

# Civil Service LEADER

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FRANCIS M CASEY  
P O DRAWER 125  
CAPITOL STATION  
ALBANY N Y

gible Lists

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## Interest for Three Per Cent Group Goes To 3.7, Says Levitt

ALBANY, March 19 — Members of the New York State Employees Retirement System in the 3% group will be credited with 3.7% interest on their annuity savings accounts for the fiscal year that started April 1, 1961 under an order signed by Comptroller Arthur Levitt.

The new rate of 3.7% will also be paid on the additional contributions made by members prior to June, 1939, when employees were allowed to contribute any amount they desired into their annuity funds.

In the previous year the interest credited was 3½% and for many years prior to that time it was 3%. According to the Comptroller, this is the highest interest rate paid in nearly 20 years.

### Higher Earnings Cited

The higher rate was made possible by increased earnings on Retirement System investments. Since taking office the Comptroller has urged a liberalization of the investment powers of the System which now includes the right to invest in conventional mortgages, high grade corporate bonds, and common stock.

By emphasizing mortgages and by entering into a modest program of corporate purchases, the Comptroller has been able to raise the yield of the System from 3.3% in 1953 to the current rate of 3.77%.

"I am looking forward to fulfilling my pledge of crediting 4%

to each member's account. I am in hopes that this can be accomplished in the very near future," Levitt concluded.

## Parking Space Assured For Buffalo Aides

BUFFALO, March 19 — The new William J. Donovan State Office Building — scheduled to open in about a year — will have "adequate parking space" for the public and for state employees assigned to the new facility.

This is the pledge of the Office of General Services, made public here this week.

The pledge is a victory for the Buffalo Chapter, Civil Service Employees Association, and its president, John J. Hennessey.

More than a year ago, after examining preliminary plans for the new building, the Buffalo Chapter protested that it lacked adequate parking facilities both for state employees and the public.

A General Services spokesman said all parking needs can be taken care of in the immediate area of the building on Buffalo's lower Main St.

He estimated the number of parking spaces needed by state employees as "300 or less."

## Buffalo Communion Breakfast Set For Sunday, March 25

Sunday, March 25, is the date of the second annual Communion breakfast of New York State employees in the Buffalo area. The breakfast is being organized by Father O'Connor, chaplain at Buffalo State Hospital.

Mass will be at 9 a.m. at St. Louis Church, Main and Edward Streets, Buffalo, and the breakfast will follow at 10 a.m. at the Knights of Columbus auditorium, 506 Delaware Ave. Tickets are \$1.75 each.

## Book Cited

ALBANY, March 19—Dr. Nelson F. Beeler, professor of science, State College Potsdam, has been awarded the Thomas A. Edison Foundation National Mass Media Award for the best children's science book of 1961. The title of the book is "Experiments in Sound." It is published by Thomas Y. Crowell, New York City, for use in elementary schools.



## PUSHES BILL —

Sen. MacNeil Mitchell (R-NY), is the author of a measure which would grant relief to employees of Manhattan State Hospital who must pay a toll over the Triborough Bridge in order to get to work. Senator Mitchell was reported making every possible effort to get approval of the bill during the current session of the Legislature.

## Insurance—Private And Public—Topic For Meet Of Capital Conference

Insurance plans—private and public—will get a full airing at a meeting of the Capital District Conference of the Civil Service Employees, to be held March 26 at 5:30 p.m. in Jack's Restaurant, Albany.

Deloras Fussell, Conference president, has invited all CSEA members in the Conference area to attend the meeting, which will deal with the State Health Insurance Plan and the accident and sickness plan underwritten for CSEA members by the Travelers and administered by Ter Bush & Powell, Inc.

### Two Speakers

The inside facts on the State plan will be explained by Edward Meacham, director of the Personnel Services Division of the State Civil Service Department. David Essex, Capital District supervisor for Ter Bush & Powell, will delineate the income and insurance protection offered to CSEA members.

Their talks will follow the dinner session and this, in these, in turn, will be followed by a question and answer period.

Persons wishing to attend the

## CSEA Is Fighting Down To The Wire For New Pay Date

ALBANY, March 19—Plans for a meeting between Sen. Majority Leader Walter J. Mahoney and Joseph F. Felly, President of the Civil Service Employees Assn., were reported in the works at Leader press time. The issue at hand is the down-to-the-wire drive of the Employees Association to move the effective date of an Administration-proposed five per cent pay raise from August 1 to April 1.

Although the bill passed the Assembly last week, it had not been reported out of the Senate Finance Committee as of last Friday.

Felly informed The Leader that "we are not giving up on an April 1 effective date for any salary increase until the last legislator has left Albany."

The president of the 100,000-member, statewide organization

said that "apparently, a large number of legislators are still not aware of the alarm and apprehension the State's public employees feel over having their justly-earned pay raise delayed for the second year in a row. We intend to repeat ourselves on this issue until every member of the Legislature does become aware."

Earlier, Felly had sent telegrams to Senator Mahoney and Assembly Speaker Joseph Carlino urgently requesting a meeting to consider changing the proposed effective date.

### Still Time

"Their is still time to make the pay raise effective April 1," said Felly, "and our whole attention will be centered on accomplishing this change as long as the Legislature is sitting in Albany."

Felly repeated his rejection of arguments that the State could not afford to start the raise earlier than August 1 and declared "I am quite serious when I say that the majority of State workers feel that much of the good contained in the pay raise itself is lost by delaying it so long."

Last year, Governor Rockefeller's pay proposal did not go into effect until May 1. The even longer effective date this year has caused considerable resentment among the State's public employees, many of whom who feel that putting off the starting period is a device by which public employees are subsidizing the state.

## Metro Conference Nominators Named

Solomon Bendet, president of the Metropolitan New York Conference of the Civil Service Employees Association has appointed Henry Shemin as chairman of the nominating committee for the 1962 election of officers of the conference.

Also appointed on the committee were: Larry Barning of Pilegrim State Hospital, Edmund Bozek of the State Insurance Fund, Jack Delisi of the Metropolitan Armories chapter, Irving Flaumenbaum of Nassau County chapter, Emil Impressa of Brooklyn State Hospital and Jack Weiss of New York Parole District chapter.

Members of the Conference are urged to give serious attention to the choice of candidates and to advise the committee of their recommendations.

## Orleans Job Survey Done

ALBANY, March 19—A complete re-survey of job classifications of Orleans County workers, long advocated by the Civil Service Employees Association, has been completed by the state Civil Service Commission and approved by the Board of Supervisors.

County Personnel Officer Glenn Neal said examinations for the posts that have been reclassified will be conducted "as soon as possible."

## Mardi Gras Set At Kings Park

Charles Buckman, director of Kings Park State Hospital, has announced that the Hospital's annual Spring review "Mardi Gras," an all-patient musical, will be held on March 27 in the recreation department of the hospital.

Buckman said the show, which starts at 8 p.m., helps greatly in bringing about social reintegration and rehabilitation of the hospital's patients.

## Mrs. Beaumont Named Assistant Dean

ALBANY, March 19—The new assistant dean of students at the State College at Fredonia is Mrs. Marion E. Beaumont, formerly at Pennsylvania State University.



EDWARD MEACHAM



DAVID ESSEX

# The Veteran's Counselor

By FRANK V. VOTTO

Dir., N.Y.S. Div. Vet's Affairs

Questions on veterans' and servicemen's rights will be answered in this column or by mail by the State Division of Veterans' Affairs. Address questions to MILITARY Editor, The Leader, 97 Duane Street, New York 7, N. Y.

## Pensions

**VETERANS OF** World War I, World War II or the Korean conflict period who are permanently and totally disabled from reasons not traceable to service, credited with 90 days or more service, unless discharged sooner for line-of-duty disability, and discharged under other than dishonorable conditions, are eligible for pension benefit.

**THERE ARE** two systems under which this pension may be paid:

### OLD PENSION SYSTEMS

**FOR THOSE** veterans who were on the pension rolls on June 30, 1960, pension is payable if the otherwise-eligible veteran's income from other sources does not exceed \$1,400 a year if unmarried, or \$2,700 a year if he is married or has a minor child.

**THE MONTHLY** rate is \$66.15 which is increased to \$78.75 after continuous receipt of pension for 10 years or upon attainment of age 65.

**VETERANS WHO** are entitled to the pension and who become blind or are so helpless as to need the regular aid and attendance of another person, may be eligible for

\$13.45 per month additional. **THESE VETERANS**, on the rolls on June 30, 1960, and receiving pension under this old system, have the right to choose instead the new system. Once this choice is made, however, it cannot be changed again.

### NEW PENSION SYSTEM

**ALL VETERANS** who come on the pension rolls on or after July 1, 1960, will have no choice of the old system but will receive pension under the new system.

**THE SAME** eligibility rules as to total and permanent disability for reasons not traceable to service, 90 days or more service, unless with a prior disability discharge, and a discharge under other than dishonorable conditions apply in the new pension system.

**A MAJOR** difference between the systems is based upon income. Under the new system the less income a veteran may have the more pension he will draw; the more income a veteran may have, even though still eligible for pension payments, the less monthly pension he will draw.

	per month
<b>A VETERAN</b> with no dependents may receive—	
With income as high as \$600 per year	\$85
Income between \$600 and \$1,200 per year	70
Income between \$1,200 and \$1,800 per year	40
Over \$1,800 per year	0
<b>A VETERAN</b> with dependents may receive—	
With income as high as \$1,000 per year and one dependent	\$90
and two dependents	95
and three or more dependents	100
Income between \$1,000 and \$2,000 per year any number of dependents	75
Income between \$2,000 and \$3,000 per year any number of dependents	45
More than \$3,000 per year	0

(Veterans within the income limits listed above and in need of regular aid and attendance will receive \$70 a month in addition to the rates listed above.)

## Questions Answered

What educational benefits have been provided for peacetime veterans?

Although Congress has considered several types of educational benefits for peacetime veterans, none have passed into legislation as yet.

Are peacetime disability compensation payments the same as those received by wartime veterans?

Peacetime disability compensation rates are paid at 80 per cent of the corresponding wartime rates.

As a World War II veteran with GI term insurance, can I convert part of my \$10,000 term insurance to a permanent plan?

You may convert as little as \$1,000 or more in multiples of

\$500 . . . such as \$1,500 or \$2,500 . . . at one time.

I am the widow of a World War I veteran. In January 1960, I was told I was not eligible for VA pension because my husband did not have a compensable service-connected injury when he died. I have heard that requirement has been changed. Is that true?

Yes. Since July 1, 1960, you are eligible for pension if your husband had 90 days of active service in World War I, and was discharged under other than dishonorable conditions.

### J.S.E. To Honor Argev At Meeting

Members of the Jewish State Employees Association of New York will honor Scelmo Argev, Consul of Israel, at the association's next meeting on March 28 at 6 p.m. The meeting will take place in room 659 in the State Office Building, 80 Center St., according to Alfred Grey, president.

**FREE BOOKLET** by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

## In City Service

### Ozanam Retreat Next Week-end

The annual City Employees Closed Retreat sponsored by the Ozanam Guild of the Department of Welfare will be held over the March 30 week-end at Mt. Manresa Jesuit Retreat House, Staten Island.

About 50 male employees of the Welfare Department and other City Departments including the Bureau of the Budget, Department of Labor, Transit Authority, Division of Probation, Dept. of Markets, Board of Standards and Appeals, Comptroller's Office and the Magistrate's Court, are expected to attend this annual spiritual exercise.

### Eva Bartley Wins Mink Stole in Contest

A mink stole was won by Mrs. Eva "Eve" Bartley, Terminal Employees Local 832 departmental representative in the office of the City Register.

Eve, employed in the Brooklyn office, was one of several thousand entrants in a department store "Mink Stole Stakes."

### Spanish Course Open To Civil Service Employees

Due to the demand of civil service members and friends of Brooklyn Central YMCA, two series of conversational Spanish classes will be inaugurated on Monday and Wednesday evenings, April 2 and 4.

Both conversational Spanish courses are designed for the student to acquire a speaking knowledge of the language. The development of a working vocabulary will be stressed, so the study will be useful for travel, business, and pleasure. Strong emphasis will also be placed on the Spanish social and cultural customs.

The courses will be of seven weeks duration, with intermediates meeting Mondays and beginners meeting on Wednesday evenings.

Both men and women are invited to participate. Further information may be obtained by calling the Program Office, Brooklyn Central YMCA, 55 Hanson Place—JA 2-6000.

