

## Wanted: **OFFICE MACHINE OPERATORS**

**WORK IN NEW YORK CITY AREA**

*Only One Week to Apply... See Page 4*

## **PARKING LOT ATTENDANT**

*A New Civil Service Job... See Page 2*

### **New York City Jobs for Court Stenos**

*Pays \$50 a Week... Only High School Education Needed*

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### **What the PRISON GUARD Job Is Like**

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### **Standing of 41 Popular U. S. Lists**

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## **Government Seeks Executives**

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## **What Defense Opening for Me?**

*See Page 7*

# City to Test Volunteers for Britain

## More Than Eleven Occupations Qualify in New Plan; N. Y. C. Civil Service Gives Exams

The Municipal Civil Service Commission has gone "all out" for Britain.

This was disclosed when Paul J. Kern, president of the Commission, announced that his office would give qualifying tests to all volunteer American technical craftsmen for paid non-combatant employment abroad in the Civilian Technical Corps.

The Corps is a non-military body of paid volunteer craftsmen in certain skilled trades, open to United States citizens, which has been established by the British Government to maintain and repair highly technical equipment used by the naval, military and air forces of the British and their allies.

Broadly speaking, thoroughly experienced men from any of the following general classifications are eligible for membership:

- Radio Mechanics and Engineers
- Fitters of all kinds
- Electrical Technicians
- Instrument makers and repairers
- Watch makers and meter mechanics
- Metal workers
- Machine tool setters and operators
- Wiremen and Ships' electricians
- Sound Engineers
- Automobile Mechanics
- Ordnance and engine-room artificers.

According to President Kern, the qualifying tests began this

week with a group of auto mechanic volunteers being summoned to appear at the Commission office, 299 Broadway, for examination.

### Movie Started It

It all started when someone in Washington, D. C., saw the Commission's motion picture, "Merit System Advancing," which shows city examiners testing skilled trades candidates.

"You should get these people to test applicants," said the observer.

Soon the wheels of progress were in operation and the British Consulate General here contacted city officials.

The Commission subsequently agreed to examine applicants for

the Civilian Technical Corps as they do candidates for city skilled trades jobs and licenses. And it will all be done free except for reimbursement for "out-of-pocket" expenses.

### Must Serve 3 Years

Volunteers must agree to serve for three years, or for the duration of the war, whichever is the shorter period. They will be assigned to posts in the United Kingdom or elsewhere overseas. Board and living quarters are provided by John Bull.

Distinctive clothing with special insignia will be provided the volunteers and they will receive in addition to pay, other benefits similar to those of airmen in the Royal Canadian Air Force.

A volunteer does not forfeit his American citizenship by joining the Corps since he does not take an oath of allegiance to the King.

Other provisions include that if Uncle Sam should, at any time, require the services of any of the members of the Corps, the British Government will agree to release them immediately.

If a volunteer passes the Civil Service qualifying test and is accepted he will receive free transportation to his point of duty in the United Kingdom or elsewhere and when his employment ends will be sent back to his home town at the expense of the British Government.

See story "Britain Can Use Your Skill" on page 7.

# Parking Lot Attendant—New City Jobs

## Many Opportunities Will Become Available, If Stanley Isaacs' Idea Works Out

The possibility of an entirely new classification for Civil Service employees, that of "municipal parking station attendants" or some similar designation, was opened up by Manhattan Borough President Stanley M. Isaacs when he proposed that the site of the old Criminal Courts Building and

Tombs be converted into a city parking space or garage.

According to the Borough President, various plans have been suggested for utilizing the space that will be available when the Tombs and the old Criminal Courts are torn down. He points out that the opening of the new

buildings to replace the old structures will attract "a great many automobiles, city cars and others," and will "create a parking problem." His plan, he says, will provide space of some sort for these cars on the site of the old buildings.

The LEADER knows that the

Borough President has had his draftsmen working on experimental designs for a one-story building, with parking on two levels, which might be converted into an air-raid shelter. There has been no sort of official announcement, however, on the selection of any particular plan or design.

It is not unusual that Borough President Isaacs should favor the parking space plan for the area which is to become available. On many occasions he has fought against the adoption of transportation improvements which would create additional traffic problems. In the case of the Battery-Brooklyn Tunnel, Borough President Isaacs insisted on underpasses which would carry the flow of traffic to and from the mouth of the tube without adding to the traffic volume on existing streets and highways.

It is also known that Mr. Isaacs, in a large scale study of the Borough's entire traffic problem, has given careful consideration to the parking problem and its large contribution to New York's traffic woes.

While insisting that he "naturally" would oppose the city's entrance into any business where competition with private enterprise would result, the Borough President admitted that the possibility of self-supporting parking areas conducted by the City was one of the plans which was receiving consideration.

Paul Jerome Kern, president of the Municipal Civil Service Commission, confirmed the fact that the position of parking station at-

tendant might shortly be available.

"Will a new examination be held for the job?" a LEADER reporter asked Kern.

"Probably not, though the possibility is not altogether eliminated. We plan to use current lists such as the auto engineman list and the sanitation class A list."

"Men selected for the job would have to know something about automobiles, would they not?"

"Oh yes, that would be essential. We shall have to use the process of selective certification to find the men on the lists who know about cars what a station attendant should know." Selective certification is a process, recently introduced, whereby the Commission examines a given list for men who may have particular qualifications for a certain special job.

### Moses Wants Playground

Other city officials have plans for using the site of the Tombs and old court building, including Park Commissioner Moses, who would like to make it another park or playground or a combination of both.

Even then, eligibles on Civil Service lists could look forward to appointments if the new park or playground idea was adopted.

Shall it be a parking space or a park and playground?

What do LEADER readers think?

Let us know and we will acquaint your city officials with your desires.

# Civil Service Beauty Contest

## Ends Next Week; Rush Entries

Hi there, girls! Suppose you were walking along the street and suddenly you

spotted a piece of paper in front of you and stopped to pick it up and it read something like this:

"Dear Miss So-And-So  
"If you will go up to I. J. Fox's Fur establishment on Fifth avenue you may select any fur coat of your own choosing up to \$400 and walk out with it free. All you have to do is get up there and pick out the garment. There is no strings attached to this and you are not dreaming."

What would you think of that? What do you think your chances are of ever picking up such an offer?

Why, of course, it's ridiculous to even think it might happen.

But you do stand an opportunity of getting a \$400 coat at much less odds if you are smart and enter the Leader Beauty Contest.

Why? Because, in the first place, the only thing you have to do in order to be in the running for that free \$400 fur coat is to send in a photo of yourself.

Now that's not much, is it? Imagine, just send in a photo and if the judges think you are the most beautiful of the girl Civil Service workers eligible to enter the contest you go up and get your coat.

Then, even if you don't come out first, you get another chance. The runner-up gets a \$200 fur coat as second prize.

The department in which the winning beauty works gets a silver cup.

The contest is open to all Civil Service employees—city, state, or federal—living in New York State. You must act NOW as the contest closes July 15.

You don't have to walk along a boardwalk in a bathing suit or anything like that. All you do is send in a photo of yourself and let the rest to the judges.

And men—don't you hesitate to nominate that gal who works in your office and is so pretty.

But you better hurry, hurry, hurry, or you will miss the boat, or should we say coat? All nominations—photos or names—will be accepted if postmarked before midnight of Tuesday, July 15. Entries should be sent to Civil Service Beauty Editor, 87 Duane street, New York City.

Judges are: Newbold Morris, President of the New York City Council; Victor Mature, famed screen and stage star; I. J. Fox, eminent Fifth avenue furrier, and Seward Brisbane, editor of The LEADER.

A listing of all entrants will appear next week.

# City's Financial Methods Are Brought Up-to-Date

A broad modernization program of the City's financial methods has been completed.

As the new fiscal year begins, a streamlined machine system, designed especially to simplify intricate fiscal procedures displaces the high stools and bulky hand-kept ledgers of "counting house days."

The modernization will save \$25,000 annually, according to Comptroller Joseph D. McGoldrick, and is the culmination of three years' labor by a staff of experts under the supervision of Joseph M. Cunningham, First Deputy Comptroller.

As the new fiscal year began last Tuesday, the Comptroller's office saw alphabetic printers, sorters, collators, reproducers, interpreters, verifiers and key punches go into service.

"A multitude of advantages will accrue from the new installation," the Comptroller says. "Second to economy in importance are the speed and completeness with which this office will henceforth be able to provide information to the public and to operating of-

ficials. New summary reports will be produced daily instead of monthly. It will no longer be necessary for the city departments to keep duplicate sets of books and these will gradually be eliminated. In brief, methods of the old counting house days are being supplanted by the most complete and up-to-date accounting system available."

### No One to Be Fired

Employees formerly assigned to hand bookkeeping have gradually been transferred to other positions which were vacant, and, although the total staff will be reduced by this method, no employees will be dismissed and substantial savings will be shown, Mr. McGoldrick said.

Early in 1938 Mr. Cunningham undertook a survey of the accounting system and discovered that a steady increase in the city's financial activities had reached a point where the accounting work was falling behind. Also, when special analysis were to be made it was necessary to rehandle all the original documents. As a result of the survey, it was decided to overhaul completely the accounting procedures. The mechanized system resulted.

## Personal Check Glamour

### On Your VACATION

If you really want to look like "Big Business" while you are on vacation, why not enjoy the prominence of issuing regular bank checks with

### YOUR NAME PRINTED ON EACH CHECK

Many persons are now benefiting from the financial convenience of paying their bills by check. The following features of the service tell you how easy and inexpensive it is to carry your money in "Personal Check" form.

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# "MAKE MINE RUPPERT"



YOU COULDN'T ASK FOR BETTER BEER

CIVIL SERVANT EARNS FIRST ARMY STRIPES

The distinction of being one of the first selectees—if not the first—to earn non-commissioned officer's stripes goes to Harry P. Armus, of New York City. Corporal Armus received his promotion June 16, 1941. Formerly employed by the City of New York, Finance Department, Armus is a resident of Brooklyn, where he lived with his parents at 2337 81st street. He was inducted into the Army at Fort Dix, N. J., Feb. 26, and assigned to the 8th Infantry Feb. 29. Another distinction of Corporal Armus' is that he has been designated as official photographer for the regiment by Col. C. C. Stokeley, which is an object lesson in turning a hobby into a tangible advantage.

Transit Board to "Even" Wages Program Does Not Necessarily Mean Wage Increases

Following a series of conferences between members of the Board of Transportation and representatives of subway workers, a payroll "equalization program," estimated to cost about \$5,000,000, will be announced this week. Adjustments of salaries have been discussed in a series of conferences with various union leaders including representatives of the Transport Workers Union (CIO), Brotherhood of Locomotive Engineers, (AFL), Railway Signalmen (AFL) and other groups such as employee organizations representing supervisory and "white-collar" workers. The program is described as a "levelling process" rather than a salary increase program. The whole idea, according to LEADER information, is to eliminate unevenness in pay and bring about a more even allocation of salary for the same work. Certain categories of employees on the BMT, under the present system, earn more than transit workers on the Independent system for the same work but less than others on the IRT although the duties are identical and the work the same. 1,600 Rates of Pay When the city took over the private subway lines there were some 1,600 different rates of pay in 64 titles for about 28,000 employees. The "equalization" process will adjust the different rates of pay to a more even basis.

One of the headaches under the old system, it was pointed out, was "piece work" on the IRT. This will be eliminated under the new set-up. An even more bothersome matter was the "fraction of a cent" payment under the old system. This system found one man getting perhaps 87 and a fraction cent an hour while another received perhaps 87 and another fraction. The new scheme will eliminate this and equalize, as far as possible, all salaries. The conference continued yesterday and a decision is expected to be announced late this week.

Answers to Recent N.Y.C. Examinations

The New York City Civil Service Commission publishes answers to tests. These answers are called tentative key answers, because candidates are given the opportunity to file objections to any answers, giving their reasons for the protests. Candidates may file objections to tentative key answers for a period of not more than two weeks after the initial date of publication of tentative keys. The final key is adopted after all candidates have had the opportunity to present their views to the Commission. It is this final key which is used in the actual rating of examination papers. Candidates have until July 21 to file objections to any of the answers in the following tests:

- Car Maintainer, Group A (Open Competitive and Promotion) (1) A, (2) A, (3) C, (4) A, (5) B, (6) A, (7) C, (8) D, (9) A, (10) B, (11) C, (12) D, (13) D, (14) D, (15) C, (16) D, (17) D, (18) A, (19) B, (20) A, (21) C, (22) A, (23) D, (24) C, (25) B, (26) A, (27) B, (28) D, (29) C, (30) A, (31) A, (32) C, (33) C, (34) A, (35) D, (36) C, (37) B, (38) D, (39) A, (40) C, (41) C, (42) D, (43) C, (44) C, (45) C, (46) B, (47) A, (48) B, (49) A, (50) B, (51) C, (52) F, (53) L, (54) K, (55) A, (56) J, (57) M, (58) B, (59) A or B, (60) C, (61) A, (62) C, (63) D, (64) B, (65) D, (66) G, (67) H, (68) B, (69) C, (70) F, (71) D, (72) D, (73) D, (74) C, (75) A, (76) A, (77) C, (78) D, (79) C, (80) D.

- Dietitian, Written Part 1: (1) A, (2) B, (3) B, (4) D, (5) C, (6) B, (7) C, (8) A, (9) C, (10) C, (11) B, (12) C, (13) C, (14) D, (15) B, (16) A, (17) A, (18) C, (19) B, (20) B, (21) A, (22) B, (23) B, (24) A, (25) C, (26) B, (27) B, (28) C, (29) C, (30) C, (31) D, (32) A, (33) B, (34) C, (35) A, (36) A, (37) D, (38) A, (39) B, (40) C, (41) D, (42) A, (43) C, (44) C, (45) C, (46) C, (47) C, (48) D, (49) C, (50) D, (51) C, (52) A, (53) C, (54) A, (55) C, (56) A, (57) B, (58) D, (59) B, (60) C, (61) C, (62) B, (63) A, or C, (64) A, (65) B, (66) C, (67) B, (68) D, (69) B, (70) A, (71) C, (72) A, (73) C, (74) A, (75) C, (76) A, (77) C, (78) C, (79) A, (80) C, (81) A, (82) D, (83) C, (84) C, (85) C, (86) A, (87) C, (88) B, (89) C, (90) C, (91) D, (92) A, (93) C, (94) A, (95) C, (96) C, (97) C, (98) A, (99) A, (100) D.

- Gardener, Department of Parks (Promotion): (1) A, B, (2) D, (3) C, (4) A, B, D, (5) A, B, D, (6) C, (7) B, (8) C, (9) A, D, (10) A, (11) A, B, (12) D, (13) A, (14) C, D, (15) B, D, (16) A, B, (17) C, D, (18) B, D, (19) A, (20) B, (21) A, C, D, (22) B, D, (23) B, C, D, (24) B, C, (25) A, D, (26) B, D, (27) A, C, D, (28) B, (29) A, B, C, D, (30) B, C, (31) C, (32) A, B, (33) A, B, C, D, (34) A, C, (35) C, D, (36) A, B, C, D, (37) A, (38) B, C, (39) C, D, (40) C, (41) A, B, C, (42) A, C, D, (43) A, B, (44) A, B, (45) A, B, (46) B, (47) A, (48) A, C, (49) B, (50) B, D, (51) A, D, (52) A, D, (53) B, (54) A, B, C, (55) B, D, (56) B, (57) A, B, D, (58) A, (59) B, C, (60) D, (61) C, D, (62) A, (63) B, D—Strike out C, (64) C, D, (65) A, B, C, (66) C, D, (67) A, (68) A, (69) C, (70) A, C, (71) B, (72) C, (73) A, (74) D, (75) D, (76) E, (77) B, (78) D, (79) C, F, (80) A, G, (81) A, (82) E, (83) D, (84) G, (85) I, (86) A, (87) G, (88) E, (89) I, (90) F.

- Fireman, Fire Department (1) A, (2) E, (3) D, (4) C, (5) D, (6) B, (7) D, (8) B, (9) D, (10) C, (11) C, (12) B, (13) A, (14) A, (15) E, (16) C, (17) C, (18) A, (19) A, (20) E, (21) A, (22) D, (23) E, (24) B, (25) E, (26) A, (27) A, (28) C, (29) E, (30) A, (31) A, (32) C, (33) B, (34) E, (35) A, (36) A, (37) A, (38) D, (39) C, (40) B, (41) D, (42) C, (43) E, (44) E, (45) A, (46) B, (47) D, (48) C, (49) B, (50) D, (51) B, (52) B, (53) A, (54) B, (55) A, (56) A, (57) D, (58) B, (59) E, (60) E, (61) E, (62) C, (63) C, (64) E, (65) C, (66) D, (67) B, (68) B, (69) E, (70) D, (71) C, (72) D, (73) D, (74) A, (75) D, (76) B, (77) E, (78) B, (79) C, (80) B, (81) E, (82) A, (83) B, (84) C, (85) D, (86) B, (87) D, (88) A, (89) B, (90) D, (91) C, (92) E, (93) A, (94) C, (95) E, (96) D, (97) D, (98) E, (99) E, (100) B.

Future N.Y.C. Tests

Among Them: Barber, Gardener, Actuary

Each month, the New York City Civil Service Commission announces tests to be held in the future. This month's list is published below. There is no way, at this time, of predicting just when a new test is to be held; nor is information available as to the precise number of vacancies, requirements, and so forth. When that information becomes available, The LEADER will publish it in detail. The following listing is valuable, however, in that it indicates to those who may wish to prepare or brush up on their skill exactly what's coming up.

- Open Competitive Tests Air Traffic Control Recorder. Assistant Director of Public Assistance (Care of Homeless and Transients). Assistant Gardener (Westchester, Putnam, Ulster, Schoharie and Greene Counties). Barber. Car Maintainer—Group E. New York City Transit System. Chemist. Chief Dental Supervisor. Dental Hygienist. Director of Air Traffic Control and Airport. Health Inspector. Inspector of Housing, Grade 2. Junior Actuary. Junior Engineer (Civil), Grade 3. Junior Engineer (Electrical), Grade 3. Junior Epidemiologist. Mechanical Draftsman (Electrical) Grade 3. Power Maintainer, New York City Transit System. Road Car Inspector, New York City Transit System. Senior Administrative Assistant, Bureau of Plant Operations and Maintenance, Department of Education. Ventilating and Drainage Main-

- tainer, New York City Transit System. Promotion Tests Air Brake Maintainer, IND Division, New York City Transit System. Assistant Foreman (Lighting), IND Division, N. Y. C. Transit System. Assistant Resident Buildings Superintendent Housing, Grade 2, (Housing Authority). Assistant Superintendent of Telegraph (Police). Assistant Supervisor (Electrical Power), IND Division, N. Y. C. Transit System. Assistant Supervisor of Recreation, Department of Parks. Borough Superintendent of Buildings (Department of Housing and Buildings). Car Maintainer—Group E, IND Division, N. Y. C. Transit System. Chemist (City-Wide). Chief, Fire Department. Chief Towerman, IND Division, N. Y. C. Transit System. Electrical Draftsman, N. Y. C. Tunnel Authority. Foreman (Electrical Power) IND Division, N. Y. C. Transit System. Foreman (Lighting) IND Division, N. Y. C. Transit System. Foreman of Porters (Department of Public Works). Foreman (Turnstiles), IND Division, N. Y. C. Transit System. General Foreman (City-Wide). General Foreman, Grade 4. Inspector of Boilers, Grade 3, (Housing and Buildings). Inspector of Elevators, Grade 2. Junior Civil Service Examiner (Civil Service Commission). Junior Civil Service Examiner (Engineering), Civil Service Commission. Light Maintainer, IND Division, N. Y. C. Transit System. Power Maintainer, IND Division, N. Y. C. Transit System. Road Car Inspector, IND Division, N. Y. C. Transit System. Senior Administrative Assistant, Bureau of Plant Operations and Maintenance, Department of Education. Tailor (Hospital and Correction). Ventilation and Drainage Maintainer, IND Division, N. Y. C. Transit System.

