

## Unequal Institution Salaries Abolished, Lt. Gov. Wilson Says

ALBANY, Jan. 8 — All salary inequities, resulting from establishment of a 40-hour week for institution employees, have been completely eliminated, according to a special survey by the State Civil Service Department.

The report on the survey results has been made to Governor Rockefeller by Lt. Gov. Malcolm Wilson.

In a letter to the Governor, Mr. Wilson wrote: "Recently, the Department of Civil Service reviewed its employee records in order to determine how successful the

"It is with a great source of satisfaction and gratification that I am able to report to you the successful culmination of a long campaign for the elimination of these salary inequities, which affected so many of our employees."

The lieutenant governor also noted that "a difficult and long-standing problem" had been solved, thus meeting one of Mr. Rockefeller's civil service goals.

The Wilson letter pointed out that some 33,600 employees, primarily working in state institutions, had been assigned to work schedules in excess of 40-hours a week.

When legislation was passed to institute a 40-hour week, their rates of pay were not the same

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LT. GOV. MALCOLM WILSON

1961 program had been in rectifying the salary inequities.

"The analysis by the Department of Civil Service revealed complete elimination of all salary inequities which had resulted in the past from reductions in the work-week."

Mr. Wilson, who was appointed by the Governor in 1961 as head of a special committee to seek elimination of the inequities, added:

### West Seneca School Aides Get Raises

BUFFALO, Jan. 8 — School employees in the nearby Town of West Seneca will enjoy fatter pay checks in the new year.

After considering requests from teachers and Civil Service Employees Association spokesmen, the Board of Education has amended salary schedules.

Civil Service employees will receive new maximum salaries based on increases ranging from 5 cents an hour for hourly workers to \$100 and \$200 increments for salaried workers.

The new pay range for teachers is \$4,900 — \$7,600.

## Fewer Grievances Filed Due to "Loss of Faith" in System, CSEA Charges

(Special to The Leader)

ALBANY, Jan. 8 — The Civil Service Employees Association has charged that the continuing drop in the number of grievances filed with the State Grievance Board by State employees "is directly related to the employees' loss of faith in the effectiveness of the procedure."

Joseph F. Feily, president of the 98,000-member Association, made the comment after reviewing figures requested by the CSEA and supplied by H. Elliot Kaplan, president of the Civil Service Commission.

He said the figures substantiated the steady decline in the number of grievances submitted to the Board over the past three years, and also the number of submitted grievances found reviewable by the Board during that time.

Mr. Feily said he had written to Mr. Kaplan expressing the Association's feeling on the grievance machinery breakdown, and had requested "an opportunity to meet with the Grievance Board itself to inquire as to the possibility of reviewing with the Board the cases which it has turned down as not reviewable."

According to Mr. Kaplan's figures, the Board, which represents the final step in the State grievance procedure, received 22 grievances in 1959 and found 19 not reviewable; received 13 cases in 1960 and found nine not reviewable, and in 1961 received six grievances, five of which were held not reviewable. The remaining case is still pending.

In 1958, nine of 20 grievances submitted were found not reviewable, and in 1957 only one of 12 was ruled not reviewable.

Mr. Feily said he is convinced that the decline in grievances is due to the manner in which the grievance procedure is being administered, rather than the reason advanced from some quarters that it is attributable to the lack of jurisdiction on the Board's part

(Continued on Page 16)

## Payroll Deduction of Dues Set for Nassau County CSEA Members

(From Leader Correspondent)

MINEOLA, Jan. 8 — The Nassau County chapter, Civil Service Employees Association, this week scored one of its biggest victories of the last five years, when County officials announced that they would install the payroll deduction of CSEA dues.

The immediate effect of the plan was to set the stage for a major membership increase in the Nassau chapter and to make available to CSEA members a new reduced rate group life insurance program.

It also emphasized the new era of influence into which the Nassau CSEA chapter, already the largest county chapter, has emerged within the past year.

Announcement of the payroll deduction system was made by the Republican majority on the Nassau Board of Supervisors. It made good on a campaign promise which had been given by the defeated GOP candidate for County Executive, Robert W. Dill.

The victor in that election, County Executive Eugene H.

Nickerson, a Democrat, commented that he approved the supervisors' move to install the CSEA benefit.

In placing the item on the Board's Jan. 15 calendar for action, Supervisor John Burns of Oyster Bay, the Board vice-chairman, noted that the State, New York City and half of the counties already have payroll deduction. Suburban Westchester and Suffolk counties put the plan into effect some time ago.

Nassau chapter President Irving Flaumenbaum, who cheered the announcement as "wonderful news," predicted that his Chapter's membership would rise swiftly, going from 3,500 to 5,000 by next October.

Towns May Follow

He also was cheered by the statement by presiding Supervisor Palmer D. Farrington, of Hempstead, who said he expected Nassau's three townships to follow suit.

This will mean that in addition to the 6,500 potential members in County service, CSEA membership also will be more readily available to 3,500 town workers. Thus the CSEA in Nassau will have a potential of 10,000 members, not counting between 5,000 and 6,000 workers in the school districts.

Supervisor Clinton H. Martin, of North Hempstead, said that the life insurance plan was another "sound reason" for adoption of payroll deduction of dues. Supervisor Ralph Caso, of Hempstead, declared, "such deductions on a voluntary basis should encourage membership in an organization dedicated to public service and employees' welfare."

Pass your copy of The Leader On to a Non-Member

## Jack Solod, Correction Officer & Former CSEA Chapter President, Dies

Jack Solod, a correction officer at Woodbourne Correctional Institution and long an active member of the Civil Service Employees Association, died last Friday at Liberty-Memnonides Hospital, Liberty, N.Y., after a short illness.

Mr. Solod was a former president of the Woodbourne chapter, a chapter delegate, and an officer in the Correction Conference, CSEA. At the time of his death, he was a member of the CSEA salary committee and the John J. Kelly Memorial Committee.

For many years he wrote the popular Correction Corner column that appeared regularly in The Leader.

Upon learning of Mr. Solod's death, Joseph F. Feily, president of the CSEA, said "the shock of Jack's sudden death is one which will be felt by the Association and his friends for many years. I

personally join with all the members in expressing our condolences to his family."

Mr. Solod was 50. He was appointed to his post as correction officer at Woodbourne in 1944, and before that had served at Sing Sing.

He is survived by his wife, Lillian, and two daughters, Marilyn, 19, and Sylvia, 15.

Mr. Solod was admired and respected by his fellow officers, and was well known for his devotion to the cause of getting better working conditions and salaries for correction officers.

### Open Letter to State Police From CSEA

(The following letter was written by Joseph F. Feily, president of the Civil Service Employees Association. It is addressed to all members of the Division of State Police).

"Because I have assured you of the desire of this Association to carry out your very important resolution, adopted by the delegates last October and calling for the immediate reduction of the work-week of the State Police, I wish to report that on Monday, Jan. 2, I met once again with the secretary to Governor Rockefeller, Dr. William Ronan, in order, as forcefully as I was capable, to bring to the attention of this Administration this very important problem.

"I have been assured by Dr. Ronan that the Governor is keenly aware of the problem and it is to be hoped that I shall have some definite information to advise our members of in the immediate future."

## Newburgh Grants 5 Percent After Hearing CSEA

The City of Newburgh; through its mayor and council, voted recently to grant the request of the Newburgh unit of the Civil Service Employees Association for the five percent benefit on retirement contributions.

Attorney Robert M. Devitt, representing the Unit, argued the overall benefits for employees. The proposal was granted after considerable debate, and one councilman voted against it.

There are a few uniformed employees, not in the State retirement system due to their own pension set-up, who will be given consideration in some other way to equalize the benefit.

It is expected that many employees, who felt that they could not afford it before, will elect to join the system under the five percent contribution by the City,

# The Veteran's Counselor

By FRANK V. VOTTO  
Dir., N.Y.S. Div. Vet's Affairs

Questions on veterans' and servicemen's rights will be answered in this column or by mail by the State Division of Veterans' Affairs. Address questions to Military Editor, The Leader, 97 Duane Street, New York 7, N. Y.

## Annual Questionnaire

Persons who have received annual income questionnaires are reminded that the questionnaire must be returned to the VA office, indicated on the card, before January 31.

The questionnaire must be properly and completely filled out. Follow-up questionnaires will not be sent out if the form is not returned within the allotted time. Those failing to comply with the regulations, face the possibility of having their payments stopped.

Assistance in completing annual questionnaires may be obtained at any office of the New York State Division of Veterans' Affairs.

### Instructions

Following are instructions fornaire sent to widows and children completing the Income Question-receiving pension. Income from all sources must be reported, such as:

Gross wages, Gross salaries, Gross earnings, Bonus from employers, Unemployment compensation, Annuities, Fees, Commissions, Dividends, Interest, Workmen's compensation, Rental Income, Social Security benefits, Retirement benefits, Railroad Retirement, Gifts, Investments, and World War Adjusted Compensation.

Where personal services are received in lieu of rent, the fair rental value of the property will be considered income.

Value of room and board received in place of wages.

Net income from the operation of a business, profession or farm.

Commercial life insurance, consisting of lump sum or installment payments; disability, accident, or health insurance. You may deduct medical or hospital expenses resulting from the disease or accident for which such insurance payments are made.

Compensation paid by the Bureau of Employees' Compensation, Department of Labor, or pursuant to any workmen's compensation or employees' liability statute, or damages collected for personal injury or death. You may deduct medical, legal or other expenses incident to the injury or death, or the collection or recovery of such moneys.

Retirement pay received from the Armed Forces, including annuities to survivors based on a plan selected by a retired serviceman (formerly known as the Uniformed Services Contingency Option Act).

Bequests and inheritances received in the settlement of estates. Property other than money which is received by inheritance or otherwise need not be reported until such property is converted into cash.

Family allowances authorized by

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## In Marine & Aviation

# L. N. Cohen Named Dep. Commissioner

Leonard N. Cohen, 40, an attorney of 450 West End Ave., was sworn in recently at Deputy Commissioner of Marine and Aviation by Marine and Aviation Commissioner Vincent A. G. O'Connor.

The oath of office was administered in Commissioner O'Connor's office in the Battery Maritime Building. Deputy Commissioner Cohen succeeds Deputy Commissioner Arthur C. Goldberg.

Mr. Cohen, a native New York, received his early education in Public School No. 166 and De Witt Clinton High School. He was graduated from the Columbia University Law School in 1949 and entered the private practice of law after admission to the Bar the following year. From 1955 to 1960 he served as law secretary to Supreme Court Justice Jacob Markowitz. Mr. Cohen is an official arbitrator in the Small Claims Part, Municipal Court of the City of New York.

## YMCA Sets Class In Basic Chess

The fascinating royal game of chess will become an easy-learn hobby at Brooklyn Central YMCA's class beginning Friday, Jan. 19 at 7 p.m.

This course will be taught by a member of the United States Chess Federation, and is designed for beginners and near beginners. Basic principles, such as moves, openings, end games, and general strategy will all be illustrated. Ample time will also be given to practice and all students are invited to attend the Kings County Chess Club sessions after class.

For further information contact the Program Department, Brooklyn Central YMCA, 55 Hanson Pl., Brooklyn 17, N.Y. JA 2-6000.

## Manhattan State Hospital Group Sets Annual Dance

The United Mental Hygiene Employees Association of Manhattan State Hospital will hold its fifth annual dance on Feb. 3, at 10 p.m., in the Embassy Ballroom, 421 East 161 St., Bronx. Admission is \$2.

Proceeds of fire insurance policies.

Amounts equal to amounts paid by a widow or child of a deceased veteran for:

- a. his just debts;
- b. the expenses of his last illness; and
- c. the expenses of his burial to the extent such expenses are not reimbursed by payment of the V.A. statutory burial allowance.

# Your Public Relations IQ

By LEO J. MARGOLIN



(Mr. Margolin is Adjunct Professor of Public Relations in the New York University School of Public Administration and is a vice-president of the public relations firm of Martial & Company, Inc.)

NEUTRALIZING bad public relations by releasing a flood of favorable, affirmative news stories is a standard PR technique. Unfortunately, many public information officers for government agencies overlook this procedure.

THE NEW YORK City Board of Education has been besmirched and beleaguered with charges of school construction graft and maladministration. Yet with public relations "gold nuggets" lying about in every corner of the school system, little or no use has been made of this perfectly legitimate PR technique.

INSTEAD, A "hush-hush" policy has been adopted, which goes something like this: "If you say nothing, you can't get into trouble."