### Pasteur Guild Sets Breakfast

The Pasteur Guild, an organization of Catholic Employees in the Department of Hospitals, will hold its annual Communion Breakfast on April 8. The Corporate Communion Mass will be celebrated by the Rev. Raymond E. Blust, archdiocesan moderator of the Guild at St. John's Church, 30 St. and Seventh Ave.

Speakers at the breakfast will include Dr. John Connorton, Dr. Ray E. Trussell, Commissioner of Hospitals and Father Blust.

### Dinner Set Honoring Daniel J. Diamond

A retirement dinner-dance culminating 48 years of City service will be tendered Daniel J. Diamond former Director of the Department of Welfare's Division of Staff Control, on Monday, April 2, at 7 p.m. at the Tavern-on-the-Green in Central Park.

Diamond entered City service in 1914 as a clerk in the office of the Secretary of the old Board of Estimate and Apportionment. He later transferred to the Bureau of the Budget where he rose to the rank of examiner. He joined the Welfare Department in 1939 and was later promoted to Administrator.

Reservations may be secured by calling Al Weingast at Digby 4-8700, Ext. 794.

## Your Public Relations IQ

By LEO J. MARGOLIN



(Mr. Margolin is Adjunct Professor of Public Relations in the New York University School of Public Administration and is a vice president of the public relations firm of Martial & Company, Inc.)

## Dividends

**POLICE OFFICERS** everywhere have more direct, face-to-face public relations contact — by a very wide margin — than any other civil servants, including tax collectors.

**THUS, THE** dividends resulting from the public relations part of an in-service training program we gave for police had greater significance than usual.

**POLICE DEPARTMENTS** everywhere could benefit from our experience. One very important dividend was the development of an anagram derived from the term "Public Relations" for specific application to police officers.

**THE WORD "PUBLIC"** applies to those with whom the police do their work:

- P-ride
- U-nderstanding
- B-alance
- L-evelheadedness
- I-ntelligence
- C-onsideration

**THE WORD "RELATIONS"** represents the result of the police officer's work:

- R-easonableness
- E-sthetics

- L-egality
- A-ttitude
- T-horoughness
- I-mpressiveness
- O-rderliness
- N-eutrality
- S-atisfaction

**THE ANAGRAM** could easily serve as an excellent checklist for all police officers, whose public relations must always be the best.

**IN THE BREAKDOWN** of the "PUBLIC" part of the anagram, the chief concern is with the individual's equipment to carry out his professional duties, which are primarily a mission of service. These must be performed with maximum efficiency, excellence and satisfaction to the many different publics police serve.

**THE SECOND** word in the term, "RELATIONS," deals with the standards of excellence in performance, particularly the criteria or tests against which a police officer's action will be measured and judged by the particular public concerned.

**POLICE OFFICERS** who can reply with a resounding YES to all 15 words of the anagram, have perfect public relations.

# Nassau Patrolman Test Open; Jobs Start at \$5,600

Patrolman jobs in Nassau County, paying from \$5,600 to \$6,900 a year, are now open for the filing of applications. The written examination will be held on June 2, and applications will be accepted until April 30.

The exam is open to men between 21 and 29 years of age who are legal residents of Nassau or contiguous counties.

There are no experience or education requirements, except that of a high school diploma or equivalency. All candidates must be at least 5 feet 8 inches tall and weigh

at least 145 pounds. Vision must be at least 20/30 in each eye and general physical condition must be good.

### The Tests

The written test will be weighted 100 and the physical agility test will be qualifying only. The written test will be held first and will be designed to reveal the aptitude, intelligence, initiative, reasoning ability, common sense and judgement of candidates.

The list resulting from this exam will not be used until the previous list is exhausted.

For complete information and application forms, contact the Nassau County Civil Service Commission, 54 Mineola Blvd., Mineola, N. Y. The exam number is 851.

## QUO VADIS?

No matter where you are going, let Civil Service Travel Club, Inc., plan your trip and get you there the best and safest way. Hundreds of Civil Service employees will vacation on our programs this year. For the finest in individual or group travel, contact Civil Service Travel Club, Inc., Time & Life Bldg., New York 20, N.Y. Or give us a call at JUdson 2-3616. We are proud of our title "Travel agents for the Civil Service."

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**READ The Leader every week for Job Opportunities**

# CORRECTION CORNER

By CHARLES E. LAMB

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

## Title Appeals Suffer

**A BLACK BORDER SHOULD** be placed around item "Correction Officers Application to R-13 denied by Division of Classification." The decision and comparison rendered by the Division points up that there should be a re-evaluation of antiquated surveys made by this Division. Appeal being readied for presentation to Civil Service Commission.

**KITCHEN KEEPERS** title has now been officially changed to Food Service Manager.

**UNIFORM ALLOWANCE** was not placed in the departmental budget this year. The Commissioner was advised it would not be considered. A committee has been appointed to meet with the Budget Director to inquire why we must furnish this expensive item for the convenience of the State.

**DROP A LINE** of thanks to Harry Albright, Jr., assistant counsel, CSEA, for his fine work before the State Grievance Board in eliminating the antiquated sanitary facilities at the Prisons.

**THE REAL McCOY** on New York City Correction Officers salaries. Minimum \$5,600, second year \$5,810, third year \$6,335, maximum \$8,981. This is in addition to many other additional benefits.

**A BILL TO STREAMLINE** State Police was introduced. Among other things it would raise maximum age for appointment from 29 to 33. Correction bound to lose some more good men.

**I UNDERS"AND** a new organization is being formed in Correction known as "Gold Shields."

**REV. MATHEW KILLION**, Catholic Chaplain at Eastern Correctional has started a novel campaign to build a Chapel known as "St. Jude's within the Walls." It is to be constructed with returns from donated trading stamps. Send donations to aid this worthy project to Father Killion.

**WHAT HAPPENED** to the male and female Correction Officers list?

**NOT ONLY RAILROADS** and large corporations are merging-so is Correction. Superintendent Genevieve O'Connell of Albion and Principal Keeper, Albert J. Meyer of Attica have recently merged. Congratulations.

## From The Mail Bag

**TO A.W.—YOUR CONCERN** in reference to the loss of longevity increments upon promotion when you left your old salary grade, was called to the attention of the Correction delegates who voted to leave this as presently applied, years of service in grade. They felt that these longevity increments were designed for people who are in dead end jobs or receive no promotions. I will add that the vote was certainly not unanimous.

**JACK SOLOD'S NAME** to be submitted for consideration by Plaque Committee of CSEA.

**JACK WEISS**, Parole Officer and former Correction Officer at Sing Sing was tendered a testimonial dinner by his fellow workers for his great work in their behalf on the overtime problem. He was presented with a new car. Ride it in good health, Jack.

**THE SENATE PASSED** a bill increasing salaries of the Comptroller and Attorney General from \$30,000 to \$35,000. I thought 5% of \$30,000 was only \$1,500. Nothing about August 1st, either.

# East Hudson Parkway CSEA Chapter Meets

Don Romano, East Hudson Parkway Authority personnel administrator, was the guest speaker at a recent meeting of the East Hudson Parkway chapter, Civil Service Employees Association.

A large turnout of members and guests were present at the Westchester County Center for the meeting.

After Mr. Romano's speech, there was a question and answer period, during which members of the Taconic State Park Commission tried unsuccessfully to find out what their future status with the East Hudson Authority would be.

Albert Brattasani, chairman of the membership committee, announced a 100 percent gain in new members, and that the Chapter membership includes more than 90 percent of the Authority personnel.

All members were asked to support the fund raising drive of the Chapter.

Chapter President Frank Bennett announced that he and the first vice president, Emil Dorin, and the secretary, James J. Lennon, would meet with John Beers, director of Administrative Services of the Authority, on a monthly basis to better the relationship between the Authority and the Chapter.

Thomas Luposello, field repre-

sentative for the CSEA, spoke at the meeting, and the Chapter expressed its thanks to him for his interest and help.

## Powers Installs Wyoming Officers

James Powers, field representative of the Civil Service Employees Association, installed the officers of the Wyoming County Chapter at a recent meeting.

They were Josephine Carlino, president; Alton Carlson, vice president; Mary D'Angelo, secretary; Charles Cronk, treasurer.

Powers spoke briefly on the advantages and the work of the Association.

William P. Weyer, the new Wyoming County Treasurer, was a guest and speaker at the meeting. He spoke on income taxes.

Refreshments were served by some of the members from the Highway Department.



**BENEFIT SHOW** — "The Spindles," song and dance act of the "Motor Vehicle Varieties," belt out one of their specialties during a benefit show in Albany recently for the United Negro College Fund. The show was sponsored by the Kingsmen, an Albany civic group. The cast of the Varieties" is composed of members of the Motor Vehicles chapter of the Civil Service Employees Association. The Negro College Fund appearance marks the third benefit performance the group has made since forming last year. Members of the "The Spindles" are, left to right, Bernie Dickson, Joe Porter, Harold Porter, Lorraine Porter, William Porter and Tom Porter.

# WEST CONFERENCE'S TRAVEL PROGRAM NOW OPEN FOR BOOKINGS

A grand tour of Europe, a Scandinavian tour or a visit to California and Hawaii comprises the comprehensive travel program now available for immediate booking by members of the Western Conference of the Civil Service Employees Assn.

Last year's extremely popular Hawaiian program is being repeated and this year will leave Buffalo on Friday, June 8, returning there two weeks later. Again, the program will include a visit to Hollywood and Disneyland; a long stay directly on Waikiki Beach in Honolulu at the famous Hawaiian Village Hotel, with sight-seeing tours, a beach party, etc., and on the return home, a visit to scenic San Francisco, the nearby Redwood Forest and a final celebration of dinner in famous Chinatown.

## Applying for Hawaii

Price for all the above—including round trip air transportation from Buffalo and all hotel rooms—is \$495. Applicants in the Buffalo area should apply immediately to John Hennessy 276 Moore Ave., Kenmore, N. Y. and to Claude E. Rowell, 64 Langslow, Rochester, 20, N. Y., in the Rochester area. Persons who applied late last year could not be accommodated and therefore early booking is urged.

To offer a wider choice of travel in Europe, the Conference this year has approved two separate itineraries, both priced at \$727 for the 25-day tours, including round trip air transportation.

## To Europe June 26

The tour groups will depart together from Buffalo on June 26 and return to New York City on July 22. Upon arrival in Europe, those who have selected the grand tour will visit France, Belgium, Holland, Germany, Switzerland, Italy and Monaco. Those booking the Scandinavian tour will visit France, Belgium, the Netherlands, Germany, Denmark, Sweden, Norway and Luxembourg. The price of \$727 will include, in addition to the air transportation, all hotel rooms, all land transportation in Europe, most meals, sightseeing

tours, tips, baggage handling and other items. First class service and a complimentary bar will be features of the flight itself.

The European program this year can only accommodate 80 persons—no more—and therefore immediate bookings are really necessary and

initial deposits should be made at once to assure space.

In the Buffalo area, write to Celeste Rosenkranz, 55 Sweeney St., Buffalo, and to Mrs. Melba Binn, 149 Elmdorf Ave. in Rochester for complete description of the tour and an application form.



**THRUWAY OFFICERS** — Newly-installed officers of the Albany Division Thruway chapter of the Civil Service Employees Association are shown at a recent dinner dance of the chapter, held at the West Albany Fire Hall. From left, front row, are: Art Trifillo, delegate; John Powers, CSEA field representative, who installed the officers; and Frank Couso, delegate. In back are: Don Fuller, recording secretary; Carmine Fusco, treasurer; Clem O'Clair, corresponding secretary; and Don Chase, president.

## State Library History Section Gets New Head

ALBANY, March 19—Dr. Charles F. Gosnell, state librarian, has announced appointment of Donald C. Anthony of Albany to head the Manuscripts and History Section of the State Library. His

salary will be \$9,396 a year. Mr. Anthony is a native of New York City and was head librarian of the Fargo Public Library in Fargo, North Dakota, before coming to Albany.

He will supervise historical manuscripts and local history collections of the State Library, select books and manuscripts for purchase and supervise reference services.

## Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

**NEW YORK CITY**—The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader office.

Hours are 9 A.M. to 4 P.M. Closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone Cortland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

**STATE** — First floor at 270 Broadway, New York 7, N. Y., corner of Chambers St. telephone Barclay 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 100 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

**FEDERAL** — Second U.S. Civil Service Region Office, News Building, 220 East 42nd Street (at 2nd Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. Line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York, N.Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

**FREE BOOKLET** by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

## U.S. Service News Items

# Answers Given On Federal Employee Salary Proposals

Because of the many inquiries being received from Federal employees and others about the President's proposal for salary reform, the Civil Service Commission has prepared the following questions and answers about the background and effect of the proposal.

