

Civil Service LEADER

America's Largest Weekly for Public Employees

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Health Insurance

ALBANY
CAPITOL STATION
F O DRAWER 125
P HENRY GALPIN

See Page 14

Assn. Applauds McHugh Stand on Personal Leave

John F. Powers, President of the 75,000-member Civil Service Employees Association, commended State Commissioner of Correction Thomas J. McHugh for his recent directive to Correction Institution heads removing the requirement that employees submit a reason for each request for personal leave as made available under the new State Attendance Rules.

The CSEA, which represents the vast majority of employees of the State Correction Department, has

contended since the inception of the new Attendance Rules on January 1, 1957 that it was never intended that employees had to divulge their personal reasons for personal leave as made available under the new Attendance Rules.

McHugh's Directive

Commissioner McHugh's memorandum to department and division heads was as follows:

"Effective immediately there will be no requirement for detailing the nature of the personal business when requests for personal leave days are made by employees. No additional statement is to be submitted by the employee other than the leave is requested for 'personal business.' When multiple requests are being made for the same time, it shall remain the responsibility of the institution or unit head to make the final determination as to who among the employees will receive preference in accordance with the personnel needs and effective operation of the institution or unit.

"This policy has been arrived at as a result of conferences with the several employees organizations within the Department as well as consultation with members of the Civil Service Department and the Commission.

"It is also further agreed that you expedite the granting of personal leave days wherever possible so that all personal leave days may be liquidated by the end of this current calendar year if such is possible without affecting the efficient operation of your institution or unit."

CSEA Gives Charters To 11 New Units

The continuing growth of the Civil Service Employees Association was emphasized by the report of the Directors' Charter Committee at the annual meeting of the Association this month in Albany.

Charles J. Hall, as chairman, read the report. Serving on his committee are James L. Adams, Eve Armstrong, Allan Marshall and Chester Nodine.

Mr. Hall told the delegates:

Committee's Report

The Directors' Charter Committee held 8 meetings during the year ending September 30, 1957. The Committee examined and approved the Constitutions of 11 new Chapters, which were approved by the Board of Directors.

These were Youth Commission, Watertown, Troop G, State Police, Niagara Air Technicians, Troop A, State Police, Troop B, State Troop D, State Police, Poughkeepsie and Potsdam Teachers College.

The Committee initiated examination of inactive Chapters and as a result recommended to the Board of Directors dissolution of 8 Chapters, which was approved by the Board.

(Continued on Page 3)

State Regents' Board Names Appointees

ALBANY, Oct. 28 — The State Board of Regents announced a series of appointments to Education Department councils and committees. They are:

John S. N. Sprague of Buffalo as a member of the Historic Sites Advisory Council for a new term, beginning Oct. 1.

Edward G. Freehafer of New York City for a new term on the Library Council, beginning Oct. 1.

Vincent J. Schaefer of Schenectady as a member of the Museum Advisory Council for five years, beginning Oct. 1.

Frederick Ambellan, Levittown and Earl Vandermeulen of Port Jefferson as members of the School Census and Attendance Council for the new five year terms, starting Oct. 1.

Stanley R. Morey of Oswego and Henry Goebel, Rochester, as members of the Question Committee to Prepare Regenes Examinations in Mathematics and Aeronautics.

Assn. Seeks To Cut Hours, Increase Pay For Troopers

ALBANY, Oct. 28 — Delegates to the 47th annual meeting of the Civil Service Employees Association here this month voted full support for a program to improve the salary and working conditions for members in the Division of State Police.

The 450 delegates gave their approval to a series of resolutions which authorize the Association to back State Police on both the legislative and departmental level.

In the short time the State Police have become affiliated with the CSEA 1,057 of the 1,400-member force have joined the Association. Delegates from the police chapters were in attendance at the meeting.

The Association has already hit at the long working week imposed on troopers, which amounts at times to 120 hours per week.

Starting pay for troopers is now \$3,150 per year. The Association intends to fight hard for a decrease in hours and an increase in pay. It also intends to improve working conditions in other areas for troopers.

The following resolutions, approved at the annual meeting, outline those areas in which the Association will strive to increase the welfare and working conditions of troopers.

"MEN OF THE YEAR"

ALBANY, Oct. 28 — Keith S. McHugh, member of the State University Board of Trustees and Ward Melville, chairman of the State University's Council for the College on Long Island have received "man-of-the-year" awards.

1. Increase per diem allowance to \$6.

2. Increase minimum salary and provide maximum pay after three years.

3. Grant State Police Social Security.

4. Allow to join an employee or two periods of 14 days each or take full 28 days together.

5. 40-hour week with no loss in take-home pay.

6. Choice of assignment to station.

7. Increase in supervisory personnel.

8. Increase in trooper personnel.

9. Civil service status for troopers.

10. Additional time off.

Earlier this year, the Association obtained assurances from the State that troopers would be allowed to join an employee organization of their choice without interference.

Soon after, troopers formed CSEA chapters in all parts of the State.

Mrs. Lula Conlon Dies After Long Illness

Mrs. Lula (Williams) Conlon, 65, former president of Broome County chapter, Civil Service Employees Association and co-chairman for the county division of the CSEA Statewide Membership Committee, died after a long illness in Johnson City. She was a Binghamton resident.

Mrs. Conlon, also a member of the CSEA County Executive Committee, was a veteran probation officer in Broome County and was to have been honored at the State Probation Conference at West Point Oct. 29.

Honored by State

John F. Powers, president of the Civil Employees Association, called Mrs. Conlon's death "a heavy loss

to the Association and to the cause of the civil servant.

"Mrs. Conlon will be mourned by the innumerable friends she made over the years," said Mr. Powers, "and her kind of devotion to friends and duty is irreplaceable. She will be deeply missed and long remembered."

Mrs. Conlon had been an active member of the Association for more than 20 years, during which time she served on many committees as well as on the CSEA's Board of Directors.

Mrs. Conlon was one of 23 persons selected to receive a citation from the State, signed by Correction Commissioner Thomas J. McHugh, Charles D. Osborne, chairman of the State Probation Commission, and Edward J. Taylor, State Director of Probation.

The certificate commended her for "... faithful and diligent performance of duty and devotion to public service."

Mrs. Conlon also was known for her activities in many other civic and social organizations.

A few months before her death she was married to Ernest L. Conlon, a former CSEA vice-president, of Binghamton.

Mrs. Conlon also is survived by a son, Chief Warrant Officer Herbert Williams, stationed at Camp Drum; a daughter, Mrs. Catherine Delcore, of Saranac Lake, and three grandchildren.

A delegation of Broome County employees attended the funeral, held in Binghamton. Vernon A. Tapper, CSEA third vice president and chairman of the County Executive Committee, of which Mrs. Conlon was a member, also attended.

Burial was in Chenango Valley Cemetery.

PART-TIME JOBS OFFERED

Part-time employment opportunities for civil service employees are offered by the Port Charlotte Division, General Development Corporation in its campaign to create a civil service employee section in its new Charlotte development in Florida. Estimated incomes run up to \$100 a week. Applicants should address Box 1001, Civil Service Leader, 97 Duane Street, New York 7, N. Y.

HUDSON RIVER STAFF WELCOMES NEW DIRECTOR



A social hour and dinner at the Yacht Club, welcomed Dr. Robert Hunt, Sr., new director of Hudson River State Hospital, and his family, to the hospital. The event was sponsored by the CSEA chapter at the institution. Seen at the reception are, from left, Henry Emmer, business officer; Mrs. Nellie Davis, president, Southern Conference, CSEA; Mrs. Hunt, Dr. Hunt, Mrs. Belle Saltford, member of the Board of Visitors, and Dr. Wirt C. Groom, assistant director.

Appellate Court Holds Separate Lists for Men And Women to Be Illegal

The practice of the New York City Board of Education of establishing a separate list for men, and a separate list for women, where all took the same examination, was held illegal by the Appellate Division, First Department.

The representative petitioner is Meyer Lichtenstein, chairman of the Committee for the Protection of the Merit System of Appointments in the New York City Public Schools. The petitioners' attorney is A. Mark Leven.

The Board's practice has been in existence nearly 60 years. The Board says that the practice is authorized by the State Education Law and the rules of the Board of Education.

What the Court Said

The case involves the promotion to junior principal and principal. The Board also maintains separate lists for teaching jobs, one list for men, another for women, to preserve balance, it says. About three times as many women as men seek teaching jobs.

"It is undisputed," said the Appellate Division opinion, "that the education requirements, duties,

and salaries in respect of the two positions here involved are the same regardless of sex. It is also undisputed by the Associate Superintendent of Schools (Dr. Edmund J. Gannon) that this proceeding does not involve the requirements of particular schools or varying educational training depending on sex."

The decision reversed Special Term of the New York County Supreme Court.

Court of Appeals Next

The petitioners emphasized the point that five women were to be promoted to principal even though their scores were lower than those of 30 men not to be promoted. In the junior principal case, the reported score was: 11 women promoted whose score was lower than that of 40 men. No extenuating circumstances required that women be favored in promotion, hence the action was contrary to law, the petitioners said. The case is expected to go to

the Court of Appeals. The final decision, if the Appellate Division decision is affirmed, may be far-reaching, in view of all the titles in which there are separate lists for men and separate ones for women.

City Government Situation

In the New York City government proper, in connection with the clerk list, some men do get preference. Although both men and women took the same examination, and the requirements were identical in both, the reason given by the Civil Service Commission is that special considerations require the appointment of men, such as remoteness of the job location, lack of facilities for women, night work, and the physically arduous nature of the duties. A department must convince the Commission to make an exception to the general rule that appointments are to be made straight down the line. The exception is known as selective certification.

Labor Economists Needed by U. S.

The New York office of the U. S. Bureau of Labor Statistics needs labor economists at \$3,670 and \$4,525 a year to start, depending on education. Experience is not required.

Applicants must have completed a four-year college course leading to a bachelor's degree and, for the higher salary, one year of graduate study leading to master's degree. In either case, the applicant's course must have included 24 semester hours in economics and three semester hours in statistics.

Successful candidates are required to pass the Federal service entrance examination. Special arrangements will be made to take this examination at the applicant's convenience.

The positions require considerable travel throughout New York, New Jersey, Pennsylvania, Maryland and Delaware, with occasional travel to other parts of the country.

Apply to Robert R. Behlow, regional director, 341 Ninth Avenue, New York 1, N.Y.

U. S. Seeks Some Recruits Through Paid 'Ads'

WASHINGTON, Oct. 28 — To help boost recruitment of scientists and engineers for Federal jobs essential to the country's security and welfare, the U. S. Civil Service Commission relaxed its longstanding policy against use of paid advertising by Federal agencies for recruitment of candidates for civil-service examinations.

The Commission said that agencies may now advertise for scientists and engineers in professional and trade journals and in college publications, subject to standards established by the Commission. In addition, advertisements may be placed in general circulation media in connection with an agency representative's visit to a particular locality to recruit scientists and engineers. Recruits obtained through this as through other means will be pro-

cessed through usual competitive examining procedures.

Statement by Ellsworth

In announcing the change, Harris Ellsworth, Chairman of the Commission, said:

"With the present day shortage of scientists and engineers, the Commission feels it cannot set beyond the reach of agencies any means to make known to qualified engineers and scientists the great need for their services in connection with projects that are of vital importance to the security and well-being of our nation."

He stressed that advertising is subject to guides and instructions issued by the Commission, and developed with the participation of interested government agencies.

Mr. Ellsworth emphasized that the Commission simply removed a prohibition against use of paid advertising. Individual agencies will decide whether or not to advertise. Money spent for this activity will come from the individual agency appropriations.

This action is consistent with determinations recently made by a White House Committee on Scientists and Engineers.

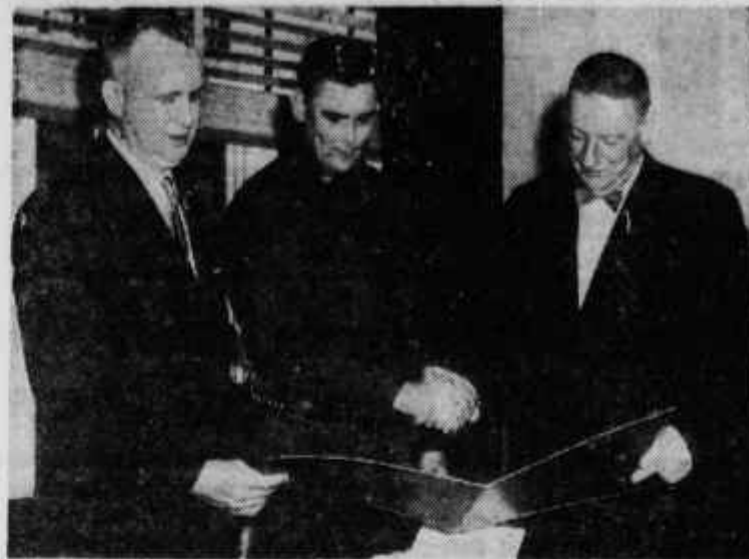
DENTAL EXAMINER RENAMED

ALBANY, Oct. 28—Reappointed for new three-year terms on the State Board of Dental Examiners are: Harold E. Russell, Endicott; Anthony S. Gugino, Buffalo, and Ralph L. Spaulding, Monticello.

2 NAMED TO MEDICAL BOARD

ALBANY, Oct. 28 — Harold W. Brown, New York City, and Milton A. Carvalho, Binghamton, have been named to three-year terms on the State Board of Medical Examiners in the State Education Department.

CASH AWARDED CONSERVATION AIDE



The New York State Employees' Merit Award Board through the Division of Fish and Game, presented an award of \$25 and a Certificate of Merit, to Lewis G. Phillips, center, seen here being congratulated by Commissioner Sharon J. Mauhs of the State Conservation Department. Mr. Phillips proposed that coveralls should be provided for certain tasks that would ordinarily soil a uniform.

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Develop Low Cost Area For Florida Retirement

Development of Florida's largest area for retirement homes received national prominence last week when General Development Corporation, one of the largest owners of Florida property, announced the opening of land sales in the Port Charlotte area. The announcement came simultaneously with double-page advertisements in Life and Look magazines and other publications.

