

Civil Service LEADER

America's Largest Weekly for Public Employees

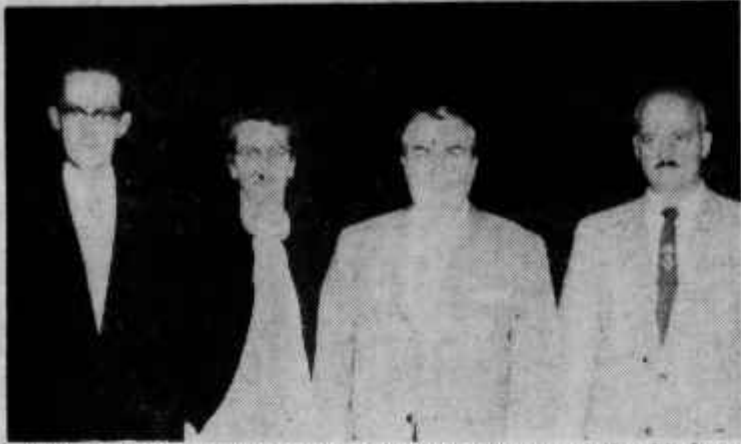
Vol. XXI, No. 47 Tuesday, August 2, 1960

F HENRY GALPIN
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Chapter News

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NEW OFFICERS AT ST. LAWRENCE



Pictured above are the newly elected officers of the St. Lawrence State Hospital chapter, Civil Service Employees Association. They are, from left, Edward S. Carmody, treasurer; Betty Fritz, secretary; Martin Douglas, president; and Alfred O'Brien, vice president. Absent from the picture is John E. Graveline, delegate. At a recent meeting of the Chapter's executive council, a 12-point program was submitted by the president and unanimously adopted.

Former Newburgh Leader Praises CSEA Efficiency In Work for Employees

NEWBURGH, Aug. 1 — The Civil Service Employees Association received the plaudits of the former city manager of Newburgh last week, at a dinner in his honor there.

Albert J. Abrams, who recently resigned his city post to become administrative and legislative liaison aide to Senate Majority Leader Walter J. Mahoney in Albany, commended the Association for

the tact and efficiency it had shown in representing public employees.

Joseph F. Feily, president of the Association, and Francis M. Casey, field representative, attended the dinner. Members of the community and city employees also were on hand.

During his term in the Newburgh office, Mr. Abrams said at the meeting, a sick leave program for city employees had been put into effect. The plan he added, is believed to be the first such program public employees of that community have had.

Among other benefits, it provides for one day a month sick leave. Leave up to 90 days can be accumulated under terms of the plan.

The Newburgh Common Council presented Mr. Abrams with a pair of Lincoln-head bookends. He received a calendar desk set from city employees. He will leave Newburgh for Albany on Monday to begin his new job.

Non-Competitive Promotions in June Include 4 from CSEA

ALBANY, Aug. 1 — Several members of the Civil Service Employees Association were among those who received non-competitive promotions during the month of June. The promotions have been announced by the Civil Service Department.

They are George J. Syrett, Gerald P. Maloy, Arnold W. Wise and Robert Middlebrooks.

Mr. Syrett was appointed administrator of business management and personnel of the Workmen's Compensation Board of the Department of Labor. Mr. Maloy was named chief account clerk of that board.

Mr. Wise was appointed counsel to the Commissioner of Motor Vehicles of the Department of Taxation and Finance, and Mr. Middlebrooks, administrative officer in the Division of Parks, Department of Conservation.

Both Mr. Maloy and Mr. Syrett have served as directors of the Civil Service Employees Association. Mr. Wise has been active on several committees in the Taxation and Finance Chapter.

Association Argues for Pay Hike in 3 Divisions of Employment Job Titles

ALBANY, Aug. 1 — The Civil Service Employees Association is seeking an increase in salary for three job classifications in the State Division of Employment.

Briefs have already been filed with the Division of Classification for a reallocation hearing.

The hearing, originally scheduled for Wednesday, will consider pay hikes for Unemployment Insurance Claims Examiners, Employment Interviewer and Unemployment Insurance Claims Clerks. The Wednesday hearing date has been cancelled, but another date is expected to be set.

A spokesman for the Association said arguments comparing this State's salary schedule for these job classifications with other states show the reason for the "serious recruitment problem" faced by the Division of Employment.

Croft to Argue Case

Edward S. Croft, chairman of the Association's Division of Em-

ployment committee and president of the division's chapter in the New York area, will argue the case. He will be assisted by Samuel Grossfield of Rochester, also a member of the Association's Division of Employment committee, and Henry F. Galpin, research analyst for the Association.

"The requirements for the examiner and interviewer jobs are stringent," Mr. Galpin said, pointing out that aside from the competitive examination a new employee must either be a college

graduate or have a long record of experience in the field.

"A comparison of salaries for these employees with other State employees doing similar work shows the examiners and interviewers significantly behind," Mr. Galpin continued.

"But, also of importance, other states are paying more for these types of employee than we are," he concluded.

Will Cite Pay Study

The Association will cite the 1960 State Civil Service Department Salary Study which reveals that of a sampling of employees who left State service last year, 62 per cent of the claims examiners and 50 per cent of the interviewers gave low salary as their reason for leaving.

Of the classifications included in the samplings, an average of only 27 per cent gave low pay as the reason for leaving State service, an Association spokesman pointed out.

No figures were available for a comparison of claims clerk's reasons for leaving.

Examiners and interviewers, grade 12 employees, have a salary range from \$4,704 to \$5,512 in five annual increments. The Association will ask that they be hiked to grade 14, and that clerks be raised from grade 7 to 9.

Pub. Works Dist. #10 Group Meets

At a meeting of the Public Works chapter, District No. 10, at the Babylon Office on July 7, elections for the 50-50 club were held and Mary Hanford of East Islip was elected. These elections will be held bi-monthly and the next one will be held Sept. 8.

Alice Fogliano resigned to await a Blessed Event, and Alice Longwell is looking forward to a summer of idleness and relaxation.

Alice and Jim Kavanaugh flew to Boston where Jim will enter the Leahy Clinic. General Office welcomed Catherine Barrone who has been transferred from Right of Way. George Leitch is vacationing in California; Cliff Lyman, the mailman, is at Lake Piseco.

Lou Desiderio, recently married, is now in training with the Marine Reserves.

Get well wishes are extended to Clifton Stevens who has undergone surgery and to Vera Brewer who suffered a broken rib. Hank Coddling has returned from sick leave.

Lunda Schwerdfeger has returned from a grand vacation in Texas.

State Banking Dept. Appoints Seven

ALBANY, Aug. 1 — The State Banking Department has filled six bank examining positions. The appointments were made from civil service lists.

Appointed as bank examiners at \$6,098 a year were: Israel Berkman of Syracuse and William Hellander of Ridgewood.

Named to Junior bank examiner jobs at a salary of \$4,988 a year were:

Kenneth J. Nelson of Farmingdale, Miss Lois A. Waalund of Flushing, Louis Sideni of Buffalo and Morton Cora of Brooklyn.

The department also announced it has appointed Miss Rita Sweeney of Brooklyn as a typist at \$2,920 a year.

MOUNT VERNON UNIT HEARS MAYOR



Shown speaking at a meeting of the Mount Vernon unit of the Civil Service Employees Association is Mayor P. Raymond Sirignano. The Mayor pledged his support to encouraging the development of "a professional government work force." Fred A. Jones, Jr., Mount Vernon unit president, conducted the meeting.

Feily Lauds Oswego Action Granting Its Employees 5 Points

ALBANY, Aug. 1 — Joseph F. Feily, president of The Civil Service Employees Association, has commended the Mayor of the City of Oswego, Honorable Ralph Shapiro, and the Common Council, for their action in electing to participate in the provisions of Chapter 339 of the Laws of 1960 which will result in the city employees of Oswego receiving a 5% increase in their take-home pay. The law provides that a municipality may assume a portion of the employees' annuity contribution to the Retirement System and give that portion to the employees in their pay check.

Mr. Feily's letter follows:

"I have just learned that, through your efforts and those of the Common Council, employees of the City of Oswego are going to be afforded the benefits of Chapter 339 of the Laws of 1960, which will give them an increase in their take-home pay.

"May I extend my personal appreciation to you and the Common Council for this action. The civil service employees of Oswego who are members of the Retirement System, I know, will certainly be appreciative of the added money to their pay checks."

IN CITY CIVIL SERVICE

By RICHARD EVANS JR.

Screvane Calls APWA Congress The Biggest Yet

New York City will play host to more than 3,000 engineers, planners, municipal officials and other modern "empire builders" from the United States, Canada and other countries for the American Public Works Congress and Equipment Show.

The show will be held in the Coliseum from Aug. 14 through 17, according to City Sanitation Commissioner Paul R. Screvane, general chairman of the event. Mr. Screvane is also a member of the nationwide A.P.W.A. and a former president of its New York-New Jersey chapter.

The event will be officially opened at 10 a.m. Monday, Aug. 15, by Mayor Robert F. Wagner. The Public Works Congress and Equipment Show is expected to be the most extensive of its kind in the City's history.

The equipment show will include displays of more than \$1 million worth of public works equipment—from a \$1.25 broom to a 56-ton, \$80,000 tractor-bulldozer.

Also part of the Congress will be technical seminars and conferences led by outstanding authorities who will discuss virtually all phases of public improvements in the modern community. Between the clinics and business meetings, many visitors will participate in a program designed to give them a glimpse of New York from an entertainment as well as from a public works standpoint.

Welfare's 12th Ride Upriver for City Oldsters Is Held

The Twelfth Annual Boat Ride for members of the New York City Welfare Department's Day Center Program for older persons was given recently for about 900 Senior City residents.

Embarking from Pier 70 in the East River at the foot of 22nd Street, the oldsters cruised down the East River, around Lower New York Bay and up the Hudson beyond the George Washington Bridge.

As in preceding years the cruise was made possible through the generosity of the Moran Towing Company and the St. John's Guild. The Moran Towing Company gave the necessary towing services. The St. John's Guild provided the ship, luncheon and refreshments.

The outing featured entertainment, including instrumental music, community singing, games, folk dances and social dancing.

Working together with private agencies and public spirited citizens, the Welfare Department has been operating day centers for older persons for the past 17 years. Men and women, 60 years of age and over, are invited to participate in the activities of these centers such as painting, ceramics, leather crafts, designing and sewing, among other things, and choral, dramatic and orchestral groups. The current over-all mem-

bership of 9,000 men and women betokens the widespread interest in the program.

Brand Survey of Purchase Dept. Shows Unusual Aspects

Santa's Workshop, Inc., Northpole, New York, is the proud possessor of a pair of Sika Deer and a European Red Deer. Their presence there, in itself, is not remarkable, but how they arrived there is another story. When the Central Park and Prospect Park zoos released them as "surplus property," the Salvage Division of the New York City Department of Purchase promptly set into motion the process of finding them a new home. Lists of prospective bidders were canvassed. Bids were sent out and Santa's Workshop won the award with the highest bid.

By similar process, two pairs of cougars and a llama found homes in privately managed zoos outside of New York State. Just this week, the Division made the award for the sale of the ferryboat Williamsburg which had been relinquished by the department of Marine and Aviation when it became uneconomical to operate. All surplus property, including office furniture and equipment, passenger cars, trucks and materials and equipment of every description are either sold under competitive bidding or transferred from one City agency to another. Not a penny's worth of usable salvage is wasted. Salvage disposal swells the City's coffers to the extent of \$700,000 to \$800,000 each year.

Major Concern

However, the major concern and function of the Department of Purchase, the City's central purchasing agency, is not salvage but procurement of supplies, materials and equipment for about 100 departments, boards and agencies of the City. The impressive total of purchases each year amounts to \$75 to \$85 million with all awards based on a system of competitive bidding. The purchases of food alone runs to about 13 million each year. How would you like to handle the City's weekly shopping list for patient and inmate menus—150,000 pounds of meat and allied products, 250,000 pounds of fresh fruits and vegetables, 45,000 dozen eggs?

Add to this list monthly purchases of 725,000 quarts of milk and cream, quarterly purchases of 900,000 pounds of bread, 520,000 pounds of frosted fruits and vegetables, thousands of rolls, dried fruits, cereals, spices and sugar by the tons. Coffee purchases alone amount to about 300,000 pounds each year.

Incidentally, the Department purchases green coffee beans and then roasts and bags the coffee so that it is delivered at peak flavor and freshness to hospitals and other institutions. Along with the regular food items, the buying unit also purchases food for the City's zoos, including horse meat. This animal delicacy is becoming more and more difficult to obtain as horses continue to become less and less a part of the American scene.

Another buying unit purchases domestics, textiles bedding and notions ranging from diaper cloth and safety pins for babies in City hospitals to shrouds for the City's unclaimed dead. The buyer not only purchases hospital gowns for patient

200 Case Work Jobs Open Now

The State of New York has 200 openings for college graduates. The jobs are for a case workers and offer starting salaries of up to \$4,800 a year, and State residence is not required.

All that's required for the jobs is high school graduation and either graduation from a four-year college or university with a bachelor's degree or four years of experience in social work, or a combination of experience and training.

In some counties, college graduation is an absolute minimum, and no equivalent combination of training and experience will be accepted.

Candidates' requirements will not be checked until after they have passed the written test, so all notices to appear for examination are conditional.

Civil Service Status

Successful completion of a probationary period assures civil service status, which includes the benefits of a liberal vacation, sick leave privileges, a retirement plan, annual increments in salary, and frequent opportunities for advancement.

To apply for these positions, application forms are available from the State Department of Civil Service, at the Information Desks, The State Campus, Albany; or 270 Broadway, New York City; or the State Office Building in Buffalo; or from local offices of the N.Y.S. Employment Service.

Applications will be accepted until Sept. 6.

\$6,000-a-Year Minimum Pay For Police Asked

A minimum salary of \$6,000 a year for all policemen in New York State was urged at the New York State Police Chiefs Association Annual Convention held last week in Buffalo, by Det. John Martin, president of the 50,000-member New York State Police Conference.

"I ask the elected officials and the people of this State," he said, "if a minimum salary of \$6,000 per year for any person who wears the shield of a police officer anywhere in this State is unreasonable in terms of what they have come to expect of us."

Det. Martin, who is also president of the New York City Transit Patrolmen Benevolent Association, told the more than 400 police chiefs present that only in police work can one find a single individual "directing traffic at a busy intersection one minute, preventing armed robbery the next, then perhaps providing medical aid the next minute, or suppressing a riot or locating a small boy in a crowd of thousands the next minute."

