Defense Job News

Vol. 3 No. 22

New York, February 10, 1942

Price Five Cents

Deadline Saturday For N.Y.C. TESTS

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May a Civil Service Employee Hold an Outside Job?

FEDERAL CIVIL SERVICE NEWS

By CHARLES SULLIVAN -

PROBE

No Curfew

WASHINGTON, -Government gals: don't get too excited. Representative Earl Wilson's proposal that you go to bed every night by ten so you'll be in condition for a hard day at the office the following day hasn't got a chance in the world of being enacted into law. The secret is that former school teacher Wilson, a Republican from an Indiana town of 400,

few proposal. However, Wilson has the support of many of his colleagues to the claim that Federal workers are inefficient . . . that there are so many employees now that they get in one another's way in Washington, and that Government supervisors are to blame for much of the confusion and congestion in Washington.

isn't really serious about his cur-

But Wilson, who has proposed that the Congress investigate these conditions, hasn't got a chance to get a congressional investigation. He's a Republican, and the Democrat-controlled House isn't going to let a Republican steal glory, if they can help it. However, it's generally believed the probe would be ordered in a minute if the investigation had been suggested by a Demo-

What's likely to happen, is the revival of the Ellender Committee, a standing Senate committee to investigate the operation of Civil Service. Ellender hasn't held a hearing for nearly 18 months but with the spotlight on Federal workers again you can expect Ellender to get into the spotlight.

Post Office Proposes Overtime Pay; Plan May Affect All Federal Employees

WASHINGTON. - A plan is being studied whereby Federal workers would be paid straight overtime for work of more than 40 hours a week, The LEADER has learned.

The plan originated in the Post Office Department, but it has been adopted by officials in many other agencies.

Post Office officials are still studying the plan. Briefly, they propose that the law be amended to permit the paying of straight pay overtime to its thousands of clerks and carriers and other employees who are not now covered by an overtime pay provision. The Post Office, which must get clearance from the Budget Bureau before a bill to that effect is issued in Congress, believes the shortage of manpower compels it to place most of its employees on a 48-hour work week. In other words, employees would work six days of eight hours.

Straight Overtime Pay However, the Post Office doesn't propose that the law be amended to require its employees to work a 48-hour week. The 40-hour week law would stand, but a provision would be added to give the local postmaster, on approval of the Post Office Department, authority to extend the hours of P.O. employees. And when hours were worked over 40 the employees would be paid straight time. And not time and a half as Uncle Sam requires private industry to pay.

The reason for the overtime pay provision is only too obvious. If working hours of Government

workers were extended to 48 by law it would be years before the Congress would reduce the hours. On the other hand, the overtime provision could be used with discretion.

Though the Post Office Department is considered a "defense" agency, it has been hard hit by the war, and the worst is yet to Business is booming for the department and thousands of additional clerks and carriers will have to be hired to share in the work load and replace employees who have been called up by the Army and the Navy. The Post Office claims that adequate replacements are hard to find.

Like Retirement Act

The department was pleased with the passage of the Ramspeck-Mead retirement act which raised to 70 the automatic retirement head or executive issues a Many Post Office employees had to be retired at 62 and 65 under the old law. The department under the new law also can bring back into the service retired employees and it plans to do just that by the thousands. Postal employees, on the other hand, don't like the new bill at all. Word soon got around in Wash-

ington on the Post Office proposal, and it's the opinion of many persons here that Congress will amend the bill, once they get the chance, to give authority to all war heads to pay their employees straight time for overtime.

The dual purpose of such a bill would be to raise by 20 percent the salary of the Federal employee

who works 48 hours a week, and conserve manpower making people already on the job do more work. It would also eliminate the demand for a war "bonus" for civilian workers and it would at last recognize the overtime that's being worked by the "white-collar employees. Uncle Sam's skilled workmen have been drawing overtime pay for months. So have the technical and professional employees of the War, Navy, Maritime Commission and the National Advisory Committee for Aeronautics.

Navy Affected

In Washington, for example, the Navy Department has something like 12,000 white-collar employees. More than 2,000 of these are professional, sub-professional, and technical; and they collect time and a half on the extra eight hours they are compelled to work each week. The department is on a compulsory 48-hour week. But the file clerks, typists, stenographers and the many other clerical employees, whose salaries are much lower in the first place, aren't given a penny for the extra work.

These are problems that must be met and some of the President's closest advisors on personnel matters believe they can best be solved by the straight overtime provision. Of course, discrimina-tion would exist but it is quite likely that the professional and technical employees now being paid time and a half would also be paid straight time under such

LONG WEEK

U.S.E.S. Goes On 44-Hour Week

New York State's 81 United States Employment Service offices are opening a half hour earlier and closing a half hour later daily, in a move to make their labor-exchange facilities more fully available to employers and job-seekers. The new operating hours are 8.30 a. m. to 5.30 p. m. on weekdays, and 8.30 a. m. to 12.30 p. m. on Saturdays.

Richard C. Brockway, director of the U.S.E.S. for New York, said that the 44-hour schedule has been in effect since last week in U.S.E.S. offices throughout the nation. Formerly, the offices operated on the usual federal work week of 39 hours.

TRAINING

Course for Women In War College

The War Department is planning to hire women college gradvates with degrees in physical education, including courses in human anatomy, physiology and kinesiology. Women selected will be trained at Government expense for a year, but they'll be paid \$1,440 during the training period.

The first six months of the course will be conducted at the Army War College in Washington, Upon successful completion of the course, the trainees will be placed in Army hospitals for an additional six months' training

On graduation from the second training period, the girls will be placed in Army hospitals, public health service hospitals and Veterans Administration institutions throughout the country at salaries

The first step to get one of these jobs is to apply for the Civil Service test for student physiother-

May a Civil Employee Hold an Outside Job?

By H. ELIOT KAPLAN

They say you just can't hold cutside jobs while you're boss is Mr. Civil Service. But this isn't an inflexible rule at all. In fact, it usually isn't even a rule.

Except where expressly prohibited by statute or departmental rule, a public employee may engage in business or hold a job outside the civil service field just as long as this business or job doesn't conflict with his regular civil service job.

For instance there are some statutes affecting specific employment where any outside work or business activity is, to put it mildly, absolutely prohibited. Policemen, firemen, court clerks and attendants, and inspectors in some departments such as the License Department, etc., are re-stricted by statute or depart-

In each such case, one must be certain to determine whether or not his position falls within the restrictions. If there's no statutory prohibition whatsoever, however, he must merely look to his departmental rules, and, if his department says "o.k.," why, it's just plain o.k.

Of course, these departmental rules must be based on some substantial grounds relating to the nature of the employment. They must not for a minute allow themselves to be whimsical or so arbitrary as to be held by the courts as strictly capricious, and, therefore, illegal.

The Safe Way

You might abide by the departmental rules if there is the slightest doubt. That's the safe way. Every once in a while a depart-

ment head or executive issues a "decree" admonishing employees in the civil service that they must not engage in any work outside their State or city job, or that they may not make more money in their own sweet way and on their own sweet time after office hours, or that they may not do so if they earn more than \$1,200 or \$2,000 annually. temperament or caprice of an executive or department head may have more to do with decisions of this sort than you'd think.

True, there often is some logical reasoning behind such prohibi-tions. Certainly no one can complain if he is restricted from conducting a business that would reflect upon his city job, or inter-fere with his city functions, or even conflict with them. Nor may one defend a civil service emplovee who arrives at work so tired from his outside endeavors that he cannot do a good day's work in his State or city job. But, to repeat, where is there a

general law prohibiting all such practices—at least as far as most departments go?

What is debatable, of course, is whether or not an executive may arbitrarily prohibit employees from working after office hours, or earning extra money on their own time, regardless of the circumstances or relationship of the outside work to his civil service position.

In New York City

All of these facts apply to federal and to State employees. It is my oninion that the ply to New York City employees, too; but they don't. Here's why. The Mayor has issued an edict against holding down an outside job-and that edict has been upheld in one case that came to the courts. This doesn't mean you must grow brain-fat in your spare time if you work for New York City. It does mean that you should undertake no extra-money task without getting the definite OK of your department head.

School For Bosses

Federal administrators and supervisors are going to school. They are going to study the art of human relations so they'll be better able to handle the employees under them. Between 800 and 900 bosses in Washington will start to school three days a week beginning March 1. The instructors will be Federal officials, who will be instructed themselves by Harry Clarke, industrial consultant. The program is said to have been inspired by the President.

TESTS

Machine Operators Needed Immediately

War Department in Washington is in urgent need of tabulating machine operators, IBM machine operators. The department needs 'em by the score. If you are interested. write to the placement section of the Quartermaster General Corps of the War Department. The section is located in the new Railroad Retirement Board Building, Washington, D. C. The jobs will pay \$1,440.

More Women

WASHINGTON.-It's estimated that 85 percent of the new Govemployees now pouring into Washington are women. And new workers are coming to Washington now at the rate of 200 a day. On one day recently-January 20-670 new employees went to work for the War Department. In fact, the War Department took on 4,500 new workers during January for an all-time high rec-Within the next 18 months the War Department expects to bring 40,000 additional workers to Washington.

CIVIL SERVICE LEADER
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CIVIL SERVICE IN NEW YORK CITY

Mayor on PayRaise: "No Money"

Officials of the Central Trades and Labor Council, AFL, and oficials of the State, County, and Municipal Workers, CIO, this continued to press the Mayor for further conferences to iron out the pay raise controversy. So far, they have heard only this from the man at City Hall: No

the Board of Estimate, which has in its lap a resolution the City Council asking a raise in pay, just isn't talking.

More Men Accept City's Pay Plan

An increasing number of city workers are accepting the offer of the Comptroller's office of 50 per cent deduction in back pay and full prevailing wage rate from date of determination of the current private industry scale, The LEADER learned this week.

Dock builders, pile driving engineers, steam roller engineers, bridgemen and riveters, from an assortment of union groups, are among those willing to end the long struggle for a satisfactory prevailing pay scale and back pay, and the bulk of them already has signed to that effect, it was learned.

A number of asphalt workers are still contesting the administration's procedure in seeking to set up a prevailing wage rate. Henry Feinstein, general organ-

izer for the Hod Carriers', Building and Common Laborers' Union of America, AFL, charged that "taking the case into court will merely be delaying the men from getting approximately \$2 alditional a day, which could be theirs if a decision were to be reached immediately; what more, as a result of precedent the city will have its way."

Meanwhile, a committee representing asphalt worker members of the Civil Service Forum is completing a survey to determine wage standards in private asphalt firms and will present this evidence before Assistant Deputy Comptroller Morris Paris.

Subway Men Leaving Jobs

Claiming that the average inneeds of the department's operastair, Mr.

He charged that the new 7 per cent pension deduction binding all employees, in addition to the "stringent" double deduction affeeting employees who have had to wait to be entered on the rolls for their pension deductions, have largely nullified whatever increases many transportation Workers were granted as a result of last September's conferences.

They're Underpaid

"The transportation workers are entirely underpaid in comparison to the rates paid many employees in other city departments as well

Mr. Blumberg estimated hundreds of cases still exist "where outstanding grievances are evident."

He said the inequalities and injustices of current wage levels

PAY RAISES Wide Repercussions Seen as Mayor Acts Against Civil Service Commission

Last Thursday night was a peaceful one for the members of New York City's Civil Service Commission.

Commissioner Ferdinand Q. Morton was anticipating a party to be given in his honor the succeeding Tuesday, February 10, celebrating his twentieth year as a member of the civil service

Professorial Commissioner Wallace S. Sayre was ruminating over a chapter of a new book he's

And turbulent Paul Kern had no immediate struggle with any of his array of adversaries. He had just lost a court battle with Corporation Counsel William Chanler, but had laid the groundwork continue that battle. It involved four men remaining in the City Register's Office. That office at the last municipal election had been unified and placed under the merit system. All other employees of the Register's Office had been ousted, by edict of the State Civil Service Commission; but these four had been permitted to remain, with the benediction of the Civil Service Reform Association, and-as it later turned outof Mayor LaGuardia.

This wasn't very much more than a routine battle to Paul Kern. He issued a blast at the Corporation Counsel for refusing to defend the Commission's position. That blast, couched in violent terms, pointed up again the notably bad public relations of the tall, aggressive Commissionerpublic relations which some of Kern's close friends had in the past warned him meant trouble.

On Thursday evening it was

TESTS

Saturday is the deadline. So

if you're going to file for one of

the 27 city examinations now

open, don't wait. Applications for

conductor, telephone operator

(women), trackman, promotion to

clerk grade two and other city

tests must be filed at the Appli-

cation Bureau of the Municipal

Civil Service Commission, 96

Duane Street, by 4 p. m., Satur-

There are no educational or ex-

perience requirements for con-

ductor or trackman candidates.

Conductors must be five feet six

inches in height and have at least

20/30 vision in either eye, glasses

permitted. The written and physi-

cal tests for conductor candidates

will carry equal weight. Conductors are appointed at \$.65 per hour and can be advanced to \$.78

Although there are no height re-

quirements for trackman, the

physical and medical standards

are more strict. Trackmen must

have perfect vision, 20/20 each

eye, no glasses permitted. The

physical test for trackman carries

a weight of 60, the mental, 40. Trackmen are paid from \$.63 to

The clerk, grade 2, test is open

to all city employees in the com-

petitive class who are earning up to \$1,799.99, and who have been

year by the date of the written

exam. Grade 2 clerks are paid

employed continuously for

The Deadline

Is Saturday

day, February 14.

per hour.

\$.83 per hour.



These are the men who head up New York City's Civil Service Commission: Paul J. Kern, Wallace S. Sayre, Ferdinand Q. Morton. All three were suspended last week by Mayor LaGuardia. Morton has been a member of the Commission for twenty years. Kern and Sayre are LaGuardlia appointees.

rather light-hearted Civil Service Commission that left the offices at 299 Broadway.

Then It Happened

But for these three — Kern, Sayre, Morton—Friday morning was a changed world. When they arrived at 299, their offices were guarded by a squadron of men with orders to inspect all papers going to and from offices, who would permit no official paper to leave the building, who questioned all comers concerning their busi-This squadron was on 24hour duty. It consisted of men the Office of Investigation. And the headman of that office, Commissioner William B. Herlands, himself handed to Paul Kern a notice from the Mayor. The notice, said, in effect: You're suspended, Mr. Kern, you and your two associates. On Monday, you're to apear at City Hall and

explain why you shouldn't be ousted for good.

The blast at Chanler had been the immediate cause of the suspension order.

It was perhaps with no little satisfaction that Herlands presented the suspension notice to Kern, for between these two no love is lost.

To the reporters who flocked around him that day, Kern appeared unusually cheerful. "We'll fight," summed up his reaction to the Mayor's notice. The blond, youngish Commissioner loves good fight. And there was little doubt, among those who spoke to him, that he would punch hard. He started early, with sarcastic reference to the guard which had been placed around his office.

Over the week-end the adversaries prepared their cases, Mayor

(Continued on page Eighteen)

8 Weeks Remain

Before Clerk Test

Clerk, grade 1, candidates have approximately eight weeks to prepare for their examination, according to present plans of the Civil Service Commission. Samuel H. Galston, assistant director of the examining division of the Commission, said that the test will probably be held during Easter week in various schools throughout the five boroughs.

The 31,640 candidates who filed for the clerk test last week will be given a written general intelligence and aptitude test. This examination will be designed to test mental alertness, reasoning abil-

(Continued on Page Nineteen)

Filled at Grades, Salaries Stated Emil K. Ellis, counsel to the

NEW BILLS

Ellis to Ask New

Civil Service Law

Wants Positions

Council Committee Investigating Civil Service, this week denounced as "a form of deception" the practice of advertising exams to certain grades and salaries when "few, if any, positions actually exist at the grade and salary advertised." He intends to press for legislation in Albany on behalf of the committee to rectify this condition, he said.

Pointing out that this system has been a source of much disappointment to many eligibles, Mr. Ellis contended that exams are constantly being held for clerks, stenographers, typists, inspectors and other positions along similar lines without the existence of a budget line.

Mr. Ellis, in a report submitted to the committee, recommends that "these abuses should be ended by limiting examinations to those instances in which a budget line exists and actual or contemplated vacancies exist at the advertised grade and salary." Exams shouldn't be announced, he specified, unless departments re-

Mr. Ellis said that, if passed, this legislation would eliminate instances wherein an eligible is forced to take a lower grade position at a lower salary after showing himself to have all the qualifications necessary for the job he originally sought.

He insisted the committee's continued existence will depend "upon whatever the committee next decides to do, if anything." He stated that he would ask a fee for his services to the committee.

WAR Inthe Armed Forces

Sanitation men in the armed

Junior Sanitation: 12.
Sanitation Man "B": 77
Sanitation Man "C": 33.
Auto Mechanic: 1.
Battery Constructor: 1.
License Fireman: 3.
Trac. Operator: 1.
Soow Man: 2.
Auto Engine Man: 5.
Foreman: 1.
Asst. Foreman: 1.
Investigator: 4.

Asst. Foreman: 1. Investigator: 4. Clerk: (grade 1), 28; (grade two), ; (grade 3), 2. Slightly more than one percent of the uniformed force and slightly more than 14 percent of the

clerical force are in the armed

Increasing numbers of experienced transportation workers are leaving their jobs for better paying defense positions because of the continuance of "pay standards that aren't keeping up with the rising cost of living," Isidore Blumberg, representative of the Transport Workers Union, reported this week.

crease of 8 cents an hour granted transportation workers in some classifications doesn't meet the upon the grievance board now mulling over pay complaints to effect at least a 10 cents an hour minimum boost because "to give less would be offering virtually no increase at all."

"must be ironed out if only that the department may not lose too many of its skilled personnel.' as in private industry," said Mr. Blumberg, adding "and this fact is imposing a hardship that is gradually becoming unbearable." Mr. Blumberg reasoned that "from 50 to 60 per cent of transportation workers didn't even get 10 cents an hour increases" in the last pay adjustment. Many others,

> Conferences with Mayor LaGuardia in connection with the pay raise issue are continuing, Mr. Blumberg indicated.

he said, didn't get any boost,

\$1,200 to start and receive automatic increments to \$1,799.99.
Complete requirements for all 27

Conductor, **Trackman Tests** Not So Tough

tests begin on page 12.

"The physical examination for conductor will not be so severe as the physical tests for fireman and sanitation man," Paul M. Brennan, director of the Civil Service Commission's physical and medical bureau, informed The LEADER this week.

The number of competitors who pass the written examination will determine the severity of the physical exam, Mr. Brennan in-The test itself will be patterned after recent physical tests for fireman and sanitation man in that it will probe strength, endurance and agility, but the requirements will be modified, Where sanitation man and fireman candidates had to lift 80pound dumbells in each hand, conductor candidates may only have to lift 60 or 70-pound weights.

Test Comes April 25

written examination for conductor is scheduled for April The physical requirements will not be officially announced until the written tests are held.

Heavy Men For Trackman The physical examination for trackman will be designed to test the candidate's strength rather than his ability. Mr. Brennan pointed out that the job of trackman is essentially a heavy man's job. The trackman physical test will carry a weight of 60, compared to the mental of 40. Dates for the mental and physical parts of this exam have not been set

Saturday is the deadline for conductor and trackman applications. Conductors are paid from \$.65 to \$.78 per hour, trackman from \$.63 to \$.83 per hour.

The LEADER will keep candidates for trackman and conductor fully informed of all matters in their interest.

BULLETIN BOARD

NEW YORK CHAPTER. STENOTYPE ASSOCIATION The New York Chapter of the

Stenotype Association will meet at 8:30 p.m., on Lincoln's Birthday, in the Crown Hotel, 133 West 44th

VALENTINE BALL, UNITED FEDERAL WORKERS

One hundred servicemen have been invited to attend the Valentine Victory Ball of the United Federal Workers, C.I.O., Saturday, February 14, at the Hotel Diplomat, 108 West 43rd Street. Featured in the entertainment will be Phil Leeds, well-known Broadway singer, and the Harvest Moon dancers.

CLEANERS' COUNCIL, DEPT. OF WELFARE

Next meeting date of the cleaners' council, Department of Welfare, is Sunday, February 15, because of the six-day week. A report on competitive status negotiations will be given at the meeting. Charles Rindone states that the council is concerned with obtaining equal pay for all cleaners. He has advised all cleaners in the Department of Welfare to consult The LEADER for future notices

FIRE ELIGIBLES

The Fire Eligibles Association will meet Friday, February 20 at 8:30 p. m. in Washington Irving High School, 16th Street and Irving Place. All eligibles on the list interested in furthering their opportunities for appointment are requested to attend the meeting.

SENIOR EXAMINER ELIGIBLES

The association of eligibles for senior examiner of State expenditures in the State Department of Audit and Control will hold a meeting on Saturday afternoon, February 14 at 3 o'clock in Room 1710, 1440 Broadway, New York City. All eligibles are urged to attend this meeting.

Buy The LEADER every Tuesday.

7:27:42

2:13:44 4:13:142 10:28:45 4:20:42 4:12:43 3: 5:45 12:21:42

3 :11:45

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MAIN 4-8688 ENROLL NOW FOR NEW TERM

LISTS

Supermen Claim Superman Title

"We are the supermen!"

John Bendetti, president of the Sanitation Eligibles Association, this week laid formal claim to the title for his 1,300 followers. The outburst was occasioned by the announcement last Tuesday of a new organization, the New York Supermen Association, Inc.

Head of the incorporated group is Johnny Mandel, defeated for the presidency of the sanitation eligibles by Bendetti. The new officers of the sanitation boys claim that Mandel is only "confusing everybody" by adopting the name "Supermen," by which the Sanitation Eligibles have been known ever since their heroic performance at the stiffest physical test given, up to that time, for any New York City job.

"We intend to hold on to the name Supermen," said Bendetti. "Neither Mandel nor anyone else can take it away from us. I'm sorry that Johnny has taken this path. He claims that his new outfit is a social and athletic club. There is no social or athletic activity which our boys can't have if they ask for it, right within the Sanitation Eligibles Association itself.

Want More Jobs

Main purpose of the organization remains, however, to get jobs for its members. Bendetti is asking the Municipal Civil Service Commission to certify the sanitation list for all conductor and trackman positions which may arise before the new lists for those positions are ready. "Nine out of every ten of our members are going to take those tests any-' In addition, the organization is preparing a list of its qualifications to present to federal officials for possible use on U.S.

Helper List Goes To Hospitals

The entire hospital helper (women) list was sent over to the Department of Hospitals by the Civil Service Commission last week. All of the remaining eligibles on the six-month old list will be asked by the Hospitals Department if they are willing to accept permanent jobs now. Permanent vacancies in the Department of Hospitals exist for \$360 per year part-time positions and for fulltime positions paying \$480 a year with maintenance.

A total of 2,528 names were on the hospital helper (women) list when it was established last Sep-

Porters for Water Supply Bd.

Seventy-eight eligibles on the porter list were certified last week by the Civil Service Commission to fill 7 jobs as porter in offices of the Board of Water Supply outside New York City. The seven vacancies exist \$1,200 per year. Highest eligible reached on the certification was number 1,122.

Twenty-one names on the same list were sent over to the Department of Hospitals to fill jobs as hospital helper at \$1,020 per year. Highest eligible reached was number 1,427. One job as a cleaner in Hunter College at \$1,200 per year will be filled from the porter list; 39 eligibles, up to 975, were certified to Hunter to fill this vacancy.

Three Airport Jobs Open

Three jobs as airport assistant at LaGuardia Field will be offered eligibles on the airport assistant list this week. The Civil Service Commission certified the names of 13 eligibles, up to num-ber 34, last week. The airport jobs pay \$1,200 per year.

Beg Pardon

Due to a typographical error, last week, the certification of porter eligibles up to number 1,540 on the list read \$1,800 per year. It should have been \$1,080 a year.

68 Promotions In Fire Dept.

Sixty - eight long-awaited promotions will be made in the Fire Department at 11.30 a. m. Monday, February 16. Twenty-eight officers will be premoted to higher rank and forty firemen will be made lieutenants. There will be nc appointments of fireman from the eligible list.

Two battalion chiefs will be promoted to the rank of deputy chief, six captains to the rank of battalion chief and twenty lieutenants to captain. The four battalion chiefs on the deputy chief list certified for the two \$6,300 a year vacancies, in the order of their standing, are:

Carlu H. Senner, Charles J. Johnson, Edward P. Mute, and Gerhardt E. Bryant. Ten captains certified for the \$5,300 a year battalion chief posts include Hugo Braun, Gunther E. Beake, Thomas J. Shine, William J. Brickmann, Joseph B. Grav, Frank A. Toomey, George F. Hughes, John J. Browne, Frank W. Michitsch, and Harry F. McPartland.

\$4,500 Vacancies

\$4,500 Vacancies

The first twenty names certified for the 20 captain promotions at \$4,500 are James T. Muldoon, Raymond T. Millner, George Higginson, Joseph A. Faughan, John J. Scudellari, Francis J. Love, Matthew J. McMahon, Charles J. Stressler, George Kahn, Frederick P. Allen, Martin Monahan, Edward J. Singleton, James T. Ward, Edward C. Belsky, George J. Behringer, Jr., Salvatore R. Rogers, William J. Bauer, James J. Delaney, Edward G. Klein, and Edward B. Cunningham. Altogether 32 names on the captain list, up to No. 42, were certified for the twenty vacancies.