Pass Grade on Fireman Exam Is 77 to 82

The 5,000 fireman candidates passing the written test will go through their paces in the physical at Ohio Field, New York University, beginning about Aug. 1. Meanwhile, any candidate believing he made a score of from 77 to about 82 in the written test may assume that he has a chance of being eligible to take the physicals, it is estimated by Commission officials, and therefore might start preparing for the physical test.

Names of Fire Captains Awaited

When Fire Commissioner Patrick Walsh promoted ten fire lieutenants to the rank of captain recently, thereby exhausting the existing Civil Service eligible list, it sounded notice that the Municipal Civil Service Commission would soon have to announce the result of the test held last October for Captain. The Commission has withheld publishing the new list until the remaining few on the old list were promoted. About 900 are expected to make the new list.

Buy The LEADER every Tuesday.

Worked Saturdays, Wants Pay for It

The case of the provisional who is suing the city for overtime pay because he had to work on Saturdays when others did not, has been adjourned to October by the First District Municipal Court. Thus, city officials and employees will have to wait until the Fall for a decision, which, if rendered in the plaintiff's favor, will have a far-reaching effect on Father Knickerbocker's pocket-book.

Here are the facts in the case: In February, 1941, Samuel Blustein received a provisional appointment as an assistant director of rehousing in the Housing Authority at \$1,260 per year. His work proved so valuable that on March 1, he received a raise in salary to \$1,300 annually. On May 15, he was laid off because

of the lack of work. A month's vacation, to which he was entitled postponed this lay-off until June 15.

Mr. Blustein claims that on 15 Saturdays he had to work as late as 2 p. m. On June 9, he brought suit against the city for \$120 overtime pay. His department heads agree that he worked the time stated according to their records. However, they insist that working on Saturdays is part of the job, that there is no appropriation for overtime pay, and that no one ever asked for it before.

Assistant Corporation Counsel Oscar Tucker, handling the case for the city, stated that the plaintiff had not signed the payroll under protest, that he had not filed his claim within thirty days, and that the city was not obligated to pay the overtime anyway.

900 to Take Test For Electricians

Approximately 900 candidates are now being summoned by the Municipal Civil Service Commission for the electrician's examination to be conducted Saturday, July 12, at the Roosevelt High School. Of the total, about 135 are city employees competing for promotion. The remainder are participating in open competition. Successful candidates will be eligible for appointment at \$11.50 a day and will be responsible for the installation, repair, replacement, and maintenance of the various electric wiring systems, apparatus, and equipment. The resulting list will be used to serve the three existing electrician vacancies and the appropriate positions in a lower grade.

Recent N.Y.C. Appointments

Recent New York City appointments include that of James I. O'Keefe, as Park Foreman in the Park Department; Gerald M. Lacerre, Health Inspector, in the Health Department; Thomas M. Burns, Inspector of Water Consumption in the Department of Water Supply, Gas and Electricity, and Charles M. Wagner as Junior Topographical Draftsman in the same department. These and other appointments follow: N. Y. City Housing Authority Clerk, \$840—Lucille Moskowitz, Vivian G. Lewis, Porters, \$1,020—Cono Marino, Roland W. Archie, Paul Zerlin. The City Recorder Clerk, \$840—Robert Rogers. Dept. of Parks Park Foreman, \$1,800—James I. O'Keefe.

- Brooklyn Borough President Clerk, \$840—Fay A. Kessler. Licensed fireman (temp.) \$7 a day—Clifford K. Freelan. Department of Health Health Inspector, \$1,800—Gerald M. Lacerre. Water Supply, Gas and Electricity Inspector of Water Consumption, \$1,800—Thomas M. Burns, Henry Galow, William A. Moscato. Clerks, \$840—Shirley Greenwald, Blanche Flax. Junior Topographical Draftsman, \$2,160—Charles M. Wagner.

What the Civil Service Commission Did This Week

This week, the N. Y. C. Civil Service Commission, among other things, took these actions: . . . approved a request of the Board of Transportation to change the title of Platformman and Trainman in all divisions of the City Transit System to that of Conductor. . . . approved a recommendation to deny, for the present, a request of the Federation of Architects, Engineers, Chemists and Technicians for a promotion examination to the po-

sition of Senior Chemist. . . . also approved a recommendation to adopt a protective resolution covering I.R.T. and B.M.T. employees who have not been reclassified into the competitive class within the one year allotted. . . . disapproved proposals to include public health nurse in line of promotion for hospital nurse. . . . approved the service ratings for the Department of Markets and the Board of Higher Education for the period ended March 31, 1941. . . . denied a request of the Municipal Court for a promotion examination to Clerk of the District but o.k.'d a recommendation to certify the open competitive list for Associate Assistant Corporation Counsel, Grade 4 (administrative code) as appropriate for the job. . . . reserved decision on a request of the Transport Workers Union that the Commission extend from July 1, 1942 to December 31, 1942 the date until which the Board of Transportation is authorized to carry on leave of absence without pay B.M.T. and I.R.T. employees who will soon be eligible for pensions. . . . O.K.'d two more resolutions reclassifying seventy-eight B.M.T. and 128 I.R.T. employees into the competitive class.

Children's M.D. To Be Selected

The written test for the \$6,000-a-year job of Director of the Bureau of Child Hygiene, Health Department, was administered to eligible candidates Monday, July 7, in the examination room of the Municipal Civil Service Commission, 299 Broadway. The eligible list resulting from this examination will also be used to fill several pediatrician posts at \$5,000 a year. The final grade in this examination will be determined by averaging the written score with the rating received for training, experience and personal qualifications.

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By CHARLES SULLIVAN

# Politicos Ax Ramspeck Act; Kill Civil Service for 39,000

Congress has again swung its axe on the Ramspeck Act. Having already kept 18,000 Works Projects Administration em-

ployees and 3,000 National Youth Administration employees from Civil Service despite a plea from the President, Congress last week tossed back 18,000 jobs in the Farm Security Administration into the lap of the patronage boys when hardly any one was looking.

The tragic part of it all is that 15,000 of the Farm Security jobs would have been brought under Civil Service on midnight of June 30. At 10:30 p.m., just an hour and a half before the employees were to be brought under, Congress approved a rider to the Second Deficiency Bill that bans Civil Service for Farm Security employees.

It was a political stunt, pure and simple. Now every employee of Farm Security Administration is scared he will be axed and some politician be given his place.

The LEADER will keep federal employees fully informed about the Ramspeck Act.

# U. S. Scrapes Bottom of Labor Market

## A Survey Finds Many Lists Low; New Exams Will Have to Be Given

WASHINGTON.—The LEADER has made a survey of the condition of U. S. Civil Service registers, and the result is convincing evidence that Uncle Sam is scraping the bottom of the labor market. This is what we found:

Register	Condition
Senior female stenographer	low
Senior male stenographer	low
Junior female stenographer	low
Junior male stenographer	low
Senior female typist	low
Senior male typist	low
Junior female typist	low
Junior male typist	low
Messenger	fair
Alphabetical card-punch operator (male and female)	low
Junior female file clerk	high
Junior male file clerk	low
Under female file clerk	high
Under male file clerk	low
Assistant and junior statistical clerk	low
Junior and under tabulating operator (male and female)	low
Mimeograph operator	low
Alphabetical accounting machine operator	low
Accounting and auditing assistant	low
Construction cost auditor	low
Administrative analyst	low
Freight-rate clerk	high
Junior professional assistant	fair
Personnel technician	fair
Carpenter	high
Bricklayer	high
Electrician	high
Junior mechanical engineer	low
Multilith operator	low

Aeronautical engineer low  
 Junior civil engineer low  
 Associate marine engineer low  
 Associate naval engineer low  
 Associate naval architect low  
 Assistant naval architect low  
 Ship draftsman (all grades) low  
 Structural draftsman (all grades) low  
 Assistant mechanical engineer low  
 Meteorologist low  
 Radio operator low  
 New exams have or will be announced by the Commission for positions whose registers are low. That's inevitable.

The following exams are open and applications are being accepted until further notice:  
 Stenographer and typist, alphabetic card-punch operator, tabulating machine operator, junior mechanical engineer, assistant mechanical engineer, structural draftsmen, ships' engineering draftsmen, junior civil engineer, naval architect, marine engineer, aeronautical engineer, multilith operator, radio operator, and meteorologist.

Certain registers are being used to fill positions ordinarily filled from registers of their own. For example, the statistical clerk register is being used to fill positions in the category of junior professional assistant and the accountant and auditor register is being used to fill construction cost auditor jobs. The general investigator register has been used to fill all sorts of jobs from clerks to guards.

## Office Machine Operators Required Immediately

Wanted: Card-Punch Operators, Tabulating Machine Operators, Horizontal Sorting Machine Operators. No examination given. Apply this week at the office of the U. S. Civil Service Commission, 641 Washington Street, New York City. Only one week to apply. Applications must be filed by July 15. Age limits are 18 to 53. Candidates must be in sound physical condition when appointed. The operators are needed for work in New York City area, not Washington.

The U. S. Civil Service Commission has just announced examinations for these positions, paying from \$1,260 to \$1,440 per year. The requirements follow:  
**Alphabetic Card-Punch Operator**, \$1,260 per year: At least two months paid experience in the operation of alphabetic card-punch machines or a systematic training course under a competent instructor which included at least 60 hours in the actual operation of a card-punch machine. The alphabetic card-punch machine is used to punch holes in cards so that the information can subsequently be printed by alphabetic tabulating or accounting machines. The keyboard corresponds to the keyboard on a typewriter.  
**Under Card-Punch Operator**, \$1,260 per year: At least 2 full months paid experience in the operation of card-punch machines with either alphabetic or numerical keyboards or a systematic training course under a competent instructor which included at least 60 hours in the actual operation of card-punch machines with either alpha-

betic or numerical keyboards. The under card-punch operator works a numerical card-punch machine, which is a hand or electrical-driven device used to perforate small cards. The cards are subsequently tabulated on numerical tabulating machines.  
**Junior Tabulating Machine Operator**, \$1,440 per year: At least 4 months' paid experience in the operation of an electric tabulating machine, such as the Hollerith, Powers, etc. In addition at least one month of this employment must have included actual experience in the wiring of plugboards (in the case of Hollerith equipment) or in the setting of control pins (in the case of Powers equipment) for a variety of tabulating.  
**Under Tabulating Machine Operator**, \$1,260 per year: At least 2 months' paid experience in the operation of an electric tabulating machine such as the Hollerith, Powers, etc.  
**Junior Alphabetic Tabulating Machine Operator**, \$1,440 per year: At least 4 months' paid experience in the operation of an electric alphabetic tabulating or accounting machine. In addition, at least one month of this employment must have included actual experience in the wiring of plugboards (in the case of Hollerith equipment) or in the setting of control pins (in the case of Powers equipment) for a variety of tabulations.  
**Horizontal Sorting Machine Operator**, \$1,260 per year: At least 3 months' paid experience in the operation of horizontal sorting machines. Applicants are cautioned to state in detail in their applications all the experience they have had in the operation of horizontal sorting machines, giving the names of the machines operated, and any experience they may have had in numerical and alphabetical sorting, in supervising the work of other sorting machine operators, or in operating related machines such as card-punch machines, tabulating machines, etc.

## SEC Will Remain In Washington

The Securities and Exchange Administration that was a cinch to be moved to New York City a few weeks ago, now unquestionably will be left in Washington. President Roosevelt, it's reliably reported, frowned on the idea of moving the SEC out of Washington.

## Tremendous Hiring Program

Believe it or not, Uncle Sam during recent months has hired new employees at the rate of 1,631 each day. This is an astounding record of expansion, but a preliminary survey indicates that the number of new employees hired during May was even greater. The federal government on May 1 had 1,251,283 employees on its payroll for an all-time record. During April the War Department hired 26,205 employees, the Navy 7,796, Panama Canal, 6,618. Employment in the District of Columbia rose to 172,879 during April.

## 40-Hour Week Going Up

It's still in the "talk stage," but there's a definite move on in Washington to lengthen the working hours of all federal employees by administrative action. There is no question that hours have been lengthened in many defense agencies, and an official act extending them merely would confirm what already is in effect. However, the longer hour plan is meeting opposition from some officials who fear Congress might lengthen hours by law and that it would take years to get back the 40-hour week.

## 1,500 New Jobs Seen In Army Posts

More than 30,000 enlisted men at Army posts the country over are being replaced by civilians. This move will throw open more than 1,500 new jobs at Army posts in the New York area, mainly at Governor's Island. The jobs will range from cooks, to carpenters, to chauffeurs. The LEADER will keep you informed when and where to apply.

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**IF YOU'RE STUDYING FOR U. S. JR. CLERK TEST**  
 Books, study manuals, and a selected bibliography for the Junior Clerk examination may be consulted at the Municipal Reference Library, Room 2230, Municipal Building, Manhattan. Some titles suggested for preparation for this examination are as follows:  
**General Clerical Books**  
 Hutchinson, Lois Irene. Standard handbook for secretaries. 2nd ed., revised. New York: Whittlesey House, 1939, 616 p.  
 Kierzek, John M. The Macmillan handbook of English. New

York: The Macmillan Co., 1939, 430 p.  
 Wanous, S. J. Modern secretarial training. New York: Ronald Press Co., 1938, 474 p.  
 File Clerk. Milwaukee: Pergande Pub. Co., 1939, 72 p.  
**Books for Filing Option**  
 Chaffee, Allen. How to file business papers and records. New York: McGraw-Hill Book Co., Inc., 1938, 186 p.  
 Progressive indexing and filing. Buffalo: 465 Washington street, Library Bureau, 1 937, 127 p.  
 Weeks, Bertha M. How to file and index. New York: Ronald Press, 1937, 261 p.  
 Junior Clerk, Filing, Option. New York: Arco Pub. Co., 1941, 135 p.  
**Books for Statistical Option**  
 Arkin, Herbert. An outline of statistical methods. 4th ed. New York: Barnes and Noble, Inc., 1939, 224+47 p.  
 Kinney, Lucien Blair. Business mathematics. New York: Henry Holt and Co., 1936, 350 p.  
 MacMackin, Frank J., and others. The arithmetic of business. New ed. Boston: Ginn and Co., 1939, 486 p.  
 Junior Clerk, Statistical Option. New York: Arco Pub. Co., 1941, 135 p.  
 Candidates seeking information for this examination are invited to call at the Library during the hours of 9 to 5 on week days and 9 to 1 on Saturdays.  
 Read LEADER regularly for complete information about all clerical exams.

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# Your Chances for Appointment

The latest certification of the Municipal Civil Service Commission are given below. An asterisk (\*) with the "latest number" certified indicates that certification has been made during the past week. The letters P, T, and I stand for "probably permanent," "temporary," and "indefinite." Candidates can determine the approximate date for a new examination by consulting the expiration date of the list, in the last column below. In some instances, however, a list is exhausted before its expiration date or the Civil Service Commission decides to abolish a list or not to hold another examination for a position.

Readers should remember that certification does not necessarily mean appointment. Usually more names are certified than there are vacancies. Anyone with a question on a certification should call or write to the Information Bureau, Municipal Civil Service Commission, 299 Broadway, New York City, Cortlandt 7-8880.