**What are the major features of the proposed pay reform bill?**

The bill would for the first time establish a basic policy for adjusting and administering Federal statutory salaries, based on a yearly review of comparable salaries in private enterprise, would provide proper relationships among various statutory salary systems, and would provide additional and very much needed flexibility in salary administration.

**Which major salary scales are affected by the bill?**

The Classification Act, the Postal Field Service Compensation Act, and the laws under which Foreign Service employees and employees of the Veterans Administration's Department of Medicine and Surgery are paid.

**What method was used to determine that the proposed new salaries are comparable with salaries in private industry for the same levels of work?**

The basis of the proposed salaries is the 1961 survey report of the Bureau of Labor Statistics, which furnished private-enterprise salary information for occupations representative of the Classification Act.

**How was comparability achieved for the other statutory pay scales?**

Salaries of the other statutory pay systems were linked with those of the Classification Act at certain key levels. This was done in most cases on the basis of evaluations of duties, responsibilities, and qualification requirements. Also taken into consideration were opportunities for advancement or lack of them, career patterns, and special requirements of the service concerned. These other factors were particularly important in setting the proposed pay at the lower levels of the Postal Field Service, where opportunities for advancement are limited and many employees spend their entire working lives in one grade.

**Will the yearly review be made in the same way?**

Yes. The basis will be a Bureau of Labor Statistics survey, which will be made yearly. The yearly review of statutory pay scales is considered to be an important reform. First, it places the review of salaries on a regular, systematic basis. Also, up to now no adequate national salary surveys have been available and the revision of these pay scales has had to be done with very little fact-finding.

**Will revisions of the proposed pay scales take place automatically as a result of the BLS findings?**

No. The results of future annual surveys will be reported to the President, who will thereupon make recommendations for any needed changes and submit them

to the Congress. Putting these recommendations into effect would require legislation. It is possible that the surveys made in the meantime would produce results which would lead the President to recommend subsequent changes in the schedules included in the bill to become effective in 1964 and 1965.

**Is any provision being made for higher pay for shortage-category positions?**

Yes. A more flexible method is being proposed for attracting candidates for hard-to-fill positions. Instead of raising entrance pay above the minimum and leaving the maximum of the grade at the same level, a method of pay-which reduced and sometimes eliminated incentives, the new bill would provide for raising rates for the whole grade. For example, if \$9,380 was the minimum and \$12,215 was the maximum of GS-12, and it was decided to raise the entrance salary for a certain job to \$10,640 (5th step), an increase of \$1,260, each succeeding step would be raised by the same amount for a total of the entire 10 steps, making the maximum

\$13,475. In no case could the entrance salary be raised above the normal maximum of the grade.

**Could hiring at a salary above the minimum of the grade be done in individual cases?**

Yes. In order to attract high-quality personnel to the Federal service, individuals with exceptionally high qualifications could be hired at salaries above the minimum of the grade. This is also a practice in private industry.

**How much in the way of increases does the proposed pay scale provide?**

The percentage increases will be greater at the higher than at the lower levels, ranging from 3.7 percent in the first step of grade GS-1 to 32 percent at grade GS-18. This is because salaries of higher grade positions have lagged the farthest behind national levels. For example, the percentage increases since 1939 have been 162 percent in the statutory minimum salary of GS-1, 117 percent in GS-5, and 155 percent in the statutory minimum for clerk-carrer—but only 98 percent in GS-11 and 71 percent in GS-15. This

has seriously compressed the salary systems.

**What is the ratio of highest to lowest salary under the Classification Act?**

It is now 5.8 to 1, whereas in 1939 it was 8.8 to 1. Under the proposed new rates it would be 7.4 between GS-18 and GS-1.

**What kind of positions would be placed in the new grades GS-19 and GS-20?**

These new grades would be primarily for bureau directors and certain other high-ranking positions now paid under special statutory authorities, which would be returned to the Classification Act. Positions could be placed in these grades only by personal action of the President following review by the Civil Service Commission.

**Would any changes be made in the limitation on the number of positions in grades GS-16, GS-17, and GS-18?**

Yes. Under the proposal, the limitation on the number of positions in these grades would be removed entirely. These limitations are inconsistent with the principle (Continued on Page 15)

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The Social Security Administration in New York City has jobs available for file clerks, paying \$67.60 weekly. Men only are acceptable, the administration reports, but there are no other qualifications.

Duties of the position include the sorting and filing of claims folders and the sorting of incoming correspondence. The work involves considerable standing and bending and the carrying of claims folders.

This examination will not be used to fill other positions.

**The Test**

A written test, taking about 2 1/4 hours, will be given to test applicants aptitude for learning and adjusting to the duties of the position. It will include alphabetizing, computations and arithmetic reasoning, name and number comparison, word meaning, reading interpretation, spelling and grammar.

Examinations for these positions will be given in Brooklyn, Jamaica and Manhattan. All applicants

must agree to fingerprinting at the time of the examination.

**Passing Mark**

The passing mark for the examination will be 70 percent with a minimum score demanded on the first four sections of the examination. A minimum age of 18 years is required for filing for the test. There is no maximum age.

Applicants must be physically able to perform the duties of the position. Good distance vision in one eye and ability to read with out strain all printed matter larger than typewritten characters is required. Hearing aids and artificial limbs will be allowed. Some positions are also suitable for amputees and the deaf. However, any physical condition which would

**\$78 Paid To Stenos & Typists**

The U.S. Army Transportation Terminal Command is recruiting clerk-stenographers on a continuous basis. The salaries for these positions are \$72 a week in GS-3 and \$78 a week in GS-4.

Applicants must pass clerical, typing and stenography examinations: The minimum typing speed is 40 words per minute and the stenography test is dictated at the rate of 80 words per minute. Applicants who pass the examinations will be offered appointments leading to a career in the Federal Service.

Interested persons may apply at the Civilian Personnel Division, Employee Utilization Branch at Brooklyn Army Terminal, First Avenue and 58th St., Brooklyn, or telephone GEdney 9-5400.

**In Panama**

**U.S. Has Medical Jobs Open**

Medical officers and nurses are needed by various agencies in the Panama Canal Zone. The U.S. Civil Service Commission is recruiting continuously for these vacancies.

The vacancies are for medical officers, who get from \$10,425 to \$15,912 a year, and professional nurses, at \$5,431 to \$8,043 a year.

The salaries include a 25 percent differential applicable to United States citizens in Canal Zone service.

The announcement numbers for the exams are, for medical officer, CEO-85, and for professional nurse, CEO-57.

Announcements and complete information on these jobs are available from post offices throughout the country, and from the Central Employment Office, Drawer 2008, Balboa Heights, Canal Zone.

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cause the applicant to be a hazard to himself or others will cause disqualification.

Applications may be obtained from main post offices in Brooklyn, Flushing, Jamaica, Long Island City, Far Rockaway or Staten

Island; or from the Director, Second Civil Service Region, 220 East 42 St., N. Y. 17, N. Y. They will also be available and accepted at the Social Security Administration's office, 250 Hudson St., N.Y. 13, N.Y.

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31 TUESDAY, MARCH 20, 1962

## 'Death Gamble' Must Go

OF the many measures still to be acted on in the State Legislature before it adjourns, few bills are as close to the heart of State employees as that measure which would eliminate the so-called "death gamble" from the State Retirement System.

Governor Rockefeller and the Legislature last year approved legislation which eliminated this "chance" aspect from the Teachers' Retirement System, thereby setting the precedent for similar action for State employees.

Despite this, however, opposition to removal of the "death gamble" exists in some quarters and, as far as The Leader can determine, the basis of this opposition is that elimination of the "death gamble" would require—or threaten—elimination of existing extra death benefits now provided through the System. The two items are completely separated. First of all, the slight additional cost incurred in eliminating the "death gamble" does not create a financial burden of such proportions that something else must be taken away to make up for the additional funds. Secondly, the "death gamble" affects comparatively few persons, while the death benefit affects all members of the System.

However, the persons who can lose by the "death gamble" can lose too heavily to permit its existence any longer.

It would appear that, according to last year's action, the Governor and the majority in the Legislature do not disapprove of this measure. Therefore, we call on those who are opposed to this bill to speak out and, equally important, we call on persons with the authority to speak knowingly on this measure, and who support it, to say their piece. We particularly want to know the position of Comptroller Arthur Levitt, since he heads the State Retirement System.

The bill to eliminate the "death gamble" is legislation that must be acted on. We urge the passage of this measure, which is so wholeheartedly supported and desired by the 100,000-membership of the Civil Service Employees Association and other large employee organizations in New York City and State.

## Let Them Be Heard

THE Executive Board of the Uniformed Fire Officers Association is still waiting for an answer to its request for a meeting with Budget Director William Shea. The officers want to talk about a cash overtime plan.

Since the job of any firefighter is always under emergency conditions, his job is unusual. Usual overtime rules cannot apply; therefore a special set must be drafted to abolish inequities.

The UFO board believes it has such a set of rules and that these rules fit into the overtime picture. If the Budget Director thinks otherwise let him say so—after meeting with the officers. Under one of the Mayor's executive orders, personnel problems are to be solved quickly. The UFO shows intent to carry out the request of the Mayor in this case. Let the Budget Director do his part.

## Questions Answered On Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., New York 7, N. Y.

I have been receiving monthly Security benefits for a year. If I take a job not covered by Social Security, must I still limit myself to \$1,200 a year?

Yes. If you wish to receive all of your Social Security checks,

you should visit your local Social Security office to discuss this matter and to stop your checks if you intend to make more than \$1,200 in a calendar year.

Isn't there some Federal Government record I could apply for to prove my age?

Yes. The Bureau of the Census will search its records for evidence of your age upon the completion of an application and the payment of a fee. Your Social Security office will be glad to furnish you the necessary form and assist you in completing it.

## LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

### Urges Free Health Insurance For Retired

Editor, The Leader;

I read in The Leader where the Mayor is in favor of choice of health insurance plans for City employees. Since Mayor Wagner has been in office there never has been a plan whereby the old retired City employees on a small pension have been eligible for any health insurance from New York.

I am retired 15 years. I can not get any kind of health insurance because I can not pass any physical examination. Besides, on a pension of \$116.01 monthly, I could not pay for it, even if I were in better health.

I worked during the depression years and there was no Social Security coverage those days to give me a supplemental check. This coverage is available to city employees retiring today. The Social Security check alone to those retiring now is more than my entire pension check, not to mention the fact that retirement benefits today are more than double those of 15 years ago. You can figure out how badly the old retired New York City Civil Service pensioner needs health insurance, but none is available to this small group.

Would you contact the powers that be, so that the retirees also get health insurance in the very near future. Not being a large group we have no organization to whom we can appeal, and most of us are too old and decrepit to do much on our own behalf.

C.R.  
Brooklyn

### Death Gamble Bill Discussed by Rep.

Editor, The Leader;

The contents of this letter should be of great interest to a number of employee organizations presently sponsoring the so-called "Death Gamble" amendments to the several retirement systems in order to provide for the members' presumptive retirement the day prior to their deaths.

Our organization has been the pioneer in this legislation for the administrative employees of the Board of Education. In June of 1961, our organization succeeded in having the Board of Education amend the rules and regulations of the B. of E. employees Retirement System (non-teaching) to provide in Section 14-A for the presumptive retirement of its members.

Those organizations which are following the format of the New York City Teachers' Retirement System, Chapter 948, Laws of 1961, Section B20-41.0 are advised to add the following provisions contained in our Section 14-A, substituting for "Section 20" the appropriate provision of their pension system dealing with the refund of the member's accumulated deductions and the payments of six months or twelve months salary as the case may be, as follows:

The amount payable under said Option 1 shall be paid to the designated beneficiary or beneficiaries, or if no beneficiary has been named shall



## Civil Service LAW & YOU

By HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar

(The views expressed in this column are those of the writer and not necessarily constitute the views of this newspaper or of any organization.)

## Corrected By The Courts

THE ESSENTIAL element of the competitive civil service system is the competitive examination. If you lack that, nothing else counts.

