

MINUTES
OF
1851

Albany January 23 1851

The Executive Committee met at the office of the Secretary of State at 4 P.M.

Present, Messrs. Morgan & Campbell.

The following communication was received from the Secretary of the Regents & ordered to be entered on the minutes.

Rev. Dr. Wm. H. Campbell

Secy Exec. Com. S. Nor. School

Dear Sir

It is my duty to communicate to you the following extracts from the Minutes of the Regents of the University of the State of New York, at a meeting held Dec. 2, 1850.

"The Secretary of State informed the Board of the decease, since the last meeting, of the Hon. Samuel Young, a member of the Executive Committee of the State Normal School.

The Secretary of State, as State Superintendent of Common Schools, nominated T. Romeyn Beck as a member of said committee, & on motion, the same was concurred in by the Regents, whereupon

Resolved: That T. Romeyn Beck be & he is hereby appointed a member of the Executive Committee of the State Normal School, in the room of the Hon Samuel Young deceased."

Albany Jan. 1, 1851. True Copy T. Romeyn Beck
Secy Regents.

Dr. Beck appeared & took his seat as a member of the Committee.

The Minutes were read & approved.

The Annual Report was presented by the Committee, appointed at the last meeting, which, after being read, approved & signed, was ordered to be sent to the Regents.

The Treasurer presented, for the approval of the Committee, the bill of E. S. Pasco, for a stove & fixtures, ordered by Mr. Clarke teacher of Chemistry.

Resolved: That the same be paid.

Prof. Perkins reported that the recitation rooms &c of the Normal School were not sufficiently heated,

Resolved: That Prof. Perkins procure two additional stoves, & also have outside casings made for the doors opening out on Lodge & Howard Streets.

Albany March 14, 1851

The Executive Committee met at the Office of the Secretary of State at 4 P.M.

Present Messrs. Morgan, Hawley, Beck & Campbell

Mr. Morgan in the chair.

The Minutes were read & approved.

A communication was received from Rev. Wm. S. Moore proposing to board the Indian Pupils upon certain conditions specified in his communication.

Resolved:

That Mr. Moore's proposals be accepted, & that the Secretary of the Committee prepare a written agreement to be signed by Mr. Moore.

Resolved:

That Mr. Truman H. Bowen's salary be raised to \$750 a year, on condition of his discharging the duties of Master of order.

Resolved:

That the Secretary be authorized to procure printed notices of the meetings of the Committee.

The State Superintendent informed the Committee, that after consultation with certain members of the Committee, he had formally excused Mr. Leo S. Root, a graduate of the State Normal School, from his obligation to teach district schools,

& had taken his note for \$75, payable in three months refunding to the State the expenses of his education.

Resolved:

That the action of the Chairman of this Committee in the case of Mr. Root be approved.

Resolved:

That the Secretary inform the Principal of the State Normal School that the Committee will expect the inventories, (ordered by resolutions, passed Nov. 12) to be handed in by April 8th, 1881, & furthermore that it is expected that such inventories shall be

prepared by & with the cooperation of the other teachers

Resolved:

On account of the great importance which the committee attach to the study of Agricultural Chemistry, that a special examination on that subject, to continue one hour, be held on some afternoon of the days of the examination to be held next week; & that this special examination is not designed to take the place of, but is in addition to the usual examination on Chemistry

Resolved:

That the Chairman & Secretary of this Committee have power to select two persons to examine into the state & condition of the School, & report on the same to this Committee.

Curtis Baird of Clyde, Wayne Coy, who was graduated Sept. 27, 1848, having lost his diploma, asks for a new one.

Resolved:

That the request of Mr. Baird be granted, & that the new diploma bear the date of Sept. 27, 1848, & be marked as a duplicate.

