

# Civil Service LEAD

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## Legislative Report

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America's Largest Weekly for Public &

Vol. XXII, No. 23 Tuesday, February 14, 1961

## Get CSEA Group Life Insurance During Feb. Without Medical

New applicants for Civil Service Employees Assn. Group Life Insurance, under age 50, will not be required to take the usual medical examination if they apply during the month of February, according to CSEA President Joseph F. Felly. Applicants 50 years or over will have to take the usual examination at the expense of the Insurance Company.

### Low Cost

A CSEA member, 29 years or younger, under the Group Plan, gets \$1500 term life insurance protection for 13¢ bi-weekly—older employees enjoy proportionately low rates.

In addition to low cost, the plan provides double indemnity for accidental death and waiver of premiums if an insured member

becomes disabled prior to age 60. Additional insurance of 30% of face amount, minimum \$500, is also provided without additional cost because of favorable loss experience. Payment of premiums is made through convenient payroll deductions. Death benefits are paid within 24 hours after notice is received at CSEA Headquarters without red tape.

### Who Can Join

The plan now covers 45,000 CSEA members. Any employee of the State or of the Counties of Westchester, St. Lawrence, Chemung, or the Cities of White Plains, Ogdensburg, Plattsburgh, Newburgh, Elmira, Mt. Vernon and South Fallsburgh, who are or become CSEA members, may apply  
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## Judge Predicts Victory For Parole Officers On Overtime Compensation

ALBANY, Feb. 13—An Albany Supreme Court justice has predicted eventual victory for State parole officers seeking compensation for hundreds of hours of overtime work.

Although Judge R. J. Elsworth, sitting in Special Term of Albany County Supreme Court, did not make any judgment in behalf of Parole Officer Jack Weisz, and others he upheld the major contentions of the test case, brought to court by the Albany law firm of DeGraff, Foy, Conway and Holt-Harris.

Mr. Weisz previously attempted to gain compensation for overtime—either by cash payments or equivalent time off—through the State Grievance Board. The grievance was denied on legal grounds.

In essence, Mr. Weisz contended in his court case that:

1. Parole officers were compelled to work hundreds of hours of overtime without overtime pay or compensatory time off.
2. That the State has no right to impose working conditions which force an employee to work overtime without compensation.

### Weisz Says Status Clear

In reply, the State claimed that parole officers had been eliminated from the 40-hour work-week classification by a ruling of the Budget Director, thus disqualifying them from overtime considerations.

Mr. Weisz showed, however, that both the Division of Parole and the State Civil Service Department had promulgated rules determining that parole officers were on a 40-hour work-week.

Judge Elsworth ruled that he could not give a summary judgment of the case because there were issues of fact to be determined as the result of conflicting contentions by the petitioner and the defendant. This means the case would have to be settled by jury trial.

### Hits Need For Suit

Judge Elsworth said, however, that it was "regrettable" that the case should even have to come to  
(Continued on Page 14)

## Levitt Orders Overtime Meal Allowances Paid Whether Used or Not

ALBANY, Feb. 13—Comptroller Arthur Levitt has liberalized the State's regulations covering meals provided state workers on overtime duty.

Under a new system, announced by his office, the employee is granted a flat \$2.50 for food whether he uses it or not. Formerly the employee went to an accredited restaurant, which then billed the state for the amount of his check up to the \$2.50 limit.

### Other New Provisions

In a memorandum to all State agencies, Mr. Levitt said: "The rate of \$2.50 per meal is an allowance for overtime meals and is

payable to the employee regardless of actual amount expended." Other provisions of the new regulation are:

- "1. An appropriation for food must be available or a certificate of allocation approved by the Director of the Budget must be filed in this (Audit and Control) office.
- "2. Meal charge of \$2.50, including tips, will be allowed for each day that an employee is required to work at least three hours overtime on official business of the State of New York, Monday through Friday, or at least six hours on Saturday, Sunday or holiday.

### Two Meals Sometimes

- "3. When an employee is required to work nine hours on Saturday, Sunday or holiday, on official business of the State of New York, two meal charges will be allowed.
- "4. Employees will be required to pay for their meals subject to subsequent payment of the state allowance.
- "5. A special voucher form is provided, known as an Overtime Meal Allowance Voucher, on

which employees entitled to such meal allowances shall be listed, and from which checks will be drawn to the order of the respective employees."

Under the old system, an employee was forced to go to "approved" restaurants. If he did not spend the entire amount allotted, the restaurant billed the state for the amount of the check.

## Mannhattan State Protests Raise In Fare To Wards

The Manhattan State Hospital chapter of the Civil Service Employees Association has protested the increased fare on the M62 bus to Ward's Island. Chapter President Charles Louchs reports the fare recently was raised to 15 cents.

Mr. Louchs told The Leader that Benjamin M. Sherman, New York City CSEA representative, had protested the higher fare to the NYC Board of Franchise and the Fifth Ave. Coach Line, operators of the bus.

The protests will continue, Mr. Louchs told The Leader, until some relief is given.

## Paul Reusse Named To Claims Court

ALBANY, Feb. 13—A State Law Department official has been appointed to the State Court of Claims. He is Paul C. Reuss, executive assistant attorney general and head of the department's General Laws Bureau.

A former FBI agent, Mr. Reuss joined the department in 1944.

## CSEA MEETS WITH BUDGET ON PAY INCREASE



The Civil Service Employees Association has begun a series of meetings with Budget Director T. Norman Hurd, at head of table, center, and his staff to negotiate the best formula possible in using the \$37.5 millions recommended by Gov. Rockefeller for a State salary increase in 1961. No details of Administration plans for allotting pay boosts were available at Leader press time, nor were CSEA proposals. On the legislative side, the CSEA is pressing its own salary resolution. Seen here at the meeting are, from left, Harold Rubin, Robert Herman, John Corrigan, Deputy Budget Director Allan Marshall, and Dr. Hurd, representing the Budget, and Harry W. Albright, Jr. Counsel, Joseph D. Lochner executive director, Davis Shultes, Salary Committee chairman, and F. Henry Galpin, salary research analyst, representing the Employees Association.

Pass Your copy of The Leader on to a Non-member

# IN CITY CIVIL SERVICE

By RICHARD EVANS JR.

## City Employee Training Courses Delayed by Snow

Because of the recent series of severe snow storms, all classes in the Municipal Personnel Programs in New York University and City College (MP and CC courses only), have been rescheduled to start the week of Feb. 27.

In announcing the postponement last week, City Personnel Director Theodore H. Lang said the registration period for the courses has been extended through the week of Feb. 27, the first week of classes under the new schedule.

The Board of Education Free Evening Program starts as scheduled, Tuesday, Feb. 14, it was announced.

Course offerings under both programs are described in the recently distributed pamphlet "Evening Courses for City Employees," available at the Training Division of the City Personnel Department, 299 Broadway, Manhattan. Telephone CO 7-8880, Ext. 231.

## Ed. Board Sets \$200 Raise for School Secretaries with 60 Hours Higher Training

The New York City Board of Education has approved a salary differential of \$200 a year for school secretaries having 60 or more semester hours of approved courses beyond graduation from a four-year high school.

The differential also will apply to all substitute secretaries meeting the new requirements, the Board stated.

Until now, the differential was granted only to graduates of either a two-year or four-year college. The basic salary ranges from \$3,750 to \$5,640 per year in 12 annual increments.

In making the change, which amends the existing by-laws as of February 1, the Board also announced that four courses for school secretaries have been added to the spring program of in-service courses. The courses are:

Human Relations: Principles and Practices for School Secretaries—Monday, 3:30 to 5:10 P.M., at PS 102, Archer Street and Taylor Avenue, Bronx. Routines and Practices of the School Secretary—Tuesday, 3:20 to 5:00 P.M., at PS 120, Rivington and Ridge Streets, Manhattan. School Records and Accounts—Wednesday, 3:50 to 5:30 P.M., at Prospect Heights High School Classon Avenue, Union and President Streets, Brooklyn. Relationship of the School Secretary to the Administration of the School—Thursday, 3:30 to 5:10 P.M., at

PS 157, St. Nicholas Avenue, 126th and 127th Streets, Manhattan.

## Equivalency Diplomas' Importance Stressed For Civil Service

The great value of a high school equivalency diploma to those who failed to graduate from the regular four-year high school course is pointed up again with emphasis by announced requirements for two of New York City's most popular civil service examinations—both of which are open for application now.

One of the tests is for clerk, a title that pays from \$60 to start and offers excellent promotional opportunities to supervisory and administrative positions. The test is open to both men and women of all ages, but applicants must have either a regular high school diploma or the equivalency diploma.

The other big test is for patrolman jobs with the City Police Department. Applicants for this test must have either a regular diploma or the equivalency certificate before Feb. 21, the day the application period closes.

The City Personnel Department plans to hold patrolman examinations several times a year now, so any young men seeking law enforcement careers can still start training classes to prepare themselves for the equivalency test and apply for the patrolman test this year.

Examinations for the equivalency diploma are held at frequent intervals in City high schools under the direction of the State Education Department, and courses to prepare candidates for the tests are given by the DeLahanty Institute, 115 East 15th St., New York 3. Classes are held twice weekly at convenient evening hours and the course runs 10 weeks. The next course starts Wednesday, Feb. 15, and those seeking further information should contact the Institute.

## Water Supply Board Secretary Title

The New York City Civil Service Commission approved a recommendation last week to transfer a vacated Exempt Class position, private secretary to the chief engineer, Board of Water Supply, to the Non-Competitive Class.

## Correction

... the first part of the sample test for beginning state office worker, published in last week's Leader, the key answers said item 8 was false. The correct answer was true.

## Snow Cancels State Exams Set for Feb. 4

Because of the recent big snow, the State Department of Civil Service is breaking a precedent of half a century or more. Department officials said they aren't likely to do it again for another half century.

Candidates who could not get to examination centers on Feb. 4 will get a second chance, some on Feb. 18, some later.

There were 2,238 expected last Saturday at 40 different locations. Examinations were scheduled for 45 titles. Among them were employment interviewer, social case worker, county probation officer, draftsman, boiler, inspector and assistant director of the division on motor boats.

When the tally was made of how many showed up and how many didn't it was found that 1,278 did not appear. 1,100 of these were in places badly hit by the storm. In some centers, Syracuse was one, nobody got there at all. In Mineola three out of 94 came; in White Plains, 23 out of 115. For once, hardly anybody in the north country had any trouble.

All those who will be called for retests on Feb. 18 are being notified individually this week. Candidates who were scheduled to take the Feb. 4 engineering technician and draftsman examinations will be notified later to appear on March 11.

The promotion examinations for district tax supervisors have been cancelled, and all candidates will be called for a new exam whether or not they took the one on Feb. 4. The Department of Civil Service says it would not be feasible to combine the results of two days' testing for these promotions.

## Thruway Better Its Pay System

Effective for the bi-weekly pay period ending January 11, 1961, the New York State Thruway Authority installed a payroll system on IBM equipment. A new form of payroll check and check stub was furnished to Thruway employees, effective that date.

The Civil Service Employees Association, which enjoys the membership support of over 1,400 employees of the Thruway throughout the State, had in the past urged the Authority to furnish more detailed salary information to the Thruway employees.

The new pay check stub provides more detailed information as to salary earnings and deductions and in accordance with a specific request made by the Association, the employee's overtime earnings are incorporated with the regular salary check. The check stub provided each employee indicates the amount of overtime earnings and the period during which the overtime work was performed.

The Civil Service Employees Association is pleased by the improved pay system inaugurated by the Thruway Authority, The Leader learned.

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## Your Public Relations IQ

By LEO J. MARGOLIN



(Mr. Margolin is an adjunct professor of public relations in the New York University School of Public Administration and is a vice president of the public relations firm of Tex McCrary, Inc.)

AN INFERIORITY complex has no place in the life of any civil servant. It is just as bad public relations to reflect a second-class-citizen feeling as it is to throw your weight around because of your official position.

SOMEWHERE BETWEEN these two states of mind is the ideal attitude for anyone in government service. How to achieve it is a dilemma faced by too many in government service. Yet there is a solution:

"ACT NORMALLY, naturally, friendly, pleasantly, business-like. Don't fawn, grovel, or act apologetically or like a 'Caspar Milk-toast'. At the same time don't be officious, short-tempered, impatient, or condescending."

IF YOU REMEMBER that your actions can make a good or bad image for all civil service employees, it will help to orient your actions toward the public in the right direction.

GREAT IMPORTANCE should be attached to eliminating an attitude resulting in an inferiority complex. It distresses me to see the difference in public attitude toward government employees in the United States and abroad.

IN SUCH COUNTRIES as Great Britain, Germany, the Scandinavian countries, and Switzerland, a public employee is treated with deference and respect.

In the United States, the unfortunate attitude is, "Let's push this guy around a bit; he's just a feeder at the public trough."

CIVIL SERVICE people can do much to eradicate this feeling. By

acting with dignity, efficiency, self-respect, politeness, pleasantness, and a strong pride in their job, the public is bound to return this attitude.

IN PUBLIC RELATIONS you will have reflected back to you the image you reflect to the public. Corporations have long since discovered this in their extensive and expensive public relations programs.

FOR EXAMPLE, most large corporations have broad public relations programs in the local communities where they have offices and/or plants. They have proven again and again that if they are good to the community, the community will be good to them.

AND SO IT WILL BE for the great body of civil servants, both individually and collectively: if you are good enough to the community you serve, the community will be good to you.

## Asst. Bridge & Tunnel Maintainer Title

A public hearing has been scheduled for 10:30 a.m. Tuesday, Feb. 28, on a resolution to the New York City Civil Service Commission to include assistant bridge and tunnel maintainer in the Competitive Class, Rule X, under the heading "Bridge and Tunnel Service (Triborough Bridge and Tunnel Authority) — the Maintenance Staff."

LOOKING FOR A HOME  
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## CITY EMPLOYEE EVENTS CALENDAR

- CIVIC CENTER SYNAGOGUE, Women's Division, Open Meeting and Special Program, 6 p.m. Tuesday, Feb. 21, 81 Duane St., Manhattan.
- ANCHOR CLUB, Brance 39, Meeting, 8 p.m. Tuesday, Feb. 14, 428 Broadway, Manhattan.
- JEWISH TEACHERS ASSOCIATION, Annual Luncheon, Wednesday, Feb. 22, Waldorf Astoria Hotel.
- SUPERINTENDENTS ASSOCIATION, Sanitation Department, Meeting, 8 p.m. Wednesday, Feb. 15, 428 Broadway, Manhattan.
- HEBREW SPIRITUAL SOCIETY, Meeting, 7:30 p.m. Thursday, Feb. 16, 40 E. 7th St., Manhattan.
- NEGRO BENEVOLENT SOCIETY, Sanitation Department, Meeting, 8:30 p.m. Thursday, Feb. 16, 81 W. 115th St., Manhattan.
- IRISH-AMERICAN ASSOCIATION, Sanitation Department, Meeting, 8 p.m. Thursday, Feb. 16, North Ballroom of Hotel New Yorker, 34th St. and Eighth Ave., Manhattan.

