announced today that the school will again offer its course, "Federal Tax Review."

In essence, the nine consecutive Saturday morning lectures, which begin Sept. 9 at 10 a.m., will cover the individual, partnership and corporate income tax

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return, together with supporting schedules, plus the Federal Tax Law.

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Real Estate License Course Opens Oct. 5

The Fall term in "Principles and Practices of Real Estate" for men and women interested in buying and selling property, opens Thurs., Oct. 5, at Eastern School, 721 Broadway, N. Y. 3, AL 4-5029. This 3-months' evening course is approved by the State Division of Licenses as equal to one year's experience towards the broker's license.

City Exam Coming Jan. 26 for SENIOR STENOGRAPHER \$4000-\$5080

Applications open Oct. 4-24 INTENSIVE COURSE COMPLETE PREPARATION Class meets Sat. 9:30-11:30 beginning Sept. 30th Write or phone for information

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CSEA Gets Kelly To Review Decision On Nurse Reallocation

(Continued from Page 1)

In his answer of May 1, Mr. Kelly agreed that the above jurisdictions did pay higher salaries than the state for similar work, but pointed out that salaries paid professional nursing classes comparable to Staff Nurse (New York) by the several states which border New York State were higher at the minimum, and except for Connecticut at the maximum as well.

In the committee's analysis, it was pointed out that, "as for comparison with other states . . . New York State should be a leader and not a follower. We should place our house in order instead of pointing to other states and saying that they also give a low salary." The analysis also stressed the continued seriousness of the nurses' recruitment problem in New York and elsewhere because of low salaries, and stated that "qualified prospective candidates for Schools of Nursing are reluctant to enter the field because after three years of intensive preparation they can look forward in many cases to a lower salary than unskilled labor."

Education Comparisons

II. Salaries for nurses are lower than those paid Occupational Therapists, Institution Teachers, Recreation Instructors and Psychiatric Social Workers, classes which are comparable to nursing classes.

In the negative determination, the Director of Classification and Compensation said that appointment to positions of Occupational Therapists, Institution Teachers, and Recreation Instructors, are made from among those people who have completed a full four-year college program which has included specialization in the appropriate field, and professional social worker positions require, at the minimum, completion of at least one full year of graduate study at a school of social work.

The committee answered that "in this area the division is ignoring the fact that the same number of years are required for the preparation of nurses and the other professions used for comparison. The nurse does not end her preparation with graduation but continues to undergo intensive in-service training and must also obtain additional college credit in order to promote to Head Nurse, Supervising Nurse or other titles in the promotional series."

Quality of Care Diluted

III. There are a large number of vacancies in nursing positions and continued recruitment difficulties.

The Division stated that there is no evidence that New York State is not attracting its fair share of nurses and that the shortage is general.

The committee agreed that the shortage of nurses is general and

added it will become more acute if a more realistic salary scale is not adopted. The committee also said it had "data to support our statements that the shortage is more acute in New York State service." The committee continued that "it is also evident that many nurses will leave State service but it is a rare occasion where a general hospital nurse will go into State service."

In summing up its analysis of the third point, the committee stated that "although figures show that over one-third of the allowable items in New York State are vacant this is not a true picture because a large number of nurse items have been downgraded to Staff Attendant. A dilution of the quality of nursing care results from this practice because although the Staff Attendants are doing a good job in view of their preparation and training, they can no more replace a nurse than a nurse can replace a physician."

Greater Duties Cited

IV. Nurses in State service have duties and areas of responsibility greater than those of nurses in general hospitals assigned to bedside care.

The Division, in its appeal denial, wrote that: "This is a questionable premise which has not been substantiated by the applicants . . ."

The committee stated that the nurse "in State service is in a much larger physical plant, is responsible for a much larger patient census and oversees the work of a large number of personnel, including Staff Attendant, Attendants, Practical Nurses and other ancillary workers."

The Committee pointed out that in actual practice, the Staff Nurse in a State Hospital functions as a Head Nurse in a general hospital, and, in addition, in the State hospital the housekeeping, clerical and some of the food service duties are under the care of the nurse whereas these are separate departments in a general hospital.

Patient Type Is Different

V. There are additional demands on nurses in State service because of the type of patient or inmate served.

The Division stated that there "is no doubt that patients typically cared for in State institutions of various kinds are different in some measure from those in general hospitals, but it has not been shown that this difference makes professional nursing work in the State any more difficult or, with the exception of tuberculosis nursing, any more hazardous."

The committee answered that nurses in State service are employed in specialties requiring additional training and preparation, which in general hospitals bring about differential pay because it is recognized that these duties are more complex, hazardous and demanding.

Unusual Working Conditions

The committee concluded that: "A nurse in a State institution is not working under normal conditions, she can never relax and must be ever on the alert to anticipate and prevent incidents. She is under tension, stress and

strain working under abnormal conditions, with abnormal patients for the most part in locked buildings. The large number of injuries to personnel in our State hospitals supports the fact that this type of nursing is more hazardous than elsewhere."