The Faculty presented the cases of twenty six persons, who had completed the prescribed course of study, & whom they recommend as suitable persons to be graduated. Whereupon it was resolved:

That the usual diploma be granted to the following persons

Names	Post Offices	Counties
Marion O. Carpenter	Brockport	Monroe
Sarah E. Craig	Albany	Albany
Mary E. Crumb	Cedar Hill	Albany
Helen W. Conklin	Duanesburgh	Schenectady
Clariasa A. Denike	Brooklyn	Kings
Susan S. Hazard	Newburgh	Orange
Sabra A. Lapham	Pean Yan	Tates
Harriet A. Newell	Holland	Erie
Louisa C. Plumb	Scotia	Oswego
Hannah Parry	New York	New York
Kelly K. Phelps	Schodack	Rensselaer
Mary A. Seabury	Knox	Albany
Betsy I. Smith	Crownpoint	Essex
Etta M. Tuttle	Albany	Albany
Ebenezer D. Beattie	Salem	Washington
Selah W. Brown	Clifton Park	Saratoga
Robert H. Cornish	West Villa	Otsego
Abram A. Demarest	Hannet	Rockland
Wm. G. Dickson	Crawford	Orange
Hiram Gilmore	Madison	Madison
T. Orlando Hopkins	Williamsville	Erie
Anos W. Kellogg	Kirkland	Oneida
Henry McGregor	Chateaugay	Franklin
John A. Parrish	Hebron	Washington
Calvin E. Smith	Washington Hollow	Dutchess
John E. Van Atten	Woodstock	Ulster
	Ladies	14
	Gentlemen	12
		26

Albany March 20, 1851

The Executive Committee met at the State Normal School
after the close of the Public Exercises.

Present Messrs. Hawley, Beck & Campbell

Resolved:

That the thanks of the Executive Committee
of the State Normal School be presented to the Hon. Henry
I. Raymond, for his excellent & appropriate address deliv-
ered this afternoon, & that a copy of the same be requested
for publication.

Resolved:

That Messrs. Morgan & Hawley be a committee to examine the treasurer's accounts.

Albany June 17, 1851.

The Committee met at the office of the Secretary of State at 4 P.M.

Present, Messrs. Morgan, Hawley, Austin, Beck & Campbell.

Mr. Morgan in the chair.

The minutes of two previous meetings were read & approved.

The following preamble & resolutions were unanimously adopted.

"The Committee of the State Normal School, being informed that the Annual Meeting of the American Association for the Advancement of Science will be held in this city in August next.

"Resolved, that the use of the rooms in the Normal School be tendered to said Association for its meetings.

"Resolved that a copy of this resolution be forwarded to the Local Secretary of the Association.

(At this point a page has been cut from the record with the following notation on the margin:
 "This page was cut out by the authority of the Committee, to correct an error in the minutes.

Christopher Morgan,
 Secretary of State.

Wm. H. Campbell
 Secy.

Albany June 28, 1851")

Resolved, that Wilson's Anatomy, Horner's Anatomy,

Carpenter's Physiology, & Latham's & Crombie's English Grammars be purchased for the Miscellaneous Library.

Resolved, that Elizabeth C. Conklin, a student of the Normal School be expelled for stealing.

Adjourned to meet June 22 at 4 P.M.

Albany June 24, 1851

The Committee met at the office of the Secretary of State at 4 P.M.

Present, Messrs. Hawley, Beck & Campbell.

The Chairman being absent, the committee adjourned to be convened on the call of the Chairman.

Albany June 25, 1851.

The Committee met at the office of the Secretary of State at 5 P.M.

Present, Messrs. Morgan, Hawley, Beck & Campbell.

Mr. Morgan in the chair.

The minutes of two previous meetings were read & approved.

A communication was received from Professor Wm. F. Clark resigning his professorship in the Normal School.

Resolved, that Prof. Clark's resignation be accepted to take effect at the close of the present term.

On motion resolved, that Prof. John F. Norton be appointed Professor of Chemistry, Natural Philosophy, & the Principles of Agricultural Science in the State Normal School.

The Secretary of the Committee was ordered to examine & compare with the prepared inventories the property of the Normal School.

Messrs. Hawley & Campbell were appointed a committee to order the repairs necessary to be done at the School Building during the coming vacation.

Mr. Morgan was appointed to procure a speaker for the closing exercises of the present term of the School.

Albany July 7, 1851.

The Committee met at the office of the Secretary of State at 4 P.M.

Present, Messrs. Morgan, Hawley, Austin, Beck & Campbell.

Mr. Morgan in the chair.

The minutes were read & approved.

