

EXCLUSIVE

*Full Requirements
on popular*

STATE TESTS

**CLERKS — TYPISTS — WELFARE WORKERS
ACCOUNTANTS — PLUMBERS and OTHERS**

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Blood Test for all NYC Job Seekers

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War, Navy Dept's Get First Choice of U. S. Workers

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Record-Breaking Group of New York City Tests

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472 Out of First 1,100 Pass Fireman Exam

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If You'd Like a Career in Aviation—See Page 9

Civil Service Facts

Blood Test for All NYC Job-Candidates

AUTO APPRENTICE AMONG COMING NEW YORK EXAMS

Section three of an official set of questions and answers on local Commission Procedures follow. The first two sections were printed here previously.

Does a Person Who Fails an Examination Have Any Recourse?

The Commission allows all candidates who have either passed or failed to compare their examination papers with the final key answers used in rating these papers. The candidate may do this by presenting his result card at the Record Room of the Civil Service Commission. A person who feels that he has discovered an error in rating his examination may file a claim of manifest error on a blank provided for this purpose. In this claim he must point out where the Commission has committed an error in rating his examination. This claim will be reviewed by a Committee of Manifest Errors (one of whose members is a Commissioner). If the Committee on Manifest Errors disagrees, the matter comes before the full Commission.

Is a Candidate Notified of the Results of His Examination if He Fails?

Yes. Whether he passes or fails, a candidate is notified of the mark he received. Successful candidates receive result cards giving their percentage in each of the component parts of the examination, the final average and their place on the eligible list. Candidates are notified of their individual results before any list is published anywhere.

How Does a Person Appeal the Results of a Practical Examination?

Where a person wishes to file an appeal for a practical examination, he should make a request in writing to the Examining Division for a copy of the examiner's report. The Commission will supply a copy of this report in most cases. Thereupon the candidate may indicate any error he thinks is shown in the report.

Certification and Appointment

What is the Difference Between the Publication and the Promulgation of an Eligible List?

Publication of an eligible list is the releasing of the names according to their final averages of the successful candidates after the competitive parts of the examination have been rated. After a list is published, qualifying examinations, such as the medical, some-

(Exclusive)

From now on the boy and girl anxious to join the ranks of the city's workers will face the same initial requirement of the boy and girl seeking to be joined in wedded bliss—a blood test—if the Health Department is prepared to put the Civil Service Commission's new program into effect.

Never before in the city's history has such a blood test been made a requirement for all candidates for the municipal service, although it has been done in a few titles.

The LEADER learned that the plan set forth by Dr. S. Bernard Wortis, Chief Medical Examiner for the Commission, would have been effective even earlier this year had not the Board of Health been heavily overloaded with duties as a result of the examination of military draftees. Dr. Wortis is a member of the Medical Board of

the New York City Employees Retirement System, and the Medical Board of the Police and Fire Departments Pension Funds.

When the original recommendation was made, however, the Board of Health suggested the Commission renew its recommendation later.

The Commission, through Samuel Galston, Assistant Director of Examinations, calls upon the Board of Health again to make the Wasserman tests.

Only for Candidates

The plan calls for Wassermans for candidates only and is suggested as part of the regular medical examination before entering the service. Employees now on the job are not part of the scheme, according to correspondence on the subject.

Up to now, Wasserman tests were only given candidates for police, fire, sanitation and for food handlers such as cooks.

The Commission would like the Board of Health to give blood

tests to candidates for all city jobs before they are marked "medically qualified."

Dr. Wortis says that such a procedure would be appreciated not only by the Commission but by the Civil Service Retirement Board, as well.

When the plan was first suggested, the Board of Health said that in addition to the work brought about by the draft, routine prenatal, premarital, clinic and private physician Wassermans, it was impossible to make additional commitments at that time.

"Perhaps later," the Board informed the Commission.

"Later," apparently was assumed by the Commission to mean now, since after the last meeting of the Commission, Mr. Galston sent a letter to the Board of Health recalling the suggestion of renewing the recommendation and expressing the hope that the Board now was in a position to give the Commission the diagnostic aid requested.

times must be completed. The candidates' statements concerning training and experience, their character, citizenship and residence must be investigated. After all these steps have been finished, the Commission formally declares the list ready to be used. This formal act is called the promulgation of the list.

What is a Certification?

A certification is a letter from the Civil Service Commission to a department listing the names of persons who are eligible for appointment to a vacancy in that department.

Is the Fact That an Eligible's Name is Certified a Guaranty That He is About to Be Appointed?

No. In the first place a department may appoint one of the three persons on the eligible list and an eligible could be passed over. Secondly, the Commission usually certifies three names for each vacancy. For example, if a person is number 10 on a list and the list is certified to fill four vacancies, that

person would appear as number 10 on a certification of twelve names. The first four persons usually will be appointed and number 10 will not be reached; instead his name will move up so that he will be number 6 on the next certification.

What is the Life of an Eligible List?

The New York State Civil Service Law provides that a list cannot be terminated until it has been in existence at least one year. The law provides further that the life of a list cannot exceed four years. The life of an eligible list is usually four years unless it is previously exhausted. The Commission has the power to terminate the list one year after its promulgation. The Commission lacks authority to extend the life of an eligible list past the statutory four years.

Is It Possible for the Commission to Predict What Possibilities of Appointment Are for Eligibles on the List?

Appointments are the results of vacancies and newly created positions. Even where vacancies may occur, they cannot be filled unless the Budget Director gives permission. For these reasons the Commission cannot accurately predict the possibilities of an eligible's appointment.

Does the Acceptance of a Temporary Appointment Affect an Eligible's Rights for Permanent Appointment?

In most cases an eligible who accepts a temporary appointment is removed from the eligible list for a period of 90 days. At the end of that period or at the end of the temporary period if it is less than 90 days, the eligible is once again eligible for permanent appointment. Otherwise a temporary appointment cannot develop into a permanent one.

May a Person Decline an Appointment?

Yes, but in order that his declination may be accepted he may decline only for the reasons set forth in the letter of certification. Otherwise his name will be removed from the eligible list.

May a Person Who Has Declined an Appointment Be Restored to the Eligible List?

A person who has declined an appointment may request the Commission in writing to restore his name to the list. The restoration may be made at the discretion of the Commission.

If a Person Declines Three Appointments, Does He Automatically Go Off the Eligible List?

Not necessarily. If a person declines because of the reasons listed on the certification letter, his name is not stricken from the list.

What is an Appropriate List?

An appropriate list is one which is used to fill a vacancy in another title than the one for which the list was promulgated. The examination given for the appropriate list must be similar to one that would be given for the title it is used to fill. For example, the list for Patrolman, P. D. might be declared appropriate for the position of Special Patrolman in the Independent Subway.

What is the Status on the Eligible List of a Person Who Accepts an Appropriate Appointment?

When a person accepts an appropriate appointment to a position of equal compensation and rank as the one for which he took the examination, his name is taken off the eligible list; but where a person accepts an appropriate appointment to a position of lesser compensation or rank than the one for which he took the examination, his position on the list remains unaffected either favorably or unfavorably unless otherwise stated beforehand.

May a Person Be Voluntarily Taken Off a List Until Further Notice and Then Be Restored to the Original Standing on the List?

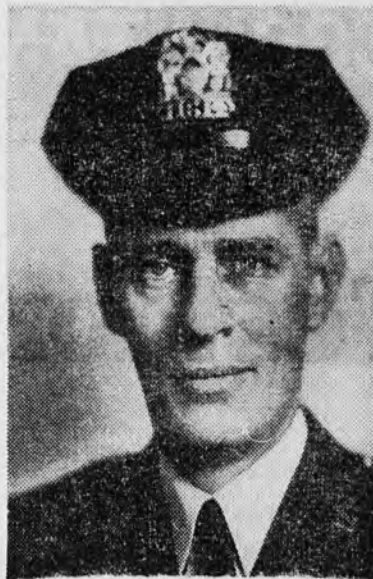
A person may request the Commission to withhold his name from certification for an indefinite period of time. The Commission may within its discretion grant this request, and if the reason is adequate, usually does.

Can Any List Be Certified for a Position Before a Preferred List?

A preferred list takes priority over any other list, either promotion or open competitive.

(To Be Continued)

Cops to Educate Public Toward Pay Increase



PAT HARNEDY
In forefront of the campaign to educate the public toward a pay increase for cops

Preparations are going forward by the Patrolmen's Benevolent Association to have a bill introduced in the next session of the State Legislature to give cops and firemen a 15 percent salary boost. These preparations, says Patrick Harnedy, president of the

police group, include an educational campaign to show the public just why the pay boosts should be granted.

The police and firemen of the state, meeting in convention recently at Utica, passed a resolution calling for the salary increase.

Left Out in the Cold

Mr. Harnedy points out that President Roosevelt, Leon Henderson, Henry Morgenthau and others speak of the possibility of inflation and increased costs.

"If they realize everything is going up, why shouldn't we?" he asks. "During the last World War," Mr. Harnedy says, "cops were working for starvation wages while everyone else on the outside was running around in a Rolls Royce."

"Wait until after the emergency exists," he says, "and it will be too late."

Mr. Harnedy takes the view that the national emergency has brought about an increase in the cost of living and that the pay of labor has generally increased.

The uniformed forces of the Police and Fire Departments of the State plan to be ready to convince the new lawmakers at Albany next Jan. 1st that it is only fair that cops and firemen should receive a pay boost because of the general increase in labor wages and the increased cost of living.

What the Civil Service Commission Did This Week It Was a Pretty Important Week

The Civil Service Commission, among other things o.k.'d resolutions reclassifying 127 BMT and 137 IRT employees into the competitive class of civil service . . . reserved decision on a request of the Hospital Department that special eligible lists for clerk and stenographer be set up for appointment in Staten Island . . . cancelled an order for a promotion examination to inspector of elevators, grade 2, and instead ordered an open competitive examination for the job . . . denied a request of the Housing Management Assistant Eligibles Association that their list be declared appropriate for inspector of housing, Grade 2 . . . o.k.'d a recommendation to establish the months of December and June as those in which special examinations will be administered to candidates in military camps who are entitled to special examination under military regulations . . . also o.k.'d a recommendation to certify the list for assistant superintendent of school buildings (design and construction), specifications, as appropriate for the position of director of administration in the

Board of Education, Bureau of Construction . . . o.k.'d a proposed procedure for granting additional practical examinations for candidates failing the first practical examination for license examinations such as refrigerator machine operator, (unlimited capacity) stationary engineer, portable engineer and stationary fireman . . . denied a request that the list of airport inspector be declared appropriate for air traffic control operator . . . oh, yes, they also o.k.'d additional resolutions reclassifying 73 BMT and 120 IRT employees into the competitive class.

City Planners May Have Project Jobs

The lists for chief architect, associate city planner and assistant city planner were declared appropriate in the order listed for filling vacancies in the title of chief, project planning division, New York City Housing Authority at the Commission's recent meeting. The action resulted after the Commission received a number of requests to declare the lists appropriate.

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Record-Breaking Group Of New York City Tests

Not only a record-breaking number of tests for jobs in the city subway system can be looked forward to beginning next month, but a large number of tests for other jobs are also scheduled by the Municipal Civil Service Commission within a very short time. The subway jobs include:

- Open Competitive**
 Car Maintainer, Group E,
 Road car inspector.
 Power Maintainer.
 Ventilating and Drainage Maintainer.
- Promotion**
 Road Car Inspector.
 Air Brake Maintainer.
 Asst. Foreman (Lighting).
 Asst. Supervisor (Electrical Power)
 Chief Towerman.
 Foreman (Electrical Power).
 Foreman (Lighting).
 Foreman (Turnstiles).
 Light Maintainer.
 Ventilation and drainage maintainer.

These are only a few of the tests to be announced. In all there are more than 200 subway tests alone. Most of them, of course, will be promotional examinations. Among the tests for jobs other than in the subway field will be:

- Open Competitive**
 Chemist.
 Air Traffic Control Recorder.
 Dental Hygienist.
 Junior Epidemiologist.
 Assistant Director of Public Assistance (care of homeless and transients).
 Asst. Gardener (Westchester, Putnam, Ulster, Schoharie and Greene counties).
 Chief Dental Supervisor.
 Director of Air Traffic Control and Airport.
 Health Inspector.
 Inspector of Housing, Grade 2.
 Junior Actuary.
 Junior Engineer, (civil) grade 3.
 Mechanical draftsman, (electrical) grade 3.
 Senior Administrative Assistant, Bureau of Plant Operations and Maintenance, Dept. of Education.
- Promotion**
 Assistant Superintendent of Telegraph (police).
 Asst. Supervisor of Recreation, Dept. of Parks.

- Borough Superintendent of Buildings (Dept. of Housing and Buildings).
 Chemist.
 Court Attendant (inferior courts).
 Court clerk, grade 3 (city court).
 Electrical Draftsman, NYC Tunnel Authority.
 Foreman of Porters (Dept. of Public works).
 Inspector of Boilers, grade 3, (Housing and Buildings).
 Inspector of Elevators, Grade 2.
 Junior Civil Service Examiner (Civil Service Commission).
 Jr. Civil Service Examiner (engineering, (Civil Service Commission)).

Sr. Administrative Asst., Bureau of Plant Operations and Maintenance, Dept. of Education.
 Tailor (Hospitals and Correction).
 These also are only part of the examinations expected to be opened during the Fall. Among the more popular open competitive tests in that group other than the transit examinations are health inspector and inspector of housing. The more popular in the transit group are expected to be in the promotional field. However, open competitive tests for newcomers in the lower grades are expected to prove popular, too. Provisional promotions have been made in the transit system pending completion of unification.



These two young men are doing their bit for national defense, learning the intricacies of aviation construction and maintenance. When they have completed their apprenticeship, they will be able to apply for a job with Uncle Sam, such as those announced by the U. S. Civil Service Commission on Page 10. (For other aviation defense news see Page 3.

179 Sanitation Appointments Jammed Up

The 'Junior' Title Causes Some Trouble—But Jobs Will Come Through Eventually

Those 179 sanitation jobs to be filled under the newly created title of junior sanitation man are still in the making. Here and there you read about how this or that group look with disfavor on the creation of the new title and then you read about how the 179 appointments nevertheless are about to be made momentarily. Yet the Budget Director's office hasn't, so far, issued the certificates for the jobs. It seems that someone got the brilliant idea to issue a statement indicating that the appointments were to be made quite some time

ago. Actually, the budget bureau only issued certificates for certain promotions and appointments. It was apparently believed by someone that the junior title jobs would also come along at the same time. However, this is not the case. What happened is this: Questions About New Title The Budget Bureau seems to have o.k.'d the new title idea but with certain qualifications. The Sanitation Department sought a list from the Municipal Civil Service Commission

and the Commission in turn forwarded a certification list to the department. But everybody seems to have forgotten that before anything could be done officially about appointing anyone, it was necessary to obtain the certificates from the Budget Bureau. In any case, don't worry, boys, it's just a matter of time. As The LEADER learns, it is "still in abeyance" but the complications will soon be ironed out and the appointments made. It seems to be just a question of someone jumping the gun a bit.

That the appointments will be made—and soon—is as definite as anything can be definite. It's just a question of ironing out some details before the Budget Director will O.K. the certificates. The Budget Bureau says it's not their fault since there were some "civil service complications." These complications may have been the equivalent to just what various organizations complained about in the setting up of the new title. But nevertheless, The LEADER has learned definitely that the situation will be cleared up—and soon.

Lawyer On Sanitation List

The sanitation eligibles list is always good for a human interest story. There is such a diverse crowd of fellows on it—college grads, musicians, chemists, and now we've found a lawyer. Yes, actually, a practicing lawyer on the sanitation list. His name is William Krauss and his number is 1667 on the roster. He has an office with his brother at 1501 Broadway, but he'd rather work in the Sanitation Department any time. "I like the boys on the list," he says, "and I feel that with my legal training I could advance quickly, and find a real career in sanitation." Bill is twenty-six years old, has been practicing law for five years, and is chairman of the legal committee set up by the Sanitation Eligibles Association. If you speak to other fellows in the Association about Bill, they all say "he's one of the boys."

Try to Stop Foreman List

Carl C. Ottoson, of 60 Montell Street, Port Richmond, Staten Island, is top man on the city-wide promotion list for auto machinist foreman. Carl scored 91.91 to head the list. A suit on the examination is pending in court because Thomas Shore and four other auto machinists in the Department of Parks claim the holding of a city-wide test is illegal and cite the Cornehl case and others as a basis of their contention.

300 Will Compete In Law Steno Test

About 300 candidates will compete in a practical open competitive test for stenographer (law) grade 2, September 13. The test will be given at the Washington Irving High School.

472 Out of First 1,100 Pass Fireman Test

Final Pass Grade on Written Test Looks Like 79 Percent

While the Municipal Civil Service Commission predicts that between 5,300 and 5,500 candidates will pass the written test for fire-

man and that seventy-nine per cent will, "by every indication," be the final passing mark, the physical tests continue this week with 1,800 candidates scheduled to go through the several gruelling parts of the examination.

President Paul J. Kern said that out of the first 1,100 called for the physicals, 472 passed, including conditionals; 153 failed the medicals, and 278 failed the physicals. The remainder failed to appear for the examination.

The physical tests began last week when "the toughest physical ever devised," according to Kern, got under way.

The tests are being held up at N.Y.U.'s Ohio Field in the Bronx from 8 a.m. to 8 p.m. daily, except Sunday. The first session saw only 100 candidates called; the second, 250; and thereafter, until the wind-up early in September, 300 are scheduled to appear each week-day.

The physicals are designed to produce a roster of 2,500 young men best fitted for the job.

22,000 Took Written Test

More than 22,000 competed in the written part of the test with approximately 5,000 only sure of passing this portion of the examination since the score of the 5,000th man was to be the passing mark. A number of ties for the 5000th place was expected.

Since the score of the 2,500th man in the physicals will be the passing mark, obviously about half of those competing in the physicals must fail.