Title	Department	Salary	P.T.I.	No.	Expires
Able Bodied Seaman	Public Works	\$65	P	431	4:28:48
Able Bodied Seaman	Docks	1,800	P	225	
Able Bodied Seaman	Docks	1,800	T	580	
Accountant	Hunter College	1.25 hr.	P	20	1:15:45
Accountant, Grade 2	Comptroller	1,800	P	409	7:27:42
Accountant, Grade 2	Welfare	1,200	P	695	
Accountant (prom.)	Welfare	1,500	P	645	
Accountant	Comptroller	2,400	P	65	
Airport Assistant	Docks	1,200 & 900	P	75	8:28:45
Announcer	Man. Br. Dressing	800	P	98	
Architectural Draftsman	Transportation	1,800	P	7	2:13:44
Assistant Alienist	Hospitals	5,120 w/m	P	30	4:18:42
Assistant Chemist	Hospitals	2,040 w/m	P	25	1: 2:44
Assistant Gardner	Parks	1,500	T	79	4:20:42
Assistant Engineer, Gr. 4	Water Supply	5.50 day	P	1,051	4:12:43
Assistant Supervisor, Gr. 2	Magistrate's Crt.	\$120	P	61	3: 5:45
Assistant Supervisor, Gr. 2	Magistrate's Crt.	1,680	P	630	12:21:42
Attendant-Messenger	Parks	4 day-50 hr.	T	6,874	12:20:41
Attendant-Messenger	Parks	4 day	P	1,100	
Automobile Engineer	Com. Boro. Wks.	1,980	P	144	8: 4:45
Automobile Engineer	Transportation	.52 hr.	P	175	
Auto Engineer (app.)	Transportation	.52 hr.	P	1,887	
Automobile Machinist	Sanitation	9 day	P	30	1:10:44
Automobile Mechanic	Sanitation	8.75 day	I	36	1:10:44
Bridgeman and Riveter	Public Works	13.20 day	P	39	1: 9:44
Captain, F.D.	Fire	4,500	P	188	12:14:41
Captain, P.D. (prom.)	Police	5,000	P	144	9:10:41
Carpenter	Boro Pres. Rich.	12 day	P	41	10:22:44
Cement Mason	Fire	12 day	T	12	11:29:45
Chief Life Guard	Parks	7 day	T	12	5:14:45
Clerk, Grade 2 (male)	Tri Boro Auth.	900	P	1,934	2:15:43
Clerk, Grade 2	Tri. Bridge Auth.	900	T	7,176	2:15:43
Clerk, Grade 2 (male)	Housing	840	T	7,296	
Clerk, Grade 2	Hospitals	840	P	6,816	
Clerk (female), Grade 2	Education	858	T	4,683	
Clerk, Grade 2 (female)	Hospitals	840	T	4,420	
Clerk, Grade 2 (female)	Purchase	840	T	4,927	
Clerk, Grade 2 (prom.)	Transportation	1,200	P	775	
Clerk, Grade 2	Hospitals	600 w/m	P	6,294	
Climber and Pruner	Parks	1,800	P	216	5:14:44
Climber and Pruner	Parks	1,620	P	635	
Court Attendant	Magistrate's Crt.	1,800	P	107	8: 4:41
Dental Hygienist	Health	1,200	P	64	9:15:48
Diesel Tractor Operator	Parks	6.50 day	T	36	
Dockbuilder	Purchase	1,800	P	60	8: 8:44
Electric Repairman	Transportation	.75 hr.	P	80	10:26:41
Electrical Inspector, Grade 2	Wa. Sup. Gas, El.	1,800	P	150	4: 2:45
Elevator Mechanic	Transportation	.85 hr.	P	80	11:13:44
Elevator Mechanic's Help'r.	Education	1,200	P	76	2:15:43
Fan Maintainer	Tunnels	.75 hr.	P	20	5: 8:42
Fireman, F.D.	Fire	1,200	P	3,518	12:14:41
Fireman, F.D.	Queens College	1,320	P or T	4,103	
Fireman, F.D.	Housing	4 day	T	4,214	
Fireman, F.D.	B. P. Queens	1,500	P	6,187	
Fireman, F.D. (app.)	Transportation	.65 or 52 hr.	Port	3,375	
Insp. of Bollers, Grade 3	Housing & Bldgs.	2,400	P	11	8:25:45
Insp. Masonry & Carp'try	Welfare	1,800	P	77	4:20:42
Insp. of Steel, Grade 3	Water Supply	3,400	P	15	8:20:44
Janitor (Custodian) Gr. 2	Health	1,700	P	91	7:31:44
Janitor Engineer	Education	3,888	P	54	6:11:44
Junior Administrative Asst.	Comptroller	3,120	P	4	3:12:45
Junior Administration Asst.	Housing	3,900	P	1	6:35:45
Junior Architect	Transportation	2,160	P	45	1:21:44
Junior Assessor	Tax	1,900	P	24	4:30:44
Jr. Civil Service Examiner	Civil Service	7 day	P	52	8: 9:43
Junior Engineer (civil)	Water Supply	2,160	P	*270	3:11:45
Junior Engineer (electric)	Tunnels	2,160	P	109	11: 1:43
Jr. A Engineer (Mech.) Gr. 3	WSGE	2,160	P	12	6:30:45
Laboratory Assistant	Health	900	P	153	9:26:43
Laboratory Helper	Hospitals	720	P or T	835	4:25:43
Laboratory Helper	Hospitals	720	P	850	
Laboratory Helper	Public Works	880	P	191	
Laboratory Helper	Transportation	.42 hr.	P	202	
Lieutenant, F.D. (prom.)	Fire	3,900	P	*18	1: 3:45
Lieutenant, P.D. (prom.)	Police	4,000	P	144	9:11:44
Lifeguard	Parks	62 1/2-75 hr.	T	472	2:14:44
Lineman	Fire	1,500	P	10	9:24:44
Locksmith	Correction	1,760	P	10	1:30:44
Machinist	Wa. Sup. Gas & El.	7 day	P	76	1:10:44
Maint'n'r's Helper, Grp. A	Transportation	.57	T	820	2:19:45
Maint'n'r's Helper, Grp. A	Transportation	.56-65 hr.	T	390	2:19:45
Maint'n'r's Helper, Grp. A	Transportation	.65 hr.	T	385	
Maint'n'r's Helper, Grp. B	Transportation	.57 hr.	T	1,250	
Maint'n'r's Helper, Grp. B	Parks	7 day	T	559	
Maint'n'r's Helper, Grp. C	Transportation	.70 hr.	T	*77	
Maint'n'r's Helper, Grp. D	Hunter College	1,500	T	62	
Maint'n'r's Helper, Grp. D	Transportation	.65 hr.	Port	50	
Maint'n'r's Help'r D (prom.)	Transportation	.65 hr.	P	8	
Management Ass't.	Housing	1,560	P	71	8:21:45
Management Ass't.	Housing	1,560	T	85	
Management Ass't.	Housing	1,250	T	140	
Mechanical Main. Grp. B	Transportation	.85 hr.	P	15	2:18:45
Medical Insp. (Obstetrics)	Health	5 session	T	24	4:15:42
Medical Insp. (T.B.)	Health	5 session	T	100	4:19:42
Medical Insp. (T.B.)	Health	1,500	T	128	
Motorman (Con'tor) (prom.)	Transportation	.80 hr.	P	150	1:20:45
Park Foreman (prom.)	Parks	6 day	T	60	
Park Foreman	Parks	1,600	P	35	
Pathologist	Hospitals	2,100	P	28	8:18:42
Patrolman, P.D.	Police	1,200	P	650	10:14:48
Patrolman, P.D. List No. 1	Tri. Bridge Auth.	1,500	P	1,427	
Patrolman, P.D. List No. 1	Transportation	1,800	P	1,175	
Patrolman, P.D. List No. 1	Water Supply	1,500	P	1,265	
Patrolman, P.D. List No. 1	Welfare	1,200	P	1,261	
Patrolman, P.D. List No. 3	Comptroller	5 day	T	*340	
Patrolman, P.D. List No. 3	Finance	4 day	T	1,231	
Patrolman, P.D. List No. 3	Docks	1,320	T	1,200	
Patrolman, P.D. List No. 3	Parks	.62 1/2 hr.	T	305	
Patrolman, P.D. List No. 3	Fire	1,800	P	24	
Payer	Transportation	11 day	P	34	5: 1:44
Photographer	Housing	1,200	P	30	7:27:42
Physiotherapy Tech.	Hospitals	1,200	P	25	1:16:44
Pipe Caulker (prom.)	Wat. Sup., Gas & El.	2,100	T	250	9:20:42
Playground Director (female)	Parks	4 day	T	358	
Playground Director	Parks	4 day	T	267	
Plumber	Docks	9 day	P	27	
Policewoman	Parks	4 day	P	308	2:14:43
Policewoman	Comptroller	5 day	T	308	
Porter	Public Works	1,200	P	625	*9:20:42
Porter	Health	900	P	838	
Porter	Hospitals	780	P	2,775	9:20:42
Porter	Housing	1,020	P	933	
Porter	Hospitals	540 w/m	P	2,356	
Porter	Hospitals	720 & less	P	3,665	
Public Health Nurse	Health	1,500	P	306	6: 8:42
Railroad Clerk (prom.)	Transportation	55	P or T	88	
Sant. Man, Class A, List 1	Sanitation	1,800	P	210	
Sant. Man, Class A, List 1	Markets	5.50	P	294	
Sant. Man, Class A, List 1	Police	5.50	T	*513	
Sant. Man, Class A, List 1	B. P. Bk.	1,500	T	*300	
Sant. Man, Class A, List 2	Health	1,140	P	905	12: 4:44
Sant. Man, Class A, List 2	Purchase	1,500	P	797	
Sant. Man, Class A, List 2	Transportation	.50 hr.	P	1,107	
Sanitation Man A, List 2	Transportation	.56	T	10	6:25:45
Section Stockman (clothing)	Welfare	2,340 & 1,800	P	10	
Section Stockman (food)	Welfare	2,340 & 1,800	P	10	
Signal Maint'n'r, B (prom.)	Transportation	.50 hr.	P	15	1:27:45
Social Investigator	Welfare	1,500	P	924	2: 6:44
Social Investigator	Child Welfare	1,500	P	958	2: 8:44
Special Patrolman	Correction	1,800	P	207	10: 8:34
Special Patrolman	Water Supply	1,800	P	813	
Special Patrolman	Transportation	1,500	P	428	
Station Agent	Transportation	.55 hr.	P	918	8:14:41
Stationary Engineer (elec.)	Markets	9 day	P	47	1:15:45
Stationary Engin'r. (steam)	Public Works	9 day	P	47	1:15:45
Stenographer	Education	1,200	P	29	6: 4:45
Steno. and Typewriter	License	1,200	T	1,495	11: 7:42
Steno. and Typewriter	Water Supply	1,200	P	1,432	
Steno. and Typewriter	Welfare	900	P	1,513	
Structure Maint'r (plumbing)	Hunter College	1,500	P	80	9:18:45
Structure Maint'r (woodwork)	Transportation	.80 hr.	P	40	
Tax Counsel, Grade 4	Law	1,800	P	36	10:15:44
Tax Counsel, Grade 4	Tunnels	1,800	P	*94	
Telephone Operator	Transportation	900	P	107	8:18:44
Tired Rail Maintainer	Transportation	.70 hr.	P	16	8:21:43
Title Examiner	Housing	1,800	P	34	10: 8:44
Topographical Draftsman	Water Supply	3,130	P	23	6:23:44
Towerman	Transportation	.90 & 72 per hr.	P	109	11: 8:44
Typewriter Copyist	Transportation	900	P	415	6: 7:45
Typewriter Copyist	Transportation	900	P	470	
Typewriter Repairman	Purchase	1,350	P	24	1: 9:45
Watchman-Attendant	Housing	1,200	P	576	6:10:42
Watchman-Attendant	Transportation	25 week	P	585	
Watchman-Attendant	Parks	4 day	P	2,612	
Watchman-Attendant	Hospitals	900	P	802	

# PHYSICAL TRAINING — FIREMAN

Thousands of candidates who participated in the mental examination on Saturday, June 28 are awaiting the results before starting to train for the physical test. Inasmuch as only 2,500 of those who pass the mental and physical examination will be placed on the list, it is essential to attain a high rating in the physical test which will be the most difficult ever held for this position.

**INVITATION:** No candidate who took this examination may call and be examined by our physician without obligation, inspect our GYMNASIUMS, COORDINATION MACHINES, EQUIPMENT FOR AGILITY TESTS, OPEN-AIR RUNNING TRACK, and compare it with any in the City of New York. The fee for physical training is reasonable and payable in installments.

# CARD PUNCH OPERATORS

(MALE and FEMALE)

Applications may be filed with the U. S. Civil Service Commission until further notice. All that is required in order to qualify for this examination is that the applicant file with his application a certificate showing that he has had at least 60 hours of training on Card Punch Machine Operation.

This is what is known as an Unassembled Test; that is, there is no written or practical examination, the applicant being placed on the eligible list as soon as his application is received and graded. Therefore, any male or female between the ages of 18 and 53 who can devote the required time to instruction may file an application at the conclusion of the course and be placed on the eligible list for appointment in Washington or other locations where there are Federal departments. However, when called for appointment, it is fair to assume that applicants will be given a test to prove their ability to efficiently operate a Numerical or Alphabetical Card Punch Machine.

Since there are no experience or formal education requirements, this presents an exceptional opportunity to secure Civil Service positions paying an entrance salary of \$1,260 per year. Classes are meeting day and evening at hours to suit the convenience of the student.

Anyone who is willing to devote 10 hours a week instruction on these machines may enroll with the understanding that, if the applications close before they have completed the 60 hours, the full fee that they have paid will be returned.

# STATE STENOGRAPHER — TYPIST — CLERK

These State examinations are expected to be held in September or October. Each offers an exceptional opportunity for persons who pass with a high percentage to obtain a good-paying position in the State government.

Many believe that State service means employment in Albany exclusively, but this is a mistake, as each of these State departments has branches in N. Y. and thousands of Clerks, Typists and Stenographers are employed here as well as in Albany, Buffalo, etc.

Our class in preparation for the MENTAL TEST in connection with these examinations forms on TUESDAY, JULY 8, at 1:15, 6 and 8:15 p. m. Classes TUESDAY and THURSDAY thereafter at the same hours.

Class on WEDNESDAY at 7:30 p.m. at JAMAICA BRANCH, 90-14 Sutphin Blvd.

Those desiring to take advantage of our speed classes in Stenography and Typewriting may do so on WEDNESDAYS and FRIDAYS at 6:30 p.m. at 120 West 42d St., N. Y. C.

# PATROLMAN

The present eligible list should expire not later than March 1, 1942. 25,000 men who competed in the examination for Fireman on June 28 can testify that few have a chance of passing a test for Patrolman or Fireman without specialized training. Therefore, young men who are interested in taking this examination should begin preparation now, as only those who are thoroughly fit can hope to compete successfully. Physical and mental classes day and evening.

# JUNIOR CLERK

(MALE and FEMALE)

New examination expected to be announced soon. It is expected that the requirements will be much more liberal than those recently announced. The examination should result in the appointment of thousands of clerks at an entrance salary of \$1,440.

Class forms Thursday, July 10, at 1:15, 6, and 8:15 P.M. Classes MONDAY and THURSDAY thereafter at same hours in MANHATTAN; on Wednesday at 7:30 p.m. at our JAMAICA BRANCH, 90-14 Sutphin Boulevard.

# Motor Vehicle License Examiner

List expired May 25, 1941. PREVIOUS REQUIREMENTS—Five years' experience in the operation of Motor Vehicles. Height 5 feet 5 inches. Vision, 20/40 each eye, glasses permitted. Class forms TUESDAY, JULY 8, at 8:30 p.m.

# Motor Vehicle Inspector (Bus)

PREVIOUS REQUIREMENTS: Eight years' experience in the repair, assembling, or mechanical inspection of automobiles, trucks or buses, two years of which must have been solely upon buses or heavy trucks or both. Class forms TUESDAY, JULY 8, at 8:30 p.m.

## Examinations Expected in Near Future

**JR. STENO. — JR. TYPIST**— Applications now open for positions in Washington, D. C. Speed classes in Stenography and Typing meet WEDNESDAY and FRIDAY at 6:30 p. m., at Secretarial Branch, 120 West 42d St., N.Y.C., and at Jamaica Branch, 90-14 Sutphin Blvd., MONDAY and THURSDAY at 7 p. m.

**STATIONARY ENGINEER'S LICENSE**— Class now forming.

**POST OFFICE CLERK-CARRIER**— Monday and Friday at convenient hours.

**RAILWAY POSTAL CLERK**— Monday and Friday at convenient hours.

**MASTER PLUMBER'S LICENSE**— Tuesday and Thursday 8 P. M.

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# CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

## What Prison Guard Job Is Like

50 Appointments Have Already Been Made; More Coming in the Fall

Fifty appointments from the newly-established Prison Guard list were made yesterday, to fill 35 permanent and 15 temporary vacancies in institutions throughout the State. To get sufficient acceptances for these jobs, the Correction Department certified down to eligible number 260, with a rating of 87.828. Only 150 persons were canvassed, however, as many of the eligibles with intervening numbers were disqualified physically, failed to appear at the physical test, or are in army camps.

The next wholesale batch of appointments is expected in the late fall, when the opening of Greenhaven Prison calls for at least 100 guards to be put to work immediately. The bulk of these guards will be taken from other prisons, where vacancies will then arise.

Between now and the fall, permanent appointments will probably come about from time to time, at the rate of about five a month, to meet the usual number of vacancies caused by death,

retirement, etc. In addition, it is likely that military service will bring about temporary vacancies. Men appointed to such jobs remain on the list for permanent appointment. The department will make every effort to retain permanently those who come in on a temporary basis.

### Important Facts

Here are some important facts about the Prison Guard job:

Some institutions enjoy rotating shifts, but that is always subject to circumstances.

Guards buy their uniforms at dealers whose products meet the department's specifications. The uniform, consisting of trousers, coat, cap, black tie, winter overcoat, costs in the vicinity of \$75.

Each year Guards must pass a physical exam.

Guards spend two months at the Walkkill Guard School, then spend a third month on probation.

The Correction Department pension system is no longer in existence, and employees are members of the regular State Retirement System plan.

The promotion lines: Sergeant, Lieutenant, Captain, Assistant Prison Keeper, Prison Keeper, Assistant Principal Prison Keeper,

Principal Prison Keeper, Warden.

The Guard salary starts at \$1,800 and rises to \$2,280 in four annual increments of \$120 each. Sergeant salary starts at \$2,500, that of the Lieutenant at \$2,600, that of the Captain at \$2,800.

Guards must be in the service at least three years to be eligible

for promotion to Sergeant. Promotion tests for Sergeant, Lieutenant, etc., have been asked by the Correction Department.

Eligibles wishing to join the Prison Guard Eligibles Association should send name, address, and ranking to P. L., Civil Service Leader, 97 Duane Street, New York City. A meeting will probably be called next week.

## PROMOTION EXAMS FOR DPUI JOBS

Announcements for three important promotion exams in the Division of Placement and Unemployment Insurance—to Senior Office Appliance Operator, and to Principal and Senior Statistics Clerk—were issued this week by the Division's Civil Service Unit, Filing for all three ends Saturday, July 12.

The salary ranges are: Senior Office Appliance Operator—\$1,600-\$2,100; Principal Statistics Clerk—\$2,100-\$2,600; Senior Statistics Clerk—\$1,600-\$2,100. Preference in certification will go to eligibles in the promotion unit in which the vacancy occurs. The LEADER revealed last week, incidentally, that this procedure would be abolished in about six months.

Here, briefly, are the requirements for each test:

Senior Office Appliance Operator: serving for one year in service 3, grade 1-b; either (a) six years office experience, two in the operation of multigraph, multilith, mimeograph, or addressograph machine; or (b) four years experience with one of these machines; or (c) two years such experience and high school graduation; or (d) an equivalent combination. The list will be subdivided into five groups, one for each machine and one for all the machines.

Principal Statistics Clerk: serving one year in service 3, grade 2, as Statistic Clerk; either (a) four years statistical clerical experience plus high school graduation; or (b) college graduation with specialization in statistics; or (c) an equivalent combination.

Senior Statistics Clerk: serving one year in service 3, grade 1-b; one year experience in compilation of statistical data.

## Tax Commissioner Resigns

Deputy State Tax Commissioner Cortland A. Wilber, director of the past 12 years of the Income Tax Bureau, has just resigned, effective Oct. 1. Commissioner Mark Graves, in accepting the resignation, granted Wilber a three months' vacation. Wilber, who is past the ordinary retirement age, will be succeeded by Ray H. Palmer. More than 400 employees work in the Income Tax Bureau.

## DPUI STAFF GETS SERVICE RECORDS

Service record ratings went out last week to the 3,300 permanent employees of the Division of Placement and Unemployment Insurance. All appeals had to be in the hands of the evaluation unit, headed by Benjamin Kaplan, by the end of the week. It won't be before the fall, though, before all such appeals are decided one way or another as both officials and employees are about to take vacations.

The normal rate of appeal is between five and seven per cent. On the basis of past experience, it is estimated that ultimately about fifty appeals will be revised.

The rating of promotion exams is held up while final adjudications on service ratings are made, as they are weighted in the final mark.

The DPUI evaluation system, similar to that of other state departments in that the marking scale ranges from seventy-five to eighty-seven percent, is probably the most comprehensive in the country, in private or public employment.

## Future State Tests

The State law says that titles of open competitive lists required by departments and institutions must be publicly announced for 15 days before the State Civil Service Commission takes action. During this period employees who believe there is a field for promotion to the title are urged to communicate with the State Commission. The following titles are now being advertised (the date denotes when the fifteen days are up):

July 9—Department of Taxation and Finance—Motor Vehicles License Examiner.

July 9—Rensselaer County Public Welfare Department—Resource Assistant.

July 9—Rensselaer County Public Welfare Department—Claims Clerk.

July 12—Department of Labor—Senior Hearing Stenographer.

July 12—Broadares Sanatorium, Oneida County—Relief Foreman.

July 12—Psychiatric Institute and Hospital, Department, Department of Mental Hygiene—Junior Laboratory Technician.

July 12—Department of Mental Hygiene—Assistant Secretary.

July 16—Ontario County ABC Board—Executive Officer.

## 500 Filed for State Law Steno Test

An estimated 500 candidates filed for the test for Law Stenographer, Supreme Court, Second Judicial District. This is the largest test in the July 19th series, for which filing ended July 1.

The only other tests which attracted a fair number of candidates were Photographer, and Junior Typist and Junior Stenographer, Westchester County. Only a handful of candidates filed for the others in the series.

## Social Work List Expected Aug. 1

Experience interviews have already been held by the State Civil Service Commission for Social Worker, and the list is expected now by the first of August.

## Got Salary Increases, May Have to Refund

A number of State employees who received salary increments "by error" last July and are deprived of an increment this year are signing their checks and payrolls from July 15 on under protest.

These employees have been hit by a recent ruling of Attorney General Bennett. Bennett held that State employees promoted between January 1 and June 30, 1939, who received their increments last year were not entitled to the increases.

The possibilities of court action are now being discussed. Meanwhile Irving Raymar, Labor Department employee, is urging all others hit by this ruling to communicate with him. He can be reached at the CIVIL SERVICE LEADER, 97 Duane Street, New York City.

## 1,000 DIDN'T TAKE ATTENDANT TEST

Nearly 1,000 of the 6,000 candidates who originally filed for the June 21st Hospital Attendant exam failed to appear in the examination room. This disappointing news comes from the State Civil Service Commission, which records that only 5,050 candidates, plus about seventy-five in Plattsburg, actually took the test.