SUCH POLICY might be useful for a government agency which supervises the census of migratory ducks. For an agency with about 40,000 teachers and approximately a million pupils, the policy is a mistaken one — more so because there must be hundreds of exciting stories of achievements by teachers to be had everywhere.

FOR ONE example: PS 166 on Manhattan's West Side is making integration work. Here 47 per cent of the enrollment are Puerto Rican children. The success of the integration program is a tribute to the principal, Mrs. Ethel Ebin,

and to such dedicated teachers as Mrs. Evelyn Kleban, coordinator between non-English speaking and English speaking students at the school.

THE "MAINLAND" mothers gave the Puerto Rican children a typical Thanksgiving dinner with turkey and all the trimmings. Just before Christmas, the Puerto Rican parents committee of the PTA reciprocated with a buffet spread of traditional Spanish Christmas foods.

FOR ANOTHER example, there is Junior HS 65 on Manhattan's Lower East Side where nearly 65 percent of the pupils are Chinese, Puerto Rican and Negro. From a "bad record" school where delinquency was the rule rather than the exception, this school has become a model of efficiency, good behavior, and educational achievement.

THIS WAS accomplished by the teachers themselves, possessed of an almost fanatical dedication, at a time when some of the Board of Education's school construction men were too busy accepting gifts to fix leaking school roofs.

THE EXAMPLES mentioned are but a tiny assay of what could have been mined in the treasure trove of favorable school stories, had the "hush-hush" signal flag not been flying over Board of Education headquarters.

## Key Answers for Saturday's Machinist & Mechanic Tests

Below are the official tentative key answers for two New York City examinations given last Saturday. The exams were: auto mechanic (both open competitive and promotion) and auto machinist (both O.C. and promotion).

Any protests of these answers must be filed, in writing and with the evidence on which the protest is based, with the City Civil Service Commission not later than Jan. 29.

Since the first 35 answers are the same on both tests, only numbers 36 through 75 will be given for auto machinist.

### Auto Mechanic

- 1.D; 2.C; 3.B; 4.A; 5.A; 6.B; 7.C; 8.D; 9.C; 10.D; 11.C; 12.D; 13.A; 14.B; 15.C; 16.D; 17.D; 18.D; 19.B; 20.A; 21.A; 22.B; 23.C; 24.C; 25.D; 26.A; 27.C; 28.B; 29.B; 30.A; 31.A; 32.B; 33.B; 34.A; 35.A.

- 36.C; 37.B; 38.D; 39.C; 40.B;

- 41.D; 42.A; 43.B; 44.C; 45.D; 46.A; 47.B; 48.C; 49.D; 50.C; 51.C; 52.A; 53.A; 54.D; 55.C; 56.C; 57.B; 58.B; 59.A; 60.B; 61.A; 62.D; 63.A; 64.D; 65.A; 66.B; 67.B; 68.D; 69.C; 70.B; 71.A; 72.A; 73.B; 74.C; 75.D.

### Auto Machinist

- 36.A; 37.B; 38.C; 39.A; 40.D; 41.B; 42.B; 43.D; 44.C; 45.C; 46.B; 47.A; 48.D; 49.A; 50.A; 51.C; 52.A; 53.B; 54.C; 55.D; 56.C; 57.D; 58.C; 59.A; 60.D; 61.B; 62.B; 63.A; 64.A; 65.D; 66.C; 67.C; 68.D; 69.C; 70.B; 71.A; 72.A; 73.B; 74.C; 75.D.

### CS Lawyers Set Meeting

There will be a meeting of the board of directors of the Association of the New York State Civil Service Attorneys, Inc. on January 10, at the offices of the Rent Commission at 280 Broadway, New York City.

## EVENING COURSES

### ASSOCIATE DEGREES and CERTIFICATE PROGRAMS

- Chemical Construction Commercial Art Accounting
- Electrical Retailing Medical Lab Traffic Mgt.
- Mechanical • Drafting Industrial Mktg. & Sales Graphic Arts & Advertising Hotel Management & Catering

Communication Skills • Social Science • Mathematics • Science

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# Killian Named Buffalo Parks Commissioner

(From Leader Correspondent)

BUFFALO, Jan. 8 — Mayor Chester Kowal has reached into the ranks of the Civil Service Employees Association to fill a top policy-making post in his city administration.

Shortly before taking the oath of office on New Year's Day, Mayor Kowal announced the appointment of Albert C. Killian, CSEA first vice president, as his parks commissioner. The post pays \$13,500 annually.

The parks position traditionally is reserved for an appointee who serves as a top leader in the city administration.

The appointment requires City Council confirmation, which was delayed at a recent meeting, but is expected within a week.

Mr. Killian, 62, who lives at 483 Shirley Ave., Buffalo, has an impressive background as an administrator. He assumes the Buffalo

He has served as club president, colonel and orator.

He is past vice commander and past county adjutant of the Erie County American Legion; a past commander of Semper Fidelis Post here. He also belongs to the International Veterans Association of World War I and Cold Spring Post, Veterans of Foreign Wars.

Mr. and Mrs. Killian have a son and daughter, both of whom served overseas in World War II.



**TOYS FOR TOTS**—Members of the Binghamton Chapter, Civil Service Employees Association, gather for their ninth annual "Toys for Tots" Christmas party. Price of admission included a toy to be donated to a needy child. Left to right are:

Willard Sloan, Department of Public Works, District 9; Eve Sweeney, Motor Vehicle Department; Harvey Coloney, Department of Mental Hygiene; Mary Jane Hennon, Motor Vehicle Department; Al Dexheimer, Department of Mental Hygiene, and Mary O'Clair, Motor Vehicle Department.



**ALBERT C. KILLIAN**

post after many years of state service. A veteran of World War I, he joined the State Division of Veterans Affairs in 1945.

Before his appointment by Mayor Kowal he headed the division's office in North Tonawanda, near here.

Active for many years in CSEA affairs, Mr. Killian is a past president of the Western Conference of the association and a past president of the Buffalo Chapter, CSEA.

Commissioner Killian has been active in the American Legion and in the Republican Party. He is GOP chairman of the city's 17th Ward and treasurer of the Sixth Assembly District Republican Club. He was a leader in Mayor Kowal's bid to return the city to GOP rule.

Commissioner Killian was one of the state's relief commissioners when this office was in existence under three governors — Franklin D. Roosevelt, Herbert H. Lehman and Thomas E. Dewey.

He is a 40-year member of the Uncle Sam Republican Club here.

## Four Conservation Employees Win \$550 for Ideas

ALBANY, Jan. 8 — Four employees of the State Conservation Department have been given merit awards totaling \$550.

They are Mrs. Shirley R. Parker of Green Island, a senior clerk; H. F. Maguire of Albany, a principal statistics clerk and Richard J. Sauer of Albany, a public administration interne.

A \$400 award went to Robert Evans, a forester at Lowville, for suggesting that iron crates instead of wooden be used for keeping trees in cold storage at the Lowville nursery and that a fork lift be used for stacking them.

## Southern Conference To Discuss Legislation At Meeting on January 19

The Southern Conference of the Civil Service Employees Association will hold its winter meeting at the State Armory, Newburgh, on Friday, Jan. 19, at 8 p.m.

This meeting is held annually, immediately after the Legislature convenes, and gives the officers, delegates and members of the Conference an opportunity to receive first hand information from an Albany representative of the CSEA as to pre-filed legislation or proposed legislation affecting State employees.

It also gives the members an opportunity to plan political action throughout the Conference area, and to meet with the local legislators.

William Hoffman, Conference president, has requested all chapter officers in the Conference area to make every effort to attend, and to bring along as many chapter members as they can.

This meeting is generally known as the "kick-off meeting" for legislative purposes.

Mr. Hoffmann stressed the need of employees attending to discuss and bring their ideas and thoughts

on pending legislation to the attention of the Conference officers, so they may pass them on to the Governor, members of the Legislature and the Civil Service Employees Association.

## Ex-Onondaga Chapter Head Named to Post

SYRACUSE, Jan. 8 — John J. Bachman, 37, immediate past president of Onondaga Chapter, Civil Service Employees Association, has been appointed deputy county comptroller, a new post, at \$7,000 annually.

A graduate of Syracuse University with a major in accounting, Mr. Bachman served in the former county auditor's office since 1951. Previous to this appointment, he served as clerk, bookkeeper and field auditor.

Bachman has been very active in CSEA affairs for a number of years.

The comptroller and deputy comptroller posts were created by Onondaga County's new charter, approved by voters in November.

**FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.**

# CSEA Makes New Appeal on Barge Canal Conditions

Joseph F. Felly, president of the Civil Service Employees Association, has again appealed to State Superintendent of Public Works, J. Burch McMorrin, for an answer to the work-week and sanitary problem facing Barge Canal employees.

In a letter to the public works head, Mr. Felly asked that the results of Mr. McMorrin's promised investigation into the joint problems be forwarded to the Association as soon as possible.

The CSEA requests are:  
1. Reduction of canal employees' work-week to 40-hours, five days, through "admin-

## Niagara's Unit's Appeal for 5% Benefit Granted

Largely due to the efforts of the Niagara chapter of the Civil Service Employees Association, the Niagara County Board of Supervisors has granted county employees the five percent benefit on retirement contributions.

The Chapter has urged the move for two years, but only this year succeeded. The CSEA field representative for the area appeared

the Board of Supervisors with the chapter committee and was instrumental to its success.

- 1. "Administrative action," without loss of take-home pay.
- 2. Correction of the situation along the canal where employees are not furnished satisfactory sanitary conditions.

Mr. Felly called attention to the fact that through successive amendments to the laws of 1956, 1958 and 1959, all state institutional employees were reduced from a 48-hour to a 40-hour work-week without loss in take-home pay, and that presently the majority of state employees work a 37½ hour work-week.

The CSEA president also called attention to the crude and basically indecent sanitary conditions that confront many employees isolated for unusually long hours at their posts along the canal.

CSEA officials have indicated that it is expected that canal employees will file formal grievances relative to the sanitary conditions.

## Lockport Man Named

ALBANY, Jan. 8 — Governor Rockefeller has appointed Edmond H. Brown of Lockport to the Great Lakes Commission. It is an unsalaried post.

## Nassau Aides Can Change Options in Feb.

MINEOLA, Jan. 8—Irving Flaumenbaum, president of the Nassau chapter, Civil Service Employees Association, announced this week that Nassau County workers who participate in one of the options of the state health insurance plan will have their only opportunity to change options during the month of February.

Flaumenbaum said he had set Wed., Jan. 13, as the date for a Nassau chapter meeting, at which time spokesmen for the three plans will discuss their respective services.

He said he expected Blue Cross-Blue Shield to be represented by William O'Brien, GHI by Louis Pizer and HIP by Ronald Epstein.

The health plans went into effect in Nassau several years ago and are subscribed to by most county workers. Flaumenbaum said that the one "reopening" period would be the only one allowed to the county workers during the life of their policies.

## Homer Folks Hospital Cites Four Employees With 25-Year Pins

ONEONTA, Jan. 8 — The presentation of 25-year certificates and pins to four staff members of Homer Folks Tuberculosis Hospital highlighted the annual Christmas Party of the hospital's employees.

Dr. Frederick Beck, hospital director, presented the certificates and pins to:

Dr. Alfred L. Leech, assistant director; Dr. A. M. Skinner, principal thoracic surgeon; Dr. Joseph T. Eagan, supervising tuberculosis physician, and Joseph Piscitelli of the laundry staff.

Pouring for the coffee hour at the party were Mrs. Frederick Beck, Mrs. Jane Costa, Mrs. Helen Brophy, Mrs. Marguerite Waters, Mrs. Erma Chamberlin and Miss Joyce Peckham.

Dan Dorritie was master of ceremonies and led group carol singing. Music for round and square dancing was provided by Charles Morehouse, Bob Harder and Bill Miller, accompanied by Walter Eaton.

### Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

**NEW YORK CITY**—The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader Office.

Hours are 9 A.M. to 4 P.M. closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chamber Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

**STATE** — First floor at 270 Broadway, New York 7, N. Y. corner of Chambers St., telephone BAclay 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 400 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south of Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

**FEDERAL** — Second U.S. Civil Service Region Office, News Building 220 East 42d Street (at 2d Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York N. Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with named requests for application forms.

## U.S. Service News Items

### CSC to Eliminate Sixth Region and Transfer its Area

As an outgrowth of its recent regional-consolidation announcement, the Civil Service Commission recently announced the reassignment of three central-office and regional officials.