So far, according to Paul M. Brennan, head of the medical and physical bureau, none of the boys seem to be able to hit 100 per cent in the agility part of the test.

Several have made perfect scores in the other parts of the examination but none, so far, have made the perfect mark in all parts of the physical.

Sanitation Boys Did Better

"It's a lot different than in the sanitation man physicals when about two dozen hit perfect marks in all parts," Mr. Brennan was told.

"Yes," he said, "but several of the boys in this test have hit 100 per cent in all other parts but the agility test."

He also pointed out that the fireman candidates were just getting under way and that it might be advisable to wait and see whether or not the sanitation or

fireman candidates would lead in perfect scores.

Several fireman candidates he said, "just missed" the perfect total score by being short in the agility test.

The eligible list for fireman—as a result of the current tests—will be available in October, according to Mr. Kern.

Nevertheless, the president of the Commission adds that the register will not be used for appointments until after December 15, the expiration date of the current list.

Candidates are told to report on certain days—rain or shine—and they may leave only after two examiners officially declare a postponement if it rains.

Meanwhile, remember, report on time according to your instructions.

Which Comes First . . . ?

Or, When Should Record Be Rated on Promotion?

Edward J. Russell and half a dozen of his fellow-candidates for the junior assistant corporation counsel job, are seeking permission to reargue their case against the Municipal Civil Service Commission.

Their original motion to have the Commission rate record and seniority in a promotion test before rating the written exam was denied.

Russell claims that the Commission is in error when it states that record and seniority may be rated only after the written test has been rated. They say that this rule was repealed prior to the examination they took for junior

assistant corporation counsel. Assistant Corporation Counsel David Du Vivier claims that the Commission has consistently followed the policy of rating the written test first.

The petitioners deny the contention that record and seniority are the result of "mere mathematical computation."

They also claim the Commission's contention is erroneous when it claims that if the record and seniority is averaged with the written result before applying the failing mark the result would be that candidates of lesser calibre would obtain a better place on a list merely through lapse of time.

CIVIL SERVICE LEADER
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2,000 NYC Workers in Armed Forces

Subway Men Lead in Number; Hospital, Welfare Employees Are Runners-Up

(Exclusive)

An army of more than 2,000 city civil service workers have left their posts for military and naval service, according to a survey made by The LEADER.

Uncle Sam now has laborers, topographical draftsmen, accountants, typists, elevator operators, cops, firemen, trainmen, bacteriologists, anaesthetists, alienists, auto enginemen and clerks, among others, in his military organizations that formerly worked

in the various agencies of Father Knickerbocker.

The banner for the largest number of employees now in the service goes to the Board of Transportation. The Hospitals Department is next, and the Welfare Department third.

34 Cops

Of the 34 in the service from the Police Department, 20 are cops and the others non-uniformed workers. The Fire Department saw 54 employees enter the military service, 38 of them uniformed firemen.

The Hospitals Department con-

tributed a number of nurses for service in the Army Nurse Corps at various forts. Among this group was Anna L. Moline, chief nurse, now doing duty at Pine Camp, N. Y. Assistant Superintendent of Nurses Florence Rosenfeld, is stationed at the Army Nurse Corps at West Point.

According to the reports of the various departments submitted to John J. Curren, director of the Payroll Division of the Municipal Civil Service Commission, the departments and number of employees now doing military service is as follows:

By Departments

Board of Transportation.....	546
Hospitals Dept.	465
Welfare Dept.	202
Sanitation Dept.	157
Parks Dept.	83
Dock Dept.	77

Other Departments
Other departments are represented as follows:

Fire, 54; Board of Water Supply, 49; Health, 43; Police, 34; Queens Borough President, 30; Miscellaneous and Water Supply, Gas & Electricity, 27 each; Tunnel Authority and Board of Education, 24 each; Manhattan

Borough President and Public Works Department, 22 each; Finance, 19; Bronx Borough President, 17; Housing Authority, 16; Triboro Bridge Authority, 11; Purchase Department, 10; Brooklyn Borough President, 7; Comptroller, 6; Planning Commission, 5; Teachers Retirement System, 4; Board of Estimate, Housing & Building and Law Department, 3 each; Child Welfare and Board of Standards and Appeals, 2 each; and the Armory Board, Richmond Borough President, Budget Bureau, Queens College, Brooklyn College, Domestic Relations Court and Board of Higher Education, 1 each.

ENGINEMEN CAN'T WORK AS ENGINEMEN

Eligibles appointed to various appropriate positions from the auto engineman list cannot be transferred to the job of auto engineman unless there are no other eligibles of higher standing on the list for this post.

This action was taken after several eligibles who had been appointed to jobs like trolley car operator had requested a transfer to the position of auto engineman. To grant this request, the Commission declared, would mean that eligibles higher on the list who had declined to accept an appropriate appointment would be stopped from appointment to the job of auto engineman.

Therefore, it was decided, that such transfers would be approved only in case eligibles of higher standing have already been appointed to the job of auto engineman.

Buy The LEADER every Tuesday.

Promotion Tests May Soon Include Physical Requirements

Watch for a change in the New York City Civil Service Commission advertisements for city promotion examinations.

That they may be amended to include medical and physical requirements is possible because of the complaint of a candidate who passed the written but was marked "N.G." on the height requirements.

The Commission gives medical

and physical examinations to candidates in open competitive tests but not in promotional tests.

That checks on medical and physical examinations in promotion tests be held by the department involved seems o.k. to the Commission. Nevertheless, that the advertisements for promotion tests will include something like "candidates must meet departmental medical and physical re-

quirements" seems likely to be included in future ads.

Was Too Short

The complaint that raised the question dealt with a candidate for promotion to railroad clerk. He claims that he was certified for promotion but failed a physical held by the Board of Transportation in that he could not meet a height requirement.

The candidate points out that the original advertisement did not call for any height requirement.

N.Y.C. to Hold Test for Lab Aid

The Municipal Civil Service Commission will order an examination soon for laboratory assistant (histology), to fill a vacancy in the Department of Hospitals. Meanwhile the department has been granted permission to make a provisional appointment because eligibles on the laboratory assistant (bacteriology) list lack experience in histology.

\$3,900 Shrinks to \$869

Gets Back Pay, But Not Much

If inflation comes, how much will your dollar be worth?

Well, that's problematical.

But we can tell you how \$3,900 shrunk, in law, to \$869 for Irving Wolff.

It seems that, for Irving, cash he accepted from the State Unemployment Insurance Fund has been considered payment for work even though he was given it because he was unemployed.

It happened like this:

Irving was a social investigator in the New York City Department of Welfare. The Municipal Civil Service Commission dis-

qualified him for alleged inaccuracies in statements such as his application.

Irving started a reinstatement proceeding and was successful in the Court of Appeals.

The question of back pay then came up.

It seems that the Corporation Counsel found that monies, including pay as a provision, after termination of his competitive status, salary in private employ, money received as unemployment insurance, etc., was to be deducted from the \$3,954.21 coming to him as so-called back pay.

Actually, according to the ruling, he gets \$869.48.

FIREMEN, TYPISTS, ENGINEMEN GET CITY JOBS

One hundred and sixty eligibles on the fireman list were certified to the Board of Transportation to fill eighty vacancies as Railroad Clerk at 50 cents per hour during the past week. The highest number reached for certification was 5,240. The fireman list expires December 14.

Names up to 660 on the typewriter list were certified to fill vacancies in two city departments, the office of the Comptroller and the Housing Authority. The certifications to the Comptroller's office were indefinite; to the Housing Authority, tempor-

ary. Automobile enginemen up to 1,780, who successfully completed the trolley-car training course were certified to the Board of Transportation to fill vacancies in the B.M.T. divisions at 52 cents per hour.

The P.D. (Special list) No. 3 was certified to the Comptroller's office to fill vacancies in the title of investigator at \$5 per day. The certifications were temporary; highest number reached, 1,294. Eligibles up to 995 on the Watchman Attendant list were certified for permanent positions in the Department of Hospitals at \$840 per year.

The sanitation man, class A list was conspicuous this week by its lack of certifications. Ordinarily the most active list, the only certifications made this week were to the Department of Water Supply, Gas and Electricity. Eligibles up to number 335 were certified to fill vacancies as laborer at \$1,620 per year.

A complete resume of the certifications made this week is shown in the column "Your Chances for Appointment" on page 11.

Maintainer's List Used For Housing Jobs

A recommendation of the Housing Authority that a promotion examination be ordered for the post of maintenance man in that department has been approved by the New York City Civil Service Commission.

At the same time the Commission ruled that the list for maintainer's helper, group D, be canvassed to replace the provisionals now holding jobs as maintenance man in the Housing Authority.

MAY COLLECT RENT, BUT CAN'T INSPECT BUILDINGS

A request of the Housing Management Assistant Eligibles Association that their list be declared appropriate for vacancies as inspector of housing, grade 2, has been denied.

Those on the housing management assistant list were tested as to their ability to collect rents, handle tenant relations and similar duties. And, according to the Commission, the requirements for inspector of housing are in the building construction field rather than in tenant relations.

\$2,100 List Used Once in 3 Years

The list for fan maintainer (railroad), promulgated May 4, 1938, was certified for the first time recently for a vacancy in the Tunnel Authority. The job pays \$2,100. The first half dozen names on the competitive list were sent to Fearon Shortridge, manager of the Authority.

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CIVIL SERVICE IN NEW YORK STATE

By MORTON YARMON

REQUIREMENTS ON POPULAR STATE TESTS

Among the more popular state tests in the coming series are these: Institutional vocational plumber, junior laboratory technician, supervising carpenter, and court and trust fund examiner. The LEADER presents an exclusive account of the requirements on these exams.

Institutional vocational plumber: Must have a certificate for teaching plumbing, or be eligible for such a certificate. If successful in the exam, he must obtain teacher-training. His education must be through the ninth grade at least, plus an apprenticeship and five years of approved journeyman experience. He must have a knowledge of sewers, soil and drain lines, house water supplies, venting, fixtures.

Junior laboratory technician: Must have either (a) one year of approved experience in an approved laboratory, including technical work in bacteriology, and a bachelor's degree, or (b) a completion of pre-medical requirements, or (c) an acceptable combination.

Supervising carpenter: Must have three years experience of a grade equal to journeyman in carpenter work. Should have a knowledge of woodworking machinery, ability to work from drawings, and make rough sketches.

Court and trust fund examiner: Duties: Under general supervision to perform fiduciary accounting or auditing work of more than ordinary difficulty and responsibility requiring the application of trained accounting judgment; and to do related work as required. Examples: Examining the records of county treasurers, County Clerks and Surrogate's Courts; auditing the status of funds established by court order; examining records of depositories for the purpose of establishing compliance with court orders; making reports of examinations, interviewing attorneys on matters pertaining to trust funds.

Minimum qualifications: Candidates must meet the requirements of one of the following groups: (a) six years of satisfactory accounting or auditing experience, including two years of trust fund accounting of a responsible character; or (b) two years of trust fund accounting of a responsible character, and graduation from a recognized college or university from a four-year course for which a degree is granted in accounting or law; or (c) a satisfactory equivalent combination of the foregoing training and experience. Candidates claiming their trust fund accounting experience as a result of employment by a public accountant must prove beyond a reasonable doubt that the amount of time allocated to such work is the equivalent of the two full years of specialized experience required. Candidates who qualify under subdivision (b) with a degree in law must establish the fact that they have had the equivalent of two years of trust fund accounting. Law practise involving the handling of trusts and trust estates and the preparation of financial schedules of executors, administrators and trustees will be acceptable but the general practise of law will not be sufficient for this purpose. Candidates must have a knowledge of auditing procedures and practises.

Information concerning the salaries of these and a total of 31 state tests appear on pages 5 and 12. See also stories concerning welfare exams, clerk tests, and coming motor vehicle license examiner test, in this issue.

334 Attendants Appointed to Zone 1

Here's the status of the hospital attendant list for zone 1. Total number of appointments is 334. The latest woman appointed from the list was number 11449, and the number of the latest man appointed is number 14842. In addition, fifty-two provisional appointments have been made to date.

They'll Go Easy on Requirements For 6 Big Clerk, Steno Tests

(Exclusive)

ALBANY.—About the big coming state tests for clerks, stenographers, and typists—here's the story, as filtered out of the welter of information, sometimes contradictory, that has been coming out of Albany during the past month.

First.—This is most interesting and important—arrangements are being made to have applications available at all State Employment Offices, in addition to the usual places.

Second.—The clerk and a portion of the steno and typist tests will be held on the same day. Date of the test is October 4. This means an unusually short filing period; nevertheless, the examinations division is making plans to go ahead with the test at that time, and authorizes The LEADER to state that no other date is being contemplated.

Third.—Filing will open a day or two after Labor Day, and close approximately three weeks later, or about September 20.

One Application Blank

Fourth.—A single application blank will be used for all six exams to be held: junior clerk,

assistant clerk junior stenographer, assistant stenographer, junior typist, and assistant typist. Applicants will check on the application blank which exams they wish to take—and they may apply for one or for all six. However, the applicant will be required to pay a separate fee for each exam in which he desires to participate.

Fifth.—The Civil Service Commission will interpret the requirements liberally. For example: The requirements for the assistant clerk test call for high school graduation, plus one year of office experience, or an "equivalent combination." If Mary Jane Smith, who wants to take this test, has had only three years of high school and two years of office experience, the Commission will probably say, "O.K., Mary, we'll let you take the test." The State Commission indicates by this magnanimous way of dealing with the requirements, that it is more interested in obtaining the best possible people for the jobs

than those who are able to meet some ready-made formula. At this point no age limits have been set. Unless further action is taken, this means that these exams are open to all from sixteen to sixty.

The requirements for the various tests follow:

Junior Clerk

(a) High school graduation, or (b) four years of office experience in clerical work, or (c) an equivalent combination.

Assistant Clerk

(a) High school graduation, plus one year of office experience, or (b) five years of office experience, or (c) an equivalent combination.

Junior Stenographer

(a) High school graduation, including or supplemented by a course in stenography, or (b) four years of office experience, including stenography, or (c) an equivalent combination.

Junior Typist

(a) High school graduation including or supplemented by a

course in typing, or (b) four years of office experience, including typing, or (c) an equivalent combination.

Assistant Stenographer

(a) High school graduation, plus one year office experience, or (b) five years of experience, or (c) an equivalent combination.

Assistant Typist

(a) High school graduation, plus one year experience, or (b) five years' experience, or (c) an equivalent combination.

The junior positions pay \$900 per year to start; the assistant, \$1,200 per year. Annual salary raises of \$100 per year are paid for five years in the State service.

Remember, you may take one or all six of these exams. But please remember, too, don't bother the state officials or State Employment Agencies about application blanks for these exams until after Labor Day. They won't be ready until then anyway. The LEADER will keep you fully informed of all developments.

ARE YOU ON ONE OF THESE NEW STATE LISTS?

Have you taken a State civil service exam within the current year?

Then you'll be interested in the record number of lists published this week by the State Civil Service Commission. Maybe you're on one of them; if you are, and you haven't yet received notification, you'll hear within the week.

The Civil Service Commission got ready to improve the lot of many of its own employees with publication of the promotion list of assistant clerks and assistant stenographer in the Civil Service Department. Leading off the first of these lists is Margaret Gross, with a grade of 92.32. She's followed by Pauline Bates with 89.94. Total number of names on the clerk list is 32. Topping the Steno list with 88 is Elizabeth Simon, and number 2 on that list is none other than Pauline Bates again. Good for you, Pauline! The steno list has 15 names in all.

The other lists published this week:

Junior engineer, paying \$2,400 to \$3,000, for appointment in the State Transit Commission. Only three names on this list: Art Moon, Robert J. Martin and Joseph A. McLoughlin.

Highway Maintenance Foreman, Department of Public Works. This list, for appointment throughout the state, contains 215 names. The job pays \$5 a day.

Instructor of Physical Recreation, Department of Correction, paying \$1,800 a year, in a 49-name list headed by Howard Damergfeld, and seconded by William B. Nevel of Walden.

Assistant Construction foreman is another Correction Department list to see the light of day this week. Headed by F. J. Vanderbosch, it contains 17 names in all. The job pays \$2,400 to \$3,000 a year.

And finally, we mustn't neglect to tell you that the list of game protectors to Warren County is ready. New York hunters better be pretty careful when they come up against smart Murray Grannell, who made the finish line with a grade of 90. Only nine names on this list, and the job pays \$1,200 to \$1,800.

Anyone who wants to have a look at these lists may see them at The LEADER office, 97 Duane Street, New York City.

PHYSICAL TRAINING FOR FIREMAN

Applicants have only two weeks in which to be prepared for the most difficult physical examination ever held. Those who feel that they have procured 79% or better on the mental should begin training at once and take advantage of our outdoor track, agility test, coordination machines, dumbbell and dummy lifting.

The fee is reasonable and payable in installments.

6 POPULAR STATE EXAMINATIONS

Applications will be issued in September and examinations held in October for

JUNIOR AND ASSISTANT STENOGRAPHER TYPIST AND CLERK

in the state service. These positions pay an entrance salary of \$900 to \$1,200 per annum and offer employment to hundreds during the life of lists which is four years.

A mental examination will be given for all these positions at one time and those who pass and desire to compete for Stenographer and Typist will be given a supplemental examination.

Classes in preparation for these tests meet on TUESDAYS and THURSDAYS at 1:15, 6, and 8:15 p.m. Competition will be keen and only those thoroughly prepared can hope for success.

CARD PUNCH OPERATORS

MALE AND FEMALE

There are many openings in the commercial field. We also prepare you on the Numeric and Alphabetic I.B.M. and Remington Rand machines for coming City and Federal examinations.

TREASURY ENFORCEMENT AGENT

This examination for which applications are now being issued by the United States Civil Service Commission offers ATTORNEYS + ACCOUNTANTS and INVESTIGATORS an unusual opportunity to secure positions paying an entrance salary of \$2,600 per annum. Class forms Tuesday, August 19 at 8:30 p.m.

PATROLMAN

The present eligible list should expire not later than March 1, 1942.

