

NEW YORK  
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# Civil Service LEADER

Vol. 1 No. 41      New York, June 25, 1940      Price Five Cents

## 1,000 More Jobs for SANITATION MEN

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*Exclusive!*

## New Series of CITY TESTS

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## Sample Test for Hospital Attendant

—Page 9

## Character Investigation Hits 2 Out of 10 Subway Men

—See Page 20

## 29 NEW U. S. EXAMS Full Requirements

for NURSE

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SOCIOLOGIST

—Requirements Begin on Page 7

*All Lawyers  
With 5 Years Practice  
Eligible for  
REFEREE TESTS*

—See Page 20

## Many To Be Appointed To Navy Yard Jobs

—Page 3



# 18,000 File For Subway Jobs; Written Exams Next Month

## HUNDREDS OF VACANCIES EXPECTED

More than 18,000 applicants for jobs on the city-owned subway systems will compete in written examinations next month, the Municipal Civil Service Commission announced last week. The jobs fall under the classification of Maintainer's Helper, groups A, B, C, and D. Applications were received during May and the early part of June. Final figures show that 17,807 filed for the competitive tests and 229 for the promotion exams.

A breakdown follows:

	Competitive	Promotion
Maintainer's Helper, Group A.....	3,989	16
Maintainer's Helper, Group B.....	5,282	118
Maintainer's Helper, Group C.....	1,309	14
Maintainer's Helper, Group D.....	7,227	81

As soon as the new eligible lists are prepared, 60 vacancies will be filled from the promotion register. About 500 others are expected to be filled this year from the competitive list, and, according to the Municipal Civil Service Commission, "several hundred more vacancies are expected... before the expiration of the list."

### Schedule

The tentative schedule for the written tests follows:

- 1) Group A—July 11; a general test for electrical aptitude; applicants will be trained on the job for signal work, telephone work, and maintenance of electric railroad car equipment.
- 2) Group B—July 18; a general test for mechanical aptitude. Successful candidates will be trained for mechanical work in shops and subways.
- 3) Group C—July 25; a general test for aptitude for substation

work; those who are appointed will work on modern types of electrical power equipment, mercury arc rectifiers, and rotary converters.

4) Group D—July 30; a general test for aptitude in work involving carpentry, masonry, plumbing, iron work, painting and related fields. Successful candidates will be trained for the position of Structure Maintainer.

Competitive physical exams—which will have a weight of 20 percent in the final rating—will be administered after the written part is completed.

### For the First News—

Of all City, State and Federal examinations, read **The Leader**. Full official requirements, filing dates, and other important information appear first in **The Leader**.

# Hospital Attendant Exam Scheduled for Saturday

With 2,500 jobs a year at stake, the first competitive exam for Hospital Attendant State Hospitals and Institutions, will be given throughout the State Saturday morning. The test starts at 9 o'clock, lasts two hours.

Only 25,000 men and women

have filed for the test, far below original expectations. 10,000 of these are from the metropolitan area. It is possible that every candidate who passes the exam will eventually get a job. Jobs will be distributed according to zones to be set up; candidates will be eligible for work only in institutions within their own zone.

Eight high schools are being used in New York City, five less than originally set. Although candidates originally were asked to choose the school at which they wished to take the test, they must now report to the school assigned them. There will be no changes, Commission officials insist. The

schools that were eliminated are George Washington and Textile in Manhattan, De Witt Clinton in the Bronx, and Flushing in Queens.

### Schools in City

The schools being used in New York City are:

Manhattan—High School of Commerce, 155 W. 65th St.; Seward Park H.S., Ludlow and Grand Sts.; Julia Richman H.S., 67th St. and Second Ave.

Brooklyn—Brooklyn Technical H.S., DeKalb Ave. and Fort Greene Pl.; Erasmus Hall H.S., Flatbush and Clinton Aves.

Queens—Long Island City H.S., Academy St. and Wilbur Ave.

Bronx—Morris H.S., 166th St.

and Boston Road. Richmond—Curtis H.S., Marks Pl.

In addition, the test will be given in the following upstate centers: Albany, Amsterdam, Auburn, Binghamton, Buffalo, Dunkirk, Elmira, Geneva, Glens Falls, Hamilton, Ithaca, Jamestown, Johnstown, Kingston, Lockport, Malverton, Mayville, Middletown, Newburgh, Norwich, Ogdensburg, Olean, Oneonta, Oswego, Plattsburg, Poughkeepsie, Poughkeepsie, Riverhead, Rochester, Saratoga, Syracuse, Utica, Watertown, White Plains.

A full sample examination, prepared by the State Civil Service Commission, appears on page 9.

# Sanitation List to Be Used to Fill 1,000 Jobs In Other Departments

## VACANCIES IN SANITATION DEPARTMENT INCREASING

Good news for the 7,500 men who will be placed on the new eligible list for Sanitation Man, Class A was forthcoming last week when Civil Service Commissioner Wallace S. Sayre, in a statement to **The Leader**, declared that the list would be used to fill at least 1,000, and possibly more, jobs in agencies other than the Department of Sanitation.

The new Sanitation list, according to Commissioner Sayre, will be used to fill appropriate competi-

tive and labor positions. "If we can get the statutes changed, let us use competitive lists for labor jobs, we'll use the Sanitation list to fill them. We will probably use the list for such jobs as Porters in the subway systems. There will be a great many vacancies as Porters under the combined subway systems."

### For Jobs Needing Strength

In general, said Sayre, the Commission will attempt to use the list to fill any job which requires "physical prowess." Among other uses for the list, which Commissioner mentioned, were Bridgetender, and various help classifications.



WALLACE S. SAYRE

Sayre pointed out there has been a bill pending for two years in the State Legislature which would empower the Commission to use competitive lists to fill labor jobs.

### New Vacancies

At the present time, vacancies are increasing in the Department of Sanitation and will continue to pile up until the new eligible list is ready sometime this Fall. The Fire Eligible list has been cancelled several times to determine whether the men will accept appointment in the Sanitation Department, but only a few of the appointments have been made.

According to the Civil Service Commission's original estimate, approximately 500 jobs a year in the Sanitation Department will be filled from the Sanitation list. During the four-year life of the list, the total number of appointments expected, therefore, is 2,000.

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**Sanitation Statistics**

More than 70% of those candidates taking the physical test in the Sanitation Man examinations so far are up in the passing department. Only 15% failed in one or another part of the tests, 10% eliminated themselves by absence.

Out of some 80,000 candidates for Sanitation Man, almost 18,000 have been called for and passed the medical tests. 2,745 have failed to appear for the medical tests.

In the physicals, out of 5,620 called, 566 failed to show up and therefore are classified as "not passing."

Only slightly more than 1% were eliminated by the "Can Lift" part of the test.

In the medical test, more than 52% passed with an additional 10% passing conditionally. Only 20% were rejected and more than 13% failed to show up.

A grade of 86 will probably be passing.

**Appliance Tests**

Practical tests in the examination for Office Appliance Operator, Remington Rand Powers, will be held Thursday for 26 candidates. The examination will be held from 5.00 p.m. until 7.15 in Room 100, Municipal Building, Centre and Chambers Streets.

# 10 Competitive, 17 Promotion Tests in New City Series Include Variety of Jobs

Applications for an unusually large number of city examinations will be issued next week by the Municipal Civil Service Commission. The series includes 10 competitive and 17 promotion tests. The schedule is tentative and must be approved by the Budget Director. Many of the new tests are for promotion to higher grade position in the city-owned subway system; others offer opportunities for engineers, storekeepers and administrators.



**REPRESENTATIVE ROBERT RAMSPECK**

Chairman of the House Civil Service Committee, whose bill to extend the Federal Civil Service is expected to become law by the Fall

One of the exams which promises to be extremely popular is a competitive test for Airport Assistant (\$960). Inasmuch as this is a new title and no previous test has been given for it, no previous requirements are available. The full list of exams and the salary ranges follow:

- Competitive**
- Airport Assistant—\$960.
  - Assistant Director of Public Assistance (Dependent Children), \$4,200-\$6,000.
  - Assistant Engineer, Grade 4, Drill Operations, \$3,120 and over.
  - Assistant to the Commissioner (Director of the Bureau of Finance and Statistics)
  - Dietitian, to \$1,500
  - Director of Medical and Nursing Service, \$3,600 and over.
  - Junior Administrative Assistant (Director of the Bureau of Finance of Commodities Distribution), \$3,000 to \$4,000.
  - Section Stockman (Welfare)
  - Senior Administrative Assistant (Associate Director of the Bureau of Public Assistance—Director of the Division of Methods, Procedures and Office Management).

- Promotion**
- Towerman—80 cents an hour.
  - Assistant Counsel, Grade 4, \$3,000 and over
  - Assistant Station Supervisor, \$1,860 to \$2,040.
  - Assistant Train Dispatcher, 75 cents an hour.
  - Court Clerk, Grade 3, \$2,400 to \$3,000.
  - Foreman—House Painters (Public Works).
  - Foreman of Mechanics (Men)
  - Head Dietitian, \$1,800 to \$2,400
  - Inspector of Pipe Laying, Grade 3, \$2,400 to \$3,000.
  - Junior Counsel, Grade 3, \$2,400 to \$3,000.
  - Motorman-Instructor, 80 to 95 cents an hour
  - Motorman-Instructor, \$2,900.
  - Seamstress (Women)
  - Senior Dietitian, \$1,140 to \$1,440.
  - Station Supervisor, \$3,001 to \$3,600.
  - Tailor (Men).
  - Towerman, 80 cents an hour.
  - Train Dispatcher, \$2,700 to \$2,900.

Full official requirements, filing dates, and other information about all these tests will appear in THE LEADER next Tuesday. Be sure to read it!

## 1,000 Men to Be Hired In Construction of New Ship at Navy Yard

News that the Brooklyn Navy Yard will soon hire another 1,000 men to help with the construction of the U. S. S. Iowa has given hope of employment to men on the Navy Yard's skilled labor lists.

Riggers and loftsmen are expected to get jobs first, because their work is necessary in the early stages of ship construction. Later, welders, electricians and plumbers, and finally the shipfitters will be called to work.

Many of the men will hold their jobs permanently throughout the construction of the ship, the Federal Civil Service Commission said Monday. Where possible the Navy Yard will shift the duties of the men to conform with the work required during various stages of building. The ship will take more than three years to build.

**Time-and-a-Half Pay**

Navy Yard workers and eligibles also were heartened by word from Washington that Senator David Walsh of Massachusetts, who is chairman of the Naval Affairs Committee, has advocated that time-and-a-half pay be given employees who work in excess of 40 hours per week. Senator Walsh's proposal was contained in an amendment to the Increased Shipbuilding bill before the House. He also recommended double pay for loss of vacation time and reinstatement of retired employees whose services are necessary.

The new building program has opened up a large number of skilled trades. These were enumerated Thursday, June 20, by James E. Rossell, district manager of the U. S. Civil Service Commission. Speaking over WNYC, Rossell said that shipwrights, loftsmen, coppersmiths, shipfitters, engineering draftsmen, machinists, toolmakers, and tool and gauge designers were needed for the War and Navy departments. Usually a four-year apprenticeship or its

equivalent in experience is required.

**Applying for Jobs**

Application for such jobs should be made at the Brooklyn Navy Yard or at the Commission offices, 641 Washington Street, Manhattan.

"There is no need whatever for unskilled labor," Mr. Rossell emphasized in his talk.

Great care is taken to protect the Yards from sabotage.

"Every person appointed must be a citizen," Rossell explained. "Fingerprints are taken of all appointees and checked with files of the Federal Bureau of Investigation. Character investigations are made. False statements automatically disqualify an applicant. Each appointee is required to swear that he is not a member of any organization advocating the overthrow of our constitutional form of government."

## Welfare Provisionals Fight to Hold Jobs

**But They've Reached Legal Bottleneck**

201 provisional Social Investigators serving in the Welfare Department's veteran bureau have reached a legal bottleneck.

Justice Albert Cohn of the Appellate Division granted the provisionals a stay pending arguments on the matter of granting leave to appeal to the Court of Appeals. The arguments will be heard Friday, June 28; the decision is to be handed down by Wednesday, July 3.

It is expected that the Appellate Division will refuse to grant leave to appeal; after all, observers point out, the Court has already ruled unanimously against the provisionals in the Sherman v. Hodson case.

Following the decision of the Appellate Division, only one further legal loop is open to the pro-

visionals: direct appeal to the Court of Appeals. The high court adjourned a week ago, but an individual judge may grant a stay until October, when the court itself may decide if it will hear the case.

Eligibles on the Social Investigator list, who will get the jobs when the provisionals are finally ousted, cry that any stay deprives them further of employment legally theirs. They point out that the Court of Appeals has already ruled against provisionals in similar cases, and would hardly change its ruling in the fall. Since they cannot be appointed now before July 3, they are already deprived of increments that start July 1.

Meanwhile the Municipal Civil Service Commission has certified hundreds of names of Social Investigators to the Welfare Department.

## 100 State Troopers To Get Jobs by July 1

One hundred eligibles on the new State Trooper list—reaching down at least to number 175—will be appointed by July 1. Intensive investigation of the background of these eligibles is now under way.

## Request Better Status for IRT-BMT Employees

Protection of the seniority, promotional and salary rights of more than 1,000 IRT and BMT supervisory and administrative employees was sought this week by the Civil Service Reform League in an appeal to the Municipal Civil Service Commission.

As explained by H. Eliot Kaplan, advisory counsel for the employees, the IRT receivers cut basic salaries of the supervisory and administrative staffs from 2 per cent to 8 per cent and did not restore these salaries before the line was taken over by the city this month. As a result, employees doing the same kind of work are receiving different salaries.

**Basic Salary**

The League asked that the Commission place these persons in the grade which corresponds to their basic salary rather than their present salary so that they will not be deprived of the promotional opportunities and salary increments accorded to others doing the same kind of work.

When the receiver took over the IRT, he placed a large group of workers on a five-day week and cut their salaries eight per cent. Others were placed on a five-day week half of each month and their salaries cut four per cent. Another group was placed on a five-day week once each month and cut two per cent.

The League has asked the Board of Transportation to restore these salary reductions, Kaplan said. However, if this is impossible, the Civil Service Commission can at least grant the employees their Civil Service rights. Approximately 50 per cent of the supervisory

The need to combat "subversive activities" has brought this sudden action. 75 men were appointed on May 1, shortly after the appearance of the list, and 20 further appointments were expected July 1.

Most of the additional personnel is to be located in the Bureau of Criminal Investigation. Experienced men will be transferred to this bureau, while new appointees take on routine duties. The B.C.I. ordinarily has a staff of 100; in 1939, they took up 4,587 major investigations. The staff of the Division of State Police will be raised to about 900 troopers by the additions.

At a conference last week between Governor Lehman and legislative leaders, it was decided that the \$300,000 needed for this expansion will be appropriated by the 1941 Legislature.

The normal life of the State Trooper list is two years. Although the present rate of appointment is not likely to continue, it is possible that the 295-man list will be completely exhausted before the two years are up.

Promotion opportunities are now greatly enhanced.

**Sanitation Boxing Bouts**

The Columbia Association of the Department of Sanitation will sponsor several boxing bouts Saturday night, June 29, for employees of the department. The affair will be held at the Coney Island Velodrome, West 12th Street and Neptune Avenue, Coney Island.

and administrative staffs on the IRT are in this category. Only a few employees on the BMT, which did not go into receiver's hands, are affected.

The Commission last week considered the League's request and reserved decision.



# Civil Service LEADER

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Published every Tuesday by Civil Service Publications, Inc. Office: 97 Duane St. (At Broadway), New York, N. Y. Phone: Cortlandt 7-5665

Entered as second-class matter October 2, 1930, at the post office at New York, N. Y., under the Act of March 3, 1879.

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Jerry Finkelstein, *Publisher*; Seward Brisbane, *Editor*; Maxwell Lehman, *Executive Editor*; Burnett Murphey, *Managing Editor*; H. Elliot Kaplan, *Contributing Editor*; David Robinson, *Art Director*.

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In New York State (by mail) .....\$2 a Year  
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Individual Copies .....5 Cents

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MEMBER, AUDIT BUREAU OF CIRCULATION

Tuesday, June 25, 1940

## Take It Easy!

THE Municipal Civil Service Commission is working at top-speed to investigate and reclassify all BMT and IRT employees who have now become city workers.

One important phase of this investigation is an examination into the past records of every single employee. This examination delves into old arrests and convictions; it also determines whether a person has been in difficulties of any sort—domestic, financial, or social. If the Commission decides that an employee's past is darkened by too many black spots, he will lose his job.

Up to date the Commission has given no indication of what offenses it considers serious enough to justify dismissal. It has said that it will give employees "the benefit of the doubt."

So far, nearly 20 percent of the investigations have turned up cases which the Commission has decided to study more closely. In the majority of these, the individual involved will be summoned to the Commission's office to make a personal explanation of why he got in a jam some time in the past.

THE LEADER is in favor of these investigations. But it wants to go emphatically on record against any attempt to apply a zealous policy in dismissals; or to apply the letter, rather than the spirit, of the law in judging past offenses. Dismissals should result only when an employee, on the basis of his record, cannot fulfill his duties as a Civil Service worker.

This warning is not untimely. Last week the Commission lost a case in which it had attempted to dismiss a woman from her Stenographic job, because she was a few months older than the maximum allowed when the exam was given. The Commission admitted that the woman honestly believed she came within the age limit. Her error was not deliberate and only an investigation months after she had been appointed and had completed her probationary period turned up the true facts. Then the Commission had her fired. The courts reinstated her, wisely!

The morale of thousands of subway workers will be greatly strengthened if they know that the Commission's policy in these investigations is liberal and fair. THE LEADER urges the Commission to give such reassurances.

## Merit Men

William B. Herlands



**"FACTS, facts, facts!"** "Get the facts, and your problem is solved."

This is William B. Herlands talking in his modulated New Yorkese. He walks back and forth as he converses, intensely absorbed in his work of procuring factual information for New York City. He strikes you oddly, as he greets you with his boyish grin (he's in his early thirties), and then launches into a series of greybeard opinions for young men or sober discussions of governmental theory.

When you're through with the interview, you sum up your impression of the man: cool, cautious, careful, clever.

The Department of Investigation, which William B. Herlands heads, was created in 1938. The Department conducts investigations for the Mayor, for the City Council, or on its own initiative. It takes within its purview problems as diversified as these: an analysis of the administration of relief in New York City, and catching up with gyps who sold examination questions to Civil Service applicants.

Herlands has studied sales taxes, foreign trade zones; has investigated the administration of criminal law in Kings County and irregularities in awarding contracts. He has brought to justice a man who surreptitiously practiced law in the basement of the Board of Education building and who dictated his briefs to another city employee. And he has saved the city vast sums on its printing bills.

### Investigating Insanity

The problem of insanity is an excellent example of Herlands' use of scientific method. For years, there has been a deep conflict between the legal and the medical concepts of insanity. A man might be insane according to the psychiatrists but sane according to the lawyers. The ease with which one could be "put away" into a mental institution by skullduggery has long worried sensitive souls. But few saw that anything could be done about it, since the doctors themselves disagreed violently on what constitutes mental and emotional breakdown.

Dynamic Bill Herlands undertook to bring order into this important realm. He started by leaving theory to the theorists. He would get the facts first. So he called in members of the legal profession who had wrestled with the problem; he gained the cooperation of the Academy of Medicine, and the aid of six psychiatric societies. The group studied thousands of case records. They discovered early that most of the disputes lay in definitions rather than concepts.

The result of this work will probably be ready for presentation at the next session of the legislature. It will be a hard-headed, factual report, and may make history both in the courts and in the offices of mental healers.

### Background

A clue to the kind of thinking that Herlands does may perhaps be found in his original intention to be a physician. He got sidetracked into law, but the scientific training he had at CCNY left a permanent impress upon him. At college, he made Phi Beta Kappa. No "greasy grind," he worked his way through school as a tennis instructor and pianist. He won the Pell medal as the highest ranking student. Later, at Columbia, he helped edit the Law Review.

His rise after entering the bar in 1929 was rapid. He became, in swift succession, an assistant U. S. attorney, assistant corporation counsel for New York City, and chief assistant to Thomas Dewey. In 1938, he was appointed Commissioner of Investigation.

Deeply interested in the progress of democracy, William B. Herlands yet refuses to belong to any political party. To young men he says: "All of the new governmental techniques are expressed in the jargon of the law. Legal training is splendid equipment for a public service career. Civil Service must be the backbone of a solid public service. In fact, the very survival of democracy depends upon the development of a professional Civil Service."

It appears as if Herlands, with his emphasis on facts, is going places.

Don't Repeat This!



**LOAN-SHARK AFTERMATH**  
SEVERAL hundred Sanitation Department employees will be dismissed within a fortnight because of loan-shark activities... "Civil Service Day" is to be an annual event... Alien smuggling on the State's northern border is keeping many agencies up nights... The U. S. Commission will take to the large radio chains should the recruitment shortage really become acute... ASCSE officials had to go down to New York for Flag Day flags. Only Japanese flags are made in Albany...

### ELIGIBLES

Newest eligible association is labelled: "The Association of Young Men Engaged to Police-women Eligibles." They want to see their girls in jobs... Or, child to the chap who resigned his job, then wrote to every eligible on the list telling of his resignation so that there would be no phenagling... ASCSE president Charles Brind has seen "Ecstasy" six times—as part of his work as counsel to the State Education Department, which supervises the Board of Review...

### DELAY

Marking of some State exam papers is being delayed, as interviewers are helping out in Washington... The 'phone number of the Federal Building at 641 Washington St. has been changed to CANal 6-4000... The final statistical report of the Fite Commission will be out next month... The Maxwell Lehman have just taken on an added responsibility. It's a girl...

### DISCRIMINATION

Competitive employees of the Park Department claim discrimination. And they're forming a new organization to fight it... "Competitive Civil Service in Democracy" is the eye-opening title of a timely pamphlet by the Civil Service Reform League... Several of every eight federal employees work in Washington...

## letters

### Postal Men Laud Leader

Sirs: I have been instructed by the Executive Board of this Local to write you and thank you and your staff for the splendid editorial which appeared in THE LEADER on Tuesday.

As a member of the Joint Conference of Affiliated Postal Employees, I conferred with Abraham C. Shapiro, Editor of the Letter Carrier's Outlook, and was pleased to learn that his suggestion to send a copy of THE LEADER to each member of Congress has been complied with by the Joint Conference.

It is gratifying to know at this time that the Postal Employees have a few friends in the newspaper game and that they are fair enough to see the logic in our legislation and to support us

in our endeavor to promote reasonable and fair legislation to benefit our lot in the federal Civil Service.

CHARLES McLOUGHLIN,  
Secretary Local 10, National Federal of Post Office Clerks.

### Eligible Suggests Wage-Hour Association

Sirs: The letter published in last week's "Leader" concerning eligibles on the register for Inspector, Wage & Hour Division, United States Department of Labor, is very timely.

This particular register includes many responsible persons who represent the very type of individual needed for administrative or supervisory work in the various branches of our government and particularly for the expanded defense program.

These eligibles met stringent requirements for substantial experience in industry or government in responsible administrative capacities and then survived written intelligence tests and exhaustive oral examinations as well as investigation.

This list would appear to be ideal for filling vacancies in other departments where the valuable training and experience of these eligibles can be used to advantage. It should not be necessary to use this list for positions paying less than \$2,600.00 annually, as suggested by the author of the letter referred to above. This salary is little enough for the valuable type of individual on this register, and would represent an excellent investment on the part of the Federal Government.

I believe that your publica-

tion would render valuable aid to the cause of civil service by co-operating toward the organization of these eligibles. Such an organization of eligibles should be in a position to survey and study the situation carefully and then to make suitable recommendations to the proper authorities. Your co-operation in contacting the eligibles on this register and in aiding in the formation of a suitable association will be appreciated.

ANOTHER ELIGIBLE

### Clerk Eligibles

The Leader is forming an eligible association for persons on the new Promotion to Clerk Grade 2 list. Those interested in joining in this association are asked to write to Box 1,000, The Leader, 97 Duane Street, New York City. A meeting of the association probably will be called for next week.

Stop kicking yourself about lost opportunities...



Let us send The Leader to your house every Tuesday with news about new ones...

Civil Service Leader, 97 Duane St., N. Y. C.  
Gentlemen: You may send The Leader to

Name: .....

Address: ..... City: .....

I enclose \$1.00 for 6 months  \$2.00 for 1 year  (6-9)



# Police Calls

By BURNETT MURPHEY

## POLICE LIEUT. LIST

The eligible list for Police Lieutenants will be published the 3rd week in August, this column learned exclusively last week. Ordinarily the list might have been completed sooner, but the Municipal Civil Service Commission is bogged down with the job of reclassifying subway workers, and with the grading and conducting of such large examinations as that for Sanitation Man. Another cause of delay is the fact that many of the Commission's employees take vacations during July and August.

Former members of the National Guard or Naval Militia or the Reserve Corps who wish to take a 24-hour leave of absence on July 4, must make application on Form U.F. 28, not later than June 29.

The department last week announced the retirement of an unusually large group of Patrolmen and officers.

Effective June 18, the following men were retired: Patrolmen James Cedo, 28th Precinct, at \$2,250; Patrick J. Keane, 47th Precinct, at \$2,250; Francis M. Ryan, 79th Precinct, at \$2,250; Albert H. Frey, 106th Precinct, at \$2,250; William L. Wallace, 129th Precinct, at \$2,250; Charles J. McLaughlin, Jr., Traffic Precinct O, at \$1,000; Arthur P. DeNyse, 82nd Precinct, at \$1,500.