The following letter was received from Professor John F. Norton, declining the appointment tendered to him, & it was ordered to be entered on the minutes

New Haven June 30, 1851

Dr. Wm. H. Campbell

Albany,

Sir, On my return to this city I found your letter of June 25th awaiting me. I take the earliest opportunity of assuring you that I appreciate the honor which the Executive Committee of the Normal School has

conferred upon me. It is necessary to say however that my present plans & engagements here, are such that I cannot now entertain a proposition which would render a change of residence unavoidable. My acceptance of an appointment in the new University will only involve a few months' stay in winter, at least for several years to come, & that is all the time that I can spare from my duties here without declining them altogether. For these reasons I cannot accept the appointment of which you have notified me.

I feel a great degree of interest in the prosperity of your institution & particularly that instruction in Scientific Agriculture should find a somewhat prominent place on your list of studies. From both of these motives & also in pursuance of some conversation that I have had with your Principal, Prof. Perkins, I venture to recommend Mr. Johnson, at present an assistant in my laboratory here, as a person remarkably adapted for the duties of this situation.

He has been with me two years, & has made great progress in the various departments of Chemistry Agricultural & Elementary. Before coming here he taught Natural Philosophy, for a part of two years, with good success. He is a religious man, highly industrious & persevering, quiet & inoffensive in his manners, but determined, resolute & successful, in accomplishing what he undertakes.

I know of no person that I could so safely & strongly recommend to you. His appointment would of

course give me a direct interest in the department, & I should be happy to aid or advise him at all times. Prof. Dana of Yale College unites with me in this recommendation.

I am Sir,

Yours very Respectfully

John P. Norton,

Resolved: That the Secretary write to Prof. Norton, requesting Mr. Johnson to come to Albany & have an interview with the Committee

Adjourned.

Albany July 10, 1851

The Committee met at the office of the Secretary of State at 4 P.M.

Present Messrs. Morgan, Hawley, Austin, Beck & Campbell.

Mr. Morgan in the chair.

The Minutes of the last meeting were read & approved.

According to request, as stated in the minutes of last meeting, Mr. Samuel W. Johnson appeared & after a free conversation, it was unanimously

Resolved: That Mr. Samuel W. Johnson be appointed Professor of Chemistry, Natural Philosophy & the Principles of Agricultural Science in the State Normal School, at a salary of \$200 a year.

Resolved:

That the Treasurer pay the expenses of Mr Johnson in coming to Albany at this time.

Wm. H. Campbell tendered to the Committee his resignation of the offices of Secretary & Treasurer, whereupon resolved unanimously:

That Dr. T. Homsyn Beck be appointed Secretary of the Committee with the usual salary of \$200 a year.

A bill of Dexter & Helligar's was presented & ordered to be paid, amounting to twenty nine dollars forty four Cents.

Adjourned

July 24, 1851

The Executive Committee of the State Normal School met on the Call of the Chairman.

Present

The Secretary of State,

Dr Hawley

Col. Austin

D Beck.

The Minutes of the last meeting were read & approved.

Mr Samuel W. Johnson signified by letter his acceptance of the Professorship to which he had been appointed at the last meeting.

A letter was read from Governor Briggs of Massachusetts, in which he agreed to deliver an address at the closing exercises of the School.

Professor Eaton tendered his resignation of the place he at present holds in the Normal School, in consequence of accepting an appointment in the Brooklyn Female Academy.

The resignation of Prof. Eaton, was on motion accepted & it was agreed unanimously that the Executive Committee return their thanks to him for his long & faithful services & tender their respectful wishes for his future happiness & success in life.

On Motion

Resolved that from & after the commencement of the next session of the School, the salaries of Freeman H. Bowen, & Mr Webb, be respectively increased to the sum of eight hundred dollars per annum, it being however understood that the above shall include all allowances heretofore made for especial services.

It being represented that the building will during the present Vacation require white washing throughout, it was resolved that the Treasurer make a reasonable allowance to Mr Herritt for the expenses of the same. It was also agreed that the Travelling Expenses of Govr. Briggs be paid.

The Principal represented that

Miss Mary Young,

a graduate of the 4th of April 1850, had lost her diploma in consequence of the destruction by fire of her father's house, & that she requested another, if consonant with the regulations of the Institution.

Whereupon it was resolved that the request of Miss Young be granted: the diploma at the same time expressing that it is a duplicate, in the place of the one destroyed.

The Committee on Accounts reported that they had examined the accounts of the last Treasurer with his vouchers & found the same correctly stated, & that there was a balance in bank standing to the credit of the Treasurer of the State Normal School on the 17th of July, of three thousand & ninety four dollars & forty four cents.

