



Student Association Board of Finance

Meeting Minutes

February 10th, 2020 – 10 PM

The HUB Conference Room

I. Call to Order and Roll Call

II. Approval of the Minutes

- a. Motion to Approve – Donelan
 - i. Second - Simon

III. Chairs' Report

1. Samuel Salazar, Chairman of the Board of Finance
 - i. Extended budget deadline with Nick because we are dealing with extraordinary things in Senate at the moment. If we do go to trial, I will appoint managers. What we do is more important than the drama. We have the budget to do. I saw that the news got a hold of this, the Daily Gazette. We are not allowed to say anything due to SA policy.
 - ii. Simon – If we are asked, can we say we have no comment but they can see everything on Wednesday night?
 1. Salazar - Yes
2. Molly Donelan, Vice-Chairwoman of the Board of Finance
 - i. No report

IV. Comptroller's Report

1. Tony Kelley, Comptroller
 - i. I did implement our new credit card process
 1. Student group puts in request
 2. Credit card authorization is put in
 3. I will authorize first
 4. Pam or MJ will authorize
 5. After both of us authorize, then I will purchase it. When we do it this way, the approved amount will be the exact

amount. When we get statements, the reconciliations will take a day. It speeds up the process tremendously. The campus designee authorized everything on there so the Board of Finance will likely have less questions. I want this to be part of SAFRA. We need FL things in the bylaws.

- ii. The audit is going really well. The directors and officers were off, but it will be fixed. Shannon sent them the updated list.
 - 1. There were a couple discrepancies in the numbers. The main thing I'm trying to figure out is dipikill tax numbers. I am trying to break it down.
 - 2. The tax returns will be impacted by the impeachment because of the signature at the end. We would have to change the name at the bottom, but it shouldn't be too big of a deal
- iii. Salazar – Does Shannon have my Senate list from last year?
 - 1. Comptroller – Yes.
- iv. Salazar – In terms of the bylaw overhaul, I will finish it. It's just the numbers that are getting to me. Having to change the number of the bylaw is difficult. The credit card policy is included.

V. Senate Report

- 1. Sabra Simon, Chair of the Appropriations Committee
 - i. We've seen Sigma Gamma Rho, PP Gen, WCDB. In total, I believe it is around 4k that we approved
- 2. Kelley – Why did SGR cut the flights?
 - i. When they first came, we had to table the bill because they didn't have significant documents to show that they needed to go to this conference. They came with the document. They said they would be derecognized if they did not go to the conference. The committee felt that since they didn't budget properly it would be okay to cut the flights and just pay for the 6 person at 660 per person. Hotel was around 300 per person. Since they didn't come in a timely manner or bring documents we cut the flights.
- 3. Kelley – When that goes to senate would that be something that the VP has to sign instead of the president?
 - i. Salazar - In my opinion, it's an interesting because of the possible conflict of interest. Since the bill needs 2/3, maybe

Nick can have the bill sit for 6 days so it automatically becomes law

4. Kelley – Do you know why I asked that?
 - i. Salazar -Yes.
5. Simon – Did former President Langie Cadesca sign any bills for the Zetas?
 - i. Salazar – You’d have to give me a few minutes to look back for that
6. Simon – For the appropriations from last week, would it be possible for new format
 - i. Salazar -Ever since I sent it to Nick’s computer the format looks off for some reason
7. Simon – Zeta Phi Beta did ask for things last year.
 - i. Salazar – Let me find the emails from last year. When was it?
 1. Simon - The first semester
 2. Salazar - I can’t find it right now but we would have to talk to Nick about that.

VI. Budgetary Business

1. Myinvolvement update
 - i. I extended the deadline to Friday since we have been super busy. We are at 55 submissions, last year it was 93. I also have the Comptroller applications up.
 - ii. Comptroller – I only need 1 deputy comptroller and 4 assistants. I was thinking a deputy comptroller can have signatory up to expenditures up to a certain amount. It would give the comptroller some more wiggle room and let them have actual help, keep things moving along in SA
Salazar – We will discuss
2. I’m meeting with Ray and the President on Friday to go over dippikill budget. I’m meeting with her to go over internal budget as well.
3. Salazar – We will also have to discuss with president elect.
4. Budget Projection 2020-2021
 - i. I have the official number – Right now, we are officially allocated 2,732,787.52! So, we don’t dip, we don’t have to cut. My worst fear would’ve been letting that number dip, but we don’t have to

VII. Unfinished Business

VIII. New Business

1. Parkfest Contract
 - i. Zhang – Motion to go into executive session

IX. Closing Roll and Adjournment

a. Daquial - Motion to adjourn

i. Second - Simon