# Civil Service

America's Largest Weekly for Public Employees

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Tuesday, September 3, 1946

Price Five Cents

# U.S. OPENS TESTS FOR PERSONNEL OFFICERS AND

See Page 8

# INSPECTOR REQUIREMENTS

NYC Offers 150 Steady Jobs

# Exam Lag **Under NYC Board Fire**

Orders to break the bottleneck in the Examining Division of the NYC Civil Service Commission have been issued by the Commission.

Samuel H. Galston, whom the new civil service administration promptly shifted from Executive Director in charge of all administration to Acting Director of Ex-aminations, submitted a proposed plan of reorganization of his Division, under orders to do so

In full charge of the administrative side at the Commission is Secretary Frank A. Schaefer who thus reverts to the same authority he possessed before he joined the armed forces. He is a Major in the Army. He is now Mr. Galston's

(Continued on Page 10)



SAMUEL H. GALSTON

#### Flemming to Speak

Special to The LEADER

WASHINGTON, Sept. 3-U. S. Civil Service Commissioner Arthur Flemming will speak on Thursday at the convention of the Veterans of Foregn Wars in Boston and before the American Federation of Government Employees' Convention in Cleveland late tonight.

# **Pledges** Asked of **Parties**

Special to The LEADER
ALBANY, Sept. 3—The Association of State Civil Service Employees has written to the Chairmen of the Resolutions Commit-tees of the Republican and Democratic State conventions, respectively, asking for the inclusion in the parties' platforms of four basic propositions for the protection of the merit system, sal-ary increases, 40-hour, five-day week, and liberalization of the pension system.

The four basic propositions were

requested as follows:
1—The merit system principle will be observed in all appointments and promotions in the civil service.

Salary adjustments to made under the Feld-Hamilton career plan, to reflect changes in salaries paid in business and in-(Continued on Page 8)

### **Board Proposes** 10 P. C. Raise

In U. S. Pay

WASHINGTON, Sept. 3-The S. Civil Service Commission will recommend a general 10 per cent increase for Federal employees on the basis of present living costs.

In NYC, the Council is con-

sidering a Civil Service Forum bill for a 30 per cent pay rise. The United Public Workers of America (CIO) has a cam-paign for a flat increase of

The AFL City District Council is working for a 35 per cent general upgrading of city salaries.

Among State employees there is sentiment for a special session of the Legislature to raise State pay promptly.

In many local units of government, employees are asking for adoption of a sliding pay scale to meet rising costs, such as has been adopted in Westchester County, N. Y.

# Pay \$2160 To Track **Down Food Violators**

By JEROME YALE

An open-competitive examination for Health Inspector, Grade 3, NYC Health Department, at \$2,160, was approved by Budget Director Thomas J. Patterson, the final necessity before the announcement of the test can be made. The Municipal Civil Service Commission today considered holding the examination. It is expected that 150 jobs will be filled permanently.
(Continued on Page 8)

### Paver Exam Open Sept. 5

The Municipal Civil Service Commission will accept applications for the promotion examination to Paver from Thursday, September 5 to Friday, September 20, at the Application Bureau, 96 Duane Street, Manhattan.

Rammers and Flaggers, who have served for one year in the offices of the Borough Presidents are eligible for the examination to the \$3,240 a year jobs.

#### Rossell Ends Trip

James E. Rossell, Director, Sec-ond U. S. Civil Service Region, has returned from an up-State inspection tour. He reported V.A. and Army Engineers activity in Buffalo.

Fireman Medical

# Tolman Asks State-Wide 40-Hour, 5-Day Week

### WANTS EXECUTIVE ORDER ISSUED AS RESULT OF CONTINUED 48-HOUR WEEK IN INSTITUTIONS

Special to The LEADER

ALBANY, Sept. 3—Dr. Frank L. Tolman, President of the Association of State Civil Service Employees, called upon the Dewey administration to adopt at once in State service, by executive order, a maximum 40-hour, five-day week, with pay for overtime.

Dr. Tolman conferred recently with Budget Director John E. Burton relative to the serious situation which has developed by reason of the 48-hour week still

in effect in institutional service Dr. Tolman points out also that

the granting of overtime pay, in line with the general practice business, industry and the Federal Government, would assist materially in enabling workers now receiving comparatively small

#### Wind-Up Is Reached In Postal Exam

The last regularly scehuled session of the written examination for Clerk-Carrier in the U.S. Post Office was held by the Civil Service Commission at 641 Washington Street on Friday. On Thursday of this week, and pos-sibly also on Friday, a clean-up exam of the so-called stragglers

will be held.

James E. Rossell, Director, said that the rating will be a big job. About 30,000 candidates competed.

More State News

PP. 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13

#### salaries to meet in part the greatly increased cost of foodstuffs and

necessities of life.
Dr. Tolman's Letter Dr. Tolman's letter to Director

Burton follows: "Referring to our recent conversation, I earnestly urge prompt adoption by the State of a maximum 40-hour, five-day week, and the payment to workers for any overtime beyond the eight consecutive hour day.

"Thousands of State employees now work 48 hours per week at (Continued on Page 9)

### **Press Agent** Test Coming

Special to The LEADER

WASHINGTON, Sept. 3-The U. S. Civil Service Commission will announce next month the date of an examination for Public Re-lations positions. This was learned by The LEADER from responsible sources at the Commission.

The positions are expected to fall in the higher grades, probably CAF-7 through CAF-12. They will have fairly high requirements.

A written test will be held.

A college degree and at least three years of newspaper experi-

ence may be required.

There are many permanent openings for these positions now being filled by war service indefinite appointees. Incumbents and ex-servicemen who worked on army publications during the war expected to join in the competition.

# Asst. Foreman Test Open Friday

eligible to apply for the promotion examination to Assistant Fore- 9 a.m. to 4 p.m daily, and from man. Applications will be issued (Continued on Page 9). man. Applications will be issued

Almost 9,000 employees of the and filled-in blanks received at the NYC Department of Sanitation are office, of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Commission from Thursday, September 1,000 employees of the NYC Civil Service Ci tember 5 to Friday, September 20,

# To Begin Sept.

man examination showed that given on September 6, 7, 9, 10, 11, 4,337 passed the written examination, 11,126 failed, and 3,840 were absent of the 19,343 who were notified to appear for the test,

Welfare, Correction

Health Departments are awaiting

There are a number of employ-

ees who have not as yet heard

from the Classification Board as

to their appeals, is one grievance, as stated by Buffalo State Hospital employees. The positions in question are: Painter Foreman; Carpenter Foreman; Electrician Foreman; Supervising Nurse; Principal Account Clerk; and we believe one of the positions in

believe one of the positions in Medical Service. It would seem that the Department could exer-

cise its influence with the Classi-

fication Board and the Budget Division and have these appeals

settled one way or the other, with

emphasis on a favorable decision.

It must be agreed, that these em-ployees have been more than patient with reference to their

Office employees feel that their

working hours should be the same

as now prevailing in the Offices of

the Department of Albany. They

further contend, that 'he survey conducted by the State Civil Service Department revealed that

the Departmental employees work

on the average of 37% hours per

Community Store Employees

These employees should

rale of the staff.

Institutional Employees

Of Standing Grievances

Await Action on List

### EMPLOYEE GROUPS CONFER WITH MOORE ON PENSION GAINS

STATE NEWS

### Seven-Point Plan Is Presented by Representatives of State Assn.

By F. X. CLANCY

Special to The LEADER ALBANY, Sept. 3-Dr. Frank L. Tolman, President of the Association of State Civil Service Em-ployees, together with Vice-president Jesse B. McFarland, John E. Holt-Harris, William A. Paterno and James J. Morrow, of the Association, appeared at a meeting of State and Municipal employees at the invitation of State Comptroller Frank C. Moore in the State Employees Retirement System headquarters, to urge the State Association's program for liberalization of the State Retirement System. Mr. Holt-Harris is Assistant Counsel to the Association; Mr. Paterno represents the Uniformed Personnel of the Correction Department, and Mr. Morrow represents the Restitute for Male Defective De-linquents at Napanoch.

This program includes:

1. Minimum pension of at least \$100 a month for retired employees who have served for 30 years

2. The adoption of retirement age of 55, instead of 60, with the State bearing its share of the

3. Optional retirement after 25 years of service.

4. Vesting of rights of all members of the system who leave the service before retirement age.

5. The doubling of death benefit. 6. Arrangement whereby the employee may purchase additional annuity through the system.

7. The use of the final salary or five-year average, whichever is greater, in determining retirement allowance.

#### Frequent Discussions Expected

Dr. Tolman stated in uiging liberalization of the Retirement System:

"We have in mind the changing needs of workers generally and the importance of providing adequately for persons retiring be-cause of age or disability. Every community in the State is interested in proper provisions for re-tired persons. It is wholly in the public interest that the State Retirement System, which was established in 1921, be brought in line with present social security

Dr. Tolman expressed satisfac-tion that the Comptroller's con-ference plan is a permanent one Dutchess

Special to The LEADER

ence J. Hollister, Field Represen-tative of the State Association,

Durr, the Chapter President. Mr. Hollister met Harry A. Bray, Superintendent of the hospital; Lee W. Emigh, the Steward, and

many other officials. The Execu-tice Council of the Chapter met

Mr. Hollister in the evening. Other members of the Chapter

also discussed their problems with him. Results of the visit were

We extend our best wishes for

a speedy recovery to Margaret Oriss, co-chairman of our Sick

Committee, who is convalescing

from an emergency appendictomy. President Durr, Vice-president Clyde Perry and Secretary Albert

McClay, recently accompanied Mr. Hollister to a meeting of the

Dannemora Prison Chapter at

Miner and Mr. Durr attended the

Field Day of the Cornell College

Mr. Miner, John Arnet and Mr. urr were guests of the St.

The Chapter's soft ball team is

Marguerite and Harry Sweeney

are on a fishing trip in Canada.

Lawrence State Hospital Chap-ter's picnic at Ogdensburg re-cently.

now in the Lake Piacid-Ray Brook-Saranac Lake League. Our

managing.

and Ithaca Chapters at Ithaca

Mary and Henry Swan, William

very satisfactory.

recently visited Ray Brook. and Mrs. Hollister were taken through the hospital by Emmett

RAY BROOK, Sept. 3 - Laur-

and that there will thus be fre-quent opportunities to discuss problems and present suggestions looking toward a better Retirement System.

#### Moore Present

The added benefits to the 113,ees who are members of the State Retirement were discussed by 35 representa-tives of employees' groups and participating municipalities with Comptroller Moore, who is head of the Retirement System.

As another step in Comptroller Moore's continuing drive to "hu-manize" the retirement system, the meeting included a report by the Comptroller on the fiscal condition of the system.

#### Other Participants

Others participating in the meeting were Robert P. Aex, City Auditor, Rochester; W. Raymond Whitley, Comptroller, Rochester; Richard Hall, Onondaga County Employees' Association; Jacob Tick, Erie County Comptroiler; Peter Keresman, Secretary, Police Conference, Kingston; George McKeand, Westchester County Department of Finance; Alexander Lurkis, Legislative Chairman. Civil Service Forum, NYC; Raymond E. Diana, Secretary, Civil Service Forum, NYC; Cari J. Merklein, Onondaga County Auditor's Office; Frank A. Emden, State Pire Fighters' Association, Utica; Morgan Strong, Executive Secretary of the State Conference of Mayors; Joseph P. Bourke, Deputy City Auditor, Syracuse; Harry G. Warren, P.B.A. Police Conference, Rochester; C. F. Hicks, Nassau Co. Department of Public Works Employees' Associa-tion, Mineola; John Dilallo, tion, Mineola; John DiLallo, American Federation of State, County and Municipal Employees (AFL); Frank E. Driscoll, City Employees' Union 213, AFL, Schenectady; J. Howard DeGroff, American Federation of State, County and Municipal Employees (AFL), Council 44, Albany; Clarence Jackson, Syracuse State School, Syracuse (Department of Mental Hygiene); Eugene Smith, American Federation of State, County and Municipal Employees (AFL), Albany; Paul J. Miller, Dutchess County Treasurer

# American Federation of State,

RAY BROOK EMPLOYEES DISCUSS

THEIR PROBLEMS WITH HOLLISTER and Roy Perry recently attended the races at Saratoga.



FRANK C. MOORE

(County Officers' Association); Dorothy Allen, United Public Workers (CIO), NYC; E. W. Livingston, Onondaga County Penitentiary; B. E. Roosa, Onondaga County Welfare Department; Arthur G. Lyons, Onondaga County Employees' Association; Alyce Department; Bogert, State Federation Public Welfare Employees; Cora Lincoln, Onondaga County Home; Helen H. Valentine, Onondaga County Civil Service Employees' Association; Lester Gittelson, United Public Workers (Mental Hygiene); Harriet Robinson, Uni-

ted Public Workers. The conference was similar to others held in the last three years. Further meetings of the same group will be held each month with the ultimate aim the improvement of the Retirement Law, Comptroller Moore said.

McDONOUGH AND HOLT-HARRIS PAY A VISIT TO NAPANOCH

Special to The LEADER NAPANOCH, Sept. 3.—William McDonough, Executive Representative, and John Holt-Harris, Assistant Counsel to the Association of State Civil Service Employees, paid an unexpected visit to the

Institution for Male Defective De-linquents at Napanoch. They conferred with Major Thomas J. Hanlon, Superintend-

Mr. Paterno, Chairman of the Pension Committee, Uniformed Personnel, guided the visitors through the institution, explaining the various activities. Mr. Mc-Donough and Mr. Holt-Harris were well pleased with their tour.

After a conference with James Morrow, Chapter President, the visitors left, promising to return later for a get-together with the employees.

#### Hollister and Morrow Confer

During the visit to the Napanoch Chapter of the State Association, Laurence J. Hollister, Field Representative of the As-sociation, conferred with Chap-Martha Miller, Mary Toohey, ter President James Morrow and Annabelle Gauthier, Al Helak and Archie Lyon are now on vacations. liam Paterno. A full set of plans

were completed for a special chapter meeting on September 10 at which Mr. Hillister will be present and again confer with officers and members of the local chapter. Tentative plans were also made a joint meeting of Prison Chapters from Napanoch, Wood-bourne, Wallkill, Sing Sing and Coxsackie.

Foremost consideration in the discussions was given to 25-year retirement for Prison Guards, which, it is hoped, will receive favorable consideration in the Statewide survey of retirement ordered by Governor Dewey as well by the next Legislature.

#### **Veterans' Association** To Meet on Friday

Special to The LEADER

ALBANY, Sept. 3-The New York State Association on Veterans Affairs, headed by James J. Rafter of the NYC Welfare Department, will meet on Friday.

Among the guests will be Ed-

ward J. Neary, Director of the State Division of Veteran Affairs; Robert Lansdale, Commissioner of Social Welfare, and Erasmus Cor-ning, Mayor of Albany. All persons in veteran work are

invited to attend the meeting, which will be held at the Hotel Ten Eyck from 10 a. m. until 4.15 p. m.

Joseph Schechter, Counsel to enna, the State Civil Service Depart-Flora ment, will be among the speakers.

placed on the State payroll. BUFFALO, Sept. 3—Employees of hospitals in Mental Hygiene, present, their salaries are paid from the proceeds of the Com-munity Store, and are excluded from the benefits of the Feld-Hamilton Law. action by the administration on problems vexing the employees and, some say, lowering the mo-

Some recognition should be given to employees on ward who have the unofficial title of "second charge." This proposal was submitted to the Department once before but nothing was done about it. The duties performed by this group of employees warrants additional compensation.

Harry B. Schwartz is President of the Buffalo Hospital Chapter of the State Association.

#### STATE ELIGIBLES

R. ACCOUNT CLERK, DEPT. HEALTH, MT. MORRIS, TB HOSP., PROM.

Veteran 1 T. Pritchard, Mt. Morris. 92929 STENOGRAPHER, TOMPKINS COUNTY, OPEN-COMP. Non-veterans

Marg. Hoover, Ithaca...94651 Elizabeth Miller, Ithaca...91611 Madeline Graver, Ithaca...85486 Snyder, Ithaca......84119 B. Wetmiller, Ithaca.....81305

ASST. VILLAGE ENGINEER, WEST. CO., OPEN-COMP. 1 R. Chilcoat, Larchmont. 77500 GUARDIAN CLERK,

SURROGATE'S COURT, BRONX CO., PROM. Non-veterans David Kearney, NYC... 89465 Robt, Cunnion, NYC... 88432

3 Alfred Ericsson, NYC....84982 STENOGRAPHER, GOWANDA ST. HOMEOPATHIC HOSP., PROM.

Non-veterans Anita Gilray, Gowanda. 84626 T. Miller, Gowanda....80911 Eliz. Wolf, Perrysburg...78573

4 M. Herrington, Gowanda.78171 SR. FILE CLERK, NYC ABC BOARD, EXEC. DEPT., PROM. Non-veteran

1 Blanche Dalton, NYC ... 51097 PRIN. HEARING STENOG., LABOR RELATIONS BOARD,

PROM. Veteran 1 M. Sandell, Laurelton. . 92881

Non-veterans

2 Evelyn Lyman, NYC... 93194

3 J. Denike, NYC... 92783

4 H. Habracht, Bklyn... 90758 5 Sam. Resnick, Bklyn....90623 6 Lyell Grewer, NYC.....90031 7 F. MacQuire, Forest Hl... 87154

PRINCIPAL CLERK, NY OFFICE, TAX FINANCE, PROM.

Disabled Veteran 1 M. Greenwald, Bklyn...87748 Veteran 2 Geo. Frank, Bronx.....86394

Non-veterans Sam. Berman, Bronx... 89395 N. Chisholm, Bklyn... 87705 Edna Carlin, Bklyn... 87248

6 Kate Epstein, Bronx...86185

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#### UTICA CHAPTER HOLDS OUTING: MEMBERSHIP COMMITTEE NAMED

nual outing of the Utica State
Hospital Chapter of the Association of State Civil Service Employees was held at Beck's Grove. One hundred thirty-five employ-

ees were present. Laurence J. Hollister, Field Representative, acted as master of ceremonies and introduced Dr. Arthur W. Pense, Director of Utica State Hospital; Harold Upright of Ter Bush & Powell Insurance Company, and Margaret Fenk, President of the Chapter. The following were on the gen-

committee: Vincent Karwacki, John Kauth, Rose Mc-Kenna and Kathryn Szczesny. The entertainment committee members were Vera Heidmen, Edward Prendergast and Ruby Wrona. The picnic was prepared by Mr. and Mrs. Louis Beck Kathryn Jones and Flora Zane

had charge of gifts.