Others who have retired recently, or whose retirement will become effective within the next couple of weeks, are: Patrolmen Francis J. Lynch, 16th Precinct, at \$2,250; William A. Lind, 30th Precinct, at \$1,500; William L. Zimmerman, 103rd Precinct, at \$1,500; Dennis J. Hegarty, 104th Precinct, at \$1,500; Anthony F. Becker, Traffic Precinct P., at \$1,500; Leicester Braun, 84th Precinct, at \$1,500; Gerard E. Butler, 18th Division, M.O.D., at \$1,500; Harry Beck, 18th Division, 1st Detective District, at \$2,000; Charles F. Seifritz, Traffic Precinct L, at \$1,500; Frederick J. Mayer, 103rd Precinct, at \$1,500; Michael R. Feerick, 18th Division, 8th Detective District, at \$1,500; John P. Stafford, 52nd Precinct, at \$1,500; Edward J. Luby, 32nd Precinct, at \$1,500; William W. Eisele, 43rd Precinct, at \$1,500; Jeremiah A. O'Brien, 41st Precinct, at \$1,500; Frederick L. A. Schultze, 108th Precinct, at \$1,500; Joseph L. Ryan, 4th Precinct, at \$1,500; Thomas J. Moore, 62nd Precinct, at \$1,500.

Two Lieutenants were retired: Thomas E. Bohan, 63rd Precinct, at \$2,000; and Patrick J. Murnane, 70th Precinct, at \$2,000. Sergeant Peter Mallen, 6th Precinct, also was retired, at \$1,750.

Seven sergeants in the Police Dept. will have another shot at the Promotion to Lieutenant exam. The Civil Service Commission decided this last week when it announced that these men, who

missed the exam, will be granted a special exam.

The men are John B. Asklund, Edward G. Morris, Edward J. L. Sheil, Walter A. Brooks, John W. Carlson, Louis F. Moench and Louis Siff.

The date of the exam has not been set.

Members of the force have until July 15 to make requests for transfers and changes of assignments. Such requests must be made on forms U. F. 57 and U. F. 57a and filed with the Chief Inspector. No applications can be made after July 15. For transfer to the Traffic Division, men must be at least 5 feet, 10 inches in height.

Benjamin Hellman, of 2141 Honeywell Ave., the Bronx, became the youngest member of the Police Department last week when he was sworn in on his 21st birthday. Hellmar graduated a couple of days later from the College of the City of New York, receiving a BS degree.

John J. Mitchell, former Patrolman, last week lost in his attempt to force a reinstatement through the courts when the Appellate Division affirmed his dismissal. He was dismissed on charges that he was intoxicated, had threatened to strike a Sergeant, and had used profane language. These derelictions occurred in November, 1937, shortly after Mitchell, who was off duty, saw a fire in a bar and grill and promptly reported it. This action kept the loss low, and the

grateful proprietor urged some drinks on Mitchell, who allegedly became intoxicated. In his court action, Mitchell contended he was suffering from mental strain at the time, but no supporting evidence was submitted and the claim was not substantiated.

Police Commissioner Lewis J. Valentine received the Order of St. Olaf last week from Rolf A. Christensen, Norwegian Consul General, for the effective service of the Police Department last year during the visit of Crown Prince Olaf and Crown Princess Martha.

Five thousand members of the Police Department, many of them from the Holy Name Society, will attend services at St. Patrick's Cathedral on Sunday when Father Daniel M. Gleason, a former Patrolman, celebrates his first mass. Gleason was ordained yesterday. He was formerly attached to Traffic Division H.

The Patrolmen's Progressive Association will meet at 6 p.m. Tuesday, June 25, at Germania Hall, 158 Third Avenue, Manhattan. Probationary Patrolmen are invited to attend.

Qualifying oral exams will be given 15 Policewoman candidates next Monday and a similar number the following day. A few who failed to appear before and requested postponements, will also be given the oral on these dates.

# Fire Bells

By JAMES DENNIS

The Fire Department baseball team will tangle with the Police team today (Tuesday) at 2 p.m. at the Parade Grounds, Parkside Ave., Parade Place and Coney Island Ave., Brooklyn.

July 1 is the date for the advancement in grade and increase in salary for scores of members of the Fire Department. The list of those who will be promoted was published in the orders of the day on June 22.

The Civil Service Commission will give eight Firemen a special exam for Promotion to Lieutenant in the Fire Dept. The men missed the regular exam because they were ill when the last one was held.

The men are Joseph D. Delong, George C. Wulpern, Jacob J. Knoblach, Michael Policastro, John H. Rediefsen, James V. Cassidy, Michael Neilan and John S. Heenan.

The exam date has not been set.

It's all in knowing how. Natalo LaRocco Mistretta, who

was dismissed from the Fire Dept. while on probation, can still get a city job if Commissioner McElligott will give him a break. The Civil Service Commission has no power to put Mistretta back on the Fire list, which has been declared appropriate for the Sanitation Dept. But if McElligott will reinstate Mistretta to his Fire job and then permit him to resign, Mistretta can be placed on the Fire list again and perhaps be appointed to the Sanitation Dept.

This was the decision of the Commission at its meeting last week. Whether or not Commissioner McElligott will give Mistretta a break is anyone's guess.

The Fire Department is still attempting to be thrifty. It's asked that all used spoils of typewriter ribbons be saved.

The papers for the promotion exam to Lieutenant, Fire Department are only 20 percent rated, and men who took the exam will probably have to wait at least three months before they know whether they pass or fail.

The records of all men who are licensed amateur radio operators or who were formerly employed as radio operators are being compiled by Department officials.

Effective this week the telephone number of the Brooklyn Central Station of the Bureau of Fire Alarm Telegraph will be changed from Prospect 9-1800 to Main 2-1800.

Deputy Fire Commissioner George L. McKenna was designated last week as a member and chairman of the Board of Apparatus, and the Board of Merit. At the same time Acting Chief of Department Patrick Walsh was designated a member of the Board of Apparatus.

Subscribers are requested to inform The Leader of any change of address at least one week in advance.



By Charles Sullivan

Washington is crowded with jobhunters. And jobhunters who can't personally come to Washington are writing letters by the thousands to their congressmen.

The multi-billion dollar national defense program has given hope to the jobless that they may be of some use to Uncle Sam in this crisis. In an effort to give the jobhunters a helping hand THE LEADER has made a survey of the job possibilities in the federal government. It must be considered, however, that what is written now may be antedated within the next 24 hours, things are moving that fast in Washington nowadays.

Practically all the new jobs opening up will be under Civil Service. There are only a few exceptions such as:

1. Federal Bureau of Investigation where only fingerprint classifiers are under Civil Service. FBI will be expanded rapidly as a result of the preparedness program. Funds have been voted for 600 additional G-Men. Applicants must be in their middle 20's and must have law or accounting degrees. The jobs pay a minimum of \$3,200. Besides that, FBI will add 210 clerks, 20 supervisors, and a number of stenographers.

2. National Youth Administration is an odds-on bet to receive the job of training youths for skilled jobs, NYA is not under Civil Service and if it gets the assignment it will add materially to its Washington and field supervisory force.

3. The President's National Defense Advisory Committee is building up a staff which will ultimately reach 500, it is now estimated by those closest to the new agency. The committee is selecting some of its clerical help from Civil Service rolls but the experts are being hired every day directly by committee members.

4. The Senate slipped in an amendment to the Army authorization bill that gives the Secretary of War authority to hire certain engineers without regard to Civil Service. The War Department didn't want this exemption and urged the Congress to knock it out but the proviso remained just the same. It is now possible for the War Secretary to hire these engineers direct but job applicants are being told that the department will continue to use the Civil Service register for engineers. However, everything is being done to discourage jobhunters at the War Department. Jobhunters virtually mobbed the personnel division and now desks have been placed out in the halls

where applications can be filled out and some persons are forced to stand in line for several hours before they are given an application blank. The rush for jobs has become so serious that an order has been issued preventing officials from doing other than urgent work.

There are potentially hundreds of other non-Civil Service jobs, depending on how the President decides to spend the \$200,000,000 which Congress gave him.

## Thousands of Jobs

Civil Service jobs will be created by the thousands. It is now estimated that between 80,000 and 85,000 skilled workers will be needed by the War and Navy departments. Also, that each department will have to hire around 400 employees here.

Other agencies expected to expand their staffs from Civil Service rolls are the Maritime Commission, Civil Service Commission, Immigration & Naturalization Service, Civil Aeronautic Authority, Marine Inspection & Navigation, National Resources Planning Board, and the Justice and State departments.

## Green Light

Approval of the Ramspeck bill by the Senate is taken for granted now that Congress will remain in session indefinitely.

President Roosevelt, it was learned, has asked Majority Leader Barkley to give the bill the right-of-way on the Senate floor which will assure early consideration of the measure.

The bill, approved by the House four months ago, will give the President authority to extend Civil Service to approximately 250,000 additional federal employees, but Civil Service officials estimate not more than 125,000 will ultimately be benefited by the measure.

## 1,200 Jobs Saved

The Senate last week blocked the plan to regionalize Treasury's accounting, disbursing and procurement offices in the field. Jobs of more than 1,200 employees will be saved if the Senate is upheld, several in New York State.

It was planned to close Treasury's offices at Albany and merge them with the New York City offices and to close something like 30 of the 53 accounting offices over the country. The Budget Bureau, the House, and the Senate Appropriations Committee approved the plan but when it was taken up on the floor of the Senate it was promptly killed. Now Treasury is planning to maintain status quo.

This column is offered to readers who have legitimate complaints to make about their jobs, salaries, working conditions, etc. Only initials are used with letters.



## complaint corner

### Promotion Opportunities

Sirs: I am writing regarding a promotion examination to Telephone Operator, Grade One, for Clerks (Gr. One) and others in the lower pay brackets.

The present open competitive examination just held is expected to produce a small list which should be used up very soon due to the many vacancies in the Police Dept., etc.

Why not then, a new exam as a promotion for those who have the necessary experience—many

who operate and relieve on switchboards in the departments for which they work?

Unfortunately, many clerks did not pass the Grade Two promotion exam held recently. Still that exam was open to others in the lower pay brackets such as Elevator Operators, Stenographers, etc. Why not give the Grade One Clerks an opportunity to take promotion exams in other fields?

Thanking you for any attention given me, I am,

J.F.S.



# Case Histories

A weekly column devoted to the interests of employees in the Welfare Department.

By HENRY TRAVERS

New York city's relief load is declining. The combined home relief, homeless and WPA caseload has dropped from 342,416 in April, 1939, to 282,072 in April, 1940, a decline of 60,344 cases or approximately 18 per cent. The reason is a rise in employment opportunities. The New York City Manufacturing Employment Indices for the first quarter of each year beginning with 1938 show the following marked improvement in re-employment:

	1938	1939	1940
January	79	85	92
February	82	89	96
March	83	91	98
April	82	88	94

Medical and Nursing Division News: Orange blossoms and wedding bells and best wishes on August 1st for Madeline Donaldson (Dental) . . . A direct question to Ross Naysmith (Physicians' Panel): Who's the lucky girl? . . . Get Mary Roseman (Chronic Service) to render her original "He's Strictly From Hungen Today"—and watch Hy Bergman (Assistant Pharmacist) beam . . . Dan Huttenbrauck (Optical) is a whizz at reading X-ray plates—and he's a scholarship law student at Fordham . . . Mary (Call Me Cobina) Somin (Acute Service) gives clicking and hilarious impressions of prominent personalities . . . When Samuel Solomon, Chief Pharmacist, left Medical & Nursing for private industry, the staff presented him with a handsome suit case.

## JUST WHAT THE DOCTOR ORDERED:

- Rx:
- Ruth Sokoloff—Hair
  - Bee Kellner—Eyes
  - Marie Connolly—Face
  - Miriam Merolla—Smile
  - Rae Scheiner—Disposition
  - Gerry Bryan—Grace
  - Evelyn Walsh—Form
  - Lillian Hammer—Dimples
  - Marie Zona—Charm
  - Emily Knowles—Baby Stare

SIG: Wrap up all this splendid stuff in Tillie Schussel's Persian Lamb coat—and you'll start an epidemic of heart attacks . . . Break it up boys, we've got work to do.

Jack Hirsch, genial manager of the Department's Building Management Section, is planning to leave any day now for Chateaugay Lake, just this side of the Canadian border. Jack will spend his vacation fishing, growing a beard and in other he-man occupations. Going along with Jack are Albert Ullrich, Junior Administrator in the Building Management Section; Mathew Barry, Custodian of Field Offices, and Louis Himber, Resource Consultant. It will be their first vacation at Cateaugay but Jack has been going there for the past 17 or 18 years.

Add romances: Max Simon, Senior Architect in the Building Management Section, and Rose Sobin, stenographer in the same section, middle-aisled it Sunday, June 23. They will reside in the Bronx. The boys in Building Management gave Max a stag dinner Friday night.

Miss Ruth Lavin, Assistant to the Director of the Division of Medical and Nursing Service, will be given a party at the Aldine Club, 200 Fifth Avenue, on Thursday afternoon, June 27, by members of the Department's staff. The occasion: Ruth is changing from Miss to Mrs.

Dr. David H. Smith has been appointed Acting Director of the Division of Medical and Nursing Service, Commissioner Hodson announced this week.

### Coming Exams

Coaching Courses  
Tuesdays, 6:30 p.m.

- Unem. Ins. Referee
- Factory Inspector
- Employment Counselor
- Wage-Hour Inspector
- Payroll Attendant
- Court Attendant
- Probation Officer

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Insure yourself of a place on the top of the list.

- ARCO Hospital Attendant . . . . . \$1.00
- ARCO Maintainer's Helper . . . . . \$1.00
- ARCO Student Nurse \$1.00

Concise, practical study courses containing hundreds of typical questions and answers.

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## Job Xchange

If you wish to exchange your present job for another in the Civil Service, send your requests to Xchange Positions Editor, Civil Service Leader, 97 Duane St., New York City. Include all necessary details. Service is free.

Your ad will be run a minimum of four weeks.

When answering an ad, send letters to appropriate box number, c/o The Leader. They will be forwarded to the proper party.

Exchanging jobs is permissible under Civil Service rules if the department heads of the transferees give their approval.

The angel of the Public Information office is jolly, sweet Norrie Mahoney, a bonnie colleen with laughing Irish eyes. She's got all the newspaper lads slightly gaga with her delightfully refreshing charm. She can squelch the most irate caller with just her "Hello," which sounds like the sparkling tinkle of melodious chimes.

Sure, and her beaux (and there are at least four whose names shan't be breathed) are pining away waiting for her to whisper "Yes." Come, come, Norrie, that's no way for a lassie to be . . . why not decide and make one of them the happiest male this side of heaven.

The Civil Service Commission last week approved the reclassification of four exempt jobs in the Department of Welfare into the competitive class.

The titles are Secretary to the Department, Second Deputy Commissioner, and Confidential Stenographer, all of which are placed in the Clerical Service; and Secretary to the Commissioner, which goes into the Administrative Service.

The title of Superintendent of Nurses will be changed to Assistant to the Commissioner.

The new kind of newspaper, PM, used an old kind of technique when it copied, almost picture for picture, THE LEADER'S recent photo-series, "Day in the Life of an Investigator."

### Answers to Last Week's Hospital Attendant Sample Test

- |       |       |
|-------|-------|
| 1. F  | 11. F |
| 2. F  | 12. F |
| 3. T  | 13. T |
| 4. F  | 14. T |
| 5. T  | 15. T |
| 6. T  | 16. T |
| 7. T  | 17. F |
| 8. F  | 18. T |
| 9. T  | 19. F |
| 10. F | 20. T |

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*Civil Service Aid*  
PUBLISHERS

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# Mental Hygiene Notes

By JOHN F. MONTGOMERY

Employees at Hudson River State Hospital took their part last Tuesday in celebrating Poughkeepsie's big day on the sports map. A half-day vacation was granted so that they could watch the eight college crews sweep down the Hudson in the annual regatta . . . Funeral services were held last week for Mrs. Helen F. McGregon Latimer, who died at the hospital after 40 valuable years in its employ. Twenty of these were spent in charge of the hospital post office . . . On July 1, Ed Hopkins leaves Hudson River after 42 years in its service. The genial storekeeper was honored at a special assembly last week. Fellow-employees gave him a watch . . . With a picture to verify it, we learn that 109 (count 'em) trout were caught in one day by Head Farmer Angus Brownell, and Ed Dorm and George Flynn, inspectors from the State Department of Public Works.

Wassaic State School's newly-constructed swimming pool will be the scene of a picnic Tuesday evening, June 25, of the local Civil Service unit. Baseball and other games are scheduled, along with swimming if the air permits. Miss Emily Paddleford is chairman of the arrangements committee, assisted by Mrs. Charlotte Burke, Mrs. John Murtagh, Elmer Middleman, Harold J. Chapman, and John O'Brien . . . New arrivals: Horace Wormell, of Dover Plains; Richard Anderson, of Amenia . . . Resigned: Edna Woody and Viola Frier.

It's bee party time out at Central Islip. The nurses—old and new—frolicked at the annual party and strawberry festival of the Nurses Alumni on June 12. Patients and employees joined in games and exhibition the same day at Field Day exercises. And on Flag Day, last Friday, a flag for the new pole was presented by the Joseph Eichele Post, V.F.W., and accepted for the hospital by Mr. Brennan of the Board of Visitors. The Glee Club and the Patients

Band entertained . . . Mourned: Mrs. Elizabeth Burrows, retired employee.

Harlem Valley vacationists, back at Winddale: Mrs. Elizabeth Merrick, from Providence; Alice Hulse, from New York and the Fair; Mrs. Esther Wilcox, from the Wingdale home; Sarah Herdman, from Brewster; Lillian Walsh, from Yonkers; Clara Green, from Pawling; Mr. and Mrs. Joe DeSalvo, from Amenia; Mr. and Mrs. Harold Lake, from Poughkeepsie; Mr. and Mrs. John Leganey, from Lake Candlewood, Conn. . . . Mrs. Esther Lewis is a new arrival, while resignations include Mr. and Mrs. E. Warren, and Marion Carlson.

Russell Powers has been promoted to Head Painter at Gowanda State Homeopathic Hospital, Helmsuth . . . Glenn A. Thorpe and Vera Thorpe were appointed to Attendant positions last week . . . Nurse Harry Parmenter, and Attendants Ruth Cruden, George Cruden, Berta Parmenter, Carl Stronner, Samuel Kelly, and Thomas Short have left the service.

Recent certification of eligibles by the second district of the U. S. Commission has given probational appointments to 17 temporary Attendants at the Veterans Administration, Northport, L. I. However, a large number of Attendants, in the lower grade, SP-1, remain temporary pending examination . . . Authority was recently given to change 10 double rooms in Attendant's quarters to single rooms . . . Members of the cast of "School Days," recently presented by members of the NFFE for the benefit of other employees and patients, were entertained at a lawn social and dance at the home of President James V. Nelson, near the hospital . . . Dr. L. E. Scharf has been elected president of the State organization of the National Federation of Federal Employees.

## U. S. Commission Begins Close Check Of Applicants' Political Status

In its recruiting program, the U. S. Civil Service Commission mails annually hundreds of thousands of inquiries to former employers and others concerning applicants for employment. With each inquiry for national defense positions, this notice will hereafter appear:

PLEASE ANSWER IMMEDIATELY AND COMPLETELY. THE NATIONAL DEFENSE PROGRAM REQUIRES THAT POSITIONS BE FILLED WITHOUT DELAY AND BY LOYAL, QUALIFIED AMERICANS.

To the application forms, which must be sworn to by all applicants, a new question has been added, reading:

"Are you a member of any political party or organization which advocates the overthrow of our constitutional form of government in the United States?"

"If so, name the organization."

This is in accordance with the Commission's recent announcement that it will not certify to any department or agency the name of any person when it has been established that he is a member of the Communist Party, the German Bund, or any other Communist or Nazi organization.

### Real Estate News

for Civil Service Readers

by FRED H. ASHLEY

It is very noticeable, these days, that practically all developments in Brooklyn, Bronx or Queens are just a stone's throw away from a playground. And now, every afternoon, the swings are busy and the baseball diamonds crowded.

Just a block away from the Ave. U station of the BMT, Brighton Line Homes are now building a

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new unit of 25 houses. Since the model home, with an unusual layout, was completed, six homes were sold. These houses are on East 16th St., between Avenues F and U.

Brookshire Homes, Remsen Ave., between Clarkson and Winthrop Aves., announce the opening of three new model homes. These Brooklyn houses are open every evening until nine.

In Flushing Enterprise Homes, at 200th St. and 29th Ave., announce the opening of their model homes. These one and two story colonial houses are built on plots 42x100.

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Please send me a copy of "Complete Home Sanitation Physical Training Course." I enclose 50c (check or money order). Add 1c sales tax and 3c mailing fee.

NAME . . . . .  
ADDRESS . . . . .



Index TO EXAMS

Table listing various exam categories: CITY, STATE, FEDERAL, with sub-sections like Promotion, Accountant, Engineer, etc., and corresponding page numbers.

Examination Requirements

STATE TESTS

Assistant Accountant

Public Service Commission. Usual range \$2,400-\$3,000. Fee \$2. Appointment expected at \$9 per day. File by July 9.

Duties: To conduct investigations into the accounts and records of public utilities and do related work.

Requirements: Candidates must comply with a, b or c. a) five years accounting or auditing experience, two years of which must have been with a regulatory commission or a public utility, or with a public accounting, consulting or service company engaged in public utility accounting or auditing; b) two years of utility accounting or auditing as under a), and a bachelor's degree; c) a satisfactory equivalent combination of the foregoing experience and education.

Weights: Written, 6; training, experience, general qualifications, 4.

Senior Accountant

Public Service Commission. Usual range \$3,120-\$3,870. Fee \$3. Candidates may also file for Assistant Accountant exam. File by July 9.

Duties: To have charge of minor cases of investigation into the accounts and records of public utilities for the Public Service Commission and do related work.

Requirements: Candidates must comply with a, b or c. a) 6 years high-grade accounting or auditing experience, including 4 years with a regulatory commission or public utility, or with a public accounting or consulting or service company engaged in public utility accounting or auditing. One year of specialized experience also is required. b) 4 years of experience outlined under a), and a bachelor's degree. c) an equivalent combination of education and experience.

Weights: Written, 5; training and experience, 5.

Boiler Inspector

Bureau of Boiler Inspection, Department of Labor. (Salary varies; appointments expected at \$1,680). Fee, \$1. Preferred age—under 40 years. Waist measurement must not be over 36 inches, and measurement must be written at top of application blank. File by July 9.

Duties: To make examinations of high pressure steam boilers and do related work.

Requirements: Candidates must comply with a, b, c, or d. a) 5 years experience in the manufacture or installation of high pressure steam boilers; b) three years experience as a boiler inspector; c) 5 years experience as operating engineer of a high pressure stationary or marine steam boiler plan or more than 50 horsepower capacity; d) a satisfactory equivalent combination of this experience and education. Technical education and a mechanical engineering bachelor's degree will count for part of experience.

Weights: Written, 4; training, experience, general qualifications, 6.

Bridge Superintendent

New York State Bridge Authority. (Appointment expected at \$5,000). Fee, \$4. Maximum age: 40 years. File by July 9.

Duties: To have charge of the operation, maintenance and repairs of the long span tool bridges over the Hudson River and the physical property controlled by the State Bridge Authority, including the collection of revenue and supervision of 30 employees.

Requirements: Must have license to practice professional engineering in New York. Must have 9 years experience in maintenance and either design or construction of large steel bridges or truss or suspension type. A bachelor's degree in

civil engineering is required. Candidates lacking the degree may substitute one additional year of the experience for each year of education lacking.

Weights: Written, 4; training and experience, 6.

Junior Camp Sanitarian

Division of Sanitation, Department of Health. Fee, \$1. (Several seasonal appointments expected at \$150 a month.) File by July 9.

Duties: To assist in carrying out a public health engineering program of camp, hotel, lodging house and boarding house sanitation in the State and do related work.

Requirements: Must have a bachelor's degree in engineering, including courses in sanitation. Candidates may substitute 6 months of experience in sanitary engineering in a federal, state or city health department or in an organization doing work of similar nature.

Weights: Written, 5; training, experience, general qualifications, 5.

Chief, Bureau of Research for Women in Industry

Division of Women in Industry and Minimum Wage, Dept. of Labor. Usual range \$3,500-\$4,375. Fee \$3. If eligible, may compete for Chief, Bureau of Enforcement of Women and Child Labor Laws. File by July 9.

Duties: To plan and direct research activities of the Division and do related work.

Requirements: Candidates must comply with a, b or c. a) 5 years research experience in problems of employed women and minors in regard to working conditions, wages, hours or living costs, including 2 years in a supervisory capacity; and bachelor's degree in economics or political science, including courses in statistics. b) 4 years research experience, including 2 years in a supervisory capacity; and post-graduate work in an appropriate field equivalent to a Ph.D. degree. c) an equivalent combination of experience and education.

Weights: Written, 4; training and experience, 6.

Dentist

Department of Mental Hygiene. (Usual salary range, \$2,000-\$2,400 and maintenance, with an increase from minimum to maximum at the rate of \$200 at the end of each year of continuous service.) Fee, \$2. File by July 9.

Duties: To be responsible for the care of the mouths and teeth of inmates of a State institution and related work.

Requirements: Must be licensed to practice dentistry in New York State, in addition to a, b, or c. a) one year of dental experience in a general hospital and 6 months in an institution solely for psychotics, mental defectives or epileptics; b) one year of experience subsequent to graduation from dental school, as dental interne in a State Mental Hygiene hospital; c) a satisfactory equivalent combination of a) and b).

Weights: Written, 4; training, experience, general qualifications, 6.

Senior Diagnostic Pathologist

Division of Tuberculosis, Dept. of Health. Usual range \$4,000-\$5,000, with deduction for main-

tenance. Fee \$3. Appointment may be made at less than minimum. File by July 9.

Duties: To have charge of a clinical laboratory in a State tuberculosis hospital, including routine and investigative work, and do related work.

