



UNIVERSITY
AT ALBANY

State University of New York

Senior Vice President for Academic Affairs & Provost

December 18, 2015

Dr. Alexander Cartwright
Provost and Executive Vice Chancellor
State University of New York
System Administration
State University Plaza
Albany, New York 12246

Dear Dr. Cartwright:

On behalf of the faculty at the University at Albany, I am pleased to transmit the attached proposal for formal registration of a Master of Science (M.S.) program in Counseling Psychology, an embedded program within our existing Ph.D. program in this same field of study.

This proposal has been fully considered and approved through our campus governance system. We are appreciative for anticipated efforts by staff in your Office of Program Review for the consideration of the proposal. Should there be any technical questions or the need for additional materials, please have inquiries directed to Jonathan Bartow, Vice Dean for Graduate Education (jbartow@uamail.albany.edu) at our campus. As always, we thank you for your on-going support.

Sincerely,

James R. Stellar
Senior Vice President for Academic Affairs and Provost

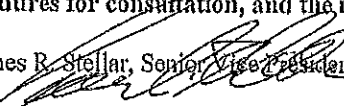
Enclosure

- c. Dean Kevin Williams
- Dean Robert Bangert-Drowns
- Vice Dean Jon Bartow



**Program Revision Proposal:
Creating New Program(s) from Existing Program(s)**
Form 3B

This form should be used to seek SUNY's approval to create one or more new programs from existing, registered programs. *A campus is not required to submit a Program Announcement (PA) or a Letter of Intent (LI) for these types of new programs.* The Chief Executive or Chief Academic Officer should submit a signed cover letter and this completed form to the SUNY Provost at program.review@suny.edu.

Section I: General Information	
n) Institutional Information	1. Institution Name: University at Albany 2. Institution's 6-digit SED Institution Code: 210500 3. Institution's Address: 1400 Washington Ave., Albany, NY 12222 4. <i>Additional Information:</i> Specify each campus and its 6-digit SED Institution Code where the program is registered and where the proposed changes would apply:
d) Contact Person for This Proposal	Name and title: Myrna L. Friedlander, PhD, Professor and Director of Doctoral Training Telephone: 518-442-5049 E-mail: mfriedlander@albany.edu
c) CEO (or designee) Approval	Signature affirms that the proposal has met all applicable campus administrative and shared governance procedures for consultation, and the institution's commitment to support the program as revised. Name and title: James R. Stellar, Senior Vice President for Academic Affairs and Provost Signature and date:  12/18/15
	If the revised program will be registered jointly with one more other institutions, provide the following information for each partner institution. The signature confirms support of the changes.
	Partner institution's name: None Name and title of partner institution's CEO: Signature of partner institution's CEO:

Version 2013-10-17

¹ If the partner institution is non-degree-granting, see SED CEO Memo 94-04.

Section 2. Multi-Award and Multi-Institution Programs

NOT APPLICABLE

Check one.

- This proposal is for a **multi-award program** that leads to two separate awards (e.g., A.S./B.A., B.S./M.S.). **Complete Part 2A, below.** *NOTE: Such programs generally involve special admissions for students who have the capacity to complete all awards, curricular integration between the component programs, and shortened time to degree compared to taking the programs separately.*
- This proposal is for a **multi-institution program** (also called a “jointly registered program”) to be offered jointly by two or more institutions. **Complete Part B, below.** *NOTE: Such programs involve a formal agreement between two or more institutions to offer courses leading to an award.*
- This proposal is for a **multi-institution, multi-award program** to be offered jointly by more two or more institutions and lead to two separate awards. **Provide a single, consolidated response that reflects all the items in Parts 2A and 2B, below.**

PART 2A – Multi-Award Program

NOT APPLICABLE

- a) Program Title:
- b) Program Awards ((e.g., B.A./M.S.) from existing programs):
- c) Proposed HEGIS Code:
- d) Required Number of Credits: Minimum [48] If tracks or options, largest minimum []
- e) **Format:** Day Evening Weekend Evening/Weekend Not Full-Time
- f) **Mode:** Standard Independent Study External Accelerated
 Distance Education (If 50% of more of the program can be completed via distance education, append a Distance Education Format Proposal at the end of this form.)
- g) **Other:** Bilingual Language Other Than English Upper Division Program Cooperative
4.5 year 5 year
- h) List registered programs at the institution identified in Section 1 whose courses will contribute to this program. Add rows as needed.