Martin said that at the 1960 Legislative Session in Albany, Assemblyman John Lis of Buffalo and Senator Thomas Mackell of Queens, at the request of the Police Conference, had introduced a bill mandating a \$6,000 minimum salary in a manner similar to that under which school teachers are now protected by State Law. Det. Martin said he hoped this bill would become law in 1961.

LOOKING FOR A HOME See Page 11

State Civil Service Has Upper Age Limits in Only 13 of Its 2,750 Job Titles

ALBANY, Aug. 1—Only 13 of the 2,750 job categories in the State's classified civil service have maximum age requirements.

This was disclosed today by Elmer A. Carter, Chairman of the State Commission against Discrimination, whose jurisdiction includes discrimination because of age, and H. Elliot Kaplan, president of the State Civil Service Commission, in a joint statement following a meeting of the two agencies.

The meeting, conducted in Albany by SCAD Commissioner J. Edward Conway, was the culmination of a two-year program of coordination between the two State bodies for the purpose of implementing the age provisions of the Law against Discrimination.

The job classifications that are subject to age limitations, the announcement said, are those for which physical stamina is a prime

requisite for satisfactory performance. Among these are such titles as Correction Officer, Park Patrolman and Game Protector. SCAD is permitted to make exceptions to the Law in such circumstances and has done so in appropriate cases where the need is demonstrable.

Number Affected

The number of State positions affected by age provisions is 4,819, of which 3,058 are in the Correction Officer class, the announcement said. A total of 100,555 positions come under the jurisdiction of the Department of Civil Service. (These figures include both filled and vacant positions.)

It was noted that the small number of job categories subject to age restrictions does not represent any shift in policy by the Department of Civil Service. For many years the Civil Service Law has permitted age requirements only for "positions which require extraordinary physical effort."

Housing Authority Seeks Go-Ahead On 3 Buildings

The New York City Housing Authority has requested the City Planning Commission to approve the rehabilitation of five more single room occupancy buildings into modern apartments.

According to William Reid, Chairman of the Authority, these structures, four in Manhattan and one in the Bronx, will bring to 23 the number of substandard, overcrowded buildings, which the Authority plans to reconstruct as part of the Mayor's Neighborhood Conservation Program.

The buildings are located at 218 West 112th Street; 201 and 203 West 117th Street; 95 West 119th Street, Manhattan, and 434 East 141st Street, the Bronx.

275 Name List for Coal Passer Heads Nine Set by City

A 275-name labor class eligible list for coal passer heads up a batch of nine new ones to be established effective Wednesday, Aug. 3, by the New York City Department of Personnel.

The other eight include three assistant bacteriologist promotion lists: departmentals for Hospitals Dept., 8 names, and Health Dept., 11 names, and a general list with 19 names.

The others are all open competitive: bridge painter, 19 eligibles; recreation leader (group 8), 10; dental hygienist (group 3), 10; X-ray technician (group 6), 2, and interpreter (City Court), 1 name.

The official lists may be inspected in The Leader Office, 97 Duane St., two blocks north of City Hall, just west of Broadway, from Wednesday, Aug. 3, through Wednesday, Aug. 10.

Applications Taken For Army Motion Picture Jobs Now

The U.S. Army Pictorial Center is accepting tentative applications now for a long list of jobs for which vacancies are expected to open by the end of the year. Application cards will be held until Dec. 10 and will then expire for those not yet appointed.

The positions are: film editor, motion picture cameraman, motion picture sound editor, inker, opaquer and air brusher, Scenario writer, statistical draftsman, motion picture developer, sound recordist, sensitometrist, chemical mixer, motion picture film timer, photographic equipment repairer, sound transmission installer, and repairer, and motion picture printer.

Obtain CSC Application Card 5001-ABC from the Board of U.S. Civil Service Examiners; the Director, Second U. S. Civil Service Region, News Building, 220 East 42nd Street, New York City, New York; or at any Post Office, except New York City or Bronx; complete and mail it to the Board of U. S. Civil Service Examiners, Army Pictorial Center, 35-11 35th Avenue, Long Island City 1, N.Y.

2 TITLES ADDED TO TEST FOR CONSTRUCTION INSP.

The New York City Civil Service Commission approved last week a recommendation to add employees in two titles to those eligible to take the coming examination for promotion to steel construction inspector.

The titles added are: purchase inspector (shop steel) and purchase inspector (mill steel).

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Implications of New Retirement Laws Spelled Out By Weinstein

Due to popular request The Leader is presenting, in a series of installments, the text of a speech on new retirement legislation by Max S. Weinstein, actuary to the New York State Employees Retirement System.

The talk was given at the Metropolitan-Southern Conference's Spring Workshop, held on April 25 at the Concord Hotel, Kiamesha Lake.

In previous issues of The Leader, the Five Point Plan and the vesting benefit were discussed. This week Mr. Weinstein takes up the supplemental pensions and the death benefit.

Supplemental Pensions

"I believe another important milestone has also been passed in connection with the provision of supplemental pensions. We have had a Supplemental Pension Act on our books since 1952. The supplemental pension was at first conceived as something in the nature of a welfare benefit, to be paid to retired persons whose retirement allowances are so small that they cannot live on them. For that reason the original supplemental pension law provided that the maximum supplemental pension could only be \$300 a year. The supplement was based on a formula which provided a certain number of dollars for each year of service, but also contained the provision that the present No Option retirement allowance, plus the supplement, could not exceed \$1,200 a year. In later years this formula was liberalized somewhat, but the original concept of a welfare benefit remained.

"For some years now the Comptroller has been studying this subject. He has received many letters from retired persons, who clearly brought out the hardship imposed upon them on account of inflation. These people had retired after many years of service on an allowance which they thought would maintain them for the rest of their lives. But inflation reduced the purchasing power of their retirement allowance to such an extent that they could no longer live on it.

"It was the Comptroller's desire to provide a supplemental pension which would offset this eroding effect of inflation. For that purpose a formula was devised which would provide a supplement expressed as a percentage of the present No Option retirement allowance. The percentage was computed so as to largely offset the effects of inflation.

"The Comptroller has strongly advocated such a measure for several years. I am glad to report that, this year, it finally passed. We have a supplemental pension bill which provides a supplement expressed as a percentage of the present No Option retirement allowance and where the percentage is designed to largely offset the eroding effects of inflation.

"I now want to give you a summary of the provisions of the new supplemental pension bill. It goes into effect on May 1 of this year. A separate bill provides that the old supplemental pension law shall be closed as of July 1, 1960 with respect to new retirements. But, in the case of persons retired prior to that date, the supplement will be either the supplement provided under the old law, or the supplement provided under the new law, whichever is larger. Under the new law, a pensioner is eligible for a supplement if he has had at least 5 years of service prior to retirement, except that

no such service requirement is placed on disability pensioners. The supplement is payable only if the pensioner is at least 65 years of age if a man, or at least 62 years of age if a woman.

"As I said, the amount of the supplement is a percentage based on the present No Option retirement allowance. This percentage is zero for persons who retired in 1957 or later, and runs up to a maximum of 100% for persons who retired in 1940 or earlier. However, it has several limits.

"One of the limits is that the supplement may not exceed \$1,200 a year. Another limit is that the No Option retirement allowance, plus the primary social security benefit, plus the supplement, may not exceed \$3,500 a year. Another limit is that no supplement is paid during the period that the member is in public employment under the special provisions of Section 101 (f). This section permits limited public employment for certain pensioners under stated conditions. Finally, no supplement is payable on that portion of the retirement allowance which represents an extra annuity because the member voluntarily made additional contributions which were not required by law.

"Here again, the law as enacted is not all that the Comptroller desires. Under the Comptroller's proposal the supplement would be based on the first \$3,000 of No Option retirement allowance, but no other limits would be placed on it. Thus the supplement could in certain cases far exceed \$1,200 a year. Secondly, under the Comptroller's proposal the benefit could begin at a younger age than 65 for men, or 62 for women. Again, the amount of the benefit in the Comptroller's proposal was not geared to any social security benefits nor to any income from temporary public employment. Finally under the Comptroller's proposals, the percentages were higher than in the law as enacted, except for retirements which occurred in 1940 or earlier.

"Even though the law is not all that the Comptroller desires, I believe it represents an important milestone and a significant step forward in the effort to overcome the effects of inflation.

Death Benefit

"A third milestone was also passed this year. This one relates to the ordinary death benefit. Prior to 1957 the maximum ordinary death benefit was half a year's salary, after at least 5 years of service. In 1957 the law was amended, on a temporary basis, to provide that the maximum death benefit would be a whole year's salary, after at least 12 years of service. In 1959 that law was made permanent.

"Now in 1960 we have a new enactment, which provides a maximum ordinary death benefit of 2 years' salary. The benefit is equal to 1 month's salary for each year of service up to 12 years of service, plus an additional 1 month's salary for each additional 2 years of service up to a total maximum of 2 years' salary after 36 years of service.

"This is an important enactment for it substantially increases the amount of the death benefit for those employees who have had long periods of service. Since we have a large number of members who have more than 12 years of service, this will provide an immediate increase in the amount of insurance on their lives.

"It is also an important enactment for the following reason. When the System was first established, each of the benefits was geared to all of the others, and they represented a proper relationship to each other. However, through the years, the System has grown like Topay, and this relationship of the benefits to each other has been modified. The principal reason, of course, is the increase in the service retirement benefit and in the reserves set up for that benefit. In 1921 we did not have a 55-year plan, but now we do. In the early days, interest was credited at 4%; now it is mainly credited at 3%. In the years since the System was first established, the length of life has increased so that pensioners live longer than they were expected to in 1920. All of these changes have caused the reserves for the service retirement benefit to increase greatly.

"However, until 3 years ago, the ordinary death benefit remained at the same maximum of half a year's salary. We often hear of a person who is eligible for retirement but is urged to stay in the public service because of his value

(Continued on Page 16)

MENTAL HYGIENE MEMO

By ANDY COCCARO

Opportunities Limited

America has been truly called the Land of Opportunity. The American worker has come to expect that his job shall afford him an opportunity to move upward economically and socially. They expect that this will require effort and competition with others who also would like to move upward. The worker wants this environment even though he personally does not want to move upward. He wants opportunity to be there in case he changes his mind or just to retain an environment of opportunity for his children.

Promotion from within is a standard practice in business, even more so today than in the early 1900's. Training programs for promotion on the job are necessary and encouraged by industry.

The Incentive Plan

Research shows that business has done a good job of maintaining opportunity for its employees. In 1954 the American Telephone and Telegraph Company had an advertisement in the newspapers showing where nineteen of their presidents of the Bell System started in the company in positions with salaries ranging from \$4 to \$57 a week.

Promotional opportunities in some areas of our State service are well conceived; however, it is not necessary for anyone to research the Mental Hygiene Department to know that opportunity for the greatest number of employees is virtually non-existent.

The attendant in salary grade five can only move up to salary grade seven, which starts at \$3,500 a year.

What incentive there would be if the department were able to select exceptional attendants and train them to be nurses, and if the exceptional nurse was selected to study medicine.

These opportunities should be made available, and in order to be effective the State must pay the employees full salary and tuition costs. The number of opportunities available each year is not as important as some being there.

Our training programs are behind the times in opportunities for our attendant personnel, the biggest group of employees, in the largest State department. They want an incentive program!

New Attendance Rules for Civilians In State Police

Joseph F. Felly, president of the Civil Service Employees Association, has asked State Police chapter members to write the Association outlining any comments they may have on the new set of rules.

Mr. Felly noted that although the rules had not been submitted to the C.S.E.A. for comment before being adopted, they follow closely the attendance rules that cover State employees in all departments and agencies except the Division of State Police.

Last week The Leader published the first two rules of the newly drafted set of attendance rules for civilian personnel in the Division of State Police. The rules have been approved by Governor Rockefeller but have not yet been generally distributed. Following is the second installment of these rules:

3. Sick Leave:

Sick leave is absence with pay necessitated by the illness or other physical disability of the employee.

Employees shall earn sick leave credits at the rate of 1/2 day per bi-weekly pay period and may accumulate such credits up to a total of 150 days; provided, however, that an employee shall not earn sick leave credit for any bi-weekly pay period unless he is in full pay status for at least seven work days during such bi-weekly pay period.

An employee absent on sick leave shall notify his supervisor of such absence and the reason therefor on the first day of such absence and within two hours after the beginning of his work day; provided, however, that where the work is such that a substitute may be required, the Superintendent may require earlier notification but not more than two hours prior to the beginning of the employee's work day. Sick leave credits may be used in such units as the Superintendent may ap-

prove, but shall not be used in units of less than one-half hour.

Before absence for personal illness may be charged against accumulated sick leave credits, the Superintendent may require such proof of illness as may be satisfactory to him, or may require the employee to be examined, at the expense of the Division, by a physician designated by the Superintendent. In the event of failure to submit proof of illness upon request, or in the event that, upon such proof as is submitted or upon the report of medical examination, the Superintendent finds that there is not satisfactory evidence of illness sufficient to justify the employee's absence from the performance of his duties, such absence may be considered an unauthorized leave and shall not be charged against accumulated sick leave credits. Abuse of sick leave privileges shall be cause for disciplinary action.

The Superintendent may require an employee who has been absent because of personal illness, prior to and as a condition of his return to duty, to be examined, at the expense of the Division, by a physician designated by the Superintendent, to establish that he is not disabled from the performance of his normal duties and that his return to duty will not jeopardize the health of other employees.

In addition to personal illness of the employees, the following types of absence, when approved by the Superintendent, may be charged against accumulated sick leave credits: illness or death in the employee's family, provided, however, that charge for such absence shall not exceed a maximum of fifteen days in any one year; personal visits to doctor or dentist; and absence for maternity, in accordance with Rule 111, subdivision 1, of these Rules. Proof of the need for such absences,

satisfactory to the Superintendent may be required.

When an employee is separated from service for other than disciplinary reasons and is subsequently reinstated or re-employed within one year after such separation, his sick leave credits accumulated and unused at the time of his separation shall be restored.

4. Extended Sick Leave:

The Superintendent may, in his discretion, advance sick leave credits to an employee absent due to personal illness who has exhausted his accumulated sick leave, vacation and overtime credits. Such advanced sick leave credits shall be repaid, as soon as practicable after the employee's return to duty, from subsequent accumulations of time credits. The outstanding unrepaid sick leave credits advanced to any employee under the provisions of this rule shall not at any time exceed a total of five days.

Upon termination of the employee's services any such advance of sick leave not offset by subsequent accumulations of sick leave, vacation and overtime credits, shall be deducted from salary or wages due the employee.

5. Sick Leave at Half-Pay:

The Superintendent may, in his discretion, grant sick leave at half-pay for personal illness to a permanent employee having not less than one year of service after all of his sick leave, vacation and overtime credits have been used; provided, however, that the cumulative total of all sick leave at half-pay hereafter granted to any employee during his State service shall not exceed two pay periods for each complete year of his State service.

