



Civil Service **LEADER**

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POST OFFICE JOB

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"Emergency" Subway Vacancies to Be Filled From "Special Lists"

By BURNETT MURPHEY

A sweeping new policy for the filling of "emergency" vacancies in the Board of Transportation which are caused by illness or other reasons was approved last week by the Municipal Civil Service Commission. The Commission adopted a resolution this week which provides for the filling of such vacancies from "special lists" set up in advance. The "special lists" will not be certified in the usual manner, but will be used as the Board of Transportation finds necessary.

1,000 BMT Workers In Competitive Class

The fifth resolution reclassifying employees of the BMT subway lines from the non-competitive to the competitive class was adopted last week by the Municipal Civil Service Commission. Three hundred and thirteen employees were involved. They were transferred from the non-competitive title of Motorman to the same competitive title. Their maximum and minimum compensation was fixed at the "maximum and minimum of the schedule rate of wages for Motorman as adopted by the Board of Transportation from time to time and as approved by the Municipal Civil Service Commission."

Practical Tests For Painters

Qualifying practical examinations will be given to candidates for the city Housepainter test on October 28 and 29. The tests are being held at the Sand Yard under Manhattan Bridge, Jay and Prospect Sts., Brooklyn. Successful candidates will be appointed to the job of Bridgepainter for which the Housepainter list has been declared appropriate.

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Another part of the resolution provides that the Board of Transportation can place employees who are disabled into jobs of different titles at work which they are able to handle. This part of the resolution is as follows: "In case medical examination shows that an employee is prevented from carrying out the duties of his incumbent position satisfactorily due to physical disability, the Board of Transportation may assign such an employee to work in another title, subject to the approval of the Civil Service Commission; such assignment to continue for the duration of the physical disability."

Not a New Policy

This is not an altogether new policy with the Board of Transportation, but it formalizes the procedure that will be followed in the future. In effect it means that a disabled employee will be assigned to

Welfare Rating Board Postponed

Further postponement from November 15 to December 6, of the election of staff members to the Personnel Ratings Board in the Department of Welfare, has been announced. This latest postponement comes after a long series of others. The reason advanced officially for the latest postponement is the fact that the official ballot boxes of New York City will not be available. This explanation was received critically by many staff members who promised to follow closely all developments. This coming election will be one of the largest and most interesting staff elections in the city's history.

Welfare Promotion Test October 29

The written test for Assistant Director of Public Assistance, Grade 5, will be held October 29. This is a promotion test open only to employees of the Department of Welfare and the Board of Child Welfare.

Practical Tests For Car Maintainers

Practical tests will be held beginning October 28 and ending October 31 for candidates who passed the city competitive and promotion exams for Car Maintainer, Group B. The test will take place at the 207th St. Shop of the Subway System. The passing mark for the exam is 75 percent.

a title which is comparable to the one in which he has been working, or, in some cases, to a lower title, at the same salary.

In adopting its resolution, the Civil Service Commission declared: "The economical and proper operation of the New York City Transit System requires a certain flexibility in the assignment of personnel to fill temporary vacancies caused by illness and other temporary emergency situations in train operations and . . . the filling of these temporary vacancies by repeated process of certification and appointment with ultimate demotion is time consuming and unsatisfactory."

Special List

To avoid this headache, the Commission in the future will set up "special lists" from which eligibles may be provisionally appointed. Appointees will serve intermittently, as their service is required. They will not be allowed to serve more than 150 days in any one year.

When eligible lists are in existence for various titles, the Board of Transportation will notify the Civil Service Commission of the titles for which "special lists" are necessary, and include the approximate number of eligibles required on each list.

The certification bureau will then prepare the "special lists" for each title, taking the top ranking eligibles on the promotion list for the title.

When there is no eligible list for a title, the Board of Transportation will furnish the Commission with a list of employees containing the required number of names selected from employees with the highest seniority rating in the next lower grade.

Promotions

Provisional promotions from these "special lists" will not entitle employees to eligibility for still higher promotions until permanently promoted to a position.

Clerks Ask Right To Take Big Test

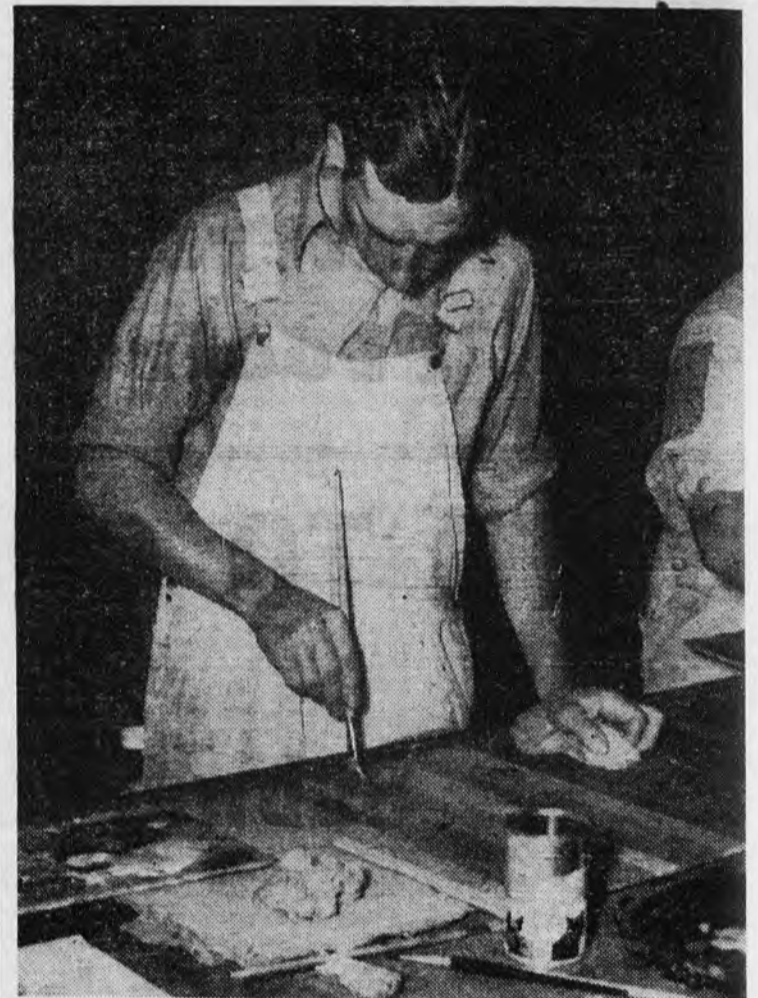
A request of 32 Clerks, Grade 4, in the Department of Education that they be granted the right to take the promotion exam for Junior Administrative Assistant was denied last week by the Municipal Civil Service Commission. The Clerks are earning \$2,262 a year, but the Junior Administrative Assistant exam was open only to competitive employees earning \$2,400 or more. All other fourth grade Clerks in the city are eligible for the exam, since the minimum salary for the position is set at \$2,400.

The Municipal Civil Service Commission through a series of resolutions several years ago set \$2,400 as the minimum for the fourth clerical grade. The Board of Education has never adhered to this regulation, contending that under the Education law it had the right to fix the rate of pay of its employees. Thus, the fourth grade clerks in that department have continued to receive \$2,262.

The Municipal Civil Service Commission's action in denying the Clerks eligibility to take the exam will probably bring a legal protest. Manning & Manning, of 66 Court St., who are representing the Clerks, have threatened court action.

City Lists Published

The competitive lists for Carpenter and Steamfitter and the promotion list for Junior Bacteriologist were officially promulgated last week by the Municipal Civil Service Commission.



PAINTER TAKES PRACTICAL TEST

Practical tests follow written exams for many Civil Service jobs. This man is demonstrating his skill in painting as part of a thorough examination which the Civil Service Commission gives to all candidates.

CLOSED ALL DAY, TUES., NOV. 5 (ELECTION DAY)

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Our students, if drafted, can avail themselves of the complete facilities of our Correspondence Division in order to continue their course. Study material will be mailed regardless of where they are stationed. Arrangements are being made by the various Civil Service Commissions to permit candidates to take examinations at the place of training. Thus candidates will not lose the opportunity to enter the Civil Service.

FIREMAN—PATROLMAN

Classes are now meeting for FIREMAN-PATROLMAN. The examination for Fireman should be held in the spring of 1941, as the list expires December 15 of that year. The test for Patrolman should be held late in 1941, as the present list should be exhausted by that time.

Because of keen competition and the type of examination, prospective candidates should begin preparation NOW! PHYSICAL AND MENTAL CLASSES meet daily at hours to suit the convenience of the student. Enrollment is preceded by a FREE MEDICAL EXAMINATION.

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Sanitation List To Appear Nov. 30

Paul J. Kern, President of the New York City Civil Service Commission, this week informed The LEADER that the list of those who have passed the recent Sanitation test will be ready on November 30. "Previous statements were estimates," said Mr. Kern. "I can now say definitely that November 30 is the date."

Able Bodied Seamen Become Messmen

The eligible list for Able Bodied Seaman—the same list the Sanitation Department's famed baseball team was recruited from—last week was certified for a new position, that of Messman in the Department of Public Works.

Welfare Eligibles Meet Another Court Defeat

Undaunted by another court defeat, the Social Investigator Eligibles Association plans a series of pressure activities aimed at getting for themselves 115 jobs in the Welfare Department's veterans bureau now entitled Veteran Relief Investigator. Originally Social Investigator titles, they were transferred by the Board of Estimate at the end of the summer. Investigators claim the veterans are doing the same work they themselves did under the old title.

The most recent defeat came Friday at the hands of Supreme Court Justice Hammer, who rejected a suit brought on behalf of Richard Welling, president of the N. Y. State Civil Service Reform Association. Welling's suit sought to refrain City Treasurer Portfollo, Comptroller McGoldrick, and Welfare Commissioner Hodson from employing and paying the veterans.

Justice Hammer left the way open for further legal action, though, as he admitted that a subterfuge, such as the eligibles claim, would be illegal. He said that the complaint must show that assignments, salaries, grades, and duties under the new titles are the same as those under the Social Investigator title.

Plans of Eligibles

Plans of the eligibles association call for:

1. Submitting petitions protesting the Board of Estimate's action to

Mayor LaGuardia on November 7 or 8.

2. A mass meeting Tuesday night, November 12, at 8 o'clock, at the Hotel Monterey, 94th Street and Broadway.

3. A turkey party Saturday night, November 23, at 8 o'clock, at the Photo League, 31 East 21st Street. Tickets for this affair are available at the headquarters of the Social Investigator Eligibles Association, 3 Beekman Street.

Coming City Tests

A series of six competitive and one promotion examination has been tentatively announced for November by the Municipal Civil Service Commission. The exams will be open for filing beginning next week.

The tests are for: Gasoline Roller Engineer and Asphalt Steam Roller Engineer; Deputy Medical Superintendent, Grade 4; Inspector of Blasting, Grade 2; X-Ray Technician; Junior Engineer (Civil), Grade 3; and Marine Engineer.

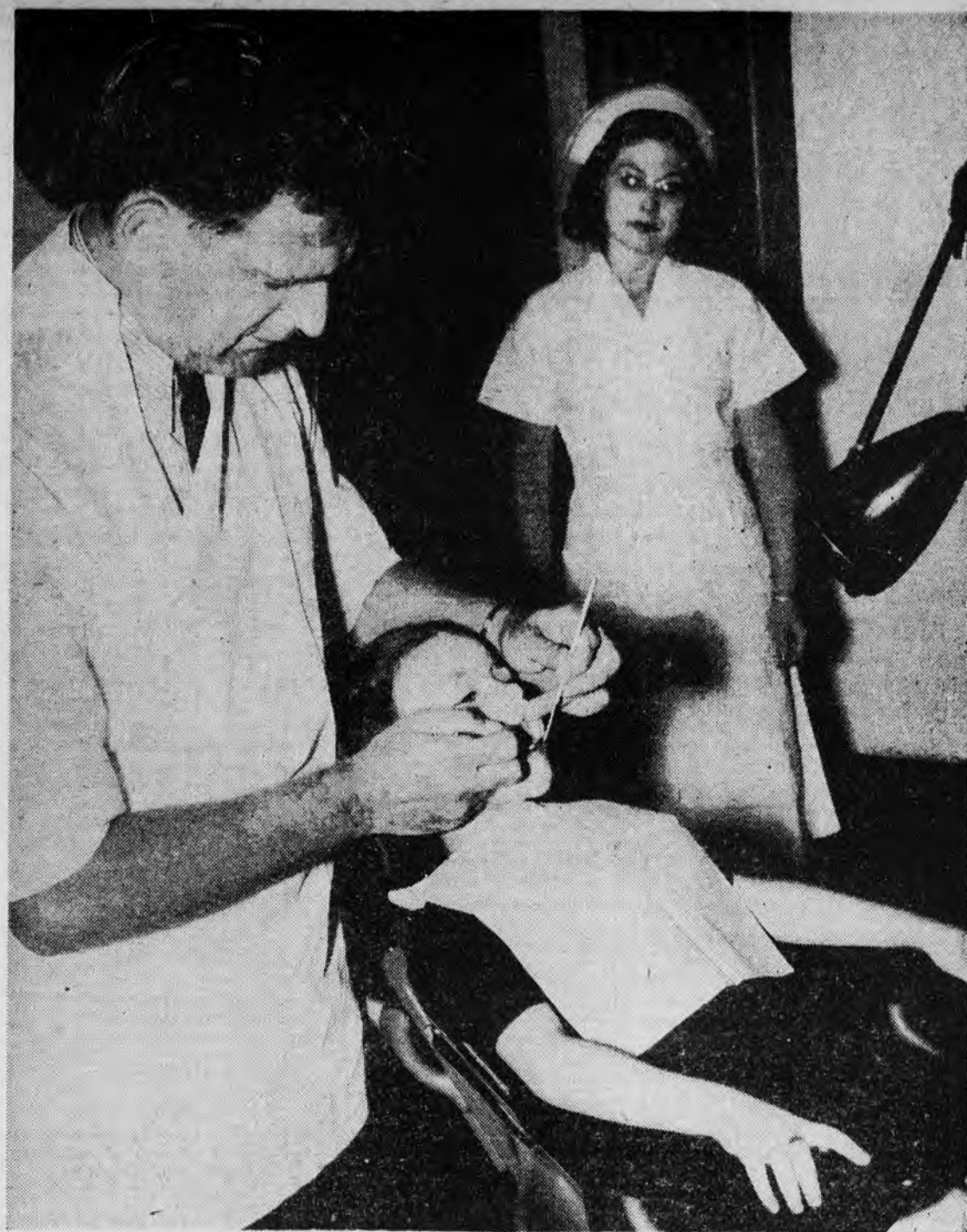
The promotion test is for Marine Engineer (city-wide).

It is possible that this list will be supplemented by the time the tests are officially opened next week. The Commission must have the approval of the Budget Director before announcing new exams. A long list of city tests have been ordered and their actual announcement is pending.

Full official requirements, salary ranges and other information on all the new tests will appear in the LEADER next week.



THE COAT which Sanitation Men say hampers their work.



CITY NEEDS DENTISTS

When filing ended October 21 for the City Civil Service position of Dentist (part-time), more than 500 men had filed. They'll be given practical and written tests and those who qualify will get part-time assignments at \$5 a session. No dates for the exams have been set, but they won't be given for at least two months.

Widespread Resentment In Sanitation Dept. Concerning Purchase of Uniforms

By MAXWELL LEHMAN

In last week's issue, THE LEADER recorded a stream of complaints from men in the Sanitation Department to the effect that they are being compelled to purchase overcoats, whether or not they require them; that they must pay down a substantial deposit, whether or not they can afford to do so; that they can purchase these overcoats from but one concern, William Isaac's and Sons at 88 Bowery; that they are threatened with suspension from the job if they don't comply.

Appearance of the article revealed widespread resentment

among the men concerning the regulations compelling them to purchase uniforms at various times. There is also an undercurrent of feeling that a group of employee organizations is somehow involved in the "you-must-buy-an-overcoat-or-else" policy of the Department.

Last week, Commissioner Powell denied the charges. He said that the men could buy the coats on time, paying \$1 a week or 50c a week "or whatever they can afford."

The LEADER checked Commissioner Powell's statement with men in the department. In every case, it was hotly disputed.

\$3 Down

"We gotta pay \$3 down, and we don't get nothing but a receipt to show," said one sweeper to a LEADER reporter. "We don't even know when we're gonna get the coats."

A driver had this to say: "I just can't afford to put out \$3 right now for an overcoat. My back is against the wall. Wife's sick. Rent's way behind. I just can't do it." Asked if he could pay 50c a week or less, he fumed: "Sure I told 'em if they would let me pay what-

ever I could, I'd take the coat. But they tol' me nothin' doin' pay up your deposit or take the consequences."

There is frequent comment in the Department that not only are the overcoats unnecessary, but actually a hindrance to the proper performance of a sanitation man's duties. Almost all the men prefer the old-time blouse to the short overcoat which the regulations call for.

What's the Coat Like

They claim that the coat offers little protection against rain; that its blue lining tends to run when the coat

(Continued on Page 16)

Chock Full O' Nuts Store For Government Workers

The "Chock Full O'Nuts" chain has opened a branch catering to government employees. Located at 10 Lafayette Street, the quick-lunch specialists will relieve the lunch hour congestion in the Foley Square district. The store will specialize in nickel and dime items and is designed in the rustic style for which all the branches are noted.

Labor Class Nears End

Another important step in the Municipal Civil Service Commission's plan to abolish the labor class and put all existing labor titles in the competitive class will be taken this week. The Commission is expected to take action on a resolution to transfer the title of Laborer to the competitive class.

For months the Commission has been at work transferring individual labor titles to the competitive class—the most important transfer was that of Sanitation Man, Class A, a move which affects 12,000 workers.

8,000 Not Competitive

There are still some 8,000 laborers who have not yet been given a competitive status. By gaining such a status laborers enjoy promotion opportunities, seniority and other rights and eventually they may be given annual salary increments.

Forty-five remain in the labor class. They are:

Asphalt Worker; Asphalt Laborer; Baker; Battery Man's Helper; Blacksmith's Helper; Boilermaker's Helper; Bookbinder's Seamstress; Butch-

er; Cable Splicer's Helper; Cleaner (men and women); Cleaner (men and women), Department of Education; Climber and Pruner; Coal Passer; Coal Sampler; Coffee Roaster; Dairyman; Driver; Dump Boardman; Electrician's Helper; Elevator Constructor's Helper; Farmer; Garage Helper; Garage Man; Helper (Laboratories); Hospital Helper; Hostler; Laborer; Laundry Worker; Lineman's Helper; Lunchroom Helper; Marble Setter's Helper; Mason's Helper; Maintenance Man; Plumber's Helper; Porter; Orthopedic Mechanic; Pump Man; Scow Man; Sewer Cleaner; Shoemaker; Tinsmith; Typewriter Repair Man; Washer; Water Tender (Docks); and Window Cleaner.



THE JUMPER which Sanitation Men prefer.

The LEADER Will be Out NEXT MONDAY

Instead of Tuesday, as Usual

The special publication date was set because of the Election holiday. After next week, the Leader will resume publication on Tuesdays.

Too Many Women?

Those who believe there are so many more women working in the federal service in Washington than men should take a look at the latest semi-annual statistical report issued by the U. S. Civil Service Commission. The report explodes the belief that the Government service "is full of women employees."

On June 30, the report reveals, there were 53,038 women and 80,607 men working here in the Government.

Outside the District the percentage of male employees was even greater. The figures are 736,003 men and 133,172 women.

Fact is, women made a larger percentage increase than men during the six months ended June 30. The number of women increased 12.4 per cent and men only 9.6 per cent.



Federal employees on June 30 numbered 1,002,820, an increase of 70,515 over the previous six months. Making the greatest gains were defense purposes at that time. Since then another 40,000 have been Panama Canal, 4,449, and Civil Service Commission, 951.

The report revealed that not more than 40,000 had been hired for defense purposes at that time. Since then another 40,000 has been placed on the pay rolls.

And the Commission, estimating conservatively, as it always does, predicts that 120,000 new employees will be added between now and June 30, 1941.

This figure includes some 65,000 Navy Yard employees and at least that number who are being hired by War to train conscriptees, make guns and munitions in the arsenals, and to build new bases and training sites.