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**THE GOAL—100,000 MEMBERS**



The Membership Committee of the Civil Service Employees Association has set as its goal 100,000 members for CSEA. Showing CSEA president Joseph F. Feily Committee plans for reaching an all-time enrollment are Mrs. Nellie Davis, left, chairman of the Membership Committee and James Treuchlinger, chairman of the County Division. The drive is under way now and all chapter membership committees are urged by Mrs. Davis and Mr. Treuchlinger to put their shoulders to the wheel and help put CSEA over the top in membership this year.

**MHEA Session Presses for Salary Boost**

A meeting and workshop of the Mental Hygiene Employees Association were held in the Hotel Wellington, Albany, on January 23 and 24. Particular emphasis was placed on the major resolution of the association's agenda—increased salary for State employees. Much attention was paid to the lower income bracket group in Grades 3 through 18. The situation of the institution employees in these lower income brackets make up the major part of the personal service budget of all of the Mental Hygiene institutions, MHEA President John O'Brien stated. It is a matter of urgency to the MHEA in view of the continuous increase in living costs, and maintaining high quality personnel in these areas is currently dependent upon a fair pay hike.

A 3-grade increase, equalization of salaries, with an extra increment for longevity service were strongly recommended by the delegates representing the 27 Mental Hygiene institutions throughout the State of New York.

The findings of the McKinsey survey, ordered by the Governor, had not been released at the time of this meeting.

**Bollman Directs Workshop**

Mr. O'Brien welcomed the delegation of MHEA members from the Metropolitan Southern, Central, and Western areas of the State. In his remarks he pledged full support of the salary resolution as originally proposed. On hand to aid in presenting association resolutions concerning Mental Hygiene employees was the Legislative Committee Chairman, Emil Bollman, who also directed the Workshop Session. Other members of this committee included Carl Sabo, William Rositer, and Sal Butero.

The committee pointed out that with present inflated prices, a true hardship is experienced by (Continued on Page 16)

**Special Leader Report**

**Details on Moving Expense Measure**

The Civil Service Employees Association has long contended that the State should pay moving expenses for employees transferred or promoted and transferred and in his Feb. 1 budget message to the Legislature, Gov. Rockefeller asked for funds to pay such expenses.

The Leader this week present a summary of the Administration bill, which will provide for the reimbursement of travel and moving expenses incurred by State workers who are transferred, reassigned or promoted to positions in other geographical locations, subject to certain conditions and limitations.

**Summary of Provisions**

This bill adds a new Section 6-b to the State Finance Law to provide, subject to certain conditions and limitations, for reimbursement of travel and moving expense incurred by State employees upon changes in the geographical location of their employment resulting from transfer, reassignment or promotion. The new section consists of five subdivisions.

Subdivision 1 would allow reimbursement of travel and moving expenses upon transfer or reassignment made for the convenience of the State. Transfer for disciplinary reasons and temporary transfers or reassignments, including assignments for training purpose, would be excluded.

The second subdivision would permit reimbursement of moving expenses upon promotion to a technical, scientific, educational, professional, or administrative position if the Budget Director finds that there is a general shortage of qualified persons available for recruitment for the class of positions or occupational field in which the promotion is made and that reimbursement is reasonably necessary as an inducement to promotion or for retaining qualified personnel in such class of positions or occupational field.

**Leaving Service**

The third subdivision provides that an employee receiving reimbursement must agree to return the same to the State if he voluntarily leaves his position within one year. However, he shall not be obligated to return the money received if he leaves his position by accepting promotion in the same occupational field after the lapse of six months, or by accepting promotion at any time in the same geographical area if he would have been eligible for the travel and moving expenses had he received such promotion directly from the position held immediately prior to the transfer, reassignment or promotion for which reimbursement was paid. Any sum that an employee is obligated to return to the State under these provisions may be deducted from sums due him on his resignation or separation or, if necessary, may be recovered by appropriate legal proceedings.

Subdivision 4 provides that reimbursement of travel and moving expenses under the new section shall be payable only from sums specifically appropriated for that purpose, and that such reimbursement shall not be deemed to constitute salary for purposes of the Civil Service Law.

The fifth subdivision authorizes the Budget Director to adopt regulations to carry out the provisions of the new section. It specifically provides that the regulations may prescribe standards and procedures for determining eligibility for reinstatement and, in this connection, may even list

groups or classes of positions included or excluded from the reimbursement provisions. Also, the regulations may fix dollar limitations, and may exclude or limit reimbursement for moving less than a prescribed minimum distance, for moving goods and possessions in excess of a prescribed maximum weight or for storage and living expenses.

Section 2 of the bill makes an appropriation of fifty thousand dollar (\$50,000) for the coming fiscal year.

Section 3 specifies July 1, 1961, as the effective date.

**Arguments for bill**

At present, where an employee is transferred, reassigned or promoted to a job in a different geographical location, he is required to bear the cost of moving himself and his family to his new job location, without any as-

(Continued on Page 16)

**Proper Pay Called Key To Stopping Loss Of Erie Welfare Aides**

Erie County officials have taken the first step to insure the realization of a stable staff for Paul F. Burke, Commissioner of the Erie County Department of Social Welfare. The Leader learned last week. The variable minimum is being applied to the Junior Caseworker grade. The salary range still remains \$4,200 - \$5,400. However, the trainees are being recruited at the second step—\$4,500. In this way the worker will reach the \$5,400 maximum in three years instead of four.

**Raise Can Stop Turnover**

The action was taken by Commissioner of Personnel, Donald M. Neff, with the approval of County Executive, Edward A. Rath. Authority was granted by Resolution 15 accompanying the 1961 Budget. It is hoped that the Board of Supervisors will take appropriate action to insure the retention of the experienced Senior Caseworkers who leave the Department for positions requiring the same qual-

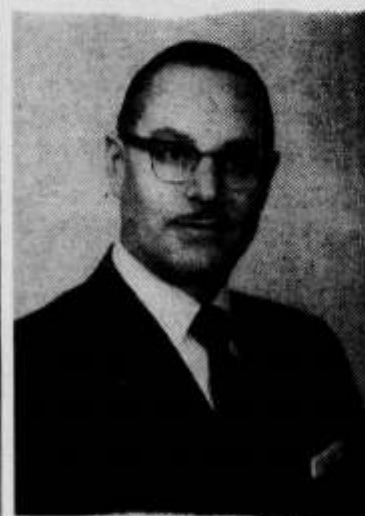
ifications—a college degree—but offering higher salaries.

The annual turnover among caseworkers has exceeded fifty per cent. Since it is recognized that extensive casework is needed to prevent waste and abuse, and restore needy persons to self support; the goal is a large, stable and experienced staff of caseworkers.

Hiring more and better qualified caseworkers (and then retaining them) is a primary step in reforming the County's Welfare Program, for the welfare of the needy and the taxpayers alike.

**Brotherhood Award To Cite Two State Aides**

The chairman of the Unemployment Insurance Appeals Board and an Associate Tax Col-



**SAMUEL EMMETT**

lector of the Department of Taxation and Finance will receive awards Feb. 23 at the eighth annual Brotherhood Dinner of New York State employees, as officials who "by word and deed" have "done most to promote brotherhood among peoples

of all races, religions and nationalities."

The dinner will be at the Shearson-Atlantic Hotel, formerly the McAlpin.

**Sam Emmett To Be Cited**

The annual Benjamin Potoker award which goes to an appointed or elected official will be presented to U.I. Appeals Board chairman Dorothea Donaldson; the presentation will be by State Industrial Commissioner Martin P. Catherwood. Deputy New York City Administrator Maxwell Lehman will present the annual Civil Service Employees' Brotherhood Award to Samuel Emmett, a career employee.

Last year Elmer A. Carter, chairman of the State Commission Against Discrimination, received the 1960 Benjamin Potoker award. Stephen Mayo, director of field operations of the Division of Employment, New York State Department of Labor, received the 1960 Civil Service Employees' Brotherhood Award.

The event is sponsored by 16 (Continued on Page 16)

**Non-Teaching Unit in Nassau To Meet Feb. 18**

The Nassau County Chapter of the Civil Service Employees Assn. had its first non-teaching meeting for all the officers of the school districts this year. It was resolved to have a meeting for the officers every other month on the following dates—February 18, April 22, June 24, August 19, October 21, December 9. They will be held in the Mineola office at 1 p.m.

It was further resolved to have the next meeting at the Salisbury Country Club. Guest speaker will be Mr. Devine, principle personnel clerk for Nassau County.

This meeting will be February 18 at 1 p.m. Luncheon will be \$1.50. Any officer that is interested please contact Edward Perrott or Irving Flaumenbaum, president of Nassau Chapter.

**West Conference Discusses Surveys**

(Continued from Page 1)

Benjamin Miller, director of the Rochester WC office.

County delegates attended a workshop meeting under the chairmanship of William DeMarco of Erie County and heard addresses from Frank Casey, CSEA supervisor of field representatives, and Vernon A. Tapper, CSEA third vice president.

Speaking on the McKinsey and CSEA salary studies, Joseph F. Feily, CSEA president, pointed out that the conclusions of the two surveys were similar in their recommendations for increasing the salaries of the State employees.

**Van Lare**

Mr. Feily praised the state survey in general but told delegates he could not agree with its conclusion that lower grade workers deserved only a four per cent increase. The CSEA president told his listeners that efforts were being made in the Legislature to raise this figure to a more proper percentage.

Salary was the main topic again during the evening dinner session at which Sen. Frank van Lare was speaker. The Rochester Republican called for a dollar increase for State employees rather than any increase in fringe benefits.

Another evening guest was Assmb. J. Eugene Goddard, also of Rochester.

Other guests attending the meeting were Charlotte Clapper, CSEA secretary; Vernon A. Tapper, CSEA third vice president; Claude E. Rowell, CSEA fourth vice president; Ted Wenzl, CSEA treasurer; Hazel Abrams, president of the CSEA Capitol District Conference; Celeste Rosenkranz, chairman of the CSEA Education Committee, and Richard Sage and James Powers, CSEA field representatives for the Western New York area.

# File Before Feb. 21 for N.Y.C. Patrolman Test; \$5,200 & No Experience

Applications for the City's patrolman test will not be accepted after Feb. 21. Those taking this test will not be able to take another test for at least a year. This is a change from previous policy and can be regarded as a step towards the open-continuous filing desired by the Police Department. No key answers will be released for this test.

### Character Requirement

The passing mark for the test has been raised from 70 to 75. All other requirements except the residence requirement, must now be met at the time of filing rather than at the time of appointment. At the time of appointment candidates must live in the City or in Westchester or in Nassau County. When applications are filed, candidates must be at least 21 years old and less than 29. They must be high school graduates or have equivalency diplomas or armed forces GED certificates. A driver's or chauffeur's license is also required at the time of filing. Applicants must be at least five feet eight inches in height and have 20/30 vision in each eye without glasses.

Proof of good character is a requirement for appointment. Persons convicted of a felony or of petty larceny will not be eligible for this title. Neither will persons who have been dishonorably discharged from the armed forces.

It is expected that several tests will be held each year. Applications for this exam will be accepted up to Feb. 21 and the test will be given on March 25. The filing period for the next examination will probably be in May with the test given in June.

The starting salary for patrolmen is \$5,200 a year. Patrolmen receive increments of \$210 at the end of their first year, \$525 at

the end of their second year and \$846 at the end of their third year. The salary reached through these increments is \$6,581 a year.

## State Attorneys Hold Elections

The Association of the New York State Civil Service Attorneys, Inc. held a regular meeting on Jan. 31 in New York City.

The following officers were elected: president, Jack Ward, Rent Commission; 1st vice president, Julius Rosbach, Dept. of Taxation & Finance; 2nd vice president, Theodore Di Franco, Rent Commission; secretary, William Besmanoff, Dept. of Taxation & Finance; treasurer, Samuel Backlar, Law Dept.; and financial secretary, Marvin Goldblatt, Labor Dept.

The following members of the board of directors were elected: Margery Bannigan, Insurance Dept.; Anthony Cagliostro, Dept. of Social Welfare; Emanuel Black, Liquor Authority; Abraham Blume, Dept. of Taxation & Finance; David R. Cohen, Rent Commission; Samuel Fuchs, Labor Dept.; Robert A. Keyes, Labor Dept.; Joseph Oster, Insurance Dept.; George N. Raybin, Rent Commission; and Joseph Smith, Insurance Dept.

## U.S. Service News Items

### Naumoff to Head Labor-Management Reports

Commissioner John L. Holcombe of the Department of Labor's Bureau of Labor-Management Reports recently announced the appointment of Benjamin B. Naumoff as Bureau regional director.

Mr. Naumoff's duties will include supervision of all Bureau area offices previously established in major industrial cities to investigate alleged violations of law, and to assist labor and management in meeting the requirements of the law.

### Personnel Policies For Inter-Agency Transfers

The Senate subcommittee on national policy machinery has recommended a review of the personnel policies in regard to transfer of top grade civil servants between agencies.

The subcommittee's report commented on the "invaluable experience" acquired by working in more than one department. The report lamented the personnel regulations that discouraged such "lateral transfers between agencies".

### 3 Atomic Energy Aides Receive Cash Awards

Three employees of the U. S. Atomic Energy Commission have been honored under the incentive awards program. Dianne Catelli and Rita Rosen received a sus-

tained superior performance award of \$125. David Richtmass received a \$25 suggestion award for his idea to inset a contract article finder in all new contracts.

### Optional Retirement After 30 Years Pressed

The National Federation of Federal Employees will make a concerted effort in this session of Congress to secure legislation providing for optional retirement of Federal employees after 30 years of service regardless of age.

President Vaux Owen said that such legislation "would have a broad and beneficial effect on the Federal service. It would enable certain older employees, who may not be eligible for disability benefits, to retire with reasonable economic security. It would provide substantially increased promotional opportunities within the service."

### Savetteri is Honored

Peter Savetteri of the Bronx was presented with an outstanding employee rating and performance award certificate by Colonel Ernest Clarke, assistant Chief of Staff of the First U. S. Army at a recent Governors Island ceremony.

The awards were in recognition of Mr. Savetteri's superior performance of duties as supply officer. He received a similar award in March 1960 for his services as deputy post quartermaster.