\$3,900 Vacancies

\$3,900 Vacancies

The first 40 of the 65 firemen on the lieutenant's list certified by the Civil Service Commission for the forty \$3,900 a year vacancies are:

cancies are:

Paul Shander, William E. Royer, Edward J. Murphy, No. 1; Elio Pietrantoni, Edward J. Buchanan, Otto H. Knochenhauer, Frederick E. White, Eugenio Veltri, Robert A. Dorr, Lawrence R. Geoghegan, Joseph St. Antonio, Robert Lynch, Charles T. Robinson, Abraham J. Schattle, Packey Redican, Thomas F. Coniff, Joseph W. Kratochvil, Walter W. Vail, James P. Fleming, Robert J. McKeown, John R. Eastburn, Edward Carr, William Ulrich, Henry J. Fehling, Thomas R. Cannon, John J. Daly, No. 4; Timothy J. Driscoll, Maurice Ratner, Joseph J. Valentine, Thomas G. Hamilton, Francis J. Brennan, No. 2; Martin F. O'Connor, Frank Sorraco, Patrick J. Leonard, Edward Brennan, Arthur N. Begloff, Robert Walsh, Thomas P. Gibbs, No. 1, Raymond J. Lustig, Norman Armstrong, and Harold Disen.

The deputy chief list was established June 28, 1939, and the battalion chief list on August 23 of the same year. The captain and lieutenants lists were promulgated in the early part of last year, the captains list on July 16 and the lieutenants on January 3.

The Coast Guard needs men. If you're between 18 and 31, why not join up now!

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meeting the demands of Civil Service
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Your Chances for Appointment

IMPORTANT: PLEASE READ THIS

The highest numbers certified on New York City eligible lists for per, manent, temporary, and indefinite positions at various salary ranges appear below. Do not add these figures. The first column contains the name of the eligible list; the second column, the department to which this list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean d than there are

es when they are ched on your list it. The depart, you are about to

yacancies. The Civil Service Comcertified. If your number and you have not been ment to which you were be reached for appointme	mission does not a is lower than the cotified yet, don't certified will notifint.	notify eligible number reac worry about y you when
		Salary P.F.
Title Able-Bodiet Seaman Able-Bodied Seaman Accountant, Grade 2 Accountant, Grade 2 Accountant, Grade 2 Accountant Airport Assistant Announcer Architectural Draftsman	Public Works Sanitation	105 mo. 1,500 1,800
Accountant, Grade 2	Hospitals Welfare	1,200 1,500
Announcer	Mun Br'dcasting Bd. of Water Sup	1,200 1,800 3,120
Architectural Draftsman Asphalt Worker	P., Man., Bklyn, Bx. Education	1.800
Assistant Gardener	Water Supply3 Welfare	1,800
		1,680 1,500 .64 hr.
Auto Engineman (app.) Automobile Machinist Automobile Mechanic	Transportation	.75 hr.
Bridgeman and Riveter	Public Works	13,20 day 3,000-4,800
Captain, F.D Car Maintainer, Gr. B Car Maintenance, Group F	Transportation	.75 hr. .75 hr. 12 day
Buildings Manager. Captain, F.D. Car Maintainer, Gr. B. Car Maintenance, Group F. Carpenter Cement Mason. Chief Life Guard. Clerk, Gr. 2 (Higher Ed.). Clerk, Gr. 2 (Higher Ed.). Clerk, Grade 2. Clerk, Grade 2 (Male). Clerk, Grade 2 (Male). Clerk, Grade 2 (Male). Clerk, Grade 2 (Male). Clerk, Grade 2. Clerk, Grade 2. Clerk, Grade 2. Clerk, Grade 2. Clerk, Grade 2 (Female). Clerk, Grade 2 (Female). Clerk, Grade 2 (Female). Clerk, Grade 2 (Female). Clerk, Grade 2 (Clerk, Grade 2. Clerk, Grade 2 (Temale).	Boro Pres. Rich	12 day 12 day
Clerk, Gr. 2 (Higher Ed.) Clerk, Gr. 2 (Higher Ed.)	City College1 Hunter College	.20 & 1.25 hr 1,200
Clerk, Grade 2 Clerk, Grade 2 (Male) Clerk, Grade 2 (Male)	Municipal Court N.Y.C. Tunnel Auth	1,200 1,200 900
Clerk, Grade 2	Education	858 840
Clerk, Gr. 2 (Female) Clerk (Female), Grade 2	B.P. Richmond Education	1,200 858 840
Clerk, Grade 2 (Female) Clerk, Grade 2	Hospitals	10 & 600 w/m
Climber and Pruner	Parks	1,620
Dentist (Part-Time) Dental Hygienist Diesel Tractor Operator	Health	5 day 1,260 6,50 day
Dockbuilder. Electrical Inspector, Gr. 2. Elevator Mechanic. Elevator Mechanic's Helper.	Purchase	1 800 1,800 2,400
		1,800 1,769
Fireman	Transportation	1,500 .5865 hr. 360 & 480 w/m
Fireman Hospital Helper (Men) Hospital Helper (Women) House Painter	Hospitals	360 & 480 w/m 9.50 day
insp. Masonry & Carp'try Insp. of Steel, Grade 3 Janitor (Custodian) Gr. 2 Janitor Engineer Junior Administrator Ass't Junior Administrator Ass't	Welfare	1.800 3.400
Janitor (Custodian) Gr. 2 Janitor Engineer Junior Administrator Ass't	Health	1,700 3,576 3,000
Junior Administrator Ass't Junior Architect	Housing Transportation	3,600 2,160
Junior Administrator Ass't Junior Assessor Junior Engineer (civil) Junior Engineer (electric) Junior Engineer (Mech.) Gr. 3	Water Supply	1,920 2,160 2,400
		960
Laboratory Helper (Women).	Education	1,200 720
Laboratory Helper. Laboratory Helper (Women). Laboratory Helper (Women). Laboratory Helper (Women). Laboratory Helper. Laundry Workers Lieutenant, F.D. (prom.). Lifeguard Lipeman.	Transportation	1,200 ,42 hr. 780&less P&
Lieutenant, F.D. (prom.)	Police	3,900 4,000
LinemanLocksmith		1,500 8 day
Malutalusate Water a Com A	man and the state of the state	1,200 .63 hr
Maintainer's Helper, Grp. B Maintainer's Helper, Grp. C Maintainer's Helper, Grp. C	Transportation	.63 hr .70 hr. .63 hr.
Maintainer's Helper, Grp. A. Maintainer's Helper, Grp. A. Maintainer's Helper, Grp. B. Maintainer's Helper, Grp. C. Maintainer's Helper, Grp. C. Maintainer's Helper, Grp. D. Maintainer's Helper, Grp. D. Maintainer's Helper, Grp. D. Manaxement Assistant	Transportation	.63 hr.
Management Assistant Management Assistant Management Assistant	Housing	1,560 1,800 1,250
Management Assistant. Management Assistant. Management Assistant. Mechanical Main. Grp. B. Medical Insp. (Obsterrics). Medical Insp. (Pediatrics). Medical Insp. (T.B.). Motorman-Cond'tor (prom.). Office Appliance Opr., Gr. 2.	Transportation	.85 hr. 5 session
Medical Insp. (Pediatrics) Medical Insp. (T.B.) Motorman-Conditor (prom.)	Parks	5 session 1,500 80 hr
Office Appliance Opr., Gr. 2 Park Foreman	Welfare	1,200 1,060
Pathologist Patrolman, P.D. List No. 1	Police	2,160 1,200 1,800
Patrolman, P.D., List No 1 Patrolman, P.D., List No 1	Correction Water, Supply	1,769 1,800
Patrolman, P.D., List No. 1 Patrolman, P.D., List No. 3 Patrolman, P.D., List No. 3	Finance	1,200 4 day 1,800
Park Foreman Pathologist Patrolman, P.D., List No 1 Patrolman, P.D., List No, 3	Comptroller	1,500 11 day
Physiotherany Tech	Hospitals	1,500 1,200 1,260
Playground Director (Female Playground Director Playground Director	Parks	1.200
Plumber Policewoman Policewoman	Correction	0 day 1.769 1.800
Porter	Queens College	1,800 1,320 1,200
PorterPorterPorterPorter	. Hospitals	960 780 1,020
Porter Porter Public Health Nurse	.Hospitals	540 w/m 720 w/m
Railroad Clerk (prom.)	Transportation	1.500 55 Por 1,500
Sanitation Man, Class A Sanitation Man, Class A.	DWSGE	1,680 .57 hr
Sanitation Man, Class A Sanitation Man, Class A	Public Works	.6670 hr. 1 500 1,200
Samtation man, Class W	Transportation	960 5.50
Sanit'n Man, Class B (prom). Section Stockman (clothing). Section Stockman (food)	. Welfare	1,980 2,340 & 1,800 2,340 & 1,800
Social Investigator	Welfare	1,500 hr
Social Investigator Special Patrolman Special Patrolman	Child Welfare Correction Water Supply	1,500 1,869 1,800
Special Patrolman	Transportation Markets	1,500 9 day
Special Patrolman Special Patrolman Special Patrolman Stationary Engineer (elec.) Stationary Engineer (steam) Stenotypist, Grade 2. Stenotypist, Grade 2.	Civil Service Comm Hospitals.	9 day 1,200 900
Stone and Typewriter	Water Cupply	1,200 1,200
Steno, and Typewriter Structure Maint'r (plumbing) Structure Maint'r (woodwork)	Hunter College Transportation	960 1,500 80 tr.
Tax Counsel, Grade 4 Tax Counsel, Grade 4 Telephone Operator	.Law	1.800
Telephone Operator Telephone Operator Third Rail Maintainer	Transportation	1,800 1,200 960
Title Examiner	Housing	1,800 3,130
Topographical Draftsman Towerman Trackman		80 & 72 tier br.
Tunnel Sergeant	.Transportation	2,400 .8095 960
Typewriter Repairman	Purchase	960 1,310
Watchman-Attendant. Watchman-Attendant. Watchman-Attendant. Watchman-Attendant. Watchman-Attendant.		1,200 25 wk. 840
Watchman Attendant	Hospitals	125 mo. 600 w/m

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Intensive mental course to date of test. Expert instruction. Home Study, Lectures and Trial Exams. COMPLETE FEE \$10. PAYABLE IN INSTALMENTS. You are invited to take in a class session, free, to judge the type and quality of the instruction.

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Eugene B. Schwartz, Principal, Former Director of the Schwartz-Caddell School 147-FOURTH AVE., at 14th St. (Central Bank Bldg.) GR. 3-0808

City Civil Service News Briefs

AT ITS MEETING last week, the Civil Service Commission denied the request of five grade 1 clerks in the Law Department to jump a grade and participate in the law assistant, grade 2, promotion test in that department . . . Well, you can't blame the boys for trying. . . . In contrast was the decision rendered in favor of the maintainer's helpers in the Independent division of the Board of Transportation. They'll be allowed to take the promotion tests for car maintainer, group E, and air brake maintainer. . . The Commission approved a resolution which would continue in force promotion and preferred lists established before January 1 by the State Civil Service Commission for the former county offices of register. The lists will be used to fill appropriate positions in the new office of the Register of New York City. . . . Decision was reserved on a recommendation to canvass the list for medical social work, grade 1, to see if any eligibles would be willing to accept a salary below \$1,500, and if so, how much lower. . . . The Commission okayed a recommendation to certify the preferred list for ticket agent, grade 2, (female), for positions as attendant (female) ... ditto the recommendation to certify the open competitive list for elevator mechanic's helper for jobs as mechanical maintainer, group B, in the New York City Transit system . . . also okayed the recommendation to restore Esta Rein to the eligible list for policewoman for certification to appropriate positions only.

PENSIONS

Should Draftees Pay Into Fund?

The request that civil service draftees continue payments toward their pension fund, was attacked this week by George Torre, president of the Association of Competitive Employees of the Department of Sanitation. At the same time, he called upon the State Legislature to take action on the pay differential bill that calls for the State to make up the difference between the salary paid them while at work and the army scale.

"How the New York City Employment Retirement System officials expect draftees to meet these payments is beyond me," Torre remarked. "They are called upon to do their duty as Americans and yet are asked to continue making pension payments which they cannot do. They have the alternative to make up these payments within five years after their return from military duty."

TRANSIT

NewStatusPlanned For 57 Lawyers

A plan to reclassify 57 former IRT and BMT employees performing legal work from the noncompetitive to the competitive class was approved by the Civil Service Commission last week. Under this plan the 57 subway lawyers will be placed into the following three existing legal service titles: junior assistant counsel, grade 2, salary \$1,800 up to, but not including, \$2,400 a year; associate assistant counsel, grade 3, salary up to, but not including \$3,000 per annum; and assistant counsel, grade 4, salary \$3,000 and up per annum.

The 57 subway lawyers are now

employed under the non-competitive title of assistant counsel (railroad); 23 are paid salaries over \$6,000, 12 between \$3,000 and \$6,000 and 22 receive less than \$3,000 a year.

LONG WEEK

AFL Head Calls 6-DayWeek'Fiasco'

Floyd Stickles, representative of the New York State Employees, Local 61, A.F.L., this week reminded "Butch" LaGuardia that his six-day week idea is now no less than a fiasco.

Said Mr. Stickles:

1. There isn't enough work during the extra half day, or full day, as the case may be, for city employees to keep busy. So, he deduces, the extra time is merely being vasted.

2. The public isn't inclined to take advantage of the extra hours saddled on the back of city workers, either because they find no reason to do so or just aren't interested. Or perhaps they don't believe in the six-day week.

The long week must be fought until it is cancelled, declared Mr. Stickles, who pointed out that municipal workers are persisting in a post card campaign. "We're deluging the Mayor with protests right straight along."

Wants a Conference

Mr. Stickles said his group is seeking another conference with the Mayor to discuss the situation further. Upon which he confided: "Looks like the meeting ought to take place the latter part of this week or the early part of next."

Martin Cooper, president of the Civil Service chapter of the Federation of Architects, Engineers, Chemists and Technicians, CIO, pointed out that almost 5,000 petitions, complaining about the six-day week, have been sent to the Mayor.

Ewart Guinier, president of the New York District, State, County and Municipal Workers of America, stated that almost 2,000 signatures have been obtained for the same purpose.

TRAINING

Art of Becoming A Policewoman

"My friends turn up their noses when they hear about anybody wanting to become a policewoman. So I tell 'em I'm just taking a physical culture course," said pretty Dorothy Brierton. She's tallest of twelve selected applicants admitted to the course for prospective policewoman, at City College, and she sat down for her first lesson this week.

Blue-eyed, honey-blond Dorothy, just 18, and five feet, nine inches in height, was determined not to admit her weight. "Say I'm about 150," she smiled.

Dorothy is looking forward to becoming a policewoman because she "thinks it's the duty of women today to help to make up for the shortage of men."

Miss Brierton can't become a policewoman until she's 21, but she's raring to go right now.
"Action is what I want," said The two-year course, which she started Thursday, will take up most of this waiting period. Then she can always continue her college education (she gets a certificate in public service for the two-year curriculum - which includes history, mathematics and politics-and can go on with her college work, or she can get preferential credit smoothing her path for a Civil Service career, or be certified for appropriate positions.)

A graduate of St. Xavier Academy in Brooklyn, Miss Brierton, who lives at 545 9th Street, that borough, claims that if "anybody belongs in Civil Service, I do." Miss Brierton's uncle, Detective Sylvester Brierton, retired, was bodyguard for the Prince of Wales and for ex-Supreme Court Justice Charles Evans Hughes. Her dad, Lieut. Robert S. Brierton, is on sick leave at present from the Fire Department. Another uncle is Detective Jimmy Brierton, of the 64th precinct in Brooklyn.

Took Rigid Tests

Just as all the other applicants, who were selected by the City College Division of Public Service Training after passing rigid

(Continued on page Eighteen)



Postmaster Albert Goldman thanking President Patrick Harnedy of the Patrolmen's Benevolent Association for the \$50,000 defense bond contribution of the PBA. The PBA is one of many Civil Service organizations which are purchasing large quantities of defense bonds. Seen in the photo (left to right): John E. Carton, vice-president of the PBA, Postmaster G o'l d m a n and PBA President Harnedy.

Open All Day Thursday, Feb. 12 (Lincoln's Birthday)

CONDUCTOR

Applications now open. Classes for the above city examinations will form WEDNES-DAY, FEBRUARY 11, at 1:15, 6:15 and 8:30 P.M.
Physical classes meet twice weekly in our modernly equipped gymnasium.

CLERK PROMOTION, Grade 2

Class forms TUESDAY, FEBRUARY 10, at 6:15 and 8:30 P.M. TUESDAY and THURS-DAY thereafter at same hours.

CLERK PROMOTION, Grs. 3 & 4

Class forms WEDNESDAY, FEBRUARY 11, at 6:15 and 8:30 P.M. WEDNESDAY and FRIDAY thereafer at same hours.

CLERK — GRADE 1 TYPIST — GRADE 1



MALE & FEMALE

Classes meet TUESDAY and THURSDAY at 1:15, 6:15 and 8:30 P.M. Applications closed.

INVITATION—Anyone interested is invited to attend a class session with a view of observing the type of instruction offered, after which he may enroll if he so desires.

PATROLMAN PREPARATION

Applications for Patrolman are expected to open in March and the examination is ex-

pected in May.

SIX FEATURES OF OUR COURSE — 1. Free Medical Examination. 2. Outdoor Running Track on Roof of Gymnasium. 3. Agility Test Equipment. 4. Coordination Machines. 5. Lectures and homestudy material prepared by experienced and expert instructors. 6. Physical and Mental Classes at hours to suit the convenience of the student. Attend a lecture as our guest and take a free physical trial exam.

CARD PUNCH OPERATOR

Applications will be received until further notice for Alphabetic Card Punch Operator. Another test for Numeric Card Punch Operator is expected within the next few months. Our course not only prepares you for Federal and city examinations that are expected in the near future, but also qualifies you for employment in the commercial field. A good typist may efficiently operate a card punch machine after 60 hours of instruction.

STENOGRAPHER, GRADES 2 AND 3 (Prom.)

Mental classes Monday, Tuesday and Thursday at 6:30 p.m. Special classes in Dictation and Typing Wednesday and Friday, 6:30 p.m., at 120 West 42d St., New York City.

MOTOR VEHICLE INSPECTOR (Bus)

Entrance salary \$2,400 per annum. Classes meet on WEDNESDAY and FRIDAY at 8:30 p.m.

POST OFFICE CLERK-CARRIER - RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

INSPECTOR OF ELEVATORS (Gr. 3) — Class meets Friday at 8:30 P.M. FINGERPRINT TECHNICIAN—Class Now Forming.

JR. TYPIST AND STENOGRAPHER — Applications Now Being Issued for Washington, D. C. and New York.

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NEW YORK STATE CIVIL SERVICE

By MORTON YARMON -

NEW BILLS

Aid Seen for **HospitalAttendants**

ALBANY.-Three bills of interest to employees in mental hygiene institutions are scheduled for discussion at a public hearing on Wednesday, February 11, in Room 525, State Capitol, before the Assembly Health Com-mittee. They are the only civil service bills thus far slated for public discussion.

The Catenaccio bill (Assembly Intro. 327, Print 330) provides for line-item increases of from \$4 to \$8 per month, for all mental hygiene institution employes. I would be effective July 1, 1943.

The Barrett bill (Assembly Intro. 222, Print 224) provides for transfer of mental hygiene positions into the Feld-Hamilton Law and adds hospital nurses to the present list of sub-professional

The Barrett bill (Assembly Intro. 221, Print 223) provides for payment of commutation of \$32 a month for every institution employee living outside the institution, eliminating the present proviso "on account of lack of accommodations in the institution."

State Hospital Raises Possible

ALBANY .- A serious effort is being made by representatives of the Governor's office, the Budget Division, and the legislative leaders to work out salary adjustments for state employees both in and outside the state institutions. It is not improbable that some definite plan will be adopted before the close of this session, the plan itself, or plans, being dependent to some degree upon the result of Republican efforts to cut the executive budget.

There is a general accord among those striving to do something for

State Senator Asks Extension of Lists For Those Entering Military Service

ALBANY .- State Senator Seymour Halpern, Queens Republican, chairman of the Senate Committee on Civil Service, has introduced a bill to extend the life of eligible lists for public employees in military service.

The proposal would amend Section 246 of the Military Law providing that persons on eligible lists who have been reached through certification while serving with the military services of the United States Government shall have their name placed on a special list, which shall have a life of four years after the termination of their military services. As presently constituted the law would only allow this special list to remain in existence for one year after the return of the employee from military duty.

the state workers that some re-

lief should be given institutional

employees and that some kind of

bonus should be allowed all em-

ployees in the lower brackets. One

proposal now is for a 10 per cent

increase or bonus for the lower-

paid groups, maybe 5 per cent for

those above up to a maximum of

Pay Increases Deducted

Hamilton increments would be de-

ducted from the proposed bonus and the bonus itself would be the

difference between the Feld-Ham-

ilton increase and the proposed

percentage increase. This is ten-tative, too, whether the bonus

payments should be on a cost of

living basis or a flat increase

from July to July. In any event,

any pay rise legislation will be

of a temporary nature subject to

re-enactment from year to year.

compensation of the 19,000 or

20,000 employees in the state in-

stitutions not only as a matter of

justice, but to attract and hold

workers, is being given paramount

consideration. So desperate are

the institutions for help that the

Civil Service Department, by re-

quest, has lowered the age of em-

ployees to 16 years. This means putting 16-year-old boys in con-

tact with the insane, although

rules of the hospitals exclude any

minor under 16 even from visiting

An effort will be made to work

out a plan for putting the bulk of

these employes under Feld-Ham-

ilton classification effective in

be granted a straight increase of

up to \$100 a year with the assur-

ance that beginning in 1943 they

will be treated like other state

employees with a guarantee of

Something in the Wind

confronting the Democratic and

Republican leaders here in and

out of the Legislature. There is

no politics in this problem and

everybody concerned has a real

and genuine interest in effecting

a remedy through increased in-

come. Just how it can be done is

uncertain. But the lower-paid

state employees may rest assured

that something will be done if

These are some of the aspects

frequent and fixed increments.

In the meantime they may

such institutions.

The problem of adjusting the

Under the latter scheme, Feld-

\$2,000 or \$2,500 a year.

In discussing his bill, Senator Halpern stated that it is entirely probable that the period immediately following the present war will be unsettled and there may be very few, if any, certifications made through this short

period of one year.
"It seems only fair," he declared, "that persons who give up all opportunity for appointment or promotion while in military service be given every oppor-tunity for appointment from a list after they return from military service."

Get 'Average' Rating

The Halpern proposal also provides that persons who leave public employment to serve with the armed forces be given an efficiency rating for the period of time that they are in the military service the same as their average rating for the three periods immediately preceding such military service. The existing law provides that an employee should receive an efficiency rat-ing the same as he received for the period immediately preceding his military duty.

Explaining this part of his proposal, Senator Halpern said, "It is entirely possible that the period of service prior to the employees being called to the colors would have caused an unsettled condi-tion in the mind and attitude of the employee which might result in a below normal efficiency rating; therefore, it seems only fair that he receive a rating based on an average of three, rather than the one immediately preceding his military service."

it was said, is running somewhat

ahead of the filing for the test of last December. Until early last

week, applications were coming in

so slowly that officials were be-

ginning to look toward a certain

bridge to cross when they came

Most of the applicants, to date,

have been women. Reason given

for the sudden upsurge: absence

at the State Civil Service Commis-

sion offices, 80 Center St., Man-

Full requirements appear on page 16.

Small Number File

Opportunities for candidates in

the motor vehicle license exam-

iner test suddenly expanded as it

became known the total num-ber of those who filed was far smaller than anticipated. While

the exact figures weren't avail-

able as The LEADER went to

press, it appeared as though the

final filing number will be no higher than 9,000, and might not

For License Test

Applications are being accepted

of minimum age level.

to it.

hattan.

exceed 8,000.

LISTS

Greenhaven Prison To Open July 1

ALBANY.-A total of \$809,000 is provided for Greenhaven Prison in the new executive budget. Tola includes \$372,000 appropriated last year, unused, and now recom-mended for reappropriation. In explaining the item, Governor Lehman said in his budget mes. sage: "It is expected that this institution will open on July 1, 1942. Inmates will be transferred Great Meadow Prison, where they are housed in a shop building, and from Sing Sing Prison's old cell block. Additional population will be by transfer of new commitments from Sing The average population for 1942-1943 is estimated at 1,000.

This answers a question which has been bothering many of those on the prison guard list.

Temporary Jobs For Prison Guards

Eligibles on the State Prison Guard list can get immediate temporary jobs in the State service, according to a statement by the Eligibles' Association. None of the details of the jobs has been released except that they are not in prison work. Full details will be available to the eligibles at the next meeting of the eligibles as-sociation, scheduled for Thursday evening, February 17, at Jacob Riis House, 48 Henry Street, New York City.

Payroll Examiner Appointments

Here are the latest appointments from the Payroll Examiner list, in New York City: Nos. 54, 159, 160, 165, 168, 170, 172, 178, 179, 181, 183, 184, 185, 190, 191, 194, and 195.

the test will be given at Julia Richman High School, 67th street and 2nd avenue, Manhattan. For residents of Kings County, Erasmus Hall High School, Flatbush avenue near Church avenue, has been assigned. Bronx residents will have their test at the High School of Commerce, 155 West 65th street, Manhattan. Sabbath observers will take the test at Seward Park High School regard-

Commissioners Attend 'Lampoon'

ALBANY. - A double-barrelled event will mark the calendar of the State Civil Service on Wednesday, February 11. The Commission will conduct a regular session during the day, and at night all three members will attend the annual dinner of the State Civil Service Employees Association. One thing they'll see is a group of "stunts" lampooning public officials in and out of the Civil

TESTS

Markets Workers Win Promotion Test

ALBANY - Employees of the Department of Agriculture and Markets scored a victory this week over department heads before the State Civil Service Commission which upheld the contention of the employees for a promotion examination for assistant director of food control.