The consolidation, aimed at cutting administrative overhead and providing more resources for CSC operating programs, became effective on Jan. 2. It will eliminate the Sixth Region Office in Cincinnati and transfer its four States to the Seventh Region headquartered in Chicago and to the Third Region in Philadelphia.

Under the reassignments, Asa T. Briley, director of the Sixth Region, will become associate chairman of the Commission's Board of Appeals and Review in Washington, D. C., a post now vacant; Gilbert A. Schuilkind, chief of the central office's Personnel Management Section, will head the Seventh Region's newly created Personnel Management Division; and Isadore L. Risen, deputy director of the Sixth Region, will replace Mr. Schuilkind.

### Westchester Man is Labor Department Representative in City

Hugh C. Murphy, regional director of the U. S. Labor Department's Bureau of Apprenticeship and Training, announced last week the appointment of Nicholas Nardozi as apprenticeship and training representative in the Department's New York Area Office, located at 45 Broadway, New York City.

As apprenticeship and training representative, Mr. Nardozi will work in close contact with industry and labor to stimulate, assist and develop apprenticeship and training programs.

Mr. Nardozi is a printer by trade and has been a member of the International Typographical Union for over 30 years. He served as Secretary-Treasurer of the Westchester Typographical Union for 20 years.

### Labor Department Names John LaPorta To Chairmanship

Louis F. Buckley, Chairman of the U. S. Department of Labor's Regional Staff Committee, has announced that John E. LaPorta, Trenton representative of the Department's Bureau of Apprenticeship and Training, has been appointed Chairman of the Trenton Field Staff Committee. This committee coordinates activities of all U. S. Department of Labor bureaus in the Trenton area.

As chairman of the committee, Mr. LaPorta will have Leon G. Scull, Acting Veterans Employment Representative of the Veterans Employment Service to assist him. Mr. LaPorta has been with the U. S. Department of Labor since 1951. Previously he was with the Department of the Army at the Belle Meade General Depot in Summerville, New Jersey.

### Federal Employment Increases Slightly During October

During the month of October, Federal employment in the U.S. rose to 2,282,972, a slight increase of 1,705 after the drop of 18,000 during September.

Federal employment overseas rose to 163,375 during October. Employees in U.S. territories make up 32,728 of that figure, and employment in foreign countries, the remaining 130,647.

All this puts the total number of civilian employees at 2,446,347, which is 2,474 more than the previous month. The employment totals for the five largest agencies were:

Post Office, 580,491 or 24 per cent of the total Federal employment; Army, 396,879 or 16 per cent; Navy, 353,202 or 14 per cent; Air Force, 304,334 or 12 per cent; and Veterans Administration, 176,803 or 7 per cent. These five agencies employ about 74 per cent of all Federal workers.

### N.Y. Post Office Handles Record Load of Mail

New York Postmaster Robert K. Christenberry has announced that the New York Post Office handled the largest load of Christmas mail in its history from December 1st through the 20th, and that on Dec. 19 and 20 the volume reached its peak.

Changes in procedures were instituted this year which augurs well for future processing and delivery of Christmas mails, Mr. Christenberry said. Under the new program, fewer temporary employees were engaged this year —

FOR THE BEST IN HOMES — SEE PAGE 11



**ARMY CITES** — Shown receiving a certificate of achievement is Jack Schneider, left, who retired after 20 years of Federal service from the Brooklyn Army Terminal. Presenting the Army citation to Mr. Schneider is Lt. Col. G. Y. Rixey, chief of staff of the Terminal's Cargo Operation's Division.

approximately 7,700 as against almost 8,900 last year, a decrease of 13 per cent.

The new procedure emphasizes overtime benefits for regular career employees through whose service greater economy will result, because of the efficiency, speed and skill of "regulars" in processing the mail. The Washington headquarters of the Post Office Department has advised that, nationwide, the use of temporary help has been cut about 20 per cent, from nearly 300,000 last year to approximately 250,000 this year.

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# Police Filing Closing Jan. 24; Career Jobs Pay to \$7,616

Applications are being accepted until Jan. 24 for the Jan. 27 examination for patrolmen. Mail applications will be accepted until Jan. 18, the Department of Personnel has announced.

These career jobs, with retirement guaranteed after 20 years, begin at \$6,133.76 annually and increase, after three years, to \$7,616.50. Included in this salary is overtime, uniform allowance and paid holidays.

The present policy of the Department calls for the examination of candidates every few months. Although for the past

## Accounting, Auditing Jobs Open

Auditing jobs in New York City, with State agencies, are now open for the filing of applications on a continuous basis. The jobs pay \$5,200 and \$5,620 a year to start, depending on experience and education.

The jobs are, with their exam numbers: rent accountant, No. 309; payroll examiner, No. 310; and payroll auditor, No. 311. The \$5,200-a-year figure is the pay for a one-year training period, after which promotion will be made to the regular grade 14 level of \$5,620.

Candidates with an extra 30 hours of graduate training, aside from the other requirements, can apply for appointment at \$5,620.

The minimum requirements are a bachelor's degree or two years of accounting or auditing experience, or a combination, and one of the following: 1) 24 semester hours in accounting, 2) a two-year business school course in accounting, 3) one year of accounting or auditing experience, or 4) a combination of the above.

A two-hour written test, consisting of questions on the theory and practice of commercial and governmental accounting and auditing, will be given.

To apply for this exam, contact an office of the State Department of Civil Service. In New York City the address is 270 Broadway.



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year the Police Department has been in urgent need of men, the Department of Personnel to recruit additional men has now succeeded in bringing the department to full force. It is expected that, within the next year, a sufficiently strong patrolman eligible list will be established to enable the testing program to return to its normal basis.

Applications will be accepted from any area of the United States but residency requirements must be met at the time of appointment.

At the time of filing candidates must be at least 20 and not more than 29 years old.

Exceptions to the age requirements are made for veterans as defined in Section 243 of the Military Law.

At the time of appointment candidates must be at least 21 years old and have a high school diploma or its equivalent.

When they are appointed, candidates must live either in New York City or in Nassau or Westchester Counties. A driver's license is also required on appointment.

**Physical Requirements**  
Applicants must be at least five feet eight inches in bare feet with normal weight for height. Required vision is 20/30 in each eye without glasses.

Proof of good character is necessary for appointment. Persons who have been convicted of a felony, petty larceny or who have been dishonorably discharged from the Army will not be ap-

pointed.

The written test counts for all of the total grade and a grade of 75 is required to pass. The test will be of the multiple choice type and will be designed to measure the candidate's intelligence, initiative, judgment and capacity to learn the work of a patrolman. It may include questions on police situations, reading comprehension, arithmetic reasoning, vocabulary, and current affairs.

**Qualifying medical and physical tests** are also required. A second physical test will be given to candidates who either fail or do not appear for the first physical test.

The physical test will be given after the medical examination and the Department of Personnel reserves the right to exclude any candidate who is found medically unfit from the physical test. Medical and physical requirements as posted on the Department of Personnel bulletin board must be met.

Candidates shall be rejected for any deficiency, abnormality or disease that tends to impair health or fitness.

Candidates who take one written test will not be permitted to take another test for at least six months.

For application blanks, write or visit the Application Section of the Department of Personnel, 96 Duane St., New York 7, N. Y. If requesting an application blank by mail, enclose a stamped self-addressed envelope with the request. Filing is continuous.



Getting any job done right takes not just work, but plenty of planning. That's why, at Con Edison, we have engineers whose job it is to figure out—years in advance—how soon, how much, and just where we must expand our facilities to keep ahead of the fast-growing demand for electricity. Last year alone, Con Edison spent more than a million dollars every working day on expansion. And present plans call for an investment of a billion dollars more during the next five years.

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# Recreation Leaders Can Earn \$4,550-\$5,990

New York City is recruiting both men and women for recreation leader jobs on a continuous basis. The starting salary for these jobs is \$4,550 a year, with \$5,990 a year the top pay.

Appointments will be made to the Department of Parks and the Department of Hospitals. Appointments to the Department of Hospitals are exempt from the New York City residence requirements.

**Requirements**  
Candidates for this test must be college graduates. The candidate's college studies should have included 18 credits in recreation, physical education, or group work. Six months of paid leadership experience in organized recreational programs may be substituted for

the specific credit requirements. The written test will be of the multiple choice type and may include questions covering such areas as general intelligence, reading comprehension and arithmetic reasoning. Questions on dealing with people and general background information may also be included.

Candidates will be required to pass a qualifying medical and physical test before appointment. Applications will be issued at the Applications Section of the Department of Personnel, 96 Duane St., New York 7, New York. Applications should be filed on any Tuesday between 8:30 and 9:30 a.m., 141 Church St., second floor.

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TUESDAY, JANUARY 9, 1962

## A New Asset

WE wish to be among the first to welcome New York City's newest public service facility.

WUHF, a ultra high frequency television station, still in the experimental stages, has been telecasting from its studios in the Municipal Building for a little over a month. Although limited in its scope at the present time, the station will ultimately be used to broadcast police and fire information on a "selective" basis, as well as for educational T.V. in the school system.

It will enable detectives to remain in their own boroughs to view the morning lineup of arrested criminals, thereby saving taxpayers money and valuable time. At the present time, detectives travel to Police Headquarters on Centre St. for this purpose.

It will enable lectures to be given simultaneously to firemen sitting in their own firehouses. Such lectures are now given by company officers or by special calls to the Welfare Island Training School.

As its use increases additional fields will be found for expansion. We see it as a progressive move by the City.

Civil Defense drills, adult education and City Hall functions are just three of the possibilities being looked into by Seymour Siegel, director of the station. Civil Service employees will benefit from the station when training classes are established. Such on the job training will be a boon to city workers.

## CIVIL SERVICE EXAM RULES

### Section 5 Examination Rating

4.5.1. Except when otherwise specified by the director of examinations, each test, subject or part of an examination shall be rated by not less than two examiners. They shall then affix to each paper or record a rating expressing the average of their judgment attested by their respective signatures or initials. The rating shall be comparative and in accordance with such standards as the needs of the service may require. Where there is an insufficient number of candidates in an open competitive examination or promotion examination to provide an eligible list to meet the needs of the service, the director may provide a mathematical formula of penalties for incorrect answers on the basis of test difficulty and other relevant factors involved in the rating of any written test.

4.5.2. Examinations shall be rated, wherever practicable, in the offices of the department of personnel by employees in the personnel examining occupational group permanently employed therein.

4.5.3. Unless otherwise specified by resolution or regulation of the Commission, candidates must attain a final examination rating of not less than seventy per cent in an examination in order to be placed upon an eligible list for certification and appointment. Whenever the passing rating in an examination, test, subject or part has been fixed in terms of a specified numerical score, candidates obtaining a rating any fractional part above the next lower whole number shall be deemed to have passed such examination, test, subject or part, as the case may be. The required passing rating in any test, subject or part of an examination shall be fixed by the director of examinations at not later than the time of the holding thereof.

4.5.4. Except as otherwise provided by resolution or regulation of the Commission, no test, subject, part or record of an examination shall be subject to review, alteration or re-rating after the ratings of the examiners have been registered or attested thereon as required. However, the Commission, at any time prior to the establishment of during the existence of an eligible list, may correct any manifest error or mistake made in connection with an examination, on its own initiative or in the granting of a claim of manifest error or mistake. The nature of such manifest error or mistake shall be set forth in its minutes.

4.5.5. (a) Except as otherwise provided by resolution or regulation of the Commission, whenever a claim of manifest error or mistake is made, such claim shall be referred to a "committee on manifest errors," consisting of three qualified persons designated as members thereof by the commission. At least one of such member shall be an expert in the subject matter with which such claim is concerned.

(b) Such committee shall inquire into the merits of each claim

(Continued on Page 12)

## LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

### Welfare Wife Asks Equal Police Pay

Editor, the Leader:

I have never written a letter of this sort before but it makes my blood boil when I see that Mayor Wagner can get himself a \$10,000 raise in pay.

My husband is a Welfare Patrolman who works at the Men's Shelter. I'm terrified when he goes to work. There are the worst kinds of people and derelicts there. For the privilege of working there, he is paid \$3,500 a year.

With four children to support, I think it is nothing less than a disgrace, that these men who have all the duties and hazards of a city patrolman should be paid so miserly.

If the mayor is interested in his employees and in their morale, he can correct this situation now. A family of six is better off with being on Welfare than working for a living.

I think that a man who wants to work should be paid equal pay for equal work.

MRS. J. H.  
N.Y.C.

## Social Security

Below are questions in Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N. Y.