## MENTAL HYGIENE MEMO

By WILLIAM ROSSITER  
CSEA Mental Hygiene Representative

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

### Top Psychiatric Nominations Due

MENTAL HYGIENE institutions will soon be selecting an attendant to be named psychiatric aide of the year for 1960.

YOU CAN JOIN IN acclaiming the vital services rendered by our many fine ward employees and to help in selection of members for this group to be publicly honored.

ELIGIBILITY REQUIREMENTS are that one be an attendant or staff attendant. Other major factors (as established by the Department) to be considered would be that you are sincere, have good rapport with patients, have a good personality, that you take part in community activities or church affairs, that you are working for the good of the patients and not just a good worker.

NOMINEES SHOULD possess the finest qualities, skills and accomplishments that one demonstrates in the service to patients. Nominations can be made (write 100-500 words) by patients, visitors, employees, volunteers, or other group that have specific relations to the hospital. Submit them to the appropriate committee in your local institution.

THE WINNING NOMINEE will join winners from other institutions at a dinner in their honor in Albany with Governor Nelson A. Rockefeller and Dr. Paul Hoch, Commissioner of the Department of Mental Hygiene and other State Officials.

### Some Important Statistics

Here are facts concerning the movement of some employees in the institutions in the New York State Department of Mental Hygiene.

Title	Year Ending March, 1960		During Year		Turn-Over %	
	Total Items Allowed	Filled Positions	Per Cent Vacant	Separations		
Title	40,849	38,315	6	12,121	11,669	31
All Psychiatrists	992	896	16	307	284	33
Supervising						
Psychiatrists	289	245	15	25	28	16
Senior Psychiatrists	371	212	43	57	61	28
Psychiatric Social						
Worker	445	270	41	139	133	50
Senior Clinical						
Psychologist	105	74	30	37	37	50
Head Nurse						
(Psychiatric)	1,591	1,198	25	363	318	27
Staff Nurse	756	450	40	477	516	106
Attendant	20,223	19,570	3	6,752	6,559	34

IN ALL OTHER POSITIONS there was a combined average turnover of 24%.

WHEN WE HAVE A LARGE turnover of our employees, it indicates clearly that all is not well. We feel that low salaries could very well be a contributing factor.

## ACCIDENTS take a TERRIBLE TOLL...



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It's a fact, each year millions of Americans lose billions of dollars in lost wages as a result of accidents and sickness. Statistics show that 1 out of 3 people will be disabled before age 65, and approximately 1,000 people are permanently disabled due to accidents alone each day!

The C.S.E.A. Accident and Sickness Insurance program administered by Ter Bush & Powell, Inc., offers this vital protection to any active C.S.E.A. member. Over 35,000 employees are already covered and many have received benefits which total millions of dollars. Enroll now in the C.S.E.A. Accident and Sickness Plan and provide an income if an accident or sickness disables you.

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# N.Y.C. Maintainer's Helper Exam Closes Feb. 23: From \$2.35

Applications for the City's examination for maintainer's helper, groups A and C will be accepted until Feb. 23. There are over a hundred vacancies for this position now, and about three hundred more are expected during the life of the eligible list. These jobs pay from \$2.35 to \$2.39 an hour.

### Requirements

Candidates must have had three years of recent experience as a helper or mechanic in the maintenance, repair, construction or installation of electrical equipment. Graduation from a trade school, technical high school or from college with a major in the electrical field will also meet the requirements.

A maintainer's helper assists in the maintenance, installation, inspection, testing, alteration and repair of equipment in subways and elevated lines.

The written test will probably

be held April 29. The test will count for all of the grade and will be designed to determine the candidate's relative judgement and knowledge with respect to basic electrical principles, tools, elementary computations, electrical equipment and other related areas.

A promotion test, group A and C, is also open to Feb. 23. This test is open to employees of the Transit Authority who have been employed in the title of railroad caretaker for two years prior to the test date.

The promotional written test will count for only one half of the total grade. The other half will be made up of performance and seniority.

Applications may be obtained from the Applications Section of the Department of Personnel, 96 Duane St., New York 7, N. Y. Following are the examination numbers: Open-competitive:

# File Before Feb. 21 for City Clerk Test; From \$3,000 & No Experience

One week remains in which to file for New York City's clerk test. Several hundred jobs will be filled as a result of this examination. These jobs pay \$3,000 a year to start and reach a maximum of \$3,900 a year. There are annual increments and a longevity increment of \$150 each.

Candidates must have a high school diploma or its equivalent by the time of appointment.

### Written Test

The written test is tentatively scheduled for May 27. It will be designed to test the candidate's general intelligence and his ability to follow directions. The knowledge of office practice, grammar, spelling, vocabulary, mathematics, and civic affairs will also be tested.

Group A - 9097; Group C - 9099. Promotional: Group A - 9118; Group C - 9120.

A mark of 70% is considered passing. Candidates who fail to attain this mark shall be considered to have failed the examination.

### Office Appliance Operator

The eligible list resulting from this examination may also be certified for positions with similar duties. Those on the eligible list

from this examination may be certified for the title of office appliance operator if they meet the following additional requirements:

Three months of experience in the operation of one or more of the following machines; inserting and mailing, mimeograph, multilith, ditto, microfilm, Burroughs No. 2400, Underwood Sundstrand Model D accounting machine, addressograph, or similar office appliances. Experience on such machines as typewriters, adding or calculating machines is not acceptable.

Office appliance operators and clerks have the same salary. They also share the same chance for promotion to the title of senior clerk. Those employed in the position of senior clerk receive from \$3,750 to \$4,830 a year.

Candidates on the eligible list for clerk will be canvassed to see if they meet these requirements, and if they are willing to accept the position of office appliance operator.

Applications will be given and received to Feb. 21 at the Application Section of the Department of Personnel, 96 Duane St., New York 7, N. Y. Applications will be mailed on request, provided the request is accompanied by a stamped, self-addressed envelope.

# 38 Tests Are Scheduled By State; Applications For 25 Accepted Now

Twenty-five New York State tests are open for filing now. Thirteen more tests will be open this month. All 38 exams are listed below, along with the test number and the salary.

Applications are now being accepted for the 13 New York State examinations listed below. The closing date for these tests is Feb. 20.

- Calculating machine operator, No. 6045, \$3,050 to \$3,810.
- Occupational therapy trainee, No. 6050, no salary announced.
- Assistant mechanical construction engineer, No. 6046, \$6,140 to \$7,760.
- Bouy light tender, No. 6047, \$3,190 to \$3,980.
- Canal structure operator, No. 6048, \$3,500 to \$4,350.
- Statistical, draftsman, No. 6049, \$4,070 to \$5,010.
- Toll equipment repairman, No. 6050, \$4,380 to \$6,250.

- Correction officer (female) No. 6051, \$4,280 to \$5,250.
- Correction officer (male), No. 6052, \$4,280 to \$5,250.
- Telephone operator, Metropolitan New York counties, No. 6453, \$3,000 to \$3,900.
- Sanitary engineer, Westchester County, No. 6488, \$6,540 to \$8,420.
- Public health nurse, No. 6054, salary varies (open to March 13).
- Senior sanitary engineer, No. 5056, \$7,818 to \$9,408. (open to March 13).

Announcements for the next group of examination are expected to be available during the week of Feb. 6. The deadline for submitting applications is March 13.

- Assistant mechanical estimator, No. 6064, \$6,510 to \$7,760.
- Associate actuary (life), No. 6055, \$8,200 to \$9,870. (open to March 13).
- Associate industrial hygiene physician, No. 6067, \$11,152 to \$13,162.
- Building guard, elevator operator, No. 6068, \$3,190 to \$3,980.
- Court Officer and attendant, No. 6069, salary about \$4,000 to \$6,150. (Candidates must have been residents of the first or second judicial department for at least four months.)
- Junior mechanical estimator, No. 6063, \$5,246 to \$6,376.
- Process server, No. 6062, \$3,190 to \$3,980. (Candidates must have been legal residents of the first, second, or tenth judicial districts for at least four months.)
- Public health nurse, No. 6465, salaries vary with location.
- Senior account clerk, No. 6060, \$3,680 to \$4,560.
- Senior Draftsman, No. 6065, \$4,280 to \$5,250.
- Senior industrial hygiene physician, No. 6066, \$9,104 to \$10,874.
- Senior sanitary engineer, No. 6062, \$7,818 to \$9,408.

Announcements for the following tests will be available during

the week of Feb. 20. Applications will be accepted up to March 27. For the titles of assistant sanitary engineer, senior occupational therapist (psychiatric), associate curator (interpretation), and curator (history), New York State residence is not required.

- Assistant librarian, Supreme Court, Kings County, No. 6079, approx. \$5,200 a year.
- Assistant sanitary engineer, No. 6059, \$6,410 to \$7,760 a year.
- Associate chemist, No. 6073, \$7,818 to \$9,408 a year.
- Associate mechanical estimator, No. 6074, \$9,586 to \$11,416 a year.
- Construction wage rate investigator, No. 6077, \$4,280 to \$5,250 a year.
- Curator (history), No. 6071, \$4,740 to \$5,790 a year.
- Film production aide, No. 6080, \$3,500 to \$4,350 a year.
- Junior forest surveyor, No. 6075, \$3,680 to \$4,560 a year.
- Junior photographer, No. 6081, \$3,680 to \$4,560 a year.
- Machinist foreman, No. 6076, \$4,740 to \$5,790 a year.
- Senior construction wage rate investigator, No. 6078, \$5,246 to \$6,376 a year.
- Senior occupational therapist (psychiatric), No. 6061, \$5,516 to \$6,696 a year.
- Supervisor of medical illustration and photography, No. 6082, \$6,098 to \$7,388 a year.

### LEGAL NOTICE

CITATION — File No. 38796, 1960 — The People of the State of New York, By the Grace of God Free and Independent, To Alan Tweedale, Midland Bank Executive and Trustee Company, Ltd., Henry Johnson, Evelyn Maria Allan, Richard Fitton, Mildred Martland, Kathleen Mole, Robert Webster Fitton, Frank William Fitton, Jack Vernon, John Fitton, Peter Fitton, Edith Beulah, Edith Mary Brough, Robert Barlow Beawick, Edith Ester Yorath, Phyllis Gertrude Ross, Iris Yvonne Bradbury, Maurice Cutler Tweedale, Charles Fielding, Maurice Duterre, National Canine Defense League, Royal Society for the Prevention of Cruelty to Animals, The People's Dispensary for Sick Animals, Inc., The Rev. George Eustace Carter, The Rev. Laurence Williams, Thomas I. Fitzgerald, Public Administrator, New York County.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on April 3, 1961, at 10:30 A.M., why a certain writing dated March 29, 1959 and a certain writing dated November 11, 1959, which have been offered for probate by Auguste R. Pottier, residing at 41 East 60th Street, New York, New York, should not be probated as the last Will and Testament, relating to real and personal property, of Edith Bartlett Smith, Deceased, who was at the time of her death a resident of the Waldorf Astoria Hotel, Park Avenue and 60th Street, New York, in the County of New York, New York, Dated, Attested and Sealed, January 24, 1961.

HON. S. SAMUEL DEPALCO, Surrogate, New York County, Philip A. Donahue, Clerk (L.S.)

WOLFSON, CATON & MOGUEL, Attorneys for Petitioner, Office & P. O. Address, 155 Broadway, Borough of Manhattan, New York 4, New York.

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TUESDAY, FEBRUARY 14, 1961

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## State Should Pay Parole Officers For Overtime

WHEN State parole officers tried recently to get relief on their claim for compensation on hundreds of overtime work hours by petition in Albany Supreme Court, Special Term, presiding Judge R. J. Elsworth declared it was "regrettable" that they should even have to come to court on the claim.

Judge Elsworth ruled he could not give judgement on the case itself because their were factual issues yet to be decided. He upheld the major contention on the petitioners.

In his written opinion, however, he did chide the State for not settling the parole officer's claim and advised them to do so.

We couldn't agree more.

There is no doubt that the men put in the hours of overtime work. And we agree with them that the State has no right to ask employees to work hundreds of hours overtime without any compensation—either equivalent time off or cash payment.

Nevertheless, the State has persisted in the shameful practice of doing nothing about settling the claims on overtime and doing little to alleviate the work load on parole officers by adding sufficient personnel.

Judge Elsworth predicts that if a jury hears the parole officers' case the parole officers will win.

The State should recognize its responsibility and discharge the debt it owes to these hard-working employees.

## In The Line of Duty

FUNERAL services were held last week for New York City Fireman John N. Crosthwaite, the second City firefighter killed this year. Fireman Crosthwaite was killed when he was blown out of a fourth-story window of a burning building in the Bronx, where he was searching for persons trapped by the flames. The details of his death are too horrible to relate.

Fireman Crosthwaite, 29, a veteran of five years' service in the Department, leaves a wife and eight-month old child. His death puts the ten-firemen-a-year ahead of schedule.

This great tragedy helps point up the justice of this year's demands by the Uniformed Firemen's Association, of which Fireman Crosthwaite was a member, and the Uniformed Fire Officers Association. These demands, outlined in recent editions of The Leader would give these brave men the working conditions and salaries they need if they are to continue risking their lives to protect our citizens.

## CIVIL SERVICE NOTES FROM ALL OVER

**PITTSBURGH**—The city—one of three out of 17 with more than 500,000 population that have no classification and pay plans—has requested the Pennsylvania Economy League to conduct a survey prior to developing such a plan in time for use in planning its 1961 budget.

**SOUTH CAROLINA**—The State Highway Patrol is expected to accomplish as much with a 48-hour workweek as in its former 60-hour schedule, under a new plan of scientific accident prevention. Accident and traffic violation data are being analyzed to pinpoint sections of highway and types of traffic problems to be watched at

each hour. Eventually, the workweek is expected to be cut to 40 hours.

**ARIZONA**—Data processing equipment in the State Highway Patrol headquarters in Phoenix, which collects and collates data on highway accidents, has made possible more flexible assignment of manpower and a better job of accident prevention. As reports are accumulated, they indicate the areas and hours in which concentration of manpower and other control devices are needed. Use of special radio equipment enables the headquarters staff to contact directly all patrolmen and sheriffs' offices.

## LETTERS TO THE EDITOR

Letters to the editor must be signed, and names will be withheld from publication upon request. They should be no longer than 300 words and we reserve the right to edit published letters as seems appropriate. Address all letters to: The Editor, Civil Service Leader, 97 Duane St., New York 7, N.Y.

### Points Up Worth Of Transit Police

Editor, The Leader:

I would like to express my opinion on a group of men and women that we very seldom hear about. They are the New York City Transit Police. This group of people is also among New York's finest.