Department executives had planned to fill the office by an open competitive examination on the theory that "new blood" was required but a survey of eligible aspirants in the offices of the department here and in New York City convinced the Civil Service Commission otherwise.

Some executives in the department held that the position requires less laboratory experience and more ability in the way of "trial procedure," familiarity with legal forms and twists and preparation of appeal papers.

Requirements for the examina-tion-which will be "very liberal" -are now being written. The examination for the position, which pays between \$4,200 and \$5,200, probably will be on February 28 when some other promotion examinations and between 30 and 35 open competitive tests will be con-

Attendant Test Attracts 2,500

Looks may be deceiving but it looked this week as if the people filing for the hospital attendant test may yet pull the Department of Mental Hygiene out of an embarrassing hole.

With the deadline for filing set for February 14, it was estimated today by a department official that approximately 2,500 from the metropolitan area have made applications up to the moment. This,

effective.

Employees of the United States Employment Service in York State will now have the opportunity to transfer to other federalized employment services in other states under the rules and regulations of the United States Civil Service Commission, and the respective Federal de-

With respect to original ap-pointments from Federal lists, however, the usual State resident

restrictions would still be applied. 13. If existing State lists are used for future vacancies, will they be certified according to judicial districts or on a State-wide

basis? So long as existing State lists are used for Federal appointments, such lists will be certified and used in accordance with the York Civil Serv judicial district and geographic breakdowns within the State.

(To Be Continued)

The exam will be held on St. Valentine's Day, February 14. For candidates living in Queens and Staten Island, the place of the exam is Seward Park High less of their residence; and they must be in their seats at 1 o'clock School, 350 Grand street, Manhattan. For residents of Manhattan, in the afternoon.

Questions and Answers On Federalization

Continued from Preceding Issue 10. Will the State hold scheduled exams?

All examinations which are now scheduled for the Division of Placement and Unemployment Insurance will be held and resulting lists will be used if they are established before July 1, 1942.

11. What is the status of federalized employees who are on promotion lists for unemployment insurance positions?

The State Civil Service Commission has not reached a determination as to whether the federalized employees, who are on promotion lists for employment insurance jobs, will be eligible for promotion without prior reinstatement on the State payroll within one year from the date the transfer to the Federal payroll became

12. Will there be further opportunities for New Yorkers taking Federal tests to get jobs in the Employment Service setup throughout the country?

partments concerned.

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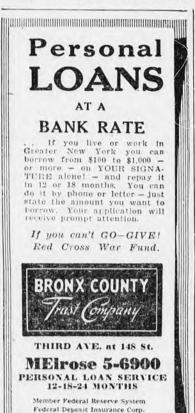
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City Lists

CAR MAINTAINER, GROUP A
New York City Transit System
Silver, Harris, 85.57
Silver, Harris, 85.57
Silver, Harris, 85.57
Silver, Harris, 85.67
Silver, Henry F., 84.92
Swan, Herbert, 83.62
Madden, Kenneth F., 83.63
Perkowsky, Joseph, 83.32
Slevy, Max, 83.07
Slevy, Max, 83.

PROMOTION TO TELEPHONE
MAINTAINER
Independent Division, New York
('ity Transit System
1 Hilmeyer, George H., 80.605
2 Carney, Edward F., 78.50
3 Moran, Francis X., 76.625

TELEPHONE MAINTAINER
New York City Transit System
1 McQuade, Thomas F., 92.75
2 Alberts, Herbert J., 87.00
3 Tepel, Harold D., 85.75
4 Watt, Burton M., 83.00
5 Nownk, Robert J., 83.00
7 Monshaw, Joseph H., 78.50
5 Bergmann, Carl S., 77.00

ACTUARIAL ASSISTANT

1 Lieblein, Julius, 95.40

2 Kosick, George F., 92.85

3 Feld, Joseph M., 91.90

4 Newman, Isidor, 90.00

5 Cohen, Florence, 90.00

6 Popplani, Estelle J., 89.60

7 Lifschutz, Mollie, 88.15

8 Cannon, Thomas J., 87.50

9 Gerst, Irving, 86.45

10 Peterson, Elsie G., 84.80

11 Zwerling, Ruth L., 83.65

12 Wolosoff, Sylvia, 82.10

13 Epsteln, Abraham, L., 82.70

14 Felt, Charles, 82.60

15 Vergano, Elia, 81.97

16 Cassen, Philip N., 81.95

17 Orlinoff, Shirley S., 81.45
18 Jaffee, Benjamin, 81.39
19 Dunn, Howard, 78.95
20 Finkel, Daniel, 77.45
21 Abelson, Jacob, 77.05
22 Winter, Dorothy, 76.50
23 Henmion, Robert B., 73.90

State Lists ENGINEER, PUBLIC WELFARE Oneida County-Salary \$1,200 1 Millington, Ray, 89.17 2 Weaver, Everett, 82.67

SEWAGE PLANT CLERK Onondaga County, Public Works Salary, \$1,620 1 Tucker, William, 80.21 2 Sands, Clarence, 77.03

SENIOR INSURANCE SERVICE INVESTIGATOR, State Insurance Fund-Salary, \$2,800-33,550 I Tannenbaum, Albert, 83.06 2 Cahn, Jos., 82.33 3 Schlossberg, Irwin, 81.80

3 Schlossberg, Irwin, 81.80 4 Hession, John, 81.54

CENTRAL INDEX CLERK
Public Welfare, Broome County
Salary-\$960.

1 Phelps, Ruth S., 82.87
2 Hauser, Edna, 76.55

2 Hauser, Edna, 76.55

SENIOR SAFETY SERVICE INSPECTOR, LABOR, N. Y. Office
Salary, \$2,100-\$2,600

1 Sellar, Wm., 35.47

2 Morrissey, Michael, 85.31

3 Rosenthal, Herm., 34.64

4 Petersen, Chris C., 84.03

5 Einery, Earle, 83.99

6 Schwarz, Eugene, 83.88

7 Smith, Archibald, 83.82

8 Bennett, George, 83.61

9 Taylor, Ellis, 83.36

10 Brookins, Sam H., 82.98

11 Lyke, Smith T., 82.96

12 Marchetti, Jos. P., 82.62

13 Petutsky, Joseph, 82.61

14 Wilkes, Richard, 82.60

15 Cohen, Sol, 82.20

16 Haimau, Louis S., 82.16

17 Sandberg, Virgil, 32 14

18 Daleo, Bernhard, 81.99

19 Kany, Paul, 81.12

20 Broms, C. B., 80.85

21 Eberhardt, Jas., 78.90

SENIOR SAFETY SERVICE INSPECTOR, LABOR, Upstate—
Sulary, \$3,190-\$2,600

1 Downey, Joseph B., \$5,86

2 Hartigan, J. L., 85,42

3 McLaughlin, C., 85,21

4 Huggins, Glenn, 83,34

5 Connelly, Wm., 82,49

6 Spry, Michael, 82,10

7 Finger, Henry, 81,70

PROBATION OFFICER Probation Dept., Erie Salary—\$2,100-\$2,600

Probation Dept., Erie Salary-\$2,100-\$2,600

1 O'Neil, Margaret, \$1.04

2 Augello, San., \$9.26

3 Zabo, Sophie, \$3.64

4 Wile, Peggy, \$5.28

5 Murati, Francis, \$5.12

6 Reilly, Richard, \$4.26

8 Eligenbrod, John H., \$3.92

9 Cohen, Helen, \$3.62

10 George, Howard, \$3.12

11 Swift, Oliver, \$2.70

12 Wilga, Chester, \$2.66

13 Seeber, Richard, \$2.38

14 Greene, Robt., \$2.24

15 Slaght, Marg., \$1.60

16 Krzyzanowski, A., \$1.43

17 Russell, Virginia, \$1.24

18 Obstarczyk, A. A., \$1.18

19 Cavanagh, John, \$1.00

20 Young, Frank O., \$0.72

22 Hart, Thos. J., \$0.18

23 Schwegler, Paul, 79.80

24 Wilson, Jean C., 79.48

25 Magner, Rita A., 79.46

26 Margulis, Matilda, 79.20

27 Conley, Joseph, 79.18

28 Andrus, Dorothy, 79.88

29 Migliore, Jack, 78.18

30 Evans, Norma, 77.26

31 Carrig, Mary E., 75.54

MILK PROMOTION SUPERVISOR, Dept. Agriculture and Markets. Salary—\$3,225-\$3,975

1 Davis, Art S., 87.00

2 Vaughn. Harry L., 85.50

3 Moss, Mary C., 84.60

4 Rider, Wm. M., 84.20

5 Vedder, Wm. W., 81.70

6 Woodard, Art., 80.90

7 Pierce, Frank R., 80.40

8 Dunn, Jos. J., 70,70

MILK PROMOTION AGENT Dept. Agriculture and Markets Salary-\$1,600-\$2,100

Salary—\$1,600-\$2,100

1 Egan, Harry J., \$4 70

2 Urquhart, Edw. L., 91.60

3 Baulch, Gary J., \$8.40

4 Glinane, Wm. F., \$7.00

5 Groothoff, Knute H., \$6.30

7 Baier, Lyle F., \$5.79

8 Binner, Paul, \$4.80

9 Schuwolf, Isidore, \$4.10

10 Lazarus, Leon, \$3.60

11 Finn, Albert L., \$3.50

12 Shetler, Earl O., \$3.10

13 Makofski, Wm. E., \$6.30

14 McNutt, Waldo R., \$2.70

15 Each, \$2.70

16 Eckhaus, Sam, \$2.60

17 Hart, Jas, E., \$2.40

18 Knoeller, Albert J., \$2.10

19 Smith, Geo. A., \$2.10

20 Cogswell, Harriet, \$2.10

21 Hyland, Susan L., \$1.70

23 Kane, Ed. J., \$1.60

24 Groveman, David, \$1.60

25 Schuwolf, Meyer, \$1.30

26 Glinane, John, \$1.10

27 Turner, Harold C., \$1.10

28 Wolff, Irving, \$0.70

30 Steinberg, Art, J., \$0.60

31 Sobrin Louis, \$0.30

32 Gach, Martin, \$0.20

33 Sienolff, Albert J., \$0.10

34 Siedner, Leonard E., 79.90

35 Sehurk, Lester E., 79.75

36 Marshall, Henry R., 79.50

37 Nathan, Robt, 79.00

88 Singer, Mark M., 78.30

39 Lang, Samuel L., 78.10

MILK PROMOTION ASSISTA:

Dept. of Agriculture and Markets Salary—\$2,600-\$3.225

Salary—\$2,600-\$3.225

1 Davis, Arthur S, 90.40

2 Rider, Wm. M., 87.90

3 Urquhart, Edw. L., 86.30

4 Makofski, Wm. E., 85.30

5 Vaughn, Harry L., 84.50

6 Meyers, Wm. W., 84.20

7 Wheeler, Ray K., 84.10

8 Hawley, Leigh R., 83.30

9 Howland, Lloyd E., 83.30

10 Vedder, W. W., 81.90

11 Anthony, Wm. B., 81.80

12 Cogswell, Harriet W., 81.80 13 Moss, Mary C., 81.76 14 Kane, Jas. F., 81.40 15 Downing, B. E., 81.20 16 Sloan, Duke, 80.50 17 Vittucci, Angelo M., 80.30 18 Shannon, K., 79.90 19 Shetler, Earl O., 79.80 20 Nathan, Roht, 78.50 21 Lazarus, Leon, 78.30 22 Landwehr, Gerhard H., 77.90 23 Davies, Wm. H., 77.40 24 Zellner, Isr., 77.00 25 Wolff, Irving, 76.30

PUBLIC HEALTH NURSE County Service Salary-\$1,500-\$1,800

1 Deltorto, Carrie, 93.88 2 Norris, Kathleen, 89.72 3 Griffith, A., 89.40 4 Wright, Anna L., 88.84

41 Stafford, M. E., 82.36 42 Levitt, Sylvia B., 82.32 43 Clements, Rena, 82.21 44 Hart, Hilda, 82.20

3 Griffith, A., 89.40
4 Wright, Anna L., 88.84
5 Iannelle, Marlan R., 88.40
6 Weaver, Helen E., 87.60
7 Bogan, Kath. A., 87.50
8 Morgan, Ethel O., 87.40
9 Eliot, Esther P., 87.00
10 Morris, Marg. M., 87.09
11 Rowlands, Elsie, 87.00
12 Wallace, Alva, 86.64
13 Wolcott, Minnie C., 86.60
14 Naegely, Rose, 86.56
15 Roach, Helen M., 86.44
16 Notman, Marj., 86.40
17 Morrill, Norma, 85.92
18 Walz, Anna A., 85.68
19 Goetz, Mary D., 85.60
20 Walker, Flo E., 85.16
21 Geitner, Helen, 85.12
22 Perkins, Leona D., 85.05
23 Draheim, Myrtle B., 85.08
24 Wasmer, Mary C., 84.64
25 App. Glendore, 84.44
26 Relin, Bella R., 84.28
27 Woodford, Marian, 84.00
28 Glass, Agnes F., 83.96
29 Murray, Mary, 83.80
30 Post, C. Elleen, 83.72
31 Murphy, Ruth L., 83.52
32 Devol, Maude, 83.40
33 Koop, Grace M., 83.16
34 Devine, Mary, 83.80
35 Gardiner, Mary, 83.90
36 Lehto, Annie M., 82.76
37 Bell, Marj., 82.72
38 Bradford, Margaret B., 82.60
39 Dopp, Mildred M., 82.60

45 Briggs, Clara M., 82.20 46 Baker, Naomi B., 82.08 47 Winslow, Ruth, 81.76 48 Wilcox, Lucile B., 81.72 49 Cullen Catherine, 81.60 50 Curry, Jean, 81.56 51 Murphy, Edna F., 81.48
52 Greenbalgh, A., 81.49
53 Barclay, Ev. J., 81.82
54 Kasprzak, Mary, 81.26
55 Ivett, Jess, 80.88
56 Beller, Harriet M., 80.88
57 McCoy, Patricia F., 80.72
58 Lantry, Mary R., 80.32
59 DiCamdia, Mary, 81.32
60 Tanenhaus, Mary G., 80.43
61 Schwem, Marg,, 80.32
62 DiCamdia, Mary, 80.32
63 Zaldaris, Anna M., 80.14
64 Warren, Frances W., 80.12
65 Highland, Harriet J., 79.92
66 Cowan, Dorothea, 79.72
67 Brown, Nancy M., 79.60
69 Baker, Mary D., 79.36
69 Manning, Anna N., 79.60
69 Manning, Anna N., 79.60
69 Minkoff, Ruth E., 78.84
73 Walker, Anna R., 78.80
74 Wladis, Sally, 78.76
75 Davenport, Helen, 78.64
76 Whitcomb, Marg, M., 78.60
77 Sullivan, Mildred L., 78.60
78 Love, Harriette H., 78.80
78 Deretchin, L. W., 78.28
79 Tongue, Ethel S., 78.00
81 Fink, Minnie, 78.00
82 Delmore, Sally, 77.60
83 Bates, Flo. D., 77.48
84 McDermott, Ita, 77.40
85 Blatt, Dorathy, 77.40
86 Lafava, G., 77.65
87 Hamilton, Mary F., 76.28
89 Hess, Jeanne, 76.24
91 Reilly, Eliz, D., 76.24
92 Warnock, Kath, M., 76.00
93 Burkhalder, M., 75.00
94 Taylor, B. C., 75.86
95 Codington, Vir., 75.00 51 Murphy, Edna F., 81.48 52 Greenbalgh, A., 81.49

40 Riley, Anne R., 82.36

Mental Hygiene Notes

By JOHN F. MONTGOMERY

Old Scrap, Old Iron

A. P. Driscoll, president of Council 323, New York State Hospital Employees' Association, has addressed a letter to Governor Lehman pointing to the huge amount of scrap iron that may be picked up for national defense from discarded parts and ma-

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chines at State institutions. In a trip around Willard State Hospital, Driscoll reveals, old rails, a steam traction engine, worn out farm machinery, two ancient F. W. D. trucks of the type used in World War I and various other discarded machinery could be seen in a number of places. Driscoil adds that receptacles should be placed in the employees' buildings so that discarded shaving and toothpaste tubes as well as old newspapers and other defense essentials and other defense essentials might be left. "We have got to save every scrap, and get it where it will take a rap at a Nazi or Jap," says he.

Willardata

Owen "Main Building" Lee has joined the army . . . Kenneth "Hermitage Building" Frabou has the same.

They're Elected

Raymond A. Joyce, August Eitzen, Mary V. Manna and Elizabeth V. Ryan have been elected directors of the Hudson River State Employees Federal Credit Union 929 Andrew I. De-Credit Union, 939. Andrew J. Delaney is a new member of the credit committee for a two-year term, Patrick Mucci and Mar-garet Scott are new names on the supervisory committee (two year terms), and Howard R. Chase graces it, too (one year term).

Harlem Valley Stuff

Robert Tucker, former employee of the hospital, has been recalled for army duty . . . Mrs. Ella Beilke has been home in Millerton for five days . . . Mrs. Mae Rothery is getting over a slight illness . . Mr. and Mrs. Robert Campbell visited relatives in Yenkers for five days . . . Mrs. Nora Harris spent five days with relatives in Kingston . . . Mr. and Mrs. Norman Sparling spent part of their pass on a visit to Washington, D. C. (Didn't glare at the Japanese cherry trees, didja?) . . . Miss Madelyn Cleveland was called to New York the other day because of the illness of her aunt . . . Miss Stella Schwab spent five days in Albany with her sister, Genevleve, formerly of the hospital . . . Mrs. Victoria Sullivan has returned to her duties after being ill for a week . . . Miss Louise Clemente, for-

merly of the hospital, and now of New York, visited here for a few days. She has been called from the Naval Reserve list and entered the service yesterday . Mr. and Mrs. Edward Clark spent the other day in Yonkers. Visiting, no doubt, or was it that they just like Yonkers? . . . Mr. and

Mrs. Irwin Denny motored to Virginia recently to visit Mrs. Denny's brother, encamped there . Philip Ruggiero spent the other week-end at his Long Island home. No warmer there than in Harlem Valley . . . Mrs. Rosetta Lynsky also dropped over to Long Island-on business . . . Harvey Whitson took advantage of a few days of his pass to visit in Beacon (just whom, Harvey?) . . Mrs. Signes Mosier went to Lake Champlain for five days' visit with her parents and children . . . Victor Post, Rhinebeck, has obtained a position in Building 26 at the hospital . . . Edward Fleming was a recent visitor in Poughkeepsie—business . . . Wil-fred Coiteux spent a pass at his

home in Pawling . . . Miss Camille Van Merlin has resumed her duties after a siege of illness at her Pawling home . . . Mrs. Har-old Lake visited in Poughkeepsie the other afternoon . . . Mrs. Mary Armheim, who recently resigned from this hospital, left by motor for Utica, where she'll set up house . . . Miss Hattie Davis spent several days of her pass at her home in Hopewell Junction. Sounds like a lively place
. . . Gail Waind, Beacon, has
taken a position in this hospital.
Welcome, Gail.

Utica State-ments

William Gates and Irene Peek are receiving congratulations.

WELFARE NEWS

By HENRY TRAVERS

Chitterchatter Popular mail clerk Mel Chifari and Joe Serapin and Walter Moir of Commissioner Piccirillo's staff will soon join Uncle Sam's fighting forces. . . . Five clerks from D. O. 46, now in the Army, were given sleeveless, khaki slipover sweaters knitted by five talented young ladies from the same D. O. The soldier boys are Sebastian Bruno, George Langguth, Speri-dion Mahistedt, James Murray and Max Wagenberg, The thought-ful little misses are Rosalyn Baraban, Evelyn Rostrand, Frances Goldberger, Marion Carmody and Bertha Van Rooven. Two male staff members, James Butler and Joseph Riordan, acted as working models. . . . Pauline Miller, stenographer in Special Investigations, is going on a newspaper diet for the next two weeks, pinchhitting for Bill Paschell of Press and Public Relations, who plans to get in some winter sports. . Henry Levine of D. O. 5, who is leaving for the Army soon, was given a gala sendoff at a luncheon. . . . Eve Chippin of Resource is recovering from an appendectomy. . . . Gertrude Baskind, secretary to the Administrator of D. O. 5, is speedily recovering from her recent illness. . . Sid Kaplan, formerly of Special In-vestigations, visited his many friends in Welfare the other day. Sid is with the HOLG. Sid is with the HOLC. Uncle

Sam is also claiming Sid Licht-

man, too, social investigator in

Resource. . . . Dave Saffran, clerk

in Commissioner Hodson's office,

played some handball outdoors in

30-degree weather and reports that repeated rubdowns are best

for creaking joints. . . . Annette Taylor, assistant to Mr. Rafter of

the Veterans Division, was just

presented with a 2-carat sparkler.

Annette will be married early next month.

Navy Gets 'Em

Marcella Corde of Legal is preparing to see her only brother leave for the Navy as a volun-teer. . . . Catherine Close of Legal also has a brother who volun-teered for the Navy, and during the past week was assigned to his ship for active duty. . . . Do-rothy Galvin of Resource is anxiously awaiting the calling of her brother into active service in the Navy. . . Anastasia McCarthy of the Children's Division has a son who is already in the Navy in Florida. It is expected that he will be sent to the Naval Academy at Annapolis

New Welfare Center

A new welfare center has been established for the Borough of Queens. It's 45-18 Court Square, Long Island City.

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USINESS SCHOOL Lafayette Ave., B'klyn, N.Y Phone: STerling 3-7660 They were hitched last month ... A victory dance was held last week in Hutchings Hall. Alumnae and student nurses were sponsors ... Star Oleny is up and around again . . . Mary Graber and Joyce Jewell visited classmates in New York City late last week . . . Stephany Kowal will be a bride shortly . . . Employees in need of cash for taxes, etc., see the U. S. Credit Union, termed a "friendly friend" by supporters.

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Jr. Protessional Asst.
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Tuesday, Friday, 6;45 P.M.
Free Sessions — State Dept. Asst.
Tuesday, Friday, 7;30 P.M.
Other Options: Jr. Archivist,
Bacteriologist, Biologist (Wildlife), Chemist, Statistician.
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Assistant, Card Punch Operator,
Junior Engineer (Civil, Mechanical),
Marine Engineer, Foreman, Procurement Inspector, Postal Clerk-Carrier,
Subway Exans, Inspector, Plastering,
Building Manager, Conductor, Trackman, Station Superintendent, Train
Dispatcher, Tower Signalman.
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DEFENSE NEWS

SPECIAL SECTION SERVICE THE CIVIL LEADER

What Should a Woman Study for Defense?

W OMEN are thinking ever more seriously of getting into defense work. But into what occupation should a woman go?

The Women's Bureau of the U. S. Department of Labor has looked into the expanding opportunities for women in defense. Representatives of the bureau visited factories doing defense work. Below is a resume of what they found. This information should be used as a guide for training.

General Skills Needed by Women in the Defense Industries

Women in the Defense Industries

The aircraft, machine tool, instrument, electrical and metal fabricating industries have a considerable number of relatively light operations for which women are adapted. These operations require skills such as the ability to interpret blueprints, the reading of scales, micrometers, calipers, a knowledge of metals and their hardness, the speeds and feeds of cutting tools and a familiarity with shop mathematics as related background information applicable to jobs such as machine operators, inspectors and assemblers.

Machine Operators

Machine Operators

Expanding industries report a shortage of operators for machines, and since women are successfully operating milling machines, single, multiple and radial drills, light lathes and chucking machines, boring, reaming, tapping, threading, grinding, buffing machines and punch presses, they should consider machine operator courses.

Women are, employed only to a limited extent as acetylene and electric welders, but when employed their production and skill have been commended. Since the defense industries have many openings for welders, if girls were trained as welders for light work they would be useful to industry and would

WANTED

YOUNG WOMEN

18 to 40

TO QUALIFY AS

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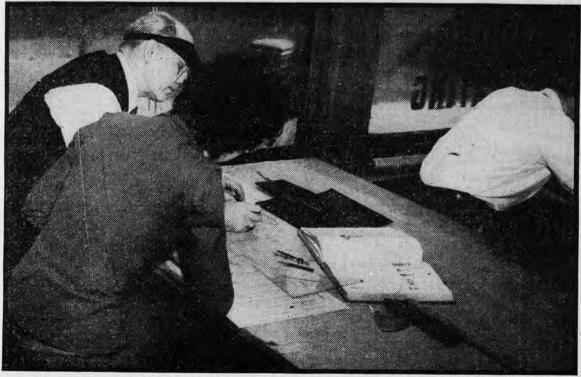
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Evidence is coming in fast that, as this war continues, women will play an increasing role in war production. The prejudices against hiring women are breaking down - though not as fast as the times demand. The lady so intently observing her instructor, in the photograph, is learning drafting, a coming field for women.

possess a skill which has placement opportunities.

Sheet Metal Work

Sheet Metal Work

In the manufacture of the fuse-lage and wing construction of airplanes, there are reported to be thousands of small light parts of duralumin which are formed with the aid of templates. Boys are being trained for this work, and girls too should look into opportunities to prepare for work of this kind.

Armature, Stater and Coll Winding

Women have been employed ex-tensively for many years in the electrical industries on armature,

stator and coil winding operations. As these industries expand, women will be required to fill the new jobs and their training for this work should be considered.

Optical Grinders, Polishers and Operatives

Firms engaged in the production of optical instruments and equipment have large contracts. The blocking, grinding, polishing, cementing and inspection of lenses were occupations for which women were trained and placed during the World War. In the centers for this industry, women should be afforded training for the skills needed for optical goods production.