My wife is 40 years of age and we have three children under age 18. She had to quit her job in February 1960 due to disability, after being employed twelve years. Would she have to wait until she becomes age 50 to become entitled to disability benefits?

No. If your wife files a claim for disability benefits before December 1, 1961, she may become entitled to monthly benefits as far back as November 1960. Also, your children under age 18 may qualify for benefits payable over the same period.

Do you have anything that tells how a 62-year-old man can draw social security benefits?

Yes. Ask your social security office for Fact Sheet Number 1. They will be happy to send you a free copy.

I made \$5,000 a year from 1951 through 1960. I retired December 31, 1960 and will be 62-years old on December 23rd, 1961. How much will I get at age 62?

\$92.80 a month beginning in December 1961. If you waited until 65 to claim your benefits, you would get \$116 a month.

I understand that there is a deadline on filing for social security disability protection for those with long-standing disabilities. When is this deadline?

The 1961 amendments give a worker with long-standing disabilities until June 30, 1962 to ap-



## Civil Service LAW & YOU

By HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar

(The views expressed in this column are those of the writer and not necessarily constitute the views of this newspaper or of any organization.)

### Employers' Liability Law

THIS IS THE NAME, the "Employers' Liability Law." Had you ever heard of it? Does it effect you?

THE FACT IS that it is a very old law. It became part of the Labor Law way back in 1909. That was the old form of the Consolidated Laws. Then in 1921, it was removed from the Labor Law, and set up separately in the Consolidated laws. In 1955, the law was amended again.

THERE IT NOW stands. From June 1, 1955, when Carmine De Sapio, the Secretary of State, authenticated it, to May 19, 1961, when Caroline H. Simon, the Secretary of State, authenticated it, there was only one decision under it, an appeal from the Nassau County District Court, in which the law was not even mentioned. *Kopetit v. Bierman*, no official report, 207 N.Y. S.2d 540, in 1960. Imagine, six and a half years under an "Employers' Liability Law" and only one decision under it, an appeal from a District Court.

I DO NOT say that this law is unnecessary. In fact, it is very necessary. I say that circumspection should be used about dragging it out and reprinting it. There is hardly a decision in it less than twenty or thirty years old.

HOWEVER, my point is the effect of this law on the Civil Service. We will see about that in a minute.

#### DOES IT AFFECT CS EMPLOYMENT?

THIS LAW, from its origins in 1909, was intended to apply to the civil service. There is not a single specific exemption as to the civil service in it. Yet, in every case, raised in it, based on civil service principles, it was held not to apply.

IN THE FIRST place, there is one major limitation as to civil service. It excludes certain employees who get Workmen's Compensation Law benefits. Section 17 provides that "nothing contained in this chapter shall apply to employers or employees in hazardous occupations as such occupations are defined by the workmen's compensation law."

THE PROVISION in Section 17 takes care of a lot of civil service employees. However, what is the situation with respect to the many who do not come within the language of Section 17, exempting them, as indicated above?

WE BELIEVE that they are exempt under another provision of law enunciated in *Miller v. City of Albany*, 158 Misc. 720, aff'd. 247 App. Div. 848, 1931.

ABOUT TWENTY-FIVE years ago, there was a very sad case in the City of Albany in which two trucks of the fire department, answering a call to a fire, collided. Some men were killed and some were badly hurt. *Miller v. City of Albany*, 158 Misc. 720, Aff'd. 247 App. Div. 848, 1931. The plaintiffs brought an action against the City in which they urged the applicability of the Employers' Liability Law, among other things. The Judge wrote an opinion for the Appellate Division in which he held that the cause of action brought under the Employers' Liability Law was not good because the plaintiffs had been firemen and were not subject to it.

THE AUTHORITIES cited above which conclusively indicate that the Employers' Liability Law has only limited application to workmen's compensation cases or to public employees' cases leaves little where it can apply. Even in the footnote to the volume the publishers have a remark which indicates the small extent of the law, where they state as follows:

"The Employers' Liability Law has, to a great extent, been rendered obsolete by the Workmen's Compensation Law, which provides an exclusive remedy for the injury or death of an employee while engaged in any of the hazardous employments enumerated in section 3 of the latter act. The liability imposed by this chapter would, therefore, seem to be restricted to employers in occupations not embraced by section 3 of the Workmen's Compensation Law."

THE QUESTION is whether the Employers' Liability Law can apply to public employees. I would not try to answer that question. The court seem to have answered it "no" in workmen's compensation cases and in public officers' cases. Still there seems to be a minimum in the law which would apply where a case is not a workmen's compensation case and not a public officer's case. I have found none of them applicable to this law and I therefore leave the question open.

ply for benefits under the social security disability provisions. This is one year longer than he had under the old law.

If I work at a department store for only six weeks during the Christmas season, must I get a social security card and must social security taxes be paid on my wages?

Yes, everyone working in a business must have a social security number and pay social security

taxes no matter how short a time he works.

I had a social security card many years ago before I was married, but lost it. I'm going back to work this Christmas season. Should I get a new number?

Ask your social security office for a replacement card — not for a new number. You keep the same number all your life. This is true for anyone — even if she changes her name.

**Emeth Society Elects Officers**

Herbert M. Levy was elected president of the Emeth Society of the New York City Law Department last week. Elected also were: Morris Lacher, Pauline Fine, Frances Isaacson, Edwin Zack, Frieda Hausner, Rose Sparer and George Parker.

Named to the Board of Governors were: Morris Handel, David Knanker, Charles Frank, Murray Rudman, Saul Moskoff and Samuel Mandell. Rose Schnepf, Hym-an Feinstein and May Reiffe were elected delegates.

**Engineers Sought By FAA at \$8,955**

The Federal Aviation Agency is recruiting now to fill two vacancies. They are: aeronautical design evaluation engineer and aeronautical power plant design evaluation engineer (engines). Both pay \$8,955 a year to start.

For further information, write to the Executive Secretary, Board of U.S. Civil Service Examiners, Federal Aviation Agency, Federal Building, N.Y. Int'l. Airport.

**Rogers Resigns**

ALBANY, Jan. 8 — David Rogers, Brooklyn attorney, has resigned as a member of the State Lottery Control Commission.

**Coast Guard Entrance Test Closes Jan. 10**

The deadline for submitting applications to take the competitive examination for entrance to the Coast Guard Academy in New London, Connecticut, is January 10, it has been announced by Rear Admiral Edwin J. Roland, USCG,

Commander of the Third Coast Guard District.

Applications will be accepted from all unmarried men who have reached their 17th but not their 22nd birthday by July 1, 1962, and who are high school graduates as

of June 30, 1962.

The examination will be held February 19 and 20 in major cities throughout the United States. Successful completion of the academic and military training at the Academy leads to a commission as En-

sign in the Coast Guard and a Bachelor of Science degree.

Further information can be obtained by writing to the Commander, Third Coast Guard District, Room 129, U. S. Custom House, New York 4, N.Y., or by contacting the nearest Coast Guard recruiter.



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During the months of January and February 1962, eligible employees covered under the New York State health insurance plan will have the opportunity to change from one option to another.

The *Statewide Plan* includes the combination of Blue Cross, Blue Shield and Major Medical. This plan offers the most liberal benefits at the lowest possible cost. This means those employees who are eligible can now transfer to the *Statewide Plan*.

We ask all eligible employees to consider carefully some of these exclusive benefits provided only by the STATEWIDE PLAN (Option I):

ALL PRESCRIBED DRUGS AND MEDICINES (out of the hospital)

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LENGTHY HOSPITAL STAYS (for more than 120 days)

PSYCHIATRIC CARE BY PHYSICIAN (at home, in nursing and convalescent homes, Rehabilitation Centers or at specialized Patient Care Institutions.)

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Thirty clerk-typists are needed at Fort Hamilton in Brooklyn, to help process military personnel being released from active duty.

Employment may be temporary or may lead to permanent positions. Applicants will not have to take a Civil Service test for tem-

porary jobs but will be expected to pass a typing test of approximately 40 words a minute.

Pay of \$67 to \$72 a week is offered according to ability and experience. It is expected that there will be some overtime work.

All work will be done on electric typewriters. The new office

will be located in a newly opened building at Fort Hamilton.

Applicants with one year's office experience or high school graduates will be considered for the higher rate of pay.

The work is expected to begin January 15 and last until June 30.

Apply to Civilian Personnel Office, Fort Hamilton, telephone SHore Road 5-7900, Ext. 22292 for appointment for interviews and further information.

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**MONDAY**  
5:50- 7:50 Current Problems in Public Administration  
5:50- 7:50 Psychological Tests in Personnel Selection  
5:50- 7:50 Local Government in New York State  
8:00-10:00 Legal Aspects of Personnel Administration  
8:00-10:00 Organization and Management

**TUESDAY**  
5:50- 7:50 Governmental Accounting  
5:50- 7:50 Principles of Metropolitan Planning  
8:00-10:00 International Organization

**WEDNESDAY**  
5:50- 7:50 Administrative Law  
5:50- 7:50 Basic Inference Theory for Administrative Decision-Making  
5:50- 7:50 Public Finance  
8:00-10:00 Leaders and Landmarks in Public Administration  
8:00-10:00 Urban Politics and Government

**THURSDAY**  
5:50- 7:50 Principles of Electronic Data Processing in Public Administration  
5:50- 7:50 Public Administration in the United States  
8:00-10:00 Organization and Management of Correction Processes  
8:00-10:00 Public Budgeting

By Appointment: Individual Research and Thesis Direction  
Registration: January 29 through February 2, 10:00 a.m. to 6:00 p.m., at 198 State Street, Albany, N. Y.

**CLASSES BEGIN FEBRUARY 5, 1962**  
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**REGISTRATION: OFFICE OF ADMISSIONS, ALBERTUS MAGNUS SCIENCE HALL, WESTERN AVENUE**  
Monday, Tuesday, Wednesday, January 15, 16, 17—2-4:30 p.m., 7-9 p.m.

**TUITION & FEES: \$22.00 per credit hour; \$5.00 registration fee.**  
**CLASSES BEGIN: Monday, January 29.**

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\*The State Education Department offers training grants to teachers or future teachers of classes for children with retarded mental development. These training grants cover tuition only. Students pay the college fees. Application forms are available through the Bureau for Handicapped Children, Division of Pupil Personnel Services, State Education Department, Albany or The Graduate Office, The College of Saint Rose.

**REGISTRATION: GRADUATE OFFICE, ALBERTUS MAGNUS SCIENCE HALL, WESTERN AVENUE**  
Monday, Tuesday, Wednesday, January 15, 16, 17—2-4:30 p.m., 7-9 p.m.

**TUITION & FEES: \$25.00 per credit hour; \$10.00 registration fee.**  
**CLASSES BEGIN: Monday, January 29 (Evening classes). Saturday, January 27 (Saturday classes).**



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- ✓ Payments for doctor's visits up to 365 days for in-hospital (non-surgical) confinements
- ✓ No income ceilings for paid-in-full benefits
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In June of 1961, the GHI Family Doctor Plan was expanded to improve the benefits provided for the almost 70,000 persons then covered under the New York State Program. Under this Expanded Plan, NEW BENEFITS not previously provided were added, and many other parts of the program were IMPROVED by increasing the schedule of allowances paid. In other cases, benefits were CONTINUED at the existing levels. In no case were benefits reduced.

During the transfer period from Jan. 1st to Feb. 28th, employees enrolled in the other two options may switch to the GHI Option.

#### NEW BENEFITS

- Anesthesia  
In the Hospital
- Psychiatric Care  
In the psychiatric division of a general Hospital
- Electro-Shock Treatments  
In the Doctor's Office - In the Hospital
- Ambulance Service
- Care for Children from Birth  
In your home - In the Doctor's Office -  
In the Hospital
- Care for Pulmonary Tuberculosis  
In your Home - In the Doctor's Office -  
In the Hospital

#### IMPROVED BENEFITS

- Home Calls
- Office Visits
- Surgery  
In the Hospital - Out of the Hospital
- Medical Care  
In the Hospital
- Specialist Consultations  
In the Hospital
- Diagnostic X-ray Examinations  
In your Home - In the Doctor's Office - In Licensed  
Laboratories - In the Out-Patient Department of the Hospital
- Allergy Care  
In your Home - In the Doctor's Office
- Well-Baby Care

#### CONTINUED BENEFITS

- Maternity Care
- Diagnostic Laboratory Examinations  
In your Home - In the Doctor's Office -  
In Licensed Laboratories - In the Out-  
Patient Department of the Hospital
- X-ray Treatments  
In the Doctor's Office - In the Hospital
- Specialist Consultations  
Out of the Hospital
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NYS '62

# 33 Open Exams Offered by State; Some Trainee Jobs

Thirty-three State open competitive examinations are being offered now, or will be offered soon, for the filling of applications. The jobs to be filled from the tests are in nearly every department of the State government.