During the evening there was swimming, volley ball and horse-shoe pitching. Dancing was en-joyed by all and music was fur-nished by Michael Pendergrast and Walter Krever.

team plays once a week in Placid under lights. Members and friends are invited. It's free. We need rooters. Harley Webb is now Utica State Hospital Chapter has organized for an all-out mem-bership drive for the Association Mary and Maurice Bulris, Nina year beginning October 1. The

Special to The LEADER
UTICA, Sept. 3—The first an- | following Membership Committee
has been selected: Rose McKenna, Hutchings Hall, Staff House, Dix hurst; Fairfield; Ethel Randall, O.T. and Laboratory; John Kauth, Walcott and North Side; Vincent Karwacki, Engineers, Electricians Print Shop and Laundry; Edward Prendergast, Kitchens and Dining Rooms: George Cook, Carpenters, Mason, Mat Shop, Paint Shop, Shoe Shop, Clothing Department and Plumbers, and Watkin Ferry, Farm and Grounds, Storehouse and Garage,

The members of the Association expressed sympathy to the families of the late Mrs. Tabitha Roberts and Andrew Gerlach. Meetings will be resumed on

Monday, September 9.

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# The State **Employee**

By Frank L. Tolman

President, The Association of State Civil Service Employees and Member Employees' Merit Award Board

#### THE STATE AS EMPLOYER

GOVERNMENT is a very large employer of labor and professional men. During war everyone either directly or indirectly works for the government. During peace, government is the nation's largest industry. The tenth man has become the sixth man or seventh, that is, one in every six or seven men and women employed now works for you through government. Every family probably has some relative or acquaintance employed in the public service of county, village, city, State or nation. Every boy and gorl should be interested in the public service as a career offering great possibilities of useful service, but offering no hope of large financial reward. The interest of many veterans in public service is already evident.

Public business is a vast complex of various activities. New York State employs more than 50,000 people in its civil service. Some 1,600 or more different trades, professions and occupations are represented in the State service. No private business would attempt to employ so large and diverse a force without a carefully considered employment, wage and personnel policy and the wide use of experts in

#### ART OF HUMAN MANAGEENT

In every large service the problems of employee management are very important. The success or failure of a business depends even more upon the care and use of its human machines than upon the iron men or tools of production. So it is not at all strange to find that one of the great gains of the war has been the general adoption of personnel methods based on studies of human behavior,

The new art of human management is being studied by many cities and the more progressive States and nations, but it has not as yet been widely or wisely applied in government service.

The aim of a government personnel policy is to secure the maximum of ability in the State service and to secure from its civil service the maximum of performance with the minimum of lost effort and friction. Human nature gives the clues to the art of working together which is the essence of efficiency.

#### UNIFORMITY AND EQUALIT NEEDED

The Civil Service system of America is slowly following its lead of private business in the quest for efficient management and guidance of the staff of employees. Management in the past has been largely to the various State departments and offices, with the result that little overall planning or uniformity in policy or practice exists. Uniform rules and equal treatment of all employees is the greatest present need in the State service. Prompt consideration of grievances is of equal'importance.

The new management techniques based on essential qualities of human behavior cannot operate without full cooperation of employee organizations. To plan for employees has been found effective. To plan with employees and to carry plans through with real partnership and mutual understanding, requires both skill and understanding

#### TIME FOR REFORM IS NOW

Such a time as this, above all times, is the period when the State should undertake an exhaustive reform of its personnel methods and its plan of employment, compensation and staff management, in order to do its share in bringing about a post-war period of peace, plenty and personal liberty. This is a task that must be done cooperatively by the personnel people and the employees through their organizations.

### WANTAGH CHAPTER DANCES: MEMBERSHIP DRIVE ON WAY

land Interstate Parks Chapter of ers. the Association of State Civil Service Employees held their annual dance at Sunrise Rest in of George Siems, Chapter Presi-Wantaugh, L. I. About 200 mem-dent; J. J. Fisher, Julia (Betty) bers and friends attended. Danc-ing was enjoyed from 9 p. m. to The Chapter is mapping a n 2 a. m. to the music of Biel La

The employees of the Long Is- | of the Association, and Mrs. Powers, and Laurence J. Hollister, Field Representative of the Association.

The dance committee consisted

The Chapter is mapping a mem-La bership drive in the fall, with the Messrs. Siems and Hollister. It bership drive in the fall, with Messrs. Siems and Hollister. It is expected that Mr. Siems will announce his membership committee shortly.

Francis Reliber, George Hayes and Sol Laws are scheduled Knee; Delegates, Mildred Guffin, Sidered by the Extra Francis Kelliher, Joseph Kenny, Wivian Quarford and Harold F. Wornham.

The Chapter's mapping a memi-room and disease laboratory treasurer, George Hayes and Sol Laws are scheduled by the Extra Francis Kelliher, Joseph Kenny, Wivian Quarford and Harold F. Wornham.

The Board of Canvassers consisted by the Extra Francis Kelliher, Joseph Kenny, Wivian Quarford and Harold F. Wornham.

The Board of Canvassers consisted by the Extra Francis Kelliher, Joseph Kenny, Wivian Quarford and Harold F. Wornham. Core's orchestra. Among the guests were Charles R. Culyer, is expected that Mr. Siems will President of the NYC Chapter; announce his membership com-John Powers, 3rd vice-president mittee shortly.



CLIFFORD C. SHORO

#### **State Prepares** To Take Over USES on Nov. 15

Special to The LEADER

ALBANY, Sept. 3-About 2,000 State employees now in the Federal Employment Service will be protected as to their civil service and pension rights under existing State law when the Federalized employment service returns to State jurisdiction on November

Milton O. Loyson, Director of the State Unemployment Insurance Division, of which the State Employment Service is a unit, said today that about 2,200 em-ployees will be returned to State control. Of this number 700 were State employees before the service went under Federal jurisdiction by proclamation of the President in January, 1942.
About 1,400 of the employees

are new. They came into the service while it was operated under the Federal government. Twothirds of the total personnel are in NYC and the balance in up-State branch and field offices.

What Law Provides Legislation already enacted awaits the return on November 15 of USES employees to the State Employment service. Bills drafted the Association of State Civil Service Employees, with the co-operation of State officials, and which are now law, provide:

That all new employees (non-State) must take open-competitive examinations to qualify for their jobs, irrespective of how long they have been in service.

All employees who were pro-moted by the Federal government will have to take State promotion examinations, which will mean "stepping down" one or more grades for some workers.

All pension rights are preserved, but employees will have to pay the State Retirement System their back contributions, with the Federal government already agreeing to pay the State's share for each such employee.

Mr. Loysen believed that the return of the employment service will go into effect without much friction or disturbance to personnel or procedure.

#### Farmingdale to Get Frozen Foods Lab.

The Long Island Agricultural and Technical Institute is to benefit by two projects approved by the New York State Postwar Public Works Planning Commission, a frozen foods laboratory and a poultry instruction classroom and disease laboratory building. State Budget Director John E. Burton is Chairman of

### MERIT AWARD BOARD NAMED BY DEWEY; SHORO IS CHAIRMAN

### Dr. Tolman and Henry A. Cohen Are the Two Other Members

Special to The LEADER

ALBANY, Sept. 3 - Governor Dewey appointed Clifford C. Shoro, Director of Division of Ac-counts of the State Health Department, as Chairman of the New York Employees Merit Award Board. At the same time, the Governor appointed as members of the Board, Henry A. Cohen, Director, Bureau of Contracts and Accounts of the State Department of Public Works, and Dr. Frank L. Tolman, Director of Adult Education and Library Extension of the State Education Depart-

Dr. Tolman is President of the Association of State Civil Service Employees, having succeeded Mr. Shoro to that position.

Mr. Cohen also has been very active in the work of the State

Action Under New Law

The formation of the Board is the result of a law passed by the session of the State Legislature and signed by Governor Dewey which created the State Employees' Merit Award Board to establish plans for rewarding unusual and meritorious suggestions and accomplishments including, among other forms of recognition, certificates, medals or other insignia, cash awards and also in-creases in pay. This legislation was sponsored by the Association of State Civil Service Employees, and p It was introduced by Senator Sey-mour Halpern (R., Queens) and paign.

Assemblyman Wilson C. Van Duzer (R., Middletown)

Awards to employees were started by the Federal Government, particularly in the Wa: Department, and resulted in in-creased efficiency and financial savings through the contributions of employees. Many Federal agen-cies used the "idea box" plan in which employees dropped their suggestions into a box, and the ideas were judged by a joint committee of employees and officials.

#### ASSN. DRIVE FOR MEMBERS STEPPED UP

Special to The LEADER

ALBANY, sept. 3-The staff of the Association of State Civil Service Employees is getting ready for accelerating Operation Membership, the drive to increase the enrollment in the Association to new all-time high.

The drive gets going intensively on October 1. During the last two weeks in September, William F. McDonough, Executive Representative; Joseph L. Lochner, Executive Secretary, and Laurence J. Hollister, Field Representative, will travel throughout the State to contact each Chapter.

pamphlets, Letters, and personal solicitations will all be used to spur the sign-up cam-

### Taxation and Finance Chapter to Hold Election

ALBANY, Sept. 3—The election officers of the proposed Department of Taxation and Finance Albany Chapter of the Association of State Civil Service Employees will take place Tuesday, September 10. Ballots will be distributed to members of the Chapter to-morrow (Wednesday). Ballot boxes will be located in each bureau of the department under su-pervision of the Board of Canvassers selected by the Chapter. Voting will be by secret ballot. The Board of Canvassers will canvass the votes cast and announce the results at a meeting of the Chapter to be held in Hearing Room No. 2 of the State Office Building at 7:30 p. m. on September 10.

#### Board of Canvassers

The candidates are: President, Arvis Johnson and Aaron Winig; Vice-President, Joseph Feilly and and John Haggerty; Secretary, Alice Allen and Anne Schelde; Treasurer, George Hayes and Sol

sists of Claire Proventure and Frank Comparetta, Administra-tion; James Donnelly and Arthur Dugan, Corporation; Mary Hughes, Executive; Betty Larkin and Anne Carey, Files; Bertha Kelly and Frank Straub, Income (Audit Room); John Hennessy and Hazel Phillips, Income (Collection); Margaret Carey, Income (Com-puting); Frances Hydnes, Income (Stenographic); Emmo Burdase, Law; C. Roy Wagner, Local Assessments; Gerald Ryan, Miscellaneous Tax; Junie Price, Research and Statistics; Lloyd Macder, Traffic Commission; Thomas Feily, Transfer Tax; William McGraw, Division of Treasury; and Mary Warhurst and Harold Farreli, Income Miscellaneous.

A proposed Constitution and By-Laws of the Chapter was ap-proved by members at a meeting and have been submitted to Janet Mactarlane, Secretary of the State Association for presentation to the Association's Executive Committee. The Constitution and By-Laws are scheduled to be con-sidered by the Executive Committee of the State Assocation at its next meeting, on Thursday, and if approved a charter will be

### Social Workers Attend Training Course at Cornell



On the Cornell University compus at Ithaca are social workers from all parts of the State, gathered for a two weeks' course at the Institute for Public Welfare Training,

### State Troopers Voice Grievances on Hours, Transfers and Reprisals

STATE NEWS

ALBANY, Sept. 3 - Grievances of State Troopers have been canvassed by reporters for The LEADers, with the result that com-plaints against hours, transfers, demotions (listed as voluntary, but in effect forced), and promotions predominate,

Interviews with Troopers all over the State resulted in certain common complaints which The LEADER has summarized. The

summary follows:

1. Working Conditions. More work has been added throughout the years and nothing done to better the working conditions for the Troopers who are still working under 1917 conditions. The Troopers are the only Division of Troopers are the only Division of State government who still are on duty for 24 hours a day with little regard shown those men with families. The heads of the Division have put thumbs down on all bills presented to better the lot of the Trooper, causing him to lose faith in these heads. 2. Transfers. Many a good

2. Transfers. Many a good Trooper has been forced to quit his job because some higher up has taken a dislike to him, causing him to be transferred without good reason and without regard for the welfare of the Trooper's family. If moved far enough away, this puts the well-known economic squeeze on him by adding costs of travel, etc., so that he must

find occupation. Unless a Trooper is one of the "select few" he is subject to transfer anywhere in the State, making it impossible for him to plan any kind of life for himself and his family. He cannot be assured of

dren to be good citizens. Observance of the Golden Rule would do much to make the Troopers'

lot a happier one.

3. Forced Demotions. Elimination of a well-organized Troop by reduction in force, causing not only demoralizing transfers, but causing many men to take demotions after working many years to obtain promotions, in order that they might stay near their families. Labor should be permitted to organize without interfer-ence or reprisal that flouts betterment of conditions, regard for the Troopers or the general welfare of the Division

4. Promotion. Many Troopers 4. Premotion. Many Troopers work hard for years without recognition. Instead they see a member of the "select few" pass them and become their bosses. Why not put the Division directly under Civil Service, thus doing away with favoritism in promotions and its so doing aroundte efficiency and in so doing promote efficiency and raise morale? This would also pre-vent the Division from being controlled by one man, making it possible for the best man to win. Some of the Troopers who were

on lists for promotions on their departure into the armed forces found on their return that the last promotion lists had been cancelled out, thus doing away with any chance they might have of promotion. Men who were beneath them in rank on their departure for the armed forces were their bosses on their return. Some of these Trooper veterans were subjected to the use of transfer far from their families, besides losing their promotions for the privilege of serving their country. Section 246 of Military Law is found to offer no protection against this being able to make a home for his offer no p family and bringing up his chil-in practice.

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### Progress Report On State Exams

ALBANY, Sept. 3—The State Civil Service Department issued the following report of progress

in examinations: OPEN-COMPETITIVE

Associate State Publicity Editor. Commerce Department: 21 candidates, held February 2, 1946. Rating of the written examination is completed. Clerical work is completed. Interviews to be held

Publicity Production Manager, Commerce Department: 14 can-didates, held February 2, 1946. Rating of the written examination is completed. Clerical work is completed. Interviews to be held

Associate Education Institution Engineer: Department of Education, Albany: 13 candidates held April 27, 1946. Rating of the written examination is completed. Training and experience to be

Chief, Bureau of Curriculum Development, Department of Education: 11 candidates, held April Rating of the written examination is completed. Interviews scheduled for last week in

Head Account Clerk, State Teachers College at Albany. 74 candidates, held April 27, 1946. Rating of the written examination is completed. Rating of training and experience to be rated. Health Investigator (Venereal

Disease), Department of Health: 104 candidates, held April 27, 1946. Examination and training and experience has been completed, pending establishing of veterans claim for preference.

Junior Architectural Draftsman,

Department of Public Works. candidates, held April 27, 1946. Examination has been completed, pending establishment of disabled veteran's claim for preference.

Junior Tax Examiner, Depart-ment of Taxation and Finance: 717 candidates, held April 27, 1946. Rating of Part I is com-pleted. Rating of Part II is in progress

Parole Officer, Executive Department: 357 candidates, held April 27, 1946. Rating of the Rating of the written examination is in progress.

Principal Printing Clerk, De-partment of Labor, Workmen's Compensation Board, New York 33 candidates, held April 27, 1946. Examination is completed, pending establishment of disabled veteran's claim for pref-

Senior Housing Control Architect, Executive Department, Divi-sion of Housing: 8 candidates, held April 27, 1946. Rating of the

written examination is in prog-, ments

Senior Inspector of Penal Institutions, Department of Correction: 29 candidates, held April 27, 1946. Rating of the written examination

is in progress.
Asst. Unemployment Insurance
Claims Examiner, D.P.U.I.: 642
candidates, held July 27. Ruting

Asst. Dist. Health Officer. Department of Health: 6 candidates, held July 27, 1946. Rating not yet started.

Senior Personnel Technician (Police). Department of Civil 17 candidates, held April Department 27, 1946. Rating of the written examination is completed. Training and experience to be rated.

Senior State Publicity Agent, Department of Commerce: 22 candidates, held April 27, 1946. Rating of the written examination is completed. Clerical work is in

State Publicity Agent, Department of Commerce: 41 candidates, held April 27, 1946. Rating of the written examination is completed. Clerical work is in progress

Tax Examiner, Department of Taxation and Finance: 575 candidates, held April 27, 1946. Rating of Part I is completed. Rating

of Part II is in progress.

Estate Tax Examiner, Department of Taxation and Finance: 45 candidates, held May 25, 1946. Rating of the written examination is in progress.
Office Machine Operator (Cal-

culating-Key Set), State and County Departments: 12 candi-dates, held June 8, 1946. Rating of the practical test is completed. Pending establishment of veterans claim for preference.
Account Clerk, State Depart

ments and Institutions: 2,421 candidates, held June 29th, 1946. Tentative rating scale prepared. Awaiting determination of apappeals.

Clerk, State Departments and Clerk, State Departments and Institutions: 10,318 candidates, held June 29, 1946. Tentative rating scale prepared. Awa'ting determination of appeals.

File Clerk, State Departments and Institutions: 3,708 candidates, held June 29, 1946. Tentadiates, held June 29, 1946. Tentadiates, held June 29, 1946. Await.

tive rating scale prepared. Awaiting determination of appeals.

Statistics Clark, State Departments and Institutions: 1,842 candidates, held June 29, 1946. Tentative rating scale prepared. Awaiting determination of appeals.

Stenographer, State Depart-

candidates: held June 29, 1946. Tentative rating scale prepared. Awaiting determination of appeals.

Typist, State Departments and Institutions: 3,735 candidates, held June 29, 1946. Tentative rat-ing scale prepared. Awaiting determination of appeals.