The new tract is located on the southwest coast on a land triangle formed by the Port Charlotte Harbor and the Peace and Myakka River adjacent to Port Charlotte Harbor. The harbor joins the Gulf of Mexico, thereby offering both salt and sweet water fishing. Twenty-eight miles of frontage is along U.S. Highway 41. Other plots face lakes, parks, and the rivers and harbor. In all, there are now 40 miles of waterfront, plus many more miles of canals to be developed.

Development work in the area will be handled by the Mackle Company, the largest builders and developers in Florida. In Port Charlotte, a thriving community is already established, with stores and motels operating. Homes are already occupied in some sections, with streets paved and graded. The Mackle Company has had a long record of high-grade development of communities in this area.

Payment Plan Described

Present plans include plots 80 x 125 feet. These are sold generally at \$795, on a \$10 down, \$10-a-month payment plan. A unique feature offered by the company is a 30-day money-back guarantee which permits purchasers to change their minds without monetary loss for a one month period.

Information about the area may be obtained from Port Charlotte Division, General Development Corporation, Dept. CL, P. O. Box 465, Miami 45, Fla.

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 Individual copies, 10c
READ The Leader every week for Job Opportunities

WANT TO PASS A CIVIL SERVICE TEST?

During the next 12 months there will be many appointments to U.S. Government jobs in the greater New York area and throughout the country. They are available to men and women between 18 and 55.

These will be jobs paying as high as \$377.00 a month to start. They are well paid in comparison with the same kinds of jobs in private industry. They offer far more security than private employment. Many of these jobs require little or no experience or specialized education.

BUT in order to get one of these jobs, you must pass a Civil Service test. The competition in these tests is intense. In some cases as few as one out of five applicants passes! Anything you can do to increase your chances of passing is well worth your while.

Franklin Institute is a privately owned firm which helps many pass these tests each year. The Institute is the largest and oldest school of this kind and it is not connected with the Government.

To get full information free of charge on the Government job fill out, stick to postcard and mail the coupon at once, TODAY. Or, call at office open daily 9:00 to 5:00 including Saturday. The Institute will also show you how you can qualify yourself to pass these tests. Don't delay—act NOW!

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THE PUBLIC EMPLOYEE

By JOHN F. POWERS
President
Civil Service Employees Association



Membership Among Non-Teaching School Aides

One of the great but largely untapped sources of membership in our Civil Service Employees Association lies in the non-teaching school employees of our State educational system. Their numbers exceed 30,000. While we have a substantial membership from these public employees it is spotty and, frankly, too small considering the potential. I have a keen interest in these folks and their problems. I have sought ways and means of helping them but wish to go further in this direction.

From the point of view of the CSEA the organizational problems in this area are great. Geographically they are sparsely spread, as there are over 2,000 "employers" each with their own separate problems and we have only a limited staff. Yet the benefits from employees banding together and affiliating with our organization are so great as to make reaching these public employees an important goal.

Example In Nassau County

The answer lies, in large part as it does with other public employees such as those who work for the state, in self help which has been a keystone to our success. What was done by one school district unit in the way of self help (and successfully so) was recently brought to my attention. I'd like to describe briefly what was done and is being done by the Plainedge school unit of our Nassau County Chapter. This is known as Unit No. 18. This information is taken from a mimeographed brochure that fully describes their activities even including minutes of meetings held with the school administration last year.

The booklet briefly describes the CSEA and the relation of Unit No. 18 to it. It states the objectives of the unit as "It is our ambition and purpose to work toward the goal of bettering our jobs, and thus benefiting ourselves and the District." They specifically point out their twofold interest as residents and taxpayers in the district and second as employees.

The booklet describes the established committees of the unit, what they do and how they shall work. These include a Personnel Relations Committee, a Research Committee, an Audit Committee and several others such as Salary, entertainment, etc. And there is a Benevolent Fund.

Proper Emphasis Placed

In summing up the preface of the brochure it emphasizes that the organization must be a vehicle for the betterment of both its members and the school district.

Next, the Constitution of the unit is printed in full. Then, the composition and function of the Personnel Relations Committee is detailed. This committee meets with a prepared agenda with designated representatives of the school administration. The stated philosophy of this committee is:

"The purpose of the Personnel Relations Committee is for the benefit of the employee and employer of the Plainedge Schools, to air their views and to develop better relations and higher standards of work. In addition this committee will arbitrate grievances and try to reach a mutual understanding of the problems between administration and the staff employees of the school."

A "How-To" Plan

This is followed by the "rules of the game" and the booklet closes with a series of minutes of all the meetings held by the Personnel Relations Committee. Obviously we see here a "going concern" helping themselves and intelligently trying to solve their own problems. Most of the work that has been done by this unit has been done by its own leaders. They have done a good job. When efforts like this are coupled with help of specialists and experts in Civil Service matters and organization problems permanent success seems assured.

I know that this type of organization, member interest and self help will make success in the unit. It will make a strong unit which in turn will make a strong Chapter and finally a stronger parent body.

This kind of an approach is recommended and the local members instrumental in it are to be commended.

11 NEW SCEA CHAPTERS RECOGNIZED

(Continued from Page 1)

These were Rockland County State Public Works Chapter, Warren County Chapter, Seneca County Chapter, Essex County Chapter and Franklin County Chapter.

The charter of Bigg Memorial Hospital Chapter was revoked when this Institution was discontinued as a state agency in October 1956.

One Disapproved

The Committee recommended for very substantial reasons disapproval of application for a new Chapter; namely, Professional Foresters Chapter, and the Board of Directors accepted such recom-

mendation.

The Charter Committee studied revisions of Chapter or Conference Constitutions and By-laws submitted by 15 Chapters or Conferences and made appropriate recommendations to the Board of Directors. At the end of the year two revisions await examination by our Committee and recommendation to the Board of Directors Meeting on October 13. There is one revision of a Constitution pending action by a Chapter at the year end.

The total number of Chapters in the Association as of the end of the year was 189 — 153 State Division and 36 County Division.

Assn. Still Working For Better Attendance Rules

Ten recommendations for improvement in State Attendance Rules are now before the State Civil Service Commission, the Special Attendance Rules Committee of the Civil Service Employees Association reported at the group's annual meeting this month in Albany.

The report was read to delegates by Chairman John K. Wolff. Serving with him are Alfonso Bivona, Jr., Emmett Durr, Jeannette M. Fin, Kathryn Randolph, E. Kenneth Ward and Robert Soper.

Content of Report

Mr. Wolff's report was as follows:

At the February meeting our Committee reported the contents of a letter appeal from President Powers to Hon. Alexander A. Falk, President of the State Civil Service Commission, requesting a number of changes in the Attendance Rules which took effect January 3, 1957. Since that time representatives of our Association, accompanied by the Chairman of this Committee, presented personally to the State Civil Service Commission and staff all the facts and arguments in support of the various changes requested. The presentation and discussion of the proposed amendments by the Association to the Commission extended over a period of several hours.

On two occasions President

Merit Board Awards Cash To 4 Aides

ALBANY, Oct. 28 — A hospital chair which served as the basis for a piece of equipment to be used by patients during special surgical operations has brought Herman A. Curth, 55 Locust Drive, Kings Park, L.I., a \$50 suggestion award from the New York State Employees' Merit Award Board. He is one of four employees whose adopted ideas were recently approved for awards under the State's suggestion plan.

Mr. Curth is employed in the Department of Mental Hygiene's Kings Park State Hospital as a Maintenance Helper. His idea had its beginning when one of the Hospital's doctors described equipment which would be found helpful by the surgical staff. Mr. Curth worked on the problem and developed attachments to a hospital chair which met the requirements. A representative of the Department of Mental Hygiene reports that the modified chair has very definite merit and the idea been forwarded to other hospitals.

Other Winners

The other winners received the following:

\$35 to Lewis G. Phillips, 10 Central Avenue, Sodus, who is employed as a Game Protector in the Department of Conservation, Rochester Division.

\$20 to Miss Marguerite J. McAndrew, 393 Bedford Avenue, Staten Island, a Senior Clerk in the Department of Labor's State Insurance Fund.

A Certificate of Merit to Nunzio Anselmo, 71 Hale Road, North Babylon, L.I., a Chief Industrial Shop Worker in the Department of Mental Hygiene's Creedmoor State Hospital.

Powers circularized all State Division Chapters by form letter to determine what difficulties were being encountered concerning application of the new Attendance Rules as they now exist. The surveys indicated many difficulties with the Attendance Rules as they exist, have been ironed out. There is no doubt that interpretations of various rules, such as for personal leave, have been liberalized in many agencies as the result of Association and Chapter efforts. In a few agencies, however, it is reported that a great deal of difficulty is still being encountered in arranging personal leave. In some cases lack of personnel is being given by administrative heads as the reason for denial of personal leave requests.

New Recommendations

We understand the various recommendations for amendments to the Attendance Rules as presented to the State Civil Service Commission, were discussed by that Commission at their September meeting but to date no decisions have been made. We anticipate decisions in these matters in the very near future and you may be sure our Committee will do its utmost to gain the improvements sought by our members. A brief listing of the recommendations pending decision by the State Civil Service Commission follows:

1. The Attendance Rules apply to per diem and hourly employees and other state employees who are excluded.
2. A 37½ hour work week be established for administrative, clerical and stenographic personnel in state institutions.
3. Tardiness rules and penal-

ties, if necessary, be made more uniform, fair and acceptable.

4. Time and a half overtime credit be accorded for overtime work where overtime pay is not given.

5. Four weeks vacation be reinstated for new employees so that vacation allowances are uniform; and that the time new employees must wait for vacation be reduced to four months, which was in effect under the old rules.

6. Employees not be deprived of sick leave and vacation earnings during pay periods they are in less than full pay status and that employees be given such earnings based upon the portion of the pay period they worked or full credit if they worked more than one-half of the pay period.

7. Simple, uniform rules re personal leave be established to remove lack of uniformity and discrimination.

8. The state provide modern facilities and not charge employees for periods where heat and cold make work impossible.

9. Present arrangement re leave due to injury or disease incurred in performance of duty be amended to provide fair and equitable treatment for all employees.

10. Guarantee against loss of holidays that fall on Saturdays or regular days off, as contained in the old Attendance Rules, be placed in the new rules.

AIDES HELP FIGHT AGAINST ASIAN FLU

ALBANY, Oct. 28 — About 80 State Health Department employees are serving as voluntary "guinea pigs" in a new research project to test the strength of the Asian Flu vaccine.

CORRECTION CORNER

By JACK SOLOD

State Employees To Get More Benefits! Help!

Thirty-one thousand institutional employees find themselves caught in a vise-like economic squeeze. While other State employees have received raises in pay the past two years, this group saw no additional money but had their work week reduced from 48 to 42 hours.

No crystal ball in a gypsy tent is necessary to tell us that the cost of living is at an all time high. The Federal Government index, which is inclined to be conservative in such matters, shows a steady climb for 14 consecutive months.

The last pay increase granted these workers came through reclassification in 1954. They have had their standard of living greatly reduced in the past three years.

Benefits Cost Money

Now we find that increased benefits, which are highly desirable, will further whittle away their already meager pay check. First comes Social Security, which everyone wants and took a great deal of doing by the Civil Service Employees Association. This will take up to \$94.50 per year plus a back payment of up to \$178.50. Next, the Statewide Health plan, in which the State pays up to \$78 per year, will also cost the employees more. Third, the new 55-year retirement plan will leave a deficit in their annuity contributions, and in order to make half-pay retirement possible, they must pay in more money. These institutional employees keep getting more benefits but less and less take-home pay.

Some Deductions Cited

The average check shows the following deductions now: Federal income tax, retirement contributions, Blue Cross-Blue Shield, sick and accident insurance, life insurance and pension loan payments. Add to these the cost of the new benefits and you can see why your check is starting to look like a postage stamp. I do not include in the deductions 30 cents for C.S.E.A. dues because that's the biggest bargain you can buy, repaying itself many times during the year.

Governor Harriman is on record for a 40-hour week for these employees at the next legislative session. In addition, the time has come for these workers to get the kind of benefits obtained by green paper with the likeness of George Washington on the front.

Trend Is Toward Raises

A raise for Federal employees in the United States would have been in line with what happened in other public jurisdictions. Federal employees in Canada got a raise, as did employees in the provinces of Manitoba and British Columbia. Increases were based on reclassification and pay surveys.

In the United States, both local and State governments increased pay, says the Public Personnel Administration.

In Kentucky the largest pay increases were in the lower-pay brackets. Maine employees got 4 1/2

per cent, with another such raise provided for 1958. The Michigan raise averaged 8 per cent, with cost-of-living and other factors making the actual benefit somewhat larger. Classes of positions benefited particularly in Oregon, where there was an overall increase for the rank and file as well.

The State of Washington granted raises running from 4.4 to 8.8 per cent, besides extending Social Security coverage to employees.

The Wisconsin Legislature passed a bill providing 16.75 percent increase, and authorizing group

life insurance. Another bill however, reduced holiday and annual leave.

In addition to a salary increase, Rhode Island provided for a referendum among state employees for Federal Social Security coverage. Other states receiving increases based on surveys were Florida, Illinois and Minnesota.

Increases were also granted in nine other states and in British Columbia. In California, most classes received a general adjustment of 5 per cent and some classes received 10 per cent. A forty-hour week was established for Colorado employees and pay increases totaling \$1.6 million were granted.

Action in New Jersey

In Connecticut, an increase of \$180 a year granted in 1955 was made permanent, an increase of \$120 a year, effective July 1, was granted to all employees with one or more years of service, with \$60 more a year to be granted on July 1 1958, for those who then have a year or more of service. Death benefits, increased vacation, and retirement benefits were also granted.

In New Jersey, all classes received a one-step 4 per cent increase; Ohio employees were also increased one pay-range. Increases in Nevada averaged approximately 5 per cent.

In New York State, increases ranged from \$100 annually at the lowest level up to \$1,500 at the higher levels, and the work-week was reduced to a maximum of 42 hours. New York State employees were also given the right to elect to be covered by Federal Social Security, in addition to state and local retirement programs.