Requirements: Candidates must be a medical school graduate and have a State license or be eligible for one. Must also comply with a or b. a) 4 years additional medical experience, of which 2 years was in clinical medicine, including the diagnosis and treatment of tuberculosis; and 2 years of training and/or experience in clinical and research laboratory work and pathology. b) an equivalent combination of training and experience.

Weights: Written, 4; training and experience, 6.

Director of Women in Industry and Minimum Wage

Division of Women in Industry and Minimum Wage, Dept. of Labor. Usual range \$5,200-\$6,450. Fee \$5. File by July 9.

Duties: To plan and supervise the work of the Research, Enforcement and Homework bureaus.

Requirements: Candidates must comply with a, b or c. a) 7 years of experience in research or administration involving study of labor legislation relating to working conditions, wages and hours of employed women and minors, including 4 years in a supervisory capacity. Also must have a bachelor's degree in economics or political science. b) 6 years of experience outlined under a), including 4 years of supervisory experience; and post-graduate work in an appropriate field to a Ph.D. degree. c) an equivalent combination of the above experience and education.

Assistant Director of Women in Industry and Minimum Wage

Division of Women in Industry and Minimum Wage, Dept. of Labor. Usual range \$4,000-\$5,000. Fee \$3. File by July 9.

Duties: To assist in planning, directing and supervising the work and staff of the Research, Enforcement and Homework bureaus.

Requirements: Candidates must comply with a, b or c. a) 6 years experience of a nature outlined in exam for Director (see above), including 3 years in a supervisory capacity, plus a bachelor's degree in economics or political science. b) 5 years experience, including 3 years in a supervisory capacity, plus post-graduate work in an appropriate field to a Ph.D. degree. c) an equivalent combination of the above experience and education.

Assistant District Health Officer

Department of Health. (Usual salary range, \$4,000-\$5,000; appointment expected at the minimum, but may be made at less.) Fee, \$3. File by July 9.

Duties: To assist a District Health Officer or carry on specific phases of public health work in the State and do related work.

Requirements: Candidates must be medical school graduates, have a State license to practice medicine or be eligible for license. Also must either a) have 4 years experience in a public health position in the past 6 years or b) 6 months experience as epidemiologist-in-training or in another public health position and have completed a post-graduate course in public health.

Weights: Written, 5; training and experience, 5.

Senior Education Supervisor

(School Health Education) Division of Health and Physical Education, Dept. of Education. Usual range \$3,120-\$3,870. Fee \$3. File by July 9.

Duties: To supervise the health teaching program conducted by the State in the public schools and teaching institutions, develop in-service training programs, prepare courses of study for State and local use, and do related work.

Requirements: Candidates (Continued on Page 8)

Answers to Saturday's Hospital Attendant test, unofficial but prepared by The Leader board of experts, will appear in next week's issue of The Civil Service Leader.

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## STATE EXAMS

(Continued from Page 7)  
must be eligible to teach in State public schools and comply with a or b. a) 5 years teaching and supervisory experience, including 3 years in health teaching in public schools or in teacher training institutions, two years of which must have been in the supervision of a health teaching program; and a bachelor's degree and master's degree in education with 30 undergraduate and/or graduate credit hours in professional education courses. b) a satisfactory equivalent combination of the foregoing experience and education.

### Factory Inspector

Bureau of Factory Inspection, and Bureau of Mercantile Inspection, Department of Labor. (Usual salary range, \$1,680-\$3,000; appointment expected at \$1,680, with automatic increases to a maximum of \$3,000.) Fee, \$1. Preferred age: under 35. File by July 9.

**Duties:** To inspect factories and mercantile establishments with respect to compliance with provisions of State Labor Law and Industrial Code Rules, and do related work.

**Requirements:** Candidates must comply with a or b. a) 5 years of experience in factory or mercantile establishments, 3 years of which must have been either as a skilled craftsman, a foreman in a manufacturing plant, or a full-time safety inspector in a manufacturing plant or its equivalent in part-time safety work, and graduation from high school; b) a satisfactory equivalent combination of experience and education. Technical education and engineering courses will receive credit in lieu of experience.

**Weights:** Written, 5; training, experience, general qualifications, 5.

### Foreman, Gypsy Moth Control

Bureau of Forest Pest Control, Dept. of Conservation. Usual range \$5.04-\$7.20 per day. Fee \$2. Age limit, 45. File by July 9.

**Duties:** Carry out and direct gypsy moth control in an assigned area and do related work.

**Requirements:** Two years of experience in gypsy moth scouting and control work, including 6 months as a supervisor of a crew of men engaged in gypsy moth control work.

### Chief Grade Separation Engineer

Department of Public Service: \$6,700 to \$8,200. Fee, \$5. File by July 9.

**Duties:** To have charge of the grade separation work of the Department of Public Service, reporting directly to the Chief Engineer of the Department.

**Requirements:** Candidates must be licensed professional engineers in the State. Must have 11 years professional experience on railroad work highway construction and bridge erection or maintenance, including 4 years of administrative responsibility. Technical education will receive credit in lieu of experience. A bachelor's civil engineering degree will count as 2 years of the required general experience.

**Weights:** Written, 4; training, and general qualifications, 6.

### Game Research Investigator (Food Habits)

Conservation Department. (Usual salary range, \$2,600-\$3,225; appointment expected at minimum, but may be made at less.) Fee, \$2. Applicants must be prepared to furnish and operate personal car (compensation at 4½ cents a mile.) This exam is open to residents and non-residents of New York State. File by July 9.

**Duties:** To supervise a game food habit research program and do related work.

**Requirements:** Candidates must comply with a, b or c. a) 7 years experience in wildlife conservation, including 2 years in game food habit laboratory and field research; and high school graduation, supplemented by courses of college level in three of the following subjects: forestry, game management, vertebrate zoology, general biol-

ogy, systematic botany, ornithology or mammalogy. b) 3 years experience, including 2 of a professional level; and a bachelor's degree in science, including 4 of the subjects under a). c) an equivalent combination of foregoing experience and education.

**Weights:** Written, 5; training and experience, 5.

### Game Research Investigator

Conservation Department. (Usual salary range, \$2,600-\$3,225; appointment expected at minimum, but may be made at less.) Fee, \$2. Applicants must be prepared to furnish and operate personal car (compensation at 4½ cents a mile.) File by July 9.

**Duties:** To supervise a game management program, make research investigations in regard to the life history or management of game birds and animals and do related work.

**Requirements:** Candidates must comply with a, b or c. a) 7 years experience in wildlife conservation, including 2 years of natural game research or management; high school graduation, supplemented by courses of college level in 3 of the following subjects: forestry, game management, vertebrate zoology, general biology, systematic botany, mammalogy or ornithology. b) 3 years experience in wildlife conservation, including 2 years in natural game research or management; a bachelor's degree in science, including courses in four of the subjects listed in a). c) an equivalent combination of foregoing experience and education. Teaching experience may be substituted for general experience.

**Weights:** Written 5; training and experience, 5.

### Assistant Game Research Investigator

Conservation Department. (Usual salary range, \$2,100-\$2,600; appointment expected at minimum, but may be made at less.) Fee, \$2. Applicants must be prepared to furnish and operate personal car (compensation at 4½ cents a mile.)

**Duties:** To assist the Game Research Investigator in carrying out game management and research investigation studies and do related work.

**Requirements:** Same as for Game Research Investigator (see above), except that 5 years experience is required under a), and no supervisory experience is necessary. Under b), one year of experience is necessary.

**Weights:** Written, 6; training and experience, 4.

### Senior Laboratory Technician (Analytical Chemistry)

Division of Bedding, Department of Labor. (Usual salary range, \$1,650-\$2,150; appointment expected at minimum, but may be made at less.) Fee, \$1. File by July 9.

**Duties:** Do specialized technical work of advanced or complex character in a laboratory or to perform simpler work, temporarily, with a view to advancement.

**Requirements:** Must comply with a, b or c. a) one year experience in analytical chemistry and a bachelor's degree with specialization in science and 20 hours of chemistry; b) 4 years experience in analytical chemistry in a chemical laboratory or in a production laboratory in the bedding and upholstery industries, and 30 hours of university training in science, including 20 hours in chemistry; c) a satisfactory equivalent combination of a and b.

**Weights:** Written, 6; training, experience, general qualifications, 4.

### Assistant Laboratory Worker

Division of Laboratories and Research, Department of Health. (Usual salary range, \$1,150-\$1,650.) Fee \$1. File by July 9.

**Duties:** To do routine work in a scientific laboratory or to assist in the supervision and instruction of helpers; to perform related and more advanced work.

**Requirements:** Must comply with a or b. a) 2 years practical experience in routine laboratory work in connection with the production of media, and/or

## City Promotions

Filing for four city promotion tests closes Tuesday, June 25.

**Requirements appeared in last week's Leader. The exams are:**

**Promotion to Examining Inspector, Grade 4 (Senior Investigator).**

**Promotion to Junior Administrative Assistant (citywide).**

**Promotion to Junior Assistant Corporation Counsel, Grade 3.**

**Promotion to Marine Engineer (Uniformed Force), Fire Department.**

sera and/or the injection and bleeding of laboratory animals, in a public health laboratory or in a commercial laboratory engaged in the wholesale manufacture of biologicals, including some supervision over subordinate employees; and graduation from high school with science courses; b) a satisfactory equivalent combination of this experience and education.

**Weights:** Written, 4; training, experience, general qualifications, 6.

### Medical Director

Division of Savings Bank Life Insurance, Department of Life Insurance. (Usual salary range, \$5,200-\$6,450. Appointment expected at \$2,510 for part-time service.) Fee, \$5. File by July 9.

**Duties:** To be responsible for the medical and physical exams of applicants for savings bank life insurance.

**Requirements:** Candidates must be medical school graduates and be licensed to practice in New York or meet requirements for license. Must have served as an interne one year. Must also comply with a or b. a) 3 years practice as a physician, including 1 year as medical examiner supervision medical underwriting of risks for a life insurance organization. b) an equivalent of the foregoing and additional medical education.

**Weights:** Written, 4; training and experience, 6.

### Senior Medical Social Worker

Bureau of Services for the Blind, Department of Social Welfare. (Usual salary range, \$2,760-\$3,360. Appointment expected at minimum, but may be made at less.) Fee, \$2. This exam is open to residents and non-residents of New York State, but preference in certification will be given to legal residents. File by July 9.

**Duties:** To carry on field work in the interest of the prevention of blindness.

**Requirements:** Candidates must have the equivalent of a college level lecture course giving a minimum of 30 lecture periods in eye conditions, including anatomy and physiology of the eye. Must also comply with a, b, c, or d. a) 5 years experience in social case work, including 2 years of medical social case work; and a bachelor's degree. b) 3 years experience in social case work, including 2 years of medical social case work; and graduation from a 2-year course in a school of social work. c) 6 years of supervised public health nursing or medical social case work, including 2 years with a social agency; and graduation from a school of nursing. d) an equivalent combination of the foregoing experience and education.

**Weights:** Written, 4; training and experience, 6.

## Civil Service Assembly Meets

Effects of the national defense program on Civil Service will be eagerly watched this week, when the 11th eastern regional conference of the Civil Service Assembly takes place at the Hotel Commodore. Activities spread from Wednesday to Saturday, ending out at the World's Fair where Federal Employee Day is to be held.

## MANY STATE JOBS

### Physiotherapy Technician

Department of Mental Hygiene. (Salary varies; one appointment expected at Pilgrim State Hospital at \$1,200 and maintenance.) Fee, \$1. File by July 9.

**Duties:** To give physiotherapeutic treatments to patients such as hydrotherapy, actinotherapy, electrotherapy, mechanotherapy, thermotherapy and massage; and do related work.

**Requirements:** Must comply with a or b. a) completion of a physiotherapy training course at an approved school, and one year experience, including the forms of treatment indicated in the duties; b) a satisfactory equivalent combination of training and experience.

**Weights:** written, 5; experience, training, general qualifications 5.

### Assistant Principal

School of Nursing, Department of Mental Hygiene. (Several appointments expected at \$1,500 and maintenance.) Fee, \$2. File by July 9.

**Duties:** to assist in the instruction and supervision of nurses and attendants and do related work.

**Requirements:** Must be high school graduate or have acceptable equivalent, and be an accredited school of nursing graduate. Have license for registered professional nurse in State. Must comply with a, b or c. a) 3 years experience, including 6 months in a psychiatric division of a general hospital and one year as instructor in a nursing school, plus 30 college credit hours, including courses in teaching methods; b) 2 years experience in a psychiatric hospital or institution for mental defectives or in the psychiatric division of a general hospital, including one year as nurse instructor in a nursing school; and a bachelor's degree, including courses in teaching methods.

**Weights:** written, 4; training, experience, general qualifications, 6.

### Senior Public Welfare Physician

Department of Social Welfare. (Usual salary range, \$4,000-\$5,000; appointment expected at minimum, but may be made at less.) Fee, \$3. File by July 9.

**Duties:** To assist with the medical policies of the bureau of the Dept. of Social Welfare and do related work.

**Requirements:** Candidates must have a medical license for New York. Must also comply with a, b or c. a) 5 years medical experience, including 1 year in public health or public medical administration. b) 3 years medical experience, including 1 year in public health or medical administration, plus a post graduate course in public health. c) an equivalent combination of the foregoing experience and education.

**Weights:** Written, 4; training and experience, 6.

### Senior Sanitary Chemist

Division of Laboratories and Research, Department of Health. (Usual salary range, \$3,120-\$3,870; appointment expected at minimum, but may be made at less.) Fee, \$3. File by July 9.

**Duties:** Under direction, to supervise the work of a group engaged in routine sanitary chemical examinations; to carry on laboratory and field investigations.

**Requirements:** Five years of professional laboratory experience in sanitary chemistry, two years of it in charge of important field investigations in stream pollution studies and the operation of water, sewage, and industrial waste treatment plants, and graduation from a college or university, plus one year of graduate work.

**Weights:** Written, 4; training and experience, 6.

### Assistant Steam and Electrical Operating Engineer

(Power Plant Shift Engineer) State and County Hospitals, Departments, and Institutions. (Salary varies; appointment expected from \$900-\$1,500 and

maintenance.) Fee, \$1. File by July 9.

**Duties:** To have charge of the operation of a steam and electrical power plant or of a large high pressure steam heating plant.

**Requirements:** Three years experience as fireman, oiler, steam engineer, machinist, steam fitter, electrician, or operator of electrical machinery; one year of this must have been in the operation of steam and electrical machinery. Technical education will receive credit in lieu of experience. A degree in mechanical engineering will count for 2 years of experience.

**Weights:** Written, 5; experience and fitness, 5.

### Head Tuberculosis Hospital Nurse (Type A)

General service, Division of Tuberculosis, Dept. of Health. Salary \$1,300 plus maintenance. Fee, \$2. Open to non-residents.

**Duties:** Under supervision, to have charge of the professional nursing service of a ward or floor of patients, the out-patient department, the children's building or any other service in a State hospital.

**Requirements:** High school diploma, and graduation from a school of nursing. Candidates must be licensed to practice as a registered nurse and have four credit hours of college work in ward teaching, ward supervision, etc.

**Weights:** 4; experience and training, 6.

### Tuberculosis Occupational Therapist

Department of Health. (Usual salary range, \$1,650-\$2,150 with suitable deductions for maintenance. Appointments expected at Mt. Morris Tuberculosis Hospital at \$1,150 and maintenance.) Fee, \$1. File by July 9.

**Duties:** To teach manual arts according to the principles of occupational therapy to patients in State Tuberculosis hospitals.

**Requirements:** High school graduation, plus one year of experience in occupational therapy, plus graduation from a school of occupational therapy.

**Weights:** Written, 5; training and experience, 5.

### Senior Underwriter (Life)

Division of Savings Bank Life Insurance, Insurance Department. (Usual salary range, \$2,800-\$3,550; appointment expected at minimum, but may be made at less.) Fee, \$2. File by July 9.

**Duties:** To do difficult and responsible life insurance underwriting work, supervise assistants, judge the proper amounts of life insurance to be placed on the wage earner and dependent members of the family; perform related work.

**Requirements:** Eight years of experience in the home office of a life insurance company, one of which must have been in underwriting; or 4 years of experience in the home office of an insurance company and graduation from college.

**Weights:** Written, 4; training and experience, 6.

### Payroll Examiner

#### Open Competitive

Division of Placement and Unemployment Insurance, Department of Labor (Usual salary range, \$1,800-\$2,300; appointments expected at minimum but may be made at less.) Fee, \$1. File by June 25.

**Duties:** Under general supervision, determine the status of employers under the New York State Unemployment Insurance Law and correct taxable payroll of subject employers by field audits and examination of books of accounts, records, and documents, such field audits and examinations to include all types of business organizations; related work as examining general books and subsidiary records of large business organizations to determine correct amount of tax due under the Unemployment Insurance Law; explaining to em-

(Continued on Page 13)



# Sample Tryout Test for Hospital Attendant

The Hospital Attendant test on Saturday will be in two parts: 1) true-false questions; 2) multiple-choice questions. Below is a sample examination.

### Part I

Circle the "T" alongside those questions which appear to be true, and the "F" alongside those which you believe are false.

- 1. The air in a room is pure whenever the temperature is right. **T F**
- 2. Dishes should be rinsed before drying even if they have been carefully washed. **T F**
- 3. The temperature of a dining room during meal times should be about 80 degrees Fahrenheit. **T F**
- 4. Clothing should be mended before being laundered. **T F**
- 5. When blankets are too long for a bed, the extra part should be tucked under the foot of the bed. **T F**
- 6. One good way to help a patient who has trouble going to sleep is to give him a drink of warm milk. **T F**
- 7. If medicines are non-poisonous, it is unnecessary to label them before putting them in the medicine cabinet of the ward. **T F**
- 8. One way to remove a speck of dirt from a person's eye is to rub the eye gently in the direction of the nose. **T F**
- 9. A thermometer should be cleaned with hot water before each use. **T F**
- 10. In a hospital, if a mental patient is obedient, a record of his behavior is unnecessary. **T F**
- 11. Many mental patients at times appear to be normal in action and speech. **T F**
- 12. An attendant should refuse to grant special favors even to a well-mannered and obedient patient. **T F**
- 13. Fire extinguishers need refilling or recharging at regular intervals even though they have not been used. **T F**
- 14. 22 minus 5, is three less than 51 divided by 3. **T F**
- 15. 5 times 12 is one-fifth of 10 times 30. **T F**

### Part II

- 16. Which one of the following foods absorbs odors most easily? **T F**  
(A) Lettuce. (B) Butter. (C) Apples. (D) Cereal.
- 17. Ordinary fingerprints can be removed best from painted woodwork by: **T F**  
(A) Using turpentine. (B) Rubbing with a clean damp cloth. (C) Washing with ammonia and water. (D) Scrubbing with hot water and scouring powder.
- 18. When washing bed linens, the reason for using "blueing" is to: **T F**  
(A) Preserve the whiteness of the linens. (B) Remove stains. (C) Dye the linens blue. (D) Soften the water.
- 19. The best thing to do for a person with nosebleed is to: **T F**  
(A) Apply cold packs to the back of his neck. (B) Make him tip his head back as far as possible. (C) Place him in a chair with his head forward. (D) Wrap him up warmly.
- 20. If one of the patients gets a rash, the attendant should first: **T F**  
(A) Wash it with soap and water. (B) Put the patient to bed. (C) Report the matter to the nurse. (D) Ask another attendant what to do.
- 21. Which of the following types of patients are most likely to get bedsores? **T F**  
(A) Patients with tuberculosis. (B) Epileptics (people who get fits). (C) Feeble-minded patients. (D) Paralyzed patients.
- 22. Which of the following traits is most important for a hospital attendant to possess? **T F**  
(A) Clerical ability. (B) Feeling of superiority. (C) Ability to meet the public. (D) Keeness of observation.
- 23. The principal reason why mental patients are required to do some useful work each day is that it: **T F**  
(A) Gives patients a means of livelihood in case they are discharged. (B) Reduces the cost of operating the hospital. (C) Helps the development of normal habits of living. (D) Frees the hospital staff from the more routine types of work.
- 24. If a patient complains that he is ill when he is required to work, the attendant should: **T F**  
(A) Excuse him from work. (B) Report the matter to the nurse. (C) Give him a different type of work. (D) Tell the patient to talk to the doctor when he visits the ward.
- 25. The best way for an attendant to keep his hospital keys while on duty is to: **T F**  
(A) Lock them safely in his room. (B) Leave them hanging on the outside of the door to the ward. (C) Carry them on a chain attached to his clothing. (D) Carry them in his hand for safekeeping.
- 26. The proper time for a hospital attendant to record any special event concerning the patient is: **T F**  
(A) At the time it occurs. (B) At the end of the day. (C) When the doctor or nurse comes to see the patient. (D) At the end of the week.
- 27. Of the following, which one is the least desirable form of amusement for mental patients? **T F**  
(A) Soft music. (B) Exciting movies. (C) Outdoor games. (D) Knitting.
- 28. An attendant who continually has trouble getting a patient to eat should: **T F**  
(A) Force the patient to eat. (B) Ask his supervisor for advice. (C) Take the food away from the patient so that he will get hungry. (D) Keep the patient exercising until he gets hungry.
- 29. One of the best ways to prove to a mental patient that his food is not poisoned is to: **T F**  
(A) Eat some of the food from the patient's plate. (B) Tell him it is not poisoned. (C) Make him eat it so that he will see it tastes good. (D) Tell him he can go to the kitchen to see the food prepared.
- 30. If, when an attendant returns home for a day, he finds that his younger sister has the measles, he should: **T F**  
(A) Stay home and take care of her. (B) Report for duty as usual and watch himself for signs of the disease. (C) When he returns, tell the patients to stay as far away as possible. (D) Leave home and report the situation to the hospital doctor before returning to the ward.

### ANSWERS

- Part I**
- 1. F      6. T      11. T
- 2. T      7. F      12. T
- 3. F      8. T      13. T
- 4. T      9. F      14. F
- 5. T      10. F      15. T
- Part II**
- 16. B      21. D      26. A
- 17. B      22. D      27. B
- 18. A      23. C      28. B
- 19. A      24. B      29. A
- 20. C      25. C      30. D

## Have You Filed for Hospital Attendant?



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## You and I

by May Andres Healy

May Andres Healy is granted the widest latitude in expressing her views. Her opinions do not necessarily represent the views of The Leader.

In a few days schools will close and over a million children will be free to follow their own pursuits.

In past years an adequate playground program was provided for those children who were not fortunate enough to go to a camp or to be taken out of the city by their parents. As the time approaches for the opening of the school playgrounds we wonder what can be offered to the children with the curtailed funds at the disposal of the Board of Education.

In adopting the budget this year the Board of Estimate cut the Board of Education playground appropriation drastically. All funds for principals and teachers-in-charge of playgrounds were deleted. No funds were provided for supervisors.

If the playgrounds are to continue certainly a responsible person must be in charge, not only for the safety of the children and the value of the program offered, but also to protect the property of the Board of Education.

I do not know what our City Fathers were thinking of when these slashes were made.

### No Substitute

It is true that a large sum was appropriated for the Park Department's playgrounds, but these park playgrounds can never take the place of the school playgrounds. For the most part these park playgrounds are entirely out-of-doors and are useless in bad weather and during the heat of the day. Further they are often located at such a distance that the younger children cannot take advantage of them even if shelter were provided.

The school playground is the natural place for such a summer program. It has both indoor and outdoor facilities. The child is accustomed to the school surroundings. It is a great pity that such scant provision is to be made this year.

In past years a typical program included supervision and leadership for Kindergarten Groups, for boys from eight to ten years of age and for girls of the same age level, as well as the more mature activities for both boys and girls up to fifteen years of age.

Arts and Crafts attracted a great many children—Shop classes, Music Groups (both instrumental and vocal), Dancing classes, a Game Room for quiet games and Junior Clubs, as well as all the active sports such as baseball, basketball and the like with the opportunity for showers afterwards constituted a typical day's schedule.

### What is to happen this year?

Only one or two teachers are to be assigned to each school playground!

A diversified program that will attract the children can not possibly be offered with such a limited staff—teachers are needed for each age group—the kindergarten child needs a teacher specially trained in that work. Women teachers for girls' activities and men teachers for the boys activities are essential for each staff. It is therefore understandable that one or two teachers to a playground cannot conduct the type

of program that will interest large groups of children.

Indeed, if it were not for the WPA Recreation Project, which is available for playground work the program would be even more meager and certainly not nearly as many playground centers could be opened. During the summer, however, many of the experienced WPA recreation workers will be dropped and others less experienced will replace them. The WPA is an ever changing personnel due to the Federal law which provides for the automatic dismissal of these employees after eighteen months continuous service.

Leisure time education is as necessary for children as their regular Day School studies—the types of recreation indulged in by children and young adults is as much the responsibility of the schools as is the curriculum study of the classroom. In order to do the job well a certain definite type of training is necessary. A pedagogical attitude repels therefore many classroom teachers who are not suited to recreation work. The everchanging WPA personnel is no more menacing to a good job than the great turnover each year in the Board of Education personnel doing recreational work.

### Regular License

It is time that a regular license on an annual salary basis was provided for people trained to lead in leisure time education. We have endeavored to run a recreational program in our schools with per diem workers. At the best it has been a part time job for these employees.

Long ago the Park Department set up full time (civil service) playground directors who could devote all their time to the job. Recently the Board of Education has approved such a plan for our Recreation Department. The Budget director did not approve, so we are still struggling along with make-shift staffs.

The children of our city need experienced recreation leaders and must be provided with the proper centers for after-school and evening activities.

Leading penologists very definitely claim that those communities that provide facilities for a well-rounded and organized recreational program have delinquency well under control. I am not one who claims that recreation is a cure-all for delinquency but it certainly is a great deterrent.

I firmly believe that all children, even those in wealthy neighborhoods, need proper play facilities and play leadership.