PROMOTION

Associate Civil Engineer (Field), Department of Public Works: 81 candidates, held April 27, 1946. Rating of the written examina-tion has not been started.

Associate Insurance Examiner (Life). Department of Insurance; 9 candidates, held April 27, 1946. Rating of the written examination is completed. Rating of training and experience completed. Clerical work is in progress.

Senior Engineering Aid. De-partment of Public Works: 69 candidates, held April 27, 1946. Rating of the written examination

is in progress.

Senior Examiner of Municipal Affairs, Department of Audit and Control: 62 candidates, held April 27, 1946. Rating of the written examination is completed. Train-ing and experience to be rated.

Junior Civil Engineer (Design), Department of Public Works 18 candidates, held May 18, 1946. Rating schedule completed. Writexamination is completed. Training and experience being rated.

Associate Insurance Examiner (Casualty), Insurance Department: 10 candidates, held May 25, 1946. Rating of the written

examination is in progress.

Junior Civil Engineer (Field).

Department of Public Works: 273 candidates, held May 25, 1946. Rating of the written examina-tion is in progress.

Junior Civil Engineer (Field), Department of Public Works: 41 candidates, held May 25, 1946. Rating of the written examination is in progress.

Principal Account Clerk, De-partment of Audit and Control Retirement System: 19 candidates, held May 25, 1946. Rating of the written examination is in

progress. Senior Account Clerk, Department of Audit and Control, Re-tirement System: 42 candidates, held May 25, 1946. Rating of written examination is in progress.

Senior Civil Engineer (Field), Department of Public Works: 121 candidates, held May 25, 1946. (Continued on Page 5)

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## Summer Schedule Extention Asked n the Basis of Full Fiscal Year

ALBANY, Sept. 3—The work' sion, on last Thursday, August 29. week of five days, plus a skeleton force, whereby many State emforce, whereby many State em-ployees make up a nalf day by extra hours, thus not reducing the total number of hours worked in a week, was requested by Dr. force on Saturday, the same total Frank L. Tolman, President of the number of hours per week as pre-Association of State Civil Service viously worked on a five-and-a-Employees, in a letter sent to half day schedule have been J. Edward Conway, President of worked on a five-day, plus skele- tember 28, but it may be that in

the State Civil Service Commis-

State government have been operating during the summer on a

I strongly recommend that it be continued throughout the year. We had hoped that it would be possible to include this in your general Rules and to discuss it prior to this time.

"We assume that the skeleton schedule will continue until Sep-

departments it will expire "There is general commendation with the end of August, unless for the present skeleton schedule. your Commission acts.

urge on your Commission that it take action to extend the Summer five-day schedule thru the coming year. May I heard from you at your earliest convenience?"

Efforts of the State Association during the previous month to obtain the continuation for the year were recalled by State employees

cordance with the requirements of the Civil Service Law, so that the ideal of a permanent job for

every G. I. trainee can hardly be

met. Accordingly, the Commission

trainee will have to compete on an equal basis with others in ex-aminations for competitive class

positions, although his satisfac-

tory completion of a training

course will receive the considera-

tion of the Commission when

passing upon his qualifications for

such competitive examinations or for any non-competitive appoint-

ments for which the trainee may

be nominated Secondly, the State cannot be considered as guaranteeing every

trainee a permanent State posi-

tion upon the completion of his training program, although he

may be able to receive temperary

appointments to vacancies for which no eligible lists are in exist-

ence, presumably pending the establishment of appropriate lists. Promotion Rights Protected

Thirdly, to the extent that each occupational group in the State

service has a promotional series of

positions, the present State em-ployees in such group are, in

training for promotion. Accordingly, the State's veteran's on-the-

job training program would seem

to be limited to the entrance grade

positions of each such occupation-

tion of an on-the-job training program for GIs calls for the sub-

mission of the proposed program

to the State Civil Service Depart-

ment in the first instance. After review by such department and by

the Division of the Budget, the program will be submitted to the

Division of Veterans' Affairs for

endorsement and to the Labor Department for approval.

proval of the Labor Department,

such department will then trans-

mit copies of such approval to the

originating department, the Civil Service Department, the Division

of the Budget, the Division of Vet-

erans' Affairs and the United States Veterans Administration.

If the program receives the ap-

The procedure for the installa-

al grouping.

engaged in on-the-job

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#### WHAT EVERY STATE EMPLOYEE SHOULD KNOW

By THEODORE BECKER

#### How G.I. On-the-Job Training Programs Can Be Inaugurated

RECENTLY, the newspapers State appointing officers last have been carrying accounts of June in a memorandum issued by the manner in which the G. I. the State Civil Service Commison-the-job training program has been operating in private indus-This training program is not, however, confined to non-public jobs. In fact, the State Civil Service Rules have, for several months, contined a provision authorizing temporary appoint-ments for the G. I. trainees, provided the program under which they are to work has obtained the approval of the appropriate State officials.

The mechanics of obtaining approval for a training program and the circumstances under which the trainees may obtain temporary and possible permanent State employment are set forth in a of instructions given to all

sion. This memorandum was designed to standardize the de-partmental programs throughout the State service.

Standards to Be Met

The general requirements which should be met by a job training program under which a veteran may obtain Federal subsistence are five in number:

1. The program should relate to jobs which can be directly su-pervised by regular State employ-

2. The titles of the training positions must indicate their na-ture. Examples given are "Junior Draftsman-Trainee," "Junior En-gineering Aid-Trainee," "Bakergineering Aid-Trainee,"

during his training period should be based on the minimum salary of the job for which he is being trained, but in such lesser amount as reflects what the trainee actually contributes to the job during his apprenticeship.
4. Provision should be made for

3. The salary paid the trainee

periodic increases in the trainee's salary to compensate him for increased contribution to the job during his training period.

5. A job for which the training is given should be available for the trainee who successfully completes his course.
Civil Service Limitations

In connection with the last re-quirement, the Civil Service Commission carefully points out that permanent appointments to State jobs can be obtained only in ac-

July 27, 1946. Rating of the written examination is in progress.

Municipal Research Assistant, Div. of Municipal Affairs, Audit and Control: 7 candidates, held July 27, 1946. Rating of the written examinatioon is in progress,

Principal Clerk, Bureau of Accounts, Audit and Control: θ candidates, held July 27, 1946. Rating not yet started.

Principal Stenographer, Executive Department, Division of Pa-role, Albany District: 6 candi-dates, held July 27, 1946. Rating of the written examination is in progress.

Principal Stenographer, Executive Dept., Division of Standards & Purchase; 6 candidates, held July 27, 1946. Rating of the written examination is in progress.

Sr. Business Consultant, Dept. of Commerce: 8 candidates, held July 27, 1946. Rating of written examination is in progress.

Sr. Civil Engineer (Design), Dept. of Public Works: 22 can-didates, held July 27, 1946. Rat-ing of written examination has

not yet been started. Sr. Clerk, Dept. of Agriculture & Markets: 27 candidates, held July 27, 1946. Rating not yet started

Sr. Clerk, Executive Dept. Div. of Standards and Purchase: candidates, held July 27, 1946. Rating not yet started. Sr. Clerk, Dept. of Social Wel-

fare, Albany Office, 26 candidates, held July 27, 1946. Rating not yet started. Sr. Comp. Claims Examiner,

ten examination is in progress

July 27, 1946. Rating of the written examination is in progress. Sr. File Clerk, Audit & Control,

Bur. of Office Audits: 50 candidates, held July 27, 1946. Rating not yet started.

Sr. Municipal Research Asst., Audit & Control; 3 candidates, held July 27, 1946. Written ex-amination is completed. Clerical work to be done.

Sr. Typist, Department of State, Albany Office: 15 candidates, held July 27, 1946. Written examination is completed. Clerical work

is in progress.

Stationary Engineer, Dept. of Mental Hygiene (Institutions): 126 candidates, held July 27, 1946. Written examination being rated.

Asst. Unemployment Insurance Claims Examiner, DPUI: 491 candidates, held July 27, 1946. Rating not yet started.

Sr. Unemployment Insurance Claims Examiner, DPUL 260 candidates, held July 27, 1946. Rating not yet started.

### Progress Report on State Exams

(Continued from Page 4) Rating of the written examination has not been started.

Title Attorney, Department of Law, Albany: 18 candidates, held May-25, 1946. Rating of the writexamination is completed. Training and experience to be

Assistant Civil Engineer (Field), Department of Public Works: candidates, held June 8, 1946. Rating of the written examination has not been started.

Senior Draftsman, Department of Public Works: 11 candidatees, held June 8, 1946. Rating of the written examination is completed. Clerical work to be done. Training and experience to be checked

Assistant Civil Engineer (Design), Department of Public Works: 42 candidates, held June 15, 1946. Rating of written examination and of training and experience is completed.

Assistant Civil Engineer (Design), Department of Public Works; 13 candidates, held June 15. 1946. Rating of written ex-amination and of training and experience is completed. Clerical work is in progress.

(Fingerprinting). partment of Correction: 9 candidates, held June 15, 1946. Examination is completed. Pending establishment of veteran's claim for preference.

Senior Clerk, Department of Labor, Albany Office: 20 candidates, held June 15, 1946. Rating of the written examination and of training and experience is com-

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pleted. Clerical work to be done. Senior Parole Officer, Executive Department. Division of Parole: 13 candidates, held June 15, 1946. Examination is completed. Pendestablishment of veteran's claims for preference.

Senior Typist (Accounts), Department of Public Works: candidates, held June 15, 1946. Rating of the written examina-tion is completed. Training and experience to be rated.

Staff Attendant, Department of Mental Hygiene, approximately 1,400 candidates, held June 22, 1946. Rating scale being pre-

Associate Civil Engineer (Design), Department of Public Works: 12 candidates, held July Public 13, 1946. Rating of the written examination is in progress.

Junior Insurance Qualifications Examiner, Insurance Department, Albany: 11 candidates, held July 13, 1946. Rating of the written examination is in progress.

Supervising Industrial Investigator, Department of Labor: 10 candidates, held July 13, 1946. Rating of the written examination is in progress.

Associate Comp. Claims Examiner. The State Insurance Fund: 16 candidates, held July 27, 1946. Rating of the written examination is in progress.

Clerk, Grade 4, Office of Co. Clerk, Kings County: 22 candidates, held July 27, 1946. Rating of the written examination is in progress.

Clerk, Grade 5, Kings County The State Insurance Fund, New Clerk's Office: 11 candidates, held York Office: 31 candidates, held July 27, 1946. Rating of the writexamination is in progress.

Clerk, Grade 6, Kings County Clerk's Office: 8 candidates, held July 27, 1946. Rating of the state Offices: 15 candidates, held written examination is in prog-

Clerk, Grade 7, Kings County Clerk's Office: 11 candidates, held

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#### A THOUGHT FOR THE WEEK

DON'T pity any man who does hard work worth doing. I admire him. I pity the creature who doesn't work, at whichever end of the social scale he may regard himself as being.—Theodore Roosevelt.



# Civil Service EADER

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TUESDAY, SEPTEMBER 3, 1946

### **NYC Civil Service** Administration Improves

THE Municipal Civil Service Commission, under its new leadership, shows encouraging signs of giving NYC a much better administration of the recruitment program than it has known in four years. Something new has been added, a real appreciation of what is important, and a determination to fill the primary recruitment needs of the city despite all difficulties, and these are many. Action is to replace excuses.

The process of establishing much-needed definite policies was begun with a resolution giving first call to special military examinations, second place to promotion tests and third attention to open-competitive titles. The multiplicity of special military examinations required some such action, to avoid having the whole examination program bog down because of the heavy demands of one class of tests. The aimlessness that produced previous bottlenecks now appears to be at an end.

However, no rule is worth more than its value, and exceptions required in the public interest must be made. Two examinations for which application periods have just been announced are not special military ones, and thus the Commission shows it recognizes when service must be rendered, come heaven or low tide.

Number of Provisionals Must Be Reduced

Another examination will put the Commission itself to a test. That one is the open-competitive examination for Health Inspector, Grade 3, Health Department.

That this, too, should be an exception to the resolution setting up the sequence of classes of tests is obvious. The Health Inspectors are the ones who discover the filthy conditions of restaurants and food warehouses, among other duties, and constitute the staff that has been Health Commissioner Israel Weinstein's right arm in his food clean-up campaign that to date represents the highest achievement of the O'Dwyer administration. The newspapers, magazines, and radio purveyors of intelligence or its equivalent, have been letting the world know in dramatic tones of these deeds so well done in the public service.

The responsible nature of the Inspectors' jobs, and the temptations with which the employees must be beset, require that the incumbents have permanent status, which only a competitive examination can confer in that title. Besides, the necessity of using provisionals-employees who passed no such examination-must be extinguished soon as a safeguard against the inroads that vast hiring of provisionals make on the merit system. The thousands and thousands of provisionals in the city service are growing daily more numerous, and it is the Commission's duty promptly to reverse the trend.

### Special Session Sole Way To Prompt Pay Incres

THE EFFECT of the new OPA control on the cost of living will be of paramount importance to public employees. Increases in the prices of some commodities, such as meat, have already been approved.

One cause of the black market in meat, under the original OPA, was the inability of the subsidies to support the low ceiling prices in the face of meat scarcity and the wresting of control of the supply by the black market, away from legitimate packers. The black market became larger than the white market and thus meat control proved as unsuccessful as residential rent control proved suc-

The advance in the cost of living index has already more than eaten up the maximum bonus, 30 per cent since 1943, granted to the lowest-bracket State employees.

Even present conditions, and most certainly any further substantial increase in prices, warrant a special session of the Legislature to grant pay relief to State and other employees.

The Legislature is not due to convene until January The legislative temptation might be to have any action taken during the regular session effective April 1, 1947, when the new budget becomes operative. Any such delay would impose an intolerable hardship on the employees. Meanwhile the hour is critical and the situation desperate. | recently .- B. K. J.

### Merit Man

Head of U.S. Civil Service And a Senator's Dad



HARRY B. MITCHELL

The career of Harry B: Mitchell, who heads the U. S. Civil Service Commission, is not only the Horatio Alger story about a poor boy who became a success, but of a poor boy who came from another

He came to this country toward the end of the last century when nine years old. His parents were Scots when settled in the midwest.

His early childhood was spent in Minnesota. Here he got his schooling. He never got beyond high school. Immediately begin graduated he went to work in the print shop of a newspaper Ferfus Falls, Minn. He rose become foreman of the plant and composing room.

#### Young Man Went West

Horace Greeley's advice to young men was taken soon thereafter by Mr. Mitchell and he went West to Great Falls, Mont. There he served in the print shops of both The Leader and The Tribune, the dailies of the town. He became managing editor of The Tribune and later part owner of The

#### Three Times a Mayor

His first public service was also given in Great Falls where he was elected to the mayoralty for three successive terms.

In 1933, soon after President Roosevelt was inaugurated, he decided he needed a new man in the post of Civil Service Commission chairman. He chose Mr. Mitchell, who has served there ever since.

Mr. Mitchell looks with pride on his thirteen years as head of the commission

"I've served in that job longer than any other man," he says with

And he has also served with the Democratic administration longer than any other policy-making official in office today.

#### Of What He's Proud

It was during his administration that such important legisla-tion as the Hatch act was initiated and the salaries of civil servants went goes beyond all previous

But, he doesn't think Government salaries are high enough yet Government wants to enter the Federal Service for the executive type of job.

Grand and Grandest Moments Mr. Mitchell is very happy about his having taken the posi-

tion he now holds. "It has been very, very interestis his comment.

His proudest moment as Commissioner?

"That was in 1938 when my plan to include Postmasters in the civil service was accepted. I don't want to take any credit away from Congress, but it was my idea and I had the backing of Presi-

dent Roosevelt on it."

His proudest all-time moment was the day his son, Hugh B Mitchell, was named Senator from the State of Washington Senator was in January, 1945. Senator is up for re-election. His father won't admit it, but is more than slightly interested in the

outcome of the race.

Mr. and Mrs. Mitchell live in suburban Chevy Chase, Md. They have three children and nine grand children. One granddaughter, aged twenty-one, was married

### 35,000 NYC Employees Missing Opportunity For More Liberal Pension

By Ralph L. Van Name

Secretary, New York City Employees' Retirement System

OF 35,000 MEMBERS of the New York City Employees' Retirement System who are not covered by the liberal age 55, 30-year, halfpay benefit, fewer than 1,700 have filed, or have requested cost figures to date. Only 100 declined benefit after getting cost figures.

Time marches on! October will be too late to file. Until the first deduction is made at the new rate, members may withdraw their elections, but they may not file after Monday, September 30, and they may not expect quick service if they wait until the last week to file.

For applicants generally, election of age 55, while it will require more contributions per year, will result in three to five fewer years of contribution and three to five more years of benefit.

Many members over 55 and over 60 years of age may find an advantage of electing the 55 basis, with its greater annual pension increment of 1/120th of final compensation. For example, a Laborer, age 58, with 30 years of service, may add 10 per cent to his account, retire in 30 days, draw half pay three years sooner and contribute three years less.

#### CAN DISCONTINUE CONTRIBUTIONS

Likewise a Clerk, age 60, with 30 years of service, may add 1/6 to his or her account, retire in 30 days, draw half pay five years sooner and contribute for five years less. A member over 55 who completes 30 years of service with contributions on the age 55, 30year, half-pay basis, if he does not retire, may elect to discontinue contributions. Whether or not he so elects, the City will continue to add its 1/120th pension for each future year.

To elect the right to retire at age 55 with increased service fraction, obtain and file Form 74.

#### SLIGHT COST TO NEWCOMERS

To members who have just entered city-service, the extra cost is slight. For example, at entrance age 25, a male Clerk, instead of paying 4.30 per cent of salary for the age 60, 35-year, half-pay benefit, would pay 6.45 per cent of salary for the age 55, 30-year, half-pay benefit, could pay it for five fewer years, and would be in position to draw half pay for five more years. For entrance age 40, corresponding rates are 5.45 per cent and 8.05 per cent. An employee who has contributed at the lower rate for years and now elects age 55, would have to make up his arrears for past years by the time he reaches age 55. Where such a rate increases the total contribution beyond 15 per cent of salary, 15 per cent may be elected, spread over a period extending beyond age 55, with the balance due in a lump sum if the member retires before completing the install-To members who have just entered city-service, the extra cost in a lump sum if the member retires before completing the installment series of payments.