For the first groups listed below, applications can be obtained from the State Civil Service Department, 270 Broadway in Manhattan; The State Campus in Albany; and the State Office Building in Buffalo.

Applications will be accepted until Jan. 15 for the following:

- Sales finance representative, No. 8014, \$5,620 to \$6,850.
- Tax examiner trainee, No. 8033, \$5,200.
- Director of research, State Commission Against Discrimination, No. 8034, \$11,120 to \$13,230.
- Drafting aide, No. 8035, \$3,410 to \$4,255.
- Gas meter tester, No. 8037, \$4,020 to \$4,980.
- Gas Tester, No. 8038, \$4,250 to \$5,250.
- Principal draftsman (mechanical), No. 8039, \$5,940 to \$7,220.
- Probation officer, Sullivan County (open to resident of Albany, Columbia, Greene, Rensselaer, Schoharie, Sullivan and Ulster counties), No. 8404, \$4,500.
- Probation officer, Richmond County (open to residents of Richmond County only), No. 8413, \$3,400.

**Close Feb. 3**

- Land and claims technician, No. 8016, \$4,020 to \$4,980.
- Purchasing agent, No. 8021, \$7,900 to \$8,480.
- Senior research analyst, No. 8024, \$9,030 to \$10,860.
- Local assessment examiner, No. 8043, \$6,280 to \$7,620.
- Senior real estate appraiser, No. 8044, \$9,030 to \$10,860.
- Principal real estate appraiser, No. 8045, \$10,550 to \$12,590.
- Psychiatric social worker, Erie County, No. 8421, \$4,970 to \$6,390.
- Medical social worker, Westchester County, No. 8422, \$4,470 to \$5,950.
- Psychiatric social worker, Westchester, No. 8423, \$4,880 to \$5,230.
- Clinic supervisor, Westchester, \$6,860 to \$7,540.
- Regional Health director, No. 8040, \$14,410 to \$16,890 (State residence not required).
- Industrial geographer, No. 8041, \$5,620 to \$6,850 (State residence not required).
- Cartographer, No. 8046, \$5,620 to \$6,850 (State residence not required).

**File After Jan. 15**

The following State exams will

**Rockefeller Names Appellate Judges**

ALBANY, Jan. 8 — Governor Rockefeller has redesignated the following Appellate Division judges:

Associate Justice Benjamin J. Rabin of the Bronx; Associate Justice Henry L. Ughetta of Brooklyn; Associate Justice Earl C. Bastow of Utica and Associate Justice Philip Halpern of Buffalo.

**Hopkins to Serve**

ALBANY, Jan. 8 — Justice James D. Hopkins of Armonk has been temporarily designated to serve on the Appellate Division, Second Department. He will serve at the pleasure of the Governor.

open for the filing of applications on Jan. 15, and will remain open until Feb. 19. Applications and complete information on the particular tests will not be available until Jan. 15.

- Senior laboratory technician, No. 8047, \$5,200 to \$6,150.
- Associate mechanical construction engineer, No. 8048, \$11,120 to \$13,230.
- Regional health director, No. 8040, \$14,410 to \$16,890.
- Cartographer, No. 8046, \$5,620 to \$6,850.
- Principal public health physician (heart disease), No. 8049, \$14,410 to \$16,890.
- Principal public health physician (internal medicine), No. 8050, \$14,410 to \$16,890.
- Welfare representative (adult institutions), No. 8051, \$6,630 to \$8,040.
- Assistant division traffic supervisor, No. 8052, \$5,320 to \$6,500.

- Director of dental health, Erie County, No. 8494, \$10,120.
- Chief bacteriologist, Erie County, No. 8439, \$6,540 to \$8,400 (open to qualified residents of the Eighth Judicial District).
- Public health nurse, No. 8427, salaries vary with location.

## Tax Engineers Wanted For Jobs in City

The Internal Revenue Service in New York City has current openings for engineers with broad professional experience. Starting salaries range from \$5,435 per year to \$8,955 depending upon experience.

Graduate engineers with from two to three years of professional experience in such fields as mining, oil and gas, industrial, mechanical, civil or construction engineering which has included at least one year of professional engineering experience in making economic studies and/or engineering evaluations may qualify for these positions. Full details are contained in announcement No. 2-1 (1961).

The tax-engineer is directly involved in determining correct federal tax liabilities based upon engineering considerations. Deductions for depreciation on equipment, depletion allowances and valuation of business properties are but a few of the areas with which the tax-engineer is concerned. He is given a wide degree of professional latitude.

His work brings him into frequent contact with corporation executives, lawyers, accountants and other members of his profession. The very nature of this work puts a heavy emphasis on him as an individual in terms of recognition and responsibility.

Persons interested in receiving consideration for this position should write to the Board of U.S. Civil Service Examiners, Internal Revenue Service, 90 Church Street, New York 7, N. Y. for further information.

**Fort Hamilton Has Clerk-Typist Jobs**

The headquarters unit at Fort Hamilton, Marine Avenue and Fort Hamilton Parkway, Bay Ridge, Brooklyn, is urgently in need of clerk-typists, GS-3, \$3,760 to \$4,390 a year. Applicants may visit the Post or call SH 5-7900, ext. 22233, for further information.

**\$78 a Week Steno Jobs at Fort Jay**

Stenographer jobs paying \$78 weekly are currently open with Headquarters, Fort Jay, Governor's Island. Interested applicants should visit the Civilian Personnel Office, Headquarters Fort Jay, Building 400 Section D, Governor's Island, New York, for an interview.

The Comptroller of the State of New York will sell at his office, 23rd floor, 270 Broadway, New York 7, New York

January 10, 1962 at 11 o'clock A. M. (Eastern Standard Time)

**\$33,068,000**

**STATE OF NEW YORK HOUSING BONDS**

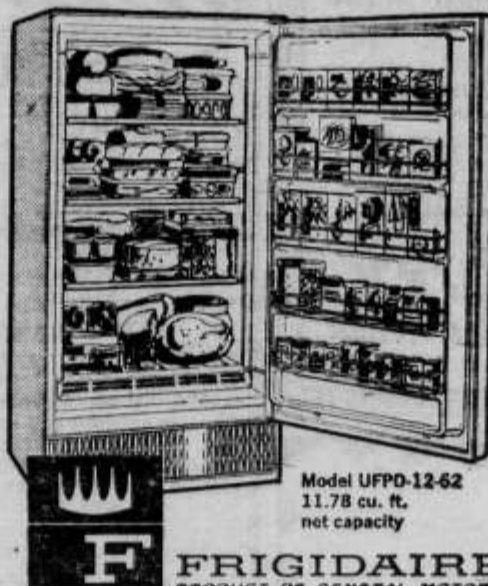
Dated January 1, 1962. Due January 1, 1963 to January 1, 2012.

Principal and semi-annual interest July 1 and January 1 payable at The Chase Manhattan Bank, New York City.

Descriptive circular will be mailed upon application to ARTHUR LEVITT, State Comptroller, Albany 1, N. Y.

Dated January 3, 1962

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Model UFPD-12-62  
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**VA APPRAISED \$15,990**

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1-FAMILY, 6 rooms, stucco home, 3 large bedrooms, dressing room off Master bedroom. Custom designed modern kitchen with indirect lighting. Plenty of cabinet space, oil heat, garage. Many extra.

**\$18,400**

**ST. ALBANS**

2-FAMILY, brick and shingle, 4 1/2 rooms first floor, 3 1/2 on second, 2 rooms in finished basement, beautiful patio and breezeway leading to garage, ranch fenced and hedge, 60x100 corner plot. A private haven.

**\$21,600**

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**BUNGALOW** with 2 spacious bedrooms on large 50x125 plot, with oil heat and basement, lovely porch. G.I. \$100 Down.

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**GORGEOUS 1-FAMILY**

**SPLIT LEVEL**, 6 rooms with den on large 60x100 plot, garage, basement and oil heat. Only 5 years young in top area. A real buy with many extras.

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**7 HUGE** rooms, 2 full baths, huge 92x125 corner plot, oil heat, porch and patio. **DEPOSIT TO HOLD.**

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LEGAL NOTICE

HALL, FRANK E. — CITATION. — THE PEOPLE OF THE STATE OF NEW YORK BY the Grace of God Free and Independent TO: HENRY J. HALL, JR., if living, and the unknown legal representatives of the Estates of HENRY J. HALL, Independent TO: HENRY J. HALL, JR., if heirs at law, next of kin, distributees, legatees and successors in interest of HENRY J. HALL, MARY J. HALL, and if he be dead, of HENRY J. HALL, JR., being the persons interested as creditors, legatees, devisees, beneficiaries, distributees or otherwise in the Estate of FRANK E. HALL, deceased, who at the time of his death was a resident of the County of New York, State of New York. SEND GREETING:

Upon the petition of CHEMICAL BANK NEW YORK TRUST COMPANY having its principal office at 165 Broadway, New York, New York.

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 23rd day of January, 1962, at 10:30 o'clock in the forenoon of that day, why the account of proceeding of CHEMICAL BANK NEW YORK TRUST COMPANY as Successor Trustee under the Last Will and Testament of FRANK E. HALL should not be judicially settled.

In testimony whereof, we have caused the seal of Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable S. Samuel Di Falco, a Surrogate of our said county, at the County of New York, the 5th day of December, 1961.

PHILIP A. DONAHUE  
Clerk of the Surrogate's Court

INTEGRATED

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6 ROOM bungalow, garage, full basement, oil.

**ASKING \$14,500**

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HEMPSTEAD (Uniondale), \$14,990. Brick & shingle Cape Cod, 4 bedrooms, color tile bath, large landscaped plot, no down payment reqs. \$450 down non reqs. Affiliated Homes, 27 Greenwich St., IV. 3-8337.

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UNFURNISHED apt. 2 rooms, modern elevator building, suitable for couple. East 6th Street, Manhattan. Call TY. 3-6161.

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Bayside Hills

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For Rent - Bayside

4 1/2 ROOMS, private house, screened porch, wall to wall carpet. Free gas, \$170 month. BA 9-1946, 6 p.m.

For Rent - Bayside

4 1/2 ROOMS, private house, screened porch, wall to wall carpet. Free gas, \$160 month. BA 9-1946, 6 p.m.

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**Farms For Sale - Ulster Co.**

RETIREMENT HOMES from \$4,500 up. Other good buys in Taverns, Hotels, Gas Sta. stores, Martha Lown, Shandaken, NY. OV 8-9984.

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HEMPSTEAD (Uniondale), \$18,800 FHA approved. Brick and shingle Cape Cod, 3 baths, finished attic, 4 bedrooms, finished basement, 1 1/2 car garage, nice plot, excellent neighborhood. Low cash down. Affiliated Homes, 27 Greenwich Street, Hempstead. IV 8-8337

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GORGEOUS brick, 4 bedrooms, ranch, oil heat, garage, finished basement, large plot. Only \$900 cash. G.I. only \$260 cash.  
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4 BEDROOMS, brick, garage, oil heat. Finished basement. Ideal extra income, large family. Only \$900 cash. G.I. \$700 cash.  
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**Exam Study Books**

to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call **Weekman 3-6010**, see Page 15.

# Police Jobs Open In Westchester Cities & Suffolk, to \$6,550

Police patrolman jobs, paying as high as \$6,550 a year, are open now in several governmental units near New York City. There are different requirements for each, but all require residence either in or near the job location.

The jobs are in New Rochelle, Yonkers, Mt. Vernon and Suffolk County. They pay starting salaries ranging from \$4,850 to \$5,550 and maximum salaries of \$6,300 to \$6,550.

The breakdown, by location, of requirements, salaries and other information follows:

## New Rochelle

Police patrolman jobs in the City of New Rochelle are open to residents of Westchester, Bronx, Nassau, Putnam and Rockland counties.

Candidates must be at least 21 years of age and have a high school diploma or equivalency. A minimum height of 5 feet 8 inches, and perfect eyesight without glasses are required. The maximum age is 32.

The jobs pay from \$5,240 to \$6,300 a year, and applications for them will be accepted until Jan. 25. Apply to the New Rochelle Civil Service Commission, 52 Wild-

cliff Road, New Rochelle, NE 2-2021.

## Yonkers

Applications will be accepted until Jan. 16 for police patrolman jobs in Yonkers. The jobs start at \$4,850 a year, with regular increments.