## Background Of The Week's News

### Regents Show Backbone

After a year of diligent searching, the Board of Regents last week appointed 69-year-old Dr. Ernest E. Cole as State Commissioner of Education. Behind this appointment is a little story which the news reports failed to carry.

The New York State Economic Council moved heaven and earth to persuade the Regents to appoint a "businessman" to the job. The Council even suggested what looks like a little gentle bribery, urging that the present \$15,000 salary be upped to \$25,000. Lest it appear odd that a group given to "economy" should recommend so precipitous a rise in salary, a quote from one of the Council statements will explain: "The Commissioner can bring about savings of millions for the taxpayer." The same statement goes on to say that the Commissioner "can greatly improve education," though it doesn't point out how this is possible while "millions" are being saved.

Now the Board of Regents has never been called a decisive, firm body. That it withstood the pressure of the Economic Council speaks highly for its integrity and its sense of responsibility to the educational system of the State. Dr. Cole's appointment means that the Department of Education will probably not endorse stringent budget-cutting.

Cole, who succeeds Dr. Frank P. Graves, can have only a short term. He must leave by January 31, 1942, because of age. But the Regents are now free to continue their hunt for the best man for the job.

### Trade Problems

Dr. Campbell, Superintendent of Schools, and his committee investigating the possibilities of increased vocational training in New York City schools, last week reported this progress:

1. A prospective deal with the WPA for men to act as teachers.
2. A decision to throw the schools open on a 24-hour-a-day schedule whenever the federal government says "go."
3. A blunt avowal that the dual job law will have to be repealed.
4. A proposal to hold emergency tests in cases where the regular eligible lists don't provide enough teachers.

Dr. Campbell and his committee failed to discuss these problems:

1. How competent teachers could be provided with the present high requirements, low pay.
2. How it would be possible to keep schools running on a 24-hour-a-day basis (see Leader for June 11, page 10).

### Guild Proposals On Trade Education

The proposal to use vocational schools in New York City as a training ground for young men and women to meet defense needs of this country, has been submitted to a searching examination by the Teachers Guild Associates. In a letter to Superintendent Harold G. Campbell, the organization warned that many dangers were imminent in the program unless it is given careful study before being launched.

The committee that has been created to further the training

program was advised to avoid the following:

1. The danger of giving space and service to post-graduates at the expense of boys and girls now clamoring to be admitted to vocational schools, whose future usefulness depends on present training.
  2. The danger of lowering vocational school standards by accepting as instructors persons who may qualify as craftsmen, but who have had no training and experience as teachers.
  3. The danger of cluttering up our regular vocational program with emergency training in jobs which could be better learned in the factory or on the job itself.
- The Teachers Guild Associates suggested a three-point approach to the problem:
1. That in the survey of equipment and personnel now underway, the committee include possible school buildings, or other buildings, suitable for conversion into vocational schools.
  2. That, in this connection, academic, junior high, and elementary schools which have fallen in attendance, and are in physical condition and location suitable for use as trade schools, be considered with a view to the future needs of the system.
  3. That the committee investigate the possibility of transferring to vocational high schools equipment now standing idle in academic and junior high schools.

### NY Kids Read OK

To those who say that New York should spend less for its schools because it's children don't learn any more than children of other cities which spend less, a test given last fall should be something of a jolt.

It was the Stanford Reading Test, Form X, and more than 5,000 pupils in 6B and 8B classes participated. The results of the test made available last week, show that New York kids have a clear reading superiority over kids in other cities: they are four months ahead in reading ability, and eight months younger in age. That gives them a year's jump on the rest of the country.

### Nasty Words

There is a something a little pitiful in the case of David C. Liebler. He's an elementary school teacher, and was denied licenses in junior high school biology and high school general science. So Liebler appealed, handing papers to the State Commission of Education which charged examiners William A. Hannig and Joseph K. Van Denburg with "perjury, forgery, conspiracy, misfeasance, malfeasance, and other crimes."

Now David C. Liebler is up on charges. He's got to explain to Johanna M. Lindloff and James G. McDonald just why he said those nasty things. And if he can't explain, out he goes.

David C. Liebler probably couldn't explain the difference between "misfeasance" and "malfeasance," let alone give an account



CO-OPERATING ON PROJECTS of social usefulness. A group of New York students engaged in extra-curricular activities

### Plea: Not Guilty

Up for trial last week came three persons from Samuel Gompers Vocational High School: the principal, Charles J. Pickett; his administrative assistant, Fred Siegel; and a clerk, Florence C. Fisher. New York's investigators had found what looked like a new kind of racket: giving jobs to substitutes who did no teaching (for inside story, see last week's Leader, page 10). Before a Board of Ed trial committee, the three this week pleaded is wasn't so. One explanation revealed by THE LEADER in its story was advanced by Pickett: that the teachers actually did their work, but that the school was so crowded that frequently two teachers had to be in the same classroom at the same time.

While Board officials refused to discuss the case except generally, it appears that the explanation is one that can be readily checked, and the trial examiners look upon it skeptically.

In a tough spot is the clerk, Florence Fisher. She only did what her boss told her.

of the reasons why he used those big words. Liebler got into the jam because his lawyer wrote the words, as lawyers will, thinking they sounded impressive and maybe convincing. The lawyer, Charles Barasch, is himself squirming at this mess he got his client into, and says: "To attack a teacher because of what he said in his legal papers would involve not only the teacher alone, but the integrity of judicial procedure."

Superintendent of Schools James Campbell doesn't give a hang for the "judicial procedure" which permits the flaunting of charges "false and untrue." So Liebler is going to have to face it. His trial was last week postponed till the fall.

In case after case, there have been appeals from decisions of the Board of Examiners. The Board wins almost every case on appeal. But the Commission is probably getting tired of being called names.

For News and Information Of Vital Interest to You Teachers Newsweekly Every Week



### Consolidation

Upstaters howled a few months ago when Governor Lehman approved the suggestion of the Board of Regents that upstate school districts be consolidated as an economy measure. The legislative session was ending, and political nerves were jumpy. Republicans claimed the suggestion was an invasion of local rights; Democrats countered that the Republicans were interested only in retaining patronage.

Last week the project was back in the news. The committee to study state aid for education met in Albany, decided to do nothing until the Republican convention moves out of the City of Brotherly Love. Assemblyman Rapp (Genesee Republican) was in the chair, with eight other legislators and four non-legislators on hand. Various topics for study were suggested, including the upstate consolidation. But committee

members expressed determination on only one point: they will consider a few subjects, then show the State that real money will be saved and that their work should continue. The \$30,000 appropriated for their work is admittedly chicken feed.

New York City teachers are particularly concerned with the sub-committee, headed by silk-stocking Senator Frederic R. Coudert. The two other local members of the committee are Democratic Senator John J. Buckley and Democratic Assemblyman Irwin D. Davidson, Manhattanites from the same West Side district. The sub-committee's special job is to probe alleged subversive activities in the city's public schools and colleges. Recent flurries—the Bertrand Russell and Jablonower matters, for example—have brought it on. Nothing was said at last week's meeting about subversive activities. Guesses say, though, that they'll be very much in the headlines once the committee gets started.

### Stock Market

Students at Hunter Model School now join Mother and Dad in arguments about the stock market . . . Teachers have been taking classes down to the New York Stock Exchange, where the pupils can get a realistic idea of how the world's greatest security market operates . . . Back at school, each pupil selects one particular stock, watches its ups and downs, sees if he makes a profit or loss at the end of a certain period . . . These days, the downs are more prevalent than the ups . . . As a result, the children have learned of the pitfalls of speculation . . . Many of them advise their parents what to do and what not to do, and the harassed parents are inclined to listen . . . It all adds up to an interesting educational procedure, with the students given early insight into the one of the major complexities of modern life.

### Transfers

When schools opens next fall, 754 teachers will be transferred.

Of this number 200 are in high schools and vocational schools. In grades one to six are 322 transfers. Above the sixth grade there are 130 transfers.

Also in the group are one principal, one assistant principal in charge, 5 assistant principals, 11 kindergarten teachers, 32 school clerks, and 16 teachers of classes for children with retarded mental development.

The Board of Education met last Wednesday to act on the transfers.

The Board also voted on 754 new appointments for the fall term. Of this number 642 are in the high school and vocational schools.

## Organization News Briefs

### P. S. 10 Reunion

Eighteen who graduated from P. S. 10, Brooklyn, back in 1904 will get together at a reunion Tuesday night, June 25, at the Hotel Granada. Guest of honor is to be Emmet O'Donnell, who taught at P.S. 10 for many years before taking charge of the Manual Training High School annex.

### Brents Present Gift

An electrical, portable phonograph was presented to P. S. 173, Manhattan, last night by the Parents Association. Helen M. Tynes, principal, accepted the gift from Louis Rittenberg, outgoing president of the association.

### Conference on Reading

The third annual conference on reading is scheduled for the University of Chicago Wednesday through Saturday, with "Reading and Human Development" the subject of discussion.

### Parent-Teacher Dinner-Dance

A dinner-dance of the P. S. 193, Brooklyn, Parent-Teacher Association Tuesday night celebrated the opening of a new library for the pupils at the school. The function was held at Tappen's Inn, Sheepshead Bay.

### Catholics Discuss Education

"Contemporary Problems in Catholic Secondary Education" is to be the topic of the meeting of the diocesan superintendents of Catholic schools and high school principals, set for Washington's Catholic University Wednesday and Thursday.

### "Peace" Is B'klyn College Topic

"Peace for America" was the topic of Professor Howard Selsam of Brooklyn College Wednesday night before the Parent-Teacher Association of P.S. 225, Brooklyn.

### Bronx Shop Teachers Elect

Gerald Finnerty is the new president of the Bronx Guild of Associated Teachers of Shop. The election meeting of the group also picked Joseph Bonacci, vice-president; Sidney Schwartz, recording secretary; William F. Pfund, treasurer; Walter Lockwood, corresponding secretary.

### Teachers Going on Leave Honored by P. S. 10

At a tea Tuesday afternoon at the Essex House, the staff of P. S. 10, Manhattan, will honor teachers leaving the school or going on sabbatical leave.

### Teachers Union Attacks Overcrowding

Overcrowding in the schools was attacked in placard and poster Saturday afternoon by the New York State Federation of Teachers Union at the World's Fair.

### Commerce Teachers

Honoring Dr. Henry C. Cheston, teachers of the High School of Commerce will hold a luncheon Tuesday at the Hotel Empire. Cheston is retiring at the end of the current term.

## Questions & Answers

#### MATERNITY LEAVE

I plan to take a maternity leave next month. Can I expect to be paid for the entire summer vacation? Ans. Yes.

#### LANGUAGE TEACHER

Would you advise me to begin a college course leading to an A.B. with a French major. It is my hope to teach the language. Ans. Dr. Huebner, of the Foreign Language Division of the Board of Education, advises new students to avoid language study at this time, since the prospect of a job is slim. See the article "Language Curve" on the preceding page.

#### AVIATION STUDENT

Where can I obtain a course in aviation mechanics? Do I have to pay? Ans. Courses in aviation mechanics are given at the Haaren High School, Manhattan High School of Aviation Trades, Brooklyn Evening Technical High School, East New York Vocational High School, Jamaica Vocational High School, and at a number of private schools. The public schools do not charge; the private schools do.

#### VOCATIONAL HIGH SCHOOLS

How many vocational high schools are there in New York? How many teaching and supervisory positions are there? Ans. According to the latest report of the Board of Education, there are 24 vocational school organizations and 2,232 teaching, clerical, and supervisory positions.

#### RETIREMENT

A year ago I retired from my teaching job. I received from my principal the information that I might return to teaching during the year if I wished. Does this

mean I can return to my job when the session begins in the fall. Ans. If you retired, you must apply to the Teachers Retirement Board for reinstatement. If you resigned, you must apply to the Superintendent of Schools for reinstatement.

#### REAL ESTATE

M.O.—I am in the real estate business, and I want my son to follow in my footsteps. He is about to enter high school. Is real estate taught in high school? Ans.—No. We suggest that he take a commercial course if his inclinations and aptitudes are in accord with your desires as to his future, and if you do not intend to send him to college. If you can give him a college education, have him take an academic course, and then study real estate and real estate law in college. A number of the colleges in New York City give such courses.

#### GREGG STENOGRAPHY

A.V.K.—Are there any vacancies for teachers of Gregg Stenography listed for Staten Island High Schools for the coming term. Ans.—Three at New Dorp and four at Port Richmond High School.

#### TEACHERS AT WAR

N.T.F.—I teach machine shop-work in the high schools, and therefore I probably will be useful to the government in training workers for the preparedness program. I am of military age. If we go to war, will I be drafted? Ans.—That will depend on whether the government needs you more as a soldier than as a trade teacher. You might be kept at your job until the need for fighting men became more acute.

WILLIAM Hannig heads the Wogres of the Board of Education . . . that mysterious, aloof, silent little group of men who devise exams to flunk people and thus prevent them from becoming school teachers in the New York City system. That was a thumbnail description this reporter got from an impressionable young lady who had tried valiantly to become an English teacher, but, alas, had gotten nowhere.

So we decided to go up to 59th Street and have a look into this ogre business.

We must report back to our young lady that we found no resemblance to an ogre in the person of Dr. Hannig. He might pass for a country editor, but not an ogre. And a little research into Dr. Hannig's work shows nothing more mysterious than an efficient, modern system for selecting competent teachers. He and his "silent little group of men" each year examine 20,000 to 30,000 applicants. They must devise exams and give them in a manner designed for utmost fairness. To their credit, it must be said that they have kept recrimination to a minimum.

#### Problems

One of Dr. Hannig's great problems is how to get colleges to turn out less teacher-prospects, at the same time culling the better students for jobs. Some years ago he set up a coordinating committee among the city's colleges: its purpose was to work out selective procedures. But would-be teachers got around it by their readiness to take post-graduate work.

Another of the problems that has fallen into Dr. Hannig's lap is the selection of teachers for vocational training. With the tremendous pressure exerted upon the educational system for more industrial training, Dr. Hannig just can't find the teachers: there aren't enough. Standards are too high, salaries too low.

#### Testing

When a man has been as long as Dr. Hannig in a position so vulnerable as that of examiner (since 1921), it is not unusual that he will turn conservative and timid. Where one's job is to eliminate, a certain ruthlessness is implicit in the process. Dr. Hannig could have done his eliminating by making exams so intolerably difficult as to guarantee that only a minute number could pass them. The Board of Examiners takes the attitude, however, that there's more to a good teacher than simple ability to answer questions on a test-paper. Teaching ability is a complex of factors that can't be so readily determined as, say, the ability to be a good sanitation man or even a good chemist.

The examiners have found it necessary to emphasize oral exams. In these exams, they can determine the existence of factors which no written test can discover: they can see if the candidate possesses vivacity, animation,

forcefulness; whether he is incisive in argument, flexible in mentality; whether he is genial and at ease; whether he speaks the English tongue fluently or with hesitancy.

A variation on usual testing schemes is the "appraisal method," used in the selection of department chairmen in certain limited fields. A committee of carefully-selected first assistants are released from their duties for a term. Their job is to gather all possible information concerning the record and the general qualifications of the candidate. Elaborate questionnaires are filled out by the candidate, by his department head, and by his principal. The committee visits the candidate at his work, observes him on the job. The members then hold an extended conference, collate all their data, and issue their report.

#### Background

Dr. Hannig is an articulate man. He uses the language in a rugged, unpretentious way, yet he can construct phrases that are models of verbal form. It is said that he has held legislative committees spellbound by the clarity of his words.

From the time he was very young, Hannig wanted to teach. He took his college degree at 18. He's been number 1 on the eligible list of every exam he ever took except one for principal. He was second on that. When he assumed charge of P. S. 85, he was one of the youngest men ever to hold the position of principal.

Outside of his work in the Board of Education, Hannig makes no claim to a spectacular life. He likes the theatre and baseball, but he doesn't cultivate any hobby intensively. Nonetheless, he is a photographer of ability, judging from the photos which hang artlessly over his office.

#### For the First News—

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(T 6-4)



# Question, Please?

by H. ELIOT KAPLAN  
CONTRIBUTING EDITOR

This department of information is conducted as a free LEADER service for Civil Service employees, for eligibles, for all who desire to enter the Service. Address your questions to Question, Please? The Civil Service Leader, 97 Duane St., New York City. If space does not allow printing your answer, you will receive a reply by mail. Therefore, state your name and address. Questions for this column receive thorough analysis by a well-known Civil Service authority.

### JOBS FOR YOUTH

P.K.—I well appreciate your situation and that of thousands of other young men just out of high school. Jobs are hard to get even though you have ambition, sincerity and idealism, since you have little or no experience. It is not easy to point out specific positions in Civil Service which you can expect to get within a reasonable time. There are some clerical jobs that are open to persons with little or no experience, such as junior clerks, messengers, etc. These may seem unimportant to you now, but they are starting points. Many of the high grade administrative, supervisory and executive positions in the public service today are filled by former office boys and clerks.

You should watch the announcements of all city, state and federal examinations, for jobs which you are eligible to apply for.

Those of you who are mechanically inclined or have a bent for a skilled trade position, such as shipbuilding or aviation construction, would do well to get some intensive vocational training. If you have such training, you will undoubtedly be able to get an apprenticeship in the Navy or War departments. The government will soon develop a program for training young people who want to go into public service.

Don't be impatient and don't get discouraged. If you are really persistent enough you will find some job in the service to fit your needs.

### LEAVES FOR PROVISIONALS

J.C.—As a rule leaves of absence are not given to provisional or temporary appointees. The department, however, does have discretion to grant leaves for illness or other reason, with or without pay. Leaves must be applied for through the regular channels of the department; that is, through your superior officer. No particular formality is required. It may be oral or in writing. Resignation of a temporary appointee may be oral or by letter. While no previous notice is required, as a matter of courtesy it is well to inform the department as far in advance as possible.

### CLERK-CARRIER LIST

J.W.—The clerk-carrier list (Fed.) will terminate on the date fixed by the Commission for its expiration unless its life is extended. My guess is that certifications and appointments will continue to be made from the existing lists until new registers are established after new examinations.

### PROMOTION FOR WATCHMEN

B. Y.—Watchmen in the Park Department and others were appointed generally from the eligible list for Attendant, Grade 1. They are eligible to take promotion tests for Grade 2 positions. These carry a

higher salary, whether or not the work is the same as Grade 1. Theoretically they are not identical. It is not enough that you pass a promotion test in order to get the higher grade salary. First there must be a vacancy in the higher grade; second, the budget director must permit the filling of the vacancy at the higher grade salary; third, the department must be willing to make the promotion and fill the vacancy; fourth, you must be reached on the promotion list and actually appointed after certification of the list by the Civil Service Commission. There have been Watchmen promoted to Grade 2 positions, but such advancements will probably be rare from now on. Promotions to other positions in higher grades will be made available in the future on a wider promotion basis.

### COMMISSION KNOWS BEST

B.F.—It is quite possible that the answer you gave to the question in the examination may be the correct one, and that if the commission recognized the authority you mention and gave you credit for the answer as correct that you would then get a passing mark. However, the commission is the final authority as to the correctness of test answers in the case you mention, and when the commission makes up its mind that it is right, well, you know!

### NOT "FIGHT" COMMISSION

H.E.H.—It is not the "Fight" Commission, but the "Fite" Commission, named after the Chairman of the Commission, Assembly Emerson D. Fite of Poughkeepsie. It has nothing to do with the Boxing Commission. Its function is to make a study of the practicability of extending the Civil Service rules to the smaller jurisdictions of the State now excluded from them.

### PERMANENT STATUS

A.K.—An eligible appointed to a position in the federal service for an "indefinite probationary" period may be dropped at any time without charges. If he serves for a continuous period beyond the usual probationary period (generally one year in the federal service) he acquires permanent status.

### PREFERRED SALARIES

O.H.—Where you have indicated to the federal commission that you are available for appointment at an annual salary of not less than \$2,400 as a Junior Auditor in the Income Tax Unit, the commission will not certify you for a position paying less than that. The Commission will not certify your name to any other department or agency if you state that you prefer to be appointed only in the particular department. This will not jeopardize your standing on the

list for certification to that department.

### COUNTY SERVICE

M.O.B.—It is rather risky for you to make wagers on what my answer may be to your question. Fortunately, I do not know who among your group is betting right or wrong, so here goes, and good luck! County service may not be counted as part of "continuous service" along with State service for purposes of determining seniority under the lay-off rule. (A court decision before the new amendment did appear to recognize county as part of State service for seniority purposes).

### ERRATUM

W.F.—The report in the City Commission's BULLETIN that the State C. S. Commission approved the transfer of the positions of hospital helper from the non-competitive to the competitive classification is wrong. The positions have been transferred to the labor class.

### NO RERATING

G. J. H.—Regardless of the merits of your claim for additional credit in the promotion test for Assistant Foreman for seniority for service in another department before your reinstatement to your present position, if you wait as long as two years after the examination has been rated, the Civil Service Commission will not entertain any appeal or request for rerating for additional credit.

# STATE CIVIL SERVICE BRIEFS AND LISTS

### Future State Tests

The State law says that titles of open competitive lists requested by departments and institutions must be publicly announced for 15 days before the State Commission takes action. The following lists are now being advertised (the date denotes when the 15 days are up):

- July 2—Erie County Clerk's Office—Deputy County Clerk (Legal Deputy).
- July 2—Erie County Highway Department—Junior Engineering Aide (\$1,400).
- July 3—Transit Commission—Senior Engineering Aid.
- July 3—Labor—Compensation Examining Physician.

### Exam Notes

The test for Lieutenant in the Binghamton Fire Bureau will be held July 10. Originally set for June 19, it's been postponed because of lack of "sufficient data" . . . An exam for Postmaster at Jamesport is planned for the next two weeks . . . And the Brentwood job will also soon be filled . . . Yonkers has called a Record Clerk exam for July 2. Nine positions in the hospital service have just been placed under Civil Service . . . Today is the final filing date for two State promotion tests: Senior Stenographer, Albany District, Division of Parole, Executive Department; Assistant Examiner of Methods and Procedures, Department of Social Welfare.

### New State Lists

**ASSISTANT STATISTICS CLERK**  
Albany Office, Division of Cancer Control, Department of Health. Promotion No. 1073. (\$1,200-\$1,700) Exam held March 30, 1940; list established June 12, 1940.  
1, Kathryn I. Stahl, 89.56 (Albany); 2, Lillian Lampert, 86.82 (New York); 3, Julius Grodson, 86.23 (Rensselaer); 4, Solomon

Kunofsky, 86.17 (Albany); 5, Bella R. Gottlieb, 85.94 (New York); 6, Milton Weinstein, 85.63; (St. Lawrence); 7, Alfred D. Rosenblatt, 85.58 (Albany); 8, Katherine E. Scanlon, 85.33 (Broome); 9, Seymour H. Halperin, 84.94 (Kings); 10, Mabel Dahlgren, 84.41 (Rensselaer); 11, Marian J. Kimmey, 83.49 (St. Lawrence); 12, Madge L. Riter, 83.39 (Rensselaer); 13, William O. Ditsch, 82.81; (Rensselaer).

### BRANCH MANAGER

Group 6, Grade 4, Binghamton Office, State Insurance Fund, Department of Labor. Promotion No. 1032. (\$2,800). Exam held March 2, 1940; list established May 15, 1940.  
1, Joseph E. Smith, 88.23, (Albany); 2, Frank J. Pouliott, 87.87 (Albany); 3, John B. Wellworth, 87.74 (Rensselaer); 4, James J. McCarthy, 86.92 (Albany); 5, Francis J. Cryan, 85.97 (Erie); 6, Edward W. Brown, 84.39 (Erie); 7, Charles R. McLaughlin, 83.54 (Monroe); 8, John T. Hartigan, 81.60 (Oswego).  
Passed—8; Failed—3; Absent—0; Rejected—3; Total—14; Prov—1.

### ASSISTANT FILE CLERK

Underwriting Department, (including Filing Division), New York Office, State Insurance Fund. Promotion No. 1012. (\$1,200-\$1,700) Exam held March 9, 1940; list established June 6, 1940.  
1, Jack Reichman, 87.56; 2, May Wolf, 87.40; 3, Celia Bienstock, 87.26; 4, David Lakritz, 87.17; 5, Frances S. Carpenter, 86.93; 6, Hannah Levy, 86.46; 7, Charles S. Borock, 86.24; 8, John J. Giblin, 86.22; 9, Rose Marmell, 85.91; 10, Ruth Karafka, 85.83; 11, Joseph Berkowitz, 85.81; 12, Lillian Levkin, 85.54; 13, Martin M. Brown, 85.41; 14, Saul Phillips, 85.38; 15, Sheldon L. Silverstein, 85.13; 16, Maury Stern, 85.13; 17, Sylvia D. Steiner, 85.01; 18, Max Volomon, 84.81; 19, Savio L.

Profera, 84.65; 20, Sadie Eidelman, 84.59; 21, Carl Kozlofsky, 84.57; 22, Bertha Gelbard, 84.54; 23, Sylvia Heller 84.51; 24, Doris Bulkin, 84.26; 25, Emanuel M. Brenner, 84.26; 26, Milton Birne, 84.18; 27, Pauline Meyrowitz, 84.17; 28, Meyer Wilen, 84.01; 29, Jeanette Hayden, 83.67; 30, Max Henner, 83.63; 31, Betty

G. Fischer, 83.55; 32, Leo Seckeler, 83.50; 33, Samuel Rosenberg, 83.39; 34, Mildred Shorey, 83.37; 35, Jack S. Rothstein, 83.34; 36, Margaret C. Reid, 83.30; 37, Blanche Malovich, 82.83; 38, Frank Cardl, 82.69; 39, Hannah Hamburger, 82.45; 40, Edward L. Schaaf, 82.23; 41, Leonard H. Bernstein, 82.20; 42,

Harold Pecker, 81.83; 43, Margaret L. Riley, 81.54; 44, Milton Heller, 81.29; 45, David Gresky, 81.11; 46, Esther Kosotsky, 81.08; 47, Ralph Forte, 80.68; 48, Hyman Gershuny, 80.19; 49, Edwin J. Israels, 80.11.  
Passed—49; Failed—5; Absent—4; Rejected—10; Total—68; Prov.—0. MORTON YARMON



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# COUNTY EXAMS

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SUPERVISING PUBLIC HEALTH NURSE, Dept. of Health. Usual range \$1,800-\$2,000. Fee \$1. Appointment expected at \$1,900 plus transportation. Exam is open to residents and non-residents of New York State, but preference in certification will be given to residents of New York State.