	Program Title	Award	<u>SED Program Code</u>
Program 1			
Program 2			

- i) List all the courses required for each existing program, and indicate which ones will be counted toward both awards.
See point “I” below. The required courses for the PhD program are in the table, with the courses that count for both programs highlighted in yellow.
- j) What is the length of time students will have to complete the proposed program? 3 years

- k) What are the admissions requirements for the new program, and how are they related to student success?
- l) Complete a *SUNY Sample Program Schedule* to show how students will be able to schedule all required courses to complete the multi-award program.

PART 2B – Multi-Institution Program

NOT APPLICABLE

- a) Program Title:
- b) Are all partner institutions listed in Section 1, with CEO information and a signature for each partner?
 Yes No
- c) Proposed HEGIS Code:
- g) Required Number of Credits: Minimum If tracks or options, largest minimum
- d) **Format:** Day Evening Weekend Evening/Weekend Not Full-Time
- e) **Mode:** Standard Independent Study External Accelerated
 Distance Education (If 50% of more of the program can be completed via distance education, append a Distance Education Format Proposal at the end of this form.)
- f) **Other:** Bilingual Language Other Than English Upper Division Program Cooperative
4.5 year 5 year
- g) List all courses in the program and indicate which courses will be completed at each institution.
- h) Describe the administrative provisions for coordinating admissions, advisement and financial aid for the program between the two institutions.
- i) Describe the program’s policies governing residency requirements and tuition charges.
- j) Explain any other special arrangements or requirements arising from the multi-institution nature of the program.
- k) Complete a *SUNY Sample Program Schedule* to show how students will be able to schedule all required courses to finish the program.

Section 3. New Programs from Options, Concentrations or Tracks in an Existing Program

This section should be used to propose the creation of new programs from options, concentrations or tracks in existing, registered programs, which is sometimes called “disaggregation.” This section enables (but does not require) a campus to make the following types of revisions to an existing track at the same time the track becomes a separate program:

- new or significantly revised courses; and
- changes to the track’s admissions standards and program evaluation elements.

NOTE: A new program proposal must be submitted – instead of this section – when:

- *the new program(s) will be offered at a different location than the campuses identified in Section 1; or*
- *a Master Plan Amendment is required for the new program(s).*

PART 3A – REVISION OF EXISTING PROGRAM

NOT APPLICABLE

- a) Title:
- b) Award:
- c) HEGIS Code:
- d) SED Program Code:
- e) List the registered Options, Concentrations or Tracks and indicate which, if any, will be removed.
- f) If the existing program will have any changes to the program's admissions standards or program evaluation elements, please describe them and explain why they are needed. Otherwise, affirm that the admissions standards and evaluation methods are unchanged from the current registered program.

PART 3B – PROPOSED NEW PROGRAM(S)

Provide the information requested below for each proposed new program to be registered separately.

- a) Title: Counseling Psychology
- b) Award: Master of Science
- c) HEGIS Code: 2004
- d) Required Credits: Minimum [48] If tracks or options, largest minimum []
- e) Describe the new program and the rationale for converting the existing coursework to a separately registered program.

Only matriculated students in the PhD program in Counseling Psychology will be eligible to receive the new Master's in Counseling Psychology. In other words, PhD students will be eligible to obtain a "master's-along-the-way" after they have completed 48 credits in the PhD program and successfully completed an evidence-based case conceptualization, to be called "the second-year scientist-practitioner project." This project will entail a written conceptualization of a client case with whom the student has worked clinically, including a theoretical rationale and empirical support. To successfully complete the project, two core faculty members in the counseling psychology PhD program will need to approve the written document and the student's oral presentation of the project.

