

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

September 5, 1972
3 P. M.
CC Assembly Room

A G E N D A

1. Approval of Minutes
2. President's Report
3. Chairman's Report
4. Executive Committee Report
5. Council & Committee Reports
6. New Business:
 - 6.1 Bill No. 197273-01 - Guidelines for Academic Calendars
 - 6.2 Other
7. Adjournment

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes
September 5, 1972

ABSENT: S. Brown; D. Cole; A. Collins; U. Czapski; M. Eson; D. Foley;
M. Grenander; H. Hamilton; W. Holstein; R. Kelley; R. Kendall;
D. Kopilow; H. Morick; J. Neal; A. Saturno; M. Smiley; D. Surowitz;
F. Truscott; J. Uppal; J. Vazquez; N. Wright

The meeting was called to order at 3:10 P. M. by Chairman Chi in the CC Assembly Room.

1. Approval of Minutes

- 1.1 Senator R. Gibson moved the acceptance of the Minutes of the May 9 meeting; motion seconded and approved.
- 1.2 Senator D. Ellinwood moved acceptance of the Minutes of the May 15 meeting; motion seconded and approved.

2. President's Report

- 2.1 The President reported that he had conveyed to the Chancellor's Office, as an action of the Senate as the official policy-making body of the University, the physical education bill approved last spring. Vice Chancellor Dearing has placed the bill on the agenda for the next meeting of the Board of Trustees. The Board will decide whether or not to honor the vote to waive the requirement. Until the Board votes, the present requirement is in effect.
- 2.2 The effect of the Master Plan on the University Centers was discussed at a meeting with the Presidents of the four Centers and the Chancellor. The theme of the discussion was that the University Centers have an explicit mission to lead research and advanced professional studies in the University as well as to provide undergraduate and graduate education. The Chancellor specified that the proposed new University-wide research centers will be attached to University Centers rather than to four-year or community college units. He also stated that a requirement that graduates of community colleges be granted admission in some four-year unit of the University system should not be considered as a guarantee that any one student has a claim for admission on any one institution.
- 2.3 Mr. Benezet reported that the Chancellor said he did not think that the quota of 60% for the total number of full and associate professors on a faculty should necessarily apply to units of specialized nature such as a University Center. The quota could be interpreted as a University-wide quota.

3. Chairman's Report

- 3.1 The Chairman reported that the amendment to the Faculty By-laws making the past Chairman of the Senate an ex officio member of the Senate and the Executive Committee, passed by the Senate last spring, was approved by the Faculty on August 29. Arthur Collins, past Chairman of the Senate, was named to the Council on Educational Policy last spring and subsequently elected Chairman of that Council. The Council has requested that Senator Collins be allowed to continue serving on the Council on Educational Policy. Senator E. Cobane moved that the Senate approved a motion to allow Senator Collins to serve on both the Executive Committee and the Council on Educational Policy. Motion seconded and approved.
- 3.2 Chairman Chi noted that there is a problem regarding Graduate Student representation on the Senate and its Councils. The Graduate Student Association has not been organized this year and has no visible leadership. Senator Salkever suggested that the election of Graduate Student Senators could be delegated to the various schools.
- 3.3 The Chairman reported that the Tower Tribune has expanded to four pages this semester. One page of each issue will be devoted to the Senate and its Councils. The secretaries of the various Councils will be requested to provide information on actions taken by the Councils as well as pending items to the person selected to report for the Tower Tribune.

4. Council and Committee Reports

- 4.1 Executive Committee Report - the report was accepted without question.
- 4.2 Council on Educational Policy - Senator Corbett reported that Senator Collins had been elected Chairman.
- 4.3 Undergraduate Academic Council - Senator Jacklet reported that he had been elected Chairman of the Council, and that the standing subcommittees were being organized.

Senator Jacklet moved that the Senate recommend that the Undergraduate Academic Council join with the Student Association to create a uniform instrument to conduct a poll of the faculty and students relative to the grading issue. Motion seconded and approved.

- 4.4 The Graduate Academic Council, Student Affairs Council, Council on Research, Academic Services Council, University Community Council, Council on Academic Freedom and Ethics and the Council on Promotions and Continuing Appointments reported that they had not yet elected permanent chairmen.

5. Bill No. 197273-01 - Guidelines for Academic Calendars

- 5.1 Senator E. Cobane moved acceptance of the Bill; motion seconded.

5. Bill No. 197273-01--contd.

- 5.2 Several Senators spoke against the motion citing the early start of the fall semester, the lack of a break between classes and examinations in the fall semester, and the fact that although the academic year begins much earlier than customary, classes do not end until the middle of May as reasons to vote against the proposed guidelines.
- 5.3 Senator Stokem moved to amend the Bill by adding to Item III: "Afternoon classes of days immediately preceding holidays and morning classes on days immediately following holidays be suspended." The motion was seconded and defeated by majority vote.
- 5.4 Senator Hardt moved to amend Item II to read "That the Fall semester not begin until after the Labor Day Holiday" Motion seconded by Senator Hawkins. Motion defeated by majority vote.
- 5.3⁶ Senator Clingan moved to amend Item V by adding "except for the year 1973-74 be published no later than November 7, 1972." Motion seconded by Senator Cobane. Amendment approved by majority vote.

Bill No. 197273-01 approved by majority vote.

6. Senator Lampert presented a list of student appointees to the Senate Councils and moved acceptance of the list by the Senate pending approval by Central Council. Motion seconded by Senator Cobane and approved by majority vote.

The meeting was adjourned at 4:40 P. M.

Respectfully submitted,

Hugh Farley, Secretary

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Meeting Dates for 1972 - 1973

UNIVERSITY SENATE

EXECUTIVE COMMITTEE

September 5

August 23

October 2

September 20

November 6

October 25

December 4

November 22

January 22

January 10

February 5

January 24

March 5

February 21

April 2

March 21

May 7

April 25

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Executive Committee
Report to the Senate
September 5, 1972

Actions of the Executive Committee for the 1971-1972 Senate

The Executive Committee met twice since the final Senate session and took the following actions in behalf of the Senate on the authority of Article II, Section 5.34 of the Faculty By-laws:

May 19, 1972

1. At the request of the President, two ad hoc committees were named to consult with him concerning procedures for discretionary salary adjustments. One committee would be composed of teaching faculty and librarians; the other non-teaching professionals. Those appointed were:

Teaching Faculty and Librarians - Robert Chatterton, Chairman

Carlos Astiz, Graduate School of Public Affairs (Assoc. Professor)
Alexenia Baldwin, Education (Asst. Professor)
Donald Bishko, Business (Asst. Professor)
Robert Burgess, Library Science (Professor)
Robert Chatterton, Library
Arthur Collins, English (Professor)
Charles Edwards, Biology (Professor)
Helen Horowitz, Economics (Assoc. Professor)
Marjorie Meyer, Nursing (Assoc. Professor)
Ann Roberts, Library
Joseph Scimecca, Education (Asst. Professor)
Eleanor Streun, Library

Non-Teaching Professionals - Robert McFarland, Chairman

Mary Ansuini, Academic Advisor, University College
Ralph Beisler, Assistant Dean for Student Life
Mary Ann Boor, Coordinator of Women's Employment
Alfred Dascher, Asst. to the Dean, School of Library Science
John Elliott, Curator of Biology Laboratories
Eleanor Hathaway, Housing Quadrangle Coordinator
Robert McFarland, Assistant Dean of Graduate Studies
Yolanda Nix, Associate Director, E.O.P.
Robert Pfeiffer, Manager of Academic Services Programming, Computer Center
Grant Van Patten, Assoc. Director, Educational Communications Center
Thomas Winn, Assistant Director of Placement Service

2. At the request of Vernon Buck, Director of E.O.P., Rudy Nelson was appointed to serve as a faculty member of the E.O.P. Advisory Board.
3. The report of the Personnel Policies Council concerning the Council on University Evaluation and Improvement's proposals for handling student grievances was referred to the Council on Academic Freedom and Ethics.

Benezet and Vice President Sirotkin and tabled Bills Nos. 197172-23, 197172-33, and 197172-38 were received from the 1971-1972 Executive Committee. Two recommendations in the report, that the reconstituted Council handle only promotions, not continuing appointments and that the main part of the evaluative process be handled by the individual's peers, came in for particular discussion.

It was decided to table further discussion of the matter until the next meeting of the Committee and to invite to that meeting members of the Study Group and of the 1971-1972 Council.

3. A report from Sandi Lufti, a student, recommending changes in pre-registration procedure was received and discussed. Doubt was expressed whether the changes recommended would result in any substantial improvement. It was determined that the report and the entire pre-registration procedure be referred to the Council on Educational Policy for study and recommendations.

July 31, 1972

1. The matter of item (2) above was again taken up. Present as guests were Harold Cannon, Webb Fiser, Violet Larney and John Rosenbach, Mr. Cannon as past chairman of the Council on Promotions and Continuing Appointments, and the latter three as members of the Study Group. A new factor raised by the President was the possibility that SUNY-Central would fix guidelines for maximum percentages of faculty at full and associate rank. He indicated that the presidents of the University Centers and of the specialized colleges and medical centers were together in expressing concern about the implications of such a move. After much discussion on this and other points, the matter was tabled until the next meeting.
2. The Committee approved a motion to bring before the Faculty a proposed change in the Faculty By-laws for action at the Faculty Meeting on August 29.

August 23, 1972

1. The matter of item (1) above was taken up again. A consensus evolved among those present that the primary responsibility for recommendations involving professional judgements should lie within the departments, while those involving assessment of priorities should be the concern of the College Committees and University Council. The latter bodies should more vigorously than before insure that procedure is correctly followed at every level, especially insuring that meaningful student input is present in the departmental decision. It was decided to invite Vice President Sirotkin to the next meeting and to table further discussion, with the understanding that a sub-committee would summarize the position evolved so far and begin the drafting of a bill for eventual appearance on the Senate floor.
2. Occasioned by several resignations, the following vacancies were filled:
 - a. Council on Promotions & Continuing Appointments - Hak C. Lee, Business
 - b. Council on Educational Policy - Robert McFarland, Graduate Studies
 - c. All University Fund Board - Norbert Zahm, FSA

Leon Calkoun

Report of the
Ad-hoc Calendar Committee

to the
Executive Committee
of the
University Senate

Submitted

April 1972

Julie Caravello
Charles Fisher
Theodore Fossieck
Robert Gibson, Chairman
John Gannell
Marva Harrison
Neil Hughes
Colin Izzard
Merlin Hathaway
Frank Kolmin
Donald Newman
Paul Saimond
Edgar Schick
Ruth Schmidt
Fred Silva
Pauline Vaillancourt
Norbet Zahn

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INTRODUCTION

At the request of the Council on Educational Policy, the Executive Committee of the University Senate appointed an ad-hoc calendar committee.

Appointed were: Robert Anderson - Education; Julie Caravello - undergraduate student; Charles Fisher - Student Affairs; Theodore Fossieck - Education; Robert Gibson - chairman; John Gunnell - GSPA; Marva Harrison - EOP; Neil Hughes - Registrar's Office ; Colin Izzard - Division of Science and Math; Merlin Hathaway - Physical Education; Frank Kolmin - Task Force on Calendar; Donald Newman - Criminal Justice; Paul Saimond - Graduate Studies; Edgar Schick - Task Force on Calendar; Ruth Schmidt - Conference of Academic Deans; Fred Silva - Division of Humanities; Clara Tucker - Division of Social Sciences; Pauline Vaillancourt - Library Science; Dennis Von Shibut - graduate student; Norbert Zahm - FSA.

The letters of appointment to this committee contained the following charges:

"...The charge of the committee is contained in the following resolution which was approved by the Council on Educational Policy:

'Be it resolved that the Council request the Executive Committee to immediately create a calendar committee to include faculty, students, and administrative staff to study the implications of the development of the calendar and to make recommendations for future calendars. Deliberations of this committee may well include referenda of a proposed calendar and alternatives. The Committee should report by the last meeting of the Senate in May, 1972.'

The committee should, in addition to recommending the number of terms and their placement in the January to December calendar, make recommendations as to the number of holidays to be observed and the placing of the spring recess and the desirability of publishing the calendar two years in advance."

RATIONALE

The following section is in explanation of the preceding points. Underlinings refer to the corresponding portion of the recommendations.

1. TWO SEMESTERS - The Committee gave general consideration to various calendar formats, including quarter system, 4-1-4, and trimester. The 1969 Report of the Task Force on the Academic Calendar gave considerable discussion to these patterns when it recommended our current early semester system.¹ It was the opinion of our committee after full discussion of the quarter and trimester systems, that a basic change in pattern should not be made at this time. This opinion also reflects the knowledge that the Chancellor has established a panel to study the possibility of a statewide calendar pattern.
2. EACH CONSISTING OF 15 WEEKS OF INSTRUCTION - The State University of New York "Guidelines for Development of the Campus Instructional Calendar" issued by the Chancellor states "The instructional year shall include a minimum of 30 weeks of instruction, exclusive of periods of registration and examinations."² The Calendar Committee considered the possibility of a 14 week Fall semester and a 16 week Spring semester, but discounted this possibility after discussing the effects of such a plan on course structuring.
3. ONE WEEK OF EXAMINATION - The committee investigated the possibility of a reduced examination period in order to avoid the pre-Labor Day opening of the Fall semester. A questionnaire to departmental chairmen indicated a high percentage of courses for which an examination period was desirable. Therefore, the length of the examination period remains the same.

1 - Report of the Task Force on the Academic Calendar, March 1969 (Frank Kolmin, Chairman).
2 - See appendix A, item B-1.

However, most SUNYA campus groups (eg. Housing, Food Service, Intercollegiate sports) report that given sufficient notice, they can make arrangements for the scheduling of their events and/or the staffing of their services. In order to serve the varying needs of these campus groups, the calendar must be available as far ahead as is practicable.