FDR Expected to Abolish Use Of Photos by Civil Service; Clears Way for Merit Bill

President Roosevelt, within a few days, is expected to sign an order abolishing the use of photographs by the Civil Service Commission. The order, it is believed in Administration circles,

will clear the way for passage of the Ramspeck bill.

Meantime, it was learned that some of the most vigorous opponents of the bill who got it side-tracked in the House are ready to support the measure if it includes a modified quota amendment.

Summed up, approval of the bill by November 15 looks bright at the moment.

Senator James Mead (D., N. Y.), who faces a tough re-election fight, is squarely behind the move to abolish photographs. He would have the commission use fingerprints to identify persons taking Civil Service tests. Sen. Mead put up a valiant fight to save the Ramspeck bill when it faced extinction. He is conceded to be personally responsible for pushing the measure to the point where it will probably become law.

Forty-one southern Democrats who voted against the Ramspeck bill conference report voted for the bill's passage. It is assumed that most of them objected to the so-called photograph amendment which the Senate inserted. The amendment was denounced "as a sop to Negro voters" by the southerners.

Negroes object to the use of photographs because they believe it leads to discrimination. Similar protests also have been made by Jews and by older women.

On Capitol Hill, the amendment is a political issue which has blocked passage of the most important employee reform measures in history, a measure which would bring an estimated 150,000 U. S. government workers under Civil Service.

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Tests for Printers

The U. S. Civil Service Commission, the LEADER has learned exclusively, soon will announce tests for linotype operators, compositors, bookbinders, and proofreaders.

The jobs are open at the Government Printing Office in Washington that is overloaded with work growing out of the National Defense program. The Printing Office is working a 24-hour shift six days every week.

The Civil Service Commission re-

cently recruited 500 printers, some of whom don't have Civil Service status. They'll serve subject to passing the tests.

The Government Printing Office selects printers of highest calibre. Experience carries great weight in grading the test. Men selected to work as U. S. printers must pass a written test, and must convince government physicians that they are in sound health.

Full requirements, duties and other helpful information about these exams will be carried in forthcoming issues of The Leader. If you're a linotype operator, compositor, book-binder or printer, don't miss them.



By CHARLES SULLIVAN

How to Get a Xmas Job in the Post Office

(Exclusive)

"I'd like a temporary job in the Post Office for the Christmas rush. Can I get it? How?" These are questions which the Post Office Department attempted to answer last week in a special notice to postmasters.

The notice said:

Competent and deserving men and women on the civil-service register of eligibles, who are unemployed and have dependents, should be given first consideration in employing extra help for Christmas. Second choice goes to those applicants, in order of their necessitous circumstances, who have the required ability, are unemployed, and have dependents to support. The Post Office Department disapproves of the employment of close relatives of post-office employees unless these relatives are unemployed and have families or dependents.

Requirements

However, postmasters are instructed to conform to this program only insofar as it is possible for them to secure persons who are physically and mentally able to stand the severe strain of temporary Christmas work.

The openings available include jobs for temporary substitute clerks, temporary substitute carriers, and temporary substitute laborers. Employment is limited to the period from November 15, 1940, to January 15, 1941. All applicants must be citizens of the United States.

Careful estimates will be made of the number of temporary employees required. Only as many will be selected as can be assured a reasonable amount of employment.

All regular forces of the Post Office, says Washington, must be utilized to the fullest extent before substitutes are employed, and the substitutes go on the job only as they are actually needed—not before. The number employed will increase as the volume of work grows, until the peak is reached. Then, as the work-load decreases, the services of the temporary employees are dispensed with in the same gradual manner.

Working Conditions

Working hours: Twelve a day is tops for classified substitutes; 10 hours a day is tops for temporary employees on clerical or carrier duties, except where emergencies require a longer period of service. Sixty-five cents an hour is the rate of pay for temporaries.

Postmasters have been asked by Washington to give particular attention to the instruction of inexperienced employees, both before and after they are assigned to work, as well as impressing upon them the importance of the work in which they are engaged, the inviolability of the mails, and the necessity for handling all mail promptly and efficiently.

Employees required on duty De-

ember 25 to make the regular holiday collections and dispatches, receive incoming mail, and handle special delivery mail and perishable parcels will have their work so scheduled that they may obtain the largest possible enjoyment of the Christmas holiday. On Christmas day, all activities will be kept at a minimum and performed as far as possible by substitute and temporary employees. It is not desired that the delivery of gift parcels on December 25 increase the number of regular employees needed. Only regular employees and regular substitutes who volunteer their services will be used; the remainder of the work in connection with the distribution and delivery of gift parcels will be performed by temporary employees.

Where to Apply

New Yorkers who wish to apply for these temporary positions should remember this: don't descend upon the New York City General Post Office. You must file application with the postmaster of the area in which you live. Here's the list:

Manhattan and Bronx: Albert Goldman, Postmaster, General Post Office, 31st Street and Eighth Avenue, New York City.

Brooklyn: Francis J. Quayle, jr., Postmaster, General Post Office, Washington and Johnson Streets, Brooklyn, N. Y.

Flushing: Joseph A. Doyle, Postmaster, General Post Office, Main Street and Sanford Avenue, Flushing, L. I.

Long Island City: Francis J. Littig, Postmaster, General Post Office, Long Island City, N. Y.

Far Rockaway: Mrs. Euphemia M. Fitter, Postmaster, General Post Office, 1836 Mott Avenue, Far Rockaway, L. I.

Staten Island: Charles F. Pallister, Postmaster, Federal Building, 45 Bay Street, St. George, Staten Island, N. Y.

Residents of Nassau County, up-

state New York and New Jersey, who may be interested in securing temporary postal work, are advised to apply directly to the Post Offices in their communities.

U. S. Employee Dies; In Service 35 Years

Charles J. Barry, 58, a federal Civil Service employee for 35 years, died suddenly last Friday. Barry for many years has been head of Mails, Files and Supplies for the 2nd District, U. S. Civil Service Commission. Barry was an extremely popular employee of the Commission and officials this week paid him high tribute for his long and efficient work. Barry is survived by a son and daughter.

Anything you want to know about Civil Service? Come in and inquire of the Civil Service Leader's FREE Information Bureau. It's at 97 Duane Street, just off Broadway, New York City.

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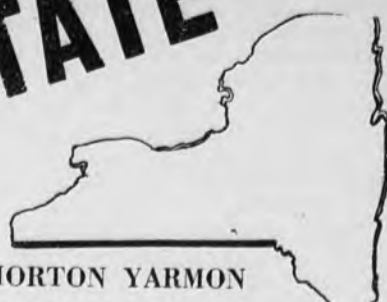
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CIVIL SERVICE in NEW YORK STATE



By MORTON YARMON

Presidential Poll-Caster, Provisional In Audit Bureau About to Lose State Job

During the past week THE LEADER office has received a number of communications from readers regarding Rogers C. Dunn, conductor of the presidential poll released by the Republican National Committee. Essence of these communications was this: Dunn is holding down a provisional job in the State service, yet he is on leave of absence.

THE LEADER, after investigation, has the following to report:

1. Rogers C. Dunn, who lives at 1170 Fifth Avenue, New York City, is a provisional Senior Examiner of State Expenditures, working for the Department of Audit and Control at \$3,000 a year, and assigned to the books of the State Insurance Fund.

2. He was appointed to this post on July 1, 1939, along with a hundred other provisionals, after the State appropriated \$250,000 to set up a new auditing system.

Had Political Sponsor

3. His political sponsor was Abbot Low Moffat, Republican chairman of the powerful Ways and Means Committee, his personal friend.

4. Dunn has worked for Republicans on many occasions, notably for Herbert Hoover, and during the 1936 campaign as Director of Research on Public Opinion.

5. In recent weeks Dunn has been taking days off regularly. The Department has not been paying him for those days when he has not

been at work. During the coming week, no one expects him to report at all.

6. Dunn did not meet the entrance requirements for the test for Senior Examiner of State Expenditures, taken by 55 candidates last December. [In brief, they were: Either, a, nine years' office experience, five in auditing State funds; or b, four years' experience in auditing State funds, and college graduation with 12 credits in governmental work;

or c, a satisfactory equivalent.] When the list appears he will lose his job, and his place will be taken by an eligible. This list is expected some time next month. His present status, according to the State Civil Service Commission, is that of an "8-9," meaning that he comes under the "catch-all" rule, number 8-9. This rule allows the Commission to exempt from exams employees doing temporary work of an occasional or exceptional character.

Less Than 3,500 File For Unemployment Referee

Though official figures won't be forthcoming for another few weeks, it is known that filing for Unemployment Insurance Referee was below 3,500. Blanks are still coming through the State Civil Service Commission's fee bureau: some candidates submitted fees without blanks, others filed blanks without fees.

It is expected now that every one of the candidates who is accepted will take the November 16th test because the small filing increases opportunities. Thirty-one Referees are now serving provisionally. The salary is listed at \$3,500-\$4,375.

THE LEADER concludes material taken from a four-page pamphlet of information for employers, prepared by the Information Bureau of the Division of Placement and Unemployment Insurance.

Insolvency or Bankruptcy

In the event of dissolution, composition, or assignment for the benefit of creditors of any employer, the contribution then and thereafter due from the employer, together with interest and penalties, have priority over all other claims except taxes due the United States or the State of New York, and wages due for employment in the three months preceding such event.

Voluntary Coverage

If you are an employer of fewer than four employees, or among the group who are exempt from contributions under the law, you may voluntarily cover your employees with Unemployment Insurance for a minimum of two years by obtaining permission of the Industrial Commissioner.

Form Regarding Reasons for Separation

When one of your employees who has been separated from your payroll for whatever cause applies for Unemployment Insurance you will be sent a Form UI-LO- II, which may require you to make a statement as to the exact reason for his separation and the exact date. Careful attention should be given to the instructions printed on this form.

Employees May Not Contribute

You are forbidden to deduct any amount from the wages of an employee for the purpose of contributions to the Unemployment Insurance Fund, even though he consents or agrees. Violations of this provision are punishable as misdemeanors.

N.Y. State Employees Must Pay Back Taxes From 1934

This is going to be a blow to thousands of New York state employees—and any other state employees for that matter—who are paid in whole or in part by Federal funds.

Now brace yourselves and read slowly. You state employees must pay federal income taxes on your salaries back to 1934, or you'll be liable for prosecution under the Internal Revenue laws.

But every cloud must have a silver lining, and this bit of unwelcome news isn't as bad as it might be. That is, you affected employees won't be liable for penalties on your back income taxes. Uncle Sam has agreed to waive punishment if you'll step up to the Internal Revenue Collector and lay it on the line before the March 15, 1941, deadline.

Rep. Francis Case, South Dakota Republican, recently stated:

"My attention has been called to the fact that under a 1934 ruling by the Treasury Department and a section of the revenue bill of 1940 all state employees who are paid by Federal funds in a way that they are considered paid directly or indirectly by the U. S. or any of its agents or instrumentalities will be subject to the retroactive taxation on their income tax returns back to 1934.

"This, I have been told, will include employees of state highway departments, unemployment compensation commissions, and other agencies of that character. No penalty, other than interest, attaches if payment is made before March 15, 1941. Before that date, Congress should study the situation and determine the equities in the matter."

Recent Battle

This announcement is particularly

interesting in light of the recent battle against DPUI retroactive taxes led by John T. DeGraff, counsel to the Association of State Civil Service Employees. In April he was instrumental in having a bill introduced into Congress by Senator Wagner and Representative Byrne to end such taxes.

In the brief supporting the bill, DeGraff listed a dozen other state agencies which would be caught, since they enjoy federal funds. This latest order proves that his forebodings were well founded. Among the agencies which DeGraff listed were:

Child Welfare Service, Social Security, Public Health, Aid to the Blind, PWA, Federal Forest Fire Funds, Vocational Rehabilitation, Administration of Old Age Assistance, Administration of Aid to Dependent Children, Grant to Crippled Children, Maternal and Child Welfare, and Wild Life Restoration Program.

Future State Test

The State law says that titles of open competitive lists requested by departments and institutions must be publicly announced for 15 days before the State Commission takes action. The following list is now being advertised (the date denotes when the 15 days are up):

October 29—Ulster County ABC Board—Executive Officer.

Sr. Examiner List Due November 15

The list for Senior Examiner of State Expenditures will probably be out by November 15, State Civil Service Commission officials predict. Experience of the 55 candidates has already been rated by an interview. The list has been held up because many of the candidates also took the Assistant exam, and experience on the two had to be correlated.

The written papers of 358 candidates for Multigraph Operator have been marked, and Commission officials are working now on experience. Unless it is decided to hold a qualifying machine test, the list will probably be out by the end of November.

All rating on the Yiddish Interpreter list has been finished. The Commission is now going through several clerical tasks prior to establishment. The list should be out some time next month.



MESSMORE KENDALL

Republican candidate for Representative-at-Large, says he's for the merit system, not the spoils system.

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History of Unemployment Insurance.

Mechanics of Unemployment Insurance (with sample forms).

Selected Bibliography. Much of This Material is Unavailable Elsewhere in Printed Form.

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3,000 Candidates Take 34 Written Tests

More than 3,000 candidates competed in 34 written tests held Saturday by the State Civil Service Commission. Figures are not yet available on unwritten exams announced at the same time, but to be held later this fall.

- Most popular were these tests:
1. Printer—817 filed, 688 of them from New York City.
 2. Safety Inspector of Construction—212 filed, 137 from New York City.
 3. Toll Collector—464 filed. This test was open to residents of the Third and Ninth Judicial Districts.
 4. New York County Probation Officer—263 filed.
 5. Westchester County Toll Collector—423 filed.

The complete list of those filing:

State-Wide

- Assistant Analytical Chemist—65.
- Assistant Examiner of Town Highway Accounts—63.
- Assistant in Teacher Certification—44.
- Consultant Public Health Nurse (Educational Supervision)—12.
- Instructor in Physical Training—38.
- Junior Epidemiologist—5.
- Milk Accounts Examiner—96.
- Occupational Therapist—9.
- Printer—817.
- Safety Inspector of Construction—212.
- Senior Dentist—17.
- Senior Laboratory Technician (Clinical Pathology)—95.
- Senior Laboratory Technician (Bacteriology)—86 (this test was announced last spring).
- Senior Tuberculosis Roentgenologist—8.
- Supervising Janitor-Fireman—150.
- Supervisor of Stream Improvement—2.
- Toll Collector—464.

County

- Albany—Engineering Assistant—15.
- Erie—Deputy Sealer of Weights and Measures—10.
- Erie—Janitor—55.
- Erie—Senior Case Worker—23.
- Hamilton—Sealer of Weights and Measures—43.
- New York—Probation Officer—263.
- Oneida—Dentist—2.
- Oneida—Director, Children's Division, Public Welfare Department—2.
- Onondaga—Special Deputy County Clerk—12.
- Onondaga—Stenographer.
- Rensselaer—Case Worker—10.
- Rensselaer—Fireman—10.
- Ulster—Senior Engineering Aid—8.
- Westchester—Supervising Toll Collector—138.
- Westchester—Toll Collector—428.

Village

- Ilion—Driver, Motor Fire Apparatus—2.
- Ossining—Operator of Sewage Treatment Plant—4.

Audit and Control Provisionals to Go

All provisionals still working as Junior Examiners of State Expenditures, Department of Audit and Control, will be dismissed by November 1, according to Frederick Hollowell, secretary to Comptroller Tremaine. Whether more jobs will be filled from the list depends on the decision of the Budget Director on a request for 34 lines in this title. Twenty-five appointments have already been made from the two-month-old list, reaching down to No. 33; one has resigned.

Originally 97 provisionals worked as Junior Examiners. Fifty were let out by the time the 20-day period had expired, and others have been dismissed on a stagger system since. Only half a dozen remain.

Hospital Attendant

Yesterday, the State Civil Service Commission started to match the numbers appearing on the 16,250 Hospital Attendant papers with those on application blanks. This is one of the last tasks remaining before establishment of the list, expected about December 15.

Supreme Court Justice Schreiber

Supreme Court Justice Benjamin F. Schreiber, now running for a full term in the First Judicial District on the Democratic ticket, came to the bench from a long career in the public prosecutor's office. He has been a first assistant attorney in New York County as well as a Deputy Attorney General of New York State. Among the many rackets he helped crack were those of "bucket shops" and fraudulent securities.

State to Inform Draftees of Tests

Qualifying physical tests for military trainees who pass the Prison Guard test will be given after they return from camp, the State Civil Service Commission has ruled. This is the latest step in its developing program for permitting all men in military service to participate in State Civil Service tests.

According to Frank H. Densler, executive officer, both State employees and those who seek to be employees will receive information about coming open and promotion tests while at camp. Just how this will be done has not yet been settled.

Officials of the U. S. Civil Service Commission or of the U. S. Education Department in the states where the men are quartered will be asked to aid in giving the examinations.

The State Commission is requesting additional money from the Budget Director, with which to increase its personnel to take care of the many problems brought on by the draft.

The Prison Guard test was given to men in various parts of the country with only one slip-up. Arrangements had been made for a candidate in the mid-west who never appeared. The United States official waited in vain for three days before giving up.

Saturday's exam for Instructor in Physical Education was taken by a candidate in Anniston, Alabama, where he is stationed at camp. An employee of the U. S. Civil Service Commission gave the test.

Rating on the Prison Guard test, taken by some 6,000 candidates, will start this week, as State Commission officials move to rush establishment of the list. The old list expired last week.

Last-minute appointments were made from the dying list three days before it expired on October 19. Appointed to Great Meadow Prison at \$1,800 were numbers 1127, 1132, 1133, 1134, 1139, 1140.

In Buffalo, some confusion concerning the coming Fireman test because of the draft was amicably settled. Many young men of draft age failed to file because they thought they would be unable to take the exam. The Commission decided to extend filing to October 25, then announced:

"We are going to make provision to examine candidates at the agency nearest their camp, if they are away on military service."

Vets Anxious to Take Over

The move to have veteran organizations instead of Civil Service workers administer relief to veterans—already launched in New York City—is also gathering momentum in upstate communities. One upstate city has started to secure official sanction.

In New York City, the plan has followed action of the Board of Estimate in shifting the title of veteran provisionals in the Welfare Department's veteran bureau from Social Investigator to Veteran Relief Investigator. Social Investigator eligibles allege it was a move to thwart their hopes for jobs legitimately theirs. Similar shifts may be needed elsewhere to put the plan into effect.

The new Social Welfare Law, which goes into effect on March 1, 1941, contains some pointed sections on the matter:

1. Outside of New York City, any post, camp, or garrison of a veteran organization is authorized to administer veteran assistance.

2. In New York City, veteran assistance is to be paid by the Welfare Commissioner on written recommendation from a veteran organization.

3. Veteran organizations are: The Grand Army of the Republic, United Spanish War Veterans, American Legion, Disabled American Veterans of the World War, Veterans of Foreign Wars, Jewish War Veterans, Catholic War Veterans, Army and Navy Union, Italian-American World War Veterans, Polish Legion of American Veterans.

Ask Retirement at 70

SYRACUSE.—A plea that the State Civil Service Commission end its policy of allowing Civil Service employees to stay on the job beyond the 70-year retirement age has been forwarded to Albany by the local Commission.

Just last week the local Commission approved the applications of city building inspector Antone J. Mayer and attendance officer Harry S. Bruce, both of whom reach 70 this month. The recommendations went to the State Commission, along with the appeal that this be the end of such extensions.

In New York City, the Board of Estimate has the power of extending age limits in two-year extensions, up to a maximum of 80. It acts on such application at the third meeting of each month.

At the end of the Walker administration, more than 900 workers over 70 were on the job; today there are 43.

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Tuesday, October 29, 1940

Tasks for the Next President

WE don't know who will be elected next Tuesday. But whoever gains office must remember that the proper functioning of American government depends in good measure on the ability and morale of the people who really run its day-to-day affairs.

This means that the next President of the United States, whether Roosevelt or Willkie, must pay more than idle lip-service to the party platforms dealing with Civil Service. It means that the merit system must be enlarged and extended.

Specifically, these are the immediate tasks before the next President of the United States and the men who work with him:

1. Passage of the Ramspeck bill, which would bring some 150,000 U. S. jobs under Civil Service.
2. Protection of the rights of government employees who may be conscripted.
3. Guarantee that every draftee may take any Civil Service exam for which he is qualified.