There is not sufficient staff at Retirement System headquarters to work out your own particular problem "while you wait." If you are interested, file your application for benefit now. October 1 will

be too late. Therefore, FILE NOW.

### Table of Benefits Gained By Extra Annuity Plan

In line with the argument made by H. J. Bernard last week, issue of August 27, in his column, Look ing Inside, that Federal employe should make voluntary deposi to Increase their retirement allow ance, the benefit table is published this week. This table conside what annual payment he will r ceive on (a) a lump sum depos and (b) uniform annual deposit Multiply the answers by the nun ber of dollars paid in.

The Civil Service Retireme Act provides that a Federal en ployee may make voluntary d posits to the Retirement Fund multiples of \$25, up to 10 per cer of the total basic salary paymen received since August 1, 192 which amount, together with it terest thereon at 3 per cent p annum compounded as of June of each year, shall, at the date purchase an additional annuity.

Below are tables that will e able an employee to determine t approximate additional annu payment that he will receive retirement for any deposit series of deposits that he may wi to make.

Amount with interest at 3 p cent of (a) a single deposit of and (b) an annual deposit of at the end of indicated number

	Years	of \$1	of \$1
k-		\$1.03000	\$1.0300
es	1 2	1.06090	2.0909
ts	3	1.09273	3.1836
N-	4	1.12551	4,3091
90014	5	1.15927	5.4684
ed	6	1.19405	6.6625
T5	7	1.22987	7.8923
6-	8	1.26677	9.1591
sit	9	1.30477	10.4639
ts.	10	1.34392	11.8078
2000111	11	1.38423	13.1920
n-	12	1.42576	14.6178
	13	1.46853	16.0863
nt	14	1.51259	17.5989
n-	15	1.55797	(19.1569)
250.41	16	1.60471	20.7616
e-	17	1.65285	22.4144
in	18	1.70243	24.1169
nt	19	1.75351	25.8704
its	20	1.80611	27.6765
0.000	21	1.86029	29.5368
20,	22	1.91610	31.4529
n-	23	1.97359	33.4265
er	24	2.03279	35.4593
30	25	2.09378	37.5530
of	26	2.15659	39.7096
to	27	2.22129	41.9309
0	28	2.28793	44.2189
n-	29	2.35657	46.5754
he	30	100000000000000000000000000000000000000	49.0027
ial	31	2.50008	51.5028
on	32	2.57508	54.0778
or	33	2.65234	56.7302
ish	34	2.73191	59,4621
	35	2.81386	62.2759
er	36	2.89828	65.1742
\$1		2.98523	68.1594
\$1		3.07478	71.2342
of		3.16703	74.4013
	40	3.26204	77.6633

Deposit

#### Golding Tops Legion Civil Service Group

Jerome J. Golding, Past Com-mander of Col. Francis Vigo Post, American Legion, and a Charter Member of the Father Duffy Chapter, has been selected as Legion Chairman of Civil Service for New York State. The appoint-ment was announced today by State Commander Earl C. Hitchcock

Mr. Golding at the Legion State Convention early last month was influential in obtaining the passage of resolutions on givil service.

#### City College Offers 2 Courses for Firemen

City College has announced two courses in hydraulics for members of the NYC Fire Department. The basic course is "Hydraulics for Firemen," the advanced course "Problems in Fire Hydraulics."

Interested Firemen should appear in person on September 10, 11 and 12 or 16 and 17 at the Main Bullding, City College, Con-Avenue and 139th Street, Registration hours are 7 to 9 p.m.

#### **REGULATION ON RESIDENCE** PROOF EASED IN U. S. EXAMS

WASHINGTON, Sept. 3 - The U. S. Civil Service Commission announced a general amendment to the postwar probational examination announcements issued by the central office on or before July 29, 1946. The announcement fol-

Examination announcements for probational appointment issued by the Central Office of the U.S. Civil Service Commission on or before July 29, 1946, are hereby amended to incorporate the provisions listed below.

I. To allow citizens of the Republic of the Philippines to compete in civil service examinations. As amended, the Citizenship paragraph reads as follows:

'Applicants must be citizens of or owe allegiance to the United States, or must be citizens of the Republic of the Philippines.

II. To provide (a) that the required year of residence need not precede the date of receipt of application, but may precede the date of submission of proof of residence; (b) that proof of resi-dence may be submitted as of any date during the existence of the original announcements.

register resulting from the examination.

As amended, the Apportionment paragraph in announcements 1, 4, 5, 6, 7, 8, 9, 10, 12 and 13 reads as

"Appointments (other than temporary) to positions in the apportioned service in Washington, D. C., are required by law to be apportioned among the States, Territories, and the District of Columbia upon the basis of population. Applicants now in the Commission, 641 Washington apportioned service under pro-Street Manhattan and should be bational or permanent civil service appointments need not again prove residence. Other applicants for positions in the apportioned service must prove that they have had legal or voting residence in the State or Territory claimed for at least one year preceding the submission of the proof. Such ap-plicants will not be eligible for the apportioned service unless such proof is submitted, and their names will, if they are otherwise eligible, be suspended from the apportioned register until such proof is received. Proof may not be accepted after the eligible register has expired."

For further information, see the

#### APPOINTMENTS BY DEWEY

ALBANY, Sept. 3 - Governor Dewey reappointed Lewis L. Smith, of Smithtown, and James year reappointments),

H. Murray, of West New Brighton as members of the Board of Visitors of the New York State Maritime Academy (full three-

#### Nan Cuming Named PBA Calls Meeting To Nurses' Guild Post Of Police Eligibles

The Registered Nurses Guild No. 1043 of the American Federa-tion of State, County and Muni-cipal Employees, AFL, announces the addition to its staff of Miss Nan T. Cuming, R.N., as Field Representative to handle its increasing organizational activities.

Miss Cuming was Secretary and Chairman of the Private Duty Section of District No. 13 of the New York State Nurses Associa-tion, Vice-president of District No. 13, and Chairman of the Private Duty Section, N.Y.S.N.A. She is a Director of the Alumnae Association of the Mt. Sinai Hospital School of Nurses.

Eligibles on the NYC Patrolman list received invitations from the Patrolmen's Benevolent Association to attend a meeting at Washington Irving High School, tomorrow evening (Wednesday) at

7 p. m.

Two weeks ago, the Pension
Forum of the Police Department, held a mass meeting of Patrolman eligibles and detailed the pension costs, rights and benefits.

The executive secretary of the Pension Forum, Patrolman Peter Schneider, said of the PBA invitation:

We're glad to note that the PBA is waking up. They're only two weeks behind us now."

#### Health Dept. Notices Keep Workers Posted

To let employees know what's happening to them, the NYC Health Department is utilizing a new form "Notice of Personnel Action." Prepared by Personnel Officer William Brody, the form will keep employees posted on all changes in status, such as appointment, promotion, salary increase, change of title, transfer, leaves,

#### Cars Wanted!

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At present many NYC workers undergo changes in status without learning about it for a consider-

In addition to keeping the employees informed, the new blank replaces a score of different forms and form letters which were formerly used in the Health Department.

#### NEW CAR

WE PAINT YOUR CAR TO Look Like New 5 day service

\$45.00 Farley Sales Co. 4110 3rd Ave., Bklyn, Call ST 8-3376

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856 UTICA AVENUE Mr. Church Ave. Bklyn. PR 2-1440

-ENdicott 2-2564. **Learn to Drive** 

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LEARN to DRIVE TRAFFIC You gain confidence quickly with our expert USE 1946 SAFETY CONTROL CARS. MODEL AUTO SCHOOLS 145 W. 74 St. (6-7 Aves) CH 2-0063 229 E. 14 St. (2-3 Aves.) GR 7-8219 302 Amsterdam Ave. 74 St. EN 2-6922

Save Your Bonds Until Maturity

#### Railway Mail Clerk **Exam Is Still Open** To Disabled Veterans

Disabled veterans may apply for the Federal examination for Railway Mail Clerk. Only disabled -10 point preference-veterans may apply at present, but it is intended to open the examination to the general public in the near future.

Application forms may be obtained at the U. S. Civil Service Street, Manhattan, and should be filled out and sent to the Commission in Washington.

Complete details of the reopening of this examination appeared in last week's LEADER issue of August 27.

#### **Booklet Simplifies** Law on G.I. Home

What is believed to be the most simplified explanation of a veteran's privilege to purchase a home under the GI Bill of Rights is now available without cost at the North Side Savings Bank, 3230 Third Avenue, The Bronx.

The brochure, titled "Kilroy ays . . ." was prepared under the supervision of Fred Berry, President of the bank and known as the dean of Bronx bankers.

Kilroy, a semi-mythical character, outlines the procedure for veterans in obtaining a home loan under the GI Bill of Rights.

The pamphlet is for all homeseeking veterans who wish to avoid struggling with legal ter-

#### Xavier Labor School To Begin 12th Year

The Xavier Labor School at 30 West 16th Street, Manhattan, will open for its twelfth successive year on Monday, September 23. The Rev. Philip A. Carey, S.J., the school's director, said that the Workers' School, consisting of '20 courses in various phases of labor and discussions in public speaking and conduct of meetings, will

be held on Wednesday evenings.

This year, for the first time, the school will offer a special course for leaders on Mondays and a workshop on Fridays.

In announcing the reopening of the school, Father Carey said he was gratified by the attendance and interest, which has increased each year.

#### GETS DETECTIVE POST

Patrolman Dennis J. Jones has been assigned from the 41st Pre-cinct to the 18th Division and designated as 3rd Grade Detective

#### TICKET OFFICE -



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### **U.S. Promotion Policy** Back on Pre-War Basis

WASHINGTON, Sept. 3 - All heads of U. S. government agencies have been notified by the Civil Service Commission that the graduated "waiting periods" for promotion from grade to grade

are cancelled.

In its instructions to personnel divisions, the Commission terminated the length-of-service requirements, which have been a prerequisite for promotion, transfer involving promotion, and reappointment and reinstatement to positions in grades higher than those from which the employees were separated. Also cancelled were the former restrictions on personnel actions involving a 'double jump" in grade.

Back to Pre-war Plan

Under the revised promotion regulations, an employee must at least six months after appointment, reinstatement, re-assignment or the granting of a competitive status before the first promotion can be authorized Thereafter, during continuous service, it is a matter of deter-mining whether the employee procontinuous posed for further promotion meets the qualifications standards for the higher grade.

Provisions are also made in the revised program for the waiver of the new initial six months' period exceptionally meritorious cases," but the Commission states few exceptions will be ed. If such exception is that granted. made in the case of a person who has received and is serving a probational appointment, the regulations require that the person promoted must serve out a complete

period of probation. The purpose of the probationary, or trial, period will not be affected by any promotion occurring during that phase of Federal service.

The effect of the Commission's directive will be a return to the general promotion policy of the pre-war years. The new promotion plan is set forth in Departmental Circular No. 549, Supplement 13, of the Civil Service Commission.

#### Maine Wants to Hire **Retired NYC Teachers**

AUGUSTA, Me., Sept 3.—Retired NYC school seachers are sought by the State of Maine to take jobs because of the serious shortage of teaching personnel in the New England State.

The State has no upper age limits on teaching positions, and a special appeal to retired NYC teachers was made by Edward E. Roderick, Deputy Commissioner of Education. Complete details of the jobs offered may be obtained by writing to Mr. Rodevick at the Department of Education, Augus-

U. S. NURSES UPGRADED

Action by the United States Civil Service Commission will rein the reclassification Graduate Nurse positions in Federal agencies from the Subprofessional to Professional service. Under the new ruling, the entrance level salaries for Graduate Nurse positions will be \$2,644.80 per year, instead of the former entrance rate of \$2,394

used vacation leave and took no

sick leave during her 381/2 years

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BYERS COAL SERVICE

of Federal employment.

#### **52 YEARS OF FEDERAL EMPLOY** WITH NARY A DAY OF SICK LEAVE

Winners were announced re- | ees, turned back 430 days of uncently in a contest sponsored by Washington Post among Federal employees to pick those employees who have used the least amount of vacation and sick leave during their period of employment. Five \$100 war bonds were awarded as prizes in the contest, which was launched by the newspaper after a member of Congress publicly charged that there were many shirkers among Federal employees. Three men and two women were picked from among hundreds of entries to receive the

Among the winners was an employee in the Bureau of Engraving and Printing, who took no sick leave during his entire career of almost 52 years in the Federal service. A Justice Department secretary, who was awarded first prize among the women employ-

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12 Story fireproof. All tight outside rooms. Cross ventilation. Brand new furniture. Carpeted wall to wall Running water. Adjoining baths.

Daily Rates: 1 person 30.25 up 2 persons 33.50 up

Deportmity for permanent doubles at weekly rates now available!

100th St. (S.R. Cor. Broadway)

MO 2-0400

Roof garden just opened.

#### 250 Rooms Available Day or Night RATES \$2.00 DAY 313 West 127th Street

(N.E. Corner St. Nicholas Ave. Stb Ave. Subway at Door) 271-75 West 127th Street

Near 8th Ave. and All Trans Dining Room Specialty Southern Fried Chicken and Wallies

### The Harriet Hotels

University 4-9053 - 4-8248 Owned and Operated by Colored E. T. BHODES, Prop.

LEGAL NOTICE

SLAYBACK, JESSIE T.

IN PURSUANCE OF AN ORDER of lineorable WILLIAM T. COLLINS, a Surrogale of the County of New York, NOTICE is bereby given to all persons having claims against JESSIE T. SLAYBACK, late of the County of New York, deceased, to present the same with vouchers thereof to the subscriber, at her place of transacting business at the office of Longlas, Armitage & Holloway, her attorneys at No. 30 Bockefeller Plaza, in the florough of Manhattan, in the City of New York, State of New York, on or before the 10th day of December, 1946, Dated. New York, the 28th day of May, 1946.

KATHRYN S. MILTENBERGER.

Executric.

Douglas, Armitage & Holloway, Attor-neys for Executrix. Office and P. O. Ad-dress, 30 Bockefeller Plaza, Borough of Manhattan, New York City.

FOR FREE HEATING With such well-known boilers NO DOWN as Fitzgibbons, U. S., Pacific, PAYMENT Windsor 6 Columbia, Kewanee and many YEARS others. No waiting for parts 0400 TO PAY or equipment.

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Complete Heating Systems Installed AUTHORIZED GENERAL ELECTRIC DEALER MOHAWK PETROLEUM CO.

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STANDARD MAKE UNITS

### Health Inspector Test Approved by Budget; **Duties Are Described**

Steady Jobs, Says Weinstein

violations is a continuous one,

of health," he commented.

open-competitive examination.

formation of extreme value: inspect food and drug manufac- deemed necessary.

At present 94 provisionals are wholesale and retail food and drug working in this title. Health Commissioner Israel Weinstein desires to have his staff of Health teurizing plants, report on and Inspectors composed of perman- prosecute violators of the Sanitary Code in relation to housing con-Commissioner Weinstein has ditions, industrial hygiene, air strongly urged the Commission to pollution, offensive trades, bathing expedite the holding of the ex- establishments, plumbing facilities, amination. While no decision was mosquito rodent, vermin infestaannounced, it is understood that tion, institutions, private water his plea was received sympathetic- supplies and sewage disposal faci-Sanitary Code and to prepare re-The task of protecting the pub- ports of investigations or surveys lie against unclean food, impure made in connection with sanitary drugs and other Sanitary Code and food problems and perform related work as required. Requirements: Candidates mus

Health Inspectors," said Commis- be high school graduates and sioner Weinstein, in stressing the must have had (a) at least two fact that the jobs will be perman- years of experience involving some ent, and not fill-ins for a tem- degree of responsibility in the inspection of foodstuffs or sanitary 'Constant vigilance is the price facilities with a governmental agency or with a large industrial university approved by the Uni versity of the State of New York culture, bacteriology, or sanitary experience, will be accepted in lieu of the above experience Persons residing in Pennsylvania tion for certification for appoint-

The promotion list would not contain many names. The 150 jobs previously mentioned are regarded as for open-competitive and Personal qualifications, weight 40. Training, experience and personal qualifications may be rated the appeals are granted would and Neurology is desirable. Prospective candidates for these after an examination of the can- automatically make them eligible Subject of Examination: will find the following innation of extreme value:

oral interview or such other inoral interview or such other inoral interview or such other in-

### **Bank Job Test Opens**

amination for Bank Examiner in field examinations required by this State in eight years will be statute to be made annually. Canheld on September 21, according didates may obtain blanks, and to an announement by the State file filled-in forms, until Tuesday, out-patient department, and that chiatry; neurology; neuropathol-Department of Civil Service. El- September 10, at the State Civil of the consulting, visiting, attend- ogy; general medicine and sur-Department of Civil Service Eiliott V. Bell, Superintendent of Service Department, State Office
Banks, said that the Banking DeBuilding, Albany 1, N. Y., or 80
or, to serve as administrative pschiatrict institutional edminispartment expects to make several Centre Street, New York 13, N. Y. amining staff from the list so established and others from tim to time during the four-year life Pledges Are Asked

The minimum qualification for candidates is five years banking experience in certain specified dustry and changes in living banking functions in a banking organization, or a satisfactory equivalent combination of experi- 3-There shall be established at a day, plus an emergency com- for overtime work, and maintepensation of 18 per cent. While nance of present vacation and the compensation for Examiner is other leave periods. on a per diem basis, the Banking 4-The Retirement System shall

The announcement points out rights to retirement benefits acthat there are good opportunities cording to the years of service in for advancement by promotion the case of members of the servex aminations at suitable intervals ice who leave their work through CAF-9, \$3,021 to \$4,149.60. to enter higher grades of examine no fault of their own prior to and official positions with the to retirement age, and that the CAF-13, \$3,021 to \$7,102.20. commensurate higher salaries up System be liberalized in other

ploys about 160 Bank Examiners security concepts

The first open-competitive ex- to carry out the more than 1,000

### Of Political Parties

important particulars, to bring lt CAF-13, \$3.397.20 to \$7,102.20. The Banking Department eminto line with present sound social

### FBI APPLICATIONS STILL BEING ISSUED

The Federal Bureau of Investi-; they may be obtained by writing gation is accepting applications to the Federal Bureau of Investiuntil further notice for positions gation, Washington, D. as Special Agent (G-Man). New ible for the jobs if they meet the nation. Candidates will be rated vided for any authorized overtime personnel organization of the ni-

salary of \$4,149.60 a year. In NYC ledge of a foreign language. men may apply at the Federal The complete announcement of hattan, at the FBI offices in Room August 20 issue of The LEADER. plicants must clearly indicate on in the table following the compleance of the various personnel and the fBI offices in Albany and Buffalo, and in Newark, N. J. Also.