**Chautauqua County**  
TITLE SEARCHER, Office of County Clerk. Salary varies, appointment expected at \$1,380. Fee \$1. File by July 9.

STENOGRAPHER - CLERK, Division of Old Age Assistance, Dept. of Public Welfare. Usual range \$720-\$840. Fee 50 cents. File by July 9.

JANITOR, County Court House. Usual range \$1,200-\$1,800. Fee \$1. File by July 9.

**Franklin County**  
PROBATION OFFICER. Salary varies. Appointment expected at \$1,500. Fee \$1. Age limits: 21st to 55th birthday. Appointment of a woman is expected.

**Onondaga County**  
ANALYST, Ley Creek Sewage Treatment Plant, Onondaga Public Works Commission. Appointment expected at \$1,800. Fee \$1. File by July 9.

BUSINESS MANAGER, Onondaga County Sanatorium. One appointment expected at \$3,000 plus maintenance. Fee \$4. File by July 9.

STATISTICIAN OF EQUIPMENT AND MATERIALS, Purchasing Department, Onondaga County. Usual salary \$1,500. Fee \$1.

DEPUTY COUNTY CLERK, SPECIAL (Supreme and County Courts), Office of the County Clerk. Two immediate appointments expected at \$2,000. Fee \$1. File by July 9.

OPERATOR, ASSISTANT, Ley Creek Sewage Treatment Plant, Onondaga Public Works

Commission. Appointments expected at \$2,000. Fee \$1. File by July 9.

**OPERATOR, CHIEF**, Ley Creek Sewage Treatment Plant, Onondaga Public Works Commission. Appointment expected at \$3,600. Fee \$3. File by July 9.

**Ulster County**  
LAW LIBRARIAN, Third Judicial District Law Library at Kingston. Salary varies. Appointment expected at \$1,500. Fee \$1. File by July 9.

**Westchester County**  
GUARD BUTCHER, Dept. of Public Welfare. Salary range \$1,740-\$1,980 with deduction for maintenance. Appointment expected at \$1,290. Fee \$1. Age maximum 45. File by July 9.

**City and Town of Newburgh**  
INVESTIGATOR, Dept. of Public Welfare. Usual range \$1,000-\$1,800. Appointments expected at \$1,040. Fee 50c. File by July 9.

**Village of Springville**  
PATROLMAN. Appointment expected at \$100 per month. Fee \$1. File by July 9.

## Many State Jobs

(Continued from Page 8)  
employers provisions of the law and regulations of the Industrial Commissioner; advising employers with respect to the proper preparation and filing of reports and most effective methods of record keeping relating to unemployment insurance reports and taxes; testifying at hearings before Unemployment Insurance Referees, Appeal Board, etc.

**Requirements**  
Either a) five years experience in accounting or auditing work, one year of which was in field auditing and examining of financial accounts and payroll records as an accountant; or b) one year of the specialized field auditing experience described under a), and a bachel-

lor's degree in accounting, insurance, business administration, or economics; or c) a satisfactory combination, including the one year of specialized field auditing experience described under a). Candidates must be thoroughly familiar with provisions of the New York State Unemployment Insurance Law and with the general purposes and scope of unemployment compensation; must have demonstrated ability to deal effectively with and secure co-operation of employers. College transcript required.

**Weights**  
Written, 6; training, experience, and general qualifications, 4.

**Employment Counselor**  
Promotion and Open Competitive  
Division of Placement and Unemployment Insurance, Department of Labor. (Usual salary range, \$1,800-\$2,300; appointments expected at the minimum but may be made at less.) Fee, \$1. File by June 25.

**Duties**  
Under immediate supervision, interview, counsel, and register for employment applicants whose limited experience or training necessitates special techniques for effective placement; related work as explaining the provisions of the Unemployment Insurance Law; receiving job orders from employers and contacting employers for the purpose of soliciting job orders, follow-up, etc.; selecting and referring applicants to job openings; submitting reports of activities.

**Requirements**  
Either a) five years business, industrial, or professional experience, of which one year was in full-time paid employment work for applicants under 21 years of age, and graduation from a senior high school; or b) one year of the specialized employment experience as described under a), and a bachelor's degree; or c) a satisfactory combination, including the one year of specialized employment experience. Candidates must have a thorough knowledge of the New York State Unemployment Insurance Law. College transcript required.

**Weights**  
Written, 5; training, experience, and general qualifications, 5.

**Chief, Bureau of Enforcement of Women and Child Labor Laws**  
Division of Women in Indus-

# FEDERAL TESTS

## Radio Mechanic

Salary: \$1,800. Place employment: Brooklyn Navy Yard. File by June 26. Age limit: 48.

**Duties:** To repair, rebuild and calibrate all types of high, low, and intermediate frequency radio receiving and transmitting sets used by the U. S. Army, both mobile and fixed installations such as, radio receiving and transmitting equipment in the U. S. Army transports, airplanes, trucks, tanks, mobile field radio stations, radio pack equipment transported on the backs of mules and larger radio installations at fixed stations, together with the radio accessory equipment used with such stations, also radio direction finders, radio compasses, air beacon equipment, small power units and accessory equipment. To operate lathes, drill presses, hand tools, soldering irons, etc., and to fabricate and modify small metal parts when necessary to repair radio sets.

**Requirements:** Three years of experience in electrical work, including at least one year of laboratory and bench work in the construction and assembly or radio communication equipment of modern type; the completion of a radio training course in the active military or naval service of the U. S. will be accepted for one year of the general electrical experience prescribed.

**Weights:** Applicants will be rated on the quantity and quality of their experience on a scale of 100. No written test will be given.

## Junior Farmer

Salary: \$2,000. File by July 22. Optional branches: 1) dairying; 2) truck gardening. Age limits: 25 to 45. Bureau of Prisons, Department of Justice.

**Duties**  
Junior Farmer (Dairying): under direct supervision of the

try and Minimum Wage, Dept. of Labor. Usual range \$3,500-\$4,375. Fee \$3. File by July 9.

**Duties:** To plan and direct the enforcement of wage orders issued under the minimum wage law and of related legislation governing the employment of women and minors.

**Requirements:** Candidates must comply with a, b or c. a) 5 years experience relating to problems of employed women

farm manager, to be responsible for the operation and maintenance of the dairy herd; to assist in the organization of this unit to meet the needs of the institution and to provide practical training in this work for inmates.

Junior Farmer (truck gardening): Under direct supervision of the farm manager, to be responsible for all the activities connected with the growing of truck crops to meet the requirements of the institution; to assist in the organization of this unit so that it will become a practical training project for inmates.

## Requirements

Applicants must have had certain experience in the management of a large dairy herd or large truck farm. Certain appropriate education may be substituted for part of the experience.

## Weights

General test, 50; practical questions, 50.

## Graduate Nurse

Optional Branches: 1) General staff duty; 2) psychiatry. File by July 22. For appointment in Panama Canal service only. Entrance salary: \$168.75 a month, less \$40 a month for maintenance.

## Duties

To perform general nursing duty in the wards of hospitals.

## Requirements

Applicants must have completed certain high-school education (unless they pass a general qualifying written test), and must have completed certain nursing training. The physical requirements are rigid.

## Weights

Competitors will be rated on the subject of practical questions on a scale of 100.

(Continued on Page 14)

and minors in regard to working conditions, wages and hours, including 2 years in a supervisory capacity. Must also have a bachelor's degree in economics or political science. b) 4 years experience, plus post graduate work in an appropriate field equivalent to a Ph.D. degree. c) a satisfactory equivalent of the experience and education under a) and b).

**Weights:** Written, 4; training, experience, general qualifications, 6.

# City Commission's Calendar

## Military Service Ruling

Candidates who are unable to appear for City Civil Service Examinations because of military service, will be allowed to take special examinations, the Municipal Civil Service Commission ruled last week. This does not, however, apply to the Sanitation Man exam, Commissioner Wallace S. Sayre said.

The particular case which the Commission ruled on was that of Sidney N. November, who was absent from the qualifying test for Life Guard because of military service and was granted another test.

The rule will not apply to Sanitation Men because of "the size and nature of the exam," Commissioner Sayre said. No person will be allowed to postpone the Sanitation test without disqualifying himself.

Other items on the Commission's weekly calendar follow:

**MEDICAL EXAMINER**  
2938. Dr. Samuel B. Wortis was formally appointed Chief Medical Examiner of the Civil Service Commission. Previously he was serving provisionally.

**SANITATION MAN**  
2955. The provisional appointment of four Sanitation Men at the World's Fair was approved. Reason the men are not taken from the appropriate Fire list is the agreement that union men would be hired.

**OBsolete Education Title**  
2956. A public hearing, required by law, will be held this week to consider aboli-

tion of an obsolete title, Superintendent of Public Buildings, Board of Education.

**SECTION STOCKMAN**  
2957. The Commission denied a request that Clerks, Grade 2, in the Commodities Distribution Division of the Dept. of Welfare be admitted to the Section Stockman Exam.

**SUPERINTENDENT, PLANT OPERATION**  
2960. The exam for Superintendent of Plant Operation and Maintenance was cancelled because it has been transferred to the non-competitive class. In the non-competitive class, persons may be given a qualifying exam but they must be nominated first by the department.

## PROMOTION LISTS

2967. The Commission discussed the publication of promotion lists. The new policy is to publish the list as a whole rather than break it down into departments. The policy was reaffirmed.

## JANITOR LISTS

2968. The new Janitor Custodian, Grade 3 list will be certified for Assistant Resident Building Superintendent and Assistant Building Superintendent in the NYC Housing Authority. The previous certification of the Janitor Engineer (Custodian Engineer) list will be withdrawn. The former list is more appropriate.

## LEAVES OF ABSENCE

2970. The Commission amended its instructions regarding leaves of absence. Under present rules, leaves of absence will not be allowed a person in a city job to take another city job, except where the second job is a promotion. The Commission's amendment states that the exception applies only for the duration of the employee's probationary period on the second job.

## ASSESSOR RERATINGS

2945. The papers of nine candidates in the exam for Promotion to Assessor were rerated in accordance with the court decision, Rizzutto v. Kern.

## PROVISIONAL TYPISTS

2983. Because no one on the Typist list will accept a temporary job, the Commission approved until July 31 the provisional appointment of three typists in the Dept. of Purchase.

## LABOR CLASS STUDY COURSES

2973. The Commission will hereafter give credit for courses of study completed by persons in the labor class when computing record and seniority marks. While this is done now in the competitive class, it has never been done heretofore in the labor class.

## RAMMER EXAM

2972. The open competitive exam for Rammer was cancelled and the Paver list declared appropriate to fill Rammer vacancies. Reason for the cancellation is that only four Rammer jobs have been open in the last two years, and it would not pay to hold an exam.

## SCMWA RECLASSIFICATION REQUEST

2987. The SCMWA asked that the recent reclassification resolution, which reduced increment ceilings in five Services, be disapproved on the grounds that action on the resolution had been reserved several months. The Commission filed the request, meaning that no action will be taken on it.

## SCMWA RESOLUTION REQUEST

2988. The SCMWA requested that the ruling be made: That any resolution on which the Commission has not acted or on which decision has been reserved for more than 60 days following a public hearing become null and void. The Commission "filed" the request, saying that the present practice has produced no abuses. The union also asked that resolutions approved by the Commission be published in the City Record. This procedure is now being followed, the Commission said.

## ASSISTANT SUPERVISOR

The Assistant Supervisor, Grade 2 list was declared appropriate for Probation Officer in the Domestic Relations Court. Salary \$1,860.



# U. S. Exams for Variety of Jobs

(Continued from Page 13)

## Assistant Translator (French, German, Italian, Spanish) (\$2,000)

United States Maritime Commission. File by July 9. Age limit: 18-53.

### Duties

To make close idiomatic or literal translations of technical matter from French, German, Italian and Spanish materials covering a variety of subjects; to abstract and record data or information in these languages requiring a general knowledge of the subject matter involved and a special knowledge of its terminology.

### Weights

Each of the four languages has a weight of 25.

## Assistant Museum Aide (Assistant Docent), \$1,800

## Junior Museum Aide, \$1,620

National Gallery of Art, Smithsonian Institution. File by July 8. Age limit: 53.

### Duties

Assistant Museum Aide (Assistant Docent): Under supervision, to assist in the compilation of catalogues and handbooks, involving routine studies; to assist in the maintenance of a record of all works of art in the collections; to conduct visitors through the gallery and to give oral explanations and instruction relative to the various schools, and the works of art in the gallery.

Junior Museum Aide: Under close supervision, to assist in the maintenance of a record of the collections in the gallery by typing, indexing, and conducting simple research; to assist in the compilation of catalogues and handbooks by writing and proofreading.

### Requirements

Assistant Museum Aide (Assistant Docent): Applicants must have: 1) three years experience as a docent in an art gallery; or 2) three years of college teaching experience in fine arts, including one or more semester courses a year in the history of art; or 3) three years of experience analyzing and compiling historical or bibliographical data concerning works of art, and writing material for reports or manuscripts; or 4) three years of study for a bachelor's or higher degree, including one or more courses in the history of art.

Junior Museum Aide: either: 1) two years of college study, including one or more semester courses in the history of art; or 2) two years of experience as a docent in an art gallery, or in analyzing and compiling historical or bibliographical data concerning works of art and writing material for reports or manuscripts; or c) two years of teaching experience in a college or university, including one or more semester courses a year in the history of art.

Applicants for both positions must be able to read and translate at least one, and preferably two, of the following: French, German, Italian, or Spanish.

### Weights

Assistant Museum Aide: practical questions on the history of

art, 50; experience, education, and fitness, 50. Junior Museum Aide: practical questions on the history of art, 75; experience, education, and fitness, 25.

## Assistant Curator (Registrar), \$2,600

## Senior Museum Aide (Research Assistant), \$2,300

## Senior Museum Aide (Principal Docent), \$2,300

National Gallery of Art, Smithsonian Institution. File by July 8. Age limit: 53.

### Duties

Assistant Curator (Registrar): to be responsible for the receipt, identification, examination, recording, and acknowledgement of all works of art received by the Gallery.

Senior Museum Aide (Research Assistant): to assist in the compilation of catalogues and handbooks of a technical or semipopular character; to perform library research.

Senior Museum Aide (Principal Docent): to plan the work of guides and to instruct guides, guards, and information clerks concerning technical information relative to the Gallery and its collections.

### Requirements

Assistant Curator (Registrar): either 1) six years experience as registrar, or assistant to one, in an art gallery; or 2) six years of curatorial experience; or 3) one year of experience specified above and five of teaching experience in the fine arts, including one or more semester courses in the history of art; or 4) one year of experience and five years of college study, including two semester courses in the history of painting or sculpture.

Senior Museum Aide (Research Assistant): either: 1) five years of research experience in the history of art, including the history of painting and sculpture; or 2) five years of teaching experience in the fine arts; or 3) five years of college study, including four semester courses in the history of art.

Senior Museum Aide (Principal Docent): either 1) five years experience as a docent in an art gallery; or 3) five years of teaching experience in the fine arts; or 3) one year of experience and four years of research experience in any branch of the history of art.

## Naval Architect (\$3,800)

## Associate Naval Architect (\$3,200)

## Assistant Naval Architect (\$2,600)

Optional branches: 1) ship piping and ventilation; 2) hull structures and arrangements; 3) scientific ship calculations; 4) general; 5) small boats. File by June 30.

### Duties

Under supervision according to the type of the position, to prepare contract and type plans or hull construction plans for new designs of vessels or for vessels

under construction, alteration, or repair; to conduct theoretical investigations; to make studies and calculations in connection with ship hull design and construction; to check and criticize plans, calculations, and estimates; and to prepare technical correspondence. The difficulty and responsibility of the work will vary with the grade of the position.

### Requirements

Naval Architect: Five years of naval architectural experience, including two years of difficult, important and responsible work which has demonstrated resourcefulness and initiative, a considerable knowledge of the branch of naval architecture selected, the ability to perform work of greater than ordinary attainments. Three years of this experience must have been in the optional branch.

Associate Naval Architect: Three years of naval architectural experience. This must have included two years of moderately difficult work which has demonstrated initiative and resourcefulness. Two years of this experience must have been in the optional branch.

Assistant Naval Architect: two years of responsible naval architectural experience, one year of which must have been in the optional branch.

Substitutions: Applicants may substitute, year for year, for this experience requirement to a maximum of three years, post-graduate study in naval architecture.

Applicants may also substitute, up to two years, any experience in a shipyard as a journeyman or helper in the following trades: loftsmen, shipfitter, template maker, shipjoiner, shipyard estimator, ship draftsman.

### Weights

Applicants to be rated on their education and experience on a scale of 100. No written test will be given.

## Junior Airway Traffic Controller

Salary: \$2,000. Civil Aeronautics Authority. File by July 9. Age limit: 53.

### Duties

To stand regular watches, maintain contact by telephone, interphone and teletype with air carrier, military and other aircraft dispatchers, with airport radio stations and with Civil Aeronautics Authority communications stations, for the purpose of receiving from ground stations information concerning the movement of air traffic within the control area of the airway traffic control center (the control area of each airway traffic control center averages approximately 1,100 miles of civil airways), noting and posting such information in accordance with prescribed procedures; to furnish to the aircraft operator or radio station concerned, instructions, advice, and information as directed as to the conditions under which the flight of an aircraft may be commenced or continued in safety.

### Requirements

Applicants must have had,

within the last three years, either: 1) one year of experience as certificated aircraft dispatcher for a scheduled air carrier; or 2) two years of experience as a station manager for a commercial air line, at an airport at which such airline schedules more than two flights daily (experience which has been principally that of a station agent, or traffic agent, selling transportation for aircraft travel will not be accepted as meeting this requirement); or 3) two years of experience in the operations office of a scheduled air carrier in a position requiring duties of a general-operations nature, with a substantial degree of responsibility for aircraft operations; or 4) two years of experience as certificated or military or naval airport traffic-control tower operator (no certificate required prior to July 1, 1938); or 5) two years of experience as a commissioned or noncommissioned officer directly associated with military or naval aircraft operations, with a substantial degree of responsibility for the preparation for, control and supervision of, military or naval aircraft flights; or 6) the applicant must be a certificated pilot (or pilot in the aeronautical branches of the U. S. Government), holding or having held within the last 2 years, an instrument rating (for military or naval pilots, pilot must be rated by his immediate superior as properly qualified for instrument flying); or 7) the applicant must be a certificated pilot (or pilot in the aeronautical branches of the U. S. Government), with a record of not less than 500 flying hours in the last 5 years, of which not less than 250 hours were in cross-country flying, with not less than 25 hours of cross-country flying accomplished in each of the last 2 years.

### Weights

Tests based on duties of position, 30; experience and fitness, 70.

## Junior Astronomer (\$2,000)

Naval Observatory, Navy Dept., Washington, D. C. File by July 8. Age limit: 40.

### Duties

To assist in making observations, in making computations, and in preparing publications.

### Requirements

Applicants must have a bachelor's degree with at least 12 semester-hour credits in astronomy.

### Weights

General test, 30; professional questions, 70.

## Marine Engineer (\$3,800)

## Associate Marine Engineer (\$3,200)

## Assistant Marine Engineer (\$2,600)

Optional Branches: Power-plant lay-out and piping, Turbines, Boilers, Diesel engines, Deck machinery, General. U. S. Maritime Commission and Navy Dept. Applications

will be received until June 30, but filing may close before that date if sufficient eligibles are obtained. If so, due notice will be given. Age limit, 70 for Marine Engineer, 60 for other two.

### Duties

To prepare design and installation plans, lay-outs and specifications for marine machinery such as marine boilers, engines, turbines, Diesel engines, auxiliaries, power-plant piping, deck machinery and electrical power machinery; to make studies and calculations; to investigate and analyze designs and proposals submitted by contractors; to conduct trials and tests of marine machinery; to prepare technical correspondence; and to perform other duties.

### Requirements

Education: Except for substitution, applicants must have a bachelor's degree in engineering or naval architecture.

Substitution—Applicants may substitute, year for year, for the education prescribed above, engineering, naval architecture or shipbuilding experience in addition to that prescribed under "Experience" below. They must show at least 2 years of the required professional education or at least 2 years of experience in strictly technical work of definite professional grade.

Experience.—Except for the substitution provided for below, applicants must show, as a minimum, experience as follows:

Marine Engineer.—At least 5 years of progressive, professional engineering experience, including not less than 3 years of experience in marine engineering.

Associate Marine Engineer.—At least 3 years of professional engineering experience, including not less than 2 years of moderately difficult and important work in marine engineering.

Assistant Marine Engineer.—At least 2 years of professional engineering experience including not less than 1 year of marine engineering experience.

Substitution of postgraduate study in engineering for experience.—For any of these positions applicants may substitute, year for year, postgraduate study in engineering successfully completed at a college or university of recognized standing, up to a maximum of 2 years for Marine Engineer, and 1 year for Associate Marine Engineer and Assistant Marine Engineer. In addition, such postgraduate study in the field of marine engineering may be substituted, year for year, for any of the experience required for Associate Marine Engineer and Assistant Marine Engineer. For Marine Engineer, such postgraduate study in the field of marine engineering may be substituted, year for year, up to a maximum of 3 years.

Substitution of shipyard experience or licensed engineer of experience.—Applicants who have a bachelor's degree in engineering or naval architecture may substitute, year for year, up to a maximum of 2 years, for professional marine or other engineering experience, experience as a licensed engineer

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# FEDERAL EXAMS

## NAVY YARD JOBS

Open

Twenty-eight jobs are open for filling at the Brooklyn Navy Yard. Applications may be secured from the Navy Yard, from the Federal Building or from any first class Post Office. No examination will be given, but experience is required. The jobs are: Anglesmith, Heavy Fires; Anglesmith, Other Fires; Blacksmith, Heavy Fires; Blacksmith, Other Fires; Boatbuilder; Boilermaker; Chipper and Caulker, Iron; Coppersmith; Die Sinker; Driller, Pneumatic; Flange Turner; Frame Bender; Gas Cutter or Burner; Holder-On; Loftsmen; Molder; Pipecoverer and Insulator; Puncher and Shearer; Riveter; Rivet Heater; Sailmaker; Saw Filer; Sheet Metal Worker; Shipfitter; Shipwright; Toolmaker; Welder, Electric (Specially Skilled); and Welder, Gas.

**Sr. Inspector, Ordnance Material (\$2,600)**

**Inspector, Ordnance Material (\$2,300)**

**Asso. Inspector, Ordnance Material (\$2,000)**

**Asst. Inspector, Ordnance Material (1,800)**

**Junior Inspector, Ordnance Material (\$1,620)**

Junior and assistant grades, 20-48 years; other grades, 21-55 years. Filing open. Ordnance Dept., War Dept.

**Baggageman-Embalmer**

Salary \$1,950 less \$450 for maintenance. File by July 10. Place of employment, Army Transport Service, War Department, Brooklyn (Home Port); for duty on transports plying between Brooklyn, New York, Panama, Puerto Rico, San Francisco, and Hawaii. Age limit 18 to 53.

**Duties**

To embalm the remains of persons who die on board transports and prepare them for burial or shipment; to be in charge of the baggage room; to be responsible for the maintenance of baggage records, and for baggage room when opened at periodic intervals daily for convenience of passengers; and to perform such duties, including checking of cargo, mail, etc., as may be designated by the commanding officer.

**Requirements**

A certificate of service issued by a board of local inspectors; and either a continuous discharge book, or a certificate of identification issued by a shipping commissioner, collector or deputy collector of customs, or United States local inspectors of steam vessels before they may be certified for appointment in the army transport service.

**Weights**

Mental tests, 60; experience, 40.

### Two New Eligible Lists

Two new eligible lists have just been promulgated by the Municipal Civil Service Commission. One is for Resident Physician, Grade 3, (Department of Correction), and contains the names of Lester Drubin (79.90) and Bella S. Van Bark (74.17).

The second list—for District Health Officer—has nine names:

- 1, Franklin M. Foote, 85.11; 2, Bernard M. Blum, 84.95; 3, Paul A. Kenney, 83.84; 4, Frank A. Calderone, 79.89; 5, Warren W. Lacey Jr. 79.61; 6, R. Robert Rubenstein, 77.49; 8, Max C. Igloo, 77.27; 9, Maysil M. Williams, 77.21.

**Answers to Saturday's Hospital Attendant test, unofficial but prepared by The Leader board of experts, will appear in next week's issue of The Civil Service Leader.**

**Chief Instrument Maker (\$2,600)**

**Principal Instrument Maker (\$2,300)**

**Senior Instrument Maker (\$2,000)**

**Instrument Maker (\$1,800)**

Various departments; file by July 1; age limit: 50.

**Duties**

Design, construct, and repair scientific and technical instruments and apparatus of high precision.

**Boatswain**

Salary: \$1,272 File by July 8 Place of employment: Army Transport Service, War Department, Brooklyn—for duty on transports plying between Brooklyn, Panama, Puerto Rico, San Francisco, California and Hawaii. Age limit: 50.

**Refrigerating Engineer**

Salary: \$1,530, less \$330 for quarters and subsistence. File by July 17. Place of employment: Army Transport Service, War Department, Brooklyn; for duty on transports plying between Brooklyn, Panama, Puerto Rico, San Francisco and Hawaii.