Increases averaging 11 percent were granted North Carolina employees, with the lower groups receiving the highest percent. Employees of the Territory of Hawaii received a \$10 a month increase. In British Columbia, a civil servants' strike was averted by the

SANITATIONMAN KEY ANSWERS

Following are the official tentative key answers to the sanitationman written test given by New York City on October 19.

- 1.C; 2.C; 3.W; 4.C; 5.C; 6.W; 7.C; 8.W; 9.W; 10.W; 11.C; 12.W; 13.W; 14.C; 15.C; 16.C; 17.W; 18.C; 19.C; 20.W; 21.W; 22.C; 23.W; 24.W; 25.C; 26.C; 27.C; 28.W; 29.W; 30.C; 31.C; 32.W; 33.W; 34.C; 35.W; 36.C; 37.C; 38.W; 39.W; 40.C; 41.W; 42.C; 43.C; 44.W; 45.C; 46.W; 47.C; 48.C; 49.C; 50.W; 51.C; 52.W; 43.C; 54.W; 55.C; 56.C; 57.W; 58.W; 59.W; 60.C; 61.W; 62.C; 63.W; 64.W; 65.W; 66.C; 67.C; 68.W; 69.W; 70.W; 71.C; 72.W; 73.W; 74.W; 75.C; 76.C; 77.W; 78.C; 79.W; 80.C; 81.C; 82.C; 83.W; 84.W; 85. C or W; 86.C; 87.C; 88.W; 89.C; 90.W; 91.C; 92.W; 93.W; 94.C; 95.C; 96.W; 97.W; 98.W; 99.C; 100.C; 101.W; 102.C; 103.C; 104.W 105.W; 106.C; 107.W; 108.C; 109.C; 110.W; 111.C; 112.W; 113.C; 114.C; 115.W; 116.W; 117.W; 118.C; 119.C; 120.C; 121.W; 122.C; 123.W; 124.C; 125.W; 126.W; 127.W; 128.C; 129.C; 130.C; 131.W; 132.W; 133.C; 134.W; 135.C; 136.W; 137.W; 138.C; 139.C; 140.W; 141.C; 142.C; 143.W; 144.C; 145.C; 146.W; 147.C; 148.W; 149.C; 150. C or W.

Last day to protest to City Civil Service Commission, 299 Broadway, New York 7, N. Y., Thursday, November 14.

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Occupation

Single Married

Yr.	Make	Model	Serial No.	Engine No.	Purchase Date	Cost

Days per week car is driven to work?

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YES NO

Any operators under twenty-five years of age reside with you? YES NO

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Patrolman Study Material

The following continues the study material for the patrolman (P.D.) examination that New York City will hold on Saturday, December 14. The official questions and answers are those in the last patrolman examination the City held.

42. Due to the blocking of the Suez Canal, the shortage of the one of the following materials which has most seriously affected the economy of Western Europe is (A) bituminous coal (B) crude rubber (C) long staple cotton (D) petroleum products.

43. During the International Geophysical Year which starts in July 1957, scientists from many countries will cooperate in what is probably the greatest scientific effort in history. A major United States contribution to the scientific activities of the International Geophysical Year will be the (A) development of atomic power systems in submarines (B) experimental seeding of clouds to produce rain (C) installation of trans-Atlantic television (D) launching of the man-made space satellite.

44. The North Atlantic Treaty Organization (NATO) has as its major purpose (A) a heightened degree of political democracy among the member nations (B) creation of a tariff-free economy in the international commerce among the member nations (C) the defense of member nations against armed aggression by communist forces (D) the prevention of the commission of aggressive military acts by the member nations against each other.

KEY ANSWERS
42D, 43D, 44C.

pledge of a 7 1/2 increase, retroactive to July 1, to be approved by the legislature at its next session.

Up to \$1,000 in Canada

In Canada, the 122,000 employees of the national government received increases ranging from 3 1/2 percent to 12 percent, ranging from \$90 to over \$1,000 a year, based on Civil Service Commission recommendations. The new rates are in line with those paid for comparable work in business and industry. With the new revisions, most government classes now fall between \$2,000 a year at the lowest levels to about \$20,000 a year at the top.

POLICE LIEUTENANTS SEEK TO APPEAL RATING CASE

ALBANY, Oct. 28 — The Court of Appeals reserved decision on an application by a group of New York City police lieutenants for leave to appeal to that court from a unanimous decision of the Appellate Division upholding the use of a conversion formula in the examination for promotion to captain. The group is represented by Attorney Murray Gordon.

Lieutenants who benefitted by the conversion formula and have since been promoted, represented by Attorney Samuel Resnicoff, opposed the application.

A decision on the application is expected this week.

Hearing Aids Add to Enjoyment

Even a person hard of hearing can afford to laugh at the ear trumpet that went out with the advent of modern hearing aids that permit an active life for the partly deaf.

Many theaters and other public places, recognizing the value of hearing aids, have installed special equipment so that a person with a hearing deficiency misses none of the activities on the stage. These installations, however, are not necessary for the person who wears his individual aid that brings his hearing up to normal.

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Pay Is Raised Temporarily In Five Titles

The New York State Department of Civil Service has notified all appointing officers of the following changes in the State title structure.

Titles Added

- Assistant director of aftercare clinic, Grade 32, \$11,920-\$14,050.
- Director of Public Works Office services, 27, \$9,220-\$11,050.
- Instructor of nursing (TB Service), 14, \$4,770-\$5,860.
- Junior architectural Specifications writer, 15, \$5,020-\$6,150.

Title Eliminated

- Labor corporations investigator, 13, \$4,530-\$5,530.

Pay Increased

- The minimum salary has been increased temporarily for the following titles. New salaries and locations are given.
- Instructor of nursing (TB Service), \$4,983, Pilgrimage State Hospital including Edgewood.
- Rehabilitation counselor, \$5,472, statewide.
- Regents night printer, \$5,024, Albany County.
- Regents printer, \$5,642, Albany County.
- Supervising public health dental hygienist, \$4,704, Statewide.

TALK BY MATZKIN

AIDS JEWISH CHARITIES

Deputy Hospital Commissioner Maurice H. Matzkin was the guest speaker at a dinner of the Brooklyn Dentists' Division of Federation of Jewish Philanthropies. He discussed the community's responsibility to the sick and the poor.

The dinner was held at Unity Club, Brooklyn. Proceeds go to Federation of Jewish Philanthropies.

Dr. Alex N. Lifschutz, past president of the 2nd District Dental Society and the Kings County Dental Society, and president of the Association of Dental Alumni of the School of Dentistry of Columbia University, was guest of honor.

COLLEGE TRUSTEE NAMED

ALBANY, Oct. 28—David Chisholm of Mamaroneck has been named by Governor Harriman to the Board of Trustees of the Westchester Community College at White Plains. He succeeds Arthur A. Berard. His term will expire in 1965.

EMPLOYEES

ACTIVITIES

Rochester

The Rochester State hospital chapter unanimously reelected Mrs. Ellen K. Stillhard as representative. In recognizing the outstanding work of Mrs. Stillhard during her past term, William Rossiter stressed the urgent need for increasing membership. He pointed out that the Mental Hygiene Association is one of the oldest organizations working with the Civil Service Employees Association on problems peculiar to the department of Mental Hygiene.

Industry

Mrs. Louise Husson is visiting with her son Louis and his wife in Dallas Texas.

Clifford Mix, Boys' Supervisor at Totiakon Cottage for a number of years, was promoted to Senior Boys' Supervisor on July 18th.

We were honored by a visit from Constantine Courtis of Athens, Greece. Mr. Courtis is the Director of Personnel of the Division of Social Security at Athens, Greece.

MHEA Meets with Hoch on Problems of Institutions

ALBANY, Oct. 28 — Representatives of the Mental Hygiene Employees Association met with Commissioner Paul H. Hoch and members of his staff on October 14 to talk over institutional employee problems.

Among the chief items on the agenda were understaffing, time and a half pay for overtime, payment for accumulated sick leave and a promotion series for attendants.

Considerable discussion was devoted to the understaffing problem and to recruiting measures, to fill existing vacancies on ward service. Particular emphasis was placed on the need for sufficient personnel to care for the very ill, the old and the infirm. It was pointed out by department officials that over a period of years the department has attempted to create and maintain a staffing pattern for all types of services and efforts are being made to fill existing vacancies.

Quality Stressed

It was also brought out in the discussion that quality of personnel should be stressed in filling the vacancies. The employee group maintained that higher scales would attract better help and urged continued discussion with Civil Service, the Budget and other interested departments of both the staffing and salary problems. The association members pointed out that the majority of employees, particularly in the lower grades, found it necessary to seek additional employment to meet the current cost of living. They will make a study of this situation in each institution and report at a later conference. Time and a half for overtime was discussed as a goal for future general State policy.

Suggestions were made for removing the ceiling of 150 days sick leave or for payment of additional days accrued. The association agreed to look into plans currently being used by several insurance and industrial companies.

A promotion series for attendants was discussed and a further area of practical nursing also was explored. The employees' group again stressed the need of adopting a promotion plan emphasizing the importance of holding and recruiting trained and experienced personnel. The department officials, as previously, approved the suggestion.

Revision on Tardiness

A revision of the tardiness rules for institution employees was requested and the association will suggest substitute proposals for consideration by the department. A general discussion was held on

MRS. AUSTIN APPOINTED AS DICKINSON AIDE

Mrs. Joyce Phillips Austin has been appointed as Assistant Deputy Commissioner of the State Department of Commerce, succeeding Barbara Yuncker, resigned.

The post pays \$9,700.

Mrs. Austin who hails from New York City, will serve also as assistant director of the Woman's Program. Headed by Deputy Commissioner Kathryn V. Fitzgerald, the program provides specialized service for the women in business and industry and college women planning business and professional careers.

Mrs. Austin joined the department in 1956 as executive secretary of the New York Woman's Council.

A graduate of Hunter College and Fordham Law School, she is the wife of Rodman W. Austin, a teacher in the New York City public school system.

Commissioner Edward T. Dickinson made the appointment.

the stipend program and its extension to other groups than professional personnel, on the 5-day 40 hour week, the 37 1/2 hour week for office personnel, the transferring of patients, gasoline allowances, service ratings and a number of other matters.

The committee representing the employees association included: state hospital representatives John Graveline, St. Lawrence; Arthur B. Cole, Marcy; A. Maye Bull, Gowanda; Rebella Eufemio, Rockland; Doris Blust, Marcy; William Rossiter, Rochester; Raymond Sansone, Creedmoor; Bill Mason, Kings Park; Emil Impresa, Brooklyn; Marie C. Donaldson, Neward State School; Sam Cipolla, Craig Colony; and Sal Butero, Psychiatric Institute.

Members of the Commissioner's staff who participated were: Dr. Arthur W. Pense, deputy commissioner, Granvill Hills, director of personnel, David Ziron, associate personnel administrator, and Mrs. Muriel K. Gibbons, of the Office of Public Relations.

NYC Sending Out More Questionnaires On Jobs and Pay

New York City departments have been authorized to issue job description questionnaires to employees in 31 more titles.

The list:

Account clerk, clerk, stenographer, typist, ticket agent, telephone operator, alphabetic key punch operator (IBM), numeric key punch operator (IBM), tabulator operator (IBM), alphabetic key punch operator (Remington Rand), numeric key punch operator (Remington Rand), tabulator operator (Remington Rand), assistant blueprinter, assistant blueprinter and photostat operator, assistant photostat operator, Burroughs No. 7300 operator, Burroughs No. 7800 operator computer operator, Dalton machine operator, Elliott Fisher operator, NCR No. 2000 operator, NCR No. 2000 (payroll) operator, NCR No. 3000 operator, NCR No. 3100 operator, office appliance operator, Remington bookkeeping machine operator, typewriter accountant, typewriter bookkeeper, engineering aide, junior draftsman, and senior bookkeeper. (for those persons formerly in Grade 3 of the Clerical Service).

HEALTH AIDE NAMED

ALBANY, Oct. 28—State Health Commissioner Herman E. Hilleboe has announced appointment of Eugene J. Cahalan as administrative officer for the State Health Department. Mr. Cahalan is a graduate of the Syracuse University Maxwell School of Citizenship and Public Affairs.

TWO APPOINTED TO OPTOMETRY BOARD

ALBANY, Oct. 28 — Two new members of the State Board of Examiners of Optometry are Sidney S. Hanford of Buffalo and Daniel Woolf, New York City. The terms are for five years.

Visual Training

OF CANDIDATES FOR
**PATROLMAN
TRANSIT PATROLMAN**

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SANITATION MAN - Applicants

We believe that 50 correct answers in the written exam will place an applicant in the first 10,000 and thus be called for the physical test.

NOW THE COMPETITION REALLY BEGINS AS STANDING on the LIST DEPENDS ENTIRELY on PHYSICAL RATING 5% ACTUALLY MADE A DIFFERENCE OF 1000 PLACE ON THE LAST ELEGIBLE LIST.

In the last exam	Date of Appointment
the man with 90% was No. 1198	1st Year
85% was No. 2116	2nd Year
80% was No. 3170	3rd Year
75% was No. 4199	4th Year

WHAT YOU MUST DO IN ORDER TO ACHIEVE 85%

1. Press an 80 lb. dumbbell with one hand and a 50 with the other at full arm's length over the head.
2. With feet held down, come to a sitting position with a 55 lb. dumbbell behind the neck.
3. Toe a line and leap forward with both feet, making a broad jump of 7 ft. 3 in.

IF YOU CAN DO THE FOLLOWING YOU'LL MAKE 90%

1. Press 80 lb. dumbbell with one hand and 60 with the other.
 2. Bring up 60 lb. dumbbell behind the neck.
 3. Make a broad jump of 7 ft. 8 in.
- You should make every effort to attain 90% or better and thus have an excellent chance of appointment within the year.

PHYSICAL FEE REFUNDED

If you had 50 correct answers in the written exam and are not called for the written test we will refund the full fee that you pay for our physical training.

Attention! Candidates for • PATROLMAN • TRANSIT PATROLMAN

APPLICATIONS MUST BE FILED BY TUES., OCT. 29
You have 7 Weeks to Prepare for Written Exam!

Of the 9,330 who filed applications for the last Patrolman exam, only 1,908, or a little over 20% attained the original passing mark of 70%.