The examinations division of the State Commission is going full speed ahead on the marking, and the list is expected some time in August. Last year over 90 per cent of the candidates scored 75 percent or better and made the list. If the same rate holds true this year, a list of about 4,500 names can be expected.

## Mental Hygiene Notes

By JOHN F. MONTGOMERY

### Transfer

Brooklyn State Hospital's loss is Matteawan State Hospital's gain. Dr. Solon Charles Wolff has just left the Clarkson avenue institution to accept the post of First Assistant Physician at Matteawan. Dr. Wolff served for 13 years at Hudson River State Hospital before going to Brooklyn. He succeeds Dr. George L. Warner, who recently shifted to Utica State Hospital.

### Fourth of July

Outdoor games, races, and picnic lunches were features of the Fourth of July celebration Friday at Wassaic State School. . . . Mrs. Francis Allison, a former employee, has rejoined the staff. Other newcomers: Mrs. Helen Ramsey, Richard Coombs. . . . These have resigned: Florence Dooley, Mrs. Catherine Steiner, Mrs. Harold Chapman, Mrs. Margaret Graf, Mrs. Leona Wilsey, Abraham Gelman. . . . Fred Morgan's in the army now.

### Progress of the List

Here's the latest on the present Hospital Attendant list: Any man eligible can get a job in any one of these zone 4 institutions outside New York City: Central Islip, Pilgrim, Kings Park, Rockland, Letchworth Village. Latest certification for these

institutions among the men is 14,816, among the women 12,570. Latest appointments are 14,816 and 11,673.

In zone 4 hospitals within the five boroughs, certifications have gone down to 7,161 for men and to 2,662 for women. Appointments have reached to 6,107 and to 2,448.

A total of 278 permanent appointments have been made in zone 1, along with 15 provisional appointments. Latest male appointment was 14,825, latest woman 9,978.

In zone 2, 283 permanent appointments—189 men, 94 women—have been made, along with three temporary appointments. Of the 535 certifications to date, 31 are still outstanding. The last number certified was 14,544 (1,992 in the zone) and the last number appointed was 14,228 (1,933 in the zone). Questionnaires have been sent out to 14,837 (1,994 in the zone) among the men and to 8,469 (1,177 in the zone) among the women.

## DPUI Promotion Lists

With two DPUI promotion lists—for Employment Counselor and Principal Clerk—just established, the Civil Service unit of the Division is now finishing up on two open lists that have been pending for quite a while.

Granddaddy of them all is the list for Junior Economist, for which the test was given March 80, 1940. Experience has just been rated and the list should be out shortly after the first of August.

The open list for Employment Counselor is expected before the end of July. The promotion list, just established, must be used up first, according to Civil Service law. Of the 16 on this list, two have already resigned. About a dozen provisionals are now working in the Employment Counselor title, and they will be replaced at the end of the 20-day period. The contemplated reorganization of the Placement Service may open up further jobs.

Below are the two new promotion lists; the numeral after the mark refers to the promotion unit:

- Employment Counselor, S a l a r y \$1,800-\$2,300.
- 1 David, Miriam S., 86,572 (8); 2 Knibb, L., 86,412 (10); 3 Fischman, Estelle, 85,749 (8); 4 Bunin, Ray E., 85,655 (8); 5 Petrie, Doug, 85,098 (10); 6 Malokoff, I. N., 84,691 (8); 7 Dicker, H., 84,608 (8); 8 Gelsman, Ethel W., 84,447 (8); 9 Friedland, L. N., 83,008 (8); 10 Nicholas, Charles, 82,722 (8); 11 Jones, Robert G., 81,983 (8); 12 Drada, Ward R., 81,713 (10); 13 Soldin, Gilbert J., 81,228 (8); 14 Hurley, John A., 80,958 (8); 15 Feldstein, I. A., 80,887 (1); 16 Gryska, E., 79,085 (10).
- Principal Clerk, Salary: \$2,000-\$2,560.
- 1 Cooper, George, 87,859 (2); 2 Lewis, Milton, 86,684 (4); 3 Grossman, Harold, 86,258 (2); 4 Cusker, Eugene R., 85,919 (11); 5 Miller, Milton, 85,495 (9); 6 Rice, Pat J., 85,317 (9); 7 Brokstein,

- Jacob, 85,183 (9); 8 Posner, Violet, 85,112 (9); 9 Wehman, Frank A., 85,103 (7); 10 Schein, Bernard, 84,963 (2); 11 Blinick, Sidney L., 84,853 (9); 12 Hecht, Philip, 84,613 (9); 13 Gold, Sidney, 84,613 (9); 14 Schmidt, John, 84,589 (11); 15 Federman, Herman L., 84,355 (9); 16 Koff, George J., 84,347 (9); 17 Patis, Jacob, 84,137 (9); 18 Klein, Alex H., 84,046 (9); 19 Walsh, Ignatius J., 84,004 (9); 20 Hersh, Herbert, 84,000 (7); 21 Russo, Patsy J., 83,987 (9); 22 Cotch, Sonia B., 83,597 (4); 23 Fitzgerald, Gerald, 83,561 (4); 24 Kalashnikoff, Alex F., 83,397 (11); 25 Wiltzling, Sam, 83,170 (9); 26 Russman, Margaret A., 83,134 (7); 27 Mednick, Joseph, 83,125 (9); 28 Caine, Edward M., 83,119 (9); 29 Flanigan, Peggy L., 83,094 (4); 30 Blake, Edward F., 82,991 (9); 31 Bank, Eleanor R., 82,962 (9); 32 Hughes, Charles, 82,960 (9); 33 Greenberg, Oscar F., 82,846 (4); 34 Shapiro, Leon, 82,791 (4); 35 Cane, Seymour H., 82,969; 36 Albon, Mollie, 82,646 (9); 37 Lewis, Rae W., 82,605; 38 Tortorici, John J., 82,557 (1); 39 Tafler, Paul, 82,536 (2); 40 Altheim, Alex, 82,485 (9); 41 Fleet, Leslie A., 82,463 (4); 42 Redding, Joseph P., 82,447 (7); 43 Sandler, Irving, 82,442 (9); 44 Bernstein, Leo, 82,434 (9); 45 Waller, Betty G., 82,403 (9); 46 Schechter, Belle J., 82,390 (9); 47 McCullough, Margaret, 82,359 (4); 48 Trump, Aaron, 82,339 (2); 49 Satz, Louis W., 82,359 (9); 50 Fiscella, Frank J., 82,327 (7); 51 Mark, Sheridan D., 82,317 (7); 52 Curthoys, Leslie A., 82,251 (7); 53 Davis, Paul K., 82,169 (7); 54 Wachtel, Emanuel, 82,127 (9); 55 Bernstein, Ralph, 82,108 (9); 56 Erdos, D. Cecelia, 82,088 (9); 57 Klein, Joseph L., 82,083 (9); 58 Berlat, Harry, 82,035 (7); 59 Chantelau, Wilbur, 81,970 (9); 60 Schwartzman, Max, 81,933 (2); 61 Sonnenberg, Milton, 81,882 (5); 62 Rosenbaum, Maurice, 81,863 (9); 63 Boriskin, Rose, 81,717 (2); 64 Bernstein, Joseph, 81,692 (2); 65 Java, Alice M., 81,669 (4); 66 Malkoff, Jack J., 81,626 (9); 67 Sadowsky, Irving, 81,608 (1); 68 Hersh, Sam, 81,589 (9); 69 Ehrlich, Leonard W., 81,589 (9); 70 Gobel, William, 81,547 (11); 71 Kaplan, Eugene S., 81,483 (9); 72 Tannenbaum, Nat., 81,401 (2); 73 Schultz, Sylvia, 81,391 (9); 74 Rosenfeldt, William O., 81,306 (7); 75 Fromer, E. Phil, 81,290 (2); 76 Young, Margaret R., 81,157 (1); 77 Bernstein, Milton, 80,908 (9); 78 Lurie, Herman, 80,637 (9); 79 Gartenberg, Ger., 80,614 (7); 80 Youngstein, Charles, 80,578 (9); 81 Spodax, Harry, 80,530 (9); 82 Lopez, Anne R., 80,451 (7); 83 Leonard, John C., 80,411 (6); 84 Lundquist, Ralph, 80,340 (9); 85 Gusowsky, Morris, 80,329 (2); 86 Bloom, Abe, 80,220 (4); 87 Copola, Michael F., 79,711 (4); 88 Schwartzberg, Sam, 79,440 (9); 89 Punch, Pat J., 78,735 (1); 90 Reinhardt, Chris J., 77,951 (1).

## 21 Payroll Appointments

70 Appointments Seen by Months End

A total of 21 appointments from the Payroll Examiner, DPUI, list were recorded in the offices of the State Civil Service Commission as of late last week-end. All are at \$1,800.

The list, certified according to seven insurance districts, has been canvassed to the bottom in every district but the seventh, that of the metropolitan area, where a majority of the eligibles live. Since the State-wide list is to be used whenever a district's list is exhausted, it is likely that eligibles will soon be asked to in-

form the Commission in what parts of the State they will accept employment.

According to plans of the DPUI, 70 appointments will have been made by the end of this month. Of this number, 37 are expected in the metropolitan area. Another batch of appointments may come about Oct. 1.

The eligibles already appointed, listed according to insurance districts, are:

- No. 1, Albany—1, 5, 22, 24, 25, 38, 71, 74, 114.
- No. 2, Utica—180.
- No. 3, Syracuse—9, 129, 218.
- No. 4, Rochester—18.
- No. 5, Buffalo—98, 121, 127, 176, 338, 368, 383.

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# DEFENSE news

## What Defense Occupation for Me?

Many readers ask such questions as "Which occupation shall I go into for a defense job?" or "What kind of work does an armature winder perform?" The United States government has compiled a listing of occupations important in defense. These occupations have been approved by the Office of Production Management. The LEADER will run at regular intervals a kind of dictionary of defense jobs, giving the title and a short description of the occupation. The listing should be especially valuable to young persons—high school graduates, college graduates, and others who are looking about for an opportunity to get into defense production. If you find an occupation for which you feel temperamentally suited, training facilities, both public and private, are available to you. The LEADER will keep you informed of these facilities. So—if you'd like a defense job, keep abreast of the list that follows below and which will be continued in succeeding weeks. Also see last week's issue for the first of these listings. For further information concerning training or vocational opportunities, write to the U. S. Office of Education, Vocational Division, Washington, D. C.; Board of Education, Brooklyn, N. Y.; Bureau of Employment Security, Washington, D. C., or to the Civil Service Leader for a listing of good schools which give training in defense occupations.

**Assembler.** (1) Assembles and erects various parts of a ship in the shop or at the assembly yard. Sets columns, beams, girders and other structural parts, bolts them temporarily in place on the ship. Supervises hoisting of equipment. (2) Assembles and disassembles rifles, pistols, automatic weapons, accessories and parts, making necessary changes such as filing, riveting, and drilling. Detects and remedies any faults found in firearms.

**Automobile - Body Repairman, Metal.** Removes dents in automobile bodies and fenders. Removes bolts and nuts, takes off old fenders, installs new fenders. Welds

breaks in body metal, and files weld smooth to conform to adjacent areas. May install new upholstery.

**Automobile - Generator Repairman.** Tests and repairs automobile generators, performing duties such as testing generator for average output, taking generator apart with wrenches and other hand tools, examining brushes and armature for worn or defective parts, and re-facing commutators.

**Blacksmith.** Forges metal articles and parts for building, repairing, or manufacturing equipment. Heats metal in a forge and ham-

mers it into desired shape on an anvil, in a steam, electric, or compressed air hammer.

**Bleacher Operator.** Treats chemical solutions with bleaching re-agents to improve their color. Pumps liquids to be bleached into tank. Adds quantities of bleaching ingredients determined by formula, by pumping or opening valves, and starts agitator. Observes temperature recorder and regulates steam valves. Samples bleached products and sends it to control lab.

**Electric-Motor Repairman.** Repairs electric motor, generators, and accessories equipment, such as starting devices and switches. Removes defective motors, winds armatures and field coils, tests electrical equipment, installs repaired motors.

**Instrument Maker.** (1) Puts together the finished parts of various electrical instruments, fitting, testing, calibrating, and making necessary adjustments as required. Often makes the required parts, using small tools and precision machines and measuring devices. Repairs worn or defective instruments. (2) Specializes in the construction, alteration, and repair of mechanical instruments, requiring highly skilled workmanship and extreme accuracy of observation. (3) Specializes in the assembly and mounting of optical elements such as precision lenses, prisms and mirrors in the mechanical portions of optical instruments. May do experimental work in construction of new instruments.

## Defense Quiz

Q. In what denominations are Defense Savings Bonds available?

A. You can buy a Series E. or "People's Bond," for \$18.75, \$37.50, \$75, \$375, or \$750. The price of Series F and G Bonds begins at \$74 and ranges up to \$10,000.

Q. Where can I buy a Defense Savings Bond?

A. At post offices. At commercial banks. At savings banks. At Federal Reserve banks. At many savings and loan associations, and other financial institutions. Or by mail direct from the Treasury Department in Washington.

Q. In what denomination are Defense Savings Stamps available?

A. Ten cents, 25 cents, 50 cents, \$1, and \$5. An album is given free with first stamp purchase to mount stamps of twenty-five cents up.

Q. Can my children buy Defense Savings Stamps?

A. Yes. Hundreds of thousands of American children are buying Stamps regularly as their share in the national savings program.

Q. After my child has collected enough Stamps to exchange for a Bond, can the Bond be registered in the child's name?

A. Yes. A minor may own a Defense Savings Bond. Many parents are registering Bonds in their children's names to prepare for future educational needs.

How do you like the page of defense news?

This page is now one month old. We'd like to have your impression of it. Do we carry the kind of information you want? Perhaps you have a suggestion for improvement. Let us hear from you. Write to Editor Defense Page, Civil Service Leader, 97 Duane St., New York City.

## Jobs for Skilled Workers

### No Tests Necessary, Only Experience

A Job-Opportunity List is currently published by the U. S. Civil Service Commission at semi-monthly intervals showing the skilled workers needed by Government agencies for National Defense positions.

This list, which contains concise information about those positions for which qualified applicants have been especially difficult to locate, carries the titles of over 50 different positions, and is eagerly consulted at post offices and local offices of the U. S. Employment Service by machinists, toolmakers, and other skilled workers who want to go to work for Uncle Sam.

The latest issue of this "United States Civil Service Commission Consolidated List"—as it is officially and completely called—shows what shore establishments of the Navy, and arsenals, armories, and air depots of the War Department need workers for such varied employments as aircraft engine test operators, instrument makers, lens grinders, gage makers, gage checkers, aircraft electricians, parachute mechanics, ordnancemen, procurement inspectors, harness-machine operators, ironworkers, tool-grinding machine operators, and bomb-sight mechanics.

Positions are now open at yards and arsenals throughout the United States at such varied locations as Bremerton, Washington; Pensacola, Florida; San Antonio, Texas; Springfield, Massachusetts; and Dayton, Ohio. Over 100 qualified machinists are needed at Watertown Arsenal, Massachusetts; almost 200 lens grinders could be employed immediately at Frankford Arsenal, Pennsylvania; 200 shipfitters are being sought for the Yard at Bremerton, Washington; and over 150 aircraft sheet-metal workers are needed at San Antonio, Texas.

#### 'Rating Examiners'

Through the U. S. Civil Service Commission and its local

"rating examiners," qualified workers for civilian defense jobs in the skilled trades of the War and Navy Departments are being picked from unemployment, part-time employment, and employment in which no use is made of basic skills. In locating applicants, close cooperation is maintained with the United States Employment Service, and interested persons may obtain assistance at the Employment Service offices in filing applications.

Written examinations are not given for any federal positions in skilled trades included in the list, but applicants are "passed" on qualifying experience and training as shown in their notarized applications. Application forms are available at any post office. The forms, when properly filled out and sworn to, are sent to the Yard or Arsenal at which employment is desired. The applications are rated by boards of civil service examiners at the establishment concerned, the applicants receive direct notification of their rating and, if appointed, a telegram from the appointing officer telling them when and where to appear for their first day's work in "Democracy's Arsenal."

## Business School Trains For Defense Work

Mary A. Mooney is the Placement Director of the oldest business school in Brooklyn, Browne's Business College, 7 Lafayette avenue, in the most convenient location in Brooklyn—where trolleys and subways pass the door.

Due to the defense program, positions in private employment have been coming in with increasing force to her employment desk—the starting salary for Stenographers being \$18—business machine operator—\$18 to \$20 and up to \$25—and key punch operators have been starting at \$18 to \$20 per week.

A 10 per cent discount is given by the Browne School to children of firemen and policemen,

## Britain Can Use Your Skill

Here's the specific information about wages, requirements, and other data you need to know if you'd care to work for the British government, in the Civilian Technical Corps. The Corps is a non-military body of craftsmen. It has been set up by the British government to maintain and repair the technical equipment used by the military forces.

Salary ranges from \$24.12 a week for basic workers to \$38.65 a week for chief foremen. Living quarters and board are provided without charge. If you should require a course of instruction, you will receive a salary of \$21.11 per week for a period not exceeding one month from the date of enrollment.

Requirements for the various jobs are these:

Radio mechanics must be from eighteen to fifty years of age and should have a thorough knowledge of modern superheterodyne receivers and should also have some experience with short wave receivers. At least partial high school education is suggested as a minimum qualification. This, however, may be overlooked in the case of mechanics whose experience in radio is adequate.

Persons applying for the position of fitter must be between eighteen and fifty years of age, possess wide practical fitting experience and must be able to use a micrometer, read a vernier and file to fine limits.

Engine Room Artificers (Marine) must be between the ages of nineteen to forty and must have had a minimum of four years' trade training and experience as Engine Fitters, Fitters and Turners, Boilermakers, Coopersmiths and Engine Smiths.

Applicants for the position of Electrician must be skilled with at least three or four years' experience in the trade, a thorough knowledge of soft and hard soldering and the ability to read and use blueprints and wiring diagrams.

All automobile Mechanics between the ages of eighteen and forty years who have had a minimum of two years' practical experience in the repair and maintenance of internal combustion engines are eligible to apply for the position of Automobile Mechanic (Marine). Fitter mechanics in garages and automobile firms, together with driver-mechanics of motor vehicles, are best suited.

Detailed requirements and application blanks may be secured from the Civilian Technical Corps, care of British Consulate General, 25 Broadway, New York City.

Be sure to read the article "City to Test Volunteers for Britain" on page 2.

## Government Seeks High-Grade Executives

A notice of particular interest to persons experienced in management of important private or public enterprises has been received from the Civil Service Commission, Washington, D. C. Announcement is made of examinations for filling five grades of administrative positions, mostly in national defense agencies, as follows: Executive Officer, \$8,000; Chief Administrative Officer, \$6,500; Principal Administrative Officer, \$5,600; Senior Administrative Officer, \$4,600, and Administrative Officer, \$3,800 a year. Positions at these levels are the very highest ordinarily filled through Civil Service. The standard of requirements is correspondingly high.

No written examination is required but to be eligible a person must show experience, acquired either in public or private employment, involving important and extensive administrative responsibility, or broad experience as a successful consultant or adviser in public or business administration, scientific or industrial management. The length of the experience required varies—a minimum of nine years for the lowest grade, and graduating upward for the higher grades. The degree of administrative responsibility required also increases with the grade of the position. Undergraduate and pertinent graduate study in a recognized college or university may be substituted for a part of the experience.