**Duties**

To have watch charge of the operation, maintenance, and repair of ice making and refrigerating machinery.

**Requirements**

Three years of experience in the operation, maintenance and repair of ice making machinery. Experience as a watch engineer in a steam or electric power plant may be substituted year for year for two years of the required experience. Special credit will be given for sea experience.

Applicants will be required to submit documentary evidence that they hold: 1) a certificate of service issued by a board of local inspectors; and 2) either a continuous discharge book, or a certificate of identification issued by a shipping commissioner, collector or deputy collector of customs, or United States local inspectors of steam vessels before they may be certified for appointment in the Army Transport Service.

**Weights**

Applicants will be rated on the basis of their experience and fitness on a scale of 100.

**Precision Lens, Prism and Test Plate Maker**

Salary: \$7,872; \$8,352; \$8,832 per day. Place of employment: U. S. Navy Yard, Brooklyn. Age limits: 20 to 48.

**Duties**

To manufacture prisms, mirrors, and lenses of the type used in military optical instruments; to grind and polish lenses to the Newton ring test; to correct and polish prisms, including roof edge prisms; to correct and polish optical plane parallel mirrors; and to perform related work.

**Requirements**

Completion of a four-year apprenticeship as precision lens, prism and test plate maker.

**Weights**

Applicants will be rated on the basis of their experience and fitness on a scale of 100. No written test will be given.

**Assistant Scientific Aid (\$1,620)**

Optional subjects: 1) chemistry; 2) physics; 3) Cotton textile technology; 4) yarn and fabric testing. File by July 8. Age limit: 53.

**Duties**

To assist in scientific work, conduct elementary laboratory tests, and assist in setting up apparatus used for tests or research in the field of the optional subject chosen.

**Requirements**

Three years of college study or study in a textile school above high-school level. This must have included courses in chemistry for option 1; physics for option 2; in cotton textile technology or manufacturing for No. 3; in yarn and fabric testing for No. 4.

Substitution: experience in the field of the optional subject may be substituted, year for

year, for the prescribed experience.

**Weights**

Candidates will be rated on practical questions relative to the optional subject, on a scale of 100.

**Director of Libraries (Principal Librarian), \$5,600**

**Assistant Director of Libraries (Librarian)**

Department of Agriculture, Washington, D. C. File by July 16. Age limit: 53.

**Duties**

Director of Libraries: Under general administrative direction of the Secretary of Agriculture to assume full responsibility for the successful administration of the department's central library, and libraries of various bureaus and offices of the department.

Assistant Director of Libraries: Under general direction of the Director of Libraries to serve as full assistant to the director and be directly responsible for the functional operations of the department's central library, and bureau and office libraries.

**Requirements**

Director of Libraries: bachelor's degree; seven years of successful library experience, or graduate study; or any satisfactory equivalent combination of experience and education.

Assistant Director of Libraries: bachelor's degree; and five years of successful library experience or graduate study; or a satisfactory equivalent combination of experience and education.

**Weights**

Applicants will be rated by a special Board of Examiner's on a scale of 100.

**Furniture Designer (\$3,800)**

Federal Prison Industries, Department of Justice. File by July 15.

**Duties**

In collaboration with the construction division of the Bureau of Prisons and with the design and research engineer of Federal Prison Industries, to undertake projects in environment planning, and designing of furniture and equipment for household, office, and institutional purposes.

**Requirements**

1) five years of experience in designing furniture for custom or commercial manufacture; and 2) two years of experience in interior decoration and the unit design or planning of furnishings.

College education in architecture or in art or design may be substituted for part of this experience requirement.

**Weights**

Applicants will be rated on the basis of their experience and general fitness on a scale of 100.

**Advanced Apprentice Engraver**

Salary: \$3.85 a day; five-day week. Bureau of Engraving and Printing, Treasury Department, Washington, D. C. Age limit: 17 to 20. File by July 16.

**Duties**

Under immediate supervision and expert guidance and instruction, to receive training in the progressively skilled phases of the engraving art, on steel plates engraved for the printing of currency, securities, postage stamps, etc.

**Requirements**

Applicants must have requirements in 1), 2) or 3).

1. They must have completed a full 4-year high-school course or 14 units of high-school study acceptable for college entrance; provided, that persons who do not meet the high-school requirement but who are otherwise qualified will be given a written general test.

2) Completion of at least 1 year of training in a resident art school.

3) Completion of at least 1 year of training or experience in engraving on steel plates for intaglio printing purposes.

**Weights**

Drawing specimens, 50; experience, 50.

**Junior Engineer (\$2,000)**

Optional Branches: 1. Aeronautical; 2. Naval Architecture and Marine Engineering.

Filing is open until sufficient eligibles are obtained. Applications will be rated as received and certification made for appointment as needs of service require. Age limit 40.

**Duties**

To perform such professional work as the testing and inspecting of engineering materials, drawing up plans for projects, assisting in the preparation of specifications for engineering material or apparatus, assisting in the conduct of experimental research, compiling reports, handling technical correspondence, and making estimates of weight and strength.

**Requirements**

Optional Branch 1, Aeronautical.—Applicants must show either (a), (b), or (c):

(a) A bachelor's degree with major study in aeronautical engineering.

(b) A bachelor's engineering degree, including or supplemented by 10 semester hours' credit in strictly aeronautical engineering subjects of either undergraduate or graduate level.

(c) A bachelor's engineering degree plus 1 year of professional experience in aeronautical engineering.

Optional Branch 2, Naval Architecture and Marine Engineering.—Applicants must show either (a), (b), or (c):

(a) A bachelor's degree with major study in naval architecture and marine engineering.

(b) A bachelor's engineering degree, including or supplemented by 10 semester hours' credit in strictly naval architecture or marine engineering subjects of either undergraduate or graduate level.

(c) A bachelor's engineering degree plus 1 year of professional experience in naval architecture or marine engineering.

**Weights**

Competitors will not be required to report for examination at any place, but will be rated on their education, experience and fitness, on a scale of 100.

**Construction Cost Auditor, Principal (\$3,800)**

**Construction Cost Auditor (\$3,200)**

**Construction Cost Auditor, Junior (\$2,600)**

File by July 15. Age limit 53.

**Duties**

Principal Construction Cost Auditor.—To conduct audits at assigned shipyards of charges and expenditures involved in the construction of vessels under contract with the United States Maritime Commission or in which the Maritime Commission has a construction differential subsidy interest; to plan, direct, supervise, and review the work of others engaged in such audits; to devise methods that will insure proper and accurate compilation, allocation, distribution, and reporting of costs; individually to analyze cost problems presenting unusual complications; to direct certification of partial payments.

Construction Cost Auditor.—To participate in a responsible capacity in important phases of construction cost audits; to direct, supervise, and review the work of others engaged in such audits; to conduct or render capable assistance in conducting audits of valuation, depreciation, and other accounts of shipyards, subsidiary plants, and subcontractors, subject to recapture of excess profits; to make physical inspection of plant equipment, as well as of books and records, in connection with the determination and classification of depreciation charges.

Junior Construction Cost Auditor.—To assist superiors in difficult cost analyses involved in construction cost audits by verifying specific items of cost such as wage rates applied, number of men employed, and

(Continued on Page 19)

(Continued from Page 14)  
officer of merchant vessels or shipyard experience as a journeyman or helper in any of the following trades: Boilermaker, patternmaker, pipefitter, machinist, electrician, shipyard estimator.

**Weights**

Competitors will not be required to report for examination, but will be rated on the extent of their education, experience, and fitness, on a scale of 100.

**Foundry Chipper**

Salary: \$5.76; \$6.240; \$6.720 per day. File by July 8. Place of employment: Brooklyn Navy Yard

**Duties**

To prepare and finish castings by removing the fins, gates, and risers that remain on castings after they are received from the mould.

**Requirements**

Three months experience as Foundry Chipper.

**Weights**

Applicants will be rated on the basis of their experience and fitness on a scale of 100.

**Patternmaker**

Salary: \$9.22 per day. File by July 8. Place of employment: Brooklyn Navy Yard.

**Duties**

To construct patterns from drawings, sketches, and broken parts of castings, so as to mould properly and economically, and to allow for shrinkage and finishing to suit the metal used. To make templates and various work either repair or new constructions, and rewood shaft tubes with lignum vitae. To operate all wood working machines used in a pattern shop such as band saw, circular saw, jointer, lathe, thickness-planer, core-box machine, and sand papering machine.

**Requirements**

Completion of a four-year apprenticeship as Patternmaker, or four years of practical experience as Patternmaker, the substantial equivalent of such completed apprenticeship.

**Weights**

Applicants will be rated on the basis of their experience and general fitness on a scale of 100.

**Machinist**

Ordnance Service, War Department, Watervliet Arsenal, Watervliet, N. Y. (\$6.48-\$8.08 a day). Filing open. Age limits: 18-50. File with secretary, Board of U. S. Civil Service Examiners, Watervliet Arsenal.

**Chief Tool and Gauge Designer (\$2,600)**

**Principal Tool and Gauge Designer (\$2,300)**

**Senior Tool and Gauge Designer (\$2,000)**

**Tool and Gauge Designer (\$1,800)**

Place of employment: Watervliet, New York. Open to any resident of New York State. No closing date has been set for filing. Age limit: 18 to 55.

**Toolmaker**

Ordnance Service, War Department, Watervliet Arsenal, Watervliet, N.Y. (\$7.52-\$8.88 a day). Filing open. Age limits: 18-50. File with Secretary, Board of U. S. Civil Service Examiners, Watervliet Arsenal.

**Junior Graduate Nurse**

Open

(\$1,620); not over 35 years old; filing open. U. S. Public Health Service, Federal Security Agency and Veterans' Administration.

**Shipwright**

Salary: \$7,488; \$7,968; and \$8,448 per day Place of employment: Norfolk Navy Yard, Portsmouth, Virginia. Age limit: 20 to 55. Applications will be received until further notice.



Municipal Certifications

Your Chances for Appointment

Eligible Lists Certified to City Agencies During the Week Ending June 18, 1940:

Table listing various job titles and last numbers for appointments. Includes categories like Accountant, Architectural Draftsman, Assistant Chemist, etc.

READ THIS FIRST

- 1. Certification does not necessarily mean appointment.
2. The Department Head who receives the Certification from the Civil Service Commission generally appoints persons who head the eligible list to fill existing vacancies.
3. He does not necessarily notify all persons certified, and he is privileged to withhold appointments for fifteen days.
4. Therefore, those listed below may or may not be notified of their certification or appointment.
5. Anyone who has a question concerning a position for which he is certified should call or write the Information Bureau, Municipal Civil Service Commission, 299 Broadway; telephone COrtlandt 7-8880.

TUES., JUNE 18, 1940

SEERGEANT-ON-AQUEDUCT

Board of Water Supply
The following are certified at \$2,100 per annum. Probable permanent.
Promotion to Sergeant-on-Aqueduct
Lefkowitz, Jerome Keefe, C. J. Repp, Michael A. J.
The last number is 16.

STENOGRAPHER & TYPIST-GR. 2

Board of Education
The following are certified at \$1,200 per annum. Probable permanent.
Competitive List
Sussman, Betty
Vento, Frances
Bokash, E. M.
Miller, Mary
Schnall, Evelyn B.
Citarella, Angela T.
Mehler, Marjorie
Katz, Minnie
The last number is 1,251.

STRUCTURE MAINTAINER (SIGN PAINTER)

Board of Transportation
The following are certified at 60 cents an hour. Probable permanent.
Competitive List
Ross, Samuel
Siegel, Zachary L.
The last number is 5.

COLLECTING AGENT

Board of Transportation
The following are certified at \$6 per day. Probable permanent.
Promotion to Collecting Agent (RR)
DeLuca, Thomas A. Kelly, Eugene J.
Lugwig, Henry J. Stanley, Everett A.
The last number is 32.

PATROLMAN-ON-AQUEDUCT

Board of Water Supply
The following are certified at \$1,800 per annum. Probable permanent.
Competitive List, Special Patrolman
McKernan, Wm. J.
Murray, John D.
Zinn, Leo D.
Tropp, Simon
Shassol, Martin
Gaster, Seymour M.
Novick, Alexander J.
Peterman, Jesse R.
Benjamin, David
Cohen, Seymour L.
Anderson, T. M.
The last number is 68.

ARCHITECTURAL DRAFTSMAN-GR. 4
Board of Estimate
The following are certified at \$3,120 per annum. Probable permanent.
Competitive List
Beck, Frank
Leyh, Wm. H.
Gutner, B. W.
Ott, Albert W.
Soontup, T. L.
Finseth, John
Kaplan, Herman R.
Holler, Harry R.
Weston, John H.
Darrin, Anton F.
Morrison, C. O.
The last number is 41.

JUNIOR MECHANICAL DRAFTSMAN, GRADE 3
The following are certified at \$2,160 per annum. Probable permanent.
Competitive List, Jr. Engineer (Mechanical) Grade 3
Weiner, Samuel Z. Wild, Oldrich
Saches, Wm. J. Oill, Benj. C.
Kabill, Murray M. Aildin, Samuel S.
Nooger, Samuel
Shoikert, Henry Sheldon, S. S.
Scheer, Abraham Guzzard, S. S.
Gerchi, B. F.
The last number is 57.

CLERK-GRADE 1
Domestic Relations Court
The following are certified at \$840 per annum. Probable permanent.
Competitive List Clerk, Grade 2
Rosenberg, T. Efrein, Ruth
Levine, Zella Aaronson, Edith
Solomon, Ida Skurnick, Beatrice
Cooper, Anna W. Conca, Josephine
Levin, Ethel Stricker, Yetta
Levine, Nettie Braunstein, S.
Browne, L. S. Saffir, Evelyn R.
Zowatsky, Lottie Gensler, Pauline V.
The last number is 2,736.

FOREMAN OF LAUNDRY
Department of Hospitals
The following are certified at \$1,560 per annum. Probable permanent.
Promotion to Laundry Bath Attendant
Cohen, Harry Madden, C. A.
Noonan, Dennis
The last number is 3.

INSPECTOR OF EQUIPMENT, GRADE 2
Office of Comptroller
The following are certified at \$2,160 per annum. Probable permanent.
Competitive List Assistant Engineer (Hospital Equipment-Specification) Gr. 4
Tanenbaum, Meyer Spier, Percival
Klatzko, Daniel
The last number is 3.

LAUNDRY BATH ATTENDANT

Board of Education
The following are certified at \$1,800-\$1,200 per annum. Probable permanent.
Promotion to Laundry Bath Attendant-CW
Carr, Catherine Summersill, B.
Hirschman, H. S. Leary, Dennis F.
Tyne, Susan V. Graham, Elizabeth C.
Reader, Philip Engel, Harold J.
Samperi, Sebastian Dietz, John A.
The last number is 16.

CLERK-GRADE 1

Board of Education
The following are certified at \$858 per annum. Probable permanent.
Competitive List Clerk, Grade 2
Rosenberg, T. Brown, Rita A. A.
Cooper, Anna W. Weiss, Cecelia M.
Zowatsky, Lottie McGrath, John P.
Stricker, Yetta Finkelstein, M. W.
Braunstein, Simone Kalotkin, Hilda
Tridente, Leo F. Slovik, Clara J.
Goor, Estelle Weitzman, Samuel
McSweeney, Donald Sloane, David
Altomare, C. C. Bloom, Benjamin
Schneier, Max Hyman, Nadine H.
Holtzman, Anne Bremer, Florence
Barshay, George Thoesen, Greta I.
Blum, Lester H. Schaeffer, Jacob
Rosenberg, F. F. Witaskin, Sidney
Dier, Philip Segal, Nathan
Tischelman, Fannie Herzstein, R. A.
Zacharias, Edna Dreher, Meyer M.
Montag, Edith Matus, Mark
Overman, Marie R. Bradley, F. M.
Billor, Rose R. Prensky, Samuel J.
Seeman, Justine Cohen, Joseph
Pollitzer, Justine Yenofsky, Abraham
Kardensky, Miriam Pogswanger, D.
Friend, Bertha Bogrowsky, Leo
The last number is 2,992a.

CLERK-GRADE 1

Board of Education
The following are certified at \$858 per annum. Probable permanent.
Competitive List Clerk, Grade 2
Gimplowitz, S. Goldstein, Dora
London, Yetta Weidmann, Clara
Felder, Norman L. Dannemann, O. L.
Briskman, Estelle Ossi, Anthony J.
Levine, Lillian Kleiner, Mary T.
Clark, Edward A. Chaikin, Matthew
Brill, Harry Lilow, Anne
Samuels, Isabel T. Agran, Albert
Sheehy, M. W. Kivlen, Wm. M.
Kallion, Samuel H. Zlotnik, Harold
Carroll, John A. Cronin, James R.
Rosenstein, Leon Jamison, Paul G.
Linowitz, Solomon Franck, Irwin G.
The last number is 1,100.

WED., JUNE 19, 1940

BRIDGE OFFICER

Triborough Bridge Authority
The following are certified at \$5 per day. Probable permanent.
Competitive List, Special Patrolman
Warshawer, Jack Wohlafka, B. C.
Horowitz, H. B. Foster Robert T.
O'Connell, J. J. Lanzilotti, J. C.
Davis, Robert J. Grainsky, Milton
Carey, Francis W. Sussman, Philip
Levine, Harry H. Bass, Jacob M.
Byron, John R. Stallworth, John E.
Ginsburg, Martin G. Redbord, Herbert
Scully, Joseph B. Cunningham, G. T.
Platt, C. H. Jr. Himmelshein, Aaron
Kuempner, Lee M. Campbell, Wm. F.
Schachner, Alex Heinz, LeRoy C.
Berman, Milton Meyer, Rudolph
Gillespie, F. D. Kessler, Sidney
Knigge, W. O. F. Finnegan, John F.
Buckley, J. J. A. Walsh, Wm. G.
Janosek, Julius J. Chenzes, Harry
Reinert, August W.
The last number is 331.

JUNIOR ELECTRICAL ENGINEER (R.R.) GRADE 3

Board of Transportation
The following are certified at \$2,160 per annum. Probable permanent.
Competitive List
Coblentz, Abraham Cambridge, C. G.
Engel, Alfred Margolis, Irving
Lord, Robert Belkin, Edward I.
Simon, Melvin J. Affias, Irving M.
Luckert, Arnold A. Cohen, Herbert J.
West, Winfield M. Bernbaum, Bernard
Lindner, George Stiner, Munroe
Cantor, Arthur B. Edelstein, Harold
Garfinkel, Bernard Giannoni, M. D.
Abramovitz, A. Harvey, Carl C.
Hellman, H. I. Griffenberg, Aaron
Clair, Seymour Ipsen, Sigurd J.
Torre, Elmer L. Hermayer, John
The last number is 109.

HANDYMAN

Triborough Bridge Authority
The following are certified at \$1,500 per annum. Probable permanent.
Regular List
Hemmer, N. C. Zebrowski, Vincent
Damm, Henry G. Zebrowski, Frank
Chayker, H. E. Lependorf, Morris
Vigstisl, Joseph C. Nolan, Edward T.
Kaisted, W. H.
The last number is 35,263.

MORTUARY CARETAKER

Department of Hospitals
The following are certified at \$1,200 per annum. Probable permanent.
Promotion and change of title to Mortuary Caretaker (Male) Dept. of Hospitals
DerBoghozian, Z. Talay, Frank J.
Roggelin, Ernest Blumrath, W. P.
Lederer, Irving J. Hutchings, R. V.
Patarino, F. C. Nugent, James
Genese, Thomas Maynard, H. W.
Ahsalom, John D. Cuddihy, Charles
Conroy, J. H. L. Zaleski, Anthony A.
The last number is 19.

AUTOMOBILE ENGINEMAN

Office of Pres. Borough of Queens
The following are certified at \$1,500 per annum. Probable permanent.
Promotion to Automobile Engineman
Stone, Frederick G. Perrin, Harry W.
Bozzomo, Jack
The last number is 29.

AUTOMOBILE ENGINEMAN

Office of Pres. Borough of Manhattan
The following are certified at \$1,500 per annum. Probable permanent.
Promotion to Automobile Engineman-citywide
Stine, Frederick G. Hohman, Fred P.
Suhr, John R. F. Mazucca, John L.
Pettit, James J. DiClerico, Dominick
McDermott, Matthew Jensen, Charles S.
The last number is 147.

ATTENDANT-GRADE 1-MALE

Asst. to Pres. Borough of Manhattan
The following are certified at \$1,200 per annum. Probable permanent.
Competitive List Attendant-Messenger, Grade 1
Garbus, Morris Giventer, Edward
Goetz, Olaf Fornaal, J. J.
Geddes, John H. Shauben, Aaron G.
Lipsher, Joseph R. Ruffino, A. B.
Cronin, John T. Stackhouse, J. E. Jr.
O'Sullivan, John Pitrzello, J. A.
Stoltz, Morris Friedlander, Milton
Tanenholz, Max McGrath, Vincent J.
Ward, Edward W. Meyer, Rudolph
Leon, Paul J. Rendazzl, Thomas
The last number is 595.

MESSANGER-GRADE 1

Board of Education
The following are certified at \$1,200 per annum. Probable permanent.
Competitive List Attendant-Messenger, Grade 1
Cohen, Louis Pesek, William
Roufbergh, W. M. Pomerance, E.
Filkington, E. L. Orsini, Angelo
Goetz, Olaf Absenger, C. W.
Geddes, John H. Holtzman, Sidney
Lipsher, Joseph R. Trot, George
Schauben, Aaron G. Cohn, Leo
Stackhouse, J. Jr. Friedman, Harry
Dressler, Morris Kestenbaum, Moe
Molloy, J. M. T. Scheril, Paul
Becker, Benjamin Braver, George
The last number is 695.

INSPECTOR OF LUMBER-GRADE 3

Office of Comptroller
The following are certified at \$1,800 or less per annum. Probable permanent.
Preferred List
Yeaton, Charles O.
Competitive List
Binley, Calvin A. Hauss, Joseph F.
Fohan, Dennis J. Hartmeling, John H.
Vettel, Henry
The last number is 3.

INSPECTOR OF TEXTILES-GRADE 2

Office of Comptroller
The following are certified at \$1,800 or less per annum. Probable permanent.
Competitive List Public Health Nurse
Reed, Zaida E.
This number is 246.

COMPETITIVE LIST BUYER (Textile and Clothing)

Pinstein, Meyer Barron, Wm. J.
Einkstein, A. L.
The last number is 4.

NURSE-GRADE 1

Department of Health
The following is certified at 62 1/2 cents per hour. Temporary-not to exceed six months.
Competitive List
Reed, Zaida E.
This number is 246.

THURS., JUNE 20, 1940

BUILDING SUPERINTENDENT

Department of Hospitals
The following are certified at \$3,600 per annum. Probable permanent.
Promotion to Janitor Engr. (Custodian Engr.) HD
MacParland, Owen MacKinley, L. L.
The latter number is 3.
Promotion to Janitor Engr. (Custodian Engr.) citywide
Miller, Clifford F. Hogan, John E.
Kropper, Wm. H. McCue, Harold J.
Bongard, John W.
The last number is 35.

CUSTODIAN ENGINEER

Board of Education
The following is certified at \$4,968-\$3,348 per annum. Probable permanent.
Competitive List Junior Engineer (Custodian Engineer)
Hamilton, William T.
This number is 7.

LIFE GUARD AND SWIMMING POOL OPERATOR

Department of Parks
The following are certified at \$5 per day. Temporary.
Preferred List Life Guard
Lavelle, Howard Brennan, Thomas J.
Wohlfart, Frank J. Bremer, Marvin
Brennan, John
The last number is 346.

NURSE-GRADE 1

Department of Parks
The following is certified at 62 1/2 cents

per hour. Temporary-not to exceed six months.
Competitive List Public Health Nurse
Reed, Zaida E.
This number is 246.

LABORER

Department of Health
The following is certified at \$1,200 per annum. Probable permanent.
Regular List Auto Truck Driver, D. Billups, Russell
This number is 26,148.

OFFICE APPLIANCE OPERATOR-MALE GRADE 2

Civil Service Commission
The following are certified at \$1,200 per annum. Probable permanent.
Competitive List
Klehn, Otto G. Jr. Greenwald, Sidney
Giorgi, Frank J.
The last number is 4.

OILER

Department of Hospitals
The following are certified at \$7 per day. Probable permanent.
Preferred List
Falman, John Dugan, Timothy
D'Huilla, B. McCann, L. J.
Joyce, Michael Valmas, John

ASSISTANT PHYSICIAN GRADE 1

Department of Welfare
The following are certified at \$4,000 per annum. Probable permanent.
Competitive List Medical Inspector, Grade 1 (veneral disease)
Gerner, Morris I. Mehman, Paul
Kessler, Sidney H. Greenbaum, P. B.
Sokolove, Chas. Hulinick, Alvin
Plotnick, Abraham Bratspis, Ed. I.
Kahan, Leslie Miller, Isidore
Rosenthal, Quinton Merangoni, B. A.
Finkelstein, H. Astrachan, Julius
Rubin, Albert Hart, Max L.
Schwartz, Julius Berk, Samuel R.
Bellin, David E. Logan, Arthur C.
Herzlich, Jacob Lerner, Morris
Bergen, Marshall Reider, R. F.
The last number is 101.

LICENSED FIREMAN

Department of Hospitals
The following are certified at \$7 per day. Probable permanent.
Preferred List Licensed Fireman
Laccetti, Joseph Gorman, John H.
Gorey, Thomas
Preferred List Marine Stroker
Stanton, Michael
Mounkhall, Henry Day, Wm.
Larkin, Owen Silbar, Joseph R.
Mahoney, W. L. Langone, Vito
Toal, Francis Dugan, Timothy
Sonnee, Chas. McHale, Patrick
Grassy, B. A. McCann, L. J.
Martins, Albert

Regular List
Avitto, J. E. Vazquez, A. Y.
Nolan, F. H. Houghton, T. J.
Boye, Paul F. Klee, John J.
Lista, A. F. Newman, J. A.
Moran, Philip Russell, John
Sporrer, John Renning, P. B.
Cotter, Henry Greer, Anthony
Coffran, Fred S. McGuire, John
Darby, T. J. Egerter, Carl F.
McArdle, P. Ihle, Albert M.
Kiernan, John Groarke, Denis
McHale, Henry J. Geraghty, Stephen
Bacon, Chas. H.
The last number is 36,344.