More Cops Needed

WHY doesn't the city appoint new Patrolmen? The only argument advanced to date against appointments was that of Commissioner Valentine. He said that the uncertainty of the draft and the possibility that the city might have to pay the difference in salary of drafted rookies would block appointments. This argument doesn't stand up, because within the last few weeks, and since Valentine's statement, the city has appointed a number of men as Special Patrolmen in the Tunnel Authority. And they were appointed at \$1,800, against the \$1,200 rookie cops would be paid.

This seems extremely unfair. The men on the Special Patrolman list are those who received lower marks than others on the regular Patrolman list. The frequent complaints from eligibles on the P. D. list that they aren't being treated fairly, is entirely true. New York City needs more cops. There is no excuse for the delay in appointing them!

We Suggest - - -

In this department, THE LEADER each week includes suggestions which are important to Civil Service employees, eligibles, and those seeking to enter the government service. Readers with suggestions of their own are invited to submit them to the editors.

THAT MEN AND WOMEN who have had experience as officials or field representatives of labor unions and trade associations apply for the U. S. job of Field Representative in the Department of Labor. An examination for four grades of this position is now open.

THAT MEN who expect to take the city Fireman's exam next spring brush up on the rules and regulations covering city departments, their methods of operating, and, in general, familiarize themselves with municipal government.

THAT STATE EMPLOYEES begin girding now for another fight to preserve Feld-Hamilton increments, threatened because of the additional cost to the State involved in paying draftees' salaries.

THAT PERSONS who hesitate to file for exams because they think the competition will be too great, file anyway. In recent weeks, filing on all Civil Service tests has fallen off, and in some cases the requirements have even been lowered, thus increasing the chances of those who do apply.

THAT SANITATION MEN who object to some of the practices by which they have been victimized—whether within or outside the Department—communicate with THE LEADER. All correspondence will be held in strict confidence.

THAT PROSPECTIVE DRAFTEES ask their legislators to fight for the right of conscripts to take Civil Service exams while training.

Merit Man

Howard Palfrey Jones



"Government is like any other human enterprise . . ."

EVEN IF Howard Palfrey Jones had known years ago that some day he was to be State Civil Service Commissioner, he could not have prepared himself more adequately. When he joined the State Commission as the Republican member in May of 1939, he brought along with him years of experience as newspaperman, editor, educator, government expert.

He started as a newspaperman—a good one—rising to the editorship of a string of papers in the mid-West. Then, just as with many other topnotch members of the fourth estate, he discovered that the field in which he was writing had become more interesting than the writing itself.

The post of public relations secretary of the National Municipal League, foremost organization of municipal government improvement in the country, first welded his interests. At the time of his appointment to the State Commission, he was secretary and executive director of the League, editor of its vital monthly *National Municipal Review*, and head of its consultant service.

During these same 15 years he was teaching the problems of government at the nation's ace journalism schools.

Through these various facets, the imprint of Howard Jones is found today on the governments of progressive cities throughout the country, while many of our younger newspapermen thank him for stirring their concern with government.

"Reformers"

While Jones has worked with many cities and states in the improvement of their governments, he detests the word reformer.

"Government is like any other human enterprise," he says. "There are certain principles of administration which if intelligently applied will produce sound results." The development of these sound principles has challenged his interest for many years.

He does not look on Civil Service as primarily a fence to keep

the spillovers out of government, but as an important staff function which must be carried on in any large organization, whether business or government.

"The business of a personnel agency is to help management, not hinder it," he says. "This means establishing procedures which in the realm of employment sift the chaff from the wheat and give the department head a selection of the best persons available for the jobs. It means in the realm of government service, the establishment of conditions of work that provide an incentive for employees to do their best. The public is entitled to the best talent available in running the community's business. It is the job of the civil service department to see that the government gets such talent and keeps it."

"The State of New York and its subdivisions represent the second largest employment agency in the United States," he explains, "the federal government being the first. Millions of dollars may be saved or wasted, depending on the personnel selected. Much more important, our services to our fellow human beings will be well run or badly run. If you have a relative or friend in a state institution, you know what this means."

An Old Friend

To New York State's government, the appointment of Howard Jones to the State Civil Service Commission heralded the return of an old friend. From 1932-38 he was on the research staff of the New York State Commission on Revision of the Tax Laws, serving as research director during its last three years. And the material on State and local government that guided the 1938 Constitutional Convention was prepared under his direction.

Significantly, the very year in which he came to the Commission was the same year in which the National Municipal League and the National Civil Service Reform League jointly set forth a model State Civil Service law. He was on the drafting committee that actually turned out the document.

letters

Covering the Kern Probe

Sirs:—I and most of the employees of the New York City Housing Authority have been reading THE LEADER steadily since its inception.

Your treatment of Mr. Rheinstein's testimony was most disappointing. Here is the testimony of a responsible individual, formerly Commissioner of Housing and Building and head of the Housing Authority, to the effect that, at his request and with the Mayor's approval, Paul Kern manipulated the Civil Service list for Building Manager so as to make it possible for Mr. Rheinstein to retain three provisional managers. He names the men. They are:

Roger W. Flood, salary \$3,800.
Frank B. Dormah, salary \$4,200.
Ann Dingedine, salary \$3,750.
His testimony stands unrefuted so far, and it is further corroborated by the fact that though there is a certified list for manager in existence (with two names still on it) these provisionals are still in their jobs which they have been holding illegally for over two years.

This evidence points to a flagrant

violation of the civil service laws and a cynical disregard for the rights of persons who sweat to take civil service examinations and pay for the privilege to file applications. And what do you do with it? Hide it in a corner of your paper, page 3, so that it could hardly be found and then you don't even set forth the facts. We will reserve further decision until we see whether you will print this letter.

CITY EMPLOYEES

From the outset, THE LEADER has made it a policy to refrain from repeating the news which has been adequately covered in the daily papers. Merely to have run the news about Mr. Rheinstein's testimony, which had been blazoned over the front pages of every paper in town, would not, we feel, have been of great service to our readers—certainly not when the same amount of space could be devoted to material which had not appeared in the daily papers, and which most readers could find nowhere else. This policy has guided our coverage of the Coun-

Don't Repeat This!



DON'T confuse Gabriel Kaplan, Republican candidate for Supreme Court Justice, with H. Elliot Kaplan. Gabe also has a fine record in advancing civil service... Disgruntled city eligible groups will soon be inviting Emil Ellis to address them... State exams won't be held at High School of Commerce any more. A band practices there on Saturday mornings... The Wages and Hours Division, which complains about the lack of inspectors, recently returned \$387,000 to the Treasury. That would pay 180 inspectors at \$2,300... A new DPUI transfer policy goes into effect next month... Washington's population grew 36 per cent in the last 10 years. The average increase of cities of similar size was 4 to 7 per cent... If LaGuardia approves, the city will have the finest course in criminology in the country outside the FBI. And Hizzoner is to give the first lecture...

In and Out

The TWU is fuming because some gal who has an "in" with the Board of Transportation was able to arrange choice working hours for her boyfriend, passing over many who had greater seniority... The U. S. Civil Service Commission is receiving about 20,000 calls a week... Pennsylvania has dropped 100 employees of its Unemployment Compensation Bureau. They falsified their records on Civil Service applications, "his said... Educational circles are buzzing about the books that speak, sing, play music. Give thanks to Madge Tucker, known to radio fans as The Lady Next Door... Thelma Goldfisher, daughter of Federation of Municipal Employees biggie Abe Goldfisher, engages Selwyn Kranz on November 10...

Labor Notes

Carroll McGorkey, labor candidate for State Senate, is a brother of Luciel McGorkey, SCWMA head... The City Commission's annual report, out next month, won't have a thing to say about Emil Ellis... DPUI is now going out full blast after companies engaging in fraud, even from several years back... Cleverest poster of the campaign comes from youthful Roy Prediger, Democratic Assembly hopeful in the 15th A. D. It reads WANTED—50,000 votes...

cil investigation from the beginning. Precisely because that investigation obtained so much coverage in the newspapers, we have sought out new and different angles on the probe. We shall continue to do so in the future, not only with reference to the present investigation, but to all news affecting Civil Service.—Editor.

Upstate Edition

Sirs: I know that the establishment of a special edition for upstate New York readers is a great step forward, one in which all of us who have been faithful Leader readers for the past 13 months rejoice. But many of us from New York City who work in upstate cities are very much interested in New York City news, and are now asking: Will the new upstate edition have the same New York City news as in the past?

TEMPORARY ALBANIAN

The upstate edition of THE LEADER will contain all the New York City News. In addition, it will have greater coverage of State news as well as news of local upstate commissions. Editor

FIRE BELLS

By JAMES DENNIS



Tenement Search

Company Building Inspectors were instructed last week to make a thorough search of tenement house cellars, in order to locate accumulations of refuse, old lumber, boxes and barrels, which are being stored to use in building election night bonfires. It's up to the Inspectors to decide which lumber is and which isn't being stored for bonfire purposes.

A list of the buildings in which refuse and lumber is stored will be sent by company commanders to division commanders, who, in turn, will ask the aid of the Department of Sanitation and the Police Department in removing the stuff.

London Fire Lab.

The greatest fire laboratory in the world today is London where fires are raging incessantly and where the work of firemen has won universal praise. To study in this laboratory, Mayor LaGuardia last week sent two veteran battalion chiefs, Fred Wedemeyer of the 25th Marine Battalion, and Daniel Deasy, in command of the 18th Battalion of the Bronx. To assist them, he also sent Fireman George Scott, of 1749 E. 31st St., Brooklyn, who will act as secretary.

The three men left LaGuardia Field Tuesday afternoon aboard the Pan American Atlantic Clipper.

Mayor LaGuardia in commenting on the mission said: "These men are being assigned to active duty to obtain experience and information in fire-fighting in war time under aerial bombing conditions. We know that bombing has created a real fire-fighting problem and the difference between the problems of war time and other times require actual contact and observation."

The three firemen will stay in the British capitol for six months. When they return with a report of their experiences, it will be made available to all U. S. Fire Departments.

Pretty Penny

Corporation Counsel Chanler last week attacked on a technicality the suit of 270 Grade 3 Firemen who are seeking the difference between the \$1,200 they received as probationary firemen and the \$2,000 they say they were entitled to. In submitting his argument against the petitioners in the Supreme Court, Chanler contended that they failed to comply with a regulation that payrolls which are accepted under protest must be so designated in writing at the time they are received.

Each of the 270 Firemen is demanding \$400 each for the alleged difference in pay.

The case will probably be decided this week. If the Firemen win, the city will be out a pretty penny, for all probationary Firemen and cops could bring similar action.

Welfare Department News

The Fake Charity Racket

How it Worked—How Bill Hodson Broke it Up

The day William Hodson was sworn in as Commissioner of Welfare marked the beginning of the end of the fake charity racket in New York City. Petty chiseler and professional racket man alike were spotted, trapped, and put out of circulation. Forty fake or dubious "charity" schemes were smashed, great numbers of others were stopped before they got going, and 125 operators were convicted.

Some of the set-ups were newly hatched frauds, and others were rackets of long standing. Some were one-person outfits nibbling in a hole-in-the-wall setting; others were of "big business" proportions with large staffs, imposing headquarters and branch offices. Most of them operated under the protection of a charter issued under the Religious Corporations Act, making it unnecessary for the operators to obtain a license from the Department of Welfare to solicit funds. But the Commissioner went after them, regardless of this real obstacle.



Commissioner Hodson

When William Hodson took office, January, 1934, millions of dollars were being drawn out of the pockets of generous but gullible New Yorkers by street solicitors and telephone salesmen.

Hodson struck at the heart of the big-stuff racket when he nailed some of the ace telephone men and, with the cooperation of the police and the district attorneys, sent the boys away for many pages of the calendar.

Scenario

The scenario of the bogus telephone humanitarian runs something like this:

"Hello, Mr. Fisher? Mr. Fisher, this is Supreme Court Justice Traubman's secretary. Will you hold on a moment, Judge Traubman would like to talk with you? Thank you."

Then the phoney judge comes to the phone.

"Hello, Mr. Fisher, this is Judge Traubman talking. I'm interested in the bail to be held at the Guild Hotel

next month by the Good Cheer Baskets Association. The Association is doing fine work distributing Christmas baskets to the poor, and I feel you will be glad to help by attending the ball with Mrs. Fisher. You can—"

"W-well, Judge—"

"Oh—the tickets are only \$5 each, I believe. I'll be glad to see you and Mrs. Fisher there. It's on December 5 at the Guild Hotel."

"Yes—yes, judge. I'll—I'll be glad to go—for such a worthy cause. Should I send you the check?"

"Just send it to the treasurer of the Good Cheer Baskets' Association, at 516½ Fifth Avenue, New York City. My secretary here just tells me that guest tickets are \$10 each and patron tickets are \$25... Yes... Thank you, Mr. Fisher... Good afternoon."

This dialogue, in essence, is the simple, yet magic, technique formerly employed by some 300 expert telephone salesmen-impersonators in New York City who have charged more than \$3,000,000 annually from New Yorkers whose generosity exceeds their wisdom. These salesmen-impersonators are the mechanics that work the telephone end of the charity racket, a big-scale racket which grossed from \$4,000 to \$10,000 weekly for a gang that once operated in Manhattan.

One well-known religious-charity racketeer cleaned up \$300,000 in three years. Included in his overhead costs was \$1,500—for three \$500 fines. Another enterprising racketeer, forced out of the Salvation Army, promptly opened a "settlement house." He dubbed himself "General," and brought in a woman on whom he gallantly draped the mantle of "Colonel." The "General" coached the "Colonel" in the art of panhandling, dressed her like a member of a religious order, and sent her out. That bit of initiative lasted two months. The financial blessings never sagged below \$500 weekly.

Another military-struck creature, Major Edith Ward, managed to live at major standards on \$12,000 a year derived from her "Actor's Memorial Fund." The Fund was supposed to benefit actors, but the cops would find no actor—except the major—who had done any benefiting. The major might still be doing business at the old stand if she hadn't succumbed to the egotistical notion of impersonating Dorothy Gish over the telephone. It seems that the man whom she phoned knew Dorothy and couldn't believe Dorothy's voice had changed to that of a 70-year-old woman.

(To Be Continued)

Mental Hygiene Notes

By JOHN F. MONTGOMERY

Visitors

Recent guests at Utica State were Eve Hager, Lucille Montena, Irene Anderson, Leona Pixley, but they had to hurry back to classes at Kings County Hospital...New officers of the Student Nurses Association at Utica: Dorothy Beha, president; Edna Stappenbeck, vice-president; Marion Robinson, secretary and treasurer...When Dr. Newton J. T. Bigelow left Utica to become clinical director at Pilgrim State, there was much regret locally. Also this prediction: That Dr. Bigelow will soon be a superintendent of one of the State's institutions.

Still They Come

Hudson River State Hospital, which contributed 44 men into military service in recent weeks, has just added another seven:

John Vincent Purcell, Joseph Sekelsky, George Hite, George Carpen-

ter—10th Infantry, U. S. Army, Fort McClellan, Anniston, Ala.

Willfred Pae, David Jones—105th U. S. Medical Department Detachment, Fort McClellan, Anniston, Ala.

Lieut. Joseph J. Doltolo, M. D.—18th Infantry, U. S. Medical Department Detachment, Governor's Island, N. Y.

From Harlem Valley

And teeth at Camp McClellan will be well cared for, as Dr. William Hayes, Harlem Valley State dentist, has just signed up...Edna Gilmore is chairman of a committee arranging for a silver tea shortly in the lounge. The American Red Cross is to benefit...John Heintz and Mrs. Edward Collins have been appointed to a committee aimed at increasing membership in the sick and accident insurance plan...Mrs. Anna Bessette is doing nicely, thank you, after a recent operation...Welcome to Lillian Gagne, just assigned to Building H.

Substitute

Edward L. Weaver was recently chosen as treasurer of the Hudson River State Hospital Employees Association. Whereupon he upped and left for military service. Last week former secretary August Eitzen was picked to take Weaver's place. Weaver got a courtesy vote...The senior class of student nurses frolicked Friday night at a barn dance. Serving on the various committees were John Dwyer, William Ballard, August Kaempfer, Norman Reynolds, Ted Riter, Ted Lozier, Allen Delaney.

Repeat Performance

December 27 last, Marcy State Hospital presented a rip-snorting show that attracted the best talent of patient and employee alike. According to Ray Jones, the possibility of a repeat is brewing.

\$5,200 Job Open

A competitive test for Senior Administrative Assistant will be held October 30 at 299 Broadway, office of the Municipal Civil Service Commission. The job pays \$5,200 a year.

POLICE CALLS

By BURNETT MURPHEY

Efficient Valentine

An example of the efficiency of Commissioner Lewis J. Valentine, many years ago when he was a mere cop, was cited last week by Supreme Court Justice McLaughlin in commenting on a case brought by male telephone operator eligibles. They are suing to force the Police Department to use their list for Telephone Operator jobs now held by provisionals from the Patrolman, P.D. list.

Justice McLaughlin recalled a murder case that happened when Commissioner Valentine was a switchboard operator in Brooklyn headquarters. A murder was committed and the switchboard began to buzz with calls. Quick action by Valentine in keeping the board clear resulted in the arrest of three guilty men who were later sent to the chair. An inexperienced operator might have jammed the board and the murderers would have escaped.

Justice McLaughlin offers this recollection to uphold his contention that police and police eligibles are more competent than civilians on police switchboards.

The telephone operator eligibles, who are represented by Samuel Spiegel, pointed to the provisional status of the men now holding switchboard jobs and added that the exam they took was given with the expectation that they would be appointed to the Police Department. Also, they point out that their list was certified for the posts, but that Valentine refused to use it.

Justice McLaughlin said that he would decide the case this week.

Mayor Thanks Cops For Extra Work

All members of the department will get a day-off sometime between November 7th and December 31st. Commissioner Valentine issued this order last week to all commanding officers. The day off is being given to the men as a reward for the overtime and hard work they put in on registration and other extra assignments.

Commissioner Valentine also released the following letter from the

Mayor thanking them for the extra work:

My Dear Commissioner:

Please extend to the men of your department not only my thanks but my admiration for their efficient services...during registration for military training. I know it was a trying day following hard upon extra duty during election registration week.

The men have been subjected to a great deal of extra duty of late and now with the closing of the World's Fair and Election Day they will again be called upon for extra service.

As a slight recognition of the excellent work and devotion of your men, I would greatly appreciate it if, following Election Day, during the following month, each man be given an extra twenty-four hours off. I am sure you can easily stagger this time without impairing normal police duties.

Very truly yours,
F. H. LaGuardia,
Mayor.

11-Squad Chart Up

It is expected that the City Council will soon receive a bill to provide for the adoption of the 11-Squad Chart, a proposed plan to allow each man a full day off each week. The bill has not yet been prepared but officials of police groups are working on it.

Frankly, the bill's chances of passage aren't too good unless a lot of pressure is brought to bear. In any event it will face a tough fight. The 11-Squad Chart could be adopted by action of the Mayor and Commissioner Valentine, but so far they have refused to take action.



SENATOR NUNAN

is again the Democratic candidate for State Senate in the second district, Queens. He's particularly remembered for sponsoring the bill to prohibit anyone on relief from doing work that should go to Civil Service employees.

LOAN SERVICE

AT
BRONX COUNTY
TRUST COMPANY

- PROMPT**
Applications are acted upon without delay.
- REASONABLE**
The discount rate is 4½% per annum. Life insurance costs only 50 cents per \$100.
- CONVENIENT**
No co-makers are required from Civil Service employees.

Loans of from \$60 to \$3500
For Periods of 12 Months or Longer

BRONX COUNTY
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MAIN OFFICE
Third Avenue at 148th Street
Member Federal Deposit Ins. Corp.
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Question, Please?

by H. ELIOT KAPLAN

CONTRIBUTING EDITOR

This Department of Information is conducted as a free LEADER service for Civil Service employees, for eligibles, for all who desire to enter the Service. Address your questions to Question, Please?, The Civil Service Leader, 97 Duane Street, New York City. If space does not allow printing your answer, you will receive a reply by mail. Therefore, state your name and address. Questions for this column receive thorough analysis by a well-known Civil Service authority.

Rights of Vets

D. A. B.: While a disabled veteran under the State Constitution is entitled to preference in appointment or promotion regardless of his standing on an eligible list, the commission may refuse to certify him for appointment if his disability is so serious as to make it virtually impossible for him to perform the

duties of the job. So may the department if medical examination shows the disabled veteran physically unable to do the work. A disabled veteran may not refuse to permit either the commission or the department to examine him.