The purpose for this new degree is threefold. First, allowing doctoral students who enter the PhD program directly from undergraduate studies to obtain a master's degree after 48 credits will make our program more competitive with other similar programs nationally who offer students a "master's-along-the way." (We are often asked by applicants to the PhD program if they will receive this degree.) Second, obtaining a master's degree will help our students be more competitive for the full year, pre-doctoral internship, which is required for the PhD. Many internship sites require a master's degree. Currently our students who enter the PhD program without a master's degree are ineligible to apply for these internships. Since internships have become increasingly more competitive (there is an imbalance nationally, with many more PhD applicants than available internship sites), it is essential for our PhD students to be as competitive as possible. The full-time internship is the capstone experience for all applied psychology PhD students in programs accredited by the American Psychological Association, and obtaining an accredited internship is required for employment in VA hospitals and other clinical settings. Third, completion of the "second-year scientist-practitioner project" will prepare students for the Doctoral Qualifying Examination and for applying for internship.

- f) If the new program will have any new or significantly revised courses, list them here and attach a syllabus for each one.

There will be no new courses.

- g) If the new program will have any changes to the program's admissions standards or program evaluation elements, please describe them and explain why they are needed. Otherwise, affirm that the admissions standards and evaluation methods are unchanged from the current registered program.

There will be no changes whatsoever to the PhD program's admission standards or program evaluation elements. That is, the admissions standards and evaluation methods will be unchanged from the currently registered PhD program in Counseling Psychology.

h) Explain the expected impact of the new program on existing programs.

There will be no impact on existing programs

i) Describe adjustments the institution will make to its current resource allocations to support the new program.

No new allocations will be required to support the new program, as students will be eligible to obtain the Master of Science "along the way" to the PhD program.

j) Complete the appropriate *Sample Program Schedule* to show how students can complete all required courses in the new program.

The proposed 48-credit Master of Science in Counseling Psychology will be obtained after students have completed all of the required courses highlighted in grey below. The remaining courses in the table (those that are not highlighted in grey and all those in Terms 5-10) are requirements for the PhD in Counseling Psychology; the table is a sample program sequence for completion of the Master of Science and the PhD in Counseling Psychology in 5 years.

Term 1: Fall 1				Term 2: Spring 1			
Course Number & Title	Credits	New	Co/Prerequisites	Course Number & Title	Credits	New	Co/Prerequisites
Intro to Counseling Theory & Practice (ECPY 601)	3		Graduate in counseling program	Assessment in Counseling Psychology I (ECPY 706)	3		Doctoral student in counseling psychology
Pre-practicum in Counseling Psychology (ECPY 700)	3		Doctoral student in counseling psychology	Ethics and Professional Issues (ECPY 702)	3		Doctoral student in counseling psychology
Advanced Career Development (ECPY 605)	3			Statistical Methods II (EPSY 630)	3		Statistics I (ECPY 530) or equivalent
Research Principles and Methods in Counseling (ECPY 767)	3		Undergraduate coursework in statistics	History and Systems of Psychology (EPSY 700)	3		
Advanced Learning & Instruction (EPSY 610)	3		Consent of instructor	Psychopharmacology with Diverse Populations (ECPY 730) OR Seminar in Social Psychology: From Basic Theory to Health-Related Applications (ECPY 760)	3		Consent of instructor
Term credit total:	12			Term credit total:	12		
Term 3: Fall 2				Term 4: Spring 2			
Course Number & Title	Credits	New	Co/Prerequisites	Course Number & Title	Credits	New	Co/Prerequisites
Advanced Practicum I in Counseling Psychology (ECPY 805)	6		ECPY 706 and doctoral student in counseling psychology	Advanced Practicum II in Counseling Psychology (ECPY 806)	6		ECPY 805 and doctoral student in counseling psychology
Theory, Research & Practice in Counseling Psychology I (ECPY 704)	3		ECPY 601 and doctoral student in counseling psychology	Theory, Research & Practice in Counseling Psychology II (ECPY 705)	3		ECPY 704 and doctoral student in counseling psychology
Assessment in Counseling Psychology II (ECPY 707)	3		ECPY 706 and doctoral student in counseling psychology	Regression Analysis for Counseling Research (ECPY 724)	3		EPSY 630 or equivalent
			Doctoral student in				