ODDLY ENOUGH, some of the most progressive procedures for the improvement of the civil service are frequently used to destroy it. One such, has been used often. That is the career and salary plan. Anyone adversely affected can always rely on the courts to straighten out what the officials cannot or do not want to see or know. Such was the case of Weber and Others v. Theodore H. Lang and Others Constituting the Department of Personnel and the Civil Service Commission of the City of New York, 13 App. Div. 345. In that case the petitioners defeated the Commission in the Appellate Division of the Supreme Court. It was refreshing to read the Court's opinion.

I WILL describe the Weber case. Before I do I want to express concern for the large number of cases which the commissions have been losing lately. Week after week, I report them; and with a little alarm. I will report another one next week. I submit that they should take a second look at themselves and decided to listen to arguments people make to them. This simple method might help.

### MR. WEBER SUES

MR. WEBER and five other men were civil service employees in New York City and held the positions of Personnel Examiner. They achieved their positions by successful competition in a promotional examination and by appointment from a list established on December 29, 1958.

THOSE SIX men were the plaintiffs in the action. They complained that six other men, who were on the same job that they were, Personnel Examiner, had on August 23, 1960, been put into the higher position of Senior Personnel Examiner, without any examination at all. They were the respondents. It appeared that prior to the general reclassification in 1955 under the Career and Salary Plan of 1954, the men promoted had achieved an unlimited salary grade. The plaintiffs, on the other hand, had all received their civil service appointments after the general 1955 salary plan went into effect and, therefore, were graded.

### THE COMMISSION ACTS WRONGLY

IN 1960 a reclassification was made. The six respondents were put by the Commission in the new and higher title of Senior Personnel Examiner—"duties which they had not previously performed" (Court's quotation)—together with increased salaries.

THE LOWER Court had dismissed the petition. It said that since the six examiners tucked into the job had been in an unlimited grade prior to the 1955 general reclassification, they were not "promoted" and that the advance in title and grade was not illegal.

### THE APPELLATE DIVISION CORRECTS

THE CASE went to the Appellate Division. That Court submitted a "per Curiam," or By-the-Court opinion. That is a phrase used in law reports to distinguish an opinion by the whole court from an opinion written by one Judge.

IN ITS OPINION the Appellate Division reversed what the lower Court and the Civil Service authorities had done. It ordered the Commission to stop putting the people in that job who had not passed an examination. The Court wrote:

The City position would not only preserve to the reclassified employees the benefits of the old unlimited grade and the new position of Personnel Examiner, but would also confer the right to assume new and higher positions without competitive examination. This is neither compelled nor sanctioned by the Career and Salary Plan, and is not permissible under the Civil Service Law or the State Constitution.

be paid to the member's estate. Notwithstanding any of the foregoing provisions of this section, this section shall not be applied in those instances where the death benefit payable pursuant to section 20 of these rules and regulations exceeds the amount of the pension reserve."

EDWARD T. KRUGLAK  
Federation of Associations of Employees  
Legislative Representative  
Board of Education

### Asks What Happened To O'Keefe's Report

Editor, The Leader;

What ever happened to the commitment made by the former

Deputy Mayor O'Keefe confirming the recommendations of Welfare Commissioner James R. Dumpson? This incident occurred in 1960 after Mr. Dumpson on orders of Mayor Wagner, issued a departmental evaluation of his unarmed uniformed patrolmen.

The commissioner urged that his patrolmen be recognized as police and paid as such. He stressed parity pay with the Housing Authority Police who are paid a wage of \$5,600-\$6,981, while the Welfare officers only receive a cleaner's salary of \$3,500-\$4,580. To make the situation even worse, the city has begun to use provisionals again to fill the already increasing vacancies.

To compromise the Welfare (Continued on Page 9)

# Recreation Leader Jobs Open in 2 City Agencies; Begin At \$4,550 a Year

Recreation leaders are needed in New York City by the Department of Parks and the Department of Hospitals. Applications for these positions are being accepted on a continuous basis by the Personnel Department. Salary starts at \$4,550 a year with a maximum of \$5,990.

### Requirements

Candidates for this test must be college graduates. The candidate's college studies should have included 18 credits in recreation, physical education, or group work. Six months of paid leadership experience in organized recreational programs may be substituted for the specific credit requirement.

The written test will be of the multiple choice type and may include questions covering such

areas as general intelligence, reading comprehension and arithmetic reasoning. Questions on dealing ground information may also be included.

Candidates will be required to pass a qualifying test before appointment.

Applications will be issued at the Application Section of the Department of Personnel, 98 Duane St., New York 7, New York. Applications will be accepted on

any Tuesday between 8:30 and 8:30 a.m., at 141 Church St., second floor.

# N.Y. State Stock Jobs

Open competitive filing for three stockman titles—clothing clerk, storage clerk, and mechanical stores clerk—has opened with the State of New York.

The filing period will continue through April 26. The examination is to take place on May 26 at many locations throughout the state, including New York City.

There are no educational or experience requirements for these titles which pay from \$63 to \$78 a week. These salary figures do not include the five-percent raise which has been promised by Governor Rockefeller for state employees.

Jobs are open throughout the state in institutions, office buildings and other state operated facilities.

### Blue Collar Jobs

These "blue collar" workers operate office machines, store, order and distribute supplies and

operate machinery in duplicating shops and tabulating equipment.

No physical examination is given but sufficient strength is required to meet the requirements of the jobs. A general intelligence written test will be used to find position on the resulting eligible list.

Application are available at offices of the State Civil Service Commission throughout the state or from the State Civil Service Commission's New York City office, 270 Broadway, N.Y. 7, N.Y.

# Collect Taxes For N.Y. State

New York State tax collector positions are now being offered in New York City at an annual starting salary of \$4,760. Examinations and filing for these openings will take place in New York City.

The specific requirements are either a bachelor's degree, or two years of experience in an investigative program of which one year was spent in field investigation, or one year of experience in collection or investigation work, of which six months was in the field collection of delinquent accounts.

### Appointments

Appointments will be to the State Department of Taxation and Finance, and the Division of Employment, Department of Labor. The maximum salary for the title is \$5,840.

Candidates whose applications are accepted will be notified of the time and place of examination.

They must have the written notification with them when they go for the test.

### The Exam

The exam will be designed to test for a knowledge of collection principles, procedures, and terminology, and for general abilities, as paragraph reading, table interpretation, arithmetic reasoning and vocabulary.

The official announcement, No. 314, and application forms are available from the State Department of Civil Service, The State Campus, Albany, and from the New York City office, Room 2301, 270 Broadway.

## Head Maintenance Engineer Sought On Governors Island

A vacancy exists at Fort Jay, Governors Island, New York, for one supervisory maintenance engineer, GS-11, \$7,560 a year. This vacancy is for a permanent position.

Applicants will have to meet Civil Service requirements.

Interested applicants should immediately visit or call the Civilian Personnel Section, Fort Jay, Governors Island, New York.

## Craig Visitor Named

ALBANY, March 19—Joseph R. LeDice of Lakeville has been appointed a member of the Board of Visitors for the Craig Colony Hospital. His term will expire Dec 31, 1968.

## Supply Clerk & Unit Aide Filing To End March 26

Filing will close on March 26 for two \$4,040-a-year titles with the U.S. Army in New Jersey. Unit aide (Army Reserve—typing), which also pays \$4,345 a year, and general supply clerk are the titles.

Unit aide is on Announcement No. 2-19-4 (60) and general supply clerk is on No. 2-19-5 (60).

These announcements contain full information as to requirements and other details.

They are available from the Executive Secretary, Board of U.S. Civil Service Examiners, Raritan Arsenal, Metuchen, New Jersey.

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# Filing Closing For Over Thirty State Exams On Monday

Filing will close next Monday, March 26, for a host of New York State open-competitive examinations. The positions which are to be filled are in a large number of fields in State government.

- The exams now open are:
- Local assessment examiner, 8043, \$6,280 to \$7,620.
  - Senior real estate appraiser, 8044, \$9,030 to \$10,860.
  - Principal real estate appraiser, 8045, \$10,550 to \$12,590.
  - Senior biophysicist, 8056, \$7,000 to \$8,480.
  - Associate actuary, 8062, \$9,500 to \$11,400.
  - Director of communications, 8063, \$13,680 to \$16,085.
  - Senior draftsman (electrical), 8064, \$4,760 to \$5,840.
  - Assistant sanitary engineer, 8065, \$7,360 to \$8,910.
  - Occupational therapy trainee, 8066, \$4,000.
  - Senior social worker, 8067, \$6,280 to \$7,620.
  - Rent examiner, 8069, \$5,320 to \$6,500.
  - Junior rent examiner, 8070, \$4,250 to \$5,250.
  - Senior rent examiner, 8071, \$6,280 to \$7,620.
  - Principal rent examiner, 8072,

- \$8,580 to \$10,340.
- Director of secondary education, 8075, \$13,860 to \$16,085.
- Public health nurse, 8427, salary varies with location.
- Public librarian, 8443, \$5,620 to \$6,850.
- Recreation director, Essex County Keeseville Youth Commission, 8458, \$4,800.
- Assistant nutritionist, Westchester County, 8470, \$4,880 to \$6,280.
- Assistant director of Workmen's Compensation Board operations, 8076, \$15,200 to \$17,755.
- Speech therapist Erie County, 8481, \$4,200 to \$5,400.
- Assistant civil engineer (structures), Westchester County, 8482, \$6,540 to \$8,420.
- Civil defense representative, 8079, \$5,620 to \$6,850.
- Civil defense safety representative, 8080, \$6,280 to \$7,620.
- Assistant supervisor of civil defense radio services 8081, \$7,000 to \$8,480.
- Senior civil defense represent-

- ative, 8082, \$7,000 to \$8,480.
- Supervisor of civil defense rescue service 8083, \$8,150 to \$9,840.
- Supervising civil defense radiological representative, 8084, \$8,580 to \$10,340.
- Supervising civil defense representative, 8085, \$8,580 to \$10,340.
- Supervisor of civil defense transportation, 8086, \$8,580 to \$10,340.
- Supervisor of Civil defense radio services 8088, \$9,030 to \$10,860.

- Assistant director of civil defense planning 8090, \$10,020 to \$11,990.
- Deputy director of civil defense, 8091, \$15,200 to \$17,776.

## Jobs Open In Social Work

The State of New York is conducting continuous testing for college graduates with degrees in social work. One year of graduate work or experience is necessary before testing. The positions are open in eight titles.

The titles open, with salary and announcement number are:

- No. 147, welfare representative (public assistance), \$6,630 to \$8,040 a year.
- No. 152, welfare representa-

- tive (child welfare), \$6,630 to \$8,040 a year.
- No. 153, senior medical social worker, \$6,630 to \$8,040 a year.
- No. 154, youth parole worker, \$5,940 to \$7,220 a year.
- No. 169, State social worker, (entrance level-all specialties), \$5,320 to \$6,500 a year and \$5,620 to \$6,850 a year.
- No. 183, senior psychiatric social worker, \$6,630 to \$8,040 a year.
- No. 196, parole officer, \$6,280 to \$7,620 a year.
- No. 306, supervising psychiatric social worker, \$7,740 to \$9,360 a year.

For detailed announcements of these or other social work positions, write, specifying the field of interest, to: Mrs. Norma Kunofsky, Sect. 3-W, State Department of Civil Service, The State Campus, 1220 Washington Ave., Albany 1, N. Y.



**NEW PRESIDENT** — Lieutenant Stephen Gecewicz, newly elected president of the Pulaski Association of the Police Department, was formally installed on Sunday at the Queens Terrace in Woodside. Lt. Gecewicz serves as an instructor at the Police Academy.

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# Auditors & Accountants Wanted by Government

Accountants and auditors are being sought by the U.S. Civil Service Commission for civilian jobs with the military services in this country and abroad. These positions begin at \$6,435 and increase in steps to \$8,955 a year.

The positions are with audit agencies of the military services—the U.S. Army Audit Agency, the U.S. Navy Audit Organization, and the Auditor General Field Office, U.S. Air Force.

### Experience

To qualify for these positions, applicants must have had appropriate accounting and auditing experience including professional

experience in making audits or examinations of commercial concerns or Government agencies, or in auditing cost accounting systems which required knowledge of the technical processes of production and cost distribution methods.

Pertinent college study and possession of a CPA certificate may be substituted for part of the required experience.

### Written Test

Persons who have not completed 4 years of college study which included 24 semester hours in accounting subjects, or those who do not possess a CPA certificate obtained through written examination, will be required to take a written test.