Temporary Appointments

L. M.: Under the new law which went into effect October 1, 1940,

temporary appointments not to exceed six months may be made when it appears to the satisfaction of the Civil Service Commission that the position is not one which would normally be deemed a permanent position. If the appointment goes beyond the six-month period, the position is a permanent one and must be filled as such. Successive temporary appointments beyond the six-

month period are not permissible. Without knowing the exact facts in the particular case you refer to it is not possible to state whether or not the decision in the Hilsenrad case may apply to your case. The court of appeals has not yet decided the Hilsenrad case. The LEADER will keep its readers posted on it.

Court Records

E. R. M.: If the commission insists

upon a certified transcript of your court record, the place to get it is from the clerk of the court involved. If he cannot furnish the record through his office he will forward your request to the proper place. There may be a fee required for such transcript. In applying to the New Jersey Court it would be well for you to give the court clerk as much information of the arrest as possible, such as date of arrest, name or part of court before whom you appeared, etc.

Federal Appointments

U. N. A.: Unfortunately there is really no precise way to keep in touch with appointments made from federal eligible registers. The lists themselves may be seen at the Commission's offices, but even examination of these lists by individual candidates not familiar with many of the factors that enter into certifications for appointments to departmental positions, such as the state quota rule, would be of little avail. One, frankly, has to depend entirely on the integrity of the Commission's staff as to the regularity of certifications for appointment.

Resigning From Temporary Job

L. E.: When an eligible is certified for temporary appointment only, and he resigns during his service, his standing on the eligible list for permanent appointment is not affected. It is best when resigning from the temporary position to notify the Commission that such resignation should not be construed by the Commission as unwillingness to accept permanent appointment when reached on the list.

Under 21

S. L.: If the minimum age requirement by the U. S. Civil Service Commission is fixed at 21 the Commission will not accept applications from candidates under that age even if the candidate may be serving in the quartermasters corps of the U. S. Army and assigned to the kind of work for which the Civil Service examination is to be held.

Physical Standards

F. J. M.: When a person has been found physically competent to serve as an Attendant Messenger it does not follow that the Civil Service Commission or the Fire Department erred in rejecting him for appointment as a Fireman. The physical and medical requirements for Messenger Attendant are, of course, not as rigorous or exacting as for Fireman.

Lyons Law

J. S.: It is not possible to say in each individual case whether the Lyons Residence Law has been complied with. The point is that one must be a legal resident of the city for three continuous years immediately prior to appointment. One may work outside the State, for example, and still remain a resident legally of the City of New York, if he maintains his legal residence here by actually living in the city and voting here. One does not give up his city residence merely because he spends only his week ends in his city home. Each case depends on the particular facts involved. We cannot presume to give any legal advice in individual cases even as to the matter of residence qualifications.

Jobs in State Hospitals

L. L.: No action has been taken as yet by the State Civil Service Commission on the matter of the competitive classification of any of the non-competitive positions in Dannemora or Matteawan State Hospitals. The recent examinations for attendant for State hospitals will not be used for hospitals for criminal mental defectives. When the positions are placed in the competitive class, as they probably will be, special examinations will be held for them.

Residence

T. B.: Your employment in the State service will not necessarily deprive you of your right to employment in the City service under the Lyons residence law, provided you have not given up your residence permanently in the City and have not voted elsewhere.

An Open Letter FROM DR. SHIRLEY W. WYNNE TO ANSWER YOUR QUESTIONS ABOUT THE 5c A DAY HEALTH PLAN

ASSOCIATED HEALTH FOUNDATION, INC.

57 W. 57th St., New York

Telephone PLaza 5-4760

TO ALL CITY, STATE AND FEDERAL EMPLOYEES IN NEW YORK CITY:

Requests from Civil Service employees for more information about the Associated Health Foundation's "5c a Day Health Plan" are so numerous that it is difficult to answer them promptly. So that you will not be kept waiting, we have summarized below answers to questions most frequently asked.

The Foundation does not employ agents to "high-pressure" you into joining this non-profit, State-Licensed and Supervised health insurance. Heads of City, State and Federal Departments, as well as Civil Service organizations concerned with their members' welfare, cooperate in the presentation of this Plan. If this program has not yet been presented to you and your co-workers, we suggest that you speak to your department head about arrangements for distribution of applications or for a representative to answer other questions you may have. If you prefer you may contact the Foundation directly.

Medical, Surgical, X-ray and Laboratory care, to extent limited in policy. NO MONETARY LIMITATION ON AMOUNT OF CARE YOU GET. Services of accredited specialists in every branch of medicine and surgery. Health, Education, Preventive Medicine. No Waiting Period before you get care, except for pregnancy and venereal cases. (10 mos.)

WHAT DO I GET?
 If single: \$1.50 monthly. To enroll your wife (or husband), an additional \$1.00 monthly. Dependents (under 16), about 60c monthly. ABSOLUTELY NO ADDITIONAL FEES. No charge for home visits or night calls.

WHAT DO I PAY?
 No. Hospitalization plans pay for bed and board in a hospital for a limited number of days. You must pay the doctor and surgeon. The Foundation does not pay for hospitalization, but does protect you against the unpredictable costs of doctors' bills, with no monetary limitation on amount of medical care you receive whether in the hospital, your home or the doctors' offices. **EXPERIENCE PROVES THAT 90% OF ILLNESS DOES NOT REQUIRE HOSPITALIZATION BUT THAT 100% DOES REQUIRE MEDICAL OR SURGICAL CARE.**

IS IT LIKE HOSPITALIZATION?
 No. The Foundation does not operate clinics. Nor is a doctor assigned to you. You have FREE CHOICE of all participating physicians. ALL licensed physicians may participate. If you're not satisfied with the doctor you've selected, you may choose another—and another if again dissatisfied.

MUST I GO TO A CLINIC?
 The doctor you select becomes your family physician. You visit him whenever you need care or call him to your home when necessary. No extra charge for home visits. If surgery, specialists, X-rays or laboratory tests are prescribed, it will be arranged for at no cost to you.

HOW DO I GET CARE?
 If your doctor is not available and you require emergency treatment, you simply phone the Foundation, day or night, and a qualified doctor is immediately sent. This means that you don't have to "shop around" for a doctor.

IF I CAN'T REACH THE DOCTOR . . . ?
 The N. Y. State Department of Insurance has licensed the Foundation and supervises its activities. The State Board of Social Welfare has approved the Incorporation. A Medical Board supervises medical care rendered.

WHO SUPERVISES THE PLAN?
 A Non-Salaried Board of Trustees composed of Rev. Dr. Robert W. Searle, Gen'l Sec'y of the Greater N. Y. Federation of Churches; Theodore Granick, Founder - Director of American Forum; Alfred J. McCosker, Pres. Bamberger Broadcasting Co.; Harry Hershfeld; Edward W. Smith, Treasurer of Clinton Trust Co.; George Carmel, Director Israel Orphan Asylum, and others. It is endorsed by the Medical Profession.

WHO IS BEHIND IT?
 All Government Employees, Eligibles as well as those applying for government positions. Recent legislation signed by Governor Lehman has made this plan possible. We hope that all persons eligible for the protections the Foundation offers will join.

Sincerely yours,

 SHIRLEY W. WYNNE,
 M.D., D.P.H., F.A.P.H.A.
 Trustee; Director, Health Education Department

Teachers Newsweekly

THE CIVIL SERVICE LEADER'S MINIATURE NEWSPAPER FOR TEACHERS

PAGE ELEVEN



You and I

by May Andres Healy

May Andres Healy is granted the widest latitude in expressing her views. Her opinions do not necessarily represent the views of The Leader.

By the time our CIVIL SERVICE LEADER is on the stands next week the greatest number of people ever to participate in an election will be casting their ballots for the candidates for public office.

Next Tuesday is Election Day—a President is to be elected—a very important event in these United States.

Unfortunately, however, too many people are inclined to vote for that one office, ignoring the candidates for offices in local and state governments.

Congressmen are candidates this year—this is a most important office in our representative government. As teachers we have seen recently that legislation affecting schools and employees in educational fields are intimately associated with bills before Congress. As per example, the various defense programs of the Federal Government carried on by our local Board of Education. The proposed Wagner Act placing all civil employees, including teachers, under the Social Security law.

We must, therefore, be concerned about the candidates for Congress in our respective districts.

In the State government a new legislature is to be elected, both Senate and Assembly.

Education a State Function

Education is a State function, therefore all laws governing education are made in Albany. I am particularly anxious that parents and teachers vote for candidates who are friendly to public education. This can be determined by the records of the present incumbents or by the pledges of new candidates for the legislature.

No matter what the emergency in any country, children grow up. Their education cannot be neglected or deferred. The greater the emergency the more necessary it is to have well-equipped teachers to train the youth in our changing world.

Education is costly, but outside of the health of the community, what is more important than education? Education is the core of civilization and progress. One needs to be educated to retain good health.

An uneducated nation cannot sur-

vive. Do not during the present hysteria elect to public office those who would rob the child of its birth-right.

The opportunist who uses the present emergency to cut educational appropriations is the office-seeker who must be feared.

The type and quality of education given to our youth today will determine the progress of our nation tomorrow.

Questionnaire

The Joint Committee of Teachers' Organizations sent a questionnaire to all candidates seeking election to the legislature. There was, of course, no compulsion to answer any or all of the questions the Joint Committee asked. A great many of the candidates, however, did answer, and the Joint Committee will distribute these answers to you. You will have the opportunity to examine just what the candidates from your district have to say.

If you do not find an answer from those seeking office in your district, I would suggest that you call on the candidates yourself and ask the questions which seem most important to you. A person seeking office must have some views on matters he will be asked to vote on. If he seeks your vote he should be able to state his platform.

Intelligent voters do not vote blindly. We have an alert electorate in this city—no one is elected by accident.

By next Tuesday night the WILL of the people will be known. May the best men win.

Background Of The Week's News

Salary Schedule For Clerical Work

A formalized salary schedule and reorganized classification of the clerical workers in the Board of Education was announced this week. It carries out a policy adopted two years ago. Under the new classifications school clerks fall into three groups—Junior School Clerks, School Clerks and Senior School Clerks. Formerly, the respective titles were: Junior Clerical Assistant, Teacher-Clerk and Clerical Assistant.

The following salary ranges were approved for the various titles: Junior School Clerks, \$1,200 to \$1,500; School Clerks, \$1,400 to \$2,300; and Senior School Clerks, \$1,500 to \$3,000.

Under its new policy any person with one of the three new clerical salaries can be assigned to any division of the school system. Hitherto, the assignments were limited.

Teachers Quiz Candidates

The Joint Committee of Teachers Organizations announced the results last week of a questionnaire sent out to candidates for the State Legislature. The Committee queried the candidates on the following:

1) Whether they would vote to restore full State aid to education while opposing any attempt to diminish the amount of State aid receivable by New York City; 2) whether they would oppose any attempt to curtail New York City's revenue while fostering provisions in the city budget of funds to provide the services deemed necessary or advisable by the Board of Education and whether they would vote for the extension of State aid to public school kindergartens; 3) whether they would oppose any attempt to reduce the pay of educational employees; 4) whether they would strive to restore full absence refunds for ill teachers, instead of the present half-pay for such absence; 5) whether they would protect the merit system; and 6) whether they would oppose any undermining of tenure.

Results, as set forth in 50,000 printed circulars sent out by the Committee this week: 59 percent of the candidates answered "yes" to all questions. Forty-seven of the 198 candidates failed to reply. No candidate answered all questions in the negative; most of those who did not answer all questions in the affirma-

tive, answered one question negative or qualified one or more statements. No candidate answered all questions in the negative, yet there were 16 unqualified "noes" on one or more of the queries.

Most of the noes, which expressed economy sentiment, came from Republican candidates. "In a large number of cases," said the committee, "the Republicans refused to commit themselves on the question of State Aid before the issuance of the report of the joint legislative committee investigating this problem."

U. S. Training

The U. S. Office of Education is training thousands of youth for national defense jobs, and by the end of the fiscal year, June 30, 1941, it expects to have trained 700,000.

Congress recently appropriated \$60,500,000 for the agency to do the unprecedented teaching job. Most of the money is being sent to states where it will be spent in locally established agencies. However, the Office in Washington has had to increase its administrative staff because of the program.

It is planned, for example, to train 30,000 engineers. Officials foresee an acute shortage of competent engineers and it is proposed to meet this need by giving certain young engineers free training at outstanding schools.

One would be trained for work in the Government for every three in private industry. Those selected for the Government would be given jobs, it is planned, without competitive Civil Service tests.

Engineers in Government service also would be given a chance for the openings by availing themselves to after-work in-service training courses which will be supervised by the Office of Education. Officials anticipate a shortage of material inspectors, tool and die designers, and production engineers.

Half a million persons, the agency estimates, will be trained for defense jobs through local vocational schools during the 1941 fiscal year. National Youth Administration enrollees and rural youths will be trained for defense jobs by the program.

Chairman of engineering training is Dean A. A. Potter of Purdue University. Allen W. Horton, Jr., is secretary and administrative officer. The courses won't be started for at least another month. A survey is now being made of the courses needed and the schools that will give them.

Job Law Waived

The Coudert-Goldberg anti-dual job law was waived last week for 138 teachers who have evening trade school appointments in addition to their regular day school assignments. The exceptions were made by the Board of Education under a provision of the law which allows such waiving of the restrictions for a period of not more than one year.

116 Appointed

One hundred and sixteen junior and vocational high school teachers and clerks were appointed Monday by the Board of Education. They will be placed in schools in which other eligibles refused appointment last September.

Plan for the Unfit

A "constructive" plan to deal with teachers unfit mentally or physically will be one of the major projects of the New York Teachers Guild during the coming year, Albert Lee Smallheiser announced last week. He declared that a solution to the

hattan Island was said to have been consummated by Peter Minuet on this spot in the year 1626. Purchased in 1856 for \$5,406,178, Central Park's present day valuation is estimated at \$450,000,000.

problem could "no longer be postponed."

Smallheiser, former president of the Guild, declared that his organization has studied the problem for several years and added: "Guild committees have gathered important data and have thought through the whole question very carefully. Several public meetings have been held under Guild auspices and we have listened to the ideas of prominent psychiatrists, members of the Board of Superintendents, members of the Teachers Retirement Board, officers of the United Parents Association and others.

"It is essential to face squarely two important elements in meeting this difficult problem. One side is the important issue of teacher tenure and the natural fear of many teachers that any plan for making it easier to deal with the mentally, physically and otherwise unfit teacher, may threaten safeguards essential to any real teacher sense of security. On the other hand there is the readily understandable demand of parents that their children be safeguarded against teachers who constitute a psychopathic or educational menace..."

He added that any solution adopted must be worked out with these two factors in mind.

Wrangle

Into court last week went John M. Lindlof, member of the Board of Education, and the Teachers Alliance to wrangle over a damage suit brought by the latter against the school official. The Alliance's suit grew out of remarks allegedly made by Mrs. Lindlof at a conference on intolerance last May. At the conference, Mrs. Lindlof was quoted as saying that the Alliance fostered intolerance.

Mrs. Lindlof presented a brief in court which said her remarks were made to a small audience prior to the conference itself, and she did not believe what she said would be printed.

Miss Ruth A. Levison, counsel for the Alliance, hit this defense as "frivolous and sham."

Philosopher's End

The long dispute over the appointment of Bertrand Russell, distinguished British philosopher, to a post on the faculty of City College came to an end last week. By a 15 to 2 vote, the Board of Higher Education, acting on a motion brought by Dr. Hirschmann, decided "to take no further steps in reference" to Russell's appointment.

Test for Ed. Expert

A federal Civil Service examination for Senior Specialist in Higher Education in the Office of Education, Federal Security Agency, has just been announced. The post pays \$4,600 a year. Applications for the position must be filed by November 25.

Full official requirements, duties and other information on this test appears in the examination section of this issue of The Leader.

Bring Out the Best

Dr. Hymen Alpern, principal, spoke last week to the Parents Association of Evander Childs High School, and urged complete cooperation between parents and faculty to bring out the best in each student. Dr. Alpern stressed the importance of vocational guidance and outlined the facilities available in the school.

Mrs. Robert V. Russell spoke on the Value of Parents Associations as an asset to democratic government. She also discussed the much-disputed McLoughlin Bill, which, if enforced, would require principals to allow free time to the students for religious training. At the end of the meeting the Association adopted a resolution opposing enforcement of the bill.

The next meeting of the group is set for Monday, November 18 at 8 p.m. in the main auditorium of the school.

Anything you want to know about Civil Service? Come in and inquire of the Civil Service Leader's FREE Information Bureau. It's at 97 Duane Street, just off Broadway, New York City.

PARK TOPICS

B. R. MEEHAN

Department Rules

Governing Employees

Infraction of department rules and regulations governing employees frequently develop into serious offenses. In many instances lack of familiarity with the pertinent rules of the department is the contributing factor for such violations.

The following rules for employees of the department, the Commissioner states, have been adopted after careful investigation, and are necessary for the proper supervision and maintenance of the parks, parkways and park buildings under the department's jurisdiction. Their strict observance will be rigidly enforced. It is hoped that all employees will cooperate and assist in the efforts to have the park system properly maintained and cared for.

Official department rules:

1. While on duty employees must wear the uniform prescribed for them, and prominently display badges.
2. Employees must not enter saloons while wearing uniform of the department.
3. To bring beer or intoxicating liquors at any time into the parks, parkways or buildings, is positively

forbidden, and is sufficient cause for immediate discharge.

4. Employees must be in uniform, ready for work, at the hour set for beginning their daily work, and must remain actively at work up to the time set for quitting. Washing up and changing of clothes should be done after working hours.

5. Any person who is absent from duty must properly report the reason for his absence to the foreman or person in charge of the gang in which he or she is employed. Absence without proper excuse will result in dismissal.

6. Employees must conduct themselves properly at all times while on duty.

7. Employees must be polite to visitors at all times. No uncivil conduct or rude replies to questions permitted.

8. All employees are required to answer questions asked by visitors, to the best of their knowledge and ability.

9. Employees must give their names and badge numbers to any citizen requesting same.

10. All changes of address must be reported forthwith.

11. Absence of over three (3) days without leave is equal to a resignation, and employees who so absent themselves without a written

resignation or permission will be promptly discharged for cause.

12. Each employee individually must sign the blotter at all times on entering and leaving the jurisdiction of the park system. Any information pertaining to absence from duty must be written after the signature.

13. Employees are absolutely forbidden to entertain other employees or visitors in any of the park buildings.

14. No fees, charges or gratuities shall be accepted and any employee receiving money will be brought before the Commissioner.

15. Employees must see that park rules and regulations are observed by visitors.

16. Charges and complaints of any kind, when signed and sustained by proof, should be addressed to the Borough Director.

Park Facts

Revenue-producing facilities will make Flushing Meadow Park self-sustaining. Comprising 1,255 acres, it will be New York's largest park... Demolition of buildings and other facilities not embodied in the landscape scheme of the park will be completed within four months after the Fair's closing... Bowling Green, the small oval opposite Battery Park, is New York's first park. Still enclosing the area is the original iron fence brought from England in the year 1771... The purchase of Man-

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Jr. Administrative Asst. Can't Be Exempt From Jr. Administrative Test

A request by the Department of Public Works that employees who passed the Junior Administrative Assistant, Department of Public Works, which was established last February, be exempt from competing in the new promotion test for Junior Administrative Assistant was denied last week by the Municipal Civil Service Commission.

ATTENTION DRAFT REGISTRANTS

A facsimile of the questionnaire which you will have to fill out, with full instructions, appears in

DRAFT FACTS

10c On All Newsstands

Examination Requirements

City Tests

ATTENTION: ALL WHO PLAN TO TAKE THE COMING FIREMAN EXAM!

The Leader has prepared a special pamphlet to help in preparing for the coming fireman exam. To obtain a copy of this excellent training material, enclose only 10c to cover cost of handling, and send to Box 100, Civil Service Leader, 97 Duane Street, New York City.

Junior Engineer (Mechanical), Grade 3 (competitive)

The eligible list will be used for Mechanical Draftsman, Grade 3; Junior Mechanical Draftsman, Grade 3; Mechanical Draftsman

(Heating and Ventilating), Grade 3; Junior Mechanical Draftsman (Heating and Ventilating), Grade 3; Mechanical Draftsman (Sanitary), Grade 3; Junior Mechanical Draftsman (Sanitary), Grade 3. Salary: \$2,160 to \$3,120. Fee, \$2. File by November 26.