With the increasing volume of work, opportunities for production aides as factory clerks develop. Stenographic and bookkeeping training are not needed for such jobs but a knowledge of factory procedures, terminology as to factory jobs, tools, machines, and processes, blueprint specifications, routing of orders, production forms, and so forth should be considered in the training of women clerks.

Tool Room Attendants

Women are occasionally used as tool crib clerks and attendants. For such work a knowledge of (Continued from Page Seventeen)

Official State Committee Acts to Contest Discrimination in Defense Employment

Andrew C. Doyle, newly-appointed director of field activities for the Committee on Discrimination in Employment of the State Defense Council, made it known this week that, while "appeal and persuasion" will be used to eliminate discriminatory practices, "compulsion will be resorted to as a last attempt" to wipe out unfair hiring in the defense industries.

Mr. Doyle, who has been director of up-State activities of the State Mediation Board, intends to open offices in the near future at 80 Center Street, State Office Building in New York City. He plans to have a group of five engaged in contacting de-fense industry employers — and possibly labor unions-directly "to sell the idea that discriminatory hiring is basically inconsistent with the principles for which we are fighting today." The Defense Council, acting on the findings of the field staff, is expected to bring pressure to bear on of-

Just in case anybody has an idea of storming Mr. Doyle for a job, the fact is the field service staff will be borrowed from among experienced "industrial diplomats" now with State De-partment of Labor and other State departments. Mr. Doyle himself is on a leave of absence to serve in this setup.

Will Work on Tips

Mr. Dovle revealed that the field staff will function on tips obtained of discriminatory hiring and placing in defense industries, and also on individual detective work by members of the staff.

'I realize we'll run into difficulties," said Mr. Doyle, "but I really think the plans now on hand will prove this is the method to proceed along in order to correct many existing abuses."

Robert Washburn, executive secretary of the Committee on Discrimination in Employment, pointed out that unfair hiring still exists despite the increased need for greater war production. He attributed this to "age-old

practices that are hard to erase."

Miss Frieda S. Miller, Commissioner of the State Labor Department, and chairman of the Committee, appealed to defense employers to realize that no State or federal law forbids the employment of aliens even in defense and war industries, and called for a breakdown in discriminatory hiring that sets up prejudices against Negroes, Jews and people of Italian and German origin, as well as other groups.

The Committee is sponsoring a bill which would make it unlawful for an employment agency to discriminate because of race, creed, color or national origin, against any person seeking employment by a public utility or in a defense industry. It also seeks to open the records of employment agen-

Defense employers, the Committee pointed out, have been able to evade the provisions of the Mahoney Act through the anonymity afforded by hiring through private employment agencies.

Authority for compelling employers in defense industries to abide by the findings of the committee rests in the Mahoney Act, an amendment to the Civil Kights Act passed last year, making it a misdemeanor to discriminate in defense employment.

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RECORDS

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To get a job in defense industry today, you must present either a birth certificate or naturalization papers.

Birth certificates in New York City are under the jurisdiction of the Department of Health. The Department has been working mightily to keep up with the enormous number of requests for birth certificates, and to provide them within the fastest time

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possible. The fastest possible time is usually 48 hours.

The trouble is that applicants for defense jobs must frequently have their certificates in less time than that. "Have your birth certificate here by 4:30 tomorrow afternoon-or we can't hold the job open," is a frequent demand of personnel men. Perhaps they mean it, perhaps they don't, but the total effect is to create a rush in the Health Department which "simply cannot be met," according to Goodhue Livingston, secretary of the department. "In supplying a 48-hour service we're doing a better job than nine-tenths of the communities. Men and women who hope to get defense jobs should guard against disappointment and get their certificates in advance."

Where to Get Them

Birth certificates are issued in the various borough offices of the Health Department. Your certificate is in the borough of your birth. Here are their addresses:

Bronx-1826 Arthur Avenue. Brooklyn - 295 Flatbush Avenue Extention.

Queens — 148-15 Archer Avenue,
Jamaica.

Richmond - 51 Stuyvesant Place, St. George. Manhattan-125 Worth Street.

Of course, only if you were born in New York City can you obtain your birth certificate here. If you were born in another State, and hope to land a job in one of the war production industries, get your birth certificate in advance by writing the Registar of Vital Statistics in the State of your birth. If you are a naturalized citizen, have your citizenship papers available.

"What Can I Do to Help In the Battle of Production?"

CIVIL SERVICE LEADER PRIZE ESSAY CONTEST

FREE scholarship to one of New York's leading defense training schools will be awarded to five men or women next month in The Civil Service LEADER'S Prize Essay Contest. You can win one of these scholarships by simply writing, in simple English, the answer to the question: "What Can I Do to Help in the Battle of Production?"

The idea of the contest is to get more people thinking of what they can do to help produce the guns and tanks and planes necessary to win the war. Here are the rules:

- (1) Contestants must be over 16 and American citizens.
- (2) Essays should deal with individual problems and ideas. They are not limited in length, but 500 words is appropriate.
- (3) Papers must be submitted before March 15th. The choice of the judges will be final.

The Prizes

Through the courtesy of various defense training schools, prizes have been arranged in the form of full scholarships at these schools. The prize winners will have their choice of scholarships in the order of their placement. The following prize scholarships are now offered. Additional prizes will be announced from time to time as offered.

DELEHANTY INSTITUTE - Choice of course in (1) bench assembly and inspection; (2) aircraft production mechanic; (3) machine tool operator; (4) electric arc welder; (5) secretarial course; (6) various civil service courses.

MANHATTAN TECHNICAL INSTITUTE - Choice of course in (1) drafting; (2) blueprint reading; (3) surveying; (4) mathematics; (5) certain civil service courses.

NEW YORK DRAFTING INSTITUTE-Choice of course in (1) mechanical drafting; (2) ship drafting; (3) aeronautical drafting; (4) architectural drafting.

In addition to the courses, each of the five winners will receive, from the Civil Service LEADER, an engraved medal testifying to the quality of his ideas.

The Judges

The committee of judges consists of the fol-

CHARLES POLETTI, Lieutenant-Governor of the State of New York.

RICHARD C. BROCKWAY, New York State Director of the United States Employment

TEX McCRARY, chief editorial writer of the New York Daily Mirror.

The judges will render their decision as soon as possible after the final date for submitting essays. Address essays to Defense Contest Editor, Civil Service LEADER, 97 Duane Street, New York City.

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'Quick-Action' Jobs In Private Industry

The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the local U.S. Employment Service office. Applications from those employed in essential defense industries will not be considered.

Technical

10 East 40th Street-LExington 2-0160

Designers of Structural Steel and Reinforced Concrete-Must have recent experience on heavy industrial buildings, power plants, bridges, etc. Must have worked for consulting engineering firm or steel fabricators. Experience with architectural or general contracting firm not acceptable. Must be citizen. (Ask for Mr. Pope).

Electrical Draftsman—To work on switchboard, scientific naval instruments and synchronized motor apparatus. Must have two years' recent similar experience. Must be citizen. (Ask for Mr. Alexander).

Heating and Ventilator Designer and Draftsman-Must have at least 3 years' recent experience on commercial or industrial installations. Must be citizen, able to pass physical examination. (Ask for Mr. Alexander).

Method Engineer-To write processes for shop production. Must be familiar with machine shop processes and methods and know steel or aluminum forgings and castings and sheet metal work. Must be citizen. (Ask for Mr. Moore.)

Plant Superintendent—To operate a shell loading plant for small caliber shells. Plant has been tooled up and is ready to go into full production. Must have recent experience in small arms ammunition. Must be citizen. (Ask for Mr. Moore.)

Tool Designer-Recent experience on design of small tools. Must be citizen. (Ask for Mr. Pope).

Industrial

(87 Madison Avenue, Phone LExington 2-8910)

Armature Winders-Experience on AC and DC motors up to 100 h.p. Must be citizens. (Ask for Miss Zimmerman).

Assemblers-Female-Must be experienced on fine mechanical and electrical instruments. Must be citizen under 30 years of age. Able to handle tools. Some blueprint reading preferred, Apply in person. (Ask for Mr. Burnham).

Automatic Screw Machine Operator-Experienced man able to set up and operate-to take charge of department as night foreman. (Ask for Mrs. Rafter.)

Blacksmith-Experience on Ingersoll Rand 1-ton hammer. Must citizen. (Ask for Mr. Cauldwell).

Coil Calibrators-Experienced making AC bridge measurements and coil adjustments. Apply in person only. (Ask for Mr. Burnham). Coil Winders (Female) - Experienced on single and multiple wire winding machines. Apply in person only. (Ask for Mr. Burnham).

Enamellers-Hand painters on novelty jewelry. (Ask for Miss Leshkowich). Exhaust Operators-Experienced on high voltage in manufacture

of air-cooled radio tubes, complicated process sealing, breakdown tests, etc. Apply in person only. (Ask for Mr. Burnham),

Flare and Fire Setters-Job setters experienced in manufacture of radio tubes, to set, adjust and inspect die blocks, seal-in pins. etc. Able to do all work pertaining to making stems. Apply in person only. (Ask for Mr. Burnham).

Grinders-External and internal grinding, Universal machine, precision work. Must have at least five years' similar experience. be citizens. (Ask for Miss Rafter).

Grinders-Must know how to set up and operate Cincinnati centerless grinder for work on shafts, bearing rods and roller bearings. Also grinders on surface, internal and external precision work on wide variety of material. Must be first class man. Must be citizen. (Ask for Mr. Dean.)

Machinists, Tool and Die Makers-First class men only. Must be able to work from blueprints, do own planning and set up all machine tools, work to close limits, machine wide variety of material. Will consider non-citizens not employed in defense work. (Ask for Mr.

Metal Pattern Maker-First class man only. Must be citizen. (Ask for Mr. Cauldwell).

Radio Laboratory Technicians-Must have heavy manufacturing experience on URF transmitters, Apply in person only. (Ask for Mr.

Radio Wirers (Male or Female) - Must have transmitter or set manufacturing experience. Apply in person only. (Ask for Mr. Burn-

Sheet Metal Workers—Production experience. Must read blue-prints and do layout work. Men with background in radio manufacing. Must be citizen. (Ask for Mr. Kopf.) Tool and Die Makers-Experienced on jig and fixture work. Com-

bination blanking, forming and small progressive dies. Must be citizens. First class men only. (Ask for Miss Rafter).

Toolmaker-First class, to do experimental work in a Queens lab-

oratory. Must be citizen. Prevailing rate of pay. (Ask for Mr. Daughtry). Watchmaker-Must have recent experience in repairing chrono-

graprs No others need apply. Must be citizens. (Ask for Mr. Becker), Wirers and Electric Hand Iron Solderers (Female)-Must be experienced in radio set manufacture or similar field. Apply in person only, (Ask for Mr. Burnham).

Wood Pattern Makers-Must have recent experience in foundry work, jobbing shop pattern works or ship yards. Must operate all woodworking machines. Experience on machinery parts. (Ask for Mr. Cauldwell).

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Civil Service LEADER

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MEMBER, AUDIT BUREAU OF CIRCULATIONS



Tuesday, February 10, 1942

LaGuardia vs. Kern

THE MAYOR has chosen a specific case to suspend the Civil Service Commission: the case of the four employees remaining in the City Register's Office, whom Kern wants removed. But while the Mayor selected a single case, the rift between City Hall and Civil Service Commission goes much deeper: it is probably grounded in the differing political concepts of Fiorello H. LaGuardia and Paul J. Kern. Nevertheless, under the Mayor's regime, large advances have been made in extending the merit system in New York City. Quite apart from the issues and personalities involved, these advances must not be lost.

Two Big Problems

HEREVER one speaks with New York City civil service employees these days, the conversation gets around to two subjects: (1) the six-day week; (2) salary raises. The sensitivity on both scores is high. And the city's actions on both matters has thrown morale to a new low.

No one can doubt the loyalty of New York's government workers. They have, over and over again, expressed their willingness to give their time, their effort, and their cash to help win the war. And they were doing it when the 6-day-work-week order came through. They just don't see how the increased work-week helps the war effort. The reasons for increasing the work week have never been explicitly stated. In its actual working out, the 6-day week hasn't been eminently successful.

At the same time, prices are zooming upward; so are galaries in private industry. But every move of city employees to obtain salary increases has met quiet, but subtle resistence.

The City might well examine plans of the federal government (described elsewhere in this issue) to increase the work-week but to pay straight overtime for the extra hours. More than this, conferences between the Mayor and employee representatives to iron out these problems are in order.



Repeat This!



HE Committee of Fifteen, which wrote that report recommending higher subway fares, is working on another dealing with the "personnel costs" ... It will hit the civil service employee hard . . . Inside story of the Chanler-Kern feud in court last week: a subordinate in the Corporation, Counsel's office had written a report favoring Kern's position with respect to the four old employees remaining in the Register's office. When Kern went into court, he wasn't aware that the Corporation Counsel would take a position just opposite . . . Billy Rose has visited Washington with the idea of opening a night club at the capital, but decided against it . . . Mass resignations are in the making at several of the State Mental Hygiene institutions.

Defense Items

Despite all the talk about defense plants working 3 shifts a day, less than 20% are operating even on a 2-shift schedule . . . Shipyards are working their men to the bone overtime, yet government training experts are having the hardest time getting the shipyards to install training programs . . . Certain racial groups are discriminated against in defense jobs on the ground of "emotional instability" . . Experiments indicate that the brightness and contrast of paint colors on machine tools affect accuracy of vision, accident-rate, production rate.

Haste Makes Waste

Don't be in a hurry when you go through the stairway exits half-way between the ends of the long Municipal Building corridors. The doors in that line meet the low railing as they swing open and, if you're rushing, you might topple any number of floors below . . . Employees of the WPB in Washington have bought their own planes and are learning to fly The different salaries being paid New York City employees who do the same kind of work will soon hit the public press . . . How about starting an alumni association of ousted city commissioners?

Merit Men



REED HARRIS can operate a linotype machine, make up a newspaper page, do the production work a government agency. In fact, tions. Reed Harris has done all these things. Which is pretty good for a 32-year-old lad. Except that this combination of talents once got him an invitation from his college dean to kindly leave the premises, and Reed consequently hasn't a degree from Columbia. This little story concerns Reed's activities as editor of the Columbia "Spectator." Reed, probably influenced by that greatest of journalistic muckrakers, Lincoln Steffans, ran lively, hard-hitting editorial campaigns in his paper. For example: he railed against graft in the dining hall; he ferreted out tales of subsidized football men; he showed up the phoniness of intelligence tests by having professors take them (the profs flunked); he "reviewed" the stores around the college.

Such activities aren't designed to make one beloved of the alumni; so, less than two months before diploma time, Reed was on his way

They asked him to come back, but it was already too late to make up the lost time, so Reed just stayed out.

Heads OGR

He doesn't look like a muckraker, Tall, handsome, graying, Reed is no longer a muckraker. He's an ear for the White House; and he heads up one of the most smoothlyfunctioning of all tederal agencies in his U.S. Information Service, at 521 Fifth Avenue.

What sort of matters does he gather for the White House? Suppose a housing program is in the offing. It's Harris' job to see what groups are already functioning in housing, what friction might develop by the entrance of a agency, what political considera-tions must be taken into account, 'A whole program might be bogged down by some official's wife who feels she's been slighted in her seating position at a banquet." All of these factors, big and small, Harris must gather and condense into a workable report. He's made a survey of civilian defense for the paper page, do the production work OCD. For the Army he's con-on a book, write the book, or run ducted a study of its public rela-

> Questioning-Answering Agency For the general public, the U.S. Information Service answers factual questions about government services, regulations, and activities. The busy office on the 11th floor at 521 Fifth Avenue is staffed by 16

> Vital statistics about Reed Harris: Married, one child-male. Went to work at 15 for a country weekly, operating the linotype. After college, took a job on the New York Journal, shifted to advertising. Has written several books: "King Football," "Eating and Sleeping Throughout the U. S." In early thirties, went to Washington to edit two mags for Federal Emergency Relief. Next stop WPA administrative assistant. Became Director of National Economic Council of New York. From there, took over as New York State Director for the Office of Government Re-

QUESTION, PLEASE

Eligible List Can't Be Extended

A.G.: The attendant-messenger eligible list expired on December 20, 1941. The Civil Service Commission cannot extend an eligible list beyond a period of four years, except by direction of the State Legislature. There is no way by which you can be appointed to a vacancy as attendant messenger as a result of having been on that

Name Off the List

D.I.: You may request the Civil Service Commission to remove your name from the eligible list for maintainer's helper, group B, until such time as you are al to accept appointment as a maintainer's helper from this list. The removal of your name from the list for an indefinite period of time is discretionary with the Civil Service Commission. Because of your employment as a machinist in the Navy Yard, the Commission most likely will grant you this request. When you finally decide to accept an appointment as a maintainer's helper in the Board of Transportation the Navy Department cannot refuse to release you.

Mathematics

E.T.: In order to get 70 percent on the particular section of your promotion examination containing 80 questions, you were required to answer 56 correctly.

Clerk Tests

M.H.: The examination for clerk, grade 1, is a test conducted by the Municipal Civil Service Commission for employment in New York City departments and agencies. The examination for junior clerk was conducted by the New York State Civil Service Commission for employment in New York State departments and agencies. If you take the New York City test and fail, your filing fee of \$.50 will not be returned. It is too soon to estimate your chances for appointment as a result of your taking either of these examinations.

If You Plan to Join **Merchant Marine**

A. W .: The special military regulations of the Municipal Civil Service Commission do not apply to the Merchant Marine. ever, when you are reached for certification on the fireman list, you may request the Commission to remove your name from the list until such time as you are willing to accept a certification. Of course, your eligibility for certification and appointment will only extend for the regular four year life of the list.

If you were appointed a fireman, you would have to resign from the Fire Department, in order to accept a position in

Merchant Marine.

Inasmuch as merchant marine cadets are members of the Naval Reserve, one solution to your problem might be for you to become a merchant marine cadet now and then enlist in, or be called to, active duty with the U. S. Navy before Dec. 8, 1945, the date on which the fireman list expires. As an enlisted man in the Navy, you would be entitled to a place on the special military list, provided that your number would have been reached for appointment before the list expired.

Teaching Indian's

C. L.: Write to Mr, John Collier Commissioner of Indian Affairs, Department of the Interior Washington, D. C., for information concerning the opportunities for teachers in the Indian schools. Also, write to the U. S. Civil Service Commission, Washington, D. C. Ask them to keep yeur name on file for an application for teacher of Indian Affairs. The Civil Service Commission will send you an application as soon as one is announced.

letters

The LEADER invites all readers to write in upon any Civil Service subject. Letters receive the careful attention of the editors. Those of general interest will be printed. Letters which appear in these columns may be answered by readers with other points of view. All letters should be signed, but names will be kept confidential if requested.

A Suggestion To City Employees

Sirs: This letter is being addressed to city employees otherwise eligible to take the promotion examination to Clerk Grade 2, but Sanitation Men who will not have the year of continuous service by June 6.
At the time of the last examina-

tion the Commission likewise set quests and petitions from employees and employee organizations the Commission reduced this to a six months minimum.

should not be done for this examination too. It is suggested that all those in the above category:

finally rejected the application fee will be returned).

2. Write a personal letter requesting the Commission to reduce

same signed by all their members.

Payless Sundays for

Sirs: I wonder why they always ways having our Sunday pay taken one year of service as a minimum away from us. We work just as requirement. However, after re- hard as any other Civil Service employee, even harder - in rain, snow, cold and heat.

It's bad enough to meet the sky-You cannot pay the landlord or the rising costs of food and rent. File now. (If the application is buy foodstuffs with time off, nally rejected the application fee CONSTANT READER.

We agree that the edict remen who are here only a short scinding Sunday pay was a most time receive a rating ahead of us backward action. Morale in the there, something is drastically Sanitation Department has certain-wrong. It doesn't do any good to the period to six months.

3. Ask their employee associally been hard hit.—Ed.

tions to send petitions requesting War Dept. Employee Complains

Sirs: We are supposed to -be classified laborers but are un-classified. Why do we get the "run around" on our raises and over-time? We work 7 days per week at the salary of \$1,320 per annum. pick on sanitation men. We're al- The Navy Department receives raises and pay for overtime, but what about the Army? I am employed by the Quartermaster Corps, Brooklyn. Men quit every week. What will happen when summer comes and jobs are more plenti-ful? There won't be a man left in the Army Base. The situation has There is no reason why this high prices, and it's difficult to become critical and the morale of make ends meet. Help us get our men is low. We cannot make ends raises or at least our Sunday pay. meet and live decently what with

> Most of us have been here for quite some time. But when a few kick.

STUDY AIDS

For License Examiner

(Continued from last week) Road tests for amendment of chauffeurs' licenses. If an applicant passes a road test to amend a chauffeurs' license, the examiner is to return the examination permit to the applicant with instructions to return it to the issuing office.

Physical Defects. Examiners

PROVERB PROBLEMS

will occasionally be asked to examine applicants who have physical defect and determine whether or not the defect is of a character to require special apparatus to drive a motor vehicle safely. If the applicant can drive safely with such apparatus, state that fact in the road test report and recommend that a restricted license be issued. If, however, it's not safe to let the applicant operate a motor vehicle with special apparatus, the applicant should be rejected and the road test permit marked "physical defect." The examiner is to make a written report to the supervising motor vehicle examiner informing him of the issuing office, the name and address of the applicant and the office in which the permit was filed as well as the pending number of the applicant.

A person who is deaf may be granted a license provided he passes a rigid test and the vehicle is equipped with a mirror arranged in such a manner as to afa full view of the road in the rear and on the sides of the vehicle. On passing an applicant of this type, the examiner is to mark the examination permit "restricted to operate with mirror," which such restriction will be stamped across the face of the license by the issuing office.

If an individual afflicted with

defective hearing happens to hear well with the aid of a hearing device, passes the test, and is operating a motor vehicle equipped with a mirror arranged to afford a full view of the road in the rear and on the sides, he may be granted a license. On passing such an applicant, the examiner

is to mark the permit "restricted to operate with use of hearing device and full vision mirror," and such restricted license will then be

If an examiner has reason to believe the applicant is a mental de-

linquent or an epileptic, he is to refer to procedure. The same holds good in cases of serious physical disability; he is to be required to pass two road examinations, each by a different examiner.

DRAFTSMEN NEEDED DEFENSE

AERONAUTICAL
MECHANICAL
ELECTRICAL
PIPING-CHEMICAL
PIPING-CHEMICAL
PIPING-CHEMICAL
PIPING-CHEMICAL
PIPING-CHEMICAL
PIPING-CHEMICAL
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Improving Your Reasoning

The tenth of a series of articles on proper preparation for Civil Service examinations.

By Gertrude B. Slavin, B.S., M.A., and Alvin Slavin, B.A., M.A.

Proverb problems in civil service examinations are another method of testing a candidate's ability to think clearly. These problems indicate to civil service examiners the extent of your ability to cope with new situations, and demonstrates your ability to follow directions. We recommend that you apply yourself to learning how to analyze proverbs, discover their original connotation, and interpret them with regard to specific situations.

A typical proverb question in a civil service examination may read

Example: One swallow does not make a summer.

(A) An hour in the morning is worth two in the evening.
(B) All things that are sharp are short.
(C) One tree does not make a forest.
(D) There is no summer but it has a winter.
(E) The longest night will have an end.
The candidate will find it easiest to answer such proverbs by translating them into his own language—this is done mentally. For example, one may interpret the above proverb to mean that one incident of good fortune does not insure success; or, that a few good books do not make a library. Particularly, this proverb means that a single element does not necessarily indicate an entire grouping or generalization. Therefore, of the alternatives enumerated above, (C) is naturally the best answer.

In this type of question, the candidate is warned against selecting a choice which may have the identical subject matter as the proverb. For example, in the proverb, "When Two Ride on a Horse, One Must Sit Behind," one of the choices given is, "Always in the Saddle But Never On One's Way." Clearly, while both the proverb and the choice refer to riding, the thought of both are different in meaning. Proverb questions always list choices which have similar subject matter as the proverb. The candidate must learn to discard such obvious traps.

In answering proverb questions, keep these general guides in mind:

1. Read the proverb carefully, and interpret its meaning into your own words.

2. Beware of alternatives which have a similar subject matter as

the proverb itself but differ in essential meaning.

3. Select the alternative which best interprets the meaning of the proverb given.

Test your ability on the following proverb questions selected from the recent State examinations for Clerk, Typist, and Stenographer. EXERCISE XV

1. Look before you leap.

Look before you leap.

If the following, this proverb means most nearly;

A) Speedy rise, speedy fall.

B) There's many a slip 'twixt the cup and the lip.

C) He who hesitates is lost.

D) Waste not, want not.

E) Measure thrice before you cut once.

"Not to break" is better than "to mend."

(A) An unwanted thing is dear at any price.
(B) An ounce of prevention is worth a pound of cure,
(C) A good saver is a good server.
(D) There's no smoke without fire.
(E) A young man idle, an old man needy.

3. Faint heart never won fair lady.
(A) A rolling stone gathers no moss

(A) A rolling stone gathers no moss.
(B) Discretion is the better part of valor.
(C) Boldly ventured is half won.
(D) As a tree falls, so must it lie.
(E) Win at first and lose at last.
4. When two ride on a horse, one must sit behind.

(A) Two kings can't rule in one Riogdom.
(B) Always in the saddle but never on one's way.
(C) Two are company, three are none.
(D) Two heads are better than one.
(E) Four eyes see more than two.

5. A mouse in time may bite in two a cable.

(A) Give him a finger and he will seize your hand.
(B) Time destroys all things.
(C) Patience and perseverance accomplish all things.
(D) Time is a file that wears and makes no noise.
(E) It is a long lane that has no turning.
6. A bad workman quarrels with his tools.
(A) He that always complains is never pitied.