They hardly ever receive any publicity concerning the duties they perform. In the present day we hear about fueds with certain department heads, but in this department we never hear about discrepancies among our workers.

These people keep our subway system well protected against crime. They have such outstanding men among their workers, like John Martin, who is president of the New York State Police Conference. Good thing we have a man like Mr. Martin defending our police.

I am not writing this letter to give them any more recognition than what they have been receiving, it's just a letter of credit to our City to have such a fine group of people.

JOHN T. SHEEHAN  
Bronx, N. Y.

## Social Security

Below are questions on Social Security problems sent in by our readers and answered by a legal expert in the field. Anyone with a question on Social Security should write it out and send it to the Social Security Editor, Civil Service Leader, 97 Duane St., N. Y.

When I made my social security application for retirement benefits, the man at the social security office said that I had to make some sort of report after January 1961. I stopped working in November 1960, and I'm way over 65. I forgot what report he meant. Can you tell me what it is?

He was referring to an annual report of earnings. If your total earnings in 1960 exceeded \$1200, this report is made in order for the Social Security Administration to determine if you have received all checks to which you were entitled in 1960. A person is subject to loss of one or more social security checks if his earnings exceed \$1200 in a year. An annual report shows the exact amount of earnings. From this can be obtained the number of checks due you. You have until April 15, 1961 in which to make this annual report. You may be penalized additional social security checks for failure to make this annual report. The people at the social security office will be happy to assist you should you encounter any difficulty with the annual report form.

I failed to secure the social security number from one of my employees. Is it possible for your accounting office to add the social security number if I submit my report and pay the tax?

No. Because of the fact that thousands of workers have the same name it is impossible to identify a person's account by



## Civil Service LAW & YOU

by HAROLD L. HERZSTEIN

Mr. Herzstein is a member of the New York bar

(The views expressed in this column are those of the writer and do not necessarily constitute the views of this newspaper or of any organization).

### One Small Slip Shouldn't Count

STATE SUPREME COURT JUSTICE Samuel H. Hofstadter, who sits in Manhattan, is brilliant and learned. I say "brilliant" because his opinions sparkle in insight. I say "learned" because he is a frequent contributor of profound articles on legal subjects to periodicals.

EVERYONE KNOWS that in the case of most adult criminals, you will find that there were adjudications of juvenile offenses against the law. Nearly everyone knows that the corollary is untrue. That is, nearly everyone knows that because a man committed a juvenile offense, it does not follow that he has criminal propensities in adulthood. It is a lucky thing for one John Strong that Judge Hofstadter is one of the persons who realizes that offenses in youth do not necessarily shape the man and that he had the courage to see that principle through in the case. (John Strong v. Stephen P. Kennedy, New York Law Journal, February 10, 1961.)

### 15 Years Ago

MR. STRONG, NOW 28 years old, and the father of a two year old daughter, had committed an act of delinquency when he was 13 years old. He is employed in an air line traffic department. Since childhood his record has been excellent.

IN MR. STRONG'S PETITION he stated that he had taken the examination for patrolman in the New York City Police Department in December, 1957, and was marked qualified for appointment. According to him, on April 12, 1958, he was informed that Commissioner Kennedy had refused to appoint him, despite the fact that he was certified as eligible for appointment by the New York City Department of Personnel. He claimed that the basis of the refusal was that at the age of 13, he was found to be a delinquent by the Children's Court.

THE COMMISSIONER, in his defense, relied on his right to make one appointment out of each three candidates, and then to pass up a candidate permanently after he was passed by three times—the old one-out-of-three rule.

JUSTICE HOFSTADTER STATED his philosophy simply and effectively. He wrote: "If the petitioner is indeed the 'lost sheep' which has been found, the community—and the Police Department—should welcome him back into society."

### Kennedy's Discretion

THE JUSTICE RECOGNIZED the wide discretion which the Police Commissioner has in making or refusing to make appointments. "Yet broad as the discretion is," his opinion continued, "it is not unlimited, for unlimited discretion is the equivalent of unbridled power, which is contrary to the spirit of our democracy. Arbitrary power, however well-intentioned, is an anomaly in a free society." He ruled that the Commissioner's action in refusing to appoint Mr. Strong was arbitrary, and directed the Commissioner to reconsider the matter.

I was very curious about this case and walked over to the New York County Clerk's office to read the entire file. I do not know Charles F. Murphy, the petitioner's attorney. I have heard of him because of his excellence in civil service work. His brief, which is on file, is a dandy, and I congratulate him.

name only. You should submit your report timely, then attempt to secure the employee's social security number as our accounting division will send a request for this number within a few months. You will receive such a request for each period an employee's number is missing, even though it might be the same employee.

In January 1959 I married a retired employee who has been collecting benefits for a few years. I had never worked under social security so he inquired at the social security office about benefits for me. He was told that we would have to be married for three years before I could qualify for benefits. Does the new law affect me?

Yes, it certainly does. The wife of a beneficiary can now qualify for benefits if married to the worker for at least one year. Since you have been married since January 1959, you will be eligible for benefits under the 1960 amendments.

How long must a wife be a wife in order to collect on her husband's social security?

Before September 1960, she must have been married to the beneficiary for at least three years; now she can qualify after the marriage has been in effect for one year.

My husband died in 1939. He was covered by social security, but I was told that year and several times later that I could not collect on his social security when I am 62. Has that been changed?

Yes. Survivors of workers who died after March 31, 1948 and before January 1, 1940 can now be paid the same as survivors of workers who died after 1939. A widow who is 62, has not remarried, and has not built up a higher payment by her own work, can collect monthly widow's benefits. Adult children who have been disabled since before their 18th birthday, may now be paid monthly benefits based on the record of a parent who died after March 31, 1938. The same is true for dependent parents of such deceased persons. Of course, the deceased person must have had credit for at least 1½ years of work under social security.

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### 13 New Promotion, Open Competitive Lists Out Feb. 15

Three new open competitive and 10 promotion eligible lists will be established effective Wednesday, Feb. 15, the New York City Department of Personnel announced last week.

The open competitiveness, with the number of eligibles for each, are: elevator inspector, 11; civil engineering draftsman, 13, and senior electrical engineer (radio), 1.

Housing caretaker lists for groups 1, 2 and 3, originally scheduled to come out Wednesday, were deferred.

The promotionals, with the

number of eligibles for each, are: assistant building custodian, Health Department, 4; building custodian, general list, 10; building custodian, departmentals: Public Works, 4; Health, 2, and Welfare, 4.

Assistant building custodian, general list, 10; assistant building

custodian, Community College of Applied Arts and Sciences, 1; foreman elevator mechanic, Housing, 7; transit lieutenant, Transit Authority, 37, and civil engineer (highway traffic), Traffic, 5.

The official lists may be inspected at The Leader office from

Wednesday, Feb. 15, through Wednesday, Feb. 22. The Leader is at 97 Duane St., two blocks north of City Hall, just west of Broadway.

**FREE BOOKLET** by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

### GROUP BUYING PLAN FOR YOUR FLOWER BULBS



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**OUR 63rd YEAR**

### LEGAL NOTICE

EVANS, HENRY.—P 1925, 1924.—CITATION—THE PEOPLE OF THE STATE OF NEW YORK By the Grace of God, Free and Independent, TO: AGNES N. MAHON (widow in said will as A. N. Mahon); JOHN KENNEDY ROBERTS, as an Executor of the will of Pearl K. Roberts, deceased; WELLS FARGO BANK, as Executor of the will of Robert F. Lopez, deceased; WELLS FARGO BANK, as Trustee under the will of Robert F. Lopez, deceased; for Winifred A. Leonardini; WINIFRED A. LEONARDINI; NOEL DAVIS; ARABELLA SCHWERTIN LIEB; FANNY SHIBBLS; HETTIE BAUER; AGNES HOKINS; VIRGINIA BRAGG TYSON; FLORENCE W. LOCKETT; SALLIE JOAN LOCKETT HENRY; SHIRLEY LOCKETT AINSWORTH; UNIVERSITY OF TENNESSEE; LEIGH MEMORIAL HOSPITAL, INC.; THE AMERICAN NATIONAL RED CROSS; FATHER FLANAGAN'S BOYS' HOME; TRUSTEES OF HAMPTON INSTITUTE; TRUSKER INSTITUTE; THE PINEY WOODS COUNTRY LIFE SCHOOL; HENRY E. GRAY, as Executor of the will of Edward W. T. Gray; CORA L. GRAY, as an Executor of the will of Edward W. T. Gray; ROSA GRAY GARRETT COLLINS, as Executrix of the will of William F. Gray; NELSON C. MUNGER, as Executor of the will of Blanche G. Munger; HOUSTON BANK & TRUST COMPANY, as Trustee under a Declaration of Trust dated March 25, 1928, made by Blanche G. Munger; NELSON C. MUNGER; ROSALIE M. GRANT; CARL W. SCHUMACHER, as Administrator with the will annexed of the Estate of Jeanne B. Schumacher, deceased; HENRIETTA M. ADLOR; CHARLES H. ADLOR; FLORENCE H. RAKER, as an Executor of the will of Siegfried J. Nison (named in decedent's will as Dr. S. J. Nison); CARIN NELSON; FLORENCE H. RAKER; ELIZABETH MORNER GLEISTEIN, also known as Glezstein; DR. EDWARD SHURTMAN, also known as Schortman; WARREN RAKER; WENDY JANE RAKER, as infant under the age of 14 years; CARYN ELIZABETH RAKER, an infant under the age of 14 years; FLORENCE H. RAKER, as guardian of the person and property of Wendy Jane Raker, an infant under the age of 14 years; FLORENCE H. RAKER, as guardian of the person and property of Caryn Elizabeth Raker, an infant under the age of 14 years; HINDMAN SETTLEMENT SCHOOL, INCORPORATED; being persons interested as beneficiaries, remaindermen or otherwise in the trusts for the benefit of Pearl K. Roberts and Agnes N. Mahon, under the will of Henry Evans, deceased, who at the time of his death was a resident of the County and State of New York. SEND GREETING: Upon the petition of THE HANOVER BANK, a domestic banking corporation having its principal office and place of business at No. 50 Broadway, New York, New York, as surviving Trustee under the last will and testament of Henry Evans, deceased and WATSON WASHBURN, residing at No. 131 East 51st Street, New York, New York, and THE CHASE MANHATTAN BANK, a domestic corporation having its principal office and place of business at No. 15 Pine Street, New York, New York, as Executors of the last will and testament of Carl J. Schmidlapp, deceased co-Trustee under said will.

You and each of you are hereby cited to show cause before the Surrogate's Court of the County of New York to be heard at the Hall of Records in the County of New York on the 21st day of March, 1961, at 10:30 o'clock in the forenoon of that day, why the accounts of proceedings of said THE HANOVER BANK as surviving Trustee and WATSON WASHBURN and THE CHASE MANHATTAN BANK as Executors of the last will and testament of Carl J. Schmidlapp, deceased co-Trustee of the trust for the benefit of Pearl K. Roberts and Agnes N. Mahon, shall not be judicially settled and allowed.

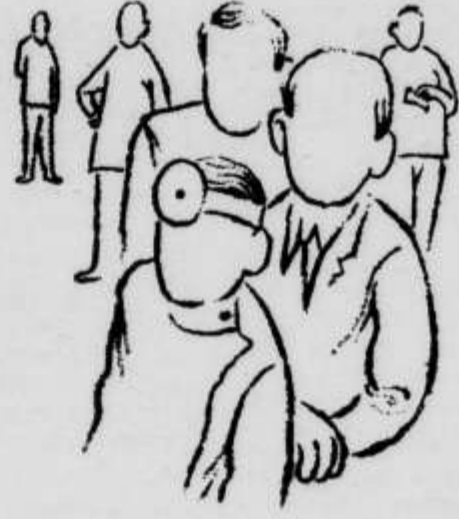
IN WITNESS WHEREOF, we have caused the seal of the Surrogate's Court of said County of New York to be hereunto affixed.

WITNESS HONORABLE S. SAMUEL DI PALCO, a Surrogate of our said County at the County of New York this 3rd day of February in the year of our Lord, One Thousand Nine Hundred and Sixty-one.

s/ PHILIP A. DONAHUE,  
 Clerk of the Surrogate's Court.



## How Can I Know?



"Free choice of doctor" is a much-used—and much-abused—term. In health insurance it can mean very different things. It can mean the right to choose a physician blindly—or the right to choose intelligently.

Everyone will concede that choosing a doctor is considerably more important than selecting a washing machine or a vacation resort. Nevertheless, for many people the casual recommendation of a friend or neighbor is all too often the determining factor.

In H.I.P. your choice of physician is safeguarded. It is the only health plan in the New York area which maintains professional standards for all its affiliated physicians — family doctors as well as specialists.

Every doctor practicing in an H.I.P. medical group has been approved by a medical board of eighteen physicians distinguished in their profession. . . . And each doctor gives only the kind of service for which he has been professionally trained.

### GROUP Medical Practice means GOOD Medical Practice



in the  
**HEALTH INSURANCE PLAN OF GREATER NEW YORK**  
 625 MADISON AVENUE, NEW YORK 22, N. Y. • Plaza 4-1144

Pass Your copy of The Leader on to a Non-member

## Where to Apply For Public Jobs

The following directions tell where to apply for public jobs and how to reach destinations in New York City on the transit system.

**NEW YORK CITY**—The Applications Section of the New York City Department of Personnel is located at 96 Duane St., New York 7, N.Y. (Manhattan). It is two blocks north of City Hall, just west of Broadway, across from The Leader Office.

Hours are 9 A.M. to 4 P.M. closed Saturdays except to answer inquiries from 9 to 12 A.M. Telephone COrtland 7-8880.

Mailed requests for application blanks must include a stamped self-addressed business-size envelope. Mailed application forms must be sent to the Personnel Department, including the specified filing fee in the form of a check or money-order, at least five days before the closing date for filing applications. This is to allow time for handling and for the Department to contact the applicant in case his application is incomplete.

The Applications Section of the Personnel Department is near the Chambers Street stop of the main subway lines that go through the area. These are the IRT 7th Avenue Line and the IND 8th Avenue Line. The IRT Lexington Avenue Line stop to use is the Brooklyn Bridge stop and the BMT Brighton Local's stop is City Hall. All these are but a few blocks from the Personnel Department.

**STATE** — First floor at 270 Broadway, New York 7, N. Y. corner of Chambers St., telephone BAclay 7-1616; Governor Alfred E. Smith State Office Building and The State Campus, Albany; State Office Building, Buffalo; Room 400 at 155 West Main Street, Rochester (Wednesdays only); and 141 James St., Syracuse (first and third Tuesdays of each month).

