

Present,
W^r Hamley,
W^r Austin,
D^r Beck,

(The Secretary of State being absent from illness)

Resolved that the thanks of the Committee be presented to Governor Briggs, for his interesting & eloquent address, & that he be requested to furnish a copy for publication

For ordered:

Albany, Sept 26, 1857.

The Executive Committee met at the Office of the Secretary of State, on the call of the Chairman.

Present,
The Secretary of State,
Col Austin,
D^r Beck,

The Minutes of the two last meetings were read & approved.

The Principal nominated to the Committee
W^r John Felt jun^r D.
as Teacher of Algebra & English Grammar,
and represented that W^r Felt was a graduate of
the State Normal School,

Whereupon it was

Resolved that W^r Felt be appointed Teacher of
Algebra & English Grammar at a salary of seven
hundred dollars per annum, to commence with
the 15th of Sept 1857.

As W^r Silas J. Bowen, in consequence of the
recent changes as to Teachers in the Normal
School, has become the Senior Teacher next
to the Principal & as from the absence or illness
of the Principal, he may occasionally be called
to officiate in that office, it was
Resolved, that the Annual Salary of W^r Bowen,

be arranged at one thousand dollars per annum to commence with the 15th of September 1857.

The Secretary presented the following report of the Librarian,

To the Executive Committee of the State Normal School,

Normal School,
Albany, July 31. 1857,

Gentlemen,

As Librarian of the State Normal School, I have the honour to submit for your consideration, the following report.

The Miscellaneous Library, with the exception of eight volumes that need repair, & the addition of the following list to the Library, remains as last reported

- English Language. By R. J. Latham,
- Human Anatomy By Goddard
- 4th Annual Report of Regents New. S. Cab. N. H.
- Bowman's Practical Chemistry. 5 Copies
- Carpenter's Principles of Human Physiology
- Horne's Special Anatomy Histology 2 Vols

Text Book Library

The following is a list of books added, the past term, by purchase.

- Young's Science of Government. 18 Copies.
- Perkins' Elementary Arithmetic 12 Copies.
- Brown's Grammar. 8 Copies.
- Collins' ~~Arithmetic~~ Arithmetic 6 Copies.

The following by donation

- Stoddard's Intellectual Arithmetic 50 Copies.
- Wayland's Moral Science (unabridged) 58 Copies.

By long & continued use, many volumes of this library have been rendered unfit for use; this

number has been greater, the past than at any previous term, & will continue to increase until the old stock is disposed of.

The books which were donated to the school, on condition of their being adopted as text books, are very poorly bound; the leaves fall out, before the cover is soiled. This is also true of many of those purchased & unless some course is adopted to prevent, the outlay in this department will be much increased.

I would therefore suggest that arrangement be made with some publishing house, to furnish all books required, bound expressly for the school & with reference to their durability.

That your committee may know the number of volumes that will be required for the next term, above those already in the library, I have in connexion with Professor Perkins, made the following estimate

Perkins' Elementary Algebra.	40 Copies.
Perkins' Practical Arithmetic	30 Copies.
Brown's Grammar.	50 Copies.
Young's Science of Government	30 Copies.
Collins' Intellectual Arithmetic.	50 Copies.
Mitchell's Geography	34 Copies.
Mitchell's Atlas	82 Copies.

The following is a list of books not returned to the Library & by reason of the drawers of the same not receiving mileage, no pay could be collected

Since returned.	Miss van Dyck (Albany)	Silliman's Chemistry
"	Giffin. (Scholarship)	Element. Algebra
"	McDonald (Albany)	Chemistry
"	Randall "	Intellect. Philosophy.
"	Dunster "	Song Book of School Room.

The following were lost & paid for.

1 Copy.	Moral Science	0.75
1 Copy.	Pope's Essay	0.08
		<hr/> 0.83

120

1 Copy. Pitkin's Geometry	0.83.
2 Copies - Slates	37
	74
	\$ 1.94.

I would suggest that some disposition be made with the old books, as we have not room for storage, All which is respectfully submitted,

(Signed) Sumner C. Webb, Librarian.

Whereupon it was

Resolved that the Principal be specially instructed, in the future purchase of books for the use of the School, ~~to require~~ to require that they be well strongly bound & also that he be authorized to procure such additional volumes as may be needed.

On motion

Resolved that the sum of ten dollars be appropriated towards paying for printing the Annual Catalogue of Students for 1857.

Resolved that the Principal be authorized to procure a grate for his Dining Room, provided the expense of the same does not exceed the sum of eighteen dollars.

Resolved that the sum of ten dollars & fifty one Cents, being the expense incurred by the recent meeting of the American Association for the advancement of Science, in consequence of the tender of the use of the rooms of the school, be paid by the Treasurer, on the receipt of the Principal.

Resolved that the Principal ascertain & report to the Committee the expense of furnishing the room now used for the reception of visitors & the parents of Students, with a Carpet, table, & chairs.

Agreed