(A) He that always complains is never pitied.
(B) A tree is known by its fruit.
(C) Jack of all trades and master of rone.
(D) The heron blames the water because he cannot swim.
(E) A good critic is a bad worker.
7. The well-fed child says to the hungry child, "Keep good cheer."
(A) We can all endure the misfortures of others."

7. The well-fed child says to the hungry child, "Keep good cheer."

(A) We can all endure the misfortunes of others.

(B) It is good to have companions in misery.

(C) Everyone thinks his cross the heaviest.

(D) Every man must bear his own burdens.

(E) It is an ill wind that blows no man good.

8. Ashes fly in the face of him who throws them.

(A) A burnt child dreads the fire.

(B) A curse will not strike out an eye unless the fist go with it.

(C) A borrowed loan should come laughing home.

(D) Don't bite the hand that feeds you.

(E) Curses come home to roost.

9. Those who dance are thought mad by those who don't hear the ite.

(A) Every man takes his pleasure where he finds it.

(B) For mad words, deaf ears.

(C) Don't find fault with what you don't understand.

(D) Those who dance must pay the piper.

(E) Music hath charms to soothe the savage beast.

10. Distant firewood is good firewood.

(A) Forbidden fruit is sweet.

(B) The higher the tree, the sweeter the plum.

(C) The fire which warms us at a distance will burn us when near.

(D) Friends agree best at a distance.

(E) The early bird catches the worm.

Here are the answers to last week's exercise: Exercise XIV: 1-3; 2-5; 3-2; 4-1; 5-5; 6-5; 7-2; 8-4; 9-3; 10-5.

The answer to Exercise IX, emitted a few weeks ago, is D.

In response to many requests for the inclusion of more exercises our articles, we shall devote our eleventh article in next week's Issue of The LEADER to review questions on all the subjects we have discussed so far in this series. There will be question on vocabulary, grammar, spelling, punctuation, syllabication, reading, analogies, proverbs, syllogisms. Follow The LEADER for the answers to this week's exercise.

Last-Minute Study Books: License **Examiner Test**

Books for study for the New York State examination for motor vehicle license examiner are available at the Municipal Reference Library, Room 2230, Municipal Building, Manhattan. Titles suggested in addition to the State Vehicle and Traffic Law and the Drivers Manual are the following:

Dull, Charles E.-Safety first -and last.

Jackson, Dennis H.-Stop the slaughter.

Mayor - Daxlanden, H., and Alfred Russell—Traffic snarl.

Page, Victor W. - Prevention of automobile accidents. Sherman, Ray W.-If you're going to drive fast.

Welday, Roy A.—Your auto-mobile and you. Whitney, Albert W. - Man and the motor car.

Both Arco Publishers and Civil Service LEADER have prepared special study manuals for this forthcoming examination. The Library is open from 9 to 5 on weekdays

and from 9 to 1 on Saturdays.

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Examination Requirements

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to .. 5:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal. Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment. Applicants for State jobs must have been New York State residents for one year.

City Tests

Audit Manager

Salary: \$6,000. Vacancies: 1 in the Emergency Revenue Division.

Duties

To have direct supervision and responsible charge of the accountants, junior accountants, bookkeepers; formulate and put into effective operation all audit procedures and policies necessary to conduct a proper and efficient audit and examination of the books and accounts of all persons required to file returns pursuant to the City's Emergency Revenue Tax Laws;

CLERK - TYPIST

Free Introductory Session Tuesday, Feb. 10, 7 P. M. Fee, \$10

JR. PROFESSIONAL ASSISTANT - AID

Free Introductory Session Tuesday, Feb. 10, 6:30 P.M.

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Free Introductory Session Wednesday, Feb. 11, 6:30 P.M.

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STUDY MANUAL

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CONTENTS

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1001 PRACTICE QUESTIONS

For Typists Qualifying Tests

make decisions with reference to all audit problems arising in the Department; confer with taxpay-ers; coordinate the activities of the various Audit Units.

Requirements

Requirements

The incumbent of this position must be equipped by training and experience to direct the activities of a staff of auditors and office assistants of approximately 180 engaged in the administration of the audit functions of the Emergency Revenue Division. Candidates must possess a certificate as a Certified Public Accountant of the State of New York, with at least 15 years' experience in auditing and accounting, including at least 10 years' experience with a large business or governmental organization or with independent certified Public Accountants or as a Certified Public Accountant conducting his own business. Appropriate college and graduate training may be substituted for the required experience on a vear for year basis, except that every candidate must have had 10 years of accounting experience of a character and magnitude to qualify the candidate to manage the Emergency Revenue Division staff as described under "Duties."

Subjects and Weights

Training, experience and personal qualifications, weight 100. Training, experience and personal qualifications will be rated after an examination of the candidate's applications as may be deemed necessary to determine the extent to which such experience has qualified the candidate for the position sought. Such oral interview will be designed to probe the essential factors of technical competence and administrative ability necessary for the efficient performance of the dutles of the position, Fee: \$5.00 Applications: File by February 14.

Blacksmith

This list may also be used for industrial instructor in this trade.

Salary: Presently paid \$9.50 per day, prevailing rate. Vacancies: 2 in the Department of Sanitation.

day, prevailing rate. Vacancies: 2 in the Department of Sanitation.

Duties

To make angle irons, bridle irons, tools, automobile parts, or similar pieces of equipment, either by hand or steam hammer, or related work as required. To repair iron parts of fire engines, trucks, hose wagons, automobiles, carts, sweepers, sprinklers and other vehicles; to perform such other work as may properly be required of blacksmiths. Age: Not over 45 on the date of appointment. This position requires extraordinary physical ability.

Requirements

At least five years of experience along the lines outlined under duties.

Subjects and Weights

along the lines outlined under duties.

Subjects and Weights

Written, weight 40; Practical, weight 40; Physical, weight 20. The practical test may include the testing of the candidates' knowledge and ability by an actual work sample or by detailed questioning of the candidate concerning experience and knowledge, or by a combination of such tests, or by other tests of competency. The Commission will also establish a supplementary list for industrial instructor in this trade in the following manner: Whenever the needs of the service require, the Commission will canvass the eligible list for Blacksmith, for those persons who desire to be certified for industrial instructor. Such persons will receive a qualifying test designed to ascertain their ability to teach this trade and those who pass will be placed upon a supplementary list in the order of their original general average.

list in the order of their original general average.

Medical and Physical Requirements
No disease, injury or abnormality that tends to impair health or usefulness. In addition, candidates must pass in four tests: Weight lift, pectoral squeeze, abdominal muscle lift and ladder climb. Fee: \$2.90. Applications: File by February 14.

Bus Maintainer-Group B

Bus Maintainer—Group B
BMT Division, New York City
Transit System
Amended Notice
Candidates who fited under the
advertisement of December 9 to
December 29, 1941, need not file
again. With the holding of this exam, a promotion examination will
be held. The eligible list resulting
from such promotion examination
will be used first to fill vacancies.
Salary: 75 cents to 90 cents an
hour. Vacancies: 107 at present.
Others occur from time to time.

Duties

To maintain or repair the electrical, mechanical, hydraulic and pneumatic equipment of buses and other automotive vehicles.

pneumatic equipment of buses and other automotive vehicles.

Requirements

At least three years' recent satisficatory experience as a mechanic in the maintenance and repair of buses or other automotive vehicles as described under "Duties," or a satisfactory equivalent. This experience must have been in the capacity of a full time mechanic and NOT incidental or occasional experience in connection with other work. Full time formal education in an accredited trade or technical school of a nature to fit these requirements will be accepted on a year for year basis. Candidates must possess a New York State Chauffeur's License.

Subjects and Weights

Written test, weight 40; Practical, weight 40; Physical, weight 20. The passing grade will be set in accordance with the needs of the service.

Medical and Physical Requirements

No disease, injury or abnormality that tends to impair health or usefulness. The competitive physical examination will consist of tests designed to grade the candidate's strength and agility. Fee: \$1.00. Applications: File by February 14.

Conductor

Conductor

New York Transit System
(All Divisions)

With the holding of this examination, promotion examinations will be held. The eligible lists resulting from such promotion examinations will be used first to fill vacancies. The list established from this examination will be certified as appropriate for the positions of Street Car Operator and Railroad Clerk, Eligibles accepting appointment to an appropriate position will be withheld from further certifications for a period of one year from the date of appointment. Salary: 65 cents to 78 cents an hour, at present. Vacancies: 64 in the BMT Division, 50 in the IND Division and 40 in the IRT Division, at present. All appointed from previous lists for Conductor. Hundreds of vacancies expected in the titles of Conductor and Street Car Operator during the life of this list.

To be responsible for the safety, regularity and proper care of trains, in accordance with the rules, regulations and special instructions governing the employees in operation; when assigned as conductor of trains, to take charge of trains; when assigned to secondary position of trains, to assist conductor in charge in the performance of his duties; when assigned to stations, to handle passengers; assist in the safe dispatch of trains, watch exit gates, patrol stations and perform special duties for the protection of passengers; when assigned to yard or work-train service, to operate hand-throw switches, assist in making couplings, serve as flagman; turn in lost property; make detailed reports of unusual occurrences.

Not less than 5 feet 6 inches in height (bare feet). Minimum age, 21. This position is one of the principal means of entrance to a rail-road career service in the New

York City Transit System. There will be active opportunities for promotion. Although railroad experience is desirable, it is not required. The most important attributes which will be required for this position are an aptitude for the type of work listed under "Duties," evidence of an ability to learn, and physical strength and agility.

Subjects and Weights
Written, weight 50; Physical, weight 50. The passing grade will be set in accordance with the needs of the service.

Medical and Physical Requirements
Candidates may be rejected for any disease, injury or abnormality, which in the opinion of the medical examiner tends to impair health or usefulness, such as: hernia, defects of the heart or lungs, impaired hearing in either ear, defective color vision, vision of less than 20/30 in either eye (eye glasses allowed). The competitive physical test will be designed to test the candidate's strength and agility. Fee: \$1.00. Applications: File by February 14.

Director of the Division of Building Management and Procurement

Salary: \$3,500 per annum, subject to budget. Vacancies: 1 in Department of Welfare.

To administer the Division of Building Management and Procurement of the Department of Welfare, including the administrative supervision of its 500 employees.

Requirements Requirements

Requirements

Graduation from senior high school. Candidates must have had within the past 10 years, in a large governmental or private organization, 6 years full time paid experience of a character to qualify candidates for the duties of the position; 4 years of full time college technical training in building management, engineering, or architecture may be substituted year for year for the above experience. At least 2 years' experience must have been in an administrative capacity involving responsibility for the procurement and management of buildings; or the layout of office space; or the requisitioning, control, budgeting and distribution of office supplies, equipment or services, or a satisfactory equivalent. Experience in a city department as a chief clerk dealing with the Department of Purchase, the Budget Director and the Board of Estimate, or experience as an office manager with wide discretionary authority in a large real estate organization is of the type desired.

Subjects adn Weights

Written test, weight 30; Training, experience and personal qualifications, weight 70. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service.

Fee: \$2.00 Applications: File by February 14.

Fee: \$2.00 Applications: File by February 14.

Foreman, Furniture Maintainer

Salary: \$2,200 up to but not including \$2,600 per annum. Vacancies: At present 1 in the Board of Education and 1 in the Dept. of Public Works.

To be in immediate charge of work of all forces engaged in the installation, maintenance and repair of all types of furniture.

Requirements

pair of all types of furniture.

Requirements

At least 10 years of recent satisfactory practical experience as a carpenter or cabinet maker, or as a journeyman in the manufacture or repair of furniture for wholesale funiture houses, department stores, large hotels, large public institutions, at least 2 years of which must include responsible supervision of a considerable number of employees, or the equivalent; ability to prepare data for plans and reports, to estimate costs, to recommend repairs or other disposi-

tion of furniture; familiarity with the paints and varnishes used in the manufacture, repair and maintenance of furniture, the need for such paints and their proper application. The supervisory experience required must have been of a permanent nature. Mere relieving or substituting or acting as assistant supervisor will not qualify the applicant. The supervisory experience specified in advertisement must show that the applicant had full charge of and responsibility for the work of other employees, the planning of the work, its inspection and satisfactory completion.

Subjects and Weights

Tuesday, February 10, 1942

spection and satisfactory completion.

Subjects and Weights
Written test, weight 50; Training, experience and personal qualifications, weight 50. Admission to this examination, or any part of it, conditionally or pending subsequent determination of qualifications does not imply that the candidate possesses the minimum qualifications, required for the position or is entitled to a passing rating on the experience part of the examination. If the experience interview, held after the written or other parts of examination, discloses that the candidate lacks the requisite experience or education, he may be disqualified or given less than a passing rating for xperience. Fee: \$2.00, Applications: File by February 14.

Junior Civil Engineer

Amended Notice
Candidates who filed under the advertisement of December 9 to December 29, 1941 need not file again. Salary: \$2,160 up to but not including \$3,120 per annum. The eligible list may be used for appropriate positions in a lower grade. Vacancies: Occur from time to time.

time.

Duties

To perform elementary civil engineering work in the investigation or development of civil engineering projects the design, lay-out, construction, inspection, testing, operation, or maintenance of civil engineering works or equipment for tunnels, bridges, schools, public buildings, highways, sewers, rapid transit railroads, etc.; or in scientific civil engineering research; keep records and make reports.

Requirements

Requirements

An engineering degree (June, 1942 graduates are eligible); or graduation from a four-year day high school and eight years' saitsfactory practical experience in civil engineering; or a satisfactory equivalent; general knowledge of the fundamental principles of civil engineering, of physics and mathematics; ability to prepare field notes or data for plans and reports; ability to use drafting instruments, instruments of precision and mathematical tables.

Subjects and Weights

Subjects and Weights
Written test, weight 80; Training, experience and personal qualifications, weight 20. Training, experience and personal qualifications will be rated after an examination

(Continued on Page Thirteen)

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ANSWERS

ADDRESS

Civil Service LEADER Study Manual

(Continued from Page Twelve)

of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs for the service, Fee: \$2.00. Applications: File by February 14.

Mechanical Engineer (Salvage) Salary: \$4,260 up to but not including \$6,000 per annum. Appointments may be made from the list to a lower grade. Vacancies: 1 at \$4,000 in the Department of Purchase.

Duties

To have charge in connection with the salvage or sale of obsolete or worn-out equipment, such as automotive equipment, machinery, office equipment, etc.; also waste materials and supplies such as ferrous and non-ferrous metals, rubber products, building and construction materials; keep records and make reports; perform related work.

Requirements

An engineering degree plus at least six years' diversified practical production work in the skilled trades, preferably including one or more of the following: automotive equipment, metallurgical products, furniture or office equipment; three years of this time must have been in responsible charge of operations or the equivalent of these requirements. Candidates must be capable of determining whether salvaged articles have further service life and whether the cost of reconditioning is commensurate with future value. A knowledge of market conditions and commodity prices is desired to assure full value to the City.

Subjects and Weights

Subjects and Weights
Written, weight 50; Training, experience and personal qualifications, weight 50. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service. Fee: \$4.00. Applications: File by February 14.

Senior Accountant (Methods)

Salary: \$3,000 up. Vacancies: Four positions of provisional administrative assistants in the Comptroller's office are to be filled from this list. The salaries presently being paid are \$3,000, \$4,000 (2), and \$4,200.

Duties

To devise methods of recording, reporting and accounting in the several departments.

Requirements

Requirements

Not less than 10 years of experience in accounting with a large governmental or business organization, or in auditing with a firm of public accountants. Not less than 5 years of this experience must have been in a supervisory capacity or as a senior accountant, and not less than 2 years of the required experience must have been in the responsible formulation and installation of accounting systems or methods and procedures, or in the analysis of accounting operations. Appropriate training at the college and graduate level may be substituted for the above required experience on a year for year basis, ex-

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cept that in every case candidates must have had the 5 years of re-quired supervisory or senior expe-rience including the required 2 years' specialized experience in ac-counting systems or methods.

Subjects and Weights Written, weight 40; Training, experience and personal qualifications, weight 60. Training, experience and personal qualifications may be rated after an examination of the candidates' application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service. Fee: \$3.00. Applications: File by Feb. 14.

Telephone Operator, Grade 1 (Women)

Salary: \$1,200 up to but not including \$1,800 per annum. Appointments may be made at salaries below \$1,200 per annum. Vacancies: Occur from time to time.

Duties

To operate a telephone switch-board; keep records of telephone calls; perform clerical and other incidental work.

Requirements

Applicants must be high school graduates and have had at least one year full time experience as telephone attendant or operator with operating telephone companies, public utilities or large industrial, commercial or governmental organizations or an additional year of education.

Subjects and Weights

Written, weight 40; Experience, weight 60. Qualifying practical tests will be given to those who pass the written test as the needs of the service require. Fee; \$1.00. Applications: File by February 14.

Trackman

Trackman

New York City Transit System
(All Divisions)

Salary: 63 cents to 83 cents an hour, at present. Vacancies: 44 in the BMT Division and 7 in the IND Division, at present. 199 appointed from last list. Several hundred vacancies expected during the life of this list.

Duties

To maintain tangent and curved track, special track and roadway, in subway, surface and elevated service, rails.

Requirements

Although track experience is desirable it is not required. This position involves heavy manual labor and the examination will require a very high degree of strength and a considerable amount of agility.

and a considerable amount of agility.

Subjects and Weights

Physical, weight 60; Written, weight 40. The passing grade will be set in accordance with the needs of the service.

Medical and Physical Requirements

Candidates may be rejected for any disease, injury or abnormality, which in the opinion of the medical examiner tends to impair health or usefulness, such as: hernia, defects of the heart or lungs, impaired hearing in either ear, defective color vision, vision of less than 20/20 both eyes together, (no eye glasses allowed), blindness in either eye. The competitive physical test will be designed to test the candidate's strength and agility. Fee: \$1.00. Applications: File by February 14.

Promotion to Assistant Station Supervisor

Supervisor

This examination is open only to employees of the IRT and BMT Division of the New York City Transit System. Separate divisional lists for the IRT and BMT Divisions will be established from this examination. A list for the IND Division is already in existence. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: \$1,800 to and including \$2,400 per annum. Vacancies: 7 in the BMT Division, and 3 in the IRT Division, at present. Others occur from time to time. Date of test: The written examination will be held June 27, 1942.

Open to all permanent male employees now serving in the titles of Railroad Clerk, and Collecting Agent, who have served continuously at least one year in the titles or titles (or in an equivalent title or titles) in the IRT or BMT Divisions on the date of the written examination.

Duties

To assist the Station Supervisors in the condition of the City of the written examination are otherwise eligible.

Duties

Duties

HERE'S HOW

You register with us year, we check your name agamake every effort to keep your training and exame every effort to keep your that isn't all.

HERE'S WHAT

A PERSONAL INTERVIEW

A record of your training and experience is kept in our files.

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Exams which open in the City, State or Federal Government Service, and some defense openings in industry, for which we think you qualify, will be personally brought to your attention by mail. We try to make this service as complete as we can.

test, and who are otherwise eligible.

Duties

To assist the Station Supervisors in the work of the Station Section, including the following details: make investigations and reports, arrange for the proper manning of stations, supervise and assign station personnel, make inspections and take appropriate action on condition of stations and station equipment; supervise receipt and collection of revenue; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Record and Seniority, weight 50, 70 per cent required; Written, weight 30, 75 per cent required; Practical-Oral, Weight 20, 75 per quired. The practical-oral test will include the following factors: experience, technical competence and judgment.

Medical and Physical Requirements Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fee: \$1.00. Applications: File by February 14.

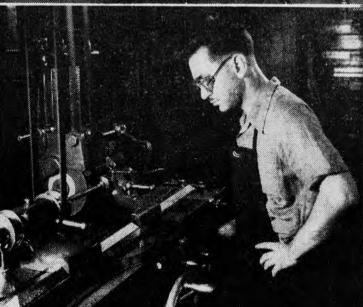
Promotion to Assistant Train Dispatcher

This examination is open only to employees of the IRT and BMT. Separate divisional lists for the IRT and BMT Divisions will be es-tablished from this examination. A list for the IND Division is already

(Continued on Page Fourteen)

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in existence. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: \$1,800 to and including \$2,400 per annum. Vacancies: 17 in the BMT Division, 3 in the IRT Division, at present, Others occur from time to time. 40 appointed from last promotion list. Date of Test: The written examination will be held May 6, 1942.

Requirements

Open to all permanent male employees now serving in the titles of Conductor, Railroad Clerk and Collecting Agent, who have served continuously at least one year in the title or titles (or in an equivalent title or titles) in the IRT or BMT Division, on the date of the written test, and who are otherwise eligible

Duties

To check time of arrival and de-

Duties

To check time of arrival and departure of all trains; enter that information, as well as the names of the crews and car numbers on train sheets; keep records of mileage and of cars due for inspection; space trains; control train starting lights or bells; check traffic; act as crew dispatcher; prepare, maintain, check and file prescribed records; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Record and Sentority, weight 50, 70 per cent required.

Medical and Physical Requirements

Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment, Fee: \$1.00. Applications: Issued and received from 9 a, m. February 2 to 4 p. m. February 14, 1942. Applications mailed and postmarked up to and including 12 midnight on the last day for the receipt of applications will be accepted by the Commission.

Promotion to Clerk, Grade 2

Promotion to Clerk, Grade 2

The examination is open to all departments. In departments for which there is an eligible list in existence, the list resulting from this examination will not be promulgated until the expiration of the existing eligible list. Salary: \$1,200 to \$1.789.99 per annum. Vacancies: Occur from time to time. Date of Test: The written examination will be held on June 6. 1942.

Eligibility Requirements

Open to all persons in the competitive class whose salaries range up to but not including \$1.800 per annum, who have served continuously for one year in the city service next preceding the date of the written examination; and who are otherwise eligible. Eligibility is also extended to persons formerly employed in the IRT and BMT who have been classified into the City service and have not actually been employed by the city for the period required by the Commission's rules, if they are otherwise eligible. Such persons are permitted to enter the examination on the strength of their service with the above-named companies prior to unification. It is no longer necessary for candidates seeking credit for completed courses of study to file school study forms until formally requested to do so by the Commission.

Scope of Examination will

Scope of Examination
The written examination will comprise tests of capacity to follow written directions, mental alertness, reasoning ability, spelling, grammar, vocabulary, numer-



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Subjects and Weights
Record and Seniority, weight 50, 70 per cent required; Written test, weight 50, 70 per cent required. Fee: \$1.00. Applications: File by February 14.

Promotion to Conductor

Promotion to Conductor

This examination is open only to employees of the New York City Transit System. Separate divisional lists for the BMT, IND and IRT Divisions will be established from this examination. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: 65 cents to 78 cents an hour, at present. Vacancies: 64 in the BMT Division, 50, in the IND Division and 40 in the IRT Division, at present. Others occur from time to time. Date of test: The written examination will be held April 25, 1942.

Requirements

Requirements

Open to all permanent male employees now serving in the titles of Railroad Clerk and Collecting Agent, who have served continuously at least one year in the title or titles (or in an equivalent title or titles) on the date of the written test, and who are otherwise eligible.

Duties

or titles) on the date of the written gible.

Dutles

To be responsible for the safety, regularity and proper care of trains, when assigned as Conductor of trains, to take charge of trains; when assigned to secondary position of trains, to assist conductor; when assigned to stations, to handle passengers, assist in the safe dispatch of trains, watch exit gates, patrol stations and perform special duties for the protection of passengers; when assigned to yard or work-train service, to operate hand-throw switches, assist in making couplings, serve as flagman; turn in lost property; make detailed reports of unusual occurrences; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Record and Seniority, weight 50, 70 per cent required; Written, weight 50, 75 per cent required. Medical and Physical Requirements Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fee: \$1.00. Applications: File by February 14.

Promotion to Deputy Warden

Promotion to Deputy Warden

Promotion to Deputy Warden
Salary: \$3,000 to but not including \$3,600. Deputy Wardens are now being paid from \$2,520 to \$2,760 without maintenance, and from \$2,400 to \$2,700 with maintenance. Vacancies: 2 at present. 3 more anticipated in the near future. Date of Test: The written examination will be held on March 12, 1942.

Requirements
Open to all captains in the Department of Correction. However, on account of the provisions in the rules of the Commission, no person on the eligible list resulting from this examination will be certified to appointment to the rank of Deputy Warden until such person shall have served at least two years continuously as a captain.

Scope of Examination
The examination will be designed to test the fitness of candidates to act as the executive officer of a correctional institution under the direction of the warden and to take his place in his absence, or to act as the head of a smaller institution.

Subjects and Weights

Subjects and Weights
Record and Seniority, weight 50,
70 per cent required; Written test,
weight 30, 70 per cent required;
Oral test, weight 20, 70 per cent required Fee: \$2.00. Applications:
File by February 14.

Promotion to Director of Housing Publicity

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cluding \$3,000 per annum. Vacancies: 1. Date of Test: The written examination will be held February 27, 1942.

27, 1942.

Requirements

Open to any permanent employee now serving in the title of Assistant Director of Housing Publicity who has served continuously at least one year in the title and who is otherwise eligible.

Duties

Under supervision of the Director of Housing to be responsible for all publicity, informational and public relations activities of the Housing Authority; to perform related work.

work.

Subjects and Weights

Record and Seniority, weight 50,
70 per cent required; Written,
weight 50, 70 per cent required.
Fee: \$2.00. Applications: File by
February 14.

Promotion to Electrical Engineering Draftsman

Engineering Draftshall
This examination is open only to
employees of the New York
City Tunnel Authority.
Salary: \$2,160 up to but not including \$3,120 per annum. Vacancies: 2 at \$2,160 per annum. Date
of Test: The written examination
will be held on March 19, 1942.