9. Although the charge to the committee included mention of a possible referenda, it was our opinion that to do so would not be of assistance at this time. Such referenda, in order to be valid, would require that those participating have knowledge of calendar patterns and operational restrictions. Since we could not undertake such an educational process, no widespread referenda were undertaken. We did, however, complete several other types of surveys. A questionnaire was published in the Tower Tribune and the Albany Student Press.⁵ We did not receive many responses, which to some extent indicated no strong pattern of interest in the matter and a surprising number of those responding favored the current pattern. Theodore Fossieck, a member of this committee conducted a survey of 118 students registered in an educational psychology course and 97 of these students indicated a preference for an early semester system. In addition, Robert Gibson met with the Central Council of the Student Association to explain the proposed recommendations of the committee. A poll of that group showed 18 in favor and 2 against the early semester system as proposed.
10. The committee's recommendations do not effect the Summer Session at Albany. The early semester calendar does not reduce the full use of the summer and a student can earn the equivalent of a full semester's credit. The starting date for the summer should recognize that many people attending this session have commitments that continue until late June.

5 - See Appendix B for questionnaire and results.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Guidelines for Academic Calendars

INTRODUCED BY: Executive Committee
September 5, 1972

It is proposed that the Senate adopt the following resolution concerning guidelines for future academic calendars:

- I. That the academic year be composed of two equal semesters, each consisting of fifteen weeks of instruction and one week of examination.
- II. That the Fall semester end in its entirety no later than December 24 and that the Spring semester, including commencement, end no later than June 1.
- III. That the following holidays be observed by the recessing of classes: the day of Rosh Hashana and the day following and the day of Yom Kipper (except when either or both of these days occur on a Saturday); the day of Labor Day; the day of Thanksgiving and the Friday and Saturday following; the first two days of Passover; Good Friday.
- IV. That a recess of classes in the Spring semester be provided for no later than the ninth week of the semester. When Easter and Passover occur within a week of each other, a one-week recess will be scheduled at that time.
- V. That the University Calendar be published a minimum of two years in advance.

except for 1 year 73-74 be published no later than 7/1/72.

UNIVERSITY SENATE

1972-1973 ROSTER

Sept

NAME

TIME IN

TIME OUT

ALEXANDER, D.

3:01

~~XXXXXXXXXX~~
BADER, R.

2:57

BENEZET, L.

8:00

BIRR, K.

2:55

BLOCH, K.

2:55

BOWLER, C

3:00

BROWN, N.

3:00 pm

BROWN, S.

BUCK, V.

3:00

CERULLO, M.

3:00

CHI, B.

2:35

CHURCH, M.

3:00

CLARK, R.

3:00

4:25

CLINGAN, T.

3:05

COBANE, E.

2:58

COHAN, C.

3:00

COLE, D.

COLLINS, A.

CORBETT, J.

2:55

COYLE, M.

4:20

CURRAN, P.

3:05

CZAPSKI, U.

DUNCAN, D.

3:00

ELLINWOOD, D.

2:58

EPSTEIN, L.

2:55

ESON, M.

NAME	TIME IN	TIME OUT
FARLEY, H.	3:00	
FARRELL, M.	3:00	
FEINSTEIN, W.	4:00	
FEMMINELLA, F.	3:00	
FINKELSTEIN, A.	3:00	
FOLEY, D.		
FOSTER, A.	3:00	
GAVRYCK, J.	3:00	
GERBER, S.	3:00	
GIBSON, R.	3:00	
GOTTLICH, V.	3:00	
GRENANDER, M.		
HALPER, W.	3:00	
HAMILTON, H.		
HARDT, R.	3:15	
HARMON, P.	3:30	
HARRISON, D.	3:00	
HART, R.	3:00	
HARTLEY, J.	3:00	
HAWKINS, L.	3:05	
HIRSCH, D.	3:40	
HOLSTEIN, W.		
HUNSBERGER, I.	3:00	
JACKLET, J.	3:00	
KAUFMAN, A.	3:00	
KELLEY, R.		
KELLY, R.	3:26	
KENDALL, R.		
KLEIN, A.	2:45	
KOPILOW, D.		

NAME

TIME IN

TIME OUT

LACROIX, E.

3:12

LAMPERT, M.

3:00

LININGER, L.

3:10

LITTLEFIELD, T.

3:00

LOPATIN, E.

3:00

MARSH, B.

3:00

MARTIN, D.

3:05

MCILWAIN, J.

3:00

MEYER, M.

3:05

MINCH, R.

3:00

MORICK, H.

NEAL, J.

REILLY, E.

3:13

ROBERTS, A.

3:00

SALKEVER, L.

3:00

SANTI, J.

3:00

SATURNO, A.

SCHERMERHORN, B.

3:00

SCHMIDT, C. J.

3:00

SCHMIDT, R.

3:05

SHERMAN, M.

3:00

SILVA, F.

3:00

SIROTKIN, P.

3:10

SMILEY, M.

SPELLMAN, S.

3:00

STEWART, M.

3:10

STOKEM, K.

3:00

SUROWITZ, D.

TIBBETTS, J. R.

3:00

TRUSCOTT, F.

NAME

TIME IN

TIME OUT

UPPAL, J.

VAZQUEZ, J.

WELCH, L.

3:00

WHALEN, I.

3:00

WHITLOCK, D.

3:00

WILKEN, D.

3:05

WRIGHT, N.

HAWLEY G

3:00

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

October 2, 1972
3 P. M.
Assembly Room

A G E N D A

1. Approval of Minutes
2. President's Report
3. Chairman's Report
4. Executive Committee Report
5. Council and Committee Reports
6. New Business
BILL No 197273-02 - UAC
7. ~~Adjournment~~

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes
October 5, 1972

ABSENT: N. Brown; S. Brown; D. Cole; L. Epstein; M. Eson; D. Foley; A. Foster;
M. Grenander; H. Hamilton; P. Harmon; L. Hawkins; L. Lininger; H. Morick;
J. Neal; A. Roberts; F. Truscott; J. Vazquez

The meeting was called to order at 3:10 P. M. in the Campus Center Assembly Hall by the Chairman.

1. Approval of Minutes

At the request of several Senators, a new section 5.5 was added to the Minutes to read as follows:

"A question was raised regarding adoption of the calendar. The President indicated that the Senate would be consulted before the calendar was adopted."

Senator Lampert moved adoption of the Minutes as corrected. Motion seconded and approved.

2. Chairman's Report

2.1 The Chairman introduced the parliamentarian, Joseph Ranalli.

2.2 Several new Senators were introduced: Gershon Collier (Afro-American Studies) who is replacing Margaret Stewart who is on sabbatical leave; Sorrell Chesin (University Affairs), a Presidential appointee; and two newly-elected undergraduate student Senators, Marianne Furfure and Allan Spivak.

2.3 The Chairman read a memorandum from Dean Brown regarding the meeting held on September 28 with the graduate students. There was general agreement among those present at the meeting that the current constitution of the Graduate Student Association needs revision. A sub-committee will draft a new constitution for consideration by the graduate students. There was strong feeling on the part of those students present that representation to the Graduate Student Association Executive Board should be on a departmental basis rather than on a school or college basis.

2.4 The Chairman reported that the academic calendar should be presented to the Senate at the November meeting.

3. Council and Committee Reports

3.1 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council and the Council on Promotions and Continuing Appointments.

4. Bill No. 197273-02 - Due Dates of Students Bills

4.1 Senator Lampert moved:

"I. That the Senate urge Dr. Benezet to establish an ad hoc Committee on Students' Bills. This Committee should include among its members:

"1. Representatives of administrative officers involved in the billing process.

"2. Representatives of persons who administer monies collected through the bill.

"3. Other appropriate financial aid and student affairs officers.

"4. Other students at large.

"This Committee should look at the due dates of bills and parameters involved therein. This Committee should report out by November 15, 1972.

"II. That the Senate suggests some potential parameters like:

"1. That at least four weeks be allowed between the mailing date and due date of a bill.

"2. That the Regents' Scholarship and Examination Center be consulted so that at least 75% of all students have their award letters two weeks before the due date of their bill.

"III. That this Bill take effect immediately."

The motion was seconded by Senator ~~Stokem~~ *Stokem*.

4.2 Senator Lampert moved to refer the Bill to the Student Affairs Council; motion to refer seconded by Senator Stokem. Question called. Motion to refer approved unanimously.

5. Senator Lampert moved the appointment of Senator Littlefield as a faculty representative to the Central Council. Motion seconded by Senator Stokem and approved unanimously.

6. Bill No. 197273-03 - Undergraduate Academic Council

6.1 Senator Lampert moved:

"I. That Section 1, part 1.1 (Composition) of Senate Bill No. 197172-26 is hereby amended by deleting 'The Dean of Undergraduate Studies, ex officio', from that part.

"II. That this Bill shall take effect immediately."

Motion seconded by Senator Stokem.

6.2 Senator Lampert read a letter he had written to the Chairman stating the reasons for the introduction of the bill. The principal reasons, according to Senator Lampert, were: first, the involvement of the Undergraduate Academic Council has delayed the date of the opinion poll to such an extent that a decision on grading will likely be delayed for another academic year; second, the Council is considering a random sampling of attitudes about grading, not an opinion poll; third, the attempt of some members of the academic administration to exert undue influence over the Undergraduate Academic Council.

Several Senators spoke against the motion, questioning that one member of a Council could influence the whole Council to such an extent.

6.3 Senator Wright moved that the By-laws not be amended by deleting the Dean of Undergraduate Studies from the membership of the Council. The ~~parliamentarian~~ ruled this motion out of order.

6.4 Senator Wright moved the previous question; motion seconded by Senator Martin and defeated. A division of the house was called for. The motion failed to receive the necessary two-thirds vote.

6.5 Senator Collins moved a substitute motion to read:

"That the Executive Committee arrange for an opinion poll of students and faculty on the question of Bill No. 197172-36."

Motion seconded. Question called on the motion to substitute. The motion to substitute approved without dissent.

6.6 Senator Sherman moved to amend Senator Collins' motion by directing the Executive Committee to include the following grading proposals in conducting the opinion poll on the question of Senate Bill No. 197172-36:

"1. Retention of S/U for freshmen and sophomores who do not petition for A-E grades.

"2. Return to A-E grading except in courses designated S/U by departments.

6. Bill No. 197273-03--contd.

"3. Neither option. Would prefer drafting of new proposal.

"Comments on form of new proposal: _____"

Motion seconded. Question called. Motion to amend defeated.

Question called on the main motion as substituted. Main motion approved.

7. Senator Whitlock moved the appointment of Ralph Beisler as a faculty representative to the Central Council. Motion seconded by Senator Stokem and approved.

The meeting was adjourned at 4:50 P. M.

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Executive Committee
Report to the Senate
October 2, 1972

1. Appointments

Professor Thomson Littlefield was appointed as a faculty representative to the Central Council.

2. Graduate Student Representation

The status of the Graduate Student Association and the general issue of graduate student representation on the Senate and its Councils was discussed.

At the present, the Association has no visible leadership. A general meeting for all graduate students has been called for September 28 by Dean Brown. Depending on the interest shown at this meeting, it may be necessary to explore in more detail the future of the Association, and alternate methods of providing Senate and Council representation. One such scheme that has been suggested is to delegate the Senatorial selection process to the various schools and colleges, and draw names for Council appointments from a list of interested graduate students. The outcome of the open meeting described earlier will be reported at the next Senate meeting.

3. Role of the Council on Promotions and Continuing Appointments

The question of the future role of the Council on Promotions and Continuing Appointments was again taken up. The subcommittee appointed at the last meeting to draft a bill for Senate action is still at work; completion is expected at an early date.

4. Parking

A number of issues relating to parking were called to the attention of the Committee. The Committee declined to enter into any extensive discussion on them since they have been referred to the University Community Council.

5. Grievances

An issue discussed at some length was that of grievances against alleged violations involving by-laws of individual SUNY units. In that the Public Employment Relations Board has ruled that such violations are not grievable under the terms of the current SPA contract because of the recent ruling by the Board of Trustees in which they declined to approve such by-laws, it was felt that other means may need to be developed to deal with such problems locally. The Committee resolved to remain alert to such situations as they may arise and take whatever actions are necessary.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Educational Policy
Report to the Senate
October 2, 1972

Meeting of August 31, 1972

1. The Council has selected Robert McFarland, Assistant Dean of Graduate Studies, to act as Recorder, replacing Edgar Schick.
2. The Council voted unanimously to elect Arthur Collins Chairman provided the Senate approves his serving on both the Council and (per amendment of the Faculty By-laws on August 29) on the Executive Committee.
3. The Council reviewed with Vice President Hartley the major items in the University Budget Request and accepted the invitation of President Benezet to name a member of the Council to join the administrative officers attending the hearing on the budget request before the Division of the Budget in early October. The Council voted to send its Chairman. A graduate student representative may be selected later to attend the hearing.
4. The Council voted to meet weekly on Thursday afternoons from 2:30 P. M. to 4 P. M. and to follow the procedure for establishing the agenda that was adopted in 1971-72; namely, that the Chairman and Recorder prepare the agenda after consultation with the Executive Vice President and the representative of the Conference of Deans. Items may be proposed by any member of the Council. Priority of discussion will be fixed by vote of the Council at the start of each meeting.
5. The Chairman invited proposals for a committee structure within the Council.

Meeting of September 14, 1972

1. The Council invited expert witnesses to meet with it to discuss the pre-registration proposal of Miss Sandy Lufti. They were Miss Lufti, undergraduate; Mr. Burnette, Registrar; Professor Fairbank, chairman of the ad hoc committee which examined the proposal; Dr. Morris, Dean of Undergraduate Studies; and Messrs. Robinson and Paju of the Computing Center. The discussion will be continued at the Council's September 21 meeting.
2. The Council elected Professor Tompkins, Chairman of the Department of Rhetoric and Communications, as its Vice Chairman.
3. The Council discussed several methods of handling Council business, including use of standing and ad hoc committees. It was decided to postpone further discussion of this issue until the first meeting in October.

