

Undergraduate Academic Council Minutes

Meeting: Wednesday, November 10th, 2010. 2:00-3:05 PM.
Room: Undergraduate Education Conference Room, LC31J

Present: Maria Brown, Yu-Hui Chen, Greg Denbeaux, Steven Doellefeld, Winnie Kutchukian JoAnne Malatesta (Chair), John Murphy, Joan Savitt, Hany Shawky, Christy Smith, Kabel Stanwicks, Michael Steklof, (graduate student rep.) and Katherine Trent.

Guests: Linda Krzykowski, Sue Phillips, and Greg Stevens.

Review of the Minutes: Minutes from 11/3 meeting were approved as amended.

Working Groups report:

Committee on Curriculum and Honors: Will be holding their first meeting this week.

Committee on General Education: Wiki has been created.

Committee on Interdisciplinary Studies: Reviewing proposal for German Major.

Committee on Academic Standing (Sub-Committee of CAAS): No report

Business:

The Council reviewed the policy regarding the retention and use of the "Violation of Academic Integrity Reports". It was noted that the files are retained in the Office of the Vice Provost for Undergraduate Education or Graduate Studies (as appropriate) during the time that the student is an active student at the University at Albany. The policy states that, "Upon graduation or separation of the student from the University, these confidential reports will be destroyed." Current practice has not included the destruction of the files. Conversation ensued about the purpose of the files and if they should be utilized as official records when reporting to outside agencies or institutions. Additionally, concern was expressed about how students were made aware that such a report was submitted and what steps they could take to appeal. It was concluded that additional information was needed about the purpose of the files and the procedures in place to ensure student awareness of reports and opportunity to appeal.

It was suggested that changes to the submission form could address a number of these issues.

Meeting adjourned at 3:05 pm.