CLERK-GRADE 1-MALE

Department of Hospitals
The following are certified at \$840 per annum. Probable permanent.
Competitive List Clerk, Grade 2-Male
Fallick, N. N. Bush, Louis
Dreier, Meyer Gordon, Milton B.
Feder, Aaron Posner, Morris
Tankleff, Abraham Ulman, Arthur
Lindsey, John Harmatz, Benjamin
Rutner, Abraham Haber, Robert
Palley, Paul M. Galetsky, Philip
Fine, Ray Davis, Leroy
Golfand, Philip Roe, Arnold
Licause, Joseph Stejn, Paul
Wolf, Barnard Gutride, Samuel
Wachs, Harold D. Schiavello, Leo
Holtz, Julius Freund, Jacob
Goldberg, Herman Rosenbluth, Leonard
Cohen, Saul Wagner, Robert
Bloom, Harold Rosener, John S.
Reinstein, M. Kraetz, Oliver
Ignatow, David Friedman, Rubin
Florman, Irving Nadel, Eliah M.
Elbaum, Frank J. Salomon, Leonard
Congeto, E. J. Spanier, Fred
Pecker, Geo. E. Torre, Raymond J.
Upton, Francis J.
The last number is 3,879.

CLERK-GRADE 1

Department of Licenses
The following are certified at \$840 per annum. Probable permanent.
Competitive List Clerk, Grade 2
Rosenberg, Theresa Browne, Lillian S.
Mandelbaum, M. K. Zowatsky, Lottie
Fallick, N. A. Efrein, Lottie
Levine, Zella Aronson, Edith
Solomon, Ida Skurnick, Beatrice
Cooper, Anna W. Conca, Josephine
Levin, Ethel Stricker, Yetta
Levine, Nettie
The last number is 2,716.

CLERK-GRADE 1

Civil Service Commission
The following are certified at \$840 per annum. Probable permanent.
Competitive List Clerk, Grade 2
Baitman, F. M. Weinstein, Albert
Gazetas, Antigone Levine, Nettie
Rosenberg, Theresa Browne, Lillian S.
Mandelbaum, M. K. Zowatsky, Lottie
Fallick, N. A. Efrein, Ruth
Lattin, H. F. Aronson, Edith
Levine, Zella Skurnick, Beatrice
Solomon, Ida Conca, Josephine
Cooper, Anna W. Stricker, Yetta
Levin, Ethel
The last number is 2,716.

CLERK-GRADE 1

Civil Service Commission
The following are certified at \$840 per annum. Probable permanent.
Competitive List Typewriting Copyist, Grade 2
Sullivan, Olga M. Goldberg, M.
Goldberg, Mary Jancus, Wm.
LaVar, Evelyn F. Grossman, Sylvia
Chernoff, Anna Pomerantz, Rose
Adams, Annie Eastmond, Olive
Kyle, Florence N. Heimer, Pauline
Aronoff, Luba Jacobs, Gertrude
Honickman, Jean
The last number is 2,310.

TYPEWRITING COPYIST-MALE

Civil Service Commission
The following are certified at \$840 per annum. Probable permanent.
Competitive List Typewriting Copyist, Grade 2
Sullivan, Olga M. Goldberg, M.
Goldberg, Mary Jancus, Wm.
LaVar, Evelyn F. Grossman, Sylvia
Chernoff, Anna Pomerantz, Rose
Adams, Annie Eastmond, Olive
Kyle, Florence N. Heimer, Pauline
Aronoff, Luba Jacobs, Gertrude
Honickman, Jean
The last number is 2,310.

CLERK-GRADE 1

Civil Service Commission
The following are certified at \$840 per annum. Probable permanent.
Competitive List Typewriting Copyist, Grade 2
Sullivan, Olga M. Goldberg, M.
Goldberg, Mary Jancus, Wm.
LaVar, Evelyn F. Grossman, Sylvia
Chernoff, Anna Pomerantz, Rose
Adams, Annie Eastmond, Olive
Kyle, Florence N. Heimer, Pauline
Aronoff, Luba Jacobs, Gertrude
Honickman, Jean
The last number is 2,310.

(Continued on Page 17)



# U. S. Exams for Variety of Jobs

## Commission Opens Up 28 New Tests

(Continued from Page 15)  
distribution of labor cost; to audit vouchers covering expenses charged, services furnished, materials used, and prices applied; to check inventories, delivery tickets, receipt tickets, and related postings; individually to make the less difficult analyses such as determining the actual cost plus reasonable profit of making or processing various products at the plant; to reconcile accounts; to develop assigned portions of financial statements with supporting data; and to perform related duties.

**Requirements**  
Except for the substitutions provided for below, applicants for any of these positions must have had at least 3 years of responsible full-time, paid experience as specified in (a), (b), (c), or (d), as follows:

(a) As a public accountant or auditor.  
(b) As a cost accountant or auditor.

(c) As a governmental accountant or auditor with major duties essentially the same as those of a public accountant or auditor engaged in the practice of public accounting.

(d) Any time-equivalent combination of (a), (b), and (c).

**Substitutions.**—(1) For each year of experience prescribed as a general requirement in (a), (b), or (c) above, applicants may substitute 1 full year of study in a residence school in an accounting course.

(2) Applicants may substitute the possession of a certificate as certified public accountant in a State, Territory, or the District of Columbia.

**Principal Construction Cost Auditor.**—At least 5 years of

responsible and successful experience as a manufacturing or construction cost accountant or cost auditor, at least 3 years of which must have been in a supervisory or senior capacity, with full responsibility for planning, directing, and reviewing the work of cost accountants or cost auditors and their assistants, performing difficult and complicated cost-accounting, cost-auditing, and cost-determination work in complex and extensive manufacturing or construction operations and/or in shipyards actively and extensively engaged in ship-construction and ship-repair operations.

**Construction Cost Auditor.**—At least 3 years of responsible and successful experience as a manufacturing or construction cost accountant or cost auditor, at least 2 years of which must have been in a supervisory or senior capacity, with a high degree of responsibility for directing, supervising, and reviewing the work of cost accountants or cost auditors and their assistants, performing cost-accounting, cost-auditing, and cost-determination work of considerable difficulty and complexity in complicated manufacturing or construction operations and/or in shipyards actively engaged in ship-construction and ship-repair operations.

**Junior Construction Cost Auditor.**—At least 2 years of responsible and successful experience as a manufacturing or construction cost accountant or cost auditor engaged in cost-accounting, cost-auditing, or cost-determination work requiring the exercise of initiative and independent judgment in connection with somewhat dif-

**Senior Rural Sociologist, \$4,600**

**Rural Sociologist, \$3,800**

**Associate Rural Sociologist, \$3,200**

**Assistant Rural Sociologist, \$2,600**

Bureau of Agricultural Economics, Division of Farm Population and Rural Welfare, Department of Agriculture. File by July 22. Age limit: 53.

### Duties

To plan and conduct research in rural sociology and to be responsible for the preparation of research reports in this field. Such reports will deal with a variety of aspects of rural life such as systems of farming, farm practices, standards of living, community organization, recreation, welfare, education, population trends, rural-urban migration, and rural institutions.

### Requirements

Applicants must have com-

pleted a four-year course with 20 semester hours' study in sociology, and, in addition, except for certain substitutions, must have had research experience in rural sociology, or graduate study in sociology.

**Alphabetic Card-Punch Operator, \$1,260**

**Under Card-Punch Operator, \$1,260**

Age limits: 18 to 53. File by July 15.

### Duties

**Alphabetic Card-Punch Operator:** To operate an alphabetic card-punch machine. This is a machine used to record alphabetic and numerical information by punching holes in cards in such a manner that complete words and names, together with numerical data, can subsequently be printed by the alphabetic tabulating or accounting machine. The alphabetic keyboard is arranged to correspond with that of a typewriter.

**Under Card-Punch Operator:** To operate a numerical card-punch machine. This is a hand or electric driven device provided with perforators controlled by means of keys and used for perforating numerical data on small cards that can be subsequently tabulated on numerical tabulating machines.

### Requirements

Applicants must have had two months' full-time experience, or three weeks' intensive and systematic training, in the operation of card-punch machines.

**Weights**  
Alphabetic Card-Punch Operator: clerical tests, 50; alphabetic keyboard test, 50.  
Under Card-Punch Operator: clerical tests, 100.

**Mechanical Engineer (Industrial Production) \$3,800**

**Associate Mechanical Engineer (Industrial Production) \$3,200**

**Assistant Mechanical Engineer (Industrial Production), \$2,600**

War or Navy Departments. File by June 30, 1941. Age limit: 60.

### Duties

To perform, or supervise the performance of, professional mechanical engineering work in connection with production studies, surveys of industrial plants, and the preparation of plans for the conversion of such plants to the manufacture of munitions and other material and equipment as may be required. The difficulty of the work and the responsibility varies with the grade.

### Requirements

Applicants must be graduates of an engineering school, and in addition, except for certain substitutions, have had professional engineering experience ranging from two to five years, according to the grade of position.

### Weights

Applicants will be rated on their education and experience on a scale of 100.

(Continued on Page 18)

# LATEST CERTIFICATIONS

(Continued from Page 16)

## SOCIAL INVESTIGATOR

Department of Welfare

The following are certified at \$1,500 per annum. Probable permanent.

- Competitive List**
- Mayer, Judith
  - Berger, Bernard
  - Stein, Daniel
  - Neubourg, D. H.
  - Reubenstein, L.
  - Trode, Adele E.
  - Chok, N.
  - Levine, Solomon
  - Lipschitz, Harry
  - Goldstein, Milton
  - Saint, Morris
  - Gelfand, Philip
  - Biggs, Jessie
  - Agahamian, Mary
  - Stein, Samuel
  - Hirsch, Sidney
  - Schneider, Leo
  - Weinstein, Sol
  - Molin, Lena
  - Shaywitz, M. F.
  - Berger, S. Z.
  - Chok, L.
  - Kata, L.
  - Porter, Percival
  - Shore, Harold M.
  - Pattner, M. E.
  - Fitz, Charles
  - Jacobowitz, M.
  - Nechemias, Milton
  - Monowitz, Celia
  - Markowitz, L. S.
  - Bannelson, S.
  - Alexander, Alex.
  - Feldman, Jerome
  - Cristal, Pearl
  - Fogel, Ralph M.
  - Kyer, Marvin J.
  - Troop, Emanuel
  - Leifer, B. K.
  - Gelfand, Eol
  - Antel, Irving
  - Weinstein, Samuel
  - Eger, Frieda
  - Shanmaman, Grace
  - Amerling, Sarah
  - Iger, Esther R.
  - Otto, Gerald P.
  - Oshty, A. G.
  - Sale, Donna L.
  - Makowski, Victor Z.
  - Stein, C. R.
  - Fox, William D.
  - Blach, Ezekiel
  - Levina, Joseph
  - Schweiger, Mildred
  - Kuchel, Alfred
  - Kuchinsky, P. R.
  - Tingler, Helen
  - Rosay, Grace
  - Phillips, Paul A.
  - Berman, Irwin R.
  - Bennet, Ruth
  - Rangell, Meyer
  - Gewirtz, Morris
  - Weinstein, Leonard
  - Stepman, Melvin
  - Mortensen, Grace
  - Brown, Bernard
  - Fried, Nathan
  - Leop, Louis A.
  - Rappaport, Hyman
  - Robbins, M. M.
  - Inaadi, J. V.
  - Bloom, Abraham
  - Buchner, John T.
  - Brenner, Rose
  - Aron, Shirley
  - Rekstein, Arthur
  - Rhum, Jeanne E.
  - Winstan, Israel
  - Winstan, Stanley
  - Pitkin, Florence

## TIPEWRITING COPYIST—GRADE 1

Police Department.

The following are certified at \$960 per annum. Probable permanent.

- Competitive List—Typewriting Copyist, Grade 2**
- Sullivan, Olga M.
  - Goldberg, Mary
  - Tainowitz, Bessie
  - LaVar, Evelyn F.
  - Feldman, Ruth
  - Chernoff, Anna
  - Adams, Annie
  - Kyle, Florence N.
  - Aronoff, Luba
  - Honickman, Jean
  - Goldberg, Maxine
  - The last number is 2,292.
- TIPEWRITING COPYIST—GRADE 1**
- Department of Water Supply, Gas and Electricity.
- The following are certified at \$960 per annum. Temporary—about four months.
- Competitive List—Typewriting Copyist, Grade 2**
- Trubacz, Anna
  - Tucci, Angela
  - The last number is 2,513.
- Competitive List—Stenographer and Typewriter, Grade 2**
- Clark, Edna V.
  - Finkelstein, Ruth
  - Fellman, Pearl
  - Glickman, Theresa
  - Reif, Miriam
  - Fisher, Dorothy
  - The last number is 1,384.
- TIPEWRITING COPYIST—GRADE 1**
- Department of Purchase.
- The following are certified at \$960 per annum. Temporary.
- Competitive List—Typewriting Copyist, Grade 2**
- Tucci, Angela
  - This number is 2,513.
- Competitive List—Stenographer and Typewriter, Grade 2**
- Clark, Edna V.
  - Finkelstein, Ruth
  - Fellman, Pearl
  - Glickman, Theresa
  - Reif, Miriam
  - Fisher, Dorothy
  - The last number is 1,384.
- FIREMAN.**
- Department of Fire.**
- The following are certified at \$1,200 per annum. Probable permanent.
- Competitive List.**
- Gaith, Benedict C.
  - Hugill, Wilfred C.
  - The last number is 3,437.
- MECHANICAL ENGINEER—GRADE 1**
- Department of Hospitals.
- The following is certified at \$3,120 per annum. Probable permanent.
- Competitive List—Mechanical Engineer, Grade 4.**
- Greenwald, Robert
  - This number is 15.
- DENTIST.**
- Department of Hospitals.**
- The following is certified at \$1,200 per annum. Probable permanent.

## Competitive List.

Berliner, David  
This number is 6.

## PROBATION OFFICERS—MALE—CATHOLIC.

Domestic Relations Court.

The following is certified at \$1,680 per annum. Probable permanent.

**Competitive List.**

- Mullins, James C.
- This number is 153.

## TIPEWRITING COPYIST—GRADE 1.

Department of Welfare.

The following are certified at \$960 per annum. Probable permanent.

- Competitive List—Typewriting Copyist, Grade 2**
- Sullivan, Olga M.
  - Goldberg, Mary
  - Tainowitz, Bessie
  - LaVar, Evelyn F.
  - Feldman, Ruth
  - Chernoff, Anna
  - Adams, Annie
  - Kyle, Florence N.
  - Aronoff, Luba
  - Honickman, Jean
  - Goldberg, Maxine
  - The last number is 2,292.
- TIPEWRITING COPYIST—GRADE 1**
- Department of Purchase.
- The following are certified at \$960 per annum. Temporary.
- Competitive List—Typewriting Copyist, Grade 2**
- Tucci, Angela
  - This number is 2,513.
- Competitive List—Stenographer and Typewriter, Grade 2**
- Clark, Edna V.
  - Finkelstein, Ruth
  - Fellman, Pearl
  - Glickman, Theresa
  - Reif, Miriam
  - Fisher, Dorothy
  - The last number is 1,384.
- FIREMAN.**
- Department of Fire.**
- The following are certified at \$1,200 per annum. Probable permanent.
- Competitive List.**
- Gaith, Benedict C.
  - Hugill, Wilfred C.
  - The last number is 3,437.
- MECHANICAL ENGINEER—GRADE 1**
- Department of Hospitals.
- The following is certified at \$3,120 per annum. Probable permanent.
- Competitive List—Mechanical Engineer, Grade 4.**
- Greenwald, Robert
  - This number is 15.
- DENTIST.**
- Department of Hospitals.**
- The following is certified at \$1,200 per annum. Probable permanent.

## Grade 2.

- Sullivan, Olga M.
- Goldberg, Mary
- Tainowitz, Bessie
- LaVar, Evelyn F.
- Feldman, Ruth
- Chernoff, Anna
- Adams, Annie
- Kyle, Florence N.
- Aronoff, Luba
- Honickman, Jean
- Goldberg, Maxine

The last number is 2,292.

## CLERK—GRADE 2.

Department of Welfare.

The following are certified at \$1,200 to \$1,799 per annum. Probable permanent.

- \*Douglas, Thos. J.
- \*Zucker, August H.
- \*O'Connell, Agnes
- \*Santorelli, Joseph
- \*Greer, Thomas
- \*Millet, George J.
- Promotion to Clerk, Grade 2—Department of Welfare (Home Relief Division).
- Daccuro, Salvatore
- Tanenbaum, Sidney
- Silverberg, Geo. P.
- Tellom, Kalman
- Cohen, Savin
- Rogow, Philip
- Levy, Daniel L.
- Kaplowitz, M. M.
- Lanohitz, Ray
- Carol, Pearl
- Bassein, Natalie S
- Rosen, Grace
- Wallfish, Nathan
- Heiler, Max M.
- Kahn, Paul
- Kaff, Hannah
- Lawless, Robert J.
- Eisenberg, Gertrude
- Oser, Helen
- Meiselman, Augusta
- Perlman, Frances
- Holz, Malvina
- Pienkos, Stanley
- Rothman, Sylvia
- Sullivan, Thomas P.
- Scheinut, Alice T.
- Kapitzky, Grace
- Lane, Lionel C.
- Wildner, Sylvia R.
- Cooperman, Lilly
- Kravitz, Solomon
- Tuchman, William
- Berger, Sylvia C.
- Rudin, Ida H.
- Cohen, Fannie
- Knoll, Richard G.
- Chadzen, Joseph
- Goldstein, Ruth
- Governale, Rose M.
- Rosenberg, David L.
- Berlin, Sylvia
- Steinberg, Manuel
- Hankin, Eleanor
- Steinhart, C.
- Nachman, Nettie
- Coebo, Lois T.
- Schechter, Ethel
- Drownstein, Sylvia
- Fisch, Adele
- Kennedy, Francis M.
- Liebhard, Bessie
- Goldstein, Nancy
- Leiber, Eleanor M.
- Millhauser, C.
- Lobel, William
- Sherman, Morris
- Goldner, Carroll
- Hochner, Julie
- Dreeben, Sophie
- Spivack, Philip
- Segal, Helen R.
- Slovasky, Frances
- Alsasas, Theodore
- Schildkraut, P.
- Gartner, Ruth
- Druker, Sydney
- Akula, John G.
- Feldman, Irma S.
- Piller, Eleanor M.
- Wassofsky, Max
- Kuser, Joseph Jr.
- Gross, Nathalie A.
- Lipschitz, Ida P.
- Leffer, Aurelia
- Schwartz, Morris M.
- Beham, George
- Barr, Margeurite
- Horowitz, Benjamin
- Kimmel, Lottie
- Karlin, Abraham A.
- Reiner, Henry
- Seidman, Abraham
- Felstein, William
- Cooney, Catherine C.
- Minarik, Walter
- Abramson, Sophie
- Wurf, Ruth
- Blumenthal, Sidney
- Peltzman, Lillian
- Shuman, Dora
- Ritt, Ethel N.
- Shamenzon, Goldie
- Alcott, Dorothy H.
- Yosweiss, David J.
- Ginsburg, Louis
- Berman, Julius
- Weiss, Eva R.
- Nunziata, Maria
- Heller, Samuel
- Neuberger, C.
- Atlas, Diana
- Kaplan, Nettie
- Forman, Ethel E.
- Tamber, Leo M.
- Aslauer, Sylvia
- Klein, Sidney
- Wroderick, B. F.
- Winiff, Henry
- Bahlav, Margaret N.
- Gitomersky, Jacob
- Hankin, Eleanor
- Jaffee, Sylvia S.
- Ruvinsky, Emily
- Burness, Bertha D.
- Behrmann, William
- Castle, William P.
- Pasto, Theresa G.
- Erstein, Lillie Y.
- Setzen, Beatrice
- Potash, Leon
- Friedman, Flora R.
- Sauber, Beulah
- Sonnenberg, Celia
- Leibinger, Yvette L.
- Schachter, P. N.
- Kosofsky, Bessie R.
- Brenner, Hedwig L.
- LaGana, Elinor A.
- Kaufman, Miriam
- Brandwein, Morris
- Bowers, Helen M.
- Weissman, Seymour
- Frost, Rose
- Behrman, Esther
- Sullivan, Anthony J.
- Krosner, Reuben B.
- Seecof, Paul A.
- Goldstein, Harry A.

## Grade 3.

- Mahoney, B. S.
- Murphy, Ursula M.
- Herzog, Leona
- Dowling, E. B.
- Fox, Sylvia
- Pearl, Sarah
- Noesser, Jean
- Gerlach, Ruth C.
- Reardon, R. A.
- Feinstein, Miriam A.
- Arnold, Clinton M.
- Kelly, William J.
- Ustin, Natalie
- Giovino, I. C.
- Aaronson, Rose B.
- Reinfeld, Lillian
- Roehlin, Samuel
- Teitler, R. M.
- Seidman, Sylvia H.
- Taylor, Alice
- Israelson, Rose
- Schiffin, Terry
- Sobel, Dorothy
- Vankin, Rose
- Slanierop, Doris
- Cancellare, A. M.
- Grodzinsky, Bella
- Rosenzweig, Eliza
- Ashkowitz, Rebecca
- Broches, Helen
- Fine, Dorothy
- Martino, Emil B.
- Pollack, Rebecca
- Colavito, Angela
- Adler, Ethel R.
- Kaimis, Minna
- Costello, Edward J.
- Brady, Edward J.
- O'Neill, William A.
- Griggs, William A.
- Hornick, Rose P.
- Cohen, Walter
- Klinghofer, N.
- Koing, Julius
- Komisar, David
- The last number is 995.

The last number is 995.

## Promotion to Clerk, Grade 2—Department of Welfare—Old Line Functions

- Tangney, John J.
  - Levy, Marcus
  - Cobert, Henry
  - Hoch, Erasmus L.
  - Beaver, David
  - Usberg, Bernard
  - Cornfield, Leon M.
  - Levine, Jacob
  - Linowitz, Solomon
  - Pascal, Adie
  - Filoramo, Pauline
  - Herber, Jerome
  - Shapiro, Jacob
  - Goldstein, Florence
  - Wiesen, Jacob
  - Kolodny, Irving
  - Khaler, James E.
  - Hilcommons, M. J.
  - Kassanoff, Benj.
  - Gordon, Betty
  - Fardella, Peter J.
  - De Fabritus, A. J.
  - Shapiro, Herman
  - Elevitsky, Dora
  - Dean, Violet M.
  - Levine, Beatrice
  - Forszter, Isidore
  - The last number is 864.
- LIFE GUARD AND SWIMMING POOL OPERATOR.**
- Department of Parks.
- The following is certified at \$5 per day. Temporary—not to exceed six months.
- Preferred List—Life Guard.**
- Zarchin, Jack
  - This number is 394.
- JUNIOR EPIDEMIOLOGIST.**
- Department of Health.
- The following are certified at \$3,200 per annum. Probable permanent.
- Competitive List.**
- Tascale, Vincent
  - Clyne, Irving M.
  - The last number is 4.



# OTHER FEDERAL TESTS

(Continued from Page 17)  
**Instructor, Air Corps Technical School, \$3,800**

**Associate Instructor, Air Corps Technical School, \$3,200**

**Assistant Instructor, Air Corps Technical School, \$2,600**

**Junior Instructor, Air Corps Technical School, \$2,000**

Optional branches: 1) Aircraft carburetion systems; 2) aircraft engines; 3) aircraft hydraulic systems; 4) aircraft instruments; 5) aircraft mechanics; 6) aircraft propellers; 7) aircraft fabric work; 8) aircraft sheet metal work; 9) aircraft welding; 10) heat treating; 11) parachutes; 12) air corps fundamentals. Positions will be filled in the U. S. Army Air Corps, War Department, Chanute Field, Rantoul, Ill.; Scott Field, Belleville, Ill.; and Lowry Field, Denver, Col. File by August 15. Age limit: 21 to 53.

**Duties**

With varying degrees of supervision and responsibility, to instruct, or supervise the instruction of, officers and enlisted men of the Army Air Corps, National Guard, or Reserves, in subject in the several optional branches.

**Requirements**

Applicants must be high-school graduates, and except for certain substitutions, have had four years of experience as in-

structor in shop subjects of as shop supervisor, which must have included six months experience in the optional branch.

**Weights**

Applicants will be rated on the basis of their education, experience and general fitness on a scale of 100.

**Associate Aeronautical Inspector, \$3,500**

**Assistant Aeronautical Inspector, \$3,200**

Civil Aeronautics Authority, Department of Commerce. Applications will be received until further notice. Age limits: 24 to 40 (for Associate); 24 to 35 (for Assistant).

**Duties**

To examine applicants for pilots' certificates of competency and mechanics' certificates of competency, and to examine ground instructors for such certificates, including examination of the qualifications of applicants for renewal of all airmen's certificates of competency and the renewal of such certificates; to do other inspectional and supervisory work.

**Requirements**

A valid commercial pilot's certificate of competency for not less than two aircraft weight and engine classifications. They must also have 2,000 (for Associate) or 1,000 (for Assistant) hours of solo flying time; 300 hours must have been in the actual student instruction in at least two classes of aircraft.

**Weights**

General test, 40; experience and fitness, 60.