Full information concerning requirements to be met and instructions on how to apply are given in civil service Announcement No.

275 B. Applications will be accepted until further notice.

Announcements and application forms may be obtained from the Executive Secretary, Board of U.S. Civil Service Examiners, General

Post Office, Room 413, 271 Washington St., Brooklyn 1, N.Y.; or from the U.S. Civil Service Commission, Washington 25, D.C.

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**LETTERS TO THE EDITOR**  
(Continued from Page 6)  
Police and use them as political  
pawns is the most grotesque farce  
ever contrived.  
MRS. C. V.  
Bronx, New York

**Bauch Explains Replacement Stand**  
Editor, The Leader:  
I have received so many telephone calls and letters regarding my statement in last week's Leader concerning the replacement of uniformed men by clerical employees, that I feel a clarification should be made of Local 832's stand.  
We have no objection to disabled veterans, uniformed men physically unable to perform their normal duties, and others in that category holding down office jobs, but it is extremely galling to a clerical employee to sit next to a physically-able uniformed employee and do the same, if not a better job at half the pay.  
**HERBERT E. BAUCH**  
President  
Terminal Employees Local 832

**Says Transfer Procedures Need Overhauling**  
Editor, The Leader:  
The transfer procedures of the Department of Labor, Division of Employment, can use some overhauling.  
Since last October, I have requested a transfer to a New York City Employment Service office and not once have I received notice on official forms that my request was even being acted upon.  
I work in the Hempstead office and live in Brooklyn, and since I got married two years ago, I find transportation and commuting costs excessive.  
What does a loyal, conscientious and devoted civil servant have to do to obtain management co-operation?  
**EMANUEL D. LASTER**  
Brooklyn, N. Y.

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# Elementary School Teachers Eligible List Established

The Board of Examiners of the Board of Education has established an eligible list for teachers of common branch subjects in daily elementary schools. Harry B. Gilbert, chairman of the Board of Examiners, reported that 1,199 names appeared on the list. The first 300 names on the list are printed here. Theremainder of the list is available for examination at The Leader office, 97 Duane St., N.Y. 7, N.Y.

1 — 50

Marcia E. Hyams of The Bronx, Andrea Gersten of B'klyn, Lillian Mattes of Flushing, Barbara J. Gartenberg of B'klyn, Herbert R. Kohl of NY, Eleanor G. Nitzschke of Staten Island, Anne B. Farrell of B'klyn, Aviva Tepper of Belle Harbor, Fred G. Roebuck Jr. of Kew Gardens, Virgilia K. Wichern of B'klyn, Harriet Holzman of NYC, Nessa Pratin of B'klyn, Jean Klepper of Flushing, Ilse E. Strauss of B'klyn, Barbara Newton of B'klyn, Rosalyn Russ of Flushing, Leila G. Eghtman of The Bronx, Lorraine A. Greenhill of Bayside, Theresa J. Germaine of The Bronx, Mae Benson of B'klyn, Florence J. Boyer of The Bronx, Carol M. Quaid of B'klyn, Carol Berger of The Bronx, Carol Z. Friedman of B'klyn, Ceclia Fenichel of B'klyn, Phyllis R. Simensky of B'klyn, Lillian T. Schreiber of B'klyn, Sandra M. Platzman of The Bronx, Lenore Garfinkel of The Bronx, Barbara N. Brodofsky of The Bronx, Bernice Elbaum of B'klyn, Albert D. Marcus of Kew Gardens, Phyllis S. Gartner of B'klyn, Thea Cooperstein of The Bronx, Judith R. Liebowitz of B'klyn, Sulasmith Sobel of NYC, Catherine A. McCauley of Middle Village, Ethel Rich of B'klyn, Herbert L. Renner of The Bronx, Bruce R. Shames of B'klyn, Janet F. Goller of Forest Hills, Ruth C. Perlman of B'klyn, Harriet Abrams of B'klyn, Mona P. Monroe of NYC, Adrienne Wichter of B'klyn, Ellen Mendel of NYC, Rebecca Schoen of B'klyn, Anita S. Spandorf of B'klyn, Stephanie Darlow of Flushing, and Martin M. Sunshine of Brooklyn.

51 — 100

Dorothy A. Ducas of Cambria Heights, Ellen L. Silverstein of B'klyn, Phyllis M. Werfel of B'klyn, Gladys A. Hearn of B'klyn, Jean Salmoni of B'klyn, Alison C. Levy of Yonkers, Louise N. Adams of Cedarhurst, Frances B. Esterly of Staten Island, Judith Goldstein of B'klyn, Ellen Levine of B'klyn, Edna M. Bashkin of NYC, Alice J. Hall of B'klyn, Barbara R. Bush of B'klyn, Charlotte Mendoza of Flushing, Rochelle Zigelman of NYC, Irene T. Oberstein of Great Neck, Sheldon Schwartz of NYC, Ina L. Sternberg of NYC, Gail L. Weiss of Woodmere, Roslyn Shapiro of B'klyn, Cella Kass of New Rochelle, Miss Mina Keller of B'klyn, Ethel H. Perin of Bayside, Judith A. Perry of B'klyn, Carol L. Delellis of Bronxville, Rosanne Bennett of Middle Village, Harriet D. Littlejohn of Jamaica, Carole A. Geraci of Oceanside, Phyllis Grossman of NYC, Ruth Mitchel of The Bronx, Beverly Kantor of Whitestone, Richard G. Benning of Monroe, Carol J. Pearson, of B'klyn, Carolyn H. Young of The Bronx, Florence Selub of Bayside, Carolyn Dicker of Douglaston, Harriet A. Bloomberg of B'klyn, Mona R. Englander of The Bronx, Marvin M. Schnaidman of NYC, Laurie Freed of B'klyn, Carol G. Gray of NYC, Edith R. Edelson of B'klyn, Janet Kramer of B'klyn, Barbara J. Stange of The Bronx, Ann B. Rhines of The Bronx, Ronald H. Cohen of B'klyn, Joan B. Stolzberg of B'klyn, Joan P. Medway of B'klyn, Phyllis Rubin of Kew Garden Hills and Donna G. Dymma of B'klyn.

101 — 150

Stephanie Miller of Far Rockaway, Beatrice Schofield of Belle Harbor, Anita Z. Lind of NYC, Ida Krauss of B'klyn, Deborah M. Stang of The Bronx, Adele Kramer of B'klyn, Jacqueline Flato of NYC, Melinda Fischer of B'klyn,

Evelyn R. Goldfine of NYC, Joyce Schun of The Bronx, Etta G. Pollcastro of Flushing, Ellen V. Kopp of Richmond Hill, Louise M. Parker of Jamaica, Iris M. Morgenbesser of B'klyn, Jacqueline A. Gerber of Jamaica, Carole M. Livingstone of B'klyn, Lois Danis of The Bronx, Diana Gersch of B'klyn, Leslie F. Korn of B'klyn, Marcia Like of B'klyn, Judith A. Jaffee of The Bronx, Rita Kartzinel of Flushing, Barbara Shefter of New Rochelle, Marjorie H. Wood of Saten Island, Jane McKinney of The Bronx, Linda H. Perlstein of B'klyn, Gertrude E. Greenberg of The Bronx, Robert L. Gerstein of NYC, Bonita Spar, of Bayside, Patricia Kilmartin of NYC, Marvin Kramer of Jamaica, Susan E. Morse of NYC, Joan Warsaw of B'klyn, Barbara Bauman of Flushing, Susan Zeller of Forest Hills, Emma D. Williams of B'klyn, Leonard Lowy of Yonkers, Marilyn Mintz of The Bronx, Pearl Jones of B'klyn, Roberta Rovner of The Bronx, Evelyn Flertag of NYC, Loraine F. Hollander of Woodhaven, Cynthia L. Amberg of Cambridge, Mass. Roberta Ziviak of Flushing, Arlene Fein of B'klyn, Rita B. Cohen of Jamaica, Sheila C. Reinstein of B'klyn, Marion Cohen, of The Bronx, Bonnie Biel, of NYC and Regina J. Hegenbart of B'klyn.

151 — 200

Sylvie Rosh of Forest Hills, Carol F. Zimmerman of B'klyn, Phyllis Scanton of NYC, Harriet Bluming of Flushing, Judith S. Rubin of B'klyn, Harriet David of Jackson Hgts, Phyllis A. Rosenzweig of Laurelton, Evelyn J. Murawski, of The Bronx, Patricia A. Burke of Richmond Hill, Eileen M. Romer of B'klyn, Resilene C. Dooreck of Rockaway Park, Katherine J. Demeo of B'klyn, Christine M. Reilly of Bronxville, Norma R. Fredrics of The Bronx, Armando F. Wamba of The Bronx, Rose K. Lerman of B'klyn, Kathleen C. Phair of NYC, Joan Meyerson of B'klyn, Pauline Flamm of B'klyn, Estelle G. Kramer of B'klyn, Roland Fetzer of B'klyn, Susan Inge of NYC, Lillian Heifetz of NYC, Yetta Lubow of The Bronx, Ann Brilliant of The Bronx, Helen Lorenz of Hollis, Lillian Barlow of Rockville Centre, Elaine D. Klein of B'klyn, Jerry Polon of B'klyn, Claire M. Lavin of B'klyn, Marlene Weinstein of B'klyn, Susan R. Steingarten of NYC, Arlene Porper of Bayside, Harry W. Swanson of Lynbrook, Margaret M. Kiernan of The Bronx, Alice Guglielmo of The Bronx, Vivian L. Gelfman of B'klyn, Katherine R. Healy of Woodside, Riva Yonks of B'klyn, Barbara H. Dubin of The Bronx, Milton T. Prager of B'klyn, Anne Sullivan of Flushing, Faith Spitz of B'klyn, Margaret M. Hanley of B'klyn, Susan J. Landau of Yonkers, Marion Romancheck of S. Ozone Park, Arlyne R. Stubbs of Flushing, Marvin Galina of The Bronx, Helene R. Goldman of NYC, and Merle Y. Meeks of B'klyn.

201 — 250

Sara J. Taylor of Forest Hills, Mary C. Dolan of B'klyn, Mary T. Collins of B'klyn, Sheila B. Renert of Rego Park, Mary A. Farley of Glendale, Stanley J. Cohen of Staten Island, Joan E. Regunberg of B'klyn, Joanne M. Bisogno of the Bronx, Phyllis Richards of Bellerose, Eileen O'Connor of NYC, Diana B. Petkanas of Astoria, Patricia Rocknak of Flushing, Hensley B. Jemmott of Springfield Gardens, Stefanie Lir-off of B'klyn, Lenore Rademan

of the Bronx, Shirley R. Peck of the Bronx, Rosemary C. Sheridan of the Bronx, Bette W. Davis of N.Y.C., Zelda Itzkowitz of Staten Island, Mary A. Richert of Jamaica, Gilbert A. Effron of Ozone Park, Mathilda E. Harris of B'klyn, Maureen A. Coonan of B'klyn, David Silver of N.Y.C., Bette Susan Grossberg of B'klyn, Patricia J. Hammer of Maspeth, Beatrice A. Blackwood of Cambira Hgts, Mary Alice T. Riddle of B'klyn, Lucille Goldmere of B'klyn, Theresa E. Cerone of Flushing, Doris L. Klein of the Bronx, Susan Wallack of Woodmere, Judith S. Robersch of Queens Village, Colene Hargett of B'klyn, Alice A. Connolly of the Bronx, Gail Schrank of B'klyn, Maxine Applebaum of Staten Island, Richela London of Forest Hills, Alma R. Hardie of Staten Island, Alendra L. Cooper of N.Y.C., Kathleen A. Trustey of Queens Village, Rose J. Puld of B'klyn, Abby L. Breslaw of Forest Hills, Arline Fox of B'klyn, Judith Adler of B'klyn, Estelle Handelsman of B'klyn, Charlotte A. Murphy of the Bronx, Rolaine Rottman of B'klyn, Carolyn A. Dreyer of B'klyn, Myra Alexander of Flushing.

251 — 300

Gloria C. Stein of Far Rockaway, Julie A. Ness of B'klyn, Carole Epstein of B'klyn, Joyce Miller of Flushing, Erika W. Brockmann of Ridgewood, Elizabeth C. Stone of N.Y.C., Lucille Avruch of B'klyn, Frank L. Tarzia of N.Y.C., Linda B. Adler of B'klyn, Mary L. Mahon of the Bronx, Gail Gross of B'klyn, Amy J. Schaffner of B'klyn, Charlotte J. Kaplan of B'klyn, Emily A. Burke of N.Y.C., Trudy L. Davis of Dumont, Zinnia Schonhaut of B'klyn, Jane K. Wild of the Bronx, Alice L. Colton of B'klyn, Arlene Glatzer of B'klyn.