Few have a chance of passing a test for Patrolman or Fireman without specialized training. Therefore, young men who are interested in taking this examination should begin preparation now, as only those who are thoroughly fit can hope to compete successfully. Physical and mental classes day and evening.

JUNIOR TYPIST AND JUNIOR STENOGRAPHER

(MALE and FEMALE)

EMPLOYMENT IN WASHINGTON, D. C.

Applications are now being issued and may be obtained for an indefinite period.

POST OFFICE CLERK-CARRIER — RAILWAY POSTAL CLERK

Classes in preparation for this examination which should be held within the next few months are meeting on MONDAY and FRIDAY of each week at hours to suit the convenience of the student.

MOTOR VEHICLE LICENSE EXAMINER MOTOR VEHICLE INSPECTOR (Bus)

These eligible lists have expired and examinations are expected to be held within the next two or three months. Full information as to the requirements of the last examinations, days and hours of classes may be obtained upon inquiry.

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By CHARLES SULLIVAN

VETS CLAIM DISCRIMINATION

Charges of discrimination against veterans by the United States Civil Service Commission have been made by the Veterans Civil Service League. The League claims to have on file case his-

stories of veterans of World War vets maintaining that they have not received proper treatment at the hands of the Federal Commission.

Case A describes a veteran who obtained an application for senior guard. The veteran mailed the application to the Commission's office as soon as he had it properly filled out and notarized. A few weeks later, the veteran received a letter from the Commission telling him that no examination was pending for a senior guard position. "Why the heck," the veteran wants to know, "did they give me an application in the first place?"

Case B describes an unemployed veteran who finished number nine on a federal list. He thought that this should be a fairly good standing. Once he was informed by the personnel officer of a federal department that his was among "a list of names of persons who filed for the examination" which was sent to the agency by the Civil Service Commission. He never heard anything more from the agency. He's still unemployed.

Case C tells the story of a veteran who passed an examination and was told to get a medical examination and have his doctor forward the proper form. The veteran asked the Commission to recommend a local doctor. The Commission showed him a list of doctors. The veteran selected one nearest his home. The doctor forwarded a report to Washington that the veteran was physically fit and "able to perform arduous duties." A few weeks later he received a reply that "owing to physical disability, his application was cancelled."

The Veterans Civil Service League would like to have the U. S. Civil Service Commission publish registers of eligibles. They would like to know who is being appointed to what jobs and why.

Translator List Not Up Before Oct.

WASHINGTON. — Examination papers in the translator test that was given in the spring are being graded. The register of eligibles won't be set up before October 1, it's predicted at the Civil Service Commission. The enormous number of 18,162 applied for the test and 16,560 actually took it. This number was far more than was anticipated.

Rossell Loaned to OPM

James E. Rossell, manager of the New York district office of the U. S. Civil Service Commission, has been loaned to OPM for the duration. He is an assistant to Arthur S. Flemming, director of OPM's labor supply division. Flemming also is the G.O.P. member of the Civil Service Commission.

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War, Navy Departments to Get Priority of U. S. Employees

It is a LEADER policy not merely to cover current Civil Service news, but to be constantly on the lookout for events which are in the "brewing" stage or stories whose effect upon civil servants is likely to be large. One of these stories follows below. You won't find it in any other newspaper—yet. It concerns a Presidential order now in the planning stage, which by saying "an employee must work where he is needed," will profoundly influence the lives of Federal workers.

(Exclusive)

WASHINGTON. — Uncle Sam has approximately 1,300,000 employees and with the labor shortage becoming more critical, he's determined that each of the 1,300,000 workers must be placed in the position where he will be of the most benefit to Uncle Sam. This determination will affect the lives of thousands of Federal

Exam Planned For Lawyers

WASHINGTON.—The Board of Legal Examiners is preparing to give applicants for legal jobs in the Government non-competitive tests. The board is setting up committees to give oral exams to the applicants. Written tests also will be required. The tests were supposed to be mandatory after August 15, but the board isn't ready to function and it'll probably be September 1 before the tests are given. A competitive test will be given within a few months.

Watch The LEADER for further details.

employees, many of them in New York City.

Let's go back to the beginning: In June, 1940, when this country began to realize the necessity of national defense, several officials in our government with foresight persuaded the Civil Service Commission to investigate the qualifications of the tens of thousands of federal employees. Long, involved questionnaires were sent to about 800,000 federal workers who were required to tell of their education, working experience, hobbies, and the like. Today the records of more than 600,000 employees are on punch cards in the files of the U. S. Civil Service Commission, and more are being filed daily. The division handling the huge project is called the Interdepartmental Placement Service.

Took Other Jobs

The progressive men who put over the project knew that thousands of former employees of the Brooklyn Navy Yard, for example—employees who had worked there and learned a skilled trade during World War 1—had been forced to take post office and even custodial jobs when the

Navy Yard seriously curtailed its activities in the 1920's.

The Interdepartmental Placement Service was set up to find the skilled laborers, scientists and others in the federal service who were critically needed for defense work and to place them in the defense jobs by transfers from their present jobs.

Transfer or No Transfer?

It was a swell idea but it hasn't worked. Personnel raids were made by one agency on another to such an extent that federal officials in most departments now frown on transfers and they make it most difficult for an employee to transfer. In fact, some agencies now simply won't allow their employees to transfer even though the employee can get much better jobs elsewhere. Of course, the employees may resign, but if they do, they can't be re-hired by another federal agency for ninety days (unless they get the consent of the agency they left) and in some cases employees who have quit have had "prejudice" written against their records, which means that they may be barred from federal employment.

Briefly, here is the conflicting

situation: On one hand the placement service was set up to transfer employees to jobs where they would be of the most benefit to Uncle Sam, while on the other hand transfers were either banned or curtailed.

Now the new development: An executive order is being drafted that would give real defense agencies like the War and Navy departments absolute priority on the services of federal employees. Under the new order, the Post Office Department could no longer stand in the way of its clerks, carriers, and even janitors who know a skilled trade and who would like to work in a Navy yard or Army arsenal for the duration of the emergency.

Just as important, the Post Office would be compelled to re-hire these employees when they wanted to return.

The Office of Production Management and the Office of Price Administration and Civilian Supply would be able to take accountants and economists from other federal agencies. The Maritime Commission would be able to get Naval architects from other agencies.

(More next week)

Rating U. S. Employees How Efficiency Is Determined

In order to meet the requirements of the Mead-Ramspeck Bill, federal civil service employees are being given efficiency ratings by their superiors. In the future, uniform efficiency ratings will be made in all federal departments on April 15.

Employees are rated excellent, very good, good, fair, or unsatisfactory. These ratings are defined by the United States Civil Service Commission as follows:

Excellent.—Degree of efficiency represented by unusual and outstanding achievements in an employee's work assignments, where outstanding attainments are observed in all factors of the efficiency rating.

Very Good.—Degree of efficiency represented by unusual or outstanding achievement with respect to some phases of the work with fully satisfactory performance with respect to all other efficiency rating factors.

Good.—Degree of efficiency represented by a well-qualified,

trained worker in an assignment on which he is experienced, who is energetic, industrious, thorough and accurate, and whose work is fully satisfactory in all respects.

Fair.—Degree of efficiency represented by an employee whose work is not fully satisfactory in all respects but sufficiently acceptable for him to be worthy of continuation in his present assignment.

Unsatisfactory.—Degree of efficiency or lack of efficiency of an employee whose performance of properly assigned work is such that he should be removed from his present assignment and transferred to lower-grade tasks or released from the service.

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PAY RAISES DUE FOR NAVY YARD EMPLOYEES

WASHINGTON.—The Navy and War departments, The LEADER has learned exclusively, are considering pay raises to some of the skilled workers in the Navy yards and Army arsenals.

The Government is promoting master agreements in the east which would fix the wage scales of Army and Navy skilled workers. Some of these scales, The LEADER has learned, are higher than the scale the Government is now paying. Of course, the Government will have to meet the scale it negotiates.

Navy Secretary Frank Knox devised a plan to pay bonuses to Navy yard workers under conditions where production was increased. However, the Comptroller General nipped the plan in the bud by ruling that Congress had appropriated no money specifically for that purpose.

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POLICE CALLS

By MIKE SULLIVAN

Police List Certified

The Police eligible list was certified last week . . . but not to the Police Department. Thirty-four names on the patrolman list were sent to the Tunnel Authority by the Civil Service Commission to fill ten temporary vacancies at \$1,800 per year. Three names from List 2 were also sent to the Tunnel Authority, along with the 34 names on List 1. The highest eligible reached on List 1 was 752.

Latest Dope on Appointments

Certification of the patrolman list to the Police Department for the 200 early-September appointments should be made this week. Chief Clerk Vincent Finn had not yet requisitioned the Certification Bureau of the Civil Service Commission as The LEADER went to press. Since we last hit the street with the latest news, sixteen more eligibles have been called for medical examinations. The highest eligible summoned to date is 866. The medical tests will be concluded Friday. A few more eligibles may be called before the week is up because of the possibility of rejections.

The

The eligibles on the patrolman list who accept the temporary tunnel-cop jobs, will not be certified to the Police Department for the September appointments. They will not be certified to positions in any department but the N. Y. C. Tunnel Authority for a period of three months . . . A word to the wise . . .

Forgotten Men

Last week, The LEADER came out, editorially, for the support of the resolutions passed by the PEA and the UFA in their respective State Conferences for a 15 percent wage increase for policemen and firemen. This matter will be taken up by the State legislature when it convenes in January. Meanwhile, what about the forgotten men, the young patrolmen appointed from the present list who are signing their \$1,200 paychecks under protest? How will the courts decide when the case comes up in September?

Recapitulation

As every police eligible has known for the past three months, the patrolman list will be exhausted long before its scheduled expiration date of October 3, 1943. Three hundred were appointed June 5, 1940; 200, June 9, 1941. Total, 500. The highest number reached for appointment is 617. Six hundred and fifty more appointments are scheduled by next June. Eligible list contains 1,423 names. Without going into higher mathematics we know that if 617 men are needed to make 500 appointments, a whole lot more than 1,423 will be needed to make a total of 1,150 appointments. And, as Leader-readers well-know, the Civil Service Commission long ago decided to adopt a policy of holding patrolman and fireman exams every two years, if possible.

List 3 Also Active

Not to be outdone by the No. 1 and No. 2 lists, the Patrolman (Special List) No. 3, also figured in the news during the week. The Civil Service Commission recommended that this list be certified as appropriate for the title of Court Attendant, under the process of selective certification. The recommendation of Examining Assistant Webster J. McCue, adopted by the Commission, reads as follows:

"The written test passed by the eligibles on the Patrolman No. 3 List, covered substantially the same factors that would be tested by an examination for Court Attendant. It is to that extent an appropriate list for the latter position. However, while eligibles on the No. 3 List were not required to meet the physical requirements for patrolman, a weighted physical test has always been part of the examination for Court Attendant."

The Sergeant Test

"The rating of the written test is in progress." Such is the laconic, stereotyped report of the examining division of the Civil Service Commission anent last June's promotion exam for Sergeant. The boys who took the test will just have to sit tight awhile longer. Two more names have been added to the list of 78 who have been granted permission to take a special exam for sergeant. The two are Detective Charles A. Duggan and Patrolman Edward Camperlengo. Duggan was injured when the test came up; Camperlengo's application had been misplaced. The special test will probably be held in the Fall.

Chitterchatter

Moe Karp, the conscientious young gentleman in the mail room, who believes in whistling while he works, has decided it's best to work all summer and enjoy a real vacation when the snow falls . . . Vincent Marcellino, attorney in Legal, not waiting for the government edict which may make most of us put away our old buses, purchased a shiny new bicycle . . . Joseph Yanovich and Sid Malter, co-workers in Bronx-Queens OAA, returned this week from a Lake George camping trip. Chef Joe is constantly bewildering the girls with suggestions for bizarre menus . . . Bill Orefice of the Transfer Section, who was inducted in the army as a private several months ago, has been promoted to technical sergeant . . . Rose Salzman, OAA clerk, announced her engagement last week. Her wedding pictures should be something to write home about—hubby-to-be is a professional photographer . . . Timothy Sexton, former office manager of OAA Intake, who has been transferred to D.O. 15, was given

By HENRY TRAVERS

a farewell dinner at McMahons' by his associates . . . It is rumored that the girls in Saratoga Springs and Lake Hopatcong are rushing Henry Kane of Special Investigations.

News from Building Management

Marge McKeon, brown and brimming over with pep, has returned from vacation in the Adirondacks . . . Mollie Meilberger toured Canada on her vacation and brought back a snapshot record . . . Marie Debrodt enjoyed her trip through the West so much last week that she followed the same trail again this summer . . . For first-hand criticism on the Stadium concerts consult Misses Betty Miller and Ethel Teplitsky. No charge . . . The matrimony germ has struck again. Katherine Belous is the latest one to middle-aisle. Kitty was presented with a beautiful set of silverware by her co-workers . . . Thelma Klipstein isn't glowing these days because she had a grand trip to Mexico—it's because the b. f. popped the question and

she didn't say "no" . . . The telephone wires between Connecticut and the Bronx are burning up these nights because Lillian Monahan has named the date . . . Energetic Eddie Schwartz is set to wind up a season of sizzling baseball. Currently Welfare's leading slugger with a .599 B.A., he is also top man with the Coney Island Red Wings ripping the horsehide at a .350 clip . . . Jeanette Casper (Mrs. Ed Matthews) will return this month after a long leave of absence due to an automobile accident. Welcome back, Jeanette.

Recent Assignments

Assistant Case Supervisor
Loretto C. Newman, DO 26; Helen Cromer, Dep. Child.; Eleanor Ripley, DO 41.

Assistant Supervisors
Iris Wallace, DO 26; Martha Dolin, DO 17.

Social Investigators
Beryle Banfield, DO 26; Norman Ratner, NSDO; Meyer Shackson, DO 40; Elvira Tangredi, DO 25; Rose Goldbaum, NSDO; Ellis Kantrowitz, Solomon Axelrod, NSDO; Harry S. Lasser, DO 81; Ruth Moskowitz, DO 79; Margaret Madden, DO 99.

Park Topics

By B. R. MEEHAN

Assistant Gardener Study Material

- Directions: On the line after each of the following statements, insert the proper word or words to make the expression correct.
61. Para dichloro-benzine is used for control of
 62. Perennial plants are propagated by and
 63. Three important soil elements are and
 64. Vanhoutte Spirea blooms in
 65. Lawns are preferably seeded in the
 66. Salt hay is used for
 67. Girdling is done to
 68. Compost is a source of
 69. The dipping of shrubroots

into a mixture of loam and water is termed

70. A ph reading is used with reference to

Report Writing

- Report No. 1.
In approximately 500 words describe how a compost heap is built and maintained. Include in your report necessary information as composition, seasonal care, kinds of tools required etc.
- Report No. 2.
Briefly in 200 words list and explain some important safety precautions you should exercise with reference to tools.
- Report No. 3.
Describe briefly how a potting shed is maintained.
- (Continued on Page Thirteen)

REAL ESTATE

By FRED ASHLEY
Real Estate Editor

On August 23, Joseph P. Day will offer at auction 200 one-acre camp and bungalow sites at Mount Pleasant Lake in the Adirondack foothills, about twenty-one miles from Saratoga Springs. Lake Mount Pleasant itself is a lovely mountain lake, at an altitude of about 1,700 feet above sea level. The shores of the lake lend themselves ideally to one-acre and even smaller camp and bungalow sites. One of the outstanding advantages of this property is that, secluded as it seems, it is only a half hour's drive to Saratoga Springs, with its world-famous curative springs and its gay racing season every August. It is my firm belief that these camp and bungalow sites will be picked up at extremely low prices by those who are wise enough to attend the auction on the property on Saturday, August 23, at 11 a.m., rain or shine. In commenting on this sale, Mr. Day remarked, "Here is an opportunity for the average family to acquire a miniature health and vacation spot of its own—a place where mother, father, and the children can get away from the stress and hubbub of the city and live under ideal conditions."

Choice Apartments

If you're looking for a choice apartment in a convenient location, we'd advise the beautiful apartments at 59 and 61 West Tenth street. There are 2, 3, 4, and 5-room apartments from \$38 up with all the modern conveniences: combination sink and range, new refrigerators, convenient to subway and bus lines, sunlight and cross-ventilation, large rooms, and house phones in every apartment. See the superintendent on the premises.

1-4 Acre for \$60

Gleason & Dolan at 162 West Forty-second street are offering a one-quarter-acre in Babylon for only \$60. It's a short distance

to boating, bathing and fishing, and can be bought for \$25 cash and \$5 monthly.

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If there's any information you desire about lots, houses, furnished or unfurnished apartments, or any other real estate problem on which you require assistance, just write to Fred Ashley, Civil Service LEADER, 97 Duane street, N.Y.C.

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Civil Service LEADER

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Tuesday, August 19, 1941

Good Tests And Bad Ones

ON May 24, some 3,000 employees of the Welfare Department took promotion examinations for the positions of supervisor, grade 2 and supervisor, grade 3.

On the basis of expert opinion, we criticized the test at that time on several points, reserving a final opinion until closer study of the test and the answers to the questions.

We say now that those were poor tests.

We say that the examiners of the Civil Service Commission exhibited poor judgment in refusing to heed the intelligent objections raised to the key answers, and in making changes in only four.

We say that this test will not accomplish the purpose for which it was given—obtain the best people for promotion.

The purpose of an examination should not be elimination—it should be selection. Yet persons acquainted with testing techniques, and with whom we have discussed these examinations at length, agree that too many questions were open to too many interpretations—and, as one candidate put it, "How was I to know which interpretation was in the examiner's mind?"

The LEADER carried a series of unofficial key answers to the test. On twenty-three questions, our key answers differed from those of the Commission—yet the persons who had worked out The LEADER key are serving competently in the Department of Welfare, have brilliant records of exam performance, and thorough knowledge of examining techniques.

A number of high officials in the Welfare Department jointly worked out the answers to the test. The results differed on thirty counts from the Commission's tentative key!