August 20 issue of The LEADER. plicants must clearly indicate on the applicants for which he is responsible. CAF-7 ......

A Placement Officer participales or each buffalo, and in Newark, N. J. Also.

Public Jobs. 1

CAF-9 ......

CAF-9 ......

Men between 25 and 40 are elig-

Foley Square, Man- the position appeared

# Exams for Permanent Public Jobs Open-competitive

Closes Sept. 10 4214, Bank Examiner, Banking Uusual basic salary range \$10 to \$13 per diem, plus services and departments within an emergency compensation of 18 the hospital and in the out-patient per cent. Application fee \$3. department; supervising the ad-There are good opportunities for junct therapy departments, inadvancement by promotion ex- cluding the laboratory when unaminations, at suitable intervals, der the direction of a Senior Pa-to enter higher grades of examiner thologist; being responsible for and official positions with com- the proper preparation of medical mensurate higher salaries up to case records, the standards of pro-

#### Promotion

Closes September 5 3191, Assistant Director of Mental Hospitals, Department of Men-tal Hygiene. Usual salary range of medico-legal, and administra-\$6,200 to \$7,700, plus an emergency compensation. Application fee \$5. The elgible list resulting didates must be permanently emfrom this examination will be ployed in the Department of Men-

CATION BOARD OR WITH THE CIVIL SERVICE COM-MISSION

as Assistant Director. If you have Vise the work of subordinate physuggested that you file application work so that the highest profesyou earn a passing mark.

as Supervising Psychiatrist, or other comparable titles which, if Duties: Under supervision to quiry or investigation as may be Hospitals. If you have such an Oral examination appeal still pending and you wish to fil for this examination, your application will be accepted on a conditional basis pending the outcome of your appeal, and you will be allowed to take the examina-

> Duties: Subject to the administrative approval of the Director, scope of Examination: to be responsible for directing the The written examination will medical work in the hospital and include the following fields, psy-

ordinating and overseeing medical services in the hospital of; assigning members of the resident medical staff to the various fessional medical care and nursing service, and the training of stated. the resident staff physicinas; conducting medical staff meetings; being responsible for the overseetive procedures.

used for making appointments to tay Hygiene and must have served the positions of Assistant Director of State Schools and Assistant Director of Craig Colony.

on a permanent basis in the competitive class as Senior Supervising Psychiatrist for two years or SPECIAL NOTICE TO EMPLOY- as Supervising Psychiatrist, or an EES WHO HAVE FILED AP- equivalent thereof, for four years PEALS FOR CHANGE OF preceding the date of the exami-TITLE WITH THE CLASSIFI-

Candidates must have an advanced knowledge of modern de-Some employees have appealed practice of psychiatry and medical have their positions classified administration; ability to supersuch an appeal still pending, it is sicians and to coordinate their for this examination and compete sional standards are maintained in it, so that if your classification in the hospital; mature medical appeal is denied, you may still judgment; special skill in diaghave an opportunity to obtain the nosis; devotion to the ideals of title through promotion, provided the medical profession; bearing and personality that will inspire Some employees have appealed confidence from patients, and from to have their positions classified colleagues and subordinates. Recognition as a diplomate of the

relative weight 2 relative weight relative weight 3

relative weight Training and experiencerelative weight 2

delegated by the Director; and to The oral examination will in-

### Where and How to Apply For Lifetime Positions

Obtain the official notice of examination and the application blank or blanks, at the U.S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. File with the Commission at the same address, unless otherwise drected in the examination notice. waiting for a mailed application. Go to Room 119 unless otherwise

Federal Veteran Preference
All veterans who apply for Federal examinations are entitled to preference, consisting in general of 10 points extra for a disabled veteran and 5 points for a non-diabled veteran. Moreover, in addition, veterans disabled 10 per cent or more may have past exams \$1,600 to \$2,100, plus an emer- gency compensation of \$1,000

In the examination, the earned points and premium points are added, and if the total is a passing mark the disabled veteran goes to the top of the list; the non-disabled does not. The nondisabled takes precedence only feer a non-veteran of equal total 3198, Senior Office Machine Op-score. For scientific and professional jobs paying \$3,000 or more erator (Key Punch), Employees the veterans get their extra polity, but the disabled do not go to

#### N. Y. STATE

Examinations for entrance into the State service are being held vacancy exists in the Accounting regularly on a considerable scale Applications should be obtained from and filed with the State Civil Service Commission, Alfred E. Smith State Office Building, Aragin 1, N. Y., or at the Commission's trict Supervisor, Department of Position Classifier, CAF-13, \$3,021 to \$7,102.20. velopments in the theory and NYC office at 80 Centre Street, New York 13, N. Y.

Veterans of any war on any list will receive preference: 1 disabled veterans go to the top of the list in their order of relative standing; 2, non-disabled veterans come next, in the same relative order. But all veterans must first pass the exam. There are no

Applications are obtainable at and should be filed with the Municipal Civil Service Commission at 96 Duane Street, New York 7, N. Y. Applications ordinarily may be obtained and filed by mail, but time is saved in getting the application blanks at the Application Bureau at that address. Information may be obtained by telephoning COrtlandt 7-8880.

Veteram Preference

Same as for N. Y. State. Above places to apply will held unless otherwise stated in notice examinations, or listings, which appear in The LEADER.1

clude the following fields: clinical reau, Department of Taxation and neuropsychiatry; the practice d Finance. Usual salary range \$2,- plication fee \$2. At present, one medicine; psychiatric institutional 700 to \$3,300, plus an emergency vacancy exists. administration. (A scientific pa-compensation. Application fee per will not be required as part \$2. At present one vacancy exists ment, Village of Sloan, Eric Country of the examination.)

The rating of training and ex 3147, Senior Corporation Tax vacancy exists. perience wil be an evaluation by Examiner, Department of Taxa-the oral board of the candidates tion and Finance, Uusual salary

At present, one vacancy exists in fices and one in the Main Office the office of the Village Treasurer. 3193, Junior Analytical Chem- Social Work Training, Psych.atric

Usual salary range \$1,800 to \$2,sation. Application fee \$1. 3194, Clerk, Grade 7, Law Re-

range over \$3,240, plus an emergency compensation. Application exists at a base salary of \$3,250. 3196, Senior Office Machine Op- New York Office.

erator (Mimeograph). New York Office, Department of Agriculture and Markets. Usual salary range gency compensation. Application The following tests close Sept. 10:

Retirement System, Department of Audit and Control. Usuai salary range \$16,00 to \$2,100, plus an emergency compensation. Ap-

Taxation and Finance, Usual salary range \$6,250 to \$7,750, plus an emergency compensation. Application fee \$5. At present, one cal Aide, \$1,822 to \$2,644.

3200, Senior Office Machine Oprator (Tabulating), Employees' Retirement System, Department of Audit and Control. Usual salary range \$1,600 to \$2,100, plus an emergency compensation. Application fee \$1. At present, one acancy exists in the Accounting

3201, Senior Office Machine Operator (Photostat), Main Division Department of State. Usual salary range \$1,600 to \$2,100, plus an emergency compensation. Appli-

3202, Chief of Police, Police Department, Village of East Aurora. Erie County. Salary \$2,800. Ap-

3203, Captain, Police Departty. Salary \$2,600. At present, one

3204, Examiner of Accounts. Comptroller's Office, Erie County professional education and experi range \$2,700 to \$3,300, pius Usual salary range \$2,510 to \$2,ence in relation to the minimum an emergency compensation. Ap- 800. Application fee \$2. At pres-

3116, Senior Stock Transfer To and Buffalo offices.

Examiner, Miscellaneous Tax Bar 3189, Senior Account Clerk, range \$1,600 to \$2,100, plus an a year.

County. Usual salary range \$2, cation fee \$1. At present, severa 500 to \$3,250. Application fee \$2. vacancies exist in the District Of

ist, Division of Laboratories and Institute and Hospital, Depart-Research, Department of Health. ment of Mental Hygiene. Usual salary range \$3,500 to \$4,375, plus an emergency compensation. Application fee \$3. At present, one

Bureau, Insurance Department, year, Salary range \$4,500 to \$5,500, plus emergency compensation of 14 per cent. Application fee \$4. At present, one vacancy exists in the

3213, Chief Actuary (Casualty) Rating Bureau, Insurance Depart ment. Salary \$7,500, plus emer Application fee \$5. At present, or fee \$1. At present, one vacancy vacancy exists in the New York

#### U. S.

Closing date for the following is Monday, September 9:

Personnel Officer, CAF-10 CAF-14, \$4,525.80 to \$8,179.80. Personnel Assistant, CAF-6 CAF-9, \$3,021.00 to \$4,149.60. Placement Officer, CAF-6 Position Classifier, CAF-7 CAF-13, \$3,397.20 to \$7,102.20. Engineering, Scientific, Biologi-

Apply until further notice at Room 234, U. S. Courthouse, Foley Square, Manhattan. Special Agent (G-Man), \$4 149.60.

Document Identification Spe cialist, \$2,644.80. Cryptanalyst, \$2,644.80. Analytical Chemist (Geology Metallurgy), \$2,644.80.

ogy-Serology), \$2,644.80. Radio Operator, \$2,644.80. Firearms Identification Special

Radio Monitoring Officer. \$3.397.20. Physicist, \$2,644.80.

Electrical Engineer, \$2,644.80.

#### NYC Promotion

Payer, Borough Presidents Manhattan, Bronx, Brooklyn, Queens,

plication fee \$2. At present, va-cancies exist in the New York and Buffalo offices.

ent, two vacancies exist.

Richmond, \$3,240.

Assistant Foreman, Sanitation, strated. It is inconceivable that the State of New York should the State of New York

tients and wards of the State. "This question is of such vital importance that I urge that you submit it to the Governor with your recommendation for immediate establishment of the shorter week. May I hear from you prmptly as State employees now on a

#### Real Estate Appraiser in June, and others awaiting the tests to be held for jobs with the NYC Housspecifically with the operations of tio nexisting between their hours ing Authority, will be interested in of work and those in effect out- a series of real estate courses be-

All basic salaries are subject to determination of such allocations they possess the ability to per- cialized experience required for which will be awarded to a quali- booklet published by the Evening

Examinations for probational for persons entitled to veteran appointment to Engineering Aid. Further information and applicientific Aid and Biological Aid cation forms may be obtained positions were announced by the from first and second class post J. S. Civil Service Commission. offices; the Civil Service regional The vacancies to be filled are in office at Federal Building, 641 Washington, D. C., and the immediate vicinity, and entrance sal- N. Y., or from the U. S. Civil 3212, Associate Actuary, Life aries range from \$1,82 to \$2,644 a Service Commission. Washington 25, D. C. The age limits for these posi- Applications must be received at

tions are from 18 to 62 years. the Civil Service Commission, preference. Washington 25, D. C. not later These age limits will be waived than October 10.

### Assistant Foreman Test Opens Friday

Exams Opened for Aides

In, Engineering, Scientific

**And Biological Specialists** 

(Continued from Page 1) | last, when it was published in full a.m. until noon on the two in- in The LEADER. tervening Saturdays.

ent employees of the Department, who, on the date of the written test, October 17, are:

Junior Sanitation Man;

that date: 3. Have served continuously in actually appointed. Thus the the Department for the six month | period served in the armed forces period preceding that date: and after that date counts the same as are otherwise eligible. Auto Enginemen are cluded as eligible.

The official examination notice promotion examination emains unchanged from July 30 | [Study material, p. 12.]

Veterans gain an advantage in enjority to qualify for the \$2,280 The test is open to all perman- to \$2,459.99 posts by the following

If they were on the Sanitation Man eligible list and were reached 1. Serving in the titles of Sani- for certification while they were tation Man, Class B, or C, or in the armed forces, and therefore could not accept appointment, but 2. Have served in such title or title or titles for a period of not less than from the armed forces, their senone year immediately preceding jority counts from the date that

the man next lower on the list was if the actual service were rendered in the Sanitation Department. Seniority is likewise retroactive for purposes of record and seniority which count 50 per cent in

aminations have been approved

CCNY Is Offering

ing offered by City Coilege.

Real Estate Courses

Persons who filed application:

Among the subjects covered by

for the NYC examination for the

#### 40-Hour Week Asked Patterson Approves State-wide in Plea to Six Open-Competitive **Examinations in NYC** President Conway

(Continued from Page 1)

rates of pay which are considerably less than those received com- by Budget Director Thomas J. monly in business and industry Patterson and now await only acand in the Federal government tion by the Civil Service Commisfor the same services performed sion before the filing period can during a 40-hour week.

be opened. "The 40-hour, five-day week is The tests are particularly fair from the health Health Inspector, Grade 3; As-sistant Director, Public Health and economic standpoints. Its efficiency has been amply demon- Nursing Service; Auto Machinist (Sanitation) IBM Key Punch Operator (Allonger condone a working week phabetical Duplicating), Grade 2. which has proven and is proving Senior Property Manager (Bua definite handicap to the recruitreau of Real Estate). ment of workers in the institu-Stock Assistant (Education) tions, with consequent seriou threat to the proper care of pa-Telephone Operator, Grade 1.

nel Officer and Personnel 48-hour schedule are becoming

the courses, offered by the School of new employees, and in the utilization of available manpower through promotion, transfer, and reassignment of employees within gressively higher level of experi
of new employees, and in the ence beyond that given for CAF-11 qualifications examining.

Position Classifier: Specialized preparation of women for careers through promotion, transfer, and promotion of available manpower through promotion, transfer, and promotion of available manpower through promotion of available manp the agency.

1.0020 the agency.

2.00200 St. 00200 St. 0 se se so appropriate classes and grades in nel administration of a type de-se state relation to other positions. The scribed below to show clearly that

# fied woman from the State of and Extension Division of City

sion is speeding work on seven

Clerk, CAF-1 to CAF-3, \$1,756 to \$2,168.28, respectively.

Training Specialist, \$3,397.20 Employee Relations Officer, \$4. Zone Deputy Collector, \$2,644 -

# Four U.S. Exams for Personnel Jobs Are Opened equivalent combination of experience and education. The basic salary range is from \$10 to \$13 to \$13 to \$13 to \$10 to \$13 to \$13

Personnel Officer, CAF-10 to should be submitted

York 14. N. Y., in person or by

isted above.

in personnel administration were submit a separate application for

Federal work week of 40 hours, of a Federal agency. He man- sitions. There will be no written exami- Additional compensation is pro- tains close relationships with the uired, 57 and 5001-ABC. ice meets given standards of efSeparate registers will be estabficiency, the entrance salary is

A Personnel Assistant aids the the lished for the options listed. Ap- increased by the amount shown personnel officer in the perform-

### in personnel administration were submit a separate application for announced by James E. Rossell, each option. Legible carbon or NYC Residents May Apply—No Department has provided steady employment for its examining force. The definition of the extent of providing a fair minimum retirement allowance, the vesting of force. The definition of the extent of Director, Second U. S. Civil Servence announced by Salites E. Rossell, duplicated copies are satisfactory. Applications for different options should be attached together when

or of Rockland, Westchester, Nassau or Suffolk counties in N. Y.
State. Apply at the Commission's aminations will be announced for office, 641 Washington Street, New these positions at a later date.

All basic salaries are subject to determination of such allocations and the writing of job descriptions form the duties at these salary levels.

All basic salaries are subject to determination of such allocations form the duties at these salary levels.

Basic salaries are subject to determination of such allocations form the duties at these salary levels.

Basic salaries are subject to determination of such allocations form the duties at these salary levels.

Basic salaries are subject to determination of such allocations form the duties at these salary levels.

Basic salaries are subject to determination of such allocations and the writing of job descriptions interviewing operating personnel, the study and preparation of or levels. interviewing operating personnel, Applicants for all positions list-the study and preparation of or- ed in this announcement must

Minimum Qualifications

Position Classifler General Special

sitions in order to assign them experience in the field of person-

A Personnel Officer is responsible ganization charts, and the analy- have had progressively responsible quired. For grades CAF-6 to CAFsible for the personnel program sis and evaluation of individual personnel or administrative ex- 11, applicants will be rated on the Salary is based on the standard of a field office or establishment positions as well as groups of po- perience in a public or large scale basis of their training and experi-Amount of Experience—The two perience must show that they have veloped through confidential in training classes are expected to start soon at the FBI Academy at the Quantico Marine Base.

Amount of Experience—The two following tables of their training and worked in excess of the 40-hour the basis of their training and worked in excess of the 40-hour the basis of their training and worked in excess of the 40-hour the ability to deal satisfactorily quiry. In all options the major of these positions is given basis for determining eligibility

Years Assistant: General personnel or more and more impatient of deadministrative work, concerned lays in correcting the discriminaa personnel program. Placement Officer: Participation

in recruitment, selection, or placement utilization of personnel, or Scholarship Offered No additional length of experi- qualifications examining.

#### No written examination

private organization which has a ence as described in their appli comprehensive program of per-sonnel administration. This ex-tional information as may be de positions must have included the sonnel program, and the complexspecific type of work described ity of personnel problems han-

The position offers a starting graduation and acceptable know- lary of \$4,149.60 a year. In NYC ledge of a foreign language.