At the original hearing on the petition, January 25, 1961, Mr. Kelly agreed with the CSEA study that the salary grade for Instructor of Nursing was low. He authorized a reallocation for that class from Grade 14 to 15 and a reallocation from Grade 15 to 16 for Instructor of Nursing (TBS).

Other Reallocation Appeals

The CSEA appeal also called for the following reallocations:

Staff Nurse, Grade 9 to Grade 12; Head Nurse, Grade 11 to Grade 15; Supervising Nurse, Grade 14 to Grade 17; Chief Supervising Nurse, Grade 19 to Grade 21; Chief of Nursing Services and Training, Grade 21 to Grade 22; Instructor of Nursing, Grade 14 to Grade 17; Assistant Principal, School of Nursing, Grade 19 to Grade 21; Supervisor of Nursing (Orthopedic), Grade 14 to Grade 17; Supervising Operating Room Nurse, Grade 14 to Grade 17; Assistant Director of Nursing, Grade 15 to Grade 19; Director of Nursing, Grade 19 to Grade 21 and Nurse-Anesthetist, Grade 14 to Grade 17.

Special Nurses Committee members at last week's meeting included Mr. Cipolla, Harry Crist, Isabel Moore, Eva Noles, William Roesiter, Margaret Marks, and Laura Kampe. F. Henry Galpin, Assistant Executive Director, and Thomas Colye, Salary Research Assistant, represented the CSEA staff.

Retired Erie Aides Saluted By Ed Rath

BUFFALO, Sept. 18 — Twelve Erie County employees who retired this year have received certificates of recognition from County Executive Edward A. Rath. With years of service indicated, they are:

Clara L. Weeds, 47; Howard J. Volz, 35; Mrs. Ruth A. Miller, 39; Mrs. Anna Spencer 34; James V. De Vizio, 31; Jesse E. Aber, 35; Mrs. Edith B. Krebs, 36; John C. Mussen, 31; Albert P. Full, 28; Esther L. Sherman, 38; Christian L. Korth, 36; Viola A. Walker, 32.

Similar certificates will be presented to these long-time county workers:

Sadie Dunloy, 37; Mrs. Elizabeth M. Elmendorf, 37; Genevieve C. Fitzgerald, 40; Loretta M. McDonnell, 34, Howard F. Ward, 26; Arzelle Greenough, 33; Harry A. Crafts, 33; Frank Brink, 25.

Under a new plan approved by the Board of Supervisors, retiring employees with 25 and more years of service will receive recognition at monthly ceremonies in their honor.

Chenango Rejects Title Changes

NORWICH, Sept. 18—A Civil Service recommendation to change titles of two part-time employees in the Chenango County Health Department has been rejected by the Board of Supervisors.

Francis B. Angel, secretary of the County Civil Service Commission, said the titles of two part-time clerks should be changed to typists. Mr. Angel said the change would require a "little" salary increase for the employees, Mrs. Margaret Beadley and Mrs. June Millsbaugh.

The Board of Supervisors voted against the recommendation after Supervisor Galus Cook of Pitcher said he was interested only in finances and not in Civil Service recommendations.

Cattaraugus OKs County Pay Hike

LITTLE VALLEY, Sept. 18 — The Personnel Committee of the Cattaraugus County Board of Supervisors has formally approved wage increases amounting to 5% for most county workers. Hourly workers are scheduled to receive pay boosts amounting to 10 cents an hour.

The wage increases, expected to be approved by the board at its next session, would become effective Jan. 1, it was indicated.

Rochester CS Merger Delayed

ROCHESTER, Sept. 18 — The proposed merger of city and county civil Service Commissions here is believed at least two months away.

Dr. Joseph Guzzetta, chairman of the Municipal Civil Service Commission, said the merger will not be made until after the November elections at the earliest.

The merger reportedly was threatened in a feud over who would hold what titles. Dr. Guzzetta is expected to seek the chairmanship on a full-time basis with complete authority.

Alfred (Joe) Gates, executive secretary and chief examiner of the county, reportedly would like to be in charge of the day-to-day operation.

Travel Agency

(Continued from Page 1)

ticket to an individual trip around the world can be arranged by Civil Service Travel Club. Those wishing travel information for individuals or groups may contact Mr. Thornton by writing him at the above address or by calling him at JUDson 2-3616.

The new company was formed in response to the wider range of travel offerings requested by CSEA members. It is not connected with Specialized Tours, Inc.

Pass Your copy of The Leader on to a Non-member



NEW BUFFALO DE OFFICES—Employees of the Buffalo office of the Division of Employment recently moved into new quarters and the attractive lobby of the new office with its panoramic mural of the City of Buffalo has excited considerable attention. Posing before the mural are Anna W. Hay, supervisor of the DE Professional Department; Celeste Rosenkranz, supervisor of the Sales Department, and Aaron Mitchell, manager of the Buffalo office. The mural is 20 feet wide.

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