(To Be Continued)

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U.S. Service News Items

By GARY STEWART

AFGE Unit Asks For Optional Social Security

The American Federation of Government Employees' Social Security Lodge, No. 1780, has announced resolutions, to be presented to the AFGE convention in Cincinnati, on August 29, endorsing enactment of legislation extending social security coverage on an optional basis to all Federal employees.

Robert N. Baehr, the Lodge's president, said he had been reliably informed that "many lodges of our national union are gathering forces to seek passage of this important legislation."

The resolution reads:

"Now, therefore, be it resolved that this Lodge endorses in the strongest possible terms the enactment of legislation extending social security coverage on an optional basis to all Federal employees; and

"Be it further resolved that the American Federation of Government Employees, in Convention assembled endorse and seek immediate passage of such legislation."

Nearly 1.5 Million Enroll in Health Plan

With 35 of the 38 participating health plans reporting, figures show that at least 1,450,000 employees have enrolled in the Federal employees health benefits program to date.

The enrollment figures are based on the number of registration forms received by participating carriers by the close of business on July 15. The breakdown by classes is:

Government-wide Service Benefit Plan (Blue Cross-Blue Shield), 805,000, or 56 percent of total enrollment received; Government-wide Indemnity Benefit Plan (Aetna Life Insurance Company), 400,000, or 27 percent of the total; Federal employee organization plans, 159,400, or 11 percent of the total; and comprehensive medical plans, 89,200, or 6 percent of the total.

The figures for the employee groups and comprehensive medical plans are: AFL-CIO Letter Carriers, 67,783; AFL-CIO Postal Clerks, 22,000; AFL-CIO AFGE, 15,575; Rural Letter Carriers, 14,006; FBI's Special Agents Mutual Benefit, 10,659; Federal Postal Hospital, 10,267; Group Health Association, 9,475.

National Postal Clerks, 7,500; Foreign Service Protective Association, 3,000; League of Postmasters, 2,956; United National Association of Postal Craftsmen, 2,816; Post Office & GSA Maintenance Employees, 1,884, and Postal Motor Vehicle-Employees, 950.

NFFE Attacks 3% Reduction in Jobs

The National Federation of Federal Employees has charged that arbitrary application of the President's directive to reduce Federal jobs by three per cent could "seriously and adversely affect programs vital to the security and welfare of the nation."

NFFE president Vaux Owen said that "arbitrary across-the-board actions to bring about job reductions are unwise and unsound."

"The directive," he continued, "calls for reductions in force by non-filling of vacancies, by failing to fill vacancies as they occur, by refusing to establish new positions, and by shifting work to other employees. In many instances key positions are left vacant by resignation, retirement or death.

"Failure to establish new positions, when new positions are urgently called for by new conditions, can be hurtful and not helpful to the nation. It is neither sound economy nor in the national interest to follow that kind of an arbitrarily negative course.

"How adverse the effects the present directive will have will depend to a considerable extent upon its application by the departments and agencies. If it is applied arbitrarily the results will be both serious and hurtful.

"The real issue is whether the nation is best served by a Government adequately staffed by qual-

ified employees, or by one operating under repeated arbitrary reductions indiscriminately applied to all agencies except those which can rejustify keeping the employees remaining after previous cut-backs," he concluded.

Candidates' Backing of Employees Seems Vague

The two Presidential Candidates, Senator Kennedy and Vice President Nixon, have both voted for employee reforms, Kennedy in the Senate and Nixon as a member of the House and Senate, but neither have been leading figures in such legislation.

Kennedy was one of the first presidential candidates to speak out for a Federal pay raise, earlier in the year, but he was absent for the voting on the pay bill. He did vote to override the President's veto, but he didn't speak in favor of his position.

Nixon was represented as believing the pay raise issue could have been handled better, although he didn't openly oppose the President on it. Most employee leaders feel he is more sympathetic towards employees than the President, but there is not much of concrete value to support this supposition.

Mr. Nixon was partially responsible some time ago for the firing of employees whom he implied were disloyal and had been fired for security reasons. Many of them were later cleared and restored to their jobs, and others were still counted as security risks after leaving the service, and were unaware of the charges.

The major mark against Kennedy as far as employees are con-

cerned is his outspoken opposition to a reduction of the 40-hour work week. He says this is not the time to relax and take things easy.

It appears, then, that Federal employees are not left with any clear issues in picking the best candidate in terms of aid for employees. Both have spoken out, somewhat vaguely, for more and better benefits to Federal aides, but neither has really done much.

And there is little reason to be-

lieve that the campaign vagaries will cease as November approaches.

AEC Presents Aides With \$1,210 in Awards

The New York Operations Office of the Atomic Energy Commission has presented a total of \$1,210 in suggestion, superior performance, and special services awards to nine of its employees.

Winners of superior perform-

(Continued on Page 13)

Shoppers Service Guide

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CSC CHAIRMEN MEET



Miss Sharon Margaret Sweeny, of Grosse Point, Mich., recently designated Girls Nation "Chairman of the Civil Service Commission," visited the U. S. Civil Service Commission recently and met her U. S. Government counterpart, Chairman Roger W. Jones, and Commissioner Barbara Bates Gunderson (right). Earlier in the week Commissioner Gunderson had spoken to an evening session of Girls Nation delegates at the American University, Washington, D. C. Commissioner Gunderson urged the girls to take a "healthy interest in politics" as part of their responsibility as citizens and pointed out that pursuing a career in civil service is another good way to participate in Government.

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Many Bills Affecting Federal CS Employees Pending in Congress

When the second session of the 86th Congress recessed on July 3, many bills affecting Federal Civil Service employees were left pending further action.

Following is a list of those bills, giving the number, a brief description, and the action that has been taken to date.

Aliens

S. 1495. Consolidates and revises the laws relating to employment of aliens by the Federal Government. Repeals existing statutory restrictions and establishes prohibitions designed to meet the needs of the service. Generally, the bill prohibits the employment of any noncitizen except for limited periods or when qualified citizens are not available.

Passed Senate 7/6/59. Pending before House Post Office and Civil Service Committee.

Foreign Service

S. 2633. Makes numerous changes in the administration of the Foreign Service. Provides a new class structure for Foreign Service Staff Officers and employees. Liberalizes retirement and disability systems. Improves recruitment and training of Foreign Service Officers. Encourages functional and geographic area specialization by such officers.

Passed Senate 9/9/59. Pending before House Foreign Affairs Committee.

Claims

H. R. 10978. Extends to other agencies of the Government the authority now possessed by the military departments to settle claims for loss or damage of personal property incident to the employees' government service.

Passed House 4/4/60. Pending before Senate Judiciary Committee.

Health Benefits

S. 2575. Provides a health benefits program for already retired employees.

Passed Senate 5/5/60. Reported to House with amendments 6/21/60. Pending on House Calendar.

Injury Compensation

H. R. 12383. To amend the Federal Employees Compensation Act to make benefits more realistic in terms of present wage rates.

Passed House 6/29/60. Pending before Senate Labor and Public Welfare Committee.

Motor Vehicles

H. R. 12620. Provides for the defense of suits against Federal employees arising out of their operation of motor vehicles in the scope of their employment.

Passed House 6/15/60. Pending before Senate Judiciary Committee.

Overseas Personnel

H. R. 7758. To improve and strengthen the administration of overseas activities of the Government of the United States. Establishes a coordinated and uniform system for temporary lodging allowances, storage expenses, official residence expenses, transportation of motor vehicles, education allowances, leave accumulation.

Passed House 9/9/59. Passed Senate with amendments 7/2/60. Pending House action on Senate amendments.

H. R. 8974. Permits, for rotation purposes, the assignment of overseas Agricultural Attaches for duty in the continental United States, without regard to civil service laws and without change in

grade, for not more than four years.

Reported to House from Agriculture Committee 8/24/59. Pending on House Calendar.

P. L. 86-585, approved 7/5/60. Provides for the rotation in overseas assignments of civilian employees under the Defense Establishment having career-conditional and career appointments in the competitive civil service.

Pay

S. 19. Requires the Secretary of the Navy to establish the hourly rates of pay for all per diem employees of the Portsmouth, New Hampshire Naval Shipyard at the same hourly rates paid to employees of similar classification at the Boston, Massachusetts Naval Shipyard.

Passed Senate 5/26/59. Passed House 6/29/60. Pending Presidential action.

P. L. 86-568. Provides an approximate 7½ percent salary increase for certain employees in the executive, judicial and legislative branches of the Government.

Personnel Administration

S. 1638. To provide for an effective system of personnel administration for the Executive branch of the Government (Clark Bill). Establishes in the Executive Office of the President an Office of Personnel Management headed by a Director. Transfers to that Office present functions of the Civil Service Commission except appeals, investigation of political discrimination, and Hatch Act. Establishes a President's Personnel Advisory Committee, a part-time group to advise the President.

Reported to Senate with amendments 6/10/60. Pending on Senate Calendar.

Postal Service

H. R. 5571. Exempts regular and classified substitute employees in first, second and third class post offices from residence requirements governing appointment and service of postmasters at post offices to which such employees are assigned. Employee must have been on rolls at such post office for not less than ten years immediately prior to appointment to position of postmaster.

Passed House 9/7/59. Pending before Senate Post Office and Civil Service Committee.

Promotions

H. R. 343. Provides a formula for guaranteeing a minimum increase when an employee is promoted from one grade to another.

Reported to House 6/24/60. Pending on House Calendar.

Retirement

P. L. 86-415, approved 4/8/60. Strengthens Commissioned Corps of Public Health Service through revision and extension of some of the provisions relating to retirement, appointment of personnel and other related personnel matters. More closely identifies the retirement system applicable to Public Health Service commissioned officers with the system applicable to military personnel.

S. 2857. Provides for disposition of contributions in the case of annuitants whose length of service exceeds the amount necessary to provide the maximum annuity allowable under the Civil Service Retirement Act.

Passed Senate 5/5/60. Passed

No Experience Required For Nursing Assistant Jobs With VA Hospitals

No experience is needed to apply for nursing assistant jobs now open to men only at two Veterans Administration hospitals in the area. The jobs pay \$3,500 a year to start.

The jobs are with the Veterans Administration Hospitals at First Avenue and East 24th St., in Manhattan, and 136 Kingsbridge Road in the Bronx. Applicants will decide which hospital they want to work at and will file their applications at that hospital.

No Experience Needed

No training or experience is necessary to take this exam, but

applicants will have to take a written test designed to test their ability to learn and adjust themselves to the duties of the positions.

Applicants will also undergo an oral interview with a panel to determine if they have the personal qualities required for the position.

They must be at least 18 years of age and be in good physical condition and fully able to perform all the duties of the job, which may include carrying patients.

The Duties

Nursing assistants feed, bathe, dress and undress patients, make beds and collect, sort and distribute linens and clothing. They perform routine ward work, such as maintaining furniture, equipments, and utensils in a clean and orderly condition.

Those interested should file Application Card Form 5000-AB, which is available from either of the hospitals or from the Second U.S. Civil Service Region, 220 East 42nd St., New York 17, N. Y., with the Executive Secretary of the Board of U. S. Civil Service Examiners at the hospital they choose to work in.

The official title of the examination is Nursing Assistant, and the announcement is No. 2-75-2 (1960). Applications will be accepted until the needs of the hospitals have been met.

New Rochelle Needs Sealer of Weights & Measures at \$5,540

The New Rochelle Civil Service Commission has scheduled an examination for Saturday, September 24, 1960 for the position of Sealer of Weights and Measures, open to residents of Westchester County who meet the qualifications for the position.

At the present time there is one vacancy for Sealer of Weights and Measures and the salary range for the position is \$5,540 to \$6,980.

Candidates must have two years of responsible experience in the use, sale or inspection of mechanical weighing and measuring devices, and completion of a standard high school course; or an equivalent combination of experience and training sufficient to indicate ability to do the work.

Applications and complete information may be obtained in person, by mail or by phone from the New Rochelle Civil Service Commission, 52 Wildcliff Road, New Rochelle, New York, NE. 2-2021. The closing date for filing applications is September 9, 1960.

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Note: Candidate for N.Y.C. Patrolman now may reside in Westchester or Nassau Counties and continue to live there after appointment. (Chapter 1084 of laws of 1960.) For Transit Patrolman there is no residence limitation of any kind; while Fireman candidates must have at least 3 yrs. residence in NYC. Veterans May Be Eligible for These 3 Exams Even if Over Age Limits

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A Bargain in Services

ASK the ordinary citizen of New York what his government does for him and he will mention quickly the police, fire, sanitation, and street repair services. But after that, he will have to think twice before he can tell you what his tax dollar really buys.

Now that the various department reports are coming off the press, it is interesting to note how wide and how deep is the scope of government service, particularly in the City of New York. Some of the world's most important cancer research is being conducted by City employees in City hospitals. The Health Department is dispensing free polio shots right off the sidewalk. The Police Department has just come up with a new method of footprinting babies so that there can be no mistakes made in their identification. The Department of Commerce has worked out a fantastic system of statistics-gathering so that government administrators can make more sensible decisions in the field of economics.

250,000 Are In It

From sewer maintenance to air pollution control, from helicopter bases to traffic-speeding plans, the army of 250,000 men and women on the City's payroll are performing thousands of unique tasks that never seem to make the headlines until one employee makes a misstep.

Important work is being done, for example, by the Department of Markets in eliminating fraudulent advertising. The Department of Purchase carries on a continuous research and testing program to find new, better and cheaper products to meet the City's needs. Almost a secret is the WNYC campaign for home education via radio and television. The services are endless and usually unsung.

Next time our citizens complain about raises for government employees and high taxes, they ought to give just a little thought about what they are getting for their money. They will be surprised to find that their tax dollar buys some of their best bargains.

Thruway Sets New System For Performance Ratings

ALBANY, Aug. 1 — A new work performance rating program has been put into effect by the State Thruway Authority.

The program uses simplified rating reports, which was developed by Personnel Officer John L. Lagatt. Under the plan, a supervisor certifies all employees under his jurisdiction whose performance is satisfactory.

A separate listing is made of those employees whose work is deemed to be unsatisfactory, but the individual rating of employees with satisfactory service is discontinued.

No rating of unsatisfactory will be accepted unless it contains specific, detailed and substantiated facts showing unsatisfactory service during the prior year. The supervisor also must show how the employee failed to respond to correction or training.

Any employee receiving an unsatisfactory rating may have it reviewed by the Authority's Rating Committee and if it is upheld, the employee may appeal to the State Civil Service Commission. The Commission's decision will be final.