Requirements
An engineering degree received by June, 1941; or graduation from a four year day high school and eight years' satisfactory practical experience in mechanical engineering; or a satisfactory equivalent. General knowledge of the fundamental principles of mechanical engineering, of physics and mathematics, and of the ordinary sources of mechanical engineering information.

Weights
Written, 80; training, experience and personal qualifications, 20.

U. S. Tests

Aeronautical Inspector (\$3,200-\$3,500)

Associate, \$3,500, and Assistant, \$3,200; Civil Aeronautics Authority, Dept. of Commerce. File until further notice. Age: 24-40 (Associate), 24-35 (Assistant). Applicants must have pilot's certificate, solo flying hours and instruction experience.

Inspector, Engineering Materials (Aeronautical) (\$1,800-\$2,600)

Junior, \$1,800; Inspector, \$2,000; Senior, \$2,600. Navy Dept. for duty wherever assigned. File until further notice. Age limit: 53. Applicants must have had two to six years' experience in the inspection and testing of aeronautical engineering materials, or aircraft engines and their accessories. Certain substitutions are allowed.

Aircraft Inspector (Factory) Associate (\$2,900)

Air Carrier Maintenance Inspector, Associate (\$2,900)

Civil Aeronautics Authority. File until further notice. Age limit: 24-53. Applicants must have an aircraft mechanics' certificate of competency and (1) two-year supervisory experience in the mechanical field of modern civil aircraft manufacture or repair, or (2) three years' experience in the same field, which includes components, sub-assemblies, instruments, and accessories, or final assembly inspection.

Instructor, Air Corps Technical School (\$2,000-\$3,800)

Junior, \$2,000; Assistant, \$2,600; Associate, \$3,200; and Instructor, \$3,800. Twelve optional branches.

File until further notice. Age limits: 21-53. Army Air Corps, War Dept., Chanute Field, Rantoul, Ill.; Scott Field, Belleville, Ill.; and Lowry Field, Denver, Colo.

Applicants must have high school diploma or a certain substitution; four years' experience as instructor in shop subjects or shop supervisor, which included six months in the optional branch for which application is made. Certain college credits may be substituted for experience. There are additional requirements for grades above Junior Inspector.

Engineering Draftsman (Ordnance) (\$1,620-\$2,600)

Assistant, \$1,620; Engineering Draftsman, \$1,800; Senior, \$2,000; Principal, \$2,300; Chief, \$2,600. Navy and War Depts. File until June 30, 1941. Age limit: 53.

Applicants must be high school graduates and must have two to six years' drafting experience, according to the grade. One year must be in elementary drafting training or experience and the rest in ordnance drafting.

Engineering Draftsman (Aeronautical) (\$1,620-\$2,600)

Assistant, \$1,620; Engineering Draftsman, \$1,800; Senior, \$2,000; Principal, \$2,300; Chief, \$2,600. File by June 30, 1941. Age limit: 53.

Applicants must have two to six years' drafting experience, according to the grade. One year must be elementary training or experience and the rest in aeronautical drafting. Certain substitutions for college education are allowed for part of experience.

Engineering Aid (Aeronautical) (\$1,620-\$2,600)

Assistant, \$1,620; Engineering Aid, \$1,800; Senior, \$2,000; Principal, \$2,300; Chief, \$2,600. Army Air Corps, War Dept. File until June 30, 1941. Age limit: 55.

Applicants must have had engineering experience in testing, research, design, construction, or

How to Apply for a Test

For City Jobs: Obtain applications at 96 Duane Street, New York City, (9 a.m. to 4 p.m.), or write to the Application Bureau of the Municipal Civil Service Commission at 96 Duane Street and enclose a self-addressed 9-inch stamped envelope (4 cents for Manhattan and Bronx, 6 cents elsewhere).

For State Jobs: Obtain applications at 80 Centre Street, New York City, (9 a.m. to 5 p.m.), or enclose six cents in a letter to the Examinations Division, State Civil Service Department, Albany.

For County Jobs: Obtain applications from Examinations Division, State Civil Service Department, Albany. Enclose 6 cents.

For Federal Jobs: Obtain applications from U. S. Civil Service Commission, 641 Washington Street, New York City, (9 a.m. to 4:30 p.m.), in person or by mail. Also available from first and second class post offices, Second District.

U. S. citizens only may file for exams and only during period when applications are being received.

Fees are charged for city and State exams, not for federal.

Applicants for most city jobs must have been residents of New York City for three years immediately preceding appointment. Applicants for State jobs must have been New York State residents for one year.

The "weights" listed for various titles on these pages refer to the relative value of each part of the exams. Therefore, if the weight of the written part of an exam is 30, this means that the written part counts for 30 per cent of the final mark.

other engineering activities, partly in the field of aeronautical engineering.

Engineering Draftsman (\$1,620-\$2,600)

Assistant, \$1,620; Engineering Draftsman, \$1,800; Senior, \$2,000; Principal, \$2,300; Chief, \$2,600. File until further notice. These positions are for work on ships. Age limits: 45 (Assistant), 60 (other grades).

Engineer (\$2,600-\$4,600)

Optional branches: electrical, heating and ventilating, materials, mechanical, mining, radio, structural, telegraph, telephone and welding. File by June 30, 1941. Age limit: 55.

Applicants must have a bachelor's degree in engineering, but certain substitutions for education are allowed. Two to four years' experience is required in the optional branch applied for. Graduate study in engineering may be substituted for part of experience.

Inspector, Signal Corps Equipment (\$2,000-\$3,200)

Junior, \$2,000; Inspector, \$2,600; Senior, \$3,000. Signal Corps, War Dept., for duty in the field. File until further notice. Age limit: 55.

Applicants must have had college study in electrical or radio engineering. In addition, except for the junior grade, they must have had experience in inspecting or testing of parts, assemblies, or completed units of signal corps equipment.

Inspector, Powder and Explosives (\$1,620-\$2,600)

Junior, \$1,620; Assistant, \$1,800; Associate, \$2,000; Inspector, \$2,300; Senior, \$2,600. Ordnance Dept., War Dept. File until further notice. Age limit: 55.

Applicants must have had at least 18 semester hours' study in organic chemistry. Additional experience may be substituted for part of this requirement. For all

grades except Junior Inspector applicants must have had experience in analytical work in a chemical laboratory, or inspection of powder and explosives.

Junior Engineer (\$2,000)

Optional Branches: (1) Aeronautical and (2) naval architecture and marine engineering. File until further notice. Age limit: 40.

Applicants must have a bachelor's degree in the optional branch for which application is made. Substitution of 10 specialized college credit hours or one year's experience in the optional branch is permitted.

Aeronautical Engineer (\$2,600-\$3,800)

Assistant, \$2,600; Associate, \$3,200; Aeronautical Engineer, \$3,800. Twelve optional branches. File until June 30, 1941. Age limit: 53.

Applicants must have a commercial pilot's certificate for two aircraft weight and engine classifications; 1,000 to 2,000 hours of solo flying, which included 300 hours of instruction in two classes of aircraft.

Mechanical Engineer (Industrial Production) (\$2,600-\$3,800)

Assistant, \$2,600; Associate, \$3,200; Mechanical Engineer, \$3,800. War and Navy Depts. File until June 30, 1941. Age limit: 60.

Applicants must be graduates of an engineering school, and in addition, except for certain experience substitutions, have had professional engineering experience ranging from two to five years, according to the grade of the position.

Civil Engineer (\$2,600-\$4,600)

Assistant, \$2,600; Associate, \$3,200; Civil Engineer, \$3,800; Senior, \$4,600. Optional branches:

(Continued on Page 13)

STUDY NOW! UNEMPLOYMENT INSURANCE IN NEW YORK STATE

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Urgently Needed!

Announcements of U. S. Civil Service Examinations which are now open for applications contain a new footnote this week. Among a long list of positions which are available, many are starred with a note which reads: Urgently needed for national defense work.

Among these jobs for which men are urgently needed are Aeronautical Inspector; Aircraft Inspector; Inspector, Engineering Materials (Aeronautical); Instructor, Air Corps Technical School; Aeronautical Engineer; Mechanic Engineer (Industrial Production); Engineer (all branches); Naval Architect; Inspector, Ship Construction; and Marine Engineer.

The government urges all qualified men to apply for these positions.

(Continued from Page 12)

Cadastral, construction, soil mechanics, safety, sanitary, general, War and Navy Depts. File by June 30, 1941. Age limit: 55. Applicants must have completed a four-year college engineering course and must have had professional civil engineering experience, partly in one of the optional branches.

Engineering Aid (Topographic), Senior (\$2,000)

U. S. Geological Survey, Dept. of Interior. Age limit: 53. File by December 31. Applicants must be high school graduates and have four years of civil engineering experience, which includes two years in topographic field surveys. Certain substitutions for these educational and experience requirements are allowed.

Inspector, Ship Construction (\$2,000-\$2,600)

Ship Construction: Inspector (optional branches—hulls, mechanical, electrical), \$2,000; Senior, \$2,600.

Engineering Materials: Junior, \$1,620; Inspector (optional branches—hulls, mechanical, electrical, radio), \$2,000; Senior, \$2,600.

Navy Dept., for duty in the field. File until further notice. Age limit: 55. Applicants must have had inspectional experience, appropriate for the grade and optional branch.

Inspector, Ordnance Material (\$1,620-\$2,600)

Junior, \$1,620; Assistant, \$1,800; Associate, \$2,000; Inspector, \$2,300; Senior, \$2,600. Ordnance Dept., War Dept. File until further notice. Age limit: 55.

Applicants must be high school graduates or have 14 units of high school work; one to six years' experience inspecting and testing of ordnance materials as armament, armorplate, demolition bombodds, etc., or of raw materials, including metal shapes formed with dies, sheets, and bars

and machined parts. Certain college courses may be substituted for part of experience in three highest grades.

Marine Engineer (\$4,600-\$5,600)

Senior, \$4,600; Principal, \$5,600. Optional branches for Senior: power plant lay-out and piping, turbines, boilers, Diesel engines, deck machinery, and general. File by June 30, 1941. Age limit: 70.

Applicants must have a college degree in engineering or naval architecture, or experience in the field to substitute year for year. Also six to seven years' experience in engineering, which includes four to five years' experience in marine engineering. Graduate study may be substituted for experience.

Naval Architect (\$2,600-\$5,600)

Assistant, \$2,600; Associate, \$3,200; Naval Architect, \$3,800; Senior, \$4,600; Principal, \$5,600. Various optional branches. File by June 30, 1941. Age limits: for Senior and Principal, 70; for other grades, 60.

Applicants must have experience as a Naval architect up to seven years, according to the grade. College and graduate study may be substituted for part of experience.

Marine Engineer (\$2,600-\$3,800)

Assistant, \$2,600; Associate, \$3,200; Marine Engineer, \$3,800. Various optional branches. U. S. Maritime Commission. File until June 30, 1941. Age limits: Associate and Assistant, 60; Marine Engineer, 70.

A bachelor's degree in engineering or naval architecture is required. Substitutions of experience for education is allowed in part. Two to five years' experience, which includes partial experience in marine engineering, is required according to the grade. Postgraduate study may be substituted for part of the experience requirement.

Marine Surveyor (\$3,200)

U. S. Maritime Commission. File by June 30, 1941. Age limit: 60. Applicants must hold a U. S.

license issued by the Dept. of Commerce, either as chief engineer or as master, of ocean vessels of any gross tonnage, and must have had certain appropriate experience.

Junior Graduate Nurse (\$1,620)

U. S. Public Health Service, Federal Security Agency and Veterans' Administration. File until further notice. Age limit: 35.

High school study and completion of a specified training course in a nursing school are required. In some cases persons in their final year of training may file.

Medical Officer (\$3,200-\$4,600)

Associate, \$3,200; Medical Officer, \$3,800; Senior, \$4,600. Optional branches: aviation medicine; cardiology; dermatology; eye, ear, nose and throat (singly or combined); general practice; industrial medicine (a. gas analysis or toxic dust, b. general); internal medicine and diagnosis; medical pharmacology; neuropsychiatry; pathology, bacteriology and roentgenology (singly or combined); public health (a. general, b. venereal); surgery (a. general, b. orthopedic, c. chest); tuberculosis; urology.

Public Health Service, Food and Drug Administration, Veterans' Administration, Civil Aeronautics Authority, Indian Service. File until further notice. Age limit: associate, 40; other grades, 53.

Applicants must be medical school graduates. For the two higher grades three to five years' training is required in the option applied for. For the associate grade, one year internship, general rotating or in a special branch, is required. Certain substitutions for these experience requirements is allowed.

Senior Radiosonde Technician (\$2,000)

File until further notice. Age limit: 55.

Applicants must have four years' experience in the installation, maintenance and repair of radio equipment, which included six months with radiosonde (ra-

diometerograph) ground receiving and recording equipment.

Radio Monitoring Officer (\$3,200-\$2,600)

File until June 30, 1941. Age limits: 21-55.

Applicants must have had technical experience in the installation, inspection, testing, or operation with maintenance responsibility, of radio transmitters.

Machinist (\$6.90-\$8.40 per day)

Ordnance Service, War Dept., Watervliet Arsenal, Watervliet, N. Y. File until further notice. Age limits: 18-62. File with Secretary, Board of U. S. Civil Service Examiners, Watervliet Arsenal.

Tool and Gauge Designer (\$1,800-\$2,600)

Tool and Gauge Designer, \$1,800; Senior, \$2,000; Principal, \$2,300; Chief, \$2,600. Watervliet Arsenal, Watervliet, N. Y. Open to New York State residents. File until further notice. Age limits: 18-55.

Toolmaker (\$7.84-\$9.28 per day)

Ordnance Service, War Dept., Watervliet Arsenal, Watervliet, N. Y. File until further notice with Secretary, Board of U. S. Civil Service Examiners, Watervliet Arsenal. Age limits: 18-62.

Crane Operator (\$6.24-\$8.83 per day)

Crane Operator, Electrical Traveling Bridge, \$6.24-\$7.20; Crane Operator, Steam Locomotive, \$7.87-\$8.83. Brooklyn Navy Yard. File until further notice. Age limits: 20-48.

Applicants must have six months' experience in operating electrical traveling bridge cranes; or six months' experience oper-

ating a steam locomotive crane, steam shovel or other portable steam hoist machinery.

Shipwright (\$7.49-\$8.45 per day)

Norfolk Navy Yard, Portsmouth, Virginia. File until further notice. Age limits: 20-55.

Precision Lens, Prism and Test Plate Maker (\$7.87-\$8.83 per day)

U. S. Navy Yard, Washington, D. C. File until further notice. Age limits: 20-48.

Machinist (\$6.92-\$8.82)

Dover and Metuchen, N. J., and Brooklyn. File until further notice. Age limits: 18-55.

Applicants must have had a (Continued on Page 14)

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How'd You Like to Be An Army Hostess?

Last week the army listed the requirements for a job whose purpose it is to add "a feminine touch" to tough army life.

The army wants women between the ages of 25 and 50, and to those who meet the requirements, the salary range is from \$1,620 to \$2,600 a year. The duties of the women will be primarily to make life a little more pleasant for the soldiers—to arrange social programs, provide entertainment, take care of welfare activities, sooth young men who get homesick, and in general hold up morale. It is a job calling for tact, intelligence, and personality.

Present plans call for one chief hostess and two junior hostesses at each camp maintaining a service club. There's one service club for each camp having 5,000 to 10,000 men. Larger camps will have a "guest house." In addition, a variety of guest rooms will be available for reading, ping-pong playing, and other such activities.

As announced by the War Department, these are the requirements for army hostess:

Requirements

Senior Hostess—Must be a graduate of a high school, or equivalent; must have at least three years' experience as hostess, or equivalent in a similar occupation; minimum age, thirty; maximum age, fifty; annual salary, \$2,100.

Junior Hostess—Must be a graduate of high school, or equivalent; must have at least one year's experience as hostess, or equivalent, in a similar occupation; minimum age, twenty-five; maximum age, forty-five; annual salary, \$1,620.

Based on the assumption that government quarters will be furnished," the announcement said, "there will be no deduction for quarters allowance from above authorized pay of senior and junior hostesses, nor from that of post, camp, and station librarians. How-

ever, should any of these individuals be granted the privilege of living in other than government quarters, no increase in salary will be granted.

"There are no accommodations available for dependents in government quarters. Applicants with dependents who may be appointed as hostesses or librarians must make private arrangements for their dependents.

"Relatives (blood and marital) of military personnel (commissioned and enlisted) will not be employed at posts, camps, or stations where such personnel are stationed."

Corps area and post, camp and station librarians, the announcement said, "must possess tact, energy and resourcefulness," and in addition, the following qualifications:

Corps area librarian—Must be a graduate of a college or university of recognized standing, or the equivalent; must be a graduate from an accredited library school, or the equivalent; must have at least five years' successful experience in responsible library work, including one year in an administrative capacity; must have special knowledge of library organization; minimum age, thirty (female), thirty-five (male); maximum age, fifty (both); annual salary, \$3,000; sex, male or female.

Post, camp or station librarian—Must be graduate of high school, or the equivalent; must be a graduate of an accredited library school or the equivalent; must have at least one year's experience, other than clerical, in library work, and must be familiar with the use of modern library methods; minimum age, twenty-five; maximum age, forty-five; annual salary, \$2,100; sex, female.

The pay authorized for corps area librarians represents the full salary including \$200 a year as allowance for quarters. If government quarters

are furnished, the salary is subject to deduction by \$200 for those quarters.

Where to Apply

Hostesses will not be selected by Civil Service, but by the army itself. Appointments must be approved by each corps area commander. Actual selection of appointees will be made by local commanding officers. So, if you'd like the hostess job, and can get to see a local commander, and impress him with your fitness—that's how to do it. One caution: the army prefers women from communities close to the camp—so don't go scurrying all over the country for a hostess job!

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Building Code	1.50
Sanitary Code	.50
Penal Code	2.50
C.S. Retirement Law	.20

New U.S. Exams for Tailors, Clothing Workers

(Continued from Page 13)

four-year apprenticeship or four years' practical experience in the trade.

Toolmaker

Fort Monmouth, N. J., \$2,000-\$3,000; Picatinny Arsenal, Dover, N. J., \$7.20-\$9.28 per day; Raritan Arsenal, Metuchen, N. J., \$7.20-\$8.40 per day; Brooklyn Navy Yard, \$8.35-\$9.31. File until further notice. Age limits: 18-62.

Applicants must have completed a four-year apprenticeship or have had four years of practical experience.

Navy Yard Jobs

Forty-nine exams are open for filing at the Brooklyn Navy Yard. Applications may be secured from the Navy Yard, from the Federal Building, or from any first-class Post Office. No examinations will be given but experience is required. The jobs and salaries follow:

Anglesmith, Heavy Fires, \$8.54 to \$9.50 per day; Anglesmith, Other Fires, \$7.50 to \$8.54; Blacksmith, Heavy Fires, \$8.54 to \$9.50; Blacksmith, Other Fires, \$7.58 to \$8.54; Boatbuilder, \$7.87 to \$8.83; Boilermaker, \$7.87 to \$8.83; Caulker, Wood, \$7.58 to \$8.54; Chipper and Caulker, Iron, \$7.58 to \$8.54; Coppersmith, \$8.45 to \$9.51; Die Sinker, \$8.83 to \$9.79; Diver, \$17.55 to \$18.24; Driller, Pneumatic, \$6.37 to \$7.30; Flange Turner, \$9.06 to \$9.02; Forger, Drop, \$7.77 to \$8.73; Forger, Heavy, \$12.09 to \$13.95; Forger, Light, \$9.50 to \$10.46; Frame Bender, \$8.05 to \$9.02; Gas Cutter or Burner, \$6.62 to \$7.58.

Helper, Blacksmith, Other Fires, \$4.39 to \$5.85; Helper Boilermaker, \$4.89 to \$5.85; Helper Coppersmith, \$4.89 to \$5.85; Helper Flangeturner, \$5.18 to \$6.14; Helper Forger, Heavy, \$5.18 to \$6.14; Helper Molder, \$5.08 to \$6.04; Helper Rigger, \$4.89 to \$5.85; Helper Sheet Metal Worker, \$4.89 to \$5.85; Helper Shipfitter, \$4.89 to \$5.85; Holder-On, \$5.38 to \$6.34; Instrument Maker, \$8.16 to \$9.12.