Margaret A. Stephans of Staten Island, Barbara A. Breslin of B'klyn, Ruth Zung of Mt. Vernon, Carole B. Rose of Staten Island, Natalie K. Betz of B'klyn, Leatrice B. Rude of B'klyn, Sandra F. Shollinsky of B'klyn, Muriel Orenstein of Floral Park, Ruth Nelson of B'klyn, Irma B. Shoag of B'klyn, Judith Bachman of NYC, Barbara P. Serpone of The Bronx, Geraldine Cooperman of B'klyn, Lorna Smith of B'klyn, Lorraine Shendies of The Bronx, Linda R. Mantel of B'klyn, Gail M. Matthews of The Bronx, Toby B. Tetenbaum of NYC, Natalie Scharf of The Bronx, Margaret I. Many of Beechhurst, Valerie Barden of NYC, Eleanor Levenson of NYC, Mary A. Bailey of Staten Island, Jeanne E. Tessier of B'klyn, Paula L. Weiss of B'klyn, Elaine Thompson of B'klyn, Jane L. Sanders of Merrick, Susan H. Goldberg, of NYC, Elinore A. Caulfield of The Bronx, Sondra D. Rappaport of Jamaica and Susan J. Strauss of Bayside.

## AEC Has Job For Industrial Hygienist

The Health and Safety Laboratory of the U.S. Atomic Energy Commission, in New York City, has an opening now for an industrial hygienist at \$6,435 to \$10,255 a year, depending on experience and training.

Required are a bachelor's degree and two years of experience. Apply to the Personnel Officer, USAEC, 376 Hudson St., New York 14.

# School Secretaries Ask New Salary Schedule

The New York City School Secretaries Association has advanced a 13-step salary plan which they will request to be adopted by the Board of Education for the 1962-63 school year.

The plan includes annual increments up to and including the tenth year of service. Another increment would be due after 15 years while the final step in the schedule would be given after 25 years.

The plan, as advanced by the association is:

Years of Service	Salary Step	Present Schedule	Proposed Base	Diploma Plus 60 Hours	B. A. Degree Or Equivalent
0	1	\$3850	\$4500	\$4900	\$5300
1	2	4020	4800	5200	5600
2	3	4195	5100	5500	5900
3	4	4370	5400	5800	6200
4	5	4545	5700	6100	6500
5	6	4720	6000	6400	6800
6	7	4895	6300	6700	7100
7	8	5070	6600	7000	7400
8	9	5265	6900	7300	7700
9	10	5470	7200	7600	8000
10	11	5675	7500	7900	8300
15-24	12	5880	8000	8400	8800
25	13	—	8500	8900	9300

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CHARMING, comfortable 4 room home, set on beautiful landscaped corner location, full basement, automatic heat. Excellent neighborhood. Walk to schools, churches and shopping.

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ROOSEVELT  
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**MAGNIFICANT GEORGIAN COLONIAL**  
**FULLY LANDSCAPED 40x100 TERRACED PLOT**

3 1/2 spacious rooms, 4 cross ventilated bedrooms 2nd floor, new ceramic tile bath, large enclosed solarium, plus open patio over attached garage, 22 ft. living room with paneled built-in bookcases, woodburning fireplace, 14x16 formal dining room, modernized kitchen, plus separate breakfast room. Extra bath & laundry room 1st floor, 2 1/2 rooms with 2nd kitchen in finished basement (rentable at your option). New American Standard oil unit & copper plumbing throughout. All usual extras included. Located in one of Queens best areas, near schools & shopping, within 7 minutes of 8th Ave. subway. Exclusive with our office. Asking \$24,500, terms arranged, call for appt. Ask for File E341.

**E-S-S-E-X**

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JAMAICA

AX 7-7900

**LEGAL NOTICE**

SALAH, MESSAOU BEN, also known as MESSAOU BEN SALLAH and MASSAUD BEN SALLAH.—File No. P 861, 1962.—CITATION.—The People of the State of New York, By the Grace of God Free and Independent, To BOUMHIDI BEN SALAH, named in will as Boumhadi Ben Salah, ZAHRA BENT SALAH, HADOUCH BENT SALAH, named in the will as Khadouze Bent Salah.  
YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on April 19, 1962, at 10:30 A.M., why a certain writing dated April 22nd, 1954 which has been offered for probate by HADJ ALI BEN MOHAMED and ABRAHAM MOHAMED residing at respectively 404 West 56th Street, New York, New York, and 331 - 13th Avenue, Newark, New Jersey, should not be probated as the last Will and Testament, relating to real and personal property, of MESSAOU BEN SALAH, also known as MESSAOU BEN SALLAH and MASSAUD BEN SALLAH, Deceased, who was at the time of his death a resident of 334 West 49th Street, New York, in the County of New York, New York.  
HON. JOSEPH A. COX,  
Surrogate, New York County.  
PHILIP A. DONAHUE,  
Clerk.

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BEAUTIFULLY arranged, 6 large rooms, apt. mod. kitchen, 2 baths, modern. With terrace. Rent \$175 with security. Call PR. 4-3520.

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RIDING RANCH, 100 acres, near cities. Lakes, 2 ponds, Paddocks, club house, official size arena, 7 room modern home. Price \$25,000 includes horses, tack, tractor, hay wagon, farm equipment, kitchen equipment. One third down payment. MORT WIMPLE, REALTOR, Shannville, N.Y.

**WANTAH**

Income property. Legal 2-family. Private entrances, full bsmt, 2 car garage. Walk to school; station. \$25,600. OWNER, Castle 1-3736.

**House For Sale**

7 RM. HOUSE for Sale, 2 car Garage, Workshop 12x20. Lot Acreage 100'x-200'. 85 Inwood Ave., Selden, or Call Selden 2-5852, after 4:00 P.M.

SULLIVAN COUNTY — New York State. Dairy-Poultry farms, taverns, Boarding Houses, Hotels, Dwellings, Hunting & Building Acreage. The Tegeler Agency Inc., Jeffersonville, New York.

**G.I. \$200 DOWN**

ST. ALBANS - HOLLIS AREA  
7 ROOMS, COLONIAL, 3 MASTER BEDROOMS, Extra kitchen, large living and dining room area, oil heat, full basement, beautiful backyard. Civilian. \$590 down. OWNER'S EXCLUSIVE AGENT.  
**JA. 4-7300**

SULLIVAN COUNTY — New York State. Dairy-Poultry farms, taverns, Boarding Houses, Hotels, Dwellings, Hunting & Building Acreage. The Tegeler Agency Inc., Jeffersonville, New York.

SIVERSIDE DRIVE, 1 1/2 & 2 1/2 private apartments interracial. Furnished. The Eagle 7-4118

4 BEDROOM, brick 75x300 plot, finished basement, garage. Summer house on lot.  
**\$24,500 — \$3,000 Cash**  
**SMALL CASH**  
**ST. ALBANS**  
Mother & Daughter, sold brick bung, 5 rms down, 2 up and bath. Finished basement, 2 car garage.  
Asking **\$22,900**

**HOLLIS**  
4 bedrooms, stucco, 1 1/2 baths, garage, oil heat.  
**\$19,500**  
**A DREAM!**

**HEMPSTEAD**  
Custom Cape, brick, 4 bedrooms 2 1/2 baths, finished basement with bar, 2 car automatic garage, 70x325 plot, automatic sprinkler system, 20x40 ft. swimming pool with bath house. Marble glass Hollywood kitchen, enclosed patio. Extras include Washer, Dryer, Dishwasher, wall-to-wall carpet, 2 freezers. Asking **\$36,900**

**Belford D. Harty Jr.**  
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**SPRINGFIELD GDNS.**  
Magnificent ranch. All brick. Only 7 yrs old, 6 1/2 rms, 3 bedrooms, full bsmt, gar. Only \$790 cash down.

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Beautiful detached colonial. Surrounded by 1/4 acre, 9 rms, 2 baths, 5 bedrooms, 24' livingrm, formal diningrm, luxuriously fin bsmt, det gar. Only \$800 cash down.

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**SPRINGFIELD GARDENS**  
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**2 GOOD BUYS**  
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**\$1,000 DOWN**  
1-FAMILY, completely detached, A1 condition, gas, steam heat, 1 car garage, finished basement, storms, screen, Venetian blinds, refrigerator and stove. 1 block to transportation.  
**\$12,400**

**NEW! NEW!!**  
**SPRINGFIELD GDNS.**  
MODERN 2-family, brick and shingle on large plot. Two 6 room apts. with 3 bedrooms each. Private entrances, gas heat, 2 heating units. A whale of a buy at...  
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Other 1 & 2 Family Homes  
**HAZEL B. GRAY**  
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**AX 1-5858 - 9**

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RETIREMENT HOMES from \$4,500 up  
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## WALK TO SUBWAY

DETACHED, 6 rooms, large plot, refrigerator, storms and screens, convenient to shopping.

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FULL PRICE \$11,500

## RENT WITH OPTION TO BUY

LEGAL 2-FAMILY

DETACHED, 50x100 custom built with 2 separate entrances, oil heat, refrigerator, storms and screens, garage, convenient to transportation and shopping.

RENT \$175 A MONTH — CALL IMMEDIATELY

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Open 7 days a week  
Till 8 P.M.

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Next door to Sears-Roebuck, Ind. "E" or "F" train to 160th St. Sta.

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**4 BEDROOMS**

8 SPACIOUS rooms, full basement, oil unit, 50x100 corner plot, fenced, 2 car garage, attic. Must see! Nr. everything. Top area, \$500 on contract.

HEMPSTEAD

**MODERN HOME**

RANCH, 2 bedrooms, stairway to attic, oil unit, fenced plot, shrubbery, fruit trees. Attractive. Modern. \$500 on contract.

HEMPSTEAD

**BUNGALOW**

4 1/2 ROOMS, attic space, gas heat, full basement, garage, 45x100 plot, fenced. Immediate occupancy. A beautiful area. Walk to everything. \$79.89 a month carries all. Hurry, won't last. By appointment only.

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**EXTRA SPECIAL FOR VETERANS**

BUNGALOW, 6 1/2 rooms, 2 baths, garage, 80x125 plot, basement, oil heat, nr. everything, low tax. Won't last! No cash G.I.

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Directions: Take Southern State Parkway Ext. 19, Peninsula Boulevard under the bridge to South Franklin Street.

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**DETACHED TUDOR**  
9 rms, 5 bedrooms, den, futuristic, all mahogany kitch, banquet sized diningrm, 20' livingrm with log burning fireplace, 3 full baths, sumptuous basement, garage. Oversized garden plot, enclosed solarium. Immediate possession. Priced to sell this weekend.  
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ALL LARGE sunlit rooms, full basement with oil heat, large plot with garage, vacant soon. BAYSLEY PARK, 9400 Cash.  
**H & H — JA. 3-5300**

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VACANT, redecorated, 7 beautiful rooms, tiled bath, formal dining room. Corner landscaped, garage, oil heat, painted in and out. Move right in.  
**OL 9-6700**

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AVERNE, L.I.  
DELIGHTFUL, 1 and 2 room apts, fully furnished with kitchenette — steam heat, nr. subway and shopping. Call GR 4-9129.

**Exam Study Books**

to help you get a higher grade on civil service tests may be obtained at The Leader Bookstore, 97 Duane Street, New York 7, N. Y. Phone orders accepted. Call BEekman 3-6010. For list of some current titles see Page 15.

# Part-Time Jobs Open As Crossing Guards; To \$1.75

The New York City Police Department is now recruiting school crossing guards for part-time jobs which open in September.

The examination will be held on May 26 for these jobs which pay from \$1.65 an hour. Top pay of \$1.75 is received after two years of service.

School Crossing Guards are responsible for protecting children at designated traffic spots. The work is part-time during a five-day week throughout the school term. An average day involves an hour of duty in the morning and in the afternoon, with a two-hour tour at noontime.

It is desirable that guards live no further than one third of a mile from their assigned crossing, since duties require them to commute from home three times a day. Successful candidates for these positions will receive training course at the Police Academy prior to a regular assignment.