#### New Procedure

An unusual feature of these examinations is the preliminary classification. Applicants' qualifications will initially be given a tentative rating as to eligibility only. If found eligible, they will be classed in appropriate categories of administrative skills and fields of substantive knowledge. Final rating will not be made except in items of specific needs. When request is made for administrative officers with a special

administrative technique (such as budgeting) and with particular substantive knowledge (such as the generation and distribution of electric power), persons in the appropriate classifications will be finally rated as to eligibility and as to salary level and numerical rank within each level. Personal qualification (Continued on Page Sixteen)

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# Civil Service LEADER

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Tuesday, July 8, 1941

## Dirty Racket No. 1

**T**ALK about dirty rackets! The defense program has provided one with a new twist.

The racketeers, taking advantage of the increase in employment opportunities, and feeding on the eagerness of men and women for work, promise jobs—in return for a fee, thank you. It works like this: A smart-talking gentleman visits the prospective victim, representing himself as a foreman in a large aircraft concern holding defense contracts. The caller may say he has been recommended by the State Employment Service, or some other official agency. Once he has wormed his way into the confidence of his victim, he points out that a fee must be paid to somebody for "service" of one kind or another in sewing up the job.

Don't be a sucker!

You needn't pay for a defense job. If anybody asks you for money, don't shell it out before you've checked up on who he is and just why he has come to see you.

A racket which plays with the country's defense is a pretty low-down kind of thing. Authorities should spare no efforts to track down the peculiar animal whose morality runs no higher than mulcting innocents in the name of defense.

## New York Gets A Federal Agency

**W**ERE glad to see that the Internal Revenue's Washington division is moving to New York. They're going to occupy a huge suite in the Empire State Building, over 2,000 employees.

But it's not enough. New York is the natural second capital of the nation. There's no reason why overcrowded Washington shouldn't send its huge surplus of federal employees here.

It probably wouldn't take too much pushing. But unless New Yorkers really start asking for it, you'll find a goodly portion of Washington's personnel going elsewhere—Philadelphia, Chicago, St. Louis. No reason for such decentralization. New York City is the place.

If Mayor LaGuardia really gave the matter a little of his energetic attention, it could probably be accomplished.

How about it, Butch?

## Want to Get Into Civil Service?

**T**O ALL those who have been thinking seriously about government employment, there is a significant article on page 4 of this issue. "U. S. Scrapes Bottom of Labor Market." The conclusions to be drawn from that article are:

1. To obtain a Civil Service job is easier than it has been in years. In many cases, no written exams are given.
  2. Less people are applying for each specific job—hence competition is way down.
  3. Salaries and working conditions—in the federal service, at least—are improving.
- Now is the time to enter Civil Service.

### Important Articles Coming Soon

Do Draftees Get Vet Preference When They Return?

What Happens to Civil Servants If the U. S. Goes to War?

Watch for These Articles! They Affect You!

*Don't*  
**Repeat This!**



**F**EDERAL employees in Washington are anxiously awaiting a system whereby lunch trays are brought into government offices. Today many an employee goes hungry as Washington restaurants are jammed during lunch periods . . . DPUI and the State Labor Department are wrangling over the contents of the Division's employees handbook . . . Last week's heat wave marked the golden anniversary of the U. S. Weather Bureau under Civil Service . . . That Ellis blast on the under-age applicants in the Fireman test may backfire. Some very important groups sent hundreds of 17-year-olds to the Commission on the last day of filing . . . Most flouted Civil Service law in the State: the rule stating that provisionals must go 20 days after establishment of a list.

### Sanitation News

The AFL charter which was worked out behind closed doors, to make the Four Horsemen of the Sanitation Department look respectable, will boomerang. A number of solid, old American Federation of Labor unions are bucking at the idea of giving charters to Kasoff and Co.

### Rackets Bureau

Certain Washington departments charged their employees 10 cents for administering the loyalty oath

## Merit Men



**FROM ELEVATOR OPERATOR** to Custodian of the 40-story Manhattan Municipal Building and Supervising Custodian of 17 public buildings in Brooklyn.

That's the Merit Man record of William W. Clancy.

Bill rounded out twenty-seven years as a civil servant for Father Knickerbocker on June 26. But don't let all those years fool you. He's as active today as he ever was. Of course, you might notice that thinning gray hair, but don't let that fool you, either.

Bill is one of those rarities, a native New Yorker. He was born on the lower east side March 24, 1888.

Bill's Alma Mater is the St. Rose of Lima Parochial School, Cannon and Delancey streets, where many boys of the neighborhood at that time paraded to for their schooling.

Although Bill hustled himself a job after graduation, he found time

which all federal employees must take. It's been stopped . . . The State Commission is readying a pamphlet telling up-State counties how to put Civil Service across. . . Why must federal employees fill out such a complicated series of

in the evenings to attend a business school for four years.

Began at \$2.75 a Day

He entered the city service June 26, 1914 as an elevator operator at \$2.75 a day in the very building he now is "Boss" to some 214 employees.

In 1917, when the war came along, Bill was one of the first to have "private" tacked on to his name. He came out in 1919 as a sergeant attached to the Intelligence Division.

Back in the city service, Bill took a Civil Service promotion examination for custodian. Subsequently he was appointed in charge of the Second District Municipal Court, on Madison street. Later in 1935, he was transferred to the Municipal Building.

At that time the custodians were under the jurisdiction of the various Borough Presidents. Since then the personnel of public buildings has been placed under the jurisdiction of the Department of Public Works.

### Works Under Morgan

Bill works under the direct supervision of Acting Public Works Commissioner Albert H. Morgan—of whom we must tell you more in a subsequent article.

The Municipal Building Custodian is active in American Legion affairs and has been Commander of the Manhattan Borough President Post, No. 84. Immediately following adoption of the new city charter, when the building personnel was transferred to the Public Works Department, he organized Post No. 1222 for the Public Works Department and became the first commander.

He is a member of the Brooklyn Elks, and past president of the Holy Name Society. He is married and lives at 90-15 86th road, Woodhaven, Queens. His son Edward W., was appointed to the police department June 20, 1937, and is now Detective Clancy, attached to the 10th Detective Division in Brooklyn.

expense blanks to get back money spent in the line of duty? . . . A city official who recently left his position is looking for a job. The story that he has lots of money ain't so. . . Is PM's General actually 26-year-old Leonard Engel?

## letters

# Hospital Attendant Complaints

Sirs: I want to cheer the sentiments expressed in your editorial last week entitled "What Happens When Salaries Are Low," urging the State Legislature to provide more funds for the Attendants in the State's mental institutions.

I should like to go one step beyond what you said. You argue that the salary of the attendant job should be raised because there is a scarcity of available men and women willing to accept this kind of employment, and the State must compete with high-paying defense industries.

I, too, believe that the Legislature should raise the salary of the attendant job, but for better reasons. The hospital attendant is the person most directly in contact with the mentally sick patient. He sees the patient throughout the day, in every phase of his life. It is to the attendant that the patient looks for kind care. It is not too much to say that the attendant is the most important single individual in the life of the patient.

And what does the State do about all this? It offers hospital attendants \$54 a month plus maintenance, a wage close to the bottom of the industrial scale. It is hardly any wonder, then, that those who can't find jobs elsewhere make up the bulk of the attendant population in our institutions. Helpless mental patients are directly in the hands of men and women who have no interest in them, who take the attendant jobs as an unpleasant stop-gap until a better job comes up.

When the defense rush is over, men and women will probably again be available for the work. They will be workers taken on

only in an emergency, who will have to fall back on Attendant work when other opportunities have faded. But that will hardly be a solution.

The LEADER should start a real battle now for better salaries for hospital attendants. The present shortage is putting the spotlight on low salaries and bad working conditions in the hospitals. If salaries are permanently raised as a result, and if the Attendant position becomes the sought-after, valuable occupation it should be, present hardships will not have been in vain.

S. M. ROBERTS.

### Likes Defense Page

Sirs: Your new defense page is the best editorial innovation I've seen in a long time. I like the imaginativeness with which you run The LEADER.

M. R. S.

### To All Fireman Candidates

Sirs: To the end that enrollments in the Fire Department Emergency Auxiliary Corps might be expedited, I am writing on behalf of Fire Commissioner Walsh to ask the courtesy of a line or two in the current issue of The LEADER reminding candidates for the position of Fireman that the Fire Department of this City is anxious to have them go to the fire company quarters nearest their homes for the purpose of enlisting.

Please be assured your cooperation in this matter will be appreciated.

JOHN J. MCCARTHY,  
Assistant Chief of Department,  
In Command, New York City Fire Department.

### Transfer System Didn't Work

Sirs: I remember the good work of The LEADER in endeavoring to have the New York City Civil Service Commission set up some method of facilitating transfers from one department to another. Well, the Commission finally did publish its Transfer Journal, but what came of it? If I'm correct, not a single person got a transfer as a result of it. It looked to my layman's eye that too much red tape was involved. The first department had to consent, the second department had to consent, the Commission had to consent, and I don't know who else had to consent. Anything as complicated as that is bound to fall of its own weight.

The problem still remains. I wish The LEADER would look into it again, and see what can be done.

STENO.

### Camera Fans, Attention!

All Civil Service employees, eligibles, and candidates interested in photography are urged to come to the next meeting of the Civil Service Camera Club. Lots of fun, lots of good, helpful instruction. It's at the School of Modern Photography, 136 East 57th Street, Manhattan. Bring your camera (if you have one). Bring along prints for criticism, and bring your friends.

The date and time is Wednesday, July 9, 8 p. m., sharp.



# Question, Please?

by H. Eliot Kaplan  
Contributing Editor

## Apply to State Employment Service

L. M.—Get in touch with the nearest office of the State Employment Service immediately. All unemployed persons should register immediately at the nearest State Employment office.

## Certification Isn't Job

M. G.—Certification does not mean appointment. You were fortunate in being certified before your test was rated. The appointing officer of the department to which you were certified has the right to appoint one out of any three names submitted to him by the U. S. Civil Service Commission. The fact that you were certified and not appointed will in no way affect any future certifications. In all probability, your future certifications will depend on the rating you receive on your examination.

## One List or Another

J. C.—If you accept a position from the automobile engineman list, you will not be removed from the sanitation man list. You can resign your appropriate position and still remain on the sanitation list.

## Air Raid Warden

T. K.—If you wish to join the Air Raid Warden Service, apply at the nearest police station.

## Transfer in U. S. Job

J. M.—In order to obtain a transfer in the federal service, you must first find a vacancy in your title in the department to which you wish to transfer. Then you must obtain permission of the heads of that department and of your own department in order to affect the transfer.

## Leave of Absence

K. J.—Leaves of absence in the city service are up to your department head. It is entirely up to his discretion to give, or to refuse you permission for a six-months' leave of absence. We doubt very much if he would grant you a leave of absence for the reason you state.

## Pay Differential To Draftees

J. B.—All State Civil Service employees who are drafted do not receive the difference between their State pay and their military pay. Only those who were members of the National Guard or reserve forces prior to their induction into the federal military service receive the difference in pay.

## Chance of U. S. Appointment

P. J. R. Jr.—Sorry, but we cannot estimate chances of appointment on federal registers because

of the various factors which enter into these appointments. There are no automatic increments in the federal service. For information concerning hours of employment, working conditions and possibilities of promotion and location of fish hatcheries in New York State, write to the Bureau of Fisheries, Department of Interior, Washington, D. C.

## Must Serve Six Months

L. E.—You will have to serve your probationary period of six months before you can ask for a transfer. When your probationary period is completed, write to Bureau of Information, Civil Service Commission, 299 Broadway, New York City, for a job-transfer form. Your chances of obtaining a transfer to a different department are, however, not too great.

## Resigning

H. G.—If you resign your position you will be placed back on the eligible list. Undoubtedly, you will be certified in the order of your standing but whether an appointing officer of another department will appoint you again is problematical. If the appointing officer finds out that you resigned your present position merely because you didn't like the food in the cafeteria, he may select someone else from the eligible list.

# Park Topics

By B. R. MEEHAN

## National Gardeners Association Meets

A meeting of the Greater New York City Branch of the National Association of Gardeners will be held at 8 o'clock, Wednesday evening, July 9, in the American Museum of Natural History, Room 319, the Roosevelt Memorial building, located at Central Park West and Seventy-ninth street, New York.

Superintendents, head gardeners and assistant gardeners of estates, parks, cemeteries, college grounds, and recreation grounds, owners of estates and others interested in gardening, are invited to attend.

Mr. Joseph W. Tansey, Jr., first vice-chairman of the G.N.Y.C.B., will be chairman for the evening. Mr. Tuttle of the Long Island State Parkway Commission will speak on his favorite topic. Dr. E. Porter Felt, D. Sc., will lecture on our shade trees, said lecture will be illustrated with Kadochrome Slides. Dr. Felt is chief entomologist and director of the Bartlett Tree Research Laboratories, was state entomologist of New York, 1898-1928, editor, Journal Economic Entomology, 1908-1935, and is the author of "Our Shade Trees."

## Sanitation List for Ass't Gardeners Jobs

No. 1 list for Sanitation man, class A, has been declared appropriate for Assistant Gardener jobs by the Municipal Civil Service

Commission. According to the new budget which became effective last Tuesday, there are 125 such positions at \$5.50 per day for seasonal work. The budget director has not yet, however, granted permission to fill the existing jobs.

## Park Facilities Available for Fireman Physical

Out-door training facilities are now available for those candidates who wish to prepare for the forthcoming physical events on the fireman examination.

In cooperation with the Municipal Civil Service Commission, the Park Department, has arranged to place the necessary equipment at Park areas throughout the five boroughs. Randalls Island and East River Park, Manhattan, have already been chosen; other areas in Brooklyn, Queens and Richmond have not yet been selected.

The competitive physical exam is expected to be held about Aug. 1.

## Parks Dep't Places Second in Field Day Events

The annual field day meet for Civil Service Employees, under the auspices of the Mayor's Committee on Municipal Athletic Activities was held Saturday, June 28, at Triborough Stadium, Randalls Island.

The Fire Department placed first with a total score of 62 points; the Park Department tagged second with 49 2-3 points; 22 points for the Police Department; Finance, 10 points; Transportation, 5 points; Boro President, (Queens) 4 points; Correction, 3 points; Public Works, 3 points; Child Welfare, 2 points.

## Answers to Gardener Promotion Exam

... will be found elsewhere in this edition of The LEADER. Candidates who dispute the official key answers will have until July 21 to submit letters of protest together with evidence to substantiate their contention.

**FILE NOW FOR CIVIL SERVICE EXAMS.** There are more exams — less applicants. Your chances are greater than ever before.

# Answers to Police Sergeant Exam

The answers to the following questions were prepared by Lieutenant Bertrand P. Wray, instructor, writer, police expert. Wherever possible, Lieutenant Wray quotes authority for his answer. To cover many possible ramifications, Lieutenant Wray's answers are longer than necessary. In his opinion, candidates should be given full rating if their answers included only part of the material below. The answers are admittedly tentative. We shall be pleased to receive any comment which those who took the test may wish to make. Further answers will appear in succeeding issues.

**Question 71**  
Culpably negligent manner is the element most difficult to prove. REASONS: 1. Under a given state of facts, whether negligence is culpable is a question of judgment, ordinarily for the jury, but it may become a question of law. It is something more than the slight negligence to support a civil action for damages. It means disregard of the consequences which may ensue from the act, and indifference to the rights of others. 2. What may amount to negligence in one case may not be negligence in another, therefore, negligence must be clearly defined first and then add that culpable negligence must be something more than that, consisting of aggravated facts and circumstances which, in the opinion of the jury, demand criminal punishment rather than mere civil liability. (Gilbert's Annotated Penal Law—Peo. vs. Angelo and Peo. vs. Pace. Both 1927). 3. Lack of witnesses interest, reflexes, memory, etc., also make this element difficult to prove.

**Question 72**  
Most Vehicle and Traffic Law violations were misdemeanors. If the change was not made all motorists would be criminals (intentional or unintentional) because of crimes mala prohibita. The change was made to remove the stigma of criminality, to keep in accord with the increase in the use of vehicles which increases violations proportionately and to prevent reputable persons from becoming criminals. Misdemeanors would tend to minimize their value in performing public duties such as jury duty, defense work, etc. Infractions prevent impeachment of credibility if a witness. Infractions prevent raising of the degree of division of certain subsequent crimes requiring a previous conviction for a crime. Crime statistics are lowered. The courts reluctance to convict for misdemeanors resulting in breakdown of jurisprudence is overcome

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because infractions do not carry criminal stigma.

**Question 73**  
When a parking violation is observed where violator is not available for service of a police summons, the registered owner of the vehicle will be summonsed by affixing a summons tag securely tied to the steering wheel, if possible, or when not possible to the door handle on the curb side of the vehicle; however, such owner may make a special appearance in court and show he was not the person who illegally parked the vehicle. The constitutionality of the validity of the tag summons has been upheld. (Art. 2 para. 143 Manual of Procedure.)

**Question 74**  
Section 435 of the Charter provides, in part, that the Police Commissioner shall make such rules and regulations for the conduct of pedestrian traffic in the use of the public streets, squares, and avenues as he may deem necessary. PROCEDURE: Such rules and regulations shall not become effective until they have been filed with the City Clerk and published in the City Record. Violations are triable by a city magistrate and punishable by not more than 30 days imprisonment, or by a fine of not more than \$50.00, or both.

**Question 75**  
1. Dangerous Driving, which includes many variations such as turning corners, speeding, cutting, etc., when circumvented with certain results. 2. Leaving the scene of an accident. (Although the above cases are the only two specifically mentioned under Art 2, para. 118 of M.P.; in rare cases a summons may be issued for Driving while intoxicated (N.Y.C. Criminal Courts Act)—or if a summons is issued for a traffic violation in connection with an accident the patrolman and driver should generally appear in the first instance. The reason for the difference in procedure: Although a complaint form is required to state the facts in all violations, those charged with minor infractions generally plead guilty and the complaints are prepared at the Station house thus keeping more patrolmen on actual patrol duty; whereas in the above the defendant generally pleads not guilty and conviction for one of the above results in a criminal record and/or compulsory insurance, therefore the complaint is drawn up in the Complaint Room of the Court instead of the Station house. To prevent delay and expense on the part of the city and the defendant, they are both present in the first instance to present technical evidence, such as can be seen by the various acts included in Dangerous Driving.

**Question 76**  
Any driver is a first offender if he violates the Traffic Regulations, except, those classified as parking, if he has not been convicted within a period of twelve months, of the

same traffic offense with which he is charged at the time he desires to plead guilty and to pay prescribed fine. A conviction for different traffic offenses within a period of twelve months, shall not affect drivers status as a first offender. (Circular 11, 1937), N.Y.C. P.D., Routine Orders.)

**Question 77**  
1. Business conditions. 2. Volume and flow of traffic; when heaviest, hours of restriction. 3. Physical conditions of streets and surrounding area i.e. width, parking facilities, express streets, car-tracks, obstructions, bus routes, routes to main arteries, taxi stands, loading zones, etc. 4. Pedestrian situation such as protective measures, minimum of inconvenience, etc. 5. Equipment necessary. 6. Facilitating movement of traffic in Fire streets; ambulance streets, and emergency apparatus vehicles, etc. (Safety Bureau, N.Y.C. P.D.)

**Question 78**  
You may take either side on this question if you substantiate your answer with good reasons. 1. Yes. Reasons: Would speed up traffic; cause less accidents; business would profit; would keep poor drivers off roads until they obtain confidence; prevent traffic congestion; etc. 2. No. Reasons: Life would be just a hustle and bustle for everyone including those who see other than material gains in life. Would unnecessarily make criminals of good reputable persons, because of crimes mala prohibita. Motor or other trouble may cause slow up and block traffic resulting in a criminal charge. In N.Y.C. safety is the primary consideration. Here again, there are thousands of good ramifications to this question that the examiners of the Civil Service Commission, in their good wisdom and experience should allow as a perfect answer.