STATE UNIVERSITY OF NEW YORK AT ALBANY

REPORT

TO THE

UNIVERSITY SENATE

FROM

UNDERGRADUATE ACADEMIC COUNCIL

October 2, 1972

The Undergraduate Academic Council, following its meetings on September 5 and September 19, reports the following:

1. Council Chairman and Standing Committee Chairmen have been elected as follows:

Chairman of Council - Jon Jacklet, Biology

Committee on Academic Standing - Carol Evans, English

Committee on Undergraduate Admissions - Frank Femminella, Educational
Foundations

Curriculum Committee - Paul Marr, Geography

Committee on Honors and Independent Study - Alice Corbin, Student Affairs

2. The Committee Chairmen and their Secretaries convened on September 12 for an orientation meeting.
 3. Representatives of Council met on Wednesday, September 27, to devise methodology and instrumentation for polling students and faculty relative to undergraduate grading.
-

Council on Promotion and Continuing Appointment
Report to the Senate
October 2, 1972

Meeting of September 8, 1972

1. It was agreed that Justine Davidson, Administrative Assistant to Vice-President Sirotkin, will assist the Council.
2. Richard Clark, Department of Educational Psychology, was elected as Chairman of the Council.
3. Bruce Marsh, Department of Physics, was elected as Vice-Chairman of the Council.
4. It was agreed that although various Committees may suggest changes in promotions procedures, the present Council will probably not be affected by these changes during the current academic year.
5. It was agreed that although quotas may be imposed on the University, the Council will make recommendations to the President based on its judgment of the merit of the case.

Meeting of September 19, 1972

Agreement was reached concerning the following procedures which will be used by the Council this year:

1. A quorum for the Council will consist of one more than half of the total membership of the Council.
2. In general, members of the Council felt that candidates for promotion or tenure could make their case best by presenting written statements in advance of Council deliberations. However, some candidates may wish to meet in person with the Council.

The Council will take the following steps in an effort to assure notification to each person of his right to appear:

- (a) A general notice of right to personal appearance in the Tower Tribune.
- (b) A request to the Deans of the various schools to indicate in their transmission to the candidate his right of personal appearance before the Council.
- (c) Whenever the recommendation of the School Committee, the Associate Dean, and/or the Dean is negative, an effort will be made by phone to ascertain whether the candidate wishes to appear on his own behalf.

- (d) If contact can not be made by phone, a mailing informing the candidate of his right to appear before the Council will be sent to the office and home address.
3. While candidates may ask a colleague to appear before the Council in the individual's behalf, each candidate is asked to limit such requests to one such spokesman.
 4. Student delegates who wish to meet with the Council are asked to select one person to represent the group.
-

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Guidelines for Academic Calendars

INTRODUCED BY: Executive Committee
September 5, 1972

It is proposed that the Senate adopt the following resolution concerning guidelines for future academic calendars:

- I. That the academic year be composed of two equal semesters, each consisting of fifteen weeks of instruction and one week of examination.
- II. That the Fall semester end in its entirety no later than December 24 and that the Spring semester, including commencement, end no later than June 1.
- III. That the following holidays be observed by the recessing of classes: the day of Rosh Hashana and the day following and the day of Yom Kipper (except when either or both of these days occur on a Saturday); the day of Labor Day; the day of Thanksgiving and the Friday and Saturday following; the first two days of Passover; Good Friday.
- IV. That a recess of classes in the Spring semester be provided for no later than the ninth week of the semester. When Easter and Passover occur within a week of each other, a one-week recess will be scheduled at that time.
- V. That the University Calendar be published a minimum of two years in advance except for the year 1973-74 which is to be published no later than November 7, 1972.

UNIVERSITY SENATE

State University of New York at Albany

UNDERGRADUATE ACADEMIC COUNCIL

October 2, 1972

Introduced by: Tom Clingan, Michael Lampert, Ken Stokem
Karen Bloch, Alan Kaufman, Vicki Gottlich,
Randi Bader, Pat Curran, Marianne Furfure,
Steve Gerber, William Feinstein, Joyce
Vasquez

It is hereby proposed that the following be enacted:

1. that Section 1, part 1.1 (Composition) of Senate Bill 197172-26 is hereby amended by deleting "The Dean of Undergraduate Studies, ex officio", from that part.
11. that this bill shall take effect immediately.

S-U for freshman and sophomores who do not
① Retention of ~~current system~~ *provisions for A-E grades.*
② Return to AE grading except in courses designated S-U by departments.
③ ~~Neither option~~
③ Neither option. Would prefer ~~new~~ drafting of new ^{proposal} ~~option~~ which allows for
~~retained~~ *Comments on ~~new~~*
Comments on new *Comments on form of new proposal*
~~If ③,~~

10/2

UNIVERSITY SENATE

1972-1973 ROSTER

<u>NAME</u>	<u>TIME IN</u>	<u>TIME OUT</u>
ALEXANDER, D.	3:40	
BADER, R.	3 ⁰⁰	
BENEZET, L.		
BIRR, K.	3 ⁰⁵	
BLOCH, K.	3 ⁰⁰	
BOWLER, C	3 ⁰⁰	
BROWN, N.		
BROWN, S.		
BUCK, V.	3 ⁰⁰	
CERULLO, M.	3 ⁰⁰	
CHI, B.	3 ⁰⁰	
CHURCH, M.	3:30	
CLARK, R.	3:00	4:25
CLINGAN, T.	3:10	4:55
COBANE, E.	3:02	
COHAN, C.	3:00	
COLE, D.		
COLLINS, A.	3:22	
CORBETT, J.	2:50	4:55
COYLE, M.	3:15	
CURRAN, P.	3:10	
CZAPSKI, U.	3:00	
DUNCAN, D.	3:15	
ELLINWOOD, D.	2:50	
EPSTEIN, L.		
ESON, M.		

NAME

TIME IN

TIME OUT

FARLEY, H.

3 P.M.

FARRELL, M.

3 PM

FEINSTEIN, W.

4:00 PM

FEMMINELLA, F.

3:45 PM.

FINKELSTEIN, A.

3:05

FOLEY, D.

FOSTER, A.

GAVRYCK, J.

2:55

GERBER, S.

3 3:00

GIBSON, R.

3:00

GOTTLICH, V.

3.00

GRENANDER, M.

HALPER, W.

3:00

HAMILTON, H.

HARDT, R.

3:15

HARMON, P.

HARRISON, D.

3:00

HART, R.

3:00

HARTLEY, J.

3:00

3:00

4:15

HAWKINS, L.

HIRSCH, D.

DBH

3:00

HOLSTEIN, W.

WKH

3:00

HUNSBERGER, I.

DMH

3:00

JACKLET, J.

3:50

KAUFMAN, A.

3:00

KELLEY, R.

Robert Kelley

3:00

KELLY, R.

R.D. Kelly

3:00

KENDALL, R.

R. Kendall

3:00

KLEIN, A.

Alan Klein

2:45

KOPILOW, D.

D. Koplow

3:00

4:20

<u>NAME</u>	<u>TIME IN</u>	<u>TIME OUT</u>
LACROIX, E.	3:05	
LAMPERT, M.	3:50	
LININGER, L.		
LITTLEFIELD, T.	3:05	
LOPATIN, E.	3:00	
MARSH, B.	3:00	
MARTIN, D.	3:10	
MCILWAIN, J.	2:55	
MEYER, M.	3:05	
MINCH, R.	3:00	
MORICK, H.		
NEAL, J.		
REILLY, E.	3:10	
ROBERTS, A.		
SALKEVER, L.	3:00	
SANTI, J.	3:00	
SATURNO, A.	3:05	
SCHERMERHORN, B.	3:00 Buf.	
SCHMIDT, C. J.	3:00	
SCHMIDT, R.	3:00	
SHERMAN, M.	3:00 ml	
SILVA, F.	3:10 FS	
SIROTKIN, P.	3:05	
SMILEY, M.	3:15	
SPELLMAN, S.	2:50	
STOKEM, K.	3:15	
SUROWITZ, D. <i>D. Surowitz</i>	3:10	4:15
TIBBETTS, J. R.	3:10	
TRUSCOTT, F.		

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

November 6, 1972
3 P. M.
Campus Center Assembly Hall

A G E N D A

1. Approval of Minutes
2. President's Report
3. Chairman's Report
4. Council and Committee Reports
5. Old Business:
 - 5.1 Motion to Untable Bill No. 197172-36 (Undergraduate Grading)
6. New Business:
 - 6.1 Bill No. 197273-04 (Council on Promotions and Continuing Appointments)
 - 6.2 Bill No. 197273-05 (Academic Calendar)
 - 6.3 Other
7. Adjournment

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes
November 6, 1972

ABSENT: S. Brown; D. Cole; M. Coyle; F. Femminella; A. Finkelstein; W. Halper;
J. Hartley; R. Jackson; R. Kelly; D. Kopilow; L. Lininger; H. Morick;
L. Muthengi; B. Schermerhorn; D. Surowitz; J. Vazquez

The meeting was called to order at 3:10 P. M. in the Campus Center Assembly Room.

1. Approval of Minutes of October 2

The following corrections were made in the Minutes of October 2:

Item 4.1, the name of the seconder was changed to Senator Gerber.

Item 6.3 was changed to read "The Chair ruled..."

Senator Cobane moved acceptance of the Minutes as corrected; motion seconded and approved.

2. President's Report

2.1 The President expressed his thanks to all those who were involved in the preparations for the University Community Day, which was attended by some seven thousand citizens. He reported that he is still receiving favorable comments on it.

2.2 Because of the improving State fiscal picture, the President reported that it appears likely that there will be no expenditure ceiling this year and that the University will be able to release all the monies allocated to the various departments in the budget.

3. Chairman's Report

3.1 The Chairman reported the results of the election conducted by the Committee on Nominations and Elections for membership on two committees. Elected to the NTP Campus Promotion Review Panel were Donald Bunis, Robert Fairbanks, Thomas Flemming, John Haggerty, Joel True, Grant Van Patten, and Gary Westervelt. Elected to the Committee on Professional Evaluation were Alice Corbin, Henry Kirchner, and James Utermark.

3. Chairman's Report--contd.

- 3.2 The Chairman reported that the Graduate Student Association has succeeded in organizing itself. A list of graduate student appointees to the Senate's Councils was distributed at the door.

Senator Cobane moved acceptance of the graduate student appointees to the Senate's Councils; motion seconded by Senator Chesin and approved unanimously.

4. Council & Committee Reports

- 4.1 The Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Graduate Academic Council, Council on Research, and Council on Academic Freedom and Ethics.

- 4.2 Senator Lampert moved to revise Part I of the report of the Council on Educational Policy and to remand it to the Council for reconsideration. Motion seconded.

Senator Hirsch moved a substitute motion to read "that the Senate approve in principle the idea of a seniority preference system with the understanding that some safeguards for freshmen and sophomores be applied". Motion seconded. Question called on the motion to substitute. Motion to substitute failed.

Question called on Senator Lampert's motion. Motion failed.

- 4.3 The Student Affairs Council reported that Bill No. 197273-03 has been referred to the Council's Committee on Financial Aids.

- 4.4 A correction was made in the report of the Council on Research. Item III, second paragraph, second sentence should read: "SUNYA now has some 450 grants with a total book value of 15 million dollars."

- 4.5 Senator Hamilton, Chairman of the University Community Council, reported that the Council has appointed Betty Wolven (CSEA - Library), Mark Zerlinger (student) and Elmer Mathews (Faculty) to the Parking Appeals Committee.

5. Senator Cobane moved to change the order of the agenda to consider item 6.2 (Bill No. 197273-05) before item 5.1 (motion to untable Bill No. 197172-36). Motion seconded by Senator Lampert and approved.

6. Bill No. 197273-05 - Academic Calendars

- 6.1 Senator Cobane moved acceptance of Bill No. 197273-05. Motion seconded by Senator Littlefield.

Several Senators raised questions concerning the number of weeks before a recess in the second semester, the affect of the spring semester

6. Bill No. 197273-05--contd.

- 6.1 recesses on the Athletic Department's schedule, and the late date for Commencement for the Spring 1975 semester.

Question called. Bill No. 197273-05 approved by majority vote.

7. Bill No. 197172-36 - Undergraduate Grading

- 7.1 Senator Cobane moved to untable Bill No. 197172-36 and to consider it at this time. Motion seconded and approved.

- 7.2 Senator Gerber moved to amend the motion as follows:

Section I-A, change "graded A-E" to "graded A-C".

Section I-B, change "S-U Graded" to "S Graded".

Section I-C, change "A-E Grading" to "A-C Grading" and change "S-U Graded" to "S Graded".

Section II-A, change "A-E Grades" to "A-C Grades" and delete "D" from the first sentence and delete the entire second sentence and paragraphs "D" and "E".

Section II-B, change "S-U Grades" to "S Grades" and delete paragraph "U".

Section II-C, delete paragraphs "W" and "X" and add a section II-D to read: "If a grade of A-C or S or I is not given in a course there shall be no entry into the transcript."

Motion seconded.

- 7.3 Senator Hamilton moved to refer Senator Gerber's amendment to the Undergraduate Academic Council. Motion seconded.

Senator Birr requested that the Chair rule on whether or not Senator Gerber's amendment was in order and whether it is possible to refer an amendment to a council without referring the entire Bill. The Chair ruled that Senator Gerber's amendment was in order and that a portion of a bill cannot be referred to a council.

Senator Hamilton withdrew his motion with the approval of his seconder.