The following Resolutions were proposed by the Secretary of State & unanimously agreed to.

Resolved that the Executive Committee of the Normal School have heard with regret of the resignation of the Rev. Wm. H. Campbell as a member of this Committee.

Resolved that the thanks of this Committee are eminently due to Dr. Campbell, for his great efficiency & fidelity as a Member of the Executive Committee.

Resolved that a copy of the above resolutions be transmitted to Dr Campbell.

The Faculty presented the names, of twenty eight persons, who had completed the prescribed course of Study & whom, they recommend, as suitable persons to be graduated. Whereupon, it was Resolved

That the usual Diploma be granted to the following persons.

<u>Females</u>	<u>Counties</u>
1. Catherine H. Brownell	Schoharie
2. L. Maria Bingham	Onondaga
3. Francis H. Clark	Albany
4. Elizabeth S. Cole	Herkimer
5. Phoebe Cummings	Otsego
6. Eleanor Carpenter	Rensselaer
7. Anna H. Dillow	Albany
8. Eliza A. Hicks	Oneida
9. Celis A. Hall	Onondaga
10. Helen A. Lansing	Albany
11. Martha McGregor	Franklin
12. M. Melinda Phillips	Albany
13. Sarah B. Quick	Schenectady
14. Jane A. VanSickler	Columbia
15. Gertrude Van Patten	Schenectady
16. Catherine Van Dyck	Albany
17. Merion B. Wallis	Erie

<u>Males</u>	<u>Counties</u>
1. Oscar A. Archer	Livingston
2. James B. Cummings	Washington
3. Truman O. Cameron	Warren
4. Cornelius Hill	Putnam
5. Horace W. Hovey	Chenango
6. George W. Lounsbury	Madison
7. James McMillan	Chemung
8. Phillip Snyder	Dutchess
9. William Thompson	Madison
10. Albertus Webb	Cortland
11. Wm. S. White	Suffolk

The Principal was appointed a committee to nominate to the Board, a suitable person or persons to fill the vacancy occasioned by the resignation of Prof. Eaton, with directions, to select, if possible, some graduate of the Normal School, for the situation.

The Principal stated to the Executive Committee, that during the coming week, the Tri-ennial Meeting of the graduates of the Normal School would be held & he represented that an appropriation manifesting the interest of the Board in this meeting would be gratefully received, & be highly acceptable.

Whereupon

Resolved that the sum of fifty dollars be appropriated for aid of the above celebration, to be expended under the direction of the Principal.

It was further Resolved, as to the Experimental School, that the Principal be required to procure a Book of Registry, in which shall be entered the names of the students, whether pay or free; that on receiving an order from the Secretary of State, to admit a scholar, he enter the name & if a pay student, receive the money for the term's tuition, & when this is done, that the Principal then serve a notice on Mr. Phelps to admit the pupil.

Resolved further, that no deduction for entrance after the commencement of a quarter be allowed. Resolved that the Principal, as soon as may be, after the commencement of a quarter, pay over the monies to the credit of the State Normal School at the Commercial Bank, accompanied with an account current to the Secy & Treasurer of the names of pupils both pay & free in separate lists & the monies received.

On Motion of the Secretary of State as Superintendent of Common Schools

Resolved, as a Standing Order, that the Secretary & Treasurer be a Member of this Executive Committee.

Resolved that Dr. Romeyn Beck be & he is hereby appointed Treasurer.

Adjourned.

July 31, 1851.

The Executive Committee met to attend the anniversary Exercises of the Normal School.

After the close of the Exercises.

Present

Mr. Hawley

Mr. Austin

Dr. Beck

The Secretary of State being absent from illness.

Resolved that the thanks of the Committee be presented to Governor Briggs, for his interesting & eloquent address & that he be requested to furnish a copy for publication.

Adjourned.

Albany, Sept. 6, 1851.

The Executive Committee met at the office of the Secretary of State, on the call of the Chairman.

Present

The Secretary of State

Col. Austin

Dr. Beck

The Minutes of the two last meetings were read & approved.