**Aeronautical Engineer, \$3,800**

**Associate Aeronautical Engineer, \$3,200**

**Assistant Aeronautical Engineer, \$2,600**

Optional branches: 1) aerodynamics and performance; 2) design; 3) electrical installations; 4) engines; 5) equipment; 6) general; 7) power plant installations; 8) propellers; 9) specifications and weight control; 10) structures; 11) vibration and flutter; 12) any other specialized branch of aeronautical engineering.

Applications will be received until June 30, 1941. Age limit: 23.

**Duties**

To perform, or supervise the performance of, professional engineering work in design, research, production, or airworthiness regulation in one or more of the various branches of aeronautical engineering, such as those listed.

**Requirements**

Graduation from an engineering course in a college or university. Professional experience in aeronautical engineering ranging from two to five years, according to the grade of the position. Part of the general experience must have been in one of the optional subjects. Certain substitutions for this experience requirement are permitted.

**Weights**

Applicants will be rated on the basis of their experience and fitness on a scale of 100.

**Construction Inspection Coordinator, \$3,800**

Optional branches: 1) hull; 2) electrical; 3) machinery. United States Maritime Commission. File by July 23. Age limit: 60.

**Duties**

Under general supervision, to serve as head of the hull, electrical, or machinery units of the inspection branch and as liaison officer between the home office and a number of shipyards at which vessel construction is under way, for the purpose of establishing and maintaining uniformly high standards of construction, and of equipment installation.

**Requirements**

Except for certain substitutions, applicants must have had nine years of responsible experience in a shipyard on the construction of ocean-going vessels, of which four years must have been on merchant ships in the optional branch.

**Weights**

Applicants will be rated on their experience and general fitness on a scale of 100.

**Senior Interior Decorator, \$4,600**

**Interior Decorator, \$3,800**

**Associate Interior Decorator, \$3,200**

United States Maritime Commission. File by July 22. Age limit: 53.

**Duties**

Senior Interior Decorator: Under general direction, to supervise the work of the interior and styling branch which is engaged in preparing original architectural sketches and drawings of interiors and exteriors of merchant vessels of varying types; and designing furniture and furnishings and interior furniture arrangements for pub-

lic spaces and staterooms on these vessels.

Interior Decorator: Under general supervision, to be in charge of the Furniture Unit, responsible for the original design and arrangement of furniture and furnishings for public spaces on passenger and combination passenger and cargo vessels.

Associate Interior Decorator: Under general supervision, and from preliminary general sketches and concepts suggested by superiors, to design and prepare detailed drawings of furniture and furnishings and their arrangement for public spaces on passenger and combination passenger and cargo vessels.

**Requirements**

Applicants, except for certain substitutions, must have completed a four-year college course in interior decorating or architecture, and in addition have from three to six years of interior decorating experience, the amount varying with the grade of the position.

**Weights**

Education, experience and fitness, 40; design problems and questions, (assembled), 25; design problems (unassembled), 35.

**Motor Transport Service Manager**

Office of the Quartermaster General, War Department, Washington, D. C. File by July 22. Salary: \$2,600. Age limit: 25 to 53.

**Duties**

To determine requirements of motor vehicles in the various corps areas and districts and plan the meeting of such requirements by purchase or reassignment; to redistribute motorized equipment in accordance with changes in conditions in the several corp areas; perform related duties.

(Continued on Page 19)

## Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams which attracted 300 or more candidates. THE LEADER will publish changes as soon as they are made known.

**COMPETITIVE**

**Accompanist:** The written examination was held on June 22 for the 321 candidates.

**Architectural Assistant, Grade 2:** Rating of Part 2 of the written test is more than one-half completed.

**Administrative Assistant (Welfare):** Report on objections to tentative key has been submitted to the Commission for approval.

**Automobile Engineman:** Report on objections to tentative key answers is being prepared for submission to the Commission.

**Assistant Engineer, Grade 4:** Rating of Part 2 is approximately 95% completed.

**Baker:** This examination is tentatively scheduled for July.

**Carpenter:** Rating of the written test will be completed this month. The practicals began on June 24.

**Clerk, Grade 2 (Board of Higher Education):** Objections to tentative key answers are being considered.

**Cook:** This examination is tentatively scheduled for July.

**Court Stenographer:** Objections to tentative key answers are being considered.

**Electrical Inspector, Grade 2; Engineering Assistant (Electrical), Grade 2:** Rating of Part 2 of the written test will begin shortly.

**Elevator Mechanic:** The rating of the written examination is completed. The practicals will be held this month.

**Engineering Inspector, Grade 4 (Board of Water Supply):** Rating of both parts of the written test has been completed. The experience-interviews began on June 17.

**House Painter:** Rating of the written test has been completed. The practicals will begin shortly.

**Junior Administrative Assistant (Welfare):** Report on objections to the tentative key has been

submitted to the Commission for approval.

**Junior Administrative Assistant (Housing):** (Same as above).

**Junior Architect, Grade 3:** Approximately three-quarters of Part 2 of the written examination has been rated.

**Junior Engineer (Civil) (Housing Construction), Grade 3:** Rating of Part 1 of the written test is completed. Work on Part 2 will begin shortly.

**Junior Statistician:** Final experience is now being rated.

**Maintainer's Helper, Group A:** Receipt of applications closed on June 14. The written test will probably be held on July 11.

**Maintainer's Helper, Group B:** Receipt of applications closed on June 14. The written test will probably be held on July 18.

**Maintainer's Helper, Group C:** Receipt of applications closed on June 14. The written test will probably be held on July 25.

**Maintainer's Helper, Group D:** Receipt of applications closed on June 14. The written test will probably be held on July 30.

**Management Assistant (Housing), Grade 3:** Rating of the written test is in progress.

**Management Assistant (Housing), Grade 4:** Rating of the written test is in progress.

**Marine Stoker (Fire Department):** Rating of the written test is in progress.

**Office Appliance Operator:** The qualifying practical tests will continue this month.

**Playground Director (Male):** The list will be published shortly. The practicals are tentatively scheduled for the last week in June.

**Playground Director (Female):** Rating of the written test is in progress.

**Research Assistant (City Planning):** Report on protest to ten-

tative key is being prepared for submission to the Commission.

**Sanitation Man, Class A:** Rating of the written examination will be completed about June 30. The medical and physical examinations are continuing.

**Stenographer (Law), Grade 2:** Objections to tentative key answers are being considered.

**Structure Maintainer:** The written examination was held on June 8. The tentative key will appear in July.

**Telephone Operator, Grade 1 (Male):** Rating of the written examination has been completed. The practicals were completed on June 22.

**Title Examiner, Grade 2:** The final key has been approved. It will appear in July. Rating of the written examination has begun.

**Trackman:** The practical tests were administered from June 12 to 19.

**Typewriting Copyist, Grade 1:** More than 50% of the written examination has been rated.

**PROMOTION**

**Assistant Engineer, Grade 4 (City-Wide):** Rating of the written test is approximately 95% completed.

**Assistant Supervisor, Grade 2 (Social Service) (City-Wide):** This examination is being held in abeyance pending the outcome of litigation.

**Clerk, Grade 2:** The eligible list was published in The Leader and promulgated on June 14.

**Clerk, Grade 3:** The report on the final key has been submitted for the approval of the Commission.

**Clerk, Grade 4:** The report on the final key has been submitted for the approval of the Commission.

**Lieutenant (Fire Department):** Approximately 20% of the written examination has been rated.

**Lieutenant (Police):** Approximately 60% of the written test has been rated.

**Park Foreman (Grade 2), (Men Only):** Objections to the tenta-

tive key are now being considered by the Commission.

**Stenographer-Typewriter, Grade 2 (City-Wide):** Rating of the dictation test, which was administered on June 1, will begin shortly.

**Supervisor, Grade 3 (Social Service) (City-Wide):** This examination is being held in abeyance pending the outcome of litigation.

**LABOR CLASS**

**Climber and Pruner:** The practical tests will continue this month as the needs of the Park Department require.

**LICENSING TEST**

**Master - Special Electrician:** The rating of the written examination has been completed. The practical tests were held June 14, 17 and 18. The list will be published shortly.

**Motion Picture Operator:** The written examination was held June 22.

**Oil Burner Installer:** Rating of the written test is nearing completion. The technical oral will begin about July 15.

## USED CAR GUIDE

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- '38 Dodge Sedan ..... \$395
- '39 Plymouth Sedan .. \$475

### Dexter Motors

Authorized Dodge-Plymouth Dealers  
 1st Ave. at 97th St.

Answers to Saturday's Hospital Attendant test, unofficial, but prepared by The Leader board of experts, will appear in next week's issue of The Civil Service Leader.

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- '35 Cadillac 4-Door Sedan..... 825
- '35 Packard Solid Top Coupe... 355
- '36 Packard 120 Trg. Sedan.... 350
- '39 Ford Tudor Sedan ..... 445
- '38 Packard 6 Club Coupe..... 545
- '38 Packard 6 Club Coupe..... 545
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- '39 Packard 6 Touring Sedan... 675

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# BULLETIN BOARD

PUBLISHED WEEKLY

JUNE 25, 1940

All organizations which have Civil Service interests are invited to make The Leader's Bulletin Board their own official bulletin board for the announcement of meetings, entertainments, campaigns, elections, etc. Send your information by Saturday of each week direct to The Bulletin Board, in care of The Leader.

## FEDERAL EMPLOYEES HAVE DAY AT FAIR

A Federal Employees Day at the World Fair will be held Saturday, June 29. Tickets for the day may be purchased for \$1 by writing to William Segaloff, president of the New York Post Office Clerks' Association, Morgan Annex Post Office, New York City.

A program of moving pictures will be presented at 2 p.m. in the Federal Building.

## WATCHMEN REORGANIZE

A new slate of officers was elected last Friday by the Watchman-Attendant, Grade 1, Eligibles Association. The reorganizational meeting was held at Germania Hall. The new officials are: Edward Weber, president; Sigmund Reisher, 1st vice-president; Henry Gladstone, 2nd vice-president; James J. Coughlin, secretary; Peter Calamiello, treasurer; Jacob Schward, financial secretary; and Harry A. Wolk, Sergeant-at-arms. Of these officers, only James J. Coughlin was continued in office from the former group.

## STENOTYPISTS

The Stenotypist, Grade 2 Eligibles Association will hold an important meeting at the Civic Center Synagogue, 10 Lafayette St., on Thursday, June 27 at 6:15 p.m.

## DEPT. OF SANITATION COLUMBIA ASSN.

A meeting of the Columbia Association (Dept. of Sanitation) will be held at 8 p.m. Thursday, June 27, at 304 Fulton Street, Brooklyn.

## FIRE ELIGIBLES MEET FRIDAY

The final meeting of the summer will be held on Friday, June 28 by the Fire Eligibles Association in P. S. 27, East 42nd St., near Third Ave. The meeting is slated for 8:15 P. M.

## AUTO TRUCK DRIVERS SCHEDULE MEETING

The Auto Truck Drivers Eligibles Association (appropriate for Laborer) will hold their regular meeting on Friday, June 28, at 33 East Broadway, Manhattan. The meeting is scheduled for 8 p.m. All eligibles from 26,000 to 28,500 have been urged to attend.

## CIVIL SERVICE MACHINISTS

The next regular meeting of the Brotherhood of Certified Civil Service Machinists and Helpers of the City of New York will be held on Friday, July 5 at 8 p.m. in Germania Hall, 160 3rd Ave.

## NEGRO BENEVOLENT SOCIETY

The Negro Benevolent Society (Dept. of Sanitation) will meet at 8 p.m. Wednesday, June 26, in the clubrooms, 252 West 138th Street, Manhattan. This is the last meeting before next fall.

## P. O. ELIGIBLES TO MEET

Summer will not interfere with the regular Monday meetings of the executive committee of the Post Office Eligibles Association. The committee will meet at 8 p.m. Monday, July 1, at the association headquarters, 265 Henry Street, Manhattan. Because of appointments due in July, it is expected that a new membership drive will be started.

## SOCIETY OF TAMMANY

The Society of Tammany or Columbian Order marks its 154th anniversary, along with the 164th anniversary of American independence, with patriotic ceremonies Thursday, June 27, at Tammany Hall, 17th St. and Union Square East, according to secretary Edward J. McCullen, chief librarian of the New York Supreme Court.

## MCCARTHY SPEAKS TO ANCHOR CLUB

Assistant District Attorney Herman McCarthy spoke to the New York Police Anchor Club Monday night, June 24. The meeting was held at 243 West 14th Street, Manhattan.

## TRANSCRAFT SQUARE CLUB

The Transcraft Square Club will meet at 8 p.m. Thursday, June 27, at 1601-03 Masonic Hall, 71 West 23rd Street, Manhattan.

The Club has invited Master Masons on the BMT and IRT to membership. All Master Masons in the Board of Transportation are eligible.

## PLAYGROUND DIRECTORS HIT RECLASSIFICATION

At a recent meeting the Park Department Playground Directors Association adopted a resolution opposing the proposed reclassification plan of the Municipal Civil Service Commission which would put Playground Directors into two groups: Recreational Leader, to \$1,800; and Playground Director, to \$2,400. The resolution protesting the reclassification was sent to members of the State Civil Service Commission.

## CITY EMPLOYEES UNION

At a recent meeting of the delegates of the New York City Employees Union, Local 10, an election of officers was held. The Union, which is affiliated with the American Federation of State, County and Municipal Employees, selected officers for the next two years. Those elected were: Thomas F. Leonard, president; Joseph J. H. Amato, vice-president; James J. McMahon, secretary-treasurer; and Thomas A. Moore, recording secretary. New members of the executive board are: William A. Flynn; Thomas F. Lantry; James P. Dempsey; Edward J. Martin; and William J. Morlock.

## STATE FILE CLERK

The State File Clerk Eligibles Association will hold its last meeting of the season on Friday, June 28, at 8 p.m. in the Rand School, 7 E. 15th St.

## PATROLMAN'S ELIGIBLES

The Special Patrolman's Eligible Association will hold a general membership meeting Friday, June 28 at the Washington Irving High School, Irving Place and 16th St., Manhattan. The meeting is scheduled for 8:15 p.m.

## Amusement Parade

By ED MARKEL

LEADER LINES . . . Saratoga again has decided to save your money and lose profits this year. In other words there will be No Gambling there except at the racetrack during the August session . . . A carnival impressario plans to tour the hinterlands with his idea of a blitzkrieg. He calls that amusement. . . It seems that there is such an over-abundance of bad news—from an American point of view—on the air that We Folks aren't listening to news reports as much, or so Crossley will soon state . . . The movie gossip is that the British film biz will soon move to Canada . . . CBS during the summer lull will present a series of entirely new programs from week to

week each Monday night—showcasing them for a prospective sponsor. . .

**THEATRE TIDBITS . . .** Box-offices experienced a flurry of business during the past week. Every show—all thirteen of them—garnered extra shekels. . . There will be only twelve after next week because "Pins & Needles" after a run of 134 weeks rung down the final curtain . . . The summer stock is reported as exceptionally bad this year. So far nothing resembling a hit has pranced its way across the made-over stable boards. . . "Louisiana Purchase" remains the best bet on the Broadway boards with "There Shall Be No Night" and "Life with Father" in place and show spots. . .

**CINEMA CHATTER . . .** The critics all acclaim "Our Town," the Music Hall's current tenant as an artistic achievement—but tongue-in-cheeked it's box-office success. Well, it's not doing so well—but you really shouldn't miss it . . . "Mortal Storm" slugs the Nazi manner of living harder than Joe Louis. The Capitol patrons enjoy it immensely . . . "Safari" the other major entry at the Paramount has its locale in Sphinx-land. And believe yours truly it Sphinx to the high heavens . . . All the other newcomers run the gamut from B films to P.U. pix. . .

**NITERY NOTES . . .** The 18 Club clowns (White, Harrington and Hyers) have been signed to brighten your summer days by

## Many New Federal Tests

(Continued from Page 18)

### Requirements

Applicants must have the qualifications of an automotive mechanic, and, in addition, must have been employed in a position requiring responsibility for management, maintenance, and repair of not less than 50 motor vehicles.

### Weights

Applicants will be rated on their experience and fitness on a scale of 100.

### Property Clerk (Clothing Factory Cutting Room)

Salary: \$1,800. File by July 15. Age limits: 20 to 55. Place of employment: War Dept., Philadelphia.

### Duties

Under general supervision, to check and verify quantity, kind and condition of government materials (cloth and findings)

their crazy cavortings on the CBS airwaves . . . The Tiffany of all the Park resorts within a stone's throw of the subway is Palisades Park, which towers above the Hudson on the Jersey side. The fun and frolic there has it all over some of the "better" playlands in these parts . . . Marie Austin, the pint-sized thrush at the Torch Club, has five Broadway producers interested in her talent . . . The Zombie remains as the Beach-comber's best draw, but the show there packs as big a wallop . . . Bill Farrell, Place Elegante minstrel man, must know every song from memory. Hasn't been stumped in six years on any request . . . B. Rose's Diamond Horseshow seems to be losing its zing. Didn't like it as much on the second helping . . .

## RADIO CITY MUSIC HALL

50th Street & 6th Avenue  
Starts Thursday, June 27

### "TOM BROWN'S SCHOOL DAYS"

Sir Cedric Hardwicke - Freddie Bartholomew - Jimmy Lydon  
Josephine Hutchinson - Billy Halop  
An RKO Radio Picture

ON GREAT STAGE—Russell Markert's colorful revue. Symphony Orchestra directed by Erno Rapee.  
1st Mezz. Seats Reserved - CL.6-4600

shipped to contractor's plant by the Philadelphia Quartermaster Depot, reporting results of any discrepancies to the depot; perform similar work.

### Requirements

Applicants must have had one year of experience in a large men's clothing manufacturing establishment with experience in actual cutting operations; or two years experience as accountant, or cost or inventory clerk, in a large clothing factory. For one year of this experience completion of a one-year college course in accountancy can be substituted.

### Weights

Applicants will be rated on their experience, education and fitness on a scale of 100.

### NOTICE

Requirements for several exams in the new federal series appear on page 14.

## Sound Recording Technician

Salary: \$2,600. Signal Service at Large, War Dept. File by July 22. Age limit: 53.

### Duties

To perform the following kinds of work in connection with recording of variable-area sound film: design of amplifiers, equalizers, and simple mechanical systems; installation, maintenance, adjustment, and testing of systems or parts; field recording, studio recording, re-recording, and processing.

### Requirements

Applicants must have had experience in sound recording and re-recording and in the design, maintenance, or testing of equipment for such work.

### Weights

Applicants will be rated on their experience and fitness on a scale of 100.

## Chief Medical Officer, \$6,500

File by July 8. Age limit: 53.

### Duties

To act as Chief of the Medical Division of the United States Civil Service Commission.

### Requirements

Applicants must have been graduated with an M.D. degree and must have had certain responsible professional experience in the field of medicine, part of which was in a supervisory capacity.

## LABORATORY HELPER

Literacy tests for Laboratory Helper (Women) will be held July 22. About 250 candidates are scheduled to appear.

## APPLIANCE TEST

Practical tests for Office Appliance Operator, Remington Rand Powers, will be held Thursday for 26 candidates. The examination will be held from 5 p.m. until 7:15 p.m. in room 100, Municipal Building, Centre and Chambers Streets.

## Medical Inspector

A written test for Medical Inspector (Cardiology) will be given July 8 in Room 207, 299 Broadway. The test will be about a three hour session.

### NEXT WEEK

Complete Sample Tests for MAINTAINER'S HELPER

For the First News—Of all City, State and Federal examinations, read The Leader. Full official requirements, filing dates, and other important information appear first in The Leader.

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Blood, Skin and Nervous Diseases, Stomach Diseases, Rectal Disorders, Bladder and Kidney troubles and Chronic Ailments of MEN and WOMEN treated by modern methods.

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ECZEMA, PIMPLES, ITCHING, ARTHRITIS,  
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# Transit Statistics

## EMPLOYEES TO GET BENEFIT OF DOUBTS

Ten thousand BMT employees and 1,200 workers on the IRT have been interviewed and investigated by field parties from the Municipal Civil Service Commission. These interviews are being made while the employees are at work, so that their actual duties can be discovered. This is part of an overall reclassification which the Commission is making; eventually it will fit the IRT and BMT workers into existing job titles, or, if appropriate ones do not exist, it will create new ones. Not until this reclassification work is completed can the Commission transfer the subway workers into the Competitive Civil Service. In the meantime, they remain in the non-competitive class.

While the field parties are hard at work, investigators in the Commission's office are checking character records. So far they have worked on 2,500 cases, completing 1,904. 464 cases were reported to the Commission because of records of arrests or other difficulties which cast doubts on the

employee's background. When there is a question of an employee's record, he will frequently be called down to the Commission's office to make a personal explanation. However, not all of the 464 cases thus far reported will necessarily be summoned, according to officials of the Commission. Some will be cleared up without personal interviews.

The first batch of those who are summoned will be asked to appear on Thursday, June 27.

So far, the Commission has given no indication of what kind of record an employee must have to be disqualified for a Civil Service job; but the Commission has stated that it will give the employees the benefit of the doubt in any event.

### Transfers Completed

The Commission has completed the transfer of payroll cards for all IRT and BMT workers. It has also set up 4,270 service rating cards and 1,677 personnel folders

for the respective employees. The complete task of investigating, checking, and reclassifying subway employees is expected to proceed rapidly. The Commission has a special appropriation and a special staff which is doing the work.

Weekly reports of the progress of this work will appear in future issues of THE LEADER.

## Temporary Workers Await Court Action

Temporary employees in the State service anxiously await the arrival of October. During that month the Fite law controlling temporary employment goes into effect; and the Court of Appeals is expected to rule in the Hilsenrad v. Miller case, which concerns the matter of when a "temporary" job becomes permanent.

The Fite law limits temporary appointments to six months.

Those now in the service are affected by the Hilsenrad decision. Last week the Court of Appeals granted the defendants—Labor, Finance, Civil Service officials—the right to appeal from the unanimous decision of the Appellate Division.

### Back to Work

This decision ordered Philip Hilsenrad reinstated in the Labor Welfare Investigator job from which he was dismissed early in 1939 after serving 10 months. A position lasting three months automatically brings Civil Service status, he argued through attorney John T. DeGraff; the Appellate Division nodded approvingly.

Should the Court of Appeals affirm the Appellate Division's ruling, two courses face it: 1) it may declare that permanent status goes to those who have worked three months, no matter where they stood on the original list; or 2) it may declare that the perma-

### Deadline for Lawyers

Today is the deadline for employees of the Law Department to file applications for promotion to Junior Assistant Corporation Counsel, Grade 3; for employees of the Fire Department to file applications for promotion to Marine Engineer (Uniformed Force), and for employees of the Department of Investigation to file applications for promotion to Examining Inspector, Grade 4. (Senior Investigator).

## She Didn't Know Her Age, Court Gives Job Back

Sylvia Resnick, of 94 Hamilton Place, last week won the right to be reinstated as Stenographer and Typist, Grade 2, in the Municipal Broadcasting Station. She was removed from her job after the Municipal Civil Service Commission disqualified her. Miss Resnick was appointed to the Department of Welfare in January, 1939 and transferred to WNYC several months later. Last October, after she had served her probationary period, and apparently gained a permanent status, the Commission ordered her removed on the grounds that there were discrepancies in her statements about her age at the time she applied for the position.

An age limit of 18 to 32 had been set by the Commission. Miss Resnick was proved to be over-age. The Commission did not contend that her statements regarding her age were deliberate. According to Justice Aaron J. Levy, who delivered the opinion in the case, "the petitioner was at all times under the impression that her stated age was correct until documentary evidence proved the contrary."

In defining the powers of the Commission in removal proceed-

ings, Justice Levy said: "The Municipal Civil Service Commission had no authority to cancel the certification of a permanent appointee. Such right of cancellation might perhaps be supported in a case where the appointee is disqualified by reason of lack of prescribed education attainments, or lack of experience, or willful fraud in attaining a place on the list. Here the statement of the petitioner was clearly an inadvertence. Under these circumstances the motion for reinstatement should be granted."

In response to numerous requests

**Hon. IRVING D. NEUSTEIN**

*Member, Unemployment Insurance Appeal Board*

announces that he will give a

Course of Lectures

in preparation for the Civil Service Examination for

**Unemployment Insurance Referee**

*(The examination will probably be held in the fall.)*

**Lectures to Start July 15. Guest Lecturers. Fee \$30**

Limited number to be accommodated.

*For information, write to*

**Box 335, Civil Service Leader, 97 Duane St., New York City**

## Five Years Legal Practice To Qualify For Referee Exam

When the State Civil Service Commission meets in New York City this week, it will decide that five years legal practice will qualify a candidate for the coming Unemployment Insurance Referee test, The Leader learns. 31 jobs are open at \$3,500-\$4,375.

It is likely, then, that the test will be held early in the fall. The exams to fill 1,058 Welfare Department jobs in 44 counties will be the major fall task of the State Civil Service Commission; however, the DPUI has its own Civil Service unit, and is more or less independent in running its own exams.

In the second fall series, the State Commission will probably conduct its exam for Compensation Referee in the Division of Workmen's Compensation. This test was originally set for the spring, then postponed until the Court of Appeals ruled in the Cowen v. Reavy case on the matter of lawyer qualifications.

The Court said it felt that the five years experience should qualify, but sent the matter back to Special Term for trial. It is learned, however, that the State Commission has decided not to press the matter further.

The Commission meets Tuesday and Wednesday, June 25-26, at 80 Centre St., Manhattan.

ment status goes only to those who were originally "reachable," that is, within two numbers below the number of appointments.

Most directly affected is the Division of Placement and Unemployment Insurance (DPUI); thousands of temporary appointments have been made since 1938, and the Division did not follow the "one-out-of-three" rule in making all appointments.

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- Postal Service .....25c, \$1.00 and \$1.50
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- Fire Dep't Manual of Instruction.....\$1.85
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