- 7.4 Senator Clark moved that Bill No. 36, the Ellinwood amendment and the Gerber amendment be referred to the Undergraduate Academic Council. Motion seconded. Question called.

- 7.5 Senator Stokem moved that:

"Whereas Central Council of the Student Association interprets the results of the opinion poll on Senate Bill No. 197172-36 and the Ellinwood amendment as indicating that the University is far from consensus.

"And Whereas it is the sense of Central Council that if consensus is to be reached, the possibilities of expanding

7. Bill No. 197172-36--contd.

7.5 the options on grading methods should be explored further.

"Therefore it is hereby proposed that the following be enacted:

"I. That ~~Central Council recommends that~~ the Executive Committee of Senate appoint a select committee consisting of the Dean of Undergraduate Studies, five members of the teaching faculty representing all academic ranks, and six undergraduate students to evolve regulations for grading that can win general acceptance among the concerned segments of the University Community.

"II. That the select committee report its recommendations at the February meeting of Senate.

"III. That Senate action to revise the existing regulations be deferred until the select committee reports."

Motion seconded. Senator Ellinwood moved the previous question; motion seconded and approved. Vote on Senator Stokem's amendment to refer the Bill to a special committee. Motion defeated. Call for a division of the house. Motion failed by a vote of 31 in favor to 37 opposed.

Previous question called on the motion to refer Bill No. 36, the Ellinwood amendment and the Gerber amendment to Council; motion seconded and approved. Motion to refer defeated.

Previous question called on the Gerber amendment; motion seconded. Senator Stokem moved a roll call vote. Motion seconded and approved.

D. Alexander - No
R. Bader - Yes
L. Benezet - Abstained
K. Birr - No
K. Bloch - Yes
C. Bowler - No
N. Brown - No
S. Brown - Absent
V. Buck - Abstained
M. Cerullo - No
S. Chesin - No
M. Church - Yes
R. Clark - Absent
T. Clingan - Yes
E. Cobane - Yes
C. Cohan - Yes
D. Cole - Absent
G. Collier - No
A. Collins - No

J. Corbett - No
T. Costello - Yes
M. Coyle - Absent
P. Curran - Yes
U. Czapski - Absent
D. Duncan - No
D. Ellinwood - No
L. Epstein - Absent
M. Eson - No
H. Farley - No
M. Farrell - No
W. Feinstein - No
F. Femminella - Absent
A. Finkelstein - Absent
A. Foster - No
M. Furfure - No
J. Gavryck - No
S. Gerber - Yes
R. Gibson - No

7. Bill No. 197172-36--contd.

7.5

- | | |
|----------------------|--------------------------|
| V. Gottlich - Yes | R. Minch - No |
| M. Grenander - No | H. Morich - Absent |
| W. Halper - Absent | L. Muthengi - Absent |
| H. Hamilton - No | W. O'Connor - No |
| R. Hardt - No | E. Reilly - No |
| P. Harmon - Absent | A. Roberts - No |
| D. Harrison - Yes | L. Salkever - Yes |
| R. Hart - No | J. Santi - No |
| J. Hartley - Absent | A. Saturno - No |
| L. Hawkins - Yes | B. Schermerhorn - Absent |
| D. Hirsch - No | C. J. Schmidt - No |
| W. Holstein - No | R. Schmidt - No |
| I. Hunsberger - No | M. Sherman - No |
| J. Jacklet - Yes | F. Silva - No |
| R. Jackson - Absent | P. Sirotkin - Abstained |
| A. Kaufman - No | M. Smiley - No |
| R. Kelley - No | S. Spellman - No |
| R. Kelly - Absent | A. Spivak - Yes |
| R. Kendall - Absent | K. Stokem - Yes |
| A. Klein - No | D. Surowitz - Absent |
| D. Kopilow - Absent | J. Tibbetts - No |
| M. Lampert - Yes | F. Truscott - No |
| L. Lininger - Absent | J. Uppal - Absent |
| T. Littlefield - Yes | J. Vazquez - Absent |
| E. Lopatin - Yes | L. Welch - No |
| B. Marsh - No | L. Whalen - No |
| D. Martin - No | D. Whitlock - No |
| J. McIlwaine - No | D. Wilken - Yes |
| M. Meyer - No | N. Wright - Absent |

Gerber amendment defeated by vote of 20 in favor to 50 opposed.

Senator Smiley moved the previous question; motion seconded and defeated.

7.6 Senator Block moved to amend Section I-D of Senator Ellinwood's amendment by adding a sentence to read: "Up to 6 hours of the 30 hours may be in the major or second field." Motion seconded. Question called. Amendment approved.

7.7 Senator Stokem moved to amend Senator Ellinwood's amendment, Section I-D, last sentence, to read: "...fields except with the approval of the major department." Senator N. Brown moved the previous question. Previous question seconded and approved. Senator Stokem's motion defeated.

Senator Truscott moved the previous question; motion seconded and approved. Senator Ellinwood's amendment approved.

Senator Ellinwood moved the previous question on the main motion. Motion seconded and approved.

7. Bill No. 197172-36--contd.

7.8 Senator Ellinwood moved to amend Section II-I-A to read "Spring 1973 Semester"; motion seconded.

7.9 Senator Lampert moved to substitute "Fall Semester of 1973" for "Spring 1973"; motion seconded and approved.

Question called on the motion to substitute "Fall Semester of 1973" for "Fall 1972". Motion to substitute approved.

7.10 Senator Lampert moved to add a Section V to the Bill to read:

"The grading pattern for the Spring of 1973 shall be the same as it was in the Fall of 1972."

Motion seconded. Question called. Motion to add a Section V approved.

7.11 Senator Lampert moved to amend Section II-C-W by deleting "one week before" from the first sentence and by deleting the last sentence. Motion seconded and defeated. Division of the house called. Amendment defeated by vote of 22 in favor to 33 opposed.

7.12 Senator A. Collins moved to delete the last sentence in Section II-C-W. Motion seconded. At the suggestion of several Senators, Senator Collins changed his amendment to delete "of A-E, S-U or I" from the last sentence. This was agreed to by the seconder. Motion to delete approved.

Previous question called on the main motion. Main motion approved.

The meeting was adjourned at 5:55 P. M.

Respectfully submitted,

Hugh Farley, Secretary

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Executive Committee

Report to the Senate

November 6, 1972

1. On October 7, 1972, a special meeting of the Executive Committee was held to deal with the Senate's request that the Committee arrange for a polling of the students and faculty on the grading question. It was agreed that the following two questions would be asked:

I. Should the University Senate replace the current grading system (described in "A" below) by adopting Bill 36 (described in "B" below)?

II. Would Bill 36 be improved by adopting the Ellinwood amendment (described in "C" below)?

A. The Present Grading System: The normal grading procedure for students with fewer than 56 degree credits is S/U. Any such student may petition semester by semester for an exception to this policy and receive letter grades (A-E) instead, except for those courses graded only on an S/U basis.

B. Senate Bill No. 197172-36: The normal grading procedure for all undergraduate students shall be letter grades (A-E). Sections or courses, however, may be designated by Departments or Schools as being graded on an S/U basis; all students enrolled therein would be so graded, this being the only exception to A-E grading.

C. Senate Bill No. 197172-36, as amended (incorporating the Ellinwood amendment): The normal grading procedure for all undergraduate students shall be letter grades (A-E). Sections or courses, however, may be designated by Departments or Schools as being graded on an S/U basis; all students enrolled therein would be so graded. Additionally, a student may elect to be graded on an S/U basis in other courses up to a maximum of 30 degree credits of the 120 required for graduation. These credits, however, may not apply toward the major or second field.

The faculty would be polled by mail ballot and the students by the Student Association, all students being polled except classes 15 and 30.

The results of the opinion poll are as follows:

<u>Faculty</u> :	Question I	Yes - 419	No - 86
	Question II	Yes - 251	No - 240

		<u>76</u>	<u>75</u>	<u>74</u>	<u>73*</u>	<u>20**</u>	<u>Total</u>
Students: Question I	Yes	20	60	61	89	8	228 (41.5%)
	No	61	90	67	99	5	322 (58.5%)
Question II	Yes	43	104	73	131	10	361 (69.3%)
	No	34	44	35	45	2	160

*Of the 188 seniors responding, 153 (72.9%) stated that they attended SUNYA all four years.

**Of the 13 graduate students responding, 4 (30%) stated that they did undergraduate teaching.

The Executive Committee held its regular meeting on October 25, 1972.

1. Arthur Rosenthal of the Department of Chemistry was nominated to fill a vacancy on the Academic Services Council.
2. The Committee moved to request from the Office of Institutional Research the annual summary of University salaries. This report, when prepared, will be sent to all those whose salaries are included in the listing.
3. A draft of a bill dealing with the role of the Council on Promotions and Continuing Appointments and recommended procedures in these matters was discussed. After some amendments, the bill is being presented for action by the Senate as Bill No. 197273-04.
4. The evolution of the parking policy and the present parking situation was taken up. The Committee agreed to approve the creation of a joint sub-committee, members of which were to be selected by the chairmen of the Student Affairs Council and the University Community Council to study the new policies approved by the Board of Trustees on October 15, 1972, and to recommend any changes that were felt to be necessary to the Office of the Vice President for Management and Planning. These recommendations will be reported to the Senate prior to any steps toward their implementation being taken.
5. The Committee moved to untable Bill No. 197172-36 (Undergraduate Grading) so as to make it an agenda item for the next Senate meeting.
6. The Committee placed on the agenda for the November Senate meeting, the question of approval of the academic calendars for 1973-74 and 1974-75 (Bill No. 197273-05).

GRADUATE STUDENTS

COUNCIL ON EDUCATIONAL POLICY: Barry Baskhoff, Education +1
Robert Rieffel, Library Science

UNDERGRADUATE ACADEMIC COUNCIL: John Turner, Criminal Justice

GRADUATE ACADEMIC COUNCIL: Thomas Costello, Education (Senator)
Robert Jackson, Criminal Justice (Senator)
Bill O'Connor, Library Science (Senator) +1
Silvie Jaraczewer, Education

STUDENT AFFAIRS COUNCIL: Liyah Muthengi, Curr. & Instruction, Ed. +1
(Senator)
Joan Flaxer, Education
Mary Furst, Library Science

COUNCIL ON RESEARCH: Dan Duncan, Public Affairs (Senator)
Ed Hall, Library Science
Andrew Kayiira, Criminal Justice

ACADEMIC SERVICES COUNCIL: John McIlwaine, Business (Senator)
Marc Renzema, Criminal Justice
Richard Stromer, Library Science

UNIVERSITY COMMUNITY COUNCIL: Frank Furlong, Educational Comm., Ed. +1

COUNCIL ON ACADEMIC FREEDOM
AND ETHICS: To be named +2

COUNCIL ON PROMOTIONS AND
CONTINUING APPOINTMENTS: Larry Epstein, Education (Senator) +1

*Report Received by senate 11/6/72
no further action taken*

*CEP Report
to Senate
11/6/72*

Attachment to Minutes

COUNCIL ON EDUCATIONAL POLICIES
Recommended Guidelines on Workloads

The primary duties of faculty members are teaching, research and scholarly work, and academic counseling of students. In addition, faculty members are expected to serve on committees for service to the university community and profession.

As a University Center, SUNYA acknowledges that research and scholarship form a vital part of its mission. Since it is not possible, however, to prescribe norms and quantitative standards for research and scholarship, the following guidelines address themselves to teaching only:

1. The normal teaching workload is nine credit hours of undergraduate or mixed graduate and undergraduate courses, or six credit hours of purely graduate courses, but these norms should be applied flexibly to equalize workloads within the department as much as possible. It cannot be assumed that a graduate course necessarily carries a heavier teaching workload per credit hour than an undergraduate course.
2. It cannot be assumed that every course carries equal weight. Such additional specific factors as the size of classes, the number of preparations, the availability of graduate assistants, teaching materials and aids, the faculty's sponsorship of theses and dissertations as well as the supervision of independent study, and necessary development and innovation in the course should be taken into account in determining teaching workload.

STATE UNIVERSITY OF NEW YORK AT ALBANY

REPORT

TO THE

UNIVERSITY SENATE

FROM

UNDERGRADUATE ACADEMIC COUNCIL

November 6, 1972

The Undergraduate Academic Council, following its meetings of October 17 and 24, reports the following:

1. The Council supports the proposition in the Ellinwood Memorandum for necessary and sufficient time for the grading of final examinations. This opinion was forwarded to the Educational Policies Council, as suggested.
2. In considering the three alternatives to undergraduate grading as presented in the opinion poll currently before university faculty and students, Council agreed that the present system of undergraduate grading, Bill #36 (unamended), and the Ellinwood Amendment were inadequate. Specifically, in regard to the Ellinwood Amendment, Council concerns were as follows:
 - a. That the proposed amendment would not permit a student to use S/U graded courses to fulfill major and second field requirements, if and when the student changed to a major or a second field which might include courses previously graded S/U;
 - b. That the proposed amendment does not assert the right and responsibility of departmental faculty for A-E grading in courses or sections as is proposed for S/U grading;
 - c. That the proposed amendment, if implemented, would require additional faculty time for record keeping because of the prescription of a maximum of 30 hours of S/U courses and of the prescription that such courses shall not be in the major or second field;
 - d. That the amendment includes A-E grading as normative, to which some members of the Council object; and
 - e. That the proposal includes S/U grading to which some members of the Council object.

3. The Council voted against making any formal amendments to Bill #197172-36 (Undergraduate Grading) which is currently tabled in the University Senate.

GRADUATE ACADEMIC COUNCIL

Report to the SUNY-Albany Senate - November 6, 1972

Since its last written report to the Senate on July 6, 1972 the Graduate Academic Council has met four times (August 30, September 13, October 6 and October 20).

The Council's membership and the membership of its committees is not complete at this time due to the lack of appointed student members. However, the Council has organized itself on an interim basis until these members are named. The Council committees have met and are proceeding with the business delegated to them by the Council.