Many of those who failed did so by less than 5 percent.

WHAT 7 WEEKS PREPARATION MAY DO FOR YOU

It will afford you 20 hours of specialized instruction by expert Police instructors, at classes that are held day and evening, in Manhattan and Jamaica. You will be carefully instructed in all phases of the written test, including Reading Interpretation, Judgment, Police Action, Vocabulary, Mathematics, Grammar, etc.

Men who have the benefit of this course should easily increase their rating by at least 10 to 20 percent.

CLERK PROMOTION SENIOR CLERK & SUPERVISING CLERK

Many who have filed applications have not yet started organized preparation. For the benefit of such candidates and those others who have been unable to attend classes regularly, we are now conducting

4 CLASSES WEEKLY FOR SUPERVISING CLERK

3 CLASSES WEEKLY FOR SENIOR CLERK

Two classes for each title are conducted in your borough of residence and the others in Manhattan only. Visit or phone for complete class schedules of days, hours and location of classes in your borough. Enroll now. Attend up to 40 classes before Jan. 11.

Preparatory Classes for NEXT N.Y. CITY LICENSE EXAMS for

• STATIONARY ENGINEER

OPENING CLASS TUES., OCT. 29 at 7:30 P.M.

• MASTER ELECTRICIAN

START CLASSES WED., OCT. 30 at 7:30 P.M.

• REFRIGERATION OPERATOR

OPENING CLASS THURS., NOV. 7 at 7 P.M.

Small Groups—Moderate Fees—Installments—Inquire for Details

CORRECTION OFFICER - Men & Women

(N. Y. CITY DEPT. OF CORRECTION)

Class Meets Tues. 7:30 P.M. — Exam in Jan. — Application Nov. 1

HOUSING OFFICER - \$4,830 (Max.)

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Agas 20 to 35 Years — No Maximum Age for Veterans

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Applications Close Tues., Oct. 29—Exam Dec. 14th

Day and Eve. Classes in Manhattan & Jamaica

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This exam offers an excellent opportunity for men who do not meet the height requirement for the other Police exams, or who wear glasses, to secure a well-paying position with full Civil Service benefits. New York City residence is not required.

CLASS THURS. at 1:15, 5:45 or 7:45 P.M.—Application Open Nov. 1

HIGH SCHOOL EQUIVALENCY DIPLOMA

ATTENTION — NON-GRADUATES OF HIGH SCHOOL

We prepare you in a 6 week intensive course for the exam for a High School Equivalency Diploma which is the legal equivalent of a formal 4 year high school course. Ask for special booklet.

NOTE: Patrolman Candidates have until time of appointment to fulfill the High School requirement.

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Civil Service LEADER

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TUESDAY, OCTOBER 29, 1957

State Raise Imperative

FOR the thirteenth straight month the cost of living index has continued to rise. There can be no doubt of the depressing effect this trend will have on the purchasing power of State employees, whose wages are behind the times even in periods of relative quiet on the economic scene.

Earlier this year, Governor Averell Harriman declared he would see that State workers were moved toward "more equitable" salaries. The 450 delegates to the recent statewide convention of the Civil Service Employees Association resolved that the Governor shall be held to his promise.

It is the intent of the CSEA, the voice of the State employees by an overwhelming membership majority, not to settle for any flat figure that has no relation to the general economic need of the workers. The salary structure of the State has been constructed in bits and pieces and the CSEA knows that a coherent wage pattern is an absolute must if the public employee is to keep his head above the economic waters in the months to come.

Governor Harriman has expressed the aim of making New York State a "model employer." To this end he must consider ALL the factors necessary to adjusting the wage levels of the State's workers this year. Thirteen spiraling months are hard to catch up with, as are the superior wage returns in private industry.

The Governor must take dramatic, hefty steps this year and see that workers are justly and boldly taken care of in their salary needs. Sputnik has jarred the Federal Government into taking drastic steps to build up its recruitment program and maintain its present employees. New York State must do the same, for the sake of the people as well as the workers.

There may be a time when it is too late to pay the piper. He may be playing his tune for more generous listeners.

Vote Yes

AMENDMENT No. 1 on the November ballot calls for a constitutional amendment authorizing the State of New York to create a debt up to \$250,000,000 for the capital development of the State University of New York.

We urge you vote in favor of this amendment.

The State faces a tremendous burden in the coming years to provide adequate educational facilities for the increasing thousands of students.

Our way of life has come into being and remained secure and triumphant because of the opportunities Americans believe should be open to everyone. Foremost among these is the right to an education.

The funds appropriated after approval by the voters, would provide for the construction of urgently needed facilities in the State and community colleges of the State University. Residents in all areas would benefit by this expansion.

The 75,000-member Civil Service Employees Association has given unanimous support to this amendment, as have innumerable other organizations.

TREIBICH IS RECOVERING AT HOME FROM HEART ATTACK

Jack Treibich, chairman of the committees of Third Grade Clerical Employees, who suffered a heart attack, has returned home from Maimonides Hospital, and is recovering. He is employed by the Board of Education. Hugh E. McGill, an employee of the Comptroller's office, is acting chairman during Mr. Treibich's illness.

SOCIAL SECURITY

Prior Coverage Credits Retained By Everybody

The question is often asked whether prior Social Security credits, including those for scattered periods, are lost or sacrificed when a public employee gains coverage for his public job. The answer is an emphatic No. They are never lost.

Employees with coverage for prior periods would retain those credits, which are cumulative; for instance those who had outside jobs in private industry, or who worked in private industry before they entered public employ, or who obtained coverage through service in the armed forces. Many who obtained their coverage through service in the armed forces were hardly aware of it, or have forgotten it, because, except for officers, Uncle Sam paid both ends, that is, the employee's tax as well.

Amount of Money to Pay

The payment for retroactive coverage must be made in a lump sum. Federal law so provides. New York City advises its employees to pay the amount out of pocket, if they can at all manage to do so, for otherwise the member's annuity savings account is tapped, at his request, and that reduces the amount of the annuity that he will receive on retirement from City service.

The current tax, that is, starting from Jan. 1, 1958, reflected in the mid-January payroll, will be deducted from salary, the same as are contributions to the annuity savings account. The present tax rate is 2 1/4 percent, and it stays that way until January 1, 1960, but will increase every five years thereafter until January 1, 1975 when it reaches 4 1/4 percent.

In 1956 the rate was 2 percent. All salary up to and including \$4,200 is taxed, therefore those receiving more than \$4,200 do not pay any more into Social Security than those who receive \$4,200, but all who receive less than \$4,200 for the period affected pay only the percentage on the amount of actual salary.

Assuming salary of at least \$4,200 since January 1, 1956, the lump-sum retroactive amount to be paid would be \$84 plus \$94.50 or \$178.50.

Some employees paid Social Se-

curity tax for the period, or part of the period, for which they must now contribute again, although no double payment is involved actually, as the difference may be claimed as a deduction from Federal income tax due, or as a refund from the Internal Revenue Bureau. But the employee who accepts Social Security is bound to accept the retroactive feature. There is no provision of law that gives him any other choice; quite the contrary.

In any and all cases the employer is taxed the same amount as the employee.

Benefits Described

Social Security benefits include pension, lump-sum death payment intended to help defray funeral expenses, disability bene-

fits, and allotments to qualified survivors, who include widow, minor children and, under stated circumstances, aged parents.

To qualify for benefits one must be currently insured or fully insured, depending on the type of benefit, although in some instances to get a particular type of benefit one must be both currently and fully insured.

Currently and Fully Insured

To be currently insured, all you need are at least six calendar quarters of coverage within the preceding three years.

To be fully insured, you must have been credited with at least 40 quarters of coverage (10 years), or with at least half the number of quarters from January 1, 1951 to the date of attaining retirement age, or date of death, or with a credit at retirement age, or when you die, for all quarters except four since January 1, 1955.

A minimum of six quarters is always necessary.

One must be fully insured to be able to retire on a Social Security pension, the minimum ages being 65 for men, 62 for women, though at 62 women retire at a reduced rate that stays reduced on the basis of their own coverage even when and after they attain age 65. Also, one must be fully insured for one's wife to get a Social Security pension, on the strength of her husband's coverage, and of course the husband must be retired on Social Security before she can qualify. Her pension rate is half of his, and if this is more than she gets under her own coverage, she must take the higher amount.

Also, to get monthly allotments for children under age 18 or disabled, or for a wife, regardless of age, who is caring for a child or children, one must be fully insured. For a woman member's dependent husband age 65 or over to get an allowance on the strength of her coverage she must be both fully and currently insured.

Questions-Answers

WHAT IS the connection between disability benefits under Social Security and vocational rehabilitation? J.B.

If you apply for a disability insurance benefit, a disability freeze, or disabled child's benefits, your name will be referred to the Vocational Rehabilitation agency in your state. That agency may be able to provide you with rehabilitation services that will help you prepare for and find suitable work. To assist the rehabilitation agency in determining your work capacity, whether rehabilitation services can help you, or what kind of services would be most useful to you, the Social Security Administration will provide the rehabilitation agency with information obtained in connection with your disability claim.

IF THE WIFE of a retired worker accepts the wife's reduced benefit at age 62 and then becomes a widow, what would her status be? C.E.

She would receive a lump-sum death benefit equal to three times her husband's monthly benefit but not to exceed \$255, and in addition a widow's benefit amount. (Continued on Page 12)

Question, Please

HOW MAY a personal or individual appeal for reclassification of job title be made by a City employee of the Board of Education? Must the appeal be approved by, and submitted through the supervisor and other immediate superiors? To whom should the appeal be addressed? A.V.P.

Regarding a citywide title, an appeal should be addressed to the Classification Appeals Board, 93 Worth Street, New York, N. Y., on forms that the Board will supply.

HAS THE STATE eliminated promotion exam fees? P.L.

Yes. This was done in 1956. New York City and other municipalities weren't covered by this law.

PLEASE STATE the paid holidays for New York City employees, starting with November. E.B.

Election Day, November 5; Armistice Day, November 11; Thanksgiving Day, November 28; Christmas, December 25; New Year's Day, January 1; Lincoln's Birthday, February 12; Washington Birthday, February 22; Memorial Day, May 30; Independence Day, July 4; Labor Day, September 8; and Columbus Day, October 12. Total, 11.

Letters to the Editor

SAYS PAYING DUES IS FAR FROM ENOUGH

Editor, The Leader:

The Leader has often stated editorially that employees would benefit substantially by joining an employee organization.

Becoming a member is not enough. Most members of organizations are only dues payers. They don't otherwise help to gain the objectives of their organization. Brooklyn, N.Y. M.H.

DEPLORES LOST CHANCE TO BECOME A CLERK

Editor, The Leader:

I am one of the 1,500 who were on the New York City eligible list for clerk that was superseded by the list established in September. I am a woman, 32 years old, therefore not one of the "oldsters" that, in this particular case, the City evidently did not desire to appoint, as it was seeking a re-

ruitment base for supervisory and administrative positions in the future.

I feel that I could have filled such a supervisory position competently. I am disappointed because after waiting three years, I had the experience of having the eligible list die under my feet, as the saying goes. K.L.J.

WARY OF EXTENSION OF ELIGIBLE LISTS' LIFE

Editor, The Leader:

In my letter commenting on the proposal to extend the life of eligible lists, I gave arguments for and against. Through some mechanical transposition of words I was quoted as favoring extension. I believe that if any extension were to be granted the reason therefor would have to be good and sufficient.

New York, --- JULIUS CHAIET

EXCHANGE CLUB HOLD CARD PARTY
The Brooklyn Exchange Club will be the host on Friday night, November 1 at a card party open to the public at Leonardo Da Vinci's, 250 Flatbush Avenue Extension, Brooklyn. Proceeds will be used for the orphans Christmas party that includes the traditional "basket of cheer." William Haefell, Exchange 6-5100, Extension 3719, is chairman.

CALL DISMISSAL TOO HARSH PENALTY FOR MERE SLAP

Willie Ruffin, dismissed from the post office because he slapped a superior, instituted suit in the United States Court of Claims in Washington, D.C., seeking reinstatement.

Mr. Ruffin, a war veteran, admitted the charge but claimed that he was provoked because of a racial slur.

Represented by Attorney Samuel Resnicoff, Mr. Ruffin says the penalty was too harsh.

NYC Exams That Open on Nov. 1

The New York City Civil Service Commission will issue and receive applications for the following positions starting November 1. Basic requirements, pay scales, test dates and filing periods are given for each position. Opening and closing dates are given in parentheses.

OPEN COMPETITIVE

8100. BRIDGE AND TUNNEL OFFICER. \$3,500-\$5,300. Various vacancies in Triborough Bridge Authority. Fee \$3. There are no formal educational or experience requirements for this position. Applicants must be not less than 5 feet 3 inches in height (bare feet) and must approximate normal weight for height, have 20/40 vision in each eye separately (eyeglasses permitted), normal color vision, and normal hearing in each

ear without hearing aid. With exceptions for veterans, no person may file an application for this position who has not reached his 18th birthday on the last date for the receipt of applications; no person may file an application who has passed his 35th birthday on the first date for the receipt of applications. This position requires extraordinary physical effort. Exceptions for veterans. Test date, February 8. (November 1-21).

8047. CORRECTION OFFICER (MEN). \$4,322-\$5,708. Various vacancies in Department of Correction. Fee \$3. Requirements: Graduation from a four year senior high school or possession of a high school equivalency diploma issued by the University of the State of New York. Candidates are not required to possess the high school diploma at the time of filing or at the time of taking the written, physical or medical tests, but must possess the diploma prior to appointment. With exceptions for veterans, no person may file an application for this position who has not reached his 20th birthday on the last date for the receipt of applications. No person may file an application who has passed his 31st birthday on the first date for the receipt of applications. This position requires extraordinary physical effort. (November 1-21).

8048. CORRECTION OFFICER (WOMEN). \$4,322-\$5,708. Various vacancies in Department of Correction. Fee \$3. Requirements: Graduation from a four year senior high school or possession of a high school equivalency diploma issued by the University of the State of New York. Candidates are not required to possess the high school diploma at the time of filing or at the time of taking the written, physical or medical tests, but must possess the diploma prior to appointment. With exceptions for veterans, no person may file

an application for this position who has not reached her 22nd birthday on the last date for the receipt of applications. No person may file an application who has passed her 31st birthday on the first date for the receipt of application. This position requires extraordinary physical effort. Test date, January 25. (November 1-21).