The Principal nominated to the Committee

Mr. John Felt junr.

as Teacher of Algebra & English Grammar and represented

that Mr. Felt was a graduate of the State Normal School.
Whereupon, it was

Resolved that Mr Felt be appointed Teacher of Algebra
& English Grammar at a salary of seven hundred dollars
per annum, to commence with the 15th of Sept 1851.

As Mr Silas T. Bowen, in consequence of the recent changes
as to Teachers in the Normal School, has become the Senior
Teacher, next to the Principal & as from the absence or
illness of the Principal, he may occasionally be called
to officiate in that office, it was

Resolved, that the Annual Salary of Mr Bowen be arranged
at one thousand dollars per annum to commence with the
15th of September 1851.

The Secretary presented the following report of the
Librarian.

To the Executive Committee of the State
Normal School.

Normal School

Albany, July 31, 1851.

Gentlemen

As Librarian of the State Normal School, I
have the honour to submit for your consideration, the
following report.

The Miscellaneous Library, with the exception
of eight volumes that need repair, & the addition of the
following list to the Library, remains as last reported

English Language By R. O Latham
 Human Anatomy By Goddard
 4th Annual Report of Regents Univ. S. Cal. S. H.
 Bowman's Practical Chemistry 3 Copies
 Carpenter's Principles of Human Physiology
 Horner's Special Anatomy & Histology 2 Vols

Text Book Library

The following is a list of book's added, the past term, by purchase.

Young's Science of Government. 18 Copies
 Perkins' Elementary Arithmetic 12 Copies
 Brown's Grammar 8 Copies
 Colburn's Intellectual Arithmetic 8 Copies

The following by donation

Stoddards' Intellect. Arithmetic 50 Copies
 Wayland's Moral Science (unabridged) 33 Copies.

By long & continued, use, many volumes of this library have been rendered unfit for use; this number has been greater the past than at any previous term & will continue to increase until the old stock is disposed of.

The books which were donated to the school, on condition of their being adopted as text books, are very poorly bound; the leaves fall out, before the cover is soiled. This is also true of many of those purchased & unless some course is adopted to prevent, the outlay in this department will be much increased.

I would therefore suggest that arrangement be made with some publishing house, to furnish all books required, bound expressly for the school & with reference to their durability.

That your committee may know the number of volumes that will be required for the next term above

those already in the library, I have in connexion with Professor Perkins, made the following estimate

Perkins' Elementary Algebra 40 Copies
 Perkins' Practical Arithmetic 30 Copies
 Brown's Grammar 50 Copies
 Young's Science of Government 30 Copies
 Calburns Intellectual Arithmetic 30 Copies
 Mitchell's Geography 34 Copies
 Mitchells Atlas 82 Copies.

The following is a list of books not returned to the Library & by reason of the drawer of the same not securing mileage, no pay could be collected.

Miss Van Dyck (Albany)	Silliman's Chemistry
Since returned. "	Griffin (Schoharie) Element. Algebra
"	McDonald (Albany) Chemistry
"	Mandall " Intellect. Philosophy
"	Dunsten " Song Book of School Room

The following were lost & paid for

1 Copy Moral Science	0.75
1 Copy Pope's Essay	0.08
1 Copy Perkins' Geometry	1.57
2 Slates	.74
	<u>\$1.94</u>

I would suggest that some disposition be made with the old books, as we have not room for storage.

All which is respectfully submitted

Signed

Swann C. Webb, Librarian.

Whereupon it was

Resolved that the Principal be specially instructed, in the future purchase of books for the use of the School, to require that they be well & strongly bound & also that he be authorised to procure such additional volumes as

may be needed.

On Motion

Resolved that the sum of ten dollars be appropriated towards paying for printing the Annual Catalogue of Students for 1851.

Resolved that the Principal be authorized to procure a grate for his Dining Room, provided the expence of the same does not exceed the sum of eighteen dollars.

Resolved that the sum of ten dollars & fifty one Cents, being the expenses incurred by the recent meeting of the American Association for the advancement of Science, in consequence of the tender of the use of the rooms of the school, be paid by the Treasurer, on the receipt of the Principal.

Resolved that the Principal ascertain & report to the Committee, the expence of furnishing the room now used for the reception of visitors & the parents of Students, with a Carpet, table, & chairs.

Adjourned

Octr. 6, 1851.

The Executive Committee met at the office of the Secretary of State, on the call of the Chairman,

Present

The Secretary of State (Superintendent of C. S.)