Loftsmen, \$8.26 to \$9.22; Molder, \$8.99 to \$9.99; Pipecover and Insulator, \$7.78 to \$8.74; Puncher and Shearer, \$6.05 to \$7.01; Riveter, \$7.78 to \$8.74; Rigger, \$7.87 to \$8.83; Rivet Heater, \$4.80 to \$5.76; Sailmaker, \$7.68 to \$8.64; Saw Filer, \$9.02 to \$9.98; Sheet Metal Worker, \$8.45 to \$9.41; Shipfitter, \$7.78 to \$8.74; Shipwright, \$7.97 to \$8.93; Toolmaker, \$8.35 to \$9.31; Welder, Electric (Specially Skilled), \$7.78 to \$8.74; Welder, Gas, \$7.58 to \$8.54.

Engineering Draftsman, Chief (Aeronautical), \$2,600 per year; Engineering Draftsman, Principal (Aeronautical), \$2,300 per year; Engineering Draftsman, Senior (Aeronautical), \$2,000 per year; Engineering Draftsman (Aeronautical), \$1,800 per year.

Junior Pharmacist

Salary: \$2,000. File by November 4. Age limit: 35.

Requirements

Completion of a four-year course leading to a bachelor's degree in a college of pharmacy or medical school with major study in pharmacy.

Licenses: Applicants who are licensed pharmacists in one of the states of the United States must give their registration number and the date that they were examined before the State Board of Pharmacy. A license may be required for certain positions which may be filled as a result of this exam.

Attendant, Neuro-Psychiatric Hospital (\$1,020)

Veterans' Administration Facilities, Canandaigua and Northport, N. Y. File until further notice. Age limits: 21-48.

Applicants must have had six months' resident training in nursing, or six months' service in a U. S. hospital corps, or three months' experience as Attendant doing ward duty for treatment of mental or nervous diseases.

Civilian Medical Officer (Temporary & Part-Time)

Full time duty, \$3,200 or higher; part-time duty, salary is commensurate with hours of duty. File until further notice. Appointment with U. S. Army hospitals, camps, etc.

Applicants must have an M.D. with appropriate experience.

Junior Engineer (\$2,000)

All branches of engineering except Aeronautical, Naval Architecture and Marine Engineering. Other examinations in these branches are now open. File by October 24. Age limit: 35. Separate eligible lists will be estab-

lished in all recognized branches of engineering.

Boilermaker (\$1,590, less \$330 for maintenance) Linenman (\$1,272, less \$252 for maintenance)

File by November 6. Place of employment: Army Transport Service, War Department, Brooklyn. For duty on transports plying between Brooklyn, New York, Panama, Puerto Rico, San Francisco, California and Hawaii. Age limit: 50.

Safety Instructor, \$1,800

Assistant Safety Instructor, \$1,620

File by November 4. Age limit: 35. Bureau of Mines, Department of Interior. Applicants must not be over 74 inches in height and must be well proportioned as to height and weight. The duties of this position are arduous and applicants must be of an active type with good muscular development, in good health and in sound physical condition and able to perform strenuous work for at least two hours while wearing mouth-breathing apparatus.

Senior Public Employment Office Specialist, \$4,600

Public Employment Office Specialist, \$3,800

Associate Public Employment Office Specialist, \$3,200

Assistant Public Employment Office Specialist, \$2,600

Optional subjects: 1) employment office operations; 2) employment office reporting; 3) labor market analysis.

File by November 8. Bureau of Employment Security, Social Security Board, Federal Security Agency. Age limit: 53.

Junior Veterinarian

Salary: \$2,000. Bureau of Animal Industry, Dept. of Agriculture. File by November 12. Age limit: 45.

Associate Bacteriologist, \$3,200

Assistant Bacteriologist, \$2,600

Optional branches: 1) brucellosis; 2) anaerobes; 3) physiology of bacteria; 4) viruses; 5) rickettsiae. File by November 12. U. S. Public Health Service, Federal Security Agency. Age limit: 53.

Junior Aquatic Biologist

Salary: \$2,000. File by Nov. 12. Optional branches: 1) fisheries; 2) physiology of aquatic organisms. Fish and Wildlife Service, Department of the Interior. Age limit: 35.

Junior Tabulating Machine Operator, \$1,440

Under Tabulating Machine Operator, \$1,260

Junior Alphabetic Accounting Machine Operator, \$1,440

Under Alphabetic Accounting Machine Operator, \$1,260

File by November 12. Age limits: 18 to 53. Applicants must be in sound physical condition.

Duties

Junior and Under Tabulating Machine Operator: to operate a tabulating machine, such as the Hollerith (International Business Machines), the Powers (Remington Rand), or other tabulating machines that automatically tabulate numerical information that has been recorded on punched cards. In the higher grade, the duties include the wiring of the machine (in the case of the Hollerith equipment) where the wiring is not above average difficulty, or the setting of the control pins (in the case of the Powers equipment).

Junior and Under Alphabetic Accounting Machine Operator: to operate an alphabetic tabulating or accounting machine. This machine automatically tabulates and prints alphabetic and numerical information that has been recorded on punched cards. In the higher grade, the duties include the wiring of the machine (in the case of the Hollerith equipment) where the wiring is not above average difficulty, or the setting of the control pins (in the case of the Powers equipment).

Requirements

Junior Tabulating Machine Operator: six months of full-time paid experience in the operation of an electric tabulating machine, such as the Hollerith, Powers, etc. In addition, three months of this employment must have included actual experience in the wiring of plug-

boards or in the setting of control pins.

Under Tabulating Machine Operator: three months of full-time paid experience in the operation of an electric tabulating machine, such as the Hollerith, Powers, etc.

Junior Alphabetic Accounting Machine Operator: six months of full-time paid experience in the operation of an electric alphabetic tabulating or accounting machine. In addition, at least three months of this employment must have included actual experience in the wiring of plugboards or in the setting of the control pins.

Under Alphabetic Accounting Machine Operator: three months of full-time paid experience in the operation of an electric alphabetic tabulating or accounting machine.

Weights

Competitors will be rated on the basis of a general clerical test on a scale of 100.

Inspector of Hats, \$2,000

Inspector of Miscellaneous Supplies (Hosiery and Knit Underwear), \$2,000

Inspector of Textiles, \$2,000

Junior Inspector of Textiles, \$1,620

Inspector of Clothing, \$2,000

Junior Inspector of Clothing, \$1,620

Quartermaster Corps, War Department. File until further notice. Age limits: 25 to 55, except for Jr. Inspector of Textiles and Jr. Inspector of Clothing, which is 21 to 55.

Storekeeper (Engine Dept.)

Salary: \$1,242, less \$252 a year for maintenance. File by November 19. Age limit: 53. Place of employment: Army Transport Service, War Department, Brooklyn. For duty on transports plying between Brooklyn, New York, Panama, Puerto Rico, San Francisco, and Hawaii.

Third Steward

Salary: \$1,392, less \$252 a year for maintenance. File by November 19. Place of employment: Army Transport Service, War Department, Brooklyn. For duty on transports plying between Brooklyn, New York, Panama, Puerto Rico, San Francisco, and Hawaii. Age limit: 50.

This Week's Federal Exams

Telephone Construction Foreman

Salary: \$2,000. File by November 15. Age limits: 20 to 50.

Duties

To supervise a telephone construction job in the field including construction of underground conduits and manholes, placing of aerial and underground cables, erection of poles, messenger wire, and guys, and to perform related duties.

Requirements

Applicants must have three years of experience in general telephone construction work including the following: Constructing underground conduit and manholes; placing of aerial and underground cables; erection of poles; messenger and guy wires. In addition, they must have had at least six months of experience in a supervisory capacity over such operations.

Basis of Rating

No written test will be given. Applicants will be rated on their experience and fitness on a scale of 100.

Superintendent of Laundry

Salary: \$1,850. File by November 13. Age limit: 50. Place of employment: Federal Detention Headquarters, Bureau of Prisons, Department of Justice, New York City.

Duties

To supervise the operation of a moderately large modernly equipped laundry, including the performance of all laundry operations; and to be in charge of inmates employed in the laundry.

Requirements

Five years of recent practical experience in all the operations of a modernly equipped laundry, including machinery; or that they have had either (1) at least one year of experience as Superintendent of a modernly equipped laundry; or (2) two years of experience as Assistant Superintendent or Foreman of such a laundry.

Basis of Ratings

No written test will be given. Applicants will be rated on their experience and fitness on a scale of 100.

Cable Splicer-Seaman

Salary: \$1,260. File by November 6. Age limits: 21 to 49. Place of employment: Signal Service, War Department, U. S. Cable Ship Joseph Henry; Home Port Army Base, Brooklyn.

Duties

To handle ship and shore lines, grappels used in taking up and replacing cables, and to assist in handling ship in proceeding to indicated locations to repair cables; to

Principal Field Representative, \$4,600

Senior Field Representative, \$3,200

Field Representative, \$3,200

Assistant Field Representative, \$2,600

Apprenticeship Unit, Division of Labor Standards, Department of Labor. File by November 18. Age limit: 53.

Duties

To be responsible and to assist in the development of national, State-wide and local apprenticeship standards for a variety of crafts in manufacturing industries and in the building trades. The actual duties and the responsibilities vary with the grades of the positions.

Requirements

Applicants must have had experience in industrial work, trade-union work, trade-association work, or governmental work involving the development and promotion of improved labor and employment standards in industry; or in the administration of labor laws. Part of this experience must have been full-time paid employment in the direction, administration or coordination of programs dealing with either 1) industrial labor relations; 2) labor and employment standards; 3) labor law administration.

The actual amount of the experience varies from six years for the Senior position to two years for the Assistant position. The specialized experience required varies from two years to six months for the various grades.

Weights

Applicants will be rated on their experience and fitness on a scale of 100.

Border Patrolman

Salary: \$2,000. Border Patrol, Department of Justice. File by November 4. Eligibles who are selected for appointment will be required to report, at their own expense, to their first duty station which is usually the border patrol training school at El Paso, Tex. The course of training, which will last for one month to three months, is an extremely intensive one, and while in attendance at the training school the student will be required to devote all of his time to his studies. Failure to pass the training course will cause dismissal.

Age limits: 21 to 35. Applicants must be in sound physical condition.

otherwise, in production methods and operations; to be responsible for the maintenance of tools and equipment, requisitioning of supplies, maintenance of efficiency, order, and safety of the inmates assigned to the factory.

Foreman Tailor—To Supervise the operations of a specific department in the clothing factory; to maintain the equipment; to perform any operations in the department, either hand or machine so as to personally instruct inmates assigned thereto; to be responsible for the maintaining of proper discipline and order in the department.

Requirements

All Positions—Applicants must show that they have had at least four years of preliminary experience in the clothing manufacture business sufficiently broad to render them familiar with materials and processes used in outer garment manufacturing.

Additional requirements—Superintendent Clothing Factory (Class A)—Four years of experience in a supervisory capacity over outer garment manufacturing, at least two years of which has been in complete charge of a clothing factory employing not less than 70 persons.

Superintendent Clothing Factory (Class B)—Three years of experience in a supervisory capacity over outer garment manufacturing, at least 18 months of which must have been in complete charge of a clothing factory employing not less than 20 persons.

Superintendent Clothing Factory (Class C)—Two years of experience in a supervisory capacity over outer garment manufacturing, at least one year of which must have been in complete charge of a clothing factory employing not less than 20 persons.

Foreman Tailor (Class A)—Three years of experience in any department of a clothing factory manufacturing outer garments, at least 18 months of which must have been in a supervisory capacity over a specific department employing not less than five persons.

Foreman Tailor (Class B)—Two years of experience in any department of a clothing factory manufacturing outer garments, at least one year of which must have been in a supervisory capacity over a specific department employing not less than five persons.

Foreman Tailor (Class C)—One year of experience in any department of a clothing factory manufacturing outer garments, at least six months of which have been in a supervisory capacity over a specific department employing not less than five persons.

Basis of Ratings

Applicants will be rated on their experience and general fitness on a scale of 100.

Senior Specialist in Higher Education

Office of Education, Federal Security Agency

Salary: \$4,600. File by November 25. Age limit: 53.

Duties

Under general supervision of the Chief of the Division of Higher Education, to make studies of problems in the field of higher education involving curricula, methods of instruction, faculty welfare, student personnel, financial support, methods of accounting, etc.; to answer correspondence, hold conferences, make addresses, write bulletins in the fields covered by the studies outlined above.

Requirements

A college degree. In addition six years of full-time experience in the field of higher education including or supplemented by experience over a period of three years, in making and/or directly supervising normative and comparative studies of higher institutions of learning.

Basis of Ratings

Applicants will be rated on their experience and fitness on a scale of 100.

ABC List For Dutchess County

The list for Investigator, Alcoholic Beverage Control Board, containing 1,888 names, has just been certified for Dutchess County at \$2,260. County residents down to No. 1,389 have been certified.

Number 93 was appointed October 1 in Nassau County at \$2,400. No appointments have yet been made to the State-wide division of the Board, although two in New York and one in Albany are expected shortly.

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State Announces Two New Buffalo Exams

Upstate Exams

(County exams are open only to residents of the particular county for four months immediately preceding the examination date.)

Herkimer County

Game Protector. (Usual salary range \$1,200-\$1,800; appointment expected at minimum in State Conservation Department.) Fee, \$1. Filed by October 31. Age limits: 21-35.

Requirements

Candidates must be familiar with wild life in New York State, and must be practical woodsmen, and must have possessed a license to hunt and fish for three recent years or showed other interest in conservation of wild life. They must be at least 5 foot 9, weigh at least 160 pounds. Additional credit will be given for experience in hunting, trapping, fishing and guiding. Candidates must furnish and operate personal car (compensation 4½ cents a mile.)

Scope of Exam

This will be an unwritten exam.

Rockland County

Game Protector. (Same as for Herkimer County Game Protector.)

Westchester County

General Storekeeper, Purchasing Department. (Usual salary range \$1,620-\$1,980; one appointment expected at minimum but may be made at less.) File by October 25. Fee, \$1. Exam November 16.

Duties

Under direction of the Purchasing Agent, have charge of the general stores of the Bureau of Purchase and Supplies; related work.

Requirements

Either a) one year experience in ordering, inspecting, storing, and/or issuing supplies, materials, and equipment, and graduation from high school; or b) five years experience in ordering, inspecting, storing, and/or issuing supplies, materials, and equipment, and eighth-grade graduation; or c) a satisfactory equivalent.

Weights

Written, 5; training and experience, 5.

Syracuse

Dental Hygienist, Department of Health, Bureau of School Inspection. (\$1,200). Fee, \$1. File by October 26.

Duties

Under supervision of Director of

Bureau of School Inspection, clean, chart, and make inspections of teeth of children in parochial schools; assist the dentist, when necessary; give classroom talks on dental health; related duties.

Requirements

Candidates must be citizens of Syracuse for one year immediately preceding October 11, 1940. They must be graduates of high school, or show its educational equivalent, have completed a course in dental hygiene, and shall be licensed to practice dental hygiene in New York State.

Scope of Exam

Written test counts 5; training and experience counts, 5.

Buffalo

Director of Operation and Maintenance

Buffalo Municipal Housing Authority (\$4,001). One vacancy; file by November 2; fee, \$4. Test November 8-9.

Duties

Plan, direct, and supervise all operating and maintenance activities in a large group of public-owned buildings and properties; related work.

Requirements

Candidates must be residents of Buffalo for two years immediately preceding date of exam. They must be college graduates in architecture or engineering, possess a current professional engineer's license for New York State, have an understanding of the objectives and methods of low-rent and public housing, a knowledge of landscaping procedures and processes, and 10 years' experience as either (a) superintendent of construction and repair work, including large construction contracts, designing experience, estimating, and letting contracts or sub-contracts; or (b) general contractor or officer of a construction firm, doing large building construction or repair work; or (c) professional engineer or administrator in responsible charge of operation, maintenance and management of a property and plant comparable to a municipal housing project; or (d) a combination of these.

Basis of Rating

Written, 6; training, experience, and general qualifications, 4.

Superintendent of Operation and Maintenance

Civic Stadium and Memorial Audi-

torium (salary range \$3,301-\$3,600; one vacancy at \$3,400). File by November 2; fee, \$3. Test November 8-9.

Duties

Plan, direct, and supervise all operating and maintenance activities in the Civic Stadium and Memorial Auditorium.

Requirements

Candidates must be residents of Buffalo for two years immediately preceding date of exam. They must be college graduates in engineering, and have 10 years' experience as either (a) superintendent of construction and repair work, the work to have included some large construction contracts, designing and estimating experience and supervision of the mechanical trades; or (b) general contractor or officer of a construction firm having done large building and repair work; or (c) responsible technical engineer in the design of, or supervision of installation, maintenance, or operation of large heating, ventilating, and refrigeration plant; or (d) superintendent or contractor having charge of installation and test operation of large heating, ventilating, and refrigeration equipment; or (e) manager of a large building with the supervision of maintenance of building structure, heating, ventilating, and refrigeration equipment; or (f) a combination of these.

Basis of Rating

Written, 6; training, experience, and general qualifications, 4.

Physician

(Tuberculosis Diagnostician) Department of Health (salary \$2,100-\$2,400; one present vacancy at \$2,200). Fee, \$2; file by November 13. Test November 27.

Duties

Conduct examinations of the chest for lung pathology; perform and interpret Mantoux skin tests; interpret fluoroscopic findings and x-ray plates; hold demonstrating tuberculosis clinics for doctors and students; consult with nurses, private physicians, and members of hospital staffs in tuberculosis cases; related work.

Requirements

Candidates must be residents of Buffalo for two years immediately preceding date of exam. They must be graduates of a grade A medical school, be licensed to practice medicine, and have practiced medicine for five years in Buffalo. They must either (a) have spent one year in full-time professional medical work in a tuberculosis hospital, sanitarium, clinic or chest department of a general hospital; or (b) have served for five years in a professional medical capacity on the medical service of a general hospital; or (c) show a satisfactory combination of these.

Basis of Rating

Written, 40; practical, 20; training, experience, and general qualifications, 40.



FRIENDS OF THE RAMSPECK BILL

United States Senator James M. Mead and Representative Robert Ramspeck, chief supporters of the Ramspeck bill, which would extend the merit system to the entire federal service, spoke last Sunday before 2,000 persons at a rally of federal employees at the Hotel Pennsylvania Roof. Both Mead and Ramspeck pledged even greater pressure for passage of the bill in Congress after Election Day.

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“Economy” Casts Shadow On Coming State Tests

The ancient shadow of low finances again hangs over the examination prospects of the State Civil Service Commission.

Latest word from the Commission has it that neither the exam for Compensation Referee nor the series tentatively scheduled for December will be held this year. First hope now is a series in January, for which announcements must be forthcoming late next month.

The financial condition of the Commission will be better known after a check-up is made of Saturday's exams. If more money remains than expected, a series may very well be held in January. If not, the next series will probably have to wait until the spring. Before that time, the Commission will have to get guarantees of deficiency appropriations from legislative leaders, who won't be officially in Albany until January 1.

Expenses Heavy

Expenses during the past year have been much heavier than had been expected, while the Commission found its own requests cut by the Budget Director. Added to the schedule during the year were the tests for Hospital Attendant and 1,058 county welfare jobs, further taxing the resources of the Commission.

At least two months must elapse between the time when the Commission decides to hold a series, and the exams themselves. Printing the announcement ordinarily takes two weeks. Since the expose of state printing irregularities, however, service has been much slower. The minimum period between opening of filing and the exam is six weeks, during which time officials must collect applications, arrange for the tests, and perform a number of clerical tasks.

Among the popular state exam possibilities for coming months are Compensation Referee, Court Stenographer, Court Attendant, Motor Vehicles License Examiner, and Motor Vehicles Inspector.

The matter of additional requirements for lawyers filing for Compensation Referee is still undecided. This

job pays an entrance salary of \$5,000, and it is known that eight years' practice will be required of attorneys. The Unemployment Insurance Referee test required no further experience for lawyers beyond five years' practice.

Vets Support Barton

The Veterans Civil Service League last week sent Congressman Bruce Barton a letter announcing its unanimous endorsement of his candidacy for the United States Senate.