One year's residence in Westchester, Nassau, Putnam, Rockland or Bronx counties is required. Candidates must be between 20 and 29 years of age when applying, and at least 21 by appointment, with exceptions for veterans.

## Farms - Ulster County

59 ACRE farm, level, large barn, 7 rm house, beautiful view, \$7,500.  
6 ROOM modernized home, bath, 1/2 acre \$4,500.  
VILLAGE home, 7 rms, \$5,000.  
60 ACRE poultry farm, 3,000 layer capacity, nice 7 rm house, \$5,500. Terms, Wm Pearson, Realtor, Route No. 29, Sloansville, NY Tel Central Bridge 335

## LEGAL NOTICE

CITATION.—THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God, Free and Independent TO: Attorney General of the State of New York; Yakov L. Hnatuk; Marie I. Hnatuk; Wolf, Popper, Rose, Wolf & Jones; and to "Mary Doe" the name "Mary Doe" being fictitious, the alleged widow of John Hnatuk, deceased, if living and if dead, to the executor, administrators, distributees and assigns of "Mary Doe" deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; and to the distributees of John Hnatuk, also known as Iwan Hnatuk, Iwan Hnatuk and John Iwan Hnatuk, deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of John Hnatuk, also known as Iwan Hnatuk, Iwan Hnatuk and John Iwan Hnatuk, deceased who at the time of his death was a resident of 509 East 11th Street, New York, N.Y.

Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 30th day of January, 1962, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

(Seal) WITNESS, HONORABLE S. SAMUEL DI PALCO, a Surrogate of our said County, at the County of New York, the 11th day of December, in the year of our Lord one thousand nine hundred and sixty-one.  
Philip A. Donahue  
Clerk of the Surrogate's Court

HOOVER, ERNESTINE.—CITATION.—P 4043, 1961.—THE PEOPLE OF THE STATE OF NEW YORK, By the Grace of God, Free and Independent, TO: KAREL GOLDSTEIN, MARIA GERHARDT, ALBERT GERHARDT, FRANZ GERHARDT, HEINZ GERHARDT, MARIANNE PIERS-TORFF, ELISABETH HELLER, FRED F. HOLSTEN AND ERNESTINE SCHOLZ the next of kin and heirs at law of ERNESTINE HOOKER, deceased, send greeting:

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York on January 29, 1962, at 10:30 A.M., why a certain writing dated February 8, 1960, which has been offered for probate by The Chase Manhattan Bank, a New York corporation having its principal office and place of business at 1 Chase Manhattan Plaza, in the County of New York, the Executor named in the Last Will and Testament of Ernestine Hooker, deceased, should not be probated as the last will and testament, relating to real and personal property, of the said Ernestine Hooker, deceased, who was at the time of her death a resident of Hotel Sherman Square, Broadway between 70th and 71st Streets, in the County of New York, New York.

Dated, Attested and Sealed, December 15, 1961.  
HON. S. SAMUEL DI PALCO,  
(L.S.) Surrogate, New York County,  
PHILIP A. DONAHUE,  
Clerk.

The height minimum is 5 feet 8 inches, and the weight minimum is 140 pounds. Among the physical requirements are the ability to do seven chin-ups, broad jump at least 64 inches, high jump at least 45 inches, and run a quarter-mile in at least 80 seconds.

To apply, contact the Municipal Civil Service Commission, Room 316, Health Center Building, 87 Nepperham Ave., Yonkers.

## Mt. Vernon

Patrolman jobs in Mt. Vernon are open only to men who have been residents of Mt. Vernon for at least two years. They pay from \$5,550 to \$6,550 a year.

Candidates must be between 21 and 30 years of age, and must be at least 5 feet 8 inches tall, and weigh at least 150 pounds. Ex-servicemen may deduct the period of military service from their age to qualify.

Normal hearing and 20/20 vision without glasses are required, and candidates will undergo a medical examination and physical agility test.

Apply until Jan. 19 to the Municipal Civil Service Commission in Mt. Vernon.

## Suffolk County

Police patrolman in Suffolk County pays from \$5,095 to \$6,505 a year. Residence in Nassau or Suffolk counties is required.

The minimum height is 5 feet 8 inches, with proportionate weight, and vision must be at least 20/30 in each eye separately without glasses, and 20/20 for both eyes.

The age limits are 21 and 33, with exceptions for Veterans. High school graduation or equivalency is required.

Apply until Jan. 24 to the Suffolk County Civil Service Commission, County Center, Riverhead, N. Y. The telephone number is FA 7-4700, ext. 242.

## Judge Named

ALBANY, Jan. 8 — District Attorney Louis M. Greenblott of Binghamton has been appointed county judge of Broome County by Governor Rockefeller. He was named to fill the vacancy caused by the election of Judge Robert O. Brink to the Supreme Court.

  
**PHOTOGRAPHERS**  
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★ PORTRAITS  
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305 B'way, New York City  
WO 2-0170

# Civil Service Exam Rules

(Continued from Page 6)

claim and shall submit the signed determination of each member as to whether or not there has been a manifest error or mistake together with such correction or remedy, if any, as may be recommended.

(c) Except as hereafter provided, such claim of manifest error or mistake must be made in writing by the candidate within two months from the date of notice to him of the results of such examination, tests, subjects or parts thereof.

(d) Whenever a claim of manifest error or mistake is made prior to the holding of an examination, in connection with the rejection of a candidate because he has failed to meet the preliminary requirements of such examination, such claim must be made in writing by him within two weeks following the date upon which notice was transmitted to him of such rejection.

(e) Whenever a claim of manifest error or mistake is made by a person on an eligible list who has been rejected after investigation because he has failed to meet the preliminary requirements of such examination, such claim must be made in writing by him within one month following the date upon which notice was transmitted to him of such rejection.

(f) Any correction of manifest error or mistake shall be without prejudice to the status of any person previously appointed from the eligible list resulting from such examination.

4.5.6. In open competitive examinations whenever two or more candidates receive the same final examination ratings, their respective places on the resulting eligible list shall be determined by the order of priority of application. In promotion examinations such ties in final examination ratings shall be broken by the relative ratings received by them, first, on performance and seniority, and second, on the written test, if any, and if, after recourse to the foregoing methods, the order of standing shall nevertheless remain unresolved among them, precedence shall be given to priority of application.

  
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(near City Hall) Digby 9-0044

NOTICE  
HURLEY, MARY.—CITATION.—P 4030, 1961.—The People of the State of New York, By the Grace of God, Free and Independent, To Michael Duffy, Philip Duffy, Patrick Duffy, James Duffy, Shamus Carberry, Patrick Carberry, Michael Carberry, Philip Carberry, Rose Ann Carberry, the next of kin and heirs at law of MARY HURLEY, deceased, send greeting: Witness, DOROTHY A. DUFFY, who resides at 50 West 54 Street, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date December 10, 1956, to both real and personal property, duly proved as the last will and testament of MARY HURLEY, deceased, who was at the time of her death a resident of 50 West 54 Street, the County of New York.  
Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 25th day of January, one thousand nine hundred and sixty-two, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property.  
In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable S. Samuel Di Palco, Surrogate of our said County of New York, at said county, the 14th day of December, in the year of our Lord one thousand nine hundred and sixty-one.  
PHILIP A. DONAHUE,  
Clerk of the Surrogate's Court

## Shoppers Service Guide

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Without the sensational new compact turntable!  
No more spills, scrambles, Grips board, turns smoothly to each player—\$100 worth of added enjoyment! ONLY \$1.49 POSTPAID.  
Ideal gift—order now for self and friends.  
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**Help Wanted**  
GUARDS—Part-Full Time, Must have pistol permit. Retired police officers, preferred. Inquire Veteran Detective Bureau, Inc. 4197 Park Ave. Bx 99, 11 AM to 7 PM

**HELP WANTED: COURT STENOGRAPHER**  
ONTARIO COUNTY, Salary \$4,000-\$4,300. Open to qualified residents of New York State. Last day for filing application January 24, 1962. Exam. date to be announced. Applications and further information available at the office of the ONTARIO COUNTY CIVIL SERVICE COMMISSION, COURT HOUSE, CANANDAIGUA, NEW YORK.

**Help Wanted - Male**  
ACCOUNTANTS' experienced personal tax returns full time for tax season. Civil Service Leader, Box 23, 97 Duane St., New York 7, N.Y.

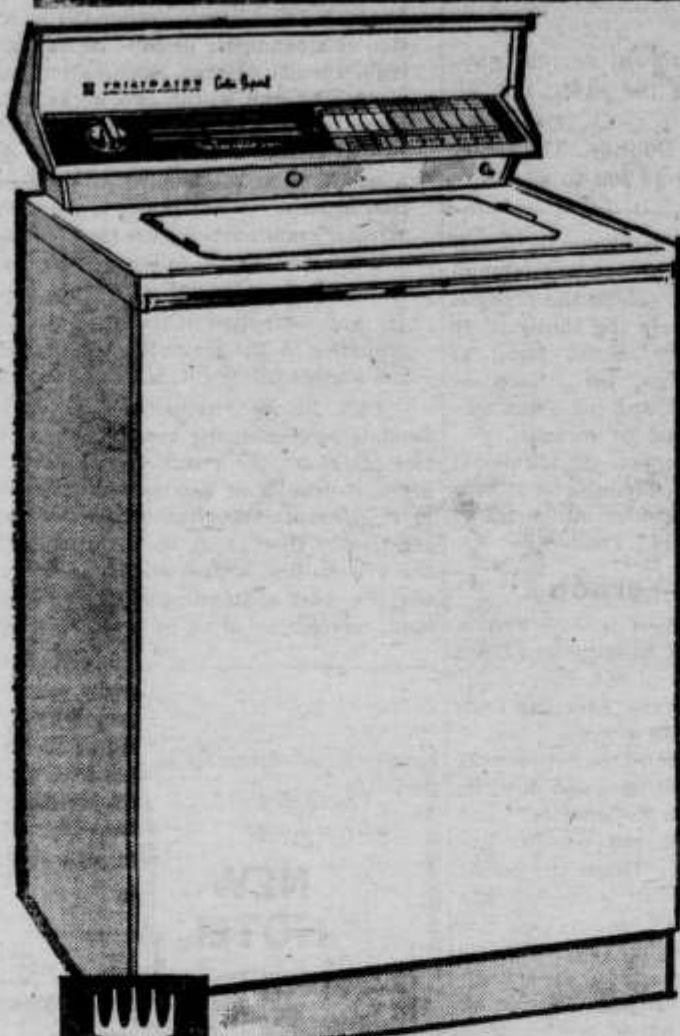
**Home Work**  
ADDRESSING ENVELOPES at home by typewriter, \$7.00 a thousand. Apply giving telephone number, Box 97, c/o The Civil Service Leader, 97 Duane Street, New York 7, N.Y.

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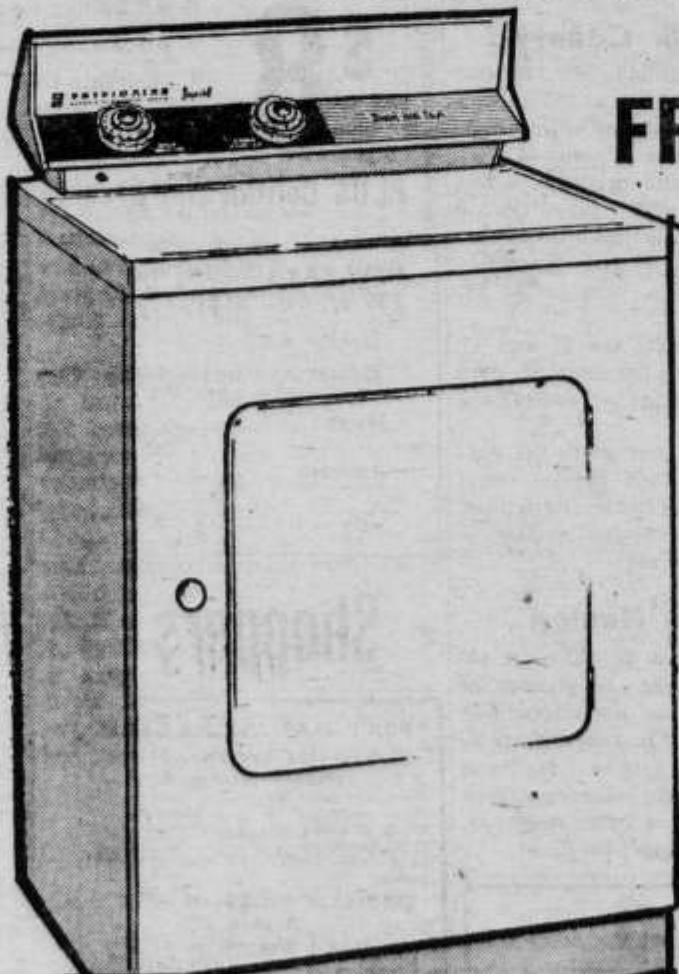
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- Patented 3-Ring "Pump" Agitator bathes deep dirt out without beating... turns clothes over and over gently for a sparkling clean wash!
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 Model DIA-62,  
 240-V. electric - 120-V. optional  
 PRODUCT OF GENERAL MOTORS

### FRIGIDAIRE Flowing Heat Dries Clothes BREEZE-FRESH!

- It's Exclusive - Flowing Heat dries clothes breeze-fresh, even safer than sunshine!
- "Automatic Dry Control" sets drying time for you; shuts dryer off when clothes are dried just enough - or dial your own drying time!
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# State Slates Jobs For Six Counties; Last Week to File

The State of New York has announced a schedule of civil service exams for jobs with various county governments throughout the State. For all of them applications will be accepted until Jan. 15.