8109. SPECIAL OFFICER. \$3,250-\$4,330. Various vacancies. Fee \$3. Requirements: graduation from a four year senior high school or possession of a high school equivalency diploma issued by the University of the State of New York. Candidates are not required to possess the high school diploma at the time of filing or at the time of taking the written, physical or medical tests but must

possess the diploma prior to appointment. Proof of good character will be an absolute prerequisite to appointment. Candidates must be at least 5 feet 7 inches in height (bare feet) and must approximate normal weight for height, 20/40 vision both eyes together (eyeglasses permitted), and normal hearing in each ear with-

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CIVIL SERVICE ... Special interest groups have proposed removing your pension rights and guarantees that are protected by the Constitution.

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(SAVE DOUGH — VOTE NO!)

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NOVEMBER 5th**



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Charles McCreedy	Field Supervisor	20 Briarwood Road, Loudonville, New York
George Wachob	Field Supervisor	3562 Chapin, Niagara Falls, New York
George Weltmer	Field Supervisor	10 Dimitri Place, Larchmont, New York
Harrison S. Henry	Vice President	342 Madison Avenue, New York, New York
William Scanlon	Field Supervisor	342 Madison Avenue, New York, New York
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NYC Jobs

(Continued from Page 7)

out hearing aid. With exceptions for veterans, no person may file an application for this position who has not reached his 20th birthday on the last date for the receipt of applications. No person may file an application who has passed his 45th birthday on the first date for the receipt of applications. Test date, February 8. (November 1-21).

8198. JUNIOR BUILDING CUSTODIAN (MEN). \$3,250-\$4,330. Four vacancies in Department of Health. Fee \$3. Requirements: Two years of full-time experience in

the cleaning and maintenance of a building; or a satisfactory equivalent. Test date, January 20. (November 1-21).

8132. ASSISTANT SUPERINTENDENT OF CONSTRUCTION. \$5,450-\$6,890. One vacancy in Department of Education. Fee \$5. Requirements: six years' satisfactory practical building construction experience of a nature to qualify for the duties of the position, two years of which must have been in the capacity of assistant superintendent or superintendent on large building construction projects; or two years' experience as an inspector of buildings and related construction for a governmental agency; or a satisfactory equivalent of education and experience. Education leading to a degree in civil engineering in a course study registered by the University of the State of New York will be accepted in lieu of practical building construction experience on a year for year basis to a maximum of three years. Test date, February 17. (November 1-21).

7952. BLACKSMITH'S HELPER. \$5,100. 34 vacancies, others occur from time to time. Fee \$5. Requirements: three years in the last twelve years of satisfactory full time paid experience as a blacksmith's helper; or not less than one and one-half years in the last six years of such experience plus sufficient additional related educational training in an approved trade or vocational school to make a total of three years of acceptable experience. Six months of acceptable experience will be credited for each twelve months of acceptable related educational training. Incidental and unpaid work as a blacksmith's helper will not be considered as acceptable experience. With exceptions for veterans, open only to persons who shall not have passed their fiftieth birthday on the first date for the filing of applications. This position requires extraordinary physical effort. Test date, January 25. (November 1-21).

7957. CABLE SPLICER. \$23.04 a day. Four vacancies in Fire Department. Other occur from time to time. Fee \$50. Requirements: Five years of practical paid experience acquired within the last fifteen years as a cable splicer; or not less than two and one-half years of such experience as a cable splicer plus sufficient additional paid experience as a cable splicer's helper or related educational training in an approved trade or vocational school to make a total of five years of acceptable experience. Six months of acceptable experience will be credit for each twelve months of paid experience as a cable splicer's helper or of acceptable educational training. Test date, February 24. (November 1-21).

8155. ENGINEERING AIDE. \$3,250-\$4,330. 75 vacancies. Fee \$3. Requirements: Graduation from a senior high school and one year

of satisfactory practical engineering experience; or completion of two years of the required course of study for a degree in engineering or architecture issued upon completion of a course of study registered by the University of the State of New York; or an Associate in Science degree awarded by a community college or technical institution of recognized standing upon completion of a course of study pertinent to the duties of the position; or a satisfactory equivalent combination of education and experience. For this examination, persons who expect to receive the Associate in Applied Science Degree by June 30, 1938 will be admitted to the examination but must present evidence to the Division of Investigation that they have complied with the foregoing requirements. Test date, February 3. (November 1-21).

8040. EXTERMINATOR. \$3,500-\$4,580. Five vacancies in Housing Authority. City residence not required. Fee \$3. Requirements: A

valid exterminator permit or (2) employee-exterminator operator permit issued by the Department of Health of the City of New York. This permit must be presented to the Investigation Division at the time of investigation and to the appointment officer at the time of appointment. Test date, February 1. (November 1-21).

7818. DIRECTOR OF INSTITUTIONAL EDUCATION. \$6,050-\$7,490. Various vacancies. Fee \$5. Requirements: A baccalaureate degree issued after completion of a four year course in an accredited college or university, including or supplemented by thirty-six semester hours in approved professional courses in the field of education plus eight semester hours of courses in educational supervision, administration or organization; and four years of satisfactory teaching experience in accredited public or private schools, of which at least two years shall have been obtained above the elementary

school level and two years shall have been in a supervisory or administrative capacity. An equivalent combination of education and experience will be accepted but all applicants must possess a minimum of a baccalaureate degree. Test date, February 14. (November 1-21).

8158. JUNIOR DRAFTSMAN. \$3,250-\$4,330. 26 vacancies. Fee \$3. Requirements: Graduation from a senior high school and one year of satisfactory practical drafting experience; or completion of two years of the required course of study for a degree in engineering or architecture issued upon completion of a course of study registered by the University of the State of New York; or an Associate in Applied Science degree awarded by a community college or technical institution of recognized standing upon completion of a course of study pertinent to the duties of the position; or (Continued on Page 9)

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"... Much of the (City's) annual expense has gone to benefit our city civil servants who are now better paid, better pensioned and better classified..."

These are the major reforms Mayor Wagner and his running mates have instituted in Civil Service:

1. We have reorganized the Civil Service Commission along modern lines and have established the position of Director of Personnel. This has reflected itself in improved Examinations, better recruitment and in all other phases of personnel administration.
2. We have established a new Municipal Department of Labor to provide grievance machinery for municipal employees and to prepare a program for normal collective bargaining relations between the city and its employees.
3. We put into effect the Career and Salary Plan for 125,000 Civil Service employees. Under this plan we have achieved a program for equal pay for equal work. We have regularized promotional opportunities and have provided for municipal employees salary scales comparable to those paid by private industry in the city.
4. We have established Boards of Appeals for periodic examinations of salary schedules as well as for reclassification of employees into proper Civil Service titles.
5. We have adopted uniform leave rules so that employees in all municipal departments and agencies enjoy the same vacation, sick leave and other leave privileges.
6. We have instituted the forty-hour week for all municipal employees.

7. We have complied with the requirements for the payment of prevailing wages for skilled mechanics employed by the city. Since 1934, \$15½ million have been provided for increases in prevailing wage rates for such skilled employees.
8. To improve recruitment in the vital areas of police, fire, and correctional departments, we have made substantial adjustments in the pay scales in those departments.
9. We have increased salaries of teachers at the minimum from \$3,000 a year to \$4,000 a year, and at the maximum from \$6,500 a year to \$8,400 a year, and we have reduced the number of years required for a teacher to be promoted from the minimum salary to the maximum salary from sixteen years to fourteen years.
10. We have provided for Social Security Coverage for municipal employees. This will provide for city employees, widow's benefits and benefits for dependent children similar to those now provided for employees in private industry which are not now available under the municipal pension system.
11. More than \$5,000,000 have been appropriated for uniform allowance for approximately \$300,000,000.

The total benefits to employees provided by this administration amount to approximately \$300,000,000.
We are proud of our record in Civil Service because the progress we have made constitutes a permanent contribution to the city and its employees. Its values will be reflected in greater efficiency and economy in the years that lie ahead. We propose during the next four years to continue to implement this program so that the City of New York will have the finest employees in all of its classifications.

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NYC Jobs

(Continued from Page 8)

satisfactory equivalent combination of education and experience. For this examination, persons who expect to receive the Associate in Applied Science Degree by June 30, 1958 will be ad-

mitted to the examination but must present evidence to the Division of Investigation that they have complied with the foregoing requirements. Test date, January 22. (November 1-21).

8197. **TRANSPORTATION INSPECTOR.** \$3,500-\$4,580. Three vacancies in Bureau of Franchises. Fee \$3. Requirements: One year of experience as a bus dispatcher or inspector of bus service; or three years of experience as a bus driver; or a satisfactory equivalent.

Test date, January 23. (November 1-21).

8227. **DIETITIAN.** \$3,750-\$4,830. Vacancies occur from time to time. Fee \$3. Requirements: Candidates must have the following or its equivalent: a baccalaureate degree in Home Economics issued

upon completion of a course of study registered by the University of the State of New York, with major studies in foods, nutrition, or institutional management. Applicants pursuing a course of study for which they expect to receive a baccalaureate degree in Home Economics by June, 1958

may file for the examination. They will be required to submit evidence that they have complied with the foregoing requirement. Test date, March 8. (November 1-21).

8135. **LABORATORY AIDE.** \$3- (Continued on Page 10)

With Hope for the Future—

On Oct. 3, 1957 the appeals for Senior Clerks, Senior Stenographers, and Senior Typists were presented to the Classification Appeals Board. Decision has been reserved.

We have complete confidence in the merits and justice of our cause. We take this opportunity of expressing our thanks to the Classification Appeals Board and the City Administration for their interest in our plight.

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CITY OF NEW YORK

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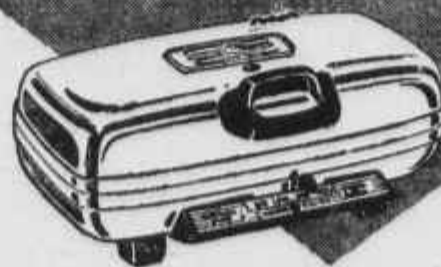
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NYC Jobs

(Continued from Page 9)

\$3,000-\$3,900. 20 vacancies. Fee \$3. Requirements: Graduation from a senior high school and one year of satisfactory experience in a bacteriological, biological, or chemical laboratory; or completion of two years of training in college bacteriology, biology, or chemistry; or a satisfactory equivalent. Completion of a full year day course in medical laboratory technology will be deemed equivalent to one year of satisfactory laboratory experience. Test date, February 15. (November 1-21).

8005. LABORATORY HELPER (Men). Labor Class. \$2,750-\$3,650. 8 vacancies. City residence not required. Fee \$2. Requirements: Graduation from elementary school; or six months of satisfactory experience in a scientific laboratory; or a satisfactory equivalent combination of education and experience.

The maximum period of time for which credit may be given for experience gained solely as a provisional employee or for duties performed outside the scope of title in an emergency may in no case exceed nine months. A special experience paper must be filed with the application. With exception for veterans open to persons who shall not have passed their 55th birthday on the first date for the filing of applications. This position requires extraordinary physical effort. Applications will be issued and received from 9:00 A.M. to 1:00 P.M. on November 25, 26 and 27, 1957, at the Application Section of the Department of Personnel, 98 Duane Street, Manhattan, N. Y. 7. Since the position of passing candidates on the eligible list is determined by their application numbers, the following procedure will be used for the issuance and receipt of applications; consecutively numbered applications will be issued at the above location in the order of appearance of the applicants at the point of issuance. After re-

ceiving an application, candidates will not be permitted to leave the above location until they have filled in the application form and paid the required fee (2). The application must be filled out by the applicant himself in his own handwriting.

Applications will NOT be issued or received through the mails. No application will be accepted unless it is on the regular application form furnished by the Department of Personnel.

8194. PHYSICAL THERAPIST. \$3,750-\$4,830. Various vacancies. Open to all U. S. citizens. Fee \$3. Candidates must be in possession at the time of filing of a current New York State license to practice physio-therapy or a certificate of eligibility to practice physio-therapy issued in accordance with Section 8512 of the New York State Education Law (known as "green card"). Test date, February 5, (November 1-December 23).

8223. SENIOR PSYCHOLOGIST. \$6,400-\$8,200. Five vacancies. Fee \$5. Requirements: Completion of two years of graduate work (60 credits) in psychology at an approved university and five years of experience in clinical psychology in a recognized hospital, penal institution, social agency, clinic, court, school, or other agency or institution, in-

cluding at least one year in therapy or supervision, and including or supplemented by one year of internship or satisfactory supervised experience; or a doctorate in psychology from an approved

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university and four years of experience in clinical psychology in a recognized hospital, penal institution, social agency, clinic. (Continued on Page 13)

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U. S. — Second Regional Office, U. S. Civil Service Commission, 641 Washington Street, New York 14, N. Y. (Manhattan) Hours 8:30 to 5, Monday through Friday; closed Saturday. Tel. WATkins 4-1000. Applications also obtainable at post offices, except the New York, N. Y., post office.

STATE — Room 2301 at 270 Broadway, New York 7, N. Y., Tel. BARclay 7-1616; lobby of State Office Building, and 39 Columbia Street, Albany, N. Y., Room 212; State Office Building, Buffalo 2, N. Y. Hours 8:30 to 5, closed Saturdays. Also, Room 400 at 155 West Main Street, Rochester, N. Y., Mondays only, 9 to 5. All of foregoing applies also to exams for county jobs conducted by the State Commission.

NYC — NYC Department of Personnel, 98 Duane Street, New York 7, N. Y. (Manhattan) two block north of City Hall, just west of Broadway, opposite, The LEADER office. Hours 9 to 4, closed Saturdays, except to answer inquiries 9 to 12. Tel. COrtlandt 7-8880. Any mail intended for the NYC Department of Personnel, should be addressed to 299 Broadway, New York 7, N. Y.