In the past four meetings the Council has taken the following actions:

1. Voted to continue U. Czapski as interim chairman, L. Salkever as interim vice-chairman and secretary and G. Westervelt as interim recorder.
2. Established an attendance policy by which the Council would be advised of excessive absences of its membership. Recommendations for the member's removal would be acted upon by the Council at the chairman's request and forwarded to the Senate Executive Committee.
3. Approved a limited number of students to attend the University at Urbino, Italy and to substitute this study for course work normally completed at the University of Rome to be counted toward the M.A. in Italian during the fall of 1972.
4. The Council recommended that twenty-six (26) students be recommended to their respective faculties for award of the doctorate and that fifty-one (51) students be formally admitted to "doctoral candidacy".
5. In receiving its Committee reports, the Council approved:
 - a. The development of a student appeal procedure and guidelines for curriculum revision associated with the prohibition against undergraduate courses being applied to graduate level programs.
 - b. The review of the following doctoral programs during 1973-74:
Atmospheric Sciences, Physics, Classics, Spanish, Reading and Educational Foundations. In addition, related master's degree programs will also be reviewed concurrently.
 - c. The denial of Mr. Joseph Donovan's petition to retake the major field examination in Psychology for a third time.
 - d. The petition of Mr. Melvin Lader to consider the courses A.ART 656 - Gothic Painting and A.ART 650 - Independent Study in Art History as meeting the requirement of two seminars in Art.
 - e. The return of a petition to the School of Criminal Justice from Miss ~~Carolyn Gostelow~~. *Maureen McCully*

6. Representatives of the Office of Graduate Studies met with graduate students and representatives of the Student Affairs Office to discuss graduate student representation and organization.
7. The Council assigned to its Committee on Admissions and Academic Standing the Senate request to report what SUNY at Albany's Affirmative Action Program should be in the area of recruitment of Minority graduate students.

Respectfully submitted,



U. Czapski
Interim Chairman



G. Westervelt
Recorder

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Research
Report to the Senate
November 6, 1972

I. Election of Permanent Chairman

Dr. Lester Hawkins and Dr. Tara Das will serve as co-chairmen of the Council for 1972-1973.

II. Venture Capital Proposal

Dr. Jerold Zuckerman, Director of Research, has reported that a fund for "venture capital" has been established for the current fiscal year. It will be managed by the Office of Research. The monies will be used primarily to support activities aimed at bringing in grants to support new research projects on the SUNYA campus.

III. Administration of Grants at SUNYA

Mr. Frank Lucarelli and Ms. Barbara Murphy, of the Office for Research, presented the Council with information concerning the administration of research grants.

Mr. Lucarelli summarized the amount of research support on this campus for 1972-1973 and outlined the offices and procedures for the administration of these funds. ~~Some 450 grants totalling 15 million dollars have been awarded to SUNYA this year.~~ In addition to monies received through grants, SUNYA will receive and be able to distribute four types of Institutional Funds:

1. NSF Funds for Science -- Awarded to the university on the basis of the total amount of grants received from federal sources excluding NIH.
2. NSF Cost of Education Funds -- Awarded on the basis of the number of NSF Fellowships and Traineeships held by SUNYA graduate students (only one this year).
3. NDEA Cost of Education Funds -- Awarded on the basis of the number of NDEA graduate fellows on campus.
4. Bio-Medical Sciences Support Grant -- Based on the total amount of grants received from NIH.

Approximately \$125,000 is available for distribution this year.

Two committees, one to handle NSF and NDEA funds and another to handle Bio-Medical Support funds, will be established to set policy for the distribution of institutional funds. The committee to deal with NSF and NDEA funds will have ten faculty members representing the humanities, sciences and social sciences. A member from each department which has received an NIH grant(s) will sit on the Bio-Medical Support Funds committee. No deadline dates will be set this year for the submittal of research proposals to be supported by institutional funds.

Three offices have responsibilities in the administration of research grants. The Research Foundation Central Office is responsible for the total university system. Its staff of 250 handles about 50 million dollars in grants. The Office of Sponsored Funds (a branch office of Research Foundation) is responsible for the day-to-day administration of grants on this campus. It has a staff of six. The Office for Research at SUNYA has a director and two grant coordinators. This office assists the faculty in preparing research proposals and is responsible for seeking sources of new funds for research.

Ms. Murphy covered the topic of indirect costs. The established overhead rates for federal grants to SUNYA are 50.4% of salaries and wages for on-campus projects and 35.5% for off-campus projects. For training projects the rate is 8% of total direct costs. No overhead is charged for development grants. Some private foundations use the federal rates. Others will set their own and some will not pay overhead. Overhead rates for federal grants vary from campus to campus in the SUNY system.

The overhead fund for the total SUNY system totalled \$7,265,000 for the period July 1971 through June 1972. Of this total, 2.9 million was used for the operation of the Central Office of the SUNY Research Foundation and its Washington office (\$164,526). The OR5 allocation, money returned to the campuses for the administration of research, was 2.1 million. The OR6 allocation covers the Chancellor's Fund and the University Awards Fund. For 1971-1972, the amount allocated was \$1,047,000 of which \$750,000 went to the University Awards program. Programs sponsored by the Board of Directors received an allocation of \$345,000. In 1971-1972, \$600,000 was returned to the State of New York. An amount of \$27,800 was used to cover payment of items that were not legally expended through grants.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Academic Freedom and Ethics

Report to the Senate

November 6, 1972

The Council examined its mission as charged in the Senate legislation creating this new Council (Bill No. 197172-32) and suggested by documents on procedures for student grievances that have been referred to us by the Council on University Evaluation and Improvement and the Personnel Policies Council.

Conclusions

1. That it behooves the Council to determine what procedures exist for redress of grievances about grades (responsibility for developing such procedures appears to be vested in the Academic Councils).
2. That the Council is responsible for recommending procedures for redress of all other grievances of students against faculty, which may entail development of a general code of ethics, or of procedures for aggrieved students, or of the Council's serving as a court of inquiry in such matters, or some combination of the foregoing, or other action.
3. That the Council should study procedures adopted in other institutions, such as that represented by the Code of Teaching Responsibility of Michigan State University.
4. That the Council must determine what procedures do at present obtain in SUNYA

Ellen Tarpinian was prevailed upon to serve as secretary to the Council.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Promotions and
Continuing Appointments

SUBMITTED BY: Executive Committee
November 6, 1972

- I. It is hereby proposed to modify the Senate implementation of the Faculty By-laws, Section III, Senate Councils, sub-section 9, Council on Promotions and Continuing Appointments, as follows:

Section 2.3 "Recommend to the President promotions in rank"

Delete the present sub-sections 2.31, 2.32, 2.33, and 2.34 and substitute:

2.31 Department and school recommendations shall be reviewed to see that proper procedures have been followed; to wit: recommendations shall be made by department chairmen in consultation with department members.

Recommendations shall be submitted through the deans of the schools, who shall add their recommendations.

Recommendations shall include information gathered from students.

2.32 Recommendations, positive or negative, with clear support of the department and the school shall be forwarded to the president.

2.33 Recommendations which reveal substantial disagreement within a department or between the department and the school shall be reviewed by the Council and a recommendation made to the President.

2.34 Recommendations which are appealed by the individual shall be reviewed by the Council and a recommendation made to the President.

Section 2.4 "Recommend to the President individuals for continuing appointment"

Delete the present sub-sections 2.41, 2.42, 2.43, and 2.44 and substitute:

2.41 Department and school recommendations shall be reviewed to see that proper procedures have been followed; to wit: recommendations shall be made by department chairmen in consultation with department members.

Recommendations shall be submitted through the deans of the schools, who shall add their recommendations.

Recommendations shall include information gathered from students.

2.42 Recommendations, positive or negative, with clear support of the department and the school shall be forwarded to the President.

2.43 Recommendations which reveal substantial disagreement within a department or between the department and the school shall be reviewed by the Council and a recommendation made to the President.

2.44 Recommendations which are appealed by the individual shall be reviewed by the Council and a recommendation made to the President.

II. This Bill will take effect with the organizational meeting of the 1973-1974 University Senate.

RATIONALE FOR SENATE BILL NO. 197273-04

(COUNCIL ON PROMOTIONS AND CONTINUING APPOINTMENTS)

I. Preface

Criticisms of the present system of tenure and promotion are based on the arguments that colleagues of a candidate in his own department can better evaluate the quality of his work than can a Council composed of people from different disciplines. A further argument is that the University has "matured" enough so that there no longer needs to be pressure on most of the departments to raise their standards. As a result of this criticism some want to abolish the Council on Promotions and Continuing Appointments. There are others who want to maintain the procedure as it now exists because departmental decisions are sometimes clouded by personal biases. Rather than commit ourselves to one of these positions or the other, we proposed to start from the position that there are several criteria to be considered and that a program can be developed which best satisfies these criteria.

There are several criteria to be considered when planning the promotion and tenure procedure: (1) the right of the candidate to have a fair hearing by his peers, due process, and appeal to a more broadly representative body; (2) the concern of the department for a program which satisfies professional standards of the discipline; (3) the need for a process which benefits the University by maintaining a high standard of selection; (4) the concern that the selection process not devalue good teaching; and (5) that students have some input.

These are the major criteria. There are several other aspects of the current situation which may have some bearing on our suggested plan. The Council on Promotions and Continuing Appointments is terribly overworked and their decisions could be more carefully made if the number of cases coming to them could be cut.

II. Suggested Responsibilities

A. Department:

1. Evaluate the individual's professional qualifications and competency.
2. Consider the individual's competency in relation to the needs of the department.
3. Obtain information as to the individual's competency from all students whom the individual teaches or advises.
4. If appropriate, secure the opinions of recognized authorities in the individual's field.
5. Make a recommendation as to promotion or continuing appointment, and through its chairman, forward the appropriate material to the dean.

II. Suggested Responsibilities--contd.

B. School Committee:

1. Review departmental recommendations with respect to:
 - a. Application of criteria
 - b. Procedures used in obtaining information from faculty and students.
2. Return to the department for revision recommendations which the School Committee finds violate procedures.
3. In the event of a substantial disagreement within the department, review the material, allow the candidate to present his case if he so requests, and make recommendations to the Council.
4. Forward recommendations to the Council.
5. Recommend to the University Council promotion and tenure for those faculty who have responsibilities in more than one department of the school.

C. University Council:

1. To review recommendations from the Schools and Department with respect to:
 - a. Application of criteria
 - b. Procedures used in obtaining information from faculty and students.
2. To return to the appropriate dean for revision recommendations which the University Council finds violates procedures.
3. To recommend to the President promotion and tenure for those faculty who have responsibilities in more than one school.
4. To devise procedures which ensure the effective involvement of faculty and students in the promotion and tenure process.
5. To devise procedures with respect to initiation and transmission of recommendations of promotion and tenure including such things as deadlines and determination of what constitutes a departmental recommendation.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Academic Calendars

INTRODUCED BY: Executive Committee
November 6, 1972

It is hereby proposed that the attached academic calendars
for 1973-1974 and 1974-1975 be approved.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Executive Committee

INTRODUCED BY: Executive Committee
December 4, 1972

- I. It is hereby proposed that Article II, Section 5 of the By-laws be amended to read:

Section 5 - Executive Committee of the Senate

- 5.1 Composition: The President of the University, ex officio;
The Representatives to the SUNY Senate, ex officio;
The President of the Student Association, ex officio;
The President of the Graduate Student Association,
ex officio;
The immediate Past Chairman of the Senate, ex officio;
The Chairman of the Senate (who shall serve as
Chairman of the Executive Committee);
The Chairman-Elect of the Senate;
The Secretary of the Senate;
Three other Faculty Senators, to be elected by
the Senate;
~~3~~ Two other Student Senators, to be elected by the
Senate;
One member of the Service Staff, to be elected
by the Senate.

- 5.2 The Executive Committee shall be responsible for the general operation of the Senate:

5.21 By preparing and distributing the agenda before Senate meetings.

5.211 The Committee may place any report or item on the agenda.

5.212 The agenda must contain all items submitted in writing by any Senator at least 10 days before the meeting.

5.213 The Committee may attach its own recommendations to any item listed on the agenda.

5.22 By recommending to the Senate that replacements be found for Senators who

5.221 are no longer members of the University community or of the constituency from which they were elected.

5.222 are on leave from the University.

- 5.223 are, by their ^{too}~~too~~ frequent absence from the meetings of the Senate and/or its committees not performing their Senatorial duties.
- 5.23 Making recommendations for improving the operation and maintaining the orderly process of the Senate.
- 5.3 The Executive Committee shall nominate members of Senate Councils for Senate approval.
- 5.31 Such nominations shall be subject to the specifications of section 6.3 of Article II and such other requirements as the Senate may establish.
- 5.32 The nominations of undergraduate student members shall be made on the basis of recommendations of the Student Association.
- 5.33 The nominations of graduate student members shall be made on the basis of recommendations of the Graduate Student Association.
- 5.4 The Executive Committee shall act for the Senate on urgent matters at such times as it is clearly impractical or impossible to convene the Senate. Any actions taken by the Executive Committee under these "urgency powers" must be reported to the next Senate meeting for review and, where appropriate, action.
- 5.5 The Executive Committee may serve on a regular basis in an advisory capacity to the President.

II. That this Bill take effect July 1, 1973.

III. That this Bill be placed on the agenda for the next general Faculty meeting for action by the Faculty.

Excerpt from Senate Minutes of May 1, 1972

20. Bill No. 197172-36 - Undergraduate Grading

- 20.1 Senator Alexander moved acceptance of Bill No. 197172-36; motion seconded by Senator Saturno.