Applicants must be U.S. citizens between the ages of 25 and 50. Female candidates may not be less than 5 feet 1 inch tall; males not less than 5'5". Weight should not be abnormally out of proportion to height. Other prerequisites are good hearing, a grammar school diploma or the equivalent, 20/40 vision with glasses, and good character. It is stressed that any-

one presently employed by the City of New York is not eligible.

Interested persons may apply now at their local precinct station house. Candidates may select as many as four school crossings at the time of application, provided each is within one-third of a mile of his residence.

The examination will consist of

a medical examination, character investigation, and oral interview, along with the previously mentioned written test. Applicants will be notified by mail concerning the exact time and place.

The Department gives all guards a uniform allowance of \$15 after six consecutive months of service within a fiscal year.

## File Until March 30 For Overseas Jobs With State Department

A representative from the U.S. State Department will be in New York City until March 30 to interview applicants for overseas jobs as secretaries, communications clerks, and typists.

Halljeane Chalker, personnel officer for the State Department, can be contacted at her temporary headquarters in Room 506, 220 East 42nd St., New York City, from 10 a.m. until 7 p.m.

"We want vigorous, enthusiastic people with a thoroughly American point of view, representing all areas of American life," Miss Chalker said.

Office skills are also necessary. All applicants must pass typing tests and secretaries must have good shorthand. All jobs require office experience.

To qualify as an applicant, one

must be a high school graduate, at least 21 years of age, single, with no dependents, able to pass a rigid physical examination, and willing to go anywhere in the world. He must have been an American citizen for at least five years.

Miss Chalker is also hoping to find similarly qualified people to serve in the Department of State in Washington, D.C., where there are Civil Service positions for secretaries, teletypists and clerk typists who prefer jobs in the United States.

Qualifications for such positions are a high school education, a minimum age of 18, and American citizenship. Applicants must be able to pass Civil Service tests in typing and/or shorthand.

### LEGAL NOTICE

CITATION. — THE PEOPLE OF THE STATE OF NEW YORK. By the Grace of God, Free and Independent. To Attorney General of the State of New York; Anne Yves G. Salsan; Renee Anna C. Le Bris; Lucie Vuillaume; Jeanna L. G. Doudelet; Marguerite M.A.G. Delage; Gustave Le Guillou; Maurice Jean Colas; Yvonne Anna C. Le Floch; Edmonde Joseph Le Floch; Edmonde Henriette Lorien and Daniel Edmonde Le Floch, as alleged distributees of Marie Colas Le Floch, Deceased; Francois Marie Bellec, Pierre P. B. Bellec and Genevieve B. Faouen as alleged distributees of Marie Guergun Bellec, Deceased; Arthur Schenkein; and to "John Doe" the name "John Doe" being fictitious, the alleged husband of Olive Colas, also known as Olive Colas, deceased, if living and if dead, to the executors, administrators, distributees or otherwise of "John Doe" deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; and to the distributees of Olive Colas, also known as Olive Colas, deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of Olive Colas, also known as Olive Colas, deceased, who at the time of her death was a resident of Salvation Army Home, 6 Rivington Street, New York, N.Y. Send GREETING:

Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

## Inspect Trucks; \$4,345

Men with background in truck inspection are being recruited by the Interstate Commerce Commission for immediate jobs.

The jobs pay \$4,345 a year to start and require at least two years of experience in investigation, supervision or administration involving motor vehicles or highway safety. Applicants must be at least 18 years of age and in good physical condition.

For further information and application forms, visit the second region of the U. S. Civil Service Commission, 220 E. 42nd St., New York 17, N. Y. The announcement date.

# Apprenticeship Positions Open At Navy Yard

An opportunity to serve as apprentices in mechanical trades is being offered now by the Brooklyn Navy Yard.

These apprenticeships carry career-conditional status and pay \$78.40 a week to start.

There are no qualification or experience requirements. The only requirement is to pass the test. It will contain questions designed to measure aptitude for learning and performing the job's duties.

The full title of the exam is "apprentice (first year) mechanical trades." Complete information on it is in Announcement No. 2-1-1 (1962).

The announcement and application forms are available from most post offices (except the main post office in Manhattan); from the Executive Secretary, Board of U.S. Civil Service Examiners, New York Naval Shipyard, Navy Base, Brooklyn 1; and from the Second U.S. Civil Service Region office, 220 East 42 St., New York 17.

### The Trades

The apprenticeship trades are: Blacksmith, boatbuilder, boiler-maker, coppersmith, electrician, electrician (power plant), electronics mechanics, joiner, machinist, machinist (marine), molder, painter, patternmaker, pipe coverer and insulator, pipefitter, rigger, sailmaker, sheetmetal worker, shipfitter, shipwright and welder.

# Practical Nurses; \$3,760

Licensed practical nurses are being appointed now to positions with the Kingsbridge Veteran's Hospital, Kingsbridge Road and Webb Avenues, Bronx.

Licensed practical nurses start at \$3,760 a year, and applicants must have successfully completed a full-time program of study in practical nursing approved by a legally designated state approving body.

Applications and additional information can be obtained by the Placement Officer at the Veterans Administration Hospital, 130 West Kingsbridge Road, Bronx 38, New York.

# Sanitary Eng'rs. Last Week To File

New York State will close filing for positions as assistant sanitary engineers on Monday, March 26. The examination for the 7,360 positions will take place on April 26.

Appointments will be made to the State Health Department.

Candidates are required to have a bachelor's degree in civil, chemical, mechanical sanitary public health or environmental engineering or a master's degree in sanitary engineering, public health, air pollution or radiological health. They need not be New York State residents.

### Investigates

The positions involve investiga-

tion of water supplies, sewage systems and other public facilities, with reports following the investigation. Environmental health factors related to disease outbreaks and local sanitary engineering problems also concern Assistant Sanitary Engineers.

Applications and further information are available from Recruitment Unit, 62 New York State Department of Civil Service, The State Campus, Albany 1, N.Y.

### LEGAL NOTICE

CITATION. — THE PEOPLE OF THE STATE OF NEW YORK. By the Grace of God, Free and Independent. To Elizabeth Caroline Bishop; George H. Bostwick; and to Louise C. Scoular, if living and if dead, her executors, Administrators, Distributees and assigns whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of Martha Coober, also known as Martha M. Coober and Martha Mary Coober, deceased, who at the time of her death was a resident of 410 East 85th Street, New York, N.Y.

Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 10th day of April, 1962, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, HONORABLE S. SAMUEL DI FALCO, a Surrogate of our said County, at the County of New York, on the 19th day of February, in the year of our Lord one thousand nine hundred and sixty-two.

Philip A. Donahue, Clerk of the Surrogate's Court.

HYDE, MARGARET. — File No. P 602, 1962. — CITATION. — The People of the State of New York. By the Grace of God Free and Independent. To Bridie Greeley; Patrick Greeley; John Greeley; Patrick Joseph Greeley; and to Margaret Conroy; Grace Conroy; Mary Conroy; Harry Conroy; John Conroy and Steven Conroy if living, and if they be dead, to their heirs at law, next of kin and distributees, whose names and places of residence are unknown and after diligent inquiry cannot be ascertained and if any of them died subsequent to the decedent herein, to their respective executors, administrators, legatees, devisees, residuary and successors in interest, all of whose names and places of residence are unknown and cannot be ascertained, and to any other heirs at law and next of kin of Margaret Hyde, deceased, whose names and places of residence are unknown.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on April 17, 1962, at 10:30 A.M., why a certain writing dated May 7, 1956, which has been offered for probate by Bridie Greeley, residing at 337 East 82nd Street, New York, New York, should not be probated as the last Will and Testament, relating to real and personal property, of Margaret Hyde, Deceased, who was at the time of her death a resident of 156 West 90th Street, in the County of New York, New York.

Dated, Attested and Sealed, March 1, 1962.

HON. S. SAMUEL DI FALCO, Surrogate, New York County. PHILIP A. DONAHUE, Clerk.

## Shoppers Service Guide

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Appliance Services Sales & Service second Refrigs, Stoves, Wash Machines, combo sinks. Guaranteed TRACY REFRIGERATION—CO. 2-5900 340 E 146 St. & 1204 Castle Hills Av. Bx TRACY SERVING CORP.

Typewriter Bargains Smith-\$17.50; Underwood-\$22.50; others Pearl Bros., 476 Smith, Bkn, YK 6-8024

Important Notice SUPERINTENDENT of buildings and grounds. Employed in large upstate school. Wishes to change to a school district in Rockland or Putnam counties. Excellent references. Well Qualified. BILL HARRIS, 2671 GOLDEN AVE., BRONX, N.Y.

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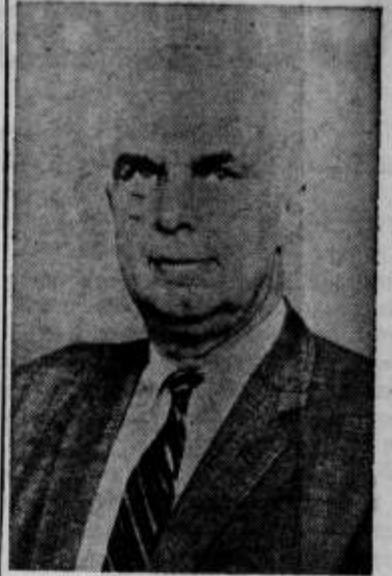
FREE BOOKLET by U. S. Government on Social Security, Mail only. Leader, 97 Duane Street, New York 7, N. Y.

# W. L. Schnizer Retiring After 32 Years; Served Under 7 Comptrollers

Winthrop L. Schnizer of 88-05 Merrick Blvd., Jamaica, chief accountant in the office of the Comptroller, is retiring after having served 3 years under seven Comptrollers, from Charles Berry to the incumbent, Abraham D. Beame. He was graduated from New York University as a Bachelor of Commercial Science in 1926, and was an accountant with the New York Title and Mortgage Co. before entering city service, Dec. 16, 1930.

He was assigned to an office on the eighth floor of the Municipal Building. He has remained on that floor since, except for a short period after the attack on Pearl Harbor, when he was "borrowed" from the Comptroller to establish the accounting system of the Office of Civil Defense.

He returned to the eighth floor in 1942 as chief of the Division of Disbursements, under Comptroller Joseph L. McGoldrick, and became assistant chief accountant under Comptroller Lawrence E. Gerosa in 1958.



W. L. SCHNIZER

As chief accountant, he has been the overseer of all the accounting records for the entire city. Every dollar of the city's revenues and disbursements have come under his scrutiny.



prize-winning suggestion to the State Employees Suggestion Program. Mr. Scherry's suggestion dealt with simplifying and improving the handling of outgoing registered mail. Looking on at the ceremony is Mrs. Scherry.

**PRIZE-WINNER** — Secretary of State Caroline K. Simon, left, is shown presenting a citation to Francis A. Scherry, senior mail and supply clerk with the Department of State, for his

## Heating Equipment Mechanics Sought

Applications are being accepted continuously for heating equipment mechanic jobs at Army Headquarters on Governors Island and at other Federal agencies in New York City.

The jobs pay \$2.60 an hour to start, for those with two years of experience, and \$2.81 an hour for those with three years of experience.

The experience must have been in the installation, repair and maintenance of at least one of the basic types of heating systems—forced hot water, steam or hot air.

There will be no written test and candidates will be rated on the extent and quality of their experience.

Further information and application forms are available from the Executive Secretary, Board of U. S. Civil Service Examiners, Headquarters Fort Jay, Governors Island, New York 4; or from the Second U.S. Civil Services Region offices, 220 East 42nd St., New York 17; or from Brooklyn, Staten

## Brooklyn Vets Hospital Needs Stock Clerk

The Veterans Administration Hospital, 800 Poly Place, Brooklyn 28, New York, has a vacancy for an inventory or stock control clerk, GS-4, preferably with a knowledge of key punch operations. Salary from \$4,040 to \$4,670 a year is offered.

Applicants must have federal civil service status.

For further information, visit or write the Personnel Office at hospital, or call Mrs. Baron at TE 6-6600, Extension 389.

## Journeyman Machinist, at \$2.91, Sought

The U.S. Public Health Service Hospital on Staten Island has an opening now for a journeyman machinist with welding skill.

The job pays from \$2.91 to \$3.21 an hour, and there are liberal fringe benefits.

To qualify, applicants should have completed a four-year apprenticeship, or have had four years of practical experience in the trade.

Interested applicants should contact Naomi Lynch, Chief, Personnel Section, U.S. Public Health Service Hospitals, Staten Island 4, N.Y.