Employee groups, acting for those who took the test, found their answers and those of the Commission differing on an average of about thirty counts.

A test in which there is such wide disagreement between the official answers and the answers as worked out by competent authorities is not a good test.

On the basis of the Commission's key, some of the best minds in the Welfare Department would have flunked the test!

Yet, in the face of specific and logical objections to the key answers, the Commission's examiners struck out only three questions and allowed an alternative answer on only one.

The various objections pointed out that (1) in a few cases, the sentences were ungrammatical and unclear; (2) on several of the questions, two or more of the given answers might be correct; (3) on a number of the vocabulary questions, the definitions were far-fetched.

The New York City Civil Service Commission is proud of its advanced examining techniques. The recent tests for police sergeant and fireman were, by common agreement, excellent examples of what a test should be.

The Welfare tests were examples of what a test shouldn't be.

The Commission should reconsider again the final key to that exam, throw out those questions which are obviously ambiguous, allow additional answers where more than one interpretation is possible.

And in the future, let the Commissioners instruct the examiners to test the tests more adequately than they have done in this case.

Have you noticed all the photo-stories in the daily papers last week showing the fireman physical test in action? And do you recall that The LEADER ran an exclusive photo-feature on the fireman physical in the issue of July 15? And another exclusive series in the issue dated July 29?

Is The LEADER on its toes? You bet!

Don't

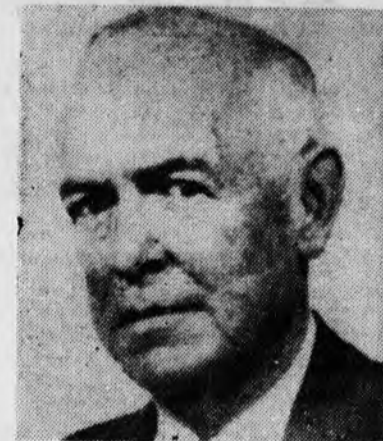
Repeat This!



EDITORIAL writers are asking Commissioner of Investigation William Herlands how come he released his sanitation report "secretly," yet failed to prevent a leak to those concerned . . . The Finance Office of the War Department in Washington will be moved into an old mattress factory . . . Employees of the old Pension Office Building in Washington complain of rats and fleas . . . Plenty of fine buildings in New York, boys and gals . . . General John F. O'Ryan is the only man on the New York payroll who gets a pension along with his salary . . . Accountants are being quietly hired by Albany for a look-see into certain Nassau County books . . . City Hall Park in N. Y. C. is the foremost Lover's Lane in the downtown area . . . State Office Building in Albany smells like a hospital.

Postal Department

In the good old easy-going days, Washington officials placed red labels on their important letters and memos marked URGENT. When the defense pressure started, VERY URGENT tags appeared. As the pressure got tougher, URGENT-TODAY labels were used. Now FRANTIC-URGENT labels are being used. What



WILLIAM M. TIGHE, is the dean of all employees at the Municipal Civil Service Commission—and possibly of all civil service workers in the city. He has been on the job forty-one years.

It's a long time since July 16, 1900, when Bill was appointed to the then existent title of Office Boy at \$300 a year. By competitive examination Bill has come up through the ranks, grade by grade, until he is now a fifth-grade clerk with the office title of Director of the Bureau of Certifications, in charge of certification and eligible lists.

And he has been in charge of the bureau since 1904, when he was a second-grade clerk.

Bill was born in Brooklyn, June 26, 1884. He graduated from public school in June, 1898. He left Commercial High School in June, 1900. But before he got out of school Bill had made up his mind he was going to be a public servant.

Just before graduating from Com-

mercial High, Bill heard of an examination for Office Boy. He took it and came out Number 5 on the list. Appointment to the job took place only one month after he left high school.

When we say Bill is the Dean of the city workers, don't get the idea of an old man walking around with creaking joints. Bill's appearance and activity never indicate his age or length of service.

He's An Expert

He is recognized as an expert in civil service and is often called upon to testify in court in cases involving the city. He was married in 1911 and went out to the Rockaways where he still resides.

He was assistant secretary on the committee to arrange for \$120 increments to employees in the low salary brackets.

"It's the best thing ever happened," Bill says of the increments. "Prior to that too many persons in the lower salaried class went for years without an increase."

Saw Many Commissioners

Bill says he saw a three-man commission, then a seven-man commission and then the system changed back to the three-man board. Some of the presidents of the Commission in Bill's time have been Bird Coler, William F. Baker, John McGuire, and Frank Gallagher. One of the commissioners during Bill's time at the Commission was Jerome Siegel, a nephew of a partner in the old Siegel and Cooper department store.

Several reform administrations have been in since he first went to work as an office boy. Bill remembers Mayor Seth Low, Mayor Mitchel and all the others.

"And it's been pleasant working," according to the dean.

from their places on the list, and told them he could guarantee appointment for them—for a price.

When the appointment came through in due course, the suckers were even grateful they had paid the crook—thinking he had arranged it.

Racket

Here's a pretty civil service racket that once flourished: The crook got hold of an eligible list, communicated with persons who were fairly sure to be appointed

Question, Please?

by H. Eliot Kaplan
Contributing Editor

stantial change for positions in the city service.

Change in Status

W.J.M.: The change in section 14 of the Civil Service law eliminating the phrase "or who shall have served with fidelity in a similar position for a period of three years," relating to transfer of employees from exempt or non-competitive to competitive class positions, has in no wise affected the right of the incumbent of a position to continue in his position after the Commission has reclassified his position from exempt to competitive, or from non-competitive status to competitive (state or city). The new law merely clarified the practice of preventing an exempt or non-competitive from being transferred to another position in the competitive class merely by the claim that the employee had served in a similar position for at least three years. When the Commission changes the classification of an exempt position and makes it competitive, the incumbent (as heretofore) continues in the position without requirement of examination. He obtains a competitive status equivalent to that of any other competitive class employee.

Laborers in Post Office

J.J.W.: Classified laborers in the custodial service assigned to work in the Post Office are not in the same category of employment as regular classified laborers or others in the postal service proper. The former are not entitled to the same privileges as the latter in promotions, salary increments (if any), etc. The custodial employees while under the supervision and direction here of the postmaster are not actually employees of the Post Office De-

partment, even though they are paid in the same manner as are postal employees. That is solely a matter of convenience in administration. Height requirement for regular postal clerk will not be waived for you merely because you are already serving as a classified laborer assigned to the postal building. You must meet all the requirements for entrance in the competitive test.

'Probational' Permanent?

R.J.R.: A person appointed for a "probational" period for permanent status obtains a permanent classified status after the termination of the probation period, whether the position is in the so-called defense agencies or otherwise. So that a person who has served for more than six months, for example, in such a position and has fulfilled the regular probation requirements, and was notified at the time of appointment that he would obtain permanent status, is eligible for transfer to any similar position thereafter, and is eligible for reinstatement later should his position be abolished or his work terminated. He would have the same status as any other classified employee.

Civil Service Strikes

T.G.: There is no statute that specifically outlaws strikes in the Civil Service. Refusal of an employee to perform services when directed by his superior officer probably would be held to be "just cause" for removal of a public employee. What would happen in the case of a mass "walkout" is a matter of conjecture.

DEFENSE news

If You'd Like A Career in Aviation

The Civilian Pilot Training Program, administered by the Civil Aeronautics Administration, is entirely for men and women civilians and has no connection with the military service. Male students are required, however, to pledge themselves to enter the military air services if qualified. The pledge is not intended to set the time or circumstances for entering the military services, but rather to provide a statement of

intention to use pilot training in the national defense, if necessary. In expanding the program in connection with national defense preparation, the CAA has included not only training for pilots in preliminary and secondary phases but also refresher courses which will develop and standardize civilian flight instructors and return those who have held certificates that have lapsed to active flying.

Applications

Applications for training should be made to the Civilian Pilot Training Service, Civil Aeronautics Administration, Washington, D. C. Following is a summary of the various courses offered by the Civil Aeronautics Administration:

Preliminary

Training consists of a seventy-two-hour ground course and a thirty-five to fifty-hour flight course. Successful completion qualifies the individual for a private pilot certificate. Applicants must be between the ages of nineteen and twenty-six, and must meet physical requirements. For the college phase, they must meet the educational requirements. For the non-college phase, they must successfully complete the ground course among the ten highest of the competing class.

Secondary

Graduation from the controlled preliminary course and an active private pilot's certificate is prerequisite. Course consists of 126 hours of ground training and forty to fifty hours of flight instruction. Applicants must be between the ages of nineteen and twenty-six, must meet the physical requirements of Army or Navy for flight training, and must be selected by the institution giving the ground training. (The combination of the preliminary and secondary courses is roughly the equivalent of the primary stage in the military services.)

To meet current need for even further development of pilot material toward supplying both civilian instructors and airline personnel, a third course has been drafted for high-ranking graduates of the "secondary," emphasizing cross-country flying in

heavier aircraft and leading logically toward instrument training. The course will provide a substantial amount of additional seasoning. Inquiry should be made to the Civil Aeronautics Authority, Washington, D. C., as to availability of this course for the type of student indicated above, as this course was not actually in operation on date of publication.

Navy Aviation

The Navy offers an opportunity for young men to qualify for commissions as Reserve Aviation Officers. Candidates must be citizens between twenty and twenty-seven years of age, unmarried, and educationally, morally, physically and psychologically up to specified standards.

Qualifications

Applicants must also be (1) graduates of Naval R. O. T. C. units, or (2) have satisfactorily completed a course in aeronautical engineering at a recognized college or university, or (3) other graduates of recognized colleges or universities, or (4) those who have satisfactorily completed two years of college work and also possess a mathematical education covering higher arithmetic, college algebra, plane and solid geometry, plane trigonometry and physics, or (5) those who do not qualify otherwise but have acquired substantially an equivalent education by other means, and whose experience, training and aptitude for the service are sufficiently outstanding to render them particularly desirable.

Preliminary

A selected applicant is enlisted as seaman, second-class, in the United States Naval Reserve, and is ordered to thirty days' training duty at the nearest Naval Reserve aviation base. Here he is given preliminary flight instruction to determine his aptitude for flying and potential qualifications as an officer. Upon completion of this short period, if the individual appears to be good officer material, he is recommended for appointment as aviation cadet. If he fails, he is discharged from the Naval Reserve or transferred to a class of the Naval Reserve for which he is qualified.

Naval Air Training Stations

Upon appointment, the aviation cadet is ordered to a United States Naval Air Station where he receives flight training to qualify as a naval aviator. Upon successful completion of the courses the aviation cadet is commissioned an Ensign in the Naval Reserve, eligible for assignment to active duty with the Aircraft Squadrons of the United States fleet, or as an instructor at a Naval Air Station, if his services are required.

Pay

The pay of aviation cadets while on active duty undergoing training is at the rate of \$75 a month, plus a cash allowance of \$1 a day for subsistence. While on active duty as pilots, after completion of training, these men receive the full pay and allowances of their rank as commissioned officers, amounting to \$2,469 a year, including extra pay for flying. If, after two years, an officer marries, he is entitled to additional rent allowances.

Upon release from the period of active duty which has been continuous for four years or more, including period of training duty, Navy pilots are paid a cash lump sum of \$500 in addition to any pay and allowance they may otherwise be entitled to receive.

Applications

Applications should be made to the commandant of the local Naval District whose address can be

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The following defense positions are available in private industry. If you feel that you can qualify for any of these jobs, telephone the designated interviewer at the New York State Employment Service:

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- Instrument Men and Chiefs-of-Party**—Must have one year surveying experience and willing to leave country.
- Civil Engineer**—Must have C.E. degree, three years' general engineering experience, structural design and field survey work. \$2,100 per year.
- Instructor in Machine Shop Theory**, to teach 50 to 100 young men. Prefer mechanical engineer with thorough knowledge of machine-shop practice.
- Instructor in Watchmaking**—Prefer college teaching background. Must be able to teach theory and practice of watchmaking.
- Planning and Scheduling Engineers**—Must have aeronautical experience and be able to develop schedules from blueprints.

Industrial

(Apply to Mr Bernner, LExington 2-8910)

- Armature Winder**—To work on fractional to heavy horsepower motors. Must have recent experience.
- Assemblers, Female**—To work on fractional to heavy horsepower motors. Must have recent experience, be under 30, citizens.
- Automobile Body Builder**—Must have recent experience building wood and commercial station wagons; also on light and heavy truck bodies.
- Automobile Body and Fender Man**—Recent experience and able to do own acetylene welding.
- Blacksmith, General**—Must have served formal four-year apprenticeship in locomotive, railroad or machine forging shop, or have had equivalent training. Experience in forging light, medium and fairly heavy work with Bradley hammers and steam hammers from 600 to 3,000 pounds capacity. Capable of working from blueprints.
- Brass Molders**—Must have experience and own tools.
- Core Maker (Foundry)**—To make sand cores used in molds to form hollows or holes in metal castings.
- Engine Lathe Operators**—Must be able to set up from blueprints and lay out own work. Must work to close tolerances. At least five years' recent experience.
- Gear Cutter Operator**—Must be able to operate Barber-Coleman No. 3 gear cutter. Will consider operators only. Must have own tools.
- Gear Generator Operator**—Able to operate Gleason No. 3 bevel gear generator. Will consider operators only. Must have own tools.
- Gear Shaper Operator**—Able to operate Fellows No. 7 gear shaper. Will consider operators only. Must have own tools.
- Instrument Makers**—With experience fabricating, fitting and assembling complicated electrical and mechanical precision instruments. No related experience is acceptable.
- Jewelry Polishers and Solderers**—Must have experience on costume and novelty jewelry—white metal and brass. No precious metals.
- Machinists**—Must have served apprenticeship and be able to set-up and operate all basic machine shop power tools. Have own tool-kit. Read blueprints and work to close tolerances.
- Metal Spinners**—Any Type of this experience will be considered. To work on silver flatware.
- Milling Machine Hands**—Must be able to set up from blueprints, lay out own work, use indexing head.
- Ship Fitter**—Must be able to make templates and lay out special forms which cannot be predetermined in the mold loft and which must be made directly from the ship. Must regulate and secure in place all plate units to proper position ready for final bolting or welding. Men wanted for new and repair work.

obtained from any Navy recruit-station.

Army Air Corps

The Army Air Corps offers an excellent opportunity for men who have completed at least two years of college work to become airplane pilots. Those who are qualified to undergo flying training not only receive the benefit of free tuition under a system of instruction conceded to be among the best in the world, but are paid, fed, and clothed during the time they are students.

The Army system of flying instruction is held in such high regard that an applicant for a position as pilot with a commercial airline company requires no better recommendation as to his fitness and adaptability than proof that he is a graduate of an Army Air Corps training center and has satisfactorily completed a tour of duty with a tactical unit.

Qualifications

Candidates must be unmarried male citizens, between twenty and twenty-seven years of age and able to pass a rigid physical examination. Those who have not satisfactorily completed at least two years of standard college work must pass a written educational examination which is the equivalent thereof.

Instruction

Upon completion of the first ten weeks of elementary training at a civil flying school under the supervision of the Army, flying cadets are sent to an Air Corps primary flying school for ten weeks additional instruction. The final ten weeks of advanced training is given at an Air Corps advanced flying school. In addition to about 215 hours in the air, flying cadets are given instruction in airplane engines, machine guns, navigation, radio and other technical subjects necessary for the military pilot.

Pay

Flying cadets are furnished government transportation from place of enlistment to the flying

school. They receive pay at the rate of \$75 a month and a ration allowance of \$1 a day while undergoing training, in addition to free quarters, uniforms and necessary flying equipment.

Upon successful completion of the course of instruction at an Air Corps training center, a flying cadet receives his "wings" and the rating of pilot. To the extent authorized by Congressional appropriations, flying-cadet graduates are called to extended active duty with the regular Army Air Corps in the grade of second lieutenant, Air Reserve, with the same pay and allowances as an officer of similar rank in the Air Corps, Regular Army, approximately \$205.50 to \$245.50 a month.

Legislation recently enacted by Congress also affords the Air Corps training center graduate an opportunity to compete for a commission in the Air Corps, Regular Army, to fill such vacancies as exist after the appointment of graduates of the United States Military Academy.

Active Duty

Under present authorizations an Air Corps Reserve officer may be ordered to active duty for periods of one year which may be extended to a total of not more than seven years, until July 1, 1949, after which date the total amount of active duty authorized is five years.

Experience

Those Reserve officers who are qualified and recommended after three years' service will be promoted to First Lieutenant, Air Corps Reserve. The Air Corps Reserve officer, during this period of training with tactical units of the Air Corps, has the opportunity to observe all the various phases of aviation and, in addition, to build up his flying experience toward the objective of every Air Reserve officer on extended active duty—a total of 1,200 or more hours of flying time. This accomplished, he will be eligible, as to total flying time requirements, for a Civil Aeronau-

(Continued on Page Twelve)

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- Q. Does a Defense Savings Bond increase in value from the date of purchase?
- A. A Defense Savings Bond is dated the first of the month in which remittance is received by an authorized issuing agent. In other words, you get a full month's credit on your investment regardless of what day of the month you buy your Bond.
- Q. Can I get my Defense Stamps money back, if I suddenly need it?
- A. Yes. Owner may redeem Stamps at any time.

Examination Requirements

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To disassemble, overhaul, repair, and reconstruct non-rigid airship cars, and airplanes including the manufacture and installation of engine mounts, outriggers and cowling, instruments, fuel and oil lines, tanks, all control systems, landing gears, windows and such parts peculiar to these structures; and to perform related duties as required.

Aircraft Mechanic, Motors: To tear down, repair, overhaul, reassemble, time, test and adjust complete engine assembly, including bearings, valves, ignition, carburetion, cooling, and lubrication systems.

Requirements

Aircraft Mechanic, General: Completion of a four-year apprenticeship in the trade, including broad general experience in aircraft construction and overhauling, except power plant overhaul.

Aircraft Mechanic, Motors: Four years' shop experience, 2 of which must have been in the overhaul and repair of aviation engines.