If an employee wishes to compete in a promotion examination in which performance ratings are one of the factors used in establishing rank, a detailed rating on

the form prescribed by the State Department of Civil Service will be submitted for the employee at his or her request.

Personnel Changes

The authority also has disclosed these personnel changes in recent weeks:

Appointment of Vincent Belleville, typist; Roger Dormany, senior civil engineer; James F. Pope Sr., mechanical stores clerk.

The resignations of Mary Jane Kennedy Boomhower, Dolores Albrecht and Junne M. Penrose.

The transfer of Joseph H. Grady, who now is working for the State Department of Public Works.

The reinstatement of Matilda M. Duncan as a senior stenographer.

New Periodical on Social Security

Release of a new publication called *Social Security Rulings* has been announced by Joseph B. O'Connor, regional director of the Department of Health, Education and Welfare.

The periodical, to be issued quarterly, will gradually make available to the public a substantial body of official rulings and decisions in cases relating to the old-age, survivors, and disability insurance program.

In addition to rulings in indi-

LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

CALLS ON PERSONNEL TO SET ADMINISTRATIVE ASSISTANT KEY NOW

Editor, The Leader:

I cannot see what is holding up the establishment of final key answers to the administrative assistant examination. It was given March 12, which is more than four months ago now.

The final keys to other New York City examinations are usually established about a month from the date the test is given. Granted this is a more than normally controversial test and deserves what the Personnel Department describes as "more than normally close and careful review," but no one can tell me it takes four months to review a test that we were expected to complete in a few hours.

Obviously there are political considerations involved here that have nothing to do with the merits of the test. It seems that this silence is eloquent in that it can only mean that the Personnel Department is holding off so that we who took the test will be quiet.

When the Department deems the time right it will establish the final key and be ready for a fight from we candidates. It will have already taken care of the aforementioned political considerations, which everyone knows about, and will be ready to listen to our bitter complaints in stony silence.

Well we want the final key answers established now while we stand some chance to change them if the Personnel Department has not seen fit to do so to some acceptable degree, however slight.

I call on the Department, in good faith, to bring them out in the healthy air of daylight and stand up to the consequences. If the key has been changed in a fair, equitable way, eliminating the absurdities in the original test, the Department of Personnel will see what a loyal, uncomplaining group of employees we are.

— A. C.

NEW YORK CITY

CALLS FOR NEW CONTRACT FOR CITY LABORERS

Editor, The Leader:

New York City Comptroller Gerosa refuses to set a date for bargaining negotiations for 6,000 laborers, whose wages are so far behind the true prevailing rate that Mr. Gerosa shudders to think about it.

The last contract expired July 1, 1958. There is now a discrepancy of at least \$1,500 a year between the present rate and the true prevailing rate.

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Civil Service LAW & YOU

by HAROLD L. HERZSTEIN
Mr. Herzstein is a member of the New York bar and an authority on Civil Service Law

Merit System Scores Again

Of necessity, there must be seasonal positions in the public services. A park department which operates an outdoor swimming pool does not need lifeguard for it in the winter. The civil service does not seek featherbedding. It quarrel is not with the need for seasonal employees, but rather with the special privilege accorded in the selection of them, which is frequently political privilege. Give open competitive examinations for seasonal positions and appoint employees to them from eligible lists and all the resentment will disappear.

A case has just reached the law books in which the State Supreme Court in Albany County decided that men appointed from an eligible list after an open competitive examination were entitled to the jobs and that the former seasonal employees, picked by other methods, were not (*Matter of Apsel v. Kaplan*, 21 Misc. 2d 926). This is the pioneer case on the issue and is a tremendous victory for the civil service. All credit goes to the Honorable William C. Robbins, Deputy Attorney General, who ably defended the position of the men on the eligible list and scored an important point for the career service.

Seasonals Bring Suit

The lawsuit was brought by former seasonal pari-mutuel examiners who worked at harness racing tracks in the New York City metropolitan area on a per diem salary basis. At the time when most of these men were appointed (all without examinations, I emphasize), there was a Civil Service Commission rule which provided that when a seasonal employee was temporarily separated from the service upon the expiration of his employment in any year, he was entitled to re-employment in the following year. The rule went even further and provided for placing the names of the men who made requests for re-employment on a list from which they were to be certified for re-employment—a sort of friendly and informal preferred list. It was a wonderful set-up for men who did not have to compete for what they got.

In 1957 an open competitive examination was held for the position of pari-mutuel examiner and in 1958 an eligible list was established. In 1959 permanent appointments were made from that list. As soon as the permanent appointments were made, the former seasonal employees challenged them in court and claimed that they should have been appointed to the permanent positions. Fortunately, they lost.

The case had its comedy. The court, referring to the former seasonal employees, wrote that "none of the petitioners competed" in the open competitive examination, and added towards the end of its opinion: "Accordingly, they should have competed in the 1957 examination on the basis of which the eligible list of February 25, 1958 was established." The judge was so right!

Arguments Ridiculous

The arguments of the former seasonal employees were ridiculous. They claimed, for example, that the new events constituted a removal of them from their positions under the old Section 22 of the Civil Service Law. That section, now Section 75, provided, generally, that competitive class employees and veterans could only be "removed" for incompetency and misconduct after a hearing on charges. The Court correctly ruled that no one is "removed" under that section when permanent positions replace temporary ones. If the old seasonal employees were right in their argument, then once temporary employees were appointed to positions, there could never be a competitive examination for such positions, because, in their view, the temporary employees would be illegally "removed." The Court, in upholding the competitive system, quickly disposed of that and other equally silly arguments.

CIVIL SERVICE NOTES FROM ALL OVER

NEW YORK — In September 1959, total employment in the State stood at 7,200,000, the greatest number of employed workers New York State has ever known. The average employment for the year was 6,100,800, compared with 5,944,400 in 1958.

WASHINGTON, D.C. — In 1950, according to a speaker before the House Post Office and Civil Service Committee, the average postal employee was paid \$305 a year more than the average per diem worker in Federal service. Today, however, the average laborer or mechanic receives \$85 more a year than does the postal employee, according to this spokesman.

ST. PAUL, Minn. — Arthur T. Goss, secretary-treasurer of the Veteran Fire Fighters Association, 247 West George St., St. Paul, Minn., would like to hear from fire fighters who served in the Fire Department of Manila, Philippine Islands, from May, 1909, through May, 1914, while he was employed there.

WASHINGTON, D. C. — The Agriculture Jazz Concert Association, formed in March by a group of Department of Agriculture employees interested in playing and hearing high quality jazz, will give its first concert in June, it was announced recently.

Probation, Police Jobs Open in State

Applications are being accepted now, and will be until August 15, for a long list of probation officer and patrolman jobs in counties throughout the State. The positions are:

4503. Probation officer, Kings County (requires four months' residence in Kings County), \$5,800.

4504. Probation officer, New York County (requires four months' residence in New York, Queens, Bronx or Richmond counties), \$5,200.

4505. Probation officer, Queens County (requires four months' residence in Queens County), \$5,000.

4507. Probation officer, Richmond County (requires four months' residence in Richmond County), \$5,000.

4528. Probation officer, Westchester County (open to residents of New York State, New Jersey and Connecticut), \$4,880 to \$6,280.

4493. Police patrolman, towns and villages of Chautauque County (requires four months' residence in Chautauque, Cattaraugus or Erie County), salary varies.

4499. Police patrolman, towns and villages of Erie County (requires four months' residence in Erie, Chautauque, Cattaraugus, Wyoming, Genesee or Niagara counties), \$3,200 to \$5,200.

4505. Police patrolman, Orleans County (requires one year residence in New York State and six months' in Orleans, Genesee, Monroe or Niagara counties), salary varies with locality.

4509. Police patrolman, towns and villages of Rockland County (requires four months' residence in Rockland, Westchester or Orange counties), salary varies.

4513. Police patrolman, towns and villages of Sullivan County (requires four months' residence in Sullivan, Delaware, Orange or Ulster counties), salary varies.

4527. Police patrolman, towns

and villages of Westchester County (see official announcement, available after July 11, for residence requirements), salary varies.

Official announcements and application forms will be available from the State Department of Civil Service, 270 Broadway, Manh., or The State Campus, Albany.

State Parole Officer Jobs Pay \$5,516

Applications are being accepted on a continuous filing basis for positions with the State of New York, which pay \$5,516 to \$6,996 a year and do not require residence in the State.

The jobs are open to both men and women and are located in field offices of the Division of Parole, and institutions throughout the State. Candidates must be between 21 and 60 years of age at the time of appointment.

Qualifications

All applicants must be graduates of a recognized college or university and must possess a bachelor's degree. In addition, they must have completed a full year of graduate study, or have a master's degree in a related field; or have two years of experience; or have a satisfactory equivalent combination of the above.

Graduate students who will meet the requirements by the end of the current term can apply immediately and take the written test. If they pass, their names will be put on the eligible list as soon as they have completed the required training.

Promotion opportunities are offered to the positions of senior parole officer, supervising parole officer, assistant parole area director, parole area director, director of institutional parole services, and director of parole field operations, the last of which pays over \$10,000 a year.

Full information on this position is contained in announcement No. 196, Parole Officer, which is available from offices to the State Civil Service Department.

To apply, contact the New York State Department of Civil Service, Information Desks, The State Campus, Albany; or 270 Broadway, Manhattan; or State Office Building, Buffalo; or local offices of the N.Y.S. Employment Service.

Tabulator Jobs at Mitchell Air Force Base Offered Now

Tabulation planners and tabulation machine operators are needed now to fill positions at Mitchell Air Force Base. Applications will be accepted until further notice.

The titles are, with salary range; tabulating machine operator, \$3,255 to \$4,495; Tabulating machine operation supervisor, \$3,755 to \$4,040; tabulation planner, \$3,755 to \$4,040; and tabulation project planner \$4,040 to 4,980.

Complete information on the jobs is furnished in Announcement No. 2-46-31 (1959), which is available from the Second U. S. Civil Service Regional offices 220 East 42nd St., New York 17.

New Parole Board Member Is Named

ALBANY, Aug. 1 — Robert J. Wright of Eastview, who has spent 28 years in correctional and penitentiary work in New York State, Massachusetts and the military service, has been appointed to the State Board of Parole, Governor Rockefeller's office announced today.

The term will last until June 18, 1963. His appointment is subject to confirmation by the Senate when it reconvenes.

Mr. Wright has been warden of the Westchester County Penitentiary at Valhalla since May, 1956. He has held many other jobs in the correction field.

He served as correction officer at the Massachusetts State Prison Colony, Norfolk, Mass., in the early 1930s. He was later appointed to the classification staff of the Massachusetts State Prison.

From 1934 to 1954, Mr. Wright was associate general secretary of the Prison Association of New York and the American Correctional Association. He was then appointed warden of the Westchester County Penitentiary.

He lectured for a time on criminology and penology at Springfield College, New York University, the Police Academy of New York City and the College of the City of New York.

Mr. Wright served with the Navy during World War II, and now holds the rank of commander in the Naval Reserve.

He succeeds the late Edmond Fitzgerald of Brooklyn on the Parole Board. His salary will be \$17,886 a year.

U.S. HIRING QUALIFIED NURSES IN CITY AT \$3,495

Open for continuous filing with the U.S. Government are \$3,495 a year career-conditional jobs in the Veterans Administration Hospital in New York City.

File Form 57, Card Form 5001-ABC and Standard Form 15 with the Executive Secretary, Board of U.S. Civil Service Examiners, Veterans Administration Hospital, 1st Avenue at E. 24th Street, New York 10, N. Y. Forms are available from the above address, from local post offices, or from the Second U.S. Civil Service Region, 220 East 42nd St., New York 17, N. Y.

Mental Hygiene Employee Group Elects Officers

At a recent meeting of the Mental Hygiene Employees Association, John O'Brien of Harlem Valley State Hospital was elected president, unopposed. Along with Mr. O'Brien the following officers were elected:

Mrs. Agnes Miller, Rockland State Hospital, first vice president; Arnold Moses, Brooklyn State Hospital, second vice president; John Cottle, Pilgrim State Hospital, third vice president.

The position of secretary-treasurer is an appointive one and will be announced at the fall meeting and installation dinner to be held at the Concord Hotel at Kiamasha Lake, N. Y.

Representatives are elected in the respective units by the MHFA membership. Membership is solicited by the Representative at \$1 per year. Every institution employee of the Department of Mental Hygiene is invited to join their all Mental Hygiene organization. The fiscal year runs from October 1, 1960 through September 30, 1961.

The announcement of the 1960-61 program covers the adoption of the following subjects:

- 1) Gaining an increase in salaries to bring State pay schedules for institution employees up to a level of private industry,
- 2) compensatory time for overtime,
- 3) Revision and modernized pension system,
- 4) Vested rights at age 55 instead of 60,
- 5) A 25-year pension plan for institution workers,
- 6) non-contributory health insurance plan,
- 7) 37½ hour week,
- 8) paid-up life insurance,
- 9) More workable grievance machinery,
- and 10) A committee to study the Constitution and By-laws of the MHEA.

State Offers Internships & Scholarships In Social Work

Open on a nation-wide basis to graduate students and experienced case workers is a program of social work scholarships and internships, offered by the State of New York.

The program consists of graduate social work study and supervised work assignments leading to permanent social work positions in the public welfare field. College graduation is an absolute minimum requirement.

It is expected that 20 awards will be made, and that they will be divided among the following specialties: medical social work intern (3), public assistance intern (3), child welfare intern (6), and youth parole apprentice (8).

Scholarships include full tuition at an approved school of social work, plus \$266 a month for living expenses. Internships pay \$4,730 a year during the supervised work assignment period.

Applications will be accepted continuously until January 3, 1961. The tests will be given on February 4 in locations throughout the country convenient to candidates.

Full information on this program is included on Announcement No. 172, Social Work Scholarships and Internships, which is available from the State Department of Civil Service, The State Campus in Albany, or 270 Broadway in New York City.

OWN YOUR OWN HOME
See Page 11

Medical Technical Aides Needed in U.S. Institutions

The U.S. Government is accepting applications now for medical technical assistant positions in penal and correctional institutions located throughout the country.

Appointees will be assigned to a training program, at \$4,490 a year, and after the completion of training will be promoted to GS-8 positions paying \$5,470.

Three-and-a-half years of experience are required, and education may be substituted for experience on a month-for-month basis, up to one year.

To apply, get application Card Form 5001 ABC, Form 57 and Standard Form 15, from the Second Regional office of the U. S. Civil Service Commission, 220 East 42nd Street, New York 17, N. Y.

Applications should be filed, showing title and number of the announcement, (medical technical assistant, No. 233 B) with the Executive Secretary, Board of U.S. Civil Service Examiners, Public Health Service, Department of Health, Education and Welfare, Washington 25, D. C. File until further notice.