## Tompkins Unit Will Meet On March 30

The first Spring meeting of the Tompkins chapter of the Civil Service Employees Association will be held March 30 at the De-Witt School Building (Old High School) at 8 p.m. in room 2.

The nominating Committee will present the slate of Candidates for new Chapter officers. Nominations from the floor will be in order. All members are urged to be present at this meeting, and to bring a non-member. It is very important to the good of the Chapter.

First vice president Leon Holman, and Chapter representative A. R. Marshall attended the February-March dinner meeting at Albany, and will present their report at this time.

News correspondent A. R. Marshall has been nominated as chairman of the coconut picking committee and is leaving immediately for the South.

## Bill Signed To Provide Continuity During Disasters

ALBANY, March 19.—Governor Rockefeller has signed a bill to give local governments the power to provide for the continuity of government in the event of a great public disaster.

The measure, sponsored by the State Office for Local Government, empowers political subdivisions to adopt local laws to provide for their continuity and the succession of their officers when such officers are disabled or are absent from the political subdivision during a public disaster emergency.

The local acts authorized by the bill may become effective with or without a public referendum.

TO BUY, RENT OR SELL A HOME — PAGE 11

## Erie Honors Retired Aides

BUFFALO, March 19—Erie County Executive Edward A. Rath has awarded the county's Certificate of Appreciation to nine more retired county employees.

George H. Slaght, 79, a County Hall janitor for 51 years, headed the list. Other retirees and their length of service:

Charlotte A. Bihler, telephone operator, 30 years; Thomas J. Dunn of Alden, jail sergeant, 32 years; Walter N. Howard, probation officer, 29 years; Mrs. Charlotte A. Gese, case supervisor, 25 years; Harry G. Voght, case worker, 30 years; Helen M. Day, librarian, 30 years; Mary F. Mislin of Williamsville, document clerk, 35 years.

Daniel H. Heacock, court clerk who died after 43 years service, was honored posthumously.



**SCOUTS CELEBRATE** — The Rockland State Hospital Boy Scouts, under the leadership of Charles Harwood, institutional representative, held their 18th annual dinner and court of honor recently in the Children's Group Auditorium at the hospital. Attending were, from left: Mr. Harwood, Father James F. Cox, Catholic Chaplain; Lewis C. Van Huben, chief stationary engineer at the hospital; Mrs. Catherine Irvine, supervisor of Building 36; and Howard Mehl, District Commissioner.



**SHOW TIME** — One of the most popular features of the annual dinner meeting of the Civil Service Employees Assn. is the gridiron-type entertainment presented at the end of the dinner. The cast is composed entirely of CSEA members and the script was also prepared by them. The boys and girls are seen here during rehearsals of the various skits that depicted the ups and downs, the humorous and gay side of civil service life. Most of the satires were accomplished through songs and dances. A large and appreciative audience applauded their efforts heartily.

## Eligibles on State and County Lists

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2. Miller, B. Albany	914
3. Dodge, I. Albany	909
4. Mullin, J. Colonie	907
5. Wiedorff, F. NYC	900
6. Devine, M. Albany	899
7. Madison, N. Albany	894
8. Young, N. NYC	884
9. Lewis, R. Bronx	867
10. Murray, I. Brooklyn	864
11. Crocco, L. Rensselaer	863
12. Connolly, E. Bronx	860
13. Walsh, R. Albany	859
14. Stockton, H. Albany	848
15. Butcher, E. Brooklyn	845
16. Levy, T. Brooklyn	841
17. Pangburn, F. Albany	839
18. Curry, E. E. Elmhurst	833
19. Campion, M. Voorheesville	830
20. Stack, M. Albany	830
21. Humber, L. Colonie	830
22. Humber, M. Latham	823
23. Glenn, M. Albany	820
24. Jaffe, D. Brooklyn	820
25. Frick, S. Slingerland	819

26. Burns, B. Bronx	813
27. Winkelspecht, B. Albany	812
28. Powers, E. Latham	810
29. Campbell, E. Albany	809
30. Delaney, F. Mt. Vernon	804
31. Arrington, E. Brooklyn	803
32. Cohen, W. Albany	802
33. Goodwin, F. Schenectady	800
34. Hohenstein, E. Albany	798
35. Kieper, L. Albany	793
36. Lyons, F. NYC	789
37. Feldman, R. Brooklyn	789
38. Lambert, R. Staten Isl	788
39. Gillespie, J. Albany	787
40. Govel, H. Albany	780
41. Williams, L. Bronx	778
42. Brady, L. Albany	778
43. Ruffus, S. Astoria	776
44. Rickert, M. Rensselaer	774
45. Collette, C. Amsterdam	772
46. Donitz, S. Bronx	771
47. Branlon, A. Rensselaer	753

### SUPERVISOR OF CASEWORK, PROBATION DEPT., ERIE CO.

1. Hannigan, F. Tonawanda	954
2. King, L. Buffalo	944

3. McIntosh, R. Kenmore	930
4. Nisengard, V. Buffalo	928
5. O'Donnell, M. Buffalo	925
6. Mogavero, M. Kenmore	909
7. Thill, J. Buffalo	907
8. Gorman, R. Hamburg	889
9. Loose, G. Buffalo	888
10. Giovino, J. Buffalo	878
11. Campiers, T. Kenmore	867
12. Kaminski, T. Lancaster	865
13. Fesik, F. Depew	860
14. Marsik, G. Kenmore	858
15. Mercurio, J. Kenmore	835
16. Migdal, W. Buffalo	830
17. Ignasiak, R. Buffalo	826
18. Doering, D. Buffalo	820
21. Small, A. Buffalo	807

### WRITER — PUBLIC WORKS

1. Fowler, R. Albany	972
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### PRINCIPAL CLERK, DEPT. OF SOCIAL WELFARE, ERIE CO.

1. Belzgs, R. Buffalo	963
2. Kolan, A. Buffalo	951
3. Krauth, M. Buffalo	947
4. Maciejewski, L. Buffalo	945
5. Walsh, J. Buffalo	942
6. Levine, S. Buffalo	904

### ASSISTANT TAX VALUATION ENGINEER — OFFICE FOR LOCAL GOVT., EXEC. DEPT.

1. Sargent, P. Albany	842
2. Heller, G. Rensselaer	801
3. Fjot, E. Chippewa F.	771

### DIRECTOR OF MOTOR VEHICLE REGISTRATION AND LICENSING — MOTOR VEHICLE

1. Ribak, M. Albany	955
2. Houlihan, T. Latham	945
3. Barrell, R. Albany	856
4. Whelan, R. Westbury	853
5. Kawocki, C. Syracuse	823

### CHIEF WILDLIFE BIOLOGIST — CONSERVATION EXCL. OF THE DIV. OF PARKS AND THE DIV. OF SARATOGA SPRINGS RESERVATION

1. Dell, J. Delmar	923
2. Fuler, D. Delmar	903
3. Smith, R. Delmar	895

### SENIOR AQUATIC BIOLOGIST (MARINE) — CONSERVATION, EXCL. OF THE DIV. OF PARKS AND THE DIV. OF SARATOGA SPRINGS RESERVATION

1. Poole, J. Saratoga	821
2. Alperin, L. Babylon	821

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# President's Salary Proposals

(Continued from Page 4)  
of equal pay for equal work and pay distinctions in proportion to work distinctions.

What would happen to P.L. 313 salaries?

Positions, mostly scientific and professional, now paid under Public Law 313 and similar statutes, would have their salary range geared to the range of Classification Act grades GS-16 through GS-18.

When would the raises be effective?

The proposed increases would be spread over a 3-year period—effective in January of 1963, 1964, and 1965, respectively—in order to prevent undue budgetary and economic impact in any one year. The first raise would be the largest.

How is the range of each Classification Act grade determined?

In all except the top five grades (GS-16—GS-20), there is a spread of 30 percent from the entry rate to the top of the grade. Each within-grade increase amounts to 3 1/3 percent. This range is considered a material incentive for employees remaining in a grade for a substantial length of time. The spread in grades GS-16 and GS-17 is 20 percent and 10 percent. GS-18 to GS-20 have single rates.

What is the time interval between within-grade increases?

Instead of the present 1-year or 18-month waiting period, the increases would take effect as follows: once a year for the first three steps, once every two years for the next three steps, and once every three years for the last three steps. Thus the increases would be most frequent when proficiency on the job normally increases most rapidly. This would bring employees in grades GS-1 through GS-15 to the top of their grades in 18 years.

Does the pay reform bill make any provision for within-grade raises because of excellent work?

Yes, the bill would allow giving merit increases not oftener than once a year in order to reward and encourage high quality performance. This is an established practice in private industry, and was formerly permitted by the Classification Act as late as 1954.

Will the proposed bill correct the situation that sometimes occur when a supervisor receives no more or even less pay than some of his subordinates under another pay system?

Yes. This situation sometimes occurs when a supervisor is paid under the Classification Act and his employees are paid at wage-board rates. The proposal would authorize raising his pay to any rate of his grade necessary to make his salary higher than the pay of his employees.

Would a minimum raise be provided for an employee who is promoted from one grade to another?

Yes. His salary would be increased an amount that was at least the equivalent of two steps of the grade from which he was promoted.

Does the pay reform bill continue to provide longevity rates?

Yes, in effect, although they are not so named. Instead of 7 step rates to the top of the grade in GS-1 through GS-10 and then 3 longevity steps, for example, the proposal is to have 10 regular steps.

This would eliminate the requirement for 10 years in grade in order to be entitled to the first longevity step, a provision that causes inequities to employees who, on promotion, enter a grade at an intermediate step.

What is the size of the step increases?

They would range from \$105 per year in grades GS-1 and 2 to \$610 in grade GS-17 in 1963. Grades GS-18, GS-19, and GS-20 have a single rate.

In converting a General Schedule employee to the new pay scale, how would it be determined what step he will be in?

He will go in the corresponding step. For instance, if he is in the fourth step of GS-5, he will go in the fourth step of the new GS-5.

What if he is in a longevity step?

The longevity steps, which follow the regular seven steps in most grades, may be numbered 8, 9, and 10 for convenience. In those grades, a person in the first longevity step would go to step 8, a person in the second would go to step 9, etc.

How about employees who have been in the seventh step of the grade for a long time but who were prevented from getting longevity rates because they had been in the grade for less than 10 years?

They would be converted to the corresponding step, and then their time in the 7th step would be applied toward the time requirement for the next step. For example, a person who had served 4 years in the top (seventh) step of GS-5 would be put in the 7th step of the new grade 5, then moved to the 8th because he had served the 3-year service requirement for that step. However, the extra year would not count toward his 3 years moving up to the 9th step.

How about employees in grades GS-11 to 15—grades that had fewer than the 10 steps proposed?

Take GS-11 as an example. This is a grade that has 6 regular steps and 3 longevity steps. In this case you would number the longevity steps 7, 8, and 9 for purposes of the conversion.

How would the conversion affect employees in grades GS-12 to GS-17, who under the present

system serve 18 months in order to earn a step increase?

They too will be put in the corresponding grades. For example, a GS-12 employee in the 2d step would be converted to the 2d step. If he had already served at least a year at the 2d step, he would then be moved automatically to the 3d step. However, if he had already served less than a year his conversion would be to the 2d-step and, upon conversion, he would continue serving his 1-year requirement for the 3d step.

(Continued Next Week)

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**PARTY AND PANEL** — Two phases of the recent dinner meeting of the Civil Service Employees Assn.—the reception for Governor Rockefeller and a panel discussion on chapter activities sponsored by the CSEA Education Committee under the chairmanship of Celeste Rosenkranz—are the theme of this photo report. At top left, Toastmaster Ivan Flood leans forward to catch a remark of Attorney General Louis Lefkowitz (left, back to camera) as Tax Commissioner Joseph Murphy puts in a word. Mrs. Joseph Felly and the Governor are at right. At left, Rockefeller says aello to Irving Flaumbaum, president of Nassau County chapter, and at bottom left, Comptroller Arthur Levitt, Lea Lemieux, CSEA Social Committee chairman, and Samuel Emmett, New York City chapter president, enjoy a laugh. The three panelists on the Education Committee program are seen as they discussed means of making a chapter effective. They are, from top to bottom, Mrs. Nellie Davis, of Hudson River State Hospital chapter; Albert D. Schuler, of Motor Vehicles Dept. chapter, Albany, and Mr. Flaumbaum.