Basis of Ratings

Applicants will be rated on their experience as outlined by sworn statements in their applications. No written test.

Engineering Aid

Salary \$1,800 to \$2,600 according to the grade.

For employment in federal agencies in New York and New Jersey. Optional branches: agriculture, civil, computations, construction, electrical, highway, hydraulic, mechanical, radio. File by August 21.

Duties

To perform sub-professional engineering work such as assisting in surveys, the plotting of survey notes, the performing of engineering computations, the setting up and care of laboratory apparatus, the making of engineering tests and experiments, and related work as assigned. The difficulty and responsibility of the work will vary

and be commensurate with the grade of the position.

Requirements

High school graduation or equivalent plus 3 to 6 years of progressively responsible engineering experience, depending on the grade applied for. A general test will be given those who lack a high school diploma. The successful completion of college engineering courses may be substituted year for year, for experience up to a maximum of four years.

Basis of Rating

Applicants will be rated on their education, experience, and aptitude as outlined in their application.

Junior Stenographer, \$1,440

Junior Typist, \$1,260

For employment in federal agencies in New Jersey. File until further notice at 641 Washington Street, New York City. Age limits: 16-53. Tests will be held at Asbury Park, Atlantic City, Camden, Newark, New Brunswick, Paterson, Trenton.

Basis of Rating

Typist Steno.
1. Copying from plain copy (typewriting...) 100 50
2. Stenography 50 50

Total 100 100
Dictation will be at the rate of 96 words a minute. Any system of making notes is permitted. The use of typewriters, though, is not permitted for making notes as the noise of the machines would interfere with the dictation. The test will take about 1 hour and 45 minutes.

Ratings Required

Junior Typist—In copying from plain copy test, a rating of 70 is required.

Junior Stenographer—The stenography will be required only of those who file for both tests. A rating of 70 is required.

Certification

In filling vacancies, certification will go to the highest eligibles residing in New Jersey. If immediate appointment is needed for the defense program, however, the Commission may certify eligibles immediately available.

Under Mimeograph Operator

Salary, \$1,260. For appointment in Washington, D. C., only. File until further notice. Age limits: 18-53.

Duties

Operate an electrically driven automatic paper-feed mimeograph machine; other duties.

Requirements

Three months' paid experience in operating an electrically-driven automatic-feed stencil rotary duplicator, such as the mimeograph, or the time equivalent, within the past ten years.

Basis of Rating

No written test. Applicants will be rated on the quality and quantity of experience and fitness. Application blanks are available at the district office of the U. S. Civil Service Commission, 641 Washington Street, New York City.

Inspector, Powder and Explosives

Senior Inspector, \$2,600; Inspector, \$2,300; Associate Inspector, \$2,000; Assistant Inspector, \$1,800; Junior Inspector, \$1,620. New York and Rochester Ordnance Districts, Ordnance Department at Large, War Department. File until further notice. Age limit: 55.

Duties

To inspect and test at arsenals or chemical laboratories powder and/or explosives to determine compliance with and acceptability under specifications; prepare inspection reports; related work.

Requirements

For the Senior grade, 5 years; for the Inspector grade, 4 years; for the Associate grade, 3 years; for the Assistant grade, 2 years; for the Junior grade, 1 year, experience in either (a) analytical work in industrial chemistry; or (b) inspection of powder and/or explosives; or (c) a supervisory capacity supervising manufacturing processes in the production of powder and explosives, dyes, heavy chemicals, plastics, or cellulose esters, such as acetates and other cellulose products; or (d) an equivalent combination. Six semester hours of organic or industrial chemistry in college may be substituted for each year of experience, up to three years.

Basis of Rating

No written test. Only fitness and experience will be counted.

Junior Veterinarian

Salary: \$2,000. Bureau of Animal Industry, Department of Agriculture. File until further notice. Age limit: 45.

Junior Medical Officer (Rotating Internship) (Psychiatric Resident)

Salary: \$2,000. St. Elizabeth's Hospital, Federal Security Agency,

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post office, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment.

Applicants for State jobs must have been New York State residents for one year.

Washington, D. C. File until Nov. 15, 1941. Age limit: 40.

Student Physiotherapy Aide Apprenticeship Physiotherapy Aide

Student Physiotherapy Aide, \$420 minus \$360 for maintenance; Apprentice Physiotherapy Aide, \$1,440. War Department. File until further notice. Age limits: 20-28.

Economist (Any Specialized Branch)

Salary: \$2,600 to \$5,600, according to grade. Vacancies in Washington and in the field. File until further notice. Age limit: 60.

Senior Coal Mine Inspector, \$4,600; Inspector, \$3,800; Associate Inspector, \$3,200; Assistant Inspector, \$2,600. Requirements: 5 to 10 years of broad, progressive, practical experience in connection with safety of operation of coal mines in the United States. Age limits, 30 to 55. File by Dec. 31.

Assistant Inspector of Hulls, \$3,200; Assistant Inspector of Boilers, \$3,200. Requirements: Candidates for these positions must have held positions of high rank commanding ocean-going vessels, Great Lake river vessels or large western river vessels. Separate eligible lists will be established for Seaboard Ports, Great Lake Ports, Central Western River Ports. Age limit, 48. File by Sept. 4.

Senior Inspector, Ship Construction, \$2,600; Inspector, Ship Construction, \$2,300; Associate Inspector, Ship Construction, \$2,000. Optional Branches: Electrical, Mechanical, Steel Hulls, Wood Hulls. Requirements: 4 to 6 years' experience in the inspecting and testing of construction and installation work in the particular option. Certain trade and educational experience may be substituted for the general experience. Maximum age, 65. File until further notice.

Inspector, Ordnance Material, \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Assistant, \$1,800; Junior, \$1,620 a year. Ordnance Department, War Department. Applications will be rated as received until further notice. Maximum age—55 years.

AERONAUTICAL

Associate Aeronautical Inspector, \$3,500 a year; Assistant Aeronautical Inspector, \$3,200 a year; Associate Air Carrier Inspector (Operations), \$3,500 a year. Civil Aeronautics Administration. Applications will be rated as received until further notice. Maximum age—40 years.

Associate Aircraft Inspector (Factory), \$2,900 a year; Associate Air Carrier Maintenance Inspector, \$2,900 a year. Civil Aeronautics Administration. Applications received until further notice.

Inspector, Engineering Materials (Aeronautical), \$2,300 a year; also, Senior, \$2,600; Associate, \$2,000; Junior, \$1,620 a year. Various Optional Branches. Employment is in the Navy Department for duty in the field wherever assigned. Applications received until further notice. Maximum age—65 years. Announcement 54 of 1941.

Junior Airway Traffic Controller, \$2,000 a year. Civil Aeronautics Administration. Applications will be rated as received until further notice.

Expediter (Marine Propelling and Outfitting Equipment), \$3,200 a year. United States Maritime Commission. Closing date—Applications received until further notice. Maximum age—65 years.

Shipyard Inspector (Hull), \$3,200 a year; also, Principal, \$3,800; Senior, \$3,500; Associate, \$2,900; Assistant, \$2,600; Junior, \$2,300 a year. Shipyard Inspector (Machinery), \$3,200 a year; also, Principal, \$3,800; Senior, \$3,500; Associate,

visory capacity. Certain architectural, engineering, or technical education may be substituted for part of the practical experience. Maximum age, 55. File by Aug. 24.
Medical—Guard-Attendant, \$1,620; Medical Technical Assistant, \$2,000. Requirements: Graduation from a recognized school of nursing requiring a residence of at least two years in a hospital having a daily average of 50 bed patients or more, or an honorable discharge from the Medical Corps of the Army or Navy. Age limit, 25 to 53. File until further notice.

(Continued on Page Twelve)

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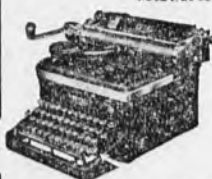
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The highest numbers certified on New York City eligible lists for permanent, temporary, and indefinite positions at various salary ranges appear below. The first column contains the name of the eligible list; the second column, the department to which the list was certified; the third column, the salaries of the positions to be filled. The fourth column shows whether the certification was to be a permanent, temporary or indefinite position. The fifth column shows the highest number reached and the last column, the expiration date of the list. Readers should remember that certification does not necessarily mean appointment as more names are always certified than there are vacancies.

Title	Department	Salary	P.T.I.	Latest	List
				No.	Expires.
Accountant	Hunter College	1,25 hr.	P	26	1:15:43
Accounting, Grade 2	Comptroller	1,800	P	400	7:27:42
Accountant, Grade 2	Bur. of Real Estate	1,200	I	757	
Accountant, Grade 2	Welfare	1,500	P	545	
Airport Assistant	Docks	900	P	98	
Announcer	Mun. B'casting	1,800	P	7	2:13:44
Architectural Draftsman	Transportation	5,120	P	80	4:13:42
Assistant Engineer	Hospitals	2,040 w/m	P	25	1: 2:44
Assistant Chemist	Hospitals	1,500	T	79	4:12:43
Assistant Gardner	Parks	5.50 day	P	1,051	8: 5:45
Assistant Supervisor, Gr. 4	Water Supply	8,120	P	64	12:21:42
Assistant Supervisor, Gr. 2	Dom. Relats. Cr.	1,650	P	64	
Assistant Supervisor, Gr. 2	Magistrate's Cr.	1,050	T	817	
Attendant-Messenger	Parks	4 day-.50 hr.	T	8,574	12:20:41
Attendant-Messenger	Parks	4 day-.50 hr.	T	1,100	
Automobile Engineer	Transportation	1,200 & 1,500 P&T	P	296	8: 1:45
Automobile Engineer	Transportation	1,200	P	175	
Automobile Mechanic	Sanitation	.52 hr.	P	1,780	
Automobile Mechanic	Sanitation	.9 day	P	30	1:10:44
Automobile Mechanic	Sanitation	.66 hr.	P	50	1:10:44
Bridgeman and Riveter	Public Works	13.20 day	P	39	1: 9:44
Buildings Manager	Housing	3,000-4,800	P	13	7:10:45
Captain, F.D.	Fire	4,500	P	1,183	12:14:41
Captain, P.D. (prom.)	Police	5,000	P	144	9:10:41
Car Maintainer, Grade B	Transportation	.80 hr.	P	18	6:3:40
Carpenter	Boro Pres. Rich.	12 day	P	41	10:22:44
Cement Mason	Fire	12 day	T	12	11:29:43
Chief Life Guard	Parks	7 day	T	12	5:14:45
Clerk, Gr. 2 (Higher Ed.)	City College	1,200 & 1,25 hr	T	174	6:11:45
Clerk, Gr. 2 (Higher Ed.)	Bklyn. College	1,200	T	123	
Clerk, Grade 2	Municipal Court	1,200	P	606	2:15:43
Clerk, Grade 2, Male	N.Y.C. Tunnel Auth.	1,080	T	1,482	
Clerk, Grade 2 (male)	Tri Boro Auth.	900	T	7,176	2:15:43
Clerk, Grade 2	Tri. Bridge Auth.	900	T	8,261	2:15:43
Clerk, Grade 2	Dep't of Finance	840	T	8,329	2:15:43
Clerk, Gr. 2 (Female)	Transportation	960	P	3,241	
Clerk (female), Grade 2	Education	858	T	4,083	
Clerk, Grade 2 (female)	Housing	840	P	4,534	
Clerk, Grade 2 (female)	Purchase	840	T	4,977	
Clerk, Grade 2	Hospitals	600 w/m	P	7,063A	
Climber and Pruner	Parks	1,800	P	237	5:14:44
Climber and Pruner	Parks	1,620	P	685	
Conductor	Transportation	.65-.75 per hr.	P	89	4:26:43
Court Attendant	Municipal Court	1,800	P	118	8: 4:41
Dental Hygienist	Health	1,200	P	64	9:15:43
Diesel Tractor Operator	Parks	6.50 day	T	36	
Dockbuilder	Purchase	1,800	P	60	8: 8:44
Electric Repairman	Transportation	.75 hr	P	80	10:26:41
Electrical Inspector, Grade 2	Wa. Sup. Gas, El.	1,800	P	150	4: 2:45
Elevator Operator (Prof.)	Hospitals	900 & 720	P	110	6:30:45
Elevator Mechanic	Transportation	.85 hr.	P	80	2:18:43
Elevator Mechanic's Help'r.	Education	1,200	P	76	12:14:41
Fireman, F.D.	Fire	1,200	P	3,516	
Fireman, F.D.	Queens College	1,320	P or T	1,103	
Fireman, F.D.	Housing	4 day	P	4,214	
Fireman, F.D.	B. P. Queens	1,500	P	3,336	
Fireman, F.D. (app.)	Transportation	.50 hr.	P	5,240	
Insp. of Boilers, Grade 3	Housing & Bldgs.	2,400	P	11	8:25:45
Insp. Masonry & Carp'try	Welfare	1,800	P	77	4:26:42
Insp. of Steel, Grade 3	Welfare	3,400	P	15	8:20:44
Janitor (Custodian) Gr. 2	Health	1,700	P	91	7:31:44
Janitor Engineer	Education	3,888	P	54	6:11:44
Junior Administrative Asst.	Comptroller	3,120	P	4	8:12:45
Junior Administration Asst.	Housing	3,600	P	1	6:35:45
Junior Architect	Transportation	2,100	P	45	1:21:44
Junior Assessor	Tax	1,800	P	24	4:30:44
Jr. Civil Service Examiner	Civil Service	7 day	T	62	8: 9:43
Junior Engineer (civil)	Water Supply	2,160	P	*270	
Junior Engineer (electric)	Fire	2,400	P	104	11: 1:43
Jr. Engineer (Mech.) Gr. 3	Civil Service Comm.	2,160	P	47	6:30:45
Laboratory Assistant	Health	900	P	153	9:26:43
Laboratory Helper	Hospitals	750	P or T	635	4:25:43
Laboratory Helper (Women)	Hospitals	720	P	191	
Laboratory Helper	Public Works	800	P	202	
Lieutenant, F.D. (prom.)	Police	3,900	P	18	1: 3:45
Lieutenant, P.D. (prom.)	Police	4,000	P	144	9:11:44
Lifeguard	Parks	625-.75 hr.	T	472	2:14:44
Lineman	Fire	1,500	P	10	9:24:44
Locksmith	Correction	1,769	P	10	1:30:44
Machinist	Wa. Sup. Gas & El.	7 day	P	76	1:10:44
Maintainer, Grp. A	Bklyn. College	1,320	T	820	2:19:45
Maintainer's Helper, Grp. A	Transportation	.56-.65 hr.	P	300	
Maintainer's Helper, Grp. A	Transportation	.62 hr.	T	400	
Maintainer's Helper, Grp. B	Transportation	.57 hr.	T	1,250	
Maintainer's Helper, Grp. B	Parks	7 day	T	559	
Maintainer's Helper, Grp. C	Transportation	.70 hr.	P	*77	
Maintainer's Helper, Gr. C	Transportation	.56 hr.	P	144	
Maintainer's Helper, Grp. D	Hunter College	1,500	T	62	
Maintainer's Helper, Grp. D	Education	1,200	P	60	
Maintainer's Helper, Grp. D	Hospitals	960	P	70	
Management Ass't.	Housing	1,500	P	71	8:21:45
Management Ass't.	Housing	1,500	I	166	
Management Ass't.	Housing	1,250	T	140	
Mechanical Mtn. Grp. B	Transportation	.85 hr	P	15	2:18:45
Medical Insp. (Obstetrics)	Health	5 session	P	24	4:13:42
Medical Insp. (Pediatrics)	Health	5 session	P	165	4:19:42
Medical Insp. (T.B.)	Parks	1,500	T	128	
Motorman-Cond'or (prom.)	Transportation	.80 hr.	P	150	1:29:45
Office Appliance Opr., Gr. 2	Welfare	1,200	P	2,309	
Park Foreman	Parks	1,600	P	35	
Pathologist	Hospitals	2,160	P	22	8:18:42
Patrolman, P.D.	Police	1,200	P	650	10:14:43
Patrolman, P.D. List No. 1	Tri. Boro Auth.	5 day	T	1,427	
Patrolman, P.D. List No. 1	Transportation	1,500	P	1,175	
Patrolman, P.D. List No. 1	Water, Supply	1,800	P	1,265	
Patrolman, P.D. List No. 1	Welfare	1,200	P	1,261	
Patrolman, P.D. List No. 3	Finance	4 day	T	1,231	
Patrolman, P.D. List No. 3	Docks	1,320	I	396	
Patrolman, P.D. List No. 3	Comptroller	5 day	T	1,294	
Payer	Transportation	11 day	P	34	5: 1:44
Photographer	Housing	1,200	P	30	7:27:42
Physiotherapy Tech.	Hospitals	1,200	P	25	1:16:44
Playground Director (female)	Parks	4 day	T	266	
Playground Director	Parks	4 day	T	533	
Playground Director	Parks	4 day	T	297	
Plumber	Docks	6 day	P	27	
Policewoman	Parks	4 day	P	808	2:14:43
Policewoman	Parks	5 day	T	308	
Porter	Comptroller	1,200	P	800	
Porter	Health	900	P	883	
Porter	Hospitals	750	P	2,775	9:20:42
Porter	Housing	1,020	P	1,041	
Porter	Hospitals	540 w/m	P	2,356	
Porter	Hospitals	720 w/m	P	4,402	
Public Health Nurse	Health	1,500	P	306	6: 8:42
Railroad Clerk (prom.)	Transportation	.55	P or T	83	
Sant. Man, Class A, List 1	Sanitation	1,800	P	210	
Sant. Man, Class A, List 1	Sanitation	1,500	P	300	
Sant. Man, Class A, List 1	Wat. Sup. G & E	1,620	P	335	
Sant. Man, Class A, List 1	Parks	5.50	T	749	
Sant. Man, Class A, List 1	B. P. Queens	1,500	P	360	
Sant. Man, Class A, List 2	Health	1,140	P	965	12: 4:14
Sant. Man, Class A, List 2	B. P. Man.	1,500	P	813	
Sant. Man, Class A, List 2	Correction	1,200	P	1,068	
Sant. Man, Class A, List 2	Hospitals	900	P	1,235	
Sant. Man, Class A, List 2	Parks	5.50	T	1,696	
Sanitation Man A, List 2	Parks	.50	T	3,566	
Section Stockman (clothing)	Welfare	2,340 & 1,800	P	10	6:25:43
Section Stockman (food)	Welfare	2,340 & 1,800	P	10	
Signal Maint'n'r, B (prom.)	Transportation	.80 hr.	P	15	1:27:45
Social Investigator	Welfare	1,500	T	924	2: 6:44
Social Investigator	Child Welfare	1,500	P	883	2: 6:44
Special Patrolman	Correction	1,869	P	297	10: 3:34
Special Patrolman	Water Supply	1,800	P	812	
Special Patrolman	Transportation	1,500	P	483	
Stationary Engineer (elec.)	Markets	9 day	P	47	1:15:45
Stationary Engineer (steam)	Public Works	9 day	P	47	1:15:45
Stenotypist, Gr. 2 (App.)	Hospitals	1,200	P	62	6:14:45
Stenotypist, Grade 2	Education	1,200	T	29	6: 4:45
Stenotypist, Grade 2	Hospitals	900	P	49	
Steno. and Typewriter	License	1,200	P	1,513	11: 7:42
Steno. and Typewriter	Water Supply	1,200	P	1,432	
Steno. and Typewriter	Welfare	900	P	1,513	
Structure Maint'r (plumbing)	Hunter College	1,500	T	50	9:13:45
Structure Maint'r (woodwork)	Transportation	.80 hr.	P	40	
Tax Counsel, Grade 4	Law	1,800	P	88	10:15:44
Tax Counsel, Grade 4	Tunnels	1,800	T	*54	
Telephone Operator	Transportation	900	P	107	8:13:44
Telephone Operator	Transportation	900	T	130	
Third Rail Maintainer	Transportation	.70 hr.	P	15	8:21:43
Title Examiner	Housing	1,800	P	84	10: 8:44
Topographical Draftsman	Water Supply	3,130	P	23	6:23:42
Towerman	Transportation	.80 & .72 per hr.	P	19	
Trackman	Transportation	.58	P	199	11: 6:44
Tunnell Sergeant	N.Y.C. Tunnel Auth.	2,400	P	25	7:31:45
Typewriting Copyist	N.Y.C. Housing	900	P	462	5: 7:45
Typewriting Copyist	Comptroller	900	I	660	
Typewriter Repairman	Purchase	1,380	P	24	1: 9:45
Watchman-Attendant	Housing	1,200	P	585	5:10:42
Watchman-Attendant	Transportation	25 week	P	685	
Watchman-Attendant	Hospitals	840	P	965	
Watchman-Attendant	Parks	4 day	T	2,612	
Watchman-Attendant	Hospitals	600 w/m	P	1,071	