Any of these addresses may be used for jobs with the State. The State's New York City Office is two blocks south of Broadway from the City Personnel Department's Broadway entrance, so the same transportation instructions apply. Mailed applications need not include return envelopes.

Candidates may obtain applications for State jobs from local offices of the New York State Employment Service.

**FEDERAL** — Second U.S. Civil Service Region Office, News Building 220 East 42d Street (at 2d Ave.), New York 17, N. Y., just west of the United Nations building. Take the IRT Lexington Ave. line to Grand Central and walk two blocks east, or take the shuttle from Times Square to Grand Central or the IRT Queens-Flushing train from any point on the line to the Grand Central stop.

Hours are 8:30 A.M. to 5 P.M. Monday through Friday. Telephone number is YU 6-2626.

Applications are also obtainable at main post offices, except the New York N. Y., Post Office. Boards of examiners at the particular installations offering the tests also may be applied to for further information and application forms. No return envelopes are required with named requests for application forms.

## Federal File Clerk Jobs Pay From \$67.50 With No Experience Needed

Filing for the U. S. Civil Service Commission's test for file clerk is on an open-continuous basis. Applicants do not have to meet any education or experience requirements. These jobs have a starting salary of \$67.70 a week. The majority of vacancies are now in the Payment Center of the Social Security Administration.

Candidates must be 18 at the time the application is filed. There is no maximum age limit. Men only are wanted for jobs in the Payment Center. Positions in other agencies can be filled from this examination. Several hundred file clerk positions will probably be filled during the year.

All candidates must take a written examination which is designed to test the candidate's aptitude for learning and adjusting to the duties of the position.

To file applications, candidates

should get card form 500-AB from the main post offices in Brooklyn, Flushing, Jamaica, Long Island City, Far Rockaway, and Staten Island. Forms can also be obtained from the Director, Second U.S. Civil Service Region, 220 E. 42nd St., New York 17, N. Y. or the Board of U.S. Civil Service Examiners, Payment Center, Social Security Administration, 250 Hudson St., New York 13, N. Y.

The list of eligibles established under announcement No. 2-1 (1960) will still remain eligible for appointment.

### GET YOUR HIGH SCHOOL DIPLOMA IN WEEKS

Earn your New York State High School Equivalency Diploma. This course takes only a few weeks and you are prepared for a High School diploma that is the legal equivalent of 4 years of High School required for Civil Service exams.

**ROBERTS SCHOOL**  
517 W. 57th St., New York 19  
PLaza 7-0300

Please send me FREE information.

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Ph. \_\_\_\_\_ HSL

### Honor Mrs. Scott

The Onondaga chapter of the Civil Service Employees Association honored Mrs. Norma K. Scott on her retirement as secretary of the Examining Board of Plumbers of Syracuse with a dinner and gifts.

The Chapter held a Christmas party December 13th at which they enjoyed the entertainment presented by Bea Solomon.

Sympathy is extended to Virginians, Syracuse Department of Finance on the death of her mother.

## Your travel money travels farther at these Sheraton Hotels



**IN ALBANY:**  
SHERATON-TEN EYCK\*  
\$7.00 SINGLE \$11.00 DOUBLE



**IN BINGHAMTON:**  
SHERATON INN  
\$7.00 SINGLE \$10.00 DOUBLE



**IN SYRACUSE:** \$6.85 SINGLE \$9.85 DOUBLE  
SHERATON-SYRACUSE INN

**Special bonus for Civil Service personnel:** low, low rates at these superb Sheraton Hotels. Doesn't matter whether you're traveling for business or pleasure — you get your room at our special Civil Service rates. More good news: free parking, free radio, free TV. For reservations call your nearest Sheraton Hotel or Reservation office.  
\*Home of "The Living Room." Exclusive for State and Federal employees. Limousine fare from airport reimbursed by hotel.

**TREAT Golden Brown POTATO CHIPS**  
TASTE THE WONDERFUL DIFFERENCE!

## City Housing Sgt. Promotion Exam To Close Feb. 21

The deadline for filing applications for New York City's promotion test to the title of housing officer sergeant is Feb. 21. The salary for these jobs ranges from \$6,686 to \$6,895 a year.

This test is open only to members of the New York City Housing Authority who have been employed in the title of housing officer for six months prior to May 6.

The written test is scheduled

for May 6. The written test will count for one half of the total grade; the other half will be made up of performance and seniority.

Applications can be obtained at the Department of Personnel, 96 Duane St., New York 7, N. Y., until Feb. 21. Mail requests for applications will be honored only if they are accompanied a stamped, self-addressed envelope.

### HAVE YOU SEEN THE NEW "LIVING ROOM" in the



**SHERATON-TEN EYCK HOTEL**

STANLEY E. COX, Gen. Mgr.

\*ALBANY'S FAVORITE AMONG NEW YORK STATE EMPLOYEES

\$7.00 SINGLE INCLUDES FREE PARKING

### WEEK-DAY WORSHIP

Westminster Presbyterian Church  
262 State Street, Albany, N. Y.

MONDAY THROUGH FRIDAY  
8:05 — 8:20 A.M. & 12:10 — 12:25 P.M.

ALL ARE WELCOME TO THESE DEVOTIONAL SERVICES

### SPECIAL RATES for Civil Service Employees



**Hotel Wellington**

DRIVE-IN GARAGE AIR CONDITIONING • TV

No parking problems at Albany's largest hotel... with Albany's only drive-in garage. You'll like the comfort and convenience, too! Family rates. Cocktail lounge.

136 STATE STREET OPPOSITE STATE CAPITOL  
See your friendly travel agent.

SPECIAL WEEKLY RATES FOR EXTENDED STAYS

### S & S BUS SERVICE, INC.

Albany HE 4-6727 — HO 2-3851  
Troy ARsenal 3-0680

New York City, Shopping and theatre tours. Leaving Troy at 7:30 A.M. and Albany Plaza at 8 A.M. Transportation \$6.00 Write for Schedule



### BROWN'S

Piano & Organ Mart.  
Albany HE 8-8552  
Schen. FR 7-3535  
TRI-CITY'S LARGEST SELECTION — SAVE

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WHERE DINING IS A DELIGHT

COLD BUFFETS, \$2 UP  
FULL COURSE DINNERS, \$2.50 UP  
ACCOMMODATIONS FOR ALL TYPES OF MEETINGS AND PARTIES, INCLUDING OUR COTILLON ROOM, SEATING 200 COMFORTABLY.

LUNCHEON DAILY IN THE OAK ROOM — 90c UP 12 TO 2:30

— FREE PARKING IN REAR —  
1060 MADISON AVE. ALBANY  
Phone IV 2-7864 or IV 2-9881

### In Time of Need, Call M. W. Tebbutt's Sons

176 State Albany HO 3-2179  
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Albany 420 N. Wood Delmar HE 9-2212  
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Over 110 Years of Distinguished Funeral Service

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Mail & Phone Orders Filled

MAYFLOWER - ROYAL COURT APARTMENTS -- Furnished, Unfurnished, and Rooms. Phone HE 4-1994 (Albany).



From GENERAL ELECTRIC—Automatic Cooking at Thrifty Prices!



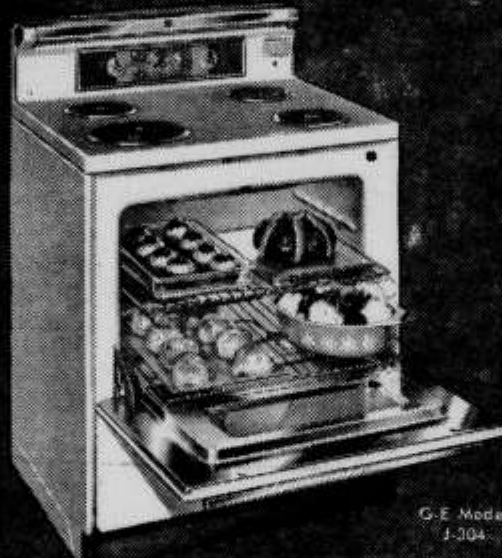
# GOLDEN VALUE Automatic ELECTRIC RANGES

## Take Your Choice!



G-E Model J-300

**THIS**



G-E Model J-304

**OR THIS**



G-E Model J-416

**OR THIS**

Leader Value! 1960 30"  
**ELECTRIC RANGE**  
with 23" Master Oven—  
Amazingly Low-Priced!

Only **\$149** As Little As **\$135**  
A WEEK  
After Small  
Down Payment

Up to 3 Years to Pay!

Newest "Spacemaker" range—big master oven with removable door, 4 Calrod® surface units. Fingertip pushbutton controls, no-drip cooktop, focused-heat broiler and other features. Mix-or-match colors.

Cook Automatically on Top of this  
**SENSI-TEMP® RANGE**  
Controls Any Temperature You Dial—  
Makes ALL Pans Automatic!

Only **269<sup>95</sup>** As Little As **\$203**  
A WEEK  
After Small  
Down Payment

Up to 3 Years to Pay!

Automatic Sensi-Temp Unit ends pot-watching! Other features include 23" master oven with big window, removable oven door, automatic oven timer, focused-heat broiler, pushbutton controls, no-drip cooktop. Mix-or-match colors.

Pushbutton, Automatic  
**2-OVEN RANGE**  
with Oven Timer  
and Focused-Heat Broiler!

Only **299<sup>95</sup>** As Little As **\$225**  
After Small  
Down Payment

Up to 3 Years to Pay!

A deluxe range with loads of automatic features—including pushbutton controls and timed appliance outlet. The two automatic ovens have removable doors. Big window in master oven. Mix-or-match colors.

**Full-Year Service At No Extra Cost**  
by G-E Factory Experts



New General Electric "Protected Purchase" Plan  
NO DOWN PAYMENT—WITH TRADE! NO PAYMENTS—FOR THREE MONTHS!  
POSTPONE PAYMENTS—IF UNABLE TO WORK! (BASED ON G.E.C.C. TERMS)

Buy at the Store  
with this Sign on the Door



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616 THIRD AVENUE AT 40TH STREET, NEW YORK CITY

CALL MU. 3-3616 FOR YOUR LOW, LOW PRICE

Manhattan State Mental Hygiene Group Sets 4th Annual Dance

The United Mental Hygiene Employees Association of Manhattan State Hospital will hold its Fourth Annual Dance from 11 p.m. to 4 a.m. Friday, Feb. 17, in the Embassy Ball Room, 421 East 161st St., Bronx.

Admission in advance is \$1.75 per person, or \$2 at the door. Tables for four are \$4, and for six, \$6.

Contact A. Royals, AD 4-4911; or another member of the dance committee for reservations.

Farms - Ulster County

Large List of County Prop. Acreage & Bldg. lots from \$500. Martha Lowe, Shandaken, N.Y.

Bronx

YOU QUALITY - \$1,600 dn. 1-Fam. brick - 4 beds, 2 baths, 50 playrm. ex. KING DAVID HOMES, Castel Hill Av. & Lacombe, Br. TA. 3 6051.

Bronx

Unfurnished Apt.

NEW-1 rm apt (Integ) Gar. \$130.00 mo on all conveniences, 3022 Gunther Ave. (10th Hill Rd Bus-N15 to last stop). TU 2-2222.

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BRONX THRUWAY VILLAGE

A BIVONA BUY IS A BETTER BUY 2 FAMILY BRICK • 2 CAR GARAGE • BASEMENT

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Low Down Payment Cheaper Than Rent

MODEL:

3022 GUNTHER AVE. OFF ADEE AVE., BK.

Open every day including Sat., Sun., Noon to Dusk

DIR: BY CAR: EAST ON GUNHILL RD. TO ARNOW AVE. (1 BLOCK PAST EASTCHESTER RD. TRAFFIC LIGHT) LEFT AT ARNOW AVE. (POST OFFICE) TO GUNTHER AVE., LEFT ON GUNTHER TO MODEL. BY SUBWAY: 7TH AVE. BYRRE AVE. LINE TO GUNHILL RD., WALK RIGHT TO ADEE AVE., LEFT ON ADEE TO GUNTHER AND MODEL.

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

TEST AND LIST PROGRESS - N.Y.C.

Table with columns: Title, Latest Progress, Last No. Certified. Lists various job titles and their certification dates and numbers.

Table with columns: Title, Latest Progress, Last No. Certified. Continuation of the certification list from the previous table.

Shoppers Service Guide

Help Wanted: PART TIME salesmen Holland products. Contact Box No. 352, c/o The Leader, 97 Duane St., N.Y.C.

MEN: SELL THRU QUALIFIED PRE-ARRANGED APPOINTMENTS! 4 to 8 HOURS DAILY. We are interested in 2 men with sales exp. who do not wish to waste time in canvassing...

PART TIME intelligent men and women needed to follow up leads and sell mutual funds, high commission—other benefits. Investors Planning Service, RA. 2-1810.

Help Wanted - Male: GUARDS—Part-Time. Must have pistol permit. Retired police officers, preferred. Inquire Veteran Detective Bureau, Inc., 4197 Park Ave. Rd. 06, 11 AM to 7 PM.

Help Wanted - Male & Female: MEN-WOMEN—Part time. Can you use \$100-\$300 per month extra? Work 15 hrs. per wk. Access Field Parc., Call 4-5 PM, TR 3-2210.

CAFETERIA CHAIN, part time, \$1.00 an hour, pick hours, 7 a.m. to 5 p.m. Apply Mon-Fri., 9 a.m.-2 p.m. INDUSTRIAL FRESHWAY CORP., 36-14 36thway St., Long Island City.

FOR SALE

TELETYPE MACHINES: South 317 50, Underwood-322 50, others. Pearl Bros. 410 South W. TR 3-3024

UNIFORMS: GET YOUR uniforms from WHITE HART UNIFORM SHOP, 700 1st Ave. & 3rd St. N.Y.C. or call 510 MO. 3-2244.

CATERING: SOMETHING NEW IN CATERING. CALL TO-DAY: CY 8-0907 UTILITIES

Appliance Services: Sales & Service: color refrigerators, Wash. Machines, combo units. Guaranteed TRACY REFRIGERATION—CY 8-9000. 240 E 140 St & 120th Castle Hill Av. Br. TRACY REFRIGERATION CORP.

LISTEN with a STETHOSCOPE: 100% U.S.A. MADE. Not a toy. Genuine M.D. model. Thousands new in use by doctors, nurses, breeders, farmers, mechanics, T.V.ers. Every home, office, shop, factory, should have one or more. Ford model, indestructible... \$3.90 p.p. Swiss type, sensitive... \$4.50 p.p. Scientific & Lab Apparatus. HARRY ROSS 61-E Rade St. N.Y. 1, N.Y.