Unless otherwise specified, the jobs require residence in the county where they exist. Following is a list of the exams, by county, with the salaries offered:

## Chautauqua County

Storekeeper (No. 8405), \$1.85 to \$2.17 an hour.

Probation officer (No. 8415), \$4,500 to \$5,250.

## Erie County

Document clerk (No. 8425), \$3,540 to \$4,560.

Probation officer (No. 8406), \$4,970 to \$5,390.

Stores clerk (No. 8407), \$3,140 to \$3,920.

## Essex County

Assistant superintendent, Essex Home and Infirmary (No. 8414), \$3,218 plus one meal per day.

Fire engine driver, Village of Lake Placid (No. 8418), \$63 a week.

Police patrolman (No. 8416), open to residents of Essex, Warren, Washington, Hamilton, Franklin, or Clinton counties, Salary varies.

## Richmond County

Probation officer (No. 8413), \$5,400.

## Sullivan County

Police Patrolman (No. 8417), open to residents of Delaware, Orange, Sullivan, and Ulster counties. Salary varies.

Probation officer (No. 8408), open to residents of the Third Judicial District, comprising Albany, Columbia, Greene, Rensselaer, Schoharie, Sullivan and Ulster counties.

## Westchester County

Assistant receiving and inspection

clerk (No. 8409), \$3,530 to \$4,530.

Intermediate stock clerk (No. 8420), salary varies.

Probation officer (No. 8410), \$5,330 to \$6,850.

Storekeeper (No. 8411), \$3,810 to \$4,890.

Title transfer clerk (No. 8426), \$3,530 to \$4,530.

Warehouse supervisor (No. 8412), \$4,890 to \$6,280.

Complete information and application forms are available from the State Department of Civil Service, at 270 Broadway in New York City, or The State Campus in Albany, or the State Office Building in Buffalo.

Also at the following county offices: Erie County Personnel Officer, 45 Church St., Buffalo; Hamilton County Personnel Officer, County Building, Lake Pleasant; Orleans County Personnel Officer, Court House, Albion; Westchester County Personnel Officer, County Office Building, White Plains; and Wyoming County Personnel Officer, 143 North Main St., Warsaw.



**DEDICATE LIBRARY**—The new Harry J. Worthing Memorial Library was recently dedicated in ceremonies at Pilgrim State Hospital. The library, located in the Hospital's Building 81, is for the use of patients from both open and closed wards. Attending the dedication were Eva S. Potter, member of the Board of Visitors of the Hospital, in front; and, behind her, from left: Mrs. Gertrude

Ammerman, president of the Board of Visitors; Dr. Henry Brill, deputy commissioner, State Department of Mental Hygiene; Rev. Canon Sydney R. Peters, St. Peter's Episcopal Church, Bay Shore, N.Y.; Dr. Hyman S. Barahal, acting director, Pilgrim State Hospital; Rev. Willis Baxter, Board of Visitors; and Irving Schlein secretary, Board of Visitors.

## Ten Percent Raise For Oswego County Employees in Effect

OSWEGO, Jan. 8 — A new salary schedule with a 10 per cent boost in base pay, annual increments for the first five years and additional five-year increments went into effect Jan. 1 for Oswego County employees.

The new schedule and boosts adopted by the Board of Supervisors was the result of requests by the Oswego County Civil Service Employees Association and county department heads.

Under the new salary plan, which was incorporated in the county's 1962 budget, all county

employees will receive an across-the-board increase of 10 per cent. In addition, annual, automatic raises of \$120 a year are provided for the first five years of a new employee's service.

Also, at the end of 10, 15, and 20 years of service the employees will receive additional increments also \$120 each. This longevity increment will go to employees not on Civil Service status as well as those under Civil Service.

Some typical salary ranges included in the new schedule are: Accountant, starting salary \$4,488, after fifth year \$5,088; clerk, \$2,624 to \$3,224; deputy sheriff, \$4,312 to \$4,912; janitor, \$3,190 to \$3,790; medical records clerk, \$3,108 to \$3,708; motor vehicle clerk, \$3,344 to \$3,944; principal clerk, \$5,060 to \$5,660; stock clerk, \$3,432 to \$4,032.

### Budget Message

The budget message of the Board of Supervisors' Ways and Means Committee states that the Budget Committee took into consideration the request of the Department Heads Committee and "the supporting request" of the County Civil Service Employees Association "relative to increase in salaries in all areas of county government."

The department heads studied salaries in local private companies and other pay schedules, plus the information provided in a 1960 study of the salary plan recommended for Oswego City Municipal employees by the State Municipal Civil Service Commission, in arriving at their requests for pay increases for local county employees.

## Rockland State Hospital Honors 23 Retirees

At the largest retirement party held since the program began in 1957, Rockland State Hospital honored 23 of its employees who retired from state service last month.

The 23 employees retiring represent a total of 447 years of service to the hospital and to the State. This increases the number to 144 employees retired from Rockland since 1957. The total years of service for all to date is 2,905 years with 2,721 years spent at Rockland.

Employees honored on that evening were Mrs. Florence M. Butrico, Thomas H. Caddoo, Dr. Helen M. Campbell, Andrew Cantone, Bessie Chauvin, Sylvester DeLisio, Louis Franklin, Mrs. Mary C. Frasier, Mrs. Florence Gardner, Mrs. Mary Herrmann, Lela Hutsell, Carl R. Iseman, Mrs. Helen Keston, Mrs. Henrietta Kothe, Mrs. Agnes Loudon, Alfred J. Melloy, John Mott, Carolyn L. Sherwood, Mrs. Grace E. Wood, Mrs. Jennie L. Rascoe, Mrs. Neil Hines, Mrs. Eva A. Jascheck and Sam Wood.

## Orange Co. Needs Custodians, Bus Drivers, Janitors

Custodians, custodian-bus drivers, and janitors can apply until further notice for jobs with Orange County, the Orange County Civil Service Commission has announced.

Jobs in schools pay from \$2,000 to \$4,000 a year, depending on the particular school district and the length of the working year. County jobs pay from \$3,280 to \$4,220 a year.

To apply for any of these jobs, get an application form from the Orange County Civil Service Commission, County Building, Goshen, N. Y. The number of this announcement is 225.

## Probation Jobs Open in Suffolk County at \$5,350

College graduates who are at least 21 years old can apply until Jan. 24 for probation officer jobs with Suffolk County, paying from \$5,350 to \$6,505 a year.

There are seven vacancies at the present time. The duties of the job include conducting preliminary investigations and supervising individuals released on probation by the courts.

For application forms and further information, contact the Suffolk County Civil Service Commission, County Center, Riverhead N.Y. The telephone number is PA 7-4700, Ext. 242.

## Ray Brook Chapter Celebrates Christmas

The Ray Brook chapter of the Civil Service Employees Association held a Christmas party recently in the main dining room of Ray Brook Hospital.

It was attended by about 300 members and their families, of which approximately 150 were children. Santa Claus was on hand with gifts for the smaller children, after which a luncheon was served.

Christmas Carols were sung by Sheila White and the twin daughters of Donald Eldred, with Mrs. F. Clark White accompanying them at the piano. A piano solo was rendered by Sharleen Pryne. The master-of-ceremonies was Joe Segriff.

A dinner party was given in honor of Mrs. Tina Pasho, of the nursing department of the Ray Brook Hospital, who retired recently. It was held at Micky's in Bloomingdale and was attended by about 20 of her co-workers and friends. She was presented with a purse and the good wishes of all.

**FREE BOOKLET** by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

## A&M Opening More Positions

ALBANY, Jan. 8 — New job opportunities opened up Jan. 1 for veterinarians and food inspectors in the State Department of Agriculture and Markets.

The new positions are needed when the department takes over part of the responsibility for meat inspection, under the directorship of Dr. William E. Jennings.

The number of new jobs has not yet been determined, but there will be openings for supervising veterinarians and food inspectors.

### Met in Albany

Representatives of meat inspection services for nine northeastern states met in Albany Dec. 14-15 as part of a nationwide move to coordinate all meat inspection activities. Dr. Jennings will attend and has been named collaborator between the state and the Meat Inspection Division of the United States Department of Agriculture.

Recently Dr. Richard A. Ledford, director of the department's Food Laboratory, and his assistant, Allan Curthoys, were in New York City to observe federal procedures.

The state's new meat inspection law became effective Jan. 1st.

## Syracuse Chapter Plans Dinner and Dance for Jan. 25

The Syracuse State School chapter of the Civil Service Employees Association has announced that it will hold its annual dinner-dance at the Arion Club Jan. 25.

Last month the Chapter held a Christmas party honoring Dr. Arthur G. Rodgers, retiring director of the Syracuse School. CSEA regional attorney Thomas Dyer was toastmaster.

Dr. Arthur Pence, deputy commissioner of the Department of Mental Hygiene, was the main speaker. Other speakers were Dr. L. E. Watts, assistant director at the School; Mr. Campfield, business officer; Dr. Baner, member of the Board of Visitors; and Charles Ecker, CSEA Chapter president, who presented Dr. Rodgers with a gift from the Chapter.

About 150 employees and guests attended the affair.