Requirements

Requirements

Open to all permanent employees receiving salaries less than \$3,120 per annum in the Engineering and Architectural Service and to all permanent employees in grades 2 and 3 in the Inspection Service who have been performing work in accord with their civil service title of a nature to qualify for the duties of the position, who have the following experience and who are otherwise eligible according to the rules of the Commission; minimum experience requirement—an engineering degree, or graduation from a four-year day high school course and four years' satisfactory practical engineering experience; or a satisfactory equivalent.

Scepe of Examination

Scope of Examination

Scope of Examination

The scope of the examination covers the following duties: Under direct supervision to do drafting and elementary design work in connection with the construction, maintenance or operation of electrical equipment for vehicular tunnels; make engineering computations, estimates and reports; perform related work. Subjects and Weights: Record and Seniority, weight 50, 70 percent required; Experience, weight 10, 70 percent required; Experience, weight 10, 70 percent required. Fee, \$2. Applications: File by February 14.

Promotion to Foreman (Electrical Power)

(Electrical Power)

This examination is open to employees of the New York City Transit System. Separate divisional lists for the BMT, IND and IRT Divisions will be established from this examination. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: \$2.401 to and including \$3.300 per annum. Vacancies: 1 in the IND Division, 7 in the BMT Division and 1 in the IRT Division. Date of Test: The written examination will be held July 9, 1942.

Requirements

Requirements

Open to all permanent employees now serving in the title of Power Maintainer—Group B, who have served continuously at least one year in the title (or in an equivalent title) on the date of the written test, and who are otherwise eligible.

Duttes

To be in immediate charge of the forces engaged in the repair and operation of the electrical equipment in substations and generating stations, including: mercury arc rectifiers, rotary converters, generators, high tension and low tension switch gear, automatic relay panels and circuits, transmission and distribution cables, auxiliary equipment and accessories; act as power dispatcher; make records, reports and studies.

Subjects and Weights

Record and Seniority, weight 50, 70 percent required; Written, weight 30, 75 percent required. The practical-oral, weight 20, 75 percent required. The practical-oral test will include the following factors: experience, technical competence, and judgment.

Medical and Physical Requirements

Eligibles must pass the medical

and physical examination given by the Board of Transportation im-mediately prior to appointment. Fee: \$2. Applications: File by February 14.

Promotion to Maintainer's Helper-Group B

Maintainer's Helper—Group B

This examination is open only to employees of the New York City Transit System.

Separate divisional lists for the BMT, IND and IRT Divisions will be established from this examination. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: 63 cents to 75 cents an hour, at present. Vacancies: Occur frequently. All appointed from last promotion list. Date of Test: The written examination will be held April 18, 1942.

Requirements

Requirements

Requirements

Open to all permanent employees now serving in the titles of Car Cleaner, Porter and Railroad Caretaker, who have served continuously at least one year in the title or titles) and who have served concurrently at least one year in the Car or Bus Maintenance Department of any division of the New York City Transit System, on the date of the written test, and who are otherwise eligible.

To assist the Maintainers in the car or bus shops in the maintenance, repair and inspection of all parts of the multiple-unit car, street car or bus equipment, including: bodies, motors, trucks, air brakes, and associated apparatus; shop and heating plant equipment; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Subjects and Weights
Record and Seniority, weight 50,
70 percent required; Written,
weight 50, 70 percent required.
All candidates who pass the competitive written test will be required to pass a qualifying practical test prior to certification.
Candidates for the qualifying test
may be called for examination in
groups according to the needs of
the service.

Medical and Physical Requirements

Eligibles must pass the medical and physical examination given by the Board of Transportation im-mediately prior to appointment. Fee: \$1. Applications: File by February 14.

Promotion to

Power Maintainer-Group A

Power Maintainer—Group A

This examination is open only to employees of the IRT and BMT Divisions of the New York City Transit System.

Separate divisional lists for the IRT and BMT Divisions will be established from this examination. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on either divisional list is insufficient to fill the vacancies in that division, the other divisional list may be certified as appropriate. Salary: 85 cents to \$1.10 an hour, at present. Vacancies: 15 in the IRT Division, and 14 in the BMT Division, at present. Others occur from time to time. Date of Test: The written examination will be held May 26, 1942.

Requirements

Open to all permanent employees now serving in the title of Maintainer's Helper-Group B, who have served continuously at least one year in the title (or in an equivalent title) and who have served concurrently at least one year in the Power Department of the IRT or BMT Divisions, on the date of the written test, and who are otherwise eligible.

Duties

To repair or operate the mechanical and steam equipment in the high and low pressure power plants, including: coal handling equipment, stokers, boilers, induced and forced draft fans, coal pulverizers, boiler feed pumps, steam turbines, reciprocating engines, condensers, condenser pumps, piping, auxiliary, equipment and accessories; make records, reports and studies; perform such other duties as the Board of Transportation is author-

ized by law to prescribe in its regulations.

Subjects and Weights

Record and seniority, weight 50,
70 percent required; Written,
weight 25, 70 percent required;
Practical, weight 25, 70 percent required.

Medical and Physical Requirements

Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fee: \$2. Applications: File by February 14.

Promotion to

Sergeant on Aqueduct

This examination is open only to Employees of the Board of Water Supply
Salary: \$2,100 up to but not including \$2,700 per annum. Vacancies: Large number anticipated. Date of Test: The written examination will be held on April 11, 1942.

Requirements

Open to all Aqueduct Patrolmen
who have served one year in the
title and who are otherwise eligible.

To supervise Board of Water Sup-ply Police Force on water sheds and other reservations owned by the City of New York, outside the city limits; perform statutory du-ties of a peace officer.

Subjects and Weights

Record and seniority, weight 50, 70 percent required; Written, weight 50, 70 percent required. Fee: \$2. Applications: File by February 14.

Promotion to

Signal Maintainer-Group B

Signal Maintainer—Group B

This examination is open only to employees of the New York City Transit System.

Separate divisional lists for the BMT, IND and IRT Divisions will be established from this examination. The list established for each division will be used first to fill vacancies in that division. If the eligibles on a divisional list are insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: 80 cents to \$1.06 an hour, at present. Vacancies: Occur from time to time. All appointed from previous lists. Date of Test: The written examination will be held July 21, 1942.

Requirements

Requirements

Requirements

Open to all permanent employees now serving in the title of Maintainer's Helper—Group A, who have served continuously at least one year in the title (or in an equivalent title) and who have served concurrently at least one year in the Signal Section of the Maintenance of Way Department of any division of the New York City Transit System, on the date of the written test, and who are otherwise eligible.

(Continued on Page Fitters)

(Continued on Page Fifteen)

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DRAFTING

City Tests

(Continued from Page Fourteen) Duties

Duties

To test, inspect, maintain or repair the railroad signal system including: electric, electro-pneumatic or mechanical interlocking machines, switch machines, automatic train stops, color-light and semaphore signals, and associated power and control equipment; keep records; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Record and Seniority, Weight 50, 70 percent required; Written, weight 25, 70 percent required; Practical, weight 25, 70 percent required. Medical and Physical

Requirements Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fee: \$2. Applications: File by February 14.

Promotion to

Special Patrolman-Grade 2

This examination is open only to employees of the New York City Transit System. Salary: \$2.401 to and including \$3,000 per annum. Vacancies: 40 at present; 20 additional expected. Date of Test: The written examination will be held June 6, 1942.

Eligibility Requirements

Open to all permanent employees now serving in the title of Special Patroiman—Grade I, who have served continuously at l.ast one year in the title (or in an equivalent title) on the date of the written test, and who are otherwise eligible.

To supervise the work of the Special Fatrolman—Grade 1, engaged in the protection, patrolling and suarding of the property of the New York City Transit System; investigate and compile reports and take appropriate action for the safety of passengers and employees.

Subjects and Weights
Record and Seniority, weight 50,
70 percent required; Written,
weight 50, 70 percent required.

Medical and Physical

Requirements Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fre: \$2. Applications: File by February 14.

> Promotion to Stenographer, Grade 2

Amended Notice Candidates who filed under the advertisement of January 6 to January 26, 1942 need not file again. This examination is open to all departments. In departments for which there is an eligible list in existence, the list resulting from this examination will not be promulgated until the expiration of the existing eligible list. As of December 10, 1941 such departments are: Comptroller, E.R.D. Administration, 5 names remaining; Board of Estimate, 1 name remaining; Police Department, 1 name remaining; Department of Purchase, 1 name remaining; Department of Wefare, 14 names remaining; Board of Transportation, 1 name remaining; Salary; \$1.200 to \$1,799.99 per annum. Vacancies: Occur from time to time. Date of Test: Te written examination will be held March 28, 1942.

Eligibility Requirements

Open to all permanent employees in the city service who have served continuously in the following service or services for the period of one year next preceding the date of the first assembled test; and who are otherwise eligible: Clerical Service—Grades 1 and 2, except Stenographer, Grade 2; Attendance Service—Grade 1; Accounting Service.

Scope of Examination

Scope of Examination

The written test will comprise tests of capacity to follow written directions, mental alertness, reasoning ability, spelling, vocabulary, office practice, knowledge of civic affairs and other related knowledge and abilities. Dictation will be given at the rate of 120 words per minute for five minutes. Candidates must furnish their own notebooks, pen, ink, and typewriting machines. Those using stenotype machines will so state in their application, and will be required to furnish their own stenotype machines and paper. The Commission is not responsible for machines, nor will allowance be made for late arrival or defective condition on the day of the examination.

Subjects and Weights

Subjects and Weights

Record and Seniority, weight 50, 70 percent required; Transcription, weight 30, 70 percent required; General paper, weight 10, 70 percent required. Fee: \$1. Applications; File by February 14.

Promotion to Train Dispatcher

This examination is open only to employees of the IRT and BMT Di-visions of the New York City Tran-

employees of the LT and the visions of the New York City Transit System.

Separate divisional lists for the IRT and BMT Divisions will be established from this examination. A list for the IND Division is already in existence. The list established for each division will be used first to fill vacancies in that division. If the number of eligibles on a divisional list is insufficient to fill the vacancies in that division, the other two divisional lists may be combined and certified as appropriate. Salary: \$2,401 to and including \$3,300 per annum. Vacancies: 16 in the BMT Division and 2 in the IRT

Division, at present. Others occur from time to time. Date of Test; The written examination will be held June 14, 1942.

Eligibility Requirements

Open to all permanent employees now serving in the titles of Assistant Train Disps'cher, Motorman and Towerman, who have served continuously at least one year in the title or titles (or in an equivalent title or titles) in the IRT or BMT Divisions on the date of the written test, and who are otherwise eligible.

Duties

To direct the expeditions and correct dispatch and movement of all trains; have supervision of transportation department employees; handle unusual occurrences in train service; compile and analyze data; make studies of train delays and equipment failures incidental to train operation; make reports and investigate accidents; perform such other duties as the Board of Transportation is authorized by law to prescribe in its regulations.

Subjects and Weights

Record and Seniority, weight 50, 70 percent required; Written, weight 30, 70 percent required; Practical-oral, weight 20, 75 percent required. The practical-oral test will include the following factors: experience, technical competence, and judgment.

Medical and Physical

Reqlirements

Eligibles must pass the medical and physical examination given by the Board of Transportation immediately prior to appointment. Fee: \$2. Applications: File by February 14.

Promotion to Warden

This examination is open only to employees of the Department of Correction
Salary: \$3,600 per annum and over. Wardens are now being paid from \$2,940 with maintenance to \$4,800 with maintenance. Vacancies: 3. Date of Test: The written examination will be held on April 3, 1942.

Requirements

Requirements

Open to deputy wardens who have served continuously in the title for a period of not less than one ydar' on the date of the written test and who are otherwise eligible occording to the rules of the Commission. It is no longer necessary for candidates seeking credit for completed courses of study to file school study forms until formally requested to do so by this Commission.

Scane of Examination

Scope of Examination

Scope of Examination
The examination will be designed to test the candidates' knowledge of correctional administration and practice, including the interpretation and application of pertinent laws and ordinances, the efficient management of the plant of an institution, the supervision of its personnel, and the construction and oversight of the various programs—educational, recreational, and rehabilitative—carried on for the benefit of inmates.

Subjects and Weights

Subjects and Weights

Record and Seniority, weight 50, 70 percent required; Written test, weight 30, 70 percent required; Oral test, weight 20, 70 percent required. Fee: \$3. Applications: File by February 14.

Licensing Examinations

Applications for the following li-censing examinations are being is-sued and received continuously

Assistant Interviewer

Division of Placement and Unemloyment Insurance, Department of Labor, Usual salary range \$1,200 to \$1,700. Application fee, \$1.00. File by Feb. 27. (Announcement No. 4661)

Duties

Under immediate supervision, to do the work preliminary to or following placement, such as receiving and referring applicants to proper sections by examining identification papers or routing slips, or by searching the alphabetical index file; to fill in registration cards with referral and placement data or to make preliminary selections for referrals to job openings; to take job orders by telephone and to follow up referrals by telephone; in some instances to take original claims for benefits; to validate, review and prepare pay orders for processing; to deliver and explain statements of benefit rights to claimants; to maintain a section of the claim file; and to do related work as required.

Requirements

Candidates must meet the requirements of one of the following groups; Either (a) four years of satisfactory business or professional experience, of which one year must have been in a regularly organized employment, placement, or similar personnel transactions, and graduation from a standard senior high school; or (b) graduation from a recognized college or university, from a four-year course for which a bachelor's degree is granted, preferably with specialization in so-ciology, economics, or personnel administration; or (c) a satisfactory equivalent of the foregoing training and experience.

Subjects of Examination

Written examination on the duties of the position, relative weight, 5.

If eligible, candidates may compete also for No. 4062, Employment Interviewer. A separate application and fee must be filed for each.

Employment Interviewer Division of Placement and Unemployment Insurance, Department of

State Tests

CLASSIFIED ADVERTISEMEN

(Rates: 40c for each six words. Minimum 3 lines. Copy must be submitted before noon on Friday preceding publication.)

MARACINA'S REAUTY SHOP, 734 Nos-trand Ave., Brooklyn, Features \$7.50 Duart Permanent for \$5 to Civil Service Employees Items daily, 3 for \$1.25. STerling 3-9044.

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BRIDGE, Ballroom, Square Dancing, Rythmics, Glee Club, Languages, Lec-tures, Sports, Dances, Parties, New York League of Girls Clubs, 55 West 44th St., VA. 6-3954.

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MICKEY FUNERAL SERVICE, INC., 228 Lenox Ave., in the HARLEM SECTION, offers its best attention to CIVIL SER-VICE EMPLOYEES of N.Y. C. LE. 4-0699

COMPLETE FUNERALS as low as \$125 Free chapel. Financed to meet condi-tions. Chas. Peter Nagel, 352 E. 87th St., N. Y. C. ATwater 9-2221.

Furs

MAGNIFICENT penuine fur coats. Won-derful quality (samples from fashion show) to be sacrificed at our private studio, (This is not a store). Prices \$45 to \$95. Leona Studio, 105 West 72nd Street, near Broadway.

Hair Removed

ELECTROLYSIS - SUPERFLUOUS HAIR painlessly removed by doctor. Your home at no extra cost. Finest references. NEvins 8-428L

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VITAMIN Headquarters for Tasty Health Foods. Keep fit with our products. Columbus Health Food Shoppe, 104 West 87th St., at Columbus Avenue. SC, 4-1207.

from 9 a.m. to 4 p.m., daily, except Sunday, at the Commission's Application Bureau. The complete advertisements may be obtained at the Information Bureau free of charge. Fees must be paid at the time of filing application. Licensing examinations are not subject to the requirements of the Lyons Residence Law.

License for Master Electrician, Fee: \$5.00.

License for Master Rigger, Fee:

License for Master Rigger, Fee: \$10.00.

License for Motion Picture Operator, Fee: \$5.00.
License for O.l Burner installer, Fee: \$5.00.
License for Portable Engineer (Any Motive Power Except Steam), Fee. \$5.00.

(Any Motive Power Except Steam), Fee, \$5.00.
License for Portable Engineer (Any Motive Power, Including Steam), Fee: \$1.00.
License for Portable Engineer (Steam), Fee, \$5.00.
License for Refrigerating Machine Operator (Ten Tons Capacity or Less), Fee: \$5.00.
License for Refrigerating Machine Operator (Unlimited Capacity), Fee: \$5.00.
License for Special Electrician.

License for Special Electrician, Fee: \$5.00. License for Special Rigger, Fee:

\$5.00.
License for Stationary Engineer,
First Grade, Fee: \$5.00.
License for Stationary Engineer,
Secand Grade, Fee: \$5.00.
License for Stationary Engineer
Third Grade, Fee: \$5.00.
License for Stationary Fireman,
Fac: \$5.00

Fige: \$5.00.
License for Structural Welder,
Fee: \$15.00.

Labor, Usual salary range, \$1,800 to \$2,300. Application fee, \$1.00 File by February 27. (Announcement No. 4061.)

Duties

Under supervision, to interview and take registrations or reregistrations of applicants, including Handicapped, for employment, and code the registration cards; to solicit and receive job orders; to select and refer applicants to fill orders; to assist in the receipt and processing of clearance orders; to visit employers to solicit job orders to promote the use of the Employment Service, to follow-up on referrals and to maintain or develop good public relations; to interview claimants for Unemployment Insurance; to explain their rights and responsibilities under the law; to adjust contested cialms; to prepare work reports; and to do related work as required.

Requirements

Requirements

Requirements

Candidates must meet the requirements of one of the following groups: Either (a) five years of satisfactory experience in accounting, public administration, personnel administration, financial management, or other related fields, one year of which must have been in full-time paid employment in one of the following fields: Interviewing, personnel, or employment work in a regularly organized personnel or employment office, and graduation from a standard senior high school; or (b) one year of specialized experience as described in (a) and graduation from a recognized college or university of recognized standing; or (c) a satisfactory equivalent combination of the foregoing training and experience. The specialized experience to be acceptable must have involved the receiving and routing of applicants, registering and intervewing applicants. making preliminary selections for referral, and the contacting by field visit or telephone of employers for follow-up on job solicitation. Candidates must have a good knowledge of modern personnel methods and techniques in interviewing, classifying, placing, assigning or reassigning workers. They must be able to meet and deal tactfully with the public, and

.. n-na Sirteen)

PROTECT YOUR RIGHT TO DRIVE

Under the new N. Y. Motor Vehicle Responsibility Act ef-fective January 1, 1942, your right to drive is in danger of being lost if you cannot furnish sufficient security when you are involved in an accident causing death or bodily injury in excess of \$25.00.

INSURANCE will protect you under the law. See these reputable and reliable Insurance Agents at once. THEY WILL PROTECT YOU.

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A BACKGROUND, a reputation for successfully allocating Law and Commercial Stenographers, Secretaries, and all other Office Personnel in the better and more worthwhile positions. Accurate Personnel (P. D. KAPPS, Director), 38 Park Row. REctor 2-0928.

BOOKKEEPERS - Stenographers - Bill-ing and Bookkeeping Machines opera-tors, all office assistants. Desirable posi-tions available daily. Kahn Employment Agency, Inc., 15 West 38th St. WI. 7-3900.

Instruction

SWIM for health and safety — Instruc-tions to men, women and children, Women's Swimming Assn., 470 West 24th St. CH, 2-2227.

Massage

CORRECTIVE MASSAGE INSTITUTE—BATHS — 24 West 28th St. Reducing, Body Corrections, Gymnasium. Special hours: 9 A.M. to 1 P.M., 5 for \$6. Phone MUrray Hill 6-9181.

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NURSING care, board, room, private home; porches, grounds; doctor's su-pervision; diets. Non-sectar an; \$18-\$22 weekly. Mrs. Pragnell, 2886 Valentine Ave., Bronx. FOrdham 5-1744.

WHITE NURSING HOME
Ideal home for aged and convalescents;
spacious rooms with home atmosphere,
registered nurses, 2739 Bedford Ave.
MAnsfield 6-9639.

SHORE ROAD NURSING HOME, 40 to 46 94th St., professional nursing and comfort for the chronically ill; Heensed, SHore Road 5-8040.

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Have Your Eyes Examined Today Finest glasses at lowest prices, Special courtesy given to civil service employees and families. Dr. J. L. Lozea, 100 Canal St. WA, 5-8816.

EYES examined, prescription furnished, Fee \$2 No inducement forms to pre-scribe unnecessary glasses, Dr. John Wilday, Times Building, 42nd Street and Broadway. BRyant 9-2282.

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LIBERAL LOANS on Personal Property, Jewelry, Watch Bargains, G. Edelstein & Co. Oldest Established Bronx Pawn Brokers, 2629 Third Ave., at 141st St. MO, 9-1055, Transfer

JR. CLERK-TYPIST, CAF-2 \$140 (plus overtime), Brooklyn Navy Yard desires transfer at lesser salry to any other Federal defense agency in metropolitan area. Benjamin Dollinger, 875 Kelly St., Brony

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ALL GRADES of wastepaper bought for cash. Files, old records. Guaranteed destruction. Troiano & Defina, 225 South St. WOrth 2-2061.

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DRASTIC REDUCTIONS on SAMPLE FUR COATS from Fashion Shows. Wonderful bargains, \$45.00 Beautifully furred CLOTH COATS now \$25.00. Handsome TWEED \$12.95. One-of-a-kind DRESSES \$7.05. Deposits accepted. DOROTHY FRANCES STUDIO, 22 East 41st Street (I flight up), near Madison Avenue. Open 'til 7 — Thursdays, 9 P.M.

Civil Service Car Owners

State Interviewer Test Is Still Open-File Now!

State Tests

U.S. Tests

(Continued from Page Fifteen) to maintain good public relations.
Candidates must have a knowledge of the New York State Unemployment Insurance Law.
Subjects of Examination
Written examination on the duties of the position, relative weight, 5; training and experience, relative weight, 5.

weight, 5.
Candidates may compete also
for No. 4061, Assistant Interviewer. A separate application and
fee must be filed for each.

Hospital Attendant

Hospital Attendant
State and County institutions.
Usual salary range, \$54 to \$66 per
month, and maintenance. Appointment will be made at \$54 per
month plus maintenance for self
but not family. The salary is increased \$4.00 a month at the end
of every six months of service until it reaches \$66 a month at the
end of 18 months' service Also, automatic time service payments further increase the salary to \$86 a
month in a period of years, Written test, Feb. 28. File by Feb. 14.
Fee 50c

Duties

Duties

To bring trays of food to patients, watch them in the dining room, or actually feed them; assist patients in getting dressed and undressed; keep patients and their beds. clothes, and quarters clean;

Machine Operator

Machine Operator, boring mill (vertical including Bullard), rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, engine lathe, rates of pay a day, \$5.92, \$6.61, \$7.36.

Machine Operator, horizontal boring mill rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, milling machine, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, planer, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, shaper, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, shaper, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, slotter, rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, surface grinder (Blanchard), rates of pay a day, \$5.92, \$6.64, \$7.36.

Machine Operator, turret lathe, rates of pay a day, \$5.92, \$6.64, \$7.36.

1.30.
(Less deduction of 3½ per cent for retirement annuity.)
1. Closing date: File until further notice.
2. Employment opportunities: War Department. Ordnance Service.

change or assist patients in changing their clothes when they have soiled them, changing soiled bed linens, scrub and clean beds and rooms; assist with housecleaning of wards and rooms; keeping order and maintaining the welfare of patients; watch over patients and report upon their actions and conditions; work on the lawns, etc.; assist doctors and nurses in preparing patients for treatments and attending them while undergoing prescribed treatments.

Requirements

Requirements

No experience required. Candidates must be able to speak, read, and write the English Language. They must be of good moral character and in good physical condition. Minimum age, 16. Candidates under 18 years of age must obtain working papers before appointment. Candidates must be citizens of the United States and legal residents of New York State for not less than one year preceding February 28.

Subjects of Examination

Subjects of Examination
A written, general intelligence examination will test elementary knowledge of the skills involved in bathing, clothing, feeding, and cleaning of patients, making beds, cleaning wards, etc., and an elementary knowledge of common health, safety, and precautionary measures required in the care of patients.

Watervleit Arsenal, Watervleit,

Watervleit Arsenal, Watervleit, N. Y.

3. Duties: To operate machine or machines specified; to read drawings, make set-ups; to use the various precision instruments such as micrometer, depth guage, indicator, etc., working to close tolerances.

4. Requirements: Minimum age, 18. Applicants must show that they meet the following requirements under either a, b, c, d, e, or f:

A. At least three months of experience in the particular class of operating as specified above for which application is filed.

B. At least three months of instruction in the particular class of operating as specified above for which application is filed in organized classes in a vocational or industrial school of secondary grade (credit for evening school courses will be allowed in the proportion they bear to regular day school instruction).

C. Any time-equivalent combination of A. and B.

D. The successful completion of an intensive vocational defense training course under a training program administered by the fed-

eral office of education, or by the National Youth Administration in connection with authorization for such training during the fiscal year 1942, in the particular class of operating as specified above for which application is filed.

E. The successful completion of a course in the particular class of operating as specified above for which application is filed in a vocational school which is supported in any way by state or federal funds.

F. The successful completion of a vocational course of at least 6 months' duration in the particular class of operating as specified above for which application is filed in a resident vocational school of higher than secondary grade, or in a trade school.

Students—Application will be accepted from persons if they are otherwise qualified, who are encolled in school courses which upon completion will qualify them for a defense position, provided that they show in their applications that (if successful) they will complete the course in which they are enrolled within two months of the date of filing applications.

5. Basis of Ratings: No written tests, Candidates will be rated on their experience, education, and fitness for the duties as outlined by sworn statements in their applications.