w/m means "With Maintenance"

Progress of State Tests

The following is the latest news on the marking of large tests given by the State Civil Service Commission. This listing is to be a regular feature of The LEADER.

Open Competitive Printer, Public Works—Rating of part II of the written is in progress. A total of 694 took this test, held in October, 1940.

Farm Products Promotion Agent, Assistant and Supervisor, Agriculture and Markets—The written papers have been completed. A total of 228 took the three tests, held in March.

Industrial Homework Investigator, Labor—Rating of the written is in progress. 78 took this test, held in March.

Junior Psychologist, Correction—The written has been completed and rating of training and experience is now in progress. 64 took this test, held in March.

Milk Promotion Agent, Assistant, and Supervisor, Agriculture and Markets—Rating of the written papers is in progress. A total of 86 took these three tests, held in March.

Senior Engineering Aid, Transit Commission—The written has been completed and rating of training and experience is now in progress. 64 took this test, held in March.

Senior Inspector, Standards and Purchase—The written has been completed. An experience interview is to be given. 50 took this test, held in March.

Court Attendant, First and Second Judicial Districts—Rating of the written is in progress. 3,279 took this test, held in May.

Compensation Examining Physician, Labor—Rating of the written is in progress. 124 took this test, held in May.

Intermediate Account Clerk and Stenographer, Westchester County—Rating of part II of the written is in progress. 100 took this test, held in May.

Junior Administrative Aid, Civil Service—The written has been completed. An experience interview is to be given. 97 took this test, held in May.

Junior Personnel Technician, Civil Service—Rating of the written is in progress. 71 took this test, held in May.

Labor Mediator, Labor—Rating of part II of the written is in progress. 115 took this test, held in May.

Pharmacist—The written has been completed. 391 took this test, held in May.

Probation Officer, Erie County Children's Court—The written has been completed. An experience interview is to be given. 125 took this test, held in May.

Public Health Nurse, Erie County

31 State Tests Open Next Month

State-Wide

2117. Assistant Biochemist, Division of Laboratories and Research, Department of Health. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2118. Assistant District Health Officer, Department of Health. Usual salary range \$4,000-\$5,000. Fee \$3. Appointment expected below the minimum.

2119. Assistant Education Examiner (Physical Sciences), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less. One appointment expected.

2120. Assistant Education Examiner (Social Studies), Division of Examinations and Testing, Department of Education. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less. One appointment expected.

2121. Assistant Medical Bacteriologist, Division of Laboratories and Research, Department of Health. Usual salary range \$3,100-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less.

2122. Associate Diagnostic Pathologist, Division of Laboratories and Research, Department of Health. Usual salary range \$5,200-\$6,450. Fee, \$5. Appointment expected at minimum but may be made at less.

2123. Associate Physician (Pediatrics), Department of Health. Usual salary range \$5,200-\$6,450. Fee, \$5. Appointment expected at minimum but may be made at less.

2124. Bedding Inspector, Division of Bedding, Department of Labor. Usual salary range \$2,100-\$2,600.

Fee, \$2. Appointment expected at minimum but may be made at less. A promotion examination for this position will be held at the same time as this open competitive examination. Although the law requires that the promotion list be used first for making appointments, it is anticipated that there will be a sufficient number of appointments so that the open competitive list will be used also.

2125. Canal Structure Operator, Division of Canals and Waterways, Department of Public Works. Usual salary range \$1,500-\$2,000. Fee, \$1. Appointment expected at minimum but may be made at less. Several appointments expected.

2126. Consultant Public Health Nurse (Cardiac Diseases), Department of Health. Usual salary range \$3,120-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less. This examination is open to non-residents of New York State.

2127. Consultant Public Health Nurse (Communicable Diseases), Department of Health. Usual salary

range \$3,120-\$3,870. Fee, \$3. Appointment expected at minimum but may be made at less. This examination is open to non-residents of New York State.

2128. Court and Trust Fund Examiner, Bureau of Municipal Accounts, Department of Audit and Control. Usual salary range, \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2129. Institutional Vocational Instructor (Plumbing), Department of Correction. Usual salary range \$1,800-\$2,300. Fee, \$1. One Appointment expected at Elmira Reformatory.

2130. Junior Biochemist, Division of Tuberculosis, Department of Health. Usual salary range \$1,800-\$2,300 with suitable deductions for maintenance where allowed. Fee, \$1. Appointment expected at \$1,020 and maintenance at the New York State Hospital at Ray Brook.

2131. Junior Epidemiologist, Department of Health. Usual salary range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2132. Junior Laboratory Technician, Division of Laboratories and Research, Department of Health. Usual salary range \$1,150-\$1,650. Fee, 50 cents. Several appointments expected.

2133. Medical Consultant in Pneumonia Control, Division of Communicable Diseases, Department of Health. Usual salary range \$4,000-\$5,000. Fee, \$3. Appointment expected at minimum but may be made at less.

2134. Physician, Department of Social Welfare. Appointment of a woman physician expected at the New York State Training School for Girls at Hudson at \$2,750 and maintenance. Fee, \$1.

2135. Prior Service Searcher, Division of Employee's Retirement System, Department of Audit and Control. Usual salary range \$1,200-\$1,700. Fee, \$4. Appointment expected at minimum but may be made at less. Several appointments expected.

2136. Senior Social Worker, Bureau of Public Assistance, Department of Social Welfare. Usual salary

range \$2,400-\$3,000. Fee, \$2. Appointment expected at minimum but may be made at less.

2137. Superintendent of Cardiac Nurses, Department of Health. Usual salary range \$3,120-\$3,870. Fee, \$3. Appointment expected at \$2,400 and maintenance at the New York State reconstruction Home at West Haverstraw.

2138. Supervising Carpenter, Department of Mental Hygiene. Usual salary range \$110 to \$126 a month and maintenance. Application fee, \$1. Several appointments expected. Appointments expected at Craig Colony, Sonyea, at Hudson River State Hospital, Poughkeepsie, and at St. Lawrence State Hospital, Ogdensburg.

COUNTY TESTS

Erle County

2139. Probation Officer, Probation Department (Audit Division), Erie County Courts. Usual salary range \$2,100-\$2,600. Fee, \$2. Appointment expected at \$2,100. Age limits: 21st to 55th birthday.

Niagara County

2140. Case Worker, Child Welfare Services, Department of Public Welfare. Usual salary range \$1,250-\$1,700. Fee, \$1. Two appointments expected at \$1,250.

Oneida County

2141. Engineer, Oneida County Home and Hospital, Department of Public Welfare. Usual salary \$1,200 and maintenance. Fee, \$1. One appointment expected.

Onondaga County

2142. Account Stenographer, Onondaga County Public Works Commission. Appointment expected at \$1,080. Fee, 50 cents. Appointment expected at the Ley Creek Treatment Plant.

2143. Fireman, Onondaga County Home, Department of Health. Usual salary \$140.83 a month with \$20 a month outside maintenance. Fee, \$1. One appointment expected.

2144. Sewage Plant Clerk, Ley Creek Sewage Treatment Plant, Onondaga County Public Works Commission. Usual salary, \$1,620. Fee, \$1. One appointment expected.

St. Lawrence County

2145. Assistant Probation Officer, Appointment expected at \$1,400. Fee, \$1. Age limits: 21st to 55th birthday.

Westchester County

2146. Probation Officer, Department of Probation. Usual salary range, \$1,740-\$2,340. Fee, \$1. Appointment expected at \$1,740. Age limits: 21st to 55th birthday.

BEDDING INSPECTOR REQUIREMENTS

(Exclusive)

ALBANY.—Perhaps you'd like to be a bedding inspector. Such a job is open in the coming series of State tests. Salary range is \$2,100 to \$2,600. Here are the requirements, appearing for the first time anywhere: Five years' experience in the construction and repair of mattresses, pillows, bedding, upholstered furniture, or filling materials, of which two years must have been in a responsible position. If you can't meet those requirements, perhaps you can meet these, which will also make you eligible: Three years' experience as above, of which two years must have been in a position where you were responsible for determining quality of materials, plus high school graduation.

Chemists O.K.

There is still a third group of requirements, for persons who can't meet the other two. If you've spent two years in a chemical lab specializing in the analysis of vegetable and animal materials, and if you have a college degree, you may take the test.

Finally, failing the detailed experience in the first three groupings, you'll still be permitted to apply if you can show a satisfactory combination of experience and education. In any case, you should have a thorough knowledge of the manufacture of pillows, bedding, upholstered furniture, filling materials, as well as the laws and regulations concerning these materials.

Filing on this test opens early in September, soon after Labor Day.

State Welfare Test Good For NYC Social Workers

(Exclusive)

ALBANY.—Among the series of State tests for which filing opens early in September is one for senior social worker in the Department of Social Welfare. The salary range for this job is \$2,400 to \$3,000. The duties, which The LEADER is able to present for the first time, are of a nature which would be peculiarly fascinating to the career social worker. The requirements are such as to enable many workers in New York City's Welfare Department, as well as those from other parts of the state, to apply for the position.

Duties

The duties require experience, sagacity, and tact. The job calls upon the individual to review and evaluate, in certain designated local public welfare districts, the social service activities in home relief, veteran relief, assistance to the blind, old age assistance, aid to dependent children, and the relief of state charges. As examples of the work to be done, take these: reviewing state records to determine whether they are in conformity with state laws; evaluating the adequacy of relief; studying the administrative operations of state departments; consulting with local public officials with regard to the complaints of clients.

Requirements

The requirements for this man-sized job are: Either (a) five years' recent experience in a public or private social work agency, which must include at least one year of case work and one year

of field work, or activity as a case supervisor and a college degree or (b) nine years of paid social work experience in a public or private agency, including two years of specialized experience as stated, or (c) a satisfactory equivalent.

The State Civil Service Commission defines "required experience" as follows:

Field work—employment in a social work capacity which entailed supervision of local social work agencies, interpretation and carrying out of social service policies, periodic visits to local agencies, and maintenance of community relations in a given territory including two or more counties.

Case Supervisor—Work in a supervisory capacity which entailed full responsibility for direction and supervision of full-time paid social case workers or full-time paid assistant case supervisors.

One year of full-time graduate study in an approved school of social work will be considered the equivalent of one year of required experience; two years of such study will be equal to three years of experience.

Candidates must have a thorough knowledge of the field aims and procedures of public and private agencies, and the nature and causes of social maladjustments, modern case work techniques and the laws relating to public welfare in New York State. They must have fact, stability, and superior judgment.

The written exam counts half the total mark; training and experience count half.

Radio Censorship Will Bring Jobs If War Comes

WASHINGTON—If war comes, radio monitoring will require some 1,500 additional Federal employees in the Navy department and Federal Communications Commission costing some \$750,000, according to a report from the Capitol.

It is estimated that 600 analysts, translators and others will be required in addition to some 750 radio technicians and a number of others such as stenographers and clerks.

For lack of space, The LEADER refrains from carrying additional letters from hospital attendants. They'll appear next week.

Career in Aviation

(Continued from Page Nine)

tics Administration rating of Airline Pilot.

In addition to intensive flying training, the Reserve officer, during his tour of extended active duty, may receive instruction in air navigation, engineering, radio and armament, depending on his individual assignment, and has ample opportunity to specialize in one of these subjects.

Bonus

Upon release from active duty following the termination of a period of three or more years of continuous active duty, an Air Corps Reserve officer who is not selected for a commission in the Regular Army is entitled to receive a bonus of \$500 in addition to any pay and allowances he may otherwise be entitled to receive.

Applications

Applications should be made to the commanding general of the Corps Area in which the applicant resides. Application forms can be obtained from local Army recruiting stations.

FLIGHT NAVIGATION

The War Department has entered into an agreement with Pan-American Airways which permits the training at Miami, Fla., of 850 flight-navigation cadets in long-range navigation technique. Pan-American provides the in-

struction and all necessary facilities.

Qualifications

Students must be between twenty and twenty-seven years of age and satisfy certain educational requirements. First priority is given those having engineering degrees from recognized colleges. Graduates of accredited colleges, who have successfully completed courses in plane geometry, algebra, and trigonometry are given second priority. Those with only two years of college and the necessary education in mathematics are also considered.

Applications

Application should be made directly to the Chief of Air Corps, Munitions Building, Washington, D. C. Flight navigation cadets completing the training will be available for assignment to combat squadrons as members of crews in the flying fortresses and other types of long- and medium-range bombers.

IF YOU PREFER TO BE AN AVIATION MECHANIC OR TO ENTER THE AVIATION GROUND SERVICE, THEN DON'T MISS THE ARTICLE IN NEXT WEEK'S DEFENSE PAGE WHICH TELLS YOU EXACTLY WHAT YOU SHOULD DO, WHAT THE OPPORTUNITIES ARE, AND YOUR HOPES FOR THE FUTURE.

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Bids and Proposals

SUPERINTENDENT'S RESIDENCE NEW STATE HOSPITAL NEAR DEER PARK, L. I., N. Y. NOTICE TO BIDDERS

SEPARATE sealed proposals covering Construction, Heating, Sanitary and Electric Work and Special Electric Fixtures for Superintendent's Residence, Building No. 51, New State Hospital, near Deer Park, Long Island, N. Y., in accordance with Specifications No. 11015, 11016, 11017, 11018 and 11019 and accompanying drawings, will be received by the Commissioner of Mental Hygiene, State Office Building, Albany, N. Y., until 1:30 o'clock P. M. (Eastern Standard Time) on Wednesday, September 10, 1941 when they will be publicly opened and read. The approximate amount of this project is \$25,000.00.

Proposals shall be accompanied by a certified check made payable to the State of New York, Division of the Treasury, or money deposit of 5% of the amount of the bid. Successful bidders will be required to give a bond conditioned for the faithful performance of the contract and a separate bond for the payment of laborers and materialmen, each bond in the sum of 100% of the amount of the contract on contracts in excess of \$500.00. Corporations submitting proposals shall be authorized to do business in the State of New York. Drawings and specifications may be examined free of charge at the following offices:

Commissioner of Architecture, State Office Bldg., New York City; Commissioner of Architecture, State Office Bldg., Albany, N. Y.; District Engineer, 109 N. Genesee St., Utica, N. Y.; District Engineer, Weighlock Bldg., Syracuse, N. Y.; District Engineer, Barge Canal Terminal, Rochester, N. Y.; District Engineer, 65 Court St., Buffalo, N. Y.; District Engineer, 71 Frederick St., Binghamton, N. Y.

Drawings and specifications may be obtained from the Commissioner of Architecture, State Office Building, Albany, N. Y., upon deposit of \$5.00 for each set. Proposal blanks and envelopes will be furnished without charge. If a proposal is duly submitted by any person or corporation making the deposit for plans and specifications required by the advertisement and such proposal is accompanied by a certified check or other security in accordance with the requirements contained in the advertisement, the full amount of such deposit for one copy of the plans and specification shall be returned to such person or corporation if the copy of the plans and specification used by such person or corporation is returned in good condition to the Commissioner of Architecture, State Office Building, Albany, N. Y., within thirty days following the award of the contract or the rejection of the bids. Fifty per cent reimbursement will be made for the return of all other copies of the plans and specifications in good condition within thirty days following the award of the contract or the rejection of the bids.
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Bargain Buys by Bill Bennett

Helene Paul
 This week without wasting any time or space, we are going to give Helene Paul's description of astrology. She calls it a combination of astronomy, mathematics, psychology, philosophy, psychoanalysis and comparative religions. Miss Paul asks: why not try astrology?