Senator Alexander, speaking for the motion, stated that one of the difficulties with the present grading system is the problem of mixed grading in courses. He noted that if faculty are allowed to decide how a section or course is to be graded and if students are allowed individual choice as to how they wish to be graded in a particular section or course, it is apparently not possible to satisfy both. This is one of the reasons the Council decided on a mandatory A-E grading system, except in those sections or courses listed as S-U in the Office of the Registrar at the discretion of the department or school.

Chairman Collins read, as a point of information, a motion introduced by Steve Gerber in the Central Council proposing that the Central Council urge the defeat of Bill No. 197172-36 and recommend that a referendum be held to determine student opinion on the proposed grading system. This motion was passed by a vote of 21 to 1 with three abstentions.

- 20.2 Senator Ellinwood moved to amend Part II, Section I as follows:

- A. Substitute "Beginning with the Fall Semester of 1972 the basic grading pattern for all undergraduate courses shall be A-E."
- C. Substitute the word "an" for "only"
- D. Add a section D to read:

"A student may register for S-U grades in other courses up to a maximum of 30 hours of the 120 hours required for graduation. These courses shall not be applied to major or second fields."

Motion seconded by Senator Hardt.

- 20.3 Senator Stokem moved to postpone consideration of the Bill indefinitely. Motion seconded by Senators Cantor and Aiken.

Senator Stokem stated that by postponing action on the Bill, it would give the Senate and the Council time to determine student opinion on a grading system.

- 20.4 Senator Kowalski moved to amend Senator Stokem's motion to read that action on this measure be postponed until the first meeting following a student referendum on this and other grading proposals. Motion seconded by Senator Goldman.

Senator Lampert pointed out that in the Student Association the results of a referendum are legally binding on the Central Council while the results of an opinion poll are considered as student feeling on a motion.

Excerpt from Senate Minutes of May 1, 1972--contd.

In view of this Senator Kowalski changed the wording of her amendment to read "a student opinion poll". This was agreed to by the seconder.

- 20.5 Senator Cannon moved to cut off debate on the entire matter within five minutes. Motion seconded. Motion defeated by majority vote.
- 20.6 Senator S. Brown moved that debate on the amendment and the amendment to the amendment be limited to five minutes. Motion seconded and approved by two-thirds majority vote.

Vote on Senator Kowalski's amendment. Motion approved by majority vote.

Vote on Senator Stokem's amendment. Motion approved by a vote of 28 in favor to 20 opposed with 8 abstentions.

- 20.7 It was moved and seconded that the Senate request the Student Association to conduct a student opinion poll on this and other grading proposals. Motion approved by majority vote.

UNIVERSITY SENATE
1972-1973 ROSTER

1/6

NAME

TIME IN

ALEXANDER, D.

[Handwritten signature]

N

9:00

BADER, R.

Y

3:00

BENEZET, L.

A

3:05

BIRR, K.

N

3:05

BLOCH, K.

Y

3:00

BOWLER, C.

N

3:00 pm

BROWN, N.

N

3:00 pm

BROWN, S.

-

BUCK, V.

A

3:00

CERULLO, M.

N

3:00

CHESIN, S.

N

2:55 p

CHI, B.

2:50

CHURCH, M.

Y

3:00

CLARK, R.

-

~~3:10~~

4:25

CLINGAN, T.

Y

3:10

COBANE, E.

Y

2:55

COHAN, C.

Y

3:00

COLE, D.

-

COLLIER, G.

N

3:00

COLLINS, A.

N

3:10

CORBETT, J.

N

2:55

COSTELLO, T.

Y

3:00

COYLE, M.

-

CURRAN, P.

[Handwritten signature: Patrick B. Curran]

Y

3:00

CZAPSKI, U.

[Handwritten signature]

-

3:10

MCAN, D.

N

2:55

ELLINWOOD, D.

N

2:50

EPSTEIN, L.

-

2:50

NAME	TIME IN
ESON, M. <i>Morris E. Eson</i>	N 3:00
RILEY, H. <i>Hugh T. Farley</i>	N 3:10
FARRELL, M. <i>M. Farrell</i>	N 3:40
FEINSTEIN, W. <i>W. Fenster</i>	N 4:00
FEMMINELLA, F.	-
FINKELSTEIN, A.	-
FOSTER, A. <i>Arnold Foster</i>	N 3:05
FURFURE, M. <i>Marianna Furfure</i>	N 3:00
GAVRYCK, J. <i>J. Gavryck</i>	N 3:00
GERBER, S.	Y 3:00
GIBSON, R.	N 3:00
GOTTLICH, V. <i>V. Gottlich</i>	Y 3:00
GRENANDER, M. <i>M. E. Grenander</i>	N 3:00
HALPER, W.	-
HAMILTON, H. <i>Harry Hamilton</i>	N 3:00
HARDT, R. <i>R. Hardt</i>	N 3:15
HARMON, P. <i>Pamela Harmon</i>	Y 3:15
HARRISON, D. <i>Dorothy Harrison</i>	Y 3:00
HART, R. <i>Red Hart</i>	N 3:00
HARTLEY, J.	-
HAWKINS, L. <i>L. Hawkins</i>	Y 3:05
HIRSCH, D. <i>D. Hirsch</i>	N 3:10
HOLSTEIN, W. <i>W. Holstein</i>	N 3:00
HUNSBERGER, I. <i>I. Hunsberger</i>	N 3:00
JACKLET, J. <i>J. Jacklet</i>	Y 3:00
JACKSON, R.	-
KAUFMAN, A. <i>A. Kaufman</i>	N 3:00
KELLEY, R. <i>R. Kelley</i>	N 3:00
KELLY, R.	-
KENDALL, R. <i>R. Kendall</i>	- 3:05

11/6

NAME			TIME IN
KLEIN, A.	Alan Klein	N	2:50
OPILLOW, D.		-	
LAMPERT, M.	M. Lampert	Y	3:00
LININGER, L.		-	
LITTLEFIELD, T.		Y	2:50
LOPATIN, E.	Edward Lopatin	3:00	
MARSH, B.	B. Marsh	N	3:20
MARTIN, D.	D. Martin	N	3:05
MCILWAIN, J.	John McIlwain	N	2:50
MEYER, M.	M. Meyer	N	3:15
MINCH, R.		N	3:00
MORICK, H.		-	
MUTHENGI, L.		-	
O'CONNOR, W.	Bill O'Connor	N	3:53
REILLY, E.	Ed Reilly	N	3:00
ROBERTS, A.	Anna Roberts	N	3:00
SALKEVER, L.	Lou R Salkever	Y	3:00
SANTI, J.	Janne Santi	N	3:00
SATURNO, A.		N	3:05
SCHERMERHORN, B.		-	
SCHMIDT, C. J.	C. Schmidt	N	2:55
SCHMIDT, R.	Ruth Schmidt	N	3:05
SHERMAN, M.	Mabel Sherman	N	3:05
SILVA, F.	Fred Silva	N	4:00
STROTKIN, P.	P. Strotkin	A	
SMILEY, M.	M. Smiley	N	3:10
SPELTMAN, S.		N	2:55
SPIVAK, A.	Allan Spivak	Y	3:00
STOKEM, K.	Ken Stokes	Y	3:00
SUROWITZ, D.		-	

11/6

NAME

TIME IN

TIBBETTS, J. R.

J. R. Tibbets

N

3:05

MUSCOTT, F.

F. H. Muscott

N

UPPAL, J.

J. S. Uppal

-

3:05

VAZQUEZ, J.

-

WELCH, L.

L. P. Welch

N

5:10

WHALEN, L.

L. Whalen

N

3:05

WHITLOCK, D.

D. Whitlock

N

WILKEN, D.

D. Wilken

Y

3:05

WRIGHT, N.

N. Wright

-

3:05

UNIVERSITY SENATE
STATE UNIVERSITY OF NEW YORK AT ALBANY

December 4, 1972
3 p.m.
CC Assembly Room

AGENDA

1. Approval of Minutes of November 6, 1972
2. President's Report
3. Chairman's Report
4. Council and Committee Reports
5. Old Business:
 - 5.1 Bill No. 197273-04 - Council on Promotions and Continuing Appointments
6. New Business
7. Adjournment

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Minutes of December 4, 1972

ABSENT: S. Brown; C. Cohan; T. Costello; H. Farley; W. Feinstein; A. Finkelstein; J. Gavryck; H. Hamilton; D. Hirsch; R. Kendall; A. Klein; L. Lininger; L. Muthengi; W. O'Connor; C. J. Schmidt; S. Spellman; J. Uppal; J. Vazquez; D. Whitlock

The meeting was called to order at 3:15 P. M. in the Campus Center Assembly Room by the Chairman.

1. Approval of Minutes of November 6 Meeting

1.1 Page 4, section 7.5 was corrected to read:

"I. That the Executive Committee..."

1.2 Senator Cobane moved acceptance of the Minutes as corrected; motion seconded and approved.

2. President's Report

2.1 Long-Range Planning Task Force - The Task Force has been meeting to draft a response to SUNY Central Administration on the Master Plan. The members of the Task Force are Sorrell Chesin (University Affairs), Jay Goldman (Student), John Hartigan (Management & Planning), Helen Horowitz (Economics), Peter Idleman (General Studies), Edward Jennings (Academic Affairs), Robert McFarland (Graduate Studies), Dwight Smith (Institutional Research), Roy Speckhard (Political Science) and Harry Walling (Graduate Student). The Task Force will bring its deliberations before the Council on Educational Policy for several discussions. It hopes to submit a draft response to the Central Administration and receive their comments before the deadline.

2.2 Governor's Task Force on Financing of Higher Education - The Governor's Task Force has its origins in the commissions set up last year by Dr. Hurd. The seven-person Commission includes educators plus a number of well-informed laymen who have had experience in both public and private education. Mr. Benezet has requested that the Senate Executive Committee and the President of the Student Association recommend members of the faculty and students to meet with him informally to discuss some of the Task Force.

3. Council & Committee Reports

- 3.1 Written reports were submitted by the Executive Committee, Council on Educational Policy, Undergraduate Academic Council, Academic Services Council, Council on Academic Freedom and Ethics, and the Council on Promotions and Continuing Appointments.
- 3.2 Council on Educational Policy - The question of eliminating failing grades from transcripts has been referred by the Council on Educational Policy to the Undergraduate Academic Council for action.
- 3.3 Student Affairs Council - Senator Gerber reported that the Joint Student Affairs Council/University Community Council Subcommittee will make its final report shortly.

4. Bill No. 197273-04 (Council on Promotions and Continuing Appointments)

- 4.1 Senator Cobane moved acceptance of Bill No. 197273-04 (Council on Promotions and Continuing Appointments). Motion seconded by Senator Wilken.
- 4.2 Senator Grenander spoke against the Bill noting that the Council, as presently constituted, is the only body where the petitioner can be assured that all cases will be judged on a single standard applied to the University as a whole. Senator Grenander also questioned whether the Bill gives adequate representation to the students and if the Bill is administratively workable.
- 4.3 Senator Birr moved to amend the Bill by adding two new sections, 2.35 and 2.45 to read as follows:

"Without regard to the previous sections, the Council shall have the right to review any recommendation that comes to it."

Motion seconded. Amendment approved.

- 4.4 Senator Sirotkin moved to return the Bill to the Executive Committee for further consideration. Motion seconded. Question called. Motion defeated.

Main motion defeated.

5. Bill No. 197273-06 (Executive Committee)

- 5.1 Senator Lampert moved adoption of Bill No. 197273-06 (Executive Committee). Motion seconded.
- 5.2 Senator Cobane moved to substitute Bill No. 197273-06A for Bill No. 197273-06. Motion seconded.

5. Bill No. 197273-06--contd.

Senator Cobane noted that the main difference between the two Bills was in the composition of the Executive Committee.

Motion to substitute approved.

5.3 Senator Stokem moved to increase the number of Student Senators from two to three; motion seconded. Question called. Motion approved.

5.4 Senator N. Brown moved to add "At least one will be a member of the Non-Teaching Professionals" to "Three other Faculty Senators, to be elected by the Senate;". Motion seconded by Senator Chesin.

Senator Czapski moved to increase the number of Faculty Senators to five, four of whom must be Teaching Faculty. Motion seconded. Senators Brown and Chesin agreed to accept this as a substitute motion. Question called. Motion defeated. Division of the House. Motion defeated by a vote of 24 against to 21 in favor.

Main motion approved.

6. Bill No. 197273-07 (Amendment to Bill No. 197172-24)

6.1 Senator Cobane moved acceptance of Bill No. 197273-07. Motion seconded by Senator Lampert.

Senator Cobane noted that the change in Bill No. 197172-24 called for by Bill No. 197273-07 is necessary because there is not enough money for the awarding of two \$2,000 awards. There was no debate.

Motion approved.

7. Bill No. 197172-36 - Undergraduate Grading

7.1 Senator Lampert moved to reconsider Bill No. 197172-36. Motion seconded.

Senator Buck moved the previous question. Motion seconded. Motion to reconsider defeated.

The meeting was adjourned at 5:25 P. M.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Executive Committee
Report to the Senate
December 4, 1972

The Executive Committee met on November 21, 1972 and again on November 29. The following business was transacted:

1. Appointments

Senator Robert Kelley was appointed to fill a forthcoming vacancy on the Council on Promotions and Continuing Appointments occasioned by Senator Richard Clark's absence from the Council next semester.

Senator Antony Saturno was appointed to the Council on Educational Policy to replace Senator Arthur Collins who has resigned because of pressure of academic duties.

Upon recommendation by the Graduate Student Association, the following appointments of graduate students were made:

Miss Kay Bierwiler was appointed to the Graduate Academic Council (non-Senator).

Carlisle Dickson and Harry Weintraub were appointed to the Council on Promotions and Continuing Appointments (non-Senators).

Robert Williams was appointed to the Council on Educational Policy (Senator).