Board of Education, Teaching Only — Board of Examiners, Board of Education, 110 Livingston Street, Brooklyn 1, N. Y. Hours 9 to 4:30, except Saturdays and Sundays. Tel. ULster 8-1000.

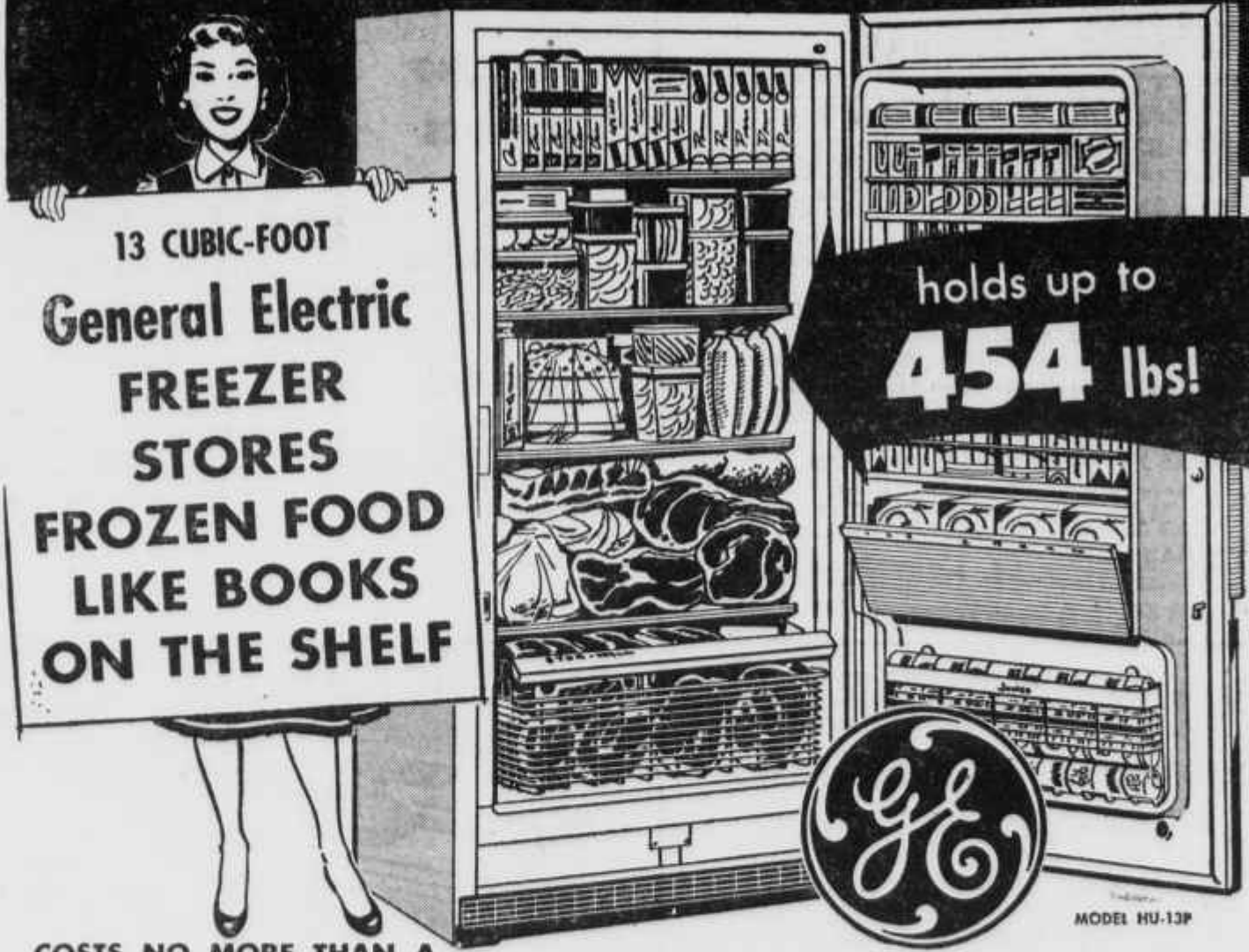
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- Magnetic safety door
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SET BACK ON A TREE-SHADED GREEN LAWN, YOU WILL FIND THIS WONDERFUL RANCH HOME . . . GLAMOROUS BASEMENT — OVER-SIZED GARAGE — HOLLYWOOD COLORED TILE BATHROOM — SHOWER — 3 HUGE BEDROOMS — 20' LIVING ROOM — BANQUET-SIZED DINING ROOM — ALL SCIENCE KITCHEN — REFRIGERATOR — WASHING MACHINE — COMB. SCREENS, STORMS, VENETIAN BLIND — AND A WEALTH OF EXTRAS. ONLY MINUTES TO SUBWAY, SHOPPING CENTER, AND SCHOOLS. MUST BE SOLD SATURDAY OR SUNDAY.

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\$13,900

**English Colonial
ARCHITECTURE
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ALL THE WAY AROUND 20 ft. living room — Cathedral ceiling — full sized dining room — modernistic atomic-age kitchen, fully equipped — 1 1/2 Hollywood colored tile bathrooms — extra shower and main floor lavatories — 3 of the largest bedrooms we've ever seen anywhere — walk-in closets — gorgeous basement — oversized garage — automatic heat — refrigerator — wood burning fireplace — screen, storm windows, Venetian blinds. Incidentally, you will find a veritable treasure chest of extras at no additional cost. Only small down payment necessary for Civilians or G.I. This is an emergency sacrifice. Must be sold this week-end.

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Split Level Corner**

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You can still enjoy the luxury of truly splendid residential living only few minutes to 8th Avenue Subway . . . 4 1/2 gorgeous rooms — 3 extremely large bedrooms — Hollywood colored tile bathrooms — separate shower — modernistic streamlined futuristic kitchen completely equipped — oversized garage — extra main floor lavatory — 30 year mortgage available.

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17 ACRES, 8 miles from Voorheesville below Mt. BUILT 1850. Historical site. Modernized with 3 baths, 2 kitchens, hot water heat by oil, 11 rooms in all. Large center entrance. 4 FIRE-PLACES, 3 ARE ORIGINAL, 1 with swinging crane. About 300 acres level land. Ideal for development on both sides of two roads. One main highway, 1 secondary road. About 100 acres wood, 2 barns, new 2-car garage with overhead doors. Plentiful supply of excellent water and springs.

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Monthly Payment \$75

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BAISLEY PK — 4 bedroom Cape Cod, 80x100. Don't miss this modern bargain.

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FI 1-1950

LEGAL NOTICE

CITATION—The People of the State of New York, By the Grace of God, Free and Independent to Attorney General of the State of New York, Ella N. Christo, James A. Christo, and to "Mary Doe" the name "Mary Doe" being fictitious, the alleged widow of Nicholas A. Christo, also known as Nicholas Anastas Christo and Koli Tasi Christo, deceased, if living and if dead, to the executors, administrators, distributees and assigns of "Mary Doe" deceased, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; and to the distributees of Nicholas A. Christo, also known as Nicholas Anastas Christo and Koli Tasi Christo, whose names and post office addresses are unknown and cannot after diligent inquiry be ascertained by the petitioner herein; being the persons interested as creditors, distributees or otherwise in the estate of Nicholas A. Christo, also known as Nicholas Anastas Christo and Koli Tasi Christo, deceased, who at the time of his death was a resident of 307 West 24th Street, New York, N. Y. Send GREETING:

Upon petition of the Public Administrator of the County of New York, having his office at Hall of Records, Room 309, Borough of Manhattan, City and County of New York, as administrator of the goods, chattels and credits of said deceased:

You and each of you are hereby cited to show cause before the Surrogate's Court of New York County, held at the Hall of Records, in the County of New York, on the 19th day of November 1957, at half-past ten o'clock in the forenoon of that day, why the account of proceedings of The Public Administrator of the County of New York, as administrator of the goods, chattels and credits of said deceased, should not be judicially settled. In testimony whereof, We have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable Joseph A. Cox, a Surrogate of our said County, at the County of New York, the 4th day of October in the year of our Lord one thousand nine hundred and fifty-seven.

PHILIP A. DONAHUE
(Seal) Clerk of the Surrogate's Court

FREE BOOKLET by U. S. Government on Social Security. Mail only. Leader, 97 Duane Street, New York 7, N. Y.

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Price, \$14,700

ST. ALBANS

2 family stone detached, 10 rooms, 5 & 3 and 2 finished rooms in attic, 40x100 corner lot, oil steam heat, 2 entrances. Ideal residential section, a very good buy at

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Candy & Stationery Store For Sale, with Long Lease Fully equipped, sets location on main thoroughfare, 4 room apartment above store. Wonderful opportunity for quick investor. Corner building.

Selling Price: Asking only \$3,000.00

Other 1 and 2 family homes. Priced from \$9,000 up.

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THIS WEEK'S SPECIALS

ST. ALBANS—1 family, 6 rooms, 3 bedrooms, oil steam heat, A-1 condition, w/w carpeting, 1 car garage. \$13,650

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ST. ALBANS \$11,500
Don't wait — see this 7 room detached 4 bedroom home, 1 1/2 baths, oil heat, 2 car garage, finished attic, Venetian blinds, storm windows and screens, nicely landscaped. Very small cash.

S. OZONE PARK \$12,000
This 6 room and sun porch detached home, featuring 3 large bedrooms, finished basement, oil heat, garage, wood-burning fireplace, loads of extras. Very small cash.

ST. ALBANS \$14,900
Can be used as a 2 family or for mother and daughter — see this gorgeous solid brick home plus 3 room apartment in basement, 2 kitchens, 2 baths, oil heat, garage, extras galore. Very small cash.

OTHER GOOD BUYS
See Quicks!

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LEGAL NOTICE

CITATION (P289), 1957/The People of the State of New York By the Grace of God Free and Independent, TO Vera Vladimiroff, 19 Main Street, Sea Cliff, New York; Irene Linsky, 104 Broderick Street, c/o Mrs. Kosenberg, San Francisco, California; Alexander Lipski, 6 Rue la Ferriere, Paris, France; Anna Gurodsky, 15 Katsiyev Stranovcova, Yugoslavia; the next of kin and heirs at law of NATALIE BERBERG.

WHEREAS, NINA SIROTKINE, who reside at 310 West 87 Street, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date August 25, 1957 relating to both real and personal property, duly proved as the last will and testament of NATALIE BERBERG, deceased, who was at the time of her death a resident of 310 West 87 Street, the County of New York.

THEREFORE, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at Room 504 in the Hall of Records in the County of New York, on the 19th day of November, one thousand nine hundred and fifty-seven, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property. IN TESTIMONY WHEREOF, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed. (SEAL) WITNESS, Honorable S. SAMUEL DI PALEO, Surrogate of our said County of New York, at said county, the 8th day of October in the year of our Lord one thousand nine hundred and fifty-seven. PHILIP A. DONAHUE, Clerk of the Surrogate's Court.

QUESTIONS on civil service and Social Security answered. Address Editor, The Leader, 97 Duane Street, New York 7, N. Y.

LEGAL NOTICE

CITATION—The People of the State of New York By the Grace of God Free and Independent, TO JAMES ARTHUR BOWMAN, ELLEN K. CUTLER (also known as Ellen Bowman Cutler), ALFRED C. WALTON as Guardian of the Person and Estate of said Ellen K. Cutler, the next of kin and heirs at law of JAMES H. ARTHUR, deceased, and greeting:

Whereas, GUARANTY TRUST COMPANY OF NEW YORK, a New York Banking Corporation with its principal place of business at 140 Broadway, in the Borough of Manhattan, the City of New York, has lately applied to the Surrogate's Court of our County of New York to have a certain instrument in writing bearing date the 7th day of May, 1952, relating to both real and personal property, duly proved as the last will and testament of James H. Arthur, deceased, who was at the time of his death a resident of 404 Riverside Drive in the City of New York, the County of New York.

Therefore, you and each of you are cited to show cause before the Surrogate's Court of our County of New York, at the Hall of Records in the County of New York, on the 25th day of November, one thousand nine hundred and fifty-seven, at half-past ten o'clock in the forenoon of that day, why the said will and testament should not be admitted to probate as a will of real and personal property. In testimony whereof, we have caused the seal of the Surrogate's Court of the said County of New York to be hereunto affixed.

Witness, Honorable S. Samuel DiPaleo, Surrogate of our said County of New York, at said county, the 18th day of October in the year of our Lord one thousand nine hundred and fifty-seven.

Philip A. Donahue
(Seal) Clerk of the Surrogate's Court

Police Study Aid, See Page 4

Social Security Questions

(Continued from Page 6)
ing to three-quarters of her deceased husband's monthly benefit rate.

WHY HAS the Social Security tax increased this year?

B.L.E.
Your Social Security tax was increased from 2 to 2 1/4 percent to set up a new disability fund. Your employer also now pays 2 1/4 percent. The first monthly payments to disabled workers was payable as of July, 1957.

I AM WORKING as a domestic for a family at \$10 a day one day a week. Is this covered by Social Security?

B.O.J.
Yes, a domestic worker paid cash wages from an employer for work in a private household is covered by law if the wages amount to \$50 or more in a calendar quarter. If you worked every week, your salary would be \$130 for the quarter and your employer should deduct 2 1/4 percent from your salary for Social Security taxes. Your employer also pays 2 1/4 percent Social Security tax, making a total of 4 1/2 percent. This is reported to the Director of Internal Revenue.

I AM 66 and am receiving Social Security benefits. My wife is 55 years old. We have no children. My wife has been an invalid for 10 years. She never worked. Can she receive payments under the disability provisions of the Social Security law.

E.L.C.
No. The 1956 amendments to the Social Security Law provide for monthly disability benefits only for persons who have worked

long enough in employment covered by Social Security. It also provides for payments to the insured member's disabled children over 18. There are no provisions for payments to a wife under 62 with no children entitled to benefits even though she is disabled.

I AM PAYING my sister's funeral expenses as I am her only survivor, but I need the Social Security money to pay the bill. Why can't I receive the lump-sum death benefit before burial expenses are paid?

P.V.
When there is no eligible spouse, the law provides that the lump sum is payable to the person paying the burial expenses. The funeral bill must be paid before it is possible to determine who gets the money.