**Question 79**  
Due to common usage many correct interpretations are acceptable such as: 1. Things done. 2. Transaction. 3. Everything said and done spontaneously, which explains the act done. 4. Spontaneous utterances made at the scene of the crime, etc. It is part of the Hearsay Evidence Rule and is acceptable as evidence because such spontaneous utterances and acts are not usually planned or reflected upon.

**Question 80**  
1. Uniform Extradition Act. 2. Act on Uniform Supervision of Probationers and Parolees. 3. Uniform Witness Law. 4. Close pursuit or Fresh pursuit act. 5. Narcotic and Drugs Law.

**Question 81**  
A proper case is determined when the preliminary investigation by the detective reveals that the finder is a reputable person without a criminal record; that he resides and works at places stated; that he was not involved in a crime in connection with the gun; that he was performing a public duty with good intentions; that there was no suspicious circumstances involved; that it was a voluntary surrender; if finder appears in court as directed by the detective.

**Question 82**  
To define a mob in connection with the crime of Lynching, to differentiate from Riot and to follow and cooperate with other states with a view of making it a federal statute, thus reducing racial distinction and preventing people from taking law in their own hands. Prosecution determined between

Lynching and Murder (Southern States disapprove.)

**Question 83**  
1. Induces witness to tell all because they are immune from prosecution on evidence given, unless a waiver was signed and filed in the County Clerks Office. (2) It creates pyramid investigation and prosecution in that it helps to get the investigators rather than the "small fry." (3) Compels accomplices to testify and produce books and records without violating self-incrimination rights, in those crimes. 4. Permits evidence to be used against accomplices. 5. Witnesses not granted immunity would be hostile or would withhold testimony due to fear of being punished. 6. Convictions of higher-ups would be impossible without such testimony.

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# POLICE CALLS

By MIKE SULLIVAN



The PBA has purchased \$50,000 in defense bonds. Left to right: Charles J. Monahan, PBA treasurer; Postmaster Albert Goldman; Police Commissioner Valentine; Pat Harnedy, PBA president; John E. Carton, first vice-president

## PBA Installation

The newly-elected officers of the PBA will be installed at a luncheon following their July meeting at the Hotel Commodore, Tuesday, July 8. The officers are: President, Patrick Harnedy, 15th Pct.; 1st vice-president, John E. Carton, 44th Pct.; 2nd vice-president, Vincent Butler, Midtown Squad; treasurer, Charles Monahan, Telegraph Bureau, Manhattan; recording secretary, Thomas Dugan, Traffic O; financial secretaries, Robert Nugent, 60th Pct., John Simcox, 9th Pct., Walter Smith, 4th Pct., John Burns, 90th Pct., Charles Schrimpf, 78th Pct.; trustees, Walter Ashlund, 67th Pct., Fred Bauer, Traffic B, William Gould, Traffic C, William Raphael, Telegraph Bureau, Bronx, George Feaster, 114th Pct.; sergeant-at-arms, James Byrne, Troop E.

## Washington's Gestapo

Charges that an officially-sponsored Gestapo, or secret squad of confidential informers, spy on Washington policemen were made to the House Police Investigation subcommittee by a Captain of the Metropolitan Police Force, Harvey G. Callahan. Captain Callahan stated that the squad contains men who have no police background or experience which would enable them to judge the actions of individual patrolmen. "Such a squad is usually composed of men who have passed the Civil Service tests for appointment and have been confidentially appointed without the knowledge of other members of the department beyond a very limited group. They have no acquaintance with the duties of a patrolman. They may, and frequently do, bring with them into the department certain prejudices against uniformed officers."

Other charges made by Captain Callahan were: (1) The District's police force suffers from a "lack of adequate, intelligent supervision"; (2) officers in the higher brackets are "comparatively illiterate, ignorant and lack professional knowledge"; (3) the selling of tickets to police benefits is a "thinly-veiled form of public extortion"; (4) the system of promotions is "inadequate, unfair, unintelligent." Upon completing his testimony, Captain Callahan was praised by the House subcommittee for his courage in telling his story.

## Firebug Finders

Ten eligibles on the highly-inactive patrolman list No. 3 (special list) have been certified by the Municipal Civil Service Commission to the Fire Department to fill vacancies as Assistant Fire Marshal at \$1,800 per year. The boys on this list passed the patrolman's mental examination with a mark of at least 80 per cent, but were not required to take the physical test. The Fire Department had requested the Commission to hold an examination for Assistant Fire Marshal. The Commission turned down the request on the ground that the eligibles on the special list are sufficiently gifted with sleuthing talents to be trained as Fire Marshals. Now it's up to the eligibles to show if their detecting abilities are as good as their marks on the written tests would seem to indicate.

## Where There's a Will, There's a Way

The Appellate Division denied a motion to punish Commissioner Valentine for contempt of court for failing to appoint eligibles from the telephone operator, grade 1 list, to switchboard jobs in precinct station houses. Previously the Commissioner had lost to the eligibles in both the Court of Appeals and the Appellate Division when they contended that vacancies on the switchboards should be filled by men from their list. However, in deciding in favor of the eligibles the Appellate Division ruled that the Commissioner did not necessarily have to fill the vacancies. Which means that, although the Police Commissioner lost all the way up to the highest Court, he won out in the end.

### PROFESSIONAL

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SPECIAL COURTESY TO CIVIL SERVICE EMPLOYEES

# Welfare Department News

By HENRY TRAVERS

## The State Picture

The 1940 annual report of the New York State Department of Social Welfare shows, in part, that:

There were 406,938 cases including some 949,000 persons receiving public assistance in the state; a drop from the 1940 monthly average of 423,680 cases, a 7.8 per cent decrease over December, 1938.

The cost of public assistance granted in December, 1940, was \$14,067,298, down 4.5 per cent from the previous December, and 10 per cent under December, 1938.

Expenditures for 1940 were \$168,455,458, which was 6.7 per cent below 1939 of this total, 65.9 per cent was spent for home relief, 21.9 per cent for old age assistance, 11.7 per cent for aid to dependent children, 0.5 per cent for assistance to the blind.

The localities contributed 50.2 per cent of the \$168,455,458, the State's share was 36.0 per cent, and the Federal Government provided the remaining 13.8 per cent.

The report, Legislature Document (1941) No. 68, is entitled, Social Welfare 1940. It is terse, informative, and persuasive.

## Wanted—Beauties

The LEADER'S scouts report that the following young ladies—and plenty more—in the Department of Welfare should send their pictures to the Editor of the Beauty Contest:

- Vivian Doar
- Mary Delaney
- Geraldine Bryan
- Marie Connolly
- Ruth Lavin
- Gertrude Schnipper
- Eileen Riordan
- Margaret Rini
- Annette Taylor
- Ruth Fukushima

And how about that wholesome-looking blond in Med. and Nursing, 12th floor and Catherine Close, that other good-looking blond in Legal, 12th floor?

You have until next Tuesday to enter the beauty contest. Come, come, girls, the Welfare Department should be better represented than this. Let's have the names—and photos, if possible—of more entries.

## Welfare War Veterans Offer Defense Services

The 500 members of the War Veterans in the Department of Welfare have passed a resolution offering their services, individually and collectively, to Civilian Defense Administrator LaGuardia. Copies of the resolution, signed by Commander J. J. McGaw and Adjutant A. J. Senger, have been forwarded to the Mayor and Commissioner Hodson.

The resolution follows: "WHEREAS: The President of the United States having declared an 'Unlimited National Emergency,' and

"WHEREAS: The Hon. F. H. LaGuardia, Mayor of the City of New York, having been appointed by the said President of the United States as Coordinator of Home Defense, and

"WHEREAS: An organization of World War Veterans employed in the Department of Welfare of the City of New York, and known as the 'War Veterans in the Department of Welfare, City of New York,' and

"WHEREAS: Said Veterans Organization, composed of approximately five hundred (500) men with World War experience, duly trained, with varied experiences under fire and tactical maneuvers, and ranging in rank through various grades. Commissioned, Non-Commissioned officers and privates in the U. S. Army, and corresponding ranks in the Navy and Marine Corps, and

"WHEREAS: These said veterans, feeling in duty bound to answer the call of the said President of the United States, and the Proclamation of the Mayor of the City of New York.

"NOW, THEREFORE BE IT RESOLVED: That we, the members of the War Veterans in the Department of Welfare, do offer our services individually and collectively, without reservation, to the Mayor of the City of New York, for any and all duty in connection with the said National Defense, which he may deem necessary.

"To this end we pledge ourselves."



# You and I

by May Andres Healy

May Andres Healy is granted the widest latitude in expressing her views. Her opinions do not necessarily represent the views of The Leader.

THE Board of Superintendents seems to have cut the Gordian knot of ancillary licenses with its suggestion that the Board of Education's by-laws be amended to permit up to fifty per cent of a teacher's time to be spent in teaching an out-of-the-license subject, provided the teacher knows and can teach that subject. Every once in a while one of the much-maligned boards (Education, Superintendents or Examiners) does something that appears to be really clever, which makes the vast majority of us, who are prone to criticize, sit up and take notice. If this can be worked out as practically as it appears from first study, something tangible and valuable has been accomplished.

What really had many of us worried was the legal angle of the entire ancillary license problem. By creating a short-cut—permission by by-law instead of by ancillary license—the Board of Superintendents seems to have solved that problem. Its legal strength lies in the fact that it is a universal practice. Everywhere in the country—perhaps everywhere in the world—teachers in secondary schools teach about as many classes outside their license as within its scope. The larger the city, the less teaching outside the license, since the number of students is the determining factor in creating the demand for a large number of classes in a variety of subjects. Our own problem was created by the shrinkage of the city's student population. In small towns and in rural areas, where high schools of 250 to 1,500 pupils are the rule, the teacher licensed in French is almost certain to have a couple of music and a couple of drawing classes on her program, for example, because there are not enough music or art classes to permit the hiring of a music or an art teacher. Out of license teaching is the rule, not the exception, in the hinterland.

### TRIPLES EDUCATIONAL COSTS

That means that no school-hating tax reductionist is apt to sue to invalidate the new by-law. In the first place, the by-law is legal because the practice is universal. In the second place, a taxpayer's suit would threaten to double and triple educational costs, if it could be promulgated successfully, because in the rural sections the schools would be compelled by law, if our by-law were ruled invalid, to hire a teacher for every license subject taught. The only alternative would be to strictly limit the number of subjects, making rural education vastly inferior to urban education.

There are, of course, cases where in our own school system teachers teach more than fifty per cent out of license. The high school principals will have to get together and work out a solution to this problem, transferring some positions from one school to another. Thus if a French teacher at New Utrecht, for example, happens to be teaching two Spanish classes to each French class he teaches, a French position at New Utrecht will have to be abolished, a Spanish position created there, and a compensating adjustment made in some other school. This will involve a transference of teachers, but transference is far preferable to losing a position.

### APPEAR UNDULY SEVERE

The proposed regulations of Superintendent Campbell to supplement the by-law, at first glance appear unduly severe. On the other hand, the "appropriate license" from the Board of Examiners, mentioned as a requirement after 1945, does not necessarily mean a regular license secured after a competitive examination against newly graduated college students. It may mean qualifying examinations, and probably does, since in Civil Service situations of a similar nature the test would be a qualifying, not a competitive one.

If the Board of Education's in-service course schedule is modified accordingly, many teachers will be able to qualify under the alternate requirement, "the minimum number of semester hours of courses in the additional field or subject required by the State Department of Education for license to qualify a person to teach such field or subject." It must be borne in mind that teachers have, for the most part, been teaching as a second subject the one "minored" in at college, and many of them have also been taking alertness or other courses in the second field to improve their own knowledge of the subject. In many cases, therefore, they are close to the State Department requirement now, if they have not already fulfilled it.

One other cheering note brightens our summer vacation prospects. The birthrate is soaring. It is higher than at any time since 1930, and the population experts have revised their estimates. Instead of a stable or declining population, a seven per cent rise is now predicted. The climb, which started several years ago, is now accelerated, and within the next two or three years the enrollment in kindergarten and the early primary grades is expected to pick up sharply. Thus there again will be a demand for more teachers.

## Supervisor Test

Many are wondering what the Civil Service Commission will do about the hotly-disputed supervisor tests recently held. The objections to those tests seems so serious that the means of grading may have to be radically altered—or the test thrown out altogether.

You have a question about Civil Service?

Write, phone or drop in to see the Leader Information Service; 9 to 5 Mondays through Thursdays.

### BEER LICENSES

NOTICE is hereby given that License No. GB 03629 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 524 East 118th Street, City and County of New York for off-premises consumption. Rose Feast, 524 East 118th Street.

**CHRONIC DISEASES**  
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LEGAL NOTICE

MOORE, LEONARD & LYNCH - NOTICE is hereby given that the persons herein named have formed a Limited Partnership for the transaction of business in the State of New York and elsewhere, and have filed a certificate in the Clerk's Office of the County of New York on the 2nd day of June, 1941, of which the substance is as follows:

The name of the Limited Partnership is Moore, Leonard & Lynch.

The character of the business is the carrying on of a general stockbrokerage business, including buying and selling on commission and dealing in stocks, bonds, commodities, securities, bills of exchange, commercial paper, engaging in underwriting or syndicate agreements, and deriving and lending money incidental to the foregoing activities.

The location of the principal place of business in the State of New York is 115 Broadway, City of New York, New York.

The name and place of residence of each of the general partners are as follows: Charles McKenna Lynch, Greensburg, Pennsylvania; Thomas Lynch, Greensburg, Pennsylvania; Herbert T. Tomlinson, Hollis, New York; Ernest O. Forbritz, Pittsburgh, Pennsylvania; William J. McMillan, Pittsburgh, Pennsylvania; Jerome Hill, Pittsburgh, Pennsylvania; Thurston Wright, Pittsburgh, Pennsylvania; William Frew, Pittsburgh, Pennsylvania; William Frew, Pittsburgh, Pennsylvania; James Richards Leonard, New York, New York; Albert G. Wells, Pittsburgh, Pennsylvania; Charles McKenna Lynch, Jr., Greensburg, Pennsylvania; Wesley G. Tomlinson, Hollis, New York; Addison W. Arthur, Pittsburgh, Pennsylvania; and Lambert Turner, Pittsburgh, Pennsylvania.

The name and place of residence of each of the limited partners are as follows: Charles R. Leonard, New York, New York; and Edgar W. Leonard, New York, New York.

The term for which the partnership is to exist is from January 1, 1941, until December 31, 1941, subject to prior termination under certain conditions.

The amount of cash contributed by limited partner Charles R. Leonard is \$100,000 and by limited partner Edgar W. Leonard is \$100,000, and said limited partners contributed no other property.

The contributions of the limited partners, subject to adjustment in accordance with the profit and loss account of the partnership, is to be returned on liquidation of the affairs of the partnership.

The share of the profits or other compensation by way of income which each limited partner shall receive by reason of his contribution shall be a sum equal to 5% per annum thereon and a 10% share of the net profits. Share of net losses 5%.

In case of the death, retirement, or insanity of any partner, whether general or limited, who has contributed to the capital of the partnership, the partnership shall be immediately terminated, but in case of the death, retirement, or insanity of any partner who has not contributed to the capital of the partnership, the right is given to the remaining general partners to continue the business.

The certificate referred to above has been sworn to by all the general and limited partners.

Dated at New York, New York, this 2nd day of June, 1941.

MOORE, LEONARD & LYNCH.

WATERMEYER, MARGARET HAWES. - Index No. P1323 1941. - CITATION. - The People of the State of New York, by the grace of God, free and independent, to the heirs-at-law and next of kin and distributees of Margaret Hawes Watermeyer, deceased, late of Summit, New Jersey, and their successors in interest or legal representatives and all persons who by purchase or inheritance or otherwise have or claim to have an interest herein and whose names, places of residence and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein, and if there be none existing of any of said class or classes of persons, John J. Bennett, Jr., Attorney General of the State of New York, James F. Egan, Public Administrator of the County of New York, and the unknown next of kin and heirs at law of Margaret Hawes Watermeyer, deceased. Send greeting: Whereas, Ward V. Tolbert, who resides at No. 16 Bonmar Road, Pelham Manor, New York, has lately applied to the Surrogate's Court of our County of New York, to have a certain instrument in writing, relating to both real and personal property, duly proved as the last will and testament of Margaret Hawes Watermeyer, who was at the time of her death a resident of Summit, New Jersey, deceased.

Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records, in the County of New York, on the 25th day of July one thousand nine hundred and forty-one at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property.

In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. Witness, Honorable James A. Foley, Surrogate of our said County of New York, at said County, the 13th day of June in the year of our Lord one thousand nine hundred and forty-one.

GEORGE LOESCH, Clerk of the Surrogate's Court.

VAN DAM, JOSEPH. - CITATION. - No. P1329-1941 - THE PEOPLE OF THE STATE OF NEW YORK BY THE GRACE OF GOD FREE AND INDEPENDENT, TO: WILLY VAN DAM, ALFRED VAN DAM, HUGO VAN DAM, JOHANNA POLAK VAN DAM and ELISABETH MAYER VAN DAM, the next of kin and heirs at law of JOSEPH VAN DAM, deceased, SEND GREETING: WHEREAS, IRVING TRUST COMPANY, a trust company organized and existing under the laws of the State of New York, having its principal office at No. 1 Wall Street, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing, bearing date the 27th day of February, 1941, relating to both real and personal property, duly proved as the last Will and Testament of JOSEPH VAN DAM, deceased, who was at the time of his death a resident of the County of New York.

Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 22nd day of August, one thousand nine hundred and forty-one, at half-past ten o'clock in the forenoon of that day, why the said Will and Testament should not be admitted to probate as a Will of real and personal property.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

WITNESS, HONORABLE JAMES A. FOLEY, Surrogate of our said County of New York, at said County, the 16 day of June, in the year of our Lord one thousand nine hundred and forty-one.

GEORGE LOESCH, Clerk of the Surrogate's Court.

Liquor Licenses

Notice is hereby given that License No. GB 00529 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 931 Madison Ave., City and County of New York for off-premises consumption. Oxford Food Shops, Inc., Oxford Market, 931 Madison Ave.

Notice is hereby given that License No. EB 01449 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 170 Dyckman St., City and County of New York for on-premises consumption. Dyckman's Bowlways, Mr. Green, 170 Dyckman St.

Notice is hereby given that License No. GB 05504 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 706 Madison Ave., City and County of New York for off-premises consumption. Hughes Brothers, Miss Schram, 706 Madison Ave.

NOTICE is hereby given that License No. RL 1110 has been issued to the undersigned to sell liquor at retail in a restaurant under the Alcoholic Beverage Control Law at 122 E. 125th St., City and County of New York for on-premises consumption. White Star Bar & Grill, Inc., Mr. Poland, 122 E. 125th St.

NOTICE is hereby given that License No. RW 910 has been issued to the undersigned to sell beer and wine at retail in a restaurant under the Alcoholic Beverage Control Law at 79-81 Macdougall Street, City and County of New York for on-premises consumption. Joe's Restaurant, Joseph Ribona, Proprietor, 79-81 Macdougall Street.

NOTICE is hereby given that License No. GB 00349 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 285 8th Ave., City and County of New York for off-premises consumption. Economy Market, Inc., 285 8th Avenue.

NOTICE is hereby given that License No. EB 0016 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 500-520 Riverside Drive, City and County of New York for on-premises consumption. International House-Student Dormitory, 500 5th Avenue.

NOTICE is hereby given that License No. GB 05709 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 210 7th Avenue, City and County of New York for off-premises consumption. Herman Osher-Central Food Market, 210 7th Avenue.