Beautiful Furs
 Take a tip today and see the beautiful furs that are going at unbelievable prices at the Eastern Fur Manufacturing Co., 208 West 29th street, N. Y. C. For instance, lovely magnificent Hollander Dyed Muskrat coats, a bargain at \$250, on sale for only \$175. The Eastern Fur Manufacturing Co. is discontinuing their retail business and their lovely coats must be sold at sacrifice prices. I'd advise all you women to investigate at once.

Bill's Auto School
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If You Need An Optician
 Dr. Albert Polen, formerly of 47 Christie street, welcomes the many Civil Service men and women, who have been both friend and customer to him for many years, to his new office at 155 Third avenue. Dr. Polen is always there to greet you and we know that if you're looking for a capable optician and optometrist, one visit to Dr. Polen will make you a life-long friend and customer also.

If you need a chiropractor, our recommendation will lead you to 55 West 42d street, Suite 945,

where Dr. James Thomas Short awaits your arrival to greet you and help you.

Here's a tip you can't afford to miss . . . Turn to the Real Estate Section in this paper and read the new feature "Real Estate" by our old friend Fred Ashley. Both the staff and the readers of The LEADER are lucky indeed to have the services of Mr. Ashley as a weekly feature beginning today. Lots of luck Fred.

And now our time is up and so until next week, same time, same corner, this is Bill Bennett saying, "If it's about this or that, just write to your pal Bill Bennett at The LEADER." So long now.

Stores Clerks Certified By Districts

Will the mechanical stores clerk list be certified on a state-wide basis or by judicial district as at present?

Many of those on the list were anxious to know, so we asked the legal department of the State Civil Service Commission. The answer: the list will continue to be certified by judicial districts.

The assistant mechanical stores clerk jobs, in state and county institutions, bears a salary range of \$1,200 to \$1,700. That's no guarantee, however, that some appointments won't be at less than \$1,200. The duties of the mechanical stores clerk assistant are to help in the work of stockroom or warehouse. He handles supplies and equipment, performs various manual and simple clerical tasks. Specific tasks are these: unpacking, checking, weighing, inspecting, and storing incoming stock; selecting, packing, and shipping outgoing stock; keeping records of stocks.

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Park Topics

(Continued from Page Seven)

Ass't Gardener Eligibles To Meet Sept. 15

The Assistant Gardener Eligibles Association will hold its first fall meeting Monday, September 15, in the auditorium of Washington - Irving High School, East 16th street and Irving place, Manhattan, at 8 p. m. Each eligible is asked to be present at this session as there will be an election for the office of president. There will be a report of a special meeting with department officials and a clarification of the recent ruling by Civil Service Commissioner Morton concerning indefinite employment.

Eligibles Approve New Job Policy

Mr. William Mickens, president of the Assistant Gardeners Eligibles Association, in a talk with the writer last week stated that the Assistant Gardeners Eligible Association at a recent meeting endorsed the application of the new appointment procedure whereby temporary assistant gardeners serving in the department on an indefinite basis would be accorded the opportunity of reaching a permanent status before those eligibles who have declined indefinite appointments. Eligibles who have declined indefinite appointments will not hereafter be certified for permanent appointment until such time as the preferred list eligibles and persons employed on an indefinite appointment have been moved into permanent position.

This policy of appointments has been in operation in other city departments prior to being extended into the Department of Parks, and has been found to be quite advantageous to the eligibles involved.

St. George Ass'n. To Hold Dance

The St. George Association of the Department of Parks will hold its first annual entertainment and dance at the Riverside Plaza Hotel, West Seventy-third street, Manhattan, on Friday evening, October 17. William H. Sleeper, Jr., is chairman of the arrangements committee.

Change of Name

Theresa Morgenstern to Theresa M. Miller.

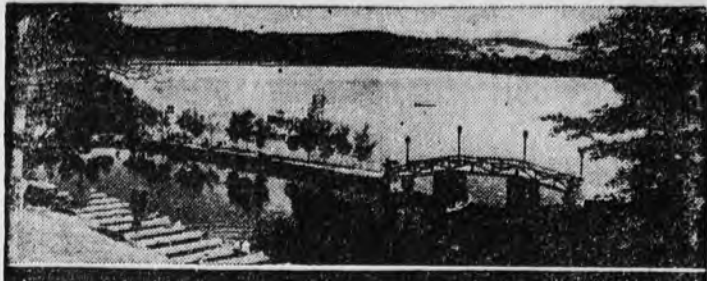
Future State Tests

The State law says that titles of open competitive lists requested by departments and institutions must be publicly announced for 15 days before the State Civil Service Commission takes action. During this period employees who believe there is a field for promotion to the title are urged to communicate with the State Commission. The following titles are now being advertised (the date denotes when the fifteen days are up):
 August 20—Health Department—Public Health Nurse.
 August 20—Onondaga County Court House—Fireman.
 August 21—New York State Reconstruction Home, Haverstraw—Supervising Nurse.
 August 21—New York State Reconstruction Home, Haverstraw—Head Nurse.
 August 21—Niagara Frontier State Park Commission—Patrolman (seasonal).
 August 22—State Insurance Fund—Construction Payroll Auditor.
 August 22—Board of Education—Dental Investigator.
 August 27—Transit Commission—Jr. Signal Engineer.
 August 27—Social Welfare Dept.—Sr. Psychiatric Social Worker.

All the exams—New York City, New York State, and United States — open at this time are listed on the exam pages. For complete examination news, follow The LEADER exam pages regularly.

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Resort News

By Joseph Burstijn, Resort Editor

With August half gone and the Labor Day week-end, just around the corner, the resorts in the mountains report, that they have enjoyed one of their best seasons in many years. This may be due to the fact that a countless number of persons took more than one vacation, also longer week-ends and the five-day week. Many reasons are given, such as war, but, anyway people are really going places this year. It is noteworthy to add, that so far, this season, the resorts have offered the best rounded-out programs of entertainment, in many years.

"The biggest season and the most fun in years," is the report from Copake Country Club. A monster show and entertainment program is planned for the Labor Day week-end including Broadway entertainers.

Hotel Nemerson, South Fallsburg, N. Y., in addition to presenting such stars as Molly Picon, Sid Gary, The Peter Sisters, and Rose Marie, boasts of an exceptionally fine resident theatrical staff. Heading the list is Joey Adams, of the Loew Theatre Circuit. Adams has scored a sensational hit at this popular mountain resort. His smart delivery and abundance of material has

earned this Broadway performer thousands of fans. This is one of the few hotels in the East offering such a diversified and brilliant entertainment.

COOKS FALLS, N. Y.—The program for the Labor Day week-end includes informal tennis and handball matches, two complete stage shows, and a midnight affair. Highlights for August include the annual revue to be given next Saturday night.

FLEISHMANN'S, N. Y.—The Labor Day weekend at the St. Regis Hotel includes an unusually elaborate program. Alan (H'ya Spunky) Howard of the comedy team of Murray and Allan, heads a staff which includes Willie Solar, Blanche Goldberg, Frank Zsolt, Howard Kent, Charlie Davis, the LeRois and many other "name" stars, and Hal Vernon's Orchestra. A water carnival will be held on Lake Switzerland and the weekend will be climaxed with a midnight show and deluxe supper.

SACROON LAKE, N. Y.—The Sacroon Manor Country Club, beginning next Monday, will take on the appearance of an "ocean-going" liner in preparation for "Cruise Week."

New Book Aids Stenos, Typists

While the Federal government is burrowing into school records to get "any girl who can type" for its expanding clerical needs, the schools have been doing a land office business, and now comes a volume that offers real home training.

"Civil Service Training for Stenographers, Typists and Clerks" by Edwin Riemer is offered by Gregg Publishing Co. at \$1.40. It aims to give a complete training course for Civil Service—City, state, and federal. Besides previous examinations, the volume contains requirements, general information tests, extensive exercises in dictation, transcription, straight typing tabulation, rough drafts, spelling, vocabulary development, correction of sentences, letter writing problems, arithmetic, drills, and a series of matching, multiple, and true-false tests. The book is in the form and size of a typewriting text.

11 APPOINTMENTS FROM PAYROLL LIST

These appointments have been made in recent days from the payroll examiner list, D. P. U. I.: 30, 33, 50, 53, 61, 122, 153, 171, 329, 339, 434. The jobs pay \$1,800 a year, and occur in various parts of the state. Total number of names on the list is 779.

The LEADER will continue to keep Firemen candidates aware of all details affecting them. To be up on last-minute news, read The LEADER each week.

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Mental Hygiene Notes

By JOHN F. MONTGOMERY

Doings at Wassaic

Dorothy McKay, of J Building, is vacationing at her home in Ghent... Mr. and Mrs. Edgar Schwartz were visitors at home of relatives recently... Mr. and Mrs. Carl Sabo hopped over to Yonkers one day last week, also to say hello to relatives... Clayton Sprague, Carmel, has taken a position in the Boys' group... Katherine Vosburgh has resigned her position in B Building to return to her home in Hudson... Nellie Innocent is away for two weeks from her duties in the hospital clinic... Friede L. Kiene is off for a week's respite from her main-office job... Carmella Anella, Highland, has taken a position in the girl's group... Charlotte Hinsie visited her parents in Schenectady... Anna C. Purdy of the Girls' group was over at Pleasant Valley, Tuesday before last... Mary Gerardo, Beacon, has taken a position in the Boys' group... Elsie Kegel has resigned her position in the hospital... Lillian O'Malley has returned to her duties in the Girls' Service building after a two-weeks' vacation... And Lucie Jackson of the Girls Group was a visitor to her Hyde Park home a week ago...

At Harlem State

Annual picnic and golf tournament will be held under the auspices of the Golf association on August 20 on the hospital golf course and picnic grounds.

Mr. and Mrs. George Guerin have returned to their duties after a two weeks' vacation at their cottage on the St. Lawrence river.

Miss Arlene Sullivan is spending the weekend at her home in White hall.

Mr. and Mrs. William Cawley have resigned their positions at this hospital.

Mrs. Margaret Hume spent last weekend at her home in Tarrytown.

Mrs. Horace Orton is absent from her duties because of illness.

Mr. and Mrs. Robert Nichols enjoyed five days in Saugerties.

Ruth Silvernale spent a five day leave at her home in Millerton.

Frank White has resigned. He will open a business of his own in Wingdale.

Mrs. Maurice Frost has been confined to the surgery.

Mrs. Edith Mitchell, formerly of this hospital and now of Schenectady, visited relatives and friends at the hospital recently.

Miss Florence Nack has left by motor on an extended vacation at Lake Champlain.

Members of the staff of the Har-

lem Valley State hospital recently gave a party in honor of Dr. William Cline. Dr. Cline is resigning his position here and will establish a practice in Texas.

Mr. and Mrs. Paul Bennett are vacationing at their cottage at Candlewood lake, Conn.

Miss Sarah Collins, formerly charge nurse in building 28, has accepted a position in the Social service department.

Ask Sick Leave, Health Check

The executive committee of the New York State Hospitals Employees' Association, Willard Chapter, have addressed a letter to Dr. Kenneth Keill, superintendent of the Willard State Hospital. Purpose of the letter was to find ways and means to establish sick leave for employees of the Mental Hygiene Department. Among other things, the chapter urges a periodic health check of employees.

The Kings Park Chapter of the State Civil Service Employees Association will meet on August 21, 8 p. m., York Hall, to thrash out the problems confronting the hospital attendant. "Clean up the mess!" is rapidly becoming the by-word.

Career Guide

"General Accounting," by H. A. Finney is a substantial textbook that goes through the subject of accounting in a thorough, practical way. The theory of statements and accounts is built up by simple illustrations which are gradually complicated. Typical problems are studied around the balance sheet, operating and surplus statements, merchandise accounts, controlling accounts, special columns in books of original entry, the voucher system, numerical chart of accounts, operating profits, reserves, asset accounts, etc.

There is, of course, no end to what an accounting textbook could discuss. This volume is particularly useful because it covers the elements of the most common problems, even through auditing and cost accounting. Particularly valuable is the thorough index. The price is \$5.35.

"Auditing," by William H. Bell and Ralph S. Johns, is a practical treatise on the subject that tries to treat problems as they actually are. A substantial book of over 400 pages, adequately indexed, the book travels through preliminary arrangements, general procedure, original records, asset and liability accounts, operating accounts, to the final report. Each account is discussed and the proper procedure detailed.

Particularly helpful are the hints on public relations in handling various situations such as the discovery of fraud, etc. Concise discussions of valuations, reserves, deferred credits and miscellaneous accounts are particularly helpful for the auditor on the job who wants a rapid reference book for general "what to look for" information. The price is \$4.70.

Postal News

By DONALD MacDOUGAL

What's What?

The movement of mail is far from being a haphazard, helter-skelter affair. Three hundred and sixty-five days each year, every single post office and railway post office knows exactly to whom they dispatch and from whom they receive pouches of mail, and the approximate time of such receipts and dispatches. In short, it is down to a fine art.

Fashion notes from our fashion editor: Sales of all types of sailors and yachtsmen's caps are spurring. Nope, nothing to do with the defense program. Simply the result of the boat ride to Indian Point, skipped by the Railway Mail Association and it's Women's Auxiliary. . . . The millenium will arrive when: Vacationists wait at least one hour after arriving at hotel, camp, country estate, seashore, et al, before unleashing a deluge of picture postcards on the folks back home. . . . The law: Railroads are required to furnish all railway post offices with an adequate supply of clean drinking water. The actuality: See any one of the 18,000 railway postal clerks, if he can spare the time from sifting dust particles and cinders out of his "pure" water. . . . The cartography division informs us that all maps of the state of Pennsylvania will have to be changed. A new clerk on the New York and Oshkosh RPO, while making a catch on the fly, extended the train's catcher arm at the wrong time, thereby picking up the town of Nonesuch and gently depositing it 20 miles down the line. . . .

The word "Emergency" on the label of a pouch is not a call for help from some damsel in distress, but merely an indication that a pouch of mail is being sent from one office to another that is not a regular dispatch as outlined in the first paragraph. . . . Joe DiMaggio's recently authored streak is in danger. A fifth boy was born to the fourth father all in the last two weeks and all in the Penn Terminal (the fathers, not the births.) Fifty-one more to go. . . . One of the biggest industries in Washington, D. C., is the Mail Equipment Shops, where defective sacks, pouches, locks, and other mail equipment are repaired. . . . Railway postal clerks are entitled to free transportation on railroads if necessary in the performance of their duties. Payments to the carriers are made by Congressional appropriations.

Cleveland Mass Meeting Success

Over 1,000 marched in the parade prior to the Longevity Mass meeting in Cleveland, Ohio, Sunday, August 10. Sponsored by the Joint Council of Affiliated Postal Unions of Greater Cleveland, representatives of postal organizations from Wisconsin to New York, including a delegation of five carriers from Watertown, N. Y., attended the conference. A strong resolution opposed to the Senate's \$60 longevity bill was adopted and copies sent to the press and every member of the Senate. Congressman Bender of Ohio, a staunch advocate of the Flannery longevity bill, B. R. 1057, vehemently pledged his sup-

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port for the bill as passed by the House of Representatives on July 23. President William F. McHale, Branch 36, New York City, was a speaker before the jammed grand ballroom of the hotel as was Vice President Emanuel Kushelewitz, Branch 36, who helped frame the resolution which was later adopted.

New Yorkers Contend For National Office

President William McHale and Vice President Emanuel Kushelewitz are candidates for office on the national board of officers of the National Association of Letter Carriers at the 33d convention to be held at Los Angeles, September 1-16.

Longevity—Stalled Again

On August 11, the Senate reached the Flannery Longevity bill, H. R. 1057 in its consideration of the Calendar. Senator Barkley addressed the Senate to the effect that Senator Kenneth McKellar of Tennessee, chairman of the Senate Post Office Committee, desired the bill be passed over. The Senate concurred in that request. Status of the bill at present. . . . impossible to fortell when the bill will again be reached. It would appear that the Senator from Tennessee did not desire to consider the Flannery bill which proposes a total longevity increase of \$200 while the Senate Committee has introduced their baby of \$60 in January, 1942 and \$60 five years later.

Morgan Annex Notes

Fishing on the Fidus, out of Sheepshead Bay this week, was it possible for Wilmot Benjamin to land a fluke bigger than Will Morris' feet?

Laborer's News

Add national conventions: Railway Mail Laborers confab in Bos-

Amusement Parade

By DICK WHARTON

Saratoga Clamp-Down

With the season at Saratoga in the home stretch, it's still a gamble as to who will be the winner, the public or the night spots. Word trickles through that most of the undercover operators were hit for some fancy winnings in the weeks when things were wide open. Now that the lid's down pretty tight the operators are beefing about not getting a chance to break even. A few places are still ignoring the recent clamp-down, predicted here last week, in a desperate effort to end the season in the black. But it's touch and go with most of the clubs as the "suckers" continue to bet on the right hunch. In case you're itching to try your luck and haven't been upstate yet this season, this is practically the last call for dinero.

At Palisades

Oliver at Palisades Park Louis Palma and his orchestra moved in last Friday to play for the free dancing that's packing them in

ton first week in September. . . . New York's Local 1 of the Laborers will strive to elect New Yorker Harold McAvoy to the National Presidency. . . . Looks to us like Mac should get that post. . . . Here's what's going to come up at the convention: (1) establishment of four grades for laborers; (2) automatic promotion exams; (3) Court of Appeals; (4) change of title; (5) National Joint Legislative Council. . . . Local 1 is planning its annual dance for October 3, at the Hotel Diplomat, 43rd we can make it. . . . Oh yes, the entertainment committee is headed by Brother Peyer.

even on rainy nights. As added attractions, Prima is featuring the lovely Lili Ann Carol, sophisticated songstress, Jack Powers, the jitterbugs' delight, Frank Frederico in comic songs and the "Original Six" in swing sensations. The thrill show, beginning this week, will feature Bee Kyle, high diver par excellence, who takes off from the 125-foot tower into an 8-foot tank. If you think it's easy, try it yourself sometime. If you climb up there just once and look down, we think you'll decide watching Bee do it is more fun.