INDIAN COMMISSIONER FETED BY CORRECTION OFFICIAL

ALBANY, Oct. 28 — State Correction officials were hosts last week to the Commissioner of Probation Services in Ceylon.

V. N. Pillai, the visiting correction chief, spent four days here in a study of the New York State correction system. While in the state, he visited the reformatory and reception center at Elmira.

HOUSING AUTHORITY BOOSTS LOUGHLIN TO CHIEF OF SITES

Philip J. Cruise, Chairman of the New York City Housing Authority, announced the appointment of James W. Loughlin as chief of site management, in charge of relocating almost 11,000 families living in slum area sites of future public housing projects.

The \$10,750-a-year post goes to a man who has been a project manager for the Authority since 1948 and manager of the Red Hook Houses, a low-income project, since 1952.

Mr. Loughlin starts his new duties on October 28.

LEGAL NOTICE

NOTICE is hereby given that a limited partnership has been formed in pursuance of the Act of 1921 entitled "The Uniform Limited Partnership Act" of the State of New York, as modified.

That the name of the firm is PFEIFER BROS. and that the general nature of the business to be transacted is the general metal fabricating business.

That the name and place of residence of the general partner is H. Whitman Dunstan, 11 Barry Place, Radburn, New Jersey, and the name and place of residence of the limited partner is William Pfeifer, Jr., 11 Barry Place, Radburn, New Jersey.

The partners have contributed as their share of the capital of the limited partnership, as follows:

H. William Dunstan, \$23,738.47

William Pfeifer, Jr., \$3,738.47

That the period at which said limited partnership is to commence is September 1, 1957, and the partnership shall continue for an indefinite term.

That a certificate thereof as required by law was filed for record in the office of Clerk of New York County, on the 14th day of October, 1957.

Dated at New York City in said county on the 18th day of October, 1957.

H. WHITMAN DUNSTAN
General Partner,
WILLIAM PFEIFER, JR.
Limited Partner.

Shoppers Service Guide

REDUCING CHARM SCHOOL

Stenographic, Self-Improvement Courses. DIANE WILLIAMS, 205 Central Ave., Albany, N. Y. Tel. 62-9078.

HELP WANTED

WOMEN: Earn part-time money at home, addressing envelopes (typing or longhand) for advertisers. Mail \$1 for instruction Manual telling how (Money-back guarantee) Sterling Valve Co., Corona, N. Y.

PART-TIME: New business opportunity. Immediate income. No investment. Ideal husband & wife team. UNIVERSITY 4-0350.

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Make up to \$150 in commission. Part-time acceptable. Home Department Stores. Photo Studios, 149th Street & 3rd Avenue Bronx.

PART-TIME: Salary plus commission. Four nights, 2 hours, plus Sat. Apply 708 E. Tremont Ave., Room 401, 5-0-30 P.M.

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Save at **BROWN'S PIANO MART**, The City's largest piano-organ store. 125 pianos and organs. 1947 Central Ave., Albany, N. Y. Phone 8-8553 "Registered" Piano Service. Upper N. Y. State's only discount piano store. **SAVE**. Open 9 to 9.



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FURNITURE, RUGS
AT PRICES YOU CAN AFFORD
Furniture, appliances, gifts clothing, etc. at real savings. Municipal Employees Service, Room 428, 15 Park Row. CO 7-5300

DR. LEVIN TO RECEIVE MEDICAL AWARD
ALBANY, Oct. 28 — Dr. Morton L. Levin, assistant state health commissioner, will receive the annual award for medicine given by the New York Philanthropic League of the United Order of True Sisters for his outstanding efforts to aid the orthopedically handicapped.
Dr. Levin was the originator of the pilot rehabilitation program that was so successful.



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TASTE THE WONDERFUL DIFFERENCE!



Hurry! Limited Quantity! ALL NEW 1957
GE FILTER-FLO
FULLY AUTOMATIC VARIABLE CYCLE WASHER
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Filters and re-cleans the water as it washes. Filter catches lint! Sand and silt are flushed down drain.
Only G-E has it!
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Matching G-E Clothes Dryer Available. Makes clothes softer, fluffier than when dried outdoors. Operates on 115 or 230 Volts.
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TERRIFIC DISPLAY—ALL MODELS & COLORS in STOCK
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FACTORY REP DEMONSTRATORS \$1000 REDUCTION "L" MOTORS
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Residence Address _____
City _____ Zone _____ County _____ State _____
Age Single Married. Occupation (or rank if active in Armed Forces) _____
Location of Car (if different from residence address) _____
Car is registered in State of _____

Yr.	Make	Model (Dir., etc.)	Cyl.	Body Style	Purchase Date	<input type="checkbox"/> New	<input type="checkbox"/> Used
1.							
2.							

1. (a) Days per week car driven to work? _____ One way distance is _____ miles.
(b) Is car used in any occupation or business? (Excluding to and from work) Yes No
2. Additional operators under age 25 in household at present time:

Age	Relation	Marital Status	% of Use

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NYC Jobs

(Continued from Page 10)

court, school, or other agency or institution, including at least one year in therapy or supervision,

and including or supplemented by one year of internship or satisfactory supervised experience. Test date, January 11. (November 1-21).

7962. FIRST ASSISTANT MARINE ENGINEER (Diesel). \$5,700. Three vacancies in Department of Public Works. Fee \$5. Three years' practical experience as a marine engineer, one of which

must have been as a first assistant marine engineer (Diesel) on Diesel-powered boats; or a satisfactory equivalent. For appointment in the Department of Public Works, candidates must possess a valid license for first assistant engineer, motor vessels, not less than 2000 H.P., issued by the United States Coast Guard Marine Inspection Service. For appointment in the Department of San-

itation, candidates must possess a valid license for first assistant engineer, motor vessels, not less than 1000 H.P., issued by the Coast Guard Marine Inspection Service. This license must be presented to the Investigation Division at the time of investigation and to the appointing officer at the time of appointment. Test date, February 7. (November 1-21).

7960. CHIEF MARINE ENGINE-

ER (Diesel). \$6,215. One vacancy in Department of Public Works. Others occur from time to time. Fee \$5. Requirement: Five years of satisfactory paid experience as a Marine Engineer, not less than three years of which must have been as a Chief Marine Engineer (Diesel) while holding a qualified Marine Engineer's License on a Diesel powered boat of not less

(Continued on Page 15)

LIMITED TIME ONLY!

\$100 OFF!

**NEW 1956 GENERAL ELECTRIC
10 cu. ft. REFRIGERATOR**



As little as
\$1.50
A WEEK
after small down payment.
up to
3 YEARS
TO PAY!

Model
18-10M

5-YEAR WARRANTY
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COMPARE!

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Seals in Cold 8 Times Better.
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- Egg Rack—
holds a dozen eggs
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Interior Light
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Questions And Answers On Health Insurance

This week The Leader begins a column of questions and answers to aid State employees in understanding the new State health insurance plan and its options. Questions of general interest will be answered in the columns of this newspaper. Persons wishing direct answers must enclose a self-addressed, stamped envelope. Mail your questions to the "Health Insurance Editor, Civil Service Leader, 97 Duane St., New York, 7, N. Y."

Will the new plan cover the birth of our expected baby?

Either the Statewide option or the HIP will cover pregnancies that exist before December 5th. GHI, however, does not cover a pregnancy unless it commences after that date.

I am a retired State employee. I wish to enroll under the Statewide Plan.

Employees who retire before December 5, 1957 are not eligible to come into this plan. There is another plan in preparation for these people and it is expected to be available in six to eight months. It is not known at present what benefits will be available under this plan for present retirees, nor is it known what the premiums will be. All persons who will be eligible will receive full information well in advance of the enrollment date for that plan.

Is Plan A (the Statewide Plan) convertible into a private policy in case of termination of employment (not retirement or disability)? Under the GHI and HIP conversion feature, would it be financially preferable to convert upon termination of employment, or would it be just the same to take the plan privately?

Any of the options may be converted by applying for a direct-pay policy within thirty-one days

of an employee's termination of State service. The advantage of converting is that, although the benefits will be less and the premium cost will be more, there will be no waiting periods and no restrictions on pre-existing conditions as there would be if you were to go to the insurance company's office and buy a policy over the counter.

On page six of the booklet, it is stated "that when benefits in the aggregate of \$1,000 or more have been paid for an individual, full maximum benefits will again be made available if satisfactory evidence of the good health of such individual is submitted." When people start getting on in years, it is impossible to show good health. Has the above clause been inserted in order to shake out those who will have frequent hospital admissions?

The reinstatement clause is an additional benefit of the Plan. If you recover from whatever disability caused the Plan to spend money on your behalf, it would be to your advantage to have \$15,000 again to your credit. It is not, of course, necessary that you present evidence of your state of health after the Plan has paid a \$1,000 on your behalf. This clause states only that you may, if you are in good health and wish to do so, have your maximum restored to \$15,000. There will be no "shake-out" of any person. The policies are non-cancellable for any insured individual except for non-payment of premium or for use of \$15,000 of benefit.

My wife and I have insurance which we pay ourselves and it is paid until August, 1958. Will that money be applied against this plan?

No. If you have a direct-pay-

ment plan of health insurance, you should write to the company, explaining that you are joining an employer-sponsored group health insurance plan which will be effective December 5th and you should request a rebate of the premium you have paid from date of December 5th on.

How much more will the plan cost when I retire?

No more. The State will pay the same amount for retired employees as it pays for active employees. You will pay the same amount as the active employees pay. Your share of the premium will be deducted from your retirement check. If you have no retirement check, you will pay your share only directly to the Health Insurance Unit in the Civil Service Department.

EMPLOYEES ACTIVITIES

Harlem Valley

The annual dinner and dance of the Hospital Golf Club was held Saturday, September 14, 1957. Following a buffet supper prizes were awarded to the men's champion, Dr. Fred Gross, and the finalist, Normal Pusey, the women's champion, Mrs. Lillian Johnson and the finalist, Mrs. Muriel Bittle.

The men's second flight was won by Leo Sheridan, and the runner up was Warren Judson. The women's second flight was won by Mrs. Margaret Sullivan and the runner up, Helen Schwenk. Larry Rourke received a special award for the highest score of the year.

Following the awarding of prizes, movies were shown and dancing and special entertainment followed until... you know when!

The ten freshman students, Mary Abbatecola, Donna Johnson, Pauline Judson, Claudia LaPorte, Patricia Mulligan, Helen Wyszomirski, Steven Etman, Peter English, Louis Hines and Frederick LaMere, having had a social week of orientation at New Paltz State Teachers College have begun their academic work.

Twelve students returned September 25 for their senior year at Harlem Valley.

Four schools, Misericordia Hospital, Community Hospital, Good Samaritan Hospital and Saint Mary's Hospital, are affiliating for their Psychiatric nursing.

Mr. Greiner is affiliating at Morrisania City Hospital for his second year work.

League bowling was resumed on September 30 for the men's team and on October for the women. Let's hope each ball is a strike.

Central Office Mental Hygiene

Membership for the coming year of its eight standing committees was announced at the recent meeting of the Central Office Chapter, Civil Service Employees' Association, of the Department of Mental Hygiene.

According to President Gilbert Beck, the committees include: Auditing, R. A. Heckel and Jack Kessler; Legislation, Bernard Silberman and Deborah Hughes; Publicity, Muriel Gibbons and Mildred Winslow; Grievance, Neil McCarthy and Emil Eisner; Education, David Zaron, William Goodwin and Regina Ryan.

Also Membership, Emily Woff, Margaret Reed, Julia Poole, Rita Freitag, Pauline Young, Winifred Dunnigan, Herbert Hemmett, and Robert Keefe; Budget, Al Fargione, Deborah Hughes, John Rafferty, R. A. Heckel and C. Gilbert Beck.

The social committee included Al Fargione, Robert Connelly, Theresa Fox, Yolanda Curro and Joyce Thomas.

ACTIVITIES OF EMPLOYEES IN STATE

Creedmoor

The next regular meeting of the CSEA chapter, will take place on Nov. 12th in the social room. Benjamin Sherman, Field Representative, will be at the meeting, so let's have a good showing. Helen Foran and Arthur Mueller had their birthdays on the same day so they celebrated with ice cream and cakes. Congrats to them both.

The following employees are in the sick bay. Francis McGraw; Clara Prezner; Bert Glasser; Paul Rothman; Mike Kendrick; Ted Bagdikian; Gyala Maksi; George Nadeau; Martin Flannery and Anna Cribley. We wish them all a speedy recovery and hope to see them up and about soon. Capt. Joan Efinger and Capt. Chris Caton are neck and neck for first place in the Woman's bowling league.

Onondaga

There will be a Civil Service display sponsored by the Onondaga Chapter at the Lincoln National Bank, the week of November 18th-25th. Members of the chapter are asked to stop and see the exhibit and also tell their friends. Anne Osterdale and John Bachman are in charge of the arrangements.

The executive committee meeting will be held November 12th, due to election day.

Sympathy is extended to the family of the late William A. Barry, Syracuse Parks Commissioner, a member of the chapter for many years. Also to Herman Spring, County Highway, on the death of his sister and to Mrs. Helen Culver of the Syracuse Public Library on the death of her husband.

Best wishes for a speedy recovery to two members of the Syracuse Public Library staff — Gertrude Grant is recovering in Syracuse General Hospital from an accident and Rose Mannara is convalescing in St. Joseph's Hospital following an operation.

Get well wishes to Mrs. Ada Carr, Chairman of the Goodwill Committee and to all our members who have been suffering from the flu bug.

Kings Park

The last regular meeting of the Chapter was held in the lounge of the Community Club on Oct. 3. The attendance was much larger than usual. There were two guest speakers who explained the new State Health Insurance Plan.

Margaret Lyons, President; George Rothback, Secretary; Ann Gaynor, Treasurer; Mary Wilson, C. O. Secretary; attended the annual dinner and election of officers in Albany during the week.

Our annual Halloween dance will take place at York Hall on Saturday, October 26th at 8 P.M. Music by the Star-Lighters. Tickets are now on sale. There will be a door prize and costumes prize. Refreshments will be served and there will be a drawing for a portable T.V. Set.