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Gentlemen: Send me at your risk **HOW TO DEVELOP A SUPER-POWER MEMORY**. I'll pay postman only \$2.98 plus C.O.D. charges. If I am not completely delighted, I will return book in 10 days for full refund.

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Check here and save! Remit \$2.98 by ship prepaid. You save postage & handling charges. Same money-back guarantee.

Notice of Names of Persons
Appearing as Owners of Certain Unclaimed Property

HELD BY

The Empire Trust Company
OF NEW YORK, N. Y.

The persons whose names and last known addresses are set forth below appear from the records of the above-named banking organization to be entitled to unclaimed property in amounts of twenty-five dollars or more.

AMOUNTS DUE ON DEPOSITS

M. Bliss Company	Address Unknown
B. Kazanian	Address Unknown
Emil A. Hediger or Irma A. Hediger	392 Chestnut St., River Edge, N.J.
Howard A. Ferson	c/o Federal Advisors Inc., 70 Pine St., NY.

AMOUNTS HELD OR OWING FOR THE PAYMENT OF NEGOTIABLE INSTRUMENTS

James R. Breakoy, Jr. — Address Unknown
240 St. Johns Place Corp. — Address Unknown

A report of unclaimed property has been made to the State Comptroller pursuant to Section 301 of the Abandoned Property Law. A list of the names contained in such notice is on file and open to public inspection at the principal office of the bank, located at 20 Broad Street, in the City of New York, New York, where such abandoned property is payable.

Such abandoned property will be paid on or before October 31st next to persons establishing to its satisfaction their right to receive the same.

In the succeeding November, and on or before the tenth day thereof, such unclaimed property will be paid to Arthur Levitt the State Comptroller and it shall thereupon cease to be liable therefor.

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- Auto Engineman\$4.00
- Auto Machinist\$4.00
- Auto Mechanic\$4.00
- Ass't Foreman
- (Sanitation)\$4.00
- Attendant\$3.00
- Beginning Office Worker \$3.00
- Bookkeeper\$3.00
- Bridge & Tunnel Officer \$4.00
- Captain (P.D.)\$4.00
- Chemist\$4.00
- C. S. Arith & Voc.\$2.00
- Civil Engineer\$4.00
- Civil Service Handbook \$1.00
- Unemployment Insurance
- Claims Clerk\$4.00
- Claims Examiner (Unem-
- ployment Insurance) ..\$4.00
- Clerk, GS 1-4\$3.00
- Clerk 3-4\$3.00
- Clerk, NYC\$3.00
- Complete Guide to CS \$1.50
- Correction Officer\$4.00
- Dietitian\$4.00
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- Electrician\$4.00
- Elevator Operator ...\$3.00
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- Exams\$3.00
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- Fire Capt.\$4.00
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- States\$4.00
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- Home Training Physical \$1.00
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- Home Study Course for
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- Investigator's Handbook \$3.00
- Jr. Accountant\$4.00
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- Jr. Government Asst. ..\$3.00
- Janitor Custodian ..\$3.00
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- Preparation\$1.00
- Laborer Written Test \$2.00
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- tions\$4.00
- Law Court Steno\$4.00
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- Common Branches\$4.00
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- Mechanical Engr.\$4.00
- Mail Handler\$3.00
- Meter Attendant\$3.00
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- Notary Public ..\$2.50
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- Oil Burner Installer ..\$4.00
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- Parole Officer\$4.00
- Patrolman\$4.00
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- States\$4.00
- Police Cadet\$3.00
- Personnel Examiner ..\$5.00
- Playground Director ..\$4.00
- Plumber\$4.00
- Policewoman\$4.00
- Postal Clerk Carrier ..\$3.00
- Postal Clerk in Charge
- Foreman\$4.00
- Postmaster, 1st, 2nd
- & 3rd Class\$4.00
- Postmaster, 4th Class ..\$4.00
- Practice for Army Tests \$3.00
- Principal Clerk\$4.00
- Prison Guard\$3.00
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- Public Management &
- Admin.\$4.95
- Railroad Clerk\$3.00
- Railroad Porter\$3.00
- Real Estate Broker ..\$3.50
- Refrigeration License ..\$3.50
- Rural Mail Carrier ...\$3.00
- Safety Officer\$3.00
- School Clerk\$4.00
- Police Sergeant\$4.00
- Social Investigator ..\$4.00
- Social Supervisor\$4.00
- Social Worker\$4.00
- Senior Clerk NYS ..\$4.00
- Sr. Clk., Supervising
- Clerk NYC\$4.00
- State Trooper\$4.00
- Stationary Engineer &
- Fireman\$4.00
- Steno-Typist (NYS) ..\$3.00
- Steno Typist (GS 1-7) ..\$3.00
- Stenographer, Gr. 3-4 ..\$4.00
- Steno-Typist (Practical) \$1.50
- Stock Assistant\$3.00
- Storekeeper GS 1-7 ..\$4.00
- Structure Maintainer ..\$4.00
- Substitute Postal
- Transportation Clerk ..\$3.00
- Surface Line Op.\$4.00
- Tax Collector\$4.00
- Technical & Professional
- Asst. (State)\$4.00
- Telephone Operator ..\$3.00
- Thruway Toll Collector \$4.00
- Title Examiner\$4.00
- Transit Patrolman ..\$4.00
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- ships\$3.00
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- Officer\$4.00

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The Veterans Administration Hospital, 1st Avenue at East 24th Street, New York 10, New York, is recruiting clerk-stenographers, clerk typists and practical nurses to fill a number of permanent positions.

Salaries begin at \$3,500 per annum with yearly increments for satisfactory service. Hours of duty for stenographers and typists are 8 a.m. to 4:30 p.m. Practical nurses work on various shifts according to the Hospital's needs.

Written and performance tests will be arranged for clerical applicants who are favorably considered. Practical Nurses must possess, or have made application for, licenses to practice prior to entering on duty.

Interested candidates should visit or write to the Personnel Division, Veterans Administration Hospital, at the above address, or call Murrayhill 8-7500, Extension 360.

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Kingston, N.Y. Tel. Federal 8-8350

FREE BOOKLET by U. S. Government on Social Security. Mail only. 1 r. 97 Duane Street, New York 7, N. Y.

Owens Named to Civil Service Department Post

ALBANY, Aug. 1 — Charles W. Owens Jr. has been appointed principal examiner of methods and procedures in the State Department of Civil Service, it has been announced by H. Elliot Kaplan, president of the Civil Service Commission.

Mr. Owens, a career public servant, entered State service in 1933 as a mimeograph operator in the Department of Agriculture and Markets. He was transferred to the Department of Health in 1935, and two years later to the Department of Labor.

After several years in that de-

partment, he was appointed head printing clerk in the Division of Employment.

He was made senior examiner of methods and procedures in the Department of Taxation and Finance in 1953. He also worked for that department as associate examiner and assistant director of planning.

Born in Troy, Mr. Owens attended Catholic Central High School, and received a bachelor's degree in business administration from nearby Siena College. He is now working for a master's degree at the Albany Graduate Program in Public Administration.

The position pays a salary ranging from \$9,586 to \$11,416. Mr. Owens succeeds the late Samuel L. Kessler.

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Broome Chapter Urges Proposals

The officers of the Civil Service Employees Association chapter at Broome County Home and Hospital, Binghamton, N.Y., met recently with the employees committee of the Board of Supervisors to discuss the chapter's requests for 1961. The Board was urged to take favorable action.

The Chapter's proposals consisted of the following seven points:

1. Reduce the employee's retirement contribution by the 5 percent that was made permissible for the municipalities.
2. Increase mileage for privately owned cars used in County busi-

ness from 8 cents to 10 cents per mile.

3. Freeze in the \$300 cost-of-living in present salary ranges.
4. Add one increment after 15 years service and also retain the present increment after 25 years of service. We feel that an added incentive should be afforded the employee to continue working for the county after attaining the maximum in his or her particu-

lar salary range. This could be achieved we feel, by the establishment of a system of extra increments based on longevity of service.

5. Evaluation of the present vacation plan with the following: 1 year of service to receive 1 week vacation; 2 years service to receive 2 weeks vacation; 10 years service to receive 3 weeks vacation; 15

years service to receive 4 weeks vacation.

6. A percentage increase of 3 percent for all employees. The City of Binghamton has granted percentage raises to its employees for the past three years.

7. Conduct an evaluation study for all Broome County employee salaries in line with our written request of January 20, 1960.

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TEST AND LIST PROGRESS - N.Y.C.

Below is the complete progress of New York City examinations, promotion examinations, and the last number certified from each eligible list. Only the most recent step toward appointment is listed.

Table with columns: Title, Latest Progress, Last No. Certified. Lists various job titles and their corresponding exam dates and certified counts.

Industrial Hygiene Jobs in U.S. and Overseas Offered

U. S. Government agencies in this country and abroad have vacancies for industrial hygienists, paying from \$4,490 to \$12,770 a year, in pay grades GS-5 through GS-15.

The minimum requirements for the GS-5 jobs are a bachelor's degree in engineering, political science or natural science, includ-

ing courses in chemistry and laboratory work or four years' experience equivalent to the above in training.

Full information on requirements and other details is included in the announcement No. 230 B, available from the Executive Secretary, Board of U. S. Civil Service Examiners for Scientific and Technical Personnel of the Potomac River Naval Command, Naval Research Laboratory, Washington 25, D. C.

Twelve City Bureaus To Get New Offices

City employees of twelve bureaus and departments, and some of the Mayor's staff will be moving into a new \$26,300,000 building sometime in 1964, according to present scheduling.

Scheduled for relocation in the new structure, besides archives and records, are part of the Mayor's staff, the City Administrator's office, now at 350 Church Street; Personnel Department, now at 299 Broadway; Comptroller's Office, Department of Finance, Tax Department, Teachers Retirement System, Bureau of the Budget, Board of Estimate, Bureau of Retirement, Bureau of Franchises, Department of Real Estate and the Bureau of Engineering.

The study regarding the structure is expected to be complete some time this year, allocating 750,000 square feet to offices, 200,000 square feet to archives, and space for 300 to 325 cars. \$195,000 has already been appropriated for planning. The 1961 budget calls for a total of \$529,250 for plans and specifications for the office space and \$154,250 for the archives building. The major capital expenditure is scheduled for inclusion in the 1962 budget which covers operations beginning July 1, 1962.

FEDERAL GOVERNMENT HIRING PSYCHOLOGISTS FROM \$7,030 A YEAR

There is no closing date for the new examination for psychologists, which just opened with the U. S. Government. The exam is for jobs in four options—clinical, counseling, physiological, and social—and the positions are located in Veterans Administration offices throughout the country and in Puerto Rico, and pay from \$7,030 to \$12,770 a year.

For full information, contact the Second Regional office of the U. S. Civil Service, 220 East 42nd St., New York 17, N. Y., and ask for announcement No. 234 B—psychologist. It is also available from the U. S. Civil Service Commission, Washington 25, D. C.

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COUNTRY Property Bargains, Free List MBRs, 9 John, Kingston.

HOUSE HUNTING See Page 11

Table with columns: Title, Last No. Certified. Lists various job titles and their corresponding certified counts.

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Nearly 40 N.Y. State Promotion Exams Open For Jobs in Many Units

New York State promotion examinations, nearly 40 of them, are now open for the filing of applications, the Civil Service Department has announced. The filing period will be open until August 15, and the tests will be held Sept. 17. The exams are for jobs in many different departments, and they are open only to permanent employees in the department or promotion unit for which the exam is announced.

The exams follow, under the department heading, by number, title and salary range:

- Interdepartmental**
 - 1055. Senior pharmacist, \$6,098 to \$7,388.
 - 1111. Senior attorney and senior attorney (group of classes), \$7,818 to \$9,408.
 - 1113. Senior statistics clerk, senior actuarial clerk, \$3,680 to \$4,560.
- Court of Claims**
 - 1128. Confidential assistant to the court, \$5,800.
- Education**
 - 1115. Senior librarian, \$6,098 to \$7,388.
 - 1116. Senior librarian (reference), \$6,098 to \$7,388.
 - 1117. Senior librarian (technical processes), \$6,098 to \$7,388.
 - 1118. Associate librarian, \$7,818 to \$9,408.
- Executive Department**
 - 1119. Principal stenographer, \$4,280 to \$5,250.
 - 1120. Principal stenographer, \$4,280 to \$5,250.
 - 1122. Principal stenographer, \$4,280 to \$5,250.
- Health**
 - 1110. Senior laboratory workers, \$3,680 to \$4,560.
- Insurance**
 - 1121. Principal stenographer, \$4,280 to \$5,250.

- Labor**
 - 1907. Head clerk, \$5,246 to \$6,376.
- Mental Hygiene**
 - 1109. Supervisor of occupational therapy (psychiatric), \$6,410 to \$7,760.
- Public Works**
 - 1097. Canal general foreman, \$5,518 to \$6,896.
 - 1098. Canal section superintendent, \$7,074 to \$8,544.
 - 1099. Landscape architect, \$6,410 to \$7,760.
 - 1101. Assistant civil engineer (design), \$6,410 to \$7,760.
 - 1102. Junior mechanical specifications writer, \$5,246 to \$6,376.
 - 1103. Assistant heating and ventilating engineer, \$6,410 to \$7,760.
 - 1104. Assistant architect, \$6,410 to \$7,760.
 - 1106. Senior sanitary engineer (design), \$7,818 to \$9,408.
- Social Welfare**
 - 1107. Senior welfare representative (adult institutions), \$6,732 to \$8,142.
 - 1108. Associate welfare consultant (public assistance), \$8,652 to \$10,382.
- State**
 - 1112. Senior accountant, \$6,098 to \$7,388.
 - 1114. Head clerk, \$5,246 to \$6,376.
- Taxation and Finance**
 - 1123. Associate corporation tax examiner, \$6,732 to \$8,142.
 - 1125. Tax administrative supervisor (corporation), \$7,818 to \$9,408.
 - 1126. Senior tax administrative supervisor (corporation), \$9,104 to \$10,874.
 - 1127. Senior tax collector, \$4,988 to \$6,078.
- Thruway**
 - 1100. Principal engineering technician, \$5,246 to \$6,376.
- New York County**
 - 1475. Head clerk, \$3,450 to \$6,890.
 - 1476. Senior clerk, \$3,500 to \$4,580.
 - 1477. Senior stenographer, \$3,500 to \$4,580.

1478. Supervising clerk, \$4,550 to \$5,990. Application forms are available from the State Department of Civil Service at the State Campus in Albany; Room 2301, 270 Broadway, New York City; and Room 212, State Office Building, Buffalo.