Mr. Hawley

Dr. Beck

Mr. Townsend

The Secretary reported that he had received official notice from the Secy of the Regents of the University, that at a meeting of the Board, held Sept 25, 1851.

Franklin Townsend

had been duly appointed, (the Superintendent of Common Schools nominating), a Member of the Executive Committee of the State Normal School, in the room of the Rev. Dr. William H. Campbell, resigned.

Mr. Townsend appeared & took his seat.

The Minutes of the last meeting were read & approved.

On Motion,

Resolved that the Principal be authorized to dispose of the worn out Text Books, as reported at the last meeting, & that he report the amount obtained for the same.

The Principal presented the following estimate of expenses for furnishing the Reception Room.

For about 26 yards of carpet fitting & putting down	\$30.00
For Large Table - - - - -	10.00
For 12 Chairs - - - - -	15.00
For Stove & Pipe - - - - -	15.00
	<u>\$70.00</u>

Whereupon,

Resolved, that the Principal be authorized to make the expenditures as reported by him.

On Motion,

Resolved, that Mr Townsend & the Principal be a Committee to superintend the bringing in of the Water, into the Normal School Building, with authority to purchase hose for the same.

Resolved that the Same Committee be authorised to direct the bringing in of the gas into the Normal School Building, in such manner & extent as they may deem proper.

On Motion,

Resolved that Prof. Norton or any other Professor of the Albany University that may desire it, be allowed the use of Rooms in the Normal School building for the delivery of their Lectures. Resolved that Mr Townsend & the Principal be also a committee to have vines & shrubbery planted in the rear of the Normal School Building.

On Motion,

Resolved that the salaries of the Teachers be payable monthly, if they shall so desire it, & the Academic year be deemed to commence on the 15th of September.

The Legislature at its last session passed a Law as follows. (Chap. 536. Sect 2.) The sum of one hundred & fifty dollars is appropriated for purchasing Engineering & Surveying Apparatus for the use of the Normal School.

Whereupon

Resolved, that Dr Beck & the Principal be a Committee to purchase said apparatus.

The Principal presented the following Report.

To Dr. Romeyn Beck

Secretary & Treasurer N.S.

In accordance with a resolution of your Board, passed July 24, 1851, I herewith transmit a complete & full list of pupils of the experimental Department of the Normal School, for the term commencing Sept 15, 1851.

From this list, it will be seen that the whole number of pupils is 89, of which 61 are girls & 28 Boys. There are 45 free pupils & 44 paying pupils.

I have recd. \$10 from each of 43 paying pupils, making the sum of \$430, which I have deposited to your credit in the Commercial Bank. Mr. William F. Phelps, wishes the \$10 recd from Arietta A. Loringh, charged to him

Among the paying pupils, I find that Mr. Phelps has admitted Sarah A. Winter, in place of her sister, Jane E. Winters, who has been transferred to the Normal Department. Also Sweton Ford, in place of his brother Charles W. Ford, who had left. This, Mr Phelps informs me has been customary.

Among the free pupils, I find Mary Morneyham, Charles Adams & James Trowbridge, who were pay pupils last term. He informs me that all these changes have been made by Hon. Christopher Morgan.

I also find, in the free list, Jane L. Hillman & David L. Weaver, both of whose parents are living, and ought, unless some exception has been made, to be pay pupils.

I have taken considerable pains to make out a correct list of pupils, but fear it may be inaccurate in many particulars. Hereafter as all the names are to be systematically recorded in a book which I have procured for that purpose, I hope to be able to give more accurate statistics.

All of which is respectfully submitted.

Albany,

(Signed.)

Sept 29, 1851.

George K. Perkins.

This report was ordered to lie on the table;

On Motion of Dr. Hawley,

Resolved unanimously that Thomas Hewitt be removed from the Office of Janitor.

Resolved that Derrich Knoch, be & he is hereby appointed Janitor from & after the 12th of October at the salary of twenty dollars per month.

Adjourned.

Octr. 18, 1851.

The Committee met, on the Call of the Chair-

man.

Present.

The Superintendent of Common Schools

Mr. Hawley

Mr. Austin

Dr. Beck

Mr. Townsend

The minutes of the last meeting were read & approved.

The Committee proceeded to revise the reg-

relations relative to the Experimental School & agreed to the following, at the same time, repealing all rules, now on the minutes, inconsistent with the same.

