

DATE: 1 March, 1966  
FROM: Walter M. Tisdale  
TO: President Evan B. Collins  
SUBJECT: Campus Progress Report No. 69.

I am happy to report that the Education Building was taken over today in accordance with the schedule which was revised after last year's strikes. The acceptance inspection was conducted during the forenoon and is subject to usual punch list items which will require correction as soon as possible. In view of the large number of corrections required in the basement, we did not include the basement area in the beneficial occupancy at this time. Now we can commence carpeting, draping and furnishing the building.

I have arranged with Dr. Gardner and Dr. Mathews and Dr. Phinney for orientation tour through this building on the afternoon of 9 March. Temporary telephones are being installed this week to assist us through the equipment stage. The final communication system will be developed as soon as the furniture is in place and it is possible for Dr. Gardner to designate what telephones he will require where.

Some equipment has already arrived and will be installed this week. But the main body of the equipment is scheduled to arrive the week of March 14-18. This includes all items except those that have been ordered as advanced items of equipment which were mainly used to furnish the offices of new incoming faculty. Such items cannot be reassembled in the Education Building until the end of the spring semester. But we estimate that about half of the building will be equipped with furnishings which are scheduled to come in during mid-March.

A temporary parking lot has been provided immediately south of the Education Building to accommodate University personnel. This lot has been gravelled and signs have been erected for "University Use Only." The contractor has instructed his personnel to keep clear of our parking lot. Entrance to this parking lot may be gained from Madison Avenue extended directly into the Education area.

The Biology Building, also scheduled to be ready on 1 March is trailing behind somewhat. Most recent estimate by the contractor is around the end of this month.

Walter M. Tisdale  
Assistant to the President  
for Planning and Development

Cc: Dr. Webb Fiser, Dr. Clifton Thorne, Dr. Elmer C. Mathews, Dr. Randolph Gardner, Mr. Ben Comi, Mr. David Van Dyck, Dr. Paul Lemon.

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