With fellow workers to negotiate basis for determining eligibility sion is speeding work on seven with operating personnel, to reclary of \$4,149.60 a year. In NYC ledge of a foreign language.

With fellow workers to negotiate basis for determining eligibility sion is speeding work on seven with operating personnel, to reclary of \$4,149.60 a year. In NYC ledge of a foreign language. ognize problems in the operation quality of the experience as shown in the near future. Application 149.60. of the personnel program, and to by the size of the personnel properiods, when set, will be pubsuggest practical solutions. The experience for the various level of responsibility for the per- The LEADER. The examinations are

### U. S. TO ANNOUNCE SEVEN NEW TESTS The U. S. Civil Service Commis-

Special Agent, Treasury De-

Public Relations Officer to \$4,-

#### Civil Service Commissioner organization; or (b) two years of Joseph A. McNamara has taken acceptable supervisory or laborspecial interest in expediting atory experience along the lines examinations to meet the primary outlined in the statement needs of the city, and is expected duties; or (c) a manifest equivalback with vigor Commissioner net. A degree from a college o Weinstein's plea for a prompt Commissioner McNamara also with a major in chemistry, agrihas been investigating why the examination for promotion to written part of which was held on since, although an oral-test must be held, and Commissioner Wein-New Jersey and New York States stein needs the list for immediate will be admitted to the examina-

Duties and Requirements

(Continued from Page 1)

Jobs will be in the localities

sonnel Officer, CAF-10 to CAF-14; is reached. Placement Officer, CAF-6 to Personnel Assistant, CAF-6 to CAP-9; Placement Officer, CAF-6 Grade of Entrance Position Classifier, CAF-7 to CAF-13; or Position Classifier, CAF-6 (CAF-13 & 3.397.20 to \$7.102.20.

Closes on Sept. 9

Applications will be issued to and filled-in forms received from now to Monday, September 9. Applicants must be residents of NYC

CAF-13; or Position Classifier, CAF-6 (CAF-6) \$3.007.00 (CAF-13 & 3.307.00 (CAF-13 & 3.307.00 (CAF-14 & 50.002.00 (CAF-13 & 57.102.20 (CAF-13 & 57.102.20 (CAF-14 & 58.179.50 ( plicants must be residents of NYC of Training Officer, Training Spe-

Salary and Work Week

# Federal employees who are now higher grades) of service, until of selection and placement policies serving in the positions of Per-

### EXAMINING DIVISION OF NYC COMMISSION BEING REORGANIZED

NYC NEWS

#### New Set-up to Take Effect Sept. 23-Monthly Report to Be Issued to Public, Including Progress of Tests

(Cantinued from Page 1) tration, including that of the Examining Division.

The plan proposed by Mr. Gal-ston is not completely satisfactory to the Commissioners. When he returns from his vacation on Sep-tember 23 he will find an approved plan in operation in his Division.

Perdinand Q. Morton is the new President of the Commission and Joseph A. McNamara is a new Commissioner, Mr. Morton was a Commissioner 24 years. The other

Commission member is Mrs. Esther bess to the extent that he has Bromley, who has been casting charge of all personnel administrates at Commission meetings bucking the majority. She is a Republican. The two others are organization Democrats. The majority has shown an indifference to Mrs. Bromley's opposition, which is arithmetically ineffectual, anyway

Commissioner McNamara has obtained data outside the Commission regarding delayed exam-inations for which a critical re-cruitment need exists. Complaints were made directly to him by tion.

The proposed examination for Health Inspector, to fill perman-ently the jobs of provisionals engaged in the restaurant and food warehouse cleanliness drive, not yet on the Commission agenda, though approved by Budget Dir-ector Thomas J. Patterson is under close study by Commissioner McNamara.

Mayor O'Dwyer has informed his two appointees, Messrs. Morton and McNamara, of his keen in-terest in attaining civil service administration "second to none" and with examinations expedited so that the city can fill its recruitment needs.

A survey of examinations con-vinced the Commission majority of lack of scientific planning, concentrated attention on mass of mere detail at the expense of alert and progressive policy, and lack of decision in examining policy. Units will be set up in the division, with definite asin the division, with definite assignment of employees to specific duties, and with instructions that a monthly work product is pro-duced and reported that will reflect credit on the city administra-tion. NYC Civil Service Com-

# aggrieved prospective candidates and he has received reports direct from some departments. NYC CHAPTER PLANS BIG SEASON What is expected to be a banner | Edith Fruchthendler, Joseph Pit-

What is expected to be a benner | Edith Fruchthendler, Joseph Pit-year for the NYC Chapter of the | tari, Michael L. Porta, Edwin C. Association of State Civil Service Employees will swing into action on Thursday, September 19, when the Chapter holds its first meeting of the new season. With the return of more veterans and a membership campaign on, the Chapter expects to reach a new high in membership.

Reports of two committees will feature the opening meeting. These are the Budget Committee, composed of William K. Hopkins, Joseph J. Byrnes, Victor J. Pal-sits and John F. Powers, and the James A. Deuchar, Eva R. Heller, future.

Hart and James O. Rowley. Nominating petitions are being circulated for the coming election and Mr. Palsits, an examiner of the Banking Department, has obtained a sufficient number of signatures on his petition to appear on the ballot as a candidate for the position of Executive Board member from the Banking De-partment.

The place of the September 19 meeting has not yet been an-nounced, but further details will sits and John F. Powers, and the be made public by President Planning Committee, consisting of Charles R. Culyer in the near

mission will issue, beginning about October 1, a monthly quantitive work product report, showing just what the division has accom-plished in the previous month, and the status of various examinations.

The part of the report dealing with examination progress will include progress of examinations held, such as whether the rating has been begun or is nearly completed.

Another part will list "ordered" examinations which are before Budget Director Thomas J. Patter-son for approval of financial aspects.

#### Patterson Will Aid

Mr. Patterson and Mr. McNamara conferred on the monthly report project. Mr. Patterson promised eager cooperation with the Commission. The rather stiff relationship between the Commis-sion and the Budget Director's office, existent under the prior civil service administration, has dis-appeared completely.

The proposal to issue monthly reports and keep the public fully informed is an excellent one," said Mr. Patterson. "The Budget Dir-ector's office will do its full part in cooperating with the Commis-

The progress report of examinations held would constitute a resumption of a previous policy of the Commission, abandoned during the war.

Some of the examinations have lingered too long at the Commis-sion without action, Commissioner McNamara discovered, after study. One of these was said to be the examination for promotion to Health Inspector, Grade 3, the written part of which was held on June 28 last. The oral test has not yet been held, but is now being expedited.

One Early Result in Sight open-competitive exam-

ination also for the same title and grade was ordered by the Com-mission within the past few weeks and the Budget Director's ap-proval. The Health Department requested the holding of the test. Meanwhile Health Commissioner Israel Weinstein has appointed 94 provisionals to help him in his drive against unclean restaurants.

Only 16 permanent appoint-ments could be made from the existing list, because of declina-tions or military service.

Commissioner McNamara is de-

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termined to give the Health Commissioner the earliest possible opportunity to make probational appointments from a competitive list, looking toward permanency for appointees. Practically all of the present provisionals would take the open-competitive examination. The entrance salary is \$2,160, including bonus.

As to the Examining Division's reorganization, it will create various duty units within the Division, with specific employees permanently assigned to each and responsible for a quantitative, as well as qualitative, work product, The plan is to accomplish more with existing personnel, as well as, later on, to increase the number of employees as the work load requires. This load, already large, is bound to rise within the present budget year.

#### Part of Open Door Policy

The monthly reports of the divi-sion will deal with the units the number of assignments, how many have been completed, and what progress has been made on those not completed; the listing of the examinations before the Budget Director for action; the progress of rating and of publication of

The decision to make this monthly report public is part of the "open-door" policy, inaugurated since Ferdinand Q. Morton was elevated to the Presidency, of fully informing the public of what work the Commission is accomplishing, including prompt news to candidates on the status of the examinations in which they parti-

The issuance of a monthly report in itself is expected to serve as a spur to greater progress. It is no secret that the present majority in the Commission feels that some examinations have been "sticking" inexcusably, when action was required, especially to fill an obvious recruitment need.



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held early in 1947.

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ments and an unusually large number of men are retiring each month. New examinations for both of these splendid Civil Service positions must be

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You should start Specialized Mental and Physical preparation immediately for the next examinations. File for BOTH PATROLMAN AND FIREMAN examinations—if successful in both

you may choose the one you prefer. Attend regularly and strive to attain a combined MENTAL AND PHYSICAL AVERAGE that will be high

enough to assure you a place among the limited number on the Eligible Lists.

#### THE ELIGIBLE LISTS

The Eligible List for PATROLMAN was limited to the TOP 3,000 men and the FIREMAN list to only 1,500. Many who received what they believed to be a good percentage were disappointed not to have been successful.

#### THE VETERAN'S MISTAKE

95% of the candidates in recent tests were veterans. Many of them made the mistake of not preparing and depended upon their Veterans Preference to pass the examinations, ACTUALLY your Veterans Preference counts only AFTER you have passed!

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ATTENTION VETERANS!

FIREMAN CANDIDATES AWAITING THEIR OFFICIAL PHYSICAL TESTS MAY ENROLL FOR PHYSICAL TRAINING AT OUR GYMNASIUM AND ATTEND FOUR TIMES WEEKLY UNTIL CALLED.

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Nurses in Correction

A group of nurses in the NYC Correction Department have formed a chapter of the Registered Nurses Guild, affiliated with the American Federation of State,

County and Municipal Employees

The Correction group is headed by Mrs. Beatrice V. Stevenson, R.N., former President of the New

York State American Nurses Asso-

Organize Chapter

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the middle of September.

writing.

tember 23.

#### RULES DEFFINE RIGHTS OF PATROLMAN ELIGIBLES TO REFUSE A JOB NOW

who do not want to accept jobs at present may refuse appointment now, and still retain rights to their place on the eligible list. They should inform the Certification Burean, Municipal Civil Service Commission, 299 Broadway, New York 7, N. Y., in writing, that they wish their name withheld from certification until they notify the Commission that they wish to be restored. Then, at any future date, they may be restored to their original place on the list

by making application in writing. However, they should watch The LEADER for news of the progress of the list, to make sure that they don't lose their opportunity for appointment by the exhaustion of the list. It is expected that the present Patrolman list will be ex-

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# Expert Study Material, Asst. Foreman, Sanitation

NYC NEWS

#### **Incinerator Design** and Operation

By JOSEPH C. ZENGERLE Chief Engineer, NYC Department of Sanitation

Before the design of an incin-erator plant is undertaken, it is necessary to determine the character of the material to be de-stroyed, the conditions under which the plant must operate, the nature of the soil upon which the building must rest, and many other considerations which tax the resourcefulness of the designing

An incinerator plant is a point of final disposal of garbage and rubbish, or other burnable wastes. It must receive and destroy, without dust or odors, every bit of combustible refuse delivered to it, and must be so designed that op-eration is in no way hundered unless, of course, the plant is entirely shut down for major repairs.

Many preliminary studies are

required in the development of a plant that will provide the most economical layout. After a site has been selected these studies represent the combined efforts of the architect, structural and me-chanical engineers and they include:

1-The progress of trucks to

and from the dumping pits; 2—Selection of the most suitable type of furnace and chimney that will meet the specified conditions:

3-Ash and clinker removal; 4-Most effective system of ventilation:

5.-Natural and artificial lighting;

-Means for guarding the safety of workers.

#### An Eye to Beauty

The architectural and mcchanical design of an incinerator is vastly more important today than in years gone by. Formerly, it was possible to locate a plant beyond the populated areas of our cities and towns and in that way forestall complaints which today are registered on the slightest sus-picions that the plant is the cause of a nuisance. Furthermore there was little need for architectural embellishment, because the service for which these buildings was designed barred them from any

pecial to The LEADER

SONYEA, Sept. 3—A dinner dance was held at the Leicester Casino in honor of Mrs. Lena Crocker, Principal, Craig Colony

School of Nursing, who retired after forty years of service.

Mrs. Crocker was presented with a life membership in the Craig Colony Alumni Association, a fountain pen and a desk and

John K. Welch acted as toast master. Speakers at the dinner included Dr. W. H. Veeder, Direc-

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A comparison of the new Flushing and 56th Street Incinerators with those built 10 or 20 years ago will show the many improvements advanced by the department. The older plants were very often vio-lators of good sanitation and cleanliness and led many Civic Organizations to fight against the location of new plants in their neighborhoods.

#### Furnace Most Important

These new incinerators were designed entirely in the Engineering Division of the Department of Sanitation. They contain waste heat boilers for the generation of power, light and heat for use in the plant and adjoining garages. About one-third of the refuse consumption is used for power purposes at Flushing and about one-sixth at 56th Street. Exhaust steam from the turbines is used for heating purposes.

The most important piece of equipment in an incinerator plant is the furnace. Upon this assem-bly of brick and steel depends the effectiveness of this system of disposal. If furnaces and flues are not correctly proportioned it may be difficult to meet the extrained dust and fly ash before emission from the chimney, thus creating a neighborhood nuisance, and the inevitable complaints that would come into the department from

outraged taxpayers.

To meet these varied requirements, the design of furnaces and methods of operation are held to simple lines. The batch feed, gravity-charged refractory furnace seems to satisfy these requirements and is the type adopted by most of the major incinerator companies. They are built with stationary grates for hand stok-ing and ash for clinker removal.

The metal-clad steam generating furnace has its proponents and has been successfully applied to the burning of refuse with high rubbish content.

3 Forms of Refractory Furnace

There are three principal forms of the type of refractory furnace installed in New York City. The most widely used is the Mutual Assistance form, which is built with three to six cells adjacent to one another. Combustion and ig-

erators today are designed with nace chamber by the assistantce an eye for beauty because the City one or more cells give to the others due to the intermingling of gases in various stages of combus-tion. The 73rd Street Incinerator Plant represents this type of furnace. In this form the oridge wall can be at the end of a row of cells or at the rear of the end cell. The former is to be preferred because of a lower draft loss at this point.

> Then we have the straight-line furnace in which the bridge wall extends the entire length and at the rear of adjacent cells. This type of furnace has been adopted exclusively by one manufacturer and is used largely for the disposal of industrial combustible wastes. It has, however, been used in Municipal incinerators to a lesser extent. The Flushing Incin-erator Plant represents this type of furnace.

The last of this group is the bee-hive furnace which is formed exactly as the name implies. Ma-terial is charged at the center of the circular arch and allowed to fall on the circular grate below. This is not as generally used as the other two. The West New Brighton Incinerator plant represents this type of furnace.

#### SCHUMAN OPENS OFFICE

David Schuman, who made quite a name for himself as an attorney in civil services cases, has been released from active duty with the Army and has re-sumed private law practice at 51 Chambers Street.

### THIRD SESSION TO BE HELD ON THURSDAY IN COURSE FOR ASSISTANT FOREMAN TEST

The NYC Department of Sani- | ture and discussion will cover tation's training course for men who will take the coming promotion examination to Assistant Foreman is continuing with Thursday sessions, both afternoon and

The third session, on September 5, will cover General Supervision East and West; Brooklyn, East East and West; Brooklyn, East was published in the July 30 issue and West. The September 12 lec- of The LEADER.)

Bronx, Queens and Richmond.

Earlier groups covered the Finance and Supply fields and waste disposal.

Classes are held at Hunter College at 695 Park Avenue, Manhattan.

(The examination w.E be held on October 17. The official notice of Street Cleaning for Manhattan, of examination, except for the period for receipt of applications,

#### SIX MORE MEMBERS ADDED TO THE LEADER'S 1-E CLUB

Following is another group of public employees who have attained membership in The LEADER'S 1-E Club by virtue of taking top place on an eligible list. Persons heading both open-competitive and pro-motion lists are granted membership in this club and will be awarded

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Stenographer, Gowanda State Homeopathic Hospital—Anita Gilray, 58 Mechanic Street, Gowanda.

Principal Hearing Stenographer, Labor Relations Board—Evelyn Lyman, 11 West 69th Street, NYC.

Principal Clerk, NYC Office, Department of Taxation and Finance—Samuel Berman, 99 Metropolitan Oval, The Bronx, NYC.

Principal Stenographer, Public Service Commission, Albany Unit—Madeline Rice 809 Jampton Ave. Schenectady.

Institution Education Supervisor—Jamb Saltuch, 170 Spring Street.

Institution Education Supervisor-Jacob Saltuch, 170 Spring Street, Catskill, N. Y.

#### STATE OPEN-COMPETITIVE

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tor, and Henry Vanderbrock. Out of town guests included Mr. and Mrs. R. E. Jones and Mrs. Helen Cannon of Binghamton; Mrs. Helen Riordan, of West Blcom-field; Mrs. Marion Heaney, of Angelica; Miss Ruth Dunlop, of Dansville; Blanche Caysion, of Wayland; Mr. and Mrs. Claude Linesdale; Miss Jennie McCarthy

and Miss Jennie Kleckler, of Bath. Mr. and Mrs. Ralph Ferry of San Diego, Calif., are visiting friends at the Colony.

Fred Stanley, Engineer, will re-tire September 15th after 37 years'

Martha Williams has resigned. Mary Keady is confined to Peterson Hospital because of a fractured right arm.

It is reported that Howard Wil-Smith will open barber shop soon.

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### STRICTLY PERSONAL

Seth Landon and Miss Goldie Nierenberg, both of Miss Hazel Brady's Division (Supplies), were married two weeks ago. Their coworkers in the Sanitation Depart-ment congratulate them.

Nathan Krupnick, of the Sanitation Gasoline Division, and Benjamin Gottlieb, of the Division of Budget and Stores, are fathers of baby daughters.