National Parks Have Openings In Many Fields

The National Park Service in California and Nevada has just released a long list of jobs in many and various fields, all of which are open until further notice. They are on Announcement No. 12-82-3(60).

The vacancies are: automotive mechanic helper, building repairman, caretaker, carpenter, disposal plant operator, electrician, groundman, lineman, maintenance man, mechanic (automobile), mechanic (heavy duty), operator general, packer, painter, plumber helper, plumber, power plant operator, radio repairman, sawyer (woods worker), shovel operator, sign maker, sign maker helper, truck driver (heavy duty), truck driver (light duty), and warehouseman.

Complete information on these positions, including duties and qualifications, and application forms are available from the Executive Secretary, Board of U. S. Civil Service Examiners, Region Four-National Park Service, 180 New Montgomery St., San Francisco 5, California.

GARDENERS, TREE WORKERS NEEDED NOW IN WASHINGTON, D.C., AT \$2.12 AND \$2.23

National Capital Parks, Department of the Interior, Washington, D. C., has announced an examination (Announcement No. 59-1-B), for the positions of gardener (landscape), at \$2.12 an hour, and tree worker, at \$2.23 an hour. The

positions are located in the Washington, D. C., metropolitan area. Applicants must have reached their 18th birthday on the date of filing application and no written test is required. File applications with Executive Secretary, Board of U. S. Civil Service Examiners, National Capital Parks, Room 1210, Interior Building, Washington 25, D. C., or: U.S. Civil Service Commission, Washington 25, D. C. They will be accepted until further notice.

LEGAL NOTICE

CITATION — THE PEOPLE OF THE STATE OF NEW YORK. By the Grace of God, Free and Independent, TO: Attorney General of the State of New York; Sylvia Seaman; Stephen S. Bornstein; Sylvia P. Savell; Sidney Picker; M. Bertram Picker; Eva Levine; First Federal Savings and Loan Association of New York; and to the distributees of Anna Stern, also known as Anna Bernstein, deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of ANNA STERN, also known as Anna Bernstein, deceased, who at the time of her death was a resident of 129 East 4th Street, New York, N. Y.

Send GREETING: Upon the petition of The Public Administrator of the County of New York, having his office at Hall of Records, Room 809, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased: You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 20th day of September, 1960, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled.

IN TESTIMONY WHEREOF, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness Honorable Joseph A. Cox, a Surrogate of our County, at the County of New York, on the 20th day of July, in the year of our Lord one thousand nine hundred and sixty.

Philip A. Donahue
 Clerk of the Surrogate's Court

CITATION — THE PEOPLE OF THE STATE OF NEW YORK. By the Grace of God Free and Independent, TO: ROBERT L. TUDSBURY, BERYL I. GARCIA, WESTLEY H. TUDSBURY, ERMELIN AUGUSTUS, LAWRENCE PERSONS and ELMER PERSONS, a grandniece and nephews respectively of said deceased Laura B. Merrill, or if any of them be deceased, then the respective heirs at law, next of kin, distributees, executors and administrators, if any, whose names and addresses are not known to petitioner: YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County at Room 804 in the Hall of Records in the County of New York, New York, on August 24, 1960, at 10:30 A.M., why a certain writing dated February 10th, 1959, which has been offered for probate by Edward P. Schive, residing at 240 East Palisade Avenue, Englewood, New Jersey, should not be probated as the last Will and Testament, relating to real and personal property of Laura B. Merrill, deceased, who at the time of her death was a resident of 23 Lexington Avenue, City of New York, in the County of New York, New York. Dated, Attested and Sealed, July 3, 1960. (Seal) HON. JOSEPH A. COX Surrogate, New York County Philip A. Donahue Clerk

LEGAL NOTICE

STATE OF NEW YORK—INSURANCE DEPARTMENT—ALBANY. I, Thomas T. Teacher, Superintendent of Insurance of the State of New York, hereby certify pursuant to law that the Cavalier Insurance Corporation, Baltimore, Maryland is duly licensed to transact the business of insurance in the State of New York and that its statement filed for the year ended Dec. 31, 1959 shows the following condition: Total Admitted Assets \$5,300,804.87; Total Liabilities \$3,850,099.50; Capital paid-up \$400,000.00; Surplus and Voluntary reserves \$1,110,787.07; Surplus as regards policyholders \$1,510,707.07; Income for the year \$4,200,788.03; Disbursements for the year \$1,793,235.04.

CAMBRIDGE MOTOR INN — Substance of a Certificate of Limited Partnership, duly signed and acknowledged by all partners and filed in the office of the Clerk of New York County on June 17, 1960. Name: CAMBRIDGE MOTOR INN located at 15 Park Row, N. Y. City. Purpose: Owning and operating motor inn, restaurant, inn. General Partners: Arthur Gilbert, 82-18 194th St., Jamaica, N. Y.; Charles O. Brownman, 29 Jamaica Lane, Valley Stream, N. Y. Limited Partners, addresses cash contributions: Herman E. Tucker, 5009 Broadway, N. Y. City, \$5,000; Elias Margarett, 11 Warwick Road, Great Neck, N. Y., \$5,000. Limited Partners share in profits in proportion to their cash contributions. Right given any Limited Partner to substitute an assignee in his place upon approval of General Partners. Right given General Partners to admit additional Limited Partners. No additional contributions shall be made by Limited Partners. Contributions of Limited Partners to be returned upon dissolution of the partnership.

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Car desired (New) (Used)

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Year

Name

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U. S. Service News Items

(Continued from Page 4)

Special service awards were George S. Friend, who got \$500 for planning and directing a \$10,000,000 construction program at Princeton University; and Louise Chimento, who was presented with \$150 in recognition of her outstanding work with the Finance Division.

Special service awards went to Joseph A. Maffucci of the administrative operations division (\$300), George P. Finger of the personnel division (\$75), and Isabel, widow of the reactor division (\$50).

Suggestion award winners were: Charles Denman and Edward Byrne of the reproduction section, health and safety laboratory, who shared a joint \$100 award; Paul Klevin of the compliance division, \$25; and Samuel N. Bevans of the industrial development branch, technical services division, \$10.

Brooklyn Army Terminal Celebrates Birthday

The Army Transportation Corps marked its 18th anniversary and the Brooklyn Army Terminal was 41 years old on July 31. To honor the occasion an outdoor celebration was held Friday, July 29, in the Terminal quadrangle.

The Transportation Corps was established as a separate branch of the Army on July 31, 1942. Construction of the Terminal was started during World War I and completed in 1919 in time to receive victorious doughboys returning from France. The Terminal, then called the U. S. Army Supply Depot, was officially opened July 31, 1919.

Queens Man Wins Second Merit Citation

For the second successive year, George Puchall, a career government employee in the New York Regional Office of the Public Housing Administration, has been awarded a citation of merit for outstanding performance, and \$200, PHA Regional Director Herman D. Hillman has announced.

New City Garage Cleans Bus in 3 1/2 Minutes Flat

A new, fully-automatic maintenance and parking garage was opened last week in Queens by the New York City Transit Authority.

It will service 206 Diesel buses working in Brooklyn and Queens. It replaces two Brooklyn depots: the Bergen St. garage and the West Fifth St. Diesel bus depot.

Commissioners Joseph E. O'Grady and Joseph F. Periconi of the Transit Authority and Queens Borough President John T. Clancy conducted the ceremony opening the new garage.

In the new depot, a diesel bus can be refueled, have its water and tires checked, its interior vacuumed and its outside soaped and scrubbed—all in three and one-half minutes.

The Transit Commissioners and Borough President Clancy saw how this worked. They watched a hose being put into a bus' fuel tank. Underground pumps then forced fuel from storage tanks into the bus' own tanks.

Meanwhile, a gigantic funnel-shaped vacuum cleaner, which sucks up air, dust and trash at 20,000 cubic feet a minute, attached its snout to the bus door and inhaled deeply.

As soon as these operations were completed, the bus was soaped by hand and then scrubbed by automatic brushes and sprayed clean.

The award was presented to Mr. Puchall by PHA Commissioner Bruce Savage at an incentive award ceremony held last week in Washington, D. C. at which eleven employees of the housing agency from throughout the country were honored for outstanding service.

Mr. Puchall, a supervisory management officer for the PHA assigned mainly to the federally-aided public housing program in New York City, was commended for his "ability in the development of management standards, techniques, and criteria."

City Exams For October Filing Named

The New York City Department of Personnel has released a list of examinations, open competitive, promotion, and license, that will be open for the filing of applications in October.

The list is tentative only and deletions and additions will probably be made before the list is final. The titles are:

Actuary (both open and promotion), assistant accountant (open), assistant actuary (open), assistant statistician (open), assistant architect (open and promotion), assistant mechanical engineer (promotion), boiler inspector (open).

Captain (Police — promotion), car maintainer (Groups A, B, D, and E — promotion), chief schedule maker (promotion), civil engineering draftsman (promotion), college secretarial assistant A (open), deputy medical superintendent (open), fireman (open), foreman (stores, materials and supplies — promotion), housekeeper (open), information assistant (open), inspector of markets, weights and measures (open), institutional inspector (open).

Master electrician (license exam.), motion picture operator, (license exam.), pathologist (open), radiation therapist (open), rubber tire repairer (open), senior claim examiner (promotion), senior custodial foreman (open), senior housekeeper (promotion), senior inspector (markets, weights and-measures — promotion), senior purchase inspector (shop steel — promotion), steamfitter (open and promotion), supervising custodial foreman (open), and surgeon (open).

Federal Prison Supervisory Jobs In Many Trades

Supervisory positions in Federal prisons and institutions throughout the United States are now open to qualified candidates. The jobs are in trades and crafts and are for lead foreman and foremen, with salaries of \$2.45 to \$3.41 an hour and \$2.66 to \$3.64 an hour, respectively.

The positions are: auto mechanic, bricklayer, carpenter, electrician, electronic technician, laundryman, locksmith, machinist, mason, painter, plasterer, plumber, refrigeration and air conditioning mechanic, sewage treatment plant operator, sheetmetal worker, steamfitter, water treatment plant operator and welder.

Application forms and full information are available from the Board of U.S. Civil Service Examiners, United States Penitentiary, Leavenworth, Kansas.

Social Security Questions Answered

When I reach age 65 and retire next month I will file for social security benefits for myself and my two minor children. My wife who is much younger will file on the basis of having these minor children in her care. What proofs will we need to bring when we file?

You should bring your social security number, proof of your age and proof of your recent earnings. You should also bring your children's birth certificates. If possible, your wife should come along with you.

My wife and I both work on jobs covered by social security. Will our social security benefits be enough for us to live on upon retirement?

Probably not. Social security payments only partially replace the loss of income through retirement, disability or death of a family member. At your social security office, you can get a booklet explaining the eligibility requirements, and how to figure the approximate amount of your social security benefit. With this estimate, you should be able to plan ahead and make provision for necessary additional income upon your retirement.

I pay my cleaning lady \$6.50 a day, plus 50¢ car fare. Should I deduct the social security tax on the \$6.50 or the full \$7?

On the \$7 unless the car fare is paid in the form of car tokens.

In about six months I will be 65 years old. When should I visit the social security office to file my application for benefits?

You should visit the social security office 60 to 90 days before your 65th birthday. By coming to the social security office before your birthday you can speed up the receipt of your first benefit check. Normally it takes the Social Security Administration 60 to 90 days to process an application for old-age benefits. If you wait until you retire to come in to file for your benefit, then your first benefit check will not get to you until 60 to 90 days later.

I understand a person must be 50 years old to receive cash disability benefits. How old does his wife have to be?

The age of the wife does not matter if she has in her care children who are entitled to benefits. If there are no such children, the wife must be at least 62.

I am a salesman, and I sell hats, taking my orders the first 5 months of the year. The last 7 months of the year I spend in Florida. I am now 65 years of age and have been told that I could draw social security checks for these months when I am vacationing in Florida. Is this true?

Yes. You would be entitled to a check for any month in which you do not work for wages of over \$100, or render substantial services in a trade or business of your own.

I am four years older than my husband. I am fully insured under social security on my own record. Can I apply for benefits at age 62 even though my husband will only be 58 and still working?

Certainly! At age 62 you can apply for reduced benefits based on your own work under social security. The fact that your husband is still working will have no effect on the receipt of your benefits.

I will retire in January 1961 when I become 65 years old. How much work under social security will I need?

You will require 20 quarters of coverage which figures out to about 5 years of work in employment covered by social security.

As a result of injuries received in an auto accident last October, I will be completely paralyzed for life. I was 42 years old last month. Am I eligible to receive social security disability benefits now?

No. The law provides that disability benefits are payable to disabled persons age 50 to 65. However, contact your local social security office at once regarding a disability freeze. This will protect your earnings record and make possible the payment of benefits to you when you reach age 50.

I am 60 years old and have been disabled since I suffered a stroke in February 1958. Because of a disability pension paid me by my employer, I was not in need of funds and, therefore, did not apply for social security benefits. However, in the fall of 1959, my wife had to have an operation and the hospital bills used up my savings account. In November 1959, I filed my application which was approved with payments beginning November 1958. Why did I not

receive benefits beginning with September 1958?

Under the law, social security benefits may be paid not more than 12 months retroactively. Therefore, since you delayed application until November 1959, the earliest month for which you could be paid was November 1958. The loss to you of the benefits for September and October 1958, is regretted, but your claim was correctly paid in accordance with the law. Your case graphically illustrates the importance of prompt action where social security claims are involved. Had you contacted the social security office shortly after you became disabled, you would have been properly advised to guard against the loss of benefits.

My husband died last week. He was insured under social security. I am 60 years of age, and have no children. What social security benefits are payable to me now?

Well, when a husband dies, there is a social security death payment which will be made to you, designed to help out with the expenses incurred at the time of death. This death payment could be as much as \$255. When you reach age 62, and if you haven't remarried, there will be a monthly widow's benefit payable to you on your husband's account; and the amount will be based on his average earnings under social security.

I work on construction jobs and change employers several times a year. How can I be sure that all my employers report my earnings properly for social security credit?

First you should keep an exact record of the name and address of each employer, the location of the job, dates worked and amount earned. In addition to keeping these records, you should ask the Social Security Administration for a statement of the earnings posted to your social security account at least every three years. A special postcard for requesting this statement can be obtained from your social security office. The statement will be mailed directly to you from our accounting office in Baltimore, Maryland. If such a statement does not include all of your earnings, you should contact your social security office for assistance in getting your record corrected.