Multicultural Counseling (ECPY 750)	3		counseling psychology; previously an elective-- now will be required	Survey of Psychopathology (APSY 640)	3		Consent of instructor
Term credit total:	12			Term credit total:	12		
Term 5: Fall 3				Term 6: Spring 3			
Course Number & Title	Credits	New	Co/Prerequisites	Course Number & Title	Credits	New	Co/Prerequisites
Advanced Practice in Special Populations in Counseling Psychology (ECPY 808)	3		ECPY 805 and 806; doctoral student in counseling psychology	Advanced Practice in Special Populations in Counseling Psychology (ECPY 808)	3		ECPY 805 and 806; doctoral student in counseling psychology
Foundations and Techniques of Group Counseling (ECPY 718)	3			Multivariate Methods for Research (EPSY 751)	3		Previously an elective-- now will be required
Seminar in Social Psychology: From Basic Theory to Health-Related Applications (ECPY 760)	3	x	Doctoral student in a mental health related program	Proseminar in Research in Counseling Psychology (ECPY 820)	3		Doctoral research methods and statistics courses
Independent Study in Counseling Psychology (ECPY 890)	3		Consent of instructor	Research tool	3		Consent of advisor
Term credit total:	12			Term credit total:	12		
Term 7: Fall 4				Term 8: Spring 4			
Course Number & Title	Credits	New	Co/Prerequisites	Course Number & Title	Credits	New	Co/Prerequisites
Doctoral Dissertation (ECPY 899)	1		Formal acceptance of proposal by dissertation committee	Doctoral Dissertation (ECPY 899)	1		Formal acceptance of proposal by dissertation committee
Supervision and Consultation (ECPY 840)	3		2 years of supervised clinical practica; previously an elective-- now will be required				
Term credit total:	4			Term credit total:	1		
Term 9: Fall 5				Term 10: Spring 5			
Course Number & Title	Credits	New	Co/Prerequisites	Course Number & Title	Credits	New	Co/Prerequisites
Internship in Counseling Psychology (ECPY 895)	1		ECPY 805, 806, 808 and major course requirements in the counseling psychology program, as well as consent of faculty and doctoral training director	Internship in Counseling Psychology (ECPY 895)	1		ECPY 805, 806, 808 and major course requirements in the counseling psychology program, as well as consent of faculty and doctoral training director
Term credit total:	1			Term credit total:	1		

Section 4. SUNY Faculty Table

- a) If applicable, provide information on faculty members who will be teaching new or significantly revised courses in the program. Expand the table as needed.

NOT APPLICABLE

- b) Append at the end of this document position descriptions or announcements for each to-be-hired faculty member.

c) NOT APPLICABLE

(a)	(b)	(c)	(d)	(e)	(f)
Faculty Member Name and Title and/or Rank at the Institution (Include and identify Program Director.)	% of Time Dedicated to This Program	Program Courses Which May Be Taught (Number and Title)	Highest and Other Applicable Earned Degrees (include College or University)	Discipline(s) of Highest and Other Applicable Earned Degrees	Additional Qualifications: List related certifications and licenses and professional experience in field.
PART 1. Full-Time Faculty					
Part 2. Part-Time Faculty					
Part 3. To-Be-Hired Faculty (List as TBH1, TBH2, etc., and provide expected hiring date instead of name.)					