~~James Mancuso was appointed to the University Community Council (non-Senator).~~

Fred Childs and A. L. Aumick were appointed to the Council on Academic Freedom and Ethics (Senators).

It was noted that an earlier GSA nomination of Senator Lawrence Epstein to the Council on Promotions and Continuing Appointments was in error--the Student Affairs Council was intended instead. The correction was noted.

2. Chancellor's Awards and Distinguished Teaching Professorship

The announcement of implementation of these honors gave rise to some discussion of the relation of the local awards for teaching excellence established earlier by the SUNY-Albany Senate. In recognition of the shortage of funds available this year for the local prizes and to make these awards more commensurate with the Chancellor's awards, it was decided to submit a bill to the Senate amending the earlier action to eliminate reference to the dollar amount of the prize. A memorandum

2. Chancellor's Awards--contd.

describing the Chancellor's Awards and the Distinguished Teaching Professorship will be provided the Senate. It is to be noted that the nomination deadlines mentioned on pages 1-2 in the memorandum have been changed to May 1, 1973.

The nominating committee for the local awards shall serve as a nucleus for the nominating committees for the Chancellor's Awards and the Distinguished Teaching Professorship. Additional members will be named by the Executive Committee.

3. The Governor's Task Force on Financing Higher Education, of which the President is a member, has requested student-faculty consultation on some of the issues facing it. The Committee, at the request of the President, suggested the names of some individuals that might serve on a discussion group for this purpose.
4. Bill No. 197273-06, concerning the composition and duties of the Executive Committee as described in Section II.5 of the Faculty By-laws, was received from the Governance Commission and discussed. A number of changes were suggested. For sake of clarity, it was decided that the Bill, as amended by the Committee, would be presented to the Senate as Bill 6A, along with the original Bill 6. After passage by the Senate, the Bill will be submitted for action to the Voting Faculty of the University.
5. As requested by the Executive Committee last year, the Office of University Affairs presented a proposal for the regulation of pets on campus. (This action was to fulfill an agreement between SUNY-Albany and the local chapter of CSEA.) Questions concerning the feasibility of enforcement of certain provisions of the regulations were raised. It was agreed to return the proposal to the Office for University Affairs for review of these questions, followed by submission to the University Community Council, the latter to prepare a bill for Senate action.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Educational Policy

Report to the Senate

December 4, 1972

Meetings of October 19, 1972 to November 9, 1972

For Information:

1. After a lengthy discussion, the Council voted to approve the following resolution:

The Educational Policies Council recommends that the process of allocating faculty lines to departments (or analogous units) should involve two-way communication between a department representative and the administrator who makes the allocation. This dialogue should cover such items as: (1) departmental needs (including student/faculty ratios and the distribution of rank and continuing appointments); (2) the educational priorities of the University; (3) the availability of lines; and (4) the quality of the applicants. These factors and others should also be considered by the faculty and students before making decisions on term renewals, promotions, and continuing appointments.

The Educational Policies Council would also recommend that this process of line-allocation be flexible, permitting the University the freedom of innovation. To this end, faculty and student participation in the communication process should be maximized.

2. The Council received an interim written report, "The Closed Course Problem and Departmental Procedures". The Council voted to accept the report.
3. The Council discussed the report from the Long-Range Planning Task Force in the light of lower enrollment projections, and the achievement of a "steady State campus". The 1972 SUNY Master Plan was also brought into this discussion.

It was decided to continue examining these topics at the next meeting.

STATE UNIVERSITY OF NEW YORK AT ALBANY

REPORT

TO THE

UNIVERSITY SENATE

FROM

UNDERGRADUATE ACADEMIC COUNCIL

December 4, 1972

The Undergraduate Academic Council reports the following as a result of the November 14, 1972 meeting.

For information:

1. Since Fall, 1969, the "Z" grade for S/U grading has been counted in the cumulative average as a grade of "E". During this period grades of "S" and "U" have not been counted in the cumulative average. Thereby, the student with an administrative grade of "Z" has suffered a greater penalty in the cumulative average than would have been the case if he had a grade of "U". Therefore, the Council acted to omit "Z" grades earned in S/U graded courses in the computation of cumulative averages. This action is retroactive to Fall, 1969.
2. The Council acted on the matter of Spring, 1973 and Summer, 1973 grading for freshmen and sophomore students. The effect of this action is to automatically continue each student on the same grading (A-E or S/U) for Spring, 1973 as that student was graded in Fall, 1972 unless the student requests, in writing, the opposite grading for Spring, 1973. This procedure is to remain in effect until a new grading policy is implemented. Each student with fewer than 56 degree credits has been so notified.

For action: None

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Academic Services Council
Report to the Senate
December 4, 1972

Since this Council is a newly-constituted body, the large part of our meetings thus far has focused on group education and orientation in the areas in which we hope to function. In this regard, the Directors of the Library, Computer Center, and Educational Communications Center, have provided reports suggesting areas which we may want to investigate and in which we may want to propose policy.

One question which we have discussed involves the relation of the Ad Hoc Computer Center Advisory Committee of Vice Presidents Sirotkin and Hartley to the Council. We hope to resolve this at our next meeting.

We decided to invite questions, complaints, and recommendations, from the community by means of an article in the Tower Tribune. Since this is the Council's first year, it was felt it was especially important to publicize our existence. Barbara Rotundo agreed to handle this for the Council.

We decided that, at the present time, there was no need to set up sub-committees for the Council.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Council on Academic Freedom and Ethics
Report to the Senate
December 4, 1972

- I. At the organizational meeting on October 4, 1972, Thomson Littlefield was elected chairman, and Ellen Tarpinian recording secretary.
- II. The next two meetings ironed out questions on determining our mission. Concerning the type of report we should prepare, some points raised were:
- Grades - It was determined that procedures for grievances on grades for graduate students are spelled out in the graduate bulletin; procedures for undergraduate grading grievances are established by each school and college.
- Our position - It was decided that we will not be a hearing body to look into specific grievances, but will issue a general statement on professional ethics and responsibility. Grievances will be handled primarily on the departmental level.
- Administrative action - The committee raised the question of feasible administrative action relative to faculty neglect of an issue of professional responsibility; the point has not been cleared.
- III. The Committee will issue a general statement on professional ethics and responsibility, to be derived from a combination of the Council on University Evaluation and Improvement paper on Procedures for Student Grievances and the Michigan State University Code of Teaching Responsibility. The statement was drafted, and some items were revised; however, the final statement is not ready at this time. Generally, responsibilities of faculty as covered in our statement are: to give clear statements of instructional objectives, to inform students of grading components and attendance policies, to professionally evaluate grades, to make themselves easily available for consultation with students by establishing regular office hours, and to seek and state the truth as he sees it.



Department of Educational
Psychology and Statistics

STATE UNIVERSITY OF NEW YORK AT ALBANY
School of Education
1400 Washington Avenue
Albany, New York 12222

Council on Promotions and
Continuing Appointments
Report to the Senate
December 4, 1972

The Chairman was authorized by the Council to appoint an Ad Hoc Committee to advise the Council concerning how criteria for promotion and continuing appointment should be applied to faculty members whose responsibilities are somewhat different from the usual academic position. (i.e. librarians, campus school teachers, physical education instructors and the like.) This Committee was asked to make suggestions to the Council which the Council will be free to accept or reject.

Members of this sub-committee are:

Dr. Alfred Cali, Dr. Harold Cannon, Dr. Richard Clark,
Dr. Nicholas DeLuca, Dr. Morris Finder, Mr. James Johnson,
Dr. James Schmidt, and Dr. Malcolm Smiley. Dr. James Schmidt
of the Library was elected Chairman of the Committee.

Respectfully Submitted

Richard M. Clark

RMC:jvc

AMENDMENT TO THE BY-LAWS

Introduced by The Governance Commission

It is hereby proposed that Article II, Section 5, of the By-Laws be amended to read:

Section 5 - Executive Committee of the Senate

5.1 Composition: The Chairman of the Senate (who shall serve as Chairman of the Executive Committee);
The Chairman-Elect of the Senate;
The President of the University;
The Secretary of the Senate;
The immediate past Chairman of the Senate;
Four other Teaching Faculty Senators -- to be elected by the Senate;
One Senator from the Non-Teaching and Other Professionals -- to be elected by the Senate;
³ ~~The~~ other Student Senators -- to be elected by the Senate;
One member of the Service Staff -- to be elected by the Senate.

5.2. The Executive Committee shall be responsible for the general operation of the Senate:

5.21 By preparing and distributing the agenda before Senate meetings.

5.211 The Committee may place any report or item on the agenda.

5.212 The agenda must contain all items submitted in writing by any Senator at least 10 days before the meeting.

5.213 The Committee may attach its own recommendations to any item listed on the agenda.

5.22 By recommending to the Senate that replacements be found for Senators who

5.221 are no longer members of the University community or of the constituency from which they were elected.

5.222 are on leave from the University.

5.223 are, by their too frequent absence from the meetings of the Senate and/or its committees, not performing their Senatorial duties.

- 5.23 Making recommendations for improving the operation and maintaining the orderly process of the Senate.
- 5.3 The Executive Committee shall nominate members of Senate Councils for Senate approval.
- 5.31 Such nominations shall be subject to the specifications of Section 6.3 of Article II and such other requirements as the Senate may establish.
- 5.32 The nominations of undergraduate student members shall be made on the basis of recommendations of the Student Association.
- 5.33 The nominations of graduate student members shall be made on the basis of recommendations of the Graduate Student Association.
- 5.4 The Executive Committee shall act for the Senate on urgent matters at such times as it is clearly impractical or impossible to convene the Senate. Any actions taken by the Executive Committee under these "urgency powers" must be reported to the next Senate meeting for its approval.
- 5.5 The Executive Committee may serve on a regular basis in an advisory capacity to the President.

Rationale

The Commission saw the Executive Committee largely functioning as at present, but it sought to clarify its lines of authority. The two most noteworthy items are its powers to make recommendations to the Senate to replace members at the governance structure who are simply not performing their duties, and the need of the Executive Committee to seek retroactive approval for actions taken during emergencies.

The former was thought necessary by past experience, and indeed the current Senate operates on this matter under guidelines first proposed by the Executive Committee. We thought such authority should be clearly established in the by-laws. The need for retroactive approval was thought desirable even when the Executive Committee acts under its "urgency powers" in order to remind that Committee that it will always be held accountable for its actions -- the more important the act, the more the Executive Committee should consciously seek to act on behalf of community's interests.

UNIVERSITY SENATE

STATE UNIVERSITY OF NEW YORK AT ALBANY

Amendment to Bill No. 197172-24

INTRODUCED BY: Executive Committee
December 4, 1972

- I. It is hereby proposed that Bill No. 197172-24, Section I, be amended as follows:
 1. Delete the words "at \$2,000 each".
 2. Insert the word "cash" between "two" and "awards".
- II. That this amendment take effect immediately.

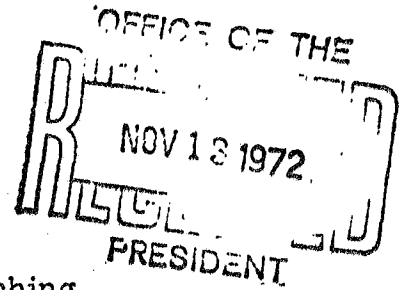
State University of New York
99 Washington Avenue
Albany, New York 12210

Office of the Chancellor

November 6, 1972

To: Presidents, State University of New York
State-operated Campuses, Community
Colleges, Statutory Colleges

Subject: Distinguished Teaching Professorships and
Chancellor's Awards for Excellence in Teaching



I'm pleased to enclose an updated and revised document describing the above two new programs. Note that this is a change from the document sent to some campuses on March 21, 1972, by Dr. Delaney.

Steps may be taken locally, as provided in the attachment, to select nominees for the two programs. The Advisory Committees referred to will be appointed in the near future.

1. Distinguished Teaching Professorships

Up to ten Distinguished Teaching Professors may be appointed within the State-operated campuses of the University this year. Such appointments, made by the Trustees, are regarded as promotions and will be funded from campus budgets through the normal process for funding promotions. The salary increase, a maximum of \$2,500 (in addition to any negotiated general salary increase for instructional staff) becomes a part of the salary base and must be provided for in the campus budget in ensuing years.

For this year (1972-73) nominations are limited to one per campus. Nominations and supporting files are to be submitted by December 15, 1972. It is anticipated that appointment by the Trustees will become effective approximately February 1, 1973.

2. State University Chancellor's Awards for Excellence in Teaching.

For the 1972-73 academic year, approximately 100 grants may be awarded to faculty of State University.

Each eligible campus may forward up to one nominee for each block of 2,000 FTE full-time undergraduate students (annual average, based on enrollments indicated in the Executive Budget, exclusive of summer sessions). Campuses with fewer than 2,000 FTE may forward one nomination. An attachment indicates the number of nominations your campus may submit for the 1972-73 awards.

This year, nominations are to be submitted by January 1, 1973. It is anticipated awards will be announced by March 1, 1973.

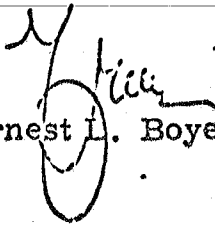
3. Nominations for these programs are to be addressed to:

The Advisory Committee on
Distinguished Teaching Professorships
The Research Foundation
P. O. Box 7126
Albany, New York 12224

The Advisory Committee on
Chancellor's Awards for Excellence in Teaching
The Research Foundation
P. O. Box 7126
Albany, New York 12224

I know I can count on your support in making the most of the significant opportunities presented by these two new programs. I'm hopeful they'll be most beneficial in stimulating creative teaching on our campuses.

Thanks very much.