WILLOWBROOK'S SUPERVISION GRADS



Pictured above at graduation ceremonies for them are the members of a class in the fundamentals of supervision, given at Willowbrook State Hospital. From left they are: Dr. H. H. Berman, Director; Eric Schein, instructor; Mrs. Evelyn Nelson; Mrs. Elinore Butler; Dr. Milton Jacobs, assistant director (Admin.); Mrs. Ruth Delaney; Mrs. Victoria Brown; Mrs. Anne Anderson; Lloyd Hale, business officer; Mrs. Edna DiManno; Mrs. Margaret Baetz; Dominick Sefaro; Leo Osorio; and Dr. Irving Jacobs, assistant director (Clin.).

Nearly 50 N. Y. State Examinations Open in Many Different Fields

Being offered now by the State of New York are two long lists of nearly 50 open competitive examinations for jobs in many different fields in locations throughout the State.

One year's residence in the State is the requirement for all of the tests except those with an asterisk before the number.

The first group will be open for the filing of applications until August 15, and the tests will be given on September 17. They are:

- The Exams**
- 4059. Psychology assistant, \$4,988 to \$6,078.
 - *4086. Senior biophysicist, \$6,098 to \$7,388.
 - *4087. Senior nutritionist, \$6,098 to \$7,388.
 - 4088. Assistant director of nurs-

- ing, \$5,246 to \$6,376.
- 4089. Welfare representative (adult institutions), \$5,796 to \$7,026.
- *4091. Assistant architect, \$6,410 to \$7,760.
- 4092. Landscape architect, \$6,410 to \$7,760.
- 4093. Senior architectural specification writer, \$7,818 to \$9,408.
- 4094. Electric inspector, \$4,502 to \$5,512.
- 4095. Railroad electric inspector, \$5,246 to \$6,376.
- 4096. Forest Ranger, \$3,680 to \$4,560.
- 4097. Junior forest surveyor, \$3,680 to \$4,560.
- 4098. Assistant heating and ventilating engineer, \$6,410 to \$7,760.
- 4099. Junior mechanical speci-

- fication writer, \$5,246 to \$6,376.
- 4100. Traffic and park officer (requires four months residence in the Tenth Judicial District), \$4,502 to \$5,512.
- *4101. Assistant civil engineer (design), \$6,410 to \$7,760.
- 4102. Assistant sanitary engineer (design), \$6,410 to \$7,760.
- 4103. Senior sanitary engineer (design), \$7,818 to \$9,408.
- 4104. Associate librarian, \$7,818 to \$9,408.
- *4105. Senior librarian, \$6,098 to \$7,388.
- 4106. Senior librarian (medicine), \$6,098 to \$7,388.
- 4090. Senior welfare representative (adult institutions), \$6,732 to \$8,142.
- *4107. Food service advisor, \$7,436 to \$8,966.
- 4111. Labor mediator, \$8,320 to \$9,870.

Later Tests

For the following tests, applications will be accepted until Sept. 6, and the exams will be given on October 8.

- *4103. Senior welfare representative (child welfare training), \$6,732 to \$8,142.
- *4108. Senior welfare representative (child welfare training), \$6,732 to \$8,142.
- *4109. Senior welfare consultant (medical), \$7,436 to \$8,966.
- *4110. Director of vocational rehabilitation, \$10,078 to \$11,968.
- *4112. Park Engineer, \$6,410 to \$7,760.
- *4113. Nutritionist, \$4,988 to \$6,078.
- *4114. Senior public health nutritionist, \$6,098 to \$7,388.
- 4115. Assistant supervisor of architectural records, \$4,502 to \$5,512.
- 4416. Factory inspector, \$4,502 to \$5,512.
- 4117. Assistant tax valuation engineer, \$6,410 to \$7,760.
- 4118. Assistant superintendent of construction, \$5,246 to \$6,376.
- 4119. Supervisor of architectural records, \$5,516 to \$6,696.
- 4120. Assistant building electrical engineer, \$6,410 to \$7,760.
- 4121. Assistant plumbing engineer, \$6,410 to \$7,760.
- 4122. Nuclear physicist, \$10,600 to \$12,550.
- 4123. District supervising public health nurse, \$6,410 to \$7,760.
- 4537. Public health nurse (neither residence nor citizenship required), varies with location.
- *4539. Director of child health, Erie County, \$9,595 to \$12,335.
- *4544. Supervisor of training-nursing, Westchester County, \$5,860 to \$7,540.
- 4545. Anesthetist, Wyoming County (open to residents of New York and Pennsylvania), \$6,000.
- *4535. Case worker (salary varies with location).
- *4486. Assistant library director II (salary varies).
- *4487. Library director IV (varies).
- *4488. Library director V (varies).

AUTOS, new and used. See weekly listing in advertising columns of The Leader.

RETIREES FROM ROCKLAND



Martin W. Neary, supervisor of occupational therapy at Rockland State Hospital is shown with Mrs. Neary receiving a gift from the Occupational Therapy Department, being presented by Mrs. Marian Phillips, on the occasion of his retirement from State service. Babette Slazenger, in behalf of the president of the Hospital's chapter of the Civil Service Employees Association, gave a tribute from the CSEA and best wishes for a happy retirement.

Host of Awards Announced By Police Department

The New York City Police Department has announced the presentation of awards to 363 policemen. Heading the citations are one honorable mention (posthumous) and four exceptional merit awards. Thirty-three commendations, 102 meritorious police duty and 223 excellent police duty awards were also made.

The honorable mention was awarded to Sergeant Edward J. Johnson, killed on duty Jan. 8. Two of the exceptional merit awards went to his two companions, Ptl. William Planta, Jr., and Ira A. Lutz, who fatally wounded and disarmed the man who killed Sergeant Johnson.

The other two exceptional merit awards went to Ptl. William A. Giddings for saving three boys from drowning and to Ptl. Charles MacDonald for disarming and arresting a man with a shotgun which had been already used on two persons in the course of a robbery.

Commendations

Commendation awards went to the following: Lts. Frank E. Weldon and James J. Murphy, Dets. Jeremiah O'Connor, Stephen McCabe, Eugene Hatchett, Nicholas Savino, Paul Tedesco, Frank Ward, Arthur Matera and Luther Evans, Ptl. Anthony Taccia, Det. Alfred Spinosa, Ptl. Walter Wilson, Ptl. Louis L. Miller, Ptl. Robert Dryer, Ptl. Richard Schambach, Ptl. Raymond Meaney, Ptl. Thomas F. Maher, Ptl. Patrick J. Larkin, Ptl. Eugene J. Connolly, Ptl. Nicholas M. Monaco, Ptl. Eugene Gibbons, Ptl. Teddy Pawlowski, Ptl. Craig B. Tonkin, Ptl. Frank P. Ruggeri, John Acosta, Ptl. Robert G. Byrne, Ptl. Michael A. Rutigliano, Ptl. Ptl. Adolph Sessa, Ptl. George Holtmeyer, Ptl. Raymond Williams, Ptl. James R. Harrington and Ptl. John R. Schinn.

Meritorious Duty

Awards for Meritorious Police Duty went to: Lt. Dominick A. Paps, Det. Lawrence E. Simon, Det. John J. Hannon, Lt. Thomas J. O'Leary, Det. James A. Sullivan, Det. Robert Cullwell, Det. John J. McInerney, Lt. William J. Averill, Det. James F. Casey, Det. Edward J. Baizer, Det. Clifford Nasdahl, Det. Ernest B. Milde, Det. Walter J. McLaughlin, Det. Frank Cilento,

Det. Joseph Brady, Det. Louis Blazquez, Det. Thomas F. Sullivan, Det. Richard H. Weber, Det. Russell Zacka, Det. Jerry Valente, Det. Michael Sabella, Det. Richard Fioridelli, Det. John Battaglia, Det. Carmine J. Palese, Det. Jerome Gottlieb, Det. Charles J. Prasse.

Det. Daniel P. Henry, Det. Thomas McLinsky, Ptl. Felix Korjetsky, Ptl. Dominick A. Ferrino, Ptl. Thomas J. Martino, Ptl. Francis Burke, Ptl. John Hoey, Ptl. Charles R. Darr, Ptl. Ronald Fischer, Ptl. Robert Rebecchi, Ptl. Louis Milano, Ptl. Robert H. Taylor, Ptl. James H. Jackson, Ptl. Laurence Toppin, Ptl. Teddy Pawlowski, Ptl. John J. Ryan, Ptl. William Foley, Ptl. Donald Trietsch, Ptl. James Counihan, Ptl. Jerome Arico, Ptl. James Cotter, Ptl. Peter Schultz, Ptl. Joseph D. Cameron, Jr., Ptl. William O'Callaghan, Ptl. John J. Eustace, Ptl. Joseph Shinnick, Ptl. Vincent Novello, Ptl. Matthew McPartland, Ptl. Vincent Pereira, Ptl. Francis W. McCoy, Ptl. Patrick J. Larkin, Ptl. Joseph Zorn, Ptl. Robert Jacilla, Ptl. John Clark.

Ptl. Lawrence Hagberg, Ptl. Frank Moore, Ptl. Joseph J. Wild, Ptl. James Marra, Ptl. Roy P. Newmark, Ptl. Denis Hanrahan, Ptl. Thomas Mullane, Ptl. Pasquale Mattioli, Ptl. Alfred J. Wittenberg, Ptl. Andrea Bettari, Ptl. Roland Benedetti, Ptl. James Littlefield, Ptl. James McBride, Ptl. John Gibney, Ptl. Donald C. Kirby, Ptl. Carl Varpja, Ptl. Robert F. Horowitz, Ptl. Henry Tupone, Ptl. James A. Blatus, Ptl. James S. McNamara, Ptl. Victor R. Biabane, Ptl. William J. Wickham, Ptl. Frederick C. Lee, Ptl. Edward W. Bamberger, Ptl. William H. Johnson, Jr.

Ptl. Edward G. Gibbons, Ptl. Dahlberg, Ptl. Robert A. Kelly, Ptl. Robert L. Kerner, Ptl. Herbert F. Louis Piccolo, Ptl. John F. Mylott, Ptl. Casper T. Faughnan, Ptl. Michael A. Matero, Ptl. John E. Ryan, Ptl. James S. Boylan, Ptl. Robert T. Christie, Ptl. George Greenberg, Ptl. Albert F. Ecker, Ptl. Joseph A. Mangino, Ptl. Thomas A. Holland, Ptl. David J. Glynn, Ptl. John P. Smith, Ptl. Thomas Hennigan, Ptl. Walter Burgess and Ptl. Joseph P. McConnell.

State Titles, Including Investigator-Inspector, Set to Open Aug. 22

On about August 22, official announcements and applications forms will be available for a field of jobs with the State of New York, including such titles as structural draftsman, parkway foreman and court clerk.

Applications will be accepted until September 26 and the tests will be given on October 29.

For all of these positions applicants must have been residents for one year of the State, and must be U.S. citizens at the time of appointment.

The jobs are, by number, title, and salary range:

- 4124. Senior draftsman (structural), \$4,280 to \$5,250.
- 4125. Principal draftsman (structural), \$5,246 to \$6,376.
- 4126. Senior hydro-electric operator, \$4,502 to \$5,512.
- 4127. Head janitor, \$4,280 to \$5,250.
- 4128. Lumber inspector, \$5,246 to \$6,376.
- 4129. Motor equipment maintenance foreman, \$4,740 to \$5,790.
- 4130. Parkway foreman, \$3,680 to \$4,560.
- 4131. General parkway foreman, \$4,740 to \$5,790.
- 4132. Assistant signal engineer, \$6,410 to \$7,760.
- 4133. Senior valuation engineer, \$7,818 to \$9,408.
- 4134. Law stenographer, 2nd judicial district (open to residents of Kings and Richmond counties), appointments expected at \$5,200.
- 4135. Senior editorial clerk, \$3,500 to \$4,350.
- 4136. Hospital equipment advisor, \$6,410 to \$7,760.
- 4137. Deputy state reporter, appointment expected at either \$6,000 or \$7,000.
- 4138. Investigator-inspector—
 - Compensation claims investigator, \$4,280 to \$5,250.
 - Compensation investigator, \$4,290 to \$5,250.
 - Construction wage rate investigator, \$4,070 to \$5,010.
 - Industrial investigator, \$4,502 to \$5,512.
 - Investigator, \$4,740 to \$5,790.

- License inspector, \$3,870 to \$4,780.
- Lottery control investigator, \$4,502 to \$5,512.
- Marketing license inspector, \$4,070 to \$5,010.
- Rent inspector, \$4,380 to \$5,250.
- Tax collector, \$4,280 to \$5,250.
- 4139. Senior lottery control investigator, \$5,516 to \$6,696.

Student-Trainee Plan Offered by U.S. Government

Applications are being accepted now for the U. S. Government's student trainee program, which is designed to recruit college students and promising high school graduates for jobs in Federal agencies throughout the country.

Student trainees are paid \$3,000 to \$3,755 a year, depending on their level of scholastic achievement, and are paid only during periods of employment. The programs provide that students work part of the time and go to school full or part-time.

Detailed information and the application card, Form 5000-AB, are available from college placement officers, many post offices, the U. S. Board of Civil Service Examiners, Second Civil Service Region, 220 E. 42nd St., New York 17, N. Y., or the U. S. Civil Service Commission, Washington 25, D. C. File until further notice.

BROOKLYN VA HOSPITAL NEEDS NURSES TO \$4,325

The Veterans Administration Hospital in Brooklyn has a number of vacancies for licensed practical nurses. Experienced nurses will get from \$3,755 to \$4,325 a year, and those without experience will get \$3,495 to \$4,055. Applicants must be graduates of approved schools of practical nursing. For further information contact Mrs. F. Baron or Miss E. Mintze at TE 6-6600, Ext. 389.

Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

NEW YORK CITY—The applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader office.

Hours are 9 A.M. to 4 P.M., closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped, self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing of applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

STATE — First floor at 270 Broadway, New York 7, N.Y., corner of Chambers St., telephone BArcley 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; Room 409 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

5 P.M., closed Saturdays.

Wednesdays only, from 9 to 5 221 Washington St., Binghamton.

Any of these addresses may be used in applying for county jobs or for jobs with the State. The State's New York City office is a block south on Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Applications for State jobs may also be made, in person or by representative only, to local offices of the State Employment Service.

FEDERAL — Second U. S. Civil Service Region Office, 220 East 42d Street (at 2d Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with mailed requests for application forms.

State Labor's Magazine Is Dressed in New Look

ALBANY, Aug. 1 — The editors of the Industrial Bulletin, official publication of the State Labor Department, have given the magazine a "new look."

Responsible for the new approach in pictures and text are these state employees:

James E. Gavagan, editor in chief; George B. Savitsky, managing editor; Ralph Vatalaro Jr., assistant managing editor; St. Clair T. Bourne, associate editor and Roberta Robinson, chartist.

Under the policy established by State Industrial Commissioner M. P. Catherwood, this state publication is using articles on current and timely labor-management topics in New York State.