NOTICE is hereby given that License No. EB 300 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 448 Grand Street, City and County of New York for on-premises consumption. Dora Slotnick Delicatessen and Lunch, 448 Grand Street.

NOTICE is hereby given that License No. GB 00193 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 1070 3d Avenue, City and County of New York for off-premises consumption. William F. Dolan, Dolan's Market, 1070 3d Avenue.

NOTICE is hereby given that License No. GB 00448 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 833 Lexington Avenue, City and County of New York for off-premises consumption. Paul Costides, Lexington Market, 833 Lexington Avenue.

Beer Notices

Notice is hereby given that License No. GB 05797 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 1448 York Ave., City and County of New York for off-premises consumption. Frank Katz-Frank Katz Grocery, 1448 York Ave.

Notice is hereby given that License No. GB 5534 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 349 East 82nd St., City and County of New York for off-premises consumption. Samuel Moskowitz, 349 East 82nd St.

Notice is hereby given that License No. GB 00406 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 3558 Broadway, City and County of New York for off-premises consumption. Benjamin Metsch, 3558 Broadway.

Notice is hereby given that License No. EB 00015 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 2210 Third Ave., City and County of New York for on-premises consumption. Peter Caputo, Cantarbur Restaurant, 2210 Third Ave.

Notice is hereby given that License No. GB 00510 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 3440 Broadway, City and County of New York for off-premises consumption. Nicholas Kyriakos, 3440 Broadway.

Notice is hereby given that License No. GB 00403 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 858 Eighth Ave., City and County of New York for off-premises consumption. Limo Bros., Inc. Anthony Bencizenga, 858 8th Ave.

Notice is hereby given that License No. EB 00301 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 2126 First Ave., City and County of New York for on-premises consumption. Joseph Urbina Gale Restaurant, 2126 First Ave.

Notice is hereby given that Vendor's License No. E 183 has been issued to the undersigned to sell beer to householders under the Alcoholic Beverage Control Law at 310 West 133rd Street, City and County of New York for consumption at home. Alfred James A & J Bottling Co., 310 West 133rd Street.

NOTICE is hereby given that License No. EB 02114 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 449 Lexington Ave., City and County of New York for on-premises consumption. Shanty Shops, Inc., 449 Lexington Ave.

NOTICE is hereby given that License No. EB 02328 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 781 2d Avenue, City and County of New York for on-premises consumption. Shanty Shops, Inc., 781 2d Ave.

NOTICE is hereby given that License No. EB 2118 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 20 East 53d St., City and County of New York for on-premises consumption. Shanty Shops, Inc., 20 East 53d St.

Answers to Hospital Attendant Test

These Answers, Prepared by LEADER Experts, Are Unofficial

NIGHT ATTENDANT'S REPORT

Table with columns: Ward-Female-4, For the 12 hours ending 7:30 A. M., May 30, 1941, No. of beds-20. Rows include: Convulsions, Home medicine, Slept quietly, Home on parole, Died, Soiled bed, Time of visits of doctor on duty, Doctor on duty.

disputes with the chairman and the president. But he will not avoid disputes with the chairman, or with the president.

Therefore: (A) He will not remain on the committee.

(B) He will lose popularity with the members.

(C) He may have a reasonable complaint.

100. Attendant Smith supervises more patients than Attendant Brown.

Attendant Green supervises fewer patients than Attendant Brown.

Therefore, the attendant who supervises most patients is:

- (A) Smith. (B) Green. (C) Brown.

The Answers

- 86. B 93. A 87. A 94. B 88. C 95. C 89. A 96. B 90. B 97. C 91. C 98. B 92. B 99. A 100. A

Fire Facts

LIEUT. ASSIGNMENTS

The firemen recently promoted to the rank of Lieutenant have been assigned as follows: T. Branagan to Eng. 39; Patrick J. Galvin to Eng. 71; George A. Lang to Eng. 78; Antone Alt to Eng. 204; William D. Connors to Eng. 233; Gustave A. Olsen to Eng. 237; Buell L. Davis to H. & L. 1; W. A. Greehey, Jr., to H. & L. 14; Philip Polito to H. & L. 42, and Joseph G. Ennis to H. & L. 48.

The Lieutenants recently moved up to Captain and their new assignments are: Charles W. Huper to Eng. 19; L. J. McLaughlin to Eng. 29; Francis Melican to Eng. 31; Joseph A. Fortuni to Eng. 55; Joseph C. Roche to Eng. 76; R. W. Bannon to Eng. 93; C. B. Maurer to Eng. 211; J. D. Harlin to Eng. 226; T. P. Hartnett to H. & L. 21, and Elmer A. Ryan to H. & L. 22.

DOG HONORED

"Rex," a small dog owned by Mr. and Mrs. John T. Plant, of 968 Lexington avenue, received a medal for waking his owners after a fire started in their home... it was handed out by the American Humane Society.

Answer the questions numbered 86 through 90 using the information given in the above Report. You are to select the ONE BEST answer.

86. The name of the doctor who visited the ward is:

- (A) Sophie White. (B) Harold Brown. (C) Not given.

87. According to the Report, which one of the following statements is true?

- (A) More patients "slept quietly" than were "given medicine." (B) Sara Leed had fewer convulsions than Carol Hoyt. (C) There were two deaths reported in the ward.

88. The Report covered exactly:

- (A) Seven hours and thirty minutes. (B) The day of May 30, 1941. (C) Twelve hours.

89. The doctor visited the ward:

- (A) During one of the convulsions of Carol Hoyt. (B) Five times during the night. (C) At the time that Lea Price died.

90. In Female Ward-4, the night attendant made a report for:

- (A) The same number of patients as the number of beds in the ward. (B) Three fewer patients than there were beds in the ward. (C) Two more patients than there were beds in the ward.

Read each of the following groups of statements numbered 91 through 100 and mark the ONE BEST answer on the ANSWER SHEET as you did for the preceding questions in Section Two.

91. Miss Williams is either an attendant or a nurse. But she is not an attendant.

- Therefore: (A) She is a doctor. (B) She is a patient. (C) She is a nurse.

92. Mr. Jones is a hospital attendant.

Mr. Jones is scoutmaster for his local troop.

- Therefore: (A) Hospital attendants make good scoutmasters. (B) At least one hospital attendant is a scoutmaster. (C) Scoutmasters make good hospital attendants.

93. Three patients have their beds in Ward 4.

Patient R has his bed nearer the door than Patient S.

Patient T has his bed nearer the door than Patient R.

Therefore, the bed in the middle position belongs to:

- (A) Patient R. (B) Patient S. (C) Patient T.

94. All human beings are subject to accidents.

Hospital attendants are human beings.

- Therefore: (A) Human beings are not dependable. (B) All hospital attendants are subject to accidents.

Beer Notices

NOTICE is hereby given that License No. EB 02124 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 421 West 15th St., City and County of New York for on-premises consumption. Bennis Restaurant & De Gastari, 421 West 15th St.

NOTICE is hereby given that License No. EB 02113 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 2809 Broadway, City and County of New York for on-premises consumption. Shanty Shops, Inc., 2809 Broadway.

NOTICE is hereby given that License No. EB 02111 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 732 7th Avenue, City and County of New York for on-premises consumption. Shanty Shops, Inc., 732 7th Ave.

NOTICE is hereby given that License No. EB 02105 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 49 West 57th St., City and County of New York for on-premises consumption. Shanty Shops, Inc., 49 West 57th St.

NOTICE is hereby given that License No. EB 02136 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 41 East 59th St., City and County of New York for on-premises consumption. Shanty Shops, Inc., 41 East 59th St.

NOTICE is hereby given that License No. EB 02106 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 1292 8th Avenue, City and County of New York for on-premises consumption. Shanty Shops, Inc., 1292 8th Ave.

NOTICE is hereby given that License No. EB 02103 has been issued to the undersigned to sell beer at retail under the Alcoholic Beverage Control Law at 158 West 44th St., City and County of New York for on-premises consumption. Shanty Shops, Inc., 158 West 44th St.

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# Examination Requirements

## City Tests

### Court Stenographer

Candidates who filed applications for the examination for Court Stenographer in February, 1940, which examination has now been cancelled, should file again and pay fee. The fees originally paid by them will be returned. Salary: Appointments are usually made at \$2,400 per annum. The eligible list may be used for all grades of Reporting Stenographer. Vacancies: Occur from time to time. File by July 28. Fee: \$3.

#### Duties

To report and transcribe testimony given in court, at meetings, investigations, and public hearings of city departments or offices, and to do incidental stenographic and typewriting work.

#### Requirements

Candidates must be senior high school graduates or have equivalent training. The use of stenotype machines will be permitted. Candidates using stenotype machines must so specify in their applications and must also furnish their own machines and stenotype paper.

#### Basis of Rating

The elimination test will be given first. Only those who pass this test will be summoned for the subsequent test. In the elimination test a passage will be dictated at the rate of 175 words a minute for five minutes, which will be transcribed. In the transcription test, a preliminary passage of 750 words will be dictated at the rate of 150 words per minute, but need not be transcribed. The transcription test will consist of the following:

1. An opening of 150 words per minute for 3 minutes—1 voice.
2. Testimony of 175 words per minute for 5 minutes—4 voices.
3. Testimony of 20 words per minute for 3 minutes—4 voices.
4. Charge of 175 words per minute for 5 minutes—1 voice.

Candidates will be required to transcribe on the typewriter such portion of their notes as the examiners designate at the rate of approximately 25 words per minute. Elimination test, weight 20 (70 per cent required); Transcription, weight 80. The passing grade will be set in accordance with the needs of the service.

### Inspector of Printing and Stationery, Grade 2

Salary: \$1,800 up to but not including \$2,400 per annum. Vacancies: 3 in office of Comptroller. File by July 28. Fee: \$1.

#### Duties

Under supervision: to inspect all supplies of printing, stationery, blank books, and bond, ledger, and book papers for the purpose of determining the various grades and

weights; to certify as to quality, quantity, and market prices of such supplies; to certify as to trade prices for completed jobs of printing, binding, and similar work; and to perform related duties.

#### Requirements

Candidates must have had at least three years' recent experience as a practical printer or estimator with a firm doing a general printing business, or the equivalent of such experience. They must have a general knowledge of linotype composition, press work, machine ruling, binding, steel die engraving, law printing, lithography, and the quality of all kinds of paper.

#### Basis of Rating

Written test, weight 50; Training, experience and personal qualifications, weight 50. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will be set in accordance with the needs of the service.

### Radio Operator

Salary: Presently paid \$1,560 per annum. The eligible list may be used for appropriate positions in a lower grade. Vacancies: 3. File by July 28. Fee: \$1.

#### Duties

To operate all mechanical and electrical equipment of a broadcasting station and also public address equipment; make repairs, tests and new installations; keep records and make reports. In the Fire Department: in addition to above, to receive and transmit alarms of fire and perform other related work.

#### Requirements

Candidates must have had at least six months' recent, satisfactory experience in operating, maintaining or designing radio broadcasting equipment of a nature to fit for the duties of the position in a licensed radio broadcasting station or company; or the equivalent. Additional credit will be granted for engineering degrees or related courses, provided candidates offer the minimum six months' experience. At the time of appointment, candidates must hold a valid Radio Telephone License, First Class, issued by the F. C. C.

#### Basis of Rating

Written test, weight 40; Experience, weight 20; Practical, weight 40. The passing grade will be set in accordance with the needs of the service.

### Chief Air Traffic Control Operator

Open to all citizens of the United States, regardless of residence. Salary: \$3,500 to \$3,840 per annum. The eligible list may be used for appropriate positions in a lower grade. One vacancy. File by July 28. Fee: \$2.

#### Duties

To perform all the duties of a supervising air traffic control operator and provide general supervision during all shifts, over air traffic control personnel including radio technicians.

#### Requirements

Not less than two years of satisfactory experience within the past five years in the general supervision, during all shifts, of all activities of the control tower at an airport having not less than 50 airline schedules a day, including the supervision of all air traffic control personnel and radio technicians, plus three additional years of satisfactory experience within the past ten years in airport traffic control or airways traffic control; or equivalent army or navy aeronautical experience; or a satisfactory equivalent. Before certification candidates must present a Federal certificate as an air-traffic control tower operator with a senior rating for the airport to which appointment is to be made. For appointment to the vacancy at LaGuardia Field, candidates must have a senior rating for LaGuardia Field.

#### Basis of Rating

Written, weight 40; training, experience and personal qualifications, weight 60. Training, experience and personal qualifications may be rated after an examination of the candidate's application and after an oral interview or such other inquiry or investigation as may be deemed necessary. The passing grade will

## How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post office, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

be set in accordance with the needs of the service.

### Supervising Air Traffic Control Operator

Salary: \$3,000 to \$3,480 per annum. Requirements: Not less than one year of satisfactory experience within the past four years in supervising the operation of the control tower at an airport having not less

than fifty airline schedules a day, including the supervision of the air traffic control operators and recorders assigned to the shift; plus two additional years of satisfactory experience within the past seven years in airport traffic control or airways traffic control; or equivalent army or navy aeronautical experience; or a satisfactory equivalent.

## U. S. Tests

Principal Naval Architect, \$5,600; Senior Naval Architect, \$4,600; Architect, \$3,800; Associate Naval Architect, \$3,200; Assistant Naval Architect, \$2,600. Requirements: 2 to 7 years of professional naval architectural or engineering experience depending on the grade applied for. Completion of a college course leading to a degree in naval engineering or certain college courses or journeyman experience plus college courses may be substituted for experience up to maximum of two years. Maximum age limits: Principal, Senior and Naval Architect, 70 years, Associate and Assistant, 60 years. File by June 30, 1942.

Principal Marine Engineer, \$5,600; Senior Marine Engineer, \$4,600; Marine Engineer, \$3,800; Associate Marine Engineer, \$3,200; Assistant Marine Engineer, \$2,500. Requirements: 2 to 7 years professional engineering experience with a minimum of one year marine engineering experience, depending on the grade applied for. Certain professional education or education plus journeyman shipyard experience may be substituted for part of the experience required. Maximum age limits: Principal, Senior and Marine Engineer, 70 years; Associate and Assistant, 60 years of age. File by June 30, 1942.

Executive Officer, \$8,000; Chief Administrative Officer, \$6,500; Principal Administrative Officer, \$5,600; Senior Administrative Officer, \$4,600; Administrative Officer, \$3,800 per year. Candidates with public or private experience involving extensive administrative responsibility of a high order are requested to file applications for administrative positions in defense and other government defense agencies. Candidates will be rated according to their general and special experience. Only candidates of the highest caliber should file. Last date for filing, July 21, 1941.

Poultry Coordinator, \$3,800. Requirements: A minimum of five years of successful and responsible experience in administering or supervising organized poultry improvement work, plus the completion of a four-year course leading to a bachelor's degree with major study in agriculture, including courses in poultry husbandry.

Junior Laboratory Mechanic, \$1,440. Requirements: At least 2 years experience in a scientific or experimental laboratory shop or proving ground involving any one of the three options, 1. construction, or assembly and installation, or maintenance and repair of instruments, apparatus, or machinery used in laboratory experiments, 2. preparation or collection of samples

by crushing, melting, or machining, and making test solutions or setting up testing machines, 3. making routine chemical or physical tests involving the use of simple chemical or physical apparatus, or of welding and other metal treating equipment, or furnaces. Maximum age, 50. File by July 10, 1941.

### Navy Yard Jobs

Ordnance Man, \$6.24, \$6.72, \$7.20 per day. Requirements: At least 2 years experience in the manufacture, renovating, loading, transfer, storing or packing of ordnance materials of strictly offensive or defensive class, high explosives, or munitions, or in the use, testing or inspection of munitions, or as a journeyman mechanic in the manufacture, assembly, overhaul or repair of mechanisms of defensive armament. Age limits, 23 to 55. File by July 30 with the Recorder, Labor Board, Navy Yard, Brooklyn, N. Y.

Applications for the following positions can be obtained and filed until further notice. Applications should be filed with the Recorder, Labor Board, Navy Yard, Brooklyn, N. Y.

- Anglesmith, heavy fires, \$8.56 to \$9.52 per diem; Anglesmith, other fires, \$7.60 to \$8.56; Blacksmith, heavy fires, \$8.56 to \$9.52; Chipper and Caulker, iron, \$7.60 to \$8.56; Coppersmith, \$8.56 to \$9.52; Die Sinker, \$8.88 to \$9.84; Flange Turner, \$8.08 to \$9.04; Frame Bender, \$8.08 to \$9.04; Loftman, \$8.32 to \$9.28; Sailmaker, \$7.68 to \$8.64; Shipfitter, \$7.84 to \$8.80; Shipwright, \$8.00 to \$8.96; Welder, Electric (Specially Skilled), \$7.84 to \$8.80; Welder, Gas, \$7.84 to \$8.80.

(For office-machine jobs, see page 4; for other U. S. tests, see last week's LEADER.)

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## Junior Typist

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# FOLLOW THE LEADER

## Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams which attracted large numbers of candidates.

**OPEN COMPETITIVE TESTS**

**Asphalt Worker:** 283 candidates passed the written test. The practical tests begin this week.

**Assistant Director (N. Y. C. Information Center):** About seventy-five per cent of the written test papers have been rated.

**Assistant Engineer (Designer), Grade 4:** The list is ready.

**Baker:** The practical test will be held shortly.

**Bridge Painter:** The written test will be held on July 22 for the 337 candidates who qualified.

**Car Maintainer, Group F:** 493 candidates filed. The written test is being held in abeyance pending the results of the promotion test.

**Cook:** All parts of this test have been completed.

**Clerk, Grade 2 (Bd. of Higher Education):** The rating of the qualifying stenography has been completed.

**Court Stenographer:** A new test has been ordered. Requirements appear in this issue.

**Dietitian:** The tentative key answers appear in this issue.

**Electrician:** The written test is scheduled for July 12, the qualifying experience having been rated.

**Interpreter:** The date of the written test has not been set as yet; 327 candidates filed applications.

**Medical Social Worker, Grades 1 and 2:** Rating of the written test has begun.

**Stenographer (Law):** The rating of the written test has been completed. The competitive practical will be held as soon as advisable.

**PROMOTION TESTS**

**Accountant:** This test has been postponed until the fall for all departments except Board of Transportation.

**Assistant Foreman (Sanitation):** The written test is scheduled for July 19; 2,546 candidates filed applications.

**Assistant Foreman (Track):** 50% of the written test has been rated.

**Assistant Supervisor, Grade 2:** 2,471 candidates competed in the written test. Appeals to the tentative key answers are now being reviewed. Rating on the written test has begun.

**Bookkeeper, Grade 1:** The written test was held on June 21. A total of 1,823 candidates had filed applications.

**Captain (F. D.):** All parts of this examination have been administered.

**Car Maintainer, Group A:** The answers to the test appear in this issue.

**Car Maintainer, Group F:** 75% of the written test has been rated.

**Electrician:** The written test is scheduled for July 12.

**Foreman, Grade 2:** The rating of the written test has been completed; 153 candidates passed.

**Gardener (Parks):** The tentative key answers appear in this issue.

**Junior Accountant:** The written test is scheduled for Oct. 4.

**Motor-Instructor:** The rating of the written test will be completed shortly.

**Sanitation Man, Class B:** The written test is tentatively scheduled for July 26.

**Sergeant, (P. D.):** Rating of the exam has begun.

**Supervisor, Grade 3:** 418 candidates took the written test. Appeals on the tentative key answers are now being reviewed.