Resolved that the number of pupils in said school after the present term be 80 pay & 28 free Scholars.

Resolved that all appointments whether of free or pay pupils be made by the Superintendent of Common Schools.

Resolved that no pupil be allowed to remain in said School, beyond the term of three years.

Resolved that all payments for Tuition in the Experimental School be made to the Treasurer.

Resolved that the appointment of Free Scholars be confined to orphans & fatherless children.

The Principal presented sundry accounts incurred in fitting up the reception Room, amounting to seventy dollars & seventy three Cents, which were ordered to be paid.

The Secretary stated that with the consent of the Committee he had attained a case for the reception of the books & papers of the State Normal School from the office of the Secretary of State, & that the expenses of fitting up the same amounted to fourteen dollars & eighteen Cents, which were ordered to be paid.

The Principal stated that applications were frequently made for the use of rooms, in order to deliver lectures on various subjects in Science & Literature, whereupon it was unaniucukly,

Resolved as the opinion of the Committee, that such

applications should not be granted.

Adjourned.

Novr. 4, 1881.

The Committee met, on the call of the Chairman.

Present

The Superintendent of Common Schools

Dr. Hawley

Mr. Austin

Dr. Beck

Mr. Townsend

The Minutes of the last meeting were read & approved.

A Communication was read from Mr Johnson, Instructor in Physiology, stating that he was, according to the regulations, about commencing a class in Physiology & on examining the work, appointed as the text book on that subject, viz. Cutter's, he found errors in the same & he therefore recommended that a change be made.

Whereupon, the Committee after considering the same,

Resolved that the subject of a proper Text Book in Physiology be referred to Dr. Beck & that he be requested to associate Drs. Kun & Arnsly with him in the examination.

On Motion of Mr Townsend

Resolved that Dr. Beck & Dr. Hawley & Mr. Austin be a Standing Committee to examine & report on the Text Books now in use in the State Normal School & whether

any changes are proper in the same.

Adjourned.

Decr. 22, 1851.

The Committee met, on the Call of the Chairman

Present

The Superintendent of Common Schools

Dr. Hawley

Mr. Austin

Dr. Beck

Mr. Townsend

The Minutes of the last meeting were read & approved.

The Secretary presented a draft of an Annual Report, which after being read & amended, was un-animously adopted as the

Annual Report of the Executive Committee & signed by each member of said Committee & approved of, by the Superintendent of Common Schools.

Ordered that said Report be transmitted to the Regents of the University for their approbation.

A communication was rec^d from George E. Perkins, purporting that in compliance with a resolution of the Executive Committee, he now transmits a book containing inventories of the "books, apparatus, chemical materials & moveable property belonging to the Normal School, up to Sept 15, 1851.

It is added that "The respective schedules of articles have been carefully examined under the direction & with the assistance of the Hon. Gideon Hawley, a member of the Executive Committee & agreeably to his suggestions the proper certificates have been affixed by such teachers as have the articles respectively in charge." Whereupon Resolved, that the Communication of Mr Perkins be put on file & the Book of Inventories placed among the archives of the Normal School.

Mr Townsend, from the Committee on the Introduction of Water & Gas into the Building, reported that both had been introduced in a highly satisfactory manner. That the attendant Expenses were as follows

Water

Estate of F. W. Ridgway.	\$ 622.48
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Gas.

William Hunsy. Gas pipe	175.00
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Van Husen & Charles Chandalliers &c	235.75
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Expences chargeable to both.

Mahony Painting	18.36
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John N. Parker Carpenter's Work.	<u>96.55</u>
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\$1150.11

Mr. Perkins presented an A/c as due to the Estate of C. McLoughlin, for Stoves & fixtures & other repairs

\$ 66.30.

which was ordered to be paid.

A Communication was read & read from W. F. Phelps Teacher of the Experimental School, requesting an

increase of Salary. Said Communication was accompanied with a paper on the Association of Graduates of the State Normal School & his duties as Corresponding Secretary of the same.

After hearing the above read, it was Resolved that they lie on the table, for future consideration.

On Motion of Dr. Hawley,
Resolved unanimously, that the Hon. Christopher Morgan be requested to deliver the address at the Semi-Annual Graduation of the State Normal School in Feby. next.

Adjourned.