Health Plan For Civil Service

More than 45 city officials and representatives of employee organizations attended a luncheon at Gasner's Restaurant, 76 Duane St., on Saturday to hear descriptions of the health program of the Associated Health Foundation. The luncheon was arranged by Burnett Murphey, managing editor of The Leader.

Guest speakers at the affair were Assemblyman Robert F. Wagner, Jr.; Paul J. Kern, president of the Municipal Civil Service Commission; Dr. Elmer S. Gais, Trustee of the Associated Health Foundation; and Harry Hershfield, Trustee of the Foundation, who acted as toastmaster.

Christopher Cross, executive secretary of the Foundation, said this week that information concerning the health program can be secured from his offices at 57 West 57th St., either by mail or a personal call.

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Census Bureau Begins Discharging Temporary Employees; Card Punchers May Get Full Year's Work

WASHINGTON.—The Census Bureau is laying off some of its temporary employees despite the fact it hasn't reached its employment peak and won't for several weeks.

Several hundred employees who have been editing and coding the business census have either been transferred to other jobs or have been dismissed. And within three weeks other hundreds who are rapidly completing similar work on the Agricultural census will have to be found other jobs or be fired.

Meantime, Census is hiring card

punch operators. It already has approximately 1,900 working and about 700 additional are being hired for the night shift. Fifty-seven more have been ordered to report tomorrow.

The Civil Service Commission can't supply the bureau with sufficient punchers. The Commission announced a card punch test sometime ago, which will be held November 1 and 2. Applicants for the test are being hired meanwhile on a temporary basis.

The Census now has about 9,400 employees tabulating the 1940 biennial count. Nearly 1,000 are per-

manent employees, the remainder temporary. A peak of between 9,000 and 9,200 temporaries will be reached by the first of the year.

But shortly thereafter mass firing will start. Several thousand will go in February or the first part of March. Among the first to go will be those who edit and code Census questionnaires.

Card punch operators will be working for possibly another year. Employees doing a critical analysis and checking reports will be the last to go. All temporaries must be off the payroll by December 31, 1942.

Trouble in Sanitation Dept. Over Uniforms

(Continued from Page 3)

becomes moist, and discolors their other garments. But most of all, they complain because the coat hampers movement.

A LEADER reporter tried on one of the coats, and attempted to lift a barrel to a height of about four feet. He found that it became something of a feat to accomplish this. It was difficult lifting the arms over the head, load or no load. Placed on a scale, the short coat was found to weigh approximately eight pounds.

The sanitation men point out that the advantage of the old-fashioned Sweet-Orr blouse (the one that preceded the fancy World's Fair jumper) is complete freedom of movement. These blouses are big and roomy, and for winter it is possible to wear heavy sweaters under them, which keep a man warm and at the same time leave his arms free so that he can do his work. The men also claim that the old blouse is of waterproof material, and gives better protection than the newer overcoats. The LEADER did not check on the comparative resistance to water of the overcoat and the blouse, but plans to do so in the near future and will report the results. The suggestion has been made, that if the men must have some outer garment, the best kind of a garment would be one shaped like the blouse, but made of leather or some other tough, weather-resistant material.

It Happened One Morning

One incident happened on Saturday, October 19 which tends to confirm the fact that jobs have

been threatened in the Department. The story, as told to a LEADER reporter, is that three men were ordered to go home at roll call because they didn't have \$3 deposit slips showing that they had purchased overcoats.

While the men were washing up, preparing to leave their jobs, a Borough Superintendent came in, and told the official who had ordered the men off the job: "What the hell are you doing? There's beginning to be trouble about those overcoats. Put the men back to work!"

The LEADER has the names of the persons involved, but refrains from revealing them at the request of the men, who fear reprisals.

Isaac States His Case

Asked to corroborate or deny the information supplied by men in the Sanitation Department, William Isaac, who manufactures the uniforms, told this story:

"About four years ago, this contract was pushed on me. I didn't want it."

"You didn't want it?" The LEADER reporter asked. "Then why did you take it?"

"Well, I was second lowest bidder. So I lost out. In the meantime, the party who got the job couldn't live up to the specifications of the contract. The price at that time was \$6.85 per coat. So the Department called me in—would I deliver the coats that the first bidder couldn't deliver, and at the \$6.85 price? There must have been 8,000 coats at that price. I delivered them—and I got stuck with 2,500 of

them. The men who ordered the coats weren't compelled to take them."

"Is it true that the men can pay out for the coats in small sums?"

In answer to this query, Mr. Isaac said that a deposit of \$3 was required, and the men had to pay out the full cost of the coat before delivery, about November 10 or 15.

Calls Them Bad Credit Risks

Then, the polite tailor reversed himself somewhat:

"I'm taking plenty of orders without deposits," he said. "In the past, I used to take such orders without question. Nine out of every 10 Sanitation men stuck me." It is Mr. Isaac's opinion that sanitation men are extremely poor credit risks—"not like the firemen." He volunteered the statement that he understands "75 percent of the men have their salaries garnisheed."

"Is it true, Mr. Isaac, that the men may purchase their uniforms only from you?"

"Well, if they can get exactly the uniforms specified by the Department, they can buy them anywhere they wish, and nobody to tell them different."

"And is it correct that men must show the Isaac's label on their coats or they are liable to have their jobs threatened?"

"I don't know anything about that."

Are Coats Waterproof?

Mr. Isaac flatly contradicted the charge that his coats aren't waterproof. "The top of the coat," he explained, "is made out of moleskin. It is interlined with blue melton, a flannel-like material, and with army waterproof duck. Trimming is of horsehide leather, and the collar is corduroy."

Asked his opinion of the statement that the coat hampered the men in their work, Mr. Isaac admitted that the jumper, for which a number of men have expressed preference, is a good working garment. "But the Department wants all the men to be dressed alike for purposes of a parade or going to a funeral. How would it look if the men were all dressed in different costumes?"

Fear

In almost all cases, those sanitation men who have spoken to The LEADER add: "Please don't use my name." There is apparently a condition of fear in the department bordering on hysteria. Men are afraid to voice the simplest complaints, to put up any kind of fight for their most elementary rights, because of the manner in which swift punishment is visited upon them. The LEADER has come across a similar condition in no other department. The reasons for and the background of this situation will be discussed in forthcoming issues.

To members of the Sanitation Department who have sent in complaints about various conditions, The LEADER gives assurances that all information is received and held in strictest confidence.—EDITOR.

Foremen Ruled OK For Ass't Foremen

The Municipal Civil Service Commission declared the promotion list for Foreman (Signals and Lighting) appropriate for Assistant Foreman (Signals and Light) this week.



PHYSICAL CHECKUPS

are now a standard part of Civil Service tests. Shown here is a candidate for a recent exam being given a thorough medical going-over.

New State Lists

Four lists for Senior and Assistant Examiners of Methods and Procedure in the Division of Placement and Unemployment Insurance were established this week by the State Civil Service Commission. These are the first of a number of lists that will probably appear before January 1, bringing to an end the jobs of remaining 100 provisionals from the hundreds that only a few years ago worked in DPUI. The tests were given February 17.

The lists are:

Senior Examiner of Methods and Procedure

Prom. No. 1024. (Usual salary range \$3,100-\$3,850; appointment expected at minimum, but may be made at less.) 1. Helen E. Whipple, 85.22 (New York); 2. Dorothy F. Mallory, 88.69 (Monroe); 3. Edward E. Edelman, 82.46 (New York); 4. Ellis T. Riker, 81.32 (Westchester); 5. C. Kenneth Baker, 80.26 (Monroe); 6. Oscar B. Stoughton, Jr., 78.32 (New York).

Open competitive No. 4. (Usual salary range \$3,100-\$3,850; appointment expected at minimum, but may be made at less.) 1. Harold B. Wilson, 80.80 (Bronx); 2. Walter A. Wood, 77.88 (Queens).

Assistant Examiner of Methods and Procedure

Prom. No. 1025. (Usual salary range \$2,500-\$3,100; appointment expected at minimum, but may be made at less.) 1. Dorothy F. Mallory, 88.69 (Monroe); 2. Frederick W. Tierney, 88.87 (Saratoga).

Open competitive No. 1. (Usual

salary range \$2,500-\$3,100; appointment expected at minimum, but may be made at less.) 1. William D. O'Brien, 83.40 (Kings); 2. Harold B. Wilson, 83.00 (Bronx); 3. Harry E. Offenhardt, 81.50 (Kings); 4. Bernard Shaw, 80.50 (Bronx); 5. Hyman Goldberg, 80.00 (Kings); 6. Jack Feinsilber, 79.50 (Bronx); 7. Walter A. Wood, 79.40 (Queens); 8. Oscar P. Glaser, 79.40 (Bronx); 9. Irving Gassner, 79.00 (Kings); 10. Robert R. Hurley, 79.00 (Queens); 11. Claude M. Barth, 77.00 (Erie); 12. Julius E. Rhodes, 76.60 (New York); 13. Kenneth E. Umlah, 76.50 (Queens); 14. Jack B. Goldsmith, 75.50 (Kings).

According to Civil Service law, the entire promotion list must be used up before the open competitive list is used.

New U.S. Civil Service Lists

New Civil Service registers established and the number of eligibles on each: Principal Statistician, 41; Senior Statistician, 56; Statistician, 105; Associate Statistician, 205; Assistant Statistician, 382; Senior Artistic Lithographer, 26; Artistic Lithographer, 19; Assistant Artistic Lithographer, 13; Junior Artistic Lithographer, 15; Negative Cutter, 34, and Junior Copper Plate Map Engraver, 22.

Senior Inspector of Boat Construction, 68, and Inspector of Boat Construction, 106. Assistant Chemist, 748.

Senior Illustrator, 105; Illustrator, 117; Assistant Stenographer: Spanish and French, 29; Spanish and Portuguese, 10, and English and Portuguese, 7.

This column is offered to readers who have legitimate complaints to make about their jobs, salaries, working conditions, etc. Only initials are used with letters.



complaint corner

Will the Mayor Get Away With It?

Sirs: Don't tell me Mayor LaGuardia is going to get away with the raw trick he pulled on the Social Investigator Eligibles! You know as well as I that his action undermines the whole system of civil service. Isn't this dictatorial act repulsive enough to warrant a denunciation every week? If one man can reverse the decision of every court in the city by the mere imposition of his own will, no civil service position is secure. You must realize this. Your progressive policy should make you push this issue to a showdown.

AN ELIGIBLE.

Wait, Wait, Wait!

Sirs: I was happy to note in THE LEADER the suggestion that young engineers enter the government service for a career. However, I will say that I was also a bit surprised, for my own contacts with the government—the city of New York—were such as to instill doubt as to the wisdom of your statement. To the young engineer, taught to respect efficiency and honesty, the red tape and delays of Civil Service are heart-breaking. Let me be specific. I was one of the thousands that read the notice last October of a city Civil

Service examination to be given for Jr. Engineer (Civil) Grade 3 (Housing Construction). I was one of the thousands that filed before October 28, 1939, and waited for the examination that was held for 2,000 young civil engineers on January 20, 1940. In January, mind you. Like all of them, I sweated and studied so I could earn a position. And then, like all Civil Service aspirants, I waited. I waited with anxiety to find if I had passed the written test, while I was given such information as: "Part 1 is nearly completed; work will start on part 2 shortly." I waited 7½ months to find that eureka! I had passed the test. Now I had to pass the oral.

The candidates now numbered about 300. I went to the oral and once more braved the fire of the Civil Service Commission. And now it's October again. But no word from the Commission.

The list may come out—sometime. You may get a job—sometime. Those 270-odd jobs were to be open—sometime. Those provisionals who are going to be laid off? Well, sorry, we can't help you, we have your two bucks. Those provisionals who are working in your job while the list is "pending"? Say, Mr., you don't want a job; you're too nosy!

CIVIL ENGINEER.

The Study Corner

Study material for the Assistant Director, New York City Information bureau exam is listed in a bibliography by the Municipal Reference Library... the list includes all the stable guides, the two WPA project studies of New York, the Charter, Official Greenbook, Rebecca Rankin's "Guide to Municipal Government," "Legal, Political and Business Guide," and similar handbooks...

The demand for business machine operators, has been so great that the Banks-Graham school has had to increase its floor space and get additional IBM Hollereth Machines... Personnel Technicians will benefit from the use of two Municipal Reference Library lists, one for Psychologist put out some months ago, the other for Employment Counselor... the exam will probably cover testing methods and personnel psychology. Almost all the major civil service training schools are working on correspondence courses for draftees... they will give the same courses

by mail as those who attend classes receive. Tests and homework will be marked just as if the students were attending class... The Bronx YWHA at 171st St. and Fulton Ave. has opened an eight-week course in tennis for women beginning November 4th... The YMCA has opened a "defense program" course in mechanical drafting for beginners. The fee is \$35 for three months.

"Camera, Take the Stand," is the title of a new manual for policemen on the use of photographic evidence. It is authored by Asa S. Herzog and A. J. Ezickson... David K. Ziskind has just had published by Columbia University Press, a study of "One Thousand Strikes of Government Employees" N. Y. U. opens a course for "The Buildings Manager in Low Rent Housing" October 23. Lectures will be held on Tuesdays from 8 to 10. There will also be Discussion Sessions on Fridays and Saturday afternoon field trips.

POLITICAL ADVERTISEMENT POLITICAL ADVERTISEMENT POLITICAL ADVERTISEMENT POLITICAL ADVERTISEMENT POLITICAL ADVERTISEMENT

WILL YOU TAKE 50c FOR YOUR DOLLAR?

You, a worker, have saved and scraped to buy life insurance so that your wife and family will not be left in want. You have put money in a Savings Bank for that "rainy day" when you'll need help. Let's say you took out a \$1,000 Life Insurance policy—or you're saving to get \$1,000 in the bank. You make a lot of sacrifices to pay your insurance premium. You make weekly savings bank deposits. You expect that \$1,000 policy to be worth \$1,000 when you die. You expect that \$1,000 in savings to be worth \$1,000.

BUT... WILL IT?

If the New Deal shall continue for 4 more years, and 50% inflation follows—which is altogether likely, judging from the way government spending and taxation is going on—that \$1,000 Life Insurance policy and that \$1,000 you've put into a Savings Bank will each have a purchasing power of only \$500! In other words, inflation will take away 50% of the real value of your Life Insurance policy and your savings. Your family, in case you die, will get only 50c value in return for every dollar you've planned for them! That's not very comforting, is it?

LOOK AT THIS...

A headline from a recent issue of the New York Times:

FOUR MORE SAVINGS BANKS REDUCE INTEREST RATE

Besides, if there is 50% inflation, the value of every dollar you earn in wages—of every dollar you get in Social Security benefits—will be cut in half! That's what will happen here—UNLESS you and every other working man and woman right now check the forces that are heading the nation towards bankruptcy!

Life Insurance companies, too, have been forced to cut their dividend rates—drastically in some cases. When these Insurance Companies and these Savings Banks accept your money, they invest it in interest-bearing securities. That's where they get the funds to pay your dividends!

New Deal legislation and excessive taxation have put the skids under industries that create these earnings. What's the answer? Their wage paying power has been cut to the bone—because taxes come ahead of wages.

How can you expect any increase in wages if the Administration continues to paralyze industry so that employers can't earn the money to pay these higher wages? Did you ever stop to think how many business houses have been forced to close down—how many employes have been thrown out of work, and why are 9½ million men and women still out of work?

Better Be Safe Than Sorry!

Spike this condition NOW before it drags on for another 4 years from bad to worse. Prevent inflation that will return you only 50c for your dollar saved. Protect the full value of your Life Insurance policy—and your Savings Banks Deposits! There's ONE way and only ONE way to do it . . .

VOTE FOR WILLKIE

- H**E knows labor. He learned about it by working with his hands and muscles.
- H**E knows business. He learned about it by succeeding in business.
- H**E learned about war by enlisting as a private and fighting for his country in 1917-18.
- H**E learned about Americanism by being born, raised and trained in the true American way.
- H**E will keep his word;
 - Play fair with the people
 - Protect your savings and social security
 - Create more jobs
 - Speed up production for strength in war and Prosperity in peace.

PEOPLES COMMITTEE TO DEFEND LIFE INSURANCE AND SAVINGS

- | | | | |
|-----------------------------------|------------------------------------|------------------------------------|----------------------------------|
| HARRY W. HARRISON... Pennsylvania | VAN HOLT GARRETT... Colorado | BENJ. M. MACDOUGAL... Rhode Island | ADDISON J. SEVIN... Pennsylvania |
| SAMUEL H. BEACH... New York | WILLIAM H. GLOVER... Massachusetts | H. S. NEWELL... Minnesota | F. M. SMALLEY... New York |
| MAURICE BENJAMIN... New York | JULE M. HANNAFORD, JR... Minnesota | ARTHUR S. PIERCE... Maine | ERNEST W. TRAVIS... Ohio |
| ARTHUR H. BOSWORTH... Colorado | BENJ. D. HITZ... Indiana | J. W. POWDRELL... Connecticut | GEORGE W. ROBNETT... Illinois |
| W. W. BOYER... Minnesota | FRED A. IRISH... North Dakota | CARR R. PURSER... Rhode Island | ROBERT E. SMITH... New York |
| LOUIS K. COMSTOCK... New York | CHAS. H. KEATING... Ohio | L. S. SCHUSTER... Iowa | H. T. M'DERMOTT... Pennsylvania |
| JOHN COTTRELL... Kansas | | | |

THIS ADVERTISEMENT WAS PAID FOR BY THE CLEAN GOVERNMENT COMMITTEE FOR WILLKIE, 41 PARK ROW, NEW YORK, N. Y.

BULLETIN BOARD

All Civil Service organizations are invited to forward notices of meetings and events for appearance in the Bulletin Board. Please have your notice in by Friday of the week preceding date of the event. There is no charge for this service.

Laborers Direct Conference to Wash.

At a meeting held on Oct. 21st, the Laborers of the New York Post Office, Local No. 1, N.A.P.O.&R.M.S., a delegation was directed to confer with Washington officials. The delegation, consisting of President Harold McAvoy, Vice-Pres. McNamara and Legislative Chairman Kramer, will confer with the Post Office Department officials in Washington on November 1st with their national president, Willis A. Bohall. The object of the conference being to propose a change in the existing regulations covering the non-competitive examinations for laborers to that of clerk-carrier. The laborers maintain that under the existing rules, full opportunities are not available for non-competitive exams. From Washington, the delegation will attend the semi-annual Eastern District convention to be held on November 3rd at Philadelphia. The annual Entertainment and Dance was held on Saturday evening, Oct. 26th at Hotel Capitol, 51st Street and 8th Avenue; Postmaster Albert Goldman, his staff and various postal organizations attended.

BMT Holy Name Society in Communion Mass

On Sunday, November 3, at 8 a. m., the BMT Holy Name Society of the New York City Transit System will receive Holy Communion at the 8 o'clock Mass at St. Joseph's Roman Catholic Church, Pacific Street near Vanderbilt Avenue, in Brooklyn. The mass will be celebrated by His Excellency The Most Rev. Thomas E. Molloy, Bishop of the diocese of Brooklyn.

After the mass the men will march in a body, preceded by a band, to the Knights of Columbus Clubhouse, No. 1 Prospect Park West.

The speakers at the breakfast will be: The Rev. Harry C. Graham, Hon. Matthew Troy, of the Court of Special Sessions; The Rt. Rev. Monseigneur Francis P. Connelly, the Rev. James F. Kelly.

The BMT Holy Name Society is one of the largest and most progressive societies of its nature in the country, having been organized a little over three years. Its membership now totals over 3,000 members. Daniel A. Riordan, counsel of the BMT Legal Division, is chairman of this year's breakfast.