Featured Articles

In the most recent issue, the Bulletin featured articles on the Puerto Rican labor situation in New York State and how the huge Niagara Falls hydro-electric construction job is being speeded by labor-management teamwork.

Author of the article on the building of the largest hydro-

electric facility in the Western World is Robert G. Dymont, a professional free-lance writer.

Another article was written by The Rev. Philip A. Carey, S.J., who described how the Xavier Institute of Industrial Relations has helped clean up the New York City waterfront.

The magazine now features a column of shorts, entitled "Quotes in the News," and a page of news, called "Bulletin Briefs."

The cover of the Bulletin now features a full-size photograph, while the inside of the magazine has been "dressed up" with new layouts and pictures.

Nurses Picnic Set At Pilgrim State

The Nurses' Alumni Association of Pilgrim State Hospital is holding its second annual picnic at Heckscher State Park on Wednesday, August 17.

The picnic is scheduled to start at 11 a.m. and tickets will be on sale at the park at this time. Refreshments and games are included in the admission. Door prizes will be drawn during the day.

Committee Chairmen are as follows: welcoming committee, Arthur W. Specht; cooking and serving, Mary Sheehan; correspondence, Lois Terp; beverages, Theodore Specht; refuse, Louise Green; races, Allan Specht; solicitors, Barbara Rulon; food, Vivian McAllister; first aid and children's games, Judith McCollum; tickets and posters, Wesley Reinhardt; raffle, Joseph and Paula Haney; legal permits and equipment, Madelene Conroy; program, Arthur Specht; student tickets, Louise Green; publicity, Eileen Specht.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street.

Librarian Testing In State to Begin This September

State civil service examinations for senior and associate librarians in State agencies and for library directors in communities throughout the State will be held in September and October. Starting salaries range from \$6,098 to \$11,000, depending upon the type and location of position.

Candidates must either have or be eligible for a New York State public Librarian's Professional Certificate. Training, experience and residence requirements vary according to the position.

Detailed information and applications may be obtained from the Recruitment Unit, New York State Department of Civil Service, The State Campus, Albany 1, N.Y.

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IN CITY CIVIL SERVICE

(Continued from Page 2)

goes on shopping trips to outfit children who are in the care of the shelters of the Department of Welfare. Accompanied by an inspector of the Office of the Comptroller, and a representative of the Department of Welfare, the buyer carefully selects children's clothes for quality and price—a far cry from the old method of outfitting children in uniformly drab institutional garb. Even this shopping is based on competitive prices before selections are made. This same Buying Unit was besieged in the past several months with inquiries as to why the City buildings were not flying the new 50 star flag of the United States. The callers were not aware that the official approval of the new flag was not made until July 4 of this year.

Reflects The Season

The requisitions which flow steadily into the Department of Purchase are harbingers of the activities of the four seasons. Before spring and fall, bids are sent out for grass seed, shrubs, plants and fertilizers to refurbish the parks and golf courses. Summer preparations produce a flurry of requests for poliomyelitis vaccine, swimming pool paint, specialty mixed by the Department of Purchase Paint Shop, beach umbrellas, lifeguard suits, catamarans, row boats, and playground equipment. In conjunction with the City's mosquito-control program, a contract is awarded for the chemical spraying by helicopter of marshlands in Brooklyn, Bronx, Queens and Richmond.

In the fall, requisitions reflect the holiday season—fruits, nuts, candies and turkeys for patients' Thanksgiving and Christmas dinners. Then the precautionary items heralding winter and the accompanying hazards of snow and ice—anti-freeze solutions, skid chains, snow removal equipment, light oils, greases and lubricants for the City's fleet of more than 9,000 pieces of motorized equipment. Well before Christmas, bids go out for the outdoor Christmas trees including the majestic 60 foot tree displayed each year in City Hall Park. These trees are specially selected and tagged by an inspector of the Comptroller's office at the site of the successful bidder's property before they are cut and shipped.

Developments in the nuclear and atomic fields provide new buying experiences for the Department—instruments for measuring radioactivity for clinical and laboratory use in hospitals, for detection of radioactivity in water resources and for special police activities.

Furnishing of new or renovated buildings are projects the Department of Purchase takes in stride. The Department's furniture buyers are now engaged in furnishing

the new City and Municipal Courts Building at 111 Centre Street. Just one item of this furniture contract calls for 2,000 chairs. The furniture buyers are also called upon to furnish the City's incinerators and parking fields with shop and office equipment.

Buys Fuel, Too

More prosaic, perhaps, but nonetheless vital to the vast services of the City are 10 million dollars worth of fuel oils, coal, gasoline, greases and lubricants, 8 million dollars in drugs, chemicals, detergents and cleaning compounds, 8 million in motorized equipment parts and purchases, 5 million for metals and metal fabrications and a host of other commodities needed to give the taxpayers of New York the kind of City services they rightfully expect.

Complementing the procurement services provided by the Department of Purchase is the central stores system which comprises 6 storehouses which issue 15 million dollars in stock items each year. Typewriter repairs and preventive maintenance service are a special feature of the stores system. Skilled typewriter repair men make field visits to keep 15,000 City-owned typewriters in efficient working condition or overhaul them in a well equipped repair shop where typewriters are restored to top factory standards. The stores system also embraces a major drug manufacturing operation where tinctures, elixirs, solutions and other preparations are manufactured in large volume for health and hospital programs with resulting economies for the City.

The Central Testing Laboratory of the Department's Bureau of Standardization, located at 480 Canal Street, Manhattan, tests about 7000 samples of deliveries each year to assist the Comptroller in determinations as to acceptance or rejection of commodities. Contrary to popular belief, the Department of Purchases is not responsible for inspection of commodities for quality or quantity but through its laboratory reports aids the Comptroller in making decisions as to acceptability of delivered goods.

The Purchase Department truly covers a wide range in its daily work, it seems.

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For list of some current titles
see Page 8.

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Inmates at Attica Prison Graduate from Classes

Warden Walter H. Wilkins, of Attica Prison, presented 82 diplomas and certificates to inmates at the prison's annual commencement exercises, held recently.

Thirty-eight of the men honored received high school equivalency diplomas; one man received his regents diploma; the other diplomas were earned through Cornell Agricultural College and the International Correspondence Schools of Scranton, Pa.

One man was awarded a certificate of achievement for placing in the upper 10 per cent in a mathematics contest sponsored by the Mathematical Association of America and the Society of Actuaries.

The Hon. William J. Regan, Erie County Court Judge, was the guest speaker. His message to the graduating class was one of encouragement. He urged them to take advantage of the educational advantages offered them in the prison school.

He said that he has a somewhat contradictory roll to play in that he sentences men to prison and at the same time he will help them get out. He said he would do what he can in addresses before civic groups, business organizations and church groups to persuade these people to help men confined, who are eligible for release, to get suitable employment. He said it is the duty of society to help persons re-establish themselves in the community after they have paid their debt to society.

A total of 863 men were enrolled during the year in organized education at Attica Prison. Of these 146 were assigned to the

following vocational shops: auto mechanics, carpentry, sheet metal class, machine shop, typewriter repair and printing. The others were enrolled in academic pursuits.

The school at Attica is under the supervision of John P. Buckley, education supervisor, and three full-time civilian teachers. The bulk of the teaching is done by 31 inmate teachers and instructors.

Many of the men enrolled in the education program take their courses through correspondence, commonly called "cell-study," because they do their studying during the evenings while locked in their cells. During the day they work on various maintenance assignments or are employed in one of the two prison industries, the textile mill or the metal fabricating shop.

At present 550 men are enrolled in one or more cell-study courses ranging in subject matter from the near illiterate level up through college. Forty-six of the diplomas presented this year were earned through correspondence.

The commencement exercises program consisted of a brief talk to the inmates by Warden Wilkins, who also presented the diplomas to the inmates, individually. The invocation was made by the Catholic Chaplain, the Reverend Eugene Marcinkiewicz, the benediction by the Protestant Chaplain, the Reverend Joseph H. Sutcliffe.

Correction Chapter Holds Annual Picnic

Zwickbauer's Hofbrau on Warner's Lake in the Helderbergs was the setting for the annual picnic of the Central Office of the Department of Correction, which took place June 22.

The event, which is sponsored by the CSEA chapter, proved an immense success thanks to the presence of clear weather and the efforts of Ronald Lindell and his planning committee.

Venturesome souls such as Bill Fealey braved the gusty winds to do a little swimming while other picnickers contented themselves with dryer activities such as soft ball, cards and croquet. John Kolodny didn't win any athletic contests but he was unique in sporting a red shirt and being the only one at the picnic to consume 10 hot dogs.

The wonderful food prepared by Mrs. Zwickbauer and served on the porch overlooking the Lake proved the high point of the day's festivities and a dining pleasure to be remembered. Present for the dinner and the activities that followed were Commissioner Paul D. McGinnis and Deputy Commissioner Benjamin Weinberg.

Also observed at the Hofbrau during the evening hours were Bill Smith and Frank Murat of the Probation Division who were practicing their knowledge of German, Italian and sundry other languages on Kari, the proprietor. Frank is seeking to polish up his linguistic fluency in preparation for his next ski tour of Europe.

Craig Colony Unit Revises By-Laws

Final ratification of the revised constitution and by-laws of the Craig Colony and Hospital chapter of the Civil Service Employees Association, was accomplished in a fiery meeting held at Shanahan Hall, Sonyea, New York, on Thursday, July 7.

The group of enthusiastic participants discussed and adopted a resolution relative to a memorial gift to the families of deceased members.

Committees were appointed to investigate the possibility of a discount for Civil Service Employees Association members and to formulate plans whereby the Chapter would make a presentation upon the retirement of a member.

President Samuel M. Seltzer and

secretary Paul Hally reviewed current conferences and advised those attending the progress of chapter activities.

A special feature of the meeting was a report by Albert Killian, president of the Western Conference and first vice president of the State Association.

Mr. Killian's remarks related to the 6 point program on which the association is presently working and were especially appreciated.

Samuel M. Seltzer announced that the next general meeting of the chapter would be held on Friday, October 21, 1960, at Shanahan Hall, Sonyea. Refreshments will be served and all members are urged to attend.

NEW CHIEF WELCOMED



Shown being welcomed to Letchworth Village as its new senior business officer is Terence J. Lynam, center. With him are Ozwald Graf, head account clerk, left; and Dr. Isaac N. Wolfson, senior director. Mr. Lynam has been business officer at Brooklyn State Hospital since 1958.

Ass't Director Of Nursing Open At Roswell Park

An assistant director of nursing is needed at Roswell Park Memorial Institute in Buffalo. Registered professional nurses may take the State civil service examination for the position on September 17 if they meet the experience and educational requirements. The job pays from \$5,246 to \$6,376 in five annual salary increases.

Applicants for this State Health Department position must have graduated from an accredited school of nursing and have completed 30 credit hours toward a degree in nursing. Two years' experience in a teaching or supervisory capacity is required. Candidates must also have two years' nursing experience, or a bachelor's degree and one year of experience, or a degree in nursing or nursing education.

Applications will be accepted up to August 15. Additional information may be obtained from the Recruitment Unit, State Department of Civil Service, Box 47, The State Campus, Albany 1, New York.

Mrs. Heagney Feted On Retirement

Mrs. Elizabeth Heagney, Supervising Nurse at Rochester State Hospital, was feted at a retirement dinner held in her honor on May 26th, at Logan's Restaurant, Rochester. Mrs. Heagney retired June 1st after completing 46 years of service.

The dinner was sponsored by the hospital and the Civil Service Employees' Assn. Clarabelle Thompson and Bill Rositter acted as Co-Chairmen.

P. J. McCormack, Business Officer, was Toastmaster and did an excellent job. Dr. C. F. Terrence, Director, was Principal Speaker and praised Mrs. Heagney for her splendid accomplishments in the various positions that she held throughout her Hospital Career. Dr. H. O'Connor, Supervising Psychiatrist, spoke of the fine contribution made by Mrs. Heagney in the care and treatment of the mentally ill.

Other speakers included Clarabelle Thompson who performed commendably as she presented the history of Mrs. Heagney's work from 1914 to 1960. Dr. Guy Walters, Clinical Director, Mrs. Ruth Warren, Principal, School of Nursing, Miss Ruth Lewis, Chief Supervising Nurse and Bill Rositter.

Frank Barniah, chapter presi-

RETIREMENT

(Continued from Page 3)

to the service. However, if he should die while in active service and before retirement, his beneficiary would receive a much smaller benefit than if he had retired and chosen the appropriate option.

"This has caused considerable dissatisfaction with the System, and particularly with our 30-day clause. The 30-day clause is the only safeguard which the System has against deathbed insurance. This safeguard is necessary to maintain the continued solvency of the System. We thus have two conflicting situations; on the one hand an injustice is done in the case of certain people, with long periods of service, who die in active service and prior to retirement; on the other hand we have the necessity for maintaining the 30-day clause to insure the solvency of the System.

"The 2-year ordinary death benefit goes a long way toward solving this contradiction. In the case of persons with long periods of service, it provides a larger death benefit which is more closely related to the reserve available upon retirement. It thus brings the various benefits of the System into proper relationship to each other, just as they were when the System was established.

"For that reason I consider that the enactment of the 2-year maximum ordinary death benefit represents an important milestone in our progress.

"This has been a very long talk and you have been very attentive. I am grateful to you for the close attention you have given me. You are a great audience and it has been a pleasure to talk with you."

dent, presented Mrs. Heagney with a retirement gift on behalf of C.S.E.A. and Bill Rositter, past President, presented an award to Mrs. Heagney from C.S.E.A. for being the outstanding Chapter member in the past year. A purse of money was given to Mrs. Heagney from the hospital employees by Mr. McCormack.

daughter Edna and her husband, who live in Detroit, and her son Edward and his wife, from Rochester, joined 140 hospital workers and retirees in making the function a huge success.

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Clarification

Some question has arisen concerning promotion eligible lists for account clerk, grade 6, and senior account clerk, grade 10, published in the July 26 edition of The Leader.

Although the lists were not so labeled, they were Nassau County lists, which explains why pay grades for each may not agree with pay grades of corresponding titles or those of the State or other counties.

The Leader apologises for not identifying the lists as those of Nassau County.

KINGS PARK CHAPTER INSTALL OFFICERS



Shown at the installation dinner of the Kings Park chapter of the Civil Service Employees Association are newly elected officers and delegates of the chapter. They are, from left, front row: Eleanor Cafaliello, third vice president; Dorothy Cuneo, corresponding secretary; William Kelly, president; Ann Gaynor, treasurer; and Nellie Mosley, second vice president. In back are: Andy Cocco, delegate; Frank Gormley, secretary; Louis George, first vice president; and William McDonald, sergeant-at-arms.