Movies

If you're figuring on hitting the gayway for a movie this week drop in at the Capitol and see "Life Begins for Andy Hardy." If you prefer deeper stuff to stir your emotions, the Music Hall is showing "The Little Foxes" starring Bette Davis. The picture's world premiere will take place in this famous theatre Thursday (21). On the stage Leon Leonidoff will present his spectacular song and dance festival called "Tonight On Leave." Presented as a tribute to the sailors of the fleet in conjunction with the U.S.O. drive, the revue will reproduce on the stage a giant battleship complete with guns and turrets. It's a spectacular show and including "The Little Foxes," it's about the best entertainment buy on Broadway. "Kiss the Boys Goodbye" is still at the Paramount with the "Four Ink Spots" in support, and if you like 'em wild and woolly, "Bad Men of Missouri" is still at the Strand. If you missed Frank Buck's "Jungle Cavalcade" when it was at the Palace, watch for it in your neighborhood beginning Thursday when it moves into RKO theatres in Manhattan, Bronx and Westchester. As for "Sergeant York," if you happened to miss that one too, it's now on a continuous showing basis at the Hollywood from 11:30 a. m. till midnight, and there's plenty of seats.

Little Theatre

But maybe you like Little Theatre stuff, too. If you've gotten to go "strawhat," drive over to Maplewood, N. J., and see your

old friend Bill Robinson in a revival of "The Hot Mikado." "Bongangles" heads the original Broadway cast for this gala revival which includes more than fifty (count 'em) players. If you visited the Maplewood Theatre to see Clifton Webb in "The Man Who Came to Dinner" last week, you already know what swell shows they put on over there. It's an easy drive for New Yorkers after an early dinner.

Odd and Ends

Odds and Ends Department: Watch the billboards for the new Royal Crown Cola 24 sheet picturing Ann Sheridan in a nifty pose. . . . "Honeychile" Wilder is currently doing the town with one Al Bloomingdale who was last seen airlining out of Hollywood to see Simone Simon. . . . The Navy has made a deal with King Features Syndicate to use "Popeye the Sailor" to help out in its recruiting drive. . . . License Commissioner Paul Moss is beginning to crack down on these theatres showing Nazi films. This is part of his drive to revoke the licenses of all theatre owners who are not American citizens as required by Section One of the City Ordinances.

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Fire Facts

One deputy chief of department, 7 battalion chiefs, 10 captains, 24 lieutenants, 2 marine engineers, 2 pilots and 56 firemen were given leaves to attend the recent State convention of the American Legion at Rochester.

The headquarters for the New York City Fire Department Post No. 930, was at the Seneca Hotel. The fire-fighters attending the convention include:

- Deputy Chief of Department: George Geller, 4th Division
- Battalion Chiefs: Joseph J. Scanlon, 3rd Batt.; James W. O. Wood, 5th Batt.; John M. Breen, 8th Batt.; Patrick H. Clancy, 9th Batt.; Nathan Pearlman, 14th Batt.; John J. Bennett, 40th Batt.; P. Joseph Connolly, 48th Batt.
- Captains: Walter O. Gazlay, Eng. 4; Arthur P. Kane, Eng. 33; Harold F. Moore, Eng. 74; Patrick F. Dolan, Eng. 257; George E. Cavanagh, Eng. 263; Frank Brannigan, Eng. 278; Raymond J. P. Conkley, Eng. 321; Richard J. Baker, H.&L. 48; James J. Dowling, H.&L. 123; Thomas J. Shine, H.&L. 140.
- Lieutenants: Chester A. Moore, Eng. 5; William G. Kregier, Eng. 32; John J. Farrelly, Eng. 35; John J. Robinson (2), Eng. 50; William Goette, Eng. 72; Frank J. Barry, Eng. 83; Neil Houston, Eng. 86; John M. J. Kelly, Eng. 87; Luke A. Dale, Eng. 92; Frank C. Swift, Eng. 210; Harry J. Banger, Eng. 231; Alexander Morris, Eng. 247; Edward J. Kelly (2), Eng. 254; Edward J. Robleson (1), H.&L. 8; Edmund A. McNulty, H.&L. 36; Joseph G. Marketto, H.&L. 49; William J. Maher, H.&L. 167; William P. Klauck, H.&L. 120; William F. Conlin, H.&L. 143; John E. Fagan, H.&L. 150; John P. O'Leary, H.&L. 169; Patrick J. Reid, W.T. 1; Joseph T. Glynn, W.T. 2.
- Marine Engineers: Lawrence S. Gilliam, Eng. 57; Thomas T. Armstrong, Eng. 78.
- Pilots: Thomas R. Mahoney, Eng. 85; Edward Schafer, (2), Eng. 87.
- Firemen: James Molloy (2), Eng. 21; Herbert P. W. Klein, Eng. 34; Thomas McKell, Eng. 35; Andrew J. Calamari, Eng. 39; Michael S. Marolda, Eng. 51; Thomas J. Keane, Eng. 59; James A. McKenna, Eng. 60; Joseph Hons, Eng. 65; Patrick Fitzpatrick, Eng. 69; Frank J. Parisi, Eng. 70; Patrick J. King, Eng. 76; Albert J. Feehan, Eng. 83; Thomas McAneney, Eng. 84; David J. Jacobs, Eng. 96; William J. Moran (3), Eng. 139; Michael A. Palmier, Eng. 201; Thomas P. McGlynn, Eng. 202; John H. Totten, Eng. 204; Joseph F. Calby, Eng. 216; Richard M. Campbell, Eng. 219; Benjamin J. Cooper, Eng. 222; Otto G. Walter, Eng. 236; Matthew J. Dougherty, Eng. 241; William Kleinfeider, Eng. 247; Maurice J. Convey, Eng. 248; John J. Norris, Eng. 261; William T. McLaughlin, Eng. 276; John J. Reilly, Eng. 278; James M. Carmody, Eng. 279; William J. Irwin, Eng. 312; Louis Hartman, Eng. 313; Clifford E. Macaulay, Eng. 315; Thomas J. Fox, Eng. 317; Patrick McHugh (2), Eng. 318; John L. Shea,

- Eng. 327; Joseph P. Donohue, H.&L. 5; Michael J. Coen, H.&L. 10; William A. Bachtler, Jr., H.&L. 15; Richard A. Wilkens, H.&L. 19; John Flanagan (3), H.&L. 23; Denis P. Lenihan, H.&L. 28; Patrick J. Cronin (1), H.&L. 111; Anthony J. Aiello, H.&L. 114; Thomas F. Campbell, H.&L. 125; Patrick M. Cahill, H.&L. 131; Joseph Friel, H.&L. 158; Francis J. Barrett, H.&L. 156; Eugene W. Bloss, Jr.; H.&L. 162; Morris Montheim, 4th Div.; John A. Loughran, 13th Div.; John H. Swenson, 3rd Batt.; Jesse J. Cooper, 17th Batt.; Frank J. Otterbein, 39th Batt.; James P. Mullaney, 49th Div.; William J. Walker, Special Service Squad; James Peterson, Rescue Co. 4.

Notes: Recent retirements include Deputy Chief John G. Pfann, 8th Div.; Battalion Chief Francis A. Ross, 35th Batt.; Capt. Paul T. McGill, Eng. 302, and Fireman John Halpin, H.&L. 14. . . . Fireman John Tiernan, Eng. 240; Sidney Wielar, Eng. 320, and Samuel J. Whittaker, Limited Service Squad No. 1, will be among those present at the National Encampment of the VFW to be held at Philadelphia beginning Aug. 23. Tiernan represents the Cornelius B. Hesterberg Post, Whittaker the John V. Daniels, Jr., post, and Wielar the Argonne Post.

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Car License Examiner

Applications in October—What to Study Now

If you plan to take the coming state exam for motor vehicle license examiner—and you ought to if you feel you can qualify—you've got time to get in some tall studying. Filing won't open until some day in October, and the written test will be held in November. Such assurance was given by Albany this week. Requirements haven't been precisely determined as yet, but it's expected they may be somewhat different from the requirements on the preceding test, held in 1935, which were these: minimum height 5 feet 5 inches; minimum weight, 125 pounds; sight of 20/40 or better in each eye, glasses permitted; no conviction for felony or law requiring revocation of license.

Salary range for the position is \$1,800 to \$2,160 in the metropolitan area, \$1,700 to \$1,980 elsewhere in the state.

Study Material

For the benefit of those who hope to apply for this test, The LEADER carries below a section of the previous test. Study it carefully. More helpful material will appear from now until the time of the test.

DIRECTIONS: Examine each of the following statements and decide whether it is true or false. If you consider it true, place a T in the margin. If you consider it false, place an F in the margin next to the question.

- Ready?
- As a gesture of courtesy and goodwill, motor vehicles owned by a foreign government are entitled to free registration in New York State.
- A vision test is given to all applicants for a learner's permit.
- It is not necessary for you to report to the Commissioner of Motor Vehicles an accident in which you are involved unless someone has been seriously injured or killed.
- If the automobile which you are driving should start to skid on a straight icy road, you should throw out the clutch and apply the brakes.
- In making a right hand turn, the driver of a motor vehicle should keep to the center of the street as far as possible.
- In case of skidding while turning a slippery corner, it is considered better practice to slightly accelerate the engine rather than apply the brakes.
- All new operator's licenses issued since September 1, 1936, expire three years from the date of issuance.
- Unless a rigid connecting bar is used a motor vehicle may not tow more than one other motor vehicle.
- The color red in a traffic control signal is at the top of the signal in relation to the color green.
- All motor vehicles now operated in New York State must be equipped with safety glass for windows, doors and windshield.
- A motor vehicle turning on the green light does not have the right of way over pedestrians crossing the direction of moving traffic.
- Since January 1, 1937, it has been compulsory for all motor vehicle operators to carry liability insurance in New York State.
- "Public highway" is defined

in the law as any highway outside the limits of a third class city.

14. If a person has applied by mail for registration for his car, he may proceed to lawfully drive it as soon as his application has been deposited in the mail.

15. Should an owner lose his registration certificate, he may obtain a duplicate free of charge if he applies for it within five days.

16. The registration fee for a motor vehicle is based on the weight, fully equipped, of the vehicle.

17. The vehicle of a fire chief does not have the right of way unless the gong or siren of the vehicle is being sounded.

18. In order to obtain a chauffeurs license the applicant must first have an operators license.

19. A junior operator's license is valid from the time of issuance until the person reaches his eighteenth birthday and need not be renewed during that time.

20. The only convictions which should be transferred from a re-

newal stub to a renewal license are those which were had within one year prior to the effective date of the renewal license.

21. All motor vehicles must be equipped with a rear view mirror.

22. A motor vehicle may not legally be stopped within ten feet of a fire hydrant unless the motor is kept running.

23. If the engine number of a motor vehicle has been destroyed a special number may be substituted if permission from the Commissioner of Motor Vehicles is first obtained.

24. A mistake in making out an application for an operator's license which results in a misrepresentation or false statement is not considered a misdemeanor.

25. A conviction for the violation of any motor vehicle law or ordinance is recorded upon the operator's license.

In next week's LEADER, you'll find the answers to these questions, and more good study material. The LEADER will keep you fully informed on all progress concerning this test.

Hospital Attendant List Expected Shortly

Other State Lists Also Due Soon

The new Hospital Attendant list, with an expected 4,000 eligibles, should be established within the next two weeks, perhaps even this week, according to indications at the State Civil Service Commission. The names of eligibles are now being recorded on cards. When that's completed, all that remains will be official signing of the list.

Many other lists are being held up pending establishment of the Hospital Attendant list, which will be used immediately to fill an alarming number of vacancies in the State institutions.

Next in line will be the list for junior economist, Division of Placement and Unemployment Insurance. It is understood that close to 700 have passed the test, taken by more than 2,000 candidates on March 30, 1940.

The economist list has had a

checked career. Scheduled originally for February 17, 1940, the first postponement came when employees in the DPUI sought a promotion test. The State Commission finally rejected this claim, and the open competitive test was held a month and a half later. The greatest delay came when part II had to be rated; the defense program had already started and it took some time before experts could be found to mark the papers.

Other open competitive lists to be issued by the State Commission are: Safety inspector, construction; junior laboratory technician, Columbia County Sanatorium; instructor, physical training; game protector, Ulster County; senior engineering aid; supervising nurse, State Institutions; promotion to assistant stenographer, Health Department; assistant account clerk, Correction Department.

The employment counsellor, DPUI, list won't be out for another five or six weeks. The promotion list appeared several weeks ago, but unexpected delays held up establishment of the open list. Candidates disapproved at the experience interviews were notified of that fact this week.

For a report on the progress of other large exams recently conducted by the State Civil Service Commission, see the tabulation on page 11.

GOOD CHANCE FOR YOUNG MEN WITH COLLEGE TRAINING

Young men with three years of college training in engineering, or vocational trade, or in industrial education, here's your chance for a swell job where promotions will be fast if you prove yourself.

The War Department needs student instructors in its Army Air Corps. The campaign is on for student instructors because it's impossible to hire full-fledged instructors. The student jobs pay \$1,620 and the student goes to school at the expense of Uncle Sam. After the training period the student can be promoted to either a junior instructor at \$2,000 or an assistant instructor at \$2,600.

If you're eligible apply today at the Civil Service Commission office.

Commission Will Use Examiner List

The New York City Civil Service Commission has certified for its own use the competitive list for junior civil service examiner as appropriate for four jobs as examining assistant. The examining assistant post pay \$1,800.

Prison Guards Seek U. S. Jobs

1,000 Eligibles Called Up for Medical Tests; 7 Out of 10 Pass

(Exclusive)

One thousand men on the prison guard list have been called for medical examination. That's a pretty large number, and the fact that they're being called so fast for medical and physical check-ups should encourage those on the list. The prospects are that the present prison guard list will be an active one, and the opinion of those in the know says that it's not at all impossible to find the list will be appropriate for a variety of jobs in addition to those for prison guard.

Do Well on Test

This reporter was interested in learning how the prison guard eligibles are making out on their medical examinations. Here's how the first hundred men shape up:

- Qualified physically: 71.
- Disqualified physically: 22.
- Failed to appear: 7.

That, boys, is an excellent average, and one that's not even approached by most lists. If this average holds up throughout the list, it means that more than seventy percent of the men who passed the written test will be physically qualified to hold down the job of prison guard.

Seek U. S. Jobs

A movement has been started among some of the eligibles to bring the list to the attention of the federal government for possible use in defense jobs. The men who have created this idea point out that the federal government is setting up an ever-larger number of policing jobs, that the pressure of recruiting and holding exams for federal positions is an overwhelming one for which the Federal Commission has a shortage of personnel, and that therefore government would be wise in

considering the New York State prison guard list for some of the U. S. policing jobs. The idea is just in the "talk" stage at present, but before many weeks have run out, don't be surprised if you see the Prison Guard Eligibles Association making a careful study of prospects in the federal service, especially in the Navy Civilian Police.

The information that several of the eligibles on the prison guard list have been certified as building guards to the State Department of Education prompted the Association, at its meeting last Friday night, to make an all-out effort to find appropriate state jobs. The Civil Service Commission will be contacted for information concerning lists due to expire and for which the prison guard list could conceivably be utilized. Jack Kaufman, secretary of the organization, asks that all

eligibles write him an outline of their various talents and capabilities, so that the Prison Guard Eligibles Association will be in a position to suggest to the State Civil Service Commission the right men for a big variety of jobs. Mr. Kaufman's address is 1349 East 10th Street, Brooklyn.

The eligibles have adopted a constitution, and are now planning a big campaign to bring all men on the list into the organization. Men living in New York City may obtain detailed information from Mr. Kaufman. Men living in Westchester County should communicate with Frank Harte, 48 South Lexington Avenue, White Plains. The next meeting is to be at the Alhambra, 15 Second Avenue, N. Y. C., on Thursday, August 28.

Read The LEADER next week for more news about the activities of prison guard eligibles and jobs in the making for them.

Around the State

Nothing Too Small for Roving Reporter

Big event of the week, for civil service, is the hop from county to county being made in person by the three civil service commissioners, Grace Reavy, Howard Jones, and Howard G. E. Smith. . . . Those trips have certainly stimulated interest in Civil Service. . . . Every newspaper with a circulation of five or more has been discussing the pros and cons of the Fite Act. . . . Intelligent discussions, too. . . . In Little Valley, two post office jobs are being advertised, for fireman-laborer at \$1,260 a year and classified laborer at \$1,140.

In Mount Vernon, a startling decision by Corporation Counsel Arthur H. Ellis permits the town to hire two patrolmen at \$1,200 a year despite the fact that pay was listed as \$1,800 when the exam was held. After the exam, the Board of Estimate had revised the budget. . . . The two men affected are Thomas P. Donahue and John M. Chaplin. . . . And in another matter involving a patrolman, Supreme Court Justice Andrew J. McNaught ruled that failure of cop George A. Palmer to have resided in Binghamton for two years prior to his reinstatement on the force made that reinstatement illegal. . . . The Binghamton Civil Service Commission had waived a rule or two to permit that reinstatement. . . . In New Rochelle, civil servants happily learned of the City Council's decision to restore salary

cuts. There was quite a love-fest among the Councilmen, during which the Mayor conceded it was "a mistake" to have cut the salaries in the first place. Amen. . . . Back to stormy Binghamton, we find that the number one man on the hospital pharmacist list is protesting to the State Civil Service Commission that the number three man on that list was hired and he (No. 1) wasn't even notified that he was on the list.

Dates for U. S. Tests

The junior clerk test will definitely be held August 27, and the junior custodial officer exam will be held August 26.

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for
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