Musical Instruction

ACCORDION CLASS—75c GUITAR CLASS—75c. Boys, Girls — Accordions & Guitars. Reeded, Castle Hill Ave. Subway Sta. — Y.M.C.A., 3244 Washington Ave. — JE. 9-1079

TRAINS! The World's Largest Display of Sets at Huge Discounts. Trade Your Old Trains For New — Sick Trains Made Well — TRAIN TOWN - 103 Duane St. (near City Hall) Digby 9-0044

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# REAL



# ESTATE VALUES

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Detached 60x130, features 3 bedrooms, full basement, oil heat. Many extras. This 8 year old home is in mint condition. Must be sold this week. DON'T WAIT. BRING DEPOSIT.

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**G.I. \$50 & DISCHARGE**

Large, 2 family home, centrally located in suburban Roosevelt, spacious apts, fantastic income, full basement, oil heat, nice grounds. Special deal for Veterans. ONLY \$11,490.

**LIVE RENT FREE**

**277 NASSAU ROAD ROOSEVELT**  
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Detached, bungalow, 4 spacious rooms, all on one floor, modern kitchen and bath, garage, full basement, loads of extras included. Only \$500 on contract. \$96.72 to bank.

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**SPECIAL OFFER! \$11,000**

Detached, 8 room home, vacant for possession on title, tremendous rooms, modern bath and science kitchen, full basement, garage, oversized plot, all extras included. Only \$350 Down.

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ALL 4 OFFICES OPEN 7 DAYS A WEEK  
FROM 9:30 A.M. TO 8:30 P.M.

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### VACANT — MOVE RIGHT IN

6 ROOMS, 2 baths, finished basement, garage, oil heat. CALL AT ONCE!

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### WALK TO SUBWAY

### NO CASH DOWN GI's

DETACHED, 9 rooms, 2 tiled baths, all new plumbing, new oil burner, garage, near everything, all conveniences. Many extras. Call to see this today!

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CALL FOR APPT. Open 7 days a week  
Till 8 P.M.

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170-03 Hillside Ave., Next door to Sears-Roebuck,  
Ind. "E" or "F" train to  
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-: FREE PARKING :-  
**AX 1-5262**

### TWO FAMILY

**\$12,500**  
**GI'S NO CASH**

- Live Rent Free
- 2 Large Separate Apts.
- Oil Heat
- Easy Transportation & Shopping
- Nice Jamaica Neighborhood

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OPEN 7 DAYS A WEEK

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A NEW YEAR RESOLUTION  
YOUR HOME IN 1961

**\$800 DOWN**

**ST. ALBANS**

7 rooms, stucco Colonial, finished basement with bar, garage, oil, 40 x 100, corner patio, modern.

**Asking \$17,900**  
**\$24 Wkly**

**HOLLIS**

6 room brick, garage, finished basement, oil, modern throughout.

**Asking \$15,900**  
**\$21 Wkly**

**HOLLIS**

2 family brick, 6 and 6, 2 car garage, many extras.

**Asking \$23,500**  
**\$20 Wkly**

**Belford D. Harty Jr.**  
192-05 LINDEN BLVD.  
ST. ALBANS  
Fieldstone 1-1950

INTEGRATED

## BAISLEY PARK \$9,500

# NO CASH GI

## \$300 ALL OTHERS

This 2 1/2 room home is ideal for the budget minded family gas heat, finished basement, \$64 monthly pays mortgage. Ask for B-244.

\*\* Plus Many Other Homes From \$9,000 & Up

## E-S-S-E-X

143-01 HILLSIDE AVE. JAMAICA  
**AX 7-7900**

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## 3 CONVENIENT OFFICES AT HEMPSTEAD & VICINITY

### YOUR SERVICE STOP PAYING RENT!

"HOMES TO FIT YOUR POCKET"

**MUST SEE TO BELIEVE**

RANCH CAPE, 7 1/2 rooms, garage, fenced plot, 60x120, finished basement, patio, fireplace. Exclusive with us. Only \$500 on contract.

HEMPSTEAD VICINITY

**EXTRA SPECIAL FOR G.I.**

BUNGALOW, 5 rooms, 75x100, oil heat, basement, near everything, good neighborhood. \$11,500. Won't last. \$200 down.

HEMPSTEAD VICINITY

**ATTRACTIVE! LIKE NEW!**

CAPE, 5 rooms, garage, fenced plot, full basement, completely modern, oil heat. Hurry - \$500 on contract.

HEMPSTEAD VICINITY

**SPACIOUS — ATTRACTIVE**

COLONIAL, 1 family, 7 rooms, 4 bedroom, enclosed porch, 2 car garage, 60x100 fenced, attic space, good area. \$750 down.

HEMPSTEAD VICINITY

We have a selection of some of the finest homes in Hempstead and vicinity in 1 and 2 family. Ranches, Cape Cods, Colonials from \$350 up.

**\$10 Deposit Holds Any House**

## FHA or GI

# LIST REALTY CORP.

OPEN 7 DAYS A WEEK

14 SOUTH FRANKLIN STREET HEMPSTEAD, L. I.  
**IV 9-8814 - 8815**

Directions: Take Southern State Parkway Exit 19, Peninsula Boulevard under the bridge to South Franklin Street.

135-30 ROCKAWAY BLVD., SO. OZONE PARK  
JA 9-51000  
160-13 HILLSIDE AVE., JAMAICA

OL 7-3838OL 7-1034

## 2 GOOD BUYS

**ST. ALBANS**

DETACHED, 2 family, 65x100 plot, 1st floor, 4 1/2 rooms, mirrored wall living room, wood burning fireplace, custom built kitchen, 2nd floor, 4 rooms, screens and storms throughout.

**\$22,500**

**HOLLIS**

SOLID BRICK, 1 family, A1 condition, 1 1/2 baths, screens storms, venetians, wall-to-wall carpeting. Custom made radiator covers, oil heat, garage, ultra modern kitchen, built-in wall oven.

**\$17,900**

Other 1 & 2 Family Homes

**HAZEL B. GRAY**  
168-33 LIBERTY AVE. JAMAICA  
**AX 1-5858 - 9**

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**REDUCED TO**

## RANCH GOING FAST \$13,990

# \$1,790 Down To All

This excellent Rancher, ready for immediate occupancy has 3 master bedrooms, formica lined kitchen with wall oven, wood paneled living room, ceramic tile bath. Only 2 left!

**DIAL** **MY 1-8082**  
**TU 4-8210**  
Call Collect

1197 Sunrise Highway, Copiague

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**HOLLIS**  
\$14,500  
**\$500 DOWN**

STUCCO, 3 1/2 lovely rooms, mod. kitchen and bath, absolutely immaculate. Many extras including aluminum screens, storms, Venetian blinds & refrigerator.

**COLONIAL**  
8 ROOMS  
**\$790 DOWN**

COMPLETELY detached, 4 bedrooms upstairs, garage, excellent condition, extras galore, \$98.77 monthly payments. Must be seen to be appreciated. First deposit holds house.

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**Reappointed to Council**

ALBANY, Feb. 13—Thomas V. Tozzi of New York City has been reappointed to the Council of the State University's Maritime College at Fort Schuyler for a term ending July 1, 1968.

**LEGAL NOTICE**

WIGHAM, REGINALD E.—In pursuance of an Order of Hon. Joseph A. Cox, Surrogate of the County of New York, NOTICE is hereby given to all persons having claims against Reginald E. Wigham, late of the County of New York, deceased, to present the same with vouchers thereof, to the subscriber at his place of transacting business at the office of Harry Krieger and Philip Krieger, Esqs. his attorneys, at 20 East First Street, Mount Vernon, New York, on or before the 15th day of July 1961. Dated, Mount Vernon, N. Y. the 27th day of December 1960.

Reginald Eastman Wigham, Executor.  
HARRY KRIEGER and PHILIP KRIEGER, Attorneys for Executor, No. 20 East First Street, Mount Vernon, N. Y.

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**City Engineering Aide Test Closes Feb. 21; \$3,500**

New York City's test for engineering aides will close Feb. 21. These jobs pay \$3,500 a year to start and reach a maximum of \$4,580. There are annual increments and a longevity increment of \$180 each. The written test will be held May 19.

Candidates for this exam should have a high school diploma and one year of experience or graduation from a technical high school for which an admission examination is required. Completion of a one year college course in engineering or a related subject may be substituted for the requirements stated above.

The Applications Section of the Department of Personnel, 96 Duane St., New York 7, N. Y., will issue and receive applications up to Feb. 21.

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**LEGAL NOTICE**

HORST, PAUL R. G.—CITATION.—File No. P 1150-1960.—THE PEOPLE OF THE STATE OF NEW YORK, BY THE GRACE OF GOD FREE AND INDEPENDENT, TO: EVA ADAM HORST, ROBERT P. K. HORST, individually and as executor of the Last Will and Testament of Paul R. G. Horst, deceased, CLEMENS L. HORST, JR., JOAN HORST ROUTH, PEGGY HORST COX, PAUL G. HORST, 2nd, JULIE HORST, ELSE B. HORST, CLEMENS L. HORST, 3rd, NANCY HORST, KATHRYN HORST, RICHARD ROUTH, KIM ROUTH, MARK ROUTH, DEBORAH-ANN ROUTH, DAVID E. COX, JR., ROBERT P. COX, TIMOTHY COX, HARRY M. WIGGINS, as trustees of the trust created in and by the Last Will and Testament of Paul R. G. Horst, deceased, IRVING TRUST COMPANY, being the persons interested as creditors, legatees, devisees, beneficiaries, distributees, or otherwise in the estate of Paul R. G. Horst, deceased, who at the time of his death was a resident of No. 18 Crestmont Road, Montclair, in the County of Essex and State of New Jersey, SEND GREETING: Upon the petition of Harry M. Wiggins, residing at No. 2 Hewlett Lane, Post Washington, New York, You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 19th day of March, 1961, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of Harry M. Wiggins, as executor of the Last Will and Testament of Paul R. G. Horst, deceased, should not be judicially settled, and why the executors of said Will should not set aside and reserve the sum of \$2,200,000.00 for United States estate taxes, the sum of \$450,000.00 for New Jersey inheritance and estate taxes, the sum of \$500,000.00 for possible New York estate taxes, and the sum of \$400,000.00 for executors' commissions and other administration expenses, making a total of \$3,550,000.00, said reserve to be accounted for on a subsequent accounting, and for such other and further relief as the Court may deem just and proper.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. WITNESS, HONORABLE (L. S.) S. SAMUEL DI FALCO, a Surrogate of our said county, at the County of New York, the 28th day of January, in the year of our Lord one thousand nine hundred and sixty-one.  
PHILIP A. DONAHUE, Clerk of the Surrogate's Court.

CITATION — File No. P4020, 1960 — The People of the State of New York, By the Grace of God Free and Independent, To DYER JUSTICE TAYLOR, ETHEL TRYON, GLADYS PALMER, CHARLES R. GRANT, MARGARET SMITH, JAMES SMITH, RITA SHADE FELDMAN, INGRID SCHLECHT, PAUL BUTLER, HENRY R. BOUCHER, ELIZABETH MORDECAI, CAROLYN ENGEL, NORMAN T. ENGEL.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on February 28, 1961, at 10:30 A.M., why a certain writing dated July 16, 1959, which has been offered for probate by JOHN L. LASKEY, residing at 4914 Sedgwick Street, N.W., Washington 16, D.C., and BANKERS TRUST COMPANY, having its principal office at 16 Wall Street, New York 15, New York, should not be probated as the last Will and Testament, relating to real and personal property, of FRANCES K. ENGEL, Deceased, who was at the time of her death a resident of 60 East 79th Street, in the County of New York, New York. Dated, Attested and Sealed, January 17, 1961.

HON. S. SAMUEL DI FALCO, Surrogate, New York County  
PHILIP A. DONAHUE, Clerk.

PINARD, ALICE.—CITATION.—File No. P 353N, 1960.—The People of the State of New York, By the Grace of God Free and Independent, to the heirs at law, next of kin and distributees of ALICE PINARD, Deceased, if living, and if any of them be dead, to their heirs at law, next of kin, distributees, legatees, executors, administrators, assignees and successors in interest whose names are unknown and cannot be ascertained after due diligence.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, New York, on February 24th, 1961, at 10:30 A.M., why a certain writing dated April 16th, 1957, which has been offered for probate by ROBERT L. LUNEBORG, residing at 100-32 75th Avenue, Forest Hills, New York, should not be probated as the last Will and Testament, relating to real and personal property, of ALICE PINARD, Deceased, who was at the time of her death a resident of 1484 Lexington Avenue, New York City, in the County of New York, New York. Dated, Attested and Sealed, January 12th, 1961.

HON. S. SAMUEL DI FALCO, Surrogate, New York County  
PHILIP A. DONAHUE, Clerk.

CITATION — File No. P2751, 1960 — The People of the State of New York, By the Grace of God Free and Independent, To the heirs at law, next of kin and distributees of FLORENCE LOUISE WARREN, also known as, FLORENCE WARREN, deceased, if living, and if any of them be dead to their heirs at law, next of kin, distributees, legatees, executors, administrators, assignees and successors in interest whose names are unknown and cannot be ascertained after due diligence.

YOU ARE HEREBY CITED TO SHOW CAUSE before the Surrogate's Court, New York County, at Room 504 in the Hall of Records in the County of New York, on March 2, 1961, at 10:30 A.M., why a certain writing dated August 9, 1956, which has been offered for probate by DELL MANNING, residing at 745 Riverside Drive, New York 32, N.Y., should not be probated as the last Will and Testament, relating to real and personal property, of FLORENCE LOUISE WARREN, Deceased, who was at the time of her death a resident of 801 Riverside Drive, in the County of New York, New York. Dated, Attested and Sealed, January 19, 1961.

HON. S. SAMUEL DI FALCO, Surrogate, New York County  
PHILIP A. DONAHUE, Clerk.