Aircraft Armament Mechanic \$2,200

Junior Aircraft Armament Mechanic, \$1,860

1. Closing date: File until further

1. Closing date: File until further notice.
2. Employment opportunities: War Department, Air Corps, Middletown Air Depot; Olmsted Field, Middletown, Pennsylvania.
3. Duties: Installation, adjustment, maintenance and inspection of gunsights, gun mounts, aircraft machine guns, including synchronizing, boresighting, harmonizing with the gunsight, etc.
4. Requirements: Not less than one year's experience in the duties involved for aircraft mechanic or six months' for junior aircraft mechanic. Minimum age, 18 and 21.
5. Basis of ratings: No written test. Candidates will be rated on their experience, education, and fitness for the duties as outlined by sworn statements in their applications.

Maintenance Mechanic, \$1,860 Assistant Maintenance Mechanic \$1,620-\$1,680

Junior Maintenance Mechanic \$1,500

1. Closing date: February 23, 1942.
2. Employment opportunities: Various governmental agencies in New York and New Jersey. Vacancies in the same locality, requiring similar qualifications, and at approximately the same rates of pay, will be filled as a result of these examinations.

ly the same rates of pay, will be filled as a result of these examinations.

3. Duties: To take charge of the operation, maintenance, and repair of the buildings, mechanical equipment, utilities, surrounding grounds and walks, water and sewage systems, to supervise repairs to boilers, furnaces, electric systems, plumbing and sanitary facilities, fuel oil burners, ranges and refrigerators, to prepare minor plans and specifications, maintain records and accounts, to make inspections, prepare reports and to perform related work.

4. Requirements: Maintenance in the care, cleaning, and maintenance of a large building or group of buildings equipped with modern mechanical appliances or direct supervision of the boiler room force of a large building. One year's experience must have been in a supervisory capacity. Two years experience is sufficient for junior maintenance mechanic candidates. Age limit: 50.

5. Basis of ratings: No written test. Candidates will be rated on their experience, education, and fitness for the duties as outlined by sworn statements in the applications.

Translator, \$1,800 to \$2,300 a Year

For Filling the Positions enior Translator, \$2,300 a Ye

Senior Translator, \$2,300 a Year;
Assistant Translator, \$1,800 a Year;
Junior Translator, \$1,800 a Year.
Optional Languages
Chinese, Danish, Dutch, French,
German, Hebrew, Italian, Maggar,
Modern Greek, Norwegian, Polish,
Portuguese, Russian, Spanish,
Swedish.

Modern Greek, Norwegian, Polish, Portuguese, Russian, Spanish, Swedish.

Note.—Persons qualified to translate languages other than those listed above are also requested to file applications with the United States Civil Service Commission under this announcement. It is not contemplated at this time that written examinations will be given nor registers of eligibles established in other languages than those listed, but such applications will be kept on file for use in the event requests are received for persons with such translating ability.

1. Closing Date—Applications must be on file with the United States Civil Service Commission at Washington, D. C., not later than March 17, 1942.

2. Employment Opportunities — A separate list of eligibles will be established for each of the optional languages listed above. Competitors may apply for and be examined in all optional languages for which they believe themselves qualified.

3. Duties—Under, general supervision, and with a degree of responsibility appropriate to the grade, to make close idiomatic or literal translations from or into one or more of the optional languages required for each of the three

grades of positions to be filled varies with the degree of responsibility, the amount of supervision involved, and the difficulty of translation.

4. Requirements—Age: 18 to 53.
No education or experience requirements specified.

5. Basis of Ratings—Competitors will be rated on the subjects listed below, which will have the relative weights indicated.

Subjects Weight (1) General qualifying langauge test.

test.
(2) Translation 100

Deputy U. S. Marshal, \$1,800

For employment in the Department of Justice. Age limits: 23 to 53. Applications must be filed with the U. S. Civil Service Commission, Washington, D. C., by February 16.

Washington, D. C., by February 16.

Duties

To serve civil and criminal processes, make arrests, transport prisoners, attend court sessions, levy on property, conduct auction sales, and perform related duties. Deputy Marshals stationed in Alaska are required to perform police work.

Requirements

Requirements

Requirements

Either (a) 1 year as a federal, state, or municipal police officer, county sheriff, constable, bailiff, or similar experience; or (b) the completion of one year of law study; or (c) the completion of 2 years of college, equivalent to one half the academic requirements for a bachelor's degree.

Basis of Ratings

Candidates will be given a written exam of approximately two hours, testing general intelligence.

File by February 16

File by February 16

Field Representative (Apprentice-ship), \$2,600 to \$4,600 a year. Junior supervisor of grain inspec-tion, \$2,000 per year. File by February 24 Senior Biological Aid, \$2,000 per

year.
Assistant marketing specialist (fresh fruits and vegetables), \$2,600

per year.

Assistant marketing specialist (canned fruits and vegetables), \$2,600 per year.

Junior marketing specialist (canned fruits and vegetables), \$2,000 per year.

Junior marketing specialist, \$2,000 per year. er year. Assistant

per year. Special Investigator, \$3,600 per

File by February 25 Inspector (Dredging), \$1,800 per

year.

File by March 2

Galley designer, \$3,200 to \$4,600
per year.

Kitchen layout specialist, \$3,200
to \$4,600 a year.

File by March 3

Telegraph Operator, \$1,800.
Communications Operator, \$1,620.

Communications Operator, \$1,809.

Communications Operator, \$1,620.

File by June 30, 1942.

Junior Engineer, \$2,000 a year;
Options: Aeronautical, naval architecture and marine engineering.

Radio Monitoring Officer, \$2,600 to \$3,209. File by June 30, 1942.

Mylitllith cameraman, platemaker and multilith press operator. Rated as received until June 30, 1942.

Junior meteorologist, \$2,000. Applications will be rated as received until June 30, 1942.

Head photographer, \$2,600; assistant photographer, \$1,620; under photographer, \$1,260. Last filing date is June 30 1942.

Blueprint operator, \$1,260 to \$1,440 Last filing date is June 30, 1942.

Technical and scientific aid (including optional branches), \$1,800 to \$2,000. File to June 30, 1942.

Naval architect: \$2,600 to \$3,600. June 30, 1942 is last filing date.

Marine engineer: \$2,600 to \$3,600. June 30, 1942 is last filing date.

Shipvard insocator: \$2,300 to \$3,600. June 30, 1942 is last filing date.

Shipvard insocator: \$2,300 to \$3,800. Engineer, \$3,800. File by June 30, 1942.

Chief engineering aid, \$2,600; prin-

Chief engineering aid, \$2,600; principal, \$2,300; senior, \$2,000; engineering aid, \$1 800. Last filing data June 30 1942.

File Until December 31 Air Safety Investigator, \$3,800 a

year.
Engineer, \$2,600 to \$6,500 a year.
Engineering draftsman, \$1,440 to \$2,600 a year.
File by June 30, 1943
Junior Engineer, \$2,000; Options:
All branches of engineering except naval architecture and marine engineering.

File Until Further Notice

Applications for the following federal examinations can be obtained until further notice at the local office of the U. S. Civil Service Commission, 641 Washington Street, New York.

Junior Aeronautical Inspector (Trainee), \$2,600 a year.

Orthopedic Mechanic, \$2,000 a year.

year.
Lithographer, (artistic or mechanical), \$1,440 to \$2,000 a year.
Metallurgist, \$2,000 to \$5,000 a

year.
Radio Operator, \$1,620-\$1,300.
Engineering Aid, \$1,440-\$2,600.
Maintenance Supervisor, \$2,900
and \$3,500 a year.
Inspector Naval Ordnance materials, \$1,620 to \$2,600 a year.
Engineering Aid, \$1,440 to \$2,600
a year.

A year.

Junior Inspector, Engineering
Materials, \$1,620 a year.

Machinist, \$1,800 a year to \$1.06 per hour. Shipfitter, \$6.81 to \$8.93 a day. Toolmaker, \$7.20 a day to \$1.08 an

Loftsman, \$1.04 to \$1.12 per hour. Lens Grinder, \$5.92 to \$1.08 a day.

Instrument Maker, \$7.44 a day to \$1.24 per hour. Investigator, \$3,200 to \$3,800 a

Inspector, Defense Production Protective Service, \$2,600 to \$5,600

a year. Training Specialist, \$2,600 to \$5,600 a year.

Instructor, \$2,000 to \$3,800 a year. Automotive Spare Parts Expert, \$3,200 a year. Home Economist, \$2,600 to \$5,600

Home Economist, \$2,600 to \$0,600 a year.

Student Instructor, Air Corps Technical School, U. S. Army and aviation service schools, U.S. Navy, \$1,620 a year.

Juntor Instructor, Air Corps Technical school, U. S. Army and aviation service schools, U. S. Navy, \$2,000 a year.

Under Graphotype Operator, \$1,-260 a year.

Training Specialist, \$2,600 to \$5,600 per year.

Departmental Guard, \$1,200 per

year. Research Chemist, \$2,600 to \$5,600 per year. Technologist, \$2,000 to \$5,000 per

year. Engineer, \$2,600 to \$6,500 per year. Pharmacologist, \$2,600 to \$4,600 a

year. Toxicologist, \$2,600 to \$4,600 a

year.
Meteorologist (any specialized branch), \$2,600 to \$5,600 a year.
Expeditor (marine propelling and outfitting equipment), \$3,200 a year.
Technical Assistant (Engineering).

\$1,800 Junior Astronomer, \$2,000. Chemist (Explosives), \$2,600 to \$5,600. Chemical Engineer (any specialized branch), \$2,600 to \$5,600. Physicist (any specialized branch), \$2,000 to \$5,600. Airport Traffic Controller, \$2,000 to \$3,200.

Airport Traffic Control Examiner, \$3,500.

Alphabetic card - punch operator, Artistic lithographer. \$1,800. Inspector, engineering materials, 1,300.

\$2,300. Inspector, engineering materials (aero-nautical), \$2,300. Inspector, engineering materials (optical), \$2,000. Inspector of clothing, \$2,000. Inspector of textiles, \$2,000. Inspector of textiles, \$2,000. Inspector of of datase materials, \$2,300.

Inspector (powder and explosives).

\$2.300.
Inspector (ship construction). \$2.300.
Inspector (signal corps equipment),
\$2.600.
Instrument maker, \$2.200.
Junior communications operator (air
navigation), \$1.440.
Junior communications operator (high
speed radio equipment), \$1.620.
Junior copper plate map engraver,
\$1.440.

(Continued on Page 17)

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U. S. Tests

(Continued from Page Sixteen)
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\$2,300.
Junior physicist, \$2,000.
Junior physicist, \$2,000.
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Trainee, traffic controller (airway and airport), \$1.800. Civil Aeronautics Administration. Department of Com-

Assistant veterinarian, \$2,600; juntor veterinarian, \$2,000. Bureau of Animal Industry, Department of Agriculture; United States Public Health Service, Federal Sécurity Agency and War Department.

Procurement inspector, various rades; \$1.620 to \$2.600 a year, Material lyvision. Air Corps, War Department, welve optional subjects.

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tional subjects.

Inspector ordnance material, various grades, \$1,620 to \$2,600. Ordnance Department at large. War Department. New York Ordnance District and Rochester Ordnance District.

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Public health nurse \$2,000. Indian Field Service, including Alaska. Department of the Interior. United States Public Health Service Federal Security Agency.

Graduate nurse, general staff duty \$1,800, indian Field Service, including Alaska. Department of the Interior.

Alaska. Department of the Interior.

Senior inspector, naval ordnance materials, \$2,600; inspector, naval ordnance materials, \$2,300. Option, branches; optical or fire control instruments, naval guns and accessories; munitions and ordnance units; associate inspector, naval ordnance materials \$2,000; assistant inspector, naval ordnance materials, \$1,500, and iunior inspector, naval ordnance materials, \$1,620.

Assistant air-way traffic controller, \$2,300 Senior flight supervisor, \$3.800. Flight supervisor, \$3,200.

Senior ground school supervisor, \$3,-500. Ground school supervisor, \$2,900.

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1. Closing Date: File until fur-er notice.

2. Employment: Signal Corps, War Department, New York and New Jersey.

4. Requirements: Age, 16 to 50. Candidates must show that within the 10 years immediately preceding the date for filing applications they have had either the education or the experience specifid in one of the following:

(A) The possession of a license to operate an amateur radio station (or any radio operator's license of higher grade) for at least two consecutive years, provided the operator has built his own receiver and transmitter or has built such equipment for others;

ment for others;

(B) At least six months of fulltime paid experience in some
branch of technical radio work, or
related electronic work, such as
radio electrician, radio mechanic,
radio engineer, etc.;

(C) The successful completion of
at least two scholastic years of an
accuracial telephone or radio repairtion course in a vocational or intical senior high school (tenth
(ade and higher);

(D) The successful completion of
six-month technical radio course
resident study in a radio school,
including maintenance and repair
fraction or related electronic equipment.

The successful completion of school of engineering or technology of higher than secondary grade

whichhas included courses in radio;

(F) The successful completion of a United States sponsored Engineering Defense Training Course in telephone or radio work, including maintenance and repair.

Applications will be accepted from students now in attendance in the courses described in (C), (D), (E) (F) above, if otherwise qualified, who show that they expect to complete the required course not later than two months from the dae of filing application. The names such students who attain eligibility in this examination may be certified for appropriate vacancies when their ratings are reached on the register, and if selected, professional appointment may be made, but they may not enter on duty until evidence of the successful completion of the required course is furnishd.

5. Basis of Ratings: Candidates will be given a written aptitude test of about 3½ hours duration. The test will consist of problems in spatial relations, arithmetic, and simple mechanics. gibility in this examination may be

TRAINING

(Continued from Page Eight)

types and names of tools and of systems of keeping records of the issuing, condition and supply of tools on hand is necessary. Grinding and cleaning of tools is usually done in the tool room, but women could be trained for this field.

Drafting and Mechanical Drawing

Draftsmen and drafting room assistants are in demand in many industries. Training for this field requires a longer training program than for most of the occupations considered for women. Women have demonstrated their ability as tracers and general assistants in this field.

Food Preparation And Servicing

And Servicing

The building of Government arsenals in undeveloped communities, the use of guest houses adjacent to army camp service clubs, the expansion of defense plants, call for an expansion of cafeteria food preparation and servicing in these areas. Better public food preparation, everywhere, has resulted from the entrance of women into this field; every community should provide vocational training of women in commercial food preparation and servicing.

Public Housekeeping

While the increased need of public housing is not so extensive as the need for public food services, new communities will require some of this type of housekeeping service.

Radio Receiving and Transmission

The increased use of the radio in the carrying out of military maneuvers, as well as in civilian activities, warrants training of women in this field. Ground service attendance in dispatching airplanes may be a new field for women as men go into the national air service.

Photography

The increased use of the motion picture camera in military maneuvers, as well as in civilian activities, warrants training of women in whatevership. ties, warrant photography.

Automobile Mechanics

In serving back of the lines in Red Cross ambulance work, women need to know not only how to op-erate but also how to repair their cars.

New Accounting Test on Way

WASHINGTON.—You can expect the Civil Service Commission to announce new accounting and auditing exams shortly. The Commission is using a half dozen register to fill the demands for accountants and auditors but the demand for replacements and new jobs is expected to force the Commission to announce new

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BARGAIN BUYS By Prudence Shopper

With dollars getting smaller every day, it's becoming more and more important to watch the pennies that we used to ignore. Biggest question of the day for most consumers is how to justify not hoarding when "everybody else" has stocked up. The best answer is: you're probably overpaying if you buy when everyone else is in the market. Watch the priorities list and avoid buying in the hoarders' rush. Lot's of consumers are finding new ways of doing things so as to save money rather than spend more, and finding out how you can fix that chair instead of dumping it into the

basement.

Priorities and man power shortage are sending some of the manufacturers into new lines or into seeking new ways of selling. One men's clothing manufacturer has turned his plant over to a star salesman, and is now selling direct as well as delivering to more than 5,000 jobbers and retail outlets all over the country. The salesman is Hank Epstein, who makes his headquarters over a cutters table on the ninth floor of 57 West 23rd Street. At the moment he is featuring Delmo knitted Fleece overcoats at \$16.25 and 100 per cent all wool pure worsted suits, at \$17.90. These prices are just \$1 over the price to the trade, he claims.

The Record Library

The Record Library

Two valuable aids for those who are interested in building a library of recorded music are "The Gramaphone Shop Record Supplement," \$1 per year, and "The Gramaphone Shop Encyclopedia of Recorded Music," \$2 per year. The Record Supplement is an unbiased monthly review of all of the new recordings of serious music, with guidance for the beginner in helping him to choose the best of the performances available. The Encyclopedia of Recorded Music (Originial Edition) contains in addition to the listings of available recordings (at the time of going to press), short biographical notes on the composers, and important listings of many recordings which have been withdrawn, but are of interest to those who wish to specialize. Special combination of both are available at \$2.79. Sample copies of "Record Supplement" may be had free.

Economic Smartness

A find for the thrifty and clever Studio, at is the Dorothy Frances t 41st Street near Madison

Studio, at 41st Street near Madison Avenue. Here, in an attractively furnished, cozy little studio, Miss Frances has a collection of smart clothes that would delight the heart of any clothes conscious girl—and at really budget prices.

She offers you a wonderful supply of beautifully styled "one-of-akind" FUR COATS AND JACK-ETS, snatched from recent fashion shows—sample FUR COATS for as low as \$45, (deposits accepted); FUR JACKETS at \$32.95; luxuriously furred cloth coats now \$25; handsome tweeds \$12.95; sample some tweeds \$12.95; sample dresses, all sizes, \$7.95.

Protect Your Woolens

Macy's is featuring "How to make it last longer" in its advertising copy. For the Navy Pea Jacket advertised in last week's LEADER they suggest; Brush frequently; air occasionally, dry in normal room temperature, not near artificial heat. That applies to all wool clothes. Incidently the Macy Work Clothes Store on 7th Avenue at 34th Street is featuring Poplin grey uniform shirts at \$2.29 and regulation fire department sweaters at \$4.69.

The Macy's Store is featuring a hard twisted lisle hose, reenforced at heels and toes, at 5 pair for \$1.39.

Any questions about where to get it? Write to Prudence Shopper for advice on repairs or hard to find items.

The Coast Guard needs men. If you're between 18 and 31, why not join up now!

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学校 が からかめば

CERTIFICATE PURSUANT TO PARTNERSHIP LAW Section 91
I. The name of the partnership is KOLMER-MARCUS.
II. The character of the business is to engage in the purchase and sale of men's apparel.

II. The character of the business is to engage in the purchase and sale of men's apparel.

III. The location of the principal place of business is 1390 Broadway, City, County and State of New York.

IV. The name and residence of each genera, partner is;

JACK MARCUS, 20 West 86th Street, New York, New York,
HELEN MARCUS, 20 West 86th Street, New York, New York,
Special partners are;
RAE COHEN, 173 West 78th Street, New York, New York,
Wey York, New York,
HELEN MARCUS, 20 West 86th Street, New York, New York,
V. The partnership is to exist until December 31st, 1951.

VI. The contribution of each of the partners is as follows:
JACK MARCUS, as general partners.

\$22,000.06

HELEN MARCUS, as general partners.

\$7,000.06

RAE COHEN, as special partners.

RAE COHEN, as special part-22,000.00 HELEN MARCUS, as special

will be entitled to receive 1219% of the profits HELEN MARCUS, as special partner, will be entitled to receive 25% of the profits.

The right is given to RAE COHEN to increase her share of the profits from 124% to 25% by contributing \$25,000 to the capital of the partnership. In such event the interest of HELEN MARCUS as general partner will be reduced by 125% and HELEN MARCUS will be entitled to withdraw \$25,000 00 from the capital of the partnership.

The partnership is given the right to continue on the death, retirement or insanity of a general partner.

HELEN MARCUS RAE COHEN STATE OF NEW YORK (88)

COUNTY OF NEW YORK (88)

MARCUS and HAE COHEN, to me known to be the individuals described in and who executed the forencing instrument, and acknowledged that they executed the same.

MILDRED S REISMAN, Notary Puble

MILDRED S. REISMAN,

Queens Co. Clks No. 2940, Heg. No. 37830 N. Y. Co. Clks No. 564, Heg. No. 37830 Kings Clks No. 564, Heg. No. 37830 Commission Expires March 30, 1942.

DRYSDALE & CO. — Natice is hereby given that a certificate of limited partnership of Drysdale & Co. was filed and recorded in the office of the County Clerk of the County Ork, on the 26th day of December, 1941, and that the substance thereof is as follows: The undersigned do hereby certify, pursuant to section 91 of the Partnership Law of the State of New York, that we have on this date formed a copartnership for the transaction of business at No. 71 Broadway, in the City of New York, the particulars whereof are as follows: First. The name of the said partnership shall be Drysdale & Co.

SECOND: The business to be carried on shall be a general brokerage and commission business.

on shall be a general brokerage and commission business.
TillitD: The principal place of business shall be at No. 71 Broadway, Borough of Manhattan, City, County and
State of New York.
FOURTH: There shall be six general
partners, whose names and places of
residence are as follows:
Robert A, Drysdale, residing in the Town
of Montchair, State of New Jersey,
Lawrence Craufurd, residing in the Town
of Westport, State of Connecticut.
William E, Berken, residing in Forest
Hills County of Queens, State of New
York.

York.
Robert A. Drysdale, Jr., residing in the
Town of Montelair, State of New Jersey.
John A. Wright, Jr., residing in the Borough of Essex Fells State of New
Jersey.
David G Wakeman, Jr., residing in the
Town of Montelair, State of New Jersey.
There shall be one limited partner,
whose name and place of residence is as
follows:
Charlotte B Davids of State of New Jersey.

Whose hame and place of residence is as follows:
Charlotte B. Drysdale, residing in the Town of Montelair, State of New Jersey, FIPTH: The partnership shall begin on the 1st day of January, 1942, and terminate on the 31st day of December, 1944, except that Robert A. Drysdale shall have the right to terminate at any time on one week's notice.

SINTH: The amount of cash contributed by the limited partner, Charlotte B. Drysdale, is one hundred thousand dollars (\$100,000,00), payable on the signing of the partnership agreement.

ment, SEVENTH: No additional contribution from the limited partner has been agreed

from the limited partner has been as, upon.

BIGHTH: The contribution of the limited partner is to be returned on the dissolution of the partnership on the 31st day of December, 1944.

NINTH: The limited partner, Charlotte B Drysdale, shall receive sixteen per cent (16%) of the net profits of the said firm in addition to three per cent, (25%) interest on the capital subscribed by here.

ENTH: No right is given to the ited partner to substitute an assignee contributor in her place. ELEVENTH: No right is given to the sartners to admit additional limited

ELEVENTH: No right is given to the partners to admit additional limited partners to admit additional limited partners.

TWELLTH: On the death of any of the general partners the remaining partners may continue the business during the term of this agreement with the consent of the representatives of the deceased partner.

THERTEENTH: No right is given to the limited partner to demand and receive property other than cash in return for her contribution.

In witness whereof, the parties hereto have hereunto set their respective hands and seals this loth day of December, 1911.

ROBERT A. DRYSDALE (L. S.)

LAWRENCE CRAUFURD (L. S.)

WILLIAM E. BERGEN (L. S.)

MULLIAM E. BERGEN (L. S.)

JOHN A. WRIGHT, Jr. (L. S.)

DAVID G. WAKEMAN, Jr. (L. S.)

DIARLOTTE B. DRYSDALE (L. S.)

DULY Signed and acknowledged by Robert A. Drysdale.

Jr., John A. Wright, Jr., David G. Wakeman, Jr., and Charlotte B. Drysdale.

Ligour, License

Liqour License

NOTICE is hereby given that License No RI, \$10) has been issued to the undersigned to sell liquor at retail in a restaurant under the algoholic Beverage Control Law at 25 Lenox Avenue, City and County of New York for on-premises consumption. 11th Street Cafeteria, Inc., 25 Lenox Avenue, New York.

NOTICE is hereby given that license number RW 1106 has been issued to the underlighted to sell beer and wine at retail in a restaurant under the Alcoholie Reverage Centrol Law at 109 West 46th Street, City of New York, County of New York, for on-premises consumption. Ledouvre Restaurant Corp., 109 West 40th Street.

Mayor vs. Civil Service Body

(Continued from Page Three)

LaGuardia had made broad accusations of insubordination and falsenoods, and while he wouldn't talk to reporters, it was assumed that he was working on specifying his charges. Kern had asked for a bill of particulars. As attorney, Kern selected S. Stanley Kreutzer, of 32 Broadway. Early this week, Kern did not deny that expected to lose before the Mayor, but he was preparing to carry his case to the courts.

Background

Back of the ouster was a growing coolness between the two men. Originally strong friends-Kern had started as law secretary to LaGuardia when the latter was a member of Congress-the two had drifted far. It is said that the Mayor had many times uttcred the words "You're fired!" to Kern, only to recall them before they had been made public. And during the past year, when the Civil Service Commission had been buffeted by a City Council investigating committee, the e Mayor had not repudiated his appointees. On the other hand, persons close to Kern say that some of the matters for which he "took the rap" from Emil K. Ellis, of the Council Investigating Commit-tee, were of the Mayor's making. Not infrequently, the Mayor's name had come up in the committee's sessions.

It is no secret that several members of the Mayor's official family have long been gunning for Kern's scalp. Around City Hall, the story was being softly uttered by persons who claimed to have the Mayor's ear that "Butch" had long intended to oust Kern as a political liability, and finally found the opportunity.