Regular monthly meetings are held on the 1st Thursday of each month. Please attend and see for yourselves what your elected officers are doing to build up the Chapter and further the cause of its hundreds of members.

We are happy to welcome back Cris Webb who has been off duty for several months because of an accident. Get well wishes are extended to Rev. Father Carney, Hospital Chaplain; John Ryan, Elinor Cafaliello, and Mrs. Robert Doherty who are on the sick list on Ward 80.

Brooklyn State

The CSEA chapter welcomes back Dr. Nathan Beckenstein, Director, from his recent trip to Europe. He attended the International Congress of Group Psychotherapy and Psychiatry in Zurich, Switzerland. He also toured various hospitals in Europe as well as other points of interest.

The hospital sponsored a tea dance in honor of the 1957 graduating class of the school of nursing.

Graduation exercises of the fall class 1957 were held. Edwina Schmitt, president, board of Visitors, gave the opening remarks. The principal speaker was Maurice H. Greenhill, M.D., Director, New York City Community Mental Health Board. The nurses' oath

was administered by Florence R. Unwin, R.N., principal, School of Nursing. Presentation of diplomas was made by Dr. Beckenstein, pins by Mrs. Helen T. Erickson, member, Board of Visitors; prizes by various members of the Board of Visitors.

Shirley Ann Harris received the Charles Partridge Scholarship Prize, also the Rose and Bernet Levine Progress Prize, Paul Albert Antonelli received the efficiency and psychiatric nursing prizes; Ronald Adam Tushinski the Recreation Department prize. Invocation was given by the Rev. A. Randall Zandt, prayer for graduates by the Rev. James F. Daly, benediction said by Rabbi Julius Levine.

The other graduates were Sheila Ann Murphy and Harriet Jacqueline Smith.

The forum at its first meeting heard a talk by Assemblyman Edward S. Lentol, President, Coordinated Community Mental Health Clinics of Brooklyn. The next meeting will be held at the hospital on November 7. Abraham Franzblau, M.O. will talk.

Congratulations to Dr. and Mrs. Roy on the birth of a girl; to Mr. and Mrs. Robert Varese, a girl; Mr. and Mrs. Theodore Frierson, also a girl.

Mr. and Mrs. Arnold Moses are on vacation in Florida and also visiting Cuba.

The chapter welcome the following staff nurses: Lorraine Shehda, Marcia Weingarten, Francis and Mrs. Hammond.

Mr. and Mrs. George Eastwood transferred to Central Islip State Hospital.

The following employees are making a good recovery in sick bay: Thomas Mount, Mrs. Ella Ford, Ulost Haynes, Mrs. Winnie Scanlon, Helen Suintzenich, Bruce Goldstein, Charles Tyree and Philip Mastridge.

The annual meeting of the CSEA and Mental Hygiene Employees' Associations were attended by Emil Impresa, Patrick Kilroy and Rudolph Rauch.

The Brooklyn State Hospital Nurses' Alumni will sponsor a Halloween dance on October 25 at 9 P.M. Continuous music will be played by Johnny Gallo's orchestra.

Coxsackie

Coxsackie chapter CSEA, held its annual meeting and election of officers at Riverside Cottage.

Edward Meacham, director, Division of Personnel Services of the State Civil Service Department, was the principal speaker. He gave a description of the services offered in the Health Plan. He conducted a question and answer forum on the subject. Dr. Sol Yarvin, institution and local physician, joined in the questioning period.

D. D. Scarborough, superintendent, and Millard Noel, steward, also addressed the meeting. William VanWie, president of the chapter, presided, Edward Lalor, delegate, acted as master of ceremonies; Harold Smith as chairman of election, and Secretary Archie McLintock presided over the election ballots.

The officers elected: President, William VanWie; Vice president, Thomas Alston; secretary, A. McLintock; treasurer, Tiroso Diaz; delegate, Edward Lalor; alternate delegate, Erwin Keinath.

New York City

Under the sponsorship of the NYC Chapter, CSEA, a question and answer discussion was held on the State Health Plan in room 659, 80 Centre St., N.Y.C. on Oct. 2 and 3. Capacity audiences attended on both evenings. Representatives from the Blue Cross-Blue Shield, G.H.I., H.I.P., and the Metropolitan Insurance Co. were on hand to answer the questions of the assemblage.

Sol Bendet, President of the chapter, who conceived the event, led the discussions.

Congratulations to Mr. and Mrs. Joseph J. Byrnes who celebrated their 46th wedding anniversary on Oct. 12. Joe is the popular treasurer of the chapter.

Related September birthday greetings go to Estelle Frumorgen, Alice Millington, Florence Pollett and Olive York. October birthday greetings to Ina Barnes, Bill Ferber, Gertrude Jeffers, Hortense Meyer, Bill Regan, Lillian Stark, and Misty Tafuri. All are employed in the B.M.V.

TIME OUT FROM BUSINESS



The annual meeting of the Civil Service Employees Association provides a heavy schedule for everyone. But the well-known trio above, stopped pondering business long enough to let the photographer snap a picture. Seated are CSEA President John F. Powers and Virginia Leatham, chairman of the Association's Social Committee. Standing is Harry Fox, CSEA treasurer.

NYC Jobs

(Continued from Page 13)

than 1,500 H.P.; or a satisfactory equivalent. For appointment in the Department of Public Works, candidates must possess a valid license for Chief Engineer, Motor Vessels, not less than 200 H.P., issued by the Coast Guard Marine Inspection Service. For appointment in the Department of Sanitation, candidates must possess a valid license for Chief Engineer, Motor Vessels, not less than 1000 H.P., issued by the Coast Guard Marine Inspection Service

Delehanty Offers License Exam Courses

Classes in preparation for the next New York City license examinations for master electrician, stationary engineer, and refrigeration machine operator are now being formed at the Delehanty Institute, 115 East 15th Street, Manhattan. Examinations for each will be held in April or May. Qualified men should start preparing now, the institute advises.

Candidates for Master Electrician will meet on Monday and Wednesday evenings at 7:30, those for stationary engineer on Tuesday and Friday evenings at 7:30 and the class for refrigeration machine operator Thursdays at 7 P.M. All three courses will continue until the dates of the examinations, which are yet to be announced.

Preparation will be under the personal supervision of Ambrose T. Buckley whose students have consistently achieved an excellent record of success. Mr. Buckley has been an instructor at the Institute for years, following a long practical career in these fields with the City and in military service.

Men interested in any of these courses are invited by the institute to attend a class session as guests before enrolling.

This license must be presented to the Investigation Division at the time of investigation and to the appointing officer at the time of appointment. Test date, February 7. (November 1-21).

7963. MARINE ENGINEER. \$5,700 Nine vacancies in Department of Marine and Aviation. Other occur from time to time. Fee \$5. Requirements: Three years' practical experience as a Marine Engineer; or a satisfactory equivalent. Candidates must possess a valid license for First Assistant Engineer, Ocean Steam Vessels, any H.P., or First Assistant Engineer, Ferry Steam Vessels, any H.P., issued by the United States Coast Guard Marine Inspection Service. This license must be presented to the Investigation Division at the time of investigation and to the appointing officer at the time of appointment. Test date, February 7. (November 1-21).

8182. JUNIOR ELECTRICAL ENGINEER. \$4,790-\$5,990. 98 vacancies in various departments. Fee \$4. City residence not required. Requirements: A baccalaureate degree in electrical engineering issued upon completion of a course of study registered by the University of the State of New York; or graduation from a senior high school and four years of satisfactory practical experience in electrical engineering work; or a satisfactory equivalent combination of education and experience. The qualifying written test will be given on any weekday, Monday to Friday, inclusive, from 9:00 A.M. to 12:00 noon, when requested by a candidate who does not have the required degree, providing he has not failed a previous test in the title in the preceding two months period or failed a second test in the title within a period of six months preceding the date of application. (November 1—No closing date).

8177. ASSISTANT CIVIL ENGINEER. \$5,750-\$7,190. 285 vacancies in various departments. Fee \$5. City residence not required. Requirements: A baccalaureate degree in civil engineering issued upon completion of a course of study registered by the University

of the State of New York and three years of satisfactory practical experience in civil engineering work; or graduation from a senior high school and seven years of satisfactory practical experience in civil engineering work; or a satisfactory equivalent combination of education and experience. Test date, June 14. (November 15—No closing date).

8179. ASSISTANT ELECTRICAL ENGINEER. \$5,750-\$7,190. 63 vacancies in various departments. Fee \$5. City residence not required. Requirements: A baccalaureate degree in electrical engineering issued upon completion of a course of study registered by the University of the State of New York and three years of satisfactory practical experience in electrical engineering work; or graduation from a senior high school and seven years of the experience described above; or a satisfactory equivalent combination of education and experience. Test date, June 6. (November 15—No closing date).

8178. ASSISTANT MECHANICAL ENGINEER. \$5,750-\$7,190. 80 vacancies in various departments. Fee \$5. City residence not required. Requirements: a baccalaureate degree in mechanical engineering issued upon completion of a course of study registered by the University of the State of New York and three years of satisfactory practical experience in mechanical engineering work; or graduation from a senior high school and seven years of the experience described above; or a satisfactory equivalent combination of education and experience. Test date, June 16. (November 15—No closing date).

7959. CHIEF MARINE ENGINEER. \$6,215. 10 vacancies in Department of Marine and Aviation. Others occur from time to time. Fee \$5. Requirements: Five years of recent satisfactory practical

paid experience as a Marine Engineer, not less than three years of which must have been as a Chief Marine Engineer on ocean going steam vessels; or a satisfactory equivalent. Candidates must possess a valid license for Chief Engineer, Ocean Steam Vessels, any H.P., or Chief Engineer, Bays, Sounds, Lakes and Rivers, Steam Vessels, any H.P., or Chief Engineer, Ferry Steam Vessels, any H.P., issued by the United States Coast Guard Marine Inspection Service. This license must be presented to the Investigation Division at the time of investigation and to the appointing officer at the time of appointment. Test date, February 7. (November 1-21).

8164. ASSISTANT ARCHITECT (Prom.) \$5,750-\$7,190. Vacancies occur from time to time. Fee \$5. Requirements: Open to each employee of any of the departments of City government who on the date of test: is permanently employed in the title of Junior Architect; has served as a permanent employee in such title, in the department for a period of not less than six consecutive months immediately preceding that date; and is not otherwise ineligible. Test date, January 29. (November 1-21).

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beginning Nov. 26
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City Exam Coming Jan. 25 for
CORRECTION OFFICER
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INTENSIVE COURSE
COMPLETE PREPARATION
Class meets Mondays at 6:30
beginning Nov. 4
Write or phone information

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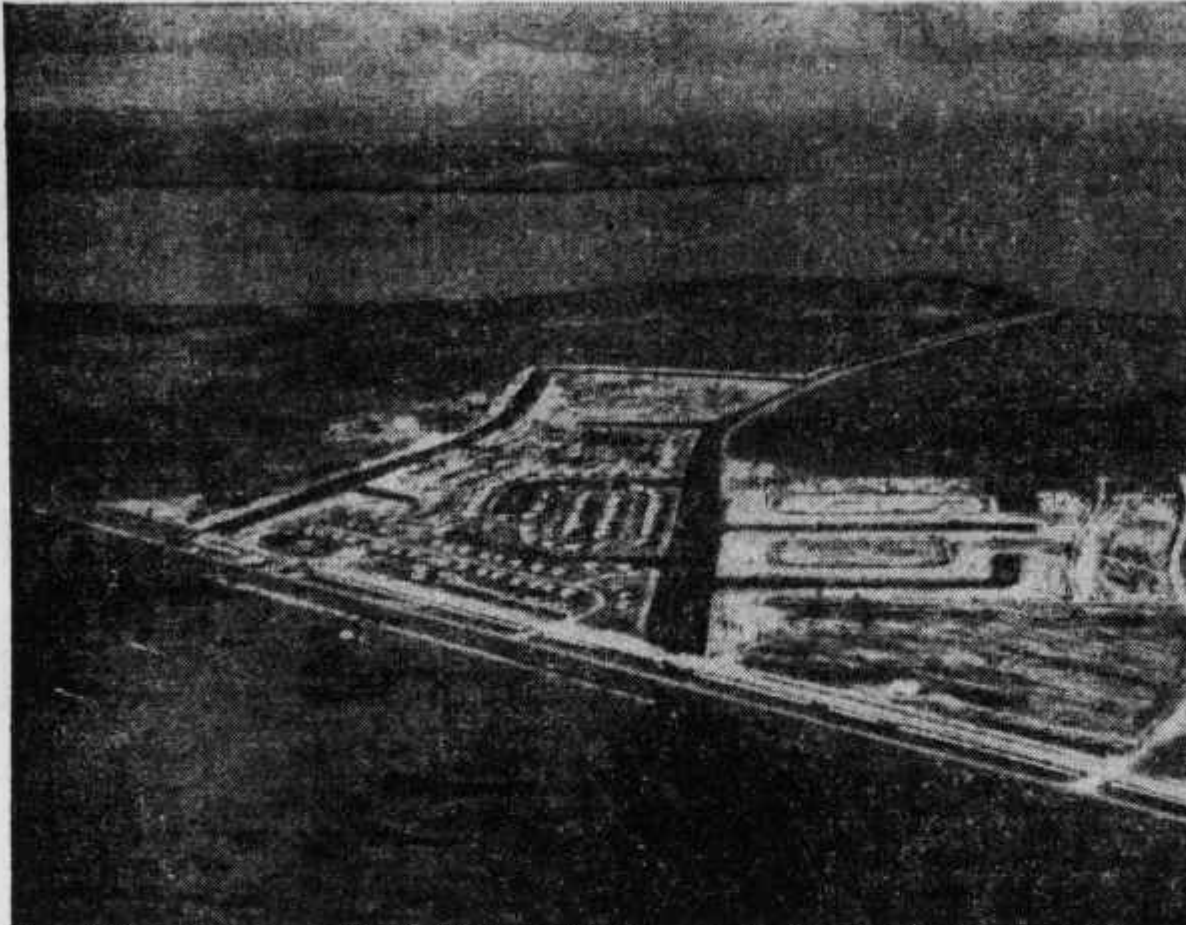
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