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| <input type="checkbox"/> Auto Machinist \$4.00                                      | <input type="checkbox"/> Motor Veh. Oper. \$4.00                       |
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| <input type="checkbox"/> Beginning Office Worker \$3.00                             | <input type="checkbox"/> Oil Burner Installer \$4.00                   |
| <input type="checkbox"/> Bookkeeper \$3.00  | <input type="checkbox"/> Office Machine Oper. \$4.00                   |
| <input type="checkbox"/> Bridge & Tunnel Officer \$4.00                             | <input type="checkbox"/> Parking Meter Attendant \$4.00                |
| <input type="checkbox"/> Captain (P.D.) \$4.00                                      | <input type="checkbox"/> Park Ranger \$3.00                            |
| <input type="checkbox"/> Chemist \$4.00   | <input type="checkbox"/> Park Officer \$4.00                           |
| <input type="checkbox"/> C. S. Arith & Voc. \$2.00                                  | <input type="checkbox"/> Patrolman \$4.00                              |
| <input type="checkbox"/> Civil Engineer \$4.00                                      | <input type="checkbox"/> Patrolman Tests in All States \$4.00          |
| <input type="checkbox"/> Civil Service Handbook \$1.00                              | <input type="checkbox"/> Personnel Examiner \$5.00                     |
| <input type="checkbox"/> Unemployment Insurance Claims Clerk \$4.00                 | <input type="checkbox"/> Playground Director \$4.00                    |
| <input type="checkbox"/> Claims Examiner (Unemployment Insurance) \$4.00            | <input type="checkbox"/> Plumber \$4.00                                |
| <input type="checkbox"/> Clerk, GS 1-4 \$3.00                                       | <input type="checkbox"/> Policewoman \$4.00                            |
| <input type="checkbox"/> Clerk, NYC \$3.00  | <input type="checkbox"/> Postal Clerk Carrier \$3.00                   |
| <input type="checkbox"/> Complete Guide to CS \$1.50                                | <input type="checkbox"/> Postal Clerk in Charge Foreman \$4.00         |
| <input type="checkbox"/> Correction Officer \$4.00                                  | <input type="checkbox"/> Postmaster, 1st, 2nd & 3rd Class \$4.00       |
| <input type="checkbox"/> Dietitian \$4.00   | <input type="checkbox"/> Postmaster, 4th Class \$4.00                  |
| <input type="checkbox"/> Electrical Engineer \$4.00                                 | <input type="checkbox"/> Practice for Army Tests \$3.00                |
| <input type="checkbox"/> Electrician \$4.00   | <input type="checkbox"/> Principal Clerk \$4.00                        |
| <input type="checkbox"/> Elevator Operator \$3.00                                   | <input type="checkbox"/> Prison Guard \$3.00                           |
| <input type="checkbox"/> Employment Interviewer \$4.00                              | <input type="checkbox"/> Probation Officer \$4.00                      |
| <input type="checkbox"/> Federal Service Entrance Exams \$4.00                      | <input type="checkbox"/> Public Management & Admin. \$4.95             |
| <input type="checkbox"/> Fireman (F.D.) \$4.00                                      | <input type="checkbox"/> Railroad Clerk \$3.00                         |
| <input type="checkbox"/> Fire Capt. \$4.00  | <input type="checkbox"/> Railroad Porter \$3.00                        |
| <input type="checkbox"/> Fire Lieutenant \$4.00                                     | <input type="checkbox"/> Real Estate Broker \$3.50                     |
| <input type="checkbox"/> Fireman Tests in all States \$4.00                         | <input type="checkbox"/> Refrigeration License \$3.50                  |
| <input type="checkbox"/> Foreman \$4.00   | <input type="checkbox"/> Rural Mail Carrier \$3.00                     |
| <input type="checkbox"/> Foreman-Sanitation \$4.00                                  | <input type="checkbox"/> Safety Officer \$3.00                         |
| <input type="checkbox"/> Gardener Assistant \$3.00                                  | <input type="checkbox"/> School Clerk \$4.00                           |
| <input type="checkbox"/> H. S. Diploma Tests \$4.00                                 | <input type="checkbox"/> Police Sergeant \$4.00                        |
| <input type="checkbox"/> Home Training Physical \$1.00                              | <input type="checkbox"/> Social Investigator \$4.00                    |
| <input type="checkbox"/> Hospital Attendant \$3.00                                  | <input type="checkbox"/> Social Supervisor \$4.00                      |
| <input type="checkbox"/> Resident Building Superintendent \$4.00                    | <input type="checkbox"/> Social Worker \$4.00                          |
| <input type="checkbox"/> Housing Caretaker \$3.00                                   | <input type="checkbox"/> Senior Clerk NYS \$4.00                       |
| <input type="checkbox"/> Housing Officer \$4.00                                     | <input type="checkbox"/> Sr. Clk., Supervising Clerk NYC \$4.00        |
| <input type="checkbox"/> Housing Asst. \$4.00                                       | <input type="checkbox"/> State Trooper \$4.00                          |
| <input type="checkbox"/> How to Pass College Entrance Tests \$2.00                  | <input type="checkbox"/> Stationary Engineer & Fireman \$4.00          |
| <input type="checkbox"/> How to Study Post Office Schemes \$2.00                    | <input type="checkbox"/> Steno-Typist (NYS) \$3.00                     |
| <input type="checkbox"/> Home Study Course for Civil Service Jobs \$4.95            | <input type="checkbox"/> Steno Typist (GS 1-7) \$3.00                  |
| <input type="checkbox"/> How to Pass West Point and Annapolis Entrance Exams \$3.50 | <input type="checkbox"/> Stenographer, Gr. 3-4 \$4.00                  |
| <input type="checkbox"/> Insurance Agent & Broker \$4.00                            | <input type="checkbox"/> Steno-Typist (Practical) \$1.50               |
| <input type="checkbox"/> Investigator (Criminal and Law Enforcement) \$4.00         | <input type="checkbox"/> Stock Assistant \$3.00                        |
| <input type="checkbox"/> Investigator's Handbook \$3.00                             | <input type="checkbox"/> Storekeeper GS 1-7 \$4.00                     |
| <input type="checkbox"/> Jr. Accountant \$4.00                                      | <input type="checkbox"/> Structure Maintainer \$4.00                   |
| <input type="checkbox"/> Jr. Attorney \$4.00  | <input type="checkbox"/> Substitute Postal Transportation Clerk \$3.00 |
| <input type="checkbox"/> Jr. Government Asst. \$3.00                                | <input type="checkbox"/> Surface Line Op. \$4.00                       |
| <input type="checkbox"/> Janitor Custodian \$3.00                                   | <input type="checkbox"/> Tax Collector \$4.00                          |
| <input type="checkbox"/> Laborer - Physical Test Preparation \$1.00                 | <input type="checkbox"/> Technical & Professional Asst. (State) \$4.00 |
| <input type="checkbox"/> Laborer Written Test \$2.00                                | <input type="checkbox"/> Telephone Operator \$3.00                     |
| <input type="checkbox"/> Law Enforcement Positions \$4.00                           | <input type="checkbox"/> Thruway Toll Collector \$4.00                 |
| <input type="checkbox"/> Law Court Steno \$4.00                                     | <input type="checkbox"/> Title Examiner \$4.00                         |
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## The Job Market

A Survey of Opportunities  
in Private Industry

By A. L. PETERS

Machine shops in Brooklyn have many trainee openings for young men with vocational school training in machines, who are able to read a micrometer.

Excellent opportunities for promotion to machine operator and machinist. Starting pay \$50 a week.

Polishers are wanted, men who can grind, color and cut down on various metal items. Should have experience on lamp parts, white metal castings or brass hardware parts. Jobs pay \$1.50 to \$1.90 an hour.

Also wanted are woodworking machine operators for work on household furniture. Must be able to set up machines. Salary range, \$1.50 to \$2.25 an hour, according to experience. Apply at the Brooklyn Industrial Office, 590 Fulton Street.

In Manhattan, there are jobs for gang stitch feeders, women with at least two years' recent experience, to feed signatures to a Christensen gang stitcher. Jobs pay \$60 to \$70 a week and up. Paper cutters are needed, men with at least four years' of recent pamphlet bindery cutting experience, to set up and operate a Seybold paper cutter. Pay up to \$100 a week.

An experienced monotype operator is wanted, a man who can operate and do minor repairs on a monotype keyboard and also do type casting. Job pays \$96 a week and up, depending on experience. Apply at the Manhattan Industrial Office, 255 West 54th Street.

In Manhattan and Queens, there are jobs for housekeepers in hospitals, women who can supervise maids and porters, keep records and issue linens. Must be at least an elementary school graduate with two years' experience in institution or hotel work, including one year in charge of housekeeping of at least 100 rooms. Should also be U.S. citizen and resident of New York City for past three years. Starting salary \$3,500 a year.

In Manhattan, Bronx and Queens, there are jobs for nurses aides and orderlies, men and women. Must be able to take temperatures, pulse and respiration and to give bed baths and enemas. Must also have checkable references and about six months' experience. Jobs pay \$140 to \$200 a month.

Apply at the Manhattan Service Industries Office, 247 West 54th Street.

In Queens, an experienced die setter is needed to set all types of dies, except power dies, in power presses. Job pays \$2.00 an hour.

Also needed is a stationary engineer with at least three years' experience to operate high-pressure boilers, heat, air conditioning and plant equipment. Must be high school graduate and have New York City refrigeration license. Must be available for week-end work. Pay is \$3.27 an hour plus shift differentials.

Apply at the Queens Industrial Office, Chase Manhattan Bank Building, Queens Plaza.

Teachers, school administrators, counselors, and librarians are needed. The Army and Air Force are again recruiting for overseas teaching positions to start in September 1962. Candidates must be American citizens with teaching certificate or license in subjects to be taught and two years of teaching since 1957. Single men and women preferred.

First year salaries for teachers, counselors and librarians range from \$4,435 to \$4,755 a year. For administrators, the salary range is \$5,885 to \$8,955. Transportation to and from overseas assignment, plus living quarters or housing allowance, are also provided.

Interviews begin this week. Phone Miss Ethel George at MU 8-0540 for an appointment and further information. Evening interviews can be arranged. The address is: Professional Placement Center, 444 Madison Avenue.

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### Miss Hasbrouck Reappointed

ALBANY, Jan. 8 — Miss Helen Hasbrouck of New Paltz has been reappointed a member of the Council of the State University College at New Paltz.

### INSURANCE LICENSE COURSE OPENS JAN. 22

The next term in Insurance Brokerage for men and women who want to qualify for state licenses opens Monday, Jan. 22, at Eastern School, 721 Broadway, N.Y. 3. AL 4-5029.

This evening course is approved by the State Insurance Department as fulfilling the requirements for admission to the state examination for insurance broker's licenses. No other experience or education is needed.

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State Eligible Lists

Table of state eligible lists for various positions including Nassau County Senior Stenographer, Junior Microbiologist, and various state university and county-level roles.



VISITOR - Santa Claus visited Kings County Hospital when the painters and carpenters of the State University of New York Downstate Medical Center...

tenance helper; Robye J. Richards, Foreman; William Eubanks, carpenter; and Harold White, carpenter. The party was paid for out of pennies, nickels and dimes...

New Director of Syracuse State School Appointed

The appointment of Dr. Jacob Schneider as director of Syracuse State School, effective Jan. 4, has been announced by Dr. Paul Hoch...



DR. JACOB SCHNEIDER

Hygiene. The salary for the directorship ranges from \$16,830 to \$19,535. Assistant director of Marcy State Hospital since 1960, Dr. Schneider entered state service in 1946...

He was appointed assistant director at Matteawan State Hospital in 1958, transferred to Letchworth Village in 1959 and then to Marcy.

A native of Brooklyn, Dr. Schneider holds a bachelor of arts degree from Cornell University, where he also received his medical education. After four years of internship and residencies he entered private practice of medicine in Brooklyn...

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MHEA To Meet On Jan. 22

John O'Brien, president of the Mental Hygiene Employees Association, has called a workshop and meeting on January 22 and 23. The first session will be held at 8 p.m., Jan. 22, in the Hotel Wellington, Albany.

Promotion of pertinent topics and resolutions affecting Mental Hygiene employees will highlight this meeting. Representatives will be present from the 28 institutions.

Fewer Grievances

(Continued from Page 1) because salary and job classification appeals are handled by another State agency. This is merely to avoid duplication of effort, he said.

The Board is now unjustifiably refusing to hear cases which it is empowered to hear, the CSEA president charged. He said that under the 1955 executive order establishing the Board, it was empowered to rule on grievances "which involve alleged safety or health hazards, unsatisfactory physical facilities, surroundings, materials or equipment, unfair or discriminatory supervisory and disciplinary practices, unjust treatment by fellow-workers, unreasonable assignment of working hours or other grievances relating to conditions of employment," provided they are not reviewable under other established laws or rules.

In his letter to Mr. Kaplan, the Association head said that "what is wrong with the present grievance procedure is the manner in which it is being administered. To be perfectly candid, it is not merely the grievance machinery itself which makes the grievance program work, it is the attitude of those responsible on the part of the State for its administration."

tions. The morning program will start at 9 a.m., Jan. 23.

Delegates will visit the State Capitol for the purpose of seeking aid from their respective legislators and acquainting them with the real need for proper support and corrective legislation in various area - per resolutions drawn up at the October meeting. A noon luncheon will be held on the 23rd in the Hotel Wellington.

In addition to the officers and executive committee members of the MHEA, expected guests include the Commissioner of Mental Hygiene, Paul H. Hoch; Granvill Hills, director of personnel; Mrs. Margaret Farrar, director of Mental Health and Education; Joseph F. Feily, Joseph Lochner, William Rossiter, Emil Bollman, and Mrs. Ann Bassetto, officers of the Civil Service Employees Association; Sam Cipolla, chairman of the retirement committee of the MHEA.

Unequal Pay

(Continued from Page 1) because some employees who had been on overtime carried a "no loss in pay" guarantee which gave them higher salaries than their co-workers.

Joseph F. Feily, president of the Civil Service Employees Association, upon learning of the completion of the report, said that "certainly the elimination of the salary inequities created when the work week was shortened would have resulted in very little salary recognition to many employees in long service.

"For this reason, we were particularly pleased to learn that our representations in this regard, before the committee headed up by Lt. Gov. Malcolm Wilson, resulted in the endorsement of the one additional longevity increment after 15 years of service," Mr. Feily said.

"I congratulate the committee, and in particular Lt. Gov. Wilson, for a job well done."

Serving with Mr. Wilson on the committee were H. Eliot Kaplan, president of the Civil Service Commission; T. Norman Hurd, budget director; Paul D. McGinnis, correction commissioner; and Paul H. Hoch, mental hygiene commissioner.