Ex-Captain Raymon O'Brien has been designated by Commissioner Powell to accumulate data on apartments and homes for former G.I. members of the department. Mr. O'Brien is a member of the

Department of Sanitation American Legion Post 1110 and is assigned as Assistant to Administrator Harry R. Langdon, Sanitation. Soon the Division of Payrolls in

Sanitation will have new lighting fixtures, says Albert Morgan of the Department of Public Works, because of the numerous complaints regarding eye strain. . . . Dr. Israel Weinstein, Commissioner of Health has cooperated with Commissioner Powell in or-ganizing an insecticide and dis-infectant squad that will be formed in a few days to counter-act the rise in redents and insects act the rise in rodents and insects. Assistant to Commissioner Andrew W. Mulrain reports that the folks at Sanita Hills are having a wonderful time. The Minstrel Show, organized by Joe Moran, tenor of the Senitation Depart. tenor of the Sanitation Department, had some 60 members. The show was enjoyed by all.

Assistant to Commissioner John Garbarini, the new admiral of the Department of Sanitation fleet, which now includes three new tugboats received from the U.S. Government, states that progress is being made in the handling of

- ALL WOOL -

**MEN'S SUITS** 

satisfactory manner than heretofore due to the acquisition of these tugs. . . . George D'Alessandro, Secretary of the Sanitation Department, has showed a complete interest in the welfare of the employees, as he has taken up many matters with other city agencies that have protected their welfare. . . Philip Bainnson, Chief of the Personnel Division, is again

trying to arouse interest in obtaining Sanitation basketball material for this coming winter

Deputy Commissioner Harry Serper has announced that the bowling teams in the Department of Sanitation, for the men, will be under the supervision of Engineer Joseph C. Zengerle (in charge of Incinerators); and Miss Helen Wertheim, for the women. Miss Wertheim is a member of the

Personnel Division.

Julius Landy, Letterer, was designated as Acting Foreman of Painters, to fill the vacancy due to the death of Richard Clifford. . . . Commissioner Powell has issued a General Order to all supervising officers directing their attention to the rules and regulations governing preparation of payroll, payroll documents and exhibits. . . Department of Sanitation gave to the Police Athletic League, Inc., \$4,248 . . . Chief Clerk James F. Dwyer is preparing in advance to celebrate his fiftieth year in the City service early in 1947.

Many members of the Depart-ment of Sanitation have joined the State Guard and had their training at Peekskill. Among them is Herbert Heilveil of the Division of Payrolls, who states that the schedule is a stiff one and is un-der the supervision of the regular

Sophie Helfgott, of Housing and Buildings, still feels like a newly-wed. . . . Annette Wynne, also of H. & B., was on her vacation when she was promoted to Steno, Grade 3. . . . Stationary Engineers (Electric) working like mad are Ernie Morales, Johnny Brady and Abe Hochman of Public Works... Disabled veterans make good: Art Benline and Johnny Kelleher,

both promoted to Boro Supers in housing and Buildings. . . . Em-ployees of WNYC are wondering how long their jobs are going to last since they heard that a certain newspaper plans to buy it. . . . Herby Bauch, of Sanitation, accompanied by his titian-tressed wife, is roaming the Catskills on his vacation. The Port of New York Authority pay a higher rate than the City of N.Y. for similar help. Does Cell Brogan, Triborough Bridge Authority's glamor gal, envy that beautiful blonde, winner of last year's Fire Ball? . Louis Jacobs and Elleen Murphy congratulating each other on their respective promotions in the office of the City Medical Examiner. . . . Nathan Podber, of the Magistrates' Court, calling up his old cronies in the Board of Water Supply, his alma mater, to tell them he got a raise. . . . Sey-mour Helfgott, new employee in the office of the Bronx Borough President, is putting on weight. The job agrees with him. . . . Top Examiners Sam Silverstein, Al

Lee and Gar Smith, who got new raises, were observed on Chambers Street shopping for new suits. . . . Enginemen in other city depts. envy Howard Joyce, whose salary was raised to \$2,750, and George Eller, Charles Ledogar, Walter Liddington and Joseph Parks, whose salaries were raised to \$2,-870. All are from Jimmy Lyons' office, in The Bronx. . . Louis Cohen, of the Mayor's really doing a fine job as liaison man between the Mayor's Office and civil service organizations; Louis tries to please everybody. Can't be done, but he darn near succeeds. . . . Dave Blath, excivilian employee of the Police Department's Law Bureau, is a successful lawyer on his own . . . Lieutenant Colonel Frank Toscaniex-Clerk in the Department of

ex-Clerk in the Department of Sanitation, has not returned to the department yet. Incident-ally, Frank was the basis of the creation of Major Joppolo in "A Bell for Adano." Betty Kessler, recent bride an employee in Sanitation's Steno Division, under Helen Farnon, is still honeymooning. . . . George Kroner and Adolph Rosenberger, both patrol-men out of the Simpston Street

Station, might get rewarded for their quick thinking in collaring those four thugs the other night. . Frank Leuci, popular Prop-erty Clerk down at headquarters. sighed when he handed a finder the \$3,000 diamond and sapphire bracelet because no claimant showed up. "Why can't I find something like that?" he moaned.

### Firemen to Unite In State to Get Salary Increase



CAPT. ELMER A. RYAN

Special to The LEADER

ROCHESTER, Sept. 3 - The delegations of NYC Firemen and officers at the recent convention of the State Federation of Labor spearheaded a move for unified action by firemen of all ranks for their mutual benefit.

Uniformed Fire Officers Association was represented by Captain Elmer A. Ryan, President of the Association; Battalion Chief Joseph D. Rooney, and Acting Battalion Chief Winford L. Beebee and Lieutenant Anton Rada.

The Uniformed Firemen's Association of Greater New York was represented by its Executive Board, headed by John P. Crane, President. The other delegation members were William J. Reid, Vice-president; Frank A. Mott, Financial and Recording Secre-tary; Gerald W. Pursell, Treas-urer; Terence P. Dolan, Sergeantat-Arms; George H. Cook, chairman, Board of Trustees; Howard P. Barry, Walter J. Sheerin, James F. Murphy and Walter C.

Overtime pay and a 20 per cent increase for firemen were in the resolutions adopted by the convention with the support of the NYC representatives

#### Wm. H. Valentine Dies

Members of the NYC Chapter of the Association of State Civil Service Employees are sharing the grief of Kenneth A. Valentine, Chapter Treasurer, over the loss of his father, William H. Valentine, a veteran of the Spanish-American War and a long-time resident of States Indeed. resident of Staten Island.

The father is survived also by two married daughters. He had been active in Masonic affairs.

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tionships and closer cooperation; (b) a member of the Police Department is a public servant; (c)

it is not difficult to be courteous;
(d) courtesy reflects the importance of a person; (e) none of the

Answers: 1,D; 2,E; 3,A; 4,A.

VETERANS

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NYC NEWS

meers on police duty are an aid to eligibles on the new Patrolman (P.D.) list, especially those who will be appointed soon and will have to attend the Police Academy at the start.

1. Suppose that a patrolman observes a man going through a cash register in a store at 11:30 The store is located on a dark, unfrequented street. man is a stranger to the patrol-man, who knows the store proprietor well. The proprietor is not on the premises. The patrolman should, if possible (a) point his gun at the exit door and shoot as soon as the door opens; (b) rap his nightstick on the ground to summon assistance; (c) request a passerby to telephone the police precinct; (d) draw his gun, secrete himself near the exit door in such a manner as to keep the man under scrutiny, and be on the alert for the man to emerge; (e) search for a rear entrance to the store so that he may take the man by

2. A lad, age 14, while committing a robbery, accidentally kills his victim. He should be charged with (a) manslaughter 1st degree, because he had no intent to kill; (b) manslaughter 2nd degree, because it was not in a cruel and unusual manner; (c) murder 2nd degree, because he

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The following questions and an- had no intent to kill; (d) felonymurder, because robbery is an independent felony and can be com-mitted without killing a human being; (e) none of the foregoing.

3. Assume that you are just transferred to a precinct and a probationary patrolman is your partner on an adjoining post. He does not know that you are new in the precinct and asks you what particular police problems are on in the precinct and asks you what particular police problems are on his post. Not knowing what they are, you should say: (a) "I'm sorry, I don't know; but I will try to find out for you; (b) "Don"t take the job so seriously, you will learn." (c) "That's for you to find out, not me." (d) "I was required to learn the ropes myself thereto learn the ropes myself, there-fore so can you." (e) "I don't know. What difference does it make?"

4. Of the following, the main reason for the courteous attitude of the members of the Police De-partment to the public is that (a) courtesy makes for pleasant rela-

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### FIRE LINES

#### Under the Helmet

LIEUT. REUBEN TIMMINS of H. & L. 127 and Frm. Robert C. Krash of Eng. 86 has just returned from Milwaukee, where they at-tended the National Encampment of the Army-Navy Union as dele-

of the Army-Navy Union as delegates of Fire Garrison 4100. ...

Now that the new G.O. No. 1 is in effect (as of Sept. 1, 1946), of necessity, certain Sections of the Rules and Regulations have been amended; namely, Sec. 404, 189, 204, 297, 540. . . . Yonkers celebrated the Golden Jubilee of its paid Fire Dept. with a parade of paid Fire Dept. with a parade of 5,000 firemen. . . .

Fireman William Beckman of H&L 124 fell from a rear fire es-cape at that two-bagger in Wilcape at that two-bagger in Williamsburg last Wednesday and fractured his leg. . . At the 74th Convention of the Firemen's Association of the State of New York, the Meadow Larks of the East Meadow, L. I., Fire Dept. won the State Volunteers Firemen's championship in the an-nual tournament. . . . The Jamaica nual tournament.... The Jamaica Bay Housing Development now has four Class 3 Special Building Boxes assigned to the area.

A unique contest was held re-cently by the Tampa F.D. to select its No. 1 Fireman from its 100 or more members. The honor went to F. I. Wolfgang, President of the Tampa Fire Fighters Assn. The 34th Battalion has moved in with Engine 309 and Engine

#### LEGAL NOTICE

DEPARTMENT Albany 1946. I. Robert Dinero, Supt. of Insurance of the State of New York, hereby certify pursuant to law, that the Hardware Mutual Insurance Company of Minnesota, Minneapolis, Minn., is duly licensed to trannact the business of the mutual fire insurance in this State and in its statement filed for the year ended Dec. 31, 1945, shows the following condition: Aggregate amount of admitted Assets, \$8,102,736,30; Aggregate Ant. of Liabilities, (except Guaranty capital) 55,748,745,93; Amount of Guaranty Fung \$500,000,00; Surplus over Liabilities \$1,853,990,46; Amt. of Income for the year \$5,204,516,50.

STATE OF NEW YORK—INSURANCE DEPARTMENT Albany 1946. I. Robert Dimen. Supt. of Insurance of the State of New York, hereby certify pursuant to law, that the [Hardware Mutual Insurance Company of Minneapolis, Minn., is duly licensed to transact the business of casualty insurance in this State and in its statement filled for the year ended Dec. 31, 1945. shows the following condition: Ascregate Amount of admitted Assets \$3,591,635,28; Aggregate Amt. of Linbillies (except Capital & Surplus) including Reins, \$2,861,327,79; Amount of Actual paid-up Capital \$400,000,00; Surplus over Liabilities \$330,307,49; Amt. of Disbursements for the year \$2,158,-503,78,

LEDERER, LOUISE—Citation—The People of the Sinto of New York, by the grace of God free and independent—To: Mary Wells; Myriam Rasenor; Majorie Weinel; Nettle Abrams; Sam Coben; Joseph Cohen and all unknown heirs at law and next of kin of Lena Kemp, deceased, if living or if any be dead, his or their executors, administrators, legal representatives, husbands or wives, heirs at law, next of kin, distributees, creditors, assignees and successors in interest, if any there be, who and whose names and places of residence are unknown and cannot, after due diligent inquiry, be ascertained; The executors, administrators, legal representatives, husband, heirs at law, next of kin, distributees, creditors, assignees and successors in interest of Bessle Veileman, deceased, if any there be, who and whose names and places of residence are unknown and cannot after due diligent inquiry be ascertained; Ida Vilkomerson, Viola Murdock, Minnie Woodle, R. Amelia Wilson, Loch Elener, if living or, if any of them be dead, her or their respective executors, administrators, legal representatives, husband, heira at law, next of kin, distributees, creditors, assignees and successors in interest, if any there be, who and whose names and places of residence are unknown and cannot after due diligent inquiry be ascertained; being the personalinterested as creditors, ligatoes, devisees, beneficiarios, distributees, or otherwise in the estate of LOUISE LEDERER, deceased, who at the time of her death was a resident of New York County, SEND GREETING: GREETING:

a resident of New York County, SEND GREETING:

Upon the petition of EDWARD W. STERN, residing at 1225 Park Avenue, New York City, New York.

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records in the County of New York, on the 27th day of September, 1986, at half-past ten o'clock in the forencountered to the Surrogate's Court of the EDWARD W. STERN, as temporary administrator and as executor of the estate of LOUISE LEDERER, deceased, should not be finally and judicially settled and allowed; and why the Surrogate should not determine the validity, construction and effect of Paragraphs "Forty-Ninth" and "Forty-Fifth" of decedent's Will and instruct the potitioner in regard thereto, and why the legacies under said Will should not be abated, and why such other and further relief as the Court may seem just and proper should not be granted.

IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunte affixed.

WITNESS, Honorable William T. Col-

I the said County of New York to be evenute affixed.

WITNESS, Honorable William T. Collins, a Surrogate of our said county, at the County of New York, the 1st day of July in the year of our Lord one thousand nine hundred and forty-six.

GEORGE LOESCH

GEORGE LOESCH.

230 is now quartered with H&L 102 to make way for the Marcy Housing Project. . . At the annual election of officers of Local 549, NYC Fire Patrol, Nichoias J. Sheridan was elected President; William Ward, Vice-president; John Brooks, Financial and Recording Secretary, and William Tobin, Treasurer.

With the men in the firehouses

With the men in the firehouses to be discontinued Sept. 16 being given their choice of transfer, I wonder how many will pick the eight hours as against the eleven-group system with the 48's? . . . Lieut. Edward Carr of H&L 40 is in Sydenham Hospital with serious internal injuries suffered when 40 Truck collided with an Eighth Avenue Bus at 123rd St. The price of another M.F.A . . . . Speaking of false alarms, quick work on the part of Fireman Joseph O'Neill helped catch another culprit. Driving along Springfield Blvd., the fireman heard the box go off at 99th Avenue and saw two men running away from it. He followed them until they ducked into a diner, then he called a Patrolman who arrested the pair. . . Arraingled before Magistrate Canudo, one of the two drew a \$25 fine and 15 days in jail.

Commissioner Frank J. Quayle sent a very nice letter to the President of the Richmond Ferry Co. which operates the 69th St. Ferry to Staten Island, lauding the Company and its employees for their splendid cooperation in doing everything possible to assist in quickly transporting fire appa-ratus to S. I. during the fire at the St. George Ferry House last June.

Lieut. Oustecky and members of Engine 31 while responding to Box 226 at Hester and Chrystie caught a trio who had sent a false alarm from that box. . . . Martin Scott is acting Chief Fire Marshal while Chief Fire Marshal Brophy is vacationing in California.

New Shop Delayed

The opening of the \$2,500,00 Fire Department Repair Shop in L. I. City is being delayed by material and equipment shortages. The roof and walls of the

LAGAL NOTICE

BOARD OF ESTIMATE FRANCHISE HEARING

Omnibus Lines-Borough of Manhattan

Board of Estimate CITY OF NEW YORK

Application having been heretofore made by the COMPREHENSIVE OMNIBUS CORPORATION for an amendment to its franchise contract dated December 28, 1933, by changing the description of Route M.1. Madison and Chambers Streets, Borough of Manhattan; the petition therefor published, a hearing held on Thursday, August 23, 1946, due notice of which was given, and an inquiry made by this Board to determine the terms and conditions to be imposed—
PUBLIC NOTICE IS HEREBY GIVEN, that a PUBLIC HEARING will be held at City Hall, Borough of Manhattan, at 10:30 o'clock A. M., on Thursday, September 19, 1946, upon the proposed contract, for the franchise, embodying all the terms and conditions to govern the grant, at which all citizens shall be entitled to appear and be heard.

PROPOSED CONTRACT

Copies of the proposed resolution, con-

be heard.

PROPOSED CONTRACT

Copies of the proposed resolution, containing the form of contract with all the terms and conditions of the grant may be obtained at the office of

BUREAU OF FRANCHISE

1307 Municipal Buildins.

Centre and Chambers Sts., Borough of

Munhattan

(SYLVESTER B. SHERIDAN,

Acting Director of Franchises.)

HILDA G. SCHWARTZ, Secretary,

Dated, New York, August 22, 1046.

BOARD OF ESTIMATE FRANCHISE HEARING

Omnibus Lines-Borough of Manhattan

Hoard of Estimate CITY OF NEW YORK

Application having been heretofore made by the EAST SIDE OMNIBUS CORPORATION for an amendment to its franchise contract dated March 28, 1833, by changing the description of Route M-1, York Avenue-87th Street; Route M-13, Aften Street-South Ferry and Route M-15, Second Avenue-Worth Street, and by deleting Route M-12, York Avenue-Soth Street and Route M-13, First Avenue-Sath Street and Route M-14, First Avenue-Sath Street and Route M-14, First Avenue-Sath Street and Route M-14, First Avenue-Autor Place, Berough of Manhattan; the petition therefor published, a hearing held on Thursday, August 22, 1946, due notice of which was given, and an inquiry made by this Board to determine the terms and conditions to be imposed—
PUBLIC NOTICE IS HEREBY GIVEN, that a PUBLIC HEARING will be held at City Hall, Borough of Manhattan, at 10:30 o'clock A. M., on Thursday, September 19, 1946, upon the proposed contract, for the franchise, embodying all the terms and conditions to govern the grant, at which all citizens Shall be emtitled to appear and be heard.

PHOPOSED CONTRACT
Copies of the proposed resolution, con-

PROPOSED CONTRACT
Copies of the proposed resolution, containing the form of contract with all the terms and conditions of the grant may be obtained at the office of the grant may be obtained at the office of the grant may be obtained at the office of the grant may be obtained at the office of Franchise 1307 Municipal Building, Centre and Chambers Ste., Borough of Manhattan
(SYLVESTER B. SHERIDAN, Acting Director of Franchises.)
HILDA G. SCHWARTZ, Secretary, Dated, New York, August 22, 1944. PROPOSED CONTRACT





INGRID BERGMAN co-starred with Cary Grant in "Notorious" at the Music Hall.