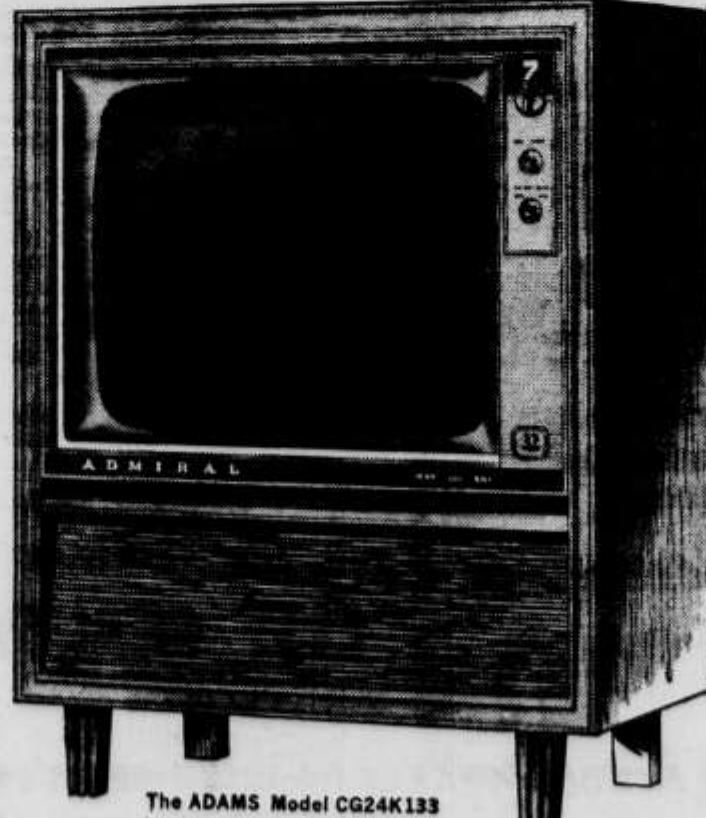
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# All CSEA Measures Now In Legislature; Salary Bill Tops 1961 Program

ALBANY, Feb. 13—As the final date for filing bills with the State Legislature came last week, the Civil Service Employees Association had completed its submission of measures to effectuate the entire 1961 Employees Association legislative program.

Topping the list of 60 items is the CSEA salary resolution, which calls for State employees to receive a three grade increase, additional increments and elimination of pay inequities.

Sponsors, print and introduction committees numbers and appropriate committees for each bill, as available at Leader press time, are presented below. Civil service employees are again reminded to seek the support of their local legislators for these measures.

Here is the status of CSEA legislation to date:

1. ASSOCIATION SALARY INCREASE. Senate—Hatfield. Assembly—Wilcox.
2. 10 PER CENT PREMIUM PAY FOR EVENING AND NIGHT WORK. Senate—Hatfield, Intro. and Print. 909, Civil Service. Assembly—Feinberg, Intro. and Print 972, Ways and Means.
3. TIME AND ONE HALF FOR OVERTIME. Senate—Gordon, Intro. and Print 810, Civil Service. Assembly—Wilcox, Intro. and Print 1036, Ways and Means.
4. YEAR ROUND STATE LABORERS—ANNUAL PAY BASIS WITH INCREMENTS. Senate—Gordon. Assembly—Huntington.

## Victory Seen For Parole Officers

(Continued from Page 1)

court. If a jury trial should occur, he held that Mr. Weisz' contentions would "ultimately prevail."

In his written opinion, Judge Elsworth said:

"The papers submitted show that a problem of administration exists and the court agrees with the observation of petitioner that it is regrettable that he is compelled to seek the aid of the court to induce the State to comply with statutory provisions.

"It is the view of the court that a strong possibility exists that the petitioner will ultimately prevail."

Judge Elsworth advised the State to settle the claim out of court.

### Increase Called Insufficient

Incidentally, the short staffing of the Division of Parole, major cause of the overtime condition, was recognized to some degree by Gov. Rockefeller in his Feb. 1 budget message to the Legislature when he said:

"... in an effort to strengthen further the parole system, I am recommending an increase of \$219,000 which will provide for more effective supervision of parolees through additional staff for this purpose. It will also permit expanded staff services to aid the parole officer in his work and to contribute to a modern, comprehensive parole system."

The proposed appropriation drew no enthusiasm from parole officers, however. In answer to Leader inquiries among Parole Division employees, the consensus was that "the amount will neither be sufficient to pay our overtime claim or nor to add enough personnel to cut down overtime work."

5. PAY SCALES—LABORERS AND MECHANICS—ADJUSTMENT TO RATES ESTABLISHED BY LABOR DEPT. Assembly—Hanks.

6. WITHHOLD STATE AID FOR SALARIES OF COUNTY WELFARE DEPT. EMPLOYEES WHERE NOT EQUAL TO STATE SALARIES. Senate—Hatfield, Intro. and Print 548. Assembly—Wilcox, Intro. and Print 1716.

7. SALARY SCHEDULES—SCHOOL DISTRICTS. Senate—Van Lare, Intro. and Print 918. Assembly—Wilcox, Intro. and Print 1037, Ways and Means.

8. SALARY SCHEDULES—POLITICAL SUBDIVISIONS. Senate—Hatfield, Intro. and Print 908. Assembly—Drumm, Intro. 2101.

9. REPORT TO LEGISLATURE BY DIRECTOR OF DIVISION OF CLASSIFICATION & COMPENSATION OF ANNUAL SALARY STUDY. Senate—Anderson. Assembly—Ostrander.

10. STATE POLICE—INCREASE SALARY TO LEVEL OF N. Y. CITY POLICE. Senate—Gordon, Intro. 1628, Print 1675. Assembly—Pomeroy, Intro. 2235, Print 2253.

11. MAKE PERMANENT STATE ASSUMPTION OF 5 PERCENTAGE POINT EMPLOYEE RETIREMENT COST WHICH TOOK EFFECT APRIL 1, 1960. Senate—Hughes. Assembly—Wilcox.

12. REOPENING OF 55-YEAR RETIREMENT PLAN. Senate—Speno, Assembly—Huntington.

13. VESTED RETIREMENT RIGHTS REDUCED TO AGE 55. Senate—Gordon, Assembly—McCloskey.

14. INCREASE ORDINARY DEATH BENEFIT. Senate—Rath, Intro. 1142, Print 1144. Assembly—Drumm, Intro. 1722, Print 1724.

15. DEATH BENEFIT FOR RETIRED MEMBERS. Senate—Hatfield, Intro. 1674, Print 1676. Assembly—Ganks, Intro. 1399, Print 1419.

16. \$5000 MINIMUM RETIREMENT ORDINARY DEATH BENEFIT AFTER SIX MONTHS' SERVICE. Senate—McEwen, Assembly—Pomeroy.

17. INCREASE PENSION PORTION OF RETIREMENT ALLOWANCE. Assembly—Wilcox.

18. DEATH BENEFIT - SEASONAL EMPLOYEES. Senate—Barrett, Assembly—Ostrander, Intro. 1731, Print 1715.

19. REMOVE THIRTY DAY WAITING PERIOD FOR EFFECTIVE DATE OF RETIREMENT. Senate—Van Lare, Intro. and Print 515, Civil Service. Assembly—Wilcox, Intro. 1735, Print 1715, Ways and Means.

20. OPTIONAL RETIREMENT AT HALF PAY, MINIMUM \$1800, AFTER 25 YEARS AT MINIMUM AGE 55. Senate—Gordon, Intro. 1139, Print 1141, Civil Service. Assembly—Pomeroy, Intro. 1135, Print 1737, Ways and Means.

21. 25-YEAR RETIREMENT-CORRECTION INSTITUTIONS. Senate—Hatfield, Intro. and Print 910.

22. 25-YEAR RETIREMENT AT HALF PAY FOR LONG ISLAND STATE PARK POLICE. Senate—Speno, Assembly—Huntington.

23. RETIREMENT CREDIT-VEVETERANS. Senate—Mitchell, Intro. 1161, Print 1165, Civil Service. Assembly—Wilcox, Intro. 1712,

Print 1714, Ways and Means.

24. RETIREMENT LOANS-INSURE FOR FULL AMOUNT AT ALL AGES. Senate—Speno, Intro. 1211, Print 1215, Civil Service. Assembly—Huntington, Intro. 1677, Print 1679, Ways and Means.

25. EXTEND DISABILITY RETIREMENT COVERAGE TO AGE 70. Senate—Mackell, Intro. and Print 866, Civil Service and Pensions. Assembly—Rice, Intro. 1917, Print 1923.

26. EMPLOYEE REPRESENTATION IN MANAGEMENT OF STATE RETIREMENT SYSTEM. Senate—Gordon, Assembly—Guy Marvin.

27. GUARANTEED HALF PAY RETIREMENT. Senate—Hatfield. Assembly—Wilcox.

28. CONSTRUCTIVE RETIREMENT. Assembly—Guy Marvin.

29. RETIREMENT AFTER 25 YEARS' SERVICE-STATE POLICE. Senate—Hatfield, Assembly—Drumm.

30. SUPPLEMENTAL PENSION ALLOWANCE FOR BENEFICIARIES. Assembly—Guy Marvin.

31. CLARIFICATION OR LIBERALIZATION OF DEFINITION OF "ACCIDENT" UNDER RETIREMENT ACT. Assembly—Wilcox.

32. 25-YEAR RETIREMENT-MENTAL HYGIENE. Senate—McEwen, Intro. 1798, Print 1862. Assembly—Huntington, Intro. 2537, Print 2568.

33. 35-HOUR WORK WEEK FOR ALL STATE EMPLOYEES. Senate—Rath, Intro. 1755, Print 1813. Assembly—Wilcox, Intro. 2602, Print 2663.

34. COMPARABLE WORK WEEK FOR STATE INSTITUTIONAL OFFICE EMPLOYEES. Assembly—Wilcox.

35. 40-HOUR WEEK FOR BARGE CANAL EMPLOYEES. Assembly—Wilcox.

36. PORTAL TO PORTAL PAY FOR WORKMEN'S COMPENSATION COVERAGE. Assembly—Wilcox.

37. PAYMENT OF SICK LEAVE BEYOND 150 DAYS. Senate—Hatfield, Intro. 1290, Print 1306, Civil Service & Pensions. Assembly—McCloskey, Intro. 2110, Print 2124.

38. TIME-AND-A-HALF FOR OVERTIME CREDIT ACCUMULATED AND VACATION NOT USED. Assembly—Wilcox.

39. SICK LEAVE CREDITS-RETIREMENT, SEPARATION, OR DEATH. Senate—Anderson, Intro. 1221, Print 1228, Civil Service & Pensions. Assembly—Ostrander, Intro. 2054, Print 2060.

40. ACCRUED VACATION-CASH PAYMENT. Senate—Speno, Intro. 1340, Print 1360. Assembly—McCloskey, Intro. 1841, Print 1844.

41. STATE PAY 100% HEALTH PLAN. Senate—Hatfield. Assembly—Van Duzef, Intro. and Print 1496.

42. UNIFORM ALLOWANCE-CORRECTION DEPARTMENT. Senate—J. G. Cooke, Intro. 1170, Print 1174, Penal Institutions.

43. UNIFORM AND SPECIAL EQUIPMENT ALLOWANCE. Senate—Dominick, Assembly—Barbiero.

44. PUBLIC EMPLOYEES-HARNESS RACING TRACKS. Senate—Rath, Intro. 1374, Print 1394. Assembly—Ostrander, Intro. 2055, Print 2061.

45. MOVING EXPENSES—EM-

# Oneonta Meets; Malson Speaks On Retirement

The Oneonta Chapter of the Civil Service Employees Association held its first meeting of the year recently, with president Joseph Mahany presiding. Sixty members attended the buffet supper which preceded the meeting held at Jerry's Restaurant, Oneonta, New York. Special thanks was given to co-chairwomen Mrs. Marguerite Waters and Mrs. Marion Birdsall, both of Homer Folks Tuberculosis Hospital who were in charge of the buffet supper.

The business portion of this meeting was held to a minimum by the president due to a guest speaker. After the reading of the minutes and the treasurer's report, a donation was voted to the March of Dimes. A report was also given that 108 members and guests of the Oneonta chapter

attended the annual Christmas Party held at the Goodyear Homestead on Saturday, Dec. 17, 1960. Chairman of this event was Mrs. Agnes Williams of the N.Y.S. Employment Office.

The meeting was then turned over to our guest speaker, Willard Malson of the New York State Retirement Bureau, Albany, New York. He explained the various aspects of the Retirement System, the way it functions and its benefits to all members. A question and answer period followed.

It was announced that the next monthly meeting of the Oneonta chapter would be held on February 21, 1961. Mrs. Alfred Friedman and Mrs. Vivian Hogan, both of the New York State Employment Office were named as co-chairmen to arrange for another buffet to precede the meeting.

EMPLOYEES TRANSFERRED OR PROMOTED. Senate—Hatfield, Intro. 1291, Print 1307, Finance. Assembly—Hanks, Intro. 1954, Print 1960.

46. LIMITATION ON TIME REQUIRED BY DIRECTOR OF CLASSIFICATION AND COMPENSATION AND BUDGET DIRECTOR TO ACT ON TITLE CLASSIFICATION AND SALARY REALLOCATION APPEALS. Senate—Van Lare, Intro. 1881, Print 1887, Assembly—Grover, Intro. 1313, Print 1329.

47. REASONS IN WRITING-BUDGET DIRECTOR VETO. Senate—Gordon, Intro. 1653, Print 2225.

48. TENURE FOR PER DIEM AND LABOR CLASS EMPLOYEE WITH 5 YEARS' SERVICE. Two parts—A & B. Assembly—(A) Huntington, (B) Wilcox.

49. COVER LONG ISLAND STATE POLICE UNDER MUNICIPAL POLICE TRAINING LAW. Assembly—Huntington.

50. UNIFORMED FORCE-CORRECTION DEPARTMENT ELIGIBILITY FOR PROMOTION EXAMS. Senate—Hatfield, Intro. 1292, Print 1308, Penal Institutions. Assembly—Van Duzer, Intro. 1991, Print 1997.

51. COUNTY OFFICES CLOSING-SATURDAYS, SUNDAYS, & HOLIDAYS & ESTABLISH UNIFORM WORK HOURS ON OTHER DAYS. Assembly—Wilcox.

52. SATURDAY CLOSING-TOWNS AND VILLAGES. Senate—Van Lare, Assembly—Armbruster.

53. AMEND CIVIL SERVICE LAW RELATING TO APPOINTMENTS, PROMOTIONS, REINSTATEMENTS AND TRANSFER OF EMPLOYEES OCCUPYING NON-ALLOCATED POSITIONS TO ALLOCATED POSITIONS. Senate—Wilcox, Assembly—Berkowitz.

54. INCREASED VACATION ALLOWANCE-MUNICIPAL POLICE. Senate—Jerry, Intro. and Print 234. Assembly—Armbruster, Intro. and Print 469.

55. STATE POLICE-40-HOUR WORK WEEK. Senate—Gordon, Intro. 1629, Print 1676. Assembly—Armbruster.

56. AIR NATIONAL GUARD-HEALTH INSURANCE. Senate—Brydges, Intro. 1527, Print 1568. Assembly—Armbruster.

57. PROTECTION AGAINST REMOVAL FOR NON-COMPETI-

TIVE EMPLOYEES AFTER COMPLETION OF PROBATIONARY PERIOD. Senate—Hatfield, Assembly—Wilcox.