Following is a list of the committee for the communion breakfast: Honorary chairman, Rev. James F. Kelly, chaplain. Chairman, Daniel A. Riordan. Cochairman, Thomas Callow. Treasurer, John Kane. Publicity and printing, chairman, Bernard J. O'Donnell; cochairman, Edwin Henry. Invited guests, James Lafferty. Souvenirs, chairman, Emil Vobis; cochairman, P. Mincher. Reception, chairman, Joseph A. Frederickson; cochairman, Dr. Thomas J. McKiernan. Entertainment, chairman, Charles Izzo; cochairman, Patrick McGowan. Speakers, chairman, John J. Brophy; cochairman, Daniel Duffy. Floor and ushers, chairman, James McNulty; cochairman, Daniel Brereton. Program, chairman, John Rodgers; cochairman, John J. Heffernan. Ticket committee, chairman, Walter Murphy; cochairman, Patrick Murphy. Fresh Pond, Messrs. Davin, Foray, Dempsey, M. Flanagan, J. Slack, A. Staggman, F. Keller. Flowers, Joseph Hanley, Thomas Broderick. Canarsie, P. Cahill, F. Murray, J. ... Crosstown, G. Samoles, E. Blondel, Jr. 58th St., E. Vobis, D. Brereton. East New York, Messrs. Mactutis, Cleary, Condon, Ammon. Ninth Ave., Messrs. McKinney, Corrigan, McNulty. Main Office, J. Norton, B. Clancy. Southern Division, El. P. Quinn, P. Crowe. Eastern Division, El. J. Lynch, J. Roman, H. Fields. Coney Island Shop, T. McGeough, M. Farrell, J. Riley. E. N. Y. Shop, John Rodgers, Stephen O'Connor. Dekalb Shop, D. O'Connor. Nostrand Ave. Shop, Joseph Kearney. 39th St. Shop, P. Sheehan, J. Conboy. Power Houses, Joseph Devine. Line Dep't, L. Spaulding. Building Dep't, P. Malone. L Track, E. McGovern, C. Izzo, M. Guisto. Telephone Division, G. Miller. Inspectors, P. Deacy, J. Christie, E. Thompson. Queens Division, G. Courtney, J. Malia.

The next meeting of Hospital Council 77, Transportation Division, will be held at the Irving Plaza, 15th St. and Irving Place, on November 1, at 8:15 p.m. Results of recent elections will be announced at the meeting.

Hospital Council to Hear About Elections

The next meeting of Hospital Council 77, Transportation Division, will be held at the Irving Plaza, 15th St. and Irving Place, on November 1, at 8:15 p.m. Results of recent elections will be announced at the meeting.

Attendant-Messengers Meet on Friday

The Attendant-Messenger Eligibles Association held a general meeting on Friday, October 18, at 3 Beekman St. Members of the group decided to canvas city department to determine the number of jobs open and to find out if officia's are willing to use the Attendant-Messenger list.

The next meeting of the Association will be held on Friday, November 29, at 8:30 p.m. at 3 Beekman St. All eligibles have been urged to attend.

Psychologist to Speak

Dr. Max L. Hutt, Senior Psychologist of the Education Clinic of CCNY, will address the Graduate Psychology Club of the College on Thursday evening, October 31, at 8:30 p.m. Place: Room 708 of the 23rd Street Bldg., CCNY. Dr. Hutt's topic is "Technique of Item Validation". This is one of the series in preparation for the Jr. Personnel Technician.

Welfare Clerks To Discuss Rating Board

The Head Clerks Association of the Department of Welfare will meet Monday, November 4, at the Rand School, 7 E. 15th St., Manhattan. The meeting is scheduled for 5:45 p.m.

The following agenda will be discussed: (1) a candidate for the Personnel Rating Board; (2) Report of contact with Civil Service Reform Association; (3) Report of Contract with the Division of Staff Relations; (4) Annual election of officers in January.

Forum Butchers Meet

A meeting of Butchers will be held at the Civil Service Forum at 108 E. 14th St., Manhattan on Thursday, October 31 at 8 p.m.

Patrolmen Eligibles To Hear Addresses

The Patrolman Eligibles Association will hold a meeting on Tuesday, October 29 at 8:30 p.m. in the Washington Irving High School, 17th St. and Irving Place. Herbert Klein, secretary of the group, has urged all eligibles to attend the session which will be addressed by a number of prominent speakers.

Machinists Meet

The next meeting of the Brotherhood of Certified Civil Service Machinists and Helpers of the City of New York will be held at Germania Hall, on Friday, Nov. 1, 8 p.m., 160 Third Avenue, between 15th and 16th Streets, New York.

Retirement Group Plans Dance

The annual entertainment and dance of the New York Retirement Federation of Civil Service Employees will be held Friday, November 1 at 8 p.m., in the grand ballroom of the Hotel St. George, Brooklyn.

Postal Eligibles May Obtain Petitions

David Schmer, acting chairman of the Postal Eligibles Association of 265 Henry St., Manhattan, has requested the LEADER to publish the following: "Postal eligibles who haven't done so already may obtain petitions

urging further extension of the various Postal registers by sending Postal Card to Postal Eligibles Association, 265 Henry Street, New York. Avallone, president of the Association, has handed in his resignation as he has been appointed a substitute carrier in the Brooklyn Post Office."

Carriers Hold Meeting

The New York Letter Carriers Ass'n will hold its regular monthly meeting on Sunday, November 3, at 2 p.m., in Hotel Capitol. Nominations for office will be submitted at this meeting for the election to be held on December 1st. Reports of the month's activities will be made by the several officers and committees.

Customs Investigators Form Organization

Eligibles on the registers for the following Federal positions who are interested in forming associations should write to Box 121, Civil Service Leader, 97 Duane St., Manhattan. The lists are: 1) Customs Patrol Inspector (Junior Investigator); 2) Immigration Patrol Inspector (Junior Investigator); 3) Inspector of Customs.

Climber and Pruner eligibles

Climber and Pruner eligibles are asked to attend an association meeting on Thursday, October 31, at 8 p.m. The meeting is to be held at Germania Hall, 16th Street and Third Avenue in Manhattan.

Non-Partisan Committee Forms to Re-elect FDR

Citing the Civil Service record of the Roosevelt administration, Civil Service Non-Partisan Committee for the Re-election of Roosevelt formed last week, with headquarters in room 404, Hotel Biltmore, New York City.

Among the advances mentioned are: Support of the Ramspeck bill transfer of first-, second-, and third class postmasters under Civil Service, switch of more than 50,000 jobs into the classified service.

BANQUETS
WEDDINGS, PARTIES, etc.
 Faultlessly Arranged
 \$1.50 per Person
Including Music and Dancing
 Accommodations for
 10 to 1,000
 Dinner Dances from \$1.00
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 4 minutes from Wall St.
 GREATER NEW YORK'S LARGEST HOTEL
 BING & BING INC. MANAGEMENT

Probation Officers In Radio Broadcast

The next meeting of the Probation Officers Association of Greater New York will be held October 29 at 5:30 at 120 Schermerhorn St., Brooklyn. Discussion of problems that arose at the State Conference recently in Garden City, L. I., will occupy most of the program. Plans for radio broadcasts will be reported by the Action Committee. All probation officers of the Domestic Relations, City Magistrates' and Special Sessions Courts will attend the meeting.

Sanitation Candidates Form Eligible Group

A movement has started to form an eligible organization of men who will place on the new Sanitation list. Any eligible who is reasonably assured of a place on the list has been invited to write to M.S., The Civil Service Leader, 97 Duane St. As soon as a sufficient number of eligibles respond, The Leader staff will help the eligibles form an organization.

Stenotypists to Hold Regular Meeting

The New York City Chapter of the Associated Stenotypists of America will hold its regular meeting October 31, at 8:30 p.m. at 147 West 42nd St., 11th Floor. All operators of machine shorthand have been invited. Inquiries should be addressed to Box 65, Times Plaza Station, Brooklyn.

Park Employees Sponsor Dance

The Fourth Annual Dance of the Greater New York Park Employees Association, Inc., Bronx Council, will be held at the Bronx Winter Garden, 1874 Washington Ave., Bronx.

Selma Bernstein is chairman of the arrangements; those assisting her are: Otto Marschner, Martha Tufuri,

Chock Full o' Nuts
 REG US PAT OFF.

NOW IN THE HEART OF FOLEY SQUARE



SPECIALIZATION AND VOLUME ENABLE US TO OFFER AT NICKELS AND DIMES:

1. Quality Food which cannot be surpassed at any price
2. Food Prepared and served immaculately



Amusement Parade

By JAMES CLANCY MUNROE



NORMA SHEARER

is scheduled to visit the Music Hall in M-G-M's "Escape" this week.

Texas legend of Judge Bean come to life. Although Gary Cooper is competent as the cowboy who finally ends the "Judge's" lawless

career, the show is Brennan's and he does a wonderful job as the genial scoundrel with a yen for Lily Langtry, who dispenses frontier justice over the bar—dealing out sentences generally of the "suspended" variety.

Midsummer Night's Dream has been revived at the 55th Street playhouse. If you did not see this magnificent Reinhart production, do not miss it. The huge cast includes Mickey Rooney, James Cagney, Olivia de Havilland, Dick Powell.

The World in Flames. This is a compilation of news reel clips for the last ten years which traces the rise of Fascist aggression. Don't go to this picture if you're looking for an explanation of the events of the past few years, but don't miss it for the terrible kaleidoscope it gives of Europe's stricken people.

Knute Rockne, All American. The day the film opened over 11,000 people passed through the turnstiles at the Strand, setting a record. Woody Herman may have something to do with it.

Arise My Love. This picture is built around the incident in the Spanish war when the beautiful wife of a Loyalist aviator captured by Franco wins his release. In this case the wife is a foreign correspondent. The picture is funny as hell. Claudette Colbert and Ray Milland turn in fine performances.

The final key has been approved. Maintainer's Helper, Group B: Same as above. Maintainer's Helper, Group C: Same as above. Maintainer's Helper, Group D: Same as above.

PROMOTION

Assistant Engineer, Grade 4 (City Wide): The oral interview will be held the latter part of this month. Clerk Grade 3: Rating of Part 1B is in progress. Clerk Grade 4: Same as above. Lieutenant (Fire Dept.): Rating of Part 2 is 80% completed. Stenographer-Typewriter, Grade 2 (City Wide): Rating of the dictation test has been completed. Supervisor, Grade 3 (Social Service) (City Wide): This examination is being held in abeyance pending the outcome of litigation.

LICENSING TESTS

Motion Picture Operator: Rating of the written test has been completed. The oral-practical began Oct. 19. Oil Burner Installer: The written test was conducted Oct. 26.

Buffalo Employees Urge Promotion

BUFFALO. — Greater promotion opportunities for municipal Civil Service employees were urged by the Competitive Civil Service Employees Association at its latest meeting. Department heads are being urged to promote deserving employees to higher vacancies instead of making other appointments. Predicted the association: "This will give the Civil Service employee an added incentive and forestall an open examination."

The third annual supper dance of the association is scheduled for Saturday, November 30, at the Trap and Field Club.

Agriculture Reports

WASHINGTON.—Agriculture Department some time ago announced the publication of a booklet on Housefly Control. A midwestern radio announcer picked it up and suggested to his audience that they write to the department for copies. The announcer must have mouthed his words, as 26 requests were received here for copies of the booklet on "House Wife Control."

The department got another amusing inquiry last week. An Army officer called to find out what were trench silos. The officer had an idea they had something to do with national defense and he wanted to be told all the secrets. Trench silos, of course, are built along the ground by farmers to store feed for their livestock.

Your Chances for Appointment And Latest Certifications

Following is a tabulation of certifications made by the Municipal Civil Service Commission during the past week. All lists which were certified to city departments appear alphabetically.

Readers should remember that certification does not necessarily mean appointment. Usually more names are certified than there are vacancies. Also, it is not necessary for the department making the appointment to notify all the persons certified to it by the Commission.

Anyone who has a question concerning the certification of his list should call or write the Information Bureau, Municipal Civil Service Commission, 299 Broadway, New York City, COrtlandt 7-8880.

- Accountant, Gr. 2 (for appointment at \$2,400). Last number appointed, 125.
- Airport Inspector—Dept. of Docks, \$2,400 indefinite—leave of absence of regular employee on military duty. Last number certified, 13.
- Assistant Chemist (App. for Inspector of Fuel, Gr. 2)—Office of Comptroller, \$2,100, probably permanent. Last number certified, 36.
- Assistant Foreman—Dept. of Sanitation, \$2,200, probably permanent. Last number certified, 94.
- Assistant Gardener—Last number certified, 344.
- Assistant Supervisor, Gr. 2—Last number appointed, 617.
- Attendant-Messenger, Gr. 1—Last number certified, 558.
- Automobile Engineman (promotion)—Dept. of Welfare. Last number certified, 135.
- Automobile Mechanic—NYC Tunnel Authority, \$2,600, probably permanent. Last number certified, 18.
- Auto Truck Driver—Last number certified, 26,519.
- Cement Mason.—Last number appointed, 3.
- Chief Marine Engineer (Diesel)—NYC Tunnel Authority, \$2,800, probably permanent. Last number certified, 12.
- Clerk, Gr. 2, Male (App. for Gr. 1)—(1) Dept. of Finance, \$840, indefinite. Last number certified, 4,290. (2) Board of Water Supply, \$840, probably permanent. Last number certified, 3,984. (3) Board of Transportation, \$840, probably permanent. Last number certified, 2,893. (4) NYC Tunnel Authority, \$840, probably permanent. Last number certified, 4,187. (5) Dept. of Sanitation, \$840, probably permanent. Last number certified, 4,488. Court Attendant. Last number appointed, 94.
- District Superintendent (Promotion)—Dept. of Sanitation, \$3,000, probably permanent. Last number certified, 1,320.
- Driller (App. for Core Drill Operator)—Dept. of Public Works, \$1,800, probably permanent. Last number certified, 3.
- Elevator Operator (for appointment at \$1,200)—Last number appointed, 198.
- Engineering Inspector, Gr. 4—Dept. of Parks, \$3,120, indefinite; good chance of exceeding six months; therefore, probably permanent. Last number certified, 27.
- Fireman, F. D.—Last number appointed, 3,290.
- Fire Telegraph Dispatcher—(1) (app. for Radio Operator) Municipal Broadcasting System and Fire Department, \$1,560, probably permanent. Last number certified, 1.
- Foreman, Dept. of Sanitation, \$2,460—Probably permanent. Last number certified, 33.
- Foreman Paver (promotion)—Assistant to HP Manhattan, \$14.20 per day, probably permanent. Last number certified, 5.
- Inspector of Masonry and Carpentry, Gr. 3.—Last number appointed, 31.
- Inspector of Pipe Laying, Gr. 2—Dept. of Water Supply, Gas and Elec., \$2,000, probably permanent. Last number certified, 9.
- Inspector of Plumbing, Gr. 3—Last number appointed, 14.
- Inspector of Steel, Gr. 3 (app for Gr. 2)—Board of Transportation, \$1,800, temporary. Last number certified, 6.
- Janitor (Custodian) Gr. 3—Last number appointed 24.
- Junior Accountant, Gr. 1 (promotion)—Office of Comptroller, \$1,800, probably permanent. Last number certified, 175.
- Junior Engineer (app. for Engineer Assistant, Gr. 3)—Dept. of Docks, \$2,160, probably permanent. Last number certified, 181.
- Laboratory Assistant—(1) Dept. of Health, \$1,080, indefinite—good chance of exceeding six months; therefore, probably permanent. Last number certified, 55. (2) Secretary to President, Queens College, \$1,200 probably permanent. Last number certified, 55.
- Laboratory Helper, female—(app. for Laundry Worker) Dept. of Hospitals, \$780, probably permanent. Last number certified, 73.
- Medical Inspector, Gr. 1—(1) pediatrics. Last number certified, 134. (2) tuber-
- culosis. Last number certified, 38. (3) Venereal diseases. Last number certified, 28.
- Paver (app. for Rammer)—Board of Transportation. Pavers at \$13.20 per day; Rammers at \$11 per day, probably permanent. Last number certified, 36.
- Personal Property Appraiser—Office of Comptroller, \$3,800, probably permanent. Last number certified, 3.
- Pharmacist—Last number certified, 56.
- Physicist (spectroscopy) (app. for Junior Physicist)—Dept. of Hospitals, \$1,560, probably permanent. Last number certified, 4.
- Porter (app. for Fireman, Oil Burner) Chief of Personnel Bureau, \$1,200, probably permanent. Last number certified, 1,001.
- Probation Officer—Last number appointed, 60.
- Public Health Nurse, Gr. 1—Last number appointed, 177.
- Resident Physician, Gr. 1, (women)—Last number certified, 14.
- Signal Maintainer, Railroad—Last number certified, 12.
- Social Investigator—(1) for permanent appointment—Last number appointed, 612. (2) for temporary appointment.—Last number certified, 746.
- Special Patrolman—Last number appointed, 250.
- Station Agent—Last number appointed, 847.
- Stationary Engineer (electric) in charge, (promotion) Last number certified, 14.
- Stenographer and Typewriter, Gr. 2—(1) Law Department, \$1,200, temporary, not to exceed three months. (2) Dept. of Health, \$1,200, indefinite—good chance of exceeding six months; therefore, probably permanent. (3) NYC Tunnel Authority, \$1,200, probably permanent. Last number certified, 1,320.
- Stock Assistant—Dept. of Hospitals, \$774 with maintenance, probably permanent. Last number certified, 185.
- Supervisor of Landfills—Dept. of Sanitation, \$3,500, probably permanent. Last number certified, 2.
- Supervisor, Gr. 3—Last number appointed, 76.
- Tax Counsel, Gr. 4—(1) Law Department, \$4,250, probably permanent. Last number certified, 4. (2) Office of the Comptroller, \$4,000, \$3,600, \$3,420, probably permanent. Last number certified, 5.
- Telephone Operator, Gr. 1—Dept. of Hospitals, \$1,200, probably permanent. Last number certified, 14.
- Typewriting Copyist, Gr. 2—Dept. of Hospitals, \$1,200, temporary—illness of regular employee. (2) NYC Housing Authority, \$960, permanent. Last number certified, 2,419. (3) Civil Service Commission, \$960, temporary. Last number certified, 1,485. (4) Dept. of Markets, \$960, temporary. Last number certified, 1,485. (5) Board of Transportation, \$960, probably permanent. Last number certified, 2,419. (6) Watchman-Attendant—(app. for Mortuary Caretaker) Dept. of Hospitals, Last number certified, 619.

Is Your Exam Here?

Below is the latest news from the Municipal Civil Service Commission on the status of exams which attracted 300 or more candidates. THE LEADER will publish changes as soon as they are made.

COMPETITIVE

Companist: Part A of the test has been completely completed. The rating of Part B is in progress. Administrative Assistant (Welfare): Part 2 will be held Oct. 30. These tests are for various positions. Automobile Engineman: Rating of the written test is complete. Medical Examinations have begun. Physical tests will probably begin in November. Assistant Engineer, Grade 4: The oral interview will be definitely held next month. Report on the final key prepared for the approval of the Commission. Clerk, Grade 2 (Board of Higher Education): The rating of the written test is in progress. Report on the final key prepared.

Court Stenographer: The rating of the written test is in progress. Engineering Assistant (Electrical) Grade 2: The rating of the experience is in progress. Elevator Mechanic's Helper: All parts of this examination have been completed. The list will probably appear soon. Jr. Administrative Assistant (Welfare): Same as Administrative Assistant (Welfare). Jr. Engineer Sanitary, Grade 3: Rating of Part I has been completed. Rating of Part II is now in progress. Jr. Engineer (Civil) (Housing Construction), Grade 3: The oral interview for those candidates successful in the written test has been completed. Management Assistant (Housing), Grade 3: Rating of written test has been completed. The oral interview will be conducted as soon as practicable. Management Assistant (Housing), Grade 4: Rating of Part 2 is in progress. Marine Stoker (Fire Dept.): The list will be published soon. Office Appliance Operator: The practical tests are continuing. Playground Director (Male): Qualifying practical tests are being given as needs require. Playground Director (Female): Rating of the written test has been completed. The oral practical test will be administered as soon as practicable. Research Assistant (City Planning): The rating of the written test has been completed. Rating of experience has begun. Sanitation Man, Class A: Coordination tests have been completed. Final computations are being prepared. Stenographer (Law), Grade 2: Rating of the written test is now in progress. Structure Maintainer: Rating of the written test has begun. Typewriting Copyist, Grade 1: Rating of the written examination is still in progress. Maintainer's Helper, Group A:

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- ★ **He Transferred More Than 50,000 Jobs to the Classified Service**
- ★ **He Placed Thousands of Postmasters Under Civil Service**
- ★ **He Is Protecting Civil Service in the National Defense Program**
- ★ **He Sponsored and Is Supporting the Ramspeck Bill, Which Will Extend the Merit System to the Entire Federal Civil Service**
- ★ **He Appointed the Reed Commission, to Study and Improve Civil Service**

"The new Executive Orders, issued by President Roosevelt . . . will prove to be one of the greatest advances of the extension and improvement of the Federal Civil Service."

--- Annual Report, National Civil Service Reform League, 1938