Stars In Your Eyes: George Jessel sporting the monocle habit; somthing he acquired in Holly-wood. . . . Butterfly McQueen of the Danny Kaye and Jack Benny programs displaying her bright blue fingernails at Sardi's. . . . Wheeler all smiles because

Brock Pemberton gave him the okay to take "Harvey" to London.
. . . Freddie Bartholomew may play the lead in "Pygmalion" opposite Gertrude Lawrence, on the road. "Tis said that young Fred has grown up to be a perfect Leslie Howard type. Kath-Leslie Howard type. . . . Katherine Dunham will take her "Bal Negre" company to Mexico early in 1947. All expenses will be paid by President Aleman. . . . Estelle Sloan of "Night and Day" is being offered a four-figured salary to appear at the Carnival. to appear at the Carnival. . . . Sunday night saw the end of the "Relax In Your Slax" sessions at Leon & Eddie's. This time everyone including Leon and the clgarette girl were dressed (in slacks) for the occasion and the celebrity for the evening was Stan Fisher, harmonica sixtuouse. Fisher, harmonica virtuouso . . . The Mystery Writers of America. Inc., has presented Humphrey and Lauren Bogart with honorary memberships in the organization for their parts in "The Big Sleep." Jack L. Warner was given a similar honor for proucing the picture which is now playing at Strand. . . . Ference Molnar's Strand. . . . Ference Molnar's "Jemand" will be produced on Broadway this fall and later adapted for the screen by RKO. Frederic March will return to the stage shortly in Ruth Gordon's "Miss Jones." . . Ina Claire will definitely appear on Broadway this season. Miss Claire has signed with the Theatre Guild, after an

hangar-like structure are practic-aly completed, but floors, windows and other structural work are still to be put in. Although most of the repair equipment in the pres-ent shop on Queens Blvd. will be moved, difficulty is being experienced in the matter of obtaining new equipment such as the auto-matic Tire Spreader, motor-powered hack saws, etc. It looks as if the new shop will not be ready for occupancy before late 1947.

#### False Alarm Penalties

The request of Fire Commissioner Quayle, that the laws governing false alarms be rigidly en-forced, seems to have been complied with, at least in part, by some of the City Magistrates. Magistrate Eugene R. Canudo sentenced a woman in the Brooklyn Week-end Court to 30 days in the Workhouse. She was speci-fically charged with pulling a fire box at Glenmore Avenue and Sackman Street at 2:25 a.m. on a Sunday morning. Also sentenced in the same court was Sydney Walker, who turned in a false alarm on a Friday night at West 5th Street and Surf Avenue, Coney Island. Bravo to the Magistrate. . . . Here's hoping more will follow his example. Magistrate Henry A. Soffer was more lenient in his dealings when he fined a South Jamaica woman \$50 for turning in a false alarm at 108th Avenue and 155th Street on Sun-

day night.

The Connecticut School for Firemen at the University of Conn. will be held from August 24 to August 26, inclusive.

At College Park, Maryland, the

Annual Short Course for Firemen will run from September 3 to 6, inclusive.

At Durham, New Hampshire, the training period for firemen this season will be from September 6 to 8 at the University of New Hampshire.

eight-year absence, for the lead in George Kelly's "The Fatal Weakness." . . . Victor Moore is Weakness." . . . Victor Moore is celebrating thirty years on the

#### **Tournament Discussed** By Fire Rifle Club

The New York Fire Department Rifle and Revolver Club held its regular meeting at the Club Range. An inter-club shooting tournament was discussed. Fireman George Koval, Enginer 39, was appointed Chairman of the Tournament Committee.

Annual membership expired August 31 and delinquent members are urged to communicate with Capt. David Garrick.



### CARY GRANT-ALEXIS SMITH IN IGHT AND DAY

IN TECHNICOLOR MONTY WOOLLEY · GINNY SIMMS · JANE WYMAN

EVE ARDEN - CARLOS RAMIREZ-DONALD WOODS and MARY MARTIN Directed by MICHAEL CURTIZ Produced by ARTHUR SCHWARTZ Dances created and staged by LEROY PRINZ - Screen Play by Cherles Hoffman, Leo Townsend, William Bowers - Adaptation by Jack Molfatt - Based on the Career of Cole Porter Orchestral arrangements by Ray Heindorf

HOLLYWOOD - BWAY 5141

#### DOROTHY McGUIRE . ROBERT YOUNG in the NEW Adventures of

#### CLAUDIA AND DAVID

A 20th Century-Fox Picture

. ON STAGE .

VIVIAN BLAINE in Person

ROLLY ROLLS • Extra! JERRY COLONNA

OTHER BIG ACTS!

Doors Open at 9:45 A.M. ROXY 7th Avenue-50th St.

#### **HUMPHREY BOGART \* LAUREN BACALL** IN WARNER BROS. HIT

"THE BIG SLEEP"

In Person

#### **BOB CROSBY**

and His Orchestra EXTRA ADDED ATTRACTION

The Town Criers

Air-conditioned

STRAND Broadway at 47th St.

#### Zimmerman's Hungaria AMERICAN HUNGARIAN

165 West 46th St., East of Bwny.

Famona for its superb food, Distinguished for its Gypsy Music. Dinner from \$1.25. Baily from 5 P.M. Sunday from 4 P.M. Sparkling Floor Shows, Two Grebestras. No Cover Ever. Tops for Parties. Air Conditioned. LOongace 3-0115.

3 Orchestras. 3 Kevnes Nitely. Dancing. CI 6-90-19. DeLuxe French Dinner \$1.25. No cover. Air cooled. BEAL TABARIN

# Rigid Investigation Is Made Of NYC Police and Fire Eligibles

NYC NEWS

A rigid investigation of Patrolman eligibles on the new list is being conducted by the NYC Civil Service Commission.

The Patrolman list was recently published but has not yet been promulgated (not officially made ready for appointments). Meanwhile investigation of the eligibles goes on briskly.

A group of appointments from the old list, made a few days clears up the presently existing list, which expires on September 16; this will be followed by 600, to be named about September 25, effective for appointment on October 1. Next will follow 600 appointments each and other undesirables from war on November 1, and on January 1, March 1, May 1 and 528 on June 15, thus making a total of

The Fireman written examination has been held and those who passed are now receiving their notification cards to appear for the medical tests. Those who pass medical tests will be called for their physicals and the South Tennis Courts in Van Cortlandt Park, The Bronx, during the early part of next month. The Fireman investigations are as rigid as those of Patrolman.

#### Part of the Examination

The investigation is a most important part of the examination process which candidates for such positions as Patrolman and Firemen must undergo. The original application form contains ques-tions as to the background of the applicant and his personal and occupational history. But it isn't just a matter of taking his word

The Investigation Bureau of the Commission is charged with the task of checking on applicants for municipal jobs. In the annual report of the Commission the functions and operations of tihs Bureau are explained in detail.

#### How Bureau Works

The report states:

"To secure complete and ac-curate data, the Bureau has established liaison with public agencies and in specific cases, enlists the cooperation of private con-

"An applicant is first summoned to the Bureau's office where he is fingerprinted by a technician and interviewed by the investigator to whom he has been assigned for the purpose of proving the authenticity of statements he has made on his personal history form that can be corroborated by offi-cial documents in his possession. Subsequently his fingerprints are submitted to the Police Depart-ment of the City, to the Federal Bureau of Investigation, and to any other jurisdictions deemed necessary for disclosure of a criminal record. For records where fingerprinting does not apply, a candidate's identification is for-warded. Correspondence is car-ried on with educational institutions and places of employment with which association is claimed. circumstances warrant. tigator when the information desired is of a confidential nature, such as misconduct as an em-

ployee, or sedious activity.
"The fingerprinting s

moreover, services the Examina-tion Division directly to insure that the same candidate has taken every test of an examination and is the one actually appointed to a position. The Bureau, too, is the custodian of the roster of persons adjudged by the Commission to be disqualified from receiving an appointment to the City service. Still another function, rapidly increasing at this time, is the processing of claims for disabled veteran's preference. "The Bureau cooperates with

accredited public agencies in sup-plying information from its con-fidential files. Throughout the war period the Federal Bureau of Investigation, Army and Navy Intelligence, and the Treasury Department, among others, were thus aided in their task of eliminating incompetents, subversive elements production plants, Federal agen-cies, and the armed forces."

#### Minor Violations

In addition, the candidates must again prove their medical fitness being sworn in to take the job. The candidates for Patrol-man or Fireman are summoned to headquarters of the respective departments, where they under-go a thorough medical examination by the departmental surgeons, and may be rejected even though they have met all the require-ments of the Civil Service Commission for a place on the eligible list. The findings are referred back to the Commission for final

Also, and particularly in the case of Patrolman candidates, the Police Department makes an additional check on the men referred for appointment by the Civil Service Commission.

Some cases have come up in the past where candidates have concealed such minor items as traffic violations in their applications, which wouldn't have barred them from the appointment, but the fact that they continue to conceal the record of a slight brush with the law up to or after appointment, has weighed heavily against them when the facts came to light. The disclosure can be made at the interview prior to appointment, and should be, if omitted from the application.

#### Post-Appointment Cases

Even later the Patrolman can be dismissed for having failed to state complete facts on his ap-plication form. In one recent case, a man hid the fact that he had once been confined to a men-tal institution. Some years later that fact came to light, and he was dismissed from the Police force by the withdrawal of his original certification to the Police Department and was barred from

any future municipal employment. Draft Board files and records of the armed forces are also made available to the investigators, and the candidate may be required to sign a release allowing examination of these records, as a condition to appointment. In cases where men claim disabled veterans preference, they must allow the Commission to check with Veterans Administration on the medical reason for the disability. Men who have been placed in 4-F likewise must so state, disclose why and allow the Commission to field trips are made by the inves- check their Draft Board's reason for that classification.

#### Concealment Cases

In cases where a man has been section, receiving a pension from Veterans

Administration for a disability, he must not conceal the disability or pension in the hope that the Commission will ignore the con-dition from which the disability causes. The fact usually come out in the investigation and any misstatement of status may count heavily against his appointment. Waiver of claim of disabled vetertan preference is possible but not waiver of duty to disclose the

Likewise, the candidate when he filled out his original form was asked to state whether he suffered from any medical or physical condition which might disqualify him from the position. This is another danger to any candidate who practiced concealment.

#### Change of Status

In other cases the status may change during the test. For instance, a man may have a disability pension claim pending when he files his application and then while the various parts of the examination are held, he is noti-fied by the Veterans Administration that his claim has been granted, and he is given a pension. This must be reported to the Commission. Failure to do so normally constitutes a disqualify-

ing concealment.

The fact that V. A. withdraws a pension on the grounds that the condition has been remedied is a beneficial fact for the disabled veteran candidate and should be to the Commssion's

knowledge.

Among the medical causes for "absolute rejection" listed by the Commission are:

The following must reject: For Patrolman: Height under 5 feet 8 inches; For Fireman: Height under 5 feet 6½ inches, and any abnormality of the hands or fingers.

Causes which lead to absloute rejection for both Police and Fire department candidates are: Vision less than 20/20 uncorrected; defective color vision; decayed teeth or missing teeth; abnormal heart action; blood pressure systolic less than 100, or greater than 140; diastolic, over 90; any abnormality of the lungs; any history of asthma, tuberculosis, chronic diseases of the lungs or bronchia; obstruction of the upper air passages; history of hay fever or allergies.

Also, failure to qualify before the psychiatrist, or history of confinement in any institution for mental illness; epilesy; active venereal disease; deafness, how-ever slight; defective foot or functionally impaired foot.

In addition: Hernia or potential hernia (wide rings), varicose veins, varicocele.

Compulsory Rejection Grounds
For the following the rule is
"must reject" and any attempted concealment as to these is a very sists of Joseph G. Carty, Person-

Hemorrhoids or any defect of rectum or anus, pilonidal cyst, orchitis, ulcer of the proven history of gastro-intenstional ulcers, hyrrocele, paralysis, spinal curvature, deformed chest, defective gait, impairment of arm or leg, skin disease, goitre, speech im-pediments, deformities of the pediments, deformities of the mouth or lip; strabismus (cross-eye), overweight, underweight, anemia or other blood diseases, pin-point pupils, enlarged glands, glycosuria (transient or intermit-tent, chronic catarrh or obstruc-tion to free breathing, albumi-



### Civil Service Assembly Will Hear Trygve Lie At Big Annual Meeting

at the Hotel New Yorker, NYC October 21 to 24, inclusive, and plans to make the event one of the most popular and imposing in the history of the organization. The Assembly is composed of civil service commissioners and personnel administrators.

The State and the City will be joint hosts to the delegates to the assembly. Governor Dewey and assembly. Governor Dewey and Mayor O'Dwyer are co-chairmen of the host committee. Besides, there is an arrangements com-mittee, of which Mrs. Esther Bromley, NYC Civil Service Commissioner is Chairman.

#### Talk by Trygve Lie

According to present plans, Trygve Lie, Secretary-General of the United Nations, will address a luncheon meeting at the hotel on September 22, tendered by NYC to the Assembly delegates. The Governor and the Mayor also will be guests of honor.

The address of welcome, by Mayor O'Dwyer, is expected to be delivered on the previous day, when the meeting opens.

On September 24 there will be a joint luncheon of the National Civil Service and the Civil

Civil Service League and the Civil Service Assembly, at which Eric Johnson, former president of the United States Chamber of Commerce, and now the watchman of the movies, will speak.

There will be panel discussions

on practical subjects and a boat ride around Manhattan Island, with the Port of New York Authority as host.

#### Arrangements Committee

The Civil Service Assembly of nel Administrator, Port of New the United States and Canada will York Authority; Harry Chaitovitz, hold its fortieth annual meeting President, Federal Personnel Council and Regional Director of the Social Security Board; J. Edward Conway, President, N. Y. State Civil Service Commission; Marjorie W. Dillon, Second Region U. S. Civil Service Commission; Helen C. Drummond, Civil Serv ice Reform Association; H. Eliot Kaplan, Executive Secretary, National Civil Service League; Ferdinand Q. Morton, President, NYC Civil Service Commission; Joseph A. McNamara, NYC Civil Service Commissioner; Henry F. McFarland, Director, Municipal Service Bureau, N. Y. State Civil Service Commission; Henry F. Reining, Jr., Assistant Director, Port of New York Authority, and James E. Rossell, Director, Second Region U. S. Civil Service Commission.

#### Sponsoring Organizations

The sponsoring host organiza-tions are the NYC Civil Service Commission, the N. Y. State Civil Service Commission, the Second Region U. S. Civil Service Commission, the N. Y. Region Federal Personnel Council, the Port of New York Authority, the National Civil Service League, the Civil Service Reform Association, the National Municipal League, and the N. Y. Chapter of the American Society for Public Administration.

#### Final Average 93% For "Y" Trained Men

"Y" TRAINING WILL ADD 10 TO 30 POINTS TO YOUR FINAL SCORE

PATROLMEN

Published List Shows

#### ENROLL NOW! Class Starts Sept. 9

Travelat Your Own Speed Months to Complete

SIZE OF CLASS LIMITED TO 30

- Personal Guidance
- Expert Instruction
- Frequent Tests and Reviews

### TUITION INCLUDES

I Full Year Membership Use "Y" the Year 'Round At No Extra Cost

TRACKS - POOLS - GYMNASIA Clean, Wholesome Atmosphere

### CIVIL SERVICE INSTITUTE YMCA Schools of N. Y.

5 W. 63 St., ar B'way SU 7-4400 55 Hanson Pl., B'kiyn ST 3-7000 180 W. 135 St., N. Y. ED 4-9000

### **New Postponement Rules** For Police-Fire Exams

Revised rules for postponement | abled veterans of the United States of medical or physical tests in military forces;
"2. Candidates who are suffer-Fireman and Patrolman examinations were announced today by the NYC Civil Service Commis-

The new requirements to obtain a postponement were issued as follows in regard to candidates.

They thus apply to the Fireman medicals that begin on Friday, September 6.

Commissioner Esther Bromley is in charge of the work relating to these postponements.

"1, They are recognized as dis-

ing from physical disabilities;

"3. Candidates who authenti-cally prove death or critical illness in the immediately family. "Appeals for delays should be made to Dr. Frank A. Schaefer, Secretary of the Commission, and may not be granted for more than

two weeks, except by action of the Commission at a regular meeting. The Commission also ruled that any candidate attempting to obtain a delay in the test 'by means of a wilful and deliber-ate mistatement' is guilty of fraud and subject to disqualification,"

After a public hearing, the NYC clerks who had recently taken a Civil Service Commission adopted promotion test from Clerk, Grade Take Three, Six, or Nine to Grade a new classification of the city's clerical service, abolishing Grade 1 and starting the clerical group with "Grade 2, up to \$1,800 per

**NYC Takes First Step** 

In Full Reclassification

annum." This move was explained by the Commission as the first step in a general reclassification of all salary grades in the municipal service, to fit the changes made by the more liberal personnel budget adopted by the O'Dwyer administration.

However, abolition of the bot-tom rung of the civil service clerical ladder was opposed by many

those who didn't take the test, those who took it and failed, and those who passed it are all automatically promoted to Grade 2.

The Grade 2 list may still be of some value to those on it, according to Dr. Frank Schaefer, Secretary of the Commission, who explained that there is some chance that another clerical reclassification may be made, which would establish a new Grade 1, at a higher salary, and allow promotions to the next bracket to those who are on the promotion

### ROONEY, RYAN AND FREEMAN NAMED TO FIRE PENSION BOARD

tive Board of the NYC Uniformed Fire Officers Association have been officially selected to rep- Ryan, H&L 22 and President of resent Fire Department officers on Board. The new officer representatives replace heads of the for- Lieutenants.

Three members of the Execu-|mer old-line organizations.

The three are Battalion Chief Joseph D. Rooney, representing t Pire Department officers on Fire Department Pension 1. The new officer represen-man, H&L 19, representing the