58. HAZARDOUS PAY FOR EMPLOYEES OF TUBERCULOSIS HOSPITAL AND WARDS. Senate—McEwen, Intro. 1745, Print 1803. Assembly—Wilcox, Intro. 2383, Print 2413.

59. FREE TOLL RIGHTS-MANHATTAN STATE HOSPITAL. Senate—Mitchell, Intro. 1813.

60. HEALTH INSURANCE-POLITICAL SUBDIVISIONS PAY FULL COST. Senate—Van Lare, Assembly—Hanks.

## Warwick Elects Officers for 61

The Warwick Chapter of the Civil Service Employees Association held their annual meeting at 8:00 p.m. on Monday, Jan. 9. The main order of business was the election of officers for the coming year. The officers elected are as follows:

Roland Spencer, president; William Robertson and John Wolek as delegates.

Francis MacDonald was the installing officer and he clearly defined the duties and responsibilities of the officers elected to the Chapter and the C.S.E.A.

After the meeting a social hour with coffee was enjoyed by all present.

## Porter Named Provost

ALBANY, Feb. 13 — Dr. Harry W. Porter has been named provost of the State University. The former president of the College of Education at Fredonia will assist the president in developing and administering university policy in academic affairs.

## CSEA Group Life

(Continued from Page 1) for this low cost Group Life Insurance.

Where to Apply Applications and explanatory literature can be secured from any CSEA Chapter, or from CSEA Headquarters, 8 Elk Street, Albany, or its Branch Office at 11 Park Place, New York City.

This special opportunity applies to applications for the Group Life Insurance received at CSEA Headquarters, or Branch Office, during the month of February, 1961.

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- Patrolman \$4.00
- Patrolman Tests in All States \$4.00
- Personnel Examiner \$5.00
- Playground Director \$4.00
- Plumber \$4.00
- Policewoman \$4.00
- Postal Clerk Carrier \$3.00
- Postal Clerk in Charge \$4.00
- Foreman \$4.00
- Postmaster, 1st, 2nd & 3rd Class \$4.00
- Postmaster, 4th Class \$4.00
- Practice for Army Tests \$3.00
- Principal Clerk \$4.00
- Prison Guard \$3.00
- Probation Officer \$4.00
- Public Management & Admin. \$4.95
- Railroad Clerk \$3.00
- Railroad Porter \$3.00
- Real Estate Broker \$3.50
- Refrigeration License \$3.50
- Rural Mail Carrier \$3.00
- Safety Officer \$3.00
- School Clerk \$4.00
- Police Sergeant \$4.00
- Social Investigator \$4.00
- Social Supervisor \$4.00
- Social Worker \$4.00
- Senior Clerk NYS \$4.00
- Sr. Clk., Supervising Clerk NYC \$4.00
- State Trooper \$4.00
- Stationary Engineer & Fireman \$4.00
- Steno-Typist (NYS) \$3.00
- Steno Typist (GS 1-7) \$3.00
- Stenographer, Gr. 3-4 \$4.00
- Steno-Typist (Practical) \$1.50
- Stock Assistant \$3.00
- Storekeeper GS 1-7 \$4.00
- Structure Maintainer \$4.00
- Substitute Postal Transportation Clerk \$3.00
- Surface Line Op. \$4.00
- Tax Collector \$4.00
- Technical & Professional Asst. (State) \$4.00
- Telephone Operator \$3.00
- Thruway Toll Collector \$4.00
- Title Examiner \$4.00
- Transit Patrolman \$4.00
- Treasury Enforcement Agent \$4.00
- Vac. Spell and Grammar \$1.50
- War Service Scholarships \$3.00
- Uniformed Court Officer \$4.00

### Adam Chap. Now In Mental Hygiene

The first meeting has been held of the newly reorganized Chapter of Civil Service, formerly known as J. N. Adam Memorial Hospital Chapter, when the Institution was operated by the Department of Health as a Tuberculosis Hospital. The transfer to Mental Hygiene took place July 7, 1960.

The ballots were counted by Gertrude McCord and Erlon Babcock, and the following members were elected to office:

President, Wallace Mahoney; Vice President, Frances McNamara; Secretary, Phyllis Callor; Treasurer, Florence Moss; Delegate, Hazel Rothfuss; Alternate Delegate, Jean Marrano, and Sgt. at Arms, Leo Koch.

Mr. Mahoney took charge of the meeting and requested each department to select a member who would contact employees in his Department and have them select a member to serve on the Executive Council. The following persons agreed to contact their fellow employees for this purpose:

Maintenance, Merle Hardy; Engineering, Leo Koch; Grounds, Robert Gallaway; Dietary, Bernard Nowak; Nursing, Mary Hicks; Business Office, Josephine Caruana; Medical, Dr. Kent; Laundry, Florence Moss and Housekeeping, Jean Marrano.

The names of Department Representatives chosen to act on the Executive Council are to be given to Phyllis Callor, after which time the date for a General Meeting of the Chapter will be set.

A motion was made by Miss McCord and seconded by Dr. Kent that the meeting be adjourned to the Dining Room, where coffee and cookies would be served.

### Bingham Elected Troy President

New officers were elected at a recent meeting of the Troy City Chapter of the New York State Civil Service Employees Assn.

Lloyd E. Bingham supervisor of sanitary sewers of the City of Troy was elected president; Frederick K. Ryan superintendent of buildings vice president; Mrs. Rita Brunelle, secretary, in the Law Department; Mrs. Yolanda Horan, secretary in the Board of Contract and Supply, treasurer.

Det. Leo P. Barry of the Police Department and William Prinsky of the Sanitary Sewer department were elected delegates-at-large to the State civil service organization.

Captain John E. Pendergast of the Troy Fire Dept., outgoing president of the chapter, presided at the meeting. Among the guest were John H. Powers and Francis G. Casey, field representatives for the state organization.

### Comptroller Awards Bowling Trophies

ALBANY, Feb. 13 — Comptroller Arthur Levitt recently awarded trophies to the winning team for the first half of the 1960-1961 season of the State Comptroller's Bowling League.

The Comptroller's League, organized 25 years ago, is composed of eight 5-man teams. In the past the team has entered many State-wide tournaments and on April 16 members will journey to Syracuse to participate in the New York State Bowling Tournament.

At the ceremonies to receive their trophies were: Matthew Remmert, Social Security Unit, Captain; Thomas Talbot, Local

Assistance; Michael Giroux, aPy-rolls; Donald Malone, Mental Hygiene; and Paul Hughes, Municipal Affairs.

Horatio Bono, Land Claims Unit, is president of the League.

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# Promotions, Ward Staffing Chief Topics In Meeting Between Dr. Hoch, MHEA

ALBANY, Feb. 13. — Ward staffing, a promotion series for attendants and a training program for practical nurses were among the items discussed at a meeting of representatives of the Mental Hygiene Employees Association with Commissioner Paul H. Hoch on January 23.

Considerable discussion centered around a more adequate staffing pattern for the institution ward services. Dr. Hoch pointed out that efforts have been made to maintain an improved staffing structure and he indicated that a new formula has been proposed for the geriatric and acute service.

Also brought up was the need for greater promotional and training opportunities for attendants. The employees group recommended a graduated system as well as in-service training and suggested an increase in the number of staff attendant positions to provide additional opportunity for promo-

tion. Further study is planned and continued discussions will be held with both Civil Service and the Budget, Dr. Hoch declared.

Reference also was made to training of practical nurses. Dr. Hoch indicated that establishment of a school at Willowbrook State School was under consideration and would be inaugurated following approval by the budget. He also advised the group that consideration is being given to centralizing the program of the schools of nursing with certain institutions providing academic studies and others the clinical training.

In answer to a request for change of title and revision of the office pattern in the institutions, Dr. Hoch reported that the matter of promotional grades in the clerical group had been carefully studied and established on a statewide basis. The same qualifications are required in all departments as exists in the Department of Mental Hygiene, he said.

### 37½-Hour Week

The question of the 37½ hour week for institution personnel was raised and Dr. Hoch indicated the matter is still under study. A query also was made on the deletion of titles of employees working on institution farms. Dr. Hoch told the Association representatives that, in the event of a closing of a farm, the Department would make every effort to provide adequate and comparable positions for these employees in the state hospitals and schools.

A general discussion was held on detailing of ward attendants to other services, the 44-hour work week for employees in one institution, and work schedules of ward and dining room employees in several state hospitals.

The committee representing the employees association included: John O'Brien, MHEA president; Angelo Prainito, Brooklyn State Hospital; William Rossiter, Rochester State Hospital; Irving Fisher, Craig Colony; Carl Sabo, Wassalc State School; Sam Cipolla, Craig Colony; Arthur Cole, Marcy State Hospital, and Dorris Blust, Marcy, State Hospital, secretary-treasurer.

## State Credit Union In NYC Meets

The members of the New York State Employees Federal Credit Union, at their annual meeting held Friday, January 27, 1961, declared a dividend of 3½% on all shareholdings. Assets of the Credit Union are now in excess of \$350,000.

The following officers were elected:

Henry N. Smith, president; Harry M. Hirsch, vice president; Morris Gimpelson, vice president; Solomon Bendet, treasurer, and Edward S. Azirigian, assistant treasurer.

The Credit Union has two offices. The main office is located in Room 900, 80 Center Street, New York, N. Y., and is open daily from 10:00 a.m. to 11:30 a.m. and 12:30 p.m. to 3 p.m. Another office is maintained in Room 1113, 270 Broadway, New York, N. Y. This office is open daily from 10:30 a.m. to 2 p.m.

The share deposits and loan applications are accepted at both offices.

## Mental Hygiene Holds Workshop

(Continued from Page 3)

thousands of State workers in our institutions for the mentally ill and retarded who receive, for the most part, annual salaries of \$2920 and \$3050 respectively in Grades 3 and 4.

### Sen. Rath A Speaker

Other speakers at the Workshop Meeting included Sen. Fred. J. Rath; William J. Rossiter, Mental Hygiene Representative of the CSEA; Vice President Agnes Miller of Rockland State Hospital; and Second Vice President Arnold Moses of Brooklyn State Hospital.

Senator Rath, Republican of Oneida County, confirmed the association's stand that an adequate increase in salaries for State employees was urgent this year.

## Two Get Awards On Brotherhood

(Continued from Page 3)

organizations of State employees: Academy Lodge No. 738 Knights of Pythias; Albert Herrin Post-American Legion, Association of N. Y. State Civil Service, Attorneys; CSEA - Division of Employment Chapter; CSEA - Metropolitan Conference; CSEA - N. Y. C. Chapter; Excelsior Chapter B'nai B'rith, Excelsior Lodge B'nai B'rith.

International Association of Personnel in Employment Security; Jewish State Employees Ass'n; Nat'l Conference of Christian & Jews; N. Y. State Careerists Society, Inc.; N. Y. State Employees in N.Y.C., Chapter No. 33 of St. George Ass'n; State Tax Examiners Ass'n; The Columbia Ass'n of the State Employees, and the Urban League.

## Salamanca Area For Youth Camp Site

ALBANY, Feb. 13.—The state's first Youth Opportunity Center will be built near the City of Salamanca.

Governor Rockefeller announced the selection in a statement saying test drillings would commence within a few weeks and construction of the camp would get underway by spring.

The camp is being built by the State Division of Youth and will accommodate 60 boys.

## CARLINO AND FEILY TALK SHOP



Assembly Speaker Joseph Carlino is seen talking to Joseph F. Feily, president of the Civil Service Employees Association, following a meeting between Mr. Carlino and a delegation of CSEA representatives on the legislative program of the Employees Association. The meeting was one of many held—and being held—with leaders of and key figures in the Legislature to gain backing for CSEA measures this year.

## Details Given On Bill To Pay Moving Expenses On Transfers

(Continued from Page 3)

assistance from the State. This often places a heavy financial burden on the employee. It is submitted that when such a move is made for the convenience of the State this is not only unfair to the employee but also contrary to the best interest of the State.

A survey of practices prevailing in private industry conducted by the Civil Service Department three years ago indicates a broad acceptance of the practice of paying moving expenses incident upon the relocation of personnel. The survey covered forty-two multi-branch companies employing one million three hundred thousand people, ranging in size from fifteen hundred to two hundred thousand workers and involving three to five hundred separate company locations. The survey was conducted to determine practices applying to employees who are relocated at the company's request.

### All Companies Footed Bill

All of the forty-two companies in the survey reimburse relocated employees for the actual expense of travel for themselves and their immediate families to the new location. All except one pay for shipping an employee's household goods, and all but two pay for packing, crating and unpacking household goods. Normally, there are certain limitations in effect with respect to the maximum weight of household goods transported at the company's expense. In addition, the companies pay necessary storage charges and the expense of connecting and disconnecting household appliances.

Several personnel directors of the larger State agencies, including the Mental Hygiene Department, the Health Department, the Social Welfare Department, and the Division of Employment in the Labor Department, where the problem might be presumed to exist, were queried with respect to their own experience. In the general opinion of these personnel officers, a provision to pay the legitimate moving and travel ex-

penses of State employees would have been helpful on many occasions in persuading desirable employees to accept promotion or a change of assignment involving relocation to another geographical area.

There is substantial agreement in the opinion of both agency personnel directors and the Department of Civil Service that authorization, under appropriate controls, of the payment of moving and travel expenses for personnel transferred, reassigned or promoted for the convenience of the State, will aid in the retention, development and utilization of competent personnel in the State service. Also, it is submitted that reimbursement should be made in such cases as a matter of fairness to the personnel involved.

### Guards Against Abuses

The bill provides appropriate limitations, safeguards and conditions to insure against abuses or wasteful use of funds. Reimbursement is limited to only those moves made for the convenience of the State. Transfers and reassignments for disciplinary or training purposes are excluded, as are those for temporary periods. Promotions are included only if they involve professional, technical, scientific, educational or administrative positions in a group or class for which the Budget Director has found that a recruitment shortage exists and that reimbursement is reasonably necessary as an inducement for promotion or for retaining qualified personnel. Other conditions and limitations are authorized to be included in regulations of the Budget Director.

### Named West. Judge

ALBANY, Feb. 13 — Governor Rockefeller has named John H. Galloway Jr. of Yonkers as county judge of Westchester County to fill the vacancy created by the election of former County Judge Frank S. McCullough to the State Supreme Court.

## SEN. MAHONEY GETS CSEA LEGISLATURE GOALS



Seen here as he lent a sympathetic ear to legislative goals of the Civil Service Employees Association in the 1961 Legislature is Senate Majority Leader Walter J. Mahoney, center. He is flanked by CSEA President Joseph F. Feily, left, and Albert C. Killian, CSEA first vice president. In rear, from left, are Davis L. Shultes, chairman of the CSEA Salary Committee and Harry W. Albright, Jr., Employees Association counsel.