



## **Student Association Board of Finance**

### **Meeting Minutes**

**December 8<sup>th</sup>, 2019 – 5 PM**

**The HUB Conference Room**

#### **I. Call to Order and Roll Call**

#### **II. Approval of the Minutes**

- a. Daquial – Motion to Approve
  - i. Zhang - Second

#### **III. Public Comment**

- a. None

#### **IV. Chairs' Report**

1. Samuel Salazar, Chairman of the Board of Finance
  - i. Welcome to our new member Tanner McCracken. You have your assigned student groups and I will walk you through it
  - ii. I am working with CCM to book the budget orientation room. I am aiming for January
  - iii. I'm still making the schedule for next semester's meetings. Be prepared for very long meetings
2. Molly Donelan, Vice-Chairwoman of the Board of Finance
  - i. Welcome Tanner
  - ii. We are going over two contracts and some other sensitive material. Please speak slowly and act like you're explaining to someone outside of SA.

#### **V. Comptroller's Report**

1. Tony Kelley, Comptroller
  - i. Welcome Tanner
  - ii. We are trying to optimize the student group experience with our office. We are wrapping up the audit; just waiting on one person to give us money back.

#### **VI. Senate Report**

1. Sabra Simon, Chair of the Appropriations Committee

- i. Not here
- 2. McCracken – We are not meeting this semester, but we will start meeting when Sabra approves some forms.
- 3. Daquial – A general idea of supplemental line? Do we have money?
  - i. McCracken – Yes, we have money. Mostly taking from the new and unfunded line

## **VII. Budgetary Business**

- 1. Rescheduling of the Mandatory Budget Meeting
  - i. Salazar - Tentative date is January 23 at 7-8:30pm in the Campus Center Auditorium

## **VIII. Unfinished Business**

- 1. NLCC Contract
  - i. Comptroller Kelley – This is the NLCC which is Fuerza Latina’s largest event. It is a tradition; every year they try to do more. This is why their budget exists. This year they want to spend more money but this isn’t too far off from previous costs. This is a weekend event and there will be a lot of attendance
- 2. Daquial – Cost per head?
  - i. I don’t know off the top of my head... About \$40 per person
- 3. Daquial – Bar setup, is that ok?
  - i. Kelley – We are just paying for them to set the bar up which is included in the dinner reception. They will be IDing people and we are covered if anything should happen.
- 4. Debate
  - i. Daquial - Thank you for answering my questions
  - ii. Comptroller Kelley- I am not paying all of this right away. The deposit wasn’t put down because I wanted to wait for you guys to approve it. I am going to continue to work on it to become a lower cost
- 5. Donelan - I’m not sure the entire story of this contract, especially the after party hours
- 6. Daquial – Thanks for bringing that up. We’ve had issues like this before when the appeal was lower than 7800.
- 7. Donelan - Who is Nicole Batista?
  - i. Comptroller Kelley- She is an NLCC coordinator.
  - ii. Donelan - Is she a student?
    - 1. Comptroller Kelley - Yes
- 8. Zhang – Motion to call the question
  - i. Second - Daquial
    - 1. Vote: **4-0-1**

## **IX. New Business**

### **1. Time Sensitive Contract**

- i. Comptroller – We are throwing a spiritual week. We want Marvin Sapp in the Auditorium. This is going to be the biggest fee we will incur. Usually we have problems with riders but the agency is handling it. Pam is screening the artist. This is just the fee for the artist and the booking agency.
  - ii. Daquial - Is the first time we are using the agency?
    1. Comptroller - No
  - iii. McCracken – Are you aware that Student Association is spelled wrong at the top?
    1. Kelley - I can get it fixed
  - iv. Daquial – What is “Act of God?”
    1. Salazar - It is an environmental or disaster that is out of your control. It is actually a legal term
  - v. Donelan - What budget line is this coming out of?
    1. Comptroller - Programming
  - vi. Daquial - How much more are we looking at for cost?
    1. Very minimal because rider will be handled by the agency and the venue is in the campus center. We may have to spend on decorations and technology.
  - vii. Daquial - Are we charging the students?
    1. We are going back and forth. Ideally we would like to get more money to fund parkfest, but Programming Director Joy Darko and President Dee Chin Carty. The Programming Director wants to keep it free whereas the President wants to charge students. If we do charge, it will be very minimal
  - viii. Daquial -Motion to go into debate
    1. Donelan – Second
  - ix. Daquial – motion to call the question
    1. Zhang - Second
      - a. Contract passes 4-01
- ### **2. Financial Investigation into Credit Cards**
- i. Zhang – Motion to go into executive session
  - ii. Daquial - Second

## **X. Closing Roll and Adjournment**

- a. Daquial – Motion to adjourn
  - i. McCracken- Second