Ernest L. Boyer

Attachments:

Number of nominations
Description of Programs

State University Chancellor's Awards for
Excellence in Teaching
1972-1973

The number of nominations for the State University Chancellor's Awards for Excellence in Teaching which your campus may submit in accord with the procedures included in the attached description of the program, is indicated below:

State University at Albany

4

Distinguished Teaching Professorships
and
State University Chancellor's Awards
for Excellence in Teaching

1. The Need to Make Rewards for Superior Teaching Available to the Total Faculty. If the distinguished teaching professorship is to carry the same prestige as university professorships, distinguished professorships, or distinguished service professorships, it must be awarded only rarely to persons who have demonstrated great competence over a period of some years. For this reason, distinguished teaching professorships will be beyond the reach of most faculty members. Many persons who are fine teachers will be ineligible for distinguished teaching professorships because they are new to college teaching. It would be unjust to the University's faculty not to state that the great majority of its members have always placed a first emphasis on teaching. Yet the great weight traditionally given to scholarly and artistic production in the awarding of academic promotions has forced some of them to divert a considerable proportion of their energies from the instructional function and, as a consequence, they may be unable to compete for a distinguished teaching professorship which requires years of superb teaching. To give such faculty members an opportunity to participate meaningfully in the new emphasis on teaching, it is proposed that an additional award for excellent teaching be created and placed in the reach of all instructors be they old hands or new to the University, be they high or low in academic

rank. It is suggested that these awards be called the State University Chancellor's Awards for Excellence in Teaching. The Distinguished Teaching Professorships are discussed in Part I of this paper, the Chancellor's Awards for Excellence in Teaching in Part II.

The usual criteria for promotion are skill in teaching, sound scholarship (usually translated as publications or artistic production), and service to the University. It is suggested that the Trustees strengthen the new accent on instruction by declaring that, for undergraduate teachers, the primary and absolutely controlling criterion is successful teaching. Were this done, it would enable faculty members to concentrate on teaching (including curricular reform) without fear of losing promotions because of limited publications or artistic production. Such a resolution on the part of the Trustees would lend new meaning to distinguished teaching professorships and awards for excellence in teaching.

2. Limited to Undergraduate Teachers. The provisions of this paper pertain only to undergraduate teachers. Any faculty member who regularly teaches an undergraduate class each semester is considered an undergraduate teacher.

The Distinguished Teaching Professorship program is applicable only at State-Operated Campuses; specifically excluded are the Community Colleges and the colleges operated by Alfred and Cornell Universities. It is hoped that the campuses which cannot be included in this program because they are not under State operation may develop a parallel program of rewarding superior teaching.

The Chancellor's Awards for Excellence in Teaching program is applicable at State-Operated, Community and Statutory College campuses.

Part I - The Distinguished Teaching Professorship.

1. Criteria. The following criteria are to be used in the selection of persons to be recommended for distinguished teaching professorships:

- a. The candidate must have attained the rank of associate professor or professor and must have completed at least three years of full-time teaching on the campus that recommends the appointment.
- b. There must be positive evidence that the candidate performs superbly in the classroom. He must maintain a flexible instructional policy which adapts readily to student needs, interests, and problems. He must demonstrate mastery of several teaching techniques.
- c. The candidate must be a broad-gauged scholar who keeps abreast of his own field and who uses the relevant contemporary data from his own field and related disciplines in his teaching.
- d. The candidate must serve willingly and ably as an academic advisor. In his relations with students the candidate must be generous with his time and easily accessible. He must demonstrate a continual concern with the intellectual and social growth of individual students.

- e. The candidate must set high standards for his students and help them to attain academic excellence. He must require a quantity of work that is not less than average for his subject. He must work actively with individual students to help them improve their scholarly or artistic techniques.
- f. The candidate's evaluation of student's work must be strongly supported by evidence. He must be willing to give much greater weight to each student's final level of competence than to his performance at the beginning of the course. Expert teachers enable students to achieve high levels of scholarship. Consequently, it is possible that the candidate's marking record may be somewhat above the average of his colleagues. If it is, it should be supported by evidence. There must also be evidence that the candidate does not hesitate to give low evaluations to students who do poorly.
- g. No person may be recommended who has not regularly carried a full teaching load both in terms of the number of semester hours taught and in terms of the number of students served.

2. Method of Selection for Recommendation: Campus Level. The

Chancellor requires only the procedures outlined in the enumerated items

which follow. However, it is suggested that classroom visits be made, that some of the candidate's former students be interviewed, that persons who have served with him on campus committees be interviewed, and that an examination be made of his marking patterns.

- a. There must be two separate nominating committees:
one composed entirely of undergraduate students, the
other composed entirely of faculty members. All nominees must be considered by the Screening Committee.
- b. The Screening Committee must be made up of equal numbers of undergraduate students, instructional members of the faculty, and administrative officers.
The administrative members will be appointed by the Campus President who will designate one of the administrators as the Committee Chairman. The Screening Committee shall make its report in the form of recommendations to the Campus President. A Supporting File will be sent to the President with each recommendation. The names of nominees and the deliberations of the Committee shall be confidential.
- c. The Supporting File shall indicate that the candidate meets the criteria listed in paragraph 1, Part I of this paper. It shall also contain an evaluation of the candidate's teaching ability made by his Department

Chairman or, if there is no Department Chairman, by another appropriate person responsible for the supervision of his work.

- d. The Campus President shall forward to the Chancellor's Office the Supporting File on all persons recommended by the Screening Committee, together with his own recommendation concerning each faculty member under consideration*. The names of all persons recommended by the Screening Committee shall be kept confidential regardless of whether they have or have not the endorsement of the Campus President.

3. Method of Selection: University-wide Level. The Chancellor will appoint an Advisory Committee on Distinguished Teaching Professorships. The Advisory Committee shall review the Supporting Files and the recommendations of the Campus President. The Advisory Committee will make its report to the Chancellor in the form of recommendations for or against appointments. The Chancellor will then make his recommendation to the Trustees who will make appointments as they see fit and proper.

4. Number of Distinguished Teaching Professors to be Appointed. There is no intention to establish a specific number of distinguished teaching professorships for each campus. However, the stringent nature of the selection

* For 1972-3 one such recommendation may be forwarded to the Chancellor.

process, rather than enrollment, will provide the major limitation upon the number of such professorships. The final selections will be made after University-wide competition. For this reason, it must be assumed that the ratio of distinguished teaching professorships to FTE undergraduate students will vary from campus to campus. During the academic year 1972-1973, each eligible campus is invited to recommend one nominee. In subsequent years, eligible campuses may nominate faculty members they believe qualified for distinguished teaching professorship (in accord with a schedule to be announced).

5. Time of Recommendation and Appointment. Recommendations for distinguished teaching professorships must be received in the Chancellor's Office not later than February 1 of each academic year (1972-3: December 15, 1972). The Chancellor will make his recommendation to the Trustees in time for appointments to become effective September 1 of the following academic year (1972-3: after February 1, 1973).

6. The Nature of the Professorship. A distinguished teaching professorship is a rank above the professorship. It is expected to have the same prestige as a university professorship, distinguished professorship or a distinguished service professorship. Such professors will be provided individual offices and will be furnished supporting services on a level above that for other professors. The Campus catalogue will list distinguished teaching professors, distinguished professors, distinguished service professors and university professors separately at the head of the faculty list. Such persons may be placed again in the faculty list but, if so, their rank as distinguished teaching professors will be indicated.

Appointment to a distinguished professorship by the Trustees is regarded as a promotion and will carry with it tenure in rank if it has not already been attained and a salary increase of \$2,500 (in addition to any negotiated general salary increase). Such increase will be funded from the campus budget through the normal process for funding promotions. The increase is built into the salary base of the designee and must be provided for in campus budgets of ensuing years.

7. The Extraordinary Responsibility of Distinguished Teaching Professors. A distinguished teaching professor is expected to devote a considerable proportion of his energy to curricular reform and to the improvement of instruction on his home campus. Over and above this campus responsibility is a responsibility to the State University as a whole. During each ten-month academic year each distinguished teaching professor is expected to devote up to one full week in service of the University as a whole on campuses other than his own. Such service may come at the request of the Chancellor or a member of the Chancellor's staff or at the request of a Campus President.

Part II - The State University Chancellor's Awards for Excellence in Teaching.

1. Criteria. These awards are made yearly to superior teachers who do not meet the requirements for a distinguished teaching professorship. It may be that the recipients of these awards have not attained the academic rank or length of service required for appointment as a distinguished teaching professor or that, although their teaching skills are excellent, they have not reached the standard required for such an appointment. The criteria to be used

in the selection of persons for a Chancellor's Award for Excellence in Teaching are the same as those listed for distinguished teaching professors in Part I, Paragraph 1, except that the first criterion (criterion a.) is not to be used. The elimination of this criterion is not intended to exclude faculty members who meet it. Persons recommended for the award may be of any academic rank and must have completed only one year of full-time teaching on the recommending campus.

2. Number of Awards to be Granted. Eligible campuses may recommend faculty members each year on a ratio to FTE undergraduate students indicated for that year. Campuses having fewer than the minimum FTE undergraduate students may make one nomination. The number of awards granted will be dependent upon funds available.

3. Method of Selection. The method for selection of award winners will be the same as that for distinguished teaching professors as described in items 2 and 3 of Part I. If it seems appropriate, a campus may set up separate nominating committees and separate screening committees for Distinguished Teaching Professorships and for Chancellor's Awards for Excellence in Teaching. A Supporting File must be established for each person recommended to the Campus President by the Screening Committee. The Campus President will forward the Supporting Files to the Chancellor together with his own recommendations by not later than February 1 (1972-3; January 1, 1973). The Chancellor's Advisory Committee on Distinguished Teaching Professorships will also advise him concerning the Awards¹. The Chancellor

¹ For advise concerning the Awards, the Adviscry Committee will be augmented by appointment of representation from the Community Colleges.

will announce the awards by May 15 (1972-3: March 1, 1973).

4. The Nature of the Award. Persons who win an award will receive recognition in the college catalogue by the addition of the phrase "the State University Chancellor's Award for Excellence in Teaching, 1972-1973". When a faculty member wins the Award for more than one year, the catalogue notation will indicate each year it was received. Each Award will carry with it a sum of \$500. A person winning the Award more than once will receive \$500 for each year in which the award is granted.

November 3, 1972.

UNIVERSITY SENATE
1972-1973 ROSTER

NAME

TIME IN

ALEXANDER, D.	3:10	
BADER, R.	3:00	
BENEZET, L.	3:05	
BIRR, K.	2:57	
BLOCH, K.	2:55	5:10
BOWLER, C.	2:50	
BROWN, N.	3:15	
BROWN, S.		
BUCK, V.	3:30	
CERULLO, M.	3:05	
CHESIN, S.	3:05	
CHI, B.	2:50	
MURCH, M.	3:30	5:10 out
CLARK, R.	3:10	
CLINGAN, T.	3:10	5:10 out
COBANE, E.	3:00	
COHAN, C.		
COLE, D.		
COLLIER, G.	3:00	
COLLINS, A.	3:15	
CORBETT, J.	3:00	4:35
COSTELLO, T.		
COYLE, M.	4	
CURRAN, P.	P.R. 3:10	
CZAPSKI, U.	3:10 h.g.	
NCAN, D.	3:00	
ELLINWOOD, D.	3:00	
EPSTEIN, L.	3:00	

NAME

TIME IN

ESON, M. *MOTIVE 4:15*

FARLEY, H.

FARRELL, M. *3:05 PM*

FEINSTEIN, W.

FEMMINELLA, F. *3:50*

FINKELSTEIN, A.

FOSTER, A. *3:00*

FURFURE, M. *3:00*

GAVRYCK, J.

GERBER, S. *3:30*

GIBSON, R. *3:00*

GOTTLICH, V.

GRENANDER, M. *3:00* *4:35*

WALPER, W. *3:00*

HAMILTON, H.

HARDT, R. *3:00*

HARMON, P. *3:10*

HARRISON, D. *3:05* *4:35*

HART, R. *3:00*

HARTLEY, J. *3:15*

HAWKINS, L. *3:15* *4:40*

HIRSCH, D.

HOLSTEIN, W. *3:05* *WKH*

HUNSBERGER, I. *3:05* *WKH*

JACKLET, J. *3:00*

JACKSON, R. *3:00 P.M.*

AUFMAN, A. *3:20*

KELLEY, R. *3:07*

KELLY, R. *3:00 P.M.*

KENDALL, R.

NAME

TIME IN

KLEIN, A.		
POPILOW, D.	3:00	
LAMPERT, M.	2:00	
LININGER, L.		
LITTLEFIELD, T.	3.00	4.35
LOPATIN, E.	3:00	
MARSH, B.	3:00	3:00
MARTIN, D.	3:10	3:10
MCILWAIN, J.	2 ⁵⁵	
MEYER, M.		3:05
MINCH, R.		3:05
MUTHENGI, L.		
O'CONNOR, W.		
ELLY, E.	3:10	
ROBERTS, A.	3:00 PM	
SALKEVER, L.	3:21	3:10 PM
SANTI, J.	3:00	5:15
SATURNO, A.	3:00	4:10
SCHERMERHORN, B.	Barbara Schermerhorn	3:05
SCHMIDT, C. J.		
SCHMIDT, R.	RAP	3:05
SHERMAN, M.	M. Sherman	3:05
SILVA, F.	Fred Silva	3:05
SIROTKIN, P.	Paul Sirotkin	3:10
SMILEY, M.	M F Smiley	3:25 4:40
SPELLMAN, S.		
SPIVAK, A.		3:00 4:50
STOKEM, K.		3:00
SUROWITZ, D.	2:55	

NAME

TIME IN

TIBBETTS, J. R.

3:03

RUSCOTT, F.

3:07

UPPAL, J.

VAZQUEZ, J.

WELCH, L.

3:10

WHALEN, L.

3:05

WHITLOCK, D.

WILKEN, D.

3:10

4:35

WRIGHT, N.

3:00

out
4:15