**Train Dispatcher:** The rating of the written test is nearing completion.

**Trainmaster:** 53 candidates took the written test on June 12.

**Tunnel Sergeant:** 50% of the written test has been rated.

**LABOR TESTS**

**Hospital Helper (Men and Women); Laundry Worker:** Rating of the literacy test has been completed.

You have a question about Civil Service? Write, phone or drop in to see the Leader Information Service; 9 to 5 Mondays through Thursdays.

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### Heat Wave!

We want to offer a few suggestions for your relief and pleasure. . . . The first and foremost thought that comes to our mind is to go swimming (wish we were lucky enough to be able to go now instead of working over this column)—and when we talk about a dip what better place could we pick than the MIRAMAR POOL. Why not spend your next day off on the beautiful Miramar beach and in the refreshing, cool waters of the pool? . . . Or perhaps you care to leave town during hot spell. . . . The COLONIAL STEAMSHIP LINE has many trips that would interest you. Imagine the cool breezes on board a boat—away from the hot city streets.

OR BY BUS! Travel by bus seems to be very popular these days and why shouldn't it with the modern conveniences of today's bus. The 181st Street Bus Terminal and the Midtown Bus Terminal are ready to serve you with daily trips to your favorite mountain resort. Inquire now about the low rates for travel by bus.

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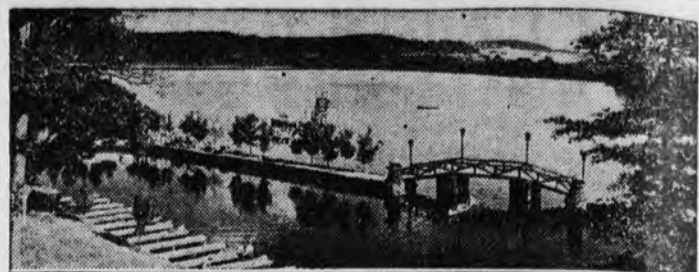


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Price Includes All of These Features
- 7 glorious days and 7 romantic nights at the famous Waldorf Towers Hotel. . . Directly on the Ocean. Every room is modern, luxuriously furnished, twin beds, private colored tile bathroom with tub-shower.
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Pleasant Valley, So. Fallsburg, N. Y.  
ATTRACTIVE RATES

## Resort News

By Joseph Burstin, Resort Editor  
**Symphonic Festival**  
The eighth annual gathering

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Staying at Modern, Fireproof  
**FORD HOTELS**  
Conveniently Located, Easy Parking

as low as \$1.50  
no higher than \$2.50 per person

**MONTREAL TORONTO ROCHESTER BUFFALO ERIE**

FOR MAP or FOLDER Write FORD HOTELS CO. Rochester, N. Y.

of the Berkshire Symphonie Festival is scheduled for a series of three programs on week-ends, that is, on Thursdays, Saturdays and Sundays during the month of August beginning Thursday, July 31. This musical event by the Boston Symphony Orchestra directed by Serge Koussevitzky, takes place at Tanglewood, Mass., which is near Stockbridge.

### At Copake

John Vesce and Henry Feinstein, of the Federation of Municipal Employees, are planning to run up to Camp Copake, where many Civil Service employees are sporting themselves these days. Henry says its the grand swimming that takes him to Copake. John says its the horseback riding over old mountain trails and the food.

Those comfortable cabanas at Lido Country Club are going fast. The beach at Lido is as fine as they come, and that's one reason why you'll find so many teachers there. If its ease and comfort you want, Lido is the place, with splendid hotel facilities, first-rate golf course.

At the Brickman Hotel, South Fallsburg, N. Y., Al Golden, Jr., has been assigned to produce a week-end show under the direction of Lenny Kent, head of the special staff.

Giovanni, Moore and Revel, Don Popikoff Tarnan, Joe (Carstairs) Tucker, and the Wiener sisters, are among the stars who will take part in the musical revue on Saturday night at the Cedars Country Club, Lakeville, Conn.

Pinewood, Fleischmanns, N. Y., announce special emphasis will be put on exhibitions by tennis and aquatic luminaries with Broadway and radio performers, featured in the theatrical productions.

### Manhattan Beach Hotel

Open air balconies and roof gardens which are swept by the ocean breezes are two of the many innovations characteristic of the Manhattan Beach Hotel. Since the management of this hotel has passed into the hands of Otto Deutsch, every possible thought has been given to the comfort and conveniences of its guests.

The Stevensville Lake Hotel will fall in line with the other outstanding resorts in Sullivan County, composed of Eastern Collegiate stars, in inter-hotel comity by entering its basket ball petition. The league games will be held every weekend under arc lights on the Stevensville court.

The Flagler Hotel, S. Fallsburg, N. Y., will offer a complete plan of sport and entertainment activity. The newest addition to the sports program is the inauguration of the "Milton Berle Trophy Golf Tournament," which gets under way under the guidance of Abe Arnowitz, the Flagler's Golf Professional.

### Men, Too

There is no scarcity of men at holiday resorts this year, reports the management of the Waldmere Hotel, Livingston Manor, N. Y. Since the hotel opened May 15, men have outnumbered women by almost 3 to 1 . . . and at the Parkston House, Livingston Manor, N. Y., Nat Bauman (known as the Senator of 1440 Broadway), looking very representative in his congressional hat, over the July 4th week-end.

### Civics at Play

Philip Kramer and A. Waldman, a couple of Brooklyn Fire-Eaters, spent a week at Trojan Lake Hotel, Livingston Manor, and when they left they were no longer Fire-Eaters, but Fun-Eaters . . . Bernard Krims and M. M. Ruby, of the Dept. of Justice, spent two weeks at the Hotel Brickman, S. Fallsburg, N. Y. . . they did not need their credentials to investigate subversive activities on the College Campus.

Hopewell Lake Junction, N. Y.

### An Inexpensive Vacation for the Entire Family!

Newly furnished Bungalows on sturdy structures, beautifully landscaped. Kitchenette facilities. Lake on premises. Tennis, Handball, Rowing, Canoeing, Fishing, Bathing, Horseback Riding, etc. Write or phone for booklet.

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2200 FEET ABOVE SEA LEVEL  
*Where Your Dollar Buys 100% More Vacation*  
WITH ACCOMMODATIONS FOR EVERY TASTE . . . AND PURSE  
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Never a Dull Moment—Modern Fireproof Bldg.  
Venetian Pool—Solarium  
Stimulating Sports—Athletic and Social Sports  
Elaborate Entertainment - Broadway Acts  
Known for Its Excellent Cuisine  
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Auto service from and to N. Y. every Saturday and Sunday

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American Cuisine—Jewish clientele  
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# BULLETIN BOARD

All Civil Service organizations are invited to forward notices of meetings and events for appearance in the Bulletin Board. Please have your notice in by Friday of the week preceding date of the event. There is no charge for this service.

**LONG ISLAND STATE PARK CHAPTER, ASCSE**  
Resignation of Theron A. Chase as secretary of the Long Island Inter-County State Park Chapter of the Association of State Civil Service Employees was accepted with regret at the regular meeting of the group last Wednesday at the Wantagh Fire House. Chase is leaving the State. Malcolm Reeves was unanimously elected his successor. Three new members were accepted.

**NURSES UNION MARKS EIGHT-HOUR DAY**  
President Paul J. Kern of the Municipal Civil Service Commission told the Nurses Union that he has been in favor of placing nurses in the competitive class for the past 7½ years. Kern spoke at the fourth anniversary dinner of the eight-hour day for nurses, held last Tuesday night at the Tavern-on-the-Green. Other speakers were Council President Newbold Morris, Borough President Stanley M. Isaacs, Teachers Union lawyer William G. Mulligan, Jr., and Mary Luciel McGorkey, president of the Nurses Union, who acted as toastmaster.

Gorkey, president of the Nurses Union, who acted as toastmaster.

**RAILROAD CLERKS**  
All railroad clerks appointed from the clerk grade 2 promotion list who are interested in taking the promotion examination for junior accountant are urged to write immediately to L. J. R. c/o The LEADER.

**CLIMBERS AND PRUNERS**  
The Climbers and Pruners Eligibles Association will hold its next meeting at Germania Hall, Third avenue and Sixteenth street, 8 p. m., Thursday, July 10. All members are urged to attend. Refreshments will be served.

**AUTO ENGINEMAN ELIGIBLES**  
The Auto Engineman Eligibles Association held its last meeting, Tuesday, June 24, at 7 East Fifteenth street. Committee chairmen appointed by President Mandeville at the meeting were: Program, Hyman Weinstein; Job - Seeking, John Wojciechowski; Social Advance, Carl Kretschmar; Membership, Arthur Rockmael. The next meeting of the association will be held at 8 p. m., Tuesday, July 8, at the Rand School, 7 East Fifteenth street. During July and August, meetings will be held on the second Tuesday of the month.

**TRIBUTE TO LATE JOSEPH GOODMAN**  
A memorial service in tribute to the late Joseph Goodman, former Commissioner of the Department of Water Supply, Gas and Electricity will be held at Radio City Synagogue, 75 West Forty-ninth street at 5:30 p. m., Wednesday, July 9. Rabbi Max Felslin, spiritual leader of the synagogue and a close friend of the deceased, will officiate. Representatives from city, state and federal offices will attend. Commissioner Goodman was the chairman of the United Jewish Appeal, New York State government employee division, for many years.

**OFFICE APPLIANCE OPERATORS**  
The executive committee of the Office Appliance Operator Eligibles Association moved unanimously to contact the Civil Service Commission at once regarding the Commission's proposed cancellation of the Office Appliance Operator, Grade 2 list. All eligibles who are interested in continuing the life of the list for

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# Postal News

By DONALD MacDOUGAL

## Longevity Gets Action

There has been action on the longevity bill. The House Committee which has been dabbling with the bill for ever so long, finally acted on it favorably. But, like a Congressional committee, they couldn't resist slicing the bill down. The wage increases are limited to two, instead of five—\$100 at the end of 10 years; another \$100 at the end of 15 years. The terms of the bill would be put into operation next year. Next job is to get the Senate committee to act favorably, and to get the Rules Committee to give the bill a place on the calendar.

## Charter Asked, Charter Opposed

Feathers flew last Thursday in the State Office Building, 80 Center Street. The APOE was there asking for a state charter. Representatives of the Joint Conference were there, too, asking that the charter be denied. The hearing was before the State Department of Labor. Spokesman for the APOE said his organization wanted to achieve unity among the postal workers. Spokesmen for the Joint Conference argued that the APOE is a "small, disruptive group, whose object is rather to raid existing organizations than to achieve unity." The Joint Conference men pointed out that in over five years, the APOE had failed to build any kind of appreciable membership. A further hearing is scheduled for July 17. Representing the Joint Conference were William McHale, president; William T. Browne, Jr., president of Local 10, Federation of Postal Clerks; Harold McAvoy, president, N. Y. Laborers Local 1; Eugene LaColla, Brooklyn Federation, Local 251; Ephraim Handman, secretary of the Joint Conference; James Quinn, secretary of the Central Trades and Labor Council.

## Must Sign Affidavit

Section 305 of the act of Congress approved May 31, 1941, making appropriations for the Treasury and Post Office Departments for the fiscal year ending June 30, 1942, and for other purposes, reads as follows:

"SEC. 305. No part of any appropriation contained in this act shall be used to pay the salary or wages of any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence: Provided, That for the purposes hereof an affidavit shall be considered prima facie evidence that the person making the affidavit does not advocate, and is not a member of an organiza-

tion that advocates, the overthrow of the Government of the United States by force or violence: Provided further, That any person who advocates, or who is a member of an organization that advo-

the full four-year period are requested to attend the special executive committee meeting Tuesday, July 15 at 6:15 p. m. at 3 Beekman Street, (6th floor).

## FIRE LIEUTENANT ELIGIBLES ASSOCIATION

The next meeting of the Fire Lieutenant Eligibles Association will be held Friday, July 11, at 11 a. m., Room 507, World Building, 63 Park Row, New York. All members are urged to attend.

## PUBLIC WORKS BOATRIDE

The fourth annual boatripe and outing of the Department of Public Works employees will take place Saturday July 26, when the S. S. State of Delaware steams up to Roton Point, South Norwalk, Conn. The boat leaves Pier 1, North River at 9 a. m., and 138th street and the East River at 9:45 a. m. There will be games for prizes and a bathing beauty contest. Proceeds go to the Department Welfare Fund. James Hogan, a department engineer, is chairman of arrangements.

## New Fur Tax

Congress is putting the finishing touches on the new tax bill, which includes ten per cent tax on furs. "This is one of the reasons why now is the time to get your fur coat if you are planning to buy one," says Arthur Saks of the Saks Fur Company, located at 143 West Twenty-ninth street, New York.

## SWIMMING

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Weekdays, Including Sat. . . . 50c  
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ates, the overthrow of the Government of the United States by force or violence and accepts employment the salary or wages for which are paid from any appropriation contained in this act, shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than 1 year, or both: Provided further, That the above penalty clause shall be in addition to, and not in substitution for, any other provisions of existing law."

It will be necessary for all disbursing postmasters to secure from every employee a complete affidavit before disbursement can be made beginning July 1, 1941. Such affidavits will remain on file in the disbursing office.

## Appointments Due From Housing List

Five immediate appointments at salaries as high as \$4,500 a year, are expected to be made from the new eligible list for Buildings Manager in the Housing Authority. There are 14 names on the list. Those obtaining appointments will be responsible for the general management of one or another of the housing projects located throughout the city.

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Concert-Dinner from 5 p.m. to 10 p.m. \$1.00 Up - Supper - Dancing

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**GARSON PIDGEON**  
**"BLOSSOMS IN THE DUST"**  
In Magnificent Technicolor  
**ON THE GREAT STAGE**  
"Symphony In Color," Leonidoff's Gay Production with Settings by Bruno Maine, Rockettes, Corps de Ballet and Glee Club. Symphony Orchestra, direction of Erno Kapee. 1st Mezz. Seats Res'vd. Tel. CI 6-4600

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# Training for Fireman Physical Test

## Homely, Solid Advice on How to Begin Your Workout

Firemen Candidates!

If you passed the written part of the Fireman examination, start preparing for the physical test.

Half of those eligible to participate in the physicals will be eliminated.

If you don't want to be among those eliminated, you must decide to train hard and get yourself in shape.

First, you'd better make sure you are in good health. If you are, that doesn't necessarily mean

you are fit to participate in the strenuous physical test ahead. Better have your doctor check on your blood pressure, your heart, and all the rest of you.

You must prepare.

First, start with general body-building exercises.

Exercise daily so that you will be in condition for the physicals.

You should go to a good school for gymnastic work. You can also practice at home on improvised apparatus. There are several playgrounds available.

In any case, prepare. Here are some simple exercises.

Each day practice standing up straight with feet spread apart and hands on hips. In this position try, with your knees stiff, to bend your body at the waist until the upper half is parallel with the floor.

Now, that's tough, and we know it. But at the end of a week, if you practice enough, it will come much easier.

and regular.

Half-hearted exercise will help no more than overdoing it.

Start with a few simple exercises to loosen up the muscles.

At first the "conditioning" period will seem tough. But if you practice a "daily dozen" regularly for a week, you will find it will come along a lot easier.

Body building is important.

**Training for Agility**

After you prepare through the "body building exercises" or so-called "daily-dozen" prepare for the agility part of the physical by running a short distance first to regulate your stride. Then prac-

tice broad-jumping by taking small jumps first and working up a foot at a time until you can make the footage required.

Only continuous practice will give you precision and speed.

Like training a horse as a jumper in the steeplechase races, it is suggested you first perfect jumping over a small hurdle until you have complete confidence. Then raise the hurdle as you go along in practice.

Practicing for a fence climb should be prefaced by chinning a bar in order to strengthen your arm pull. Then practice running up against a fence or wall and hit it with the ball of one foot, giving yourself an upward push from the wall as you hit it.

After practicing this, begin to reach as high as you can for the top. Practice will help you grip the top and draw yourself over the fence.

Chinning the bar should also come in handy preparing for the horizontal ladder test that requires much arm strength.

The chief aim in the vaulting part of the physical tests is to land on both feet, facing ahead. Practice will give you balance and prepare you to be ready to run to the finish.

Dumbbell lifts should be prepared for as other parts of the physical test. Start with an ordinary building brick. Then something heavier until you feel you are ready.

The LEADER will keep fireman candidates fully informed of all information to help them pass the physical test.

## 179 SANITATION APPOINTMENTS

The Sanitation Department has requested the Municipal Civil Service Commission to certify eligibles for 179 appointments as junior sanitation man.

While the sanitation man, class A, list will probably be used to fill the Junior post at \$1,500, those on the list originally expected appointment at \$1,860 when they took the exam.

Just how those appointed at \$1,500 will stand as to their chances of obtaining higher pay was not made clear. The procedure, it was said, has not as yet been definitely determined.

The Sanitation Eligible Association has been putting up a staunch fight to get the appointments at the class B wage—\$1,920. They say they will continue that fight—and that, in any case, no appointments are being made at the \$1,200 figure which appeared in the budget.

The Leader will keep sanitation eligibles fully informed of all information in their interest.

**Prof. Wall's Suggestion**

That is what Prof. Francis P. Wall, Associate Professor of Physical Education at NYU, the man who had most to do with arranging the test, suggests as a forerunner in preparation.

After mastering the No. 1 task, try standing up straight again and bend first to the right and then to the left as far as you can. Then try it the same way in circles instead of bending down or sideways.

Next extend your arms outward at the sides at shoulder level and circle the hands first backward and then forward 24 times each.

Remember, don't plunge in by trying to do too much at once. Training should be gradual. Exercise must be systematic



The Columbia Association of the Post office last week purchased a \$1,000 Defense Bond. In the photo above you see, left to right (front row): Arthur R. Tisi, treasurer; Postmaster Albert Goldman; Ciro J. Macaluso, president; Joseph LaPolla, trustee; Joseph J. Anella, second vice-president. Back row: Joseph R. Scotti, first vice-president; Frank Amatrano, trustee.

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**Palisades Features Lucas Orchestra**

Headlining the free stage show at Palisades and also playing for the free dancing at the Casino Bar is Clyde Lucas and his orchestra. Featured with Clyde is Lyn Lucas, known as the "Song Stylist." The Lucas boys are remaining at Palisades until July 10. Also featured on the free act bill in the open air theatre at Palisades are the Wallendas, famous aerial acrobats, whose breath-taking bicycle stunts high up in the air have thrilled hundreds of thousands of people.

**Moving Day**

For months now the Nassau County Civil Service Commission has planned to move from the Bar Building in Mineola to the new courthouse. But because of national defense steel for partitions is not available, and the Commission has stayed on. August 15 is now tentatively set as moving day.

**Executives Wanted**

(Continued from Page Seven)

fitness and suitability form a part of the requirements for eligibility, such as loyalty, honesty, address and appearance, capability to accept and fulfill responsibility, etc.

A new procedure will be followed by applicants in applying for these examinations: Upon ascertaining the requirements through the official announcement (Announcement 100) they will be required to obtain a simple card form (No. 400-ABC), fill it in, and submit it to the U. S. Civil Service Commission, Washington, D. C., on or before July 21. Upon receipt of the card form, the Commission will furnish applicant with the additional application material to be used by them in submitting their statements of qualifications. Form 400-ABC with information concerning the requirements may be obtained from the secretary, Board of U. S. Civil Service Examiners, at any first- or second-class post office; or a copy of Announcement 100 with Form 400-ABC may be obtained from the U. S. Civil Service Commission, Washington, D. C., or from the Commission's district office at 641 Washington Street, Manhattan.

The necessity of the defense effort of the United States is well known. There is a high premium on coordinated effort. Administrators and staff assistants are needed to provide that coordination. If you have the experience and the ability required, apply now.

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