Perhaps a straw which showed in advance how the wind was blowing was the vote of Robert K. Straus, a Fusion member of the Council Committee Investi-

LEGAL NOTICE

GUDE WINMILL & CO.—NOTICE is hereby given of the filing and recording in the office of the Clerk of New York County on Jan. 18, 1942, of the certificate of limited partnership of Gude, Winmill & Co., dated January 15, 1942. The substance of said certificate is as follows: The name of the partnership is Gude, Winmill & Co. The character of the business to be transacted by said partnership is a general commission and brokerage business consisting in dealing in stocks, bonds and corporate securities and commodities generally for its own account and for the account of others. The location of the principal place of that firm's business shall be I Wall Street in the Borough of Manhattan, City of New York. The general partners and their respective places of resident are: Rober, C. Winmill, 825 Fifth Avenue, New York City; Xavier M. Audibert, 9 East 79th Street, New York City; Frederick F. Alexandre, 41 White's Lane, Cedarhurst, Long Island; John A. Morris, 925 Park Avenue, New York City, Sherburne Prescott, Belle Haven, Greenwich, Conn., 1941 L. Hughes, 303 Crest Road, Ridgewood, New Jersey; James G. Tremaine, Stanwich Road, Greenwich Conn. and Coleman B. McGovern, S50 Park Avenue, New York City; and the limited partner and her place of residence is Viola T. Winmill, Warrenton, Vignina. The partnership will begin on January 15, 1942, and terminate on May 1, 1942; but a majority in interest of the partners shall have the right to dissolve the same at any time. The amount of cash contributed by the limited partner has not and is not to contribute any other property; she has not agreed to make any additional contribution; the contribution to be made by her shall be returned upon the termination of the partnership the share of the princers shall have the right to substitute an assignee as contributor in her place. The partners shall have the right to continue the business of the partnership on the death, retirement or insanity of a general partner shall not have the right to demand and receive property other than cash in

STATE OF NEW YORK DEPARTMENT OF STATE | 88.;

DEPARTMENT OF STATE | 85.;

I DO HEREBY CERTIFY that a cerificate of dissolution of LAKOVITZ.
BERMAN & STEIGMAN, INC. has been
filed in this department this day and
that it appears therefrom that such cerporation has compiled with section one
hundred and five of the Stock Corporation Law, and that it is dissolved.

GIVEN IN DUPLICATE under my
hand and official seal of the Department of State, at the City of
Albany, this second day of Vebruary, one thousand nine hundred
and forty-two.

MICHAEL F. WALSH.

MICHAEL F. WALSH.
Secretary of State.
By: Frank S. Sharp.
Deputy Sec'y of State.

gating the Civil Service Commission, to accept the Committee's anti-Kern report. Straus was to have issued a statement explaining his reasons, but he never did

Big Issues Seen

The issues involved are important. At one point between Friday and Monday, Kern was prepared to go to the Mayor's home, to discuss these issues privately. It is known that others, high up in the civil service world, have spoken to the Mayor about the possible political repercussions of this case. Throughout the weekend, lines were drawn. Some even felt that the whole prestige of the Fusion regime might topple with the clash of Kern and LaGuardia; some felt that matters might come out which would have aftereffects on the national scene.

As Kern entered City Hall Monmorning, just before The LEADER was going to press, he did so with the air of a man who had an ace in his hand. That this wasn't the end of the story of Kern, nobody doubted.

Police Groups Try To Heal Breach

"Unity is necessary."

"It's smart to be friendly." Once again members of the Police Department are trying to heal the breach between two of the largest line organizations in the force," the Patrolmen's Benevolent Association, headed by tall, likeable, Patrick W. Harnedy, and the Detective's Endowment Association, led by popular, friendly, politically shrewd Denis Mahoney.

Here's the Background

Why should two such amiable men be involved in a squabble? It all goes back to Monday, January 16, when the police Pension Fund, of which both are mem-bers, met in full for the first time. At that meeting Mayor La-Guardia introduced a resolution which deferred for one month the pension applications of 111 policemen under 55 years of age who wanted to retire. The resolution was seconded by Mahoney, op-posed by Harnedy. The voting on the resolution was close, 7 to 5. Lieutenant Nicholas P. Sussillo, president of the Lieutenant's Benevolent Association and Sergeant Ross P. Monroe, head of the Sergeants' Benevolent Association sided with Harnedy, Captain Matthew Skea, president of the Captains, Surgeons and Inspectors Association sided with Mahoney, thus going along with Valentine and the Mayor.

Friends of Harnedy insist that he is protecting the rights of all the patrolmen on the force, What would prevent the Mayor, they ask, from deferring the pensions of all applicants under 65 the next time?

Friends of Mahoney think it was good political strategy for him to vote with the Mayor. They point out that the resolution did not deny the 111 patrolmen their pensions. It merely deferred decision on their applications for one month. LaGuardia, they state, will be the Mayor for the next four years. By giving him one month now, much might be obtained in return in the near future.

Bill Is Prepared

Meanwhile, preparations are being made to pass bill through the State Legislature granting salary increases to policemen. It is certain, observers point out, that the bill will not go through un-ernor's office know the Mayor would approve it. It is equally certain, they insist, that unity will be necessary if this bill is going to get anywhere. That's why they say, "It's smart to be they say, friendly."

Meanwhile, the Police Pension Fund meets again next Monday, February 16. A mandamus order, served on the members of the less the Legislature and the Gov-Pension Fund by two patrolmen under 55 whose applications were

Buy The LEADER every Tues-

deferred last month, is returnable in Special Term, Supreme Court, Part One, on the following day.

Pay Increase Bill Would Help

Note to the Mayor and members of the force: One solution to the problem would certainly be the passage of a pay increase bill for policemen. President Harnedy of the P.B.A. stated that, in his opinion, the number of patrolmen seeking to retire would be considerably reduced if such a bill were

TRAINING

(Continued from Page Five)
physical and mental requirements,
Miss Brierton hasn't any fears
for what the job may hold. "It's about time women were looked upon as men's equals in many ways," she pouted, and she said that jiu jitsu, jumping, climbing, swimming, running and other in-tensive hygiene tests ought "not to be too difficult to pass."

New Courses Open To NYC Employees

Two new in service courses for municipal civil service employees were made available last week, One is being offered by the Department of Water Supply, Gas and Electricity in co-operation with the American Red Cross;

The Department of Welfare is conducting a course on supervi-sion of clerical operations in the department.

VALENTINE VICTORY BALL

NEW YORK REGIONAL COUNCIL

UNITED FEDERAL WORKERS OF AMERICA, C.I.O.

Saturday, February 14, 1942

HOTEL DIPLOMAT, 108 West 43d St., N. Y.

PHIL LEEDS Amer. Youth Theatre

LEADING SHOWS OF THE WEEK

MUSICAL

Featuring Henry Sylvern's Orchestra and Vocalists

Monday Through Saturday

10:00 A.M.—Musicolorama 11:45 A.M.—Sing and Swing (excl. Sat.)

1:00 P.M.—On the Beam (Sat. only)

1:15 P.M.—Sylvern Presents— 1:45 P.M.—Winstrumentalists

SPORTS

Don Dunphy, Popular Sportscaster Keeps Sports Fans Posted on Latest Events

6:15 P.M.-Monday Through Saturday-Sports News 3:30 P.M.—Thursday—Highlights of Sports

12:45 P.M.—Friday—Sports Personalities 1:15 P.M .- Saturday - Between Rounds

NEWS

1:00 P.M.—"Copydesk"—Monday Through Friday News Commentators-Maurice C. Dreicer and Senator Phelps Phelps

1:00 P.M.—Sunday—Selwyn James

6:30 P.M .- Waverly Root

8:15 A.M.—Tuesday, Wednesday and Thursday Civil Service Leader News

Scheduled Newscasts-Monday Through Saturday

8:30, 8:55 and 9:45 A.M.—12 Noon, 2, 3, 5 and 7 P.M.

Sunday

10:00 A.M.-12 Noon, 4:30 P.M. and 5:30 P.M.

News Bulletins Broadcast Throught the Day as Received

ADDOODS SEEDS SUCCESSES AND ASSESSES 1000 "On Your Dial",

TESTS

ity, vocabulary, spelling, arithmetic, capacity to follow written directions, elementary office practice and knowledge of civic affairs.

Typing Test for Typists

The 16,640 typist candidates won't take a written test. They will be examined only on their ability to type. In order to pass this test the key-pounders will be required to bang away at the rate of 40 words a minute. The Commission has the right to give candidates a literacy test, according to the announcement of the examination, but it is hardly likely that such a test will be necessary.

Free Lectures: Women in Defense

Clarence D. Chamberlain, famous Trans-Atlantic Flyer and Aircraft Designer is conducting a school in defense work for both men and women. In conjunction with his teaching, he is conducting a series of lectures and movies showing women in defense work, One of these lectures will take place very shortly in Manhattan. Admission will be by ticket only. To get one or more of these tickets, write to Col. Chamberlain at 50 Church Street, New York

Dental Assistants

Courses are being offered for dental assistants by the Dental Assistants Training Institute, 11 West 42nd Street, Manhattan, where men and women are being taught how to help to preserve the practice of the dentist who is drafted, Day and night training is offered in such subjects as chairside assisting, sterilization, X-ray technique and the care of dental instruments and equip-

Radio Courses For Men and Women

Of particular importance are a group of defense training courses opened by the New York Y. M. C. A. Schools, 5 West 63rd Street.

One of these courses, training Special Radio Technicians, was set up in response to a demand for it on the part of men who want to obtain a knowledge of radio before entering military service. The work is scheduled to begin on Tuesday, February 17, classes meeting Tuesdays and Thursdays from 7 to 9:45 p. m., for a period of 12 weeks. Women may also enroll.

New Show at Monte Carlo

Guy Martin's new revue at the Monte Carlo, which opens tomorrow, features the comedy dance team, Diane and Michael; Janice D. Dotko, toe and acrobatic dancer; Nena Montes, Spanish dancer, and Pierre Beaucaire, D. Dotko, Belgian tenor; and a line of six lovelies in song and dance routines. Gaston and his accordion and Jock Rosello's two orchestras furnish the music.

Vacation-Travel

MIAMI BEACH—All expense tours (ex-cept meals). De Luxe streamline round trip fare, 8 days, \$67.35 up. Hotel—Sight-seeing tours—taxi. American Hotel & Fleen CH 4-1482 rt Bureau, 1457 Broadway. CH. 4-1482.

Restaurants

"ASK THOSE WHO EAT HERE"
The Old Reliable Greenstein's Dairy & Vegetarian RESTAURANT

We Serve a Full Course DeLuxe Dinner from 4 P.M. to 8 P.M.—55c Orders Delivered from 10 to 12 A.M. and 2 P.M. to 6 P.M. 332 Broadway (near Worth St.) New York City

MAMA RITZ and Vegetarian Restaurant for 23 Years uxe Dinner 5 to 8 P.M.—55c lers Delivered to Your Office ween 10-12 a.M. and 2-6 P.M. Brondway (Nr. Worth St.) York City Worth 2-8272



Movie of the Week

A picture not to be missed came last week to Radio City Music Hall. It's "Woman of the Year," with a new Katharine Hepburn and a new Spencer Tracy. Katy plays "Woman of the Year," with a delicacy and understanding of her role. She's a kind of younger Dorothy Thompson who marries a sports writer and sets out to be a wife with a veritable League of Nations in her bedroom. It's extremely well done, and our advice is-don't miss it. Glamorous stage show, too.

Sacha Guitry's "9 Bachelors" at World Theatre

The last film comedy completed by Sacha Guitry before the war, "9 Bachelors" (Ils Etaient Neuf Celihataires), which has since been banned by the Nazl censor in Paris, is at the World Theatre.

Written and directed by Sacha Guitry, this satirical comedy features an imposing array of distinguished French stage and screen players headed by Guitry himself including Elvire Popesco, Genevieve Guitry (the fourta Mme. Sacha Guitry), Marguerite



FRANKIE MASTERS and his orchestra head the stage show at the New York Strand this week.

Moreno, Betty Stockfield, Max Dearly, Saturnin Fabre, Aimos and Victor Boucher. The music is by Adolphe Borchard and "9 Bachelors" has been provided Bachelors' has been provided with complete dialogue titles in English.

Nite Life

Bill Berge, instrumentalist, joins Ira Spector's orchestra this evening, at the CHATEAU MOD-ERNE.

Enric Madriguera, rhumba maestro at the BILTMORE Bowman Room, this week has added his 200th set of maraccas and castanets to his collection, believed to be one of the largest in the world.

The dusky rhythm boys-and gal, lovely husky-voiced "Dee" Williams—celebrate a year's anniversary in Brooklyn's "Bit of Bermuda" on Feburary 15. A special anniversary show is being readied for that week, including the outstanding favorities of the year: Dee's presentation of "Jen-ny"; Yank Porter's "Izzat You, Saffronia?"; Bill Dillard's wellloved singing of "Old Man River"; and Dave Martin, the pianistmaestro himself, beguiling the ivories with the Tschaikowsky 'Concerto.'

Tommy Lyman, tenor at the MAISON PIERRE, is featuring this week a medley of all the Buy A Bond songs thus far written in connection with the current cam-

Some new faces added to the Revue at the ALOHA CLUB, Hawaiian Spot on Church Avenue, Brooklyn, are Cy Reeves, comedian and m.c., songstress Georgette Starr, tenor Lee Rus-

sell, and tapster Janette Lane. Tin-Pan Alley's sing stylists Paul and Florrie Cunningham, heads the new floor show at BUTLER'S TAP ROOM with The Rexers, Rose Moran and Betty Kayne featured.

Joe E. Lewis remains the Star of the Proceedings at COPACA-BANA, where Monte Proser has assembled a large and exciting roster, including Walter Long, Betty Jane Smith and Carol Dex-

Billy De Wolfe, heading the show at the VERSAILLES, is being courted by Hollywood. . .



IUNE BENTLEY Singer at the VILLAGE BARN

Movie Shorts

"Davy Crockett," story of the hero who died during the siege of the Alamo, has been scheduled by Warner Bros. for early production as a Technicolor special, with Dennis Morgan starred. The original screen play is by U. S. Carrington. Morgan's newest picture is "Captains of the Clouds," the story of the Koyal Canadian Air Force due soon at the Strand. . . . Grant Mitchell, Ann Revere and George Lessey have been signed by Warner Bros, for featured roles in "The Gay Sisters." Barbara Stanwyck, George Brent, Geraldine Fitzgerald and Nancy Coleman head the cast. . . . William Lundigan, who made his bow for Metro in "The Bugle Sounds" and who shares high honors in the newest Hardy entertainment, will split the leading roles of "Sunday Punch" with Jean Rogers, the blonde whirlwind newcomer of "Design For Scandal." The story of "Sunday Punch" deals with a boarding house for prizefighters and it is

expected to be one of the new lusty laugh-getters. Norma Shearer and designer Kalloch are now at work designing an elaborate wardrobe this star will wear in "Her Cardboard Lover," in which Robert Taylor will share starring honors. Miss Shearer has just completed "We Were Dancing" with Melvyn Douglas. Dolores Del Rio will make her bow as a leading member of the Orson Welles Mercury Players in RKO Radio's "Journey Into Fear." She will be seen as an adagio dancer playing in secondrate cafes. Opposite her is Joseph Cotten who, with Welles, wrote the screen play... "George Washington Slept here," the George S. Kaufman-Moss Hart Broadway hit, will be the second starring production for Jack Benney under the Warner Bros. Banner. . . . Warner Bros. have emerged as the successful bidders for the screen rights to "Edge of Darkness," new novel by William Woods. . . . Clifford Odets, Broadway playwright, will do the screenplay of "Rhapsody In based on the life and music of George Gershwin. . . .

Stage News

Parade

Marion Gering, currently directing "Plan M," which is due in New York the week of February 16, will put "Our First Murder," a dramatization by Robert Presnell of a novel by Torrey Chansler, into rehearsal early in March. He will produce as well as direct the play. . . . Rita Angel (Mrs. Tony Canzoneri) has been signed by Tommy Lanyon and Tex Weiner for "Bangtails," the racing farce by Henry Misrock and Sol Rosen. . . . Day Tuttle and Harold Bromley have engaged Roy Hargrave to direct "The Life of Reilly," the William Roose comedy. . . . Tex Weiner, who is producing "Bangtails" with Tommy Lanyon, has just completed a drama called "Passage to Cour-age," which the firm will do after the Henry Misrock-Sol Rosen farce. . . . Gilbert Miller's "Head of a City" arrives at the Henry its 450th performance at Fulton, tonight. . . . June Allyson, fea-tured in "Best Foot Forward," is back at the Barrymore after an illness. . . . Eddie Dowling, has placed a new venture titled "Life, Laughter and Tears' into rehearsal. . . A revival of Sir James M. Barrie's "A Kiss For Cindrella," starring Luise Rainer, is in the offing.

Blue Barron Repeats at Strand

Blue Barron, Hotel Edison band leader, will be the fourth orchestra leader in four years to have been booked for four weeks at New York Strand. Paul Whiteman, Jimmy Dorsey and

Columbia Pictures Acquires Rights to "The American Way"

"The American Way," Kaufman and Hart's Broadway stage hit, has been acquired by Columbia. Plans are under way to make the film version of this successful patriotic play one of the most important productions ever

scheduled in Hollywood. George Stevens will direct and produce "The American Way" as his next Columbia vehicle. To give the work fitting importance, he will have one of the year's highest budgets, assuring top quality in every department. Sidney Buchman, ace Columbia scenarist, has been assigned to the script.

Movies

Radio City Music Hall 50th STREET and 6th AVENUE

HEPBURN TRACY

Woman of the Year

A Metro-Goldwyn-Mayer Picture
N THE GREAT STAGE: "WORDS AND MUSIC" By Cole Porter

Leonidoff's gay, colorful new re-vue, with Rockettes, Corps de Ballet, Glee Club. Symphony Or-chestra, direction of Erno Rapee. First Mezz. Seats Reserved. CI, 6-4600

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And the ROYAL CANADIAN AIR FORCE in

CAPTAINS of the CLOUDS

IN TECHNICOLOR WARNER BROS. HIT IN PERSON

BLUE BARRON

AND HIS OWNER "SF

STRAND & order St.

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PASTOR'S Jackie Farrell, M.C. — Pat Rossi Helen Rogers—Dorothy Manners 3RD ST. AT 6TH AVE. Dinner 6-10 P.M., \$1. Wingy Carpenter's Or.GR. 3-8839

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Tamous for its Food. DINNER FROM \$1, Lively 55-Minute@@@@Show Nightly at 7:30, 10:30, 12:30. Gypsy and Dance Orchestras, Continuous Music and Dancing from 6 P. M. to Closing, No Cover, No Min. Longacre 3-0115

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SPECIAL MONTHLY RATES

HOTEL MANHATTAN TOWERS

BROADWAY AT 76th ST., NEW YORK

TESTS

Clerk Promotion Open to Many

One of the largest filings for the clerk, grade 2, promotion test in the history of the Civil Service Commission is expected as a result of the widened eligibility requirements. For the first time this test is open to all persons "in the competitive class," whose salaries range up to \$1,800 per

No restriction is made as to the services in which the employees may be working, as long as they are in the competitive class. Employees in the sanitation service, such as junior sanitation men, for example, may apply to take the clerk, grade 2 test. Any em-ployee in the ungraded service, provided he is in the competitive class and earning less than \$1,800 per year, is also eligible for the

The filing period for this test ends at 4 p.m. Saturday, February 14. Good, solid study material can be found in this week's issue of the LEADER on page 11.

PROMOTION

Propose to Enlarge Opportunities

A public hearing will be held at 3 p. m., Thursday, February 12, Lincoln's Birthday, in the offices of the Civil Service Commission, 299 Broadway, on a proposed amendment to the civil service rules to widen the promotion opportunities for city employees. The change proposed by the Com-mission would make employees who have served only six months eligible to take promotion tests. The amendment would affect employees in the following services: clerical, ferry, inspection, legal, prison, attendance, and medical.

The amendment, if adopted by the Municipal Civil Service Commission, okayed by the Mayor, and then adopted by the State Civil Service Commission, would revolutionize the chances for advancement for almost 25,000 city

Clerical Force Affected

Most affected by the proposed amendment would be the 15,000 or more clerical employees. Employees in the second grade of this service must work at least two years in the title in order to be eligible for a grade 3 promotion Grade 3 clerks must have served three years before they can take a promotion to grade 4 test. As these tests are held infrequently, the majority of the city's white collar employees have only a limited opportunity for ad-

Under the proposed change, the Civil Service Commission would retain the right to fix longer periods of service for promotion if

be limited to permanent employees who have served in the eligible title or titles for not less than six consecutive months immediately preceding the examination in the department, office, or institution for which the examination is held, provided that nothing herein contained shall prevent the Commission from fixing longer periods of service for promotion, when such longer periods may best serve the public interest."

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yarn! Result: Months of extra wear! Black, brown, green, navy, maroon, gray and white in regular or elastic top anklet styles. Sizes 10, 10½, 11, 11½, 12 and 13. Bargain tables 34 and 37. Street Floor.

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Now more than ever you want to get the most for your money. Macy's Bureau of Standards says: "When buying hose, look for reinforcements at toes and heels, and examine for smooth, even, firmly twisted yarns. As for laundering-wash in water at wrist temperature, use a good, mild soap, and be sure to rinse well in clear, cold water."

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★Our large volume of cash sales—the small profit per transaction—are the foundation of our endeavor to have the prices of our merchandise reflect a six per cent saving for cash, except on price-fixed merchandise.

employees.

vancement.

such longer periods would best serve the public interest.

The proposed amendment to Rule V, Section X of the Civil Service Commission's rules, replacing paragraphs 6, 7, 8, 9, 10, 11, and 12, reads as follows:
"Eligibility for promotion shall

THE LAW Cops Win

Salary Victory

Members of the Police Department this week were sure they had come a long way toward gaining statutory protection for their salaries.

Justice Denis O'Leary Cohalan's decision that probationary patrolmen are entitled to payment at the rate of \$2,000 per year not only has brought broad smiles to 18 new patrolmen who had much at stake in the decision but to every uniformed member of the department, according to the general feeling among police throughout the city.

It was regarded that the decision is a victory, too, for the 300 patrolmen appointed June 5, 1940, as well as for the 400 patrolmen appointed since June 5, 1940. When the latter group's action for a \$400 pay differential is begun, a stipulation may be entered into to waive the trial of their issues and make their case depend on the outcome of the city's appeal-that seems almost certain to be made of Justice Cohalan's decision.

The final outcome will determine whether or not future patrolmen be paid at the rate of \$2,000 during their probationary period, or at the rate of \$1,200, or even less, as fixed by the Board of Estimate.

LISTS

Deputy Sheriff Appointments Soon

Appointments to deputy sheriff will be made in the very near future, possibly in the early part of next week. As The LEADER went to press, Sheriff John J. McCloskey, Jr. had interviewed. over 100 of the eligibles certified to him by the Civil Service Commission from three lists, sheriff, city marshal and p. d. (special)

number 3.

It is expected that approximately 55 deputies will be appointed at basic salaries of \$1,800 per year. Although the position of deputy sheriff is now in the ungraded service, Sheriff McCloskey will move to have official steps taken to place this title in the graded service. If this is done, deputy sheriffs will receive annual increments of \$120 per year for five years, until they are paid the maximum of \$2,399.99 a year.

The duties of a deputy sheriff are the same as those of the sheriff, i.e., "to serve and execute process."

Sailing, Sailing

Forty-five able seaman eligibles will be offered berths on the good ships comprising the Department of Sanitation's fleet some time this week. The jobs pay \$1,500 a year and there is nothing to the rumor that the waters navigated by Carey's sailors are submarineinfested.

Oh, yes! The highest lad reached on this certification was The highest lad 800. All told, there are 946 eligibles on the list which doesn't expire until April 23, 1943.

Clerk Twos For Clerk Ones

Sixty eligibles on the clerk, grade two, list were certified by the Civil Service Commission during the past week. The names of 38 women on the list were sent over to the office of the borough president of Richmond to fill vacancies as attendant, female. The names of 22 eligibles were forwarded to the Health Department as appropriate for grade one jobs at \$840 a year.

The highest eligible certified for the female attendant positions was the gal who stands 1,449 on the list; 5,147 was the highest number reached for the Health Department certification.

Civil Service employees should follow The LEADER regularly. Every week The LEADER contains special articles dealing with forthcoming and current tests.

BUDGET

400 Less Men For Sanitation

It's a melancholy budget for the coming year which the Sanitation Department is submitting. It indicates that the important work of keeping the city clean will have to be done by 400 less men.

The officials of the Sanitation Department haven't liked to send in such a budget. And they feel that even this is likely to be slashed.

Highlights of the Sanitation budget:

Eighty-eight additional junior sanitation men were requested in its proposed 1942-43 budget of \$31,953,360.30 submited this week to Budget Director Kenneth Day, ton.

The new budget represents an increase of \$621,708.70 over the current budget of \$31,331,651.53, Mandatory increments for 146 employees on July 1, 1942, amount. ing to \$5,639.80, are given by the department as one reason for the increase.

Pension Fund

Other reasons for the budget boost are the mandatory contribution to the D.S.C. pension fund of 434,000, the increased cost in gasoline, motor oil and tires, adding up to \$323,000, the general rise in prices of equipment and storage space totalling \$45,000, the general increase in the cost of living demanding \$95,000 more for other than Personal Service, and a request for \$253,600 for sick pay compensation as well as \$86,000 for Sunday time.
In submitting the budget, the

department pointed out that a saving of approximately \$89,000 has been affected by the decrease of 73 positions in the mechanical codes as well as the decrease in the accruals in the codes for operating costs amounting to \$725,000.

In requesting the 88 additional junior sanitation men positions-the cost of which is estimated at \$132,000-the department agreed to the elimination of vacancies in the clerical, investigator, auto engineman and laborers' lines.

There are nearly 600 vacancies in the department at